



City Council, Study Session

AGENDA

September 14, 2009

6:30 pm – 9:30 pm

Call to Order

Public Comment

This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.

Topics

- ✓ Discussion: Ordinance Modifying Terms of Parks Commissioners
- ✓ Sammamish Landing Master Plan Preferred Alternative
- ✓ Evans Creek Preserve Master Plan
- ✓ Six Year Transportation Improvement Plan

Council Reports

City Manager Report

Adjournment

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.



Memorandum

DATE: September 14, 2009

TO: City Council

FROM: Hank Klein, Chair, Parks and Recreation Commission

RE: Revised Parks and Recreation Commission Ordinance Recommendation

On behalf of the Parks and Recreation Commission (Parks Commission), I am pleased to share with you our recommendation on a revision to the Parks Commission Ordinance.

Background

The Parks Commission was formed in 1999, the year the City incorporated. Since formation there have been a number of changes to the Commission, including the addition of alternate positions. As a Commission we felt that our 10-year anniversary marked a critical milestone and also provided an opportunity to review and update the current ordinance.

As we considered a revision, we did so with several goals in mind:

1. Establish Park Commission terms consistent with other commissions;
2. Stagger the Park Commission terms to minimize the impacts of member turnover; and
3. Re-evaluate the effectiveness of the alternate positions.

A subcommittee of the Parks Commission met earlier this year and prepared a revised ordinance for Commission review. After several modifications and a thorough review by the full commission, we reached consensus. A summary of our recommendation is provided below.

Commission Terms

When the Parks Commission was formed in 1999, the term of appointment for commission members was established at 3-years. When the Planning Commission and the Arts Commission were formed (2003), the term of appointment for commission members was established at 4-years. Our desire and recommendation is to implement a 4-year term for Park Commission members to achieve consistency.

Staggered Terms

At present, 8 of the Park Commission terms will end in 2010, and 4 will end in 2011. As you can imagine, a potential turnover of 8 members in one year is far from desirable for our group. Furthermore, the current rotation could result in 100% turnover within a two-year period.

Our recommendation is to establish staggered terms, similar to those recently adopted by the Planning Commission. The proposed rotation, also known as the "3-2-2-2 Plan," establishes a nearly uniform rotation of Park Commission members over a 4-year period. The graph depicting the proposed rotation is attached.

Discontinue Alternate Positions

In 2002, the City Council adopted an ordinance adding three alternate positions to the Parks Commission. The thought at the time was that alternates would work alongside regular commission members, staying up to speed on current issues and ultimately be available to fill a vacancy when needed. The goal of this approach was to minimize the impacts of turnover and the challenges of bringing someone up to speed in a short amount of time.

This past year we had two vacancies occur on the Parks Commission, both regular positions. At the time we also had three alternates, two of which expressed interest in filling the regular positions. Council action resulted in appointment of one alternate to a regular position and the other position was filled by a new applicant. Given that this action was inconsistent with the original intention of the alternate positions, we feel it is unnecessary and perhaps unfair to continue these positions.

It should also be noted that the Parks Commission is the largest of the three commissions with 12 total members (9 regular members and 3 alternates). The Arts Commission has 10 members (7 regular members and 3 alternates) and the Planning Commission has 7 members. We believe that a 9-member Parks Commission is sufficient to carry out the duties assigned by the Council and that this is an appropriate size given the staff resources available to support our work.

The Transition

At present, we have two vacancies on the Parks Commission – one regular position and one alternate. We felt that now would be the appropriate time to make the transition to a smaller commission, with staggered 4-year terms.

Our recommendation for the transition is as follows:

1. City Council to adopt the revised ordinance thereby implementing four-year staggered terms and eliminating the alternate positions.
2. City Council to appoint one alternate to a regular position on the Parks Commission, thereby filling the current vacancy.
3. The three remaining alternate positions will be phased out at the end of 2010. Existing vacancies in the alternate positions will not be filled.
4. City Council to assign position numbers (1 thru 9) by the end of 2009 to currently appointed Parks Commission members. Assignment of position numbers is necessary for implementation of the revised ordinance.

