

# COUNCIL MINUTES

## Regular Meeting November 16, 2004

Mayor Kathleen Huckabay called the regular meeting of the Sammamish City Council to order at 6:30 pm.

**Councilmembers present:** Mayor Kathleen Huckabay, Deputy Mayor Don Gerend, Councilmembers Jack Barry, Mark Cross, Michele Petitti and Nancy Whitten.

Councilmember Lee Felling planned to participate via telephone conference call but was unable to participate due to technical difficulties.

**Staff present:** City Manager Ben Yazici, Assistant City Manager Pete Butkus, Public Works Director Delora Kerber, Interim Director Community Development Susan Cezar, Director of Administrative Services Mike Sauerwein, Parks & Recreation Director Jeff Watling, Finance Director Lyman Howard, City Attorney Bruce Disend, and City Clerk Melonie Anderson.

### Roll Call/Pledge

Roll was called. Stanley Bump, Special Task Force Member, led the pledge.

### Approval of Agenda

**MOTION:** Councilmember Petitti moved to approve the agenda. Councilmember Cross seconded the motion. Motion carried unanimously 6-0.

### Mayor/Council/Committee Reports

- *Public Safety Committee (Councilmember Felling):* No Report
- *Finance Committee (Deputy Mayor Gerend):* Last Monday Deputy Mayor Gerend and Mayor Kathleen Huckabay went to Olympia with City of Issaquah staff and residents to see a demonstration of two two-lane roundabouts and six roundabouts in Lacy. Studies conducted by the two cities show that support for roundabouts increase after the first roundabout is constructed.
- *Community Development Committee (Councilmember Cross):* The Committee met last Wednesday. They had a long discussion on the proposed code amendments that are before the Council tonight. They also discussed utility yards, tree retention, density calculations, and critical area code development. The City is in the process of selecting a consultant for the critical areas update the State has mandated from each city. The Committee discussed the SO-190 overlay program. These codes may need to be clarified.
- *Public Works Committee (Councilmember Petitti):* The Committee met tonight. Topics of discussion were: (1) Maintenance & Operations Emergency Plan.

Emergency contact information during non-working hours will be in the next newsletter and posted on the website. (2) Six trail projects that will be included in the 2005 budget. (3) Meetings with school districts to discuss ways to be proactive on offering students transportation options to reduce the number of cars on the roads. (4) Local road standards. Currently there is only one standard for all the roads in Sammamish and that standard is not appropriate for some of the more rural areas of the city. Different options should be in place before the moratorium is lifted. (5) Traffic problems on certain streets and applicable traffic calming measures. Some mounted fixed speed boards will be placed on Eastlake Sammamish Parkway. The next meeting will be December 14.

- *Legislative Committee (Mayor Huckabay):*No report
- *Mayor's Report (Mayor Huckabay):* Council leadership elections will be held on December 14. The joint Council/Legislators meeting will be held December 15. Council Staff Retreat will be held January 5 through 7, 2005 in Bellingham. The Mayor attended the Eastside Fire and Rescue Volunteer Banquet. It was a wonderful event celebrating volunteers who have given hours and hours of their time. She also visited two third grade classes last week and talked to them about leadership. She and Councilmember Petitti modeled 40's era dresses at the annual Historical Society Tea and Fashion show. She also attended a Sammamish State Park Meeting. This committee is looking for ways to raise money for on-going maintenance of the park.
- *Parks, Open Space and Natural Resources Committee (Councilmember Whitten):* She attended the WRIA 8 meeting.
- *Skyline High School Student Liaison (Liz Morgan, Reese Ishmael):* The school sponsored a drug & alcohol forum. The playoffs for football begin next Saturday. Parent/Teacher conferences will be held the first week of December. December 4 is the holiday bazaar. Student will participate in community service events on December 6. A blood drive will be held December 13.
- *Eastlake High School Student Liaison (Spencer Salmon):* Natural Helpers group sponsored a dodge ball tournament. The school play will run November 18, 19 & 20. Blood drive will be held November 23. Honor students are being honored. Non-formal Leadership dance will be held December 12.

### **Public Comment**

Sarah Ogier, Groundwater Protection Program Manager, King County, She gave the Council a brochure describing the Groundwater Protection Program. The County would like Sammamish to consider contributing \$15,000 per year over the next three years for ground water management. This is a regional operation. Joining the group will allow the city to leverage their dollars. It will also demonstrate the City's commitment to preserving these resources. She will come back in December and give a presentation to the Council.

