



City Council, Regular Meeting

AGENDA

March 4, 2014

6:30 pm – 9:30 pm
Council Chambers

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Student Liaison Reports

Presentations/Proclamations

Public Comment

Note: *This is an opportunity for the public to address the Council. Three-minutes limit per person or five-minutes if representing the official position of a recognized community organization.*

Consent Agenda

- Payroll for the period ending January 31, 2014 for pay date February 5, 2014 in the amount of \$269,722.29
 - Payroll for the period ending February 15, 2014 for pay date February 20, 2014 in the amount of \$266,300.23
1. **Approval:** Claims for period ending February 18, 2014 in the amount of \$ 1,688,192.59 for Check No. 36822 through 36946
 2. **Approval:** Claims for period ending March 4, 2014 in the amount of \$ 525,242.98 for Check No. 36947 through 37016
 3. **Approval:** Resolution: Declaring Vehicles As Surplus
 4. **Approval:** Resolution: Accepting The Kellman House Demolition As Complete
 5. **Approval:** Resolution: Revising The Rules Of Procedure For The City Council
 6. **Approval:** Resolution: Accepting The Inglewood Hill Road Pavement Overlay As Complete.
 7. **Approval:** January 21, 2014 Special Meeting Minutes
 8. **Approval:** February 4, 2014 Regular Meeting/with Planning Commission Minutes

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.

Public Hearings

9. Public hearing for previously approved Ordinance - O2014-365: Adopting A Six Month Moratorium On The Acceptance, Processing, And/Or Approval Of Temporary Use Permits Or Other Approvals For Temporary Homeless Encampments; Providing For Severability; Declaring An Emergency And Establishing An Immediate Effective Date

Unfinished Business - None

New Business - None

Council Reports

City Manager Report

Executive Session – If necessary

Adjournment

AGENDA CALENDAR

March 2014			
Tues 03/11	6:30 pm	Study Session	Television Cable Franchise Sammamish Landing Parking Lot Check In Discussion: Big Rock Park Master Plan
Mon 03/17	6:30 pm	Regular Meeting	ARCH Work Plan and Budget (consent) Contract: Asset Management Implementation/Geo Engineers (consent) CM Report: Comp Plan Scoping Update Ordinance: First Reading: Traffic Impact Fee Rate Adjustment
April 2014			
Tues 04/02	6:30 pm	Regular Meeting	Ordinance: Second Reading: Traffic Impact Fee Rate Adjustment
Tues 04/09	6:30 pm	Study Session	Sahalee Way Non-Motorized Budget Options Connectivity
Mon 04/15	6:30 pm	Regular Meeting	
May 2014			
Tues 05/07	6:30 pm	Regular Meeting	
Tues 05/14	6:30 pm	Study Session	Discussion: Six Year Transportation Improvement Program Discussion: Public Works Standards
Mon 05/20	6:30 pm	Regular Meeting	
June 2014			
Tues 06/04	6:30 pm	Regular Meeting	Public Hearing: Resolution Adopting Six Year TIP
Tues 06/11	6:30 pm	Study Session/Joint Meeting with Planning Commission	
Mon 06/17	6:30 pm	Regular Meeting	
July 2014			
Tues 07/02	6:30 pm	Regular Meeting	
Tues 07/09	6:30 pm	Study Session	
Mon 07/15	6:30 pm	Regular Meeting	
August 2014			
Sept 2014			
Tues 09/03	6:30 pm	Regular Meeting	
Tues 09/10	6:30 pm	Study Session/Joint Meeting with Planning Commission	
Mon 09/16	6:30 pm	Regular Meeting	
October 2014			
Tues 10/01	6:30 pm	Regular Meeting	
Tues 10/08	6:30 pm	Study Session	
Mon 10/14	6:30 pm	Regular Meeting	
Nov 2014			
Tues 11/05	6:30 pm	Regular Meeting	
Tues 11/12	6:30 pm	Study Session	
Mon 11/18	6:30 pm	Regular Meeting	
Dec 2014			
Tues 12/03	6:30 pm	Regular Meeting	

Tues 12/10	6:30 pm	Study Session/Joint Meeting with Planning Commission	
Mon 12/16	6:30 pm	Regular Meeting	
To Be Scheduled		To Be Scheduled	Parked Items
Ordinance: Second Reading Puget Sound Energy Franchise Big Rock Park Master Plan			SE 14 th Street Improvements Connectivity

If you are looking for facility rentals, please click [here](#).

<< February

March 2014

April >>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 1 p.m. "Make it a Clay Day" - Special Arts Sammamish
2	3	4 6:30 p.m. City Council Meeting	5 6:30 p.m. Parks and Recreation Commission Meeting	6 6:30 p.m. Planning Commission Meeting	7	8 10 a.m. Volunteer at Evans Creek Preserve
9	10	11 6:30 p.m. City Council Study Session	12	13	14	15
16	17 6:30 p.m. City Council Meeting 6:30 p.m. Arts Commission Meeting	18 7:30 p.m. Simple Measures - "The Krishnaswami-Salman Duo"	19 6 p.m. Sammamish Youth Board Meeting	20 6:30 p.m. Planning Commission Meeting	21	22
23	24	25	26	27	28	29
30	31					

If you are looking for facility rentals, please click [here](#).

<< March

April 2014

May >>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 6:30 p.m. City Council Meeting	2 6:30 p.m. Parks and Recreation Commission Meeting	3 6:30 p.m. Planning Commission Meeting	4	5
6	7	8 6:30 p.m. City Council Study Session	9 6:30 p.m. How to Grow Tomatoes	10 7 p.m. "Crossing Boundaries" Reception	11	12 10 a.m. "Haiku in the Woods" 10 a.m. Sammamish Walks
13	14 6:30 p.m. City Council Meeting	15	16 6 p.m. Sammamish Youth Board Meeting	17 6:30 p.m. Planning Commission Meeting	18	19
20	21 6:30 p.m. Arts Commission Meeting	22 3 p.m. Earth Day - Volunteer Event	23	24	25	26 9 a.m. Volunteer at Lower Sammamish Commons 1 p.m. "Au-Some Artists" - Special Arts Sammamish
27	28	29	30	1	2	3
4	5	6	7	8	9	10



MEMORANDUM

TO: Melonie Anderson/City Clerk
FROM: Marlene/Finance Department
DATE: February 14, 2014
RE: Claims for February 18, 2014

\$ 432,452.35
 1,157,117.97
 56,421.33
 42,200.94

Top 10 Expense Items in Packet

Eastside Fire & Rescue	\$491,206.08	Fire Services - February 2014
Rodarte Construction	\$252,728.37	244th Non Motorized Project
Lk Wa School District	\$148,097.00	School Impact Fees - January 2014
Issaquah School District	\$111,735.00	School Impact Fees - January 2014
King County Finance	\$78,412.55	2013 Voter Registration Costs
Imperial Demolition	\$74,110.36	Kellman House Demolition
Kenyon Disend	\$60,984.44	Attorney Services - January 2014
Sammamish Plateau Water	\$51,740.51	Permits for Community & Aquatic Center
City of Bellevue	\$41,455.00	eGov Alliance Membership
NW Landscaping Services	\$25,200.05	Landscaping City Wide - January 2014

TOTAL \$ \$ 1,688,192.59

Checks # 36822 - 36946

432,452.35 +
 1,157,117.97 +
 56,421.33 +
 42,200.94 +
 1,688,192.596 +

Accounts Payable

Check Register Totals Only

User: mdunham
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Check	Date	Vendor No	Vendor Name	Amount	Voucher
36822	02/05/2014	ANI	ANI Administrators NW Inc	1,652.55	36,822
36823	02/05/2014	AWCMED	AWC Employee Benefits Trust	112,379.26	36,823
36824	02/05/2014	CENTURY	Century Link	150.93	36,824
36825	02/05/2014	CHAP13	Chapter 13 Trustee	280.00	36,825
36826	02/05/2014	ICMA401	ICMA 401	37,571.12	36,826
36827	02/05/2014	ICMA457	ICMA457	9,434.21	36,827
36828	02/05/2014	ISD	Issaquah School District	111,735.00	36,828
36829	02/05/2014	LWSD	Lake Washington School Dist	148,097.00	36,829
36830	02/05/2014	PREPAIDL	LegalShield	161.40	36,830
36831	02/05/2014	PSE	Puget Sound Energy	10,698.88	36,831
36832	02/05/2014	WASUPPOR	Wa State Support Registry	292.00	36,832
Check Total:				432,452.35	

Accounts Payable

Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
36833	02/18/2014	ACENB	North Bend Ace Hardware LLC	141.42	36,833
36834	02/18/2014	ACTIVENE	The Active Network, Inc.	3,190.57	36,834
36835	02/18/2014	AMEX	American Express	31.45	36,835
36836	02/18/2014	AT&TMOBI	AT&T Mobility	184.21	36,836
36837	02/18/2014	BARAN	Sevda Baran	34.48	36,837
36838	02/18/2014	BCC	Bellevue College	198.00	36,838
36839	02/18/2014	BELLCITY	City Of Bellevue	41,455.00	36,839
36840	02/18/2014	BELPAINT	Bellevue Paint & Decorating In	175.93	36,840
36841	02/18/2014	BELZAK	Steve Belzak	76.27	36,841
36842	02/18/2014	BEST	Best Parking Lot Cleaning, Inc	13,977.15	36,842
36843	02/18/2014	BIERUT	Jonathan Bierut	150.00	36,843
36844	02/18/2014	BOYSANDG	Boys and Girls Clubs of King County	200.00	36,844
36845	02/18/2014	BRICKMAN	Brickman Group Ltd LLC	5,781.05	36,845
36846	02/18/2014	BRIM	Brim Tractor Co, Inc	246.52	36,846
36847	02/18/2014	CADMAN	Cadman, Inc.	244.70	36,847
36848	02/18/2014	CDW	CDW Govt Inc	590.21	36,848
36849	02/18/2014	COMCAST2	COMCAST	110.85	36,849
36850	02/18/2014	COMCAST3	Comcast	994.17	36,850
36851	02/18/2014	COSTCO	Costco Wholesale	621.02	36,851
36852	02/18/2014	DAVISDEL	Delores Lillian Davis	135.00	36,852
36853	02/18/2014	DRIVERS	Drivers License Guide Co.	29.95	36,853
36854	02/18/2014	EASTFIRE	Eastside Fire & Rescue	491,206.08	36,854
36855	02/18/2014	EASTPLUM	Gary Krupp	163.70	36,855
36856	02/18/2014	EMERALDR	Emerald Services, Inc.	303.42	36,856
36857	02/18/2014	ENGBUS	Engineering Business Systems Inc	722.70	36,857
36858	02/18/2014	EVERSONS	Everson's Econo Vac, Inc.	1,140.05	36,858
36859	02/18/2014	FASTENAL	Fastenal Industrial Supplies	100.25	36,859
36860	02/18/2014	FIREPROT	Fire Protection, Inc.	525.60	36,860
36861	02/18/2014	FRONTIR2	Frontier	360.75	36,861
36862	02/18/2014	GCMULTI	Kevin Tighe	4,056.98	36,862
36863	02/18/2014	GENERATO	Generator Services NW	1,331.21	36,863
36864	02/18/2014	GFOA	Govt Finance Officers Assoc	305.00	36,864
36865	02/18/2014	GLENNCON	Glenn Consulting, Inc	110.00	36,865
36866	02/18/2014	GRAINGER	Grainger	87.22	36,866
36867	02/18/2014	GRANGE	Grange Supply, Inc.	176.71	36,867
36868	02/18/2014	GRAYOS	Gray & Osborne, Inc.	1,207.17	36,868
36869	02/18/2014	GREATAME	Great America Financial Services	130.31	36,869
36870	02/18/2014	HDFOWL	H. D. Fowler Company	2,597.68	36,870
36871	02/18/2014	HOGAN	D. A. Hogan & Assoc., Inc	4,925.00	36,871
36872	02/18/2014	HOWARD	Lyman Howard	81.20	36,872
36873	02/18/2014	ICC	NWC Chapter International Code Cou	230.00	36,873
36874	02/18/2014	IMPERIAL	Imperial Demolition & Earthworks	74,110.36	36,874
36875	02/18/2014	ISSAQI	Issaquah Press, Inc.	235.50	36,875
36876	02/18/2014	ISSCEDAR	Issaquah Cedar & Lumber	328.21	36,876
36877	02/18/2014	ISSIGNS	Issaquah Signs	384.07	36,877
36878	02/18/2014	KCRADIO	King Cty Radio Comm Svcs	424.93	36,878
36879	02/18/2014	KENYON2	Kenyon Disend PLLC	60,984.44	36,879
36880	02/18/2014	KINGFI	King County Finance A/R	78,412.55	36,880
36881	02/18/2014	KINGPET	King County Pet Licenses	170.00	36,881
36882	02/18/2014	L&IELEVA	Dept of Labor & Industries	125.30	36,882

