

**CITY OF SAMMAMISH
CITY COUNCIL AGENDA
REGULAR MEETING
May 16, 2001**

Archive Copy

Wednesday, May 16, 2001, 7:30 p.m., 486 228th Ave. N.E., City Hall Chambers

	<i>Approximate Time</i>
<u>CALL TO ORDER</u>	7:30 pm
<u>ROLL CALL/PLEDGE</u>	
1. Approval of Agenda	7:35 pm
2. Presentations/Proclamations	
3. Executive Session – If necessary	
Mayor/Council/Committee Reports	7:40 pm
Public Comment (For members of the public to speak to the Council regarding items <u>NOT</u> on the agenda. Please limit remarks to three minutes. Additional comments will be permitted before each ordinance is voted on)	7:50 pm
Consent Calendar	8:05 pm
4. Payroll for pay period ending April 30, 2001 for pay date May 4, 2001 in the amount of \$ 110,935.60.	
5. Claims for period ending May 2, 2001 in the amount of \$1,506,201.08	
6. Minutes of May 2, 2001 Special Meeting	
Unfinished Business	
7. Resolution: Beaver Lake Management District	8:10 pm
New Business	
8. Resolution: Social & Human Services Grants	8:25 pm
9. Contract Amendment: Comprehensive Plan/Edaw	8:35 pm
10. Adoption: Initial Neighborhood Improvement Program	8:45 pm
City Manager Report	9:00 pm
ADJOURN	9:15 pm

CITY COUNCIL ROLL CALL

DATE: May 16, 2001

<u>NAME</u>	<u>PRESENT</u>	<u>EXCUSED</u>	<u>ABSENT</u>
Mayor Troy Romero	_____	_____ ✓	_____
Deputy Mayor Ken Kilroy	_____ ✓	_____	_____
Jack Barry	_____ ✓	_____	_____
Phil Dyer	_____	_____ ✓	_____
Don Gerend	_____ <i>arrived 8:15pm</i>	_____ ✓	_____
Ron Haworth	_____ ✓	_____	_____
Kathleen Huckabay	_____ ✓	_____	_____

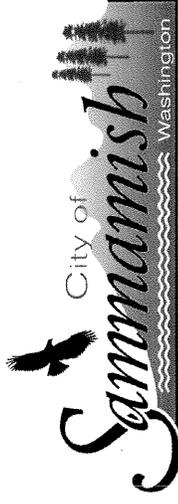
MAY 2001

Meeting Schedule

Updated: 05/11/01

SUN MON TUE WED THU FRI SAT

	SUN	MON	TUE	WED	THU	FRI	SAT
6			7 Highland Ridge Plat Hearing 7:00pm (at City Hall)	8 7:30 pm Council Study Session (at City Hall)	9 5:30 pm Public Works Committee 7:30 pm Regular Council Meeting (at City Hall)	10 7:00 pm PAB/Land Use Subcommittee (at City Hall)	11 7:00 pm Hiram's Court Plat Hearing 7:00pm, City Hall
13		14 6:30 pm Park & Recreation Commission (at City Hall)	15 7:00 pm Skate Park Design Workshop (at Eastlake H.S.) Wesley Cove Appeal Hearing 10:00am, City Hall	16 6:30 pm Finance Committee 7:30 pm Regular Council Meeting (at City Hall)	17 7:30 pm PAB/Land Use Subcommittee (at City Hall)	18	19
20		21 7:00 pm Open House Park, Rec & Open Space Comp. Plan (at City Hall)	22 5:00 pm 218 Highland Ridge HO Meeting (at City Hall) 7:00 pm PAB/Public Involvement Sub- committee (at City Hall/Conference Room) Timberline Ridge Plat Hearing 7:00pm, City Hall	23 6:30 pm Com. Dev. Committee 7:30 pm Council Study Session (at City Hall)	24 7:00 pm PAB/Transportation Subcommittee (at City Hall) 48th Street Townhouses Appeal Hearing 7:00pm, location (City Hall)	25	26
27		28 Memorial Day Holiday City Hall Closed	29 Highland Ridge Plat Hearing 7:00pm, City Hall	30 7:00pm PSE-SDP (City Hall)	31		



CITY HALL ADDRESS:
486- 228th Avenue NE
Sammamish, Washington

PH: 425-836-7904
(City Clerk's Office)
FX: 425-898-0669

OFF SITE LOCATIONS:
East Side Fire Station #82
1851- 228th Avenue NE
East Side Fire Station 83
3425 Issaquah-Pine Lake Road
Sammamish Plateau Water & Sewer
1510--228th Avenue SE
Sammamish Library
825 - 228th Avenue NE
Eastlake High School
400 228th Avenue NE

Meeting dates are subject to change.

Rec'd at Reg. Mtg
May 16, 2001
Public Comment
5-12-2001

To whom it may concern:

We have collected more than 300 signatures over a four-day period in support of the opening of the Interim East Lake Sammamish trail.

These are signatures in support of the attached letter to our local politicians.

This beginning of an initiative is a spontaneous reaction from individual Sammamish citizens who believe that the city council members of Sammamish have a slanted view concerning the public opinion in Sammamish with regards to the East Lake Sammamish trail.

Many residents of Sammamish did not participate in the two-day Design-Workshop held by the city of Sammamish due to the following reasons:

- a) Workshop was scheduled to begin on a working day, Friday
- b) Many residents have assumed that the Interim Use of the trail will take effect by the end of 2001
- c) Trail opponents dominated the workshop and intimidated the few trail supporters who dropped in

Two thirds of the signatures were gathered outside of a local super-market in about 8 hours last weekend. The remaining signatures were gathered by going door to door for about four hours during the week.

The statistics of this exercise are as follows:

80% of the households visited were immediately in favor of signing the initiative

15% of the households visited were unavailable / not at home

5% of the households had reservations about the initiative and declined to sign the letter

We plan on presenting the collected signature lists to the attached petition letter at the next upcoming city council meeting in Sammamish. (Wednesday, May 16th 2001 at 7.30 p.m.)

Thank you for taking the opinion of many concerned, voting citizens into consideration when deciding on the trail issues.



On behalf of 320 concerned Sammamish citizens

Petition Letter to: Council members of City of Sammamish

Jack Barry
Phil Dyer
Donald Gerend
Ron Haworth
Kathy Huckabay
Kenneth Kilroy
Troy Romero
David Irons
Dino Rossi
Cheryl Pflug
Glenn Anderson

Council member of King County
Washington State Senator
Washington State Representative
Washington State Representative

cc: Mayor of Issaquah
Mayor of Redmond
Council member of King County

Ava Frisinger
Rosemary Ives
Dwight Pelz

05/12/01

Support from Citizens of Sammamish for the East Lake Sammamish trail project as supported by the King County government

The intent of this letter is to inform you of our strong desire to support King County's efforts to provide us with a trail that will connect the existing Burke-Gilman-trail with the trail leading up to Snoqualmie as well as the trail running along I-90. This currently missing trail-link will help us complete an outstanding metropolitan trail system which is an asset to our communities. We should all take pride in such an extraordinary achievement allowing a large number of users to enjoy the view of the lake, trees and mountains.

Families with small children look forward to a safe and scenic way to get kids onto wheels, free of hills and motor vehicles whizzing past; Hikers, bicyclists, roller bladers and people walking their dogs all would appreciate this wonderful recreational facility.

In order to advance this project and help complete it, we ask you to take the following actions:

- 1) City of Sammamish to join the Inter-Local Agreement with King County, the city of Issaquah and the city of Redmond to cooperate on enabling the Interim Trail Use.
- 2) City of Sammamish to grant the missing permits allowing King County to complete the missing actions necessary to open the railbed for public use as an Interim Trail.
- 3) Washington State Legislators to provide funding for the development actions of this Interim Trail solution.
- 4) King County officials, City of Sammamish Council members, Washington State legislators to take into consideration the intent to preserve the railbed for future transportation use as supported by Congress and approved by the Surface Transportation Board when communicating with concerned and affected trail opponents. (Railbanking under the National Trails System Act)

Thank you all for listening to concerned, voting citizens of Sammamish representing the diversity of interest present in the city of Sammamish.

We are all looking forward to being able to use the trail as soon as possible.

Yours sincerely,

(signature lists of Citizens in Sammamish supporting the trail project according to Plan B will be presented at a Sammamish city council meeting)

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
Imajad Yank	19511 SE 23 rd Street	98075	5-4-01
Linda Reiter	19606 SE 23 rd St.	98075	
Delanie Morgan	15433 Country Club Dr	98012	5/5/01
Tim Schneider	1747 216 th Pl NE	98074	5/9/01
Tom Oles	21629 NE 15 th Pl	98074	5/5/01
Chris Hogan	25860 SE 22 nd Pl	98075	5/5/01
Leslie Hogan	25860 SE 22 nd Pl	98075	5/5/01
Linda Baird	24175 Redfall City Rd	98053	5-5-01
Cheryl Lawson	19618 SE 15 th Place Sammamish	98075	5/5/01
Barbara Lynn	20229 SE 32 nd St Sammamish	98075	5-5-01
Amanda Jones	Connewara ^{Sammamish}	98075	5-5-01
Brittini	Issaquah	98029	5-5-01
Amanda P	Connewara ^{Sammamish}	98075	5-5-01
J. W. RSNAC	SAMMAMISH	98053	5-5-01
Kada Aki	Sammamish	98074	5-5-01
Alice Lindsey	Issaquah	98029	5-5-01
Mary Elizabeth	Sammamish	98074	5-5-01
Holly P. K.	Connewara ^{Sammamish}	98075	5/5/01
John Samu	3849 Kahuia Dr SE ²⁻²⁰² 235	98029	5-5-01
Laurie Cronda	19815 SE 19 th St Sammamish	98075	5-5-01
Denise G. Roubert	19815 SE 19 th St "	98075	5/5/01

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
VILHA VOJTA	22540 S.E. 45 th St. Issaquah	98029	5-5-01
FRANK VOJTA	— " —	— " —	— " —
Steffony Black	2698 230 th Ave SE	98075	5-5-01
Doug Holderman	2823 222nd PL SE. - Sam.	98075	5-5-01
Terrie Kuhn	2116 NE INGLE WOODHILL RD #406 SAM	98074	5-5-01
Carol Morgan	3850 Kikhanic Dr 18102 Iss	98029	5-5-01
Ellen Mace	2150 272 nd Way SE Sam.	98075	"
Nancy Lehman	2214 216 th Ave SE Sam	98075	5-5-01
Steve Holten	4217 249 th Ct SE	98029	5-5-01
Edwin Kuerner	1405 212 nd Ave SE	98075	5/5/01
Min-Miweul	3060 255 th Ave SE	98075	5/5/01
Craig Thompson	2112 227 Ave NE	98074	5-5-01
Marilyn Oster	21623 NE 16th St	98074	5/5/01
Patti Rayfield	4356-232nd Ct SE	98075	5/5/01
Shannon Wallner	32620 SE 35 th St	98075	5/5/01
Andrée Kolling	2626 214 th SE Samm.	98075	5/5/01
Ruff Johnson	25524 SE 28 th St Samm	98075	5-5-01
Shannon Heber	22639 NE 4 th Place Samm.	98074	5-5-01
Kathy Lamberton	317 21 st Pl SE Samm	98074	5-5-01
Mark R. Pi	2914 222nd PL SE Samm.	98075	5/5/01
Ryan Olson	4525-110th Ave NE Kirkland	98033	5/5/01

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
LORE ROBESON	24705 SE 31 ST PL SAMMAMISH	98075	5/May/01
Karen Lee	582-2404 ^H Ave SE	98074	5-5-01
Frances Knutson	2418 25 th Ave SE	98075	5-5-01
Kyunghee Seo	22311 N.E. 17 th CT	98074	5/5/01
Daniel Mancano	17601 NE 31 ST ST	98052	5/05/01
Anja Mancano	17601 NE 31 ST ST	98052	5/05/01
Steve Thomas	18731 45 RD ST	98029	5/15/01
John Kim	26505 SE 19 th CT	98075	5-5-01
Mark Lindley	3511 216 th PL SE	98075	5/5/01
Michael	2205 197 th Ave SE	98075	5/5/01
John H. Bollerberg	2205 197 th Ave SE	98075	5-5-2001
Kim Stanley	2603 244 Ave S.E.	98075	5-5-2001
Kelly Cole	24426 SE 46 th Place	98029	5/5/01
CYRIL NOBLE	#103 4133-224 th LN SE ISS	98029	6/5/01
JOHN HASKINS	6720 W. SATTAGEE, SAMM.	98029	5/5/01
R F Homery	5510 396 Dr SE	98065	5/5/01
Pat Hamner	5510 - 396 DR SE	98065	5/5/01
Agneifen	4617 225 th Ave SE	98075	5/5/01
K powder	21627 SE 8 th Samm.	98074	5/5/01
N. Lovino	23949 SE 41 ST PLA.	98029	5/5/01
Christa Allen	21425 SE 19 th St	98075	5/5/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
John Ashman	21637 SE 8 TH	98074	5/5/01
Gene Fisher	1423 22 ⁸ TH AV SE	98075	5-5-01
Ann Child	1316 201 Ave NE	98074	5.5.01
Bob Smith	19227 SE 19th St. Sammamish	98074 98075	5-5-01
Shawn Tanner	23425 SE 17 th Place Sammamish	98075	5-5-01
Elizabeth JENNI	4504 194 th Way N.E.	98074	5-5-01
Lisa Dermer	23816 SE 4 th Pl	98029	5/5/01
Charles wills	2508 AUDUBON DR DR SE	98075	5/5/01
Earl Ashman	7628 221 ST AVE SE	98029	5/5/01
Wael Elsewidi	540 240 th Ave SE	98053	5/7/01
Betty Mekeel	22830 SE 41 ST CT.	98075	5/5/01
Harrison Mekeel	22830 SE 41 ST CT	98075	5/5/01
Chris Rodson	3605 216 th Pl SE.	98075	5/5/01
Bill Robson	" "	" "	" "
Michael Hill	24265 SE 10th Pl.	98075	5/5/01
Paul	2419 200 th Ave SE	98075	
Shirley Sullivan	22720 SENGST. #1004	98075	5/5/01
Jan Steing	2002 224 th Pl NE	98074	5/5/01
Michael	20752 SE 42 Pl	98029	5/5/01
Mark Korn	3322 265 Ave SE	98075	5/5/01
Chris Backhaus	2701 226 th Ave SE	98075	5/5/01

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
Dan Swinton	24122 NE 1 st Ave	98074	5/05/01
Margaret Roby	10309 155 th Place NE Redmond	98052	5/05/01
Carl Roby	10309 155 th Place NE	98052	5/5/01
Max Cook	23332 SE 31 st Court	98075	5/5/01
Frank Bloom	454-243 P/S.E.	98074	5/5/01
JAMMI STEVENS	425.557.4260	98029	5/5/01
Paul Berglund	320 210 th Ct SE Sammamish	98074	5/5/01
Margaret Blue	772 239 th Pl SE	98074	5/5/01
Ellen Drummond	2419 233 rd pl NE	98074	5/5/01
Bronde Reynolds	1166 235 th Ave SE	98075	5/5/01
Carl Fynnie	2416 201 st Ave SE	98075	5/5/01
R/S Sandy Rock	17128 NE 5 th Pl	98008	5/5/01
Marion Pak	21214 SE 40 th Pl. Sammamish	98075	5/5/01
Chris Muen	25115 SE 30 th St	98075	5/5/01
Steve Martin	" "	"	"
Cary Vatter	3060 230 th Ln SE #201	98075	5/5/01
Camille Larsen	3151 234 th Ct SE	98075	5/5/01
Tierra Trehevik	4290 164 th Way SE Iss.	98027	5/5/01
Joshua Oyler	4149 244 th Pl SE	98029	5/5/01
Aaron Job	4148 229 th Pl SE	98029	5/5/01
Itzaga Barr	23261 NE 17 th St	98074	5/5/01

TRAIL ALONG THE FORMER RAILBED !