### **Consent Calendar**

- **Payroll for pay period ending October 31, 2004, for pay date November 5, 2004 in the amount of \$154,733.17**

- **Approval: Claims for period ending November 16, 2004 in the amount of \$984,429.45 for Check No. 11422 through Check No. 11544**
- **Contract: Irrigation Upgrade/Replacement**
- **Approval: Community Development Department Staff Restructuring**
- **Approval: Barricades and Banner Poles**
- **Approval: Freed House Relocation**

**MOTION: Councilmember Petitti moved to approve the consent calendar. Councilmember Cross seconded. Motion carried unanimously 6-0.**

**MOTION: Deputy Mayor Gerend moved to place the Executive Session after Item 8. Councilmember Petitti seconded. Motion carried unanimously 6-0.**

### **Public Hearing**

**Ordinance: First Reading Amending The City Of Sammamish Comprehensive Plan, Chapter V., The Transportation Element Related To Non-Motorized Facilities, Chapter IX., Parks, Recreation, And Open Space Element, And Appendix C; And Adopting The Final Parks, Recreation And Open Space Plan And The Trails, Bikeways And Paths Plan**

Mayor Huckabay opened the Public Hearing at 7:15 pm

Parks & Recreation Director Jeff Watling and Interim Community Development Director Susan Cezar gave the staff report. This is the public hearing and first reading for the 2004 Comprehensive Plan amendments. These amendments add the Parks, Recreation and Open Space Element and the Trails, Bikeways and Paths plan to the Comprehensive Plan. These plans are recommended for approval by both the Planning Commission and the Parks and Recreation Commission. Mr. Watling presented a graphic representation of what the two plans are attempting to accomplish. This plan is a three pronged approach, maximize existing parks, acquire new properties, and develop school parks. The plan offers an implementation process for long term projects to increase park space. The paths plan offers a vision for providing opportunities for connectivity, wilderness and right of way trails. Joyce McCallum, John Rossi, Bente Pasko, Mike Rundle and Rena Brady were recognized for their contributions to the development of these plans. Ms. McCallum said that the City should be considered as existing within the park plan as opposed to the park system being within the City. Ms. Pasko expressed concern that transportation and parks are in the same plan. She encouraged the Public Works Department to think in terms of non-motorized transportation. The Parks Department should continue to be advocates for parks projects. She recommended a volunteer group be formed to make sure the plan is carried out as intended. The regulations necessary to create this plan must be put in place. Language should be added to ensure that when there is a recognized, existing trail plan, access must be required.

**Public Comment**

Sharon Steinbis 24933 SE 14<sup>th</sup> Street, Speaking for the horseback riders in the city, she hopes that all trail users are considered when planning new trails. Soft surface trails should be considered as well as hard surfaces.

Richard Johnson, 20035 SE 22<sup>nd</sup> Place, He thinks it is important someone be watchful for opportunities to acquire missing link properties in the system. It is important to document who is paying for trails.

David Klosterman, 25427-29<sup>th</sup> Street, His house backs up to Beaver lake Park. His property is being used illegally by almost everyone. He has the property signed for no trespassing. He does not want the City to come in and designate his property as an existing trail.

Mayor Huckabay closed the Public Hearing at 7:45 pm.

Mayor Huckabay recommended that the Parks, Open Space and Natural Resources committee examine this plan before the second reading to see if there are any necessary changes.

**MOTION: Councilmember Barry moved to refer the amendments to the Parks, Open Space and Natural Resource Committee. Councilmember Cross seconded. Motion carried unanimously 6-0.**

**An Ordinance of the City of Sammamish, Washington, adopting the 2005-2006 Budgets.**

Mayor Huckabay opened the public hearing at 7:45 pm

City Manager Ben Yazici gave a PowerPoint presentation on the 2005-2006 budget.

**Public Comment** - None

**An Ordinance Of The City Of Sammamish, Washington, Relating To The Levying Of Taxes And Establishing The Amount To Be Raised In 2005 On The Assessed Valuation Of The Property Within The City.**

Mayor Huckabay opened the public hearing at 8:15 pm

Finance Director Lyman Howard gave the staff report. He explained that the actual assessed evaluation amount will not be provided by King County until the beginning of December.

