

**City of Sammamish
City Council Minutes
Regular Meeting
May 26, 1999**

The regular meeting of the Sammamish City Council was called to order by Deputy Mayor Jack Barry at 7:30 p.m.

Councilmembers present: Deputy Mayor Jack Barry, Councilmembers Don Gerend, Ron Haworth, Kathleen Huckabay, Kenneth Kilroy, and Troy Romero.

Councilmember excused: Mayor Phil Dyer

Staff present: Interim City Manager Lee Walton, Interim Planning Manager Kelly Robinson, Interim Finance Manager Bob Noack, Interim City Attorney Bruce Disend, and Interim City Clerk Ruth Muller.

Pledge

Deputy Mayor Barry led the pledge.

Approval of Agenda

Councilmember Kilroy moved that the agenda as presented be approved.

Councilmember Huckabay seconded the motion. The motion carried unanimously.

Consent Calendar

Councilmember Romero moved that the Consent Calendar be approved as submitted.

Councilmember Haworth seconded the motion. The motion carried unanimously to approve the consent calendar as follows:

- a. Minutes of the May 10, 1999 Council Meeting
- b. Minutes of the May 12, 1999 Council Meeting

Unfinished Business

Interim City Manager Walton presented the contract with Kenyon Law Firm for legal services for the City of Sammamish with Bruce Disend as Attorney. Councilmember Romero questioned if this contract covered prosecution services and if rates are the same as were proposed; Disend said that this contract covers all legal services, but does not cover prosecution and the rates are the same as were proposed at the May 12, 1999 meeting. Councilmember Haworth moved that the Interim City Manager be authorized to execute the Contract For Legal Services with Kenyon Law Firm. Councilmember Huckabay seconded the motion. The motion carried unanimously.

Interim City Manager Walton presented the contract with Waldron Resources providing for interim staffing services to the City of Sammamish, confirming that the rates for employees were as presented at the May 10, 1999 meeting. Councilmember Romero moved that the Interim City Manager be authorized to execute the Contract with Waldron

Resources for Staffing Services. Councilmember Kilroy seconded the motion. The motion carried unanimously.

New Business

Interim City Manager Walton presented Items a) through f) on the agenda as resolutions and ordinances necessary for setting up the operation of the new City of Sammamish.

Resolution No. R99-11: Councilmember Huckabay moved that Resolution R99-11 be adopted Establishing the Method for Payment of Claims and Other Obligations. Councilmember Gerend seconded the motion. The motion carried unanimously.

Ordinance No. O99-02: Hugh Spitzer with Foster Pepper & Sheffelman, serving as bond counsel for the City of Sammamish, said that this ordinance provides for issuance of a Note in amount of \$1,000,000 with drawdown as needed. The interest rate is 4.419% that represents 57% of Seafirst Bank's reference rate and is a lower rate of interest than is presently being charged by the State for borrowing against proposed tax revenue; there is no repayment penalty and no fee; the bond maturity date is December 15, 2000; there is no fee to the City for bond counsel services for this Note. Councilmember Huckabay moved that Ordinance O99-02 be adopted accepting the commitment of Seafirst Bank to provide a revolving line of credit not to exceed \$1,000,000 for purposes of paying expenditures of the City's General Fund and other funds pending receipt of taxes and other revenues. Councilmember Kilroy seconded the motion. The motion carried unanimously.

Resolution No. R99-10: Councilmember Kilroy moved that Resolution R99-10 be adopted Establishing a Petty Cash Fund for the Purpose of Accommodation in the Making of Minor Authorized Disbursements and the Making of Change. Councilmember Huckabay seconded the motion. The motion carried unanimously.

Resolution No. R99-06: Councilmember Kilroy moved that Resolution R99-06 be adopted Establishing a Depository Bank for the City of Sammamish. Councilmember Huckabay seconded the motion. The motion carried unanimously.

Resolution No. R99-07: Responding to Councilmember Haworth's question, Interim City Manager Walton said that investment of monies in the state pool is controlled by an investment committee. Councilmember Huckabay moved that Resolution R99-07 be adopted Authorizing Investment of City of Sammamish Monies into the Local Government Pool. Councilmember Haworth seconded the motion. The motion carried unanimously.

