



City Council, Regular Meeting

AGENDA

December 06, 2011

6:30 pm – 9:30 pm
Council Chambers

Call to Order

Roll Call/Pledge of Allegiance

Approval of Agenda

Student Liaison Reports: None

Public Comment

Note: *This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.*

Consent Agenda

- Payroll for the period ending November 15, 2011 for pay date November 18, 2011 in the amount of \$239,898.54
- Payroll for the period ending November 30, 2011 for pay date December 5, 2011 in the amount of \$238,761.23
- 1. Approval: Claims for period ending December 6, 2011 in the amount of \$815,016.99 for Check No. 30794 through No.30913
- 2. Resolution: Final Acceptance/244th Avenue SE Project
- 3. Resolution: Final Acceptance/SE 32nd St Project
- 4. Resolution: Adopt Inglewood Basin and Thompson Basin Plans
- 5. Resolution: Amending the Employee Handbook and Personnel Procedure Manual
- 6. Contract: Recycling Event Coordination/Olympic Environmental
- 7. Contract: Domestic Violence Advocate/Kimberly Leyton
- 8. Contract: King County Sheriff Parking Lot Fencing/All Around Fence
- 9. Contract: Graphic Design Services/Uproar Graphics
- 10. Approval: Council Regular Meeting /Study Session Minutes from November 1, 2011
- 11. Approval: Council Study Session Notes from November 8, 2011
- 12. Approval: Council Study Session/Special Meeting from November 14, 2011

New Business

- 13. Interlocal Amendment: LWSD Joint Use Agreement (Fields & Facilities)
- 14. Contract: Eastlake HS Athletic Field Design/DA Hogan

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance.

Assisted Listening Devices are also available upon request.

15. Resolution: Establishing Employee Medical Insurance Premium Contribution Rates.

Public Hearings

16. Ordinance: Second Reading Amending Chapter 21A.50 (Environmentally Critical Areas), Of The Sammamish Municipal Code
17. Ordinance: Second Reading, Amending Chapter, 21A.20 Related To Accessory Dwelling Units And Duplexes Of The Sammamish Municipal Code
Ordinance: Second Reading Establishing A Pilot Program To Allow For Cottage Housing To Be Located Outside Of The Town Center
18. Public Hearing Ordinance: Second Reading Relating To The Levying Of Regular Property Taxes And Establishing The Amount To Be Levied In 2012 On The Assessed Valuation Of The Property Within The City.
19. Public Hearing Ordinance: Second Reading Amending Ordinance No. 02011-303, The 2011-2012 City Budget, For The Purpose Of Revising The 2011-2012 Biennial Budget.

Unfinished Business - None

Council Reports

City Manager Report

Executive Session – If necessary

Adjournment

12AGENDA CALENDAR

Dec. 2011			
Mon. 12/5	6:00 pm	Board/Commission Recognition Dinner	City Hall
Tues. 12/6	6:30 pm	Regular Session	Public Hearing Ordinance: Second Reading Housing Codes Public Hearing Ordinance: Second Reading 2012 Budget Public Hearing Ordinance: Second Reading 2012 Tax Levy Rate Public Hearing Second Reading: Amendment to Critical Areas Ordinance Sunset Clause Resolution: Establishing Employee Medical Insurance Premium Contribution Rates. Resolution: Final Acceptance/244 th Avenue SE Project (consent) Resolution: Final Acceptance/SE 32 nd St Project (consent) Resolution: Adopt Inglewood Basin and Thompson Basin Plans (consent) Resolution: Amending the Employee Handbook and Personnel Procedure Manual (consent) Contract: Recycling Event Coordination/Olympic Environmental (consent) Contract: Domestic Violence Advocate/Kimberly Leyton (consent) Contract: King County Sheriff Parking Lot Fencing/tba (consent) Contract: Graphic Design Services/TBA (consent) Contract: Eastlake HS Athletic Field Design/DA Hogan Interlocal: LWSD Joint Use Agreement (Fields & Facilities)
Tues. 12/13	6:30 pm	Study Session/Special Meeting	State of the City Discussion: Traffic Enforcement Cameras Discussion: 2012 Non-motorized Project/Inglewood Hill Road Council Recognition Bid Award: Sammamish Landing Picnic Shelters/Henderson Contract: Custodial Service/TBD (consent) Contract: Landscaping Services/TBD (consent) Contract: Sports Turf Maintenance/Brickman Group (consent) Contract: Street Sweeping/Best Parking Lot (consent) Contract: Stormwater System Vactoring/Bravo (consent)
Mon. 12/19	6:30 pm	Regular Meeting	CANCELLED
Jan. 2012			
Tues. 1/3	6:30 pm	Regular	Presentation: Recognition of Volunteer Efforts for Mayor's Month of Concern Food Drive Public Hearing Ordinance First Reading: Collective Gardens
Tues. 1/10	6:30 pm	Study Session	Commission Interviews Powers of Initiative and Referendum SE 8 th Street Park Master Plan – Hopes, Dreams and Fears
Mon. 1/16	6:30 pm	Holiday	Martin Luther King Day
Tues 1/17	6:30 pm	Special Meeting	Public Hearing Ordinance: First Reading: Wireless Facilities Code Amendments Ordinance Second Reading Collective Gardens (expires 1/18) Resolution: Appointing Members: Planning, Arts, Parks & Recreation Commissions and Beaver Lake Management District
Jan 26-28		Retreat	Tentative
Feb. 2012			
Tues. 2/7	6:30 pm	Regular	Ordinance Second Reading: Wireless Facilities Code Amendments

Tues. 2/14	6:30 pm	Study Session	Discussion: Pharmacuetical Disposal Discussion: Solicitor Ordinance
Mon. 2/20	6:30 pm	Regular Meeting	
Mar. 2012			
Tues. 3/6	6:30 pm	Regular	Ordinance: First Reading Repealing SMC Chapter 8.05 Ordinance: First Reading Solicitor Licensing
Tues. 3/13	6:30 pm	Joint Meeting/Parks Commission	Review: Parks, Recreation and Open Space Plan Discussion Tobacco Free Parks Policy Discussion: SE 8 th Stree Master Plan – Site Alernative
Mon. 3/19	6:30 pm	Regular Meeting	Ordinance: Second Reading Solicitor Licensing Ordinance: Second Reading Repealing SMC Chapter 8.05 (consent)
Apr. 2012			
Tues. 4/3	6:30 pm	Regular	
Tues. 4/10	6:30 pm	Study Session	
Mon. 4/16	6:30 pm	Regular Meeting	
May 2012			
Tues. 5/1	6:30 pm	Regular	
Tues. 5/8	6:30 pm	Study Session	
Mon. 5/14	6:30 pm	Regular Meeting	
June 2012			
Tues. 6/5	6:30 pm	Regular	
Tues. 6/12	6:30 pm	Study Session	
Mon. 6/18	6:30 pm	Regular Meeting	
To Be Scheduled		To Be Scheduled	Parked Items
Ordinance: Second Reading Puget Sound Energy Franchise Franchise: Cable TV Lease: Reard/Freed House/Sammamish Heritage Society Land/Lease: with Mary Pigott for Reard/Freed House		Final Acceptance: 244 th Avenue Improvement Project Final Acceptance: SE 20 th Street Non-motorized Improvement Project Level of Service/Concurrency Emergency Plan	Joint Meeting/LWSD

<< November

December 2011

January >>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 6:30 p.m. Planning Commission Meeting	2	3
4	5 6 p.m. Boards and Commissions Dinner	6 6:30 p.m. City Council Meeting	7 6:30 p.m. Parks and Recreation Commission Meeting Canceled	8 6:30 p.m. Community Garden Steering Committee Meeting Canceled	9	10
11	12	13 6:30 p.m. City Council Special Meeting / Study Session	14 6 p.m. Sammamish Youth Board Meeting	15 6:30 p.m. Planning Commission Meeting Canceled	16	17
18	19 5:30 p.m. Finance Committee Meeting Canceled 6:30 p.m. City Council Meeting Canceled 7 p.m. Arts Commission Meeting	20 5:30 p.m. City Council Council Office Hour	21 9 a.m. Donate Blood at City Hall	22	23	24
25	26 8 a.m. Christmas Holiday City offices closed	27	28	29	30	31

<< December

January 2012

February >>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 8 a.m. New Years City offices closed	3 6:30 p.m. City Council Meeting	4 6:30 p.m. Parks and Recreation Commission Meeting	5	6	7
8	9	10 6:30 p.m. City Council Study Session	11	12	13	14
15	16 8 a.m. Martin Luther King's Birthday City offices closed	17 6:30 p.m. City Council Special Meeting	18 6 p.m. Sammamish Youth Board Meeting	19 4 p.m. Eagle Scout Project Meeting 6:30 p.m. Planning Commission Meeting	20	21
22	23	24	25	26	27	28
29	30	31				



MEMORANDUM

TO: Melonie Anderson/City Clerk
FROM: Marlene/Finance Department
DATE: December 1, 2011
RE: Claims for December 6, 2011

\$ 41,477.04
 14,879.21
 230,524.33
 506,580.13
 21,556.28

Top 5 Expense Items in Packet

King county Sheriff	\$353,826.75	October 2011 Police Services
Tiger Construction	\$42,914.41	Rec Center Driveway - November 2011
Employers Mutual Casualty Co (For Premium Construction)	\$39,333.74	SE 20th St Project - Final Pymt
King County Finance	\$36,191.12	Transit Now - Microsoft Bus 269
Henderson Partners	\$24,551.23	Picnic Shelters - Sammamish Landing

	41,477.04 +
	14,879.21 +
	230,524.33 +
Check # 30794 through # 30913	506,580.13 +
	21,556.28 +
TOTAL: \$ 815,016.99	815,016.99 *

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 11/15/2011 - 3:40 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30794	11/15/2011	TIGERCON	Tiger Construction & Excavation Inc	14,089.60	0
				<u>14,089.60</u>	
Check Total:				<u>14,089.60</u>	

REPLACES VOID CHECK # 30771

THIS AMT WAS ON LAST COUNCIL AGENDA PACKET

HAD TO RE-DO CHECK BECAUSE OF WRONG VENDOR NAME.

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 11/17/2011 - 11:30 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30795	11/18/2011	ANI	ANI Administrators NW Inc	1,399.82	0
30796	11/18/2011	CHAP13	Chapter 13 Trustee	1,100.00	0
30797	11/18/2011	ICMA401	ICMA 401	31,257.49	0
30798	11/18/2011	ICMA457	ICMA457	7,719.73	0
				41,477.04	
Check Total:				41,477.04	

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 11/21/2011 - 4:38 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30799	11/22/2011	US BANK	U. S. Bank Corp Payment System	14,879.21	0
				Check Total:	
				14,879.21	

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 11/29/2011 - 1:15 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30800	12/06/2011	AADAMS	AAdams Tree Service	1,352.33	0
30801	12/06/2011	ANM	ANM Electric Inc	12,704.74	0
30802	12/06/2011	AT&TMOBI	AT&T Mobility	181.47	0
30803	12/06/2011	AUTOADDI	Auto Additions, Inc.	189.44	0
30804	12/06/2011	BELLCITY	City Of Bellevue	6,110.02	0
30805	12/06/2011	BELZAK	Steve Belzak	31.08	0
30806	12/06/2011	BMC	BMC Select	1,303.58	0
30807	12/06/2011	BOHANAN	Martin Bohanan	86.00	0
30808	12/06/2011	BRAVO	Bravo Environmental	7,147.06	0
30809	12/06/2011	BUILDERS	Builders Exchange of WA	379.75	0
30810	12/06/2011	CADMAN	Cadman, Inc.	2,722.02	0
30811	12/06/2011	COMPOFF	The Complete Office	792.06	0
30812	12/06/2011	CURRY	Kathy Curry	40.19	0
30813	12/06/2011	DEERE	John Deere Landscapes	36.09	0
30814	12/06/2011	DELL	Dell Marketing L.P.	1,653.47	0
30815	12/06/2011	EASTPLUM	Eastside Plumbing Services	763.22	0
30816	12/06/2011	ENCOMPAS	Encompass	1,700.00	0
30817	12/06/2011	EVANS	David Evans & Associates, Inc	5,251.81	0
30818	12/06/2011	EWINGIRR	Ewing Irrigation	4,389.86	0
30819	12/06/2011	FAIRWEAT	Fair Weather Site Furnishings	14,349.31	0
30820	12/06/2011	FASTENAL	Fastenal Industrial Supplies	36.35	0
30821	12/06/2011	FURNITUR	Furniture Medic	257.33	0
30822	12/06/2011	GARWOOD	Rob Garwood	16.00	0
30823	12/06/2011	GFI	GFI Software Florida, Inc	1,240.45	0
30824	12/06/2011	HENDERSO	Henderson Partners	24,551.23	0
30825	12/06/2011	HONDAKU	Issaquah Honda Kubota	8.52	0
30826	12/06/2011	HOWARD	Lyman Howard	311.37	0
30827	12/06/2011	HWA	HWA GeoSciences, Inc	12,140.91	0
30828	12/06/2011	IPS	Integrated Print Solutions, Inc	3,285.00	0
30829	12/06/2011	ISSAQ1	Issaquah Press, Inc.	105.00	0
30830	12/06/2011	IVOXY	Ivoxy Consulting LLC	4,822.38	0
30831	12/06/2011	JIRSA	Barbara Jirsa	144.54	0
30832	12/06/2011	KCBLANK	King County Finance	36,191.12	0
30833	12/06/2011	KETCHA	Ketcha Village HOA	500.00	0
30834	12/06/2011	KINGFI	King County Finance A/R	9,113.10	0
30835	12/06/2011	NELSONCO	Walter E. Nelson Company	465.66	0
30836	12/06/2011	NESAM	NE Sammamish Sewer & Water	688.72	0
30837	12/06/2011	NG	Winnie Ng	64.00	0
30838	12/06/2011	NWCASC	Northwest Cascade, Inc.	96.50	0
30839	12/06/2011	NWHYDRO	NW Hydroseeding	465.38	0
30840	12/06/2011	NWLSVC	NW Landscape Service	5,957.90	0
30841	12/06/2011	NWNUISAN	John R. Consolini	1,025.00	0
30842	12/06/2011	NWWeath	NW Weathermet	302.00	0
30843	12/06/2011	PACPLANT	Pacific Plants	2,484.56	0
30844	12/06/2011	PIEDMONT	Piedmont Directional Signs	175.00	0
30845	12/06/2011	PROTH	Prothman Company	2,238.19	0
30846	12/06/2011	PSE	Puget Sound Energy	7,161.81	0
30847	12/06/2011	QBS	Quality Business Systems	145.88	0
30848	12/06/2011	QWEST	Century Link	84.97	0
30849	12/06/2011	RAINIER	Rainier Wood Recyclers Inc	1,701.17	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
30850	12/06/2011	RED-E	Red-E Topsoil	878.13	0
30851	12/06/2011	RELCOM	Relcom	684.09	0
30852	12/06/2011	RICHARDS	Jessi Richardson	239.00	0
30853	12/06/2011	ROTARSAM	Rotary Club of Sammamish	39.00	0
30854	12/06/2011	SAM	Sammamish Plateau Water Sewer	980.93	0
30855	12/06/2011	SAMCITIZ	Sammamish Citizen Corps Council	6,010.84	0
30856	12/06/2011	SANKARAN	Bharath Sankaranarayan	36.10	0
30857	12/06/2011	SEATIM	Seattle Times	708.25	0
30858	12/06/2011	SEQUOYAH	Sequoyah Electric, LLC	746.94	0
30859	12/06/2011	SHANNONW	Shannon & Wilson Inc	4,428.92	0
30860	12/06/2011	SMS	SMS Cleaning, Inc	3,978.75	0
30861	12/06/2011	SPRAGUE	SPRAGUE	91.98	0
30862	12/06/2011	SUBRAMAN	Bala Subramanian	145.16	0
30863	12/06/2011	SYMPRO	Sympro, Inc	3,862.00	0
30864	12/06/2011	TIGERCON	Tiger Construction & Excavation Inc	7,413.15	0
30865	12/06/2011	TLC	Total Landscape Corp	8,123.18	0
30866	12/06/2011	ULINE	ULINE	149.29	0
30867	12/06/2011	UNITRENT	United Rentals NW, Inc	3,160.24	0
30868	12/06/2011	UPROAR	Uproar, Inc.	5,100.00	0
30869	12/06/2011	WATSONSE	Watson Security	92.21	0
30870	12/06/2011	WHPACIFI	WH Pacific, Inc.	5,405.12	0
30871	12/06/2011	ZUMAR	Zumar Industries, Inc.	1,287.51	0
				230,524.33	
Check Total:					

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 11/30/2011 - 3:14 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30872	12/06/2011	APEX	Apex Facility Resources, Inc	532.17	0
30873	12/06/2011	BRS	Barker Rinker Seacat Architecture	3,692.91	0
30874	12/06/2011	CASEENG	Case Engineering, PS	600.00	0
30875	12/06/2011	CHEN	Steven Chen	84.00	0
30876	12/06/2011	COMCAST2	COMCAST	99.95	0
30877	12/06/2011	COMPOFF	The Complete Office	14.04	0
30878	12/06/2011	EMCC	Employers Mutual Casualty Co	39,333.74	0
30879	12/06/2011	EVSAN	Evergreen Sanitation, Inc	2,200.95	0
30880	12/06/2011	Hadlock	Maja Hadlock	3,500.00	0
30881	12/06/2011	HOMEDE	Home Depot	1,496.23	0
30882	12/06/2011	INTEGRA	Integra Telecom	2,164.17	0
30883	12/06/2011	ISSAQ1	Issaquah Press, Inc.	135.00	0
30884	12/06/2011	ISSCITY	City Of Issaquah	12,473.70	0
30885	12/06/2011	IUTC	Int Undercover Training & Consulting	600.00	0
30886	12/06/2011	KINGFI	King County Finance A/R	3,035.26	0
30887	12/06/2011	KINGSH	King County Sheriff's Office	353,826.75	0
30888	12/06/2011	LAURELHI	Laurel Hills Partners	7,500.00	0
30889	12/06/2011	NELSONCO	Walter E. Nelson Company	71.42	0
30890	12/06/2011	NWCASC	Northwest Cascade, Inc.	1,121.44	0
30891	12/06/2011	OTAK	Otak	257.00	0
30892	12/06/2011	OTIS	Otis Elevator	526.75	0
30893	12/06/2011	PACPLANT	Pacific Plants	315.36	0
30894	12/06/2011	PSE	Puget Sound Energy	8,200.74	0
30895	12/06/2011	PSFOA	Att: Karen Jester Puget Sound Financ	25.00	0
30896	12/06/2011	QWEST	Century Link	108.83	0
30897	12/06/2011	REDSIGNS	Redmond Signs	394.24	0
30898	12/06/2011	SAM	Sammamish Plateau Water Sewer	423.00	0
30899	12/06/2011	SAM	Sammamish Plateau Water Sewer	1,482.66	0
30900	12/06/2011	SPRAGUE	SPRAGUE	68.44	0
30901	12/06/2011	TIGERCON	Tiger Construction & Excavation Inc	42,914.41	0
30902	12/06/2011	VIBRANT	Vibrant Plants, Inc.	1,362.94	0
30903	12/06/2011	WAEMP	State of Wa Employment Security Dej	9,325.53	0
30904	12/06/2011	WAREV	Wa State Dept of Revenue	243.50	0
30905	12/06/2011	WATRAILS	Wa Trails Assoc	8,450.00	0
Check Total:				506,580.13	

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 12/1/2011 - 8:38 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30907	12/06/2011	ENOS	Deborah Enos	350.00	0
30908	12/06/2011	HWA	HWA GeoSciences, Inc	3,161.41	0
30909	12/06/2011	KINGFI	King County Finance A/R	12,736.66	0
30910	12/06/2011	SAM	Sammamish Plateau Water Sewer	263.35	0
30911	12/06/2011	SHANNONW	Shannon & Wilson Inc	4,050.56	0
30912	12/06/2011	WATERSH	The Watershed Company	994.30	0
				21,556.28	
Check Total:				21,556.28	

2011
nt Task

⑈030913⑈ ⑆125000024⑆ 68929 215⑈

~~V/C
5305
3300
5305
5305~~

G/L Account

801 - 228th Ave S.E., Sammamish WA 98075
(425) 295-0500



THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

Handwritten scribbles

Large handwritten scribbles



3,009.88	Other Gross:	0.00
0.00	Retirement 2 Gross:	0.00
Rolled Hours	Capped	Balance
0.00	No	3.00
0.00	No	142.50
0.00	No	64.00

BANK OF AMERICA
WA
⑆1250⑆

030913



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 30, 2011

Originating Department: Public Works

Clearances:

City Manager
 Attorney
 Admin Services

Community Development
 Finance & IT
 Fire

Parks & Rec
 Police
 Public Works

Subject: Project Acceptance - 244th Avenue Improvements: NE 8th Street to SE 8th Street

Action Required: Approve the final contract amount with Ceccanti, Inc. of Tacoma, WA for the base amount of \$9,307,470.50, plus change order and bid item quantity increases and decreases, which resulted in a final contract amount of \$9,986,246.78 and accept construction of 244th Avenue Improvements: NE 8th Street to SE 8th Street complete as of November 8, 2011.

Exhibits: 1. Resolution of Project Acceptance

Budget: \$14,047,691 in the adopted project budgets through 2012 (Transportation Capital Improvement Fund and Surface Water Capital Fund). The project was completed within budget.

Summary Statement:

All work under this contract has been completed in accordance with the plans and specifications approved by the City Engineer. The recommended action approves the final contract amount and constitutes the final acceptance of the work.

This project provided for the construction of new roadway and bridge that completed a gap in the arterial roadway adjacent Allen Lake. The project also widened the road and added bike lanes, sidewalks, drainage enhancements including a rain garden, street illumination, and roundabouts at East Main Street and Northeast Eighth Street intersections.

There are no contractor claims filed against the City, and no liquidated damages were assessed against the contractor.

Background:

Council authorized the City Manager to award and to execute a construction contract to the lowest responsive and responsible bidder for construction of the 244th Avenue Improvements: NE 8th Street to SE 8th Street Project at the June 2, 2009 meeting. Ceccanti, Inc. was selected as the lowest responsible bidder to perform the work. The work began in July 2009 and was substantially completed on October 20, 2010. The project was physically completed on November 8, 2011 after plant establishment and



City Council Agenda Bill

warranty replanting was completed. The construction management for this project was performed by the consulting firm KBA, Inc.

In June 2002, the City Council identified the East Sammamish/244th Avenue corridor as a priority transportation improvement project in the Six-Year Transportation Improvement Plan. In 2003, the East Sammamish/244th Corridor Study analyzed design alternatives. After reviewing the results of the study and citizen comments, Council elected to build the section from NE 8th Street to SE 8th Street.

While this project was substantially completed in October 2010, the final completion is being requested only after a successful one year landscape maintenance requirement.

Financial Impact:

The completed improvements were constructed within the construction contract authorization of \$10,237,470. A summary of the actual project expenditures is listed below:

Construction Costs

Original Construction Contract (C2009-147)	\$	9,307,471
Bid Item Increases	\$	164,445
Change Orders	\$	514,331
Final Contract Total:	\$	9,986,247

The State Transportation Improvement Board awarded a competitive grant to the City and provided funds totaling \$2,273,957, which has been factored into the overall adopted budget for the project.

Recommended Motion:

Approve the final contract amount with Ceccanti, Inc. of Tacoma, Washington, for the base amount of \$9,307,470.50, plus change order and bid item quantity increases and decreases, which resulted in a final contract amount of \$9,986,246.78 and adopt Resolution No. R2011-____ accepting construction of the 244th Avenue Improvements: NE 8th Street to SE 8th Street project complete as of November 8, 2011.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2011-__**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE CITY OF SAMMAMISH
244TH AVENUE IMPROVEMENTS:
NE 8TH STREET TO SE 8TH STREET
PROJECT AS COMPLETE**

WHEREAS, at the Regular Council meeting of June 2, 2009 the City Council authorized award of the construction contract for the 244th Avenue Improvements: NE 8th Street to SE 8th Street project; and

WHEREAS, the City Manager entered into Contract #C2009-147 for construction of the 244th Avenue Improvements: NE 8th Street to SE 8th Street project with Ceccanti, Inc. on June 2, 2009; and

WHEREAS, the project was substantially completed by the contractor on October 20, 2010; and

WHEREAS, the project was completed within the adopted project budget and within the authorized construction contract plus contingencies amount;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Project Acceptance: The City of Sammamish hereby accepts the 244th Avenue Improvements: NE 8th Street to SE 8th Street project as complete.

Section 2. Authorization of Contract Closeout Process. The City of Sammamish Director of Public Works and City Clerk are hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, and the Department of Employment Security.

Section 3. Effective Date. This resolution shall take effect immediately upon signing.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 6TH DAY OF DECEMBER 2011.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

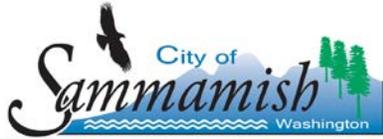
Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: November 30, 2011

Passed by the City Council: December 6, 2011

Resolution No.: R2011-____



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 28, 2011

Originating Department: Public Works

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Rec
<input type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input checked="" type="checkbox"/> Public Works

Subject: SE 32nd Street Traffic Mitigation Project
Contract #C2011-167
Final Project Acceptance

Action Required: Adopt the attached resolution accepting the SE 32nd Street Traffic Mitigation Project as completed.

Exhibits: 1. Resolution of Project Acceptance

Budget: This project is funded through the adopted 2011 Neighborhood Capital Improvement (340-117-595-30-63-00), Intersection Improvement Program (340-115-595-30-63-00), and Sidewalk Program (340-118-595-30-63-00) budgets. A total of \$343,000 from these three CIP funds was allocated for this project.

Summary Statement:

All work for the above referenced contract has been completed in accordance with the project specifications and plans approved by the City Engineer. The project provided for the construction of traffic and pedestrian improvement measures including pedestrian sidewalks, 3 rain garden curb extensions, 3 intersection traffic circles, roadway shoulder widening, traffic control signage and pavement marking. The project limits are from 220th Ave SE to 228th Ave SE on SE 32nd St, SE 32nd St to SE 33rd Pl on 220th Ave SE, and 216th Ave SE to 220th Ave SE on SE 33rd Pl.

This project was completed on time and within the budgeted amount for construction. The awarded construction contract amount was \$298,000. The final construction contract amount was \$279,089. There were no contractor claims filed against the City, and no liquidated damages were assessed against the contractor. The recommended action approves the final contract amount and constitutes the final acceptance of the work by the project contractor, Westwater Construction Company of Auburn, Washington.

Background:

Council authorized the City Manager to award and execute a Small Works Construction Contract with Westwater Construction Company for construction of SE 32nd Street Traffic Mitigation Project at the July



City Council Agenda Bill

5, 2011 meeting. The work began in July 2011 and was substantially completed by October 31, 2011. The design and construction management for this project were completed in house by City staff.

Financial Impact:

The completed improvements were constructed within the project budget.

Summary of Budget and Actual Expenditures:

Fund	Budget	Actual
Neighborhood Capital Improvement (340-117-595-30-63-00):	\$44,590	\$36,281.49
Intersection Improvement Program (340-115-595-30-63-00):	\$150,920	\$122,798.87
Sidewalk Program (340-118-595-30-63-00)	\$147,490	\$120,007.99
Total	\$343,000	\$279,088.35

Recommended Motion:

Approve the final contract amount with Westwater Construction Company of Auburn, Washington, for the base amount of \$298,000.00, plus bid item quantity increases and decreases which resulted in a final contract amount of \$279,088.35; accept construction of SE 32nd Street Traffic Mitigation Project and adopt Resolution No. R2011 - _____ accepting the project as completed as of December 6, 2011.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2011- _____**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE SE 32ND STREET TRAFFIC
MITIGATION PROJECT AS COMPLETE.**

WHEREAS, at the Council meeting of July 5, 2011 the City Council authorized award of the construction contract for the SE 32nd Street Traffic Mitigation Project ; and

WHEREAS, the City Manager entered into Contract #C2011-167 for construction of the SE 32nd Street Traffic Mitigation Project with Westwater Construction Company, on July 8, 2011; and

WHEREAS, the project was substantially completed by the contractor on October 31, 2011; and

WHEREAS, the project was completed within the adopted project budget and within the authorized construction contract plus contingencies amount;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Project Acceptance. The City of Sammamish hereby accepts the SE 32nd Street Traffic Mitigation Project as complete.

Section 2. Authorization of Contract Closeout Process. The City of Sammamish Director of Public Works and City Clerk are hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, and the Department of Employment Security.

Section 3. Effective Date. This resolution shall take effect immediately upon signing.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 6TH DAY OF DECEMBER, 2011.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: November 28, 2011
Passed by the City Council: December 6, 2011
Resolution No.: R2011-_____

DRAFT



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 30, 2011

Originating Department: Public Works

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input checked="" type="checkbox"/> Public Works

Subject: Resolution to Adopt the Thompson and Inglewood Sub-Basin Plans dated September, 2011

Action Required: Adopt the attached Resolution

Exhibits:

1. Resolution
2. Exhibit A – Thompson Sub-Basin Plan – *Not Attached, available online*
3. Exhibit B – Inglewood Sub-Basin Plan Addendum - *Not Attached, available online*

Budget: \$475,000 in the adopted project budgets through 2012 (Surface Water Capital Fund).

Summary Statement:

This Resolution caps three years of work on the two sub-basin plans. Beginning in 2008, at the November 4 meeting the City Council awarded a contract to the engineering consulting firm Paramterix to perform this work. There were a total of six public meetings spread throughout the basin planning process. The plan has been before the Council on two occasions and has also been presented to the Planning Commission. The plans were issued a SEPA Determination of Non-Significance (DNS) on June 16th, 2011 and did not receive any subsequent appeals. The two plans contain a series of recommendations: (1) small capital projects (two of which have already been completed), (2) education programs, and (3) future studies. Neither plan recommends any changes to the stormwater code.

Due to the large size of the basin plan documents, they are not attached. Copies can be found on the Public Works page on the City's website (links are listed below). The City Clerk also has a printed copy available for reference.

Thompson Sub-Basin Plan:

www.ci.sammamish.wa.us/files/document/8351.pdf

Inglewood Sub-Basin Plan Addendum:

www.ci.sammamish.wa.us/files/document/8352.pdf [Part 1]

www.ci.sammamish.wa.us/files/document/8353.pdf [Part 2]



City Council Agenda Bill

Background:

Contained within the City of Sammamish are great natural resources like wetlands, streams and lakes. Even before incorporation, King County recognized this fact and conducted basin planning efforts to preserve these resources. The Thompson and Inglewood Sub-basin plans are meant to continue the work of protecting our natural resources. These basin plans have taken on increased importance because the proposed Town Center is located within the Thompson and Inglewood Sub-Basins. Basin planning is essential in identifying the anticipated effects from the increased Town Center densities and to propose mitigating behaviors and activities.

The Thompson Sub-Basin Plan was the City's first effort in this basin for updating the East Lake Sammamish Basin and Nonpoint Action Plan that was completed by King County in the mid 1990's. Special focus will be placed on the large wetland complexes and Ebright Creek.

The work on the Inglewood Sub-Basin was an update of the City's initial Inglewood Sub-Basin Plan completed in 2005 (link: www.ci.sammamish.wa.us/projects/InglewoodBasin.aspx). The update was primarily focused on the increased densities associated with the proposed Town Center. Since the plan was updating a recent plan, the result is titled the Inglewood Sub-Basin Plan Addendum.

Financial Impact:

Beginning in 2008, a total of \$475,000 has been included in the adopted project budgets through 2012 (Surface Water Capital Fund). The total spent on the contract was \$393,816.58. The project work was completed within budget and within the authorized and contract dollar amount.

Recommended Motion:

Adopt Resolution No. R2011-____ adopting the Thompson Sub-Basin Plan dated September, 2011 and the Inglewood Sub-Basin Plan Addendum dated September, 2011.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2011-___**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ADOPTING THE CITY OF SAMMAMISH
INGLEWOOD AND THOMPSON SUB-BASIN PLANS**

WHEREAS, the City has developed sub-basin plans for the Inglewood and Thompson Sub-Basins; and

WHEREAS, there has been extensive public participation through the SEPA process and a series of six public meetings; and

WHEREAS, both the draft and final versions of the Plans have been available for public review and comment;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Adoption of Inglewood and Thompson Sub-Basin Plans. The City hereby adopts the Inglewood and Thompson Sub-Basin Plans, attached hereto as Attachment “A” and Attachment “B” and incorporated herein by reference.

Section 2. Additional Action. The Inglewood and Thompson Sub-Basin Plans will be included in the Environmentally Critical Areas - Best Available Science update process. Staff will provide adequate public notice to property owners potentially affected by recommendations in the Plan and a public hearing will be held as part of the process for the adoption of the Critical Areas Ordinance.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Resolution be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Resolution or its application to other persons or circumstances.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 6th DAY DECEMBER, 2011.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Resolution No.:

November 30, 2011
December 6, 2011
R2011-___



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 28, 2011

Originating Department: Admin Services

Clearances:

City Manager
 Attorney
 Admin Services

Community Development
 Finance & IT
 Fire

Parks & Rec
 Police
 Public Works

Subject: Resolution Amending the Employee Handbook and Personnel Procedure Manual

Action Required: Adopt Resolution Amending the Employee Handbook and Personnel Procedure Manual

Exhibits: 1. Resolution Amending the Employee Handbook and Personnel Procedure Manual

Budget: NA

Summary Statement:

This is a Resolution which clarifies provisions of the **Employee Handbook** and the **Personnel Procedure Manual**.

