



City Council, Study Session

AGENDA

June 15, 2009

6:30 pm – 9:30 pm

Call to Order

Public Comment

This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.

Topics

- ✓ Resolution: Master Fee Schedule
- ✓ Capital Project Budget Review
- ✓ Asset Policies

Council Reports

City Manager Report

Adjournment

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.



CITY COUNCIL AGENDA BILL

Subject:

Resolution: Amending the Master Fee Schedule to include updated Review Fees and Park Bench Fee.

Meeting Date: June 16, 2009

Date Submitted: June 11, 2009

Originating Department: Finance

Clearances:

Action Required:

Council Review and adoption of resolution

X City Manager

Police

X Public Works

Attorney

X Building/Planning

Exhibits:

1. Resolution Amending Master Fee Schedule
2. Proposed changes to the Master Fee Schedule

Budgeted Amount: Fees form the basis of revenue projections included in the 2009-2010 budget

Summary Statement:

The City Council has already approved a resolution setting the Master Fee Schedule for 2009. It is now necessary to amend the Master Fee Schedule to include revised land use and inspection review fees and a \$2,500 park bench fee. All other fees listed in the master fee schedule remain the same.

Background:

The City of Sammamish's current process for land use and inspection review is being updated. As a result of this update, certain changes to the Master Fee Schedule are necessary. This is primarily a compliance update, and it should be noted that this change has been structured to be revenue neutral, resulting in only a change to the timing of when fees are collected from applicants for the land use and inspection review process. At this time the fire service review section of the fee table is also being eliminated as this section is redundant since the city does not have its own fire department and fire review services are already being provided for through the City's interlocal agreement with

Eastside Fire & Rescue. The \$2500 park bench fee is necessary to pay for the cost of providing this program to the community.

Financial Impact: As mentioned previously, the proposed changes are revenue neutral.

Recommended Motion:

Approve the resolution amending the Master Fee Schedule to include the changes as set forth in Exhibit A.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2009-__**

**A RESOLUTION OF THE CITY OF SAMMAMISH, WASHINGTON,
AMENDING RESOLUTION R2008-314 THE CITY'S MASTER FEE
SCHEDULE**

WHEREAS, Sammamish Ordinance No. O99-46 established the City's Master Fee Schedule; and

WHEREAS, Sammamish Ordinance No. O2002-114 repealed Ordinance No. 099-46 and adopted a new Master Fee Schedule, which may be amended or replaced by means of a resolution; and

WHEREAS, the City Council finds that the Master Fee Schedule should be amended to incorporate new and updated fees;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Master Fee Schedule Amended. The City of Sammamish Master Fee Schedule is hereby amended to read as set forth in Exhibit A attached hereto and incorporated by reference. Resolution R2008-314 is hereby repealed.

Section 2 Effective Date This Resolution shall take effect July 1, 2009.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 16th DAY OF JUNE 2009.**

CITY OF SAMMAMISH

Mayor Don Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: June 16, 2009

Passed by the City Council:

Resolution No.: R2009-

EXHIBIT A



FEE SCHEDULE

6/15/09

FEE NAME/DESCRIPTION OF SERVICE	CURRENT FEE	PROPOSED CHANGES
FIRE		
Fire Code Fees - Services provided by ESFR	ESFR	
Fire code permits -fire permits, inspections & review fees are determined by ESFR	ESFR	
Administrative processing fee	\$112.50	
Fireworks	\$104.00	\$112.50 consistent w/ hr rate
Fire system applications (not included in building plans)		
a) Fire alarm systems		
one to four zones-	\$150.00	
each additional zone-	\$28.00	
each addressable panel	\$533.50	
plus for each device	\$2.00	
b) Sprinkler systems		
Tenant improvements-		
- less than 10 heads-	\$88.00	
- 11 or more heads-	\$130.00	
New Improvements-		
Commercial-		
- each riser-	\$286.00 + \$122.00/inspection	
- plus each head or plug-	Plan check - \$2.80 Inspection - \$1.77	
Residential-		
each riser	Plan check - \$229.00	
	Inspection - \$131.00	
plus each head or plug-	Plan check - \$1.88	
	Inspection - \$2.08	
Inspection of water main extension or replacement	Inspection - \$112.50	
Inspection of water main extension	Inspection - \$112.50	
c) Fire extinguishing system	\$300.00	
Plus for each nozzle-	\$18.75	
d) Stand pipe Installation-		
Class I and II	\$300.00	
Class III-	\$826.00	
e) Fire Pump installation-	\$297.00	
f) Power generators	\$99.00	
g) Flammable and combustible liquids storage tanks-		
Underground, 1st tank	\$150.00	
Plus each additional tank	\$80.00	
h) Hazardous materials storage tanks		
Less than 500 gallons - each	\$202.00	
500 - 1,199 gallons each-	\$410.00	

