



# City Council, Special Meeting/Study Session

---

## AGENDA

October 9, 2012

6:30 pm – 9:30 pm  
Council Chambers

### Call to Order

### Roll Call/Pledge of Allegiance

### Approval of Agenda

### Public Comment

**Note:** *This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.*

### Unfinished Business

1. Bid Award: Sammamish Landing Phase 1C Construction Project/Lakeshore Marine Construction, Inc.
2. Contract: Sammamish Landing Phase 1C Contract Administration/Reid Middleton
3. Resolution: Amending R2009-373 A Policy For The Televising Of City Council Candidate Forums, Adding A Provision For Political Forums Sponsored By Association Of Washington Cities Or Suburban Cities Association

### Council Reports

### City Manager Report

- Economic Development Plan
- Discussion: Resolution Defining Criteria for Expenditures of City Funds on Town Center Development

### Adjournment

### Study Session

- 2013-2014 Budget
  - ✓ Public Works (Surface Water Management Budget and Fee Update)
  - ✓ Administrative Services (Legal, Police, Fire)
  - ✓ City Council List of Projects Finalization

### Close Study Session

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.



**AGENDA CALENDAR**

<b>Oct. 2012</b>			
Mon. 10/15	6:30 pm	Regular Meeting	Proclamation: National Community Planning Month Public Hearing: 225 <sup>th</sup> Avenue SE Street Vacation Public Hearing: Ordinance/First Reading School Impact Fees/LWSD, ISD, SVSD Budget Discussion Additions and Deletions from Council Ordinance: First Reading SWM Fees Resolution: Final Plat Montesino Estates (consent) Resolution: Defining Criteria for Expenditures of City Funds on Town Center Development Resolution: Final Acceptance KCSO Parking Lot/All Around Fencing Resolution: Final Acceptance Overlay Project/Watson Approval: Forterra Grant Finalize Legislative List of Priorities (consent)
<b>Nov. 2012</b>			
Tues. 11/6	6:30 pm	Regular	Recognitions: Curley Award Winners Ordinance Second Reading: School Impact Fees/LWSD, ISD, SVSD Public Hearing/Ordinance: First Reading 2013-2014 Budget Public Hearing Ordinance: First Reading Property Tax Ordinance: Second Reading SWM Fees Resolution Salary Schedule
Tues. 11/13	5:30 pm	State Legislator Session	Dinner Meeting
Tues. 11/13	6:30 pm Time Approx.	Study Session	Report: Boys & Girls Club Transportation Level of Service Presentation: SE 8 <sup>th</sup> Street Park/Preferred Plan Discussion: Community Garden
Mon. 11/19	6:30 pm	Regular Meeting	Ordinance: Second Reading 2013-2014 Budget Ordinance: Second Reading Property Tax Resolution Fee Schedule
<b>Dec. 2012</b>			
Tues. 12/4	6:30 pm	Regular	Initiatives & Referendums Public Hearing Ordinance: First Reading CAO Sunset Clause extension Comprehensive Plan Annual Docket Report 2013-2014 Contracts (consent)
Tues. 12/11	6:30 pm	Study Session	Joint Meeting with City of Issaquah
Tues. 12/17	6:30 pm	Regular Meeting	Public Hearing/First Reading Collective Garden Moratorium Extension Ordinance: Second Reading CAO Sunset Clause extension
<b>Jan. 2013</b>			
Tues. 1/1	6:30 pm	New Years Day	City Offices Closed
Tues. 1/8	6:30 pm	Special Meeting	Second Reading Collective Garden Moratorium Extension
Tues. 1/15	6:30 pm	Special Study Session	Commission Interviews
Tues. 1/22	6:30 pm	Special Meeting	Commission Appointments
1/31 – 2/2		Council Retreat	
<b>Feb. 2013</b>			

Tues. 2/5	6:30 pm	Regular Meeting	
Tues. 2/12	6:30 pm	Study Session	PC Hand Off: ECA Regulations
Mon. 2/18	6:30 pm	Regular Meeting	
<b>To Be Scheduled</b>		<b>To Be Scheduled</b>	<b>Parked Items</b>
Ordinance: Second Reading Puget Sound Energy Franchise		Joint Meeting/LWSD	Cable TV Franchise
Surface Water Fees, Capital Improvement Project and Rates		Joint Meeting/ISD	

If you are looking for facility rentals, please click [here](#).

<< September

## October 2012

November >>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 6:30 p.m. City Council Meeting	3 3 p.m. Sammamish Farmers Market 5:30 p.m. City Council Council Office Hour 6:30 p.m. Parks and Recreation Commission Meeting	4 6 p.m. Planning Commission Meeting	5	6
7	8	9 6:30 p.m. City Council Special Meeting / Study Session	10	11 10 a.m. Volunteer Event - Meet & Greet	12	13 10 a.m. Art Fair - 6th Annual
14 10 a.m. Art Fair - 6th Annual	15 5:30 p.m. Finance Committee Meeting 6:30 p.m. City Council Meeting 6:30 p.m. Arts Commission Meeting	16	17 6 p.m. Sammamish Youth Board Meeting	18 6 p.m. Planning Commission Meeting	19	20 9 a.m. Parks and Recreation Volunteer Opportunity 10 a.m. Sammamish Walks
21	22	23	24	25 7 p.m. Jet City Improv	26	27
28	29	30	31 3 p.m. Halloween Happening			

If you are looking for facility rentals, please click [here](#).

<< October

## November 2012

December >>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 6:30 p.m. City Council Meeting	7 5:30 p.m. City Council Council Office Hour 6:30 p.m. Parks and Recreation Commission Meeting	8 10 a.m. Volunteer Event - Meet & Greet <b>Canceled</b> 6:30 p.m. Planning Commission Meeting	9	10 9 a.m. Volunteer Event at Illahee Trail
11	12 12 a.m. Veterans Day <b>City offices closed</b>	13 6:30 p.m. City Council Study Session	14 4 p.m. Gold and Silver Award Opportunities 6 p.m. Sammamish Youth Board Meeting	15 6:30 p.m. Planning Commission Meeting	16	17 9 a.m. Native Plant Salvage and Planting
18	19 5:30 p.m. Finance Committee Meeting 6:30 p.m. City Council Meeting 6:30 p.m. Arts Commission Meeting	20	21	22 12 a.m. Thanksgiving Holiday <b>City offices closed</b>	23 12 a.m. Thanksgiving Holiday <b>City offices closed</b>	24
25	26	27	28 5:30 p.m. City Holiday Lighting Ceremony	29	30	



# City Council Agenda Bill

**Meeting Date:** October 9, 2012

**Date Submitted:** September 26, 2012

**Originating Department:** Parks and Recreation

**Clearances:**

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

**Subject:** Sammamish Landing Phase I C – Dock & Beach Improvements Project, Authorization of Construction Contract

**Action Required:** Authorize the City Manager to award and execute a contract with Lakeshore Marine Construction Inc. for construction of the Sammamish Landing Phase I C – Dock & Beach Improvements Project

**Exhibits:**

1. Contract
2. Bid Tab
3. Condition of Existing Docks

**Budget:** \$650,000 is allocated in the 2011-2012 Budget for the Sammamish Landing Phase I Project. \$850,000 is allocated in the parks capital contingency fund for 2012.

**Summary Statement:**

The Sammamish Landing Phase I C – Dock & Beach Improvement project consists of the demolition of two existing derelict docks (see attached photos), installation of steel piling, fabrication and construction of two new floating docks, aluminum gangways, concrete abutments, gravel surfacing, pocket beach enhancements, an entrance sign and associated mitigation work.

The project was re-bid on September 5, 2012, following a rejection by City Council of the bid previously received from Mike Carlson Enterprises in the amount of \$748,381.00. Bids were opened on September 20, 2012 and a total of 6 bids were received. Staff evaluated the bids and Lakeshore Marine Construction Inc. was identified as the lowest responsive and responsible bidder.

The total authorization amount requested for this contract is \$521,178.70. This includes the project cost, 9.5% tax and a 10% construction contingency.

The bid included a total of four schedules (A through D) as noted in the attached Exhibit A – Bid Tab. ‘Schedule A’ was the base bid and the rest of the schedules were additive alternates, proposed due to a limited construction budget for the project. In accordance with the contract documents, the lowest responsible bid was based on the total bid price for all schedules.



## City Council Agenda Bill

---

Staff recommends awarding all schedules which include all the proposed improvements in the construction drawings and specifications. It is prudent to complete all the proposed improvements at one time for the following reasons: the new docks had a lengthy permitting process, requiring approval from State and Federal agencies; construction is limited to an “in-water work window” of July 16 through December 31; and lastly, there is a high cost to mobilize or re-mobilize a barge to transport materials and equipment for this project site.

### **Background:**

The two existing docks at Sammamish Landing are fixed residential docks that are submerged under water for part of the year due to seasonal fluctuations in the water level of Lake Sammamish. The docks in their existing state are not safe for use due to missing and decayed decking and also due to seasonal submersion. Neither of the docks complies with ADA regulations.

Based on the above information, staff proposed a re-design of the docks to ensure that public needs are met. The new structures will be floating to accommodate seasonal water level fluctuations and will be available for year-round use.