Please Note: It is not the intent of this Resolution to create or augment benefits currently being provided to City Employees. Rather it is an attempt to clarify current policies which were identified during the City's Annual Audit.

Background:

To insure consistent interpretation and application of policies and procedures, City Staff routinely reviews and updates the City's Administrative Manual. The Manual includes the Employee Handbook, Personnel Procedures, Administrative Procedures, and Supervisor's Manual.

After review and discussion, Staff has identified a need to clarify the language of **Employee Handbook** Section 4.2 – Hours of Work and Overtime and **Personnel Procedure** 018.01.21 – FLSA and Employee Overtime Compensation.



City Council Agenda Bill

Recommended Changes:

Staff recommends that Section 4.2 of the City's **Employee Handbook** be amended to read as follows:

4.2 HOURS OF WORK AND OVERTIME

All City positions are designated as either "exempt" or "non-exempt" according to the Fair Labor Standards Act ("FLSA") and Washington Minimum Wage Act regulations.

For most City employees, the established work period is forty (40) hours within a seven (7) day work week. All personnel are responsible for accurately reporting all hours worked on forms supplied by the City. Employees failing to accurately record time worked are subject to discipline.

Non-exempt employees are entitled to additional compensation, either in cash or compensatory time off, when they work more than the maximum numbers of hours during a work period. All overtime must be authorized in advance by the employee's department head. Overtime pay is calculated at one and one-half times the employee's regular rate of pay for all time worked beyond the established work period. When computing overtime: vacation, holiday time, comp time, and sick leave – paid for but not worked – shall be counted as hours worked.

~~Exempt employees are not covered by the FLSA or Washington Minimum Wage Act overtime provisions and do not receive overtime pay but may receive informal paid leave in lieu of overtime pay. An exempt employee is paid to perform a job which may not necessarily be completed in a normal work week. In recognition of the extra time demands of certain exempt positions, informal paid leave may be granted by the City Manager at his/her discretion as recognition of such extended/extra work hours. In recognition of extraordinary work performance, either on a project basis or a sustained basis, the City Manager may grant exempt and non-exempt employees informal paid leave of up to five days per year.~~

4.2.1 MANAGEMENT LEAVE – EXEMPT EMPLOYEES

The City recognizes that employees who are exempt for purposes of overtime pay often put in hours that extend beyond the standard work week to meet the demands of their position. While some extra time is an expected component of these positions, the City wishes to provide a benefit in recognition of this service. This section provides for Management Leave, which is a



City Council Agenda Bill

paid leave for positions that are exempt from the overtime pay provisions of the federal Fair Labor Standards Act.

Management Leave shall be granted to eligible employees and shall be in addition to other earned benefits. Management Leave is granted in recognition of the extraordinary work time required in overtime-exempt positions but is not intended to be balanced hour for hour with extra time worked. The Administrative Services Department will maintain a list of positions that are eligible for Management Leave.

Providing that they were employed by the City in an exempt position for the entire previous calendar year, eligible employees shall be granted 40 hours of Management Leave annually at the start of each calendar year. Management Leave shall be prorated for eligible employees who work part-time and for eligible employees who start mid-year in an exempt position.

Management Leave must be used in the calendar year it was granted. Management Leave cannot be carried over from one calendar year to the next. No compensation for unused Management Leave shall be paid to an employee who leaves City service.

4.2.2 ADMINISTRATIVE LEAVE – NON- EXEMPT EMPLOYEES

In recognition of extraordinary work performance, either on a project basis or a sustained basis, the City Manager may grant non-exempt employees up to 40 hours of paid Administrative Leave each calendar year.

Administrative Leave must be used in the calendar year it was granted. Administrative Leave cannot be carried over from one calendar year to the next. No compensation for unused Administrative Leave shall be paid to an employee who leaves City service.

Staff also recommends that **Personnel Procedure 018.01.21** be deleted.

Personnel Procedure ~~018.01.21~~

~~Exempt employees are not covered by the FLSA or Washington Minimum Wage Act overtime provisions and do not receive overtime pay but may receive informal paid leave in lieu of compensatory time or overtime pay. An exempt employee is paid to perform a job which may not necessarily be completed in a normal work week. In recognition of the extra time demands of certain exempt positions, informal paid leave may be taken, as mutually agreed upon by the employee and the City Manager.~~

Financial Impact:

NA



City Council Agenda Bill

Recommended Motion:

Move to adopt Resolution Amending the Employee Handbook and Personnel Procedure Manual.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO: R2011-____**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON AMENDING THE EMPLOYEE
HANDBOOK AND PERSONNEL PROCEDURE
MANUAL**

WHEREAS, the City of Sammamish's Administrative Manual includes the Employee Handbook, Personnel Procedures, Administrative Procedures, and Supervisor's Manual; and

WHEREAS, to insure consistent interpretation and application of policies and procedures, City Staff routinely reviews and updates the City's Administrative Manual;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DO RESOLVE AS FOLLOWS:**

SECTION 1, Employee Handbook

Section 4.2 of the City's Employee Handbook shall be amended as follows:

4.2 HOURS OF WORK AND OVERTIME

All City positions are designated as either "exempt" or "non-exempt" according to the Fair Labor Standards Act ("FLSA") and Washington Minimum Wage Act regulations.

For most City employees, the established work period is forty (40) hours within a seven (7) day work week. All personnel are responsible for accurately reporting all hours worked on forms supplied by the City. Employees failing to accurately record time worked are subject to discipline.

Non-exempt employees are entitled to additional compensation, either in cash or compensatory time off, when they work more than the maximum numbers of hours during a work period. All overtime must be authorized in advance by the employee's department head. Overtime pay is calculated at one and one-half times the employee's regular rate of pay for all time worked beyond the established work period. When computing overtime: vacation, holiday time, comp time, and sick leave – paid for but not worked – shall be counted as hours worked.

~~Exempt employees are not covered by the FLSA or Washington Minimum Wage Act overtime provisions and do not receive overtime pay but may receive informal paid leave in lieu of overtime pay. An exempt employee is paid to perform a job which may not necessarily be completed in a normal work week. In recognition of the extra time demands of certain exempt positions, informal paid leave may be granted by the City Manager at his/her discretion as recognition of such extended/extra work hours. In recognition of extraordinary work~~

~~performance, either on a project basis or a sustained basis, the City Manager may grant exempt and non-exempt employees informal paid leave of up to five days per year.~~

4.2.1 MANAGEMENT LEAVE – EXEMPT EMPLOYEES

The City recognizes that employees who are exempt for purposes of overtime pay often put in hours that extend beyond the standard work week to meet the demands of their position. While some extra time is an expected component of these positions, the City wishes to provide a benefit in recognition of this service. This section provides for Management Leave, which is a paid leave for positions that are exempt from the overtime pay provisions of the federal Fair Labor Standards Act.

Management Leave shall be granted to eligible employees and shall be in addition to other earned benefits. Management Leave is granted in recognition of the extraordinary work time required in overtime-exempt positions but is not intended to be balanced hour for hour with extra time worked. The Administrative Services Department will maintain a list of positions that are eligible for Management Leave.

Providing that they were employed by the City in an exempt position for the entire previous calendar year, eligible employees shall be granted 40 hours of Management Leave annually at the start of each calendar year. Management Leave shall be prorated for eligible employees who work part-time and for eligible employees who start mid-year in an exempt position.

Management Leave must be used in the calendar year it was granted. Management Leave cannot be carried over from one calendar year to the next. No compensation for unused Management Leave shall be paid to an employee who leaves City service.

4.2.2 ADMINISTRATIVE LEAVE – NON- EXEMPT EMPLOYEES

In recognition of extraordinary work performance, either on a project basis or a sustained basis, the City Manager may grant non-exempt employees up to 40 hours of paid Administrative Leave each calendar year.

Administrative Leave must be used in the calendar year it was granted. Administrative Leave cannot be carried over from one calendar year to the next. No compensation for unused Administrative Leave shall be paid to an employee who leaves City service.

SECTION 2, Personnel Procedure Manual

Personnel Procedure 018.01.2, section 1.6 of the City's Personnel Procedure Manual shall be amended as follows:

Personnel Procedure 018.01.2

~~Exempt employees are not covered by the FLSA or Washington Minimum Wage Act overtime provisions and do not receive overtime pay but may receive informal paid leave in lieu of compensatory time or overtime pay. An exempt employee is paid to perform a job which may~~

~~not necessarily be completed in a normal work week. In recognition of the extra time demands of certain exempt positions, informal paid leave may be taken, as mutually agreed upon by the employee and the City Manager.~~

**ADOPTED BY THE CITY COUNCIL AT THEIR MEETING THEREOF ON THE ____
DAY OF _____, 2011.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: November 29, 2011

Passed by the Council:

Resolution No: R2011- _____



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 29, 2011

Originating Department: City Manager

Clearances:

<input type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input checked="" type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: Agreement with Olympic Environmental Resources – Management of the City’s Recycling Program

Action Required: Approval of Agreement with Olympic Environmental Resources

Exhibits: 1. Agreement with Olympic Environmental Resources – Management of the City’s Recycling Program

Budget: \$98,870.48

Summary Statement:

The City’s grant funded Recycling program is managed through an Agreement with Olympic Environmental Resources. The program includes three Residential Recycling Collection Events, one Business Collection Event, and our Rain Barrel/Compost Bin Distribution Program.

Background:

Our Recycling program has been in operation for a number of years and is extremely popular with our citizens.

Financial Impact:

The City has received three grants totaling \$98,870.48 to fund our Recycling Program. No non-grant funds will be expended on these projects.

Recommended Motion:

Move to approve Agreement with Olympic Environmental Resources.

**CITY OF SAMMAMISH
AGREEMENT FOR SERVICES**

Consultant: Paul Devine

This Agreement is entered into by and between the City of Sammamish, Washington, a municipal corporation, hereinafter referred to as the "City," and Olympic Environmental Service, hereinafter referred to as the "Consultant."

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Consultant to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties hereto agree as follows:

1. **Scope of Services to be Performed by Consultant.** The Consultant shall perform those services described in Exhibit "A" of this agreement. In performing such services, the Consultant shall comply with all federal, state, and local laws and regulations applicable to the performance of such services. The Consultant shall perform services diligently and completely and in accordance with professional standards of conduct and performance.

2. **Compensation and Method of Payment.** The Consultant shall submit invoices for work performed using the form set forth in Exhibit "B".

The City shall pay Consultant:

[Check applicable method of payment]

According to the rates set forth in Exhibit " "

A sum not to exceed \$98,870.48

Other (describe): _____

The Consultant shall complete and return to the City Exhibit "C," Taxpayer Identification Number, prior to or along with the first invoice submittal. The City shall pay the Consultant for services rendered within ten days after City Council approval.

3. **Duration of Agreement.** This Agreement shall be in full force and effect for a period commencing January 1, 2012 and ending December 31, 2012, unless sooner terminated under the provisions of the Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. **Ownership and Use of Documents.** Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced by the Consultant in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not

5. **Independent Contractor.** The Consultant and the City agree that the Consultant is an independent contractor with respect to the services provided pursuant to this Agreement. The Consultant will solely be responsible for its acts and for the acts of its agents, employees, subconsultants, or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.

6. **Indemnification.** The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant, in performance of this Agreement, except for injuries and damage caused by the sole negligence of the City.

Exhibit 1

7. Insurance.

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

Minimum Scope of Insurance

Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

Minimum Amounts of Insurance

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance shall not be cancelled by either party except after thirty (30) days prior written notice has been given to the City

Verification of Coverage

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

8. Record Keeping and Reporting.

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended

Exhibit 1

and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14 and by the City.

9. Audits and Inspections. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review, or audit by the City during the performance of this Agreement.

10. Termination.

A. This City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be cancelled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen days written notice, or in the event that outstanding invoices are not paid within sixty days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. Discrimination Prohibited. The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap.

12. Assignment and Subcontract. The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

13. Conflict of Interest. The City insists on the highest level of professional ethics from its consultants. Consultant warrants that it has performed a due diligence conflicts check, and that there are no professional conflicts with the City. Consultant warrants that none of its officers, agents or employees is now working on a project for any entity engaged in litigation with the City. Consultant will not disclose any information obtained through the course of their work for the City to any third party, without written consent of the "City". It is the Consultant's duty and obligation to constantly update its due diligence with respect to conflicts, and not the City's obligation to inquire as to potential conflicts. This provision shall survive termination of this Agreement.

14. Confidentiality. All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

15. Non-appropriation of funds. If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

16. Entire Agreement. This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either

Exhibit 1

of the parties. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

17. **Notices.** Notices to the City of Sammamish shall be sent to the following address:

City of Sammamish
801 228th Avenue SE
Sammamish, WA 98075
Phone number: (425) 295-0500

Notices to the Consultant shall be sent to the following address:

Company Name Olympic Environmental Resources
Contact Name Paul Devine
Street Address 4715 SW Walker St
City, State Zip Seattle, WA 98116
Phone Number 206 938-8262
Email pauldevine@msn.com

18. **Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee, shall be included in the judgment.

19. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

CITY OF SAMMAMISH, WASHINGTON

CONSULTANT

By: _____

By: _____

Title: City Manager

Title: _____

Date: _____

Date: _____

Attest/Authenticated:

Approved As To Form:

City Clerk

City Attorney

Exhibit A

Scope of Work

This Scope of Work is intended to detail the Consultant's services and responsibilities in implementing City of Sammamish Recycling Projects in 2012. The Consultant will implement three Residential Recycling Collection Events, one Business Collection Event, and Barrel/Bin Distribution. Activities will begin after January 1, 2012 in accordance with grant guidelines. The proposed projects include:

Three Residential Recycling Collection Events

One residential Recycling Collection Event will be scheduled for spring (March) and two will be scheduled for the fall (September, October) of 2012 for a total of three events. At the events the following materials will be collected and recycled: used tires, used anti-freeze, used lead acid batteries, used household batteries (alkaline), used petroleum-based products, used oil filters, and used motor oil, bulky yard waste (large material only), scrap wood, (yard debris and scrap wood will be collected only in the spring), appliances (including refrigerators, freezers, household air conditioners, and other appliances), ferrous metals, nonferrous metals (appliances and scrap metal will be collected only in the fall), electronic equipment, cellular phones, TV sets, computer equipment, textiles, Styrofoam, mattresses, reusable or recyclable household goods, porcelain toilets and sinks, propane tanks and other materials whenever practical. User fees will apply to the collection of some materials. OER may work with the Washington Materials Management and Financing Authority (WMMFA) to collect and recycle televisions, CPUs (computers), computer monitors, and laptop computers or refer residents to state E-cycle sites.

One Business Recycling Collection Event

To address the situation that many Sammamish businesses have of keeping/storing recyclable materials, the Consultant will implement a Sammamish Business Collection Event. The purpose will be to allow for the collection of recyclables that would otherwise not be collected. Many small businesses do not generate enough of a particular material to retain a service provider, so they store the material. Other businesses generate materials that there are not service providers readily available. To help City businesses recycle more material, the Consultant will implement a one-day event on a weekday to collect and recycle a variety of materials from Sammamish businesses in a central City location.

Rain Barrel/Compost Bin Distribution

The City will support recycling programs by distributing recycle content rain barrels, compost bins, or worm bins to City residents. The units each divert plastic material from the waste stream when produced. The number of units distributed will be based on the size and quality of the items selected. OER will work to promote the distribution to City residents and may distribute the units at City Recycling Collection Events or through a "virtual sale" via the City web site for home delivery.

The Consultant will provide professional management for implementation of all projects. The Consultant wishes to involve the Sammamish City staff at the level most comfortable for the City. The Consultant will meet with the City of Sammamish staff at any time during the project for updates on activities or will pursue activities independently if desired by the City.

Exhibit 1

The project budget will incorporate the City of Sammamish grant funds available from the King County Solid Waste Division, Seattle-King County Health Department, and the Washington State Department of Ecology. The specific project activities to be carried out by the Consultant are detailed in the grant scopes of work. Total 2012 grant funds available total \$98,870.48 (see below). The Consultant will cover project expenses as they arise, such as the costs of printing and vendor services. The Consultant will then request reimbursement of staff time and expenses on a monthly basis with thirty-day payment terms. The Consultant will assist the City in requesting reimbursement for these costs from the King County Solid Waste Division, Seattle-King County Health Department, and the Washington State Department of Ecology on a project basis.

The Consultant's goal is to conduct events with very limited City staff time and no City cost. However, there are a number of "official acts" necessary for the City to bring the program on line:

- Sign necessary grant agreements.
- Keep OER informed of any changes made to grant agreements.
- Reimburse OER for staff time and expenses from grant funding.

2012 Sammamish Grants

The City of Sammamish is eligible and has applied for the following grants. It is expected that no non-grant City funds will be expended on the projects listed above. The City has applied for the following:

- The King County Waste Reduction and Recycling Grant Program. Grant total \$48,518.00.
- The King County Health Department Local Hazardous Waste Management Plan Grant. Grant total \$15,373.48.
- The Washington State Department of Ecology Coordinated Prevention Grant. Grant total \$34,979.00.

TOTAL: \$98,870.48.

EXHIBIT B



REQUEST FOR CONSULTANT PAYMENT

To: City of Sammamish
 801 228th Avenue SE
 Sammamish, WA 98075
 Phone: (425) 295-0500
 FAX: (425) 295-0600

Invoice Number: _____ Date of Invoice: _____

Consultant: _____

Mailing Address: _____

Telephone: _____

Email Address: _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Specific Program: _____

 Authorized signature

ATTACH ITEMIZED DESCRIPTION OF SERVICES PROVIDED

For Department Use Only

Total contract amount	
Previous payments	
Current request	
Balance remaining	

Authorization to Consultant: \$
Account Number:
Date:

Approved for Payment by: _____

Date: _____

Exhibit 1

Finance Dept.

Check # _____

Check Date: _____

EXHIBIT C



TAX IDENTIFICATION NUMBER

In order for you to receive payment from the City of Sammamish, the must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the following information request form and return it to the City of Sammamish prior to or along with the submittal of the first billing invoice.

Please check the appropriate category:

Corporation _____ Partnership _____ Government Consultant
_____ Individual/Proprietor _____ Other (explain)

TIN No.: 91-2027892

Social Security No.: _____

Print Name: Paul Devine

Title: General Manager

Business Name: Olympic Environmental Resources

Business Address: 4715 SW Walker Street, Seattle, WA 98116

Business Phone: 206 938-8262

Date

Authorized Signature (Required)



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 29, 2011

Originating Department: City Manager

Clearances:

City Manager

Attorney

Admin Services

Community Development

Finance & IT

Fire

Parks & Recreation

Police

Public Works

Subject: Agreement with Kimberly Leyton to serve as the City's Domestic Violence Advocate.

Action Required: Approval of Agreement with Kimberly Leyton to serve as the City's Domestic Violence Advocate

Exhibits: 1. Agreement with Kimberly Leyton to serve as the City's Domestic Violence Advocate

Budget: 2012 Budget - \$8,000

Summary Statement:

This is a contract for Domestic Violence Advocate Services. The Advocate works with the prosecutor and helps ensure the safety, support, and education of the victim.

Background:

Ms. Leyton has provided services to the City of Sammamish for number of years. She has consistently received high marks from our Police Department and Prosecutor.

Financial Impact:

The 2012 Budget for this program is \$8,000.

Recommended Motion:

Move to Approve Agreement with Kimberly Leyton to serve as the City's Domestic Violence Advocate

CONTRACT FOR DOMESTIC VIOLENCE ADVOCATE SERVICES

City of Sammamish and Kimberly Leyton

This Agreement is entered into by and between the City of Sammamish, Washington, a non-charter optional municipal code city, hereinafter referred to as "the City," and Kimberly Leyton, hereinafter referred to as "the Contractor," whose principal office is located at Sammamish, Washington.

WHEREAS, the City has determined the need to have domestic violence advocate services performed for its citizens but does not have the resources to perform such services; and

WHEREAS, the City desires to have the Contractor perform such services pursuant to certain terms and conditions, now, therefore,

IN CONSIDERATION OF the mutual benefits and conditions set forth below, the parties hereto agree as follows:

1. Scope and Schedule of Services to be Performed by the Contractor. The Contractor shall perform those services described on Exhibit A attached hereto and incorporated by this reference as if fully set forth herein. In performing such services, the Contractor shall at all times comply with all federal, state, and local statutes, rules, and ordinances applicable to the performance of such services and the handling of any funds used in connection therewith. The Contractor shall request and obtain written approval from the City prior to the initiation of any specific task not included in the scope of services. If the scope or schedule is to be modified in any way, prior written approval is also required.

2. Compensation and Method of Payment. The City shall make payments to the Contractor based on month-end billings. The City shall pay the Contractor for services rendered within thirty (30) days after receipt of a billing voucher in the form similar to that set forth on Exhibit B attached hereto and incorporated herein by this reference. The Contractor shall be paid an amount \$29.85 per hour. The Contractor shall not proceed with the provision of services in excess of thirty (30) hours per month without the express permission of the City Manager or his designee. The Contractor shall submit time sheets setting forth the services provided, by case name. The Contractor shall complete and return Exhibit C, Taxpayer Identification Number, to the City prior to or along with the first billing voucher submittal.

The Contractor shall be reimbursed for mileage at the current IRS rate. The Contractor's request for mileage reimbursement shall accompany the voucher shown on Exhibit B and shall include documentation of the mileage incurred.

3. Duration of Agreement. This Agreement shall be in full force and effect for a period commencing on January 1, 2012 until December 31, 2012, unless sooner terminated under the provisions hereinafter specified. With the consent of the parties, renewals or extensions of this Agreement may be made annually.

Exhibit 1

4. Ownership and Use of Documents. All documents, drawings, specifications, and other materials produced by the Contractor in connection with the services rendered under this Agreement shall be the property of the City whether the project for which they are made is executed or not.

5. Independent Contractor. The Contractor and the City agree that the Contractor is an independent contractor with respect to the services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto. Neither the Contractor nor any employee of the Contractor shall be entitled to any benefits accorded City employees by virtue of the services provided under this Agreement. The City shall not be responsible for withholding or otherwise deducting federal income tax or social security or contributing to the State Industrial Insurance Program, or otherwise assuming the duties of an employer with respect to the Contractor, or any employee of the Contractor.

6. Indemnification. The Contractor shall indemnify, defend, and hold harmless the City, its agents, and employees, from and against any and all liability arising from injury or death to persons or damage to property resulting in whole or in part from negligent acts or omissions of the Contractor, its agents, servants, officers or employees, irrespective of whether in connection with such act or omission it is alleged or claimed that an act of the City, or its agents or employees caused or contributed thereto. In the event that the City shall elect to defend itself against any claim or suit arising from such injury, death or damage, the Contractor shall, in addition to indemnifying and holding the City harmless from any liability, indemnify the City for any and all expense incurred by the City in defending such claim or suit, including reasonable attorney's fees.

7. Record Keeping and Reporting.

A. The Contractor shall maintain accounts and records, including personnel, property, financial, and programmatic records which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed in the performance of this

Exhibit 1

Agreement and other such records as may be deemed necessary by the City to ensure the performance of this Agreement.

B. These records shall be maintained for a period of seven (7) years after termination hereof unless permission to destroy them is granted by the office of the archivist in accordance with RCW Chapter 40.14 and by the City.

8. Audits and Inspections. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review or audit by law during the performance of this Agreement.

9. Termination. This Agreement may at any time be terminated by the City giving to the Contractor thirty (30) days written notice of the City's intention to terminate the same.

10. Discrimination Prohibited. The Contractor shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Contractor to be provided under this Agreement on the basis of race, color, religion, creed, sex, age, national origin, marital status or presence of any sensory, mental or physical handicap.

11. Assignment and Subcontract. The Contractor may not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City; provided, the Contractor may subcontract without prior City approval on a temporary, short-term basis with other qualified domestic violence advocates to provide services under this Agreement in the event of a conflict of interest or the Contractor's temporary absence.

12. Contract Oversight. The Contractor shall refer questions or concerns related to this Agreement, other than the Scope of Work, to the City Manager. The Contractor shall refer questions regarding the Scope of Work to the City Attorney or his designee.

13. Entire Agreement. This Agreement contains the entire Agreement between the parties hereto and no other Agreements, oral or otherwise, regarding the subject matter of this Agreement, shall be deemed to exist or bind any of the parties hereto. Either party may request changes in the Agreement. Proposed changes, which are mutually agreed upon, shall be incorporated by written amendments to this Agreement.

14. Notices. Notices to the City of Sammamish shall be sent to the following address:

City Manager
City of Sammamish
801 228th Ave SE
Sammamish, WA 98075
(425) 295-0500 - Office
(425) 295-0600 - Fax

Exhibit 1

Notices to the Contractor shall be sent to the following address:

Kimberly Leyton
24234 SE 9th Street
Sammamish, WA 98075
(425) 785-4803

The point of contact for the Contractor or the person providing the contract services is:

Mike Sauerwein
801 228th Ave SE
Sammamish, WA 98075
(425) 295-0500 – Office
(425) 295-0600 - Fax

15. Applicable Law: Venue: Attorney's Fees. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorney's fees and costs of suit.

CITY OF SAMMAMISH, WASHINGTON

CONSULTANT

By: _____

By: _____

Title: City Manager

Title: _____

Date: _____

Date: _____

Attest/Authenticated:

Approved As To Form:

City Clerk

City Attorney

EXHIBIT A

Scope of Services to be Provided by Contractor. With the objective of working with the prosecutor to encourage the prosecution of each case while ensuring the safety, support, and education of the victim, the Contractor shall complete the following specific duties for domestic violence cases filed by the City of Sammamish Prosecutor:

- A. Contact the victim upon receipt of the police report.
- B. Make referrals to necessary community advocacy services (i.e., EDVP, Protection Order Office, etc.)
- C. Work with the prosecutor and the police to secure any additional evidence or information necessary to the prosecution of the case, (i.e., photographs, Smith affidavits, additional statements, etc).
- D. Educate the victim about the court process and about his or her role as a witness.
- E. Maintain contact with the prosecutor through telephone calls and case notes.
- F. Provide staff training about domestic violence issues when requested.
- G. Assess the victim's willingness to participate as a witness.

EXHIBIT B

City of Sammamish
Billing Voucher

To: City of Sammamish

Contractor: Kimberly Leyton Telephone: (425) 785-4803

Mailing Address: 24234 SE 9th Street, Sammamish, WA 98075

Specific Program: Domestic Violence Legal Advocate

Contract period: _____ Reporting Period: _____

Amount requested this invoice: _____

Invoice Number: ___ Date of Invoice: _____

Authorized signature

BUDGET SUMMARY:

Total contract amount
Previous payments
Current request
Total requested this contract to date
Balance remaining

Note: If applicable, submit a separate voucher for each program which is Funded by your City of Sammamish contract.

For Department Use Only

Approved for Payment:

Date: _____

EXHIBIT C

CITY OF SAMMAMISH

TAX IDENTIFICATION NUMBER

In order for you to receive reimbursement from the City of Sammamish, we must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires us to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the Following information request form and return it to the City of Sammamish before or along with the submittal of the first billing voucher.

Please check the appropriate category:

Corporation Partnership Government Agency
 Individual/Proprietor Other (please explain)

TIN#: _ _ - _ _ _ _ _ _ _ _

SS#: _ _ _ - _ _ - _ _ _ _ _

Print Name: _____

Print Title: _____

Business Name: _____

Business Address: _____

Business Phone: _____

_____ Date

_____ Authorized Signature (required)



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 30, 2011

Originating Department: Admin Services

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input checked="" type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input checked="" type="checkbox"/> Public Works

Subject: Contract Award: Fence Installation for King County Sherriff's Office Parking Lot (KCSO) Parking Lot

Action Required: Authorize City Manager to award and execute a contract for installing an ornamental security fence to enclose the KCSO parking lot

Exhibits:

1. Bid Summary
2. Ornamental Fencing Photo Examples

Budget: 301-100-594-19-63-00 (West Parking Lot Construction) - \$330,000

Summary Statement:

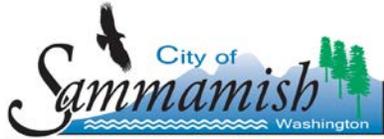
City Staff recommends that the City Council authorize the City Manager to award and execute a contract with All Around Fence Company, the lowest responsive and responsible bidder, for the construction of the security fence to enclose the expanded west parking lot.

Background:

The City Council and King County Council have executed an agreement for the King County Sheriff's Office to lease 5,200 square feet of office space at Sammamish City Hall for their East Precinct Command Center. As part of the agreement, the City agreed to install a security fence enclosing the parking lot. The construction project was originally bid to include the fence; however, prices for the fence and electrical work came in higher than anticipated. The fence and electrical were separated from the parking lot construction and bid separately.

Financial Impact:

Construction Budget for West Parking Lot	\$ 330,000.00
Fence Construction Contract	\$ (55,277.24)
(Previously Authorized Items)	
Parking Lot Construction Contract (RCNW)	\$ (233,629.20)
Electrical Work	\$ (6,500.00)
Security Access	\$ (13,211.18)
Material Inspection	\$ (8,000.00)
Survey	\$ (6,000.00)
Remaining Budget (Contingency)	\$ 7,382.38



City Council Agenda Bill

Recommended Motion:

Move to authorize the City Manager to award a contract with All Around Fence Company to construct a security fence around the West Parking Lot in the amount of \$ 55,277.44 and to administer a project construction contingency in the amount of \$5,000.

Ornamental Fence Installation



SUMMARY OF QUOTES RECEIVED
Thursday, November 17, 2011

Bidder		Bid	State Sales Tax (9.5%)	Total
All Around Fence Company	Ravensdale, WA	\$ 50,481.50	\$ 4,795.74	\$ 55,277.24
Commercial Fence Corporation	Seattle, WA	\$ 54,384.00	\$ 5,166.48	\$ 59,550.48
SeaWest Construction, Inc.	Kent, WA	\$ 63,000.00	\$ 5,985.00	\$ 68,985.00
Engineer's Estimate		\$ 53,200.00	\$ 5,054.00	\$ 58,254.00

Apparent Low Bidder: All Around Fence Company



Photo of similar style ornamental fence

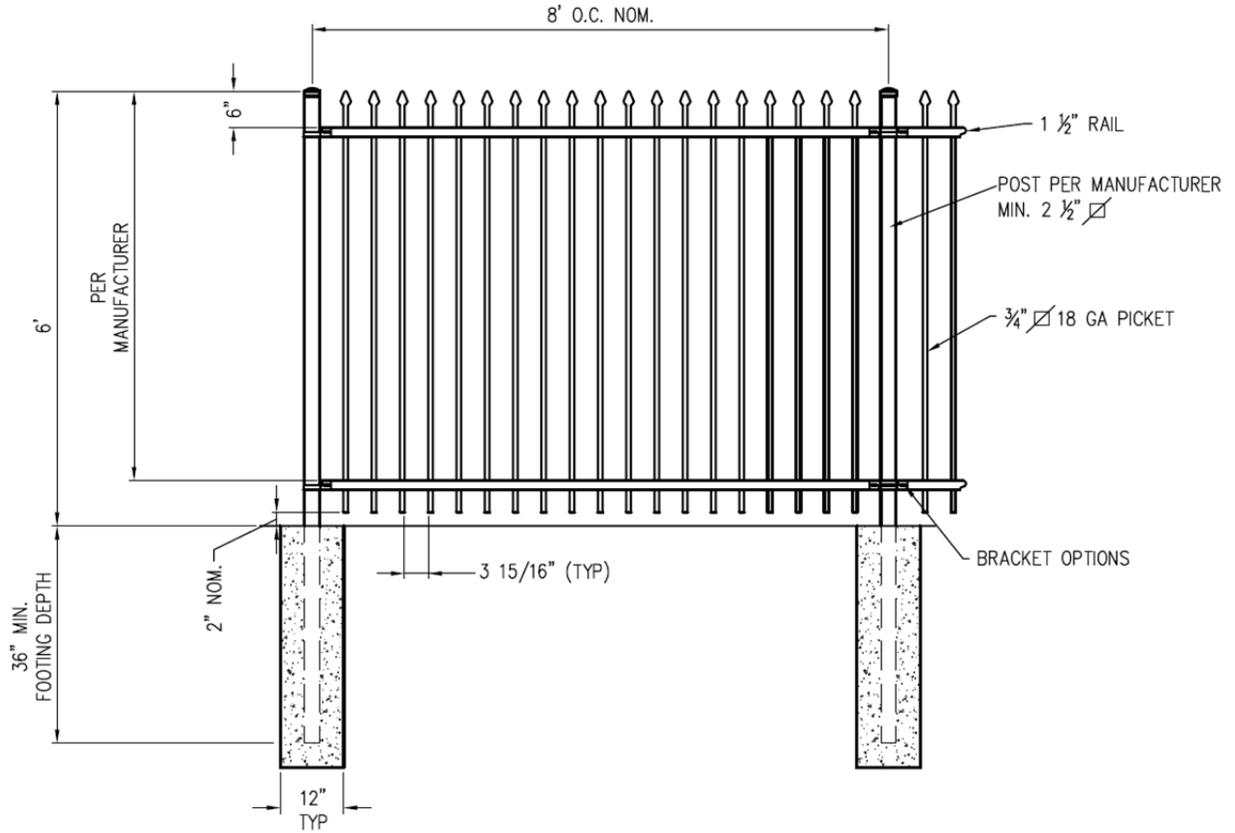


Photo of similar style ornamental fence

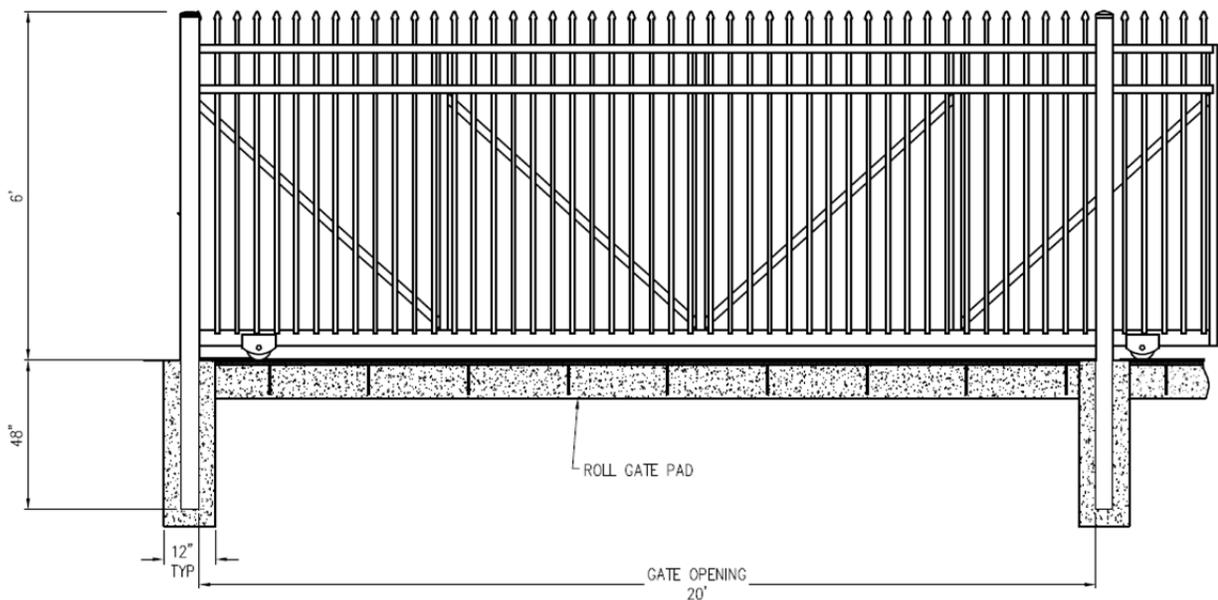
Exhibit 2

Contract Award: Fence Installation for King County Sherriff's Office Parking Lot (KCSO) Parking Lot

EXHIBIT 2



Iron Picket Rail Fence



Vehicle Roll Gate



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 30, 2011

Originating Department: Parks and Recreation

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: Contract for graphic design services for the Parks & Recreation Program Guide

Action Required: Authorize the City Manager to execute a contract with UpRoar for graphic design services for production of the Sammamish Parks and Recreation Program Guide.