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
GINGER GARCIA	23955 SE 10 ¹ / ₂ ST	98075	5/5/01
FRANK ANELLI	22218 SE 12 PL	98075	"
Steve Frank	23943 SE 8 ¹ / ₂ PL	98075	"
LUNIS CRANE	23419 SE 17 ¹ / ₂ PL	98075	5/5/01
Celia White	22720 SE 29 ¹ / ₂ ST D-200	98075	5/5/01
Dearra Christian	2856-244 ¹ / ₂ AVE NE	98074	5/5/01
ALLEN CHRISTIAN	2856-244 ¹ / ₂ AVE NE	98074	5-5-01
Linda Owen	3538 207 ¹ / ₂ SE	98075	5-5-01
Nelise Ows	4012 290 ¹ / ₂ PL SE	98029	5-5-01
Wal Hoover	2609-226 ¹ / ₂ AVE SE	98027	5-5-01
Karl Poon	2609 226 ¹ / ₂ AVE SE	98027	5-5-01
Kim Myers	2919 222 ¹ / ₂ PL SE	98075	5/5/01
B. Amend	1340 222 ¹ / ₂ PL NE	98074	5/5/01
Susan Gilly	3612 231 ¹ / ₂ LN SE N-365	98075	5/5/01
James Barr	23261 NE 17 ¹ / ₂ Street	98074	5/5/01
PAPA STRONG	21315 SE 35 ¹ / ₂ WING	98075	5/5/01
Cyndi Leibovitz	24228 SE 15 ¹ / ₂ PL	98074	5/5/01
Kelly Munn	21007 SE 28 ¹ / ₂ PL	98075	5/5/01
MERT WALLACE	21416 SE 16 ¹ / ₂ PL	98075	5/5/01
Norma Decker	21419 SE 16 ¹ / ₂ PL	98075	5/5/01
Shardelle Maddux	22005 SE 29 ¹ / ₂ PL	98075	5/5/01

TRAIL ALONG THE FORMER RAILBED !

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
Gladwin PATRICK	22720 S.E. 20 th Apt A 202	98075	5/3/01
JULIE CHUNG	4411 230 th PL SE	98075	5/5/01
OLIVIA OLIVER	23125 NE 14 th CT	98074	5/5/01
Gail Terese	3518 221 st Ave SE	98075	5/5/01
JOAN Rankin	19511 SE. 23 rd St	98075	5/05/2001
Karri Forde	19543 SE. 23 rd St	98075	5/05/2001
JOSEPH FORDE	19543 SE 23 RD ST.	98075	5/5/2001
Patty Bowdoin	2703 20 th Ave SE	98075	5/5/01
Mike Dykema	2026-207 Ave SE	98075	5/6/01
MAT NEWTON	12 Louis. Thompson Rd SE	98074	5/6/01
HEATHER NEWTON			
Carol Cling	2026-207 Ave SE	98075	5/6/01
R. M. Giff	4234 24 th Ave SE	98029	5-6/01
E. Henry	20340 NE 34 th Ct.	98074	5-6/01
B.D. Scheel	22034 S.E. 33 rd ST.	98075	5-6-01
G. Reedy	22926 SE 27 th St	98075	5/6/01
David Stokes	21717 SE 33 rd R. Sam	98075	5.6.01
Karen Dorek	2434 29 th Ave NE	98074	050601
A. Frensch	1627 209 th PL NE	98074	5-6-01
Tom Frensch	" " "	" "	" "
Katie Spencer	23819 SE 33 rd St	98029 98075	5/6/01

TRAIL ALONG THE FORMER RAILBED !

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
Dawn Lanier			
Betsy Bettinger	632-219 th Ave NE	98074	5/6/01
Steve Bettinger	"	"	"
M. Brewster	23623 NE 7 th Ct	98074	5/6/01
GT Brewster	"	"	"
B. LIVE MORE	625 212 th Ave SE	98074	5/5/01
Gerald Price	101 228 th Ave SE	98074	5/5/01
Pam Ries	24254 SE 43 rd Pl	98029	5/5/01
Donna Price	101 228 th Ave SE	98074	5/5/01
Denise DeMunnik	3235 216 th Ave SE	98075	5/5/01
Tait Donegan	2206 E Lk. Sammamish Pl. SE	98075	5/5/01
D. Hank	24307 SE 34 th Pl.	98029	5/5/01
W. Votrakubal	22940 N.E. 15 th P	98074	5 May 01
E. Votrakubal	22940 N.E. 15 th PLACE	98074	5 May 01
M. Zadora	501 225 th LN NE, G203	98074	5 May 01
K. Zadora	"	"	5 May 01
S. Walker	3125 214 th Pl SE	98075	5 May 01
Anghele Pettit	24017 S.E. 18 th	98075	5 May 01
Y. Kim	1606 RODGUELEW DR NE	98029	5 May 01
Bonnie Cole	2205 219 th Ln SE	9075	5/5/01
R. Speders	23619 SE 41 st St	98029	

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
Melanie Aravitage	20725 N.E. 3 rd St. Sammamish WA.	98074	5/6/01
Diane Laucius	23233 SE 31 st St. Sammamish, WA	98075	5/6/01
Floyd Alcom	655 23 rd Pl SE Sammamish, WA	98074	5/6/2001
Michael Laucius	23233 SE 31 st St. Samm. WA	98075	5/6/01
ROBERT BRADY	1304 25 th AVE SE Sammamish, WA	98075	5/6/01
DAN BOOHER	508 212 th Ave SE Sammamish WA	98075	5/6/01
JAN WARD	2109 227 th Ave NE Sam ⁹⁰⁰	98074	5/6/01
Judy Ward	2109 227 th Ave NE	98074	5-6-01
Heidi Simonds	23231 SE 16 th , Sammamish	98075	5-6-01
Ken Mapes	3006-241 st AVE SE Sammamish	98075	5-6-01
Kim Doyle	20808 NE 19 th Samm	98074	5-6-01
V. Grams	22310 SE 18 th CT Samm	98075	5-6-01
V. Hennison	121 222 nd Pl SE	98074	5-6-01
D. Nielsen	1645 21 st Place SE	98075	5-6-01
T. Weiss	1306 2 nd Place NE	98074	5-6-01
Allyson Schrier	4710 286 Ave SE	98024	5-6-01
Diane Weaver	21809 SE 30 th CT	98075	5-6-01
Wendy Pickering	285 2 nd Ave NE	98027	5/6/01
MARK HOFTO	285 2ND AVE NE	98027	5/6/01
- Ann Arnesen	2807-253 rd Pl SE	98075	5-6-01
Kristen Mosell	3043 2 nd Ave SE	98075	5-6-01

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
Heleen Weechman	22214 SE 20 th St Sammamish	98075	5/6/01
DIANE SVITER	24320 E MAIN DR SAMM	98074	5/6/01
John Schenken	23816 SE 5 th ST	98074	5/6/01
Shelley Rogers	23907 SE 46 th AC	98029	5/6/01
Carol Summers	3523 220 PL SE	98075	5/6/01
RON SUMMERS	3523 - 220th PL SE	98075	5/6/01
Don Blumhord	3319 SAMMAMISH DR W	98074	5/6/01
KEN HAWKINS	20505 SE 24 th ST SAMMAMISH WA	98075	5/6/01
Linda Hawkins	20505 SE 24 th ST Sammamish WA	98075	5/6/01
Tim DIBBLE	4443 2nd Ave SE	98029	5/6/01
Susan Seiber	3428 232nd Ave SE	98075	5-6-01
Zigie Anzo	24117-SE 30 th ST	98075	5-6-01
Brian Peterman	22704 SE 22nd PL	98075	5-6-01
Brian Peterman	22704 S.E. 22nd Place	98075	5-6-01
Marla Zylstra	1223 233rd Ave SE Sammamish	98075	5-6-01
Linda Olson	4110 239 th PL SE	98029	5-6-01
John Olson	4110 239 th PL S.E.	98029	5-6-01
John Olson	2503 238 th CT W.E.	98074	5-6-01
Margie Pr...	2503 238 th CT NE	98074	5-6-01
Karin Mariani	324 246 th WY SE	98074	5-6-01
James Scholl	4730 193rd Ave SE	98027	5-6-01

TRAIL ALONG THE FORMER RAILBED !

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
SUSAN JORDAN	3523 22 nd PL SE	98075	05-06-01
CHRISTINE FEATHERSON	23911 SE 7 th LN	98074	05-06-01
JANET OSBORNE	23316 SE 14 th CT	98075	05-06-01
Clara Ross	3052 218 th Ave SE	98075	05-06-01
Robert Kimball	4405 214 th Place SE	98075	05-06-01
Laura Kimball	4405 229 th Pl SE	98075	05-06-01
Victoria Vague	2643 E Amos Lk Ln N.E	98053	05-06-01
Kurt A. Olf	25331 SE 36 th Ct	98029	05-06-01
Joyce Schnepf	321-207 th Ave. NE ^{Sammamish}	98074	5-6-01
Joyce Schnepf	SAMMAMISH		
TREK KAWLESS	3931 229 PL SE	98075	5/6/01
Christine Carlin	3000 219 th A SE	98075	5/6/01
WALLY HART	2836 215 th Ave SE	98075	5-6-2001
KENNY LINDSON	2425 23 rd PL SE	98075	5/6/01
Vane Perara	2517 239 PL NE	98074	5/6/01
HEATHER POWNEY	2600 NE IMPERIAL HILL RD #350	98074	5/6/01
CHRIS STE	16606 107 th PL NE	98011	5/6/01
Linda Hackett	21906 SE 37 th ST	98075	5/6/01
Gary Slabough	4414 23 rd Ave SE	98075	5/6-01
Betty Slabough	Same ↑		
KATH/Chant	20810 SE 3 rd Way	98074	5/6/01

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
GARY OSBORN	23316 SE 14 th CT	98075	5/6/01
Diane Johnson	22411 NE 29th PL	98074	5/6/01
Catherine Harrington	27177 SE 26 th Pl	98075	5/6/01
Mike O'Leary	27177 SE 26 th Pl	98075	5-6-01
MARK HAZARD			
Brad Conner	25407 SE 42nd ST	98029	5-6-01
Sam Courcy	22626 NE Englewood ⁴³⁴ Hill	98074	5-6-01
Mike Jones	929 242nd CT SE Sammamish	98075	5-6-01
Mark Phelps	2714 234 th AVE SE Sammamish	98075	5-6-01
Karen Smith	4092 240th Pl. SE	98029	5-6-01
Sam Scott	21432 SE 33 rd Nore	98075	5-6-01
Hyunsuk Kim	2614 233 rd PL N.E.	98074	5-6-01
Eunsoo Kim	2614 233rd PL. NE	98074	5-6-01
CYNTHIA SMITH	21436 SE 37 th ST	98075	5/6/01
Lorna Alsalam	2405 196 th Ave SE	98075	5/7/01
Ramsey Alsalam	2405 196 th Ave SE	98075	5/7/01
Dolly Urban	2444 196 th Ave SE	98075	5/7/01
Mary Conklin	2427 196 th Ave SE	98075	5/7/01
Patricia Conklin	2427 196 th Ave SE	98075	5/7/01
Bob Urban	2444 196 th Ave SE	98075	5/7/01
CHRISTINE SUREN	2433 196 th Ave SE	98075	5-7-01

TRAIL ALONG THE FORMER RAILBED !

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
Mark Shuken	2433 196 th Ave SE	98075	5-7-01
A.W. Klein	2439 196 th Ave SE	98075	5-7-01
Johannes Klein	2439 196 th Ave SE	98075	5-7-01
R. Horsburgh	2447 196 th Ave S.E.	98075	5.7.01
P. Horsburgh	2447 196 th Ave S.E.	98075	5-7-01
T. Koffman	2452 196 th Ave SE	98075	5-7-01
R. Koffman	2452 196 th Ave SE	98075	5-7-01
M. Ventrella	2456 196 th Ave	98075	5-7-01
T. Ventrella	2456 196 th Ave SE	98075	5-7-01
C. Bolger	19530 S.E. 24 th St.	98075	5-7-01
P. Bolger	19530 S.E. 24 th St.	98075	5-7-01
M. Moss	19524 SE 24 th Pl	98075	5-7-01
B. Oliver	19518 SE 24 th Pl	98075	5-7-01
R. OLIVER	19518 SE 24 th Pl	98075	5-7-01
A. Williams	19509 SE 24 th Pl	98075	5-7-01
M. Williams	19509 SE 24 th Pl	98075	5-7-01
Valerie Amintea	19516 SE 23 rd St	98075	5-7-01
Richard Williams	19527 SE 24 th Place	98075	5.7.01
Clare Williams	19527 SE 24 th Place	98075	5.7.01
J. M. [unclear]	2466 196 th Ave	98075	5-7-01
Marty Leonard	19684 SE 24 Way	98075	5-7-01

TRAIL ALONG THE FORMER RAILBED !

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
<i>Anthony Armitage</i> ANTHONY ARMITAGE	19516 SE 23 RD ST, SAMMAMISH	98075	7 MAY 2001
<i>Margaret Lucking</i> MARGARET LUCKING	19615 SE 23 RD SAMMAMISH	98075	5-9-01
<i>Bernard Lucking</i> BERNARD LUCKING	"	"	"
<i>Tom Forslund</i> TOM FORSLUND	19620 SE 23 RD ST Sammamish	98075	5.9.01
<i>Mark Forslund</i> MARK FORSLUND	"	"	"
<i>Lisa Becker</i> LISA BECKER	19625 SE. 23 ST.	98075	
<i>Gordon Becker</i> GORDON BECKER	19707 SE 23 RD Street	98075	5-9-2001
<i>Kathy Glat</i> KATHY GLAT	19806 SE 22 RD STREET	98075	5/9/01
Barbara Mann	19817 SE 23 RD	98075	5/9/01
<i>Johanne Lindseth</i> JOHANNE LINDSETH	2305 200 TH AVE SE	98075	5-9-01
<i>Polly Richardson</i> POLLY RICHARDSON	2302 200 TH AVE SE	98075	5.9.01
<i>Jerry Ledgerwood</i> JERRY LEDGERWOOD	20101 SE 23 RD PL SAMMAMISH, WA	98075	5/9/01
<i>Terry Ozimek</i> TERRY OZIMEK	20121 SE 23 RD PL	98075	5/9/01
<i>Michelle Peizer</i> MICHELLE PEIZER	20120 SE 23 RD PL	98075	5/9/01
<i>Diane Lertz</i> DIANE LERTZ	2216 201 ST AVE SE	98075	5/9/01
<i>Robert Polle</i> ROBERT POLLE	2216 201 ST AVE SE	98075	5-9-01
<i>Robert Polle</i> ROBERT POLLE	2208 201 ST AVE SE	98075	5-09-01
<i>Wendy Polle</i> WENDY POLLE	2208 201 ST AVE SE	98075	5/9/01
<i>Wendy Polle</i> WENDY POLLE	2036 201 ST AVE SE	98075	5/9/01
<i>Eddie Klob</i> EDDIE KLOB	2026 201 AVE SE	98075	5-9-01

TRAIL ALONG THE FORMER RAILBED !

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
Katherine Boohar	808 212 th Ave SE	98075	5-6-01
Pat Tomlin	24324 SE 17 th PLANK	98075	5-9-01
KELLY KARELLA	21312 SE 21 th Ct	98075	"
KELLI THOMPSON	26409 SE 31 st ST	98075	5/9/01
Dobbie HUGHES	23950 SE 10 th ST	98075	5/4/01
Linda Nejat	1718 223 rd Ave SE	98075	5-9-01
Paul Thompson	26409 SE 31 st STREET SAMMAMISH	98075	5-9-01
Amy Schoendorf	9530 SE 23 rd	98075	5-12-01
Joel M. Lochmeyer	" "	" "	5/12/01
Kathleen Macey	2127 147 th Ave S.E.	98075	5/12/01
K. W. Long	" "	" "	" "
J. Hupp	19513 SE 21 st ST	98075	5/12/01
TOM TURPIN	19513 SE 21 st ST	98075	5/12/01
DEREK BRETHER	19503 SE 21 st ST.	98075	5/12/01
Tracey Gilbert	19504 SE 21 st ST	98075	5/12/01
John Gilbert	19504 SE 21 st ST	98075	5/12/01
Sharon Smiley	19435 SE 21 st ST	98075	5/12/01
Patti Holladay	19425 SE 21 st ST	98075	5/12/01
Bill Holladay	19425 SE 21 st ST	98075	5/12/01
CLIFF CARPENTER	19405 SE 21 st ST	98075	5/12/01
Mark Reay	19325 SE 21 st ST	98075	5/12/01

TRAIL ALONG THE FORMER RAILBED !

05/01/01

Signatures from East Lake Sammamish Trail supporters - Plan B

Name	Street Address	Zip Code	Date
JAMES WEXLER	2025 201 st Ave SE	98075	5/9/01
ANITA WEXLER	" "	"	5/9/01
Robert H. Bergman	20112 SE 20 th Pl	98075	5/9/01
Veronica Connolly-Bergman	20112 SE 20 th Pl Sammamish	98075	5/9/01
Courtney Bergman	20112 SE 20 th Pl	98075	5/9/01
Adrian Bria	20106 SE 20 th Pl	98075	5/09/01
Kyle Soren	20022 SE 20 th	98075	5/09/01
GENE GARNUS	20010 SO 20 th Pl	98075	5/09/01
William Flanagan	19317 SE 21 st	98075	5/12/01
DOWNA FLANAGAN	19317 SE 21 st	98075	5/12/01
CHRIS WOOLSEY	19309 SE 21 st ST	98075	5/12/01
Karen Pearce	19208 SE 21 St	98075	5-12-01
WILLIAM PEARCE	19208 SE 21 ST	98075	5-12-01
YON LINDSEY	2037 193 rd AVE SE	98075	5-12-01
Robert Juarez	2034 193 rd Ave SE	98075	5-12-01
LISA McEnroe	19223 SE 20 th Ave CT	98075	5-12-01
Travis Byerly	2005 193 rd Ave SE	98075	5-12-01
Joby Gram	19306 SE 20 th	98075	5/12/01
Bill Cozman	19408 SE 21 st	98075	5/12/01
Melissa K. Thomas	" "	"	"
Kelly Smith	20530 AE 19 th St	98075	5/12/01

Rec'd at my home
May 16, 2001
Public Comment
M. Anderson

Eastlake High School
400 228th Ave. NE
Sammamish, WA 98074
May 14, 2001

Sammamish City Council
486 228th Ave. NE
Sammamish, WA 98074

Dear Council Members:

This letter is to inform you that the Eastlake High School administration supports and approves Nathan O'Brien's proposal to change the name of NE 4th to Wolf Way.