Check	Date	Vendor No	Vendor Name	Amount	Voucher
36883	02/18/2014	LESSCHWA	Les Schwab Tire Center	1,583.86	36,883
36884	02/18/2014	LEXIS	Lexis Nexis Risk Data Mgmt	54.75	36,884
36885	02/18/2014	LIGHTLOA	Light Loads Concrete, LLC	337.00	36,885
36886	02/18/2014	MINUTE	Mike Immel	271.77	36,886
36887	02/18/2014	MYER	Anjali Myer	24.40	36,887
36888	02/18/2014	NAPA/RED	Woodinville Auto Parts	1,114.33	36,888
36889	02/18/2014	NC MACH	NC Machinery Co	338.61	36,889
36890	02/18/2014	NESAM	NE Sammamish Sewer & Water	124.02	36,890
36891	02/18/2014	NEXTEL	Nextel Communications	232.29	36,891
36892	02/18/2014	NWCASC	Northwest Cascade, Inc.	719.00	36,892
36893	02/18/2014	NWLSVC	NW Landscape Services of WA LLC	25,200.05	36,893
36894	02/18/2014	NWPLAY	Northwest Playground Equipment	258.28	36,894
36895	02/18/2014	PACAIR	Pacific Air Control, Inc	936.85	36,895
36896	02/18/2014	PACPLANT	Pacific Plants	54.75	36,896
36897	02/18/2014	PAETEC	PAETEC Integrated Solutions Group,	2,297.56	36,897
36898	02/18/2014	PIEDMONT	Piedmont Directional Signs	175.00	36,898
36899	02/18/2014	PLATT	Platt Electric Supply, Inc	98.55	36,899
36900	02/18/2014	PROTH	Prothman Company	16,120.02	36,900
36901	02/18/2014	PSE	Puget Sound Energy	11,812.79	36,901
36902	02/18/2014	PUBLICFL	Public Fleet Managers Assoc	120.00	36,902
36903	02/18/2014	QBS	Quality Business Systems	129.09	36,903
36904	02/18/2014	RAINIER	Rainier Wood Recyclers Inc	50.00	36,904
36905	02/18/2014	REDUTILI	City of Redmond	31.35	36,905
36906	02/18/2014	RH2	RH2 Engineering Inc	806.45	36,906
36907	02/18/2014	RLF	RLF Enterprises, LTD	1,615.00	36,907
36908	02/18/2014	RODARTE	Rodarte Construction, Inc.	252,728.37	36,908
36909	02/18/2014	RONGERUD	John Rongerude, PS	300.00	36,909
36910	02/18/2014	ROTARSAM	Rotary Club of Sammamish	52.00	36,910
36911	02/18/2014	SAM	Sammamish Plateau Water Sewer	563.43	36,911
36912	02/18/2014	SAMMI	Sammamish Award Foundation	2,500.00	36,912
36913	02/18/2014	SAMPRES	Sammamish Presbyterian Church	150.00	36,913
36914	02/18/2014	SEATIM	Seattle Times	1,682.29	36,914
36915	02/18/2014	SPAE	Thaddeus Spac	300.00	36,915
36916	02/18/2014	SPATIAL	Spatial Development Int LLC	675.00	36,916
36917	02/18/2014	STAPLES	Staples Advantage	3,921.88	36,917
36918	02/18/2014	STEINWAY	Steinway	804.83	36,918
36919	02/18/2014	STOECKL	Jane C. Stoecklin	130.00	36,919
36920	02/18/2014	TAGS	Tags Awards & Specialties	134.91	36,920
36921	02/18/2014	TOPTOBOT	Top To Bottom Janitorial, Inc	10,300.83	36,921
36922	02/18/2014	TRAINBUI	Daniel Parker	625.00	36,922
36923	02/18/2014	VERIZON	Verizon Wireless	1,745.92	36,923
36924	02/18/2014	VOYAGER	Voyager	4,440.34	36,924
36925	02/18/2014	WAHMAN	Wendy Wahman	250.00	36,925
36926	02/18/2014	WAWORK	Washington Workwear Stores Inc	512.21	36,926
36927	02/18/2014	WELLSFAR	Wells Fargo Bank, N.A.	13,301.49	36,927
36928	02/18/2014	ZUMAR	Zumar Industries, Inc.	3,989.36	36,928
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				Check Total:	1,157,117.97
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Accounts Payable

Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
36929	02/18/2014	BACKGROU	Background Source Intl	16.00	36,929
36930	02/18/2014	DRSI	DRSI	1,953.99	36,930
36931	02/18/2014	KINGFI	King County Finance A/R	1,005.97	36,931
36932	02/18/2014	PSE	Puget Sound Energy	1,450.01	36,932
36933	02/18/2014	SAM	Sammamish Plateau Water Sewer	51,740.51	36,933
36934	02/18/2014	STAPLES	Staples Advantage	209.33	36,934
36935	02/18/2014	VERIZON	Verizon Wireless	45.52	36,935
Check Total:				56,421.33	

Accounts Payable

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
36936	02/18/2014	ASSISTAN	Assistance League Of the Eastside	3,000.00	36,936
36937	02/18/2014	ESA	ESA	1,905.63	36,937
36938	02/18/2014	GRAYOS	Gray & Osborne, Inc.	963.63	36,938
36939	02/18/2014	KINGGIS	King County Finance	4,238.64	36,939
36940	02/18/2014	PROCTOR	Proctor Sales, Inc	2,190.00	36,940
36941	02/18/2014	SAM	Sammamish Plateau Water Sewer	3,386.77	36,941
36942	02/18/2014	SPATIAL	Spatial Development Int LLC	270.00	36,942
36943	02/18/2014	STUDIO3M	Studio 3MW, LLP	9,250.00	36,943
36944	02/18/2014	SWIFTTRE	Swift Tree Care	3,504.00	36,944
36945	02/18/2014	THYSSENK	Thyssenkrupp Elevator Corp.	640.03	36,945
36946	02/18/2014	WINDWARD	Windward Environmental LLC	12,852.24	36,946
Check Total:				42,200.94	



MEMORANDUM

TO: Melonie Anderson/City Clerk
FROM: Marlene/Finance Department
DATE: February 27, 2014
RE: Claims for March 4, 2014

\$ 48,659.47
 31,009.12
 203,883.55
 230,014.90
 11,675.94

Top 10 Expense Items in Packet

King County Finance	\$227,826.10	Road Services - 2013
Barker Rinker Seacat	\$139,378.26	Community & Acquatic Ctr - January 2014
U.S. Bank Corp - Visa Card	\$28,595.44	City Wide Visa Purchases - January 2014
America West Env. Supplies	\$12,248.98	CCB For Snow & Ice

TOTAL \$ \$ 525,242.98

Checks # 36947 - 37016

48,659.47 +
 31,009.12 +
 203,883.55 +
 230,014.90 +
 11,675.94 +
 525,242.98 +

Accounts Payable

Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
36947	02/20/2014	ANI	ANI Administrators NW Inc	1,652.55	36,947
36948	02/20/2014	CHAP13	Chapter 13 Trustee	280.00	36,948
36949	02/20/2014	ICMA401	ICMA 401	37,076.88	36,949
36950	02/20/2014	ICMA457	ICMA457	9,358.04	36,950
36951	02/20/2014	WASUPPOR	Wa State Support Registry	292.00	36,951
				48,659.47	
Check Total:				48,659.47	

Accounts Payable

Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
36952	02/26/2014	PSE	Puget Sound Energy	2,413.68	36,952
36953	02/26/2014	US BANK	U. S. Bank Corp Payment System	28,595.44	36,953
Check Total:				31,009.12	

Accounts Payable

Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
36954	03/04/2014	AMERICAW	America West Environmental Supplie	12,248.98	36,954
36955	03/04/2014	ANI	ANI Administrators NW Inc	348.00	36,955
36956	03/04/2014	APS	Applied Professional Svs, Inc.	200.00	36,956
36957	03/04/2014	BACKGROU	Background Source Intl	112.00	36,957
36958	03/04/2014	BMC	BMC Select	325.36	36,958
36959	03/04/2014	BOLSER	Jennifer Bolser	451.60	36,959
36960	03/04/2014	BRS	Barker Rinker Seacat Architecture	139,378.26	36,960
36961	03/04/2014	BSN	Sport Supply Group, Inc BSN Sports	838.44	36,961
36962	03/04/2014	BUILDERS	Builders Exchange of WA	45.00	36,962
36963	03/04/2014	CADMAN	Cadman, Inc.	867.59	36,963
36964	03/04/2014	CDW	CDW Govt Inc	5,060.27	36,964
36965	03/04/2014	CENTURY	Century Link	87.12	36,965
36966	03/04/2014	CERTIFIE	Certified Backflow Testing,Inc	40.00	36,966
36967	03/04/2014	COMPOFF	The Complete Office	49.69	36,967
36968	03/04/2014	EMERALDA	Emerald Aire, Inc	495.41	36,968
36969	03/04/2014	EMERALDR	Emerald Services, Inc.	303.42	36,969
36970	03/04/2014	ENGBUS	Engineering Business Systems Inc	365.46	36,970
36971	03/04/2014	Fastenal	Fastenal Industrial Supplies	166.25	36,971
36972	03/04/2014	GRAINGER	Grainger	132.85	36,972
36973	03/04/2014	GUINASSO	Joe Guinasso	81.65	36,973
36974	03/04/2014	HDFOWL	H. D. Fowler Company	308.63	36,974
36975	03/04/2014	INTEGRA	Integra Telecom	1,276.01	36,975
36976	03/04/2014	JACKS	Jack's Repair, LLC	1,416.14	36,976
36977	03/04/2014	KINGFI	King County Finance A/R	3,876.24	36,977
36978	03/04/2014	LAKESIDE	Lakeside Industries	738.59	36,978
36979	03/04/2014	LIGHTLOA	Light Loads Concrete, LLC	437.78	36,979
36980	03/04/2014	METROPOL	Metropolitan Transportation Commiss	1,500.00	36,980
36981	03/04/2014	MINUTE	Mike Immel	163.16	36,981
36982	03/04/2014	MORUP	Morup Signs Inc	646.05	36,982
36983	03/04/2014	NAVPLG	Natl Assoc Of Volunteer Programs in I	50.00	36,983
36984	03/04/2014	NC MACH	NC Machinery Co	893.27	36,984
36985	03/04/2014	NELSON	Lola Nelson-Mills	86.65	36,985
36986	03/04/2014	NWCASC	Northwest Cascade, Inc.	1,089.74	36,986
36987	03/04/2014	NWLSVC	NW Landscape Services of WA LLC	4,380.00	36,987
36988	03/04/2014	NWPLAY	Northwest Playground Equipment	3,871.74	36,988
36989	03/04/2014	NWWeath	NW Weathernet	310.00	36,989
36990	03/04/2014	PACAIR	Pacific Air Control, Inc	936.86	36,990
36991	03/04/2014	PLATT	Rexel, Inc.	343.13	36,991
36992	03/04/2014	POA	Pacific Office Automation	170.87	36,992
36993	03/04/2014	PROTH	Prothman Company	4,955.85	36,993
36994	03/04/2014	QBS	Quality Business Systems	1,619.18	36,994
36995	03/04/2014	RHOMAR	Rhomar Industries, Inc	2,214.23	36,995
36996	03/04/2014	SAM	Sammamish Plateau Water Sewer	1,570.21	36,996
36997	03/04/2014	SEQUOYAH	Sequoyah Electric, LLC	2,954.83	36,997
36998	03/04/2014	SOLARWIN	Solar Winds	304.50	36,998
36999	03/04/2014	SOLLART	Chris Sollart Photography	164.25	36,999
37000	03/04/2014	THYSSENK	Thyssenkrupp Elevator Corp.	1,053.17	37,000
37001	03/04/2014	USBANKNA	US Bank N.A.	126.00	37,001
37002	03/04/2014	VERIZON	Verizon Wireless	78.04	37,002
37003	03/04/2014	VIBRANT	Vibrant Plants, Inc.	900.45	37,003