Again, we believe now is the time to make the changes to the terms of the Park Commission. We very much appreciate the opportunity to provide you with our recommendation regarding this ordinance and we look forward to receiving your feedback.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE O2009-XXX**

**AN ORDINANCE OF THE CITY OF SAMMAMISH
WASHINGTON MODIFYING THE TERMS OF THE
MEMBERS OF THE PARKS AND RECREATION
COMMISSION TO PROMOTE CONTINUITY OF SERVICE
AND REMOVING ALTERNATE POSITIONS FROM THE
COMMISSION**

WHEREAS, the City Council approved Ordinance 099-37 creating a Parks and Recreation Commission consisting of nine members, and designated that the initial terms of Commission members shall be staggered and terms will last three years; and

WHEREAS, the City Council approved Ordinance O2001-90 to modify the terms of the Parks and Recreation Commission members to allow for the re-appointment of commission members to three year terms subject to City Council approval; and

WHEREAS, the City Council approved Ordinance O2002-101 to add three non-voting alternate members to the Parks and Recreation Commission, and

WHEREAS, the City Council desires to further modify the number of positions and the terms of Commission members in order to promote continuity and minimize disruption of Commission business;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment. Sammamish Municipal Code 2.30.020(1) is amended to read as follows:

(1) . Number of Members.

- (a) The Parks and Recreation Commission shall consist of nine members.
- (b) The current terms for all positions on the commission shall be staggered as shown in attachment A.:
 - 1. Three of the five terms that expire in 2010 shall be extended for two years and shall expire in 2012; the remaining two terms shall be for three years and shall expire in 2013.
 - 2. Of the four terms that will expire in 2011, two shall be new terms for three years and shall expire in 2014; the remaining two terms shall be for four years and shall expire in 2015.
- (c) Following the completion of each new term established by subsection (b), the term for each position shall thereafter be four years.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This ordinance, or a summary thereof consisting of the title, shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE**

CITY OF SAMMAMISH

Mayor Don Gerend

ATTEST/ATHENTICATED

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk:
First Reading:
Passed by the City Council:
Date of Publication:
Effective Date:

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE O2009-XXX
PARKS AND RECREATION COMMISSION – ATTACHMENT A**

	Current Term Ends	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Position 1	2010			Extended 2-Year Term		4-Year Term						
Position 2	2010			Extended 2-Year Term		4-Year Term						
Position 3	2010			Extended 2-Year Term		4-Year Term						
Position 4	2010			New 3-Year Term			4-Year Term					
Position 5	2010			New 3-Year Term			4-Year Term					
Position 6	2011				New 3-Year Term			4-Year Term				
Position 7	2011				New 3-Year Term			4-Year Term				
Position 8	2011				4-Year Term				4-Year Term			
Position 9	2011				4-Year Term				4-Year Term			

Proposed Park Commission Conversion to 4-Year Terms

Proposed 3-2-2-2 Rotation

Updated: 9/10/2009

	Current Term Ends	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Position 1	2010			Extended 2-Year Term		4-Year Term						
Position 2	2010			Extended 2-Year Term		4-Year Term						
Position 3	2010			Extended 2-Year Term		4-Year Term						
Position 4	2010			New 3-Year Term			4-Year Term					
Position 5	2010			New 3-Year Term			4-Year Term					
Position 6	2011				New 3-Year Term			4-Year Term				
Position 7	2011				New 3-Year Term			4-Year Term				
Position 8	2011				4-Year Term				4-Year Term			
Position 9	2011				4-Year Term				4-Year Term			



Memorandum

DATE: September 14, 2009

TO: Ben Yazici, City Manager

FROM: Jessi Richardson, Director of Parks and Recreation

RE: Sammamish Landing Master Plan - Preferred Alternative

I am pleased to share that the Parks and Recreation Commission along with members of our community have completed the public process for the Sammamish Landing Master Plan. We have identified a preferred alternative plan, the components of which are summarized below. With consensus from the city council on the preferred alternative, we will proceed with the SEPA review and anticipate final adoption of the plan in 2010.