Nathan, a senior at Eastlake, has been working on this effort for his Senior Project and has gained the support of the Student Advisory representatives, the Eastlake Administration and the Lake Washington School District.

We feel the name change is the type of symbolism that helps strengthen a community and instill pride and student ownership. Please consider Nathan's worthy proposal.

Regards,



Ms. Heather Sinclair
Principal, Eastlake High School



Mrs. Rondel Hardie
Principal, Eastlake High School

NE 4th Name Change Fact Sheet
Sammamish City Council Meeting
May 16, 2001

*Recd at Reg. Mtg
May 16, 2001
Public Comment
M. Andrews*

- Proposed by Nathan O'Brien, residing at 23911 NE 31st Way, Sammamish, WA and a senior at Eastlake High School.
- Requesting a street name change of the private street leading into Eastlake High School from the current name of NE 4th to Wolf Way.
- This name would recognize our school mascot and provide a source for increased school spirit and increased ownership and identity.
- The proposal is supported by the Eastlake student body.
- The proposal is supported and approved by the Eastlake school administration (key contact: Principals Heather Sinclair and Rondel Hardie).
- The proposal is supported and approved by the Lake Washington School District (key contact: Directors of Support Services Robert Collard and Forrest Miller).
- Proposal is supported by the only resident on the street.
- I propose the Sammamish City Council support and approve the name change and initiate implementation of the name change.

AGENDA TOPICS - For Planning Purposes Only (Contact Clerk to Verify Dates)

MAY			
Thurs 5/15	7:00 pm	Skate Park Design Workshop	Eastlake High School Commons
Wed 5/16	5:30 pm	Finance Committee	
Wed 5/16	7:30 pm	Regular Meeting	Neighborhood Improvement Project List Resolution: Beaver Lake Management District Contract Amendment: Edaw Inc.
Thurs 5/17	7:30 pm	Planning Advisory Board	Land Use Subcommittee
Mon 5/21	6:30 pm	PARC	Open House: Park & Rec and Open Space Comp Plan
Tues 5/22	7:00 pm	Planning Advisory Board	Public Involvement Subcommittee
Wed 5/23	6:30 pm	Community Dev. Com.	
Wed 5/23	7:30 pm	Study Session	SR 202 Widening Project/David Edwards (WSDOT) Land Use Comp Plan Update Park & Rec Comp Plan
Thurs 5/24	7:00 pm	Planning Advisory Board	Transportation Subcommittee
JUNE			
Wed 6/6	5:30 pm	Public Works Committee	
Wed 6/6	7:30 pm	Regular Meeting	Public Hearing: Land Use Moratorium Amendment to Land Use Moratorium
Tues 6/7	7:00 pm	Skate Park Design Workshop	Eastlake High School
Thurs 6/7	7:00 pm	Planning Advisory Board	
Sat 6/9	8:00 am	City Hall Design Charette	City Hall
Wed 6/13	7:30 pm	Study Session	
Sat 6/16	8:00 am	City Hall Design Charette	In Form Design/Kirkland
Mon 6/18	6:30 pm	PARC	
Wed 6/20	5:30 pm	Finance Committee	
Wed 6/20	7:30 pm	Regular Meeting	Public Hearing: Beaver Lake Management District Powerpoint Presentation
Thurs 6/21	7:30 pm	Planning Advisory Board	Land Use Subcommittee
Tues 6/26	7:00 pm	Planning Advisory Board	Public Involvement Subcommittee
Wed 6/27	6:30 pm	Community Dev. Com.	
Wed 6/27	7:30 pm	Study Session	
Thurs 6/28	7:00 pm	Planning Advisory Board	Transportation Subcommittee
JULY			
Wed 7/4		<i>HOLIDAY</i>	
Wed 7/5	5:30 pm	Public Works Committee	
Wed 7/5	7:30 pm	Regular Meeting	Ordinance: First Reading Extension of Land Use Moratorium
Wed 7/11	7:30 pm	Study Session	
Mon 7/16	6:30 pm	PARC	
Wed 7/18	5:30 pm	Finance Committee	
Wed 7/18	7:30 pm	Regular Meeting	Ordinance: Second Reading Extension Land Use Moratorium
Thurs 7/19	7:30 pm	Planning Advisory Board	Land Use Subcommittee
Tues 7/24	7:00 pm	Planning Advisory Board	Public Involvement Subcommittee
Wed 7/25	6:30 pm	Com. Dev. Committee	
Wed 7/25	7:30 pm	Study Session	
AUGUST			
Wed 8/1	5:30 pm	Public Works Committee	
Wed 8/1	7:30 pm	Regular Meeting	
Thurs 8/2	7:00 pm	Planning Advisory Board	
Wed 8/8	7:30 pm	Study Session	
Mon 8/13	6:30 pm	PARC	
Wed 8/15	5:30 pm	Finance Committee	
Wed 8/15	7:30 pm	Regular Meeting	
Thurs 8/16	7:30 pm	Planning Advisory Board	Land Use Subcommittee

Tues 8/21	7:00 pm	Planning Advisory Board	Public Involvement Subcommittee
Wed 8/22	6:30 pm	Com. Dev. Committee	
Wed 8/22	7:30 pm	Study Session	
Thurs 8/23	7:00 pm	Planning Advisory Board	Transportation Subcommittee
SEPTEMBER			
Wed 9/5	5:30 pm	Public Works Committee	
Wed 9/5	7:30 pm	Regular Meeting	
Wed 9/12	7:30 pm	Study Session	
Mon 9/17	6:30 pm	PARC	
Wed 9/19	5:30 pm	Finance Committee	
Wed 9/19	7:30 pm	Regular Meeting	
Thurs 9/20	7:30 pm	Planning Advisory Board	Land Use Subcommittee
Tues 9/25	7:00 pm	Planning Advisory Board	Public Involvement Subcommittee
Wed 9/26	6:30 pm	Com. Dev. Committee	
Wed 9/26	7:30 pm	Study Session	
Thurs 9/27	7:00 pm	Planning Advisory Board	Transportation Subcommittee
<p>Shared Use Agreement-Issaquah/LW SD</p> <p>Second Reading: Amendment to Chapter 16.82 Requirements for Clearing and Grading</p> <p>Second Reading: Civil Penalties for Clearing/Grading Violations</p> <p>Second Reading: Park, Recreation & Open Space Plan</p>		<p>Contract: Stormwater Management/Ch2Mhill WSDOT/RS202 Improvement Program</p>	

<u>CHECK NO</u>	<u>CHECK DATE</u>	<u>VENDOR NO</u>	<u>VENDOR NAME</u>	<u>PAYMENT AMOUNT</u>
3679	05/16/2001	VIDEOREC	Video Recordings Unlimited	61.81
3680	05/16/2001	VOICE	Voice Stream Wireless	848.89
3681	05/16/2001	WADIS	State of Wa Dept of Info Syste	65.71
3682	05/16/2001	WALDRO	Waldron Resources	2,808.75
3683	05/16/2001	WALLST	Wall Street Journal	175.00
3684	05/16/2001	WATREA	Wa State Dept of Treasury	580.50
3685	05/16/2001	WESTBANK	Western Bank	634.25
3686	05/16/2001	WESTWAT	Westwater Construction Co	12,050.75
3687	05/16/2001	WILSON	Michael Wilson	4,328.00

CHECK TOTAL: \$269,851.00

①

① 269,851.00
314,174.55
854,778.90
975.81
42,395.03
10,950.00
651.79
12,424.00

1,506,201.08 TOTAL

<u>CHECK NO</u>	<u>CHECK DATE</u>	<u>VENDOR NO</u>	<u>VENDOR NAME</u>	<u>PAYMENT AMOUNT</u>
3624	05/16/2001	ACCTEMP	Accountemps	924.80
3625	05/16/2001	ACTION	Action Water Heaters	4.05
3626	05/16/2001	APA	APA	45.00
3627	05/16/2001	ATTLONG	AT&T	464.94
3628	05/16/2001	AWC	Association of Wa Cities	235.00
3629	05/16/2001	BELTER	Jessica Belter	36.81
3630	05/16/2001	BOGDAN	Bogdan's Janitorial	827.00
3631	05/16/2001	BULGER	Bulger Safe & Lock Inc	202.37
3632	05/16/2001	CBOTHA	Celeste Botha	472.18
3633	05/16/2001	COOT	The Coot Company	293.75
3634	05/16/2001	CRAN	GORDON CRANDALL	515.01
3635	05/16/2001	CWA	CWA Consultants	38,471.20
3636	05/16/2001	DELL	Dell Marketing L.P.	2,129.27
3637	05/16/2001	DROLL	Robert W. Droll	5,923.50
3638	05/16/2001	EASTFIRE	Eastside Fire & Rescue	380.00
3639	05/16/2001	EDAW	Edaw, Inc.	9,000.00
3640	05/16/2001	FASTWH	Fast Water Heater Co	4.50
3641	05/16/2001	FORD	Ford Graphics, Inc.	226.33
3642	05/16/2001	FRANCO	Francotyp-Postalia, Inc	27.57
3643	05/16/2001	GRAYOS	Gray & Osborne, Inc.	19,203.66
3644	05/16/2001	HAMPTON	Tressia Hampton	75.00
3645	05/16/2001	HONDAKU	Issaquah Honda Kubota	1,096.02
3646	05/16/2001	HOWARD	Lyman Howard	570.32
3647	05/16/2001	IKON	Ikon Office Solutions	185.50
3648	05/16/2001	INCA	Inca Engineers, Inc.	1,987.94
3649	05/16/2001	INNOVAT	The Innovation Groups	3,000.00
3650	05/16/2001	ISSAQ2	Issaquah School District	44,131.50
3651	05/16/2001	ISSJAIL	Issaquah City Jail	110.00
3652	05/16/2001	KCFLEET	King County Fleet Admin	2,407.74
3653	05/16/2001	KINGFI	King County Finance A/R	4,173.46
3654	05/16/2001	KINGPET	King County Pet Licenses	110.00
3655	05/16/2001	LWSD	Lake Washington School Dist	88,911.50
3656	05/16/2001	MAILPO	Mail Post	6,100.24
3657	05/16/2001	MOBILE	Mobile Mini, Inc	315.52
3658	05/16/2001	MRT	Mr. T's Trophies	28.03
3659	05/16/2001	NAP	National Association of Parliamentarians	55.00
3660	05/16/2001	NWALL	NW Wall & Ceiling Bureau	27.00
3661	05/16/2001	OER	Olympic Environmental Resource	2,459.76
3662	05/16/2001	OFFDEP	Office Depot	768.06
3663	05/16/2001	OILCAN	Oil Can Henry's	50.03
3664	05/16/2001	PAPERX	Paper Express, Inc.	108.53
3665	05/16/2001	POI	Professional Office Interiors	1,422.66
3666	05/16/2001	REDLAWN	Redmond Lawn & Equipment	43.65
3667	05/16/2001	REEVE	Carter Reeve	98.67
3668	05/16/2001	SB&MAC	Stewart Beall & MacNichols	700.00
3669	05/16/2001	SEATIM	Seattle Times	2,244.27
3670	05/16/2001	SEAWARD	Ron Seaward	275.13
3671	05/16/2001	SHELL	Shell Oil Company	484.96
3672	05/16/2001	SHILO	Shilo Inn, Ocean Shores	220.18
3673	05/16/2001	TOSCO	Tosco Marketing Company	265.80
3674	05/16/2001	TRINIT	Trinity Lutheran College	2,225.00
3675	05/16/2001	UNIFIRST	UniFirst Corp	119.48
3676	05/16/2001	VERIZON	Verizon Wireless	66.09
3677	05/16/2001	VERIZSER	Verizon Equipment Sales & Svc	3,564.34
3678	05/16/2001	VIBRANT	Vibrant Plants	509.02

<u>CHECK NO</u>	<u>CHECK DATE</u>	<u>VENDOR NO</u>	<u>VENDOR NAME</u>	<u>PAYMENT AMOUNT</u>
3688	05/16/2001	ATT01	AT&T Wireless Services	46.26
3689	05/16/2001	AWC	Association of Wa Cities	150.00
3690	05/16/2001	CORPEX	Corporate Express	3,090.85
3691	05/16/2001	EASTFIRE	Eastside Fire & Rescue	308,333.33
3692	05/16/2001	PNWTITLE	Pacific NW Title Co., Inc	359.04
3693	05/16/2001	SUPERENT	Super Rent	71.81
3694	05/16/2001	VERIZNW	Verizon Northwest	2,123.26

CHECK TOTAL: \$314,174.55

(1)

<u>CHECK NO</u>	<u>CHECK DATE</u>	<u>VENDOR NO</u>	<u>VENDOR NAME</u>	<u>PAYMENT AMOUNT</u>
3695	05/16/2001	BLUM	Blumenthal Uniforms & Equip	341.01
3696	05/16/2001	FRANCO2	U. S. Postal Service/ Francotyp-Postalia Teleset	1,000.00
3697	05/16/2001	MIDMT	Mid Mountain Contractors, Inc	853,437.89

CHECK TOTAL: 854,778.90

1

Check: 3620	05/07/2001		
Vendor: AMEX	American Express	<u>Amount</u>	<u>Invoice No</u>
		158.55	
		51.26	
		110.79	
		319.68	

	Total for Check Number 3620:	640.28	

Check: 3621	05/07/2001		
Vendor: BOFAPC	Bank of America Petty Cash	<u>Amount</u>	<u>Invoice No</u>
		5.09	
		6.67	
		10.29	
		7.00	
		12.00	
		3.47	
		12.12	
		13.00	
		26.00	
		16.16	
		13.66	
		21.51	
		9.16	
		7.86	
		10.00	
		5.00	
		27.30	
		2.97	
		39.24	

	Total for Check Number 3621:	248.50	

Check: 3622	05/07/2001		
Vendor: HAWKINS	Colleen Hawkins	<u>Amount</u>	<u>Invoice No</u>
		87.03	

	Total for Check Number 3622:	87.03	

	Total for Accounts Payable Check Run:	975.81	(1)

5-16
check register

Check: 3615	05/04/2001		
Vendor: AWCMED	AWC Employee BenefitsTrust	<u>Amount</u>	<u>Invoice No</u>
		15,383.83	
	Total for Check Number 3615:	----- 15,383.83	
Check: 3616	05/04/2001		
Vendor: ICMA401	ICMA	<u>Amount</u>	<u>Invoice No</u>
		8,829.08	
	Total for Check Number 3616:	----- 8,829.08	
Check: 3617	05/04/2001		
Vendor: ICMA457	ICMA	<u>Amount</u>	<u>Invoice No</u>
		7,580.94	
	Total for Check Number 3617:	----- 7,580.94	
Check: 3618	05/04/2001		
Vendor: NATION	Nationwide 457	<u>Amount</u>	<u>Invoice No</u>
		100.00	
	Total for Check Number 3618:	----- 100.00	
Check: 3619	05/04/2001		
Vendor: WADRS	Wa State Dept of Retirement Sy	<u>Amount</u>	<u>Invoice No</u>
		10,501.18	
	Total for Check Number 3619:	----- 10,501.18	
	Total for Accounts Payable Check Run:	----- 42,395.03	(1)

- for 5/16
Check Register -

Check: 3608	05/01/2001		
Vendor: Forbes	Gene & Roberta Forbes	<u>Amount</u>	<u>Invoice No</u>
		7,400.00	

	Total for Check Number 3608:	7,400.00	
Check: 3609	05/01/2001		
Vendor: Giberson	Ebert & Dorothy Giberson	<u>Amount</u>	<u>Invoice No</u>
		3,550.00	

	Total for Check Number 3609:	3,550.00	

	Total for Accounts Payable Check Run:	10,950.00	(1)

5-16-01
Check Register

Check: 3607 04/27/2001
Vendor: WAREV Wa State Dept of Revenue

<u>Amount</u>	<u>Invoice No</u>
135.07	
30.10	
18.96	
18.96	
10.31	
438.39	

Total for Check Number 3607:	651.79

Total for Accounts Payable Check Run:	651.79

(1)

5-16-01
check register

Check: 3623 05/09/2001
Vendor: CATHOLIC The Corp of the Catholic Archbishop of Seattle

	<u>Amount</u>	<u>Invoice No</u>
	12,424.00	

Total for Check Number 3623:	12,424.00	

Total for Accounts Payable Check Run:	12,424.00	(1)

5-16
Chad Register

**City of Sammamish
City Council Minutes
Regular Meeting
May 5, 2001**

Mayor Romero called the regular meeting of the Sammamish City Council to order at 7:30 pm.