The northern smaller dock was built in the 1960’s. The challenge at this location in particular is the shallow depth of the water. The new floating dock will extend out farther into the water to address this concern. The southern dock, the larger of the two, was built sometime in the 1990’s.

The new north dock is proposed to be used primarily for fishing and the new south dock is proposed to be used for swimming. Although boats cannot be launched from this park, both docks will allow for a few boats to land and tie-up along the outer edges. The dock design incorporates new trends in decking materials and has been designed to have a life-span of approximately 30 years. The size and footprint of the new docks has been increased, within permitted allowances, to better accommodate public use.

### **Project Timeline:**

The Phase I project is divided into 3 parts:

Phase IA consists of landscape improvements on the landward portion of the site that were constructed in-house by the City’s maintenance crew in 2011. The improvements included invasive removal, clearing and hydro-seeding of a central lawn, construction of accessible gravel trails to existing pocket beaches, soft surface trail improvements and site furnishings.

Phase IB includes the two picnic shelters and associated improvements completed by Henderson Partners contractors in 2011. The scope of work included clearing and grubbing, establishing erosion control measures, earthwork, construction of two picnic shelters, concrete retaining walls for the shelters, steps to the existing pocket beach, construction of a restroom enclosure, drainage, gravel walkways, site furnishings and site restoration.

Phase IC includes replacement of the two docks at Sammamish Landing. Construction of the docks are lagging behind general park construction due to permitting requirements from multiple agencies



## City Council Agenda Bill

---

(Department of Fish and Wildlife, Department of Ecology, Army Corp of Engineers and City of Sammamish); permitting timelines for the docks (9 to 12 months); and, a limitation on over-water construction (permitted July 16 to December 31 only).

### Summary Project timeline for the Sammamish Landing Phase I Project:

- Phase IA and IB, design and construction documents: Spring 2011
- Phase IA and IB, permitting: Spring/Summer 2011
- Phase IA and IB, bid and construction: Summer/Fall 2011
  
- Phase IC, dock design and construction documents: Summer/Fall 2011
- Phase IC, dock permitting: Fall 2011/Summer 2012
- Phase IC, dock bid and construction: Fall/Winter 2012

### **Financial Impact:**

The total authorization amount requested for this contract is \$521,178.70. This includes a total bid of \$436,132.80 + \$41,432.62 (WSST). This amount also includes a 10% construction contingency of \$43,613.28 to be administered by the City Manager.

A total of \$ 650,000 is allocated in the 2011-12 Parks Capital Improvements Project Budget for the Sammamish Landing Phase I Design and Construction Project. The project budget covers costs associated with surveys and studies, preparation of construction drawings, permitting, construction administration, and project construction. An additional \$850,000 is allocated for capital contingency.

About half of the funds allocated for this project have been expended towards construction of Phases IA & IB as well as for the engineering of Phase IC. Funds remaining to date are \$314,700.19. Staff recommends using funds available from the Parks Capital Contingency Reserve to cover the deficit.

### **Recommended Motion:**

Move to accept the bid from Lakeshore Marine Construction, Inc. as the lowest responsive and responsible bid for the Sammamish Landing Phase I C – Dock & beach Improvements project and authorize the City Manager to execute a contract with Lakeshore Marine Construction, Inc. in the amount of \$477,565.42 and authorize the City Manager to administer a \$43,613.28 construction contingency.



**CONSTRUCTION CONTRACT  
SAMMAMISH LANDING PHASE I C – DOCK & BEACH IMPROVEMENTS**

THIS AGREEMENT, made and entered into this 3rd day of October, 2012 by and between THE CITY OF SAMMAMISH, Washington, a municipal corporation of the State of Washington, hereinafter referred to as "CITY" and Lakeshore Marine Construction Inc., hereinafter referred to as "CONTRACTOR."

WITNESSETH:

- 1) The Contractor shall within the time stipulated, perform all the work and services required to be performed, and provide and furnish all of the labor, materials, appliances, machines, tools, equipment, utility and transportation services necessary to perform the Contract, and shall complete the construction and installation work in a workmanlike manner, in connection with the City's Project identified as Sammamish Landing Phase I C – Dock & Beach Improvements consisting of the demolition of two existing derelict docks, installation of steel piling, fabrication and construction of a two new floating docks, aluminum gangways, concrete abutments, gravel surfacing, pocket beach enhancements, an entrance sign and associated mitigation work and other work, all in accordance with the attached Contract Plans, Special Provisions, and the 2012 (or most current) edition of the Washington State Department of Transportation Standard Specifications.

All the foregoing shall be timely performed, furnished, constructed, installed and completed in strict conformity with the plans and specifications, including any and all addenda issued by the City and all other documents hereinafter enumerated, and in full compliance with all applicable codes, ordinances and regulations of the City of Sammamish and any other governmental authority having jurisdiction thereover. It is further agreed and stipulated that all of said labor, materials, appliances, machines, tools, equipment and services shall be furnished and the construction installation performed and completed to the satisfaction and the approval of the City's Public Works Director as being in such conformity with the plans, specifications and all requirements of or arising under the Contract.

- 2) The aforesaid Contract, entered into by the acceptance of the Contractor's bid and signing of this agreement, consists of the following documents, all of which are component parts of said Contract and as fully a part thereof as if herein set out in full, and if not attached, as if hereto attached.
  - a) This Agreement
  - b) Instruction to Bidders
  - c) Project Proposal
  - d) Specifications
  - e) Maps and Plans
  - f) Bid
  - g) Advertisement for Bids
  - h) Special Provisions, if any
  - i) Addenda, if anyand all modifications or changes issued pursuant to the Contract Documents.

- 3) If the Contractor refuses or fails to prosecute the work or any part thereof, with such diligence as will insure its completion within the time specified in this Contract, or any extension in writing thereof, or fails to complete said work with such time, or if the Contractor shall be adjudged a bankrupt, or if he should make a general assignment for the benefit of his creditors, or if a receiver shall be appointed on account of the Contractor's insolvency, or if he or any of his subcontractors should violate any of the provisions of this Contract, the City may then serve written notice upon him and his surety of its intention to terminate the Contract, and unless within ten (10) days after the serving of such violation or non-compliance of any provision of the Contract shall cease and satisfactory arrangement for the correction thereof be made, this Contract, shall, upon the expiration of said ten (10) day period, cease and terminate in every respect. In the event of any such termination, the City shall immediately serve written notice thereof upon the surety and the Contractor and the surety shall have the right to take over and perform the Contract, provided, however, that if the surety within fifteen (15) days after the serving upon it of such notice of termination does not perform the Contract or does not commence performance thereof within thirty (30) days from the date of serving such notice, the City itself may take over the work under the Contract and prosecute the same to completion by Contract or by any other method it may deem advisable, for the account and at the expense of the Contractor, and his surety shall be liable to the City for any excess cost or other damages occasioned the City thereby. In such event, the City, if it so elects, may, without liability for so doing, take possession of and utilize in completing said Contract such materials, machinery, appliances, equipment, plants and other properties belonging to the Contractor as may be on site of the project and useful therein.
- 4) The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the City.
- 5) The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement."

- 6) Any notice from one party to the other party under the Contract shall be in writing and shall be dated and signed by the party giving such notice or by its duly authorized representative of such party. Any such notice as heretofore specified shall be given by personal delivery thereof or by depositing same in the United States mail, postage prepaid, certified or registered mail.

- 7) The Contractor shall commence performance of the Contract no later than 10 calendar days after Contract final execution, and shall complete the full performance of the Contract not later than 120 calendar days from the date of commencement. In addition, all in-water work shall be fully complete no later than the allowable in-water work window (per the Hydraulic Permit Approval and Section 10 permit) end date of December 31, 2012. For each and every working day of delay after the established day of completion, it is hereby stipulated and agreed that the damages to the City occasioned by said delay shall be a sum calculated and imposed in compliance with 2012 WSDOT Standard Specifications (or most current edition), Section 1-08.9, Liquidated Damages (and not as a penalty) for each such day, which shall be paid by the Contractor to the City.
- 8) Neither the final certificate of payment nor any provision in the Contract nor partial or entire use of any installation provided for by this Contract shall relieve the Contractor of liability in respect to any warranties or responsibility for faulty materials or workmanship. The Contractor shall be under the duty to remedy any defects in the work and pay for any damage to other work resulting therefrom which shall appear within the period of one (1) year from the date of final acceptance only that work listed in Group(s) none of the Summary of quantities in the Contract Plans, i.e. the "Federal Non-participating Items," unless a longer period is specified. However, all manufacturer's warranties or guarantees on electrical and mechanical equipment, consistent with those provided as customary trade practice, shall be assigned to the City at the time of project acceptance. The Contractor shall further be required to supply warranties or guarantees providing for satisfactory in-service operation of any mechanical and electrical equipment and related components involved in Group(s) none of the Summary of Quantities in the Contract Plans, i.e. "Federal Participating Items" for a period not to exceed 6 months following project acceptance. The City will give notice of observed defects as heretofore specified with reasonable promptness after discovery thereof, and Contractor shall be obligated to take immediate steps to correct and remedy any such defect, fault or breach at the sole cost and expense of Contractor.
- 9) The Contractor and each subcontractor, if any, shall submit to the City such schedules of quantities and costs, progress schedules, payrolls, reports, estimates, records and miscellaneous data pertaining to the Contract as may be requested by the City from time to time.
- 10) The Contractor shall furnish a surety bond or bonds as security for the faithful performance of the Contract, including the payment of all persons and firms performing labor on the construction project under this Contract or furnishing materials in connection with this Contract; said bond to be in the full amount of the Contract price as specified in Paragraph 11. The surety or sureties on such bond or bonds must be duly licensed as a surety in the State of Washington.
- 11) The total amount of this contract is the sum of Four hundred thirty six thousand one hundred thirty two and 80/100 dollars(\$436,132.80) which includes any required Washington State Sales Tax. Payments will be made to Contractor as specified in the "Standard Specifications" of this Contract.