Project Background:

In 2001, the City received a gift of 1,470 feet of Lake Sammamish waterfront property. In March 2009 the City of Redmond transferred five neighboring parcels to the City of Sammamish, three of which are on the waterfront and two of which are on the upland side of the park. A few privately-owned parcels interrupt the land in public ownership. The area to be master planned is therefore not contiguous but will extend approximately 3,000 feet along the shoreline. The King County East Lake Sammamish Trail is also adjacent to the City's waterfront parcels. City staff have been coordinating the master planning efforts with King County to ensure development of a cohesive plan.

Preferred Master Plan:

Attached are annotated graphics of the Preferred Master Plan, separating the linear park into three stretches, namely the central core, the northern end and the southern end. A description of the design for each of these areas is included on the graphics.

The design includes a total of two new docks in the same location as the existing ones and a handful of pocket beaches along stretches of the shoreline that have already been subject to impact over the years. There are a variety of other amenities including walking trails, a restroom building, picnic shelters, gardens, and opportunities for art and interpretive experiences.

After considering a number of possible scenarios, the final recommendation calls for parking on the upland side of the park only. A total of 36-parking spaces, including ADA stalls is proposed. A surface pedestrian crossing with flashing LED's (in the ground) will likely be included in the initial phases of this project to accommodate safe crossings from the parking lot to the park.

You will note that an overhead pedestrian bridge is proposed across East Lake Sammamish Parkway. Although an underpass was considered as well, discussions with the Public Works team and our consultants led us to believe that the bridge was more desirable due to security concerns, constructability and overall costs. I think the entire team feels, however, that the feasibility of this structure is questionable in the long-term.

When funding for this project becomes available, the staff recommendation is to focus the first phase of construction on developing the core area, including the parking lot, the restroom building and key features of the park – swimming area, dock, walking trails etc. The anticipated cost for a Phase I development at this site is approximately \$3 - 5 million. The costs will depend largely on the final scope of the project including parking lot design and necessary roadway improvements.

Funding:

The Master Plan phase of this project is fully funded. No funds, however, are currently allocated in the CIP for construction. You will recall that \$3 million for Phase I at Sammamish Landing was included in the recent park bond.

Next Steps:

- Council Approval to Proceed with SEPA Process: Anticipated on September 14, 2009.
- SEPA Review: Fall 2009 through Spring 2010
- Resolve property issues with King County.
- City Council Adoption of Master Plan: Anticipated in Summer 2010
- Implementation of Phase I is dependent on future funding allocations.

Additional Background Information

Master Plan Timeline:

Community Survey

- Web Survey ending September 24, 2008

Public Meetings

- Meeting #1: Early Input Meeting, September 17, 2008
- Meeting #2: Review of Master Plan Alternatives, November 19, 2008
- Meeting #3: Review of Preferred Master Plan, July 15, 2009

Parks Commission

- Early Input Meeting: September 10, 2008
- Review of MP Alternates (Joint meeting with City Council): December 9, 2008
- Review of Preferred Master Plan: September 9, 2009

City Council Updates:

- Early Input Meeting: July 8, 2008
- Review of MP Alternates: December 9, 2008
- Review of Preferred Master Plan and consensus to move into SEPA: September 14, 2009

Agency Coordination:

- Meeting with King County, project start: May 14, 2008
- Meeting with King County, review of MP Alternates: December 10, 2008
- Meeting with Environmental Agencies, Courtesy review of MP Alternates: December 11, 2008

Surveys and Studies Performed:

- Topographic & Boundary Survey
- Wetland Delineation
- Cultural Resources Assessment



THE CORE...

The uplands and lakeside park sites are tied together as one experience, providing a safe crossing for park users. Those driving on East Sammamish Parkway will feel as though they are driving through a park.

The upland area of the core provides parking, a large picnic pavilion, a vista garden, and lawn areas for play and passive or active recreation around existing apple trees. Safe crossing is provided to bring users to the lakeside core by either a signalized crosswalk or a pedestrian skybridge. After arriving on the lakeside promenade, users will have access to a restroom, as well as a series of steps and ramps that move them down to the trail level. At the most highly trafficked area, the intersection of the trail and the promenade access, an enhanced crossing will encourage bikers to slow down and perhaps even stop to enjoy the park. This could be achieved through signage and possibly a texture change. Stepping further toward the lake is a large open lawn space and boardwalk network with a fishing pier. There are also a series of pocket beaches along the waterfront. Garden spaces along the trail will provide users with a respite and a play area for children.

