



City Council, Regular Meeting

AGENDA

June 2, 2009

6:30 pm – 9:30 pm
Council Chambers

Call to Order

Roll Call/Pledge of Allegiance

Public Comment

Note: This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.

Approval of Agenda

Student Liaison Reports

- Eastlake High School
- Skyline High School

Presentations/Proclamations

- Introduction: New Police Chief

Consent Agenda

1. Approval: Claims for period ending June 2, 2009 in the amount of \$1,037,425.19 for check No. 23620 through 23705
2. Ordinance: Amending Ordinance No. O2001-79, Adopting A System For The Issuance, Use And Control Of Credit Cards By City Officials And Employees, For The Purpose Of Increasing The Maximum Credit Limit And Adding A Section Covering Payment Of Bills.
3. Resolution: Appointing Members to the Sammamish Youth Board
4. Resolution: Final Acceptance Sammamish Commons Paving Project/Sutter Paving
5. Resolution: Approving the 2009 Work Plan and Budget for A Regional Coalition for Housing (ARCH)
6. Contract: Town Center Planning/RH2 Engineering
7. Amendment: Right of Way Landscaping/Northwest Consulting
8. Amendment: Lower Sammamish Commons/Site Workshop
9. Amendment: Shoreline Master Plan/ESA Adolfson
10. Amendment: Shoreline Master Plan/Van Nostrand

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance.

Assisted Listening Devices are also available upon request.

11. Amendment: Shoreline Master Plan/Chaney
12. Approval: Notes for May 12, 2009 Study Session
13. Approval: Notes for May 18, 2009 Study Session
14. Approval Minutes for May 19, 2009 Regular Meeting
15. Memorandum of Understanding: Sahalee Overlay/PSE

Public Hearings

16. Continued Public Hearing Accepting The 60% Annexation Petition For Rosemont At Timberline Subdivision
17. Continued Public Hearing Shoreline Master Plan Update

Unfinished Business

18. Resolution: Adopting a Policy for Political Forums

New Business - None

19. Bid Award: Lower Sammamish Commons Improvement Plan
20. Bid Award: 244th Avenue Improvement Project

Council Reports

City Manager Report

Executive Session – If necessary

Adjournment

AGENDA CALENDAR

June 2009			
Tues 06/02	6:30 pm	Regular Council Meeting	Introduction: Police Captain Student Liaison Public Hearing: Second Reading Ordinance accepting Rosemont 60% Petition Public Hearing #2: Shoreline Master Plan Bid Award: Lower Sammamish Commons Improvement Project Bid Award: 244 th Avenue Improvement Project Ordinance: Second Reading Amending Credit Card Policy (consent) Resolution: Youth Board Appointments (consent) Resolution: Final Acceptance/Sutter Paving Resolution: ARCH: Work Plan/Non-Profit Status Resolution: Candidate Forum Policy Contract: Concurrency Management/DEA (consent) Contract: Town Center Consultant/RH2 Engineering (consent) Contract: Construction Support/Lochner Amendment: ROW Landscaping/Northwest Landscaping Amendment: Shoreline Master Plan Consultant/Van Nostrand Amendment: Shoreline Master Plan Consultant/ Chaney Amendment: Lower Sammamish Commons/Site Workshop Amendment: Shoreline Master Plan/Adolfsons
Tues 06/09	6:30 pm	Joint Meeting/Parks & Recreation Commission	Update: SE 24 th Street Wetland Monitoring Discussion: Beaver Lake Park Master Plan Preferred Alternatives Growth Targets Connectivity 10 th Birthday Party
Mon 06/15	6:30 pm	Study Session	Financial Sustainability Master Fee Schedule
Tues 06/16	6:30 pm	Regular Council Meeting	Student Liaison/Youth Board Plaques City Council Policy Decisions: Shoreline Master Plan Quarterly Reports: CDC/Admin/Police/Fire Resolution: Master Fee Schedule Bid Award: 2009 Pavement Overlay Contract
July 2009			
Tues 07/07	6:30 pm	Regular Council Meeting	Public Hearing #4:Deliberation/Adoption Shoreline Master Plan Lease Agreement/Sween House
Tues 07/14	6:30 pm	Study Session	Presentation: Thompson and Inglewood Basin Studies Neighborhood Traffic Management Plan
Mon 07/20	6:30 pm	Study Session	
Tues 07/21	6:30 pm	Regular Council Meeting	Bid Award: SE 20 th Street Project Presentation: Stormwater/NPDES GAP Analysis findings Discussion: Sammamish Landing Master Plan Preferred Alternatives Quarterly Report: Finance
August 2009			
Sat 08/29			City's Tenth Birthday Celebration
Sept 2009			
Tues 09/01	6:30 pm	Regular Council Meeting	Public Hearing: Shoreline Master Plan (extended time) Bid Award: Sween House Remodel

Tues 09/08	6:30 pm	Study Session	Council Direction: Shoreline Master Plan Amendments Discussion: Beaver Lake Park Master Plan Preferred Alternative Updating Public Works Standards Sustainability Ordinance: ISD/LWSD Impact Fees
Mon 09/15	6:30 pm	Regular Council Meeting	Shoreline Master Plan: Deliberations Resolution: Adopting Evans Creek Preserve Master Plan
Mon 09/21	6:30 pm	Study Session	Discussion: District Court/Jail
Tues 09/22	6:30 pm	Special Meeting	Shoreline Master Plan Adoption
October 2009			
Tues 10/6	6:30 pm	Regular Council Meeting	Quarterly Reports: DCD/Admin/Police/Fire Resolution: Adoption Thompson Basin Study Resolution: Adoption Inglewood Basin Study
Tues 10/13	6:30 pm	Study Session	Updating Public Works Standards
Mon 10/19	6:30 pm	Study Session	2009 Budget Adjustments
Tues 10/20	6:30 pm	Regular Council Meeting	Quarterly Reports: Parks/PW/Finance Resolution: Final Acceptance SE 20 th Street Project Bid Award: Maintenance & Operations Facility
November 2009			
Tues 11/03	6:30 pm	Regular Council Meeting	Ordinance: Public Hearing/First Reading 2009-2010 Budget Adjustments Ordinance: Public Hearing/First Reading 2010 Property Tax Levy Rate Resolution: 2010 Salary Schedule Resolution: ELSP Project Acceptance
Tues 11/10	6:30 pm	Study Session	Commission Interviews Updating Public Works Standards Six Year TIP Discussion: 2010-2015 Transportation Improvement Plan
Mon 11/16	6:30 pm	Study Session	Commission Interviews
Tues 11/17	6:30 pm	Regular Council Meeting	Ordinance: Second Reading 2009-2010 Budget Adjustments Ordinance: Second Reading 2010 Property Tax Levy Rate Ordinance: First Reading Updating Public Works Standards Resolution: Six Year TIP
December 2009			
Tues 12/01	6:30 pm	Regular Council Meeting	Commission Appointments Approval: Sammamish Landing Master Plan Ordinance: Second Reading Updating Public Works Standards Resolution: Pine Lake Water Quality Study
Tues 12/08	6:30 pm	Study Session	Planning Commission Handoff – Town Center Development Regulations
Mon 12/15	6:30 pm	Regular Meeting	SE 24 th Street Wetland Monitoring Report Neighborhood Traffic Management Plan
Tues 12/21	6:30 pm	Study Session	
To Be Scheduled		To Be Scheduled	Parked Items

<p>Approval: Non-Motorized Project Priority List Street Lighting Standards Revision Code Enforcement Code Amendments Presentation: Draft Town Center Stormwater Master Plan Ordinance: Second Reading Puget Sound Energy Franchise</p>	<p>Code Blocks (second round) CAO Sunset Removal Interlocal: SE 20th Street Construction/SPWS Amendment: Interlocal/LWSD Resolution: Pine Lake Water Quality Connectivity Discussion Ordinance: Amending Wireless Code</p>	
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Events

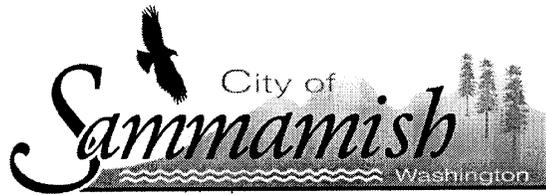
[\[Add Event \]](#)<< [May](#)**June 2009**[July >>](#)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 6:30 p.m. City Council Meeting	3 4 p.m. Sammamish Farmers Market 6:30 p.m. Beaver Lake Master Plan Public Meeting #2	4 6 p.m. Planning Commission Meeting Canceled	5	6
7	8	9 6:30 p.m. City Council Study Session	10 4 p.m. Sammamish Farmers Market 6:30 p.m. Parks and Recreation Commission Meeting Canceled	11 6 p.m. Planning Commission Meeting Canceled	12	13
14	15 6:30 p.m. City Council Study Session 6:30 p.m. Arts Commission Meeting	16 6:30 p.m. City Council Meeting	17 4 p.m. Sammamish Farmers Market 6 p.m. Sammamish Youth Board Meeting	18 6 p.m. Planning Commission Meeting	19 1 p.m. Teen Event	20 12 p.m. Lifeguarding begins at Pine Lake Park
21	22	23	24 4 p.m. Sammamish Farmers Market 6 p.m. Eco Art Show Reception	25	26	27
28	29	30				

[List View](#)[To Top](#)

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 4 p.m. Sammamish Farmers Market	2 6 p.m. Planning Commission Meeting	3 8 a.m. Fourth of July (Observed) City offices closed	4 6 p.m. Fourth on the Plateau
5	6	7 6:30 p.m. City Council Meeting	8 4 p.m. Sammamish Farmers Market 6:30 p.m. Parks and Recreation Commission Meeting	9 6 p.m. Planning Commission Meeting 6:30 p.m. Summer Concert & Pine Lake Park Ribbon Cutting	10	11
12	13	14 6:30 p.m. City Council Study Session	15 4 p.m. Sammamish Farmers Market	16 6 p.m. Planning Commission Meeting 6:30 p.m. Summer Concert at Pine Lake	17	18 7 p.m. Wooden O Shakespeare Performance at Pine Lake Park
19	20 6:30 p.m. Arts Commission Meeting 6:30 p.m. City Council Study Session	21 6:30 p.m. City Council Meeting	22 4 p.m. Sammamish Farmers Market	23 6:30 p.m. Summer Concert at Pine Lake	24	25 7 p.m. Wooden O Shakespeare Performance at Pine Lake Park
26	27	28 12 p.m. Kids First Noontime Performance	29 4 p.m. Sammamish Farmers Market	30 6 p.m. Planning Commission Meeting 6:30 p.m. Summer	31	



MEMORANDUM

TO: Melonie Anderson/City Clerk
FROM: Marlene/Finance Department
DATE: May 28, 2009
RE: Claims for June 2, 2009

\$ 64.50
 54,497.89
 20.00
 834,341.98
 19,896.10
 128,604.72

64.50 +
 54,497.89 +
 20.00 +
 834,341.98 +
 19,896.10 +
 128,604.72 +
 006
 1,037,425.19 *

TOTAL \$ 1,037,425.19

Check # 23620 through #23705

City of Sammamish
marlene

Accounts Payable
Computer Check Register Totals

Bill #1
Printed: 05/18/09 10:50

<u>check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
23620	05/18/2009	DOL	Dept of Licensing	64.50	000000

CHECK TOTAL:				\$64.50	

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
23621	05/20/2009	ANI	ANI Administrators NW Inc	1,811.61	000000
23622	05/20/2009	ICMA401	ICMA 401	28,985.95	000000
23623	05/20/2009	ICMA401x	ICMA401	4,587.83	000000
23624	05/20/2009	ICMA457	ICMA	10,082.59	000000
23625	05/20/2009	PACPILE	Pacific Pile & Marine LP	601.60	000000
23626	05/20/2009	WAREV	Wa State Dept of Revenue	8,428.31	000000

CHECK TOTAL:				\$54,497.89	

City of Sammamish
marlene

Accounts Payable
Computer Check Register Totals

Bill #1
Printed: 05/26/09 16:48

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
23627	05/27/2009	KINGCT	King County District Court	20.00	000000

CHECK TOTAL:				\$20.00	

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
23628	06/02/2009	ADOLFSON	ESA Adolfson	3,528.76	000000
23629	06/02/2009	BELSIGN	Bellevue Instant Sign Co	52.32	000000
23630	06/02/2009	BERGERPA	Berger Partnership	19,700.95	000000
23631	06/02/2009	BOLA	Bola Architecture & Planning	2,539.30	000000
23632	06/02/2009	BRAKEBIL	Mikael Brakebill	349.70	000000
23633	06/02/2009	CADMAN	Cadman, Inc.	280.97	000000
23634	06/02/2009	CASEPOWE	Case Power & Equipment	120.90	000000
23635	06/02/2009	CENTRALW	Central Welding Supply	289.09	000000
23636	06/02/2009	CHANEY	Rebecca Chaney	1,458.00	000000
23637	06/02/2009	CHESLEY	Laurie Chesley	1,300.00	000000
23638	06/02/2009	COPPERCU	Copper Curl Productions	550.00	000000
23639	06/02/2009	DAILY	Daily Journal of Commerce	478.80	000000
23640	06/02/2009	DEERE	John Deere Landscapes	202.30	000000
23641	06/02/2009	DELVALLE	Desiree Del Valle	250.00	000000
23642	06/02/2009	DWAYNE2	Dwayne Lane's Chrysler Jeep Dodge	69,797.49	000000
23643	06/02/2009	EAGLE	Eagle Press & Supply	8,053.80	000000
23644	06/02/2009	EASTFIRE	Eastside Fire & Rescue	434,824.58	000000
23645	06/02/2009	ECOTONE	Ecotone Commissioning Group LL	2,462.00	000000
23646	06/02/2009	EWINGIRR	Ewing Irrigation	8,101.76	000000
23647	06/02/2009	FARDIG	Fardig Development Inc	69,776.09	000000
23648	06/02/2009	FASTENAL	Fastenal Industrial Supplies	25.13	000000
23649	06/02/2009	GREGORY	Anne Gregory	624.00	000000
23650	06/02/2009	GUROL	Kamuron Gurol	10.00	000000
23651	06/02/2009	HOS	Hos Brothers Construction Inc	59,919.58	000000
23652	06/02/2009	HOWARD	Lyman Howard	66.00	000000
23653	06/02/2009	HYDRO	Hydro Seeding & Bark Blowers	1,201.78	000000
23654	06/02/2009	ISSAQ1	Issaquah Press, Inc.	1,657.50	000000
23655	06/02/2009	ISSIGNS	Issaquah Signs	323.03	000000
23656	06/02/2009	KBA	KBA Inc	23,026.53	000000
23657	06/02/2009	KEENEY	Keeney's Office Plus	245.18	000000
23658	06/02/2009	KINGDD	King County DDES	455.00	000000
23659	06/02/2009	KINGFI	King County Finance A/R	1,762.87	000000
23660	06/02/2009	MAKERS	Makers Architecture & Urban	1,150.00	000000
23661	06/02/2009	MATTHIAS	Michael Matthias	20.57	000000
23662	06/02/2009	MILLETT	Kristine Millett	250.00	000000
23663	06/02/2009	MINCIN	Lauren Mincin	401.25	000000
23664	06/02/2009	MINUTE	Minuteman Press	234.47	000000
23665	06/02/2009	NELSONCO	Walter E. Nelson Company	260.51	000000
23666	06/02/2009	NWCASC	Northwest Cascade, Inc.	980.44	000000
23667	06/02/2009	OER	Olympic Environmental Resource	16,660.66	000000
23668	06/02/2009	PERRY	Steven Perry	27.36	000000
23669	06/02/2009	PLAYCREA	Play Creation, Inc.	1,505.89	000000
23670	06/02/2009	PSE	Puget Sound Energy	944.43	000000
23671	06/02/2009	RAINIER	Rainier Wood Recyclers Inc	169.64	000000
23672	06/02/2009	RIVEROAK	River Oaks Communication Corp	12,336.10	000000
23673	06/02/2009	SAM	Sammamish Plateau Water Sewer	707.34	000000
23674	06/02/2009	SAMSYMPH	Sammamish Symphony Orchestra Assoc	2,000.00	000000
23675	06/02/2009	SANFORD	Lisa Sanford	80.00	000000
23676	06/02/2009	SB&MAC	Stewart Beall & MacNichols	2,680.00	000000
23677	06/02/2009	SEATIM	Seattle Times	2,949.20	000000
23678	06/02/2009	SEQUOYAH	Sequoyah Electric, LLC	494.90	000000
23679	06/02/2009	SERVICE	Service Paper Co	243.20	000000
23680	06/02/2009	SITE	Site Workshop	9,348.77	000000
23681	06/02/2009	SPRAGUE	SPRAGUE	91.98	000000
23682	06/02/2009	SPRINT	Sprint	50.00	000000
23683	06/02/2009	SUTTER	Sutter Paving Inc	1,951.29	000000

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Bill #1 Voucher</u>
23684	06/02/2009	TCF	TCF Architecture	36,598.28	000000
23685	06/02/2009	TLC	Total Landscape Corp	14,507.76	000000
23686	06/02/2009	UNITRENT	United Rentals NW, Inc	238.39	000000
23687	06/02/2009	VAN NOST	Maren Van Nostrand	1,969.80	000000
23688	06/02/2009	VIBRANT	Vibrant Plants, Inc.	1,271.97	000000
23689	06/02/2009	WAGEN	State of WA Dept of Gen Admin	500.00	000000
23690	06/02/2009	WATERSH	The Watershed Company	2,398.65	000000
23691	06/02/2009	WAUSAU	Wausau Awards & Engraving Inc	373.79	000000
23692	06/02/2009	WAWORK	Washington Workwear LLC	219.25	000000
23693	06/02/2009	WFOA	Wa Finance Officers Assoc	50.00	000000
23694	06/02/2009	WINTERS	Charles & Lynn Winters	5,000.00	000000
23695	06/02/2009	ZUMAR	Zumar Industries, Inc.	2,242.68	000000

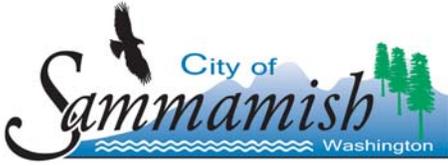
CHECK TOTAL: \$834,341.98

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
23696	06/02/2009	ADVANTAG	Advantage Building Services	5,361.50	000000
23697	06/02/2009	jirsa	Barbara Jirsa	184.68	000000
23698	06/02/2009	KINGFI	King County Finance A/R	3,315.59	000000
23699	06/02/2009	LOSFLACO	Tim Wetmiller	250.00	000000
23700	06/02/2009	US BANK	U. S. Bank Corp Payment System	10,784.33	000000

CHECK TOTAL:				\$19,896.10	

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
23701	06/02/2009	COLUMBIA	Columbia Ford	33,840.63	000000
23702	06/02/2009	ISSAUTO	Issaquah Auto Tech, Inc	52.85	000000
23703	06/02/2009	MINUTE	Minuteman Press	61.65	000000
23704	06/02/2009	PERTEET	Perteet, Inc.	92,246.82	000000
23705	06/02/2009	PSE	Puget Sound Energy	2,402.77	000000

CHECK TOTAL:				\$128,604.72	



CITY COUNCIL AGENDA BILL

Subject: Ordinance Second Reading: Amending Ordinance No. O2001-79 adopting a system for the issuance, use and control of credit cards by city officials and employees, for the purpose of increasing the maximum credit limit and adding a section covering payment of bills.