IN WITNESS WHEREOF, the City has caused these presents to be signed by its City Manager and attested by its City Attorney and the Contractor has hereunto set his hand and seal the day and year first above-written.

CONTRACTOR

CITY OF SAMMAMISH

\_\_\_\_\_  
President/Partner/Owner

\_\_\_\_\_  
City Manager

ATTEST

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
dba

\_\_\_\_\_  
Firm Name

check one

Individual     Partnership     Corporation Incorporated in \_\_\_\_\_

Attention:

If business is a CORPORATION, name of the corporation should be listed in full and both President and Secretary must sign the contract, OR if one signature is permitted by corporation by-laws, a copy of the by-laws shall be furnished to the City and made a part of the contract document.

If business is a PARTNERSHIP, full name of each partner should be listed followed by d/b/a (doing business as) and firm or trade name; any one partner may sign the contract.

If business is an INDIVIDUAL PROPRIETORSHIP, the name of the owner should appear followed by d/b/a and name of the company.

END OF CONTRACT



**Sammamish Landing Phase I C – Dock & Beach Improvements**

September 20, 2012

BIDDER	SIGNED PROPOSAL	ACKNOWLEDGEMENT OF ADDENDA	BIDDER'S QUALIFICATIONS	BID BOND	RESPONSIBLE BIDDER CRITERIA	NON-COLLUSION AFFIDAVIT	SCHEDULE A: Base-Bid New south dock, mitigation, entry sign, improvements to 2 pocket beaches at the docks	SCHEDULE B: Add. Alt 1 North dock piling only	SCHEDULE C: Add. Alt. 2 New north dock	SCHEDULE D: Add. Alt. 3 Improvements to 3 pocket beaches south of the docks	TOTAL ALL SCHEDULES
MVG LLC	✓	✓	✓	✓	✓	✓	\$322,815.00	\$34,600.00	\$78,790.00	\$40,775.00	\$476,980.00
Redside Construction LLC	✓	✓	✓	✓	✓	✓	\$559,720.00	\$19,450.00	\$88,370.00	\$52,500.00	\$720,040.00
Lakeshore Marine Const. Inc.	✓	✓	✓	✓	✓	✓	\$300,149.40	\$29,400.00	\$86,823.40	\$19,760.00	\$436,132.80
Mike Carlson Enterprises	✓	✓	✓	✓	✓	✓	\$404,550.00	\$36,300.00	\$109,350.00	\$47,750.00	\$597,950.00
Ceccanti	✓	✓	✓	✓	✓	✓	\$533,660.00	\$26,000.00	\$116,260.00	\$20,400.00	\$696,320.00
Jansen Inc.	✓	✓	✓	✓	✓	✓	\$446,105.00	\$37,200.00	\$100,440.00	\$34,900.00	\$618,645.00

Construction Allowance: \$ 475,000

Lower responsible bid is based on the TOTAL BID PRICE for ALL schedules. All, none or any combination of bid schedules A through D may be awarded. (Award date anticipated October 3, 2012)



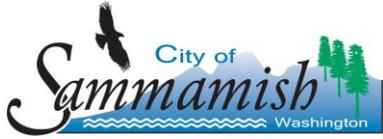
EXISTING CONDITION – NORTH DOCK



EXISTING CONDITION – SOUTH DOCK







# City Council Agenda Bill

**Meeting Date:** October 9, 2012

**Date Submitted:** September 26, 2012

**Originating Department:** Parks and Recreation

**Clearances:**

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

**Subject:** Sammamish Landing Phase I C – Dock & Beach Improvements Project, Construction Administration Assistance Services

**Action Required:** Authorize the City Manager to award and execute a contract with Reid Middleton for construction administration assistance services for the Sammamish Landing Phase I C – Dock & Beach Improvements Project

**Exhibits:** 1. Contract

**Budget:** \$650,000 is allocated in the 2011-2012 Budget for Sammamish Landing Phase I Project.

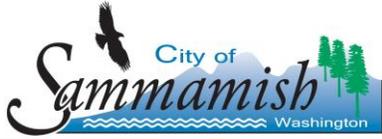
**Summary Statement:**

This a contract for construction administration assistance services for the Sammamish Landing dock construction project. The scope of work for this contract includes review of all technical submittals and shop drawings for the project including the floats, piling, gangways, abutments and other elements designed by Reid Middleton. Construction support will also consist of responding to RFIs (requests for information) and change order proposals from the contractor. Other assistance will include attendance at a preconstruction meeting, on-going site visits, float inspection and a punch list walk through.

The Sammamish Landing Phase I C – Dock & Beach Improvement project consists of the demolition of two existing derelict docks, installation of steel piling, fabrication and construction of two new floating docks, aluminum gangways, concrete abutments, gravel surfacing, pocket beach enhancements, an entrance sign and associated mitigation work.

Overall project construction coordination, running weekly meetings, managing the project schedule and authorization of payments will be done in-house by the City's Parks Project Manager. Full-time monitoring on site of the pile installation and field welding, as required by the building permit, will be covered by the City's on-call contract with HWA Geosciences.

Authorization for execution of the construction contract is being submitted under a separate agenda bill.



## City Council Agenda Bill

---

### **Project Timeline:**

The Phase I project is divided into 3 parts:

Phase IA consists of landscape improvements on the landward portion of the site that were constructed in-house by the City's maintenance crew in 2011. The improvements included invasive removal, clearing and hydro-seeding of a central lawn, construction of accessible gravel trails to existing pocket beaches, soft surface trail improvements and site furnishings.

Phase IB includes the two picnic shelters and associated improvements completed by Henderson Partners contractors in 2011. The scope of work included clearing and grubbing, establishing erosion control measures, earthwork, construction of two picnic shelters, concrete retaining walls for the shelters, steps to the existing pocket beach, construction of a restroom enclosure, drainage, gravel walkways, site furnishings and site restoration.

Phase IC includes replacement of the two docks at Sammamish Landing. Construction of the docks are lagging behind general park construction due to permitting requirements from multiple agencies (Department of Fish and Wildlife, Department of Ecology, Army Corp of Engineers and City of Sammamish); permitting timelines for the docks (9 to 12 months); and, a limitation on over water construction (permitted July 16 to December 31 only).

### Summary Project timeline for the Sammamish Landing Phase I Project:

- Phase IA and IB, design and construction documents: Spring 2011
- Phase IA and IB, permitting: Spring/Summer 2011
- Phase IA and IB, bid and construction: Summer/Fall 2011
  
- Phase IC, dock design and construction documents: Summer/Fall 2011
- Phase IC, dock permitting: Fall 2011/Summer 2012
- Phase IC, dock bid and construction: Fall/Winter 2012

### **Financial Impact:**

The requested authorization amount is \$15,000, which includes a contract with Reid Middleton in the amount of \$12,501.00. The remaining authorized amount (\$2,499.00) will cover additional services (if needed) for the construction administration assistance.

A total of \$ 650,000 is allocated in the 2011-2012 Parks Capital Improvements Project Budget for the Sammamish Landing Phase I Design and Construction Project. The project budget covers costs associated with surveys and studies, design engineering, preparation of construction drawings, permitting, construction administration, and project construction.

About half of the funds allocated for this project have been expended towards construction of Phases IA & IB as well as for the engineering of Phase IC. Funds remaining to date are \$314,700.19.

The construction contract will be covered under a separate agenda bill.



## City Council Agenda Bill

---

**Recommended Motion:**

Authorize the City Manager to execute a contract with Reid Middleton for \$12,501.00 for construction administration services for the Sammamish Landing Phase I C – Dock & Beach Improvements project and authorize an additional amount (total authorization not-to-exceed \$15,000) for additional services if needed.



**CITY OF SAMMAMISH  
AGREEMENT FOR SERVICES**

Consultant: Reid Middleton

This Agreement is entered into by and between the City of Sammamish, Washington, a municipal corporation, hereinafter referred to as the "City," and Reid Middleton, hereinafter referred to as the "Consultant."

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Consultant to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties hereto agree as follows:

1. **Scope of Services to be Performed by Consultant.** The Consultant shall perform those services described in Exhibit "A" of this agreement. In performing such services, the Consultant shall comply with all federal, state, and local laws and regulations applicable to the performance of such services. The Consultant shall perform services diligently and completely and in accordance with professional standards of conduct and performance.