Exhibits: 1. Contract and Scope of Work

Budget: 2012 Budget: \$16,500 in Recreation Programs for graphic design services.

Summary Statement:

This Contract for Graphic Design services will include the creation, design and format of the City's recreation guide. This informative guide is mailed directly to residents three times a year and includes relevant park information, information on recreation programming and special event dates.

A Request for Proposals (RFP) was issued in November for graphic design services. A total of 11 companies responded to the RFP. UpRoar Advertising, Design and Public Relations (UpRoar) was selected for the project based on experience with similar projects, quality of previous work, and their overall quote for graphic design services. This contract is for graphic design services for 2012, with an option to renew for up to three (3) additional years.

Under this contract, UpRoar will provide graphic design services to produce three recreation guides a year (issued in May, August and December of 2012) for an amount not to exceed \$15,300.00 plus W.S.S.T.

There is no increase in the design costs from the previous year.

Background:

The Parks and Recreation Department began publishing the Parks and Recreation Guide over eight years ago. The guide was initially published twice per year. In response to citizen feedback, the Department switched to three publications per year in 2008 to provide more timely information to the community.

The Parks & Recreation Guide is mailed to residents three times per year (included as an insert in the City's newsletter to reduce postage costs.) The guide includes information on facility rentals, special events, park projects, public meetings, Arts Commission programs, recreation programs, and other community programs (Nightmare at Beaver Lake Park, Sammamish Symphony etc.) The guide also



City Council Agenda Bill

includes a message from the Mayor, recognition of our event sponsors, a list of recreation providers in Sammamish, and news articles on parks and recreation happenings.

In previous fiscal years, our contract with our graphic design firm included additional marketing pieces – postcards, posters, and summer pocket schedules. As a cost savings measure, these smaller (and less technical) graphic design projects, were brought in-house for design. We are planning to continue producing these smaller marketing pieces in-house.

Financial Impact:

The 2012 budget for graphic design services for the recreation program guide is \$16,500. The total contract amount is \$15,300 + W.S.S.T.

Recommended Motion:

Authorize the City Manager to execute a contract with UpRoar for \$15,300.00 plus W.S.S.T. for production of the Sammamish Parks and Recreation Program Guide.

**CITY OF SAMMAMISH
AGREEMENT FOR SERVICES**

Contractor: UpRoar Advertising, Design and Public Relations

This Agreement is entered into by and between the City of Sammamish, Washington, a municipal corporation, hereinafter referred to as the "City," and UpRoar Advertising, Design and Public Relations, hereinafter referred to as the "Consultant."

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Contractor to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties hereto agree as follows:

1. **Scope of Services to be Performed by Contractor.** The Contractor shall perform those services described in Exhibit "A" of this agreement. In performing such services, the Contractor shall comply with all federal, state, and local laws and regulations applicable to the performance of such services. The Contractor shall perform services diligently and completely and in accordance with professional standards of conduct and performance.

2. **Compensation and Method of Payment.** The Contractor shall submit invoices for work performed using the form set forth in Exhibit "B".

The City shall pay Contractor:

[Check applicable method of payment]

According to the rates set forth in Exhibit "A"

A sum not to exceed: _____

Other (describe): _____

The Contractor shall complete and return to the City Exhibit "C," Taxpayer Identification Number, prior to or along with the first invoice submittal. The City shall pay the Contractor for services rendered within ten days after City Council approval.

3. **Duration of Agreement.** The Agreement shall be in full force and effective for a period commencing upon execution through December 31, 2012. The contract may be renewed for up to three (3) additional one-year terms if both parties agree in writing. If both parties cannot agree to any terms or conditions, the contract will be re-bid. By submitting a proposal, the Contractor agrees that at renewal dates, cost of service will not be adjusted beyond the Seattle Consumer Price Index-Urban (CPI-U) rate for the preceding year. This provision does not guarantee renewal to the contractor, nor does it prevent the contractor from agreeing to renew at a lower adjustment.

4. **Additional Services.** If additional work or services is desired by either the City or the Contractor, a Discretionary Work Request Form as found in Exhibit "D" shall be used. The additional work or services requested should be specified by the City and the Contractor shall provide a quote on the cost of providing such additional work or services. Written approval by the City must be obtained prior to the start of any additional work or the provision of additional services.

5. **Ownership and Use of Documents.** Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced by the Contractor in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not.

Exhibit 1

6. **Independent Contractor.** The Contractor and the City agree that the Contractor is an independent contractor with respect to the services provided pursuant to this Agreement. The Contractor will solely be responsible for its acts and for the acts of its agents, employees, subcontractors, or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.

7. **Indemnification.** The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent, reckless, or intentional acts, errors or omissions of the Contractor, in performance of this Agreement, specifically including the improper or illegal use of copyrighted materials as referenced in paragraph 7 of this Agreement.

8. **Copyrights.** The Contractor agrees to refrain from the improper use of copyrighted materials and to otherwise abide by all laws relating to the use of copyrighted materials in the performance of this Agreement. Contractor agrees to indemnify City for any liability arising out of the improper use of copyrighted materials by Contractor.

9. **Insurance.**

A. The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

B. **Minimum Scope of Insurance**

Contractor shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Contractor's profession.

C. **Minimum Amounts of Insurance**

Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

D. **Other Insurance Provisions**

Exhibit 1

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Contractor's insurance coverage shall be primary insurance as respects the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.
2. The Contractor's insurance shall not be cancelled by either party except after thirty (30) days prior written notice has been given to the City

E. Verification of Coverage

Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Contractor before commencement of the work.

10. Record Keeping and Reporting.

A. The Contractor shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Contractor shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14 and by the City.

11. Audits and Inspections. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review, or audit by the City during the performance of this Agreement.

12. Termination.

A. This City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Contractor pursuant to this Agreement shall promptly be submitted to the City

B. In the event this Agreement is terminated or suspended, the Contractor shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be cancelled immediately if the Contractor's insurance coverage is canceled for any reason, or if the Contractor is unable to perform the services called for by this Agreement.

D. The Contractor reserves the right to terminate this Agreement with not less than fourteen days written notice, or in the event that outstanding invoices are not paid within sixty days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

13. Discrimination Prohibited. The Contractor shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Contractor under this Agreement, on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap.

14. Assignment and Subcontract. The Contractor shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

Exhibit 1

15. **Conflict of Interest.** The Contractor represents to the City that it has no conflict of interest in performing any of the services set forth in Exhibit "A." In the event that the Contractor is asked to perform services for a project with which it may have a conflict, Contractor will immediately disclose such conflict to the City.

16. **Confidentiality.** All information regarding the City obtained by the Contractor in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Contractor shall be grounds for immediate termination.

17. **Non-appropriation of funds.** If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Contractor and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

18. **Entire Agreement.** This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

19. **Notices.** Notices to the City of Sammamish shall be sent to the following address:

City of Sammamish
801- 228th Avenue SE
Sammamish, Washington 98075
(425) 295-0500

Notices to the Contractor shall be sent to the following address:

UpRoar Advertising, Design and Public Relations
93 South Jackson Street #39201
Seattle, WA 98104
(206) 447-5574

20. **Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee, shall be included in the judgment.

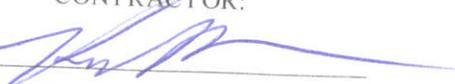
21. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Contractor, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

CITY OF SAMMAMISH:

By: _____

Title: City Manager

CONTRACTOR:

By: 

Title: President

Exhibit 1

Date: _____

Attest/Authenticated:

City Clerk

Date: _____

Approved As To Form:

City Attorney

Exhibit 1

Exhibit A City of Sammamish Scope of Services

A. Total Compensation

Total Compensation for this Agreement is not to exceed \$15,300.00 + W.S.S.T.

B. Scope of Services

1. Development of concepts, preparation of design and layout, art direction, production management, and communication with client.
2. Mechanical production of creative work through final art design.
3. Supervision of printing, such as reviewing color proofs and attending press checks.
4. Strategic development and direction through agency-produced creative brief
5. A project kick-off meeting followed by regular meetings concerning projects, as needed
6. Up to three (3) rounds of creative edits per project.

C. Deliverables:

1. Recreational Guides – Three separate recreational guides, up to 24-pages each, designed in full color, and published three times a year (January, May and August).
2. The City of Sammamish will provide all the necessary content including text and photos for each deliverable.

Exhibit 1

EXHIBIT B
City of Sammamish
Billing Invoice

To: City of Sammamish
801 - 228th Avenue SE
Sammamish, Washington 98075
Phone: (425) 295-0500
FAX: (425) 295-0600

Invoice Number: _____ Date of Invoice: _____

Contractor: _____

Mailing Address: _____

Telephone: () _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Attach itemized description of services provided.

Specific Program: _____

Authorized signature

For Department Use Only

BUDGET SUMMARY

Total contract amount	
Previous payments	
Current request	
Balance remaining	

Approved for Payment by: _____

Date: _____

EXHIBIT C

Exhibit 1

CITY OF SAMMAMISH
801 228th Avenue SE
Sammamish, WA 98075
Phone: (425) 295-0500
FAX: (425) 295-0600

TAX IDENTIFICATION NUMBER

In order for you to receive payment from the City of Sammamish, you must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the following information request form and return it to the City of Sammamish prior to or along with the submittal of the first billing invoice.

Please check the appropriate category:

Corporation Partnership Government Contractor
 Individual/Proprietor Other (explain)

TIN No.: 20-2448681

Social Security No.: _____

Print Name: Kevin Brown

Title: President

Business Name: Up Road Inc

Business Address: 93 S. Jackson St.

Business Phone: 206-447-5574

11/30/11
Date

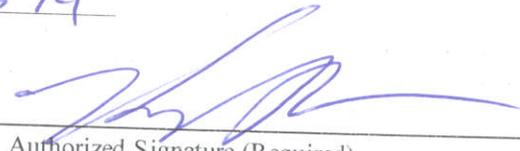

Authorized Signature (Required)

EXHIBIT D
City of Sammamish

DISCRETIONARY WORK/SERVICE REQUEST FORM

To Be Completed by the City:

Additional work/services are requested for the following:

Date of Submittal: _____

Location: _____

Date of Work/Service: _____

Estimate Needed: _____ YES _____ NO

Complete Description of Work/Service:

City Contact Person: _____ Phone: _____

To Be Completed by the Contractor:

Estimated Cost: _____

Contractor's Signature _____ Date: _____

City Use Only

Work/Service Confirmed for the following (Date and Time): _____

City Authorized Signature: _____ Date: _____

COUNCIL MINUTES

Regular Meeting November 1, 2011

Mayor Don Gerend called the regular meeting of the Sammamish City Council to order at 6:30 pm.

Councilmembers present: Mayor Don Gerend, Deputy Mayor Tom Odell, Councilmembers Mark Cross, John Curley, John James, Michele Petitti and Nancy Whitten.

Staff present: City Manager Ben Yazici, Deputy City Manager Lyman Howard, Assistant City Manager/Community Development Director Kamuron Gurol, Administrative Services Director Mike Sauerwein, City Attorney Bruce Disend, and City Clerk Melonie Anderson.

Roll Call/Pledge of Allegiance

Roll was called. Councilmember Mark Cross led the pledge.

Approval of Agenda

MOTION: Councilmember Petitti moved to approve the agenda. Deputy Mayor Odell seconded. Motion carried unanimously 7-0.

Public Comment

Deb Sogge, Julianna Pash, Chamber of Commerce, Deb Sogge reported on this year's Farmers Market. They thanked City for continued funding. Attendance and vendors were up from previous years as a result of additional advertising for the market. The Market is known as the cleanest market in the area. Swedish Hospital gave a very large donation this year. New this year is a Market Facebook page and a three surveys are currently being conducted.

Ramiro Valderrama, NE 18th Place, He encouraged Council to think very clearly about the \$3 million they are considering setting aside for Town Center improvements. He also praised a 13 year old Sammamish girl, Mariana Cuevas who has been working to raise money for the United Nations World Food Program, famine victims in East Africa.

Consent Calendar

- Payroll for the period ending October 15, 2011 for pay date October 20, 2011 in the amount of \$239,019.80
- 1. Approval: Claims for period ending November 1, 2011 in the amount of \$340,991.59 for Check No. 30550 through No. 30651
- 2. An Ordinance Of The City Of Sammamish Washington Amending Sections 2.30.020, 2.60.020 And 2.65.010 Of The Sammamish Municipal Code Related To The Term Commencement And Completion Of Council Commissioners (O2011-311)
- 3. Amendment: On-Call Engineering Services/WH Pacific

4. Approval: Minutes for the October 4, 2011 Regular Meeting
5. Approval: Notes for the October 11, 2011 Study Session
6. Approval: Minutes for the October 17, 2011 Regular Meeting

MOTION: Deputy Mayor Odell move to approve consent calendar. Councilmember Mark Cross seconded. Motion carried unanimously 7-0.

Public hearing

1. *School District Impact Fees*

Ordinance: First Reading Of The City Of Sammamish, Washington, Relating To School Impact Fees; Amending The City's Comprehensive Plan To Adopt The Snoqualmie Valley School District No. 410 Capital Facilities Plan; Adopting The Associated School Impact Fee Schedule; And, Establishing An Effective Date

Ordinance: First Reading Of The City Of Sammamish, Washington, Relating To School Impact Fees; Amending The City's Comprehensive Plan To Adopt The Lake Washington School District No. 414 Capital Facilities Plan; Adopting The Associated School Impact Fee Schedule; And, Establishing An Effective Date.

Ordinance: First Reading Of The City Of Sammamish, Washington, Relating To School Impact Fees; Amending The City's Comprehensive Plan To Adopt The Issaquah School District No. 411 Capital Facilities Plan; Adopting The Associated School Impact Fee Schedule; And, Establishing An Effective Date.

City Manager Ben Yazici gave the staff report. Each year School Districts impose impact fees on single-family/multi-family building permits issued. Fees are used for Capital facilities that the School Districts implement. Brian Stokes, Snoqualmie Valley School District, Forrest Miller, Lake Washington School District and Steve Crawford, Issaquah School District answered questions from Council on what percentage of cities in Snoqualmie Valley school district imposes impact fees, what the actual fee amounts are and how they are calculated. Issaquah has no impact fees for multi-family due to the low impact that multi-family construction generates.

Public Hearing opened at 6:50 and was continued until Council Meeting on November 14th, 2011 with no public comment.

Unfinished Business - None

New Business

Contract: Integrated Permit & Asset Management Software/EnerGov Solutions

Finance Director Joe Guinasso gave the staff report. He showed a PowerPoint presentation outlining the specifics of the contract (*available on the city's website at www.ci.sammamish.wa.us*).

MOTION: Councilmember James moved to authorize the City Manager to sign a contract with EnerGov Solutions for an Integrated Permit and Asset Management software package and five years of maintenance and support for a total not to exceed \$727,416 plus applicable sales tax. Deputy Mayor Odell seconded. Motion carried 7-0.

Change Order: Recreation Center Secondary Access Project/Tiger Construction

City Manager Ben Yazici gave the staff report. This increase is due to unforeseen circumstances on the project. While constructing the access road, the contractor ran across unsuitable material that had to be removed and replaced.

MOTION: Councilmember Petitti moved to authorize the City Manager to sign a Change Order with Tiger Construction in an amount not to exceed \$27,157.38 plus sales tax. Councilmember Curley seconded. Motion carried unanimously 7-0.

Council Reports

Councilmember Whitten would like to institute procedures to require that attendance be taken at all Commission meetings. Mr. Yazici will look into it.

Councilmember James reported on the meeting of Economic Development Committee here at City Hall. The first focus group meeting for the Northeastern Study Session will be moved to January (TBD). More information will be provided later.

Councilmember Petitti reported that the Nightmare at Beaver Lake is surpassing last year's numbers.

Mayor Gerend reported King County will be reopening the East Lake Sammamish Trail on Monday, Nov. 7, 2011 and that the kokanee salmon are returning to Sammamish streams.

City Manager Report

Mr. Yazici commended the Rotary Club for their efforts with the Nightmare at Beaver Lake. The money raised goes to scholarships for local students as well as other worthy causes.

He also asked the Council to authorize staff to conduct a business model evaluation for fire services. The current contract with Eastside Fire & Rescue will end in three years. The city must give 12 month notice. This work should be done next year so Council will need to add additional money into next year's budget to perform the evaluations. Council was support of this.

Meeting adjourned at 7:42 pm

Melonie Anderson, City Clerk

Donald J. Gerend, Mayor



STUDY SESSION NOTES

Study Session November 8, 2011

Mayor Donald J. Gerend opened the study session of the Sammamish City Council at 6:30 p.m.

Open Study Session

6:30 pm

Public Comment

This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.

- Quarterly Report: Department of Community Development
- Discussion: Lamb House Transfer
- Discussion: Drainage Solutions for Tamarack, Inglewood and SE 24th Way Neighborhoods

Adjournment

7:53 pm

COUNCIL  **MINUTES**

**City Council; Study Session/Special Meeting
November 14, 2011**

Mayor Don Gerend called the Study Session/Special meeting of the Sammamish City Council and Planning Commission to order at 6:30 pm.

Councilmembers present: Mayor Don Gerend, Deputy Mayor Tom Odell, Councilmembers Michele Petitti, Mark Cross (arrived at 7:08 pm) and Nancy Whitten.

Councilmembers Absent: Councilmembers John James, John Curley.

MOTION: Mayor Gerend moved to excuse Councilmember James. Deputy Mayor Odell seconded. Motion carried unanimously 4-0.

Staff present: City Manager Ben Yazici, Public Works Director Laura Philpot, Assistant City Manager/Community Development Director Kamuron Gurol, Parks & Recreation Director Jessi Richardson, Administrative Services Director Mike Sauerwein, Senior Planner Evan Maxim, Deputy Director of Finance Chris Gianini; Director of Finance Joe Guinasso, Assistant City Attorney Kari Sand; Communications Manager Tim Larson and City Clerk Melonie Anderson.

Roll Call/Pledge of Allegiance

Roll was called. Planning Commission Chair Joe Lipinsky led the pledge.

Approval of Agenda

MOTION: Councilmember Whitten moved to approve the agenda. Councilmember Petitti seconded. Motion carried unanimously 4-0.

Student Liaison Reports

Skyline High School (Kylie Gacek): It has been a big time is sports for Skyline. The girls' volleyball, girls swim, girls' soccer and football teams have all had big wins. The football team has a home game this weekend. ASB will be hosting a Winter Wonder Week which includes a Blood drive, warm clothes and food drive and an unplugged evening for the Make a Wish Foundation. Councilmember Whitten suggested that air mileage, which are about to expire, as a donation to the Make a Wish Foundation. All students are dedicated to make a difference. The teen center seems to be the place to go now.

Eastside Catholic High School (Chad Brown): The fall sports teams are doing well again. The volleyball team came in 2nd, with the girls' soccer will be in play-off quarterfinals. Unfortunately the football team lost to Bellevue. Eastside Catholic High School has 3 Merit scholar finalists this year. Chad also agrees that the teen center is the place to be in Sammamish.

Public Comments – None

Open Study Session

- **Introductions of Planning Commission members:** Jeff Wasserman, Michael Luxenberg, Kathy Richardson, Joe Lipinsky, Jan Klier and Mike Collins.

Public Comments

Jim Osgoode, 19661 SE 24th Way, has been thinking about the Environmental Critical Areas (ECA) process and has a recommendation to the City that will benefit all and help to show transparency. He recommends the City come up with a mission statement or guide. It should be short, simple and outlining most important principles. He himself is very environmentally conscious. (Written comments were submitted and are available upon request of the City Clerk).

Susan Richardson -19661 SE 24th Way, Expressed her concerns and suggestions for the process. Her goal is to be a partner in this process. Suggested avoiding black and white postures and look at both sides. 1. Discussion is critical. 2. Communication is also critical and finally 3. Transparency in the process.

David Gee, Citizens for Sammamish, Showed a PowerPoint presentation – Citizen Participation and Coordination- encourage the involvement of citizens in the planning process. Best Available Science to be included. (A copy of the presentation is available upon request of the City Clerk).

Ilene Stahl, 21553 SE 28 Lane, Appearance of fairness in public process is absolutely necessary. It is disturbing that favoritism is shown with the time some have to speak. Planning Commission members are members of a local property rights group. Does not feel we need a change in the ECA at this time. It is expensive and time consuming. Very few people have complained about it.

Erica Tillacos, 1130 Lancaster Way SE, in 2010, the city decided to update the CAO because of the Sunset provisions, detailed long list of how it came into being. It was stated that some buffers may not be necessary based on code. Only the Stormwater Manual has been updated. CAO was updated in 2005. GMA has played a large role in development of critical area. We should be looking at what needs to be changed and not degrade resources to accommodate other.

Study Session Staff Report

Process Discussion: Environmental Critical Areas Ordinance Update (ECA)

- (ECA) Environmental Critical Areas Ordinance- Mr. Gurol clarified the name of the ordinance as ECA. Mayor Gerend went over the reasons why we are establishing this ordinance. How it came into being.
- Mr. Gurol gave a staff report and presented a schedule for the process and public outreach and discussed the known topics for the ECA update. Stated the staff will follow the process needed and required.
- Mr. Yazici explained the update and how it was established. We need to readdress the schedule and work load issues if the scope of work changes.
- Mayor Gerend commented on the sunset clause put in place 2005 and expired in 2009. The idea was to address more thoroughly some concepts in the ordinance. It was extended for 2 years already. Important we do a thorough update now. Land Impact Development getting water off the plateau.
- Update now so it would not be needed again. On an 8 year schedule to 2023 if we finalize in 2012.
- Mr. Gurol stated that ground water issues are not included. Not prompting a problem. Short list from DES process. Best available science is scientific project to gather materials and see how it is relevant in Sammamish. Consultant will help define the results and how our regulations should be improved.
- Councilmember Cross stated certain policy issues are only decided at council level. Look for the range of items you want to achieve.
- Jan Klier thinks we are over-reacting to prevent the level of controversy that happened with the SMP. Try not to over-correct and check in along the way with the schedule.
- Councilmember Whitten didn't understand major issues initially. This is a learning process. Council chose an in-between route. A fair and objective process is important.
- Councilmember Petitti stated council should be involved in the initial discussion with best available science with the Planning Commission and not after.
- Jan Klier suggested that if Council finds a flaw in the product, to send it back to the Planning Commission for revisions.
- Joe Lipinsky would like to let everyone speak as long as they want during public comments, with no timers.
- Michael Luxenberg agrees to send it back if not done right. Do the factual part once and get it right.
- Mr. Yazici - Items listed will remain. Schedule will be followed to the end of 2012. Two-way, effective communication staying focused on transparency, are important. Goals and objectives of the process to be guided by the comprehensive plan. Make this available to all commissioners and on the City website. A copy of the best available science method will be presented to Council. The staff will work on setting more check points along the process. A decision should be made on future joint meetings and how many are needed. A method of reporting from PC to Council. Use Kathy Richardson's suggestion as a model for reporting and see what the Council likes.

Close Study Session 7:56 pm
Council recessed from 7:56 pm – 8:09 pm

Consent Calendar

Payroll for the period ending October 31, 2011 for pay date November 4, 2011 in the amount of \$245,439.08

Approval: Claims for period ending November 14, 2011 in the amount of \$1,999,814.48 for Check No. 30652 through No.30793

Resolution: Final Acceptance Evans Creek Preserve Phase IB: Upper Parking Lot, Trail And Lower Plaza Project As Complete (R2011-463)

Resolution: Accepting The City Of Sammamish Maintenance And Operations Center (M.O.C.) Project As Complete (R2011-464)

Bid Award: Beaver Lake Lodge Repairs/Thornberg

MOTION: Councilmember Petitti moved to approve consent calendar. Deputy Mayor Odell seconded. Motion carried unanimously 5-0.

Public Hearings

Mayor Gerend opened the public hearing at 8:11 pm and closed the Public Hearing at 8:11 pm with no public comments.

Ordinance: Second Reading of the City of Sammamish, Washington, Relating To School Impact Fees; Amending The City's Comprehensive Plan To Adopt The Snoqualmie Valley School District No. 410 Capital Facilities Plan; Adopting The Associated School Impact Fee Schedule; And, Establishing An Effective Date. (O2011-312)

MOTION: Councilmember Petitti moved to adopt the ordinance amending the city's comprehensive plan and incorporating school impact fees. Councilmember Cross seconded. Motion carried unanimously 5-0. (O2011-312)

Ordinance: Second Reading of the City of Sammamish, Washington, Relating To School Impact Fees; Amending The City's Comprehensive Plan To Adopt The Lake Washington School District No. 414 Capital Facilities Plan; Adopting The Associated School Impact Fee Schedule; And, Establishing An Effective Date. (O2011-313)

MOTION: Councilmember Whitten moved to adopt the ordinance amending the city's comprehensive plan and incorporating school impact fees. Councilmember Cross seconded. Motion carried unanimously 5-0. (O2011-313)

Ordinance: Second Reading of the City of Sammamish, Washington, Relating To School Impact Fees; Amending The City's Comprehensive Plan To Adopt The Issaquah School District No. 411 Capital Facilities Plan; Adopting The Associated School Impact Fee Schedule; And, Establishing An Effective Date. (O2011-314)

MOTION: Councilmember Whitten moved to adopt the ordinance amending the city's comprehensive plan and incorporating school impact fees. Councilmember Cross seconded. Motion carried unanimously 5-0. (O2011-314)

Council would like the City Manager talk to those Cities that are not paying impact fees to the Snoqualmie Valley School District and encourage them to participate. Suburban Cities would be a good place to discuss this further.

Ordinance: First Reading Amending Chapter 21A.50 (Environmentally Critical Areas), Of The Sammamish Municipal Code.

Deputy Mayor Odell suggested eliminating the sunset clause at this point. Councilmember Whitten would like the pros and cons in doing so. Mr. Yazici stated they could adopt the ordinance and then in January 2012 eliminate it if Council chooses to. Mayor Gerend feels a one year extension should be sufficient after discussions with Planning Commission. Mr. Yazici suggested sticking with the schedule as proposed. It was suggested bringing a draft ordinance to next meeting for further discussion.

Opened Public hearing at 8:25 pm and continued to Dec. 6. There was no Public Comment.

Resolution: Declaring Certain Real Property Commonly Known As The "Lamb House" To Be Surplus To The Needs Of The City And Authorizing The Transfer Of Said Property To Habitat For Humanity For Use As Affordable Housing. (R2011-465)

It is important to make homes more available to members of our community with a minimum 8 -12 units. Homes to be built on this property should utilize the current ordinance for cottage housing and duplexes. Councilmember Whitten questioned the approval of sales or transfer by City of the units. Mr. Gurol and ARCH Director Arthur Sullivan explained the language.

Mayor Gerend opened Public Hearing at 8:39 pm and closed with no Public Comments at 8:41 pm.

Reopened for Public Hearing for comments at 8:43 pm

Rosemary Carol 20814 NE 26th Place – Endorses transferring the property to the Habitat for Humanity

MOTION: Deputy Mayor Odell moved to adopt Resolution authorizing the City Manager to execute an agreement with Habitat of Humanity of East King County to provide affordable ownership housing on property located at 228th Ave SE and SE 20th Street, adopt conditions of approval consistent with those listed in Attachment "A" of the staff report, and to execute all documents necessary to convey the property to Habitat for Humanity of East King County and Councilmember Nancy Whitten seconded. Motion carried unanimously 5-0. (R2011-465)

Ordinance: First Reading Amending Ordinance No. 02011-303, The 2011-2012 City Budget, For The Purpose Of Revising The 2011-2012 Biennial Budget.

City Manager Ben Yazici commented about the budget revisions.

Director of Finance Joe Guinasso gave a staff report and Powerpoint presentation. (available on the city's website at www.ci.sammamish.wa.us)

Mr. Yazici will check to see if King County took the 1% property tax increase this year and he recommended that Council pass the 1% property tax increase. Councilmember Whitten asked that the funds be separated from the Town Center infrastructure and remain in General Fund. Deputy Mayor Odell stated that earmarking the funds of 3 million for the Town Center may hasten the cross over point without a tax increase. Councilmember Petitti stated the 3 million is being ear-marked for Town Center. Mayor Gerend asked for clarification on 3.8 million in under-spending. Mayor Gerend and Councilmember Whitten are against the 1 % tax increase and Councilmember Petitti and Councilmember Cross are in favor. Staff will prepare two ordinances for the Dec. 6th meeting, one with 1% and one without. It was suggested that the Real Estate Excise Tax money be transferred to the operating side of budget. Mr. Yazici suggested putting 35% in General Fund. Deputy Mayor Odell suggested the street fund be used to accelerate the Overlay program.

Opened Public Hearing at 9:24 pm

Jim Wasnick, 22613 SE 32nd St. - Commended the council on not allowing a 1% tax increase.

Direction was given on the Wellness program 2% return to go back to the employees to offset the medical costs increasing to a 5% employee portion.

Ordinance: First Reading Relating To The Levying Of Regular Property Taxes And Establishing The Amount To Be Levied In 2012 On The Assessed Valuation Of The Property Within The City. This was already discussed in the Powerpoint.

Opened Public Hearing at 9:30 pm and continued to December 6, 2011 meeting.

Unfinished Business- None

New Business

Resolution: Adopting The City Of Sammamish Salary Schedule For Fiscal Year 2012 (R2011-466)

MOTION: Councilmember Cross moved to adopt City of Sammamish Salary Schedule for fiscal Year 2012. Deputy Mayor Odell seconded. Motion carried 4-1 Deputy Mayor Odell dissented.(R2011-466)

Resolution: Amending Resolution R2010-433 The City's Master Fee Schedule.

MOTION: Deputy Mayor Odell moved to amend Resolution R2010-433 The City's Master Fee Schedule. Councilmember Cross seconded. Motion carried unanimously 5-0. (R2011-467).