Resolution No. R99-08: Councilmember Haworth moved that Resolution R99-08 be adopted Authorizing the Interim City Manager to Execute any Necessary Agreements to Obtain Insurance Coverage. Councilmember Huckabay seconded the motion. The motion carried unanimously.

Resolution No. R99-09: Deputy Mayor Barry said that this Resolution will be tabled to the June 9, 1999 meeting.

Contract C99-11: Interim Finance Manager Noack presented a proposed lease for City Hall office space in the Sammamish Highlands Shopping Center complex. This is a two-year lease for 2500 square feet of office space at \$17.00 per square foot. Interim City Attorney Disend said that he has reviewed this lease which is a standard commercial lease and contains nothing unusual. Councilmember Haworth moved that the Interim City Manager be authorized to execute the lease agreement as presented between the City of Sammamish and Regency Centers at Sammamish Highlands Shopping Center. Councilmember Kilroy seconded the motion. Councilmember Romero moved to amend the motion that execution of the lease is subject to completion of tenant improvements as the landlord specified. Councilmember Kilroy seconded the motion. The motion to amend carried unanimously. The motion to authorize execution of the lease subject to completion of tenant improvements carried unanimously.

Contract C99-12: Interim Finance Manager Noack presented purchasing agreement with the State that allows cities to purchase goods and services listed and negotiated by the State Purchasing Office. Councilmember Kilroy moved that the Interim City Manager be authorized to execute the State of Washington Intergovernmental Cooperative Purchasing Agreement for Political Subdivisions. Councilmember Haworth seconded the motion. The motion carried unanimously.

Amendment to Waldron Resources Agreement: Interim City Manager Walton said that two additional positions have been filled on the staff – Interim Senior Planner and Interim Assistant to the City Manager. Councilmember Huckabay said that at a joint meeting of the Finance Committee and Administration Committee May 25, 1999, this was discussed and the two committees recommend approving the two positions. Walton introduced Matt Mathis, proposed Interim Senior Planner and Randy Suko, Interim Assistant to the City Manager. Councilmember Kilroy moved that the contract with Waldron Resources be revised to include the position of Interim Senior Planner and Interim Assistant to City Manager. Councilmember Gerend seconded the motion. Councilmember Haworth moved to amend the motion to include the “Appendix A” Rate Schedule including these two positions. Councilmember Kilroy seconded the motion. The motion to amend carried unanimously. The amended motion to revise contract with Waldron Resources carried unanimously.

City Manager and Community Development Director Recruitment: Interim City Manager Walton said that the Finance Committee and Administration Committee at their joint meeting agreed that the City needs to move as soon as possible to obtain candidates for the positions of City Manager and Community Development Director. It is suggested that the City Council use a professional recruiting firm to search for applicants for these positions. Councilmember Haworth moved that the Interim City Manager be authorized to solicit proposals for recruitment of the position of City Manager and Community Development Director. Councilmember Kilroy seconded the motion. A brief discussion on this subject indicates that although use of a professional firm is not favored by all

councilmembers, with all of the other business that the Council must accomplish prior to the official incorporation date of the City, it is agreed that this process be used at this time. The motion to authorize Interim City Manager to solicit firms for recruitment passed unanimously.

Council and Committee Reports

Councilmember Romero reported that the Land Use Committee has meetings scheduled on June 5, 8 a.m. to 10 a.m.; June 17, 7:30 p.m.; and July 10, 8 a.m. to 10 a.m. with locations to be determined and agendas to be developed by staff.

Councilmember Gerend reported that the Transportation Committee had two workshops this past week. Evolving from these workshops was a tentative grouping of Transportation related topics for the Committee to focus on and four conclusions and recommendations to the Council as contained in the May 26, 1999 reported attached to these minutes. Interim Planning Manager Robinson said that King County is ready to go to bid in early July on the 228th Avenue Project, and discussion with the County at these workshops centered on what modifications the City and County can agree to that will allow this project to proceed while looking at enhancements for future improvements. There was brief discussion of this project and what modifications Sammamish would like to include in the design. The next Transportation Committee meeting is scheduled on Saturday, May 29, 8 a.m. at Klahanie Fire Station for discussion of concurrency issues.