SAMMAMISH LANDING



THE NORTH...

North of the core, the park becomes less structured and more passive in character, inspired by maintaining and improving the park's habitat. While the bike trail remains largely as is, secondary pedestrian trails are added and several elements become fun discoveries for park users as they arrive at the park or move away from the core. Elements include portals or park monuments at the roads, trails and entries; a "mill zone" to the north highlighting the once standing Campbell Mill; a canopy trail meandering through the existing deciduous trees; and an interpretive wetland or pocket beach drawing visitors to the water.

SAMMAMISH LANDING

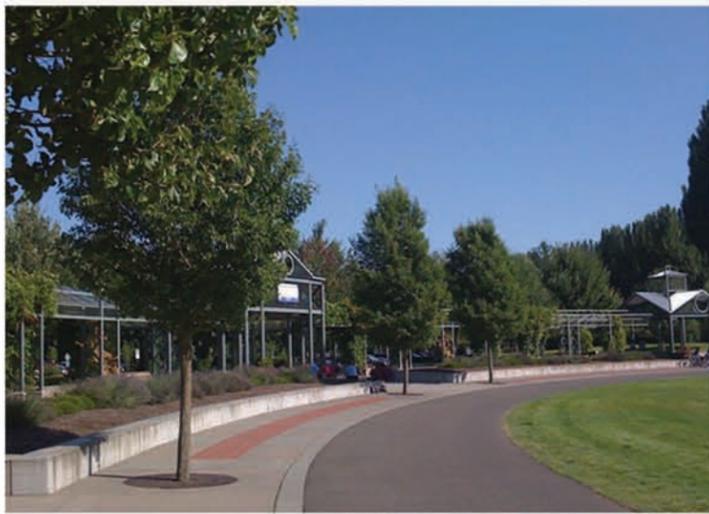


THE SOUTH...

Similar to the north, the area south of the core becomes less structured and more passive in character, inspired by maintaining and improving the park's habitat. While the bike trail remains largely as is, secondary pedestrian trails are added and several elements become fun discoveries for park users as they arrive at the park or move away from the core. Elements include portals or park monuments at the roads, trails and entries; an existing stormwater "creek," enhanced for habitat value; a trail-side terrace providing respite from the trail or becoming a place for picnics and play; and a pocket beach drawing visitors to the water.

SAMMAMISH LANDING





Small stand-alone structures could be incorporated into the site, while a more structured promenade could be introduced at the core of the park.

Character photos provide a hint (not an exact representation) of what could be...



The canopy walk, prows or boardwalks can invite people through the trees to the water's edge, while avoiding impact on (perhaps even improving) the site's habitat.



Steps can lead seamlessly from the promenade and trails down to the shore, and reconstructed pocket beaches can serve as landing spots for water trails.

SAMMAMISH LANDING



Memorandum

DATE: September 14, 2009

TO: Ben Yazici, City Manager

FROM: Jessi Richardson, Director of Parks and Recreation

RE: Evans Creek Preserve – Final Master Plan

I am pleased to inform you that we have completed the SEPA review process for the Evans Creek Preserve Master Plan and the plan is now ready for adoption. City Council last reviewed this plan on December 9, 2008 in a joint meeting with the Parks Commission. At this meeting, council reached consensus on the preferred alternative, as presented, and authorized staff to begin SEPA.

The City of Sammamish served as the lead agency for the SEPA review and a determination of non-significance was issued in June. As this process is now complete, we will be presenting the Final Master Plan to City Council on Tuesday, September 15 for adoption. Many months have passed since we last reviewed the plan, therefore we have set aside time at the Study Session on Monday, September 14 to address any remaining council questions. Once the plan is adopted, our next step is to begin the Phase I construction project. An estimated timeline is provided below.

Final Master Plan:

Evans Creek Preserve consists of roughly 179-acres of undeveloped open space located on the northern side of the City (outside City limits). The site includes a segment of Evans Creek, large areas of wetlands, steep slopes and open meadow areas. Evans Creek Preserve is one of the largest and most complex park planning efforts undertaken by the City since incorporation.