Meeting Date: June 2, 2009

Date Submitted: May 4, 2009

Originating Department: Financial Services

Clearances:

Action Required:

Motion to approve ordinance.

- | | |
|--|--|
| <input type="checkbox"/> City Manager | <input type="checkbox"/> Police |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Fire |
| <input type="checkbox"/> Building/Planning | <input checked="" type="checkbox"/> Attorney |

Exhibits:

1. Draft Ordinance.

Budgeted Amount: N/A

Summary Statement: The current credit card limit of \$2,500 established in 2001 is no longer adequate to meet the City's credit card purchasing needs. The Revised Code of Washington requires the City Council to adopt policies governing payment of credit card bills. This ordinance update is a housekeeping item.

Background: In 2001 the City Council passed Ordinance 2001-79 adopting a system for issuance, use, and control of credit cards by City officials and employees. RCW 43.09.2855 requires the Council to adopt policies governing the distribution, authorization, credit limits, payment, and control of credit cards. The credit limit set in 2001 has not been revised for inflation or growth of the City and is now too low to adequately meet the City's goals of improved cash management, cost reduction, and increased efficiency through the use of credit cards. In addition, the payment of bills language in the current ordinance does not fully address bill payment. The proposed changes to the Ordinance O2001-79 address the credit limit and add bill payment language to meet the RCW requirements.

Financial Impact: None

Recommended Motion: Motion to approve ordinance for the purpose of increasing the maximum credit limit and adding a section covering payment of bills.

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**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE No. O2009-____**

AN ORDINANCE OF THE CITY OF SAMMAMISH, WASHINGTON, AMENDING ORDINANCE NO. O2001-79, ADOPTING A SYSTEM FOR THE ISSUANCE, USE AND CONTROL OF CREDIT CARDS BY CITY OFFICIALS AND EMPLOYEES, FOR THE PURPOSE OF INCREASING THE MAXIMUM CREDIT LIMIT AND ADDING A SECTION COVERING PAYMENT OF BILLS.

WHEREAS, the City Council adopted Ordinance No. O2001-79, adopting a system for the issuance, use and control of credit cards by City officials and employees; and

WHEREAS, the credit limit of \$2,500 per card adopted in 2001 is no longer adequate to meet the City's credit card use needs; and

WHEREAS, RCW 43.09.2855 requires the legislative body to adopt policies governing payment of credit cards in addition to the previously adopted policies governing credit cards;

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1A4. Credit Limits. The City Manager or his/her designee shall set credit limits on each card issued subject to the approval of the City Council. The credit card limit shall not exceed \$10,000 for any individual credit card. The limit may be temporarily revised by the City Manager or the Finance Director to accommodate purchases made under special circumstances such as emergency repairs, disaster responses, extended business travel, and other infrequent or unusual situations.

Section 1A8. Payment of Bills. The Finance Department will pay the credit card bills after receiving the necessary documentation and authorized signatures from the credit card holders.

Section 3. This Ordinance shall take effect and be in full force five (5) days after the date of its publication, as required by law.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THIS ____ DAY OF ____, 2009.

CITY OF SAMMAMISH

Mayor Donald J. Gerend

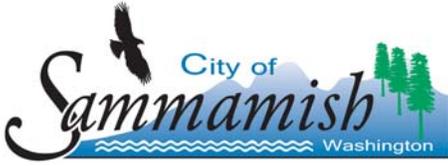
ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with City Clerk: May 4, 2009
First Reading: May 19, 2009
Second Reading: June 2, 2009
Date Adopted:
Date of Publication:
Effective Date:



CITY COUNCIL AGENDA BILL

Subject:

Resolution to appoint members to the 2009-2010 Sammamish Youth Board.

Meeting Date: June 2, 2009

Date Submitted: May 26, 2009

Originating Department: Parks and Recreation

Clearances:**Action Required:**

Approve Resolution appointing the 09-10 Youth Board members

City Manager

Police

Public Works

Fire

Building/Planning

Attorney

Exhibits:

1. Resolution

Budgeted Amount: N/A

Summary Statement:

The City of Sammamish is committed to providing a voice for local youth and teens. As a goal of the City Council, the Sammamish Youth Board (SYB) has been developed to be that voice and give youth a chance to assist in the development of programs and services focused on their age group.

Approximately 40 area youth applied for positions on the 2009-2010 Youth Board. All applications were reviewed and evaluated by staff and the seven-member leadership committee of the current youth board. These applications are available for review. The recommendation is to accept all the interested applicants as every application reviewed was of good quality and as a whole, provide a broad representation of Sammamish youth from both school districts within the city.

Background:

Council has appointed the new SYB members each June for the upcoming school year.

Financial Impact:

Recreation Coordinator, Lynne Handlos, supervises the Sammamish Youth Board. The operational budget for the SYB is comprised of funds from the Recreation division, Youth Board fund-raising efforts, and program fees.

Recommended Motion:

Approve the resolution and appoint the recommended Sammamish youth and teens to the 2009-2010 Sammamish Youth Board.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2009-**

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY
OF SAMMAMISH, WASHINGTON APPOINTING
MEMBERS TO THE SAMMAMISH YOUTH BOARD**

Whereas, The City of Sammamish, Washington recognizes that positive interaction with youth is important to the quality of life of a community, and is an important investment in the future of the city; and,

Whereas, the views of youth are important to the City of Sammamish and its citizens; and,

Whereas, in order to fully utilize the valuable resources available in the youth of the City and in order to best equip the City to be able to address problems, concerns and needs of the youth of the City, it is appropriate to establish a Youth Board for the City; and,

Whereas, the Sammamish Youth Board should consist of youth and teen residents of the City of Sammamish and should represent a broad interest of the youth of our city; and,

Whereas, the City Council adopted Resolution 2001-74 forming a Sammamish Youth Board that will consist of 30-40 members; and,

Whereas, Youth Board members and staff received and reviewed approximately 40 applications from motivated and highly interested youth; and,

Whereas, the Youth Board Task Force recommended that the City Council appoint the following 39 students to the 2009-2010 Sammamish Youth Board:

Sawyer Hindle	Overlake	8
Jeremy Rodney	Lake WA	10
MaryAlice Peng	Beaver Lake	8
Joshua Schaier	Beaver Lake	8
Matthew Nacionales	Beaver Lake	8
Laine McNerney	Eastside Catholic	10
Amulya Cherala	Intl. Community School	8

Sharada Rayan	IJH	9
Josh Rodney	IJH	8
Ajay Palekar	IJH	8
Natalya Estrada	IJH	9
Akaash Nanda	IJH	9
Elise Gordon	IJH	9
Colin Katagiri	Eastlake	11
Momoko Yoshida	Eastlake	11
Ethan Chan	Eastlake	10
Caitlin Shaffer	Eastlake	10
Margot Smith	Eastlake	10
Drama Estrada	Eastlake	10
Maggie Penn	Eastlake	10
Montana MacLachlan	Eastlake	10
Rishabh Jain	Eastlake	10
David Lingenbrink	Eastlake	11
Arjun Malhotra	Eastlake	11
Joshua Dillard	Eastlake	11
Joseph Schaffer	Eastlake	11
Christian McOmber	Eastlake	11
Anna Gee	Eastlake	11
Sarah Wright	Eastlake	10
Rasa Cherala	Eastlake	10
Christopher Williamson	Eastlake	11
Adam Hawkins	Eastlake	10
Maxwell Smith-Holmes	Skyline	11
Prithvi Addepalli	Skyline	10
Andrew Yoon	Skyline	10
Akshaya Venkatachalam	Skyline	11
Laura Cindric	Skyline	10
Teresa Lin	Skyline	11
McCall Ward	Skyline	11

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Formation of a Sammamish Youth Board: The City Council hereby appoints the above members to the Sammamish Youth Board.

Section 2. Term: Under Resolution R2001-74 all members serve one-year terms beginning September 1. Members will be encouraged to reapply for multiple service terms.

Section 3. Severability: Should any section, paragraph, sentence, clause or phrase of this Resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Resolution be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Resolution or its application to other persons or circumstances.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE _____ DAY OF _____ 2009.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: May 27, 2009

Passed by the City Council:

Resolution No.:



CITY COUNCIL AGENDA BILL

Subject:

Resolution: Final Project Acceptance
Sammamish Commons Paving,
Contract #C2009-136,

Meeting Date: June 2, 2009**Date Submitted:** May 26, 2009**Originating Department:** City Manager**Clearances:****Action Required:**

Adopt the resolution accepting the Sammamish
Commons Paving project as complete.

 City Manager **Police** **Public Works** **Fire** **Building/Planning** **Attorney****Exhibits:**

1. Resolution of Project Acceptance

Budgeted Amount: \$75,000 (301-000-594-19-63-00)

Summary Statement:

All work under this contract has been completed in accordance with the project specifications. The recommended action approves the final contract amount and constitutes the City's final acceptance of the project work. Acceptance of the project by the City Council is necessary before the State Department of Revenue can be asked to close the project so that the contractor's held retainage can be released.

Background:

The project was initiated to correct failures on an experimental LID project for parking lot pavements. The driveway, due to its steep slope, required immediate attention to reduce sediment runoff into the storm drain system.

All work on this project has been completed in accordance with the Contract authorized by the City Council and executed by the City Manager. City staff is now ready to close out this successful construction project.

Financial Impact:

Construction Cost:	\$ 14,864.00
<u>Sales Tax (9.5%):</u>	<u>\$ 1,412.08</u>
Project Cost:	\$ 16,276.08

Unexpended Project Budget \$58,723.92

Recommended Motion:

Move to adopt the Resolution accepting the Sammamish Commons Paving project as complete and approving the project's final construction contract amount with Sutter Paving, Inc. for \$16,276.08.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2009-_____**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE CITY OF SAMMAMISH,
SAMMAMISH COMMONS PAVING**

WHEREAS, at the Council meeting of April 14, 2009 the City Council authorized award of the construction contract for the Sammamish Commons Paving Project; and

WHEREAS, the City Manager entered into Contract C2009-136 for construction of the Sammamish Commons Paving Project with Sutter Paving, Inc, on April 20, 2009; and

WHEREAS, the project was substantially completed by the contractor on May 5, 2009; and

WHEREAS, the project was completed within the adopted project budget and within the authorized construction contract plus contingencies amount;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Acceptance of the Sammamish Commons Paving project. The City of Sammamish hereby accepts the Sammamish Commons Paving project as complete.

Section 2. Authorization of Contract Closeout Process. The City of Sammamish Director of Public Works and City Clerk are hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, and the Department of Employment Security.

Section 3. Effective Date. This resolution shall take effect immediately upon signing.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF JUNE 2009.

CITY OF SAMMAMISH

Mayor Donald J. Gerend

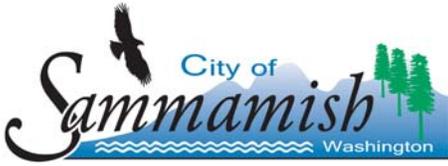
ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: May 26, 2009
Passed by the City Council: June ____, 2009
Resolution No.: R2009-____



CITY COUNCIL AGENDA BILL

Subject:

Resolution approving 2009 A Region Coalition for Housing (ARCH) Work Program and Budget.

Meeting Date: June, 2nd, 2009

Date Submitted: May 28, 2009

Originating Department: Community Development

Clearances:**Action Required:**

Consider and approve resolution

City Manager **Police**

Public Works **Fire**

Building/Planning **Attorney**

Exhibits:

1. Resolution
2. Arch 2009 Work Program
3. Budget

Budgeted Amount: N/A

Summary Statement:

Sammamish annually reviews and takes action on the ARCH work program and administrative budget. For 2009, the proposed ARCH Administrative Budget reflects an increase of approximately (\$4,188) over the 2008 ARCH Administrative Budget. Annual dues for Sammamish will be \$46,188 and exceed funds in the 2009 budget by \$4,188. A budget amendment will be necessary and will be part of the 2009 mid biennial adjustment.

Background:

The Work Program describes the activities that ARCH will conduct or be involved in during 2009. For Sammamish, ARCH staff will assist with policy and regulatory development of the Town Center Plan, assist with evaluating and potentially implementing a demonstration cottage housing program, and implementation of high priority strategies from the City's adopted Housing Strategy Plan, including efforts to encourage Accessory Dwelling Units.

Recommended Motion:

Move to approve resolution adopting 2009 ARCH Work Plan and Budget.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2009 -**

**A RESOLUTION OF THE CITY OF SAMMAMISH CITY
COUNCIL APPROVING THE 2009 WORK PROGRAM AND
BUDGET FOR A REGIONAL COALITION FOR HOUSING**

WHEREAS, the City of Sammamish has adopted a comprehensive plan containing a housing element which meets the requirements of the State Growth Management Act (GMA); and

WHEREAS, A Regional Coalition for Housing (ARCH) has assisted the City in meeting its GMA objectives in the development and implementation of the housing element of the comprehensive plan; and

WHEREAS, the City of Sammamish, has entered into an Interlocal Agreement with ARCH to be a member of the coalition and receive the benefits of membership; and

WHEREAS, ARCH has submitted to the City Council a work-program and budget for 2009 which requires the City's concurrence; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DO RESOLVE AS FOLLOWS:**

The City of Sammamish City Council hereby:

1. Approves the ARCH 2009 work program and budget as set forth in attachments.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 2nd DAY OF JUNE, 2009.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: May 28, 2009

Passed by the City Council:

Resolution No. R2009 -

12/16//08

ARCH WORK PROGRAM: 2009

I. PROJECT ASSISTANCE

A. Oversight of Local Monetary Assistance

ARCH Trust Fund. Review applications and make recommendations for requests of local monetary funds through the ARCH Housing Trust Fund process. Includes helping to coordinate the application process and use of funds for various programs. Also assist with preparing contracts for awarded projects and do quarterly progress reports on funded projects.

Objective: Allocation of \$1,000,000 or more through the ARCH Housing Trust Fund Process.

Funding commitments to create or preserve a minimum of 75 units.

For the 'Parity Program', provide updated annual information to members, and achieve the base line goal for levels of direct assistance.

Provide a variety of types of affordable housing as specified in the ARCH Trust Fund Criteria.

Evaluation of ARCH Trust Fund: Dedicated Funding Source. As follow up to the ARCH Workshops in 2007, explore and evaluate the feasibility of a dedicated funding source.

Objective: Develop a sustainable strategy for the HTF to meet increasing project costs and the reduction of federal housing funds.

Centralized Trust Fund Account. See Section IV Administration.

Funded Projects Follow-up. Monitor progress of funded projects and assist local staff with contracting and distributing funds, and ongoing monitoring of loans.

King County / State Funding Programs. Review and provide input to other funders for Eastside projects that apply for County (HOF, RAHP, HOME, etc) and State (Tax Credit, DCTED) funds. Includes providing input to the King County Home Consortium on behalf of participating Eastside jurisdictions.

Objective: In consultation with County, local staff and housing providers, seek to have funds allocated on a countywide basis by the County and State allocated proportionately throughout the County including the ARCH Sphere of Influence.

B. Special Projects This includes a range of activities where ARCH staff assist local staff with specific projects. Activities can range from feasibility analysis, assisting with requests for proposals, to preparation of legal documents (e.g. contracts, covenants). Following is a list of several specific projects that are already underway. One of ARCH's priorities is to be available

to assist cities as they assess other potential special projects that arise.

Surplus Property. Assist as needed member cities evaluation of potentially surplus public property or underutilized private property for suitability of affordable housing. One potential use of surplus property is for the HomeChoice Way ownership initiative. This task is consistent with one of the priority strategies identified at the ARCH Workshops in 2007. In the first half of 2009 this will focus on an effort initiated by the Kirkland Council to proactively seek land or existing residential property for affordable housing.

Objective: Identify one or more specific sites on the eastside to be made available for housing.

Preserving HUD Financed Housing. ARCH will continue to monitor and actively pursue efforts to directly assist developments in order to preserve existing HUD assisted affordable housing.

Objective: Preserve existing federally assisted affordable housing in East King County and prevent from converting to market rate housing.

Solicit support from federal legislators to maintain funding for Section 8 and other HUD housing programs.

Park n' Ride/Transit Sites. ARCH staff will continue to work with local staff on exploring the feasibility of pursuing housing projects on Park n' Ride or transit oriented lots. As needed ARCH staff will assist City, County and transit staff with feasibility analysis, and if applicable, project development.

Objective: Assist in exploring the feasibility of and developing regulations for mixed use transit oriented development housing at Kirkland's Park and Ride Facilities. Will involve assisting the cities of Kirkland and Bellevue and King County Metro in this effort.

Issaquah Master Planned Development Sites. Both the Issaquah Highlands and Talus master planned developments (MPD) include 'land set-aside' parcels that are reserved for the development of affordable housing for a specified period of time. ARCH will work with City staff to assist as needed with specific aspects of these parcels, including negotiate and track covenants and resale restrictions to guarantee long term affordability.

Objective: Assist City with work related to development of the 'TOD site in Issaquah Highlands by the YWCA, and Parcel 95 by Habitat for Humanity. Work in 2009 will focus around predevelopment and early construction activities on both these sites.

Eastside Homebuyer Assistance Program. In late 2005 the House Key Plus ARCH down payment assistance program was launched with funding from many East King County cities, King County and the Washington Housing Commission and in 2006 a second round of funding was received from the same initial funders. In 2009, the goal is to seek a third round of funding for the program and to implement updates to the program suggested by the review completed in 2008.

Objective Receive sufficient additional funding to extend the program another 2 years.

Implement updates to the program based on the conclusions of the program evaluation completed in 2008.

Reserve Fund Innovative Program. In the past, ARCH has used its reserve funds to provide unsecured predevelopment loans for innovative projects being sponsored by communities (e.g. Greenbrier (Woodinville), Coast Guard Site (Redmond). ARCH will work with local staff and the broader community to identify other potential new innovative projects.

Objective: On an as needed basis, assist members with doing feasibility, community outreach and other predevelopment activity on specific sites or programs to assess their potential to provide affordable housing.

II. HOUSING POLICY PLANNING

Work in this section falls into several basic areas of activity:

- Work with individual members on local planning efforts.
- Efforts coordinated through ARCH that benefit multiple members of ARCH.
- Track legislation that increases tools available to cities to create affordable housing.
- Participation in regional workgroups that impact local housing efforts.

A. Local Planning Activities

ARCH Housing Strategy Program. ARCH members have identified a number of Priority Housing Strategies as well as an ongoing education program for members. There are a number of work items in both of these areas including:

Objective: Continue Housing 101 Workshops for staffs and new local officials. Includes updating information in the Housing 101 Workbook as needed and annual study sessions with member councils to review current issues and activities. This includes preparing annual fliers profiling current programs and housing trends.

Objective: Assist cities that incorporate any of the priority strategies into their local work program. (Note: See Local Housing Efforts below for specific activities by members.)

Objective: Several of the Priority Strategies have been identified as being more appropriate to approach in a more collective manner by members. In 2009, initial analysis on one or two of these priority strategies- a dedicated funding source for the Trust Fund, and potentially employer assisted housing program. Includes preparing a work program for review by the Executive Board and work on the initial steps identified for each.

Property tax exemption program State legislation now allows communities as small as 5,000 persons to utilize a short term property tax exemption for multifamily housing in mixed use areas. **Considering use of temporary Property Tax Exemption program to encourage affordable housing is one of the priority strategies identified in the ARCH Workshops.**

ARCH staff will assist members who are considering such programs. This will include assisting with initial evaluation, and for those cities choosing to implement a program, assisting with establishing administrative procedures. Several cities adopted programs in 2008 and several others may consider such programs in 2009. These are listed under individual cities in the Local Housing Efforts section below.