Check	Date	Vendor No	Vendor Name	Amount	Voucher
37004	03/04/2014	WABO1	Wa Assoc of Bldg Officials	50.00	37,004
37005	03/04/2014	WAWORK	Washington Workwear Stores Inc	1,025.25	37,005
37006	03/04/2014	WESCOM	Wescom	87.60	37,006
37007	03/04/2014	WESTERNE	Western Entrance Tech LLC	1,215.00	37,007
37008	03/04/2014	ZEE	Zee Medical Service	696.56	37,008
37009	03/04/2014	ZUMAR	Zumar Industries, Inc.	776.22	37,009
				<u>203,883.55</u>	
Check Total:				<u>203,883.55</u>	

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 2/26/2014 - 2:57 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
37010	03/04/2014	ISSCITY	City Of Issaquah	1,980.00	37,010
37011	03/04/2014	KINGFI	King County Finance A/R	227,826.10	37,011
37012	03/04/2014	WAREV	Wa State Dept of Revenue	208.80	37,012
				230,014.90	
Check Total:				230,014.90	

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 2/27/2014 - 8:52 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
37013	03/04/2014	MINUTE	Mike Immel	193.61	37,013
37014	03/04/2014	PROTH	Prothman Company	3,378.40	37,014
37015	03/04/2014	SUNCADIA	Suncadia LLC	4,951.38	37,015
37016	03/04/2014	Thompson	Richard J. Thompson	3,152.55	37,016
				11,675.94	
Check Total:				11,675.94	



City Council Agenda Bill

Meeting Date: March 4, 2014

Date Submitted: February 24, 2014

Originating Department: Finance IT

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input type="checkbox"/> Attorney	<input checked="" type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input checked="" type="checkbox"/> Fire	<input checked="" type="checkbox"/> Public Works

Subject: Authorization to Surplus six City Vehicles, two pieces of Fire equipment and one Excavator

Action Required: Passage of Resolution

Exhibits: 1. Resolution

Budget: Total estimate of value is \$73,000.00

Summary Statement:

The City of Sammamish has purchased six replacement vehicles and one Volvo Compact Excavator as previously authorized by City Council action. Eastside Fire and Rescue has notified the city that two Sammamish owned pieces of Fire equipment have been declared surplus. It is now necessary to authorize the surplus of these vehicles that are no longer in use and have been replaced by newer vehicles.

Background:

Through the 2013-2014 Budget process the City Council approved replacement of six vehicles and 1 Volvo Compact Excavator. These vehicles and excavator were delivered, logoed, outfitted and are now in use. The older vehicles are to be declared surplus, sold through a Public Surplus Auction process and the proceeds returned to the City's Equipment Rental Fund.

On February 11, 2014 Eastside Fire and Rescue notified the City that two of the city's Fire vehicles had been replaced and the old vehicles declared surplus. Following City Council approval the old vehicles will be sold.

Upon incorporation, a number of Fire vehicles and apparatus were transferred to the City of Sammamish from Fire District 10. Vehicles are titled to the City of Sammamish as the legal owner and Eastside Fire & Rescue uses and maintains the vehicles.

Eastside Fire & Rescue's annual budget includes an Equipment Replacement Fund and Vehicle Replacement Schedule. When one of Sammamish's vehicles is scheduled to be replaced, the Eastside Fire & Rescue Board requests that the City Council declare the vehicle surplus so that it may be sold and the proceeds deposited in the Eastside Fire & Rescue Equipment Replacement Fund. Consistent with



City Council Agenda Bill

the terms of the interlocal agreement and past practice, the City of Sammamish holds title to the new vehicles.

RCW 39.33.010 authorizes the City to transfer property, both real and personal, to political subdivisions of the State and WAC 236-48-190 requires that they be disposed of in a competitive process to the public. The City of Sammamish's surplus property disposition process authorizes the City Manager to declare and dispose of surplus property up to an aggregated amount of \$10,000.00. As these vehicles surpass that value, we are required to obtain specific City Council authorization in order to proceed.

Financial Impact:

We anticipate the proceeds from the sale of each city vehicle will be returned to the Equipment Rental Fund. The total estimated aggregate sale value is \$53,000.00. Proceeds from the sale of the Fire equipment, estimated at \$20,000.00, will be deposited in the Eastside Fire & Rescue Equipment Replacement Fund.

Recommended Motion:

We recommend passage of the attached resolution, declaring the listed vehicles surplus and authorizing the City Manager to sell them through an auction process and return the sale proceeds to the City's Equipment Rental Fund and the Eastside Fire & Rescue Equipment Replacement Fund.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO: R2014-**

**A RESOLUTION OF THE CITY OF SAMMAMISH CITY COUNCIL DECLARING
VEHICLES AS SURPLUS**

WHEREAS, the City of Sammamish has established an Equipment Replacement Fund and Equipment Replacement Plan for its motor vehicles; and

WHEREAS, the Equipment Replacement Plan calls for the replacement of several vehicles owned by the City of Sammamish in 2014;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DO RESOLVE AS FOLLOWS:**

The following vehicles have been replaced and are declared surplus to the needs of the City and shall be disposed of in a manner prescribed in state law:

2002 Dodge Ram Quad, License #33242D, VIN# 3B7KC23W92M268668

2003 Ford Pick-up, License #37651D, VIN #3FTNX20L23MB41239

2003 Ford F450, License #36101D, VIN#1FDXW46PX3EC36179

2003 Ford 450 Crewcab, License #37652D, VIN#1FDXW46P93ED28786

2006 Ford Super Duty S450XL, License #41444D, VIN#1FDXX46PX6EA61000

2000 GMC Sonoma Pick-up, License #28945D, VIN#1GTCS19W9Y8175588

2004 Volvo EC35 Excavator, VIN#VNEC3528317604

1991 Seagrave Pumper, License# 17206C, VIN#1F9EW28J3MCST2094

1999 Ford F-350 Road Rescue, License#49646C, VIN#1FDWF36F7XED33522

**ADOPTED BY THE CITY COUNCIL AT THEIR MEETING THEREOF ON THE ____
DAY OF MARCH, 2014.**

CITY OF SAMMAMISH

Mayor Thomas E. Vance

Exhibit 1

ATTEST/AUTHENTICATED

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Filed with the City Clerk: February 24, 2014
Passed by the Council:
Resolution No: R2014-



City Council Agenda Bill

Meeting Date: March 4, 2014

Date Submitted: February 20, 2014

Originating Department: Parks and Recreation

Clearances:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Community Development | <input checked="" type="checkbox"/> Parks & Recreation |
| <input checked="" type="checkbox"/> Attorney | <input type="checkbox"/> Finance & IT | <input type="checkbox"/> Police |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Fire | <input type="checkbox"/> Public Works |

Subject: Project Acceptance, Kellman House demolition (the site of the proposed Community & Aquatic Center project)

Action Required: Approve resolution accepting the demolition of the Kellman house by Imperial Demolition and Earthworks as complete.

Exhibits: 1. Resolution of project acceptance

Budget: \$25,000,000 is allocated in the City’s budget for the Community and Aquatic Center Project.

Summary Statement:

The early demolition of the Kellman House was necessary to prepare the site for construction of the proposed Community & Aquatic Center, which is scheduled to begin in the spring of 2014.

Imperial Demolition and Earth work was selected to demolish the Kellman House located at 831 228th Avenue SE.

There were no contractor claims filed against the City and no liquidated damages were assessed against the contractor.

All work on the project has been successfully completed; a final inspection has been held and the contractor has completed the project. Acceptance by City Council is necessary before the Department of Revenue is asked to close the project so that the contractor’s retainage may be released.

Project Background:

The City Manager was authorized by City Council at a Regular Meeting held on December 3, 2013 to award and execute a construction contract with the lowest responsive and responsible bidder for demolition of the Kellman house project in an amount not to exceed \$58,635.00 + w.s.s.t. The contract was awarded to Imperial Demolition & Earthworks. The project has been successfully completed and City staff are ready to close out the project.



City Council Agenda Bill

Financial Impact:

The contract amount is \$58,635+w.s.s.t. This amount is included in the total project budget. Due to unforeseen conditions found during the demolition there was a change order in the amount of \$ 12,284.00 + w.s.s.t. The final cost for the demolition of the Kellman house is \$70,919.00+ 6,737.31(w.s.s.t.) = \$77,656.31

Recommended Motion:

Approve resolution for acceptance of demolition of Kellman house by Imperial Demolition & Earthworks.

DRAFT

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2014-____**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE KELLMAN HOUSE
DEMOLITION AS COMPLETE**

WHEREAS, at the Regular Council meeting of December 3, 2013, the City Council authorized the City Manager to enter into a contract with the lowest bidder for the Kellman House demolition; and

WHEREAS, the City Manager executed contract C2013-192 with Imperial Demolition and Earthwork. and

WHEREAS, the project was substantially completed by the contractor on January 31, 2014;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DO RESOLVE AS FOLLOWS:**

Section 1. Acceptance of the Kellman House Demolition as Complete. The City of Sammamish hereby accepts the Kellman House Demolition as complete.

Section 2. Authorization of Contract Closure Process. The City of Sammamish Director of Parks and Recreation is hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, the Department of Labor and Industries and the Department of Employment Security.

Section 3. Effective Date. This resolution shall take effect immediately upon signing.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 4TH DAY OF MARCH 2014.**

CITY OF SAMMAMISH

Mayor Thomas E. Vance

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Filed with the City Clerk: February 20, 2014

Passed by the City Council:

Resolution No.: R2014-_____



NOTICE OF COMPLETION OF PUBLIC WORKS CONTRACT

Contractor's UBI Number: _____

Date: _____

Name & Address of Public Agency
 UBI Number:

Department Use Only
Assigned to:
Date Assigned:

Notice is hereby given relative to the completion of contract or project described below

Project Name	Contract Number	Job Order Contracting <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Work Done/Include Jobsite Address(es)		
Federally funded road transportation project? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Contractor's Name	Telephone Number	Affidavit ID*
Contractor Address		
If Retainage is Bonded, List Surety's Name (or attach a copy)		
Surety Agent's Address		
Date Contract Awarded	Date Work Commenced	Date Work Completed
Date Work Accepted		

Contract Amount	\$		
Additions (+)	\$		Liquidated Damages \$
Reductions (-)	\$		Amount Disbursed \$
Sub-Total	\$	_____	Amount Retained \$
Amount of Sales Tax Paid at _____			
(If various rates apply, please send a breakdown)	\$	_____	
TOTAL	\$		TOTAL \$ _____

NOTE: These two totals must be equal

Please List all Subcontractors and Sub-tiers Below:

Subcontractor's Name:	UBI Number: (Required)	Affidavit ID*



City Council Agenda Bill

Meeting Date: March 4, 2014

Date Submitted: February 26, 2014

Originating Department: Admin Services

Clearances:

City Manager

Community Development

Parks & Recreation

Attorney

Finance & IT

Police

Admin Services

Fire

Public Works

Subject: Resolution: Revising the Rules of Procedure for the City Council

Action Required: Adopt the Resolution

Exhibits: Strikethrough Version of Resolution

Budget: Not Applicable

Summary Statement

This resolution revises the dates for Council meetings, adds an additional monthly Committee of the Whole meeting and adds written reporting requirements.