Councilmembers present: Mayor Troy Romero, Deputy Mayor Ken Kilroy, Councilmembers Jack Barry, Phil Dyer, Don Gerend, Ron Haworth and Kathleen Huckabay.

Staff present: City Manager Ben Yazici, Director of Public Works John Cunningham, Director of Community Development Ray Gilmore, Police Chief Richard Baranzini, City Engineer Dick Thiel, Special Projects Coordinator Matt Mathes, City Attorney Bruce Disend and City Clerk Melonie Anderson.

Roll Call/Pledge

Roll was called. Councilmember Gerend led the pledge.

1. APPROVAL OF AGENDA

MOTION: Councilmember Huckabay moved to approve the agenda. Councilmember Gerend seconded. Motion passed as amended unanimously 7-0.

MOTION: Councilmember Haworth moved to amend the agenda by moving Item 3 to Item 21. Deputy Mayor Kilroy seconded. Motion passed 6-1 with Councilmember Barry dissenting.

**3. Executive Session – Potential Litigation
(Moved to Item #21)**

Mayor/Council/Committee Reports

- *Public Safety Committee (Haworth):* The Board for Eastside Fire & Rescue met to discuss long term funding. The meetings will continue until the Board comes up with a good funding plan even though the time period is short.
- *Councilmember Barry:* He has attended two meetings of the Issaquah School District Feasibility Study Group.
- *Finance Committee (Huckabay):* No report
- *Community Development Committee (Dyer):* The committee met and will be making recommendations on the several items on the agenda. He attended the first skate park design meeting. The meeting was well attended by area school students.

- *Public Works Committee (Gerend)*: Public Works Committee meeting was cancelled so he could attend the SR 202 Widening Open House. He also attended the ribbon cutting for the new Issaquah Trolley.
- *Eastlake High School (Student Liaison Lin Yang)*: He attended Sean Shipley Fund Potluck. Sean is a junior high student who suffered a heart attack at school. He is recovering well. This incident has prompted the school district to start a program to get portable heart defibrillators in the schools.
- *Mayor's Report*: He attended an Eagle's Court of Honor for six area Eagle Scouts. Several area newsletters have carried the message of Family Summit.

PUBLIC COMMENT

Tom Harman, 2302 W Beaver Lake Drive, Showed a video on community TV.

James McGraw, 1525 248th Avenue SE, Does not agree with the Council's decision to declare an emergency in the case of negotiating with property owners for easement agreements along 228th Avenue SE for the transportation improvement project. He also believes the Council is not responding appropriately to the Norris Estate development and is not allowing enough public input.

4-6. CONSENT CALENDAR

Claims for period ending May 2, 2001 in the amount of \$895,200.54
Minutes of April 18, 2001 Regular Meeting
Minutes of April 25, 2001 Special Meeting/Study Session

MOTION: Councilmember Kilroy moved to approve the consent agenda. Councilmember Gerend seconded. Motion passed unanimously 7-0.

UNFINISHED BUSINESS

7. Hardship Exception/Scindia

Community Development Director Ray Gilmore gave the staff report. This item has been continued from two previous meetings. There has been no additional information provided by the applicant.

Fred Mattison, 21319 S First Street, He gave an explanation of some materials that had been given to Council by a City resident that showed a previous application on the property.

MOTION: Councilmember Dyer moved to grant the hardship exception to the land use moratorium. Councilmember Gerend seconded. Motion passed 4-3 with Councilmembers Gerend, Haworth and Huckabay dissenting.

Councilmember Huckabay said this appears to a case of a bad investment and the City should not be responsible for bailing them out. Mayor Romero had hoped the Sammamish Plateau Water & Sewer District would give the applicant an extension on the foreclosure process and was disappointed that they didn't. He believes the District could work with the City during the moratorium to help their customers.

8. Hardship Exception/Plateau Bible Church

Special Projects Planner Matt Mathes explained that the historic building located on the property falls within the SEPA review. Through this process, conditions could be put in place to preserve the structure.

MOTION: Councilmember Gerend moved to grant the hardship exception to the land use moratorium. Deputy Mayor Kilroy seconded. Motion passed 5-2 with Councilmembers Haworth and Huckabay dissenting.

Councilmember Dyer said the Community Development Committee is recommending granting the hardship exception. Mayor Romero feels the City should try to preserve what little heritage the City has. Councilmember Haworth feels this building is not worth preserving and feels dividing this lot is not necessary.

George Buhl, Triad Associates, Speaking on behalf of the Church. He explained that the church has spoken to several people interested in preserving the historic building on the property although no agreement has been reached with anyone.

NEW BUSINESS

9. Hardship Exception/Labrador

Mr. Gilmore gave the staff report. The request is for a 24-lot short plat.

Bradley Hughes, Representing Group 4, spoke on behalf of the applicant, explaining the hardship request was based on the expiration of the water certificates. The applicants have spent considerable time and money and are ready to apply for plat approval.

MOTION: Deputy Mayor Kilroy moved to approve the exception. Councilmember Barry seconded. Motion failed 1-6 with Councilmembers Barry, Dyer, Gerend, Haworth, Huckabay and Mayor Romero dissenting.

Councilmember Huckabay again expressed the belief, in agreement with Councilmember Dyer, that the exception to the moratorium was provided to allow long time residents to divide their property into one or two lots. Mayor Romero concurs with Councilmembers Huckabay and Dyer that this request does not fall within the spirit of the hardship exception because the applicants knew there was a moratorium in place before they applied for the water certificates.

John Miranti, Group 4, Explained that the applicant's water certificates will expire before the moratorium expires. If this item is tabled until the moratorium is lifted in August, the applicant would not have enough time to make application before certificates expire.

MOTION: Deputy Mayor Kilroy moved to table. No second.

10. Hardship Exception/Daily

Mr. Gilmore said the applicant has asked for this request to be continued to the next regular meeting.

MOTION: Deputy Mayor Kilroy moved to continue this hardship request to the next regular meeting. Councilmember Dyer seconded. Motion passed unanimously 7-0.

11. Ordinance: Second Reading Stormwater Management Comprehensive Plan

Councilmember Gerend recommended adoption of the plan. He explained the plan could always be amended later as needed.

MOTION: Huckabay moved to adopt the Stormwater Management Comprehensive Plan. Councilmember Gerend seconded. Motion passed unanimously 7-0 (O2001-83).

Councilmember Huckabay asked staff to define impervious surface. She asked if developers could be reimbursed for their fees if they change their plans as they get further in the development.

12. Ordinance: Second Reading System Developer Charges

Mr. Cunningham gave the staff report. He said this ordinance replaces the interim system developer plan that was put in place until a study could be done to determine what the correct fee should be. Basically this is a \$320 increase from the original fee for impervious surface.

MOTION: Councilmember Dyer moved to adopt the System Developer Charges. Councilmember Huckabay seconded. Motion passed unanimously 7-0 (O2001-84).

13. Ordinance: Second Reading Stormwater Rate Increase

Mr. Cunningham explained that this is the second part of the funding for the Surface Water Comprehensive Plan. The rate increase will be 23% this year with no anticipated request for an increase in the second year.

MOTION: Councilmember Dyer moved to adopt the Stormwater Rate Increase. Councilmember Huckabay seconded. Motion passed 4-3 with Councilmember Barry, Deputy Mayor Kilroy and Mayor Romero dissenting (O2001-85).

14. Resolution: 2000 Sidewalk Improvement Completion

City Manager Ben Yazici gave the staff report. He said this resolution satisfies a state requirement to accept the sidewalk improvement project as complete. City Engineer Dick Thiel said this project and the next project were recommended as priorities by the two school districts. There has not been any agreement reached to share in the cost of these sidewalks between the City and the school districts.

Councilmember Gerend requested that the topic of sidewalk improvement projects be scheduled on a Study Session this month.

MOTION: Councilmember Huckabay moved to accept the completion of the Sidewalk Improvement Project. Councilmember Gerend seconded. Motion passed unanimously 7-0 (R2001-72).

Council recessed from 8:45 pm to 8:55pm.

15. Contract: City Hall Public Input Process

(Item deleted)

Councilmember Dyer inquired as to why this contract was on the Council agenda for approval since the City Manager has already been given the authority to sign all contracts up to \$15,000. Council agreed that these contracts do not need to come before Council in the future.

MOTION: Councilmember Dyer moved to delete items #15, #16 and #18 from the agenda. Deputy Mayor Kilroy seconded. Motion passed unanimously 7-0.

16 Contract Amendment: Comprehensive Plan/Edaw

(Item deleted)

17. Contract: Hearing Examiner

Mr. Gilmore explained the previous Hearing Examiner has given notice to end his contract with the City. The City is in need of an additional Hearing Examiner.

MOTION: Councilmember Gerend moved to authorize the City Manager to sign a contract with Mr. Ed Good for Hearing Examiner services Councilmember Dyer seconded. Motion passed unanimously 7-0.

18. Contract Amendment: Park Acquisition/Couch

(Item deleted)

19. Approval: Plans Examiner Salary

Mr. Gilmore gave the staff report. This position was given approval as part of the 2001/2002 budget process. The position has been advertised for two months. None of the applicants had the required experience. After studying salaries paid by surrounding cities, staff is recommending changing this salary to Grade 14.

MOTION: Councilmember Haworth moved to approve the salary change. Councilmember Kilroy seconded. Motion passed unanimously 7-0.

Councilmember Huckabay requested staff spend more time determining the appropriate salary before advertising positions to avoid costly advertising fees.

20. Agreement: Underground Conversion/PSE

Mr. Cunningham gave the staff report. This agreement is necessary so utilities can be put underground during the road improvement of 228th Avenue SE Phase 1B.

MOTION: Councilmember Dyer moved to authorize the City Manager to enter into an agreement with Puget Sound Energy for underground conversion of utilities. Motion passed unanimously 7-0.

21. Executive Session/Potential Litigation.

Council convened to Executive Session at 9:20 pm to 9:45 pm.

City Manager Report

No report

ADJOURNMENT – Mayor Romero adjourned the meeting at 9:45pm.

Melonie Anderson, City Clerk

H. Troy Romero, Mayor

AGENDA BILL

**CITY OF SAMMAMISH
CITY COUNCIL**

Subject:
Formation of the Beaver Lake Management District

Meeting Date:
May 16, 2001

Date Submitted:
May 9, 2001

Originating Department:
Community Development

Clearances:
 Administration Police

Action Required:
Adoption of Ordinance – Notice of Intent

 Public Works Fire

 X Planning Attorney
Committee: Community Development Committee
April 25

Exhibits:
Resolution of Intent
Attachment “A” - District Proposal)
Attachment “B” - BLMD District Boundary

Budgeted Amount:

Summary Statement:

It has been requested that the City reauthorize the formation of the Beaver Lake Management district. Reauthorization would be valid for a period of up to five years. Previously, this program was administered by King County. The Beaver Lake Management District operates under the authority of RCW 36.61. This is a 13 step process and includes several formal procedures required of staff and Council

The BLMD was initially considered by the Council at a public hearing in January of this year. Council expressed concern about the large number of parcels that were within the District but which were outside of the drainage basin. Council directed staff to work with the BLMD to affect a reduction in the number of parcels.

Fiscal Impact

The city has agreed to continue funding the water quality studies pending the formation of the district. Sufficient funds are available to cover this expense, which is estimated to be \$6,000 - \$7,000.

Recommendation

The revised BLMD boundary was reviewed by the CDC on April 25th. The CDC supports the revised BLMD boundary as it effectively reduces the number of parcels outside of the drainage basin by 491 from the original proposal. Staff recommends that the notice of intent to adopt be considered by the City Council and that a hearing be scheduled for the formation of the district.

**CITY OF SAMMAMISH
WASHINGTON**
Resolution No. R2001-_____

**A RESOLUTION OF THE CITY OF SAMMAMISH, WASHINGTON, TO
FORM LAKE MANAGEMENT DISTRICT NO. 1 IN THE BEAVER
LAKE WATERSHED AND SETTING A PUBLIC HEARING ON THE
FORMATION OF THE PROPOSED DISTRICT.**

Section 1. WHEREAS, King County completed and adopted, by ordinance, the first lake-specific management plan, the Beaver Lake Management Plan in August of 1995; and

WHEREAS, the Plan was initiated because of citizen interest in the long-term protection of Beaver Lake; and

WHEREAS, Beaver Lake Watershed (Attachment B) contains many significant resources, including three number one-rated wetlands, streams, and lakes; and

WHEREAS, the existing lake quality supports fishing, wildlife habitat, swimming, boating, visual aesthetics, waterfront property values, and other beneficial uses; and

WHEREAS, pursuant to RCW 35.21.403 and RCW Chapter 36.61, a lake management district can be formed to generate funds for financing lake improvement and maintenance projects recommended in the Beaver Lake Management Plan; and

WHEREAS, a notice of intent was adopted per Resolution #2000-57 in November of 2000 and following a public hearing in January of 2001, Council directed staff to work with the Lake Management District to develop a boundary that more closely followed the Beaver Lake Drainage Basin; and

WHEREAS, a revised boundary was submitted to the City and reviewed by the Council's Community Development Committee on April 25, 2001, which also recommends approval of the revised boundary; and

WHEREAS, the City of Sammamish is committed to a good faith effort of continuing these activities; and

WHEREAS, the Beaver Lake community has demonstrated support for the formation of a lake management district through unanimous adoption of a Beaver Lake Community Club resolution and by requesting King County Council to initiate the formation of a Beaver Lake Management District; and

WHEREAS, the hearing and notice requirements of RCW 36.61 will provide an opportunity to evaluate property owner interest in lake management district activities.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The City of Sammamish Council declares, by passing this resolution, its intention to conduct the activities required by RCW 36.61 for the establishment of Lake Management District Number 1 (Beaver Lake) (The "District").
2. The nature of the proposed activities to be undertaken by the District is the continued implementation of the Beaver Lake Management Plan (Attachment A).
3. Special assessments totaling \$40,000 will be collected annually to finance the District activities, with the total amount to be collected during the life of the District being \$200,000
4. The proposed duration of the District is five years from the date such District is actually formed by ordinance.
5. The proposed boundaries of the District are depicted on the attached map and incorporated herein.
6. The proposed rate structure is based on two zones with equal charges for each parcel within a zone. Zone One, comprised of parcels located directly on Beaver Lake, will contribute a total of two-thirds of the Lake Management District revenues. Each parcel will be charged approximately \$200 per year. Zone Two, comprised of parcels not located directly on Beaver Lake, will contribute a total of one-third of the Lake Management District revenues. Each parcel will be charged approximately \$34.26 per year.
7. The resolution so adopted supercedes Resolution #2000-57 of November, 2000.
8. A Public Hearing conducted by the City of Sammamish City Council shall be held on the formation of the proposed District:

DATE: June 20, 2001
TIME: 7:30pm or shortly thereafter
PLACE: City of Sammamish City Hall 486 -228th Avenue
Sammamish, WA 98074

9. If Lake Management District Number 1 is formed, the City of Sammamish Council will establish a non-paid Advisory Board of watershed property owners representative of the diversity among property owners within the Beaver Lake watershed to oversee the implementation of the Lake Management District (LMD) program and to assist the City of Sammamish in establishing annual budgets and work plans for the use of LMD revenues and expenditures. The

Advisory Board will meet regularly as determined by the Board, propose annual budgets for LMD expenditures to the City of Sammamish, educate its neighbors on LMD issues, and submit annual reports of LMD activities to the City of Sammamish.

The City of Sammamish Clerk is hereby directed to publish and mail notices as required by RCW 36.61.

**PASSED BY THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON,
ON THIS 16th DAY OF MAY, 2001.**

CITY OF SAMMAMISH

Mayor H. Troy Romero

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: May 1, 2001
Passed by the City Council: May 16, 2001
Resolution No.: R2001 -

Beaver Lake Management District Proposal (2001-2005)

As currently proposed, the Beaver Lake Management District will raise \$200,000 between 2001 and 2005 to fund a series of lake management actions. This revenue will be raised through annual assessments of waterfront and non-waterfront property owners in the proposed district boundary.

Waterfront property owners (zone 1 – 120 parcels) will pay \$200 per year while non-waterfront properties (zone 2 – 467 parcels) will be assessed \$34.26 per year. Through these assessments, the district will raise \$40,000 each year for five years total.