Legislative Items. ARCH staff will track legislative items that relate to affordable housing and could impact members ability to address affordable housing. As needed staff will report back to the Executive Board and members, and when directed coordinate with other organizations (e.g. AWC, Prosperity Partnership, WLIHA) to contact legislators regarding proposed legislation. Potential pending legislation consistent with the Housing Priorities Strategies include:

- State Housing Trust Fund. This fund source has been a primary funding source for almost all affordable housing created in the last 15 years in east King County.
- Waiver of Impact Fees. Potential legislation would give discretion to cities to waive impact fees without replacing with other public funds.
- Residential Infrastructure Fund. The Prosperity Partnership's Housing Task Force is working on legislation to create a Residential Infrastructure Fund that would provide funding for local infrastructure projects that help achieve goals to increase TOD housing and GMA affordable housing goals.

Housing Background Information. Historically, ARCH has provided a range of housing and demographic information for its members. On an annual basis, ARCH will continue to provide updated housing data information as available. Consider updating and expanding ARCH website to allow members easier access to ARCH studies, background reports and demographic data. **This updated housing information will be incorporated into the education fliers developed as part of the ongoing Housing Education Program developed as a result of the ARCH Workshops.**

Objective:

Continue to keep member jurisdictions and the broader community aware of local housing conditions to assist in their efforts to evaluate current and future efforts to meet local housing objectives.

Include research on recent housing trends, and responses to these trends, in order to inform members of potential issues and local responses (e.g. condominium conversions, foreclosure activity).

Accessory Dwelling Units (ADU) Continue to provide information to the broader community on ADUs through fliers and the ARCH website. As needed, ARCH staff will assist local staff with assessing and modifying existing local ADU regulations. Evaluate to what extent, if any, lender practices limit ability of homeowners to finance construction of ADUs.

Objective Increase general community awareness and utilization of ADU's .

Local Housing Efforts: ARCH jurisdictions are updating land use, zoning and other codes in order to implement policies identified in their Comprehensive Plans. ARCH staff will continue to assist local staffs in these efforts. Following are specifically identified areas that ARCH will assist local staff with accomplishing.

Objective: Assist local staff with completion of the following updates of local codes and specific plans:

Bellevue

Assist City staff as needed with Bellevue's planning initiatives included in Bellevue's Housing Element update and in the Two-Phase Housing Work Program identified by the Council. (e.g. updates to ADU regulations, update city-wide housing incentives, more innovative forms of housing, MF tax exemption.)

Assist City staff with developing and implementing incentives to encourage affordable housing, work force housing, and housing choice in the Bel-Red Planning Area (Phase I) and citywide (Phase II).

Assist with Council evaluation of a MF Tax exemption program in Bel-Red and potentially other areas of the City. In the event Council provides direction to develop a program, assist City Staff to develop code language for a program.

Work with City staff to develop TOD policy and land use regulations that include incentives for affordable housing.

Explore administrative adjusted parking standards for affordable housing, based on parking needs assessment.

Assist in land use planning in identified ST2 corridors where transit oriented housing and mixed income housing development is an important component of the initial planning work.

Assist City staff to evaluate long term options for the Landmark property which was purchased in 2002 by the King County Housing Authority.

Bothell

Assist City with finalizing the Housing Strategy Plan, and assist implementation of initial strategies..

Assist City staff and Planning Commission with update to the Downtown Plan and related zoning regulations, specifically providing assistance on components related to housing and affordable housing. This could also include assisting City staff as needed with implementing housing components of the downtown Lift program.

Clyde Hill

Assist City staff with a general review of housing regulations.

Assist City with rental of City's affordable rental unit.

Issaquah

Assistance is anticipated for the following projects:

Talus: Assist in any administrative activity related to implementing the Phase II affordability requirements.

Central Issaquah Plan:

Winter/Spring 2009: Continue work with City staff to refine housing parts of the Central Issaquah Plan as well as the related development standards and incentives. Participate in related presentations to the Planning Policy Commission and/or City Council at key milestones for assistance on affordable housing.

Summer/Fall 2009: Work with City staff on additional strategies needed to implement the Central Issaquah Plan after adoption, including items such as any amendments to the local TDR program, potential use of tax incentives and assistance on potential demonstration projects.

Issaquah Highlands: Monitor the implementation of the Issaquah Highlands affordable housing development agreement. This includes monitoring annual progress toward achieving affordability goals and providing information to developers on details about how the program is implemented.

Assist City staff with the implementation of the Block 9, YWCA affordable housing project.

Kenmore

Downtown Site. Assist with implementing the affordability requirements for the town center site, including if applicable, the property tax exemption program.

Downtown Plan /LakePointe: Assist, as needed, work with City staff to implement the requirement to provide affordable units in the downtown area and/or the LakePointe master planned development.

Housing Regulations: Assist city staff with their update of its zoning and subdivision codes as they relate to housing and housing affordability.

Kirkland

Assist City staff with follow-up work related to the priorities established by the City Council in 2008 including:

- Evaluating regulations to encourage affordable housing as part of market rate housing development. This will include a detailed analysis of inclusionary approaches that will be considered, and legal issues and constraints associated with these options.
- Preservation of existing affordable housing. This will include completion of inventory work , and assistance with subsequent tasks such as analysis of data, contacts to property owners and evaluation of possible funding sources for preservation efforts. Assistance with discussions on this topic with the City Council Housing Committee, begun in 2008, will continue.
- Exploring the feasibility of mixed use transit oriented development

housing at the South Kirkland Park & Ride lot. Assistance from ARCH will include coordination with Metro, the City of Bellevue, and for profit or non-profit housing developers, if needed. Additional tasks associated with the study and development of regulations administering affordability requirements and project development may be included.

- Identifying and exploring use of a small surplus city property for an innovative housing (e.g. cottages, duplex or triplex).

Mercer Island.

Assist staff and council with evaluating and, if appropriate, implementing a tax incentive program for affordable housing in the Mercer Island Town Center, as allowed under RCW 84.14.

Assist City staff and City Council with a community evaluation of the potential for considering innovative housing within the community.

Assist City Staff and Planning Commission with updating the Housing Strategy Plan, and with initial implementation of high priority strategies.

Newcastle

Assist City staff with implementation of high priority strategies from their Housing Strategy Program.

Assist City staff in reviewing [and adding clarifying language to the affordable housing requirements for the downtown, Community Business Center](#) Also assist with agreements for any project that would include an affordable housing requirement, including those related to the Community Business Center.

Assist with establishing and implementing the property tax exemption program for the Community Business Center (Library site).

Redmond

Assist with update of housing regulations related to the update in the Housing Element of the Comprehensive Plan that are part of an overall housing initiative, that will result in the development of a package of policy and regulatory reforms to help increase the supply and diversity of new housing.

Assist City staff and council with evaluating and, if appropriate, implementing a tax incentive program for affordable housing, as allowed under RCW 84.14.

Continue to assist with negotiating and administering the provision of affordable housing in developments required to provide affordable housing units pursuant to city regulations.

Provide assistance as needed in updating Overlake and Viewpoint Neighborhood Plans with respect to housing, including periodic attendance at CAC meetings to help identify housing issues within the neighborhood and develop policy responses.

Assist with the refinement of existing incentive programs to create affordable housing, especially related to methods for alternative compliance and bonus area in downtown projects..

Assist in implementing and preliminary analysis of the City's innovative housing ordinance and pilot program.

Sammamish

ARCH staff will assist City staff on several efforts including:

Assist with regulatory development for the Town Center plan including Planning Commission and City Council review.

Assist with evaluating and potentially implementing a demonstration program for cottage housing.

Assist with initial implementation of high priority strategies identified in the Housing Strategy Plan, including efforts to encourage Accessory Dwelling Units, regulatory incentives to include affordable units within private developments, and processes and standards for homeless encampments.

Woodinville

Review and strengthening of affordable housing and accessory dwelling unit programs and regulations.

Continue work to assist City staff and Planning Commission with ways to encourage housing in the Downtown/Little Bear Creek Master Plan area.

King County See Regional/Planning Activities below.

Complete standard covenants, and monitor the implementation of the Northridge/Blakely Ridge and Redmond Ridge Phase II affordable housing development agreements. This includes monitoring annual progress toward achieving affordability goals; and providing information to developers on details about how the program is implemented.

General Assistance. In the past, there have been numerous situations where member staffs have had requests for support on issues not explicitly listed in the Work Program. Requests range from technical clarifications, to assisting with negotiating agreements for specific development proposals, to more substantial assistance on unforeseen work. ARCH sees this as a valuable service to its members and will continue to accommodate such requests to the extent they do not jeopardize active work program items.

B. Regional/Countywide Planning Activities

Affordable Housing Tracking System. The Growth Management Act/Countywide Affordable Housing Policies call for jurisdictions to track the development/preservation of housing affordable to low and moderate income families. This work is being coordinated through the Benchmarks Task Force. ARCH staff will continue to assist cities and the County with collecting

data needed for Benchmarks.

Objective: Collection and analysis of data as specified in Benchmark Task Force report.

Maintain an eastside housing database for storing benchmark and related housing data. The database should allow the creation of standardized reports, yet be flexible enough to also meet the individual reporting needs of members..

Information collected for this will be incorporated into the annual updates prepared as part of the ongoing ARCH Housing Education program.

County-Wide Housing Committees. Support local staff by providing staff support as needed to 'regional'/statewide working groups/committees, and disseminating key information back to local staffs. Groups include the Growth Management Planning Council (GMPC), the McKinney review team, and DCTED Housing Trust Fund Policy Advisory Team.

Committee to End Homelessness (CEH)/ Eastside Homeless Advisory Committee (EHAC). Anticipated work of the CEH in the coming year include: more coordinated allocation of resources; and initiating several specific proposals (e.g. Landlord Liaison program). In 2009 role for ARCH staff is expected to include participating in the CEH Funders group and its efforts to coordinate funding. Also continue to participate in efforts to implement homeless efforts within East King County through EHAC

Objective: Keep member jurisdictions informed of significant regional issues and pending legislation that could affect providing housing in East King County.

Ensure that perspectives of communities in East King County are addressed in regional housing activities, including the Committee to End Homelessness.

Have one or more specific local programs initiated as part of the 10 Year Plan to End Homelessness.

III. HOUSING PROGRAM IMPLEMENTATION

Monitoring Affordable Rental Housing. Administer ongoing compliance of affordability requirements. This includes affordable rental housing created through direct assistance (e.g. Trust Fund allocation, land donations) from member jurisdictions, and through land use incentives. Some Trust Fund projects also require monitoring of project cash flow related to loans made by jurisdictions to projects.

Objective: Ensure projects are in compliance with affordability requirements which involves collecting annual reports from projects, screening information for compliance, and preparing summary reports for local staffs. To the extent possible this work shall:

- Minimize efforts by both owners and public jurisdictions.
- Coordinate ARCH's monitoring efforts with efforts by other funding sources such as using shared monitoring reports.
- Utilize similar documents and methods for monitoring developments throughout East King County.
- Ensure accurate records for affordable ownership units, including audit units for

- owner occupancy and proper recording of necessary documentation.
- Establish working relationship with other public organizations that can help assess how well properties are maintained and operated (e.g. code compliance, police, and schools).

Monitoring Affordable Ownership Housing. As more price restricted homes are created, monitoring of affordable ownership housing created through local land use regulations is becoming of increased importance. In addition, will continue to monitor general trends with ownership units, and as necessary evaluate and if warranted, complete revisions to the ownership covenants in order to better insure long term affordability of ownership units.

Objective: Oversee resale of affordable ownership homes.

Complete revisions to the affordability covenant and administrative procedures to better protect against potential loss of long term affordability.

Mailing List of Low/Moderate Income Households Maintain a list of families potentially interested in affordable housing (both rental and ownership) created through the efforts of the participating jurisdictions.

Objective: Maintain lists of affordable housing in East King County, and making that available as needed to people looking for affordable housing.

Maximize use of the ARCH web site to assist persons looking for affordable housing.

Relocation Plans. Assist as necessary with preparing relocation plans and coordinate monitoring procedures for developments required to prepare relocation plans pursuant to local or state funding requirements.

Objective: Maximize efforts to ensure that existing households are not unreasonably displaced as a result of the financing or development of new or existing housing.

IV. SUPPORT/EDUCATION/ADMINISTRATIVE ACTIVITIES

Education/Outreach. Education efforts should tie into efforts related to public outreach/input on regional housing issues. However, much of ARCH's outreach/education work will occur through work with individual members on local housing efforts. Potential outreach tools include the Housing 101 workbook and related brochures,, housing tours, a portfolio of successful projects, and ARCH brochure.

Objective: **Consistent with the Education program discussed at the ARCH Workshops,** using input from the broader community, develop education tools to inform councils, staffs and the broader community of current housing conditions, and of successful efforts achieved in recent years.

Objective: **Consistent with the Education program discussed at the ARCH Workshops,** on a regular basis, conduct education sessions for new local officials and staffs

on local housing conditions and programs (Housing 101 East King County, East King County Plan to End Homelessness), and hold annual discussion with member councils on recent housing trends and efforts.

Objective: Be a resource for members to assist with outreach and education activities on affordable housing associated with local planning efforts.

ARCH Web site. Currently this site is primarily geared to those utilizing programs administered through ARCH (e.g. listing of available rental and ownership affordable units, application for Trust Fund, consumer information on Accessory Dwelling Units, linkages to other housing related services in the community). In addition, information will be added to the website regarding general needs for affordable housing. In the last year this has primarily involved adding material from the Housing 101 Workbook. In the coming year, opportunities will be looked at to additional information to this part of the website.

Objective: Maintain the ARCH web site and update the community outreach portion by incorporating information from Housing 101 East King County, as well as updated annual information, and links to other sites with relevant housing information (e.g. CEH, HDC).

Make presentations, including housing tours, to at least 10 community organizations.

Media coverage on at least six topics related to affordable housing in East King County related to work done by Cities/ARCH and articles in local city newsletters.

Advice to Interested Groups. Provide short-term technical assistance to community groups, faith communities and developers interested in community housing efforts. Meet with groups and provide suggestions on ways they could become more involved.

Objective: Increase awareness of existing funding programs by potential users.

Increase opportunities of private developers and Realtors working in partnership with local communities on innovative/affordable housing.

Assist community based groups who want to provide housing information to the broader community by assisting with preparing background information.

Administrative Procedures. Maintain administrative procedures that efficiently provide services to both members of ARCH and community organizations utilizing programs administered through ARCH. Prepare quarterly budget performance and work program progress reports. Prepare the Annual Budget and Work Program. Staff the Executive and Citizen Advisory Boards.

Objective: Maintain a cost effective administrative budget for ARCH, and keep expenses within budget. Administrative costs should be equitably allocated among ARCH's members.

Maintain membership on the ARCH Citizen Advisory Board that includes broad

Exhibit 2

geographic representation and wide range of housing and community perspectives.

Complete evaluation of ARCH's administrative structure to determine if any system changes would improve overall administration of programs, especially related to administering the Trust Fund. Implement recommendations resulting from the evaluation.

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2009 ARCH Administrative Budget

Dec-2008

I. ANNUAL OPERATING EXPENSES

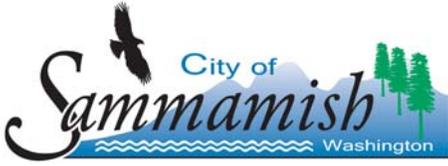
Item	2008 Budget	2009 Budget	Change Budget	Percent Change
Staffing				
Sub-total	\$ 417,836	\$ 453,190	\$ 35,354	8%
Rent	\$ 11,531	\$ 12,052	\$ 521	5%
Utilities	Incl^	Incl^	Incl^	Incl^
Telephone	\$ 2,575	\$ 2,575	\$ -	0%
Operating				
Travel/Training	\$ 2,000	\$ 2,000	\$ -	0%
Auto Mileage	\$ 3,000	\$ 3,650	\$ 650	22%
Copier Costs	\$ 2,610	\$ 2,750	\$ 140	5%
Office Supplies	\$ 2,000	\$ 2,068	\$ 68	3%
Office Equipment Service	\$ 4,000	\$ 4,000	\$ -	0%
Fax/Postage	\$ 2,060	\$ 2,060	\$ -	0%
Periodical/Membership	\$ 3,588	\$ 3,588	\$ -	0%
Misc. (e.g. events,etc.)	\$ 1,840	\$ 1,840	\$ -	0%
Insurance	\$ 7,000	\$ 8,420	\$ 1,420	20%
Equipment Replacement	\$ 2,870	\$ -	\$ (2,870)	-100%
Sub-total	\$ 30,968	\$ 30,376	\$ (592)	-2%
TOTAL	\$ 462,910	\$ 498,193	\$ 35,283	7.62%

* Actual salary increases based on Bellevue's approved Cost of Living Adjustment

III. ARCH ADMINISTRATIVE BUDGET: RESOURCE DISTRIBUTION

A. Cash Contributions					
	2008	2009	Change	Percent Change	
Bothell	\$ 36,627	\$ 39,191	\$ 2,564	7.00%	
Issaquah	\$ 13,736	\$ 14,698	\$ 962	7.00%	
King County	\$ 47,406	\$ 43,466	\$ (3,940)	7.00%	
Kirkland	\$ 55,858	\$ 59,768	\$ 3,910	7.00%	
Mercer Island	\$ 27,927	\$ 29,882	\$ 1,955	7.00%	
Newcastle	\$ 9,308	\$ 9,960	\$ 652	7.00%	
Redmond	\$ 55,858	\$ 59,768	\$ 3,910	7.00%	
Woodinville	\$ 11,120	\$ 11,898	\$ 778	7.00%	
Beaux Arts Village	\$ 1,467	\$ 1,569	\$ 103	7.00%	
Clyde Hill	\$ 2,486	\$ 2,660	\$ 174	7.00%	
Hunts Point	\$ 1,467	\$ 1,569	\$ 103	7.00%	
Medina	\$ 2,486	\$ 2,660	\$ 174	7.00%	
Yarrow Point	\$ 1,467	\$ 1,569	\$ 103	7.00%	
Sammamish	\$ 43,167	\$ 46,188	\$ 3,022	7.00%	
Kenmore	\$ 23,546	\$ 25,195	\$ 1,648	7.00%	
Other*	\$ -	\$ 11,400	\$ 11,400		
TOTAL	\$ 333,926	\$ 361,442	\$ 27,516		
B. In-Kind Contributions					
	2008	2009	Change	Percent Change	
Bellevue	\$ 128,985	\$ 136,791	\$ 7,806	6.05%	
C. Total Contributions					
Bellevue	\$ 128,985	\$ 136,791	\$ 7,806	6.05%	
Bothell	\$ 36,627	\$ 39,191	\$ 2,564	7.00%	
Issaquah	\$ 13,736	\$ 14,698	\$ 962	7.00%	
King County	\$ 47,406	\$ 43,466	\$ (3,940)	-8.31%	
Kirkland	\$ 55,858	\$ 59,768	\$ 3,910	7.00%	
Mercer Island	\$ 27,927	\$ 29,882	\$ 1,955	7.00%	
Newcastle	\$ 9,308	\$ 9,960	\$ 652	7.00%	
Redmond	\$ 55,858	\$ 59,768	\$ 3,910	7.00%	
Woodinville	\$ 11,120	\$ 11,898	\$ 778	7.00%	
Beaux Arts Village	\$ 1,467	\$ 1,569	\$ 103	7.00%	
Clyde Hill	\$ 2,486	\$ 2,660	\$ 174	7.00%	
Hunts Point	\$ 1,467	\$ 1,569	\$ 103	7.00%	
Medina	\$ 2,486	\$ 2,660	\$ 174	7.00%	
Yarrow Point	\$ 1,467	\$ 1,569	\$ 103	7.00%	
Sammamish	\$ 43,167	\$ 46,188	\$ 3,022	7.00%	
Kenmore	\$ 23,546	\$ 25,195	\$ 1,648	7.00%	
Other*	\$ -	\$ 11,400	\$ 11,400		
TOTAL	\$ 462,911	\$ 498,233	\$ 35,322	7.63%	
TOTAL COSTS	\$ 462,910	\$ 498,193	\$ 35,283	7.62%	
BALANCE	\$ 0.61	\$ 39			

* This is the administrative fee collected from Redmond Ridge East (\$250 / initial sale).