Background: The City Council expressed a desire to adjust its meeting schedule at the 2014 City Council Retreat. Specifically Council discussed moving the second Regular Council meeting from the third Monday to the third Tuesday of each month and add a Committee of the Whole meeting on the third Monday of each month to provide for an informal, in depth review of a particular topic or topics.

The council rules are further clarified to allow the Council to take final action at a Committee of the Whole meeting in addition to a Regular Study Session under special circumstances.

Additionally, the Chair of a Council Committee or the City's Representative to a regional commission or board shall provide a timely written report to the full council regarding the meeting attended. The Committee of the Whole meeting is exempt from this requirement as the full council will be in attendance.

Financial Impact:

None

Recommended Motion:

Move to adopt the resolution.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2014-__**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, REVISING THE RULES OF PROCEDURE
FOR THE CITY COUNCIL**

WHEREAS, Chapter 35A.11 RCW gives the City Council of each code city the power to organize and regulate its internal affairs within the provisions of Title 35A RCW; and

WHEREAS, the City Council has adopted rules and procedures to assist in the conduct of City business; and

WHEREAS, the City Council wishes to revise its current Council Rules;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Framework. The following rules shall constitute the official rules of procedure for the Sammamish City Council and all prior rules are hereby superseded.

- A. All Council Meetings shall comply with the requirements of the Open Meetings Act (RCW Chapter 42.30). All Regular Business Meetings, Special Meetings and Regular Study Sessions of the Council shall be open to the public.
- B. In all decisions arising from points of order, the Council shall be governed by Robert's Rules of Order (most current edition), a copy of which is maintained in the office of the Sammamish City Clerk.

Section 2. Meetings.

- A. Regular Business Meetings Dates, Times. All regular meetings of the City Council shall be held at the times and locations specified by applicable ordinances and resolutions of the Council.
- B. Meetings.
 - 1. *Regular Business Meetings.* All regular meetings of the City Council shall be held on the First Tuesday and Third Tuesday of each month beginning at 6:30 pm.
 - 2. *Regular Study Sessions.* All regular study sessions of the City Council shall be held on the Second Tuesday of each month beginning at 6:30 pm.

3. *Regular Committee of the Whole Meetings.* All regular Committee of the Whole Meetings shall be held on the Third Monday of each month beginning at 6:30 p.m.
4. Should any meeting date occur on a legal holiday, the meeting shall be held on a day, time and place established by a majority vote of the Council. Regular Study Sessions will normally be informal meetings for the purpose of reviewing: the upcoming Regular Business Meeting preliminary agenda; forthcoming programs and future Council agenda items; progress on current programs or projects; or other information the City Manager feels is appropriate. Regular Committee of the Whole Meetings will normally be informal meetings for the purpose of in-depth review of a particular topic or topics. Under special circumstances, final action may be taken at a Regular Study Session or Regular Committee of the Whole Meeting.
5. *Special Meetings.* Special Meetings may be held by the Council subject to notice requirements prescribed by State law. Special Meetings may be called by the Mayor, Deputy Mayor, or any four members of the City Council by written notice delivered to each member of the Council at least twenty-four hours before the time specified for the proposed meeting. The notice of such Special Meetings shall state the subjects to be considered, and no subject other than those specified in the notice shall be considered.
6. *Executive Sessions.* The Council may hold Executive Sessions from which the public may be excluded, for those purposes set forth in RCW 42.30.110. Before convening an Executive Session, the Presiding Officer shall announce the purpose of the Session and the anticipated time when the Session will be concluded. Should the Session require more time, a public announcement shall be made that the Session is being extended.
7. *Meeting Place.* Council Meetings will be held at the Sammamish City Hall Located at 801 228th Avenue SE, Sammamish, Washington, 98075 or as otherwise directed by Council and properly noticed.
8. *Public Notice.* The City shall comply with the provisions of RCW 35A.12.160.
9. *Adjournment.* Council Meetings shall adjourn no later than 10:00 pm. The adjournment time established thereunder may be extended to a later time certain upon approval of a motion by a majority of the Council. Any Councilmember may call for a "Point of Order" at 9:30 p.m. to review agenda priorities.

- C. Attendance, Excused Absences. Members of the Council may be excused from attending a City Council meeting by contacting the Mayor prior to the meeting and stating the reason for his or her inability to attend. If the member is unable to contact the Mayor, the member shall contact the City Manager or Clerk, who shall convey the message to the Mayor. Following roll call, the Presiding Officer shall inform the Council of the member's absence, state the reason for such absence, and inquire if there is a motion to excuse the member. This motion shall be non-debatable. Upon passage of such motion by a majority of members present, the absent member shall be considered excused and the Clerk will make an appropriate notation in the minutes. Councilmembers who do not follow the above process will be considered unexcused and it shall be so noted in the minutes.
- D. General Decorum.
1. While the Council is in session, the members must preserve order and decorum, and a member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council, nor disrupt any member while speaking, nor refuse to obey the orders of the Council or the Mayor, except as otherwise provided in these Rules.
 2. Any person making disruptive, impertinent, or slanderous remarks or who becomes boisterous while addressing the Council shall be asked to leave by the Presiding Officer and barred from further audience participation before the Council for that meeting.
- E. Quorum. At all Council Meetings, a majority of the Council (four members) shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time and may compel the attendance of absent members in such manner and under such penalties as may be prescribed by ordinance.
- F. Voting. The votes during all Council Meetings shall be conducted as follows:
1. Unless otherwise provided for by statute, ordinance, or resolution, all votes shall be taken by voice, except that at the request of any Councilmember, a random roll call vote shall be taken by the Clerk.
 2. The passage of any ordinance, grant or revocation of franchise or license, and any resolution for the payment of money shall require the affirmative vote of at least a majority of the whole membership of the council.
 3. In case of a tie vote on any motion, the motion shall be considered lost.
 4. Each Councilmember shall vote on all questions put to the Council, unless a conflict of interest or an appearance of fairness question under State law is present. Unless a member of the Council states that he or she is abstaining for the above reasons, his or her silence shall be recorded as an affirmative vote.

Section 3. Order of Business.

A. Agenda and Council Packet Preparation.

1. The Clerk, under direction of the City Manager, will prepare a preliminary agenda for each Council Meeting specifying the time and place of the meeting and setting forth a brief general description of each item to be considered by the Council. The preliminary agenda is subject to review by the Presiding Officer.
2. An item for a Regular Business Council Meeting may be placed on the preliminary agenda by a majority vote or consensus of the Council, by the Mayor or Deputy Mayor in the absence of the Mayor, or by the City Manager.
3. An item may be placed on the preliminary agenda for a Regular Business Council Meeting after the preliminary agenda is finalized only if a Councilmember or the City Manager explains the necessity for placing the item on the agenda and receives a majority vote of the Council to do so.
4. Legally required advertised public hearings will have a higher priority over other agenda items scheduled for convenience rather than for statutory or other reasons.
5. Agenda items that are continued from one meeting to another will have preference on the agenda to the extent possible.
6. It is the intent of the City Council that council procedures be periodically reviewed as needed.

B. Consent Calendar.

1. The City Manager, in consultation with the Presiding Officer, shall place matters on the Consent Calendar which: (a) have been previously discussed by the Council, or (b) based on the information delivered to members of the Council, by the administration, can be reviewed by a Councilmember without further explanation, or (c) are so routine or technical in nature that passage is likely.
2. The motion to adopt the Consent Calendar shall be non-debatable and have the effect of moving to adopt all items on the Consent Calendar. Since adoption of any item on the Consent Calendar implies unanimous consent, any member of the Council shall have the right to remove any item from the Consent Calendar. If any matter is withdrawn, the Presiding Officer shall place the item at an appropriate place on the agenda for deliberation at the current or future Council Meeting.

C. Public Comment and testimony.

The Council will take public comment or testimony at the Regular Business Meeting only during a Public Hearing or during the Public Comment period for no more than three minutes, or no more than five minutes when presenting the official position of a recognized organization. If a person appearing before the Council has more than one matter to bring up before the Council, that person, after speaking on one matter, will be given an opportunity to bring up other matters after other speakers have been given the opportunity to address the City Council. The Presiding Officer may ask the rest of the Council members if they have any questions before being excused. Public oral testimony shall not be given on quasi-judicial matters outside of a public hearing except on matters of procedure. After a citizen (or group of citizens) has made his public comment, the Presiding Officer will respond to the citizen or group with one of the following actions:

1. The commentator will be thanked for his/her input if it is a comment only;
2. Staff will be directed to follow up if an administrative answer or problem resolution is required;
3. The commentator will be requested to provide more information in writing to the City Clerk if further information is needed to clarify or formalize a request. This information will be distributed to the Council before the next Regular Business Meeting or Regular Study Session;
4. The item will be referred by the Presiding Officer to the City Manager for scheduling on a future Regular Study Session Agenda or a Regular Business Meeting Agenda; or
5. The item will be placed on that night's agenda if it is an emergency or is driven by an imminent due date.

The decision as to which alternative to use will be at the discretion of the Presiding Officer. The Presiding Officer will verbalize a reason for his/her choice. After the Presiding Officer's decision, any Councilmember may make a motion to select one of the other alternatives. If the motion is seconded, it will be discussed and voted upon. Should the motion fail, the Presiding Officer may use the previously chosen alternative or may select a different one, again providing a verbal reason.

The City Attorney shall advise as to what State law permits public comment on quasi-judicial matters. If comments on quasi-judicial matters are provided in writing, they will be reviewed by the City Attorney for appropriateness before being presented to the Council. Such written comments must be filed with the City Clerk by 1:00 p.m. on the Wednesday preceding the Regular or Special Meeting.

6. Identification of Speakers. Persons testifying shall identify themselves for the record as to name, address and organization.
7. Instructions for Speakers. An instruction notice for speakers will be available at the meeting. Speakers will be advised by the Presiding Officer that their testimony is being recorded.

D. Rules for Public Testimony during Public Hearings.

The following rules shall be observed during any Public Hearing:

1. Individuals will be allowed three minutes to speak, or five minutes when presenting the official position of a recognized organization, and each organization shall have only one five-minute presentation. If a speaker purports to speak for an organization, club or other so as to lead the Council to believe that a number of persons support a position, then such person shall state how that position was developed by the group.
2. The Clerk shall be the timekeeper.
3. Public Hearings shall begin according to the established agenda. The Presiding Officer shall declare the public hearing open, and ask for the City staff presentation. Following questions of staff by Council, the applicant or petitioner shall be given three minutes to present the issue. Following the presentation of the applicant or petitioner, the major opponent shall be allowed to speak to the issue for three minutes. Any interested person may then be heard for three minutes each. All speakers should sign up on the Public Hearing Roster provided by the City Clerk.

The Presiding Officer shall recognize staff comments and questions from the Council, if any, at the conclusion of each speaker's remarks. After all interested members of the public and staff have had an opportunity to speak, the applicant shall be given up to three (3) minutes to respond to or rebut information presented by the opponent(s), other speakers or staff. This opportunity for rebuttal shall not be used to present new information or to address subjects other than issues raised by the opponent(s) and the other speakers or staff. After all interested persons have had a fair opportunity to speak, the Presiding Officer shall declare the public hearing closed. The Council may, however, decide to allow for certain written materials to be presented to the Council for a period of time declared by the Council. The hearing is then closed, and no person may introduce new substantive information without reopening the public hearing. The Council may alter the time limits of speakers upon a vote at the opening of the hearing.

Section 4. Duties and responsibilities for Councilmembers.

A. Councilmember Job Description.

The principal job of a City Council member is to make policy. Policy making often takes the form of passing ordinances or resolutions. Councilmembers should base their policy making decisions on many factors after considering input from many sources, including the city staff, citizen's groups, advisory commissions and others. It is the councilmember's responsibility to consider the merits of each idea and then approve, modify, or reject it. Councilmembers should also consider community needs and available resources when making their decisions. It is the job of the City Manager and staff to implement the policies set by the City Council.

B. Public Statements.

Any member of the Council has a right to express personal views and opinions. However, statements representing the views or decisions of the Council must be authorized by a majority or consensus of the Council. Minority views or positions may be conveyed as well.