The complete 20-year long-term strategy is broken out into eight phases and includes upper and lower parking lots, restroom facilities, a maintenance building, picnic shelters, and a play area. The rest of the park will be maintained as a natural area containing ADA accessible trails, pin-pile boardwalks, viewing platforms, and a potential equestrian trail along the west side of 224th, extending to the southeast edge of the property.

The Evans Creek Preserve Master Plan includes some of the following specifics:

- Vehicular access to the Preserve via 224th Ave. NE (off of Highway 202).
- Parking lot with maximum 40 stalls - to be constructed in phases.
- A network of pedestrian trails/boardwalks throughout the preserve.
- View decks/viewpoints on hillside, creek and wetlands.
- Future equestrian trail when a trail connection is made to the south.
- Group picnic shelter and individual picnic tables.
- Restroom facilities.

- Tool shed for use by Parks Department and for volunteer restoration efforts.
- Enhanced wildlife habitat with opportunities for interpretive experiences.
- Informal play meadow.
- Small natural play area adjacent to the picnic shelter.

A vast majority of park development and access to the park will occur during Phase I. Specific improvements will likely include construction of a small upper parking lot (10 spaces), a pedestrian bridge crossing Evans Creek (independent of the old farm bridge), closing of the existing farm bridge with a fence (while maintaining it in place), construction of a small loop trail around the meadow and in the vicinity of the future lower parking lot, installation of a sani-can enclosure (at the upper lot), a larger trail loop which would be constructed in partnership with the Washington Trails Association, demolition of existing houses/buildings, and mitigation for wetland and stream buffer impacts.

Project Background:

The City purchased the 174-acre Galley property, now known as Evans Creek Preserve for \$1.5 million in 2000. With the addition of the nearby Department of Natural Resources property, the site now totals approximately 179 acres.

The City's Model Master Plan Process was conducted May to September 2007 to arrive at a preferred long-term strategy for Evans Creek Preserve. A web-based community survey and three public meetings on June 6, July 18 and September 5, were conducted. The Master Plan was reviewed by the Parks Commission and the City Council consecutively after each of the public meetings.

At the request of Council, a traffic analysis was completed to respond to issues raised during the public involvement process. The outcome of the study revealed that the traffic impacts of the proposed improvements would not result in any adverse level of service conditions or safety conditions at the intersection of SR 202 and either potential access road (220th Ave NE or 224th Ave NE). No traffic mitigation is required at SR 202 for either road.

The study also confirmed that the existing culvert across Evans Creek could be utilized if a 20-foot-wide paved road section without the 4-foot shoulders will be allowed by King County across the culvert. It was determined, however, that the existing on-site bridge across Evans Creek does not meet current design standards for vehicular or pedestrian traffic. The draft long-term strategy plan was therefore revised and presented again to Council in December 2008. The revised plan added a small upper parking lot (10 spaces), with only pedestrian access extending south of this parking lot, proposed for Phase I.

Phase I Project Timeline:

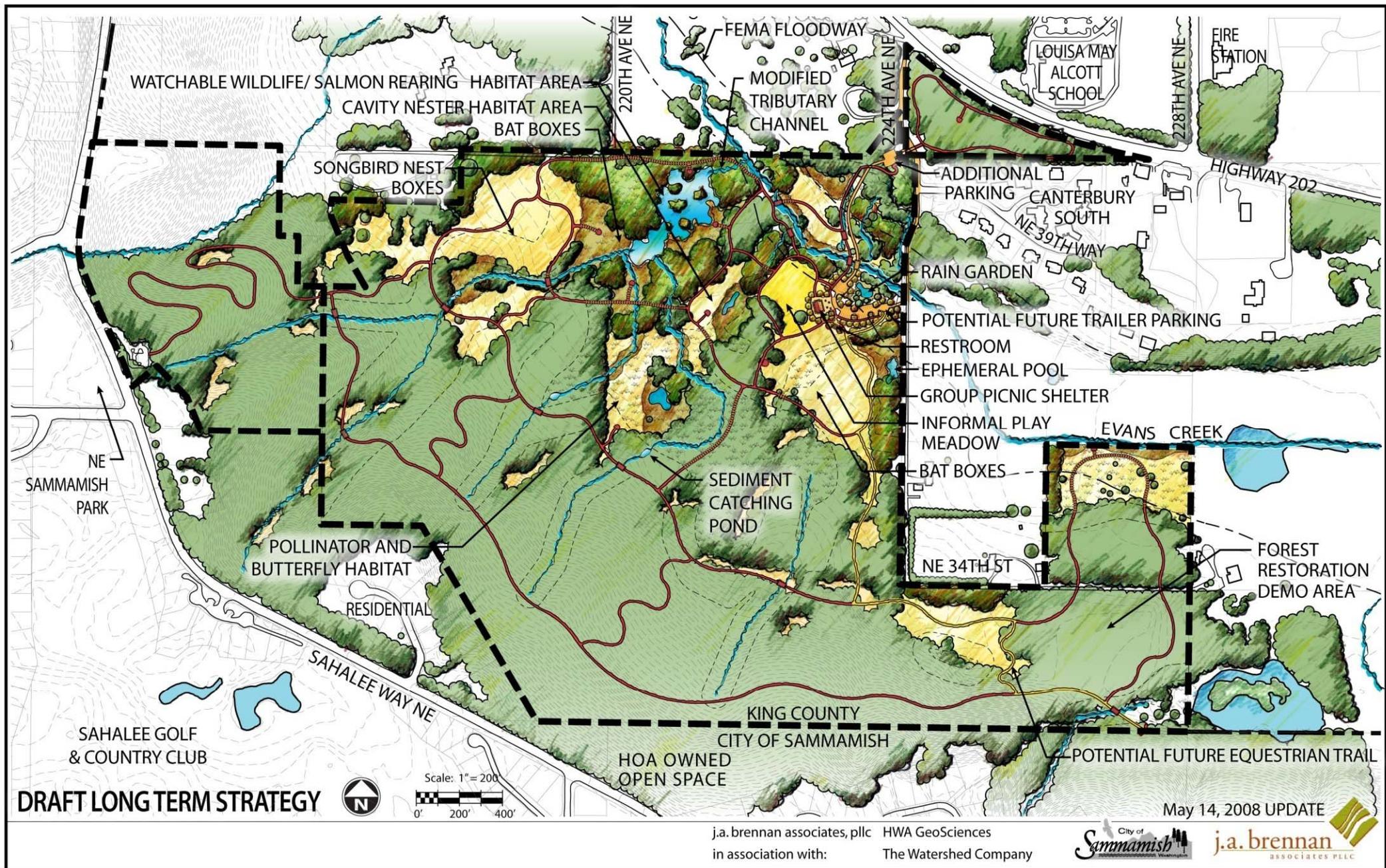
Phase I Construction Documents: Winter/Spring 2009/2010
 Phase I Permitting – Summer/Fall 2010
 Phase I Bid – Winter 2010
 Phase I Construction – Spring 2011

Funding:

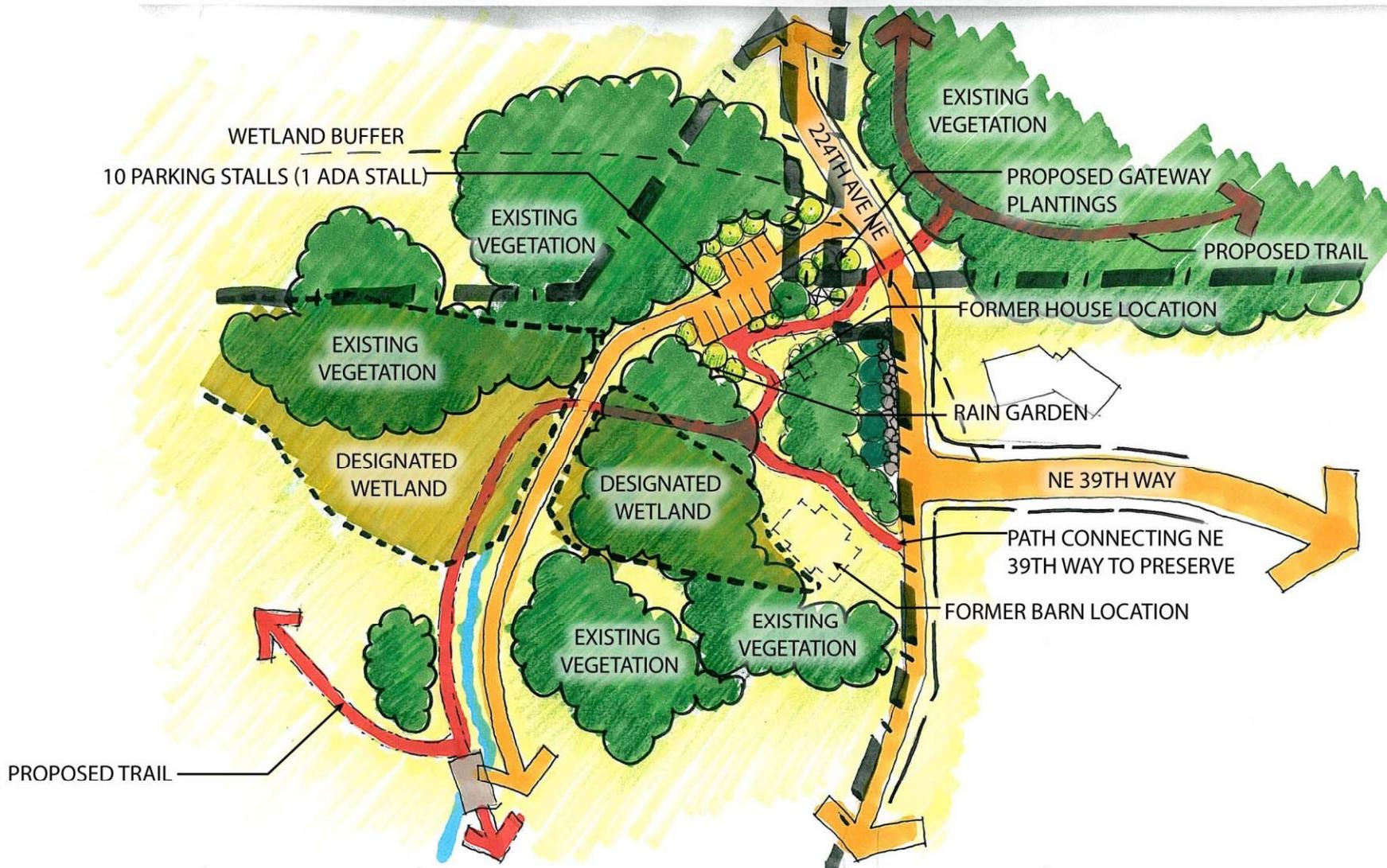
A total of \$1,070,000 was allocated in the 2007-2008 Budget for Evans Creek Preserve to including planning and construction. Of this amount, \$925,000 carried forward to the 2009-10 budget for completion of the Master Plan and Phase I construction.

Approximately \$855,000 remains (uncommitted funds) in the 2009 budget for the Evans Creek Preserve project. Remaining funds will be used for Phase I construction, which includes preparation of construction drawings, permitting, construction administration, and actual project construction.