CITY COUNCIL AGENDA BILL

Subject:

Provide for contract agreement with RH2 to perform consulting tasks associated with Town Center.

Meeting Date: June 2, 2009

Date Submitted: May 27, 2009

Originating Department: Community Development

Clearances:**Action Required:**

Authorize the City Manager to sign the Contract Agreement

City Manager **Police**

Public Works **Fire**

Building/Planning **Attorney**

Exhibits:

1. Contract Agreement
2. Scope of Work

Budgeted Amount: \$16,500 in Community Development Professional Services

Summary Statement:

RH2 has been selected to perform consulting services associated with the Town Center. They will provide input in establishing an effective Town Center development review process and strategies to finance infrastructure relying on public/private partnerships. The \$16,500 will be funded from the approved 2009 Community Development Professional Service Budget.

Background:

RH2 was a finalist in the process to select a consultant team for the Town Center Infrastructure Study. While DEA was the “team” selected, RH2, a key member of the other team, has special skills and experiences that the City wishes to use. Therefore, we proposed to have the larger contract with DEA and a small, focused contract with RH2. The total consultant fees for DEA and RH2 are within the 2009-10 budget appropriation.

Recommended Motion:

Authorize the City Manager to sign the contract agreement.

**CITY OF SAMMAMISH
AGREEMENT FOR SERVICES**

Consultant: RH2

This Agreement is entered into by and between the City of Sammamish, Washington, a municipal corporation, hereinafter referred to as the "City," and RH2, hereinafter referred to as the "Consultant."

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Consultant to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties hereto agree as follows:

1. **Scope of Services to be Performed by Consultant.** The Consultant shall perform those services described in Exhibit "A" of this agreement. In performing such services, the Consultant shall comply with all federal, state, and local laws and regulations applicable to the performance of such services. The Consultant shall perform services diligently and completely and in accordance with professional standards of conduct and performance.

2. **Compensation and Method of Payment.** The Consultant shall submit invoices for work performed using the form set forth in Exhibit "B".

The City shall pay Consultant:

[Check applicable method of payment]

According to the rates set forth in Exhibit "___"

A sum not to exceed \$16,500.00

Other (describe): _____

The Consultant shall complete and return to the City Exhibit "C," Taxpayer Identification Number, prior to or along with the first invoice submittal. The City shall pay the Consultant for services rendered within ten days after City Council approval.

3. **Duration of Agreement.** This Agreement shall be in full force and effect for a period commencing upon execution and ending December 31, 2010, unless sooner terminated under the provisions of the Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. **Ownership and Use of Documents.** Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced by the Consultant in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not

5. **Independent Contractor.** The Consultant and the City agree that the Consultant is an independent contractor with respect to the services provided pursuant to this Agreement. The Consultant will solely be responsible for its acts and for the acts of its agents, employees, subconsultants, or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.

6. **Indemnification.** The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant, in performance of this Agreement, except for injuries and damage caused by the sole negligence of the City.

7. Insurance.

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

Minimum Scope of Insurance

Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

Minimum Amounts of Insurance

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance shall not be cancelled by either party except after thirty (30) days prior written notice has been given to the City

Verification of Coverage

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

8. Record Keeping and Reporting.

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14 and by the City.

9. Audits and Inspections. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review, or audit by the City during the performance of this Agreement.

10. Termination.

A. This City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be cancelled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen days written notice, or in the event that outstanding invoices are not paid within sixty days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. Discrimination Prohibited. The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap.

12. Assignment and Subcontract. The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

13. Conflict of Interest. The City insists on the highest level of professional ethics from its consultants. Consultant warrants that it has performed a due diligence conflicts check, and that there are no professional conflicts with the City. Consultant warrants that none of its officers, agents or employees is now working on a project for any entity engaged in litigation with the City. Consultant will not disclose any information obtained through the course of their work for the City to any third party, without written consent of the "City". It is the Consultant's duty and obligation to constantly update its due diligence with respect to conflicts, and not the City's obligation to inquire as to potential conflicts. This provision shall survive termination of this Agreement.

14. Confidentiality. All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

15. Non-appropriation of funds. If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

16. Entire Agreement. This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

17. **Notices.** Notices to the City of Sammamish shall be sent to the following address:

City of Sammamish
801 228th Avenue SE
Sammamish, WA 98075
Phone number: (425) 295-0500

Notices to the Consultant shall be sent to the following address:

Company Name RH2
Contact Name Daniel R. Ervin
Street Address 12100 NE 195th St, Suite 100
City, State Zip Bothell, WA 98011
Phone Number 425-519-6500
Email dervin@rh2.com

18. **Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee, shall be included in the judgment.

19. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

CITY OF SAMMAMISH, WASHINGTON

CONSULTANT

By: _____

By:  _____

Title: City Manager

Title: Vice President

Date: _____

Date: 5.27.09

Attest/Authenticated:

Approved As To Form:

City Clerk

City Attorney

Exhibit A - Scope of Work - RH2

Task One – Review Historical Documents/Orientation

Read public documents produced to date (including the Town Center Plan) and other relevant documents as provided by staff. The purpose of this review is to become familiar with the history, the policies and the objectives of previous work and study efforts for the Town Center. This task will help provide context for comparisons with other Town Center Plans and form the foundation to provide data on “what worked and what didn’t work” in comparison with other similar projects. It will also allow future reviews to be completed in an efficient and productive manner.

Estimated Hours	<u>10</u>
Estimated Cost (\$165/hr)	\$1,650

Task Two – Collaborative Review of the Town Center Infrastructure Plan

Review preliminary and final documents that may be produced from time to time by consultants working on the Town Center Infrastructure Plan. Meet with staff and discuss the feasibility, the constructability and the sustainability of various components of the plan including roadway locations, environmental mitigation options (including stormwater), development patterns to maximize economic activity, Green Spine design, financing and multi-tasking implementation options (for public infrastructure). Look for other opportunities for cost savings, risk reduction and value enhancement based on experience implementing other Town Center projects.

Estimated Hours	<u>30</u>
Estimated Cost (\$165/hr)	\$4,950

Task Three - Collaborative Review of the Town Center Design Review Process

Meet with staff and provide input related to the processes, successes and failures of the MDRT in Issaquah. Also provide input on other (non-MDRT models) used for development review in other municipal corporations. Prepare documents, as requested by staff, summarizing the meetings and make recommendations, as requested, on the advantages and disadvantages of various business and structural models for public review and permitting processes.

Estimated Hours	<u>10</u>
Estimated Cost (\$165/hr)	\$1,650

Task Four – Finance and Investment

Identify financial tools and potential implementing mechanisms for funding Town Center infrastructure (including city-funded items and developer funded items). Identify potential partnerships and synergies for funding alternatives. Examine the value-added (including incremental tax revenue and the value of development entitlements) and the impacts on financing opportunities. Identify potential financing sources including grants, loans, bonds, and enterprise fund transfers and the legislative requirements of each. Examine and document the impacts of public/private partnerships and the effects on financing and life-cycle costs. Examine and document the impacts of incentives and the various funding and financing opportunities on the overall costs, risks and entitlements for Town Center. Summarize this task for presentation to staff.

Estimated Hours	<u>30</u>
Estimated Cost (\$165/hr)	\$4,950

Task Five – On-Call Support Services

Provide additional professional engineering services as may be requested. The scope and fee will be established by staff and documented (prior to performing the work) in either letter or memo format and approved by staff. An estimate of 10 hours of on-call services has been estimated, the actual time will be determined by staff as the need arises.

Estimated Hours	<u>10</u>
Estimated Cost (\$165/hr)	\$1,650

Management reserve of 10% (any additional tasks require written authorization in advance)

Estimated Hours	<u>10</u>
Estimated Cost (\$165/hr)	\$1,650

<u>TOTAL</u>	Total Estimated Hours	<u>100</u>
	Total Estimated Cost	\$16,500



REQUEST FOR CONSULTANT PAYMENT

To: City of Sammamish
 801 228th Avenue SE
 Sammamish, WA 98075
 Phone: (425) 295-0500
 FAX: (425) 295-0600

Invoice Number: _____ Date of Invoice: _____

Consultant: _____

Mailing Address: _____

Telephone: _____

Email Address: _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Specific Program: _____

 Authorized signature

ATTACH ITEMIZED DESCRIPTION OF SERVICES PROVIDED

For Department Use Only

Total contract amount	
Previous payments	
Current request	
Balance remaining	

Authorization to Consultant: \$
Account Number:
Date:

Approved for Payment by: _____ Date: _____

Finance Dept.	
Check # _____	Check Date: _____



TAX IDENTIFICATION NUMBER

In order for you to receive payment from the City of Sammamish, you must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the following information request form and return it to the City of Sammamish prior to or along with the submittal of the first billing invoice.

Please check the appropriate category:

Corporation Partnership Government Consultant
 Individual/Proprietor Other (explain)

TIN No.: _____

Social Security No.: _____

Print Name: _____

Title: _____

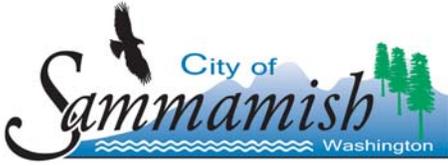
Business Name: _____

Business Address: _____

Business Phone: _____

Date

Authorized Signature (Required)



CITY COUNCIL AGENDA BILL

Subject:
Additional City Right of Way Landscape
Maintenance Services

Meeting Date: June 2, 2009

Date Submitted: May 28, 2009

Originating Department: Public Works

Clearances:

Action Required:
Authorize the City Manager to execute Supplemental Agreement, Amendment #3, to contract C2007-126 with Northwest Landscape Services to provide additional landscape maintenance services in City right of way.

<input type="checkbox"/> City Manager	<input type="checkbox"/> Police
<input checked="" type="checkbox"/> Public Works	<input type="checkbox"/> Fire
<input type="checkbox"/> Building/Planning	<input checked="" type="checkbox"/> Attorney

Exhibits:
1. Supplemental Agreement, Amendment #3, to Contract C2007-126 with attachment.

Budgeted Amount: \$105,000 is budgeted in the adopted 2009 Public Works Street Fund Budget (Fund 101) for right of way landscape maintenance services.

Summary Statement:

The right of way landscaping in various locations represents a large investment and provides for a signature look to the city. A high level of maintenance is required to protect the investment and aesthetic quality of the City's landscaped right of ways. Much of the right of way landscaping in the City is currently maintained through a contract with Northwest Landscape Services. From time to time, as capital projects containing additional right of way landscaping are completed, it becomes necessary to amend this existing contract to include maintenance of these additional landscape areas.

Background:

On April 3, 2007 the City Council approved a two-year contract with Northwest Landscape Services to provide maintenance services for several of the City's right of way

landscape areas including 228th Avenue, Issaquah-Pine Lake Road, NE 16th Street, the roundabouts, etc.

On January 22, 2008, Council authorized Amendment #1 to this contract to add maintenance of the right of way landscaping in Issaquah Pine Lake Road adjacent to the Park & Ride Lot and along the SE 24th Street bioswale to the contract.

On May 21, 2008, Council authorized Amendment #2 to this contract to add maintenance of the right of way landscaping installed on the recently completed Pine Lake Transit Access Road (PLTAR) project to the contract. This includes the landscaped center median and the planter strips between the curb and sidewalk within this project area which runs generally from the western boundary of the Park & Ride lot to 224th Avenue SE. It also includes the planter strip landscaping along 224th Place SE immediately adjacent to the Pine Lake Transit Access Road as well as the landscaping installed around the underground storm water facility installed at the northwest corner of the Pine Lake Transit Access Road / 224th Place SE intersection.

This supplemental Agreement, amendment #3, adds maintenance of the landscaping recently installed on 228th Avenue NE from NE 12th Street to NE 25th Way, NE 8th Street from 228th Avenue NE to 240th Avenue NE and the planter strips along the new SE 24th Street trail. This amendment will also include maintenance of the landscaping of the right of way at the 228th Avenue SE and SE 4th Street intersection, the 228th Avenue NE and NE 2nd Street intersection, and along SE 24th Street from the boardwalk to 244th Avenue SE. The cost for these sites includes a onetime clean up fee of \$6,400 including sales tax, and a monthly maintenance fee of \$1,617.31 including sales tax. The total cost of these additional landscape maintenance services for the remainder of 2009 is \$17,721.17, including sales tax.

Financial Impact:

No negative financial impact is expected from approval of this Amendment #3 to the original landscape maintenance contract. The adopted 2009 budget contains an appropriation of \$105,000 to cover provision of right of way landscape maintenance services. Approval of the attached Amendment #3 will bring the total 2009 contract cost for right of way landscape maintenance services to \$99,628.13. No yearend budget adjustment will be required as a result of approval of this Amendment #3.

Recommended Motion:

Move to authorize the City Manager to execute Supplemental Agreement, Amendment #3, to Contract #C2007-126 with Northwest Landscape Services to provide the additional annual landscape maintenance services in city right of way as described in the amendment in an amount not to exceed \$17,721.17 for remainder of 2009 and increasing the total contract amount to \$99,628.13 for 2009.



SUPPLEMENTAL AGREEMENT

Amendment Number: Three (3)	Date: May 27, 2009
Project: Landscaping Services for Public Works Maintenance, Right-of-Way (ROW)	City Project number N/A
Consultant: Northwest Landscape Services	Contract Number: C2007-126

The City of Sammamish desires to amend Small Works Roster Contract #C2007-126 for ROW landscape maintenance services with Northwest Landscape Services. The changes made to contract #C2007-126 by this Supplemental Agreement, Amendment #3, are described as follows:

A. Add the following locations to the ROW landscape maintenance contract.

1. 228th Ave NE/ Sahalee Way:

From NE 12th Street to NE 25th Way on the western side of 228th/ Sahalee Way.

Landscape care shall include all landscape beds on the west side of the road. Landscape care shall include all landscape maintenance and cleanup associated with lawn and landscape maintenance as described in parts G.1. through G.IV. of Exhibit A, Attachment A, Section A of the originally executed contract #C2007-126.

2. 228th Ave SE & SE 4th:

From SE 4th Street to the Sammamish Children’s School driveway, approximately 250 feet north, on the west side of 228th Avenue SE.

Landscape care shall include all developed areas behind the sidewalk within the ROW. Landscape care shall include all landscape maintenance and cleanup associated with lawn and landscape maintenance as described in parts G.1. through G.IV. of Exhibit A, Attachment A, Section A of the originally executed contract #C2007-126.

3. 228th Ave NE and NE 2nd Street:

From NE 2nd Street north approximately 300 feet along the west side of 228th Ave NE

Landscape care of all areas behind the sidewalk within this space. Landscape care shall include all landscape maintenance and cleanup associated with lawn and landscape maintenance as described in parts G.1. through G.IV. of Exhibit A, Attachment A, Section A of the originally executed contract #C2007-126.

4. NE 8th Street:

From 228th Ave NE to 240th Avenue NE on the north side of NE 8th. Excluding beds maintained by the Saffron development.

Landscape care of planter strips on north side of NE 8th and ROW behind the sidewalk. Landscape care shall include all landscape maintenance and cleanup associated with lawn and landscape maintenance as described in parts G.1. through G.IV. of Exhibit A, Attachment A, Section A of the originally executed contract #C2007-126.

5. SE 24th Street:

From 228th Avenue SE to 244th Avenue SE:

Landscape care of planter strips on the north side of SE 24th Street. Line trimming of guard rails on both sides of SE 24th. Landscape care shall include all landscape maintenance and cleanup associated with lawn and landscape maintenance as described in parts G.1. through G.IV. of Exhibit A, Attachment A, Section A of the originally executed contract #C2007-126.

6. SE 24th Street:

Landscape maintenance of planting beds along new trail between 212th Avenue SE and 204th Avenue SE.

Landscape care shall include all landscape maintenance and cleanup associated with lawn and landscape maintenance as described in parts G.1. through G.IV. of Exhibit A, Attachment A, Section A of the originally executed contract #C2007-126.

- B. The Contractor shall complete a one time site cleanup of all areas listed above for a onetime fee of \$6400.00 including sales tax.
- C. The Contractor shall furnish all labor, tools, equipment, materials, supplies, supervision, transportation, and other items necessary for the complete maintenance and landscaping, in accordance with the provisions herein, of the streetscapes within the City of Sammamish as listed herein.
- D. Total compensation for the above listed landscape care services shall not exceed \$4,950.50 per year. Said additional compensation shall be added to the current compensation amount for contract C2007-126 as detailed below.

PAYMENT shall be amended in accordance with the compensation quoted herein and as summarized as follows:

<p>Original Annual Contract Amount: \$ <u>55,000</u></p>	<p>Current Annual Contract Amount \$ <u>81,906.96</u></p>	<p>Net Change This Amendment \$ <u>17,721.17</u></p>	<p>Estimated 2009 Contract Total After Change \$ <u>99,628.13</u></p>
<p> Northwest Landscape Services</p> <p><u>5/21/09</u> Date</p>		<p>Approved: _____ City of Sammamish</p> <p>_____ Date</p>	



CITY COUNCIL AGENDA BILL

Subject:

Sammamish Commons Phase II Design
Services – Contract Amendment

Meeting Date: June 2, 2009

Date Submitted: May 26, 2009

Originating Department: Parks and Recreation

Clearances:

- | | |
|---|---|
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Police |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Fire |
| <input type="checkbox"/> Building/Planning | <input checked="" type="checkbox"/> Attorney |

Action Required:

Authorize the City Manager to sign the Contract Amendment with Site Workshop for changes to the Sammamish Commons Phase II design services contract.

Exhibits:

1. Contract Amendment

Budgeted Amount: \$1,080,000 is allocated for Phase II Improvements at Sammamish Commons Park in the 2009-2010 budget. An additional \$300,000 is allocated in the Parks CIP as capital contingency.

Summary Statement:

Site Workshop was awarded a contract on September 2, 2008 for design services for the Sammamish Commons Park Phase II Improvements. The original scope of work included design development, permit drawings, bid plans and specifications, bid support, construction administration, and project close-out for the trail improvements and the parking lot and access drive at the Lower Sammamish Commons.

During the design phase, additional design components were identified. The concrete staircase was not included in the original scope of work for the trail project. Additional design work, construction management and coordination was required for this component.

The trail project was bid separately to ensure completion prior to the City's Annual Fourth on the Plateau Event. This change in scope necessitated preparation of two bid packages and required additional permitting.