Approval: Reard/Freed House Lease with Sammamish Heritage Society
Jessi Richardson presented with a Powerpoint (available on the city's website at www.ci.sammamish.wa.us)

MOTION: Councilmember Petitti moved to authorize the City Manager to execute a lease agreement with the Sammamish Heritage Society to move and restore the Reard-Freed House. Councilmember Cross seconded. Motion carried 3-2 - Councilmember Whitten and Deputy Mayor Odell dissented.

Councilmember Whitten is concerned about the language regarding insurance/liability in the lease agreement. She also has concerns about asbestos in the house and that more community funds still need to be raised before the house is moved.

Deputy Mayor Odell is concerned about who pays if the house needs to be removed from the property in the future and if bonding should be required for the move.

Heritage Society, Mary Moore, 216 NE Alder, Issaquah, WA – stated there was no asbestos in the house.

Approval: City Hall Security System

Administrative Services Director, Mike Sauerwein gave a staff report explaining the proposed security system. The system works with a chip to identify who is using the card when and where. Card will work for events during a controlled time frame.

MOTION: Deputy Mayor Odell moved to authorize the City Manager to award a contract to the lowest responsible bidder. Councilmember Petitti seconded. Motion carried unanimously 5-0.

Council Reports

Deputy Mayor Odell – discussed National Cities meeting in Phoenix and the economic development track.

Councilmember Whitten – discussed the campaign issues

Mayor Gerend – Phoenix conference.

City Manager Report

- Suburban Cities Association Appointment of a Representative for panel to review the requirements for schools outside the urban growth boundary to connect to sewers. Councilmember Cross has been elected to serve as a member of the Councilmember panel.

Executive Session – If Necessary

Meeting adjourned at 10:15 pm

Lita Hachey, Administrative Assistant
to the City Clerk

Donald J. Gerend, Mayor



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: December 2, 2011

Originating Department: Parks and Recreation

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: Approval of Addendum 2 to the Joint Use Agreement with the Lake Washington School District for the development, maintenance, scheduling and operations of a second synthetic field at Eastlake High School.

Action Required: Authorize the City Manager to execute Addendum 2 to the existing Joint Use Agreement with the Lake Washington School District.

Exhibits:

1. Interlocal Agreement
2. Addendum 2

Budget: \$1.9 million is allocated in the 2011-12 Parks CIP budget for the Eastlake High School Phase II Baseball Field Renovation Project for planning, design and construction.

Summary Statement:

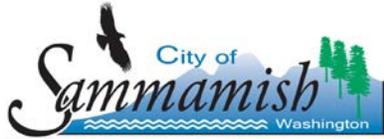
This is the second Addendum to the existing Joint Use Agreement with the Lake Washington School District (District). This addendum outlines the provisions for the City to renovate the existing varsity baseball field at Eastlake High School (ELHS Phase II). Renovations will include upgrading the natural grass field to a synthetic turf multi-use field with sports field lighting.

There are two council actions required to proceed with the ELHS Phase II project – approval of Addendum 2 (see attached) to the Joint Use Agreement and approval of a design contract with DA Hogan and Associates (see council packet for DA Hogan agenda bill and contract).

Background:

The City and the District executed an Interlocal Agreement for joint facility use on June 8, 2004. This allowed for shared use of facilities between both entities. The existing agreement allows the City to schedule fields at all Sammamish elementary schools (i.e. Mead Elementary, Smith Elementary, McAuliffe Elementary, and Blackwell Elementary). It also ensures that school activities have priority and that community based groups also have access to the fields.

An addendum to the original agreement was approved for the development of a three-acre synthetic turf multi-use sports field at Eastlake High School which was built and has been in use since 2005. That addendum outlined the City and the District's roles and responsibilities regarding scheduling,



City Council Agenda Bill

maintenance and operations of the community sports fields. Thus far, this has been an incredibly successful partnership and the ELHS Community Sports Fields are actively used throughout the year.

In 2009, the City began working with the District to develop a second community sports field at Eastlake High School. This was based on the outcome of the 2008 Ball Field Study in which the Eastlake High School Varsity Baseball Field was identified as the highest priority for conversion from a natural grass field to a synthetic turf field. A copy of Addendum 2 that authorizes the development, maintenance, scheduling and operations of a new synthetic turf multi-purpose field at Eastlake High School is attached to this agenda bill. The addendum closely mirrors the original agreement and the subsequent addendum for ELHS Phase I.

A summary of the general provisions of the agreement and the addendum are provided below:

- Maintenance costs are shared between the City and the District.
- The City serves as the scheduler for community use.
- The District has priority on the field until 5:15 pm on weekdays and the City has priority beginning at 5:30 pm. The 15-minute gap allows for a sufficient transition between the two groups.
- The City has full use of the fields on weekends and during most of the summer break.
- Field lights turn off at 9:00 pm, except as otherwise noted below.

As a result of the public process and ongoing coordination with the Eastlake High School neighbors, several concessions have been made that differ from the original agreement:

- Two additional light restrictions were added to the agreement. On Sundays, year-round, the field lights will turn off at 7:00 pm. During the spring and summer months, when natural light prevails beyond 7:00 pm, field play will be allowed as long as there is sufficient light to play, but play will extend no later than 9:00 pm. The agreement also includes a "Dark December" restriction - 4 consecutive weeks of no lights from approximately mid-December to mid-January.
- Construction hours will be Monday thru Friday from 8:00 am to 8:00 pm, and Saturdays (as needed) from 9:00 am to 6:00 pm. This represents a morning construction start time delay of one hour and these work hour restrictions will be included in the construction specifications.
- The new field at ELHS is primarily used for the ELHS baseball program. This agreement gives priority use to the baseball team during the spring season as it is anticipated the baseball games will extend beyond the 5:15 pm cutoff on a regular basis. As a concession, the City will receive "credit" for the community use hours given to the baseball team. The City will apply the credit to the fall season to extend community use.

Financial Impact:

The 2011-12 budget (parks CIP) includes a \$1.9 million allocation for the ELHS Phase II Project.

Recommended Motion:

Authorize the City Manager to execute Addendum 2 to the Joint Use Agreement with the Lake Washington School District for the development, maintenance, scheduling and operations of a second synthetic field at Eastlake High School.

Exhibit
COPY

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RECEIVED

**Lake Washington School District and City of Sammamish
Joint Use Agreement for
Development, Maintenance, Scheduling and Operations
Of Recreation Facilities**

June 7, 2004

This Agreement is made and entered into this 8th day of June, 2004, by and between the Lake Washington School District No. 414 (hereinafter referred to as the "District"), a municipal corporation and subdivision of the State of Washington, and the City of Sammamish (hereinafter referred to as the "City"), a municipal corporation. This umbrella Agreement supports the City's management and/or scheduling of District athletic fields and/or facilities.

WITNESSETH:

WHEREAS, the governing bodies of the City and District are mutually interested in supporting adequate programs for the community in the areas of athletics, recreation and education; and

WHEREAS, the governing bodies are authorized pursuant to RCW 39.34 to enter into agreements with each other and to do any and all things necessary to meet the respective obligations of their agencies; and

WHEREAS, the City has established the Department of Parks and Recreation (hereinafter referred to as the "Department") to be responsible for carrying out the purpose of community parks development and recreation programs; and

WHEREAS, the District is responsible for the public education of the students in the community, including physical education and athletic activities related to the educational program; and

WHEREAS, the City and District are stewards of public lands in the City; and because it is in the interest of the community and of both the City and the District to provide the best service possible to meet their respective obligations with the least possible expenditure of public funds, cooperation between the City and the District is necessary and will benefit both entities; and

~~WHEREAS, the City and the District have recognized for many years that through cooperation, these publicly-held lands can be used to meet broader community needs for education, recreation and open space than either party can provide separately; and~~

WHEREAS, the City has concluded that the recreation needs of the community could be better met if the development and maintenance of District facilities were enhanced to levels beyond that needed for the educational requirements of the District; and

WHEREAS, the City and the District are mutually interested by means of this Agreement in improving the existing conditions of certain District athletic facilities in order to expand and enhance their use for both the schools and overall community; and

WHEREAS, the City and the District anticipate entering into more specific agreements relating to this Agreement and joint use of athletic facilities by means of Addendum(s) to this Agreement and, upon mutual execution of this Agreement, the District authorizes its Deputy Superintendent and/or Director of Support Services to enter into such Addendums.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the City and District hereby agree to cooperate with each other in carrying out the above-stated purposes, and to that end do agree as follows:

SECTION 1: Purpose and Subject Matter

The subject of this Agreement is the City's development, maintenance, and operations of District recreation facilities, excluding football stadiums, located within the City of Sarmamish. In the future, this may also include District-owned gymnasiums.

The parties agree the school properties and facilities of the District are intended primarily for school and educational purposes and are for the benefit of students and the school age population.

The parties agree that during the time period covered by this Agreement, the athletic fields and facilities are intended to be used jointly for school and community recreation purposes for the benefit of District students, the District, and the City at large. In planning programs and scheduling activities on school grounds, the security, academic, athletic and recreational needs and opportunities of school-aged children will be the highest priority and be adequately protected.

SECTION 2: Joint Use

A. District Facilities

- a. The District will make school facilities available for City recreational activities and programs. The Director of Parks and Recreation, or his designated representative, shall select (in writing) facilities for use, subject to the approval of the District Superintendent of Schools or his designated representative.
- b. The use of selected school facilities shall be in accordance with the most recent regular procedures of the District for granting permits for the use of school facilities, as set forth in the District's policy entitled "Community Use of District Facilities", a copy of which is attached hereto as *Exhibit A* and incorporated herein by reference, as it may be amended from time to time ("District Policy"), or as otherwise provided by this Agreement.

- c. City use of District school facilities shall be scheduled in advance with the District and the schedule shall be arranged in order to avoid conflict between school and recreation use. In scheduling said facilities, school events and programs (regardless of which District school has requested scheduling of said facilities) shall have first priority (as set forth in the District Policy), and community recreation events established by the Parks and Recreation Department shall have second priority.

B. City Facilities

- a. The City will make City facilities available to the District for school events, activities, and/or programs. The Superintendent of Schools, or his designated representative, shall select (in writing) facilities for use, subject to the approval of the Director of Parks and Recreation or his designated representative.

- b. The use of selected City facilities shall be in accordance with the regular procedures of the City in granting permits for the use of such facilities, or as otherwise provided for by this Agreement.
- c. District use of City facilities shall be scheduled in advance with the City and the schedule shall be arranged in order to avoid conflict between recreation and school use. In scheduling said facilities, Parks and Recreation Department activities and events shall have first priority, and school events and programs shall have second priority.

C. Personnel

- a. The City, through its Department of Parks and Recreation, agrees to train and provide qualified personnel to supervise the City sponsored activities which take place on school facilities, and the District agrees to train and provide qualified personnel to supervise the school activities which take place on City facilities.

SECTION 3: District Outdoor Athletic Facilities Scheduling and Use:

- a. The City shall act as scheduling coordinator for outdoor athletic facilities at the elementary schools located within the City (Blackwell, McAuliffe, Mead and Smith). The District shall act as scheduling coordinator for the remaining District outdoor facilities located within the City. The parties intend that, in the future, the City shall act as scheduling coordinator for all outdoor athletic facilities located within the City except for the High School Stadium.
- b. District programs and activities will have the right to preempt other users upon giving 24 hours advance notice, except in extraordinary circumstances.
- c. The City and District shall allocate available field time to community users based upon District Policy. Team rosters with player addresses will be used as needed to verify equity among applicants. The City shall be responsible for holding scheduling conferences in February and October of each year to coordinate time requirements of the various user groups.
- d. A group applying for use of facilities, in its policies and practices, shall not discriminate against any person on the basis of race, color, religion, national origin, handicaps, age, marital status, or sex. As a part of his/her application to the District, the applicant shall attest and certify with regard to his/her non-discrimination practices, all as further set forth in the District Policy.
- e. Without prior consent of the District, the City shall not use pesticides or herbicides on District-owned property and any approved use shall be consistent with District policy.
- f. Schedule of available times for the school facilities which are not in conflict with school use shall be:

Elementary Fields:

September- June Mon- Fri: 4:00 p.m. to Dusk
(academic year) Sat: 8:00 a.m. - Dusk
Sun: 9:00 a.m. - Dusk
July-August Mon - Sat: 8:00 a.m. - Dusk
Sun: 9:00 a.m. - Dusk

Secondary Schools Fields:

September - June Mon- Fri: 6:00 p.m. to Dusk (unlighted)

6:00 p.m. to 10:00 p.m. (lighted)

Sat: 8:00 a.m. to Dusk (unlighted)

8:00 to 10:00 p.m. (lighted)

Sun: 9:00 a.m. to 6:00 p.m.

July- August Mon-Sat: 8:00 a.m. to Dusk (unlighted)

8:00 a.m. to 10:00 p.m. (lighted)

Sun: 9:00 a.m. to 6:00 p.m.

Sun: 12:00 p.m. to 6:00 p.m. (Eastlake High School)

- g. The parties agree that, in the event neither the District nor the City is requesting use of each other's facilities under this Agreement, but instead a third party is requesting such use, that the priority of use shall be determined in the following order:

(1) City of Sammamish Youth Organizations:

Youth organizations or teams who have at minimum of sixty-five percent (65%) of its members residing in the City of Sammamish. A minimum of fifteen percent (15%) of the time available at District facilities, exclusive of District use, shall be reserved for these youth organizations that are not affiliated with the Parks Department and whose members reside in the City and/or District.

Field allocation will be documented annually by the number of teams and level of participation verified by team rosters with player names and addresses.

(2) City of Sammamish Adult Organizations:

Adult organizations who have a minimum of sixty-five percent (65%) of its members residing or working in the City of Sammamish.

(3) Other Youth Organizations:

Youth organizations where sixty-five percent (65%) or less of the members reside outside the City of Sammamish.

(4) Other Adult Organizations:

Adult organizations where sixty-five percent (65%) or less of the members reside outside the City of Sammamish.

SECTION 4: Joint Improvements & Renovations

- a. The District reserves the right to improve, renovate and install equipment on District owned and operated fields as necessary to support its academic, and/or athletic programs without restriction. The District will keep the City informed of significant improvements prior to their occurrence.
- b. For all District-owned property leased and operated by the City, the District may propose District funded improvements. The design, plans, specifications, type of construction, safety features, placement and maintenance costs shall be submitted to the City for review and approval. The City shall not unreasonably withhold its approval of such District-initiated efforts.
- c. For all City-initiated improvements and City-initiated equipment installation under this Agreement, the design, plans, specifications, type of construction, safety features, placement and maintenance requirements are subject to written approval from the District prior to any development, construction, or installation by the City. The District shall not unreasonably withhold its approval of such City-initiated efforts.
- d. The cost of maintaining and operating such facilities, and the improvements and equipment installations thereon, shall be mutually agreed to by the City and District and further the City and District agree to maintain such areas in good condition during the periods of their respective responsibility.
- e. Any City initiated renovations and improvements to District owned facilities will be coordinated with the applicable school principal and the District's Director of Support Services. Care will be taken to ensure renovation activities do not unreasonably interfere with the educational environment of the school and do not close facilities critical to the school, school activities, school recess, lunch periods, physical education and/or athletic program requirements.

SECTION 5: Fees and Charges

- a. The City may charge rental fees to community users of District-owned athletic facilities to cover any administrative and maintenance costs which the District or City may incur. ~~Any additional fees and costs shall be assessed only after consultation with the District and consistent with District Policy.~~

SECTION 6: Security

- a. Except as provided below in this section, the District shall provide general site security for the athletic facilities to the same extent it does for all District facilities. In the event the City enters into a long-term lease with the District for District owned fields and facilities, the City shall assume security requirements similar to that found at other city-operated parks. However, school personnel shall remain responsible for the proper supervision and protection of students under their care.
- b. Security, parking control, and crowd control are the responsibilities of the user of the property. The user shall assure the City that all vehicles are kept off District fields and away from unauthorized places. The user shall ensure that good order is maintained at all times. For District owned and operated property, the user shall also certify in writing to the City that his/her group will comply with all of the District's policies which prohibit

tobacco, smoking, alcoholic beverages and weapons. The users assume full responsibility for the conduct of persons involved in the user's activity or who are on the property with the consent of, at the invitation of, or as result of his/her group's activity. Such responsibility also includes the cost of repair to or replacement of property damaged or destroyed by the act or omissions of the users, their agents, or invitees. Either the City or District may require, as a condition of use, the hiring of security personnel and/or commissioned police officers.

- c. Security of gate and locks are also the responsibility of the party using the District facility. Users shall be notified that they may be assessed an extra fee for any gates and/or locks left unsecured after their use. This provision shall not apply when District or City staff is present to supervise the security of the facility.
- d. The City will ensure adequate supervision of community user groups utilizing school facilities under this Agreement in order that regular school activities are not compromised.

SECTION 7: Clean-up and Maintenance

- a. Trash and garbage cleanup of facilities is the responsibility of the party using the property. The user shall ensure that fields, gymnasiums and other facilities are left clean immediately after use. Extra trash and garbage pickup fees may be assessed by the City for any third party using the property and not leaving it in a clean condition. If a facility is not left in a clean condition suitable for use by the District, the District may accomplish the cleaning and charge the City.
 - b. All user-owned equipment, materials, and gear shall be removed from the site after each use, unless prior arrangements have been made with the City and District. Failure to do so may result in the City or District removing and storing the equipment with the cost of the removal and storage being assessed to the user.
 - c. For District owned and operated fields and facilities, the District is responsible for the primary maintenance to the standard traditionally provided to serve its educational and athletic programs. The City may augment the District's maintenance program for these sites.
-

SECTION 8: Advertising

- a. No permanent advertising will be allowed under this Agreement unless agreed to by both parties on a case-by-case basis.

SECTION 9: Annual Meeting

- a. For each school operating under this Agreement, a District representative, a school site representative, and a representative of the City will meet at least once a year prior to May 1 to establish a joint use scheduling calendar for the next year. The calendar will allocate blocks of time throughout the day, week and year for use by each party, in accordance with the priorities established by District Policy.

SECTION 10: Conflict Resolution

- a. If either party believes that the other party is not fulfilling the performance obligations established by this Agreement, that party shall give written notice of its complaint to the other party. The party receiving the complaint shall, within 15 calendar days, correct the situation and confirm the correction in writing or reject the complaint explaining the mitigating circumstances and why a remedy cannot be achieved.
- b. If the City and District representatives are unable to resolve the complaint, the District's Director of Support Services and the City's Director of Parks and Recreation shall meet to resolve the complaint. If they are unable to do so, the issue shall be referred to the District's Superintendent and the City Manager for resolution.

SECTION 11: Term of Agreement

- a. The first term of the joint operation program described in this Agreement is considered a pilot program. It enables the parties to try out the arrangement and evaluate whether it works to each party's satisfaction. The first term of the Agreement shall be three (3) years commencing upon execution of this Agreement by both parties. At any time during this first term, or the option periods referenced below, either party may terminate the Agreement by providing the other party three (3) months written notice.
 - b. Contingent upon the satisfactory results of a joint evaluation of the pilot program, the District and City shall have the option of mutually extending the Agreement, and any amendments mutually agreed to by the parties, for an additional four (4) years. The terms and conditions of this Agreement may be modified by mutual consent to reflect changed conditions and/or experiences. The parties may also, by mutual consent, extend the Agreement a second time by an additional five (5) years. The exercise of the option periods shall be accomplished 180 days prior to termination of the existing term. All extensions of the Agreement shall be in writing executed by both parties.
 - c. If the parties fail to mutually extend this Agreement as set forth in subsection 11b, and neither party has terminated the Agreement, the terms of this Agreement, or such other terms as the parties have agreed upon in writing, shall be renewed automatically for one-year periods thereafter unless terminated by either party in the manner provided in this Agreement.
-
- d. Should the Agreement be terminated prior to the expiration of the current or a future Agreement period, the terminating party will be responsible for reimbursing the terminated party for any improvements made by the terminated party to the terminating party's property. The reimbursement shall be based on the straight line depreciated value of the improvement unadjusted for inflation based on the following schedule:
 - i Field improvements: 10 year schedule
 - ii Equipment improvements: 5 year schedule
 - iii Building construction: 40 year schedule

SECTION 12: Operating Rules

- a. The District and the City shall jointly promulgate site operating rules consistent with adopted District policies, regulations, procedures and adopted City ordinances, policies and resolutions to ensure the safety and welfare of all site users.

SECTION 13: Indemnification and Insurance

a. District Property Leased to City.

The City agrees to protect, defend, indemnify, and save harmless the District, its officers, employees, and agents from any costs, claims, judgments, and/or awards for damages, arising out of or in any way resulting from the use, maintenance or operation of District-owned facilities that are being leased by the City, except for (i) injury or damage attributable to the sole negligence of the District, or (ii) where the District is using such facilities pursuant to a District sponsored or controlled program and such injury or damage is not attributable to some act or omission of the City. In the event the District incurs any judgment, award and/or cost arising there from, including attorneys' fees to enforce the provisions of this article, all such fees, expenses and costs shall be recoverable from the City.

b. District Property Not Leased to City.

This subsection shall apply to incidents that occur at District-owned facilities that are not being leased by the City.

(1) The City agrees to protect, defend, hold harmless, indemnify, and defend the District, its officers, employees, and agents from any costs, claims, judgments, awards or liability for damage arising out of or in any way resulting from the use, maintenance or operation of District-owned facilities that are not being leased by the City when such facilities are being, or have been, used pursuant to a City program or assignment as contemplated in this Agreement, except where (i) such injury or damage arises out of, or is a result of, a District sponsored or controlled activity on the premises, (ii) where such injury or damage is not attributable to some act or omission of the City, or (iii) the injury or damage is attributable to some act or omission of the District. In the event the District incurs any fees, expenses and/or costs, including reasonable attorney's fees, to enforce the provisions of this article, all such fees, expenses and costs shall be recoverable from the City.

(2) The District agrees to protect, defend, hold harmless, indemnify, and defend the City, its officers, employees, and agents from any costs, claims, judgments, awards or liability for damage caused by any act or omission by the District that arises out of the use, maintenance or operation of District-owned facilities that are not being leased by the City when community users are using such facilities pursuant to a City program or assignment as contemplated in this Agreement, where such injury or damage is not attributable to some act or omission of the City. In the event the City incurs any fees, expenses and/or costs, including reasonable attorney's fees, to enforce the provisions of this article, all such fees, expenses and costs shall be recoverable from the District.

c. City Property Leased to District.

The District agrees to protect, defend, indemnify, and save harmless the City, its officers, employees, and agents from any costs, claims, judgments, and/or awards for damages, arising out of or in any way resulting from the use, maintenance or operation of City-owned facilities that are being leased by the District, except for (i) injury or damage attributable to the sole negligence of the City, or (ii) where the City is using such

facilities pursuant to a City sponsored or controlled program and such injury or damage is not attributable to some act or omission of the District. In the event the City incurs any judgment, award and/or cost arising there from, including attorneys' fees to enforce the provisions of this article, all such fees, expenses and costs shall be recoverable from the District.

d. City Property Not Leased to District.

This subsection shall apply to incidents that occur at City-owned facilities that are not being leased by the District.

(1) The District agrees to protect, defend, hold harmless, indemnify, and defend the City, its officers, employees, and agents from any costs, claims, judgments, awards or liability for damage arising out of or in any way resulting from the use, maintenance or operation of district-owned facilities that are not being leased by the District when such facilities are being, or have been, used pursuant to a District program or assignment as contemplated in this Agreement, except where (i) such injury or damage arises out of, or is a result of, a City sponsored or controlled activity on the premises, (ii) where such injury or damage is not attributable to some act or omission of the District, or (iii) the injury or damage is attributable to some act or omission of the City. In the event the City incurs any fees, expenses and/or costs, including reasonable attorney's fees, to enforce the provisions of this article, all such fees, expenses and costs shall be recoverable from the District.

(2) The City agrees to protect, defend, hold harmless, indemnify, and defend the District, its officers, employees, and agents from any costs, claims, judgments, awards or liability for damage caused by any act or omission by the City that arises out of the use, maintenance or operation of City-owned facilities that are not being leased by the District when community users are using such facilities pursuant to a District program or assignment as contemplated in this Agreement, where such injury or damage is not attributable to some act or omission of the District. In the event the District incurs any fees, expenses and/or costs, including reasonable attorney's fees, to enforce the provisions of this article, all such fees, expenses and costs shall be recoverable from the City.

SECTION 14: Insurance:

a. District Liability Coverage. This Section shall apply: (1) when the District is using District-owned facilities leased by the City under a separate Agreement that references and incorporates this Agreement, and (2) to liabilities or incidents arising out of acts or omissions by the District from the use, maintenance or operation of District-owned facilities that are not being leased by the City when community users are using such facilities pursuant to a City program or assignment as contemplated in this Agreement, where such injury or damage is not attributable to some act or omission of the City.

(1) Nature of Coverage.

(a) The District shall maintain commercial general liability coverage or shall obtain a coverage agreement through a Risk Pool authorized by Chapter 39.34 RCW which shall provide liability coverage to the District for the liabilities contractually assumed by the District in this Agreement, and arising out of the activities pertaining to this Agreement.

(b) By requiring such liability coverage, the District shall not be deemed to, or construed to, have assessed the risks that may be applicable to the City in this Agreement. The City shall assess its own risks and, if it deems appropriate and/or prudent, maintain greater limits or broader coverage than is herein specified.

(2) Scope and Limits of Liability Coverage. Coverage shall be at least as broad as:

(a) General Liability: Insurance Services Office form number (CG00 01 Ed. 1188) Covering Commercial General Liability, with a limit of not less than: \$5,000,000 combined single limit per occurrence, \$5,000,000 aggregate.

The policy or coverage agreement shall include but not be limited to:

- (i) coverage for premises and operations;
- (ii) contractual liability (including specifically liability assumed herein);
- (iii) Employers Liability or "Stop-Gap" coverage.

(b) Automobile Liability: Insurance Services Office form number (CA 00 01 Ed. 12-90) Covering Business Automobile Coverage, symbol 1 "any auto"; or the combination of symbols 2,8, & 9 for a limit of not less than \$1,000,000 combined single limit per occurrence.

(c) Workers' Compensation: Workers' Compensation coverage, as required by the Industrial Insurance Act of the State of Washington, statutory limits.

(3) Deductibles and Self-Insured Retentions. Any deductible and/or self-insured retention shall be the sole responsibility of the District.

(4) Other Provisions. The coverages required by this Agreement are to contain or be endorsed to contain the following provisions where applicable.

(a) Liability Coverages. To the extent of the District's negligence as herein assumed, the District's liability coverage shall be primary coverage as respects the City, its officers, officials, employees, and agents. Any insurance and/or self insurance maintained by the City, its officers, officials, employees, and agents shall not contribute with the District's coverage or benefit the District in any way.

(b) All Policies and Coverage Agreements. Coverage shall not be suspended, voided, canceled, materially reduced in coverage or in limits except by the reduction of the applicable aggregate limit by claims paid, until after forty-five (45) days prior written notice, sent by registered mail, has been given to the City.

(c) Acceptability of Insurers. Unless otherwise accepted by the City, insurance coverage is to be placed with a Risk Pool authorized by Chapter 39.34 RCW or insurers with a Best's rating of no less than A: VIII, or, if not rated by Best's, with minimum surplus the equivalent of Best's surplus size VIII.

(d) Verification of Coverage. The District shall furnish the City with certificates of coverage. The certificates for each policy or coverage agreement are to be signed

by a person authorized to bind coverage. The certificates are to be received and accepted by the City prior to the commencement of activities associated with this Agreement. Acceptance hereunder shall be presumed unless otherwise notified by the City. The City reserves the right to require complete certified copies of the pertinent parts of applicable policies at any time.

- b. City Liability Coverage. This Section shall apply in all circumstances when the City is leasing, using or operating District-owned facilities or assigning the right to use such facilities to members of the community.

(1) Nature of Coverage.

- (a) The City shall maintain commercial general liability coverage or shall maintain liability coverage via the City's self-insurance program for the liabilities contractually assumed by the City in this Agreement, and arising out of the activities pertaining to this Agreement.

- (b) By requiring such liability coverage, the District shall not be deemed to, or construed to, have assessed the risks that may be applicable to the City in this

Agreement. The City shall assess its own risks and, if it deems appropriate and/or prudent, maintain greater limits or broader coverage than is herein specified.

(2) Scope and Limits of Liability Coverage. Coverage shall be at least as broad as:

- (a) General Liability: Insurance Services Office form number (CG00 01 Ed. 1188) Covering Commercial General Liability, with a limit of not less than: \$5,000,000 combined single limit per occurrence, \$5,000,000 aggregate.

The policy or coverage shall include but not be limited to:

- (i) Coverage for premises and operations;
- (ii) Contractual liability (including specifically liability assumed herein);
- (iii) Employers Liability or "Stop-Gap" coverage.

- (b) Automobile Liability: Insurance Services Office form number (CA 00 01 Ed. 12-90) Covering Business Automobile Coverage, symbol 1 "any auto"; or the combination of symbols 2, 8, & 9 for a limit of not less than \$1,000,000 combined single limit per occurrence.

- (c) Workers' Compensation: Workers' Compensation coverage, as required by the Industrial Insurance Act of the State of Washington, statutory limits.

(3) Deductibles and Self-Insured Retentions. Any deductible and/or self-insured retention shall be the sole responsibility of the City.

(4) Other Provisions. The coverages required by this Agreement are to contain or be endorsed to contain the following provisions where applicable.

- (a). Liability Coverages. To the extent of the City's negligence as herein assumed, the City's liability coverage shall be primary coverage as respects the District, its

officers, officials, employees, and agents. Any insurance and/or self insurance maintained by the District, its officers, officials, employees, and agents shall not contribute with the City's coverage or benefit the City in any way.

- (b). All Policies and Coverage Agreements. Coverage shall not be suspended, voided, canceled, materially reduced in coverage or in limits except by the reduction of the applicable aggregate limit by claims paid, until after forty-five (45) days prior written notice, sent by registered mail, has been given to the District.
- (c). Acceptability of Insurers. Unless otherwise accepted by the District and if the City obtains commercial insurance, insurance coverage is to be placed with insurers with a Best's rating of no less than A: VIII, or, if not rated by Best's, with minimum surplus the equivalent of Best's surplus size VIII.
- (d). Verification of Coverage. The City shall furnish the District with certificates or other proof of coverage required by this Agreement. The certificates for each policy or coverage are to be signed by a person authorized to bind coverage. The certificates are to be received and accepted by the District prior to the commencement of activities associated with this Agreement. Acceptance hereunder shall be presumed unless otherwise notified by District. The District reserves the right to require complete certified copies of the pertinent parts of applicable policies at any time.

SECTION 15: Assignment

- a. Neither party will assign or sublet its rights or responsibilities under this Agreement without the written authorization of the other party. Written authorization shall not be withheld unreasonably.

SECTION 16: Severability

- a. If any term or clause of this Agreement is held invalid or unenforceable, the remainder of the Agreement will not be affected, but shall continue in full force.

SECTION 17: Notice

- a. Each notice or other communication which may be or is required to be given under this Agreement, shall be in writing and shall be deemed to have been properly given when delivered personally during normal working hours to the party to whom such communication is directed, or three (3) working days after being sent by regular mail, to the following addresses:

If to the City:

Jeff Watling
Parks and Recreation Director
486 228th Ave NE
Sammamish, WA 98074
Business Phone: (425) 898-0660
Fax: (425) 898-0669

If to the District:

Forrest W. Miller
Director of Support Services
15212 NE 95th St
Redmond, WA 98052
Business Phone: (425) 882-5108
Fax: (425) 882-5146

SECTION 18: Non-Waiver

- a. Failure of either party to insist upon the strict performance of any term of this Agreement will not constitute a waiver or relinquishment of any party's right to thereafter enforce such term.

SECTION 19: Integration

- a. This writing contains all terms of the parties' agreement on this subject matter. It replaces all prior negotiations and agreements, subject to the provisions of Section 1 herein above. Modifications must be in writing and be signed by each party's representative.

SECTION 20: Filing

- a. This Agreement shall be filed with the County Auditor pursuant to RCW 39.34.040.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed on their behalf.



Dr. F. Donald "Don" Saul
Superintendent
Lake Washington School District



Ben Yazici
City Manager
City of Sammamish

STATE OF WASHINGTON)
) SS
COUNTY OF KING)

I certify that I know or have satisfactory evidence that Don Saul is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Superintendent of Lake Washington School District No. 414, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

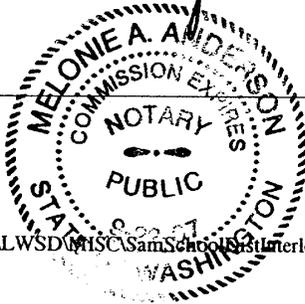
DATED: June 8, 2004.

Madelyn A. Murray
MADELYN A. MURRAY [Print Name]
NOTARY PUBLIC in and for the State of
Washington, residing at Redmond
My commission expires: 03/09/05

STATE OF WASHINGTON)
) SS
COUNTY OF KING)

I certify that I know or have satisfactory evidence that Ben Yazici is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the City Manager of the City of Sammamish, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: June 28, 2004.