EXHIBIT A

1,200 gallons or more	\$611.00	
i) Liquefied petroleum tanks-		
Less than 500 gallons-	\$150.00	
500 – 9,999 gallons	\$300.00	
10,000 gallons or more-	\$591.00	
j) Gaseous oxygen systems-		
Less than 6,000 cubic feet-	\$92.00	
6,000 – 11,999 cubic feet-	\$166.00	
12,000 cubic feet or more-	\$300.00	
k) Nitrous systems-	\$159.00	
Plus each outlet-	\$12.50	
l) Medical gas systems-		
Gaseous system-	\$319.00	
plus each outlet	\$12.50	
Liquefied system-	\$686.00	
plus each outlet	\$12.50	
m) Hazardous material recycling systems		
110 gallons or less per day capacity	\$202.00	
More than 110 gallons per day capacity	\$611.00	
n) Vapor recovery systems (per tank)-		
Phase I – tank truck and tank	\$163.00	
Phase II – vehicle fueled and tank	\$203.00	
o) Cryogenic tanks (each)	\$163.00	
p) Flammable liquids devices		
Spray booths – updraft (each)	\$163.00	
Dip tank (each)-	\$147.00	
Spray booths – downdraft (each)	\$272.00	
Flow coaters (each)	\$309.00	
Mixing / handling room	\$403.00	
q) Fiberglass work systems-		
Spray of chopper booth	\$272.00	
Lay up areas	\$318.00	
r) Organic peroxide storage facility-	\$318.00	
s) Compressed natural gas systems (each)	\$309.00	
t) Liquefied natural gas systems-	\$590.00	
u) High piles storage racks	\$309.00	
v) Smoke removal systems-	\$318.00	
w) High rise emergency evacuation systems	\$318.00	
x) Commercial candle holding devices	\$202.00	
y) Computer rooms	\$318.00	
-aa) Floor or layout plans required by the fire code for public assembly, special sales, outdoor storage of flammable liquids in drums or indoor storage of combustibles	\$318.00	
-bb) Fire clearances when requested of the fire marshal including, but not limited to the following:		
- state funding of school projects	\$202.00	
- state of federal school, hospital, nursing home, rehabilitative facilities, or custodial facilities accreditation	\$202.00	

EXHIBIT A

— state licensing of mini-day care, day care, foster home, boarding home	\$202.00	
— state liquor license	\$202.00	
— state gambling license	\$202.00	
— special out of occupancy license	\$202.00	
— cc) Approval of carpet samples or decorative materials	\$202.00	
— dd) Special inspections for occupancy determinations or change of use requirements	\$202.00	
— ee) Requested preliminary inspections	\$202.00	
— ff) Each retest or reinspection of a fire protection or hazardous materials system prior to acceptance of the system, issuance of a permit or issuance of a certificate of occupancy (the first test or inspection will be made without charge)	\$410.00	
— gg) Witnessing test of used underground flammable liquids storage tanks before installation	\$194.00	
— hh) Investigating and processing leaking underground storage tanks or hazardous materials spills and the subsequent containment and recovery of lost product	\$202.00	
— ii) Underground piping to flammable or combustible liquid storage tanks	\$194.00	
— jj) Not used		
— kk) Installation, removal or abandonment, or any combination thereof, of flammable or combustible liquid storage tanks:	Per E.F.&R.	
— first tank (commercial)	\$202.00	
— each additional tank (commercial)	\$104.00	
— contractors permit for removal or abandonment of residential underground fuel tanks (annual)	\$79.00	
— ll) Witnessing tests of underground flammable or combustible liquid storage tanks for tank tightness	\$202.00	
— mm) Conducting fire flow tests or analysis	\$721.00	
— nn) Fuel tanks for oil burning equipment		
— commercial	\$150.00	
— residential	\$73.00	
— oo) sprinkler system supply mains (public main to sprinkler riser) (each)	\$202.00	
— pp) Emergency or standby power systems	\$202.00	
— qq) Plan review of construction fire safety plans	\$202.00	
— rr) Confidence testing of fire protection systems	\$202.00	
— ss) High rise fire system review	\$202.00	
— tt) Fire protection plan review:		