The Freed House relocation was bid together with the Lower Sammamish Commons project to simplify contractor coordination and to obtain a quality bid price. The original scope for the primary consultant (Site Workshop) did not include coordination of this additional bid element.

Background:

The City purchased the Lower Sammamish Commons site in April 2002. A simple master plan for the 30-acre site was adopted in 2003.

Sammamish Commons Park opened in 2006. The first phase of park development did not include parking for the lower area of the park and was identified for a separate phase.

An updated Site Plan was completed in 2008 and identified a new point of entry for the lower park, a new location for parking, the site for the Freed House, and permanent access (road and parking) for the Sween House.

The timeline for project completion is December 2009.

Financial Impact:

The total amount of the contract amendment is \$5,850.00. The initial contract with Site Workshop was \$137,800.00, bringing the total consultant expenses to \$143,650.00.

Recommended Motion:

Authorize the City Manager to sign Contract Amendment #1 with Site Workshop with a net change of \$5,850.00.



SUPPLEMENTAL AGREEMENT

Amendment Number: 1	Date: June 2, 2009
Project: Lower Sammamish Commons Ph II Improvements	City Project number N/A
Consultant: Site Workshop	Contract Number: C2008-156

The City of Sammamish desires to amend the agreement with Site Workshop for the completion of additional design services for the Lower Sammamish Commons Phase II Improvements. All provisions in the basic agreement remain in effect except as expressly modified by this amendment.

The changes to this agreement are described as follows:

- I. Add concrete stairs to trail design from upper to lower Sammamish Commons Park. Include construction management and sub-consultant coordination (survey and geotech).
- II. Prepare separate bid packages for Phase IIA (Trail Improvements) and Phase IIB (Parking Lot/Access and Freed House Relocation).
- III. Bid package for Phase IIB to include Freed House relocation. Provide additional construction management and coordination for this combined bid package.

PAYMENT shall be amended in accordance with the consultant cost determination attached and as summarized as follows:

Original Contract Amount:	Current Contract Amount	Net Change This Amendment	Estimated Contract Total After Change
\$ 137,800.00	\$ 137,800.00	\$ 5,850.00	\$ 143,650.00
_____ Mark Brands, Principal Site Workshop		Approved: _____ City of Sammamish	
_____ Date		_____ Date	



CITY COUNCIL AGENDA BILL

Subject:

ESA Adolfson Environmental Consulting
Contract Supplemental Agreement
Shoreline Management Update

Meeting Date: June 2, 2009**Date Submitted:** May 27, 2009**Originating Department:** Community Development**Clearances:****Action Required:**

Authorize the City Manager to sign the Supplemental Agreement.

 City Manager **Police** **Public Works** **Fire** **Building/Planning** **Attorney****Exhibits:**

1. Supplemental Agreement and Attachment A

Budgeted Amount: \$ 26, 592 from Community Development 2009 professional services.

Summary Statement: This Supplemental Agreement will increase the existing ESA Adolfson Contract for the Shoreline Management Update to accommodate an increased scope of work. This will allow ESA Adolfson to continue consulting services through the Council and Ecology approval processes. The revised scope of work is attached as Exhibit A to the amendment.

Financial Impact: The \$26,592 contract amendment for the Shoreline Update is included in the Community Development professional services budget.

Recommended Motion: Authorize the City Manager to sign the contract amendment.



SUPPLEMENTAL AGREEMENT

Amendment Number: Amendment #4	Date: May 27, 2009
Project: Shoreline Master Program Update: Consulting Services for additional meetings and ongoing support of the SMP Update during the local adoption and Ecology review phases.	City Project number: C2006-147
Consultant: ESA Adolfson Margaret Clancy, Project Manager	Contract Number: funding number 001-058- 558-60-41-00

The City of Sammamish desires to amend the agreement with ESA Adolfson for additional meetings and ongoing support of the SMP Update during the local adoption and Ecology review phases. This amended would go into effect upon completion of the tasks identified in the existing contract. All provisions in the basic agreement remain in effect except as expressly modified by this amendment.

- 1) Add additional scope of work, attached as Exhibit A.
- 2) Add \$26,592 to the agreement, for a total contract amount not to exceed \$221,986

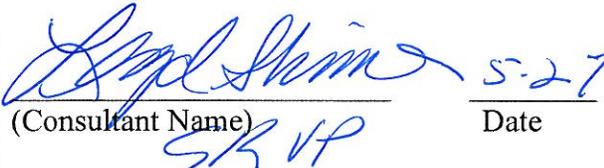
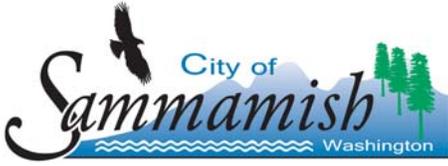
Original Contract Amount:	Current Contract Amount	Net Change This Amendment	Estimated Contract Total After Change
\$ <u>69,958</u>	\$ <u>195,394</u>	\$ <u>26,592</u>	\$ <u>221,986</u>
 (Consultant Name) _____ SR VP		Approved: _____ Date <u>5-27-09</u> City of Sammamish _____ Date _____	

Exhibit 1

City of Sammamish SMP Update - Estimate of Hours and Cost for Continued Consultant Support, June - October 2009

Task	Notes	ESA's role	ESA Hours, Rates and Cost			
			Hours	Rate	Cost	
Public Hearing (cont'd)	Staff/ESA Regular staff roles: Kamuron	One meeting (one ESA rep)		0 \$	170 \$	-
CC policy direction	presents ESA-prepared PPT and facilitates discussion. ESA takes notes and provides tech	Two draft PPTs* * (Since Kamuron will be presenting PPTs, staff can make final touches on PPTs)		0 \$	77 \$	-
Rewrite SMP based on policy direction, improve clarity	ESA will be in charge of the production of all drafts, from June – Sept. Estimated number: two major, two edits?	Staff Draft #1: First Council Redline due to City June 21		8 \$	170 \$	1,360
Compile all comments, issue SEPA				20 \$	77 \$	1,540
Issue "CC Draft SMP"	Staff/ESA	Council Draft #2: ESA final Council Draft Redline staff edits July 22-24		8 \$	170 \$	1,360
				16 \$	77 \$	1,232
PH Notice, mailings, etc	No ESA involvement	None		0 \$	170 \$	-
Hold one public informational meeting						
		One draft PPT for display		4 \$	77 \$	308
Public Hearing – extended time – on Council Redline	Staff	One meeting (one rep)		6 \$	170 \$	1,020
		One draft PPT for Kamuron		4 \$	77 \$	308
CC direction on amendments	Staff/ESA Kamuron presents ESA-prepared PPT and facilitates discussion. ESA takes notes and provides tech support.	One meeting (one rep)		6 \$	170 \$	1,020
		One draft PPT for Kamuron		4 \$	77 \$	308
Compile and analyze amendments	ESA	ESA produces either Staff Draft #3 or Options Round II table				
Distribute amendments, begin deliberations	Staff /ESA Kamuron presents ESA-prepared PPT and facilitates discussion. ESA takes notes and provides tech support.	Final Council Redline Draft #4 (not table)		20 \$	170 \$	3,400
		One meeting.		6 \$	170 \$	1,020
		One draft PPT for Kamuron		4 \$	77 \$	308
Complete deliberations, Adopt SMP	Staff leads/ESA supports	One meeting.		6 \$	170 \$	1,020
		One draft PPT.		4 \$	77 \$	308
Ongoing technical support and project management oversight, map production	Phone calls, technical research, advice, issues (FEMA, LID) etc	variable, up to 40 hours		40 \$	170 \$	6,800
CIA edit and Formal SMP Checklist		CIA		16 \$	77 \$	1,232
		SMP checklist		24 \$	77 \$	1,848
		Buffer science paper		20 \$	110 \$	2,200
		TOTAL		140	\$	26,592



CITY COUNCIL AGENDA BILL

Subject:

Maren Van Nostrand Consulting Contract
Supplemental Agreement

Meeting Date: June 2, 2009

Date Submitted: May 21, 2009

Originating Department: Community Development

Clearances:**Action Required:**

Authorize the City Manager to sign the Supplemental Agreement.

City Manager

Police

Public Works

Fire

Building/Planning

Attorney

Exhibits:

1. Supplemental Agreement

Budgeted Amount: \$15,000 in Community Development Professional Services

Summary Statement: This Supplemental Agreement will increase the existing contract amount with Maren Van Nostrand from \$105,000 to \$120,000 to allow Maren to complete management of the Shoreline Master Program Update.

Background: The City currently contracts with Maren Van Nostrand to manage the Shoreline Master Program Update. This Supplemental Agreement will increase the existing consulting contract amount by \$15,000. Additional public input sessions, including dialogue tables have extended both the timeframe and scope of the process. The contract amendment will allow Maren to continue to manage the update.

Recommended Motion: Authorize the City Manager to sign the contract amendment.



SUPPLEMENTAL AGREEMENT

Amendment Number: #2	Date: May 27, 2009
Project: Shoreline Master Program Update	City Project number:
Consultant: Maren Van Nostrand	Contract Number: 2007-136

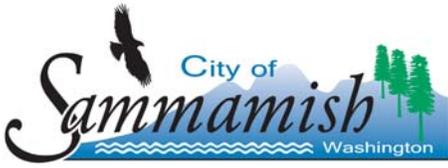
The City of Sammamish desires to amend the agreement with Maren Van Nostrand for professional planning services related to the Shoreline Master Program Update. All provisions in the basic agreement remain in effect except as expressly modified by this amendment.

The changes to this agreement are described as follows:

The contract amount is increased by \$15,000 to a total not to exceed amount of \$120,000.

PAYMENT shall be amended in accordance with the referenced contract number C2007-136 consultant fee determination and as summarized as follows:

Original Contract Amount:	Current Contract Amount	Estimated Net Change This Amendment	Estimated Contract Total After Change
\$75,000	\$105,000	\$15,000	\$120,000
Contractor		Approved: _____ City of Sammamish	
5-28-09 Date		_____ Date	



CITY COUNCIL AGENDA BILL

Subject:

Rebecca Chaney Consulting Contract Supplemental Agreement

Meeting Date: June 2, 2009

Date Submitted: May 26, 2009

Originating Department: Community Development

Clearances:**Action Required:**

Authorize the City Manager to sign the Supplemental Agreement.

City Manager **Police**

Public Works **Fire**

Building/Planning **Attorney**

Exhibits:

1. Supplemental Agreement

Budgeted Amount: \$20,500 in Community Development Professional Services

Summary Statement: This Supplemental Agreement will increase the existing contract amount with Rebecca Chaney from \$14,500 to \$35,000 to allow Ms. Chaney to continue work on the Shoreline Master Program Update and Town Center projects.

Background: The City currently contracts with Rebecca Chaney to assist on both the Shoreline Master Program Update and Town Center projects. Both of these projects have required work that is additional to that originally anticipated, primarily related to public input documentation and response. This Supplemental Agreement will increase the existing consulting contract amount by \$20,500 and extend the contract end date to June 30, 2010.

Recommended Motion: Authorize the City Manager to sign the contract amendment.



SUPPLEMENTAL AGREEMENT

Amendment Number: #1	Date: May 21, 2009
Project: Shoreline Master Program Update Town Center	City Project number
Consultant: Rebecca Chaney	Contract Number:

The City of Sammamish desires to amend the agreement with Rebecca Chaney for consulting services on the Shoreline Master Program and Town Center projects. All provisions in the basic agreement remain in effect except as expressly modified by this amendment.

The changes to this agreement are described as follows:

Increase amount of contract from \$14,500 to \$35,000

Increase consultant hourly rate from \$18.00 per hour to \$20.00 per hour.

Extend contract end date to June 30, 2010.

Original Contract Amount:	Current Contract Amount	Net Change This Amendment	Estimated Contract Total After Change
\$ 14,500	\$ 14,500	\$ 20,500	\$ 35,000
<i>Rebecca A. Chaney</i> (Consultant Name)		Approved:	
<i>May 26, 2009</i> Date		_____ City of Sammamish	_____ Date



STUDY SESSION NOTES

Study Session May 12, 2009

Mayor Don Gerend opened the study session of the Sammamish City Council at 6:30 pm.

Public Comment

Topics

- **Update: Fourth of July on the Plateau**
- **Shoreline Master Plan Update**
 - **Review Options Table with special emphasis on the following topics:**
 - ✓ **Low Impact Development/Impervious Surfaces**
 - ✓ **Subdivisions/Public Access**
 - ✓ **Community Beaches**
 - ✓ **Inclusion of Critical Areas Ordinance**
- **Candidate Forum Policy**

Council Reports

City Manager Report

Close Study Session

10:30 pm



STUDY SESSION NOTES

Study Session May 18, 2009

Mayor Don Gerend opened the study session of the Sammamish City Council at 6:30 pm.

Public Comment

Topics

- **Transfer Of Development Rights**
- **Cascade Agenda Cities Program**
- **Pavement Management Program Overlay Policies**
- **Discussion: Non-Motorized Project Selection**
- **Cable TV Citizen Survey**
- **Clock Discussion**
- **Metro Transit Services**

Council Reports

City Manager Report

Close Study Session

11:00 pm

COUNCIL MINUTES

Regular Meeting May 19, 2009

Mayor Don Gerend called the regular meeting of the Sammamish City Council to order at 6:30 pm.

Councilmembers present: Mayor Don Gerend, Deputy Mayor Jack Barry, Councilmembers Mark Cross, Lee Felling, Kathleen Huckabay, Michele Petitti and Nancy Whitten.

Staff present: City Manager Ben Yazici, Deputy City Manager Pete Butkus, Public Works Director John Cunningham, Community Development Director Kamuron Gurol, Parks & Recreation Director Jessi Richardson, Administrative Services Director Mike Sauerwein, City Attorney Bruce Disend, and City Clerk Melonie Anderson.

Roll Call/Pledge

Roll was called. Eastlake Student Liaison Natalie Wang led the pledge.

Public Comment

George Tosky, 2430 248 Place NE, He handed out a revised version of the Shoreline Master Plan as presented by the Sammamish Homeowners group. He explained the process the group went through to develop the plan.

Dwight Martin 5101 E. Lake Sammamish Parkway NE, He also spoke regarding the proposed Citizen-proposed draft of the Shoreline Master Plan. He explained that over 450 residents have attended meetings and given input to this plan.

Frank Santoni 22828 SE 6th Place, He believes that the City should not be part of the approval process for governing Candidate Forums. He feels that the staff work for the City Council and might make a biased decision regarding who could sponsor a forum and who could not.

Reid Brockway, 167 E. Lake Sammamish Shore Lane SE, He explained, as one of the major authors of the citizen sponsored draft Shoreline Master Plan, that it is a cleaner, more easily understood document. There are large sections that were not changed and the document is not shorter than the original document. It is more clear and consistent document.

Deb Sogge, Sammamish Chamber of Commerce, She spoke regarding the moving of the Freed House. She thinks it could serve as a model of sustainability. It would also bring the community together over a common goal. She advocated turning the Freed house into a green Visitor's Center.

Rory Crispin, 3023 E Lake Sammamish Parkway SE, He believes that the city is illegally enforcing their current critical areas regulations, because these regulations have never been approved by the Department of Ecology. He believes that the King County Shoreline regulations govern.

Todd Woosley, Seattle King County Association of Realtors, He spoke in support of the proposed amendment to the City's sign code. He feels this is a very proactive approach which will help home owners sell their homes in this depressed economy. He said the realtors will self police themselves to make sure everyone complies with the new regulations.

John James, 21408 SE 16th Place, Representing the Sammamish Chamber of Commerce. He reported the Farmers Market will begin tomorrow and continue on each Wednesday throughout the summer. He also spoke in support of moving the Freed house and maintaining it as a cornerstone in the new town center and could provide a location for the Chamber of Commerce and would like to see the funds rolled over from 2008 to 2009.

Ilene Stahl, 21553 SE 28th Lane SE, Representing Friends of Pine Lake, She spoke in support of adding the requirement for buffers along the lake shores. She advocated making Low Impact Development requirements mandatory and updating the Stormwater Manual.

Michael Rutt, 22823 SE 1st, He thinks that the Council Office Hours should be more prominently displayed on the website and also there should be a list of the Councilmember who will be in attendance each week. He also feels the allowing candidate forums will be very beneficial to the community. He advocated having the newspapers sponsor these forums.

Approval of Agenda

MOTION: Deputy Mayor Barry moved to revised the agenda by removing Item 7 East Lake Sammamish Parkway Project Phase 1b from the consent agenda to New Business. Councilmember Whitten requested #5 be removed from the consent agenda, Councilmember Huckabay asked for item #8 be removed, Councilmember Whitten asked for #9 to be removed. Councilmember seconded. Motion carried unanimously 7-0.

Proclamations/Presentations

- ✓ Freed House
Helen Baxter, Representing the Freed House explained the reasons why the Freed House should be moved and what potential uses could be made of the house. She then introduced Paul Thomas, grandson of the Jacob Freed. Penny Short, read a letter from Leslie Kralichek, former member of the Sammamish Heritage Society.
- ✓ Quarterly Report: Public Works – Public Works Director John Cunningham gave the staff report (PowerPoint Presentation available at www.ci.sammamish.wa.us)
- ✓ Quarterly Report: Parks and Recreation – Director of Parks and Recreation Jessi Richardson gave the staff report (PowerPoint Presentation available at www.ci.sammamish.wa.us)

Council recessed from 9:15 to 9:25 pm

Consent Calendar

Payroll for pay period ending April 30, 2009 for pay date May 5, 2009 in the amount of \$258,092.94

Approval: Claims for period ending May 19, 2009 in the amount of \$1,252,424.21 for check No.23503 through 23619

Approval: Minutes of April 21, 2009 Regular Meeting/Joint Study Session with Planning Commission

Approval: Minutes of May 5, 2009 Regular Meeting

Ordinance: Second Reading Amending Ordinance No. 02008-243, The 2009-2010 City Budget, For The Purpose Of Revising The 2009 Budget For 2008 Unexpended Appropriation Balances.

Contract: Town Center Infrastructure Plan/DEA

MOTION: To approve consent calendar. Motion carried unanimously 7-0.

Public Hearing

Ordinance: First Reading Accepting The 60% Annexation Petition For Rosemont At Timberline Subdivision

Community Development Director Kamuron Gurol gave the staff report and introduced Ed Terpilowski, a Rosemont resident, who gave a short PowerPoint presentation encouraging the annexation of the neighborhood. This is the first reading. No action is recommended at this time

Public Hearing Opened at 9:35 pm. There was no public comment. At 9:36 pm the Public Hearing was continued to June 2, 2009 Council meeting.

Unfinished Business

Ordinance: Third Reading Amending Chapter 21a.45 (Development Standards – Signs), Of The Sammamish Municipal Code

Mr. Gurol gave the staff report.

Mayor Gerend reopened the public hearing at 9:37 pm. There was no public comment. Public hearing was closed at 9:38.

MOTION: Councilmember Huckabay moved to adopt the ordinance. Councilmember Felling seconded. Motion carried unanimously 7-0.

New Business

Ordinance: Granting Puget Sound Energy, Inc., A Washington Corporation, Its Successors And Assigns, The Right, Privilege, Authority And Franchise To Set, Erect, Lay, Construct, Extend, Support, Attach, Connect, Maintain, Repair, Replace, Enlarge, Operate And Use Facilities In, Upon, Over, Under, Along, Across And Through The Franchise Area To Provide For The Transmission, Distribution And Sale Of Gas And Energy For Power, Heat And Light, And Any Other Purposes For Which Gas And Energy May Be Used.