2. **Compensation and Method of Payment.** The Consultant shall submit invoices for work performed using the form set forth in Exhibit "B".

The City shall pay Consultant:

[Check applicable method of payment]

According to the rates set forth in Exhibit " \_\_ "

A sum not to exceed \$ 12,501.00

Other (describe): \_\_\_\_\_

The Consultant shall complete and return to the City Exhibit "C," Taxpayer Identification Number, prior to or along with the first invoice submittal. The City shall pay the Consultant for services rendered within ten days after City Council approval.

3. **Duration of Agreement.** This Agreement shall be in full force and effect for a period commencing upon execution and ending December 31, 2013, unless sooner terminated under the provisions of the Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. **Ownership and Use of Documents.** Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced by the Consultant in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not.

5. **Independent Contractor.** The Consultant and the City agree that the Consultant is an independent contractor with respect to the services provided pursuant to this Agreement. The Consultant will solely be responsible for its acts and for the acts of its agents, employees, subconsultants, or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.

6. **Indemnification.** The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

## Exhibit 1

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement."

### 7. Insurance.

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

#### **Minimum Scope of Insurance**

Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

#### **Minimum Amounts of Insurance**

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

#### **Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance shall not be cancelled by either party except after thirty (30) days prior written notice has been given to the City

**Verification of Coverage**

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

**8. Record Keeping and Reporting.**

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14 and by the City.

9. **Audits and Inspections.** The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review, or audit by the City during the performance of this Agreement.

**10. Termination.**

A. This City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be cancelled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen days written notice, or in the event that outstanding invoices are not paid within sixty days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. **Discrimination Prohibited.** The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap.

12. **Assignment and Subcontract.** The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

13. **Conflict of Interest.** The City insists on the highest level of professional ethics from its consultants. Consultant warrants that it has performed a due diligence conflicts check, and that there are no professional conflicts with the City. Consultant warrants that none of its officers, agents or employees is now working on a project for any entity engaged in litigation with the City. Consultant will not disclose any information obtained through the course of their work for the City to any third party, without written consent of the "City". It is the Consultant's duty and obligation to constantly update its due diligence with respect to conflicts, and not the City's obligation to inquire as to potential conflicts. This provision shall survive termination of this Agreement.

14. **Confidentiality.** All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

15. **Non-appropriation of funds.** If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

16. **Entire Agreement.** This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

17. **Notices.** Notices to the City of Sammamish shall be sent to the following address:

City of Sammamish  
801 228<sup>th</sup> Avenue SE  
Sammamish, WA 98075  
Phone number: (425) 295-0500

Notices to the Consultant shall be sent to the following address:

Company Name Reid Middleton  
Contact Name Shannon Kinsella  
Street Address 728 134<sup>th</sup> Street SW, Suite 200  
City, State Zip Everett, WA 98204  
Phone Number (425) 741-3800  
Email skinsella@reidmiddleton.com

18. **Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee, shall be included in the judgment.

19. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

CITY OF SAMMAMISH, WASHINGTON

CONSULTANT

By: \_\_\_\_\_

By: Shannon Kinsella

Print Name: \_\_\_\_\_

Print Name: Shannon Kinsella

Title: \_\_\_\_\_

Title: Director, Waterfront Group

Date: \_\_\_\_\_

Date: 9/20/12

Attest/Authenticated:

Approved As To Form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

## EXHIBIT A

September 7, 2012  
File No. 24-11-913-008

Ms. Anjali Myer  
City of Sammamish  
801 - 228th Avenue SE  
Sammamish, WA 98075

Subject: Sammamish Landing Dock Replacement  
Construction Administration Assistance Services

Dear Ms. Myer:

The following is a scope of services to provide professional engineering services for construction administration assistance services for the replacement of the docks at Sammamish Landing on Lake Sammamish. We look forward to working with you on this project.

A. PROJECT UNDERSTANDING

The City of Sammamish (City) owns waterfront property along the east shore of Lake Sammamish. The property is being redeveloped into a public access park called Sammamish Landing. The park property includes pathways to the Lake, picnic pavilions, pocket beaches, and other improvements. The City is replacing two fixed timber piers with one or two floating dock facilities to provide public access to the water. Design and Construction Documents have been prepared by Reid Middleton and the City for replacement of the piers, improvement of pocket beaches, and associated mitigation for the project.

The project is currently out to bid with a bid opening scheduled for September 2012. The project includes a base bid for replacement of one of the docks and installation of new pocket beaches, and additive bid items for replacement of the second dock and additional pocket beach areas. The schedule for the project is completion of construction by the end of March 2013.

## WASHINGTON

728 134th Street SW  
Suite 200  
Everett, WA 98204  
Phone: 425 741-3800  
Fax: 425 741-3800

## ALASKA

4300 B Street  
Suite 307  
Anchorage, AK 99503  
Phone: 907 562-3439  
Fax: 907 561-5219

Ms. Anjali Myer  
City of Sammamish  
September 7, 2012  
File No. 24-11-913-008  
Page 2

The City will contract separately with an environmental firm for services associated with the biological mitigation elements for the project. These services are excluded from this scope of services for Reid Middleton.

The City will be responsible for the overall construction administration services for the project. Reid Middleton will provide assistance to the City. The following scope of services will be provided for the project by Reid Middleton:

**B. SCOPE OF SERVICES**

**1. Construction Administration Assistance**

**a) Preconstruction Meeting**

Attend the preconstruction meeting with the selected contractor at the City offices or project site.

**b) Technical Submittals**

Review technical submittals and shop drawings for the project including the floats, piling, gangways, abutments, and other elements designed by Reid Middleton. This scope of services is based on review of all required technical submittals.

**c) Requests for Information (RFIs)**

Respond to RFIs for the project. This scope is based on response to up to twenty-five RFIs for the project.

**d) Site visits and Weekly Meetings**

Attend up to two general site visits to review general conformance with the project requirements. Reid Middleton will also participate in weekly coordination meetings by telephone on an as needed and as requested basis.

**e) Pile Installation**

HWA will provide all field observation of the pile installation

Ms. Anjali Myer  
City of Sammamish  
September 7, 2012  
File No. 24-11-913-008  
Page 3

and field welding for the project under separate contract. Reid Middleton will be available by telephone or video conference for discussion in the event there are any difficulties or issues encountered during the piling installation. The City and HWA will provide copies of pile driving logs and field information as required to Reid Middleton for analysis of pile installation issues. Reid Middleton will perform one site visit to the project during a pile installation period as requested.

f) Float inspection

Perform one site observation of the float manufacturing at the location of the float manufacturer. This scope is based on the assumption that the float manufacturer will be in Western Washington. If the float is manufactured in another location, a subconsultant may be identified and requested to be added to the contract to perform the observation of the float fabrication.

g) Punchlist Walkthrough

Perform a one-day site visit observation to document any punchlist items and to develop a punchlist for items that require completion prior to final closeout of the project. It is assumed that the City will follow up on any punchlist items and a second site visit to confirm the completion of the punchlist items is not included in this scope.

h) Change Orders

Review change order proposals or requests. This scope is based on up to ten change order proposals being prepared into one formal Change Order for the project. If additional change orders are requested, these can be done as additional services.

This scope of services excludes any drafting and preparation of record drawings. It is assumed that the Contractor and City will be responsible for record drawings for the project.

Ms. Anjali Myer  
City of Sammamish  
September 7, 2012  
File No. 24-11-913-008  
Page 4

2. Additional services requested by the City. Additional services requested by the City may include additional site visits, or other observations at the float manufacturing site, and additional change order requests for the project. Amendments for these services can be prepared as requested by the City.

C. PERIOD OF PERFORMANCE

Reid Middleton will begin services upon receipt of a signed agreement and will make every reasonable effort to complete the services in a timely manner considering the needs of the project. The proposed schedule is for start of the construction phase to begin in October and to be completed by March 2013.

D. CLIENT'S RESPONSIBILITIES

The City shall provide available pertinent data, documents, and other information to Reid Middleton as necessary to complete the services outlined in Section B above.

The City will be the primary lead for the Construction Administration Services and will be the primary contact for paperwork and communication with the Contractor for the project.

E. COMPENSATION

1. For services described in Section B, Item 1, Reid Middleton shall be paid on a "time-plus-expenses not to exceed" basis using the rates indicated in the attached Exhibit "D," Schedule of Charges Effective July 1, 2012. We estimate the fee for this portion of the services to be \$12,501.
2. For services described in Section B, Item 2, Reid Middleton shall be paid on a "time-plus-expense" basis in accordance with provisions of the attached Exhibit "D," Schedule of Charges Effective July 1, 2012, or on the basis of such other mutually satisfactory arrangements as may be negotiated.

Ms. Anjali Myer  
City of Sammamish  
September 7, 2012  
File No. 24-11-913-008  
Page 5

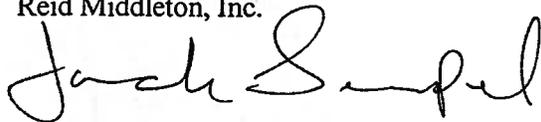
F. REID MIDDLETON STAFF

Shannon Kinsella will be the project manager primarily responsible for this job. However, other individuals at Reid Middleton will work on aspects of your project as required.