EXHIBIT A

_____ Calculation of required fire flow or review of fire apparatus access roads for the following:		
_____ commercial buildings	\$239.00	
_____ single family residential buildings	\$99.00	
_____ short subdivisions – residential	\$112.50	
_____ short subdivisions – commercial	\$112.50	
_____ other development applications (including lot line adjustments)	\$187.00	
_____ Review of either water main extension or replacement or both	\$226.00	
_____ Review of hazardous material management plan	\$422.00	
International Fire Code Review		
_____ Fire flow and fire access review		
_____ commercial buildings (except large)	\$235.00	
_____ commercial revisions / multifamily	\$258.00	
_____ large commercial (>10,000)	\$422.00	
_____ single family residential	\$140.00	
_____ short subdivisions	\$112.50	
_____ subdivisions	\$164.00	
_____ boundary line adjustments	\$61.00	
_____ other applications	\$56.00	
IMPACT FEES		
Park Impact Fees	Per SMC 14A.20	
	_____ Single Family	\$2,605.82 per unit
	_____ Multi Family	\$1,505.35 per unit
	_____ Mobile Home	\$1,370.82 per unit
Road Impact Fees	Per SMC 14A.15.110	\$14,853.96
School Impact Fees/Lake Washington School District	Per SMC 24.15.020	
	_____ Single Family	\$6,492 per unit
	_____ Multi Family	\$887 per unit
School Impact Fees/Issaquah School District	Per SMC 24.15.020	
	_____ Single Family	\$5,495 per unit
	_____ Multi Family	\$806 per unit
PARKS & RECREATION		
Park Bench Fee		\$2,500.00
PLANNING		
Comprehensive Plan/Zoning Amendment Policy Planning Amendments (+ EIS if applicable)	\$1687.50 + \$112.50/hour after first 15-hours	title change
Conditional Use Permits Compliance	\$112.50/hour	
Consultant Services	Actual Cost	
Critical Areas		

EXHIBIT A

Single Family Review	\$337.50	Was titled "Basic Review"
Complex Review Residential (after 5 hours, \$112.50/hour)	\$562.50	now included in review fees
Complex Review Nonresidential (after 7 hours, \$112.50/hour)	\$787.50	
Reasonable Use Exception (RUE)	\$1,125.00 + \$112.50/hour	\$3,938.00
Inspection Monitoring	\$112.50/hour	
Current Use Assessment (Public Benefit Rating System) Review		\$787.50
Farm and agricultural land classification	\$140.00	
Open space and timber less than 20 acres	\$187.00	
Open space and timber greater than 20 acres	\$375.00	
Environmental Checklist Review (SEPA)	\$563 + \$112.50/hour	
Exceptions and Zoning Variances & Public Agency/Utility Exceptions (deposit)	\$1,687.50 + 112.50/hour	
Deposit	Equal to estimated cost (to be determined by the city engineer)	
Legal Notice-Publication and Mailing		
Type 2	\$250.00	
Type 3 & 4	\$500.00	
Legal Notice - Posting	Actual Cost	
Partial Development-Pre-issuance Construction Authorization		
- Inspection Base Fee	\$833.50 + \$112.50/hour	
- Plus Hourly Rate	\$112.50	
Preapplication and Counter Service Intake Fees		
Type 1 (+ \$112.50/hour > 1 hour)	\$112.50	
Type 2 (+ \$112.50/hour > 2 hours)	\$225.00	
Type 3 (+ \$112.50/hour > 3 hours)	\$337.50	
Type 4 and Final Plats (+ \$108/hour > 4 hours)	\$450.00	
Pre-application hourly rate	\$112.50	
Post Development Monitoring/Inspections	\$112.50/hour	fee captured under inspections
Review	\$258.00 + \$112.50/hour	
Shoreline Substantial Development	\$2812.50 + \$112.50/hour	
Shoreline Conditional Use Review	\$2812.50 + \$112.50/hour	
Shoreline Variance	\$2812.50 + \$112.50/hour	
Separate Lot Recognitions, Subdivisions Exemptions and Legal Lot Status	\$112.50/hour	\$337.50
Recorded building envelope modifications	\$562.50	
Site Specific Zone Reclassifications (Re-zone)		
- Application Fee	\$1,406.50 + \$112.50/hour	
Subdivision/Preliminary Plat Revision		
- Base Review Fee	\$4,725.00	
Subdivision/Preliminary Plat		
		see below now show fee based on project size
- Base Fee	\$4,725.00	
- Plus Hourly Rate	\$112.50/hour	
Review Fee Per Lot Fee		
5-10 Lots	\$225.00 Per Lot	\$9,225.00