C. Ethics Laws.

State law provides a specific code of ethics for city officials. RCW 42.23.070 prohibits a municipal official from:

1. Using his position to secure special privileges or exemptions for himself or others.
2. Directly or indirectly, giving or receiving any compensation, gift, gratuity, or reward from any sources, except the employing city, for a matter related to the official's services.
3. Accepting employment or engaging in business that the officer might reasonably expect would require him to disclose confidential information acquired by reason of his position.
4. Disclosing confidential information gained by reason of the officer's position, or use of such information for personal gain.

D. Information Sharing.

It is in the public interest that, to the greatest extent possible, all members of the City Council have an opportunity to be aware of and act upon the information that is available to other members. All members should place upon the record of the City Council the substance of all ex-parte contacts that have occurred during the time a matter has been introduced and is still before the Council for consideration.

E. Confidentiality and Executive Sessions.

Council members must keep confidential all written materials and verbal information provided to them during Executive Sessions to ensure that the City's position is not compromised. Confidentiality also includes information provided to Council members outside of Executive Sessions when the information is considered to be exempt from disclosure under the Revised Code of Washington.

F. Election of Mayor/Mayor pro tem.

1. Swearing in of New Councilmembers. New Councilmembers shall be sworn in by a member of the judiciary or by the City Clerk.
2. Pursuant to RCW 35A.13.030 biennially, at the first meeting of the new council, the council shall choose a chair from among their number. The chair of the council shall have the title of mayor and shall preside at meetings of the council. In addition to the powers conferred upon him or her as mayor, he or she shall continue to have all the rights, privileges, and immunities of a member of the council. The mayor shall be recognized as the head of the city for ceremonial purposes. He or she shall have no regular administrative duties.
3. The motion to elect the Mayor will be placed on the agenda of the first regular meeting and the election will occur at said meeting.
4. No one Councilmember may nominate more than one person for a given office until every member wishing to nominate a candidate has an opportunity to do so. Nominations do not require a second vote. The Chair will repeat each nomination until all nominations have been made. When it appears that no one else wishes to make any further nominations, the Chair will ask again for further nominations and if there are none, the Chair will declare the nominations closed. A motion to close the nominations is not necessary. After nominations have been closed, voting for Mayor shall take place in the order nominations were made. Council members will be asked for a voice vote and a raise of hands. As soon as one of the nominees receives a majority vote (four votes), then the Chair will declare him/her elected. No votes will be taken on the remaining nominees. If none of the nominees receives a majority vote, the Chair will call for nominations again and repeat the process until a single candidate receives a majority vote before the Office of Deputy Mayor is opened for nominations. A tie vote results in a failed nomination.
5. In the temporary absence of the mayor, the deputy mayor shall perform the duties and responsibilities of the mayor with regard to the conduct of

meetings and emergency business. In the event that the mayor is unable to serve the remainder of his or her term, a new mayor shall be elected at the first regular meeting following conclusion of the mayor's term. In the event the deputy mayor is unable to serve the remainder of his or her term, a new deputy mayor shall be elected at the first regular meeting conclusion of the deputy mayor's term.

6. A super majority vote (5 council members) shall be required to approve a motion to remove the Mayor or Deputy Mayor from office for serious cause.

G. Duties of Mayor and Deputy Mayor.

1. Presiding Officers. The Mayor, or in his or her absence, the Deputy Mayor, shall be the Presiding Officer of the Council. In the absence of both the Mayor and the Deputy Mayor, the Council shall appoint one of the members of the Council to act as a temporary Presiding Officer.
2. Presiding Officer's Duties. It shall be the duty of the Presiding Officer to:
 - A. Call the meeting to order;
 - B. Keep the meeting to its order of business;
 - C. Control discussion in an orderly manner;
 - D. Give every Councilmember who wishes an opportunity to speak when recognized by the chair;
 - E. Permit audience participation at the appropriate times;
 - F. Require all speakers to speak to the question and to observe the rules of order;
 - G. State each motion before it is discussed and before it is voted upon; and
 - H. Put motions to a vote and announce the outcome.
3. Presiding Officer, Questions of Order. The Presiding Officer shall decide all questions of order, subject to the right of appeal to the Council by any member.
4. Presiding Officer, Participation. The Presiding Officer may at his or her discretion call the Deputy Mayor or any member to take the chair so the Presiding Officer may make a motion or for other good cause yield the Chair.

5. Request for Written Motions. Motions shall be reduced to writing when requested by the Presiding Officer of the Council or any member of the Council. All resolutions and ordinances shall be in writing.

Section 5. Advisory committees and Staff.

A. Appointment to Advisory Bodies.

1. Vacancies may be advertised so that any interested citizen may submit an application. Applicants are urged to be citizens of the City of Sammamish, but applications from residents living outside of the corporate boundaries may be considered if authorized by the resolution or ordinance establishing the advisory body.
2. Appointments to advisory bodies will be made by the City Council during a regularly scheduled meeting.
3. Newly appointed members will receive a briefing by the commission, committee, or task force chairperson and/or City staff regarding duties and responsibilities of members of the advisory body.
4. Appointees to advisory bodies may be removed prior to the expiration of their term of office by a majority vote of the City Council.

B. Key Staff Duties.

Any City employee shall attend a City Council meeting when requested by the City Manager for clarification or explanation of agenda items.

Section 6. Council Committees/Appointments.

- A. Council committees are policy review and discussion arms of the City Council. Committees may study issues and develop recommendations for consideration by the City Council. Committees may not take binding action on behalf of the City.
- B. The City Council may meet for study or special project purposes as a Committee of the Whole or may establish Council subcommittees with three or fewer members.
- C. Council committee structure shall be as determined by the city council and may include:
 1. Council Committee of the Whole (seven Councilmembers);
 2. Council Committees – Standing Committees established for special purposes, tasks or time frames (three or fewer Councilmembers);

3. Subcommittees of the City Council – Ad hoc and informal working or study group (three or fewer Councilmembers); and
 4. Councilmember Appointments – To task teams or City Advisory Boards, commissions and committees (three or fewer Councilmembers).
- D. The Chair of any Council Committee (other than a Committee of the Whole) or Subcommittee, and the City’s representative to any external Board or Commission (e.g., Eastside Transportation Partnership), shall provide a written report to the City Council within a reasonable time after each meeting of a Committee, Subcommittee, or other External Body.

Section 7. Effect/Waiver of Rules. These rules of procedure are adopted for the sole benefit of the members of the City Council to assist in the orderly conduct of Council business. These rules of procedure do not grant rights or privileges to members of the public or third parties. Failure of the City Council to adhere to these rules shall not result in any liability to the City, its officers, agents, and employees, nor shall failure to adhere to these rules result in invalidation of any Council act. The City Council may, by a majority vote, determine to temporarily waive any of the provisions herein.

**PASSED BY THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, AT A REGULAR MEETING THEREOF THIS ____ DAY OF
_____, 2014.**

CITY OF SAMMAMISH

Mayor Thomas E. Vance

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Exhibit 1

Filed with the City Clerk: February 25, 2014
Passed by the City Council:
Resolution No.: R2014- _____

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2014-__**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, REVISING THE RULES OF PROCEDURE
FOR THE CITY COUNCIL**

WHEREAS, Chapter 35A.11 RCW gives the City Council of each code city the power to organize and regulate its internal affairs within the provisions of Title 35A RCW; and

WHEREAS, the City Council has adopted rules and procedures to assist in the conduct of City business; and

WHEREAS, the City Council wishes to revise its current Council Rules;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Framework. The following rules shall constitute the official rules of procedure for the Sammamish City Council and all prior rules are hereby superseded.

- A. All Council Meetings shall comply with the requirements of the Open Meetings Act (RCW Chapter 42.30). All Regular Business Meetings, Special Meetings and Regular Study Sessions of the Council shall be open to the public.
- B. In all decisions arising from points of order, the Council shall be governed by Robert's Rules of Order (most current edition), a copy of which is maintained in the office of the Sammamish City Clerk.

Section 2. Meetings.

- A. Regular Business Meetings Dates, Times. All regular meetings of the City Council shall be held at the times and locations specified by applicable ordinances and resolutions of the Council. ~~Should any meeting occur on a legal holiday, the meeting shall be held on a day, time and place established by a majority vote of the Council~~^[MK1].
- B. Meetings.
 - 1. *Regular Business Meetings.* All regular meetings of the City Council shall be held on the First Tuesday and Third ~~Tuesday~~^{Monday} of each month beginning at 6:30 pm.
 - 2. *Regular Study Sessions.* All regular study sessions of the City Council

shall be held on the Second Tuesday of each month beginning at 6:30 pm.

3. Regular Committee of the Whole Meetings. All regular Committee of the Whole Meetings shall be held on the Third Monday of each month beginning at 6:30 p.m.
4. Should any meeting date occur on a legal holiday, the meeting shall be held on a day, time and place established by a majority vote of the Council. Regular Study Sessions will normally be informal meetings for the purpose of reviewing: the upcoming Regular Business Meeting preliminary agenda; forthcoming programs and future Council agenda items; progress on current programs or projects; or other information the City Manager feels is appropriate. Regular Committee of the Whole Meetings will normally be informal meetings for the purpose of in-depth review of a particular topic or topics. Under special circumstances, final action may be taken at a Regular Study Session or Regular Committee of the Whole Meeting if necessary^[MK2].
5. *Special Meetings.* Special Meetings may be held by the Council subject to notice requirements prescribed by State law. Special Meetings may be called by the Mayor, Deputy Mayor, or any four members of the City Council by written notice delivered to each member of the Council at least twenty-four hours before the time specified for the proposed meeting. The notice of such Special Meetings shall state the subjects to be considered, and no subject other than those specified in the notice shall be considered.
6. *Executive Sessions.* The Council may hold Executive Sessions from which the public may be excluded, for those purposes set forth in RCW 42.30.110. Before convening an Executive Session, the Presiding Officer shall announce the purpose of the Session and the anticipated time when the Session will be concluded. Should the Session require more time, a public announcement shall be made that the Session is being extended.
7. *Meeting Place.* Council Meetings will be held at the Sammamish City Hall Located at 801 228th Avenue SE, Sammamish, Washington, 98075 or as otherwise directed by Council and properly noticed.
8. *Public Notice.* The City shall comply with the provisions of RCW 35A.12.160.
9. *Adjournment.* Council Meetings shall adjourn no later than 10:00 pm. The adjournment time established thereunder may be extended to a later time certain upon approval of a motion by a majority of the Council. Any Councilmember may call for a "Point of Order" at 9:30 p.m. to review

agenda priorities.

- C. Attendance, Excused Absences. Members of the Council may be excused from attending a City Council meeting by contacting the Mayor prior to the meeting and stating the reason for his or her inability to attend. If the member is unable to contact the Mayor, the member shall contact the City Manager or Clerk, who shall convey the message to the Mayor. Following roll call, the Presiding Officer shall inform the Council of the member's absence, state the reason for such absence, and inquire if there is a motion to excuse the member. This motion shall be non-debatable. Upon passage of such motion by a majority of members present, the absent member shall be considered excused and the Clerk will make an appropriate notation in the minutes. Councilmembers who do not follow the above process will be considered unexcused and it shall be so noted in the minutes.
- D. General Decorum.
1. While the Council is in session, the members must preserve order and decorum, and a member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council, nor disrupt any member while speaking, nor refuse to obey the orders of the Council or the Mayor, except as otherwise provided in these Rules.
 2. Any person making disruptive, impertinent, or slanderous remarks or who becomes boisterous while addressing the Council shall be asked to leave by the Presiding Officer and barred from further audience participation before the Council for that meeting.
- E. Quorum. At all Council Meetings, a majority of the Council (four members) shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time and may compel the attendance of absent members in such manner and under such penalties as may be prescribed by ordinance.
- F. Voting. The votes during all Council Meetings shall be conducted as follows:
1. Unless otherwise provided for by statute, ordinance, or resolution, all votes shall be taken by voice, except that at the request of any Councilmember, a random roll call vote shall be taken by the Clerk.
 2. The passage of any ordinance, grant or revocation of franchise or license, and any resolution for the payment of money shall require the affirmative vote of at least a majority of the whole membership of the council.
 3. In case of a tie vote on any motion, the motion shall be considered lost.
 4. Each Councilmember shall vote on all questions put to the Council, unless a conflict of interest or an appearance of fairness question under State law is present. Unless a member of the Council states that he or she is abstaining

for the above reasons, his or her silence shall be recorded as an affirmative vote.