Melonie A. Anderson
Melonie A. Anderson [Print Name]
NOTARY PUBLIC in and for the State of
Washington, residing at Sammamish
My commission expires: 09/22/07

JUN 15 2004

City of Sammamish

June 11, 2004

Cert#: 3673

City of Sammamish
Attn: Delora Kerber, Director of Community Development
486 228th Avenue NE
Sammamish, WA 98075

RE: Member District: Issaquah School District

As respects district-supervised participation in Building Permit #BLD03-00909 for a new Satellite Transportation Facility. Coverage effective June 11, 2004 - December 31, 2004.

Evidence of Coverage

The above captioned entity is a member of the Washington Schools Risk Management Pool (Pool), which is a self insured pool of over 75 school and educational service districts in the State of Washington.

The Pool has at least a \$1 million per occurrence combined single limit of liability coverage in its self funded layer that may be applicable in the event an incident occurs that is determined to be caused by the negligence of the member district.

As a statutorily authorized and self funded agreement among school and educational service districts, there is no insurance policy involved. Because the Pool is not an insurance company, your organization cannot be named an "additional insured."

Sincerely,



Phyllis Morris Middleton, ARM
Director of Operations

cc:

Mr R Dean Mack

cletter



**Addendum 1 to
Lake Washington School District and City of Sammamish
Joint Use Agreement for
Development, Maintenance, Scheduling and Operations
of Recreation Facilities**

This Addendum is entered into on October 12, 2004, by and between the Lake Washington School District No. 414 (hereafter referred to as the "District"), a municipal corporation and subdivision of the State of Washington, and the City of Sammamish, Washington (hereafter referred to as the "City"), a municipal corporation, and is designated Addendum 1 to the Lake Washington School District and City of Sammamish Joint Use Agreement for Development, Maintenance, Scheduling and Operations of Recreation Facilities (hereafter referred to as the "Joint Use Agreement").

RECITALS

- A. The City and the District entered into a Joint Use Agreement dated June 8, 2004, regarding the parties' use, management and scheduling of each other's athletic fields and facilities.
- B. The City and the District wish add to and modify the provisions of said Joint Use Agreement for a joint project for improvements to an athletic field and construction of a restroom facility at Eastlake High School.
- C. Attached hereto as *Exhibit A*, and incorporated herein by reference is an overhead photograph which generally illustrates the location of the improvements subject of this Addendum.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the City and District agree as follows:

AGREEMENT

SECTION 1: Purpose and Subject Matter

The purpose of this Addendum is to set forth the terms and conditions that will allow the City to develop an athletic practice field ("Field") and restroom facilities as identified in this addendum, located at the District's Eastlake High School, so that it may be used by the District for school purposes and by the public for recreation purposes.

SECTION 2: Athletic Field

A. The parties intend to convert the approximately three acre field from a marginally maintained grass field to a high quality facility with synthetic turf and lighting. It will be designed to accommodate a variety of sports and a variety of age groups. The District will agree to permit the Field to be lighted on the condition that the majority of the individuals who own residences adjacent to the Field, as shown on Exhibit A, provide written approval of the City's lighting plan by the end of the design phase.

B. The City shall pay for the design and construction of the improvements to the new Field. Design, plans, type of construction, field and light specifications and construction schedule shall be subject to prior review and written approval by the District, which approval shall not be unreasonably withheld. Once construction of the Field commences, the City will provide the District with status reports on construction progress upon request.

C. The City shall be designated as the lead agent for the Field and the restroom facility projects for purposes of the State Environmental Policy Act ("SEPA").

SECTION 3: Restroom Facility

A. A restroom facility shall be constructed as part of the Field improvements. The facility shall be located between the school stadium and the Field so that it may serve both the stadium and the Field. The design of the restroom facility shall include access to and from the stadium and the Field and construction of these improvements.

B. Design, plans, type of construction, materials used, specifications, construction budget and construction schedule for the restroom facility shall be subject to written approval of the City and the District. The City and the District shall share equally in the cost of the design and construction of the restroom facility.

SECTION 4: Scheduling

The City shall act as scheduling coordinator for the Field. The District shall have first priority for use of the Field until 5 PM on weekdays from August 1st until the end of the school year with City scheduled events not starting earlier than 5:30 PM. The City shall have first priority for use of the field at all other times. Scheduled use of the Field shall be permitted up to 9:30 PM Monday – Sunday.

SECTION 5: Fees

The City may charge fees to community users of the Field to cover any administrative and maintenance costs that the City may incur.

SECTION 6: Maintenance and Repair

A. The City shall maintain and keep in good repair the Field and the restroom facility and any landscaping associated with these two facilities. Maintenance and repair shall include, but not be limited to, weeding, watering, fertilizing and trimming any landscaping and the landscape buffer, custodial service for the restroom, replacing light bulbs, regular removal of garbage and other refuse, and maintenance of the all weather field and any additions to the all weather field (e.g., spectator stands, goals posts).

B. The City agrees to install a deduct electricity meter enabling the parties to determine electric usage for the Field and the restroom facility.

C. It is estimated that the District will make use of the Field approximately 50% of the time and that the City will make use of the Field approximately 50% of the time. The District agrees to reimburse the City for 50% of the cost incurred by the City in carrying out the maintenance and repair activities described in subsection A, above. The District shall make payment to the City within thirty (30) days of receiving a request for payment from the City along with documentation supporting the request for payment.

D. Following the initial 12 months of usage by the District and the City, and following each 12 month period thereafter, the parties shall determine the actual percentage of Field use by each party for the preceding 12 months and reconcile the reimbursement amount accordingly. Any amount due and owing from one party to the other, following the reconciliation, shall be payable within thirty (30) days of receiving a request for payment along with documentation supporting the request for payment.

SECTION 7: Water Use

A. The City agrees to install deduct water meters enabling the parties to determine water usage by the City to maintain any landscaping and water use for the restroom facility. The City agrees to reimburse the District for 50% of all such water use within thirty (30) days of receiving a request for payment from the District along with documentation supporting the request for payment.

B. Following the initial 12 months of usage by the District and the City, and following each 12 month period thereafter, the parties shall determine the actual percentage of field use by each party for the preceding 12 months and reconcile the reimbursement amount accordingly. Any amount due and owing from one party to the other, following the reconciliation, shall be payable within thirty (30) days of receiving a request for payment along with documentation supporting the request for payment.

SECTION 8: City Maintenance Signs

The City agrees to place a minimum of two (2) signs at conspicuous places at the Field and the restroom facility stating that the City is responsible for the maintenance and repair of these facilities consistent with this Addendum A and the Joint Use Agreement.

SECTION 9: Use.

In the City's maintenance and repair of the Field and restroom facility, the City shall not materially interfere with the operation of the high school or endanger the students or the employees of the District.

SECTION 10: Drug-Free Workplace.

The City and its contractors and all subcontractors, and employees or laborers shall fully comply with all applicable federal, state, and local laws and regulations regarding drug-free workplace, including the Drug-Free Workplace Act of 1988. Any person not fit for duty for any reason, including the use of alcohol, controlled substances, or drugs, shall immediately be removed from the District property.

SECTION 11: Tobacco Products.

Pursuant to RCW 28A.212.310, no tobacco products of any kind may be used on the Field and surrounding areas or in any other property of the District.

SECTION 12: Hazardous Materials.

To the extent the maintenance or repair of the Field or restroom involves any hazardous materials, the City shall comply with Chapter 49.26 RCW and any provisions of the Washington Administrative Code. In the event that any hazardous materials are deposited by the City or its contractors or assigns on the District's property, the City shall ~~immediately take such actions as may be necessary to remedy any and all damages caused by such deposit.~~

SECTION 13: Pesticides

During the maintenance and repair of the Field, including all planters, plantings and shrubs, the City shall, in accordance with state law, first give notice and obtain the District's approval before using any herbicide, insecticide, fungicide or other pesticide on the Field or landscaping.

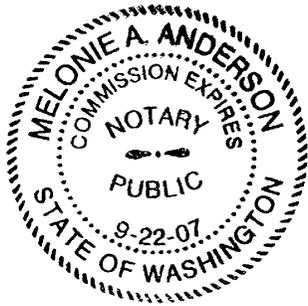
SECTION 14: No Pets

Pets shall not be permitted at the Field and the City agrees to include signs which notify the public of this policy.

STATE OF WASHINGTON)
) SS
COUNTY OF KING)

I certify that I know or have satisfactory evidence that **Ben Yazici** is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the City Manager of the City of Sammamish, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: October 12, 2004.



Melonie A. Anderson
[Name]

Melonie A. Anderson [Print]
NOTARY PUBLIC in and for the State of
Washington, residing at Sammamish

My commission expires: 09/22/07

**Addendum 2 to
Lake Washington School District and City of Sammamish
Joint Use Agreement for
Development, Maintenance, Scheduling and Operations
of Recreation Facilities**

This **Addendum 2** is entered into on this _____ day of _____, _____ by and between the Lake Washington School District No. 414 (hereafter referred to as the "District"), a municipal corporation and subdivision of the State of Washington, and the City of Sammamish, Washington (hereafter referred to as the "City"), a municipal corporation, and is designated Addendum 2 to the Lake Washington School District and City of Sammamish Joint Use Agreement for Development, Maintenance, Scheduling and Operations of Recreation Facilities (hereafter referred to as the "Joint Use Agreement").

RECITALS

- A. The City and the District entered into a Joint Use Agreement dated June 8, 2004, regarding the parties' use, management and scheduling of each other's athletic fields and facilities.
- B. The City and the District entered into Addendum 1 dated October 12, 2004 to the Joint Use Agreement for a joint project for improvements to an athletic field and construction of a restroom facility at Eastlake High School.
- C. The City and the District wish to add to and modify the provisions of said Joint Use Agreement and Addendum 1 for the renovation of an existing baseball field ("Eastlake Field #3") located at Eastlake High School and to address the use and maintenance of other athletic fields at Eastlake High School so that they may continue to be used for school purposes and by the public for recreation purposes.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the City and District agree as follows:

AGREEMENT

SECTION 1: Purpose

This Addendum 2 applies to three (3) Eastlake High School Sports Fields ("ELHS Fields") currently owned by the District and operated by the City, and specifically improvements the City will be making to what is commonly known as Field #3. An

Exhibit 2

illustration of the improvements to Eastlake Field #3, as well as the location of Field #1 and Field #2, is attached hereto as **Exhibit A** and incorporated herein by reference.

SECTION 2: Athletic Field Renovation

The City intends to renovate Eastlake Field #3 from a natural grass baseball field to a high quality facility with synthetic turf and lighting. It will be designed to accommodate a variety of sports and a variety of age groups.

The City shall pay for the design and construction of the improvements to the new field. Design, plans, type of construction, field and light specifications, including field striping, and construction schedule shall be subject to prior review and written approval by the District, which approval shall not be unreasonably withheld. Once construction of the ball field commences, the City will provide the District with status reports on construction progress upon request. The parties acknowledge that the District will likely be constructing improvements to Eastlake High School at the same time that the City is improving Eastlake Field #3 and that coordinating construction activities is critical for each party.

The City shall be designated as the lead agent for the field renovation project for purpose of the State Environmental Policy Act ("SEPA") and be responsible for complying with its building code and all other laws, ordinances and other construction requirements.

Construction hours will be Monday thru Friday from 8:00 am to 8:00 pm, and Saturdays from 9:00 am to 6:00 pm (as needed). This represents a morning construction start time delay of one hour. These work hour restrictions will be included in the construction specifications and the City shall be responsible for enforcing construction hours.

SECTION 3: Scheduling

The City shall act as the scheduling coordinator for the ELHS Fields. In scheduling use of the ELHS fields, the City shall comply with District policies regarding the priority of users as set forth on **Exhibit B**, which is attached hereto and incorporated herein by reference, as such policy exists today and as it may be amended from time to time.

Except as modified below for Field #3, the District shall have first priority for use of all ELHS Fields until 5:15 pm on weekdays from August 1 until the end of the school year. The City shall have first priority for ELHS Fields for use at all other times. The schedule for City use of ELHS Fields is as follows:

August 1 thru Last Day of School	Mon-Fri: 5:30 pm to 9:00 pm Sat and Sun: 9:00 am to 9:00 pm
1 st Day of Summer Break thru July 31	Mon-Sat: 9:00am to 9:00 pm Sun: 9:00am to 9:00pm

The parties acknowledge that new Field #3 will be used by the Eastlake High School baseball program for athletic activities, which occur primarily during the spring and that the District has first priority use of this field for baseball purposes. As soon as the District receives the high school baseball schedule from the league it is a part of, the District will provide this schedule to the City and the parties agree to meet and agree upon a schedule that recognizes the District's first priority of use of Field #3 for baseball.

By June 30th of each year, the parties agree to meet and confirm the total number of hours the District used Field #3 for baseball purposes when such time would otherwise have been the City's first priority of use time as set forth above (after 5:30 pm on weekdays and during the weekends) ("Credit Hours"). For the period starting August 1st and ending December 31st of each year, the City may use its Credit Hours for use of Field #3 weekdays starting no sooner than one-half of an hour after the regularly-scheduled school day is over. Any Credit Hours not used by the City by December 31st of each year will be lost. The parties will mutually agree upon a schedule of use of Credit Hours by the City.

SECTION 4: Field Light Restrictions

On Sundays, year-round, the field lights will turn off at 7:00 pm at the ELHS Fields. The fields will remain playable after 7:00 pm during the months when there is sufficient natural light to do so. In addition, there will be no lights scheduled during a 4-week period in December/January. The specific dates for this 4-week period will vary from year to year, but will likely align with the District winter break.

SECTION 5: Amplification

The use of amplification (*i.e.*, sound systems, boom boxes, bullhorns etc.) will be not be permitted during City use unless approved by the Director of Parks and Recreation or his/her designee.

SECTION 6: Maintenance, Repair and Replacement

The parties' obligations to maintain and repair the ELHS Fields and restroom facility are addressed in the Joint Use Agreement and Addendum 1 to it. In the City's maintenance and repair of the ELHS Fields and facilities, the City shall not materially interfere with the operation of the high school or endanger the students or employees of the District.

SECTION 7: Fees

The City may charge fees to community users of the ELHS Fields to cover any administrative and maintenance costs that the City may incur.

SECTION 8: City Maintenance Signs

The City agrees to place a minimum of two (2) signs at conspicuous places at the ELHS Fields and the restroom facility stating that the City is responsible for the maintenance and repair of these facilities consistent with this Addendum 2 and the Joint Use Agreement. The sign will also include applicable rules and ordinances as well as after-hour contact phone number.

SECTION 9: Use

In the City's maintenance and repair of the ELHS Fields and restroom facility, the City shall not materially interfere with the operation of the high school or endanger the students or the employees of the District.

SECTION 10: Drug-Free Workplace

The City and its contractors and all subcontractors, and employees or laborers shall fully comply with all applicable federal, state, and local laws and regulations regarding drug-free workplace, including the Drug-Free Workplace Act of 1988. Any person not fit for duty for any reason, including the use of alcohol, controlled substances, or drugs, shall immediately be removed from the District property.

SECTION 11: Tobacco Products

Pursuant to RCW 28A.212.310, no tobacco products of any kind may be used on the ELHS Fields and surrounding areas or in any other property of the District.

SECTION 12: Hazardous Materials

To the extent the maintenance or repair of the ELHS Fields or restroom involves any hazardous materials, the City shall comply with Chapter 49.26 RCW and any provisions of the Washington Administrative Code. In the event that any hazardous materials are deposited by the City or its contractors or assigns on the District's property, the City shall immediately take such actions as may be necessary to remedy any and all damages caused by such deposit.

SECTION 13: Pesticides

During the maintenance and repair of the ELHS Fields, including all planters, plantings and shrubs, the City shall, in accordance with state law, first give notice and obtain the District's approval before using any herbicide, insecticide, fungicide or other pesticide on the ELHS Fields or landscaping.

SECTION 14: No Pets

Pets shall not be permitted at the ELHS Fields and the City agrees to include signs which notify the public of this policy.

SECTION 15: Effect on Joint Use Agreement

Except as may be amended by this Addendum 2, all other terms and conditions of the Joint Use Agreement and Addendum 1 shall remain in full force and effect, including scheduling, maintenance and repair responsibilities, and responsibility for water and electricity use, all as addressed in Addendum 1 and the Joint Use Agreement. In the event of a conflict between this Addendum 2 and Addendum 1 or the Joint Use Agreement, this Addendum 2 shall control.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed on their behalf.

Chip Kimball
Superintendent
Lake Washington School District

Ben Yazici
City Manager
City of Sammamish



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 30, 2011

Originating Department: Parks and Recreation

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: Eastlake High School Phase II Baseball Field Renovation Project

Action Required: Authorize the City Manager to sign a contract with DA Hogan and Associates Inc. for architectural services for the Eastlake High School Phase II Baseball Field Renovation Project in the amount of \$108,400.00.

Exhibits:

1. Contract
2. Conceptual Drawing of Field Renovation Project
3. 9/09/11 Neighborhood Letter

Budget: \$1.9 million is allocated in the 2011-2012 Parks CIP budget for the Eastlake High School Phase II Baseball Field Renovation Project for planning, design and construction.

Summary Statement:

This contract is for architectural services for the Eastlake High School (ELHS) Phase II Baseball Field Renovation Project. The project will upgrade the varsity baseball field to a synthetic multi-use (baseball, soccer, lacrosse and football) lit sports field available for year-round play. The project has the support of many community sports leagues as well as The Lake Washington School District (LWSD).

DA Hogan and Associates, Inc. (DA Hogan) served as the prime consultant on Phase I – the initial community sports field development project at ELHS. Due to their familiarity with the site, and their previous work on the Phase I project, DA Hogan was selected to design and oversee the Phase II project.

The scope of work includes design development, preparation of construction drawings and bidding materials, permit coordination, construction administration and project close-out. DA Hogan will also coordinate and oversee the consultant team consisting of surveyors, and civil, electrical and geotechnical engineers.

This project is conditioned on the approval of an addendum to the Joint Facility Use Interlocal Agreement between the School District and the City. It is anticipated that the Lake Washington School Board will take action on the Interlocal on Monday, December 5, 2011 and the City will follow suit at the council meeting on Tuesday, December 6, 2011.



City Council Agenda Bill

Background:

Project Analysis

The ELHS varsity baseball field was identified for potential upgrade and conversion to synthetic turf in the 2008 Ball Field Study. The baseball field ranked the highest among all other potential field projects due to the amount of potential capacity (as a result of the upgrade), sufficient parking and public support.

Community Need

In 2010, over 2,800 hours were played on the Sammamish Community Sport Fields with less than 12% of that time allocated to adult league rentals. The Sammamish Parks and Recreation Department is currently serving 5 soccer leagues, 7 baseball/softball leagues, 5 lacrosse leagues and 1 football league. We reject nearly 50% of league reservation requests and nearly 90% of non-league reservation requests due to our limited field supply. The ELHS baseball field renovation will help us better meet community demand for sports fields, and also activate a seasonal sports field for year-round use.

Public Process

Since 2009, the City has held three meetings with ELHS neighbors to discuss improvements to the baseball field, one as recently as January 2011. A number of concerns were discussed including maintenance and operational issues, the use and restriction of amplified noise, operation of the school-owned batting cages, hours of operation on Sunday evenings and construction hours. Attached is a copy of the most recent letter that went out to the neighbors. It outlines all of the issues identified by the neighbors and our proposed remedies.

Project Schedule

- Design and Permitting: Winter 2011 - Spring 2012
- Bid: Late Spring 2012
- Construction: Summer 2012*
- Ball Field Opening: Late Fall 2012

*Project construction timeline to be coordinated with ELHS staff and coaches.

Financial Impact:

The contract with DA Hogan for architectural services is in the amount of \$108,400.00. A total of \$1.9 million is allocated in the 2011-2012 Budget (Parks CIP) for Phase II design and construction.

Recommended Motion:

Authorize the City Manager to execute a contract with DA Hogan and Associates, Inc. for architectural services for the ELHS Phase II Baseball Field Renovation Project in the amount of \$108,400.

**CITY OF SAMMAMISH
AGREEMENT FOR SERVICES**

Consultant: DA Hogan and Associates, Inc.

This Agreement is entered into by and between the City of Sammamish, Washington, a municipal corporation, hereinafter referred to as the "City," and DA Hogan and Associates, Inc., hereinafter referred to as the "Consultant."

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Consultant to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties hereto agree as follows:

1. **Scope of Services to be Performed by Consultant.** The Consultant shall perform those services described in Exhibit "A" of this agreement. In performing such services, the Consultant shall comply with all federal, state, and local laws and regulations applicable to the performance of such services. The Consultant shall perform services diligently and completely and in accordance with professional standards of conduct and performance.

2. **Compensation and Method of Payment.** The Consultant shall submit invoices for work performed using the form set forth in Exhibit "B".

The City shall pay Consultant:

[Check applicable method of payment]

According to the rates set forth in Exhibit "A"

A sum not to exceed \$108,400.00

Other (describe): _____

The Consultant shall complete and return to the City Exhibit "C," Taxpayer Identification Number, prior to or along with the first invoice submittal. The City shall pay the Consultant for services rendered within ten days after City Council approval.

3. **Duration of Agreement.** This Agreement shall be in full force and effect for a period commencing upon execution and ending December 31, 2012 unless sooner terminated under the provisions of the Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. **Ownership and Use of Documents.** Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced by the Consultant in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not

5. **Independent Contractor.** The Consultant and the City agree that the Consultant is an independent contractor with respect to the services provided pursuant to this Agreement. The Consultant will solely be responsible for its acts and for the acts of its agents, employees, subconsultants, or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.

6. **Indemnification.** The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney

Exhibit 1

fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant, in performance of this Agreement, except for injuries and damage caused by the sole negligence of the City.

7. Insurance.

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

Minimum Scope of Insurance

Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

Minimum Amounts of Insurance

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance shall not be cancelled by either party except after thirty (30) days prior written notice has been given to the City

Verification of Coverage

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

8. Record Keeping and Reporting.

Exhibit 1

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14 and by the City.

9. **Audits and Inspections.** The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review, or audit by the City during the performance of this Agreement.

10. **Termination.**

A. This City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be cancelled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen days written notice, or in the event that outstanding invoices are not paid within sixty days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. **Discrimination Prohibited.** The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap.

12. **Assignment and Subcontract.** The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

13. **Conflict of Interest.** The City insists on the highest level of professional ethics from its consultants. Consultant warrants that it has performed a due diligence conflicts check, and that there are no professional conflicts with the City. Consultant warrants that none of its officers, agents or employees is now working on a project for any entity engaged in litigation with the City. Consultant will not disclose any information obtained through the course of their work for the City to any third party, without written consent of the "City". It is the Consultant's duty and obligation to constantly update its due diligence with respect to conflicts, and not the City's obligation to inquire as to potential conflicts. This provision shall survive termination of this Agreement.

14. **Confidentiality.** All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

15. **Non-appropriation of funds.** If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

Exhibit 1

16. **Entire Agreement.** This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

17. **Notices.** Notices to the City of Sammamish shall be sent to the following address:

City of Sammamish
801 228th Avenue SE
Sammamish, WA 98075
Phone number: (425) 295-0500

Notices to the Consultant shall be sent to the following address:

Company Name D.A. Hogan and Associates, Inc.
Contact Name Robert Harding, Principal
Street Address 119 1st Avenue South, Suite 100
City, State Zip Seattle, WA 98104
Phone Number 206-285-0400
Email bobh@dahogan.com

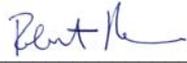
18. **Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee, shall be included in the judgment.

19. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

CITY OF SAMMAMISH, WASHINGTON

CONSULTANT

By: _____

By:  _____ Robert S. Harding

Title: _____

Title: Principal

Date: _____

Date: November 29, 2011

Attest/Authenticated:

Approved As To Form:

City Clerk

City Attorney

Exhibit 1
November 28, 2011

Kellye Hilde, Project Manager
City of Sammamish
Parks and Recreation
801 228th Avenue SE
Sammamish, WA 98075



Re: Eastlake High School, Baseball Field Synthetic Turf Conversion

Dear Kellye:

D.A. Hogan & Associates is pleased to submit the following updated proposal for professional services for the Eastlake High School Baseball Field Synthetic Turf Field Conversion. D.A. Hogan & Associates, Inc. will serve as Prime Consultant, responsible for the program coordination, overall design and project management. Our consultant team will include the following:

LPD Engineering	Civil Engineering & Storm Water
Sparling Engineers, Inc.	Electrical Engineering & Lighting
Associated Earth Sciences	Geotechnical Engineering
CentrePointe Consultants	Topographical Surveying

The proposal includes LPD Engineering to prepare an update to the existing Drainage Report, Storm Water Pollution Prevention Plan (SWPPP) and the Notice of Intent (NOI) per NPDES. Associated Earth Sciences will be provided soils investigation, specifically related to the light pole foundations.

Per your direction, construction is intended to occur during late spring/summer of 2012. To meet that construction window, I have put together a proposed schedule that assumes the absolute best conditions with respect to design, permitting and construction. Per the existing permit application, the basis of field drainage design will utilize the 1998 Storm Drainage code. There is a current Clear and Grade Permit application in process; however additional details may be needed based upon the final design.

Please see attached our updated Scope of Services and Fee Proposal for the work. Due to our ongoing involvement and familiarity with the site and conditions, I have credited \$8,000 to the city from the Concept Study and Task Orders. Certificates of Insurance and Confirmation of Coverage/Additional Insured will be forwarded directly to you from our insurance carrier upon and concurrent with execution of a contract. Please do not hesitate to contact me if you need further information and I look forward to working again with the City of Sammamish and the Lake Washington School District on this project.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert S. Harding", is written over a light blue horizontal line.

Robert S. Harding, Principal
D.A. Hogan & Associates, Inc.

SCHEDULE A

Professional Engineering & Landscape Architecture Services for Synthetic Turf Field Conversion

SCOPE OF SERVICES

1.1 PHASE I - GENERAL SERVICE AND SCHEMATIC DESIGN

- A. Coordinate with other consultant team members regarding site layout, utilities, grading, and drainage.
- B. Obtain updated topographical survey for project site.
- C. Obtain updated limited Geotechnical Investigation Report, specifically related to information required for light pole foundations.
- D. Preliminary design and drawing preparation including layout, grading, drainage, irrigation system, edge transitions, imported field base materials, synthetic turf field surfacing system, preliminary lighting layouts and other site amenities as applicable. The specific work includes:
 - 1. Removal of the existing natural turf and infield / warning surfaces at the Baseball Field and construct a synthetic turf surface.
 - 2. Remove existing outfield and wing fence and concrete curb. Cut and fill balance to the extent practical. Install new outfield 8 ft. ht. chain link fence and curb.
 - 3. Install field lighting at baseball field, suitable for baseball, soccer and lacrosse uses.
 - 4. Modify perimeter fencing on the 3rd base dugout side to construct a new bullpen area.
 - 5. Construct new perimeter vehicle control gate at service drive/access east of the multi-purpose field.
 - 6. Remove and / or relocate existing storage building
 - 7. Repair disturbed perimeter edges.
- E. Update color renderings.
- F. Update construction cost estimates
- G. Provide technical support for permitting and project approvals.
- H. Schedule and attend site plan pre-application conference with the applicable permitting authorities.
- I. Present the preliminary design to the City for approval to proceed with construction documents.
- J. Conduct a synthetic turf surfacing workshop to facilitate Owner direction relative to synthetic turf surfacing selection.
- K. Prepare any updated permit submittal documents for existing Clearing and Grading Permit application.
- L. Prepare SEPA Checklist
- M. Review with School District Representatives and coordinate review comments as appropriate.

Exhibit 1

N. Consultation to Owner as requested

1.2 PHASE II – FINAL DESIGN & CONSTRUCTION DOCUMENTS

- A. Final design of all systems and components
- B. Construction document drawings and details including TESC plan, demolition, layout, grading, drainage, irrigation systems, edge transitions, imported field base materials, synthetic turf field surfacing systems, perimeter fencing and pathways, utilities, lighting and electrical systems, landscaping and restoration, and other site amenities as applicable.
- C. Construction specifications
- D. Review with City and School District Representatives and coordinate review comments as appropriate.
- E. Prepare bidding documents
- F. Update construction estimates
- G. Present final design to the City for approval to advertise for bids.

1.3 PHASE III – BIDDING

- A. Attend pre-bid conference
- B. Respond to questions by prospective bidders and subcontractors.
- C. Issue addendum items for bidding as may be appropriate.
- D. Review of bids received, consultant and recommendations to Owner for award of contract.

1.4 PHASE IV – CONSTRUCTION PHASE

- A. Pre-construction conferences
- B. Endorse for approval or disapproval all materials and equipment submitted by the Contractors
- C. Conduct surveillance of construction to include periodic visits to the site to observe the progress and quality of the work.
- D. Attend weekly construction progress meetings as required during construction.
- E. Monitor construction progress and quality with decisions relative to contract performance
- F. Issue instructions for and of the Owner to the Contractor and respond to requests for information, field directives and changes orders, if applicable.
- G. Guard the Owner against deficiencies in the work and approve or disapprove work in conformance with the contract documents.
- H. Keep the Owner advised as to the progress of the work.
- I. Assure for the Owner that the completed project will conform to the requirements of the contract documents.
- J. Substantial completion inspection with distribution of discrepancy (punch list) items.
- K. Review of contract progress payment requests for the work.
- L. Final inspection and certification of completion.

Exhibit 1

M. Process Contractor/vendor operating and maintenance manuals as required.

1.5 WORK NOT INCLUDED

- A. Full-time, on-site inspection
- B. Site survey and construction control bench marks
- C. Traffic Studies
- D. Wetland investigation
- E. Geotechnical Investigation
- F. Exploration and excavations for verification of existing conditions and utilities
- G. Cost of printing of review, permit application, bidding, distribution costs and construction record documents.
- H. Laboratory charges for construction testing

1.6 OWNER'S RESPONSIBILITIES

- A. Assist the Engineer by placing at his disposal all available information pertinent to the site.

1.7 CONSTRUCTION BUDGET

- A. The maximum allowable construction (MACC) budget for the proposed work is based upon the updated attached cost estimate of \$ 1,423,000 as follows:

Baseball Field	\$1,208,000
<u>Baseball Field Lighting</u>	<u>\$215,000</u>
Total	\$1,423,000

- B. In the event the lowest bid received exceeds the MACC by five percent (5%) and the Owner elects to rebid the work, the Engineer shall revise as necessary all documents for rebid at no additional cost to the Owner.

**SCHEDULE B
FEE PROPOSAL**

Professional Engineering & Landscape Architecture
Services for Synthetic Turf Recreation Field

1.8 COMPENSATION AND PAYMENT TO ENGINEER

A. We offer a lump-sum fee for all basic scope work as follows:

Design Fees (6.5% of Non-Electrical Portion of MACC – \$1.208M)	\$ 78,775
Credit for Conceptual Study and Task Order No. 3 (in Schematic Design)	(\$ 8,000)
Additional Services including:	
Topographical Survey	\$3,025
Limited Geotechnical Engineering Investigation	\$8,250
Storm Drainage Report Update/SWPPP & NOI	\$7,150
<u>Electrical Engineering</u>	<u>\$ 19,200</u>
Total	\$ 108,400

B. All Contractor construction negotiations and change order processing within original scope of project is included in this amount.

C. Travel expenses for the work are included in the lump sum fee. Estimated other expenses including miscellaneous printing, delivery and other costs are estimated at \$1,000, not including printing of bid documents.

D. Progress payment for engineering work to be as follows:

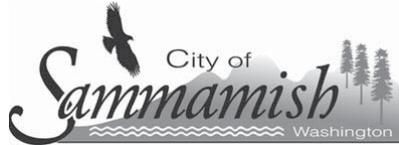
Completion of Phase I	\$11,700
Completion of Phase II	\$31,500
Completion of Phase III	\$3,950
Completion of Phase IV	\$22,050
Close Out (2%)	\$1,575
<u>Additional Services</u>	<u>\$37,625</u>
Grand Total	\$108,400

E. Compensation for additional services that may be requested by the Owner, including expert witness in the event of any litigation, shall be as follows:

Principal Engineer/Landscape Architect	\$ 150.00 per hour
Project Engineer / Landscape Architect	\$ 140.00 per hour
Landscape Designer	\$ 85.00 per hour
Technical Staff/CAD Drafting	\$ 75.00 per hour
Administrative	\$ 45.00 per hour

F. Expenses as requested and authorized by Owner to be paid by our firm shall be reimbursed at actual cost plus 10% administrative fee.

EXHIBIT B



REQUEST FOR CONSULTANT PAYMENT

To: City of Sammamish
 801 228th Avenue SE
 Sammamish, WA 98075
 Phone: (425) 295-0500
 FAX: (425) 295-0600

Invoice Number: _____ Date of Invoice: _____

Consultant: _____

Mailing Address: _____

Telephone: _____

Email Address: _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Specific Program: _____

 Authorized signature

ATTACH ITEMIZED DESCRIPTION OF SERVICES PROVIDED

For Department Use Only

Total contract amount	
Previous payments	
Current request	
Balance remaining	

Authorization to Consultant: \$
Account Number:
Date:

Approved for Payment by: _____ Date: _____

Finance Dept.

Check # _____ Check Date: _____

EXHIBIT C



TAX IDENTIFICATION NUMBER

In order for you to receive payment from the City of Sammamish, the must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the following information request form and return it to the City of Sammamish prior to or along with the submittal of the first billing invoice.