This revenue will fund the following activities:

- (1) biweekly stream monitoring; regular stormwater quality sampling to assess new development impacts; and comprehensive lake monitoring in 2005 to evaluate whole-lake water quality;
- (2) semi-annual newsletters and webpage maintenance; and
- (3) administrative support including facilitation of quarterly board meetings and management of work program.

Below is a breakdown of the LMD budget by task with annual revenue.

TASK	2001	2002	2003	2004	2005	Totals
(1) Stream/Lake/ Stormwater Monitoring						
Labor	\$15,759	\$16,675	\$17,653	\$20,354	\$58,864	\$129,304
Lab	\$2,857	\$2,915	\$2,973	\$6,666	\$14,724	\$30,135
Materials	\$1,000		\$1,000		\$1,000	\$3,000
(2) Community Outreach						
Labor	\$4,384	\$4,675	\$4,986	\$5,321	\$5,681	\$25,047
Materials	\$750	\$750	\$750	\$750	\$750	\$3,750
(3) Admin. Support						
Labor	\$2,114	\$2,177	\$2,242	\$2,310	\$2,379	\$11,222
Total Costs	\$26,864	\$27,191	\$29,605	\$35,400	\$83,398	\$202,457
Total Revenue	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000*

*Interest on LMD account should support collection costs plus \$2,457 difference between projected budget and revenue.

Beaver Lake Management District 2001



-  Proposed LMD Boundary
-  Basin Boundary
-  Streams
-  Roads
-  Lakes
-  Wetlands
-  Parcels
-  City of Sammamish
-  LMD Parcels



KING COUNTY
Department of Natural Resources

Map produced by:
King County Lake Stewardship Program
March 2001
Filename: BeaverLakeView2001lmd.apr



AGENDA BILL

**CITY OF SAMMAMISH
CITY COUNCIL**

**Subject: Request to except a 26 lot subdivision
from the City's Development Permit Moratorium
by Charles Daily**

Meeting Date: May 16, 2001

Date Submitted: April 27, 2001

Originating Department: Community Development

Clearances:

 Administration Police

 Public Works Fire

 X Building/Planning Attorney

Action Required: None

Exhibits: A – Applicant's information

Committee:

Budgeted Amount: NA

Summary Statement: This request is for a 26 lot subdivision. The project contains 5 acres and is located near 236th Avenue NE and NE 22nd Street. The applicant's request is attached as Attachment A for the Council's review. Per applicant's request this item was continued to the regular meeting of May 16, 2001. Applicant is withdrawing his hardship exception request

The City's development moratorium as adopted on August 16, 2000 precludes the use of a categorical exemption for a project if the proposal includes the division of land. If an applicant wishes to submit an application for a short plat or subdivision they may only do so as a "hardship exception." The ordinance allows the Council to except a project from the moratorium if an "unusual or unreasonable hardship" is caused by the moratorium. The wording of the moratorium's criteria for a hardship exception is purposely general to provide the Council with the flexibility necessary to deal with each request independently and upon its own merit. Since each request is based on unique circumstances, a decision on one request does not set a precedent for another. Whether an "unusual or unreasonable hardship" has indeed been created by the moratorium is up to the Council.

Recommended Motion: None

Attorneys at Law

DIESEN, WITTMAN & GRAVES

16701 NORTHEAST 80TH, REDMOND, WASHINGTON 98052
TELEPHONE (425) 885-2630
FAX (425) 558-5993

CHARLES F. DIESEN
MARK P. WITTMAN
WILLIAM C. GRAVES

May 15th, 2001

City of Sammamish
Planning Dept.
fax no.: (425) 898-0669

attn: David Sawyer

re: Charles Lee Daily-withdrawal of application for hardship exemption

Dear Mr. Sawyer;

I represent Charles Lee Daily. This letter is intended to confirm that Mr. Daily wishes to withdraw his request for a hardship exemption from the City of Sammamish moratorium on development. Mr. Daily intends to re submit his application after developing more facts and information in support of his request.

Thank you for your invaluable assistance and cooperation in this matter.

Sincerely;



Mark P. Wittman

cc: Charles Lee Daily

AGENDA BILL

CITY OF SAMMAMISH
CITY COUNCIL

Subject:

Meeting Date: May 16, 2001

Resolution: Social and Human Services Grants

Date Submitted: May 11, 2001

Originating Department: Administration

Action Required:
Adopt Resolution approving Social and Human Services Grants process

Clearances:

 X Administration Police

 Public Works Fire

 Building/Planning X Attorney

Exhibits:

- a) Resolution
- b) Procedure and Criteria
- c) Application

Committee: Council Subcommittee

Budgeted Amount: \$150,000 in each year 2001/2002

Summary Statement:

Recognizing that Social and Human Services are an important issue in this City, the Sammamish City Council authorized the expenditure of \$150,000 for 2001 and the same amount for year 2002. These funds will be awarded to service providers as grants who have demonstrated a tract record and will be providing services directly to City residents. In order to be considered for a grant the group or individual will be required to fill out an application and submit it to the City by the published deadline. Once all applications are received, they will be evaluated according to established criteria and ranked accordingly. A list of potential grant awards will be compiled and submitted to Council for approval. All applicants will be required to submit an accounting at the end of the year detailing expenses, number of residents served, and overall success of the program.

Through this grant process, the City Council hopes to provide necessary services to City residents and provide for funding service providers may have lost due to incorporation.

Financial Impact:

The total funds awarded for all grants will not exceed \$150,000 in any calendar year. Residual funds will be returned to the General Fund balance.

Recommended Motion:

Approve a resolution of the City of Sammamish adopting the procedures and criteria for awarding Social and Human Services grants and authorize the City Manager to implement the procedure.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO.R2001-___**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ESTABLISHING A SOCIAL AND HUMAN
SERVICES GRANT PROGRAM**

WHEREAS, the City Council of the City of Sammamish finds that it is an important function of government to provide social and human services; and

WHEREAS, the City Council established a Social and Human Services Committee to investigate the need for such services in the City of Sammamish; and

WHEREAS, the Social and Human Services Committee determined that such a need exists; and

WHEREAS, the City Council has authorized the expenditure of City funds to furnish grants to agencies that provide such services;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Social and Human Services Grant Program Established. The City Council hereby establishes a Social and Human Services Grant Program and adopts for that program the procedures and forms attached hereto as Exhibit A and incorporated herein by reference. The City Council directs the City Manager to administer the grant program and to administratively amend the program's procedures and forms as necessary to carry out the program.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE ____ DAY OF _____, 2001.**

CITY OF SAMMAMISH

Mayor H. Troy Romero

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: May 11, 2001

Passed by the City Council:

Resolution No.:



Social & Human Services Grant Application Procedure

1. Grant applications will be due to the City each year by September 15th.
2. Staff will review applications based on the following criteria
 - a. Direct Benefit to residents of Sammamish (Is agency providing a service? Does that service target Sammamish? Has the applicant demonstrated the need for the service in Sammamish?)
 - b. Feasibility of the Project
 - c. Funding (i.e. how many residents will be served? Are Sammamish funds being used to leverage other funds?)
 - d. Accessibility
 - e. Increase in Funding Request (in future years)
 - f. Additional Criteria for Capital Projects
3. Applications will be prioritized according to need and available funding and a list will be submitted to Council for approval.

The application is designed to elicit the following information upon which to base the criteria:

1. Information about the agency including background on its history and the Chief Operating Officer.
2. Summary and description of the Program
3. Need
4. Program Outputs
5. Accessibility
6. Feasibility
7. Program Outcomes
8. Coordination
9. Program Budget Summary
10. Reimbursement Method
11. Agency Administration



2001 Funding Criteria

Name of applicant: _____

Total Score: _____

Code: _____

1. DIRECT BENEFIT TO SAMMAMISH

- 1 2 3 4 5 Is the proposal offering services
- 1 2 3 4 5 Does the proposed project target Sammamish as its primary service area?
- 1 2 3 4 5 If the project is regional in nature, what is the level of benefit to Sammamish residents in relationship to the whole project?
- 1 2 3 4 5 Does the applicant demonstrate that Sammamish needs the proposed services/facilities?
- 1 2 3 4 5 How long has the agency/project served Sammamish in the past?

2. FEASIBILITY OF PROJECT:

- 1 2 3 4 5 Is there evidence that the proposed project will effectively address the need?
- 1 2 3 4 5 Is the agency stable, both administratively and financially? Does it have capacity to carry out the program it proposes?

3. FUNDING:

- 1 2 3 4 5 If a regional project, is the requested funding proportional to how many each City residents will be served?
- 1 2 3 4 5 Are Sammamish funds being used to leverage other funds?
- 1 2 3 4 5 Does this project duplicate services? (City funding will not be used for duplicate services.)
- 1 2 3 4 5 What evidence is there than an investment now would save long-term costs?

4. ACCESSIBILITY:

- 1 2 3 4 5 The agency/service are both physically and programmatically accessible.

5. INCREASE OF FUNDING:

- 1 2 3 4 5 Requests for proposed increase in funding must be based upon compelling and demonstrated need.
- 1 2 3 4 5 Will it help expand the level of services?
- 1 2 3 4 5 Did the project satisfy all its past performance standards?
- 1 2 3 4 5 Does the increase of funding allow the maintenance of the current level of service?

6. ADDITIONAL CRITERIA FOR CAPITAL PROJECTS:

- 1 2 3 4 5 Does the project demonstrate that it will not be dependent of future operating and maintenance funds from the City?
- 1 2 3 4 5 Will Sammamish funding be used to leverage other funds?

CITY OF SAMMAMISH 2002 APPLICATION FOR HUMAN & SOCIAL SERVICE PROGRAMS



❖ APPLICATION INSTRUCTIONS FOR 2002 SERVICE PROGRAMS

For grant requests of \$1,000 or less please complete a Letter of Intent which contains the following information:

- Description of the project
- Who will be served?
- How the expenditure of funds will be accounted for?
- Can your group/organization accomplish your goal by receiving reimbursement rather than a lump sum grant?
- How will the success of the project be measured

Submit this letter to the attention of the

City of Sammamish
City Clerk
486 228th Avenue NE
Sammamish, WA 98074

These instructions explain how to fill out the application for Social and Human Services public service dollars in excess of \$1,000 for a one-year funding. The maximum dollar amount of grants to be awarded is \$10,000.

1. AGENCY INFORMATION

- a. Self-explanatory.
- b. Self-explanatory.
- c. Enter the projected amount of the total agency proposed budget for the calendar year 2002. If the agency budget for 2002 has not been determined, estimate as closely as possible, based upon past year and future expectations.
- d. Describe in one or two sentences the agency's statement of purpose or mission statement. Include information on how long the agency has been in existence, how long the current Chief Operating Officer has been with the agency and his/her professional background.
- e. List all of the major services provided by the agency.

2. PROGRAM SUMMARY

The City recognizes that agencies have a variety of funding needs. Some agencies may want funding for one specific service or several related services of their organizations. Other agencies may want the City to contribute to the agency's overall budget. **Please keep in mind what you have defined as the specific "program" for which you want funding as you complete the rest of the application.** For the purpose of this application, "program" can be used to describe **one service** of an agency, **several related services** of an agency, or the **entire agency (all services)** of an agency).

- a. Please check if the program identified in 2b is new or ongoing; "new" is defined as a program which is a new addition to your agency's services, or a new agency. "Ongoing" is defined as any currently existing program.
- b. List the title of the program for which you are requesting funds. The title should be a briefly stated description of the program.

EXAMPLES

Elder Abuse Prevention Program (single service)
Information & Referral, Crisis Intervention & Counseling for Youth
(several related services)
Western Drug and Alcohol Treatment Center (all services)

- c. Describe what this program will achieve or accomplish. Be sure to include the estimated number of individuals or families from this City to be served by your program. (More specific information about the program and expected accomplishments are requested in items 4 and 5).

EXAMPLES

This program will provide community education presentations on preventing elderly abuse to approximately 600 senior service providers, health care providers, inter-generational families and the community at large.

This program will provide information and referral, crisis intervention, and counseling to an estimated 800 City youth and their families.

This program will provide client assessment, inpatient treatment, family education and counseling, and after-care follow-up to at least 200 of this City's residents and their families in need of low-cost drug and/or alcohol treatment.

- d. Enter the full street address of the program location if different than the agency address given in 1b.
- e. List the projected total program cost for 2001 (unless this is a new program) and the proposed cost for 2002.
- f. List the amount of funding from the City in 2001 (if applicable), 2002.
- g. Provide the name, phone number, fax, and e-mail of the agency person who can be contacted directly to answer questions about this proposal.
- h. Authorizing signatures

Enter the name of your agency's Chief Volunteer Officer (e.g. Board Chair, Board President, or similar title) and Chief Professional Officer (e.g. President, Executive Director, CEO, or similar title). Have these authorized representatives sign on the line across from their name.

3. **NEED**

Describe concisely and specifically the existing situation. Identify the problem(s), condition(s), or need(s), your program will address. (It is not necessary to fill all the space provided; you are simply providing a basis for the amount of funding you are requesting.) Do not explain in this section how your project will address the situation, but simply give details of the problematic situation. Give any local or regional documentation which confirms this situation. Please do not merely refer the reader to a document or source without giving data yourself.

EXAMPLES

The need for emergency shelter for families in King County is escalating. An estimated 10,000 - 12,000 people in King County are homeless. This estimate represents a 25% increase from last year which is consistent with recent projection by the National Coalition for the Homeless. In this City an estimated 800 families are in need of shelter each year. Our agency's records show families turned away each week has increased since last year from 2 to 5 families.

In 1999, the Health Department determined there was serious lack of dental resources for low-income persons on the Eastside. Of the 854 low-income adults surveyed, 51% said they have problems and cannot get help; 66% have no dental insurance; 77% cannot afford to pay. The survey also found that 20% had received no dental care in 4 years. In 1999, our agency provided dental care for Eastside adults. Demand for care is so great there is a waiting list of 128 adults, and there is a 2-3 month delay in obtaining service.

4. PROGRAM DESCRIPTION

Definitions of service and service units follow the specific application instructions beginning on page 11.

- a. Describe in detail how your program will operate. How will the program address the need(s)/problem(s) you described in item 3? *(NOTE: The example below is illustrative and does not necessarily contain all the details for a successful application.)*

EXAMPLE

Program Objective: To meet the demand for employment counseling and job placement for refugees in the City by placing 50% of those assisted in jobs or appropriate training.

Program Components and Structure: The program has 4 components: (1) intake interview, (2) assistance with job search skills such as resume writing, the job interview, (3) referrals to job placement, and (4) follow-up and evaluation of job retention. Normally, a client is referred to the agency by another human service agency. The client is interviewed by a culturally and linguistically appropriate counselor, a plan is developed, and the counselor supervises the implementation of the plan. The counselor is also responsible for job development and monitoring the economic and employment picture. The agency targets permanent jobs which will provide a livable wage as well as health benefits.

Target Population: The agency targets persons with multiple barriers to employment including lack of English language skills, cultural adaptation difficulties, and/or lack of appropriate job skills. Bi-lingual counselors are available to serve a multitude of languages, including Eastern European, Hispanic, and Southeast Asian populations.

How and When Service Will Be Provided: The services are provided from 8:00 a.m. to 5:00 p.m. five days a week by appointment. Evening services are available twice a week on Tuesdays and Thursdays, from 5:00 p.m. - 9:00 p.m. Persons who drop in are served immediately if possible, or an appointment is made. Our policy is to see individuals within the week of contact.

Service Providers: Services are provided by experienced job counselors with a minimum B.A. degree.

- b. Developmental assets for youth are building blocks of healthy development that help young people grow up healthy, caring, and responsible. The Search Institute has identified 40 developmental assets, including both internal and external assets. This list of assets is attached to the instructions on page 15.

If your services are directed toward children and youth, please identify which developmental assets on this list your program will address and how.

5. PROGRAM OUTPUTS

This section requests the specific output measures projected as a result of your program.

- a. Persons to be assisted:

- 1) The first line asks for the total number of unduplicated clients to be served in this program with funds from all sources. Estimates should be based on your past track record and/or geographic location and market area. Unduplicated means that a client is counted only once during the calendar year, usually at intake. This number will represent those persons for whom you anticipate doing an intake procedure, not those served by telephone (unless you provide a telephone service). In cases where only phone contact is anticipated, an estimate should be provided and the basis for this estimate given below in the documentation section.