Section 3. Order of Business.

A. Agenda and Council Packet Preparation.

1. The Clerk, under direction of the City Manager, will prepare a preliminary agenda for each Council Meeting specifying the time and place of the meeting and setting forth a brief general description of each item to be considered by the Council. The preliminary agenda is subject to review by the Presiding Officer.
2. An item for a Regular Business Council Meeting may be placed on the preliminary agenda by a majority vote or consensus of the Council, by the Mayor or Deputy Mayor in the absence of the Mayor, or by the City Manager.
3. An item may be placed on the preliminary agenda for a Regular Business Council Meeting after the preliminary agenda is finalized only if a Councilmember or the City Manager explains the necessity for placing the item on the agenda and receives a majority vote of the Council to do so.
4. Legally required advertised public hearings will have a higher priority over other agenda items scheduled for convenience rather than for statutory or other reasons.
5. Agenda items that are continued from one meeting to another will have preference on the agenda to the extent possible.
6. It is the intent of the City Council that council procedures be periodically reviewed as needed.

B. Consent Calendar.

1. The City Manager, in consultation with the Presiding Officer, shall place matters on the Consent Calendar which: (a) have been previously discussed by the Council, or (b) based on the information delivered to members of the Council, by the administration, can be reviewed by a Councilmember without further explanation, or (c) are so routine or technical in nature that passage is likely.
2. The motion to adopt the Consent Calendar shall be non-debatable and have the effect of moving to adopt all items on the Consent Calendar. Since adoption of any item on the Consent Calendar implies unanimous consent, any member of the Council shall have the right to remove any item from the Consent Calendar. If any matter is withdrawn, the Presiding Officer shall place the item at an appropriate place on the agenda for deliberation at the current or future Council

Meeting.

C. Public Comment and testimony.

The Council will take public comment or testimony at the Regular Business Meeting only during a Public Hearing or during the Public Comment period for no more than three minutes, or no more than five minutes when presenting the official position of a recognized organization. If a person appearing before the Council has more than one matter to bring up before the Council, that person, after speaking on one matter, will be given an opportunity to bring up other matters after other speakers have been given the opportunity to address the City Council. The Presiding Officer ~~mayshall~~ ask the rest of the Council members if they have any questions before being excused. Public oral testimony shall not be given on quasi-judicial matters outside of a public hearing except on matters of procedure. After a citizen (or group of citizens) has made his public comment, the Presiding Officer will respond to the citizen or group with one of the following actions:

1. The commentator will be thanked for his/her input if it is a comment only;
2. Staff will be directed to follow up if an administrative answer or problem resolution is required;
3. The commentator will be requested to provide more information in writing to the City Clerk if further information is needed to clarify or formalize a request. This information will be distributed to the Council before the next Regular Business Meeting or Regular Study Session;
4. The item will be referred by the Presiding Officer to the City Manager for scheduling on a future Regular Study Session Agenda or a Regular Business Meeting Agenda; or
5. The item will be placed on that night's agenda if it is an emergency or is driven by an imminent due date.

The decision as to which alternative to use will be at the discretion of the Presiding Officer. The Presiding Officer will verbalize a reason for his/her choice. After the Presiding Officer's decision, any Councilmember may make a motion to select one of the other alternatives. If the motion is seconded, it will be discussed and voted upon. Should the motion fail, the Presiding Officer may use the previously chosen alternative or may select a different one, again providing a verbal reason.

The City Attorney shall advise as to what State law permits public comment on quasi-judicial matters. If comments on quasi-judicial matters are provided in writing, they will be reviewed by the City Attorney for appropriateness before being presented to the Council. Such written comments must be filed with the City Clerk by 1:00 p.m. on the Wednesday preceding the Regular or Special Meeting.

6. Identification of Speakers. Persons testifying shall identify themselves for the record as to name, address and organization.
7. Instructions for Speakers. An instruction notice for speakers will be available at the meeting. Speakers will be advised by the Presiding Officer that their testimony is being recorded.

D. Rules for Public Testimony during Public Hearings.

The following rules shall be observed during any Public Hearing:

1. Individuals will be allowed three minutes to speak, or five minutes when presenting the official position of a recognized organization, and each organization shall have only one five-minute presentation. If a speaker purports to speak for an organization, club or other so as to lead the Council to believe that a number of persons support a position, then such person shall state how that position was developed by the group.
2. The Clerk shall be the timekeeper.
3. Public Hearings shall begin according to the established agenda. The Presiding Officer shall declare the public hearing open, and ask for the City staff presentation. Following questions of staff by Council, the applicant or petitioner shall be given three minutes to present the issue. Following the presentation of the applicant or petitioner, the major opponent shall be allowed to speak to the issue for three minutes. Any interested person may then be heard for three minutes each. All speakers should sign up on the Public Hearing Roster provided by the City Clerk.

The Presiding Officer shall recognize staff comments and questions from the Council, if any, at the conclusion of each speaker's remarks. After all interested members of the public and staff have had an opportunity to speak, the applicant shall be given up to three (3) minutes to respond to or rebut information presented by the opponent(s), other speakers or staff. This opportunity for rebuttal shall not be used to present new information or to address subjects other than issues raised by the opponent(s) and the other speakers or staff. After all interested persons have had a fair opportunity to speak, the Presiding Officer shall declare the public hearing closed. The Council may, however, decide to allow for certain written materials to be presented to the Council for a period of time declared by the Council. The hearing is then closed, and no person may introduce new substantive information without reopening the public hearing. The Council may alter the time limits of speakers upon a vote at the opening of the hearing.

Section 4. Duties and responsibilities for Councilmembers.

A. Councilmember Job Description.

The principal job of a City Council member is to make policy. Policy making often takes the form of passing ordinances or resolutions. Councilmembers should base their policy making decisions on many factors after considering input from many sources, including the city staff, citizen's groups, advisory commissions and others. It is the councilmember's responsibility to consider the merits of each idea and then approve, modify, or reject it. Councilmembers should also consider community needs and available resources when making their decisions. It is the job of the City Manager and staff to implement the policies set by the City Council.

B. Public Statements.

Any member of the Council has a right to express personal views and opinions. However, statements representing the views or decisions of the Council must be authorized by a majority or consensus of the Council. Minority views or positions may be conveyed as well.

C. Ethics Laws.

State law provides a specific code of ethics for city officials. RCW 42.23.070 prohibits a municipal official from:

1. Using his position to secure special privileges or exemptions for himself or others.
2. Directly or indirectly, giving or receiving any compensation, gift, gratuity, or reward from any sources, except the employing city, for a matter related to the official's services.
3. Accepting employment or engaging in business that the officer might reasonably expect would require him to disclose confidential information acquired by reason of his position.
4. Disclosing confidential information gained by reason of the officer's position, or use of such information for personal gain.

D. Information Sharing.

It is in the public interest that, to the greatest extent possible, all members of the City Council have an opportunity to be aware of and act upon the information that is available to other members. All members should place upon the record of the City Council the substance of all ex-parte contacts that have occurred during the time a matter has been introduced and is still before the Council for consideration.

E. Confidentiality and Executive Sessions.

Council members must keep confidential all written materials and verbal information provided to them during Executive Sessions to ensure that the City's position is not compromised. Confidentiality also includes information provided to Council members outside of Executive Sessions when the information is considered to be exempt from disclosure under the Revised Code of Washington.

F. Election of Mayor/Mayor pro tem.

1. Swearing in of New Councilmembers. New Councilmembers shall be sworn in by a member of the judiciary or by the City Clerk.
2. Pursuant to RCW 35A.13.030 biennially, at the first meeting of the new council, the council shall choose a chair from among their number. The chair of the council shall have the title of mayor and shall preside at meetings of the council. In addition to the powers conferred upon him or her as mayor, he or she shall continue to have all the rights, privileges, and immunities of a member of the council. The mayor shall be recognized as the head of the city for ceremonial purposes. He or she shall have no regular administrative duties.
3. The motion to elect the Mayor will be placed on the agenda of the first regular meeting and the election will occur at said meeting.
4. No one Councilmember may nominate more than one person for a given office until every member wishing to nominate a candidate has an opportunity to do so. Nominations do not require a second vote. The Chair will repeat each nomination until all nominations have been made. When it appears that no one else wishes to make any further nominations, the Chair will ask again for further nominations and if there are none, the Chair will declare the nominations closed. A motion to close the nominations is not necessary. After nominations have been closed, voting for Mayor shall take place in the order nominations were made. Council members will be asked for a voice vote and a raise of hands. As soon as one of the nominees receives a majority vote (four votes), then the Chair will declare him/her elected. No votes will be taken on the remaining nominees. If none of the nominees receives a majority vote, the Chair will call for nominations again and repeat the process until a single candidate receives a majority vote before the Office of Deputy Mayor is opened for nominations. A tie vote results in a failed nomination.
5. In the temporary absence of the mayor, the deputy mayor shall perform the duties and responsibilities of the mayor with regard to the conduct of

meetings and emergency business. In the event that the mayor is unable to serve the remainder of his or her term, a new mayor shall be elected at the first regular meeting following conclusion of the mayor's term. In the event the deputy mayor is unable to serve the remainder of his or her term, a new deputy mayor shall be elected at the first regular meeting conclusion of the deputy mayor's term.

6. A super majority vote (5 council members) shall be required to approve a motion to remove the Mayor or Deputy Mayor from office for serious cause.

~~E.~~ G. Duties of Mayor and Deputy Mayor.

1. Presiding Officers. The Mayor, or in his or her absence, the Deputy Mayor, shall be the Presiding Officer of the Council. In the absence of both the Mayor and the Deputy Mayor, the Council shall appoint one of the members of the Council to act as a temporary Presiding Officer.
2. Presiding Officer's Duties. It shall be the duty of the Presiding Officer to:
 - A. Call the meeting to order;
 - B. Keep the meeting to its order of business;
 - C. Control discussion in an orderly manner;
 - D. Give every Councilmember who wishes an opportunity to speak when recognized by the chair;
 - E. Permit audience participation at the appropriate times;
 - F. Require all speakers to speak to the question and to observe the rules of order;
 - G. State each motion before it is discussed and before it is voted upon; and
 - H. Put motions to a vote and announce the outcome.
3. Presiding Officer, Questions of Order. The Presiding Officer shall decide all questions of order, subject to the right of appeal to the Council by any member.
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 1. Council Committee of the Whole (seven Councilmembers);
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PASSED BY THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, AT A REGULAR MEETING THEREOF THIS ____ DAY OF _____, 2014.

CITY OF SAMMAMISH

Mayor Thomas E. Vance

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Exhibit 2

Filed with the City Clerk:
Passed by the City Council:
Resolution No.:



City Council Agenda Bill

Meeting Date: March 4, 2014

Date Submitted: February 26, 2014

Originating Department: Public Works

Clearances:

City Manager

Attorney

Admin Services

Community Development

Finance & IT

Fire

Parks & Recreation

Police

Public Works

Subject: Inglewood Hill Road Pavement Overlay
Contract #C2013-173
Final Project Acceptance

Action Required: Adopt the resolution accepting the Inglewood Hill Road Pavement Overlay project as complete.

Exhibits:

1. Final Contract Voucher Certificate
2. Resolution of Project Acceptance

Budget: Street Maintenance Fund (101-000-542-30-48-51)
2013 Adopted Budget: \$3,000,000

Summary Statement:

All work for the above referenced contract has been completed in accordance with the project specifications. The recommended action approves the final contract amount and constitutes the final acceptance of the work. There were no contractor claims filed against the City, and no liquidated damages were assessed against the contractor.

Background:

NE Inglewood Hill Road, from 216th Ave NE to 228th Ave NE, was identified as a roadway to be included in the 2013 pavement overlay program. The City of Sammamish was successful in receiving Federal grant funding during the Puget Sound Regional Council 2012 Countywide competition for a portion of this project.