Please check the appropriate category:

Corporation Partnership Government Consultant
 Individual/Proprietor Other (explain)

TIN No.: 91-2022262

Social Security No.: _____

Print Name: Robert Harding

Title: Principal

Business Name: D.A. Hogan & Associates, Inc.

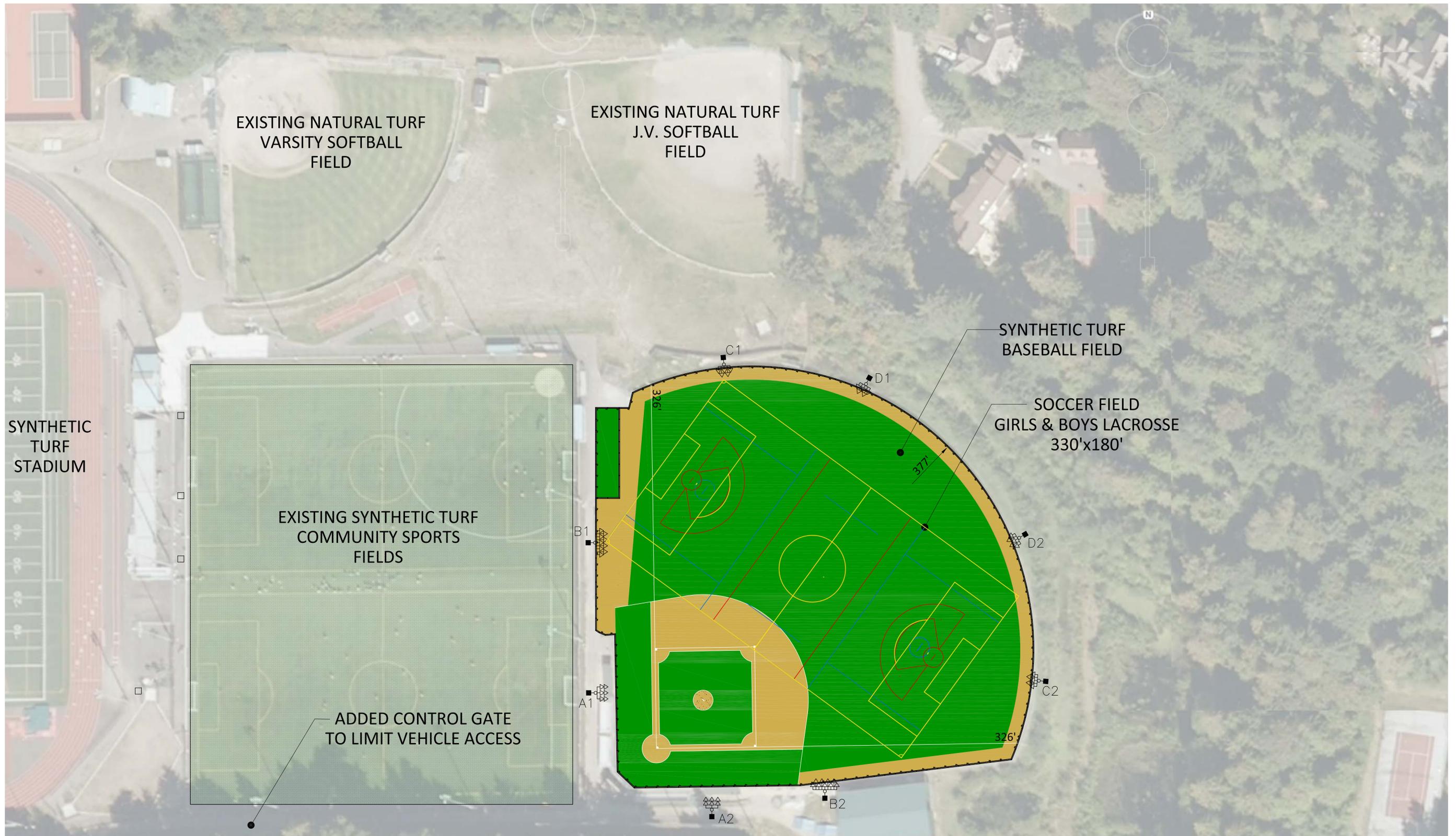
Business Address: 119 1st Ave. S., Suite110, Seattle, WA 98104

Business Phone: (206) 285-0400

November 29, 2011
Date



Authorized Signature (Required)



EASTLAKE HIGH SCHOOL
BASEBALL FIELD RENOVATION
 CONCEPTUAL SITE PLAN
 CITY OF SAMMAMISH
 NOVEMBER 30, 2011



September 12, 2011

Dear Eastlake High School Neighbor,

This is a follow-up letter regarding the proposed Eastlake High School Baseball Field renovation project, a partnership between the City of Sammamish and the Lake Washington School District. As you may recall, this project has been under development for several years. In fact, our first meetings with the neighbors occurred in 2009! We have encountered several delays, some due to budgeting and some as we've worked through the public process. We are now in a position to proceed with the project and we are writing again to ask for your support.

When we last met in January, we listened again to your concerns and committed to working with the school district to resolve a number of issues. Over the past 9 months we have done just that, and hopefully the information provided below will meet your expectations.

As a reference, I have enclosed a conceptual drawing depicting the scope of the improvement project. Anticipated improvements include conversion of the existing natural grass baseball field to an all-weather synthetic turf surface with sports field lighting in addition to the fencing and security improvements noted below.

A summary of the issues and associated remedies are provided below:

- 1. Access to and from School Property via 235th Avenue – Ongoing Trespass Concern**
The Lake Washington School District replaced the security fencing at the NE corner of the site to address this issue.
- 2. Access to Fields via East Perimeter Maintenance Road – Addressing Unauthorized Access**
The City of Sammamish will increase perimeter security in this area through the addition of an 8 ft. chain link fence with a gate at the east access driveway, spanning between the existing multipurpose sports fields and the east perimeter fence.
- 3. Maintenance Activities – Use of Blowers**
The City of Sammamish reviewed the maintenance contract for scheduled times that blowers are used to clear the fields. Under the current contract, weekly services are scheduled to occur Monday thru Friday between 7:00 am to 9:00 am. Use of blowers (if required) may occur on Saturday after 9:00 am only. Our contractors have indicated their compliance with these restrictions. If that is not the case, please notify me immediately.
- 4. Softball Field Improvements – Addressing Dust Issues**
In some of the early meetings, neighbors had identified the dust on the softball fields as a concern. We proposed installing synthetic turf on the infields to mitigate the dust problem that occurs when the softball fields are dragged. When we met with you in January, you indicated you were not in favor of this change as it would likely increase use of the fields. As a result, installing synthetic turf at these fields has been removed from the scope of work for this project.
- 5. Hours of Operation – Request for Light Restrictions**
The City of Sammamish will continue to honor the existing Joint Use Agreement with the Lake Washington School District for the community field areas, limiting use of field lights to 9:00 pm. We've also added two additional light restrictions for the new field. On Sundays, year-round, the

Exhibit 3

field lights will turn off at 7:00 pm. We will also implement a “Dark December” practice, which means that there will be no lights scheduled during a 4-week period in December/January. The dates for “Dark December” will vary from year to year, but will likely align with the school holiday break.

6. Amplified Noise – Concern about Non-School Field Use

The amplification concerns had to do with community teams (non-school teams) using boom boxes, loudspeakers and other methods of amplification during games and practices. With the exception of special circumstances, the City of Sammamish does not allow amplification on any City fields. The school district does not have a policy related to amplified noise. They do concur, however, with our recommendation that community teams should not be permitted to use amplification during field use. We have included an amplified noise restriction in the draft Interlocal agreement.

7. Batting Cages – Concern Regarding Late Night Use of Batting Cages

While the batting cages are also a school district facility, we did raise this issue with school district administrators. They concurred without question that the batting cages were not to be used late at night. I was under the impression that this issue had already been resolved, but if that is not the case please let me know so that I may follow-up with school district officials.

8. Construction Hours – Concern about Early Morning Noise

The City of Sammamish will actively enforce hours of operation related to City noise ordinances during construction periods, as well as appropriate construction practices such as dust control. Construction hours will be Monday thru Friday from 8:00 am to 8:00 pm, and Saturdays from 9:00 am to 6:00 pm (as needed). Please note this represents a morning construction start time delay of one hour. Work is not permitted on Sundays per City of Sammamish Code 16.05.030. These work hour restrictions will be included in the construction specifications.

9. Notification – Concern about Enforcement of Rules and Emergency Contact Information

The City of Sammamish will post an informational sign on the site advising the public of applicable rules and ordinances that will be enforced on the project site. A non-emergency contact phone number will be included as part of the sign.

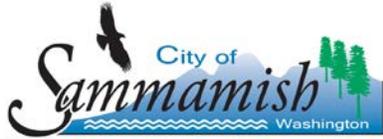
The City of Sammamish and the Lake Washington School District continue to work together to improve existing facilities that benefit the community. To help us complete the necessary paperwork requested by the school district, I would appreciate you completing, signing and returning the attached form to Kellye Hilde, Parks Project Manager at 801 228th Avenue SE Sammamish, WA 98075 or khilde@ci.sammamish.wa.us no later than Monday, September 19, 2011.

Thank you for your time and cooperation and please feel free to contact me should you have any additional questions or concerns about this project.

Sincerely,



Jessi Richardson
Director of Parks & Recreation
City of Sammamish
(425) 295-0580
jrichardson@ci.sammamish.wa.us



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 28, 2011

Originating Department: Admin Services

Clearances:

City Manager
 Attorney
 Admin Services

Community Development
 Finance & IT
 Fire

Parks & Rec
 Police
 Public Works

Subject: Resolution Establishing Employee Medical Insurance Premium Contribution Rates

Action

Required: Adopt Resolution Establishing Employee Medical Insurance Premium Contribution Rates

Exhibits:

1. Resolution Establishing Employee Medical Insurance Premium Contribution Rate
2. Association of Washington Cities Well City Awards

Budget:

- Value of 2% Savings in Insurance Premiums - \$20,000

Summary Statement:

This is a Resolution establishing City employee medical insurance premium contributions for 2012.

Background:

Medical insurance premiums for City employees are established by the City Council. The Employee Handbook states in part:

“7.3 HEALTH INSURANCE BENEFITS

Regular full-time and regular part-time employees and their dependents may be eligible to participate in the City's various insurance programs on the first day of the month following employment. The criteria for eligibility as established in the Benefits Contract will be explained upon hire by the Administrative Services Department. The City contributes toward the cost of premiums in the amounts authorized by the City Council. The remainder of the premiums, if any, shall be paid by the employee through payroll deduction. The City reserves the right to



City Council Agenda Bill

make changes in the carriers and provisions of these programs when deemed necessary or advisable, with prior notice to affected employees.”

For employees whose first day of employment was on or before December 31, 2005, the City currently pays the full medical insurance premiums for the employee, their spouse, domestic partner, and family.

For employees whose first day of employment was on or after January 1, 2006, the City currently pays the full medical insurance premium for the employee and 90% of the premium for their spouse, domestic partner, and family.

In 2011 City employees earned the Association of Washington Cities WellCity Award resulting in a 2% reduction in 2012 medical insurance premiums. Additional information regarding the WellCity Award is attached.

Recommended Changes:

Staff recommends the following for 2012:

Employees whose first day of employment was on or before December 31, 2005, the City will pay the full medical insurance premium for the employee and 97% of the medical insurance premium for their spouse, domestic partners, and families.

For Employees whose first day of employment was on or after January 1, 2006 the City will pay the full medical insurance premium for the employee and 92% of the medical insurance premium for their spouse, domestic partners, and families.

Financial Impact:

- Value of 2% Savings in 2012 Insurance Premiums Estimate - \$20,000

Recommended Motion:

Move to adopt Resolution Establishing Employee Medical Insurance Premium Contribution Rates.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO: R2011-____**

**A RESOLUTION OF THE CITY OF SAMMAMISH, WASHINGTON, ESTABLISHING
EMPLOYEE MEDICAL INSURANCE PREMIUM CONTRIBUTION RATES**

WHEREAS, for employees of the City of Sammamish whose first day of employment was on or before December 31, 2005, the City currently pays the full medical insurance premiums for the employee, their spouse, domestic partner, and family; and

WHEREAS, for employees of the City of Sammamish whose first day of employment was on or after January 1, 2006, the City currently pays the full medical insurance premium for the employee and 90% of the premium for their spouse, domestic partner, and family; and

WHEREAS, through employee participation in the Association of Washington Cities WellCity Awards Program the City of Sammamish has earned a 2% reduction in medical insurance premiums; and

WHEREAS, the Sammamish Employee Handbook states in part:

7.3 HEALTH INSURANCE BENEFITS

Regular full-time and regular part-time employees and their dependents may be eligible to participate in the City's various insurance programs on the first day of the month following employment. The criteria for eligibility as established in the Benefits Contract will be explained upon hire by the Administrative Services Department. The City contributes toward the cost of premiums in the amounts authorized by the City Council. The remainder of the premiums, if any, shall be paid by the employee through payroll deduction. The City reserves the right to make changes in the carriers and provisions of these programs when deemed necessary or advisable, with prior notice to affected employees.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DO RESOLVE AS FOLLOWS:**

Section 1. Medical Insurance Premiums for Employees whose first day of employment was on or before December 31, 2005. For Employees whose first day of employment was on or before December 31, 2005, the City will pay the full medical insurance premium for the employee and 97% of the medical insurance premium for their spouse, domestic partners, and families.

Section 2. Medical Insurance Premiums for Employees whose first day of employment was on or after January 1, 2006. For Employees whose first day of employment was on or after January 1, 2006 the City will pay the full medical insurance premium for the employee and 92% of the medical insurance premium for their spouse, domestic partners, and families.

**ADOPTED BY THE CITY COUNCIL AT THEIR MEETING THEREOF ON THE ____
DAY OF _____, 2011.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: November 29, 2011
Passed by the Council:
Resolution No: R2011- _____



WellCity Awards

- Real Rewards** • A 2% premium discount
- Real Support** • Personalized hands-on resources
- Real Health** • Investing in employees and reducing claims costs

awcnet.org/WellCityAwards

2011 WellCity Award Recipients

Less than 50 Employees	50 - 300 Employees	50-300 employees
Airway Heights	Aberdeen	Mukilteo
Algona	Anacortes	Oak Harbor
Buckley	Arlington	Port Angeles
Chelan	AWC	Port Orchard
Chewelah	Bainbridge Island	Port Townsend
Clyde Hill	Battle Ground	Pullman
Colfax	Bonney Lake	Sammamish
Colville	Bothell	SeaTac
Concrete	Burien	Sedro-Woolley
Connell	Camas	Shelton
Covington	Cheney	Shoreline
DuPont	Ellensburg*	Snohomish
Duvall	Enumclaw	Spokane Valley
Eatonville	Fife	Steilacoom
Fircrest	Hoquiam	Sumner
Friday Harbor	Issaquah	Toppenish
Kenmore	Kelso	Union Gap
Long Beach	Lacey	Washougal
Maple Valley	Lake Forest Park	Wenatchee
Milton	Lake Stevens	
Normandy Park	Lakewood	Over 300 Employees
North Bend	LOTT Clean Water Alliance	Bellingham
RiverCom 911	Lynden	Longview
Stanwood	Marysville	Kennewick
Tenino	Mercer Island	Federal Way
Woodinville Water District	Mill Creek	Olympia
Woodland	Moses Lake	Renton*
Yelm	Mount Vernon	Tacoma*

**Non-Trust cities*

Tips for WellCity success

1) Begin now! Advance planning is key. Review the WellCity standards and get started.

2) Schedule a consultation. We're here to help! No matter where you're at in the process, AWC health promotion staff offers guidance and resources to help you reach your goals.

3) Use eWellCity, the online tool that helps you plan your program, monitor progress toward meeting the WellCity Standards, report on results and submit your WellCity Award application.



Exhibit 2 WellCity Awards

For more than a quarter of a century, the Employee Benefit Trust has supported cities and health promotion by providing wellness resources, training and programming. Today, once again, we're standing behind our belief that wellness matters. We're putting real dollars out there for cities that earn the WellCity Award.

Real Rewards

As a reward for empowering health at city hall, WellCity Award recipients receive a 2% discount on Regence and Asuris medical premiums. Your healthy employees help keep healthcare costs down. And in today's economy, a 2% discount is significant.

Steps to WellCity success



The 2% WellCity discount on our 2012 premiums equates to the same revenue as a 1% property tax increase. That's real money we can reinvest back into the community at a critical time of need.

Emily Schuh, City of Anacortes, WellCity Award recipient 2004 - 2011

WellCity Award timeline

- Year 1 - Plan your wellness program
- Year 2 - Implement a program that meets the WellCity Standards
- Year 3 - Apply for the WellCity Award - February 1 application deadline
- Year 4 - Receive a 2% discount on Regence/Asuris medical premiums



Real Support

Becoming a WellCity takes commitment. The Trust helps you get started by providing WellCity Standards. These standards are your WellCity framework - you'll use them to create and run a successful program.

Every city and town is different. Using AWC's WellCity Standards, you can personalize a plan that is just right for your city. It doesn't matter how large or small you are—your city can earn the award. And AWC is there, offering you real support, every step of the way. Resources, online tools, phone support and onsite visits help you reach your goal and earn the award.

WellCity Standards at-a-glance

- 1) **Policies & Procedures** - Create a strong foundation for employee health with your council-adopted wellness program and budget allocations.
- 2) **Management Support** - Demonstrate support among elected officials and all levels of management.
- 3) **Wellness Committee** - Establish committee guidelines with broad employee representation.
- 4) **Wellness Network** - Leverage resources like internal champions and external partners.
- 5) **Needs Assessment** - Use data to drive program goals and maximize effectiveness.
- 6) **Infrastructure of Health** - Make the healthy choice the easy choice with an environment that supports health and contributes to a healthy work culture.
- 7) **Operating Plan** - Develop an annual plan with goals, objectives, timeline, communications, budget and evaluation.
- 8) **Activities & Interventions** - Align activities with the outcome of the needs assessment.
- 9) **Evaluating Progress & Outcomes** - Tie measurements to goals and objectives.

Health Promotion services and tools

For Employers

Coordinator Training

- Onsite training
- Live and on-demand webinars
- Regional networking forums
- Healthy Worksite Summit
- For Your Health monthly email
- Mentoring opportunities

Program Planning

- WellCity Award - employer premium discount
- Wellness planning guide
- HQ Management Report
- Behavior change campaigns
- Mini-grants
- AWC Wellness Connection networking site
- Online planning tools
- Lending library
- eWellCity - online tool

For Employees

Tools and Services

- MyWellnessWorks.org
- Health Questionnaire (HQ)
- Onsite health screenings
- Health coaching
- Nurse advice line
- Employee Assistance Program
- Tobacco cessation
- Monthly wellness newsletter
- Participation incentives

Exhibit 2



Real Health

The rewards reach far beyond the 2% discount. WellCities also benefit from:

- **Reduced costs**, saving you premium dollars, sick days, disability, workers' compensation, impaired performance and lost productivity
- **Improved employee health**, morale, retention, well-being and quality of life
- **A culture of health** at city hall, where healthy choices are easy
- **Recognition as a leader** in Washington State and in our nation, with a commitment to sustainable, quality government

Investing in employee health is just as important as routinely maintaining city vehicles and equipment. Employees are our most important resource and having healthy, well-performing staff helps serve our communities better.

We've grown into a WellCity because of the Trust's resources and support. We use the HQ and screening aggregate report to plan programs and get management and council support. The Wellness planner and trainings are valuable tools. The library supplements our activities, and we get sound advice in one-on-one conversations. The ready-made campaigns make life simpler, and the monetary support allows us to stretch dollars further for incentives. But the WellCity Award is the crowning jewel of support, and the 2% health insurance premium savings is truly remarkable recognition.

Robin Quinn-Dowling, City of Lacey, WellCity Award recipient 2001 - 2011





1076 Franklin St SE
Olympia, WA 98501
(360) 753-4137
1-800-562-8981



**Real Rewards
Real Support
Real Health**



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 29, 2011

Originating Department: Community Development

Clearances:

<input checked="" type="checkbox"/> City Manager	<input checked="" type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: Ordinance to amend the sunset provisions contained within the Environmentally Critical Areas (ECA) regulations

Action Required: Second Reading, Public Hearing, Adoption

Exhibits: 1. Proposed Ordinance with Attachment A and Attachment B

Budget: N/A

Background:

On December 20, 2005 the City Council adopted O2005-193, which amended and updated the City of Sammamish's environmentally critical area regulations. The updates ensured compliance with state law governing environmentally critical areas, and generally ensured that the environmentally critical area regulations were based upon Best Available Science.

Ordinance O2005-193 resulted in significant changes to the then-current environmentally critical area regulations; consequently the City Council included a "trial period" for certain regulations. The trial period concluded on January 3, 2010, which was 48 months after the effective date of O2005-193; the trial period was subsequently extended through January 3, 2012 with the approval of Ordinance O2009-274 on December 1, 2009.

Following the public hearing on November 14, 2011, the City Council discussed a potential amendment to the ordinance, which would result in the elimination of the "sunset clause" in the regulations. Accordingly, staff has revised the ordinance to include a section "1A" and a section "1B"; section "1A" would extend the ordinance as originally proposed. Section "1B" would eliminate the trial period and sunset clause.

The draft schedule and list of known topics to be considered as part of the update to the environmentally critical areas regulations (Attachments "A" and "B" respectively), are attached to the ordinance for reference.

Financial Impact: N/A

Recommended Motions: Open public hearing and take testimony. Close public hearing and move to adopt the proposed Ordinance.

**CITY OF SAMMAMISH
WASHINGTON**

ORDINANCE NO. O2011 - ____

AN ORDINANCE OF THE CITY OF SAMMAMISH, WASHINGTON, AMENDING CHAPTER 21A.50 (ENVIRONMENTALLY CRITICAL AREAS), OF THE SAMMAMISH MUNICIPAL CODE

WHEREAS, the City Council adopted Ordinance O2005-193, which amended the Sammamish Municipal Code to update the City's environmentally critical area regulations to meet the requirements of state law; and

WHEREAS, the City Council included provisions within Ordinance O2005-193, which would automatically sunset provisions for wetland, stream, and lakes and ponds protection forty eight (48) months after the effective date of Ordinance O2005-193; and

WHEREAS, the City Council adopted Ordinance O2009-274 on December 1, 2009, which extended the sunset provisions to seventy two (72) months after the effective date of Ordinance O2005-193; and

WHEREAS, the City will undertake an update of the adopted regulations for environmentally critical areas in 2012; and

WHEREAS, the City Council has identified a set of known items, along with required steps such as a review of Best Available Science, that will be addressed as part of the environmentally critical area regulation update; and

WHEREAS, a schedule for the public process was reviewed by the Sammamish City Council and Planning Commission in November and December, 2011; and

WHEREAS, the City Council considered the proposed amendments at a City Council public hearing conducted on November 14, 2011, which was continued to December 6, 2011.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1A. Amendments to the Municipal Code. Sammamish Municipal Code (SMC) 21A.50.400 Sunset provisions, is amended to read as follows: "The provisions contained in SMC 21A.50.290, Wetlands – Development standards, 21A.50.310 (6)(a), wetland mitigation ratios, and 21A.50.330, Streams – Development standards, shall revert to those in effect prior to January 3, 2006, ~~72-84~~ months following the January 3, 2006, effective date of the ordinance codified in this chapter unless renewed or revised."

Section 1B. Amendments to the Municipal Code. Sammamish Municipal Code (SMC) 21A.50.400 Sunset provisions, is repealed.

Section 2. Process and schedule for update. The general schedule and process for review of the proposed update to the environmentally critical area regulations as set forth in Attachment “A” to this ordinance are hereby adopted.

Section 3. Scope of environmentally critical areas regulations update. The update to the environmentally critical areas regulations shall focus on the items as set forth in Attachment “B” to this ordinance.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ____ DAY OF _____ 2011.

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Exhibit 1

Filed with the City Clerk: November 8, 2011
Public Hearing: November 14, 2011
First Reading: November 14, 2011
Public Hearing: December 6, 2011
Passed by the City Council:
Date of Publication:
Effective Date:

DRAFT

Environmentally Critical Areas (ECA) update process and public outreach – overall schedule

Item	Nov – 11	Dec – 11	Jan – 12	Feb – 12	Mar – 12	Apr – 12	May – 12	Jun – 12	Jul – 12	Aug – 12	Sep – 12	Oct – 12	Nov – 12	Dec – 12
City Council Policy Direction / Scope	Known Topics/Policy Direction					One or more PC / CC Joint Meetings								
Best Available Science Review		Consultant review to provide input on needed BAS updates	Ongoing BAS support through PC and Council review process											
Public Outreach		Initial outreach to community: ➤ GovDelivery email listserv established ➤ Newsletter articles ➤ Postcard mailing ➤ Website ➤ Press release	➤ Ongoing public outreach during PC and Council review ➤ Comments on facts though website or otherwise								➤ Ongoing public outreach during PC and Council review			As needed for fall back review time
Planning Commission Review					➤ Review to include following topics: • BAS evaluation of erosion, seismic, landslide hazards, critical aquifer recharge areas, wetlands, streams, and administrative provisions • Council identified topics requiring further analysis ➤ Approximately 3 roundtable and public forum presentations followed by PC deliberation on topic(s) ➤ Informal opportunities /office hours ➤ Use of citizen volunteers ➤ Public Hearing(s) on complete amendment package									
City Council Review											➤ Review of PC recommendation: • Changes based on BAS • Public policy amendments ➤ SEPA checklist, Dept. of Commerce review ➤ Public Hearings			Fall back time for review

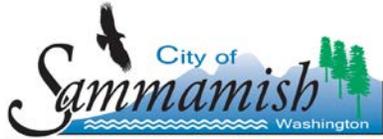
Known Topics

Environmentally Critical Areas update

November 2011

The following is a list of known topics identified for the update of the Sammamish Environmentally Critical Areas (ECA) code. The list is based on direction from the City Council and Planning Commission, permit applicant feedback, resident and stakeholder comments, and staff experience working with the code since 2006. These are shown as topic areas without a specific direction as to the nature of the change. Other topic areas may arise as the update process proceeds. The topic areas include:

- ▶ Restrictions on development in:
 - ▶ Erosion Hazard Near Sensitive Water Bodies (EHNSWB) overlay area
 - ▶ Wetland Management Area overlay area
 - ▶ Landslide Hazard area
- ▶ Mitigation requirements and options for development on sites with wetlands and streams with low functions and values
- ▶ Review of existing and potential areas of flexibility and options for applicants
- ▶ Standards for human-altered or created features (e.g. ditches, altered and urbanized streams, constructed ponds, ponds historically created in wetlands)
- ▶ Standards for new trails and other public development in stream or wetland buffers
- ▶ Terms and definitions in state statute (RCW) and regulations (WAC) and local code, and clarification of state law requirements (bookends)
- ▶ Amendments arising from the updated Best Available Science (BAS) review and/or from changes in statute or case law, or the Sammamish Comprehensive Plan as a guiding document
- ▶ Clarification and housekeeping changes – non-substantive procedural and technical language



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 30, 2011

Originating Department: Community Development

Clearances:

<input checked="" type="checkbox"/> City Manager	<input checked="" type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: Two ordinances implementing the adopted 2006 Housing Strategy:

1. Amending SMC Title 21A modifying requirements for Duplexes and Accessory Dwelling Units (ADUs), and;
2. Establishing a five-year pilot program for Cottage Housing units in residential zones (R-4 through R-18) zones and associated guidelines

Action Required: Second Reading and continued Public Hearing

Exhibits:

1. Ordinance with Attachment A amending SMC 21A (Duplexes and ADUs)
2. Ordinance for Cottage Housing pilot program.

Budget: N/A

Summary Statement:

These ordinances and amendments to the Sammamish Municipal Code (SMC) are part of the on-going effort to implement the recommendations in the city's adopted Housing Strategy (2006), to increase the availability of housing choices and affordability levels in Sammamish.

Background:

The Planning Commission completed eight public meetings (including public hearings and deliberations) February 2, March 3 and 17, April 21, May 5, June 16 and July 21, 2011; a public hearing on June 16, 2011. Public testimony was received from two citizens.

The Planning Commission recommended that duplexes be allowed in all residential zones except R-1 and that they be subject to the design standards of 21B.30.270 (Duplexes, Town Center). The Commission also recommended code amendments to modify the standards for ADUs for parking and for minimum lot size for detached ADUs. The Commission also recommended a pilot program over five years to allow up to 50 Cottage Housing units in the R-4 through R-18 zones, using the design guidelines of SMC 21B.30.280, the Town Center code.

The City Council held a First Reading and opened the Public Hearing on October 17, 2011, and held a study session on November 1, 2011. Council members and the public have suggested possible amendments to the proposed code amendments related to affordable housing and unit size.



City Council Agenda Bill

Staff has crafted amendment language and the materials in the Council packet reflect these amendment proposals.

Financial Impact:

N/A

Recommended Motion:

Second reading and continued public hearing. Approve the amendments as proposed.

**CITY OF SAMMAMISH
WASHINGTON**

ORDINANCE NO. O2011 -

**AN ORDINANCE OF THE CITY OF SAMMAMISH, WASHINGTON, AMENDING
CHAPTER, 21A.20 RELATED TO ACCESSORY DWELLING UNITS AND
DUPLEXES OF THE SAMMAMISH MUNICIPAL CODE**

WHEREAS, the City incorporated in August of 1999;

WHEREAS, the City Council adopted the City's Comprehensive Plan on September 16, 2003, and the City has enacted zoning consistent with the comprehensive plan; and

WHEREAS, the City of Sammamish Comprehensive Plan Housing Element contains the following goal and policies:

GOAL HG-7: The City shall address targets for housing affordable to low and moderate income households which should be consistent with targets in the King County Countywide Planning Policies.

HP-15: The City should support the design of affordable housing that is compatible with neighborhood character and is dispersed throughout the community.

HP-19: The City should consider land use regulations that will allow for the modification of existing housing in order to preserve and/or increase lower/moderate cost housing opportunities.

WHEREAS, the City Council adopted the Sammamish Municipal Code on October 7, 2003 and subsequent revisions have been made since that time; and

WHEREAS, a State Environmental Policy Act (SEPA) Determination of Non Significance for the proposed code amendments were issued on August 25, 2011; and

WHEREAS, in accordance with RCW 36.70A, a request for expedited review was received by the State of Washington Department of Commerce on August 10, 2011 and was granted expedited review on August 25, 2011; and

WHEREAS, the Planning Commission and staff held public meetings on February 2, March 3 and 17, April 21, May 5, June 16 and July 21, 2011; a public hearing on June 16, 2011 that addressed issues related to Cottage Housing and forwarded a recommendation to the City Council on October 4, 2011; and

WHEREAS, the City Council considered the proposed code amendments (Attachment A), at a City Council public hearings on October 17, 2011 and November 14, 2011, and December 6, 2011, and

WHEREAS, the City Council considered the Planning Commission's recommendation, public comment, and other available information.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. The proposed amendments to Title 21A are adopted as set forth in Attachment A to this Ordinance

SECTION 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION 3. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE __ DAY OF NOVEMBER 2011.

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Exhibit 1

Filed with the City Clerk: October 12, 2011
Public Hearing: October 17, 2011
First Reading: October 17, 2011
Public Hearing: November 14, 2011
Second Reading: November 14, 2011
Public Hearing: December 6, 2011
Passed by the City Council:
Date of Publication:
Effective Date:

DRAFT

Exhibit 2
Attachment "A"

Sammamish Accessory Dwelling Unit Code.

SMC 21A.20.030 Residential land uses.