We appreciate the opportunity to submit this proposed agreement. The terms of this agreement will become effective when confirmed by your signature within 30 days. If you wish to pursue this project after that time, this agreement may then be renegotiated. If the terms are acceptable, please sign your acceptance below and return one executed copy to Reid Middleton.

If you have any questions or comments please call me.

Sincerely,  
Reid Middleton, Inc.



Shannon Kinsella, P.E.  
Principal

Attachments

clw\H:\DOC\24Wf\2011\003 Lake Sammamish Docks\Contract\Supplement 1 CA Services\Lake Sammamish Dock Supplement 1 CA Services RM Exhibit A.doc\smk

EXHIBIT B



**REQUEST FOR CONSULTANT PAYMENT**

To: City of Sammamish  
 801 228<sup>th</sup> Avenue SE  
 Sammamish, WA 98075  
 Phone: (425) 295-0500  
 FAX: (425) 295-0600

Invoice Number: \_\_\_\_\_ Date of Invoice: \_\_\_\_\_

Consultant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contract Period: \_\_\_\_\_ Reporting Period: \_\_\_\_\_

Amount requested this invoice: \$ \_\_\_\_\_

Specific Program: \_\_\_\_\_

\_\_\_\_\_  
 Authorized signature

**ATTACH ITEMIZED DESCRIPTION OF SERVICES PROVIDED**

*For Department Use Only*

Total contract amount	
Previous payments	
Current request	
Balance remaining	

Authorization to Consultant: \$
Account Number:
Date:

Approved for Payment by: \_\_\_\_\_ Date: \_\_\_\_\_

**Finance Dept.**

Check # \_\_\_\_\_ Check Date: \_\_\_\_\_

EXHIBIT C



### TAX IDENTIFICATION NUMBER

In order for you to receive payment from the City of Sammamish, you must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the following information request form and return it to the City of Sammamish prior to or along with the submittal of the first billing invoice.

Please check the appropriate category:

- Corporation                       Partnership                       Government Consultant  
 Individual/Proprietor                       Other (explain)

TIN No.: 91-0714387

Social Security No.: \_\_\_\_\_

Print Name: Carrie Wold

Title: Project Administrator

Business Name: Reid Middleton, Inc.

Business Address: 728 - 134th Street - SW, Suite 200 Everett, WA 98204

Business Phone: 425 741-3800

6/24/12  
Date

Carrie Wold  
Authorized Signature (Required)

**Reid Middleton, Inc.**  
**Exhibit "D" Schedule of Charges**  
**Effective July 1, 2012 through June 30, 2013**

Compensation shall be based on time and expenses directly attributable to the project and shall follow the schedule below unless another method of compensation has been expressed in the written agreement.

<b>I. Personnel</b>	<b>Hourly Rate</b>
Principal .....	\$ 195.00 - \$ 225.00
Principal Engineer/Principal Planner/Principal Surveyor.....	\$ 190.00 - \$ 200.00
Senior Engineer/Senior Planner/Senior Surveyor.....	\$ 160.00 - \$ 175.00
Project Engineer/Project Designer/Project Surveyor/Project Planner.....	\$ 125.00 - \$ 145.00
Design Engineer/Designer II/Design Technician/Survey Crew Chief/ Technical Writer II/ Graphic Designer II .....	\$ 110.00 - \$ 115.00
Designer I/Planner/CAD Technician II .....	\$ 95.00 - \$ 100.00
Project Administrator .....	\$ 90.00 - \$ 100.00
CAD Technician I/Survey Technician/Technician/Technical Writer I .....	\$ 75.00 - \$ 90.00

Survey Crew (2 Person/RTK/Robotic) ..... \$ 170.00  
 Survey Crew (3 Person/GPS)..... \$ 260.00

Expert Witness/Forensic Engineering..... 1.5 times usual hourly rate (4 hour minimum)

Individuals not in the regular employ of Reid Middleton may occasionally be engaged to meet specific project requirements. Charges for such personnel will be comparable to charges for regular Reid Middleton personnel.

A premium may be charged if project requirements make overtime work necessary.

<b>II. Equipment</b>	<b>Rate</b>
Design Software/Computer Aided Drafting .....	\$ 12.00/hour

<b>III. Reimbursable Expenses</b>	
Local Mileage - Automobile .....	\$ 0.555/mile
Local Mileage - Survey Truck .....	\$ 0.555/mile

Expenses that are directly attributable to the project are invoiced at cost plus 15%. These expenses include, but are not limited to, subconsultant or subcontractor services, travel and subsistence, communications, couriers, postage, fees and permits, document reproduction, special instrumentation and field equipment rental, premiums for additional insurance where required, special supplies, and other costs directly applicable to the project.

A new schedule of charges is issued and becomes effective July 1 each year. Charges for all work, including continuing projects initiated in prior years, will be based on the latest schedule of charges.

**IV. Client Advances**

Unless the parties agree otherwise in writing, charges for the following items shall be paid by the client directly, shall not be the responsibility of Reid Middleton, and shall be in addition to any fee stipulated in the agreement: government fees, including permit and review fees; soils testing fees and costs; charges for aerial photography; and charges for monuments. If Reid Middleton determines, in its discretion, to advance any of these costs in the interest of the project, the amount of the advance, plus a fifteen percent administrative fee, shall be paid by the client upon presentation of an invoice therefore.



# City Council Agenda Bill

**Meeting Date:** October 9, 2012

**Date Submitted:** October 4, 2012

**Originating Department:** Admin Services

**Clearances:**

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input checked="" type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

**Subject:** Resolution: Amending the City Council's Policy for Televising Candidate Forums

**Action Required:** Approve resolution amending resolution R2009-373

**Exhibits:**

1. Draft Resolution
2. Policy for Televising Candidate Forums

**Budget:** n/a

**Summary Statement** – The current policy on televising political forums on Sammamish Channel 21 is limited to Sammamish City Council forums only. In an effort to inform residents about county, state and federal races by televising them, an amendment to the policy is necessary.

**Background** – The Association of Washington Cities (AWC) held a candidates forum wherein Rob McKenna and Jay Inslee, candidates for Washington State Governor, were each given an opportunity to deliver a prepared speech incorporating their responses to questions/issues that AWC sent to them in advance. They were then each questioned by city elected officials at the forum. The candidates for State Attorney General and State Auditor were given similar, although shorter, charges. This was not a debate, but an informational forum which was then video recorded. Replaying the video on Sammamish channel 21 would give our citizens a better understanding of where the candidates stood on issues critical to all cities. An amendment to the current policy on televising candidate forums would allow for the replay of this video and others that may impact our residents. It would be advisable to limit the forums to only those organized by either the Association of Washington Cities or Suburban Cities to ensure that the forums relate to issues that have a wide impact.

**Financial Impact:** n/a

**Recommended Motion:** Approve the resolution amending the policy for televising candidate forums.



**CITY OF SAMMAMISH  
WASHINGTON  
RESOLUTION NO. R2012-\_\_\_\_\_**

---

**A RESOLUTION OF THE CITY OF SAMMAMISH,  
WASHINGTON, AMENDING R2009-373 A POLICY FOR  
THE TELEVISIONING OF CITY COUNCIL CANDIDATE  
FORUMS, ADDING A PROVISION FOR POLITICAL  
FORUMS SPONSORED BY ASSOCIATION OF  
WASHINGTON CITIES OR SUBURBAN CITIES  
ASSOCIATION**

WHEREAS, the City Council adopted a Candidate Forum policy by Resolution R2009-373, on June 2, 2009, to achieve the goal of informing the public regarding elections that affect City residents; and

WHEREAS, the City Council wishes to amend this policy to clarify which political debates may be broadcast on the City's cable television channel;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,  
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Amending Candidate Forum Policy. The City Council hereby amends the Candidate Forum Policy as follows:

6. Only candidates for Sammamish City Council and other elected positions for which Sammamish citizens may vote are covered by this policy. Other than the Sammamish City Council candidate forums, only candidate forums involving State and Federal legislative district races which include part or all of Sammamish, County Council position, Countywide offices as well as Statewide offices and Federal offices, that are organized by the Association of Washington Cities or the Suburban Cities Association, may be aired on Sammamish 21 TV.

**PASSED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON  
THE \_\_\_\_\_ DAY OF OCTOBER, 2012.**

CITY OF SAMMAMISH

APPROVED

---

Mayor Thomas T. Odell

Exhibit 1

ATTEST/AUTHENTICATED:

---

Melonie Anderson, City Clerk

Approved as to form:

---

Bruce L. Disend, City Attorney

Filed with the City Clerk:                      October 4, 2012  
Passed by the City Council:  
Resolution No.:                                      R2012-\_\_\_\_\_

Exhibit A

<p><b>CITY OF SAMMAMISH</b>  <b><u>ADMINISTRATIVE POLICY AND PROCEDURE</u></b></p>	
<p><b>Subject: Sammamish City Council Candidate Forums</b></p>	<p><b>Number:</b></p>
<p><b>Group:</b></p>	<p><b>Page: 1 of 1</b></p>
<p><b>Effective Date:</b></p>	<p><b>Approved:</b></p>

**PURPOSE:**

To establish a policy and procedure for the use of the Sammamish City Council chamber for the staging of Sammamish City Council Candidate Forums, and for the playback of Sammamish City Council Candidate Forums on Sammamish 21 TV.