Council authorized the City Manager to award and execute a contract with the lowest responsive and responsible bidder, Watson Asphalt Paving Company, Inc. for construction of the Inglewood Hill Road Pavement Overlay in an amount not to exceed \$354,926.50 and to administer a \$17,750.00 construction contingency. The design and construction management for this project were completed in house by City staff.



City Council Agenda Bill

Financial Impact:

The completed improvements were constructed within the project budget. A summary of the actual project expenditures is listed below.

Program Budget (101-000-542-30-48-51)	\$ 3,000,000.00
Federal Grant	\$ 170,675.00

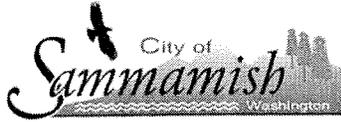
Contract Expenditures (C2013-173):

Final Completed Contract	(\$329,123.43)
---------------------------------	-----------------------

Other costs to this program budget include the pavement 2013 Pavement Overlay Program and paving 244th Ave SE with the non-motorized project; and material and testing costs. All costs are within budget.

Recommended Motion:

Approve the final contract amount with Watson Asphalt Paving Company, Inc. in the amount of \$329,123.43 and adopt the Resolution accepting the Inglewood Hill Road Pavement Overlay project as complete.



Final Contract Voucher Certificate

Contractor Watson Asphalt Paving Co, Inc.			
Street Address P.O. Box 845			
City Redmond	State Wa	Zip 98073	Date February 20, 2014
City Project Number -	Federal Aid Project Number STPUL-2202(001)	City Contract Number C2013-173	
Contract Title Inglewood Hill Road Pavement Overlay			
Date Work Physically Completed October 28, 2013		Final Amount \$ 329,123.43	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Sammamish nor have I rented or purchased any equipment or materials from any employee of the City of Sammamish; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Sammamish for work performed and material furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Sammamish from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



X [Signature]
Contractor Authorized Signature Required

PETER C. SCHROEDER, SECRETARY
Print Signature Name

Subscribed and sworn to before me this 20th day of February 20 14

X [Signature] Notary Public in and for the State of WA

residing at Kirkland

City of Sammamish

I, certify the attached final estimate to be based upon actual measurement, and to be true and correct.

Approved Date 2/24/14

X [Signature]
Project Engineer/Project Administrator

X [Signature]
City Engineer

This Final Contract Voucher is to be prepared by the Project Engineer or Project Administrator. Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

Exhibit 1

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2014-__**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE INGLEWOOD HILL ROAD
PAVEMENT OVERLAY AS COMPLETE.**

WHEREAS, at the Council meeting of September 3, 2013 the City Council authorized award of the construction contract for the Inglewood Hill Road Pavement Overlay; and

WHEREAS, the City Manager entered into Contract #C2013-173 for construction of the Inglewood Hill Road Pavement Overlay with Watson Asphalt Paving Company, Inc, on September 4, 2013; and

WHEREAS, the project was substantially completed by the contractor on October 28, 2013; and

WHEREAS, the project was completed within the adopted project budget and within the authorized construction contract plus contingencies amount;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Project Acceptance. The City of Sammamish hereby accepts the Inglewood Hill Road Pavement Overlay as complete.

Section 2. Authorization of Contract Closeout Process. The City of Sammamish Director of Public Works and City Clerk are hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, and the Department of Employment Security.

Section 3. Effective Date. This resolution shall take effect immediately upon signing.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE __ DAY OF MARCH 2014.**

CITY OF SAMMAMISH

Mayor Thomas E. Vance

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Filed with the City Clerk: February 26, 2014
Passed by the City Council: _____
Resolution No.: R2014- ____

COUNCIL  *MINUTES*

Special Meeting
January 21, 2014

Mayor Tom Vance called the special meeting of the Sammamish City Council to order at 6:30 pm.

Councilmembers present:

Mayor Tom Vance
Deputy Mayor Kathy Huckabay
Councilmember Don Gerend
Councilmember Bob Keller
Councilmember Tom Odell (arrived at 6:44 pm.)
Councilmember Ramiro Valderrama
Councilmember Nancy Whitten

Staff present:

Ben Yazici, City Manager
Lyman Howard, Deputy City Manager
Kamuron Gurol, Assistant City Manager/Community Development Director
Joe Guinasso, Finance and Technical Services Director
Laura Philpot, Public Works Director
Mike Kenyon, City Attorney
Melonie Anderson, City Clerk
Lita Hachey, Administrative Assistant to the City Clerk

Roll Call

Roll was called.

Pledge of Allegiance

Boy Scout Troop 225 from Creekside Elementary performed the Flag Ceremony and led the Pledge.

Approval of Agenda

MOTION: Deputy Mayor Huckabay moved to approve the agenda. Councilmember Gerend seconded. Motion carried unanimously 6-0.

Presentations/Proclamations

Student Liaison Reports

Skyline High School – Hamilton Wasnick – Finals start tomorrow. Next years' ASB executive board elections are next week. Second semester also begins next week.

Public Comment

John James, 21603 NE 24th Street, He congratulated the newly elected councilmembers and Mayor and Deputy Mayor. He is here tonight regarding the resolution for the adoption of fire services interlocal agreement. He encouraged the current council to support the vote to continue the interlocal agreement.

Jon Wiseman, 7329 410 Avenue SE, Snoqualmie, spoke regarding the EF & R Interlocal. Spoke on behalf of the EF & R Fire fighters and the vote on the resolution that will take place later tonight.

Paul Stickney, 504 228th Ave SE, spoke regarding the SE quadrant 2014 Docket item and on behalf of the following homeowners, Richard Birgh, John Hansen & Doug Ramsey. *(Submitted written comments available upon request from the City Clerk, Melonie Anderson)*

Melissa Grimaldi, 4333 201st Place NE, spoke regarding the meeting of the HOA in the Timberline Park neighborhood on October 16, 2013 and voted for the retention of the NE 42nd Street barricade. (omnicon gate).

Jill Loveland, 25710 SE 32nd Place, requested that Council approve the resolution and the EF & R Interlocal agreement tonight.

Consent Agenda

- Payroll for the period ending December 31, 2013 for pay date January 3, 2014 in the amount of \$263,881.50
 - Payroll for the period ending January 15, 2014 for pay date January 17, 2014 in the amount of \$262,243.35
1. **Approval:** Claims for period ending January 21, 2014 in the amount of \$ 1,998,747.52 for Check No. 36544 through 36723
 2. **Resolution:** Granting Final Plat Approval To The Plat Of Trossachs Division 16
 3. **Resolution:** Granting Final Plat Approval To The Plat Of Ashford Chase (Aka Benham Ridge)
 4. **Approval:** December 10, 2013 Special Meeting Minutes

MOTION: Councilmember Gerend moved to approve consent calendar. Councilmember Odell seconded. **Motion carried unanimously 7-0.**

Public Hearing - None

Unfinished Business

Executive Session: Pursuant to RCW 42.30.110 (1)(g) To evaluate the qualifications of an applicant and Pursuant to RCW 42.30.110 (1)(i) Potential litigation. Council retired to executive session at 6:50 pm and returned at 7:35 pm and took the following action regarding appointments to boards and commissions.

City Clerk Melonie Anderson assisted with the Council voting, results as follows.

5. **Resolution:** Appointing two members to the Planning Commission

MOTION: Councilmember Odell moved to approve appointing Frank Blau and Cynthia Krass to the Planning Commission. Councilmember Valderrama seconded. Motion carried unanimously 7-0.

6. **Resolution:** Appointing two members to the Parks Commission

MOTION: Deputy Mayor Huckabay moved to approve appointing Ann Precup and Doug Eglington to the Parks Commission. Councilmember Odell seconded. Motion carried unanimously 7-0.

7. **Resolution:** Appointing five members to the Arts Commission

MOTION: Councilmember Valderrama moved to approve appointing Barbara Jirsa (Position 3), Priti Joshi (Position 6), Ramu Iyer (Position 7), Margaret Rosenow (Position 4), Steve Wright (Position 8) and Kelli Ron (Position 9) to the Arts Commission. Councilmember Odell seconded. Motion carried unanimously 7-0.

Mayor Vance recommended a recess @ 7:48 pm returning at 8 pm.

8. **Resolution:** Regarding Fire Services And Adopting The Eastside Fire & Rescue Interlocal Agreement

Deputy City Manager Lyman Howard gave a staff report/recommendation and showed a PowerPoint presentation (*available on the city website at www.sammamish.us*).

MOTION: Councilmember Gerend moved to approve the resolution regarding Fire services and adopting the Eastside Fire & Rescue Interlocal Agreement. Councilmember Valderrama seconded. Motion carried 5-2 with Councilmember Odell and Deputy Mayor Huckabay dissenting.

Councilmember Valderrama - recommended that Council move forward with the fire services agreement. He outlined the steps taken to get to this point and commends all the partners for the work they have done. The Citizens of Sammamish are receiving tremendous savings with this resolution. He feels we should reconsider the language in the last clause of the resolution.

Councilmember Don Gerend – feels that the process has been long but the Ad hock Committees have worked well together and moving forward we will have a good partnership. He feels that adaptive management should be considered in the next 7 years. He is optimistic about the continuation of the partnership.

Councilmember Nancy Whitten- plans to support staying with the EF & R. She was always hopeful that there was a positive future with them unless an equitable funding formula could

not be attained. Thanked the fire fighters, the Fire Fighters Union and Mr. Wiseman. Staff has been dedicated and helpful and she thanked them all. Thanks to the FCS Group consultants and Technical Advisory Board members. Thank you to the Partners. She has three concerns, the seven year term, with no right of withdrawal, the ability to compel a budget decision that they might not be comfortable with in the next seven years. She would like to see further discussion on these items at some point in time.

Deputy Mayor Kathy Huckabay – Thanked Staff and Chief Wes Collins. It has been 2 years since the former Council came together to discuss their options. She gave a brief description of the process and fire services. The contract still concerns her and she would like to see more items tweaked, to improve the details. She questioned who owns property and equipment. Costs have risen over the last few years and hopes that the agreement can be adjusted. She feels there should be a better termination agreement. Dilution of control needs to be improved. She would like the City of have their own Fire Chief. She feels that the trust has been broken in the Sammamish community and it needs to be reestablished. Deputy Mayor Kathy Huckabay voted against the agreement for these reasons.

Councilmember Tom Odell – Thanked Staff, the City Manager, Ben Yazici, Deputy City Manager Howard, former staff member Mike Sauerwein, Eastside fire board members, Councilmember Don Gerend, Councilmember Ramiro Valderrama and Mayor Tom Vance. He would especially like to thank our partners in North Bend. We would not have gotten this far without them. The process has taken two years and he feels that this agreement is financially sound but not the best agreement that could have been gotten. The fire fighters who serve Sammamish are exceptional. He will encourage the new board to be a little more proactive. He will vote against this decision.

Councilmember Bob Keller – He has been watching the council meetings since last April and he feels ready to make the decision tonight. He commends all the members of the council with their desire to negotiate for a fair outcome. He thanked the EF & R board, the Ad-hock committee, the time commitments of staff and council and appreciates the efforts of the Consultants and the TAB. He will vote to support the new interlocal agreement.

Mayor Tom Vance – He respects everyone's points of view and considers them legitimate and honorable.

New Business - None

Council Reports

MOTION: Councilmember Keller moved that our representatives show support from the Sammamish City Council in favor of the Transportation package, 60/40 split, from King County. Councilmember Gerend seconded. Motion carried unanimously 7-0.

Councilmember Keller: attended the recent Sound Cities Association policy meeting in place of Councilmember Odell. They discussed the transportation package that King County is looking at. The SCA is looking for support from Council for a 60/40 split. 60% of funds collected from the County would go to Metro and 40% to counties and cities, based on population, for other transportation needs including local roads, sidewalks, bike paths etc. as determined by the particular needs of the local jurisdiction. The

Council will need to make a recommendation on this package. City Manager Yazici is in full support of this recommendation and feels this is the best deal that the City will get.

Councilmember Tom Odell – voted in favor of this motion of the 60/40 split.

