

**City of Sammamish  
City Council Minutes  
Study Session  
Regular Meeting  
February 21, 2001**

Mayor Troy Romero opened the study session of the Sammamish City Council 6:30 pm.

The topic of the study session was the presentation of the Draft Parks, Recreation and Open Space Plan. Parks Manager Jeff Watling gave an overview of the plan and explained the public process followed to obtain public response for creation and content of the of the plan. Council requested a public hearing which will be held at the March 7, 2001 Regular Meeting of the City Council. Complete draft copies of the plan are available for viewing at the Sammamish Public Library and City Hall. Please contact the City Clerk for more information.

Study session was closed at 8:30 pm.

Mayor Troy Romero called the regular meeting of the Sammamish City Council to order at 8:40 pm.

**Councilmembers present:** Mayor Troy Romero, Deputy Mayor Ken Kilroy, Councilmembers Don Gerend and Kathleen Huckabay.

Councilmembers absent: Councilmembers Jack Barry, Phil Dyer and Ron Haworth.

**MOTION:** Councilmember Kilroy moved to excuse Councilmembers Barry, Dyer and Haworth. Motion passed unanimously 4-0.

**Staff present:** City Manager Ben Yazici, Director of Public Works, John Cunningham, City Engineer Dick Thiel, Director of Community Development Ray Gilmore, Police Chief Richard Baranzini, Fire Administrator John K. Murphy, Interim Finance Director Jesse Baloca, Parks Manager Jeff Watling, City Attorney Bruce Disend and City Clerk Melonie Anderson.

**Roll Call/Pledge**

Roll was called. Councilmember Kilroy led the pledge.

**1. Approval of Agenda**

**MOTION:** Councilmember Kilroy moved to delete the Executive Session from the agenda. Councilmember Gerend seconded. Motion to accept agenda as amended passed unanimously 4-0.

**MOTION:** Councilmember Kilroy moved to replace Item #2 with Item # 7e on the agenda. Councilmember Huckabay seconded. Motion to accept agenda as amended passed unanimously 4-0.

## 2. 7e Resolution: Emergency Preparedness Program

Police Chief Richard Baranzini explained the process for the preparation of the emergency preparedness program. In October of 1999 Council adopted an ordinance forming a citizen advisory committee to develop the Emergency Program. This resolution provides the legal foundation for having a plan and any other actions that would be necessary in the future. He then presented members of the advisory committee with a certificate of appreciation. The members of the committee are: Jan Bromberg, Mary Doerrer, Di Irons, Lynda Roberts, Ron Kruml, Jonathan Key, Amy-Beth Firestone, Deputy Chief Jon Fallstrom.

**MOTION:** Councilmember Huckabay moved to accept the resolution forming an emergency preparedness program. Councilmember Kilroy seconded. Motion passed unanimously 4-0 (R2001-63)

## 3. Council Committee Reports

- Finance Committee (Councilmember Huckabay): The committee will now be meeting on the third Wednesday of each month. Public Works Committee will be meeting on the first Wednesday. Forums regarding ESA issues are becoming active again.
- Public Safety Committee (Councilmember Kilroy): No Report
- Public Works (Councilmember Gerend): The committee addressed citizen concerns regarding concrete trucks and late night street sweeping. 244<sup>th</sup> Street construction is going along well. 228<sup>th</sup> Avenue SE Phase 1a is making progress and should be completed by July. 228<sup>th</sup> Avenue SE Phase 1b is in the planning stage with all involved agencies and should be completed by late October. 228<sup>th</sup> Avenue Phase 1c is being surveyed and right-of-way acquisition will begin when phase 1b is complete. This part of the project should be complete by summer of 2002. The committee will be studying alternative to concrete sidewalks. A study will be done to consider the viability of a roundabout at Inglewood Hill Road SE and 214<sup>th</sup> Street SE. That location is currently being considered for a signal.
- Community Development Committee (Councilmember Dyer): No Report
- Mayor's Report: Requested Councilmembers to consider nominations for the Seattle PI Jefferson Award for outstanding volunteers. Topics to be discussed at the upcoming Council Retreat will include a new City Hall and processes for Council committees. The City will sponsor the Suburban Cities Association monthly meeting at the Sammamish Plateau Golf and Country Club on March 14, 2001.

• Councilmember Huckabay announced a vacancy on the Parks and Recreation Commission and recommended there be a process established for recruitment of committee members.

#### 4. Public Comment

Steve Stevlingson, 24938 Fall City Road, Redmond, Requested Council schedule a study session to discuss the issues of water certificate extensions. He also explained there is a strong possibility of a water shortage this summer.

Chris McClure, 24810 SE 14<sup>th</sup>, Commended the Parks, Recreation and Open Space Plan. She encouraged the City to act responsibly in the formation of trails. Private land owners should be properly compensated for any of their land used for trails and she hopes the City will maintain the trails.

Tom Harman, 2302 W Beaver Lake Drive, Recommended a joint meeting with Council and Water District Board concerning various water-related issues. He also reported on the Beaver Lake Triathlon and encouraged other organizations to get involved with it.