**Policy:**

1. Sammamish City Council candidate forums may be staged inside the City Hall Council Chamber if the sponsoring group pays the appropriate rental fee for the Chamber as defined by established city policy.
2. The city will play back candidate forums on Sammamish 21 TV. This policy applies both to forums recorded in the City Council Chamber and to those recorded elsewhere outside of City Hall.
3. The city will not play any role in the selection of questions, venues, moderators, or sponsoring organizations.
4. For the purposes of this policy, Sammamish City Council candidates are those individuals who have filed with the King County Elections Office (including write-in candidates who have filed a Declaration of Write-in Candidacy with the County Auditor and paid a filing fee, if any) at least two weeks prior to the forum recording date.
5. A candidate forum must be recorded no sooner than 45 days before the election date. A candidate forum recording must be received by the city no later than 14 days before the election date.
6. Candidate forums that meet all city conditions will air at least three times before the election date.



## **Sammamish Economic Development Strategic Plan**

**Purpose:** Develop a comprehensive strategic plan to guide economic development efforts to be undertaken by the City of Sammamish in cooperation with other public and private partners. Use this strategy to inform programmatic efforts (e.g., market strategy), code amendments and permitting, and policy development in the city Comprehensive Plan.

**Step 1: Compile work already completed**

- Town Center market Analysis (2006)
- Economic Development Self-Assessment Tool (EDSAT) analysis results (2012)
- Chamber of Commerce data
- Regional information from Puget Sound Regional Council, Enterprise Seattle, others
- Examples of Economic Development plans from peer cities

**Step 2: Develop our Vision, Goals and Objectives**

- Think long-term, prioritize near-term actions
- Facilitate the private market to invest in Sammamish
- Implement Town Center plan with private sector development
- Promote existing city businesses / Recruit new businesses

**Step 3: Undertake analysis and evaluation**

- Demographics, psychographics
- Review/update Town Center Market Study and pro-forma analyses
- Confirm/update market area, regional trends, business inventory
- Potentially develop a Strengths, Weaknesses, Opportunities and Threats analysis

**Step 4: Involve appropriate participants**

- Chamber of Commerce, regional Economic Development (ED) organizations, local businesses, land developers, real estate experts
- Special purpose districts, service providers
- General public
- Hold forum(s) on ED plan

**Step 5: Adopt ED Strategy and Action Plan**

- Website upgrades/updates, map and contact info of available land
- Outreach/Education/Marketing plan, branding strategy
- Business retention/attraction, start-up support
- Unified Zone Development Plans for two quadrants

- Optional elements: Identify Town Center plan/code refinements, Transfer of Development Rights(TDR)-Tax Increment Financing proof of concept study, Urban Land Institute Technical Assistance Panel, SEPA Planned Action

### Roles and responsibilities

- City Council: Adopt vision, goals and policy; Approve priorities
- City Manager: Overall coordination, outreach, branding, marketing
- Public Works: Local Improvement District (LID), capital projects, coordinate with Sammamish Plateau Water & Sewer District
- Parks: Green spine, trail network, other capital projects
- Finance: LID, business incentives
- DCD: Permitting, applicant/public info, TDR, comprehensive plan

### Resource needs

- Recruit/select a qualified consultant
  - Skills in facilitation across a variety of interests and perspectives
  - Experience with similar peer city ED plans
  - Familiarity with data sources and methods needed to create the plan
  - Cost and availability

### Work products

- Written Economic Development Strategic Plan document with vision, policies, goals and objectives, and benchmark measurements
- Data and analysis to support the plan, and documentation of public and stakeholder involvement process
- Action plan or 'road map' outlining specific prioritized steps the City should take to implement the plan



---

801 – 228<sup>th</sup> Avenue SE • Sammamish, Washington 98075 • Phone: 425-295-0500 • Fax: 425-295-0600

October 3, 2012

TO: Ben Yazici

FM: Kamuron Gurol

RE: Resolution for Use of Town Center Infrastructure Funds

The proposed resolution and attached criteria have been developed by staff at your request. The criteria would guide the use of budgeted City funds for infrastructure projects in the Town Center area. This item is scheduled for review by the City Council at the October 9, 2012 study session.

Please recall that the proposed criteria were developed by researching similar criteria developed by peer cities, and an earlier version of the document was reviewed internally and by the City Attorney's office. The criteria were also provided to the City Council Economic Development Committee for review on September 25, 2012, and all proposed changes have been incorporated into the proposed version included in the October 9, 2012 City Council packet.

I am happy to provide more information and answer questions.



**CITY OF SAMMAMISH  
WASHINGTON  
RESOLUTION NO. R2012-\_\_\_**

---

**A RESOLUTION OF THE CITY OF SAMMAMISH CITY  
COUNCIL ADOPTING CRITERIA TO GUIDE THE USE OF CITY  
FUNDS FOR INFRASTRUCTURE IN THE TOWN CENTER  
PLANNING AREA**

WHEREAS, the City of Sammamish adopted a subarea plan for the Town Center consistent with City Comprehensive Plan and the State Growth Management Act; and

WHEREAS, the adopted Town Center Plan identifies a number of infrastructure projects to implement the plan and to help serve new development; and

WHEREAS, in the adopted 2011-2012 City budget, the City Council approved a \$3 million "Town Center Infrastructure Reserve" fund to build or improve infrastructure; and

WHEREAS, in the proposed 2013-14 budget, the City Manager has proposed renewal of that \$3 million fund, proposed a fund of up to \$1 million for storm-water improvements, and proposed an additional fund of up to \$0.5 million for other infrastructure and implementation actions; and

WHEREAS, the City Council is scheduled to take action to approve the 2013-2014 budget by the end of 2012; and

WHEREAS, the City Council wishes to create criteria to guide the use of budgeted funds to encourage development in the Town Center, leverage other public and private funds, and achieve multiple public and private benefits.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,  
WASHINGTON, RESOLVES AS FOLLOWS:**

The City Manager shall follow the criteria listed in "Attachment A: Criteria for Use of City Funds in Town Center" to identify and recommend to the City Council any proposed expenditures of budgeted City funds for infrastructure in the Town Center.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE  
\_\_\_\_\_, 2012.**

CITY OF SAMMAMISH

---

Mayor Thomas Odell

ATTEST/AUTHENTICATED:

---

Melonie Anderson, City Clerk

Approved as to form:

---

Bruce L. Disend, City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Resolution No:

Proposed

## **Attachment A: Criteria for Use of City Funds in Town Center**

### Strategic Goals

- Catalyze development in Town Center – encourage it to happen, or happen sooner
- Leverage other public and private funds – attract or couple with such funds
- Achieve multiple public and private benefits – build necessary infrastructure, address potential impacts, conserve energy, save money

### Town Center Infrastructure Reserve (\$3M) - Infrastructure Project Types

- Street improvements to provide capacity, connections or transit access (ex. SE 4<sup>th</sup> St)

### Town Center Stormwater Improvements (\$1M) - Infrastructure Project Types

- Regional stormwater management facilities (detention, water quality, conveyance) serving multiple public and private uses

### Town Center Implementation Fund (\$0.5M) - Infrastructure Project Types

- Parks, trails and open space needs identified in the Town Center plan, Infrastructure Plan and/or Stormwater Master Plan
- Vehicle and bicycle parking structures and lots including those that could support transit
- Land acquisition, engineering and design
- Upfront permitting and State Environmental Policy Act (SEPA) review
- The City's proportional share of Local Improvement District (LID) costs

### Decision-making Criteria

- The development proposal is consistent with the Town Center Plan, and the infrastructure project is consistent with the Infrastructure Plan and/or Stormwater Master Plan
- The development proposal contains (or is phased to accommodate) a mix of uses, and it is of sufficient scale to facilitate additional development in the Town Center
- The infrastructure project is or could be eligible for public grants/loans, or for state funding tools (e.g., CRFA, LCLIP, LIFT, TOD/TIF, etc.)
- The infrastructure project is a necessary part of the development proposal, and any risk in City expenditures can be managed in coordination with the private development project
- The proponent has a credible and verifiable track record of successful development of similar scale and uses elsewhere in Sammamish or in a peer city





## MEMORANDUM

---

**DATE:** October 4, 2012

**TO:** City Council  
Ben Yazici, City Manager

**FROM:** Laura Philpot, PE; Public Works Director

**RE:** Surface Water Utility Fees

---

The City of Sammamish currently administers the city's Surface Water Management (SWM) program through a dedicated utility fund. Both the operating expenses and a portion of the capital expenses are funded through a Surface Water Management fee that is paid by Sammamish property owners. The fees are collected twice a year as part of the County's property tax collection.