Deputy Mayor Kathy Huckabay – Art events happening in downtown Issaquah (Arts East) and Beaver Lake, throughout January and in February. Children will use art to express themselves with self-portraits.

Councilmember Nancy Whitten – has concerns about the ILA and would like to direct staff to schedule a time in this coming year, possibly during a study session. If the non-profit becomes an issue, Council will need to renegotiate provisions in the ILA. All concerns would need to be re-adopted in the ILA, by all of Council and all the partners. City Attorney Michael Kenyon confirmed this.

City Manager, Ben Yazici recommended that Council take a little time to let this issue settle and move on to other issues and come back to the ILA at a later date in time.

Councilmember Don Gerend- last Wednesday he attended a reception at the Governor's Mansion and the Governor appointed a new executive director to the Puget Sound Partnership. This is the umbrella organization over all the organizations trying to clean up the waters of the Puget Sound, including the salmon recovery WRIA program. He is back to Olympia next Thursday and testifying at the House Transportation Committee and Senate Transportation Committee on behalf of the Road Usage Charge Steering Committee.

Councilmember Ramiro Valderrama- following up on the comments made by Councilmembers Whitten, Deputy Mayor Huckabay and the City Manager, on an EF & R Operating Committee with regards to the non-profits and the ILA. This committee will help address the problems and issues. Tomorrow the ballots for the Levies and the Klahanie vote come out. He suggested that the next Sammamish newsletter contain information on resolutions passed for Klahanie and related issues.

Mayor Tom Vance – Council agreed that the Mayor send a letter to the National League of Cities, to try to encourage the decision to our Legislative Committee. He distributed a list of topics for the retreat that the Council can review. He suggested that Council send in their suggested topics to the City Manager in the next few days, hopefully before Monday, January 27th, 2014. Mayor Vance suggested Council meet early at the retreat, possibly 5 pm, to discuss how Council functions, do business and work together.

Deputy Mayor Kathy Huckabay suggested sending out R2011- 448 - Council Rules of Procedure, from the New Councilmember orientation package, to all councilmember as a reminder.

Cancellation of special meeting on Tuesday, February 18, 2014.

MOTION: Councilmember Valderrama moved to cancel the special meeting on February 18, 2014. Councilmember Odell seconded. Motion carried 6-1 with Councilmember Whitten dissenting.

Councilmember Whitten believes that Council needs to continue to work hard.

Councilmember Whitten will not be available for the February 4th meeting. She was excused.

City Manager Report

Director of Parks and Recreation, Jessi Bon showed a presentation on the demolition of the Kellman house to make room for the Community and Aquatic Center (available on the City website at www.sammamish.us).

Amendment: Kellman House Demolition/Imperial Demolition

Option 1: Complete the work up to the original amount authorized by council. Remaining demolition work will be included in scope of work for the Community Center construction project.

Option 2: Authorize the City Manager to negotiate a change order for completion of the work, not to exceed \$13,500.

MOTION: Councilmember Gerend moved to authorize the City Manager to consider both options 1 & 2 as an amendment to the contract for the Kellman House Demolition. Councilmember Odell seconded. Motion carried unanimously 7-0.

Meeting adjourned at 9:05 pm.

Lita Hachey, Administrative Assistant
to the City Clerk

Thomas E. Vance, Mayor

COUNCIL  **MINUTES**

**Regular Meeting/with Planning Commission
February 4, 2014**

Mayor Tom Odell called the regular meeting of the Sammamish City Council to order at 6:30 pm.

Councilmembers present:

Mayor Tom Vance
Deputy Mayor Kathy Huckabay
Councilmember Don Gerend
Councilmember Bob Keller
Councilmember Tom Odell
Councilmember Ramiro Valderrama

Councilmember Absent:

Councilmember Nancy Whitten

MOTION: Deputy Mayor Huckabay moved to excuse Councilmember Whitten. Councilmember Gerend seconded. Motion carried unanimously 6-0.

Staff present:

Ben Yazici, City Manager
Lyman Howard, Deputy City Manager
Kamuron Gurol, Assistant City Manager/Community Development Director
Joe Guinasso, Finance and Technical Services Director
Laura Philpot, Public Works Director
Mike Kenyon, City Attorney
Melonie Anderson, City Clerk
Lita Hachey, Administrative Assistant to the City Clerk

Roll Call/Pledge of Allegiance

Roll was called. Councilmember Keller led the pledge.

Approval of Agenda

MOTION: Councilmember Valderrama moved to approve the agenda. Councilmember Gerend seconded. Motion carried unanimously 6-0.

Presentations/Proclamations

Public Comment

Larry Hopper, 4328 201st Avenue NE, He thanked the Council for all the good things they do for the residents. He also requested the Opticom gate be left in place in his neighborhood for safety reasons.

Rick Kuprewicz, 4643 192nd Drive NE, Representing the Hidden Ridge HOA, he reported that both Hidden Ridge and Timberline Park HOAs have voted to retain the Opticom gate in their neighborhood.

Craig Dalgleish, 20017 NE 39th Street, Spoke in support of maintaining the Opticom gate.

Nancy Baer, 20013 NE 42nd Street, Spoke in support of maintaining the Opticom gate on NE 42nd Street.

Consent Agenda

- Payroll for the period ending January 15, 2014 for pay date January 17, 2014 in the amount of \$262,243.35

Approval: Claims for period ending February 4, 2014 in the amount of \$ 709,435.97 for Check No. 36724 through 36821

Contract: Contract: Transportation Element of the Comprehensive Plan Update/TSI

Memo: Community Center - Demolition Change Order

Bid Award: NE 25th Way Neighborhood Traffic Management Project Bid Award/RRJ Company, LLC

Interlocal: ECityGov Alliance & Articles of Incorporation

Approval: January 2, 2014 Regular Meeting Minutes

Approval: January 14, 2014 Special Meeting/ Study Session Minutes

MOTION: Councilmember Odell moved to approve consent agenda. Councilmember Gerend seconded. Motion carried unanimously 6-0.

Public Hearing - None

Unfinished Business - None

Council recessed for 10 minutes.

New Business

Presentation: Comprehensive Plan Community Profile - The City Council and Planning Commission discussed the Sammamish Comprehensive Plan 2035.

Meeting adjourned at 9:15 pm.

Melonie Anderson, City Clerk

Thomas E. Vance, Mayor



Memorandum

Date: February 27, 2014
To: Ben Yazici
From: Kamuron Gurol
Re: Public Hearing: Emergency Ordinance Prohibiting Homeless Encampments

Attached is a copy of the approved emergency ordinance prohibiting homeless encampments that was passed by Council at the January 14, 2014 meeting. This ordinance adopted a six month moratorium on the acceptance, processing, and/or approval of temporary use permits or other approvals for temporary homeless encampments. The City Council will hold a public hearing at the City Council's regular meeting beginning at 6:30 pm on Tuesday, March 4, 2014 in order to take public testimony and to consider adopting further findings of fact.

Permanent development regulations will be reviewed by the Planning Commission and a recommendation of final regulations will be presented to Council later this year.

Please let me know if you have questions or need more information.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE NO. O2014-365**

**AN ORDINANCE OF THE CITY OF SAMMAMISH,
WASHINGTON, ADOPTING A SIX MONTH
MORATORIUM ON THE ACCEPTANCE, PROCESSING,
AND/OR APPROVAL OF TEMPORARY USE PERMITS OR
OTHER APPROVALS FOR TEMPORARY HOMELESS
ENCAMPMENTS; PROVIDING FOR SEVERABILITY;
DECLARING AN EMERGENCY AND ESTABLISHING AN
IMMEDIATE EFFECTIVE DATE**

WHEREAS, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt moratoria related to land uses; and

WHEREAS, the Sammamish Municipal Code (SMC) Chapter 21A.70 contains requirements for temporary land uses, including but not limited to homeless encampments; and

WHEREAS, the City of Sammamish issued a 60-day temporary use permit, and a 30-day extension of that temporary use permit, authorizing a homeless encampment known as Tent City 4 to locate on church property within the City from October 19, 2013 through January 17, 2014; and

WHEREAS, Tent City 4 is composed of homeless persons who live in a group of tents on the property of a host and are sponsored and managed by the Seattle Housing and Resource Efforts (SHARE) and Women's Housing, Equality, and Enhancement League (WHEEL); and

WHEREAS, RCW Section 35A.21.360 expressly authorizes religious organizations to host temporary encampments for homeless persons on property owned or controlled by the religious organization, and likewise authorizes cities (a) to establish permit or other regulatory conditions necessary to protect public health and safety that do not substantially burden the decisions or actions of a religious organization regarding the location of housing or shelter for homeless persons on property owned by the religious organization, and (b) to establish permit fees for the actual costs associated with the review and approval of the required permit applications; and

WHEREAS, the City Council desires to consider and adopt such conditions and fee provisions in order to better accommodate and balance the legitimate interests of the occupants of homeless encampments, their host churches, and the citizens of Sammamish; and

WHEREAS, it is accordingly in the public interest and in the furtherance of the public health, safety, and welfare to establish a moratorium for a brief period of time on homeless encampments within the City in order to establish such conditions and fee provisions; and

WHEREAS, the review process for interim and permanent development regulations should include an assessment of applicable state and federal statutory and constitutional requirements, the specific experiences of and impacts to the City and the occupants of Tent City 4 arising from its tenure in the City, the related experiences of peer jurisdictions regarding homeless encampments including peer recommendations for best practices, review and recommendations from the Planning Commission as required by the Growth Management Act, and receipt of input from other stakeholders and members of the public; and

WHEREAS, the City Council shall hold a public hearing within sixty days of the adoption of this Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as the City Council's initial findings of fact in support of the moratorium established by this Ordinance. The City Council may, in its discretion, adopt additional findings after the public hearing referenced in Section 4 below.

The City Council further finds that the Growth Management Act confers the authority to initially establish a moratorium for a period of one year. Nonetheless, the City Council recognizes and respects the First Amendment issues involved with the adoption of regulations applicable to homeless encampments, and accordingly determines to establish this moratorium for six months. The City Council further requests that the City Manager and his staff work diligently to produce regulations for City Council consideration as soon as possible.

Section 2. Moratorium Imposed. As authorized by the Growth Management Act, RCW 35A.63.220, a moratorium is hereby enacted on the acceptance, processing, or approval of any application for a temporary use permit or any other approval for a temporary homeless encampment as described in RCW 35A.21.360 or otherwise.

Section 3. Effective Duration of Moratorium. The moratorium set forth in this Ordinance shall be in effect for a period of six (6) months from the effective date of this Ordinance and shall automatically expire at the conclusion of that six-month period unless sooner repealed.

Section 4. Public Hearing. The City Council will hold a public hearing at the City Council's regular meeting beginning at 6:30 p.m. on March 4, 2014, or as soon thereafter as the business of the City Council shall permit, in order to take public testimony and to consider adopting further findings of fact.

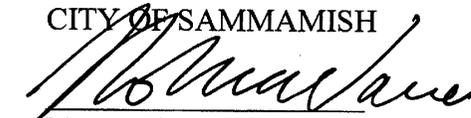
Section 5. Referral to the City Manager. The City Manager is hereby authorized and directed to study the issues related to temporary homeless encampments and to develop appropriate regulations for temporary homeless encampments as authorized by law.

Section 6. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 7. Effective Date. This Ordinance, as a public emergency ordinance necessary for the protection of the public health, public safety, public property, and public peace, shall take effect and be in full force immediately upon its adoption. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641, 904 P.2d 317 (1995), non-exhaustive underlying facts necessary to support this emergency declaration are included in the "WHEREAS" clauses, above, all of which are adopted by reference as findings of fact as if fully set forth herein.

ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 14TH DAY OF JANUARY, 2014.

CITY OF SAMMAMISH



Mayor Thomas E. Vance

ATTEST/AUTHENTICATED:



Melonie Anderson, City Clerk

Approved as to form:



for : Michael R. Kenyon, City Attorney

Filed with the City Clerk:	January 13, 2014
First Reading:	January 14, 2014
Passed by the City Council:	January 14, 2014
Date of Publication:	January 17, 2014
Effective Date:	January 14, 2014

Exhibit 1