A. Table of Residential Land Uses.

KEY

P – Permitted Use

C – Conditional Use

S – Special Use

SIC#	SPECIFIC LAND USE	ZONE	RESIDENTIAL				
			Urban Residential		Neighborhood Business	Community Business	Office
			R-1 – R-8	R-12 – R-18	NB	CB	O
	DWELLING UNITS, TYPES:						
*	Single detached		P C9	P C9			
*	Townhouse		P10	P	P2	P2	P2
*	Apartment		P3	P	P2	P2	P2
*	Mobile home park		C6	P			
<u>*</u>	<u>Duplexes (17)</u>		<u>P16</u>	<u>P</u>	<u>P2</u>	<u>P2</u>	<u>P2</u>
	GROUP RESIDENCES:						
*	Community residential facility-I		C	P	P2	P2	P2
*	Community residential facility-II				P2	P2	P2
*	Dormitory		C4	P			
*	Senior citizen assisted housing			P	P2	P2	P2
	ACCESSORY USES:						
*	<i>Residential accessory uses</i>		<i>P5</i>	<i>P5</i>	<i>P5</i>	<i>P5</i>	<i>P5</i>
*	Home occupation		P	P	P	P	P

Exhibit 2
Attachment "A"

*	Home industry	C				
*	EV Charging Station 11, 12.	P13	P13	P	P	P
*	Rapid Charging Station 14	P15	P15	P	P	P
7011	Hotel/motel ⁽¹⁾				P	P
*	Bed and breakfast guesthouse	P7	P7	P7	P8	
7041	Organization hotel/lodging houses					

B. Development Conditions.

1. Except bed and breakfast guesthouses.
2. Only as part of a mixed use development subject to the conditions of Chapter 21A.30 SMC, ~~except that in the NB zone on properties with a land use designation of commercial outside of center (CO) in the urban areas,~~ stand-alone townhouse developments are permitted subject to the provisions of SMC 21A.25.040, 21A.30.020, 21A.30.040 and 21A.30.140.
3. Only in a building listed on the National Register as an historic site or designated as a landmark subject to the provisions of Chapter 21A.70 SMC.
4. Only as an accessory to a school, college/university, or church.
5. *a. Accessory dwelling units:*
 - (1) *Only one accessory dwelling per primary single detached dwelling unit;*
 - (2) *Only in the same building as the primary dwelling unit when ~~the lot is less than 10,000 square feet in area or when~~ there is more than one primary dwelling on a lot;*
 - (3) *The primary dwelling unit or the accessory dwelling unit shall be owner occupied;*
 - (a) ~~One of the~~ *The dwelling units shall not exceed a floor area of 1,000 square feet when detached, except when one of the dwelling units is wholly contained within a basement or attic the existing residence. In such cases the floor area shall not exceed 40 percent of the floor area of the existing unit;*
 - (b) *When the primary and accessory dwelling units are located in the same building, only one entrance may be located on each street side of the building;*
 - (c) *The total number of occupants in both the primary residence and the accessory dwelling unit combined may not exceed the maximum number established by the definition of family in SMC 21A.15.450;*
 - (d) *Additions to an existing structure or the development of a newly constructed detached ADU shall be designed consistent with the existing facade, roof pitch, siding, and windows of the primary dwelling unit;*
 - (4) ~~One No~~ *additional off-street parking space shall be provided required when the parcel contains four (4) or more parking spaces;*
 - (5) *The accessory dwelling unit shall be converted to another permitted use or shall be removed if one of the dwelling units ceases to be owner occupied; and*
 - (6) *An applicant seeking to build an accessory dwelling unit shall file a notice approved by the department with the records and elections division that identifies the dwelling*

unit as accessory. The notice shall run with the land. The applicant shall submit proof that the notice was filed before the department shall approve any permit for the construction of the accessory dwelling unit. The required contents and form of the notice shall be set forth in administrative rules.

b. One single or twin engine, noncommercial aircraft shall be permitted only on lots that abut, or have a legal access that is not a City right-of-way, to a waterbody or landing field, provided:

- (1) No aircraft sales, service, repair, charter, or rental; and
- (2) No storage of aviation fuel except that contained in the tank or tanks of the

aircraft.

6. Mobile home parks shall not be permitted in the R-1 zones.

7. Only as an accessory to the permanent residence of the operator, provided:

a. Serving meals to paying guests shall be limited to breakfast; and

b. The number of persons accommodated per night shall not exceed five, except that a structure which satisfies the standards of the Uniform Building Code as adopted by the City of Sammamish for R-1 occupancies may accommodate up to 10 persons per night.

8. Only when part of a mixed use development.

9. Required prior to approving more than one dwelling on individual lots, except on lots in subdivisions, short subdivisions, or binding site plans approved for multiple unit lots, and except as provided for accessory dwelling units in subsection (B)(5) of this section.

10. Only when done in accordance with the low impact development standards in SMC 21A.30.020 and Chapter 21A.85 SMC. (Ord. O2009-249 § 1; Ord. O2003-132 § 11)

11. Level 1 and Level 2 charging only.

12. Level 1 and Level 2 charging are permitted in critical aquifer recharge areas and in other critical areas when serving an existing use.

13. Allowed only as accessory to a primary permitted use or permitted conditional use.

14. The term "Rapid" is used interchangeably with Level 3 and Fast Charging.

15. Only as an "electric vehicle charging station-restricted".

16. Duplexes are allowed in R-4, R-6 and R-8 zones only. Duplexes shall be limited to new construction only. No additions to existing structures shall be allowed.

17. Duplexes only are subject to the design standards in 21B.30.270 and are defined in 21B.15.160. Affordable duplex units that meet the provisions of sections 21B.75.050 and 21B.75.060, shall be counted as one-half of a dwelling unit for the purpose of calculating density.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE NO. 02011-**

**AN ORDINANCE OF THE CITY OF
SAMMAMISH, WASHINGTON ESTABLISHING
A PILOT PROGRAM TO ALLOW FOR
COTTAGE HOUSING TO BE LOCATED
OUTSIDE OF THE TOWN CENTER**

WHEREAS, the City of Sammamish, Washington is interested in promoting a diverse mix of housing types and sizes to provide for citizens of all ages and all income levels; and

WHEREAS, development of cottage housing can provide additional diversity in housing types available in the City, and is currently allowed only in the Town Center; and

WHEREAS, cottage housing projects in residential zones have not previously been developed in Sammamish, and the impacts of such development are uncertain; and

WHEREAS, allowing cottage housing outside of the Town Center, through a pilot program, is an appropriate means for the City Council to assess the impacts of such projects; and

WHEREAS, the City Council will use the information gathered from the pilot program to determine whether permanent regulations should be adopted to allow Cottage Housing outside the Town Center; and

WHEREAS, the Planning Commission held public meetings on proposed code amendments related to cottage housing on February 2, March 3 and 17, April 21, May 5, June 16 and July 21, 2011; and a public hearing on June 16, 2011; and

WHEREAS, the City issued a SEPA Determination of Non Significance for the proposed code amendments on August 25, 2011; and

WHEREAS, the Growth Management Services Review Team of the Washington State Department of Commerce granted expedited review and approval of the proposed code amendments on August 25, 2011; and

WHEREAS, the City of Sammamish Comprehensive Plan Housing Element contains the following goal and policies:

GOAL HG-7: The City shall address targets for housing affordable to low and moderate income households which should be consistent with targets in the King County Countywide Planning Policies.

HP-15: The City should support the design of affordable housing that is compatible with neighborhood character and is dispersed throughout the community.

HP-19: The City should consider land use regulations that will allow for the modification of existing housing in order to preserve and/or increase lower/moderate cost housing opportunities.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS

Section 1. Pilot Program Established. A pilot program is hereby established to allow cottage housing in the R-4 through R-18 zones as follows:

- a. **Purpose.** The purpose of this Ordinance is to allow for the development of a limited number of cottage housing projects in order to evaluate opportunities to increase the availability of cottage housing in Sammamish neighborhoods.
- b. **Goals.** The goals of the cottage housing project are to:
 - i. Increase housing supply and the choice of housing styles available in the community;
 - ii. Promote housing affordability and greater choice by encouraging smaller and more diverse home sizes and mixes of income levels;
 - iii. Promote high quality design;
 - iv. Promote projects that are compatible with existing single-family developments; and
 - v. Evaluate the results of the project in order to determine if permanent zoning amendments should be adopted.
- c. Developments considered under the provisions of this Ordinance shall be subject to all applicable development standards of state law and the Sammamish Municipal Code.
- d. Affordable cottage housing units that meet the provisions of sections 21B.75.050 and 21B.75.060 SMC, shall be counted as one-third of a dwelling unit for the purpose of calculating density.

Section 2: Neighborhood Meeting Required.

- a. Developers of cottage housing projects proposed under this Ordinance shall schedule and host a neighborhood meeting following the procedures set forth in SMC 20.05.035.

Section 3. Permit Process and Standards.

- a. Except for Cottage Housing Projects that involve a subdivision, as defined by the City of Sammamish Development Code, the City shall use the Type II Review process described in SMC 20.05 of the Sammamish Municipal Code.

- b. For Cottage Housing Projects that involve a subdivision, the City shall use the Type III Review process described in SMC 20.05 of the Sammamish Municipal Code.
- c. All projects implemented pursuant to this Ordinance shall demonstrate compliance with the development guidelines for cottage housing set forth in Section 21B.30.280 of the Sammamish Municipal Code; except that for the projects authorized by this Ordinance, Section 21B.30.280 (5) is amended as follows: 1) Maximum Floor Area= Up to 1,600 SF, but the average for units must equal 1200 SF; and 2) Maximum Floor Area/Ground or Main Floor= Up to 1000 SF, but the average for units must equal 800 SF.
- d. In addition, the applicant must demonstrate that:
 - i. The impacts of the proposed development will be substantially similar to the impacts that would occur with a traditional development that could be constructed on the property;
 - ii. Except as otherwise provided in this Ordinance, the proposal is compatible with surrounding development with respect to building heights, roof forms, property lines, parking location and screening, access, and lot coverage; and
 - iii. The proposal provides elements that contribute to a sense of community within the development by including elements such as front entry porches, common open space, and common buildings or common spaces within buildings.
- e. The City's approval of a cottage housing project does not, by itself, constitute approval of a subdivision, a short plat, site plan entitlement, or a binding site plan.

Section 4. Pilot Program Monitoring. The Department of Community Development shall monitor the effect of cottage projects pursuant to the provisions of this pilot program. Such monitoring may include tracking any increase in traffic incidents, citizen comments or complaints, and any other appropriate information related to the cottage housing project. Following expiration of this Ordinance, the Department shall prepare a report evaluating how well the project achieved the purpose and goals of the Ordinance and present the report to the City Council.

Section 5. Duration of the Pilot Program. The City may approve cottage housing up to a maximum of 50 units. Applications for the cottage housing program must be submitted within five calendar years from the effective date of this Ordinance on forms to be provided by the Department.

Section 6. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 7. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING
THEREOF ON THE ___DAY OF _____ 2011.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

City Clerk

APPROVED AS TO FORM:

Bruce L. Disend, CITY ATTORNEY

Filed with the City Clerk: October 12, 2011
Public Hearing: October 17, 2011
First Reading: October 17, 2011
Public Hearing: December 6, 2011
Passed by the City Council:
Date of Publication:
Effective Date:



City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 30, 2011

Originating Department: Finance IT

Clearances:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Community Development | <input type="checkbox"/> Parks & Recreation |
| <input checked="" type="checkbox"/> Attorney | <input checked="" type="checkbox"/> Finance & IT | <input type="checkbox"/> Police |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Fire | <input type="checkbox"/> Public Works |

Subject: 2nd Reading of the 2012 property tax levy ordinance.

Action Required: This is the 2nd reading. The ordinance may be adopted, thereby adopting the 2012 property tax levy.

- Exhibits:**
- 1A. Ordinance (Option 1)
 - 1B. Ordinance (Option 2)
 - 2. Property Tax: Levy Rate and Revenue History
 - 3. Assessed Valuation History

Budget: Option 1 - \$21,700,000 in General Fund Property Tax Revenue for 2012
 Option 2 - \$21,500,000 in General Fund Property Tax Revenue for 2012

Summary Statement:

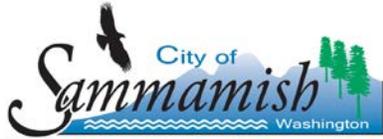
Two property tax levy ordinances for 2012 are presented for City Council consideration. Option 1 sets the property tax levy amount at \$21,700,000, which includes a 1% increase over the 2011 levy amount. Option 2 sets the property tax levy amount at \$21,500,000, a 0% increase over the 2011 levy amount, while banking the 1% capacity allowed for future use. These levy amounts are based on the assessed valuation of property within Sammamish, provided by the King County Assessor’s Office on November 22, 2011.

Background:

Option 1

Option 1 includes the 1% increase over the 2011 regular property tax levy allowed under State law in the amount of \$211,783. Based on the King County Assessor’s Office Levy Limit Worksheet, additional increases based on new construction added \$241,806 and increases related to re-levies for prior year refunds added \$33,439 for a total estimated allowable levy of \$21.7 Million.

2011 Property Tax Levy	\$21,178,251
Plus: 1% Property Tax Increase	211,783
Plus: New Construction	241,806
Plus: Refund Re-levies	33,439
2012 Estimated Property Tax Levy	<u>\$21,665,279</u>



City Council Agenda Bill

As a result of the assessed valuation decreasing from approximately \$8.58 Billion in 2011 to \$8.4 Billion in 2012 and a decision to take the 1% increase, the proposed levy rate calculation would result in a levy rate of \$2.58 per 1,000 of assessed valuation. The 2011 rate is \$2.47 per 1,000 of assessed value.

	2011	2012	\$ Change
Assessed Valuation (in Billion \$)	\$8.6	\$8.4	(\$0.2)
Property Tax Levy Rate	\$2.47	\$2.58	\$0.11

Option 2

Option 2 includes a 0% increase over the 2011 regular property tax levy and banks the 1% capacity allowed for future use. Based on the King County Assessor's Office Levy Limit Worksheet, increases based on new construction added \$241,806 and increases related to re-levies for prior year refunds added \$33,439 for a total estimated allowable levy of \$21.5 Million.

2011 Property Tax Levy	\$21,178,251
Plus: New Construction	241,806
Plus: Refund Re-levies	33,439
2012 Estimated Property Tax Levy	<u>\$21,453,496</u>

As a result of the assessed valuation decreasing from approximately \$8.58 Billion in 2011 to \$8.4 Billion in 2012 and a decision to take a 0% increase, the proposed levy rate calculation would result in a levy rate of \$2.55 per 1,000 of assessed valuation. The 2011 rate is \$2.47 per 1,000 of assessed value.

	2011	2012	\$ Change
Assessed Valuation (in Billion \$)	\$8.6	\$8.4	(\$0.2)
Property Tax Levy Rate	\$2.47	\$2.55	\$0.08

An explanation of these changes was presented and discussed at the October 17th and November 14th City Council meetings (which were also videotaped and broadcast on the local cable channel 21TV).

A public hearing on this proposed property tax levy for 2012 was held on November 14th, 2011 and continued to December 6, 2011. This public hearing was properly noticed as required by State law.

Financial Impact:

Option 1 - \$21,700,000 in General Fund Revenue for 2012.

Option 2 - \$21,500,000 in General Fund Revenue for 2012.

Recommended Motion:

Motion to adopt O2011-____ (reflecting Option ____) adopting the City's 2012 property tax levy.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE No. O2011-XXX**

**AN ORDINANCE OF THE CITY OF SAMMAMISH,
WASHINGTON, RELATING TO THE LEVYING OF REGULAR
PROPERTY TAXES AND ESTABLISHING THE AMOUNT TO BE
LEVIED IN 2012 ON THE ASSESSED VALUATION OF THE
PROPERTY WITHIN THE CITY.**

WHEREAS, the population of the City of Sammamish is estimated to be 45,780, and the City's actual levy amount from the 2011 tax year was \$21,178,251.00; and

WHEREAS, the Sammamish City Council has properly given notice of, and conducted, a public hearing on November 14th, 2011 to consider an amendment to the City of Sammamish's 2011-2012 budget for the 2011-2012 biennial budget period, pursuant to RCW 84.55.120; and

WHEREAS, the Sammamish City Council, after hearing and after duly considering all relevant evidence and testimony presented and having considered its 2011-2012 budget for the 2012 calendar year, has determined that it is in the best interests of the City of Sammamish and necessary to meet the expenses and obligations of the City to increase the regular property tax levy revenue to be collected in the 2012 tax year;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON DO ORDAIN AS FOLLOWS:**

Section 1. That an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2012 tax year. The dollar amount increase over the actual levy amount from the previous year shall be \$211,783.00 which is a percentage increase of 1% from the previous year. The expected rate is \$2.58 per thousand of assessed value. This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Section 2. **Effective Date.** This ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication as provided by law.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
6th DAY OF DECEMBER 2011.**

CITY OF SAMMAMISH

Mayor Don Gerend

Attest:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Public Hearing: November 14, 2011
First Reading: November 14, 2011
Second Reading: December 6, 2011
Passed by the City Council:
Date of Publication:
Effective Date:

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE No. O2011-XXX**

**AN ORDINANCE OF THE CITY OF SAMMAMISH,
WASHINGTON, RELATING TO THE LEVYING OF REGULAR
PROPERTY TAXES AND ESTABLISHING THE AMOUNT TO BE
LEVIED IN 2012 ON THE ASSESSED VALUATION OF THE
PROPERTY WITHIN THE CITY.**

WHEREAS, the population of the City of Sammamish is estimated to be 45,780, and the City's actual levy amount from the 2011 tax year was \$21,178,251.00; and

WHEREAS, the Sammamish City Council has properly given notice of, and conducted, a public hearing on November 14th, 2011 to consider an amendment to the City of Sammamish's 2011-2012 budget for the 2011-2012 biennial budget period, pursuant to RCW 84.55.120; and

WHEREAS, the Sammamish City Council, after hearing and after duly considering all relevant evidence and testimony presented and having considered its 2011-2012 budget for the 2012 calendar year, has determined that it is in the best interests of the City of Sammamish to forego the allowable 1% increase in the regular property tax levy to be collected in the 2012 tax year; and

WHEREAS, the Sammamish City Council desires to bank the capacity difference between 100 percent of the 2011 regular property tax levy and the levy limit factor of 101 percent of the 2011 regular property tax levy, which is estimated to be \$211,783 for future tax levies;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The regular property tax levy is hereby authorized to be collected in the 2012 tax year in the estimated amount of \$21,500,000. This amount represents a zero dollar (\$0), and zero percent (0%) increase from the 2011 regular property tax levy, but has been adjusted for the estimated increase resulting from the addition of new construction and improvements to property, the estimated increase in the value of state assessed property, and the estimated increase resulting from annexations. The expected rate is \$2.55 per thousand of assessed value.

Section 2. Effective Date. This ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication as provided by law.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
6th DAY OF DECEMBER 2011.**

CITY OF SAMMAMISH

Mayor Don Gerend

Attest:

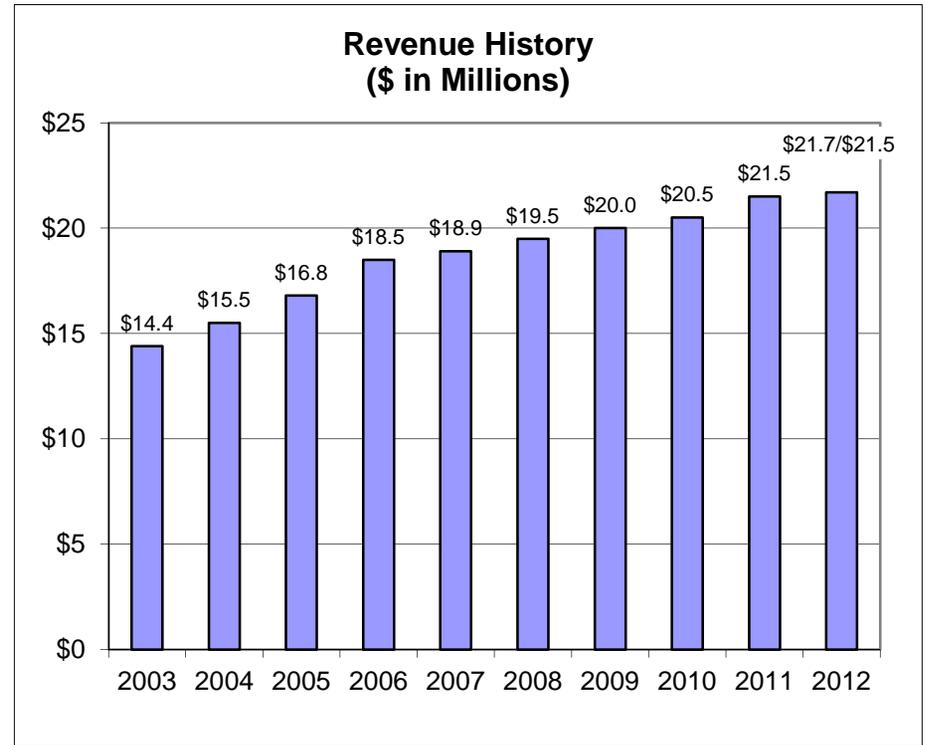
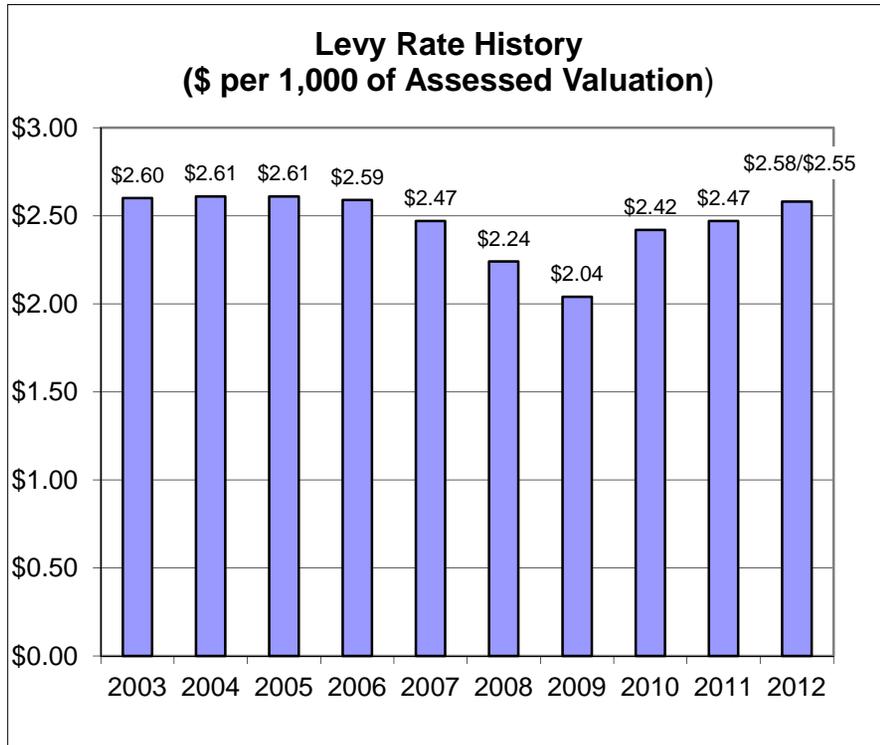
Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Public Hearing: November 14, 2011
First Reading: November 14, 2011
Second Reading: December 6, 2011
Passed by the City Council:
Date of Publication:
Effective Date:

Exhibit 2 Property Tax: Levy Rate and Revenue History (December 6, 2011)



Levy Rate History (2012):

\$2.58 per 1,000 of AV reflects Option 1 (includes 1% property tax increase)

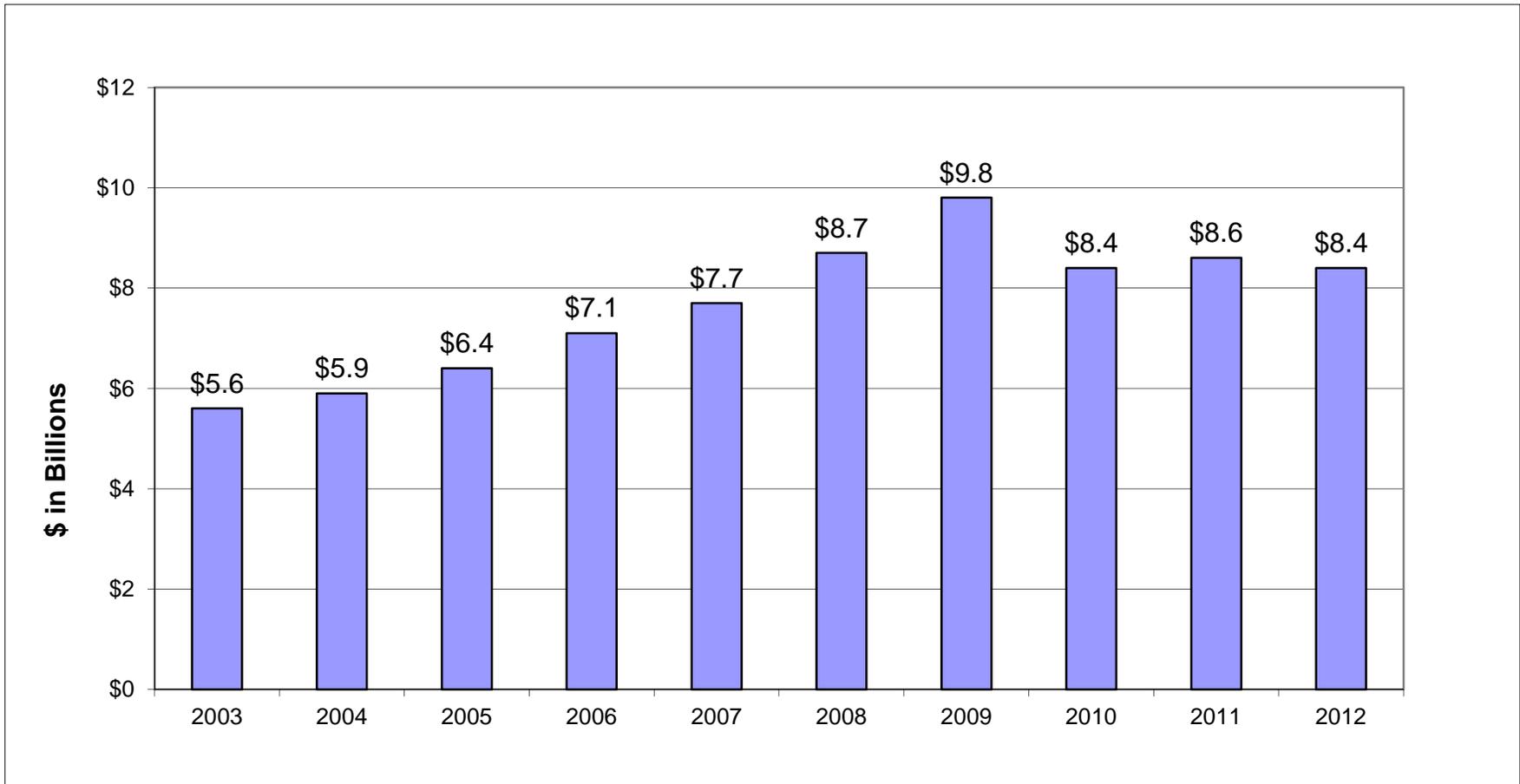
\$2.55 per 1,000 of AV reflects Option 2 (no property tax increase)

Revenue History (2012):

\$21.7 million reflects Option 1 (includes property tax increase)

\$21.5 million reflects Option 2 (no property tax increase)

Exhibit 3
Assessed Valuation History
(December 6, 2011)





City Council Agenda Bill

Meeting Date: December 6, 2011

Date Submitted: November 30, 2011

Originating Department: Finance IT

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input checked="" type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: 2nd Reading of an ordinance amending the 2011-2012 City Biennial Budget for the purpose of adjusting estimated revenues and expenditures as projected for the 2011-2012 biennial budget.

Action Required: This is the 2nd reading. The ordinance may be adopted, thereby adopting the 2011-2012 Biennial Budget adjustment.

Exhibits:

1. Ordinance
2. Table A, 2011-2012 Biennial Budget Summary (Option 1)
3. Line Item Budget Packet (Option 1)
4. Table A, 2011-2012 Biennial Budget Summary (Option 2)
5. Line Item Budget Packet (Option 2)

Budget: Option 1 (Includes 1% property tax increase) - \$147,056,567 for 2011-2012 with Transfers and Ending Fund Balance.

Option 2 (No property tax increase) - \$146,856,567 for 2011-2012 with Transfers and Ending Fund Balance.

Summary Statement:

An ordinance amending the 2011-2012 Biennial Budget is presented for City Council consideration. The determination of which option will be approved is dependent on the Council's decision regarding the 2012 property tax levy.

Option 1 – Includes a 1% property tax increase

This option increases revenues by approximately \$4.0 million, primarily from an increase in development activity and a transfer-in for the Town Center Infrastructure Reserve. It also increases the expense budget by nearly \$6.7 million reflecting the increase in personnel and public safety contract costs, as well as the \$3.0 million transfer to the Town Center Infrastructure Reserve. These changes result in an overall decrease of \$2.7 million in the budgeted 2012 ending fund balance.



City Council Agenda Bill

Option 2 – No property tax increase over 2011 levy

This option increases revenues by approximately \$3.8 million, primarily from an increase in development activity and a transfer-in for the Town Center Infrastructure Reserve. It also increases the expense budget by nearly \$6.7 million reflecting the increase in personnel and public safety contract costs, as well as the \$3.0 million transfer to the Town Center Infrastructure Reserve. These changes result in an overall decrease of \$2.9 million in the budgeted 2012 ending fund balance.

Background:

State law (RCW 35A.34.130) requires that a mid-biennium budget review be completed between August 31 and the end of the first year of the biennium and that a public hearing be held on the mid-biennium review. Council action on the City's 2012 property tax levy is also required by State law in conjunction with the budget update.

The 2011-2012 budget was adopted by Council on November 16, 2010 (Ordinance No. O2010-292) and subsequently amended on May 16, 2011 (Ordinance No. O2011-303). The adjustments proposed would update the current biennial budget with the amended 2011-2012 Biennial Budget outlined in Table A.

An explanation of these changes was presented and discussed at the October 17th and November 14th City Council meetings (which were also videotaped and broadcast on the local cable channel 21TV).

Prior to taking action on this ordinance, the City Council will adopt the 2012 property tax ordinance. That outcome will determine which option of the 2011-2012 Biennial Budget the City Council will take action on.

Financial Impact:

Option 1 (Includes 1% property tax increase) - \$147,056,567 for 2011-2012 with Transfers and Ending Fund Balance.

Option 2 (No property tax increase) - \$146,856,567 for 2011-2012 with Transfers and Ending Fund Balance.

Recommended Motion:

Motion to adopt O2011-____ (reflecting Option ____) adopting the amendment to the City's 2011-2012 Biennial Budget.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE No. O2011-XXX**

**AN ORDINANCE OF THE CITY OF SAMMAMISH,
WASHINGTON, AMENDING ORDINANCE NO. 02011-303,
THE 2011-2012 CITY BUDGET, FOR THE PURPOSE OF
REVISING THE 2011-2012 BIENNIAL BUDGET.**

WHEREAS, the City Council adopted Ordinance No. 02011-303, revising the City's Biennial budget for the years 2011-2012; and

WHEREAS, the City budget set forth anticipated revenues and expenditures for the forthcoming years; and

WHEREAS, during 2011, certain budgeted revenues and expenditures have increased or decreased and the City Council wishes to amend the City Budget to reflect the projected increases and decreases to revenues and expenditures for 2012;

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON DO ORDAIN AS FOLLOWS:**

Section 1. Ordinance No. 2011-303, adopted May 16th, 2011, relating to the City of Sammamish's 2011-2012 budget, is hereby amended to adopt the revised budget for the 2011-2012 biennium in the amounts and for the purposes as shown on the attached Table A.