EXHIBIT A

11-20 Lots	\$169.00 Per Lot	\$10,355.00
21-50 Lots	\$112.50 Per Lot	\$12,600.00
51 + Lots	\$56.25 Per Lot	\$12,600.00
Short Subdivision		
Review Fee	\$2,812.50	\$5,062.50
— Plus Hourly Rate (after 25 hours)	\$112.50	
Final Plat/Final Short Plat review	\$1,125.00	
— Plus Hourly Rate	\$112.50	
Zoning Application Review		
— Application fee	\$1687.50 + \$112.50/hour	
Binding Site Plan	\$1687.50 + \$112.50/hour	
Commercial Site Development	\$1687.50 + \$112.50/hour	
— Variance	\$1687.50 + \$112.50/hour	
Conditional Use Permit	\$1687.50 + \$112.50/hour	
Temporary Use Permit	\$1,125.00	previously not shown separately
Affidavit of Minor Correction	\$112.50	previously not shown separately
Plat Alteration or Revision	\$4,725 + \$112.50/hour	previously not shown separately
Minor Plat Alteration	\$2,812.50 + \$112.50/hour	previously not shown separately
Bond review fee	\$1,125 + \$112.50/hour	previously not shown separately
Bond review fee- requiring monitoring	\$2,812.50 + \$112.50/hour	previously not shown separately
Re-submittal Fee (applicable after 2 review cycles)	50% of development review fee	previously billed on hourly basis
Clearing and Grade Permit		
Volume of Earth	Fee Amount	
100-Cubic yards or less	\$112.50 + \$112.50/hour	SMC change no longer applicable
101 to 1,000 Cubic yards	\$225.00 + \$112.50/hour	
1,001 to 10,000 Cubic yards	\$337.50 + \$112.50/hour	
10,001 to 100,000 Cubic yards	\$450.00 + \$112.50/hour	
100,001 or more Cubic yards	\$562.50 + \$112.50/hour	
Clearing and Grade review	\$112.50 + \$112.50/hour	
Reinspection Fee-Excess inspection caused by contractor	\$112.50/hour (minimum 1 hour)	
Tree Removal: 3 or less	No charge	REFERENCE-no change
Tree removal	\$56.00 (OTC permit)	(OTC permit) added for clarity
Tree removal - requiring additional review	\$112.50	added for clarity
Site Development Permit		previously not shown separately -typically plat, commercial clear & grade permit
Short Subdivision		
Preliminary Review Fee	\$562.50	
Subdivisions		

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Preliminary Review Fee		
5-10 lots	\$675.00	
11-20 lots	\$843.75	
21-50 lots	\$1,125.00	
51+ lots	\$1,125.00	
PUBLIC WORKS		
Right of way permits	\$337.50 + \$112.50/hour	\$450.00
Street Vacation Review Fee	\$337.50 + \$112.50/hour	\$450.00
Engineering Review Fees		previously billed on hourly basis
Prelim Short Plat	\$2,250.00	
Final Short Plat	\$1,125.00	
Prelim SUB (5-10 lots)	\$4,500.00	
Prelim SUB (11-20 lots)	\$5,625.00	
Prelim SUB (21 -50 lots)	\$6,750.00	
Prelim SUB (51+ lots)	\$7,875.00	
Final SUB (5-10 lots)	\$1,125.00	
Final SUB (11-20 lots)	\$1,125.00	
Final SUB (21-50 lots)	\$1,125.00	
Final SUB (51+ lots)	\$1,125.00	
Reasonable Use Exception	\$1,125.00	
Boundary Line Adjustment	\$56.25	
Plat Alteration	\$1,125.00	
Shoreline Substantial Dev	\$1,125.00	
Affidavits of Minor Correction	\$56.25	
Commercial Site Dev	\$4,500.00	
Site Development Permit (plat clear/grade)		
Review Fee - (due @ submittal)		
Short Subdivision	\$4,500.00	
Subdivisions		
5-10 lots	\$6,750.00	
11-20 lots	\$7,875.00	
21-50 lots	\$9,000.00	
51+ lots	\$10,125.00	
Inspections (due @issuance)		
Short Subdivision	\$9,000.00	
Subdivisions		
5-10 lots	\$28,125.00	
11-20 lots	\$33,750.00	
21-50 lots	\$39,375.00	
51+ lots	\$45,000.00	