Councilmember Romero reported that the United States Postal Service is looking for a location, preferably in a commercial zone, to construct a new post office on the Plateau with possible completion date in August 2000.

Councilmember Haworth said that at the first Council meeting, it was suggested that the first and third Wednesdays of each month would be used for Committee meeting times, and he thinks that this should be adhered to using the Water District as the official City meeting place. Deputy Mayor Barry agreed that this was the consensus of the Council, although it may be necessary for additional meetings of the Transportation Committee. He requested that Staff establish a Committee meeting schedule.

Deputy Mayor Barry reported that the mayor requested a proposal be prepared for development of a logo for the City, and he provided a first draft for councilmember review. Councilmembers discussed how development of a logo should proceed and what type of process will be involved. Staff was asked to refine this proposal and develop an application for community involvement.

City Manager and Staff Reports

Interim City Manager Walton reported that the first draft contracts with King County will be presented at the June 9 meeting. Staff suggests that Council cancel the June 23 regular meeting and reschedule to June 30 since the Association of Washington Cities annual Conference is scheduled June 22 – June 25 in Wenatchee. Temporary office space may be available for Staff the week of June 1, 1999.

Interim Planning Manager Robinson reported that the City of Issaquah submitted an annexation request to the Boundary Review Board Nov. 2, 1998 for the area between Sammamish and Issaquah. Comments on this annexation may be submitted to the Boundary Review Board until June 10 and the Board has until June 27 to decide whether to invoke jurisdiction. Issaquah has paid the filing fee to have a hearing on this annexation request. There was discussion as to what the City of Sammamish position should be on this annexation request and potential adjustments to the proposed boundaries between the two cities. Councilmember Romero moved that a letter be prepared addressed to Issaquah for the mayor's signature asking that the boundary between the two cities be established at Southeast 48th Street, with the north area for Sammamish and the south area for Issaquah. Councilmember Haworth seconded the motion. The motion carried unanimously.

Interim Finance Manager Noack reported that a number of ordinances relating to taxing and finance will be presented on the June 9 council agenda; these were discussed in the feasibility study for incorporation. Contact has been made with the state Office of Financial Management to determine what is required to review the population census figure of 28,372 that is included in the incorporation ordinance adopted by King County.

Deputy Mayor Barry suggested that consideration should be given to delaying the public hearing on the land use moratorium from the June 9 date to allow people more time to study implications of this action by the Council. Councilmember Romero moved that the land use moratorium public hearing be rescheduled to Wednesday, July 28, 1999 at 7:30 p.m. Councilmember Huckabay seconded the motion. The motion carried unanimously.

Public Comment

Karen Moran, 20705 S. E. 3rd Way, asked that the Council reconsider the suggested boundary change discussed earlier, as some people south of Southeast 48th Street feel that they are a part of Sammamish.

Tom Harmon, 2302 West Beaver Lake Drive, supports the comments of Ms. Moran as he feels that the citizens should decide which City they wish to join. He noted that the feasibility study population estimate for the original boundaries of the City was approximately 30,000, and the consultant did not want to overstate figures so that revenue projections would be more accurate. He has a video that explains this feasibility study.

Mike Rundle, 2470 196th Ave. S. E., said that the boundary issue is important and Southeast 43rd Street is the entrance to Sammamish; there is some potential commercial development that would provide some revenue to the City. He has learned that the King County Parks permit application for the East Lake Sammamish Trail provides for a six-foot cyclone fence on property not bisected by the Trail; those properties bisected by the Trail will have two fences on either side of the Trail. He said that if Staff will identify a contact person, there can be arrangements made to talk with Microsoft about help with the City's computer software needs.

Adjournment

There being no further business, Deputy Mayor Barry adjourned the meeting at 10:15 p.m.

Ruth Muller, Interim City Clerk

Deputy Mayor Jack Barry