- 2) The second line asks for the total number of unduplicated City residents to be served with funds from all sources. In other words, how many total residents from the City of Sammamish do you anticipate serving in your program? This number would be smaller than the one in the first line if you are serving a greater geographic area, e.g. Eastside.
- 3) The third line asks for the total number of unduplicated City of Sammamish residents to be served with the support of the requested funds. This number is usually different than the number in the two lines above. The only instance where the numbers would be the same is when the program is totally funded by the City of Sammamish.
- 4) The fourth line asks for the percent of total City residents to be served with the support of the requested funds. Of all the City residents to be served by your program, what percent will be served with the funds you are requesting from that City? To do the math, divide the third line by the second line and multiply by 100 to get the percentage. ($\#3 \div \#2 \times 100$)

EXAMPLE

A counseling program is proposing to serve 250 total clients on the Eastside, including 100 Sammamish residents, with funds from all sources, including the City of Sammamish. The funds requested from Sammamish will serve 50 residents, or 50% of the total City residents served.

- 250 Total number of unduplicated clients to be served with funds from all sources
- 100 Total number of unduplicated City residents to be served with funds from _____ all sources
- 50 Total number of unduplicated City residents to be served with requested funds
- 50% Percent of total City residents to be served with requested funds.

b. Projected very low income, low income, and moderate income benefit:

Indicate the estimated percent of very low-income, low-income and moderate-income persons who will benefit from your program (refer to Income Guidelines below).

2000 HUD INCOME GUIDELINES <i>Median Family Income = \$65,800</i>			
FAMILY SIZE	30% MEDIAN VERY LOW-INCOME	50% MEDIAN LOW-INCOME	80% MEDIAN MODERATE INCOME
1	\$13,800	\$23,050	\$35,150
2	\$15,800	\$26,300	\$40,150
3	\$17,750	\$29,600	\$45,200
4	\$19,750	\$32,900	\$50,200
5	\$21,300	\$35,550	\$54,200
6	\$22,900	\$38,150	\$58,250
7	\$24,500	\$40,800	\$62,250
8	\$26,050	\$43,450	\$66,250

EXAMPLE

What percentage of your program clients will be:

60% very low-income
(30% of median)

25% low-income
(50% of median)

10% moderate-income
(80% of median)

It is not necessary for these percentages to add to 100%.

c. Program Service Units:

Service units are those funded by City funds requested only. In the program description you may indicate the total number of service units to be provided by the program as a whole and what portion is being assisted with requested City funds.

Select the appropriate unit of measure(s) from the Service Unit Descriptions and Units of Measure Section beginning on page 11. These definitions and units of measure are to be used as a basis to develop measurable service units. You should find an appropriate definition here to match your service. If you do not, call the City Clerk who will help you identify an appropriate definition. These definitions should then be tailored to reflect your unique program design.

EXAMPLE

Program Service Units	Unit Descriptions	Number of unites to be provided with funds requested	
		2001	2002
Employment Counseling	# of Counseling Hours	250	300
Training/Workshops	# of Client Hours	350	375
Job Placements	# of Placements	50	75

d. Documentation

Describe how you made the determinations for 5a, 5b, and 5c. Provide an explanation, including data/information used, of how you arrived at these percentages or numbers. This may include information gathered at client intake, demographic information, past service records, and estimates of program capacity.

6. ACCESSIBILITY

a & b. Please describe your agency's capacity to serve disabled and special needs populations. The City intends to support programs which are accessible without regard to ability to pay, as well as programs which are physically accessible, culturally sensitive, linguistically accessible and non-discriminatory. Please discuss and give examples of your program's accessibility to disabled individuals and special needs populations, e.g. refugee and minority populations, persons with AIDS, individuals with limited income, etc. Examples of accessibility might include:

- A description of how your agency is handicapped accessible;
- An explanation of your agency's policy on serving people with AIDS;
- The number and availability of bilingual employees;
- The use of a sliding fee scale for cost of services.

c. Self-explanatory.

d. The City intends to fund agencies which are fully accessible to the disabled. If you have identified an area in which your agency is not accessible, you must indicate how this deficiency will be corrected and when. A realistic timetable must be included. If funds are needed, what is their projected source?

7. FEASIBILITY

Discuss any specific factors or experience that indicates your organization will be able to successfully manage and/or complete this program. These indicators may include having completed the same or a similar program in the past, having a good track record of successfully completing other programs, and/or having familiarity with the community. For currently funded agencies, explain any relevant administrative or management issue/problems during the last year and how they were handled. Also explain your agency's capacity to do the outcomes requested in Question 8 of the application.

Discuss specific qualifications (educational training and/or experience) of key staff responsible for this program. Include only those qualifications which are relevant to the implementation of this program.

8. PROGRAM OUTCOMES

Please state one to three measurable outcomes that you are planning to track in 2002. To evaluate the application for funding the City needs reliable information about the effectiveness of the proposed program. You should provide evidence about the impact of the intervention or action. This evidence could include findings of studies reporting the effectiveness of a program using the model you will use, your own track record, clients' evaluations or other data.

NOTE: If you have developed outcomes as part of your application to United Way of King County, please use these.

If you do not currently track program outcomes, you will need to identify one to three measurable program outcomes that you are prepared to track and report in 2002.

9. COORDINATION

- a. In order to maximize the effectiveness of limited resources, the City is interested in supporting programs which do not unnecessarily duplicate, or compete, with other existing or proposed community projects. Please discuss how your program fits (or will fit) into, coordinates with, or complements/enhances the existing delivery system of services. Also, include relationships to significant state and local programs.
- b. Describe actions you have taken to coordinate with other major organizations, groups and service providers who serve the population or address the problem(s) of your program targets.

10. PROGRAM BUDGET SUMMARY

The budget summary is designed to provide an **overall picture** of the total expenses and revenues for your program (budget details will be asked for in item 11). It also explains what City funds would be used for and who else is contributing funds to the program.

Applicants should complete all parts of Item 10, PROGRAM BUDGET SUMMARY, regardless of the method to be used for billing if the program is awarded funds.

a. Program Expenses:

List all the specific costs that the requested City funds will be used for in 2001 (if applicable) and 2002. (See definitions of specific cost categories below.) Also list the amount of funds from other sources for each fixed cost category. Total each cost category at the right hand side of the form. Totals for City funds requested, other funds and the program budget should be filled in along the bottom. The total for City funds requested should match the figure listed on page one, 2f. under requested funds for 2002. All figures must total across and down to demonstrate a total program budget.

- ◆ Personnel Costs: This includes costs of services rendered by personnel employed by your agency to implement this program. This should include salaries and fringe benefits such as F.I.C.A., Retirement, Medical, Dental and Industrial Insurance. Enter by column heading; City Funds Requested, Other Funds and Total Program Budget. Be sure that City Funds Requested plus Other Funds, equals the Total Program Budget located on page 1.
- ◆ Office/Operating Expenses: This includes office supplies, or other operating expenses your program will incur such as: rent, gas, oil, stationery, reading

materials, pencils, and other concrete office supplies. Enter by column heading: City Funds Requested, Other Funds and Total Program Budget.

- ◆ Communications: This includes costs for telephone, postage, advertising, printing and photocopying. Enter by column heading: City Funds Requested, Other Funds and Total Program Budget. Be sure that City Funds Requested plus Other Funds equals the Total Program Budget.
- ◆ Travel/Training: This includes the costs for travel or training, reimbursement for private auto mileage and public transportation. Enter by column heading: City Funds Requested, Other Funds and Total Program Budget. Be sure that City Funds Requested plus Other Funds equals the Total Program Budget.
- ◆ Consultant or Purchased Services: This includes legal fees or other consultant service costs. Enter by column heading: City Funds Requested, Other Funds and Total Program Budget.
- ◆ Other: This includes the cost of other necessary program expenses which are not identified in the above categories, such as: special insurance or loan costs or other special costs associated with your program.

b. Service Unit Costs:

In this section you are asked to describe the services of the program for which you are requesting support. Enter this service in the first column, **Program Service** (e.g., you might enter "transportation for seniors.") The second column, **Unit Description**, asks how you count this service; there you would write "one-way trips." To determine what units are counted for each service, consult the SERVICE UNIT DEFINITIONS AND UNITS OF MEASURE section beginning on page 11. Next, under **2001 No. of Units**, applicants report how many units of service, here one-way trips to transport seniors, the program asking for financial support can provide to residents of the jurisdiction receiving the application. The fourth column, **2001 Unit Cost**, is the place to state the *present* cost per unit of service (**Fill out this section only if you are requesting funds for 2001**). For instance, currently you might need \$5.50 to underwrite all costs of a one-way trip for seniors. Next, under **2002 No. of Units**, enter the number of trips you propose to furnish in 2002.

As you complete this section, bear in mind that the number of units of service and the cost per unit of service will certainly exceed your request for support. For instance, the proposal might be to offer 1,000 one-way trips to individuals from a city at a cost of \$5.50 each. Although it would require \$5,500 to provide such transportation, the request for support might be for \$2,000, or 37% of the cost. Few or no governments can or will pay *all* costs for delivering services to their lower income residents. Instead they are potential partners in underwriting the cost of delivering services. Their decision-makers assume that an agency is working to develop income from fees, fundraising, and other public and private sources besides local or county government. (*Please note if your agency bills on a unit cost [not line item] basis*: Because of the reality that any one source's support underwrites only a fraction of your cost/unit of services, you should generally either plan to bill for fewer units of service than you propose to serve or bill for only a fraction of the unit cost of a service.)

c. Program Revenue:

List all major sources of revenue, **including this city and all other sources**, for your program. List the amount of money, by revenue source, for the current year (2001) and the next year (2002). Put a check in the box for each source if those funds have already been awarded to you for the program. If the funds have not been awarded, leave the box blank. Total the current year revenue and 2002 (if applicable) estimated revenue at the bottom. If applicable, indicate in the "Restricted Use" column any requirements restricting how you will be able to use your anticipated revenues.

11. **CITY BUDGET: REIMBURSEMENT METHOD**

This section supplies information on what your program budget would look like and how you would bill if you were awarded funds from the City. **All agencies are required to complete a Line Item Budget.**

a. Program Expenses (Line Item Reimbursement):

Personnel Costs: List the position titles and the annual salary for all positions working this program. Identify the dollar amount of City funds paying for each position (City Funds column).

b. Other Program Expenses: Detail all other specific program expenses in this section. List the budget category (see item 10a. for categories), description, and the dollar amount.

EXAMPLE

<u>Budget Category</u>	<u>Description</u>	<u>Item Total</u>
Communication	Telephone, Printing, Xeroxing	\$ 840
Office/Operating Expenses	Rent (35% of \$14,500), Office Supplies	\$6,075

12. **SERVICE UNIT COST REIMBURSEMENT (OPTIONAL)**

This budget format should be used by a service program when the program budget is developed on a cost per unit of service basis, or where costs relate directly to the number of service units provided. In the latter case, costs may not be fixed, but rather expended only as the service is provided. An example is a transportation program where costs of a drive and gas relate directly to service demand. Programs using the Service Unit Cost reimbursement method will be required to demonstrate service units as opposed to expenses for billing purposes.

Enter on each line, the type of service and number of service units you expect to provide. Then list the cost per unit of each service. Multiply the number of units of service by the cost per unit to determine the total cost of services to be provided. Enter this total in the last space provided. The total City budget (see bottom line) should be the same as the figure listed in 2f.

Please note that you are to attach a worksheet describing your total project budget and the way you calculate your cost/unit of service. Be sure it demonstrates all line item expenditures figured into your unit costs per question 10(d).

13. CITY FUNDS

- a. Explain briefly the reasons, if applicable, for any increase in funds requested of the City.
- b. Consider whether or not this program could be conducted with a level of funding which is less than what is being requested from the City. Enter the least amount of funds you would need to still offer an effective level of service or accomplish a discreet, if reduced, part of the program.
- c. Discuss how the program outputs would be reduced, revised or delayed at the lower funding level. Describe how the statistics provided in 5b. and 5c. would change.

14. AGENCY ADMINISTRATION

- a., b., & c. Audit information

Attach a copy of your organization's most recent financial audit, whether this audit meets the standards of OMB Circular A-133, and the reasons, if applicable, if your agency has not had an audit. Also include a copy of the management letter or review, if prepared.

- d. Implementing Organization

Complete this section only if the implementing organization is different from the applicant organization. Enter the name and full mailing address of the implementing organization. Provide the name and phone number of the person for the implementing organization who will be the direct contact to answer questions about the program.

- e. Board of Directors

Attach a current list of the members of your agency's Board of Directors to the back of your application.

- f. Indicate your level of insurance coverage.

- g. Attach copies of your agency's year-to-date actual 2001 budget and projected 2002 budget to the back of the application.

- h. Applicants NOT previously funded by the City: please provide the information requested.

- i. You must certify that no public funds will be used for lobbying.

❖ SERVICE UNIT DEFINITIONS AND UNITS OF MEASURE

INSTRUCTIONS: *These definitions and units of measure may be used as a basis to develop measurable service units. You should find an appropriate definition here to match your service. If you do not, call the person listed in the supplemental information as the City's contact person. S/he will help you identify an appropriate service definition. These definitions should then be tailored to reflect your unique program design. Remember that you are sometimes presenting your program to a person who may not be familiar with the service you are providing. If you use your own unit of measurement, please define. Please call the appropriate City person if you want to use a different unit of measure.*

Adult Day Care: Provision for older adults or the disabled, a place for mental and physical renewal as well as socialization. Measured by days of care, or in the case of a voucher program, by program slot. (See **Child Care**)

Advocacy: Intervention/contact on behalf of a client when the individual cannot represent themselves effectively. Measured by contact. This is calculated by multiplying the number of persons involved in the contact or session by the number of contacts or sessions.

Case Management: Comprehensive treatment approach for a single individual involving personal counseling and liaison with other providers to ensure coordination and consistent care. Measured per case manager session. It is presumed that the case manager will deal with one client at a time. If there is more than one client, multiply the number of clients by the number of sessions.

Child Care (See also **Therapeutic Day Care**): Supervised care for children. Measured by child care day. A child care day is a full-time unit of program service which usually consists of care of 8 to 12 hours per day. In after school care programs from 6 a.m. to 9 a.m. and 3 p.m. to 6 p.m. each day for five days per week, can equate to full time care day.

Chore Services/In-Home Care: Essential transportation, housekeeping, meal preparation, yard work, minor home repair, respite, moving and personal care. Measured per hour of service provided.

Clothing Bank: A source of previously used clothing for low- and moderate- income persons. Measured by visit. A visit is counted when individuals referred from social service agencies pick up the number of clothes authorized.

Counseling (Mental Health, Domestic Violence, Housing, Employment): In-person individual, family or group consultations with: (1) a professional social worker (with alcohol counseling certification, where relevant), (2) a psychologist, or a psychiatrist for problem solving, (3) a housing counselor. Specify individual or group giving the size of the group. Measured per counseling hour session. This is calculated by multiplying the number of persons counseled by the number of counseling hours/sessions. Estimate the length of a session if less than one hour.

Crisis Line: A centralized toll-free telephone line offering emotional support, crisis intervention and problem solving usually by staff or trained volunteers. Measured by crisis call.

Dental Care: Emergency and routine dental care performed by a dentist or dental assistant, including cleaning, education, extractions, fillings, root canals, dentures and follow-up. Measured by client visits.

Employment Services: Services in support of a client's obtaining employment including job counseling, help with job seeking and retention skills, job search workshops, development of employability plans, and individualized job development as needed. Measured by client/service contact. Again, if more than one persons is served at the same time, multiply service contact by the number of persons served.

Financial Aid: Interim case assistance for bus fare, vouchers to prevent eviction, tuition waiver, and fees for books and supplies. Measured by individuals or households assisted.

Food: Meals, prepared food pack, nutrition services at senior centers or for the homebound, or bags of food given out at food banks. Measured by meal equivalent. The meal equivalent will be negotiated at the time of contracting.

House Rehabilitation: Physical rehabilitation of houses to prolong their life and preserve housing units for low- and moderate-income persons. Measured by number of houses or rental units rehabilitated.

Information and Referral: Telephone services to improve citizen access to social services such as child care, counseling, etc. Measured by call.

Interpretation/Translation: Written and oral interpretations services provided to limited English speaking persons or the hearing impaired. Measured by client contact.

Legal Services: In person legal help through self-help workshops (where pro se legal assistance is given), lectures with legal information, limited direct representation (where an attorney meets with an individual representing himself or herself and assists the client directly with court proceedings), or direct representation by a lawyer. Measured by client contact or session. To calculate, if there are several persons in a group session, multiply the number of clients times the number of contracts or sessions.

Medical Care: Face-to-face visit with nurse practitioner or doctor for diagnosis and treatment of acute and chronic illness and minor injuries, health screening, preventative health service, and/or linkages to free and low cost ancillary, specialty, and inpatient health service. Measured by patient visit.

Outreach: Contacts by telephone or in person to acquaint potential clients with a range of services available, or to demonstrate to possible volunteer providers (e.g. safe homes or chore services) opportunities to provide volunteer services. Measured by telephone call or client/provider contact. If outreach is offered in the form of a group meeting, multiply the meeting times the number present.

Placement: Referrals to the next step in the recovery pattern, educational ladder, or training program. Measured when the placement occurs.