**Public Comment** - None

Council recessed from 8:30 pm to 8:45 pm

**Executive Session – Potential litigation pursuant to RCW 42.30.110(1) (i).**

Council retired to Executive Session at 8:45 pm and returned to open session at 10:25 pm. No action was taken

**Unfinished Business**

**Ordinance: Second Reading Adopting The Issaquah School District No. 411 Impact Fees For 2005**

Councilmember Barry excused himself from voting on the next two ordinances to prevent any possible appearance of a conflict of interest.

**MOTION: Councilmember Petitti Michele moved to adopt ordinance approving the 2005 School Impact Fees for Issaquah School District. Deputy Mayor Gerend seconded. Motion carried 5-0 (O2004-158)**

Councilmember Cross expressed concern that these fees represent only 50% of the financial needs of the school district. He recommended having discussions with the school district so that our municipal code can be amended to allow for a higher percentage rate. Mr. Yazici explained the reason for the discount is because the fee is based on estimates and not hard figures. He recommended that Council adopt these rates tonight and have further discussion on this topic during the retreat.

**Ordinance: Second Reading Adopting The Lake Washington School District No. 414 Impact Fees For 2005**

**MOTION: Councilmember Cross moved to adopt the ordinance approving the 2005 School Impact Fees for the Lake Washington School District. Councilmember Whitten seconded. Motion carried 5-0. (O2004-159)**

**Ordinance: Second Reading Pertaining to Recreation Facilities, Amending Section 16.15 of the Sammamish Municipal Code to Clarify Language and Amend Standards Relating to Passive Recreation Facilities and Amending Sections 21A.15, 21A.30 and 21A.50 of the Sammamish Municipal Code to Clarify Language and Amend Standards Relating to Public and Private Trails**

Councilmember Cross expressed gratitude to staff and the Planning Commission for all the work that has gone into these code amendments. He supports adopting these codes as recommended by the Planning Commission. He suggested that the “Whereas” section of the ordinance needs to have some language added that reflects the goals that the Growth Management Act requires of the City.

Councilmember Whitten said these code changes represent a good balance between the best available science and providing public benefit.

Mr. Yazici said the staff will work on the suggested changes to clarify the intent of the ordinance and the amendments will be brought back to Council at a future meeting, probably in January.

**New Business**

**Ordinance: First Reading Amending Ordinance No. 02003-133, The 2003-2004 City Budget, For The Purpose Of Revising The 2004 Budget**

Finance Director Lyman Howard gave the staff report. This is the second year of the 2003/2004 budget. The adjustments to the budget are positive. The ending fund balance is higher than expected and expenditures are lower due to the delay of several capital projects. This is the first reading of the ordinance. No action is required.

Mr. Howard explained that the two areas that are contributing to the increase in the ending fund balance are the REET tax, which generated more money than projected and the increased permitting and construction activity.

**Resolution: Of The City Of Sammamish, Washington, Adopting The City Of Sammamish Salary Schedule For Fiscal Year 2005**

Mr. Howard gave the staff report. This salary schedule has been adjusted to reflect the 1.9% cost of living adjustment. It also reflects the grade change of the Finance Assistants and the Permit Technician.

Deputy Mayor Gerend said the Finance Committee is recommending this salary schedule.

**MOTION: Councilmember Barry moved to adopt a resolution setting the 2005 Salary Schedule. Councilmember Cross seconded. Motion carried unanimously 6-0. (R2004-186)**

**Resolution: Of The City Of Sammamish, Washington, Amending The City's Master Fee Schedule**

**MOTION: Councilmember Barry moved to adopt the resolution amending the city fee schedule. Councilmember Cross seconded. Motion carried 6-0. (R2004-187)**

Mr. Yazici asked the Mayor to clarify that the budget public hearing and the tax levy rate public and comprehensive plan amendment hearing are not closed but will be continued to the next regular meeting.

**Resolution: Establishing An Employee Recognition Program**

Administrative Services Director Mike Sauerwein gave the staff presentation. This resolution codifies current practice as well as setting criteria and a maximum dollar amount to be spent on each award.

**MOTION: Councilmember Barry moved to adopt the resolution establishing the Employee Recognition Program. Deputy Mayor Gerend seconded. Motion carried unanimously 6-0. (R2004-188)**

**City Manager Report - None**

Mayor Huckabay adjourned the meeting at 11:00 pm.

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Melonie Anderson, City Clerk

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Kathleen Huckabay, Mayor