#### 5. Consent Calendar

- a) **Claims for period ending February 21, 2001 in the amount of \$227, 176.77**
- b) **Payroll for pay period/pay date February 15, 2001 in the amount of \$65,140.16.**
- c) **Minutes for February 7, 2001 Regular Meeting**

**MOTION:** Councilmember Gerend moved to approve the Consent Calendar. Councilmember Kilroy seconded. Motion passed unanimously 4-0.

#### 6. Unfinished Business

- a) **Resolution: Call for the Vote on Forming Beaver Lake Management District**

City Manager Ben Yazici asked Council to postpone this item to the next regular meeting to allow staff to do more research.

**MOTION:** Councilmember Kilroy moved to table this item to the next regular meeting. Councilmember Gerend seconded. Motion passed unanimously 4-0.

#### 7. New Business

- a) **Hardship Exception to Land Use Moratorium/22510 NE 2<sup>nd</sup> Street (Steadman)**

Community Development Director Ray Gilmore gave the staff report. This request is for a four-lot short plat. Their request is based on the expiration of water certificates. Councilmember Huckabay expressed concern that this exception is based solely on the expiration of water certificates.

**MOTION:** Councilmember Kilroy moved to grant the hardship exception to the building moratorium for the Steadmans. Councilmember Gerend seconded. Motion failed 3-1 with Councilmember Huckabay dissenting.

**b) Hardship Exception to Land Use Moratorium/21624 NE 14<sup>th</sup> Place (Charlston)**

Mr. Gilmore gave the staff report. This request is for a two-lot short plat. The request is based on a medical hardship.

**MOTION:** Councilmember Huckabay moved to grant the exception. Councilmember Gerend seconded. Motion passed unanimously 4-0.

**c) Ordinance: Prohibiting excavations in city streets within five years of paving**

City Engineer Dick Thiel gave the staff report. The reason for this ordinance is to preserve new street paving after it has been laid by preventing utility companies, franchise owners etc. from digging up the street for at least five years. There is an appeal process but the hope is this ordinance will encourage pre-planning on the part of utility companies.

**MOTION:** Councilmember Huckabay moved to approve an ordinance prohibiting the excavation of city streets within five years of paving. Councilmember Gerend seconded. Motion passed unanimously 4-0. (O2001-78)

**d) Ordinance/Resolutions: City Finance Policies**

Interim Finance Director Jesse Baloca gave the staff report. These policies are intended to provide compliance with state guidelines and to provide detailed processing guidelines for Travel, Credit Card Use and Purchasing. Currently the City does not have adequate policies in place.

**MOTION:** Councilmember Dyer moved to approve an ordinance of the City of Sammamish, Washington, adopting a system for the issuance, use and control of credit cards by city officials and employees. Councilmember Huckabay seconded. Motion passed unanimously 4-0. (O2001-79)

**MOTION:** Councilmember Kilroy moved to approve a resolution of the City of Sammamish, Washington establishing travel policies that conform to state law requirements for employee travel and reimbursement. Councilmember Huckabay seconded. Motion passed unanimously 4-0 (R2001-64)

**MOTION:** Councilmember Huckabay moved to approve a resolution of the City of Sammamish, Washington establishing purchasing policies that conform to state law requirements for monies budgeted and spent in all City operations. Councilmember Gerend seconded. Motion passed unanimously 4-0. (R2001-65)

**f) Contract: Modification of contract with PACE Engineering for Survey of City Owned Property**

MOTION: Councilmember Gerend moved to authorize the City Manager to sign a contract amendment with Pace Engineering for additional survey work on the City-owned property on 228<sup>th</sup> Avenue SE and to extend the survey farther north along 228<sup>th</sup> Avenue NE. Councilmember Huckabay seconded. Motion passed unanimously 4-0.

**g) Contract: Site Analysis for potential park properties by John Couch**

Mr. Watling gave the staff report. Site analysis will be performed on two different sites for potential park properties and assistance will be provided in development of a strategic park acquisition plan.

MOTION: Councilmember Kilroy moved to authorize the City Manager to sign a contract with John Couch to perform site analysis on potential park properties and provide assistance in development of a strategic park acquisition plan. Councilmember Huckabay seconded. Motion passed unanimously 4-0.

**h) Contract Amendment: Landerman-Moore & Assoc. for Parks & Recreation Comprehensive Plan additional elements**

Mr. Watling gave the staff report. This is a contract amendment to provide for additional elements that have been added into the Parks, Recreation and Open Space Draft Plan.

MOTION: Councilmember Huckabay moved to authorize the City Manager to sign the contract amendment with Landerman-Moore. Councilmember Gerend seconded. Motion passed unanimously 4-0.

**i) Easement: For sewer and access road at Trossachs Division 1 subdivision for Sammamish Plateau Water & Sewer District**

Mr. Thiel gave the staff report. The request is from the sewer district for access and easements. It is routine and will provide sewer services to parts of the Trossach Subdivision.

MOTION: Councilmember Huckabay moved to grant the access and easements to the Sammamish Plateau Water & Sewer District. Councilmember Gerend seconded. Motion passed unanimously 4-0.

**8. Adjournment** – Mayor Romero adjourned the meeting at 9:50 pm.

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Melonie Anderson, City Clerk

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H. Troy Romero, Mayor