Shelter: Night of shelter in: a homeless shelter, a hotel with a voucher, or a safe home. Measured by bednights. A bednight equals one night of shelter per person.

Support Group: Emotional support, efforts to build self-esteem, information about the dynamics of social interactions and/or options available to clients as needed. This does not include professional therapist's intervention. Measured by group counseling hours.

Technical Assistance: Assistance/service provided by staff to an outside agency, service or community group, where the staff has a specific level of expertise/knowledge. Measured by hours of service.

Tenant Services: Services designed to prevent eviction by teaching rights and responsibilities of landlords and tenants as well as offering a crisis line. Measured by contact or call, depending on service provided.

Therapeutic Day Care (See Child Care): Day care for children or adults, plus comprehensive assessment, social work, physical, occupational, speech therapies, special education, foster care placement and coordination or services with Child Protective Services, doctors, Department of Public Health as required. Measured by therapeutic care day.

Training/Workshops/Classes: Classroom instruction to provide skills information in a variety of areas specified by the agency. Measured by number of client hours per classroom session.

Transitional Housing: Shelter for periods longer than three weeks accomplished either by payment of short term rent subsidy to avert loss of housing or by provision of short term agency provided housing for up to one year. In both cases, clients are pre-screened and followed by a case manager. Measured by bednight.

Transportation: Door-to-door transit for the elderly or disabled to appointments. Measured by one-way trip.

Tutoring: One-on-one teaching to overcome learning problems or illiteracy. Measured by client tutoring session.

Youth Services: A variety of services for persons under the age of 18 with the objective of resolving serious problems at home, in school or in the community, including information and referral, outreach and counseling. Measured by call (information and referral), contact/session (outreach) and hour/session (counseling).

NOTE: **SESSION:** *A session is a face-to-face interaction for no less than 20 minutes. The exact definition should be provided with your contract exhibit.*
CONTACT: *A contact is a phone or face-to-face interaction for not more than 15 minutes. The exact definition for your agency program should be provided with your contract exhibit.*



40 Developmental Assets

There are many positive ways for each adult to improve the lives of the young people around them. Extensive research by the Search Institute has identified 40 internal and external “assets” that all young people need to grow up healthy, competent and caring. These 40 Developmental Assets provide the framework for *It's About Time . . . For Kids*.

For more information on *It's About Time . . . For Kids*, call the *Mid East King County Network* at (425) 869-0238.

ASSET TYPE		ASSET NAME AND DEFINITION
EXTERNAL ASSETS	Support	<ol style="list-style-type: none"> Family support - Family life provides high levels of love and support. Positive family communication - Young person and her or his parent(s) communicate positively, and young person is willing to seek parent(s)' advice and counsel. Other adult relationships - Young person receives support from three or more non-parent adults. Caring neighborhood - Young person experiences caring neighbors. Caring school climate - School provides a caring, encouraging environment. Parent involvement in schooling - Parent(s) are actively involved in helping young person succeed in school.
	Empowerment	<ol style="list-style-type: none"> Community values youth - Young person perceives that adults in the community value youth. Youth as resources - Young people are given useful roles in the community. Service to others - Young person serves in the community one hour or more per week.
	Boundaries and Expectations	<ol style="list-style-type: none"> Safety - Young person feels safe at home, school, and in the neighborhood. Family boundaries - Family has clear rules and consequences, and monitors the young person's whereabouts. School boundaries - School provides clear rules and consequences. Neighborhood boundaries - Neighbors take responsibility for monitoring young people's behavior. Adult role models - Parent(s) and other adults model positive, responsible behavior. Positive peer influence - Young person's best friends model responsible behavior.
	Constructive Use of Time	<ol style="list-style-type: none"> High expectations - Both parent(s) and teachers encourage the young person to do well. Creative activities - Young person spends three or more hours per week in lessons or practice in music, theater, or other arts. Youth programs - Young person spends three or more hours per week in sports, clubs, or organizations at school and/or in community organizations. Religious community - Young person spends one or more hours per week in activities in a religious institution. Time at home - Young person is out with friends “with nothing special to do” two or fewer nights per week.

ASSET TYPE		ASSET NAME AND DEFINITION
INTERNAL ASSETS	Commitment to Learning	<ol style="list-style-type: none"> Achievement motivation - Young person is motivated to do well in school. School engagement - Young person is actively engaged in learning. Homework - Young person reports doing at least one hour of homework every school day. Bonding to school - Young person cares about his or her school. Reading for pleasure - Young person reads for pleasure three or more hours per week.
	Positive Values	<ol style="list-style-type: none"> Caring - Young person places high value on helping other people. Equality and social justice - Young person places high value on promoting equality and reducing hunger and property. Integrity - Young person acts on convictions and stands up for her or his beliefs. Honesty - Young person tells the truth even when it is not easy. Responsibility - Young person accepts and takes personal responsibility. Restraint - Young person believes it is important not to be sexually active or to use alcohol or other drugs.
	Social Competencies	<ol style="list-style-type: none"> Planning and decision-making - Young person knows how to plan and make choices. Interpersonal competence - Young person has empathy, sensitivity, and friendship skills. Cultural competence - Young person has knowledge of and comfort with people of different cultural/racial/ethnic backgrounds. Resistance skills - Young person can resist negative peer pressure and dangerous situations.
	Positive Identity	<ol style="list-style-type: none"> Peaceful conflict resolution - Young person seeks to resolve conflict non-violently. Personal power - Young person feels he or she has control over “things that happen to me.” Self-esteem - Young person reports having a high self-esteem. Sense of purpose - Young person reports that “my life has a purpose.”
		<ol style="list-style-type: none"> 40. Positive view of personal future - Young person is optimistic about her or his personal future.

**CITY OF SAMMAMISH
APPLICATION FOR SERVICE PROGRAMS**

❖ Limit your answers to the space provided, using a minimum font size of 11 points.

Return to: City of Sammamish City Clerk 486 228 th Avenue NE Sammamish, WA 98074	Application Due: September 15, 2001 Funding Period: January –December 2002
	Application No. Date Received

1. AGENCY INFORMATION

a. Name: _____

b. Address: _____

c. Agency budget: Projected 2001 \$_____ Proposed 2002 \$_____

d. Agency purpose:

e. Major services provided by agency:

2. PROGRAM SUMMARY

a. Program is: New Ongoing

b. Title: _____

c. Brief description of program:

d. Program location (if different from agency location):

e. Total program cost: Projected 2002 \$_____

f. City funds: Requested 2002 \$_____

g. Contact Person: _____ Phone: _____

 E-Mail: _____ Fax: _____

h. Authorizing Signatures:

 1) Chief Volunteer Officer _____
 (Board President, Chair, etc) Please print Signature

 2) Chief Professional Officer _____
 (President, Executive Director, etc.) Please print Signature

3. NEED

Describe the need or problem your program is designed to meet in this City: What is the problem/need you are addressing? Quantify this need, using local or regional data which confirms or describes the problem or need. How much of the need are you currently serving?

4. PROGRAM DESCRIPTION

- a. Describe the service for which funding is requested. The description should contain: (1) program objective, (2) program components and structure, (3) who is to be served, (4) how and when the service will be provided and (5) by whom the service is to be provided, e.g. trained volunteers, medical doctors, licensed counselors, etc.
- b. If your services are directed towards children and youth, please identify which developmental assets on this list your program will address, and how. (See instructions)

5. PROGRAM OUTPUTS

Using the definitions of service units and program output measures presented in the Application Instruction beginning on page _____, provide the following data. These estimates are for persons and service units assisted in your total program, as well as with the funds requested. It is understood, though, that the funds requested may be used in conjunction with other funds to provide assistance to clients.

a. Persons to be assisted

- 1) _____ Total number of unduplicated clients to be served in this program with funds from all sources
- 2) _____ Total number of unduplicated City residents to be served with funds from all sources
- 3) _____ Total number unduplicated City residents to be served with the support of the requested funds
- 4) _____ % Percent of total number unduplicated City residents to be served with the support of the requested funds (#3 ÷ #2 x 100)

b. Projected low-moderate income benefit

What percentage of your program clients will be: (see *income definitions in application instructions*)

_____ % very low income (30% median) _____ % low income (50% median) _____ % moderate income (80% median)

c.

Program Service	Unit Description(s)	No. of Units to be Provided with Funds Requested
		2002

c. Documentation

Please describe how the numbers/percentages in a., b. and c. were developed.

- 1) Persons to be assisted:
- 2) Projected very low, low, and moderate income benefit:
- 3) Service units to be provided:

6. ACCESSIBILITY

- a. Describe how your agency and this particular program ensure accessibility to disabled individuals. Has your agency assessed itself and its programs as they conform to the requirements of the Americans With Disabilities Act? Explain.

- b. Describe how your agency and program are accessible to others who may have special needs (e.g., refugee and minority populations, individuals with limited income, persons with AIDS, individuals who work during the day).

- c. Does your agency have a TDD/TTY? Yes No

- d. If you agency is not fully accessible, do you have a plan to ensure progress towards full accessibility? Explain.

7. FEASIBILITY

Discuss specific factors that demonstrate your organization can successfully manage the program as described above. You should discuss your service record on the Eastside and other programs related to the one proposed for funding. Give a description of and qualifications (titles, training, certification, etc.) of key staff and personnel responsible for the program.

8. PROGRAM OUTCOMES

Please state one to three measurable outcomes that you are planning to track in 2002 to evaluate your program's performance. How do you know that your practice, procedure, technique is effective? How will the City know? Provide evidence regarding the impact of the intervention/action you propose. This evidence could include study findings about your program or a similar model, your own track record, client evaluation, etc.

If you do not currently track program outcomes, you will need to identify one to three measurable program outcomes that you are prepared to track and report in 2002.

9. COORDINATION

- a. Specify how your program participates in the Eastside/County service delivery system including relationship to any state programs.**

- b. Describe what you are doing to coordinate/collaborate with other related programs. These programs may be those providing similar services to the same or different populations or programs providing referrals or complementary programs.**

10. PROGRAM BUDGET SUMMARY

a. Program Expenses

Budget Category	2002			Total Program Budget
	Current Year Projected	City Funds Requested	Other Funds	
Personnel Costs	\$	+	\$ =	\$
Office/Operating Expenses	\$	+	\$ =	\$
Communications	\$	+	\$ =	\$
Travel/Training	\$	+	\$ =	\$
Consultant or Purchased Services	\$	+	\$ =	\$
Other	\$	+	\$ =	\$
TOTAL	\$	+	\$ =	\$

b. Total Service Unit Costs: (NOTE: Total cost to provide the service units as described in Question 5C.)

Program Service	Unit Description	2002 Unit Cost	2002 No. of Units
		\$	
		\$	
		\$	
		\$	
		\$	

c. Program Revenue: (NOTE: Please provide detail on funding from all sources, including non-grant fundraising)

Revenue Source	Current Year 2001 Projected	Next Year 2002 Estimate	Committed for 2001	Restricted Use	Second year 2002 Estimate
City of	\$	\$	<input type="checkbox"/>		\$
City of	\$	\$	<input type="checkbox"/>		\$
City of	\$	\$	<input type="checkbox"/>		\$
Agency Resources	\$	\$	<input type="checkbox"/>		\$
	\$	\$	<input type="checkbox"/>		\$
	\$	\$	<input type="checkbox"/>		\$
	\$	\$	<input type="checkbox"/>		\$
	\$	\$	<input type="checkbox"/>		\$
TOTAL	\$	\$			\$

11. PROGRAM BUDGET: LINE ITEM REIMBURSEMENT (Required for all applicants)

a. Program Expenses

Position Title	2001		2002 (IF DIFFERENT FROM 2001)		City Funds
	% FTE	Annual Salary	% FTE	Annual Salary	
		\$		\$	
Benefits & Fringe (%)					
TOTAL Personnel Costs		\$		\$	\$

13. CITY FUNDS

- a. Please explain the reasons for any request for increased funding:

- b. State the least amount of City funding you could receive and still offer an effective service or accomplish a complete, though reduced, program. \$ _____

- c. Describe how the program outputs listed in Item 5 would be revised at the reduced funding level.

14. AGENCY ADMINISTRATION

- a. Attach a copy of your organization's most recent financial audit and a copy of your management letter, if prepared.
- b. Does this audit meet the standards of OMB Circular A-133? Yes No
(NOTE: Applies only to Federally-funded agencies receiving \$300,000 or more per year.)
- c. If your organization has not had a financial audit, please discuss the reasons.
- d. Implementing Organization (if other than agency listed in 1.a.)
- Organization Name: _____
- Address: _____

- Contact Person: _____ Phone: _____
E-Mail: _____ Fax: _____
- e. Attach a list of the members of your Board of Directors. Include name, position/title, City residence, and length of time on the Board.
- f. Do you carry comprehensive general liability insurance with a minimum of \$1,000,000 per occurrence/aggregate for personal injury and property damage? Yes No
- g. Attach your 2001 Year-to-Date Agency Actual Budget and your 2002 Agency Projected Budget.
- g. Applicants NOT previously funded by the City.
- 1) List the date of your organization's incorporation. _____
- 2) Attach a copy of the IRS letter certifying your tax-exempt, non-profit status.
- 3) List your organization's Federal I.D. Number: _____
- h. Do you certify that no public funds will be used for lobbying? Yes No

ATTACHMENT CHECKLIST

Attachments to be submitted with project applications:

- ☐ Copy of most recent independent audit and management letter, if prepared
- ☐ List of current board members (including name, position/title, city residence, and length of time on the board)
- ☐ Agency's 2001 year-to-date Actual Budget
- ☐ Agency's 2002 Projected Budget

Applicants not previously funded by the City must also submit:

- ☐ Copy of IRS letter certifying your tax-exempt, non-profit status

AGENDA BILL

**CITY OF SAMMAMISH
CITY COUNCIL**

Subject:
Amendment to Consultant Services Agreement
EDAW, Inc

Meeting Date: April 27, 2001

Date Submitted: May 2, 2001

Originating Department:
Community Development

Clearances:

Action Required:
Approval of Amended Consultant Services
Agreement

 X Administration Police

 Public Works Fire

 X Attorney

Building/Planning

Exhibits:
Memo from Joe Cloud (EDAW)
Draft Contract Amendment

Committee:

Budgeted Amount:

Summary Statement:

In March of this year, the Council authorized a contract in the amount of \$68,747 to perform services in the development of the City's Comprehensive Plan. IN the first phase of the review, EDAW discovered that there are substantially more parcels within the planning area than previous data provided. The number of additional parcels are actually 44% greater. Combined with the need to "ground truth" the parcels, the need for additional resources (student labor at \$10.00 per hours, estimated 1000 hours of time) would also increase substantially. The student labor would have been under a separate contract.

However, the quality of the City's digital aerial photography was so great the consultant advised the City that the degree of "ground truthing" was essentially eliminated, avoiding the need for hiring student labor. EDAW advised the City that it could do all of the land use inventory for an additional cost of \$21,684 (\$11,684 net). This would provide several advantages:

1. The amount of time required to inventory a parcel will be reduced, which will help make up for the greater number of parcels to be inventoried.

2. The data can be entered directly into the Land Use database during the inventory process by experienced operators at their desks, eliminating the time required to reenter data from field inventory sheets. This eliminates multiple opportunities for errors to creep into the database, and will increase the accuracy and usefulness of the database.
3. The majority of the parcels will be inventoried by EDAW professionals under controlled conditions, optimizing the consistency of data collection. There is no need to rely on volunteers and student labor.
4. The inventory schedule will be much more under control, as we will not be at the mercy of weather and field crews to gather data.
5. The data can be easily confirmed or reevaluated using the same system in the future.

Sufficient funds are budgeted for to accommodate the requested amount.

Recommended Motion:

Staff recommends Council to authorize the City Manager to approve the contract amendment in an amount not to exceed \$21,684.

CONTRACT AMENDMENT
City of Sammamish

Supplement: #1	Date: April 27, 2001
Project: Comprehensive Plan	Contract Number: #C2001-92
Consultant: Edaw, Inc.	

The City of Sammamish desires to supplement and amend the contract with Edaw, Inc. for proposed changes to the Land Inventory Process. All provisions in the basic agreement remain in effect except as expressly modified by this agreement.

EDAW has received a preliminary GIS dataset from the Sammamish Plateau Water and Sewer District for the City and the surrounding study area, including the UGA. Our analysis reveals a total of 18,172 parcels within the Study Area boundaries that were identified during our meeting of March 20. The breakdown of this parcel distribution is as follows: 14,750 within the City boundaries; 3,047 parcels outside of the City but within the UGA boundaries; and 375 parcels to the east of the UGB but west of the Redmond-Fall City Road. This number is 5,572 parcels more than the 12,600 parcels we had assumed in our original proposal, an increase of 44% more parcels that will need to be inventoried. This is a considerable increase.