Administrative Services Director Mike Sauerwein gave the staff report. This is the first reading of the ordinance. No action is recommended at this time. This ordinance will be brought back to Council for a second reading after certain issues are resolved.

Resolution: To Become a Member of the Cascade Agenda Cities Program

Mr. Gurol gave the staff report. Councilmember Whitten felt unsure of joining this program for fear it will commit the city to adopt policies for compact growth.

MOTION: Councilmember Cross moved to adopt the ordinance. Councilmember Petitti seconded. Motion carried unanimously 7-0.

Contract: East Lake Sammamish Parkway Phase IB/Perteet

Mr. Cunningham gave the staff report. All design work for the construction of the Parkway Project must be paid for from City funds, not ARRA stimulus funds. Once this phase of the project is complete, the city will be certified to manage our own federal funds. This item is budgeted.

MOTION: Councilmember Cross moved to adopt the ordinance. Councilmember Felling seconded. Motion carried unanimously 7-0.

Contract: On-Call Engineering/PACE

Mr. Cunningham gave the staff report. Councilmember Huckabay inquired about the need for increasing this contract by such a large amount. Mr. Cunningham explained that the city was in need of additional survey work.

MOTION: Councilmember Huckabay moved to adopt the ordinance. Councilmember Petitti seconded. Motion carried unanimously 7-0.

Interlocal: Flood Control Opportunity Fund Projects/King County

Mr. Cunningham gave the staff report. This interlocal agreement allows the King County Council to authorize grants to the City for qualifying salmon habitat protection projects. These funds will help fund the two basin plans the city is currently working on.

MOTION: Councilmember Fellingge moved to adopt the ordinance. Councilmember Cross seconded. Motion carried unanimously 7-0.

Ordinance: First Reading Amending Ordinance No. O2001-79, Adopting A System For The Issuance, Use And Control Of Credit Cards By City Officials And Employees, For The Purpose Of Increasing The Maximum Credit Limit And Adding A Section Covering Payment Of Bills

Finance Director Lyman Howard gave the staff report. This ordinance is a housekeeping measure to increase the purchasing card limits. This is the first reading of the ordinance. Not action is recommended.

Ordinance: First Reading Amending The Sammamish Municipal Code Chapter 21a.55, To Adopt Temporary Interim Siting Hierachy For Wireless Communication Facilities (WCF); Declaring An Emergency; And Scheduling A Public Hearing

MOTION: Councilmember Huckabay moved to suspend the rules to adopt the ordinance on the first reading. Councilmember Whitten seconded. Motion carried unanimously 6-0.

Interlocal: Consortium for Negotiation of Cable Television Franchising

MOTION: Councilmember Fellingge moved to authorize the City Manger to sign the Interlocal agreement. Councilmember Whitten seconded. Motion carried unanimously 6-0.

Candidate Forum Policy

Communications Manager Tim Larson gave the staff report. This policy was discussed in detail at the May 18, 2009 Study Session. Several modifications to the policy were made since the policy was first presented to the Council for approval.

City Manager Ben Yazici thinks this policy will put the City Manager in an untenable position. He asked Council to allow these forums be handled by outside agencies. The council consensus is that the forums will take place outside of city hall; all candidates would have to agree in advance to the mediator, the questions, the date, the place and form. If all candidates agree, a video tape of the forum could be place on channel 21. The policy will be rewritten and brought back at the next regular meeting.

Public Comment

Ellie Bump, She thinks that the candidates should pay to have the forums aired on channel 21.

Tom Odell 2821 238th Avenue NE, He feels the public benefits of the forums will outweigh any negatives. He recommended past Councilmembers form a committee to decide on these forums.

Stan Bump, he is opposed to the City getting into the forum business. He does not feel there has been enough citizen input on this question.

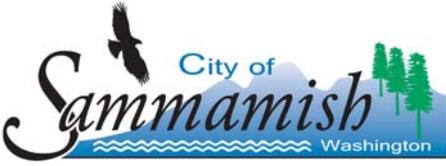
Council Reports

City Manager Report

Meeting adjourned at 11:30 pm.

Melonie Anderson, City Clerk

Donald L. Gerend, Mayor



CITY COUNCIL AGENDA BILL

Subject:

Memorandum of Understanding between City of Sammamish and Puget Sound Energy (PSE) for Sahalee Way Overlay

Meeting Date: June 2, 2009

Date Submitted: May 27, 2009

Originating Department: Public Works

Clearances:

- | | |
|---|--|
| <input type="checkbox"/> City Manager | <input type="checkbox"/> Police |
| <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> Fire |
| <input type="checkbox"/> Building/Planning | <input type="checkbox"/> Attorney |

Action Required:

Authorize the City Manager to execute the attached memorandum of understanding.

Exhibits:

1. Memorandum of Understanding between City of Sammamish and Puget Sound Energy

Budgeted Amount: No budget associated. All costs associated with the work outlined in the MOU will be paid to the city by PSE.

Summary Statement:

The City desires to take over Puget Sound Energy's (PSE) permit responsibilities for overlaying Sahalee Way NE from NE 25th Way to the north City limit. The City is assuming this responsibility to have greater control over the time of work and perform additional work on Sahalee Way NE not required as part of PSE's permit. PSE has agreed to pay the City of Sammamish a lump sum fee of \$454,400 for the work required to complete the roadwork associated with their permit. The Public Works Department is recommending that the City Council authorize the City Manager to accept this Memorandum of Understanding and move towards completing the overlay under control of the City.

Background:

In 2008 PSE installed a new gas pipeline under the Sahalee Way NE roadway. This pipeline was installed by open trenching and resulted in a pavement patch running the length of the road from NE 25th Way to the north City limits. PSE's permit

responsibilities required that the pavement be overlaid. The remaining work required by this permit along with the original permit constraints conflict with other current City roadway projects. In addition, the City desires to perform some additional roadway maintenance work on Sahalee Way to better preserve the roadway.

The permit for PSE's work was approved by King County in February 2008, before the current project construction work on East Lake Sammamish Parkway was scheduled. The permit requirements applied standard limitations to the duration of work hours – weekdays and lane closures only between 9:00am and 3:00 pm. Now, in an effort to gain greater control over the work and perform some additional roadway improvements, the City and PSE have drafted a Memorandum of Understanding (MOU). The MOU establishes payment by PSE to the City for the work related to overlaying Sahalee Way NE. This payment by PSE transfers the responsibility for completing the roadway work to the City.

Under the terms of the MOU, PSE will pay the City a lump sum of \$454,400 to cover their portion of the paving work to be completed on Sahalee Way. City staff has reviewed this cost and feels that it adequately covers the portion of the work PSE is responsible for paying for. It is likely that by including this additional work in the city's 2009 Overlay contract, the city will receive lower bids for the rest of our overlay work as a result of the increased quantities in our project contract.

Financial Impact:

Payment to City by PSE: \$ 454,440.00

Once received, this payment will be deposited as revenue into the city's transportation capital fund budget (Fund 340) to pay for the cost of this work. A budget adjustment will be required at the end of 2009 to both appropriate this unanticipated revenue and expenditures into the budget.

Recommended Motion:

Move to authorize the City Manager to execute the attached Memorandum of Understanding with Puget Sound Energy to accept a lump sum payment of \$454,400 to relieve PSE of their remaining Sahalee Way pavement overlay responsibilities under right of way Permit No(s) G-661-07-S & G117-09-S.



Memorandum of Understanding

Mutual Agreement for the Paving Overlay of Sahalee
City of Sammamish Right of Way Permit (s) G-661-07-S & G 117-09-S

This Memorandum of Understanding, dated as of May 22, 2009, is made by and between **Puget Sound Energy, Inc.** ("PSE") and **The City of Sammamish** ("City Government Entity"). PSE and the City (together referred to as the "Parties") agree as follows:

DESCRIPTION OF WORK. The City shall perform for PSE the following Work:

Overlay a portion of Sahalee Way NE extending from the City of Sammamish northern city limit through the NE 25th Way intersection.

PSE agrees to pay the City the cost of the overlay minus 50% of the cost for a 50' x 100' section (Site 3, Sahalee Way between Sahalee Dr and NE 28 St) which is the responsibility of Northeast Sammamish Sewer and Water District. Total amount due to the City on or before July 1, 2009 is \$454,440.00. The cost is for all Work described in the attached breakdown.

The City's overlay project Contractor shall be responsible for coordination with PSE for replacement of the existing gas valve and/or cathodic protection test lead boxes if they are determined to be non-adjustable. PSE will provide new valve boxes if the existing is determined to be unusable.

If the City agrees to these terms it will release PSE of further obligations related to this overlay work as contained in right of way permit (s) G-661-07-S and G-117-09-S upon receipt of the funds.

In witness where of, the Parties have executed this Agreement as of the date set forth above.

PSE:

Government Entity:

Puget Sound Energy, Inc.

City of Sammamish

By _____

By _____

Its Senior Contract Administrator

Its City Manager

Address: PO Box 90868 EST07E

Address: 801 – 228th Avenue SE

Bellevue, WA 98009

Sammamish, WA 98075

Attn: W. Jeanie Albert

Attn: Melonie Anderson, City Clerk



CITY COUNCIL AGENDA BILL

Subject:

Public Hearing/Second Reading of a proposed ordinance accepting the Rosemont at Timberline Subdivision 60% petition to the City of Sammamish.

Meeting Date: June 2, 2009**Date Submitted:** May 14, 2009**Originating Department:** Community Development**Clearances:****Action Required:**

- Receive Public Comment and Approve Ordinance

 City Manager **Police** **Public Works** **Fire** **Building/Planning** **Attorney****Exhibits:**

1. Proposed ordinance w/ attachments

Budgeted Amount:

Summary Statement:

This ordinance accepts the Rosemont at Timberline subdivision 60% petition and authorizes City Manager, and/or his designees and directed to prepare and submit a Notice of Intention to annex to the King County Boundary Review Board.

Background:

Under state law, parties may initiate an annexation of property into the City by submitting a letter signed by the owners of 10% of the assessed value of property within the annexation area. The City previously received such a letter from owners of property within the Rosemont at Timberline subdivision.

The City Council considered this request at its April 7, 2009 regular meeting, and adopted Resolution No. R2009-363 accepting the annexation and authorizing the initiating parties to circulate an annexation petition seeking the signatures of the owners

of 60% of the assessed valuation of property within the proposed annexation area. Petition signers also consented to the pro-rata share of existing city indebtedness, if any.

The initiating parties submitted a petition on May 7, 2009, which the King County Assessor has determined contains the signatures of the owners of 60% of the assessed valuation of property located within the Rosemont at Timberline annexation area. State law calls for the City Council to hold a public hearing on a 60% accepting the petition and, if the annexation is approved, to thereafter adopt an ordinance annexing the area.

Financial Impact:

Financial effects associated with the proposed annexation were presented to the Council on March 10, 2009. The annexation is projected to have a slightly positive or neutral financial effect on the city (projected revenues would cover or exceed projected costs) and positive effect for landowners in the annexed area (property taxes are projected to be lower for the typical parcel).

Recommended Motion:

1. Motion to Accept the 60% petition.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE NO. O2009-____**

**AN ORDINANCE OF THE CITY OF SAMMAMISH ACCEPTING THE 60%
ANNEXATION PETITION FOR ROSEMONT AT TIMBERLINE SUBDIVISION**

WHEREAS, RCW 35A.14.120 provides that “proceedings for initiating annexation of unincorporated territory to a charter code city or non-charter code city may be commenced by the filing of a petition of property owners of the territory proposed to be annexed,” but that “prior to the circulation of a petition for annexation, the initiating party or parties, who shall be the owners of not less than ten percent in value, according to the assessed valuation for general taxation of the property for which annexation is sought, shall notify the legislative body of the code city in writing of their intention to commence annexation proceedings”; and

WHEREAS, on February 6, 2009, residents of the Rosemont at Timberline Subdivision notified the City of their intent to commence annexation proceedings, by submitting a letter with the signatures of the owners of not less than ten percent in value of the proposed annexation area; and

WHEREAS, this area is contiguous with the city limits; located in unincorporated King County just north of 205th Place NE in a Potential Annexation Area (PAA) adopted by the City Council in 2006 and 2007; and

WHEREAS, on April 21, 2008 the City Council adopted Ordinances O2008-228 and –229, which adopted contingent comprehensive plan land use and zoning designations for such PAA’s to be effective upon their annexation; and

WHEREAS, on April 7, 2009 the City Council met with the initiating parties as part of the regular City Council meeting and considered a resolution authorizing the initiating parties to circulate an annexation petition seeking the signatures of the owners of 60% of the assessed valuation of property within the annexation area; and

WHEREAS, on April 7, 2009 the Sammamish City Council adopted Resolution No. R2009-363, which accepted the proposed annexation and authorized the initiating parties to circulate an annexation petition seeking the signatures of the owners of 60% of the assessed valuation of property within the proposed annexation, on the condition that petition signers consent to the assumption of the modified annexation area’s pro-rate share of existing city indebtedness, if any; and

WHEREAS, on March 7, 2009, a petition, a copy of which is attached as Exhibit A hereto, was submitted to the City of Sammamish seeking annexation of the Rosemont at Timberline annexation area; and

WHEREAS, pursuant to RCW 35A.01.040 (9), the petition was forwarded to the King County Assessor for a determination as to the sufficiency of signatures thereon; and

WHEREAS, on May 12, 2009 the King County Assessor determined that the petition contains the signatures of the owners of 60% of the assessed valuation of property located within the proposed Rosemont at Timberline Annexation Area, and so notified the City of Sammamish of that determination in writing; and

WHEREAS, on May 19, 2009, the Sammamish City Council held a public hearing following publication of notice thereof as provided in RCW 35A.14.130; and

WHEREAS, the Sammamish City Council desires to annex the area described and shown in the petition;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Accept Sixty Percent Annexation Petition. The City of Sammamish hereby accepts the Rosemont at Timberline sixty percent petition for the annexation area, which is legally described in Exhibit B and depicted on the map in Exhibit C, which exhibits are attached hereto and incorporated herein by reference.

Section 2. Conditions Upon Annexation.

A. Comprehensive Plan and zoning designations. All properties within the Rosemont at Timberline Annexation Area shall be subject to the Comprehensive Plan and zoning designations set forth in City of Sammamish Ordinance Nos. O2008-228 and O2008-029.

B. Assumption of Existing Indebtedness. All property within the Rosemont at Timberline Annexation Area shall be assessed and taxed at the same rate and on the same basis as the property in the City of Sammamish is assessed and taxed to pay for the portion of outstanding city indebtedness, if any, which indebtedness has been approved by the voters, contracted for, or incurred prior to, or existing at, the effective date of the annexation in Section 1 of this Ordinance.

Section 3. Preparation of Notice of Intent to Annex. The City Manager, and/or his designees, are hereby authorized and directed to prepare and submit a Notice of Intention to Annex to the King County Boundary Review Board no later than one hundred eighty (180) days of the effective date of this Ordinance. The City Manager and/or his designees are hereby authorized and directed to take such other steps with respect to said Notice of Intention or otherwise as they deem necessary to implement the annexation in Section 1 of this Ordinance.

Section 4. Effective Date. This ordinance shall be effective within five (5) days after passage and publication

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ____ DAY OF _____, 2009

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: May 13, 2009
Public Hearing: May 19, 2009
First Reading: May 19, 2009
Second Reading: June 2, 2009
Passed by the City Council:
Date of Publication:
Effective Date:

Mr. Kamuron Gurol
Director – Community Development
City of Sammamish
801 228th Avenue SE
Sammamish, WA 98075

May 7, 2009

**Re: Submission of 60% Annexation Petition On
Behalf of Rosemont at Timberline**

Dear Mr. Gurol:

As you know at the City Council Meeting of April 7, 2009 the City Council passed resolution #R2009-363 accepting Rosemont at Timberline's 10% Annexation Petition and the Council indicated that we may present next our 60% Level Petition.

On behalf of the residents of Rosemont at Timberline I am pleased to enclose the 60% Annexation Petition materials. As you will note the petition has been signed by all 14 of the 14 homeowners, representing 100% voting in favor. Also enclosed is our updated community tax valuation summary.

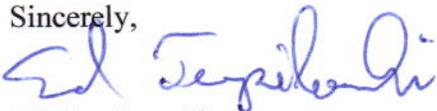
Since the presentation and passage of our Annexation Petition at the 10% level the Rosemont at Timberline Homeowners Association has been turned over from Wm. Buchan Homes Inc. to the residents. An all residents meeting then was held and afterwards the Board of Directors of Rosemont at Timberline, Todd Hubbard (Sec/Tres), Matt Kotler (VP/ACC Chair) and Ed Terpilowski (President) met with each home owner and reviewed the enclosed petition as well as our previous 10% level petition.

The petition instruction form clearly indicates the criteria by which the petition may be signed and so it should meet the verification by the Assessor's office. Hopefully this will be completed in a timely manner so the petition may be presented at the May 19th City Council Meeting.

In addition, I believe it is in both our interests to begin collaboration on the Notice of Intent (NOI) submission to the King County Boundary Review Board (BRB) for timely submission following City Council action.

On behalf of the homeowners of Rosemont at Timberline we look forward to the successful conclusion to this process and becoming citizens of the City of Sammamish.

Sincerely,



Ed Terpilowski
President
Rosemont at Timberline Homeowners Association



PETITION FORM FOR PROPERTY OWNERS

Annexation Name: Rosemont at Timberline

Instructions

1. All signatures on this petition must be the person's true name.
2. Do not sign more than one of these petitions.
3. Signatures must be in blue or black ink.
4. Only property owners (as shown by county records) may sign.
5. If a property is owned by a couple, only one spouse needs to sign but both may sign. Mortgage lenders do not need to sign. If the property is owned by more than one person who are not spouses, all co-owners should sign unless the owners have designated one person to sign for them. A copy of the written designation, permitting one owner to sign on behalf of multiple owners, should be attached to the petition.
6. Where real estate contracts are involved, only the purchaser needs to sign as long as the contract is recorded with the county; otherwise, only the contract seller is authorized to sign.
7. If a property is owned by a corporation, only a corporate officer who is explicitly authorized by the bylaws to execute deeds or encumbrances on behalf of the corporation can sign.
8. If you own multiple parcels of property within the proposed annexation area you only need to sign once.

Declaration

I/We, the undersigned property owners, by our signatures do petition the City of Sammamish to annex an area of unincorporated King County, lying contiguous to the City of Sammamish, and referred to as the annexation of Rosemont at Timberline. This area is indicated on the map attached as Exhibit A and legally described on the attached Exhibit B. Pursuant to the motion passed by the Sammamish City Council on April 7, 2009, the annexation area shall, upon annexation, be subject to its proportionate share of the City's existing indebtedness. The annexation area shall also be subject Ordinances O2008-228 and O2008-229, which adopted contingent comprehensive plan land use and zoning designations for such PAAs to be effective upon their annexation.

EXCEPT FROM SAMMAMISH CITY COUNCIL MINUTES: Pursuant to RCW 35A.14.120, the following quotation is from the minute entry from the April 7, 2009 Sammamish City Council meeting regarding the zoning and indebtedness requirements pertaining to the proposed annexation area:

After completion of the staff presentation of the annexation proposal, Councilmember Whitten moved and Councilmember Petitti seconded, that the proposed annexation areas boundaries be established as presented by staff, that the 60% petition for annexation , as set forth in RCW 35A.14.120, be authorized for circulation in the proposed annexation area and that the area, upon annexation, be subject to its proportionate share of the existing indebtedness of the City of Sammamish, and that the area be subject to the zoning requirements for newly annexed areas as set for in the Sammamish Municipal Code. Motion passed by unanimous vote of the Council, 6-0.