The following summarizes the history of the **City's SWM fees:**

- AUG 1999: City adopted King County Title 9 establishing the Surface Water Program and an annual fee of \$86 per single family residence.
- MAY 2001: City increased single family residence SWM fee to \$105 per year.
- NOV 2005: City increased single family residence SWM fee to the current rate amount of \$150 per year.

The City's SWM Capital program is funded through a portion of the SWM fees and through the collection of System Development Charges (SDC). The SDC is charged to new development to cover the cost to construct the city's stormwater infrastructure that supports current and future development.

The following summarizes the history of the **City's SWM System Development Charges:**

- AUG 2000: Established a System Develop Charge of \$450 per equivalent dwelling unit.
- MAY 2001: Revised SDC to current level of \$570 per equivalent dwelling unit.

In February of 2007 the Department of Ecology issued the first National Pollution Discharge Elimination System (NPDES) permit to the City of Sammamish. The permit was issued for five years (2007-2012). The permit included a number of new unfunded mandates to be phased in over the five year duration of the permit.

In 2009 the City conducted a gap analysis to evaluate what additional resources would be necessary to comply with all of the permit requirements. In July of 2009 staff shared the results of the study with the

City Council. The study indicated that to fully fund the permit requirements the City needed to increase the operating expenses by \$500,000 to \$600,000 per year.

In August of 2012, the Department of Ecology issued a new permit. The new permit will become effective in August 2013. There are a number of new unfunded mandates in this permit that must also be phased into the City’s program.

Staff included the resource needs to meet the NPDES permit requirements in the draft Surface Water Management Operating budget for 2013 and 2014. This budget was presented to the City Council at the October 2, 2012 meeting. The major increases to the budget that are associated with the permit requirements are summarized below (costs are for both the 2013 and 2014 budget years):

- Maintenance Lead Worker FTE \$201,000
- New Surface Water Infrastructure Inspector FTE \$211,000
- Catch Basin Cleaning in City Parks \$178,000
- Additional Storm System Vactoring \$350,000
- Storm Vault Filter Replacement \$150,000
- Operating Supplies/Other \$160,000
- Total \$1,250,000**

In June 2012, staff presented the City Council with a draft Capital Improvement Plan (CIP) for the Surface Water Program. The draft CIP was used as a basis when developing the draft capital budget for 2013/2014. After evaluating the effects on the SWM fees some adjustments were made to the draft CIP. Construction expenditures have been moved out to try to mitigate the increase on citizens. A copy of the amended draft CIP is attached here for your reference. The City Council will be asked to closely review the draft CIP as well as the proposed projects for the 2013/2014 budget as they directly impact both the SWM fees as well as the amount of the SDC that can be collected.

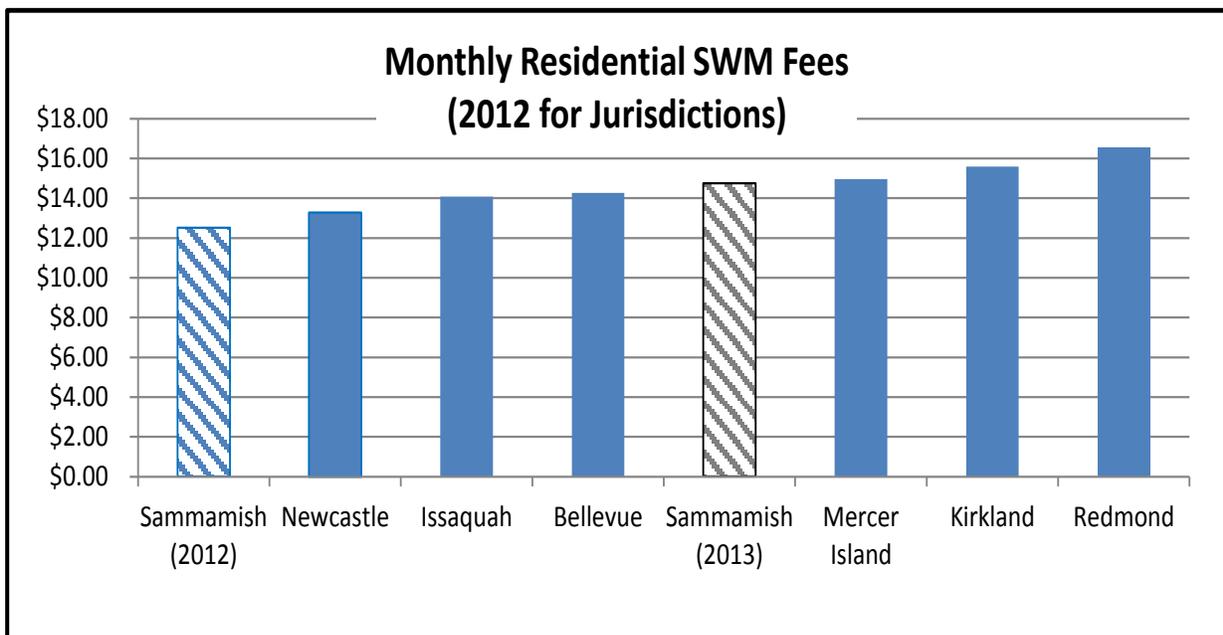
Based on the draft operating budget that was previously presented to the City Council October 2, 2012 and the Capital plan that is attached here for your reference, the City’s consultant FCS Group, ran a detailed analysis to determine the revenue needs of the SWM fund. The following table summarizes staff’s recommendations that will be presented to the City Council at the October 9, 2012 City Council Study Session for discussion:

	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>Surface Water Annual Fee</b>	\$150	\$177	\$204
<b>System Development Charges</b>	\$570	\$1,491	\$1,491

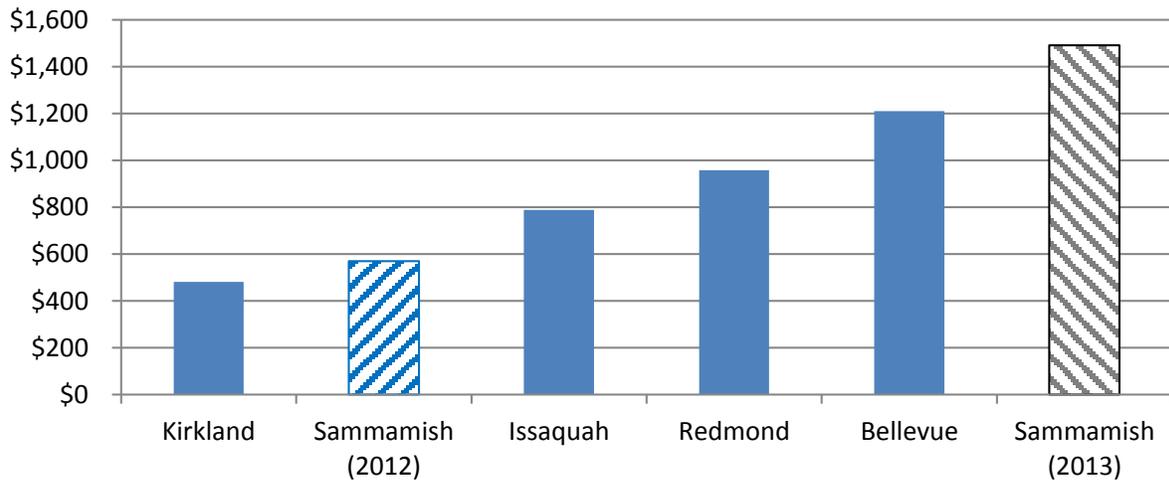
The following is a list of assumptions that have been made as part of the fee development:

- **General:**
  - Assumes 200 new SF units/year growth
  - Assumes 45 day operating cash target reserves
  - Assumes no debt issuance
  - Assumes no general fund monies being spent on Surface Water Management
- **Operating expenditures:**
  - Based on the draft 2013/2014 budget
  - Only increases by an inflation factor in future years
  - Cutting expenditures may jeopardize ability to meet permit requirements
  - Added costs will increase the proposed fees
  - A portion of the SWM fee will continue to be transferred from operations to capital
- **Capital expenditures:**
  - Based on the attached draft CIP
  - Additional project expenses will impact both fees and system development charges

The following charts show how Sammamish's current rates and the recommended new rates compare to neighboring jurisdictions.