We have reviewed existing parcel data in our GIS systems, as well as sensitive area folio data and the aerial photography the City recently provided via CD-ROM. The aerial photography has proven particularly valuable – it is a very high quality product and extremely detailed. In fact, it is of such high quality that we feel that the majority of the Land Use Inventory work can be done using a “virtual” methodology, wherein the Land Use Inventory is accomplished by operators using ArcView GIS systems. We feel that there are a number of advantages to this approach:

1. The amount of time required to inventory a parcel will be reduced, which will help make up for the greater number of parcels to be inventoried.
2. The data can be entered directly into the Land Use database during the inventory process by experienced operators at their desks, eliminating the time required to reenter data from field inventory sheets. This eliminates multiple opportunities for errors to creep into the database, and will increase the accuracy and usefulness of the database.
3. The majority of the parcels will be inventoried by EDAW professionals under controlled conditions, optimizing the consistency of data collection. There is no need to rely on volunteers and student labor. This is particularly good news in light of the increase in the number of parcels, which would have required additional time for field work. Our discussions with the University of Washington to date indicate that we would have difficulty getting enough students to commit to doing the work within the timeframe necessary.
4. The inventory schedule will be much more under control, as we will not be at the mercy of weather and field crews to gather data.

5. The data can be easily confirmed or reevaluated using the same system in the future.
6. In doing the data collection this way, we will be capturing data that will have multiple future uses for City staff, including Public Works staff, not just a one time usefulness for the comprehensive planning effort.

We anticipate a minor amount of fieldwork will still be needed after the completion of the computer-based inventory to confirm and augment the findings. This will be needed, for example, to verify type and number of commercial users. In general, we feel that this new method will allow us to remain within schedule despite the substantial increase in parcels that need to be inventoried. As the result of knowing the full dimensions of the task ahead, and having seen quality of the data available for the work, **EDAW would like to propose that we assume responsibility for the entire land use inventory process**, using this virtual method.

We have reviewed the budget for this task, including what additional funds would be needed to complete the inventory. EDAW would require an additional **\$21,684** to complete the land use inventory database. Please note that this estimate includes a credit to the City of \$3,250 for time originally identified for field supervision of students. Since the City will not be spending the \$10,000 allocated to pay for the fieldwork, the net additional cost of this methodology is \$11,684. This amounts to a 34% fee increase for a 44% increase in the amount of parcels. The table below illustrates how we arrived at this cost.

Revised Cost Estimate for Land Use Inventory Task

Number of parcels*	18,172
Total Hours, at 2.5 minutes per parcel **	757
Total Cost at \$65/hour	\$49,216
Less Original Allocation (Task 2.0)	(\$24,282)
Additional Fee	\$24,934
Credit for Field Supervision time	(\$3,250)
EDAW Additional Services Request	\$21,684
Reallocation of field work budget	(\$10,000)
Net increased cost to the City	\$11,684

* Original estimate assumed 12,600 parcels

** Original estimate assumed 1000 hours of student time

Original Contract Amount \$68,747	Net Change This Supplemental \$21,684	Contract Total After Change \$90,431
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Approved By

Consultant

City of Sammamish

Date

Edaw, Inc

Date

AGENDA BILL

**CITY OF SAMMAMISH
CITY COUNCIL**

Subject: 2001 Neighborhood Improvement Program
– Initial Project List

Meeting Date: May 16, 2001

Date Submitted: May 9, 2001

Originating Department: Public Works Dept.

Action Required: Accept project listing and authorize project completion to begin.

Clearances:

XX Administration _____ Police

XX Public Works _____ Fire

_____ Building/Planning _____ Attorney

Exhibits: List of Initial 2001 Neighborhood Improvement Program Projects

Committee: None

Budgeted Amount: \$100,000 in Transportation CIP plus other Budget

Summary Statement:

Attached is an initial list of Neighborhood Improvement Program (N.I.P.) Projects staff would like to complete in 2001. These projects have been chosen based on citizen input, requests and complaints and on staff analysis and prioritization of these requests. This initial list is a “first installment” on the N.I.P. Projects we will be completing this year. Staff is in the process now of evaluating and prioritizing additional requests for similar projects to be completed later in the year. As we finalize the action necessary to resolve these additional items, we will return to Council for further project authorization. This initial group of projects will get us started on our N.I.P. for this year.

Financial Impact:

None at this time. The adopted 2001 Budget includes an appropriation of \$100,000 in the Transportation Capital Improvement Fund for projects of this nature. Additional funding is included in the Budget’s Surface Water Capital Projects Fund and in the Street and Surface Water Operating Funds.

Recommended Motion:

Move to accept this initial list of 2001 N.I.P. Projects and to authorize staff to proceed with completion of these projects.

2001 O/M Projects

Date of Report: 5/11/01

NEIGHBORHOOD IMPROVEMENT PROJECTS	Completion Target	Status	Est. Cost	Actual Cost
NE 205th Ave Traffic Calming	07/15/01	Under Review	15,000.00	
Temporary Speed Humps	Completed	Purchased and In Inventory	17,000.00	17,574.17
Operations Sidewalk Projects	08/20/01	Sites identified: work to be scheduled pending staff and equipment resources	16,700.00	
Enclose drainage sys. 266th Ave SE & SE 31st St. (SM-111, A)	08/01/01	May 4, 2001: Cost est. from KC. School bus stop for neighborhood children. Safety concern.	33,748.00	
Enclose Drainage sys. Inglewood Hill Rd (SM-111, C)	08/01/01	May 4, 2001: Cost est. from KC. Project to widen existing shoulder for pedestrian and bicycle safety.	40,077.00	
R/D Pond fence	Completed	Fence replaced north end of R/D pond at 228th Ave NE and NE 14th Dr		2,094.40
Technical Support	Completed	G&O services		684.18

TOAL	122,525.00	20,352.75
BUDGET	100,000.00	100,000.00
VARIANCE	<u>(\$22,525.00)</u>	<u>\$79,647.25</u>

AGENDA BILL

CITY OF SAMMAMISH
CITY COUNCIL

Subject:
Annexation Policy; Potential Annexation Areas

Meeting Date: May 16, 2001

Date Submitted: May 15, 2001

Originating Department:
Community Development

Clearances:

Action Required:
Adoption of Resolution

 X Administration Police

 Public Works Fire

 X Building/Planning Attorney

Exhibits:
Resolution – Adoption of Annexation
Policy/Notice of Intent to Adopt Potential
Annexation Areas
Attachment “A”: Annexation Policy
Attachment “B”: Potential Annexation Areas

Committee:

Budgeted Amount:

Summary Statement:

One of the Department of Community objectives for 2001 was the adoption of an annexation policy for the City by June of 2001. In developing the policy document, staff discovered that the City had not formally adopted, nor submitted for adoption, a Potential Annexation Areas policy to the King County Executive.

The purpose in adopting annexation policy and PAA's is to ensure that the City is committed to, and capable of, providing urban levels of services to those areas identified in the PAA. The proposed PAA consists of those areas adjacent to the City's boundary which are within the current urban growth boundary and which represent logical extensions of the City's boundaries. The proposed annexation policy essentially reflects criteria that has been manifested under the provisions of the Growth Management Act, state statutes on annexation criteria and the King County County-Wide Planning Policies.

Following the adoption of the resolution, the City will proceed to formalize the policy through the appropriate steps including submittal to King County, adjacent cities and interested communities identified. As required, a public hearing may be conducted prior to finalization of the PAA's

Recommended Motion:

Staff recommends Council to adopt the proposed resolution, adopting an annexation policy and providing a notice of intent to adopt proposed annexation areas.

CITY OF SAMMAMISH

WASHINGTON

RESOLUTION NO. ____

A RESOLUTION OF THE CITY OF SAMMAMISH CITY COUNCIL RELATING TO THE ESTABLISHMENT OF ANNEXATION POLICY AND POTENTIAL ANNEXATION AREAS FOR THE CITY OF SAMMAMISH, ADOPTING ANNEXATION POLICIES FOR THE CITY OF SAMMAMISH AND A NOTICE OF INTENT TO ESTABLISH POTENTIAL ANNEXATION AREAS RESPECTIVE TO THE COUNTY WIDE PLANNING POLICIES.

WHEREAS, the City of Sammamish was incorporated on August 31 of 1999; and

WHEREAS, the City adopted portions of the King County Comprehensive Plan and Development Regulations as part of the interim Sammamish Development Code; and

WHEREAS, the City did not adopt Potential Annexation Areas at the time the Interim Comprehensive Plan and Development Regulations were adopted; and

WHEREAS, under the provisions of RCW 36.70A, the City of Sammamish must adopt a Comprehensive Plan within four years of the city's incorporation date; and

WHEREAS, the City's Planning Advisory Board is developing a Comprehensive Plan and Development Regulations for the City with a planned adoption date of no later than December 31, 2001; and

WHEREAS, the City Council finds it is in the best interest of the citizens of the City of Sammamish to formally establish annexation policy for the adjacent unincorporated urban growth areas; and

WHEREAS, the King County County-Wide Planning Policies, policy LU-31, requires that each city shall designate potential annexation areas in collaboration with adjacent cities and King County; and

WHEREAS, the King County County-Wide Planning Policies, policy LU-32, requires that annexations may only occur in Potential Annexation Areas (PAA); and

WHEREAS, pursuant to the requirements of the King County County-Wide Planning Policies, the City officially requests that the King County Executive consider and adopt potential annexation areas to the City of Sammamish.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Adoption of Annexation Policy. The City Council hereby adopts annexation policy for the city as attachment "A" to this resolution.

Section 2. Adoption of Potential Annexation Areas. The City Council adopts potential annexation areas as depicted on attachment "B" to this resolution.

Section 3. Submittal to King County . The City Council directs the City Clerk to transmit a copy of this resolution and attachments to the King County Executive, the Mayors of Cities of Redmond and Issaquah and the King County Boundary Review Board

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Resolution be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Resolution or its application to other persons or circumstances.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____, 2001.

CITY OF SAMMAMISH

Mayor H. Troy Romero

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: May 15, 2001

Passed by the City Council:

Resolution No.

Annexation Policies

Overview – Purpose and Relationship to GMA

This draft annexation policy is to identify unincorporated territory on the periphery of the City limits to which Sammamish is capable of providing services over the 20-year planning period, and to provide a policy direction for annexation of properties within such territory.

Although the Growth Management Act (RCW36.70A) does not mandate an annexation element or policy, it is sound planning management to include such a policy document as annexations are an intrinsic component in planning for, and establishing, urban growth areas between cities.

The King County County-Wide Planning Policies (KCCWPP) require cities to designate potential annexation areas (PAA), in collaboration with King County and adjacent counties or cities. Consultation with residential groups within the affected areas is also required.

Profile of the Planning Area

The City of Sammamish incorporated in August of 1999. The City comprises 21 square miles on the East Sammamish Plateau and as of January 2001 contained 34,104 residents, making it the 25th largest City in Washington State. It has experienced phenomenal population growth from the mid-1980's. Between 1990 and 2000, the Sammamish area grew by 58%. Sammamish is essentially a bedroom, commuter community, with the majority of residents employed in the major cities west of the Lake Sammamish, such as Bellevue, Seattle and Redmond. Since incorporation, there have not been any annexations to the City.

The City adopted, with modifications, the King County Comprehensive Plan and Development Regulations as the interim Sammamish Plan and Development Regulations. The Comprehensive Plan Map identifies several unincorporated areas within the urban growth boundary, adjacent to the city, which could constitute potential annexation areas. These areas are described in particular in the policy section of this document.

Pre-Annexation Policies

Policy 1. Annex the following areas when the residents or the property owners request annexation:

- Unincorporated areas in the Urban Growth Area adjacent to the City, including Klahanie, Providence Point, the area immediately east of 244th;

- The unincorporated property located on East Lake Sammamish Parkway, extending from approximately SE 46th Street, north to the current City Boundary (excluding State Park property);
- The City owned property adjacent to the City, northeast of Sahalee (Galley Farms Property)

Policy 2. Adjust the municipal boundaries with adjacent cities where the existing boundaries create unserviceable pockets of land.

Policy 3. Establish pre-annexation zoning for the entire potential annexation area, where practicable.

Policy 4. Make every effort, whether by interlocal agreement or other mechanism, to ensure that land which lies within King County's jurisdiction, but which lies within the City's Potential Annexation Area, develop under the City of Sammamish Comprehensive Plan policies and development standards which the city has developed for these areas.

Policy 5. Recognize the integrity of existing neighborhoods and the need for maintaining logical and reasonable service areas as a general direction when working with individual annexation requests.

Policy 6. Establish a minimum annexation area which includes reasonable boundaries for individual annexation requests.

Policy 7. Require owners of land annexing to the city to be subject to their proportionate share of the City's bonded indebtedness.

Policy 8. Establish appropriate zoning district designations in proposed annexation areas that would implement the City's Comprehensive Plan.

Policy 9. Evaluate proposed annexations within the potential annexation area based upon the following:

- The ability of the City to provide public services at a level equal to or better than that available from the current service provider;
- The ability of the City to provide public services at the City's adopted level of services standard;
- Whether the annexation would eliminate an unincorporated island or which could be expanded to eliminate an unincorporated island;
- Whether the annexation follow logical boundaries, such as streets, waterways, or substantial topographical changes;
- Whether the annexation would eliminate an irregularity or irregularities in the City's boundaries, thereby improving service delivery;
- The relative costs to serve the proposed annexation versus the revenue to be derived from the annexation, with the acknowledgement that a negative net revenue projection by itself should not considered grounds for disapproval.

Policy 10. Plan the extension of City services throughout the planning area so as to prevent “leapfrog” development from occurring.

Policy 11. Develop and implement a standardized, user-friendly computer program for conducting fiscal feasibility studies to determine the economic impact of proposed annexations.

Policy 12. Prioritize annexations within the Potential Annexation Area. Annexations processed at the request of property owners will be prioritized as received.

Policy 13. Use available public information media such as the City’s web-page, the City newsletter, informational brochures, and periodic meetings to provide information about annexations to residents.

Post-Annexation Policies

Policy 14. Upon final adoption and approval of an annexation, transfer all review authority for all development applications pending review in King County to the City of Sammamish. For those projects which have been approved by King County, review authority remains with King County.

Policy 15. Make every effort to ensure a smooth transition from County to City Administration.

Policy 16. Charge owners and residents of newly annexed, fully developed territory only the same utility upgrading costs for which current residents are responsible (excluding special improvement or benefit districts that may be created).

Policy 17. Coordinate all development activities between the City and King County within the Potential Annexation Area. Where possible, joint development review should occur.

Need to
Replace Map

Bill No. City Manager's Bypass

AGENDA BILL

**CITY OF SAMMAMISH
CITY COUNCIL**

**Subject:
Proposed Amendment to Personnel Policies**

Meeting Date: May 16, 2001

Date Submitted: May 16, 2001

**Originating Department:
Community Development**

Clearances:

**Action Required:
Approval of Proposed Amendment**

Administration Police

Public Works Fire

Building/Planning Attorney

**Exhibits:
Draft Amendment to Policy 8.2 – Sick Leave**

Committee:

Budgeted Amount: N/A

Summary Statement:

There are occasions in which an employee encounters a protracted illness that results in the depletion of accrued sick leave. In those situations, the employee is faced with taking leave without pay. Combined with the illness, this could result in a substantial financial and emotional hardship.

In an effort to address this situation, staff is proposing an amendment to Personnel Policy 8.2 which provides that an employee may use accumulated vacation time and, if that is depleted, other employees may volunteer portions of their sick leave as sick leave to the employee. The intent is not to donate more leave time than is required for the specific illness. The proposed amendment would read as follows:

Amendment to Policy 8.2 – Sick Leave

Sick Leave - Depletion of Sick Leave and Vacation Leave Due to Illness – Voluntary Contribution of Vacation Leave for Sick Leave

Any employee who, in a specific illness, depletes all available sick leave may use vacation leave as sick leave. In the event that vacation leave is also depleted, city employees may volunteer portions of their accumulated sick leave to a city employee to compensate for any loss of pay due to illness. Such compensation shall not be more than 20% of the donor employee's total accrued sick leave. Administration of this program shall be through a "sick leave bank", as established by the City Manager, and may be governed by a board, consisting of three city employees.

Fiscal Impact

There is minimal potential fiscal impact to the city from the adoption of this policy amendment.

Recommended Motion:

Staff recommends Council to adopt the proposed personnel policy 8.2, relating to Sick Leave.

Bill No. City Manager's Bypass

AGENDA BILL

CITY OF SAMMAMISH
CITY COUNCIL

Subject:
Proposed Amendment to Personnel Policies

Meeting Date: May 16, 2001

Date Submitted: May 16, 2001

Originating Department:
Community Development
Clearances:

Action Required:
Approval of Proposed Amendment

Administration Police

Public Works Fire

Building/Planning Attorney

Exhibits:
Draft Amendment to Policy 8.2 – Sick Leave

Committee:

Budgeted Amount: N/A

Summary Statement:

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