WARNING

Every person who signs this petition with any other than his/her true Name, or signs a petition when he/she is otherwise not qualified to sign, or who makes herein any false statement, may be guilty of misdemeanor

NOTE TO SIGNORS: If you own more than one tax parcel within the annexation area, your signature on this petition will constitute your commitment for all property owned by you within the proposed annexation area.

1)
NAME (Print): Todd R. Hubbard
SIGNATURE: Todd R. Hubbard DATE: 5-6-09
ADDRESS: 4531 205th Place NE TRH
PROPERTY DESCRIPTION: 7430-200110
(Ten-digit tax lot number or subdivision and lot number)

2)
NAME (Print): Matthew Kotler
SIGNATURE: Matthew Kotler DATE: 5-6-09
ADDRESS: 4523 205th Pl. NE
PROPERTY DESCRIPTION: 7430 200120
(Ten-digit tax lot number or subdivision and lot number)

NAME (Print): Ed Terpilowski
 SIGNATURE: *E. Terpilowski* DATE: 4/30/09
 ADDRESS: 4566 205 PL NE Sumner WA 98074
 PROPERTY DESCRIPTION: 7430 200 060
 (Ten-digit tax lot number or subdivision and lot number)

4)
 NAME (Print): CHRIS JEFFER
 SIGNATURE: *Chris Jeffers* DATE: 5/2/09
 ADDRESS: 4502 205th PL NE SAMMAMISH WA 98074
 PROPERTY DESCRIPTION: 7430 200 040
 (Ten-digit tax lot number or subdivision and lot number)

5)
 NAME (Print): Andy Hargan
 SIGNATURE: *Andy Hargan* DATE: 5/2/09
 ADDRESS: 4510 205th PL NE
 PROPERTY DESCRIPTION: 7430 000 030
 (Ten-digit tax lot number or subdivision and lot number)

6)
 NAME (Print): Kerrin Thomas
 SIGNATURE: *Kerrin Thomas* DATE: 5/2/09
 ADDRESS: 4515 205th PL NE
 PROPERTY DESCRIPTION: 7430 200 130
 (Ten-digit tax lot number or subdivision and lot number)

7)
 NAME (Print): Jianbo Peng
 SIGNATURE: *Jianbo Peng* DATE: 5/2/09
 ADDRESS: 4547 205th PL NE
 PROPERTY DESCRIPTION: 7430 200 090
 (Ten-digit tax lot number or subdivision and lot number)

8)
 NAME (Print): Songyong
 SIGNATURE: *Songyong* DATE: 5/2/2009
 ADDRESS: 4552 205th PL NE
 PROPERTY DESCRIPTION: 7430 200 020
 (Ten-digit tax lot number or subdivision and lot number)

9)
 NAME (Print): PANKAS DHINGRA
 SIGNATURE: *Pankas Dhingra* DATE: 5/2/2009
 ADDRESS: 4560 205th Place NE
 PROPERTY DESCRIPTION: 7430 200 050
 (Ten-digit tax lot number or subdivision and lot number)

10)
 NAME (Print): Dan Li
 SIGNATURE: *Dan Li* DATE: 5/2/2009
 ADDRESS: 4555 205th PL NE
 PROPERTY DESCRIPTION: 7430 200 080
 (Ten-digit tax lot number or subdivision and lot number)

11)

NAME (Print): MAURICIO PLASCHINSKI

SIGNATURE: *[Signature]*

DATE: 5/02/09

ADDRESS: 4563 205th PL NE Sammamish WA 98074

PROPERTY DESCRIPTION: 7430 200 070

(Ten-digit tax lot number or subdivision and lot number)

12)

NAME (Print): ABHISHEK ABHISHEK

SIGNATURE: *[Signature]*

DATE: 5/13/09

ADDRESS: 4507 205TH PL NE SAMMAMISH WA 98074

PROPERTY DESCRIPTION: 7430 200 140

(Ten-digit tax lot number or subdivision and lot number)

13)

NAME (Print): DEVILLE PROEMER

SIGNATURE: *[Signature]*

DATE: 5/4/09

ADDRESS: 4539 205TH PL NE SAMMAMISH WA 98074

PROPERTY DESCRIPTION: 7430 200 0100

(Ten-digit tax lot number or subdivision and lot number)

14)

NAME (Print): ASIR VEDAMATHU

SIGNATURE: *[Signature]*

DATE: 5/04/09

ADDRESS: 4544 205TH PL NE SAMMAMISH WA 98074

PROPERTY DESCRIPTION:

(Ten-digit tax lot number or subdivision and lot number)

RECEIVED

MAY 15 2009

City of Sammamish



**Rosemont at Timberline
205th PL NE, Sammamish WA 98074
King County Tax Roll History
(As of May 4, 2009)**

Address	Parcel ID#	Owner(s)	Taxable Valuation
4502	7430200040	Tector, Chris & Elizabeth	\$1,055,000
4507	7430200140	Abhishek & Choudhury	\$ 988,000
4510	7430200030	Harjanto, Andy & Venney	\$ 957,000
4515	7430200130	Thomas, John & Kerin	\$ 961,000
4523	7430200120	Kotler, Matthew & Julie	\$1,017,000
4531	7430200110	Hubbard, Todd & Bieratt	\$1,123,000
4544	7430200010	Vedumutha, Asir & Caroline	\$ 927,000
4547	7430200090	Peng, Jianbo & Xin Ge	\$1,061,000
4552	7430200020	Zhang, Songlin & Cunying	\$ 997,009
4555	7430200080	Li, Dan & Xiaoli Wang	\$1,088,000*
4560	7430200050	Dhingra, Pankaj	\$ 955,000
4566	7430200060	Terpilowski, Ed & Sally	\$1,130,000
4532	7430200100	Rademeyer, Neville	\$1,096,000
4563	7430200070	Plaschinski-Farca, Mauricio & Sal	\$1,308,000*

Total Taxable Valuation \$14,563,000

*King County has now place this taxable value and will record it shortly.

This information is taken from King County Ereal property links and phone verification with King County Assessor and Recorder's Offices for * values.

EXHIBIT 'B'
ROSEMONT AT TIMBERLINE
ANNEXATION LEGAL DESCRIPTION

Lots 1 through 14 and Tracts 'A', 'B', 'C', 'E', 'F', and 'H' of Rosemont At Timberline, as recorded in Volume 232 of Plats at Pages 73-78 and recorded under Auditor's Fee No. 20060118000015, records of King County, Washington and lying within that portion of the Northwest quarter, of the Southeast quarter, of Section 17, Township 25 North, Range 6 East, W.M., King County, Washington described as follows:

COMMENCING at the Southeast corner of said subdivision;
THENCE North 88°48'06" West 480.87 feet, along the South line of said subdivision to the Southeast corner of said Tract 'A' and the POINT OF BEGINNING;
THENCE along the common line between Tract 'D' of said Rosemont At Timberline and Lots 4 through 7, Tract 'C', Lots 9 through 14, and Tracts 'F', 'E', and 'A' of said Rosemont At Timberline along the following courses:

North 32°51'35" East 81.52 feet;
North 03°51'01" East 55.17 feet;
North 14°01'52" East 52.60 feet;
North 10°15'31" East 60.28 feet;
North 27°14'17" West 53.77 feet;
North 23°52'46" West 45.20 feet;
North 17°23'16" West 76.15 feet;
North 16°50'20" West 87.88 feet;
North 45°01'18" West 45.41 feet;
South 89°34'19" West 36.01 feet;
South 47°43'18" West 88.41 feet;
South 25°52'45" West 96.09 feet;
South 86°39'32" West 76.98 feet;
South 83°52'10" West 44.38 feet;
North 72°58'41" West 50.15 feet;
North 24°04'33" West 51.54 feet;
North 19°03'21" West 53.99 feet;
North 58°15'38" West 11.08 feet;
South 05°21'22" West 44.83 feet;
North 88°47'18" West 57.16 feet;
South 14°19'29" East 86.19 feet;
South 17°20'29" East 42.72 feet;
South 14°53'38" East 62.54 feet;
South 62°19'39" West 50.92 feet;
South 74°42'38" West 31.43 feet;
South 34°56'43" East 18.95 feet;
South 17°54'34" East 41.68 feet;
South 19°43'06" West 22.95 feet;
South 16°16'54" East 21.00 feet;
South 29°52'33" East 14.66 feet;

Exhibit 3

South 63°44'08" East 20.80 feet;
South 40°10'26" East 41.68 feet;
South 10°27'07" East 21.77 feet;
South 27°54'13" East 38.96 feet to the Southwest corner of said Tract 'F' and the South
line of said subdivision;
THENCE South 88°48'06" East 402.05 feet, along the South line of said Tracts 'F', 'E'
and 'A' and the South line of said subdivision to the POINT OF BEGINNING and
containing 4.718 acres, more or less.

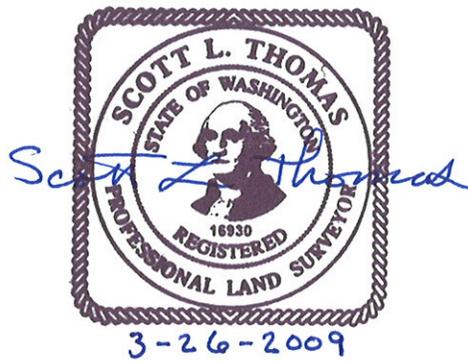


EXHIBIT 'B'

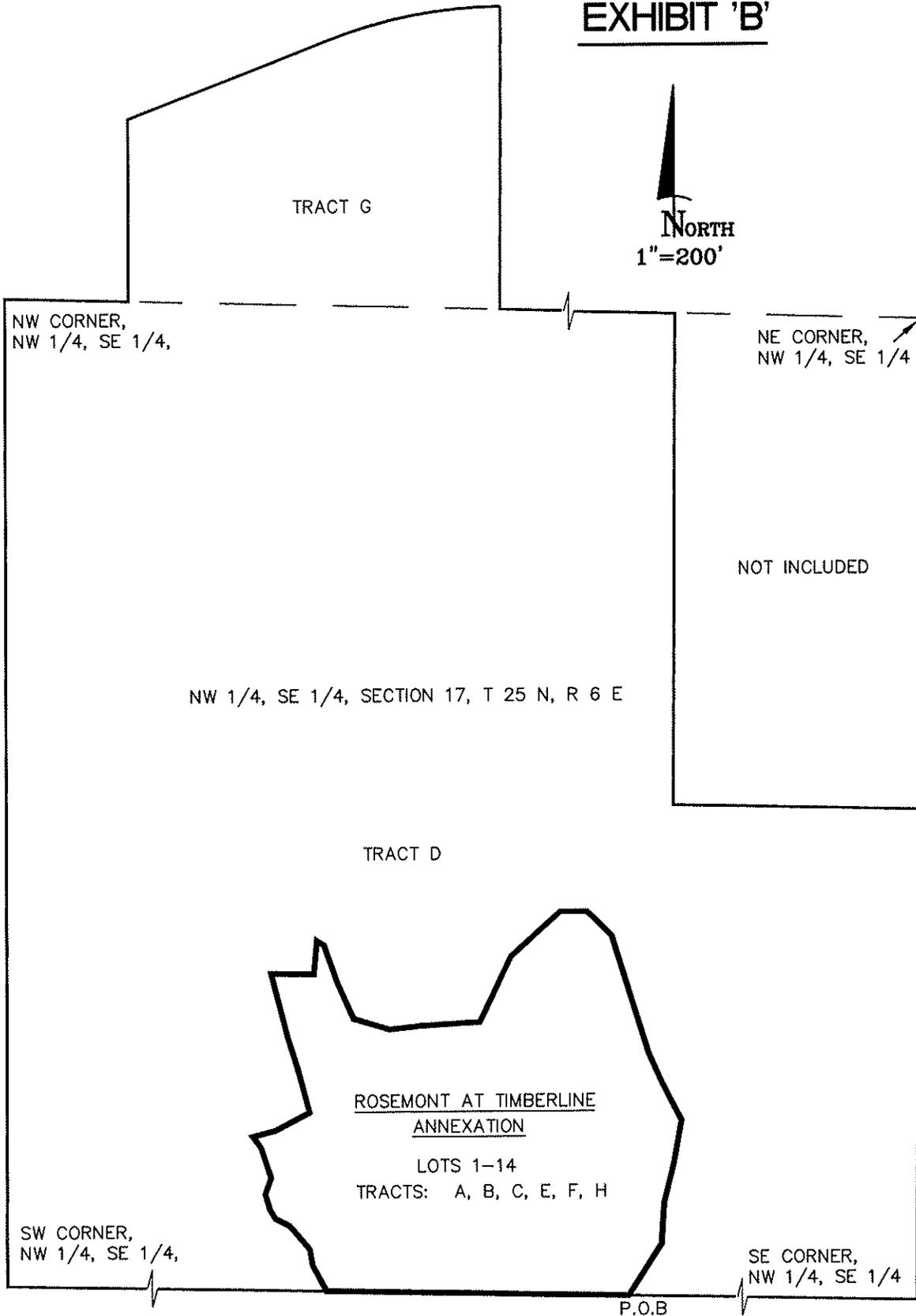
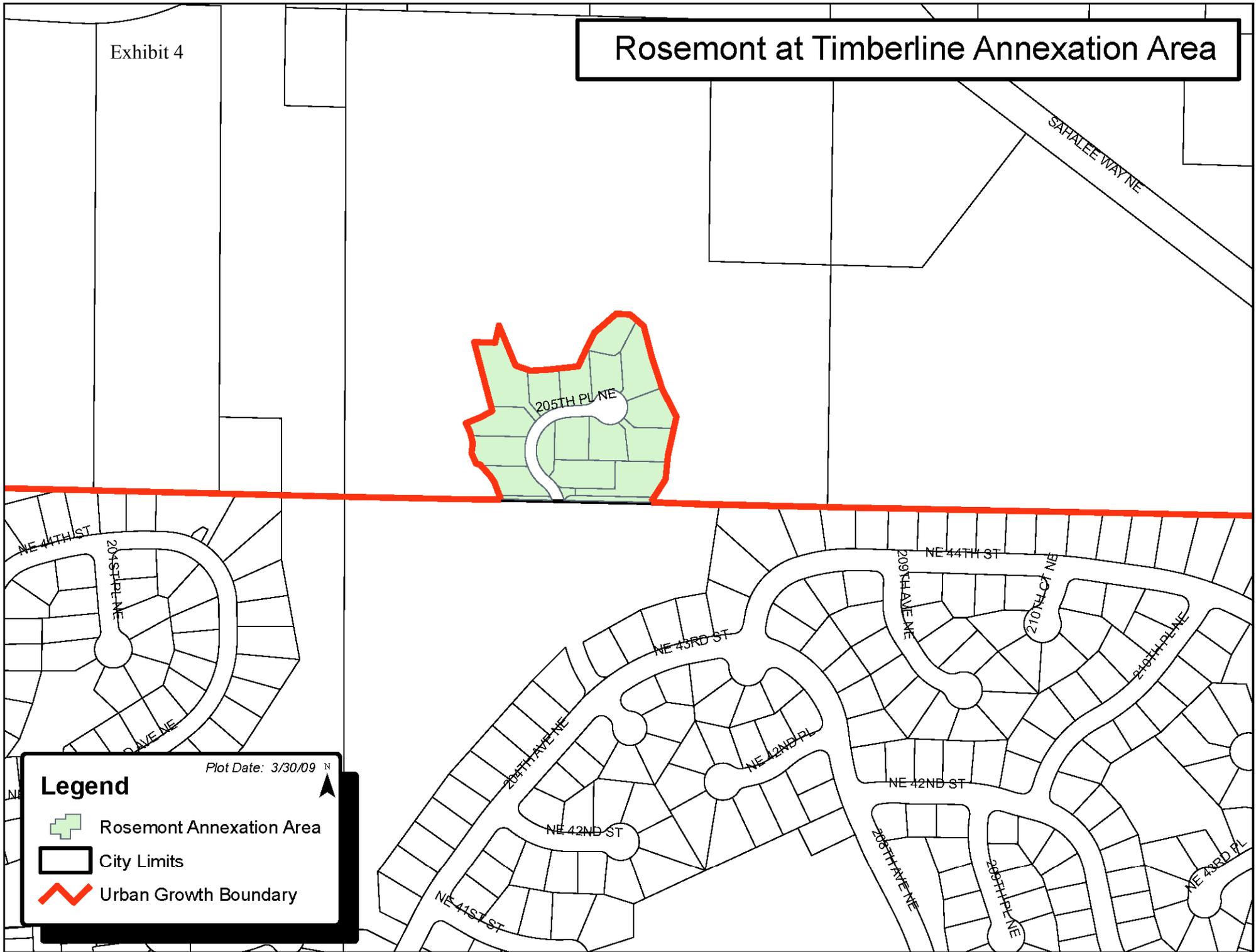


Exhibit 4

Rosemont at Timberline Annexation Area





CITY COUNCIL AGENDA BILL

Subject:
Shoreline Master Program Update (SMP)

Meeting Date: June 2, 2009

Date Submitted: May 28, 2009

Originating Department: Community Development

Clearances:

Action Required:
Provide direction to staff on key SMP policy issues as represented in the attached *Policy Direction Summary*.

<input type="checkbox"/> City Manager	<input type="checkbox"/> Police
<input type="checkbox"/> Public Works	<input type="checkbox"/> Fire
<input checked="" type="checkbox"/> Building/Planning	<input type="checkbox"/> Attorney

Exhibits:
1. *Policy Direction Summary*

Budgeted Amount:N/A

Summary Statement: At the May 12, 2009 study session, the City Council reviewed a *Policy Options* table that included all the proposed comments and amendments to the Shoreline Master Program (SMP) document compiled to date. The Council decided to provide direction to staff on key policy areas at the June 2 and June 16 meetings. The attached *Policy Direction Summary* presents these policy areas and options in a format intended to achieve this goal. Staff will use the Council direction to revise the SMP document and issue a “Council Draft SMP” in late July or early August.

Background: Following two years of work, the *Planning Commission Recommended Draft Shoreline Master Program* was provided to the City Council in January, 2009. Since then, the Council has reviewed that document and continued to receive a large amount of public comment. The city needs to adopt an update to the SMP by the end of 2009 under state statute.

Financial Impact: N/A

Recommended Motion: Discuss and provide policy direction.

Policy Direction Summary – “Buffers”

Topic	Direction		
Buffers	A	B	C
Lake Sammamish: Requirement	SMP buffer consistent with existing CAO buffer (45 ft) and 5 ft BSBL are required. Buffer reductions down to 15 ft available through incentives.	“Shoreline Zone” (45 ft.), “Shoreline Enhancement area” (15 ft.), and 5 ft BSBL are required. Enhancement area expands as footprint expands waterward. Shoreline Zone reductions down to 15 ft available through incentives.	
Pine / Beaver: Requirement	SMP buffer consistent with existing CAO setback (45 ft) and 5 ft BSBL required. CAO tree retention requirement increased to 80%.	“Shoreline Zone” (45 ft.), “Shoreline Enhancement area” (5 ft.) and 5 ft BSBL are required. Enhancement area expands as footprint expands waterward. Tree retention requirement of 80%.	
Pine / Beaver: Vegetation/active use	Native vegetation required if incentives are used to reduce size. Active Use area is 15% of buffer or minimum of 200 sf.	Vegetation requirements for new construction. Active use area is 25% and no less than 15 % of lot width, and can be non-contiguous.	Include specific provision that existing landscape features may be retained and maintained.
All lakes: Existing structures	Existing non-conforming structures may be maintained.	Existing primary structure (SFR) excluded from Shoreline Zone area.	The existing footprint and the area above it should be available for development.
All Lakes: Fences	Fences shall not exceed 4 feet.	Fences shall not exceed 6 feet.	