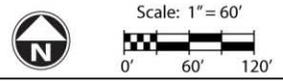
Evans Creek Preserve Long-Term Strategy



Evans Creek Preserve Long-Term Strategy

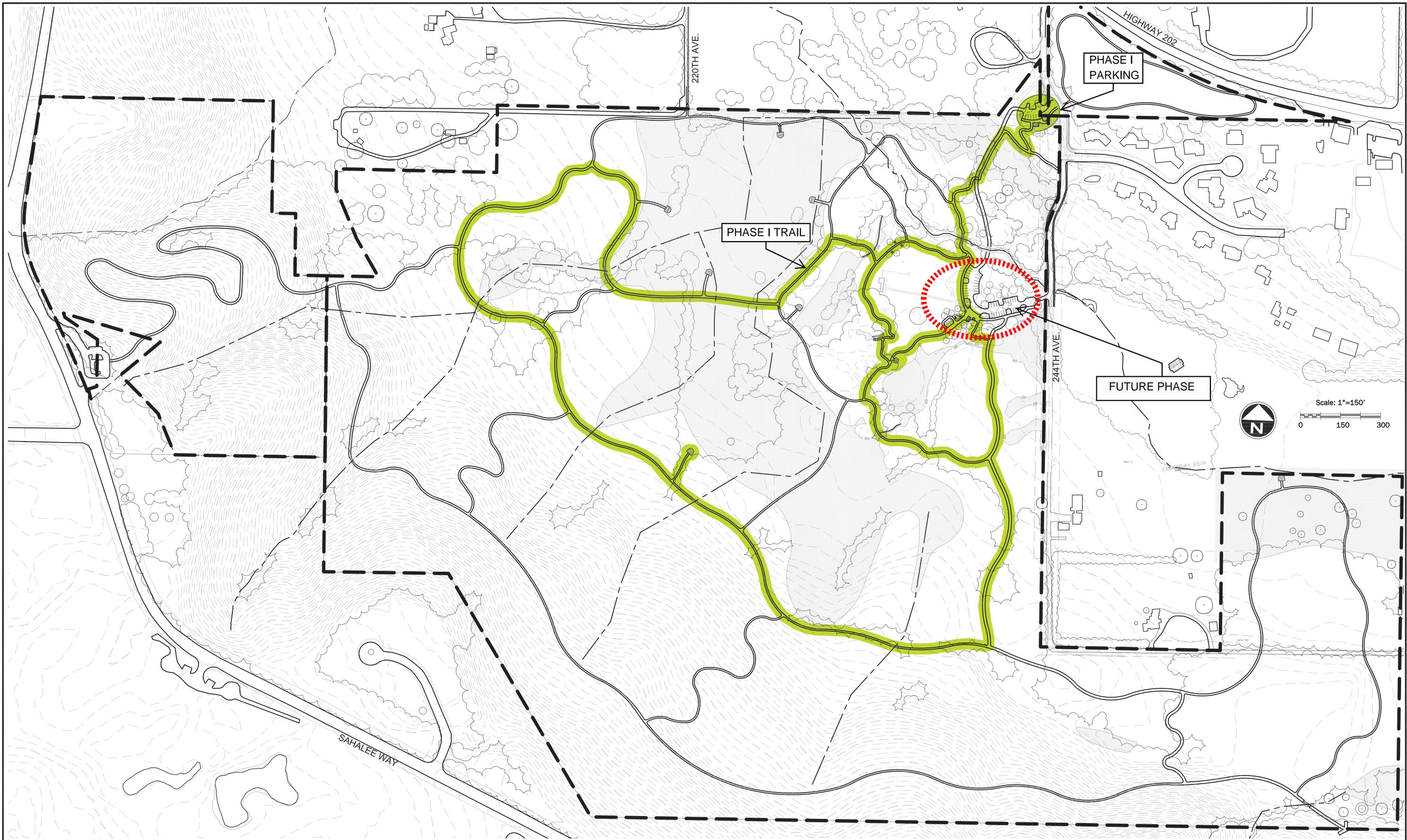


DRAFT DETAIL AREA PLAN



j.a. brennan associates, pllc
in association with:
HWA GeoSciences
The Watershed Company

May 14, 2008 UPDATE
City of Sammamish
j.a. brennan ASSOCIATES PLLC



MARK	REVISION DESCRIPTION	BY	APP.	DATE

ONE INCH
 AT FULL SIZE, IF NOT ONE
 INCH SCALE ACCORDINGLY

j.a. brannan
 associates PLLC
 Landscape Architects & Planners
 100 South King Street, Suite 200
 Seattle, WA 98104
 t. 206.583.0620 f. 206.583.0623

City of
Sammamish
 Washington
 Parks and Recreation Department
 486 228th Avenue NE, Sammamish, WA 98074

DRAWN BY _____
 DESIGN BY _____
 CHECKED BY _____
 PROJ MGR _____

EVANS CREEK PRESERVE SCHEMATIC DESIGN
 DRAFT SCHEMATIC LAYOUT
EXHIBIT B3

PROJECT NO. _____
 DATE: **12/04/08**
 SHEET NO. _____ OF **X**