### Single Family Residential System Development Charge





## DRAFT 2013 - 2018 SIX YEAR STORMWATER CAPITAL IMPROVEMENT PROGRAM

### Project List and Total Project Expenditure Summary\* (\*subject to City Council budget decisions)

*All Projects costs and revenue projections are in 2011 dollars*

	CIP	Project Title	Total Project	2013	2014	2015	2016	2017	2018	Future Years	6 Yrs Total	
<div style="display: flex; flex-direction: column; align-items: center;"> <div style="background-color: #e0f0ff; padding: 5px; writing-mode: vertical-rl; transform: rotate(180deg);">Transportation Projects</div> <div style="background-color: #e0ffe0; padding: 5px; writing-mode: vertical-rl; transform: rotate(180deg);">CAPITAL PROJECTS</div> <div style="background-color: #fff0e0; padding: 5px; writing-mode: vertical-rl; transform: rotate(180deg);">PROGRAMS</div> </div>	1	Inglewood Neighborhood Drainage Project	2,200,000		350,000	925,000	925,000				2,200,000	
	1A	Inglewood Neighborhood Water Quality Retrofit	900,000								900,000	0
	2	Tamarack Neighborhood Drainage Project	1,100,000								1,100,000	0
	2A	Tamarack Neighborhood Water Quality Retrofit	220,000								220,000	0
	3	SE 24th Way Neighborhood Drainage Project	2,800,000								2,800,000	0
	3A	SE 24th Way Neighborhood Water Quality Retrofit	950,000								950,000	0
	4	Salmon Passage Projects Zaccuse or Ebright Improvements	2,500,000						100,000		2,400,000	100,000
	5	Issaquah-Pine Lake Rd - SE 48th to Klahanie Blvd Stormwater Component	3,580,000					150,000		375,000	3,055,000	525,000
	6	218th Ave SE - SE 4th St to E Main St Stormwater Component	150,000		150,000							150,000
	7	228th Ave SE - SE 32nd St to Issaquah-Pine Lake Rd Stormwater Component	120,000				20,000	100,000				120,000
	8	244th Ave SE - SE 32nd St to SE 24th St Provide non-motorized facilities - Stormwater Component	190,000	190,000								190,000
	9	Non-motorized Transportation Projects Sidewalks, Trails, Bikeways, and Paths, etc. Stormwater Component	550,000			100,000	112,500	112,500	112,500	112,500		550,000
	10	Stormwater Improvements to the Pedestrian Underpass at 187th	65,000	65,000								65,000
	11	West Beaver Lake Drive Culvert Improvement between Hazel Wolfe wetland and Beaver Lake	490,000					100,000	390,000			490,000
	12	Culvert Under 229th near Deerfield Park	99,000				99,000					99,000
	13	Wetland 17 Outlet Beaver Deceiver	55,000				55,000					55,000
	14	Major Stormwater Repairs	875,000	250,000	125,000	125,000	125,000	125,000	125,000	125,000		875,000
	15	Sidewalk Program	150,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000		150,000
16	Beaver Management	100,000	25,000	15,000	15,000	15,000	15,000	15,000	15,000		100,000	
17	Basin Planning Pine Lake Creek Basin	400,000								350,000	0	
18	Basin Planning Laughing Jacobs Creek Basin	400,000								175,000	0	
<b>6-Yr Total Project Expenditures - Stormwater</b>				<b>555,000</b>	<b>765,000</b>	<b>1,376,500</b>	<b>1,402,500</b>	<b>817,500</b>	<b>752,500</b>	<b>11,950,000</b>	<b>5,669,000</b>	
<b>Total Expenditures</b>				<b>555,000</b>	<b>765,000</b>	<b>1,376,500</b>	<b>1,402,500</b>	<b>817,500</b>	<b>752,500</b>	<b>11,950,000</b>	<b>5,669,000</b>	

Operating Contribution Percentage		100%	100%	100%	100%	100%	100%		
2013 Beginning Fund Balance		472,000	0	0	0	0	0		472,000
Surface Water Fund		0	0	0	0	0	0		0
System Development Charges to Developers		100,000	100,000	100,000	100,000	100,000	100,000		600,000
Anticipated grants		50,000	50,000	50,000	50,000	50,000	50,000		300,000
<b>TOTAL</b>		<b>622,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>		<b>1,372,000</b>
Accumulative Project Expenditures		555,000	1,320,000	2,696,500	4,099,000	4,916,500	5,669,000		
Annual Cash Flow Surplus or Deficit		67,000	-615,000	-1,226,500	-1,252,500	-667,500	-602,500		
Accumulative Cash Flow Surplus or Deficit		67,000	-548,000	-1,774,500	-3,027,000	-3,694,500	-4,297,000		





# Memorandum

---

**Date:** October 4, 2012

**To:** Ben Yazici, City Manager

**From:** Joe Guinasso, Finance Director

**Re:** City Council Budget Proposals

---

Attached is the list of City Council Budget Proposals. This was compiled from direction we received from the City Councilmembers through a series of meetings with the City Manager this spring, as well as the City Council meetings this fall.

Many of the items have been included in the City Manager's 2013-2014 Proposed Budget. Others are either in the current 2012 work plan or require further discussion by the Council as a whole.

This list will be presented at the October 9, 2012 City Council meeting for Council consideration.

Please let me know if I may provide you anything further.

Attachment: City Council Budget Proposals



**2013 - 2014 BUDGET DEVELOPMENT PROCESS  
CITY COUNCIL BUDGET PROPOSALS**

Item #	Councilmember	Description	Base Budget	Council List	Other	Notes/Estimated Cost
1	Gerend	Commons to SE 8th connection trail along creek ROW-Lancaster neighborhood.	X			2013-2014 CIP Plan.
2	Gerend	Increase human services grant program by 10%.		X		2011 Actual = \$176,000; 2012 Budget = \$178,500; 2013-2014 = \$177,500/year proposed. 10% increase = \$17,850 for total annual budget of \$196,350.
3	Gerend	Sammamish Symphony-continue \$10,000 funding.	X			
4	Gerend	Connect trail down to Evans Creek.	X			2013-2014 CIP Plan.
5	Gerend	\$1,000 to LWSD and ISD PSTA's for each school in Sammamish.		X		\$25,000 per year.
6	James	\$1.5 million in matching funds for a gym @ Boys & Girls Club.		X		
7	James	\$1.5 million/year added to existing infrastructure contingency reserve.	X			Base budget includes \$0.5 million added to \$3 million from 2012 Mid-Bi.
8	James	\$300,000 for field lighting @ Pine Lake Middle School.		X		
9	James	Sister Cities Program		X		\$5,000 per year.
10	James	Tree City USA Program		X		\$55,000 (0.5 FTE for 1 year). Ongoing recertification through existing resources.
11	James	Arts Commission: add \$5,000/year.	X			2013 & 2014 annual budget = \$25,800.
12	James	Unified storm water management plan @ Town Center.		X		\$150,000 one-time.
13	James	Lap pool @ Community Center.			X	Current Community Center plan.
14	James	NE 36th/Sahalee Way left turn pocket-need estimate.			X	2012 transportation work plan.
15	Odell	Additional parks maintenance positions (2). 1 FTE and 1 seasonal.	X			Increased staffing by 1 FTE. Also increased seasonal staffing.
16	Odell	Additional police patrol officer (1 shift) for peak periods.	X			Added 1 Police Officer position.
17	Odell	Additional SWM positions (1 or 2). Basin plans, deferred problems. SWM rate funded.	X			2 new FTE positions included in base budget.
18	Odell	Culvert replacement at ELSP and the trail crossings at Ebright, Zackuse, and Pine Lake Creeks. Concurrent w/paving.			X	2018 Storm CIP Plan \$2.5M total cost. (Base CIP not 2013-2014 Budget).
19	Odell	Police Explorer program to assist with events (parking).		X		Utilizing Explorer Scouts for July 4th event. Currently developing volunteer program. \$20,000 to establish Sammamish Explorer program.
20	Odell	Add human resources position.	X			New 0.5 FTE position included in base budget.
21	Odell	Technology upgrades - Council/staff move towards electronic documents. Include training.	X			Funding for Council Chambers upgrades, Council Conference Room upgrades, and mobile workforce included in base budget.
22	Odell/Gerend	Use of REET revenues for existing maintenance	X			35% of REET #1 & #2 used for funding Street maintenance.
23	Odell	Consideration of 1% property taxes increase.	X			3 years since last increase.
24	Odell	Finish remaining upper level-secure conference room/EOC center plus additional office space.		X		Current meeting space needs are met.
25	Odell	Add parking between city hall and the library.		X		Significant impact to special events. Safety concerns w/ skate park. Small number of spaces.
26	Odell/James/Vance	Increase economic development funding \$60,000-\$100,000 per year. Develop Economic Development Plan per EDSAT (Vance).	X			Base budget reflects \$65,000/year for ED plan and \$100,000/year for UZDP.
27	Odell/Vance	Increase/double street overlay effort.		X		Already at capacity.
28	Valderrama	Bike lane shoulders on East Lake Sammamish Parkway		X		\$50,000 (extensive neighborhood outreach).
29	Valderrama	Move Pea Patch to Lower Commons.			X	2012 Parks work plan.
30	Valderrama	\$3 million earmarked for Town Center infrastructure. Need more definition and criteria for use.			X	Discussion Scheduled @ 10/9/12.
31	Valderrama	SE 8th Park access options (SE 16th) if plan is passive use.			X	2012 Parks work plan.
32	Vance	SE 8th Park-ramp down on master plan, focus on passive use, look for less costly option for parking.			X	2012 Parks work plan. Presentation to City Council in November.
33	Vance	Senior Center/Programming Planning- options for next budget cycle.			X	Plan for 2015-2016 Biennium
34	Whitten	Look at paving other connections. Parkway study showed 16 underground streams. North-South & East-West connections.	X			Developing as part of Comprehensive Plan.
35	Whitten	Issaquah/Pine Lake Road turn lane into Montessori School.		X		\$520,000 cost estimate.
36	Whitten	Peak hour shuttle/transportation.		X		