NOTE: Staff will review the entire SMP to ensure that terminology and definitions are consistent and reflect Council policy direction.

Policy Direction Summary – Non-conformance

Topic	Direction		
Non-conformance	A	B	C
Voluntary reconstruction	Tiered system requiring buffer enhancement to compensate for reconstruction activity: <ul style="list-style-type: none"> • Less than 50% = restore equivalent area of shoreline “buffer”; 50 to 75% = restore entire area of shoreline “buffer”; • More than 75% = relocate structure to conform to “buffer” and setback requirements. 	Tiered system requiring buffer enhancement to compensate for reconstruction activity: <ul style="list-style-type: none"> • Less than 50% = restore equivalent area of shoreline buffer • More than 50% = restore entire area of shoreline buffer. • Mitigate the enlargement of a structure by allowing planting or enhancement waterward of the OHWM. 	Do not treat involuntary reconstruction differently from voluntary reconstruction.
Involuntary reconstruction	Home may be rebuilt, however if structure damage is over 75% of FMV then reconstruction must conform to SMP, if possible.	Home may be rebuilt to pre-damage configurations regardless of damage amount.	

Policy Direction Summary – Impervious surfaces

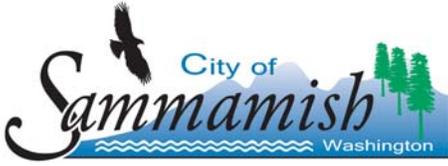
Topic	Direction		
Impervious surface	A	B	C
Lake Sammamish: Percentages	Lake Sammamish: <ul style="list-style-type: none"> • 30% impervious surface limit for Urban Conservancy • 40% impervious surface limit for Shoreline Residential. 	No SMP regulations limiting impervious surfaces. Lots in SMP area regulated as other lots in the city through zoning code.	In addition to reg's in column A: <ul style="list-style-type: none"> • Limit impervious surface to 30% on lots smaller than 3,000 sf.
Pine and Beaver Lakes: Percentages	Pine & Beaver Lakes: <ul style="list-style-type: none"> • 30% impervious surface limit set for all shoreline environments. 	No regulations limiting impervious surfaces in the SMP. Lots in SMP area regulated as other lots in the city through zoning code.	

Policy Direction Summary – Docks

Topic	Direction		
Docks	A	B	C
All lakes: Allowance	Private residential docks are permitted when other options are not available.	Private residential docks are permitted outright.	New docks need to be joint use or shared with adjacent and nearby lots. Permitting balanced with removal of obsolete docks elsewhere.
All lakes: Length/size	Length no longer than the average of nearest docks on either side. No regulation of area. Height not to exceed 3 feet above the extreme high water level.	Length no longer than the average of nearest docks on either side OR water depth of 8 feet. Dock size limited to 600 sf. Height not to exceed 3 feet above OHWM.	
Lake Sammamish: Features/quantity	Features per res. or joint use dock: <ul style="list-style-type: none"> • 1 dock/pier & 1 float. Additional for residential lots: <ul style="list-style-type: none"> • 1 boat & 1 PWC lift or 2 PWC lifts. Additional for joint-use lots: <ul style="list-style-type: none"> • 1 extra boat lift and 1 extra PWC lift, not to exceed 2 lifts per dock. 	Features per <u>joint use</u> dock: <ul style="list-style-type: none"> • 2 floats • 2 boat lifts and 2 PWC lifts OR 4 PWC lifts 	Do not limit the number of PWC lifts. Lifts must be positioned perpendicular to the beach and 15' from the property line.
Pine and Beaver Lakes: Lifts	Prohibited on Pine & Beaver.	Grandfather-in on Pine & Beaver.	
All lakes: Repair or replacement	WDFW approved materials required for repairs/ replacement over certain percentages.	WDFW approved materials required for all repairs.	
Urban Conservancy: Distance between docks	The distance between private residential docks in the Urban Conservancy will be 200 ft.	No additional regulation of private residential docks in the Urban Conservancy.	

Policy Direction Summary – Subdivision/Public Access

Topic	Direction		
Impervious surface	A	B	C
All lakes: Subdivision allowance	Subdivision of parcels <u>not</u> allowed within Urban Conservancy.	Subdivision of parcels allowed within Urban Conservancy.	Prohibit new subdivision on Pine & Beaver Lake without public sewer.
Pine and Beaver Lakes: Minimum lot width	Minimum lot width required for subdivision: 60 □. No restriction on division of lot edge along shoreline.	Minimum lot width required for subdivision: 50 □ feet. Restrict division of lot edge along shoreline.	
All lakes: Public access thresholds	City may require public access when land is subdivided into more than 4 parcels (visual access) or 10 parcels (physical access). Physical access only required where it would not create risk to health, safety, or ecological function.	Physical and visual access is available to the public by way of existing public parks, and potentially through street ends and other public lands.	
Lake Sammamish: Setbacks	Interior side yard setbacks to total 15% of lot width, with a minimum 5 ft. width for sides of structure.	Interior side yard setbacks should be 5 ft. same as for rest of city.	



CITY COUNCIL AGENDA BILL

Subject: Political Candidate Forum

Meeting Date: June 2, 2009

Date Submitted: May 27, 2009

Originating Department: City Manager

Clearances:

Action Required: Approve resolution adopting policy

City Manager

Police

Public Works

Fire

Building/Planning

Attorney

Exhibits:

1. Resolution
2. Policy

Budgeted Amount: None

Summary Statement:

The attached policy governs the manner in which the city will allow political candidate forums to be aired on the city cable channel, Sammamish 21 TV.

Background:

In recent years, there has been some discussion about whether the city should air candidate forums featuring City Council candidates on Sammamish 21 TV. After reviewing research from city staff and discussing the subject at the May 19, 2009, regular City Council meeting, the City Council directed staff to generate a DRAFT policy that would remove the city from any role in the recording of the candidate forums, or in the evaluation of the forums' fairness.

Financial Impact:

None.

Recommended Motion:

It's recommended that the City Council approve the attached policy.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2008-317**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ADOPTING A POLICY FOR THE
TELEVISIONING OF CITY COUNCIL CANDIDATE FORUMS**

WHEREAS, the City of Sammamish encourages its residents to make an informed decisions regarding the election of City Council candidates, and

WHEREAS, the city has a television channel (Sammamish 21 TV) on the local cable service systems, and

WHEREAS, the airing of City Council candidate forums on Sammamish 21 TV would have the effect of informing Sammamish residents regarding City Council candidates,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Adoption of Candidate Forum policy. The City Council hereby adopts a policy for the airing of City Council candidate forums on Sammamish 21 TV, attached hereto as Exhibit "A."

Section 2. Effective Date. The effective date of this Policy shall be June 3, 2008.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE ____ DAY OF JUNE, 2009.**

CITY OF SAMMAMISH

APPROVED

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melanie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: May 28, 2009
Passed by the City Council:
Resolution No.:

Exhibit A

CITY OF SAMMAMISH <u>ADMINISTRATIVE POLICY AND PROCEDURE</u>	
Subject: Political Candidate Forums	Number:
Group:	Page: 1 of 1
Effective Date: June 3, 2009	Approved:

PURPOSE:

To establish a policy and procedure for the playback of Political Candidate Forums on Sammamish 21 TV.

Policy:

1. The city will not hold or record City Council candidate forums inside City Hall.
2. The city will not play any role in the recording of candidate forums anywhere.
3. The will not play any role in the selection of questions, venues, moderators, or sponsoring organizations.
4. The city will air, on Sammamish 21 TV, recordings of those City Council candidate forums that meet the following condition: All City Council candidates must agree to the airing of the forum prior to the recording.
5. For the purposes of this policy, City Council candidates are those individuals who have filed with the King County Elections Office (including write-in candidates who have filed a Declaration of Write-in Candidacy with the County Auditor and paid a filing fee, if any) at least two weeks prior to the forum recording date.
6. Only candidates for Sammamish City Council are covered by this policy. Candidate forums for other elected positions will not be aired on Sammamish 21 TV.
7. A candidate forum will be recorded no sooner than 45 days before the election date and no later than 14 days before the election date.
8. Candidate forums that meet all city conditions will air at least three times before the election date.



CITY COUNCIL AGENDA BILL

Subject:

Sammamish Commons Park Phase IIB – Lower Sammamish Commons Access/Parking and Freed House Relocation – Authorization of Construction Contract

Meeting Date: June 2, 2009**Date Submitted:** May 27, 2009**Originating Department:** Parks and Recreation**Clearances:**

- | | |
|---|---|
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Police |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Fire |
| <input type="checkbox"/> Building/Planning | <input checked="" type="checkbox"/> Attorney |

Action Required:

Authorize the City Manager to award and execute a contract with CDK Construction for access and parking improvements and Freed House relocation at the Sammamish Commons Park.

Exhibits:

1. Bid Tab

Budgeted Amount: \$1,080,000 is allocated for Phase II Improvements at Sammamish Commons Park and \$233,200 is allocated for the Freed House Relocation in the 2009-10 Parks CIP. An additional \$775,000 is allocated in the Parks CIP as capital contingency.

Summary Statement:

The site plan for the Lower Sammamish Commons was updated in 2008. During this process, parking and vehicular access to the Lower Sammamish Commons Park was revised to accommodate the Town Center Plan, and a permanent site for the historic Freed House was identified. To provide flexibility in final award of the bid, the various elements of this project were bid separately and the appropriate bid tab schedule is noted in this narrative.

The contract will include construction of an access drive and a 39-space parking lot off of 222nd Ave SE (Schedule A). Parking and access will accommodate future use of the Freed House and the Sween House and provide general access to the Lower Sammamish Commons Park.

The contract will also include relocation of the Freed House from its current location on 212th Ave SE to the Lower Commons Park at the former site of the brick house and the construction of a permanent foundation (Schedule B). Also included in the contract is a

new roof and gutters (Schedule D), replacement of the window and door coverings (Schedule E), and exterior paint (Schedule F).

Note that Schedule C will not be included in the final contract. Schedule C provided for a temporary foundation for the Freed House (house would remain on the cribbing instead of being built on a permanent foundation). There is no net savings for this alternative, therefore it is not being considered.

The design package for these improvements was advertised for public bid in April 2009. Bids were opened on May 13, 2009 and a total of 5 bids were received. Staff evaluated the bids and CDK construction was identified as the lowest responsible bidder.

Background:

The City purchased the Lower Sammamish Commons site in April 2002. A simple master plan for the site was adopted in 2003. Sammamish Commons Park opened in 2006. The first phase of park development did not include parking for the lower area of the park and was identified for a separate phase. The 2008 updated site plan included parking and access improvements.

Phase IIA – Trail improvement includes removal of existing trail and timber stairs, grading and drainage improvements, a new asphalt path sloped to accommodate pedestrians and wheels (strollers, wheelchairs and bikes), and new concrete stairs. Construction will be complete by the end of June 2009.

Phase IIB – Access and parking improvements and Freed House relocation. Provide access from 222nd Ave SE, parking, and relocate the Freed House to the Lower Sammamish Commons. Construction is expected to be complete by December 2009.

Phase IIC – Sween House improvements include renovation of the house for youth counseling services. This project will be out to bid in summer 2009 and construction is expected to be complete by December 2009.

Financial Impact:

The following items are included in the 2009-10 Parks CIP:

Phase II Improvements at Sammamish Commons (Trail Improvements and Parking/Access to Lower Park)	\$1,080,000
Freed House Relocation	\$ 233,200
Capital Project Contingency	\$ 775,000

The total authorization amount requested for this contract is \$1,058,345.10. This includes a total bid price of \$958,345.10 and a \$100,000.00 construction contingency to be administered by the City Manager.

Broken down by project element, the total authorization amount requested for the Lower Sammamish Commons access and parking lot project is \$727, 974.32. This includes a bid price of \$662,974.32 and a \$65,000.00 construction contingency to be administered by the City Manager.

The total contract amount requested for the Freed House Relocation is \$330,370.78. This includes a bid price of \$295,370.78 and a \$35,000.00 construction contingency to be administered by the City Manager.

It should be noted that the City Council authorized a contract for the trail improvement project at the Sammamish Commons on March 17, 2009. The total authorization amount for this project is \$322,987.69. This project is a component of the overall Phase II Improvement Project at the Sammamish Commons.

Recommended Motion:

Move to accept the bid from CDK Construction as the lowest responsible and responsive bid for the Phase IIB Improvements at the Lower Sammamish Commons and authorize the City Manager to award schedules A, B, D, E and F and execute a contract with CDK Construction in the amount of \$958,345.10 and to administer a \$100,000.00 construction contingency on the project.

City of Sammamish - BID OPENING

Department of Parks and Recreation
Sammamish Commons Park Phase IIB, Access, Parking and Freed House Relocation

May 13, 2009 - 2:00 PM (local time)

Bidder	Schedule A	Schedule B	Schedule C	Schedule D	Schedule E	Schedule F	Total Bid	Total Bid + WSST
A-1 Landscape	885,517.50	368,550.00	56,700.00	35,700.00	33,495.00	15,750.00	1,395,712.50	1,528,305.19
Construct Co	732,060.00	315,000.00	(80,850.00)	42,000.00	14,700.00	15,750.00	1,038,660.00	1,137,332.70
CDK Construction	605,456.00	227,850.00	-	28,350.00	8,610.00	4,935.00	875,201.00	958,345.10
L.W. Sundstrom	773,745.00	206,325.00	(12,600.00)	19,320.00	4,200.00	13,650.00	986,970.00	1,080,732.15
Aero Construction	575,409.77	281,291.85	32,550.00	50,347.50	13,440.00	15,960.00	968,999.12	1,061,054.04

Notes:

- Schedule A Access and Parking Improvements at Lower Sammamish Commons
- Schedule B Freed House Relocation, Foundation, Structural Connections and Traffic Control
- Schedule C Foundation Deduction - Provide Temporary Cribbing
- Schedule D New Roof, Fascia, Gutters, and Downspouts
- Schedule E Replace Window and Door Panels
- Schedule F Exterior Primer and Paint

Apparent Low Bidder: CDK Construction

Engineer's Estimate: \$1.2 Million

Lowest responsible bid is based on the TOTAL BID PRICE for ALL Schedules. All, none or any combination of bid schedules A through F may be awarded. (Award date anticipated June 2, 2009)



CITY COUNCIL AGENDA BILL

Subject:

244th Avenue improvements: NE 8th Street to SE 8th Street – Award of Construction Contract

Meeting Date: June 2, 2009

Date Submitted: May 28, 2009

Originating Department: Public Works

Clearances:**Action Required:**

Authorize the City Manager to award and execute a contract with the lowest responsible bidder for construction of the 244th Avenue improvements: NE 8th Street to SE 8th Street project and to administer a construction contingency.

City Manager

Police

Public Works

Fire

Building/Planning

Attorney

Exhibits:

1. Bid Opening Results

Budgeted Amount: \$15,522,000 in the adjusted 2009-2010 project budget (Transportation Capital Improvement Fund and and Surface Water Capital Fund), including carry forward of unexpended project appropriations from the 2008 budget.

Summary Statement:

The Public Works Department recommends that the City Manager be authorized to accept the lowest responsible bidder, Ceccanti, Inc. of Tacoma, for construction of the 244th Avenue Improvements. The project includes construction of a bridge that will complete a gap in the arterial roadway adjacent Allen Lake. In addition to the bridge, the project includes road widening for bike lanes, sidewalks, drainage and illumination enhancements, and roundabout intersection control at the East Main Street and Northeast Eighth Street intersections.

Ceccanti, Inc. submitted the lowest bid in the amount of \$9,307,470.50, which is approximately \$4.5 million below the engineer's estimate of \$13.8 million, and approximately \$613,000 below the next lowest bid submitted. Staff determined that Ceccanti, Inc. is both responsive and responsible, and has provided favorable references for similar work. Ceccanti, Inc. will subcontract the bridge shaft drilling to Condon-Johnson & Associates, Inc., which has considerable experience in this specialty.

Of the nine bids received, all were below the engineer's estimate. The bid distribution gives us a good level of confidence in the bidding process and the quality of the plans and specifications, with five bids clustered around the \$10 million mark, and all but one bid below \$11 million.

Background:

In January 2005, Public Works entered into a contract with H.W. Lochner, Inc. for design services on the 244th Avenue Improvements Project. Geotechnical exploration revealed a deep layer of peat in the wetland, which would prove very costly to fill with material suitable for a roadway. Cost estimates suggested a bridge would be the most economical solution, and would have less impact on the existing wetland. A bridge was also the preferred method by the U.S. Army Corps of Engineers, and the Department of Ecology.

Financial Impact:

The cost of this work is included in the adopted 2009/2010 budget. The construction work will occur in 2009 and 2010. A total of \$15,522,000 is included in the current 2009/2010 budget (including carry forward of unexpended project appropriations from the 2008 budget) for the completion of this project. Construction costs including construction management/inspection/design support and estimates for the remaining right of way purchases, wetland mitigation, utility relocation and construction contingency are estimated to be about \$13 million. This results in a projected project budget surplus of about \$2.4 million.

The City has also received a Transportation Improvement Board (TIB) grant which will reimburse the city for 19.4% of the estimated construction costs. Based on our current construction cost estimates, this reimbursement amount is currently anticipated to be about \$2.2 million.

Recommended Motion:

Authorize the City Manager to accept Ceccanti, Inc. as the lowest responsive and responsible bidder, and execute a construction contract for the amount of \$9,307,471 while administering a construction contingency of \$930,000, 10% of the construction contract amount.

244th Avenue Improvements, NE 8th Street to SE 8th Street Project
 May 21, 2009

BIDDER	SIGNED PROPOSAL	BID SECURITY FORM	SUBCON-TRACTOR LIST	ADDENDA ACKNOW	NON-COLLUSION AFFIDAVIT	STATEMENT OF BIDDERS QUALS.	RESPONSIBLE BIDDER CRITERIA	Bid Price
Goodfellow Brothers Inc.	X	X	X	X	X	X	X	\$10,688,711.00
Tri State Construction Inc.	X	X	X	X	X	X	X	\$10,240,458.10
Ceccanti	X	X	X	X	X	X	X	\$9,307,470.50
MidMountain Contractors Inc.	X	X	X	X	X	X	X	\$10,691,816.75
Mowat Construction Co.	X	X	X	X	X	X	X	\$9,945,154.76
C. A. Cary Corporation	X	X	X	X	X	X	X	\$12,474,338.00
PCL Construction Services Inc.	X	X	X	X	X	X	X	\$9,920,331.00
Graham	X	X	X	X	X	X	X	\$10,276,166.96
Guy F. Atkinson Construction LLC	X	X	X	X	X	X	X	\$10,318,312.00

Apparent Low Bidder _____

Engineer's Estimate - SCHEDULE : \$13.8 million