Section 2. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 3. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON ON THIS 6th DAY OF DECEMBER 2011.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

Attest:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

1st Reading: November 14th, 2011
2nd Reading: December 6th, 2011
Date Adopted:
Date of Publication:
Effective date:

CITY OF SAMMAMISH ORDINANCE O2011-XXX 2011-2012 BIENNIAL BUDGET AMENDMENT: TABLE A

2011-2012 BIENNIAL BUDGET = \$147,056,567									
FUND	BEGINING BALANCE		REVENUES		EXPENSES		ENDING BALANCE		
	Original	Amended	Original	Adjusted	Original	Adjusted	Original	Adjusted	
001 General Fund	\$ 12,386,289	\$ 17,851,007	\$ 56,869,213	\$ 57,241,863	\$ 64,464,295	\$ 68,168,783	\$ 4,791,207	\$ 6,924,087	
101 Street Fund	\$ 473,700	\$ 931,009	\$ 12,390,000	\$ 12,379,000	\$ 10,247,011	\$ 10,820,726	\$ 2,616,689	\$ 2,489,283	
201 G.O. Debt Service Fund	\$ -	\$ -	\$ 3,473,589	\$ 3,473,589	\$ 3,473,589	\$ 3,473,589	\$ -	\$ -	
301 CIP General Gov't. Fund	\$ 313,495	\$ 6,501,355	\$ 14,000	\$ 3,012,717	\$ -	\$ 3,460,000	\$ 327,495	\$ 6,054,072	
302 CIP Parks Fund	\$ 11,534,450	\$ 10,266,821	\$ 7,620,000	\$ 7,783,083	\$ 15,170,921	\$ 15,786,921	\$ 3,983,529	\$ 2,262,983	
340 CIP Transportation	\$ 5,519,260	\$ 11,320,286	\$ 2,990,000	\$ 3,487,750	\$ 6,777,667	\$ 7,720,667	\$ 1,731,593	\$ 7,087,369	
408 Surface Water Management-Operating Fund	\$ 106,005	\$ 649,813	\$ 4,992,525	\$ 4,991,242	\$ 4,841,234	\$ 5,079,206	\$ 257,296	\$ 561,849	
438 Surface Water Management-CIP Fund	\$ 54,048	\$ 1,631,842	\$ 1,222,000	\$ 1,221,817	\$ 1,272,000	\$ 1,928,000	\$ 4,048	\$ 925,659	
501 Equipment Replacement Fund	\$ 753,384	\$ 872,786	\$ 473,304	\$ 469,636	\$ 116,000	\$ 236,000	\$ 1,110,688	\$ 1,106,422	
502 Information Services Replacement Fund	\$ 194,575	\$ 341,055	\$ 1,476,800	\$ 1,474,967	\$ 1,346,000	\$ 1,429,675	\$ 325,375	\$ 386,347	
503 Risk Management Fund	\$ 725,731	\$ 720,762	\$ 436,000	\$ 434,167	\$ 766,000	\$ 766,000	\$ 395,731	\$ 388,929	
2011-2012 TOTAL BIENNIAL BUDGET	\$ 32,060,937	\$ 51,086,736	\$ 91,957,431	\$ 95,969,831	\$ 108,474,717	\$ 118,869,567	\$ 15,543,651	\$ 28,187,000	

2011 ANNUAL BUDGET FOR REFERENCE PURPOSES									
FUND	BEGINING BALANCE		REVENUES		EXPENSES		ENDING BALANCE		
	Original	Amended	No Change		Original	Amended	Original	Amended	
001 General Fund	\$ 12,386,289	\$ 17,851,007	\$ 28,460,023		\$ 32,521,289	\$ 32,556,289	\$ 8,325,023	\$ 13,754,741	
101 Street Fund	\$ 473,700	\$ 931,009	\$ 6,190,000		\$ 5,137,293	\$ 5,668,293	\$ 1,526,407	\$ 1,452,716	
201 G.O. Debt Service Fund	\$ -	\$ -	\$ 931,128		\$ 931,128	\$ 931,128	\$ -	\$ -	
301 CIP General Gov't. Fund	\$ 313,495	\$ 6,501,355	\$ 7,000		\$ -	\$ 460,000	\$ 320,495	\$ 6,048,355	
302 CIP Parks Fund	\$ 11,534,450	\$ 10,266,821	\$ 3,810,000		\$ 12,663,460	\$ 13,279,460	\$ 2,680,990	\$ 797,361	
340 CIP Transportation	\$ 5,519,260	\$ 11,320,286	\$ 1,495,000		\$ 4,652,667	\$ 5,595,667	\$ 2,361,593	\$ 7,219,619	
408 Surface Water Management-Operating Fund	\$ 106,005	\$ 649,813	\$ 2,585,525		\$ 2,479,292	\$ 2,699,292	\$ 212,238	\$ 536,046	
438 Surface Water Management-CIP Fund	\$ 54,048	\$ 1,631,842	\$ 711,000		\$ 673,500	\$ 1,329,500	\$ 91,548	\$ 1,013,342	
501 Equipment Replacement Fund	\$ 753,384	\$ 872,786	\$ 236,652		\$ 66,000	\$ 186,000	\$ 924,036	\$ 923,438	
502 Information Services Replacement Fund	\$ 194,575	\$ 341,055	\$ 738,400		\$ 669,500	\$ 777,000	\$ 263,475	\$ 302,455	
503 Risk Management Fund	\$ 725,731	\$ 720,762	\$ 218,000		\$ 383,000	\$ 383,000	\$ 560,731	\$ 555,762	
TOTAL BUDGET	\$ 32,060,937	\$ 51,086,736	\$ 45,382,728		\$ 60,177,129	\$ 63,865,629	\$ 17,266,536	\$ 32,603,835	

2012 ANNUAL BUDGET FOR REFERENCE PURPOSES									
FUND	BEGINING BALANCE		REVENUES		EXPENSES		ENDING BALANCE		
	Original	Amended	Original	Adjusted	Original	Adjusted	Original	Adjusted	
001 General Fund	\$ 8,325,023	\$ 13,754,741	\$ 28,409,190	\$ 28,781,840	\$ 31,943,006	\$ 35,612,494	\$ 4,791,207	\$ 6,924,087	
101 Street Fund	\$ 1,526,407	\$ 1,452,716	\$ 6,200,000	\$ 6,189,000	\$ 5,109,718	\$ 5,152,433	\$ 2,616,689	\$ 2,489,283	
201 G.O. Debt Service Fund	\$ -	\$ -	\$ 2,542,461	\$ 2,542,461	\$ 2,542,461	\$ 2,542,461	\$ -	\$ -	
301 CIP General Gov't. Fund	\$ 320,495	\$ 6,048,355	\$ 7,000	\$ 3,005,717	\$ -	\$ 3,000,000	\$ 327,495	\$ 6,054,072	
302 CIP Parks Fund	\$ 2,680,990	\$ 797,361	\$ 3,810,000	\$ 3,973,083	\$ 2,507,461	\$ 2,507,461	\$ 3,983,529	\$ 2,262,983	
340 CIP Transportation	\$ 2,361,593	\$ 7,219,619	\$ 1,495,000	\$ 1,992,750	\$ 2,125,000	\$ 2,125,000	\$ 1,731,593	\$ 7,087,369	
408 Surface Water Management-Operating Fund	\$ 212,238	\$ 536,046	\$ 2,407,000	\$ 2,405,717	\$ 2,361,942	\$ 2,379,914	\$ 257,296	\$ 561,849	
438 Surface Water Management-CIP Fund	\$ 91,548	\$ 1,013,342	\$ 511,000	\$ 510,817	\$ 598,500	\$ 598,500	\$ 4,048	\$ 925,659	
501 Equipment Replacement Fund	\$ 924,036	\$ 923,438	\$ 236,652	\$ 232,984	\$ 50,000	\$ 50,000	\$ 1,110,688	\$ 1,106,422	
502 Information Services Replacement Fund	\$ 263,475	\$ 302,455	\$ 738,400	\$ 736,567	\$ 676,500	\$ 652,675	\$ 325,375	\$ 386,347	
503 Risk Management Fund	\$ 560,731	\$ 555,762	\$ 218,000	\$ 216,167	\$ 383,000	\$ 383,000	\$ 395,731	\$ 388,929	
TOTAL BUDGET	\$ 17,266,536	\$ 32,603,835	\$ 46,574,703	\$ 50,587,103	\$ 48,297,588	\$ 55,003,938	\$ 15,543,651	\$ 28,187,000	



City of Sammamish 2011-2012 Budget Amendment Packet

Line Item Budgets by Fund As of 12/6/2011 - Amendment Request

Page

2	Budget Summaries with Balances
3	2011-2012 Budgeted Transfers Reconciliation
4-57	2010-2012 Line Item Revenue & Expense Budgets by Fund (2010 Actual revenues & expenses, 2011 & 2012 Budget)

Includes the 1% property tax increase

City of Sammamish
2011-2012
By Fund Budget Summary

		2011 Budget			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	12,386,289	28,460,023	32,521,289	8,325,023
101	Street Fund	473,700	6,190,000	5,137,293	1,526,407
201	Debt Service Fund	-	931,128	931,128	-
301	Gen Gov't CIP	313,495	7,000	-	320,495
302	Park's CIP Fund	11,534,450	3,810,000	12,663,460	2,680,990
340	Transportation CIP	5,519,260	1,495,000	4,652,667	2,361,593
408	Surface Wtr Mgt	106,005	2,585,525	2,479,292	212,238
438	Surface Wtr Cap Prj.	54,048	711,000	673,500	91,548
501	Equipment Rental	753,384	236,652	66,000	924,036
502	Technology Repl.	194,575	738,400	669,500	263,475
503	Risk Mgt Fund	725,731	218,000	383,000	560,731
Totals		32,060,937	45,382,728	60,177,129	17,266,536

		2011 Adjusted Budget (May 2011)			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	17,851,007	28,460,023	32,556,289	13,754,741
101	Street Fund	931,009	6,190,000	5,668,293	1,452,716
201	Debt Service Fund	-	931,128	931,128	-
301	Gen Gov't CIP	6,501,355	7,000	460,000	6,048,355
302	Park's CIP Fund	10,266,821	3,810,000	13,279,460	797,361
340	Transportation CIP	11,320,286	1,495,000	5,595,667	7,219,619
408	Surface Wtr Mgt	649,813	2,585,525	2,699,292	536,046
438	Surface Wtr Cap Prj.	1,631,842	711,000	1,329,500	1,013,342
501	Equipment Rental	872,786	236,652	186,000	923,438
502	Technology Repl.	341,055	738,400	777,000	302,455
503	Risk Mgt Fund	720,762	218,000	383,000	555,762
Totals		51,086,736	45,382,728	63,865,629	32,603,835

City of Sammamish
2011-2012
By Fund Budget Summary

		2012 Budget			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	13,754,741	28,409,190	31,943,006	10,220,925
101	Street Fund	1,452,716	6,200,000	5,109,718	2,542,998
201	Debt Service Fund	-	2,542,461	2,542,461	-
301	Gen Gov't CIP	6,048,355	7,000	-	6,055,355
302	Park's CIP Fund	797,361	3,810,000	2,507,461	2,099,900
340	Transportation CIP	7,219,619	1,495,000	2,125,000	6,589,619
408	Surface Wtr Mgt	536,046	2,407,000	2,361,942	581,104
438	Surface Wtr Cap Prj.	1,013,342	511,000	598,500	925,842
501	Equipment Rental	923,438	236,652	50,000	1,110,090
502	Technology Repl.	302,455	738,400	676,500	364,355
503	Risk Mgt Fund	555,762	218,000	383,000	390,762
Totals		32,603,835	46,574,703	48,297,588	30,880,950

		2012 Adjusted Budget			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	13,754,741	28,781,840	35,612,494	6,924,087
101	Street Fund	1,452,716	6,189,000	5,152,433	2,489,283
201	Debt Service Fund	-	2,542,461	2,542,461	-
301	Gen Gov't CIP	6,048,355	3,005,717	3,000,000	6,054,072
302	Park's CIP Fund	797,361	3,973,083	2,507,461	2,262,983
340	Transportation CIP	7,219,619	1,992,750	2,125,000	7,087,369
408	Surface Wtr Mgt	536,046	2,405,717	2,379,914	561,849
438	Surface Wtr Cap Prj.	1,013,342	510,817	598,500	925,659
501	Equipment Rental	923,438	232,984	50,000	1,106,422
502	Technology Repl.	302,455	736,567	652,675	386,347
503	Risk Mgt Fund	555,762	216,167	383,000	388,929
Totals		32,603,835	50,587,103	55,003,938	28,187,000

**City of Sammamish
Fund Summary
2011-2012 Budgeted Transfers**

<u>FROM FUND</u>		<u>REVENUES</u>		<u>2011</u>	<u>2012</u>	<u>2012 ADJ</u>
		<u>TO FUND</u>	<u>TO FUND DISCRPTION</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
001	General Fund	101	Street Fund	\$ 5,250,000	\$ 5,250,000	\$ 5,250,000
302	Parks Capital	201	Debt Service	368,461	1,982,461	1,982,461
340	Transportation Capital	201	Debt Service	562,667	560,000	560,000
				<hr/>	<hr/>	<hr/>
				931,128	2,542,461	2,542,461
001	General Fund	301	General Gov't. Capital	-	-	3,000,000
001	General Fund	302	Parks Capital	2,500,000	2,500,000	2,500,000
408	Surface Water Management	438	Surface Water Mgmt Capital	700,000	500,000	500,000
001	General Fund	501	Equipment Replacement	106,569	106,569	106,569
101	Street Fund	501	Equipment Replacement	76,293	76,293	76,293
408	Surface Water Management	501	Equipment Replacement	33,790	33,790	33,790
001	General Fund	502	Information Technology	706,548	706,548	706,548
408	Surface Water Management	502	Information Technology	21,852	21,852	21,852
001	General Fund	503	Risk Management	180,000	180,000	180,000
408	Surface Water Management	503	Risk Management	28,000	28,000	28,000
TOTAL				\$ 10,534,180	\$ 11,945,513	\$ 14,945,513

<u>EXPENSES</u>				<u>2011</u>	<u>2012</u>	<u>2012 ADJ</u>
<u>FROM FUND</u>		<u>TO FUND</u>		<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
001	General Fund	101	Street Fund	5,250,000	5,250,000	5,250,000
		301	General Gov't. Capital	-	-	3,000,000
		302	Parks Capital	2,500,000	2,500,000	2,500,000
		501	Equipment Replacement	106,569	106,569	106,569
		502	Information Technology	706,548	706,548	706,548
		503	Risk Management	180,000	180,000	180,000
			<i>subtotal</i>	<hr/>	<hr/>	<hr/>
				8,743,117	8,743,117	11,743,117
101	Street Fund	501	Equipment Repacement	76,293	76,293	76,293
302	Parks Capital	201	Debt Service	368,461	1,982,461	1,982,461
340	Transportation Capital	201	Debt Service	562,667	560,000	560,000
408	Surface Water Management	438	Surface Water Mgmt Capital	700,000	500,000	500,000
		501	Equipment Replacement	33,790	33,790	33,790
		502	Information Technology	21,852	21,852	21,852
		503	Risk Management	28,000	28,000	28,000
			<i>subtotal</i>	<hr/>	<hr/>	<hr/>
				783,642	583,642	583,642
TOTAL				\$10,534,180	\$11,945,513	\$14,945,513

City of Sammamish

General Fund

2011/2012 Budget Process-Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 17,610,023	\$ 17,851,007	\$ 13,754,741	\$ 13,754,741	\$ 17,851,007
001-000-311-10-00-00	Property Tax	\$ 20,362,624	\$ 21,500,000	\$ 21,700,000	\$ 21,700,000	\$ 43,200,000
001-000-313-10-00-00	Sales & Use Tax	2,628,563	2,500,000	2,500,000	2,500,000	5,000,000
001-000-313-71-00-00	Local Crim Justice Sales Tax	790,642	800,000	800,000	800,000	1,600,000
	TOTAL TAXES	\$ 23,781,829	\$ 24,800,000	\$ 25,000,000	\$ 25,000,000	\$ 49,800,000
001-000-321-90-00-00	Business Licenses	\$ 61,071	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
001-000-321-91-00-00	Cable Franchise Fee	532,455	450,000	450,000	450,000	900,000
001-000-321-91-01-00	Wireless ROW Fees	-	10,000	10,000	10,000	20,000
001-000-322-10-01-00	Building Permits	504,856	450,000	450,000	500,000	950,000
001-000-322-10-02-00	Plumbing Permits	56,283	60,000	60,000	60,000	120,000
001-000-322-10-03-00	Grading Permits	3,038	5,000	5,000	5,000	10,000
001-000-322-10-04-00	Mechanical Permits	78,133	60,000	60,000	60,000	120,000
001-000-322-10-05-00	Shoreline Development Permits	2,503	5,000	5,000	5,000	10,000
001-000-322-10-06-00	Demolition Permits	-	250	250	250	500
001-000-322-10-08-00	Sprinkler Plans Check	1,088	5,000	5,000	5,000	10,000
001-000-322-30-00-00	Animal Licenses	59	200	200	200	400
001-000-322-40-00-00	Right of Way Permits	95,371	75,000	75,000	75,000	150,000
001-000-322-90-01-00	Miscellaneous Permits & Fees	6,726	100	100	100	200
	TOTAL LICENSES & PERMITS	\$ 1,341,583	\$ 1,170,550	\$ 1,170,550	\$ 1,220,550	\$ 2,391,100
001-000-333-20-60-00	US DOT - Speeding	\$ 5,492	\$ -	\$ -	\$ -	\$ -
001-000-333-20-60-10	US DOT - DUI	4,251	-	-	-	-
001-000-334-03-10-00	Dept of Ecology Grant	25,880	-	-	-	-
001-000-334-03-51-00	WA Traffic Safety Commission	261	1,500	1,500	1,500	3,000
001-000-336-06-21-00	Criminal Justice-Population	9,181	9,900	10,000	-	9,900
001-000-336-06-25-00	Criminal Justice - Contr Svcs	60,349	50,000	50,000	-	50,000
001-000-336-06-26-00	Criminal Justice - Spec Prog	34,779	33,300	33,600	-	33,300
001-000-336-06-51-00	DUI-Cities	7,648	5,000	5,000	5,000	10,000
001-000-336-06-94-00	Liquor Excise	204,444	153,850	-	-	153,850
001-000-336-06-95-00	Liquor Profits	329,943	104,383	-	330,000	434,383
001-000-337-07-00-00	KC Recycling Grant	60,700	80,000	80,000	80,000	160,000
001-000-337-07-02-00	KC Community Arts Program	5,000	-	-	-	-
001-000-337-07-05-00	KC Criminal Justice Training	8,800	-	-	-	-
001-000-338-21-00-01	School Resource Officer Svcs	167,352	125,000	125,000	125,000	250,000
001-000-338-00-00-00	King County Animal Control (1)		156,750	163,750	163,750	320,500
001-000-339-18-11-00	ARRA Stimulus Grant	92,865	-	-	-	-
001-000-339-28-11-00	ARRA Clean Cities Grant	4,000	-	-	-	-
	TOTAL INTERGOVERNMENTAL	\$ 1,020,945	\$ 719,683	\$ 468,850	\$ 705,250	\$ 1,424,933

Exhibit 3

Account Number	Description	2010	2011	2012	2012	2011-2012
		Actual Revenues	Budget	Budget	Adjusted Budget	Adjusted Budget
001-000-341-50-01-00	Copies of Public Records	\$ 543	\$ -	\$ -	\$ -	\$ -
001-000-341-70-00-00	Sales of Merchandise	404	-	-	-	-
001-000-341-71-01-00	Copies of Public Records	2,050	3,000	3,000	3,000	6,000
001-000-341-71-02-00	City Maps	15	-	-	-	-
001-000-341-99-00-00	Passport Services	20,125	20,000	20,000	20,000	40,000
001-000-342-10-00-00	KC Traffic Control	47,132	-	-	-	-
001-000-342-90-01-00	Vehicle Impound Fees	9,100	5,000	5,000	5,000	10,000
001-000-343-17-00-00	Beaver Lake Assessment	47,138	49,500	49,500	49,500	99,000
001-000-343-93-00-00	Animal Control	72,244	-	-	-	-
001-000-345-81-01-00	Subdivision Preliminary Review	(1,034)	12,500	12,500	12,500	25,000
001-000-345-83-01-00	Building Plan Check Fees	449,971	300,000	300,000	400,000	700,000
001-000-345-83-03-00	Energy Plan Check Fees	17,610	10,000	10,000	10,000	20,000
001-000-345-85-01-00	Admin Fee for Impact/Mitigation	16,088	5,000	5,000	5,000	10,000
001-000-345-89-01-00	SEPA Review Fee	3,514	10,000	10,000	10,000	20,000
001-000-345-89-02-00	Site Plan Review	164,226	150,000	150,000	150,000	300,000
001-000-345-89-03-00	Notice of Appeal	500	1,000	1,000	1,000	2,000
001-000-345-89-04-00	Counter Service Fee	128,589	125,000	125,000	125,000	250,000
001-000-345-89-05-00	Boundary Line Adjustments		3,000	3,000	3,000	6,000
001-000-345-89-06-00	Shoreline Exemption	675	500	500	500	1,000
001-000-345-89-07-00	Short Plat Fee	12,375	25,000	25,000	25,000	50,000
001-000-345-89-08-00	DPW Plan Review	97,537	250,000	250,000	250,000	500,000
001-000-345-89-09-00	Preapplication Conference.	7,538	15,000	15,000	15,000	30,000
001-000-345-89-11-00	Code Enforce Investigation Fee	(1,825)	7,500	7,500	7,500	15,000
001-000-345-89-12-00	Outside Services Plan Review	(3,667)	5,000	5,000	5,000	10,000
001-000-345-89-13-00	Concurrency Administration Fee	2,250	3,000	3,000	3,000	6,000
001-000-345-89-14-00	Public Notice Fee	4,290	8,000	8,000	8,000	16,000
001-000-347-30-01-00	Park Use Fees	19,192	20,000	20,000	20,000	40,000
001-000-347-30-02-00	Field Use Fees	233,512	250,000	250,000	250,000	500,000
001-000-347-40-01-00	Admission Fees	403	-	-	-	-
001-000-347-60-01-00	Recreational Class Fees	6,345	15,000	15,000	15,000	30,000
001-000-347-90-20-00	Vendor Display Fees	2,560	-	-	-	-
	CHARGES FOR GOODS & SVCS	\$ 1,359,400	\$ 1,293,000	\$ 1,293,000	\$ 1,393,000	\$ 2,686,000
001-000-350-00-00-00	Municipal Court Fines (1)	\$ (2,642)	\$ 105,000	\$ 105,000	\$ 105,000	\$ 210,000
001-000-352-30-00-00	Mand Insurance/Admn	928	-	-	-	-
001-000-353-10-00-00	Traffic Infraction Penalties	46,875	-	-	-	-
001-000-353-70-00-00	Non-Traffic Infraction Penalty	617	-	-	-	-
001-000-354-00-00-00	Civil Parking Infraction Pnlty	12,654	-	-	-	-
001-000-355-20-00-00	DUI Fines	3,618	-	-	-	-
001-000-355-80-00-00	Other Criminal Traffic Misd	11,606	-	-	-	-
001-000-356-90-00-00	Other Criminal Non-Traffic	5,173	-	-	-	-
001-000-357-30-00-00	Court Costs Recoupments	17,681	-	-	-	-
001-000-359-90-01-00	Development Fines	1,463	5,000	5,000	5,000	10,000

Exhibit 3

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-000-359-90-02-00	False Alarm Fines	2,150	2,000	2,000	2,000	4,000
001-000-359-90-03-00	Code Violations	14,250	1,000	1,000	1,000	2,000
001-000-359-90-04-00	Field Use Fine		250	250	250	500
TOTAL FINES & FORFEITS		\$ 114,373	\$ 113,250	\$ 113,250	\$ 113,250	\$ 226,500
001-000-361-11-00-00	Interest Income	\$ 128,740	\$ 75,000	\$ 75,000	\$ 61,250	\$ 136,250
001-000-361-40-00-00	Sales Interest	5,047	12,500	12,500	12,500	25,000
001-000-362-40-00-00	Space and Facilities Leases ST	830	-	-	-	-
001-000-362-40-01-00	Beaver Lake Lodge Rental Fees	65,627	50,000	50,000	50,000	100,000
001-000-362-40-02-00	Sammamish Commons Rental Fees	3,275	500	500	500	1,000
001-000-362-50-00-00	Space and Facilities Leases LT	146,849	100,000	100,000	100,000	200,000
001-000-367-11-02-00	Arts Commission Donations	400	100	100	100	200
001-000-367-11-00-01	Donations	2,964	10,000	10,000	10,000	20,000
001-000-367-11-01-00	Fireworks Donation	32,700	25,000	25,000	25,000	50,000
001-000-367-11-01-01	Donations-Park Events	15,774	-	-	-	-
001-000-367-19-00-00	Contributions Fire District 10	89,440	89,440	89,440	89,440	178,880
001-000-369-40-00-00	Judgements & Settlements	302	-	-	-	-
408-000-369-90-01-00	Miscellaneous	7,267	1,000	1,000	1,000	2,000
001-000-386-83-00-00	JIS - Trauma Care	12,404	-	-	-	-
001-000-386-97-00-00	Local JIS Account	132	-	-	-	-
001-000-386-99-00-00	School Zone	1,440	-	-	-	-
001-000-395-10-00-00	Sales of Capital Assets	785,495	-	-	-	-
001-000-398-00-00-00	Compensation from Ins Recovery	60	-	-	-	-
TOTAL MISCELLANEOUS		\$ 1,298,746	\$ 363,540	\$ 363,540	\$ 349,790	\$ 713,330
TOTAL REVENUES		\$ 28,916,876	\$ 28,460,023	\$ 28,409,190	\$ 28,781,840	\$ 57,241,863
TOTAL FUND		\$ 46,526,899	\$ 46,311,030	\$ 42,163,931	\$ 42,536,581	\$ 75,092,870

(1) Projected Pet License & District Court Revenues, used to offset King County Animal Control and Court contract costs

City of Sammamish
Summary of General Fund Expenditures by Department
Budget to Expenditure Comparison
2011/2012 Budget Process Mid-Biennial Review

Department	Section	2010 Actual Expenditures	2011	2012 Budget	2012 Adjusted Budget	2011-2012 Budget
City Council		\$ 202,389	\$ 299,400	\$ 302,450	\$ 301,100	\$ 600,500
City Manager		\$ 555,869	\$ 589,800	\$ 587,400	\$ 656,217	\$ 1,246,017
Finance		\$ 868,813	\$ 928,410	\$ 903,765	\$ 893,116	\$ 1,821,526
Legal Services		484,140	546,139	549,262	549,262	1,095,401
Administrative Services	City Clerk	\$ 268,315	\$ 292,250	\$ 296,500	\$ 287,600	\$ 579,850
	Administration	361,198	406,700	400,200	368,082	774,782
	Total	\$ 629,513	\$ 698,950	\$ 696,700	\$ 655,682	\$ 1,354,632
Facilities		\$ 278,935	\$ 301,000	\$ 301,000	\$ 301,000	\$ 602,000
Police Services		\$ 4,537,859	\$ 4,566,331	\$ 4,656,915	\$ 4,765,545	\$ 9,331,876
Fire Services		\$ 5,620,903	\$ 5,663,927	\$ 5,663,927	\$ 5,857,927	\$ 11,521,854
Public Works	Administration	\$ 114,268	\$ 86,555	\$ 90,060	\$ 93,760	\$ 180,315
	Engineering	744,031	586,260	508,110	530,764	1,117,024
	Total	\$ 858,299	\$ 672,815	\$ 598,170	\$ 624,524	\$ 1,297,339
Social & Human Services		\$ 364,765	\$ 186,000	\$ 186,000	\$ 188,500	\$ 374,500
Community Development	Planning	\$ 1,452,370	\$ 1,369,400	\$ 1,295,500	\$ 1,405,339	\$ 2,774,739
	Building	535,633	602,500	618,750	707,708	1,310,208
	Permit Center	265,697	333,300	345,800	401,675	734,975
	ARRA Grant	96,865	30,000	12,000	12,000	42,000
	Total	\$ 2,350,565	\$ 2,335,200	\$ 2,272,050	\$ 2,526,722	\$ 4,861,922
Parks & Recreation	Culture/Wellness	\$ 38,603	\$ 51,300	\$ 46,300	\$ 49,300	\$ 100,600
	Volunteer Services	98,631	103,450	107,450	108,262	211,712
	Administration	382,900	392,400	404,650	424,298	816,698
	Planning & Dev'l	241,447	303,500	310,500	319,961	623,461
	Recreation Prgms	426,409	505,750	513,500	518,692	1,024,442
	Park Resource Mgt	1,550,230	1,612,000	1,661,500	1,689,719	3,301,719
	Total	\$ 2,738,220	\$ 2,968,400	\$ 3,043,900	\$ 3,110,232	\$ 6,078,632
Non-Departmental	Voter Registration	\$ 77,257	\$ 80,000	\$ 80,000	\$ 80,000	\$ 160,000
	Other Gen Gov't Svcs	930,864	4,932,917	4,314,467	4,315,667	9,248,584
	Pollution Control	31,797	28,000	28,000	28,000	56,000
	Public Health	10,704	9,000	9,000	9,000	18,000
	Operating Trnfs Out	8,135,000	7,750,000	7,750,000	10,750,000	18,500,000
	Total	\$ 9,185,622	\$ 12,799,917	\$ 12,181,467	\$ 15,182,667	\$ 27,982,584
TOTAL GENERAL FUND EXPENDITURES		\$ 28,675,892	\$ 32,556,289	\$ 31,943,006	\$ 35,612,494	\$ 68,168,783
Ending Fund Balance		17,851,007	13,754,741	10,220,925	6,924,087	6,924,087
GRAND TOTAL GENERAL FUND		\$ 46,526,899	\$ 46,311,030	\$ 42,163,931	\$ 42,536,581	\$ 75,092,869
Strategic Reserve (10% of GF Revenues)				\$ 2,904,544	\$ 2,904,544	

City of Sammamish
General Fund

City Council Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-011-511-60-11-00	Salaries	\$ 72,600	\$ 72,600	\$ 72,600	\$ 72,600	\$ 145,200
001-011-511-60-21-00	Benefits	20,439	19,600	20,850	17,500	37,100
	TOTAL PERSONNEL	\$ 93,039	\$ 92,200	\$ 93,450	\$ 90,100	\$ 182,300
001-011-511-60-31-00	Office & Operating Supplies	\$ 1,398	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000
001-011-511-60-31-01	Meeting Expense	6,463	6,000	6,000	6,000	12,000
001-011-511-60-31-02	Books	66	-	-	-	-
001-011-511-60-31-05	Meeting Meal Expense (1)	4,765	4,300	4,300	4,300	8,600
001-011-511-60-32-00	Fuel	-	100	100	100	200
001-011-511-60-35-00	Small Tool & Minor Equipment	314	-	-	-	-
	TOTAL SUPPLIES	\$ 13,006	\$ 12,400	\$ 12,400	\$ 12,400	\$ 24,800
001-011-511-60-41-00	Professional Services (2)	\$ 6,888	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000
001-011-511-60-41-05	Newsletter (3)	44,820	55,000	55,000	55,000	110,000
001-011-511-60-42-00	Communications (4)	2,086	60,000	60,000	60,000	120,000
001-011-511-60-42-01	Postage (5)	29,633	45,300	47,100	47,100	92,400
001-011-511-60-43-00	Travel (6)	7,134	15,000	15,000	15,000	30,000
001-011-511-60-49-00	Miscellaneous	90	-	-	-	-
001-011-511-60-49-01	Memberships (7)	919	2,500	2,500	2,500	5,000
001-011-511-60-49-03	Training - Seminars/Conference (6)	1,774	4,000	4,000	4,000	8,000
001-011-511-60-49-12	Special Celebrations (8)	3,000	3,000	3,000	5,000	8,000
	TOTAL SERVICES & CHARGES	\$ 96,344	\$ 194,800	\$ 196,600	\$ 198,600	\$ 393,400
	TOTAL DEPARTMENT	\$ 202,389	\$ 299,400	\$ 302,450	\$ 301,100	\$ 600,500

(1) Light refreshments at Council mtgs: \$100/mo x 11 mo; dinners @ \$800 each (Issq CC, Redmd CC, ISD/LWSD boards)

(2) Retreat Moderator, SEPA training, land survey, photography

(3) Newsletter to remain at 3 colors; special inserts paid by requesting city department

(4) TV, Videos: Add (\$50k) for Planning Comm. & Study sessions in 2011-2012

(5) Bulk newsletter & other Postage, assume 3% increase in 2011, 4% in 2012

(6) NLC, AWC, AWC Legislative, Suburban Cities, Samm Chamber of Commerce

(7) Rotary: 1 = \$1200; Transpo. Partnership 1 = \$1000; Eastside Transportation Partnership 2 = \$200, other \$100

(8) Sammi Awards \$3,000 in 2011, \$5,000 in 2012

City of Sammamish
General Fund

City Manager's Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-013-513-10-11-00	Salaries	\$ 399,780	\$ 400,000	\$ 405,000	\$ 407,500	\$ 807,500
001-013-513-10-21-00	Benefits	135,929	127,000	126,500	142,817	269,817
	TOTAL PERSONNEL	\$ 535,709	\$ 527,000	\$ 531,500	\$ 550,317	\$ 1,077,317
001-013-513-10-31-00	Office & Operating Supplies	\$ 4,961	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000
001-013-513-10-31-01	Code Compliance (Samm. Cares)	-	2,000	-	-	2,000
001-013-513-10-31-02	Books	4	500	500	500	1,000
001-013-513-10-31-05	Meeting Meal Expense (1)	1,799	2,100	2,100	2,100	4,200
001-013-513-10-32-00	Fuel	37	200	200	200	400
001-013-513-10-35-00	Small Tools & Minor Equipment	2,923	1,000	1,000	1,000	2,000
	TOTAL SUPPLIES	\$ 9,724	\$ 7,800	\$ 5,800	\$ 5,800	\$ 13,600
001-013-513-10-41-00	Professional Services (2)	\$ 980	\$ 35,000	\$ 30,000	\$ 80,000	\$ 115,000
001-013-513-10-41-04	Copying	1,010	1,000	1,000	1,000	2,000
001-013-513-10-42-00	Communications	1,547	2,000	2,000	2,000	4,000
001-013-513-10-42-02	Postage	119	2,100	2,200	2,200	4,300
001-013-513-10-43-00	Travel	2,713	7,000	7,000	7,000	14,000
001-013-513-10-45-00	Operating Rentals	1,314	-	-	-	-
001-013-513-10-49-01	Memberships	1,574	3,900	3,900	3,900	7,800
001-013-513-10-49-03	Training	1,179	4,000	4,000	4,000	8,000
	TOTAL SERVICES & CHARGES	\$ 10,436	\$ 55,000	\$ 50,100	\$ 100,100	\$ 155,100
	TOTAL DEPARTMENT	\$ 555,869	\$ 589,800	\$ 587,400	\$ 656,217	\$ 1,246,017

(1) Mayor/Deputy Mayor agenda mtg - \$50 (22 per year); employee appreciation 2 events - \$500 (each)

(2) Council added \$5k in 2011 for Water/Sewer svc options, \$20k/year Economic Dev. Outreach Program, & \$50,000 in 2012 for fire services study

Exhibit 3

City of Sammamish
General Fund

Finance Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-014-514-20-11-00	Salaries	\$ 559,145	\$ 570,000	\$ 580,000	\$ 553,500	\$ 1,123,500
001-014-514-20-21-00	Benefits	185,353	185,000	185,000	200,851	385,851
	TOTAL PERSONNEL	\$ 744,498	\$ 755,000	\$ 765,000	\$ 754,351	\$ 1,509,351
001-014-514-20-31-00	Office & Operating Supplies	\$ 1,823	\$ 3,500	\$ 3,500	\$ 3,500	\$ 7,000
001-014-514-20-31-01	Meeting Expense (1)	237	500	500	500	1,000
001-014-514-20-31-02	Books	868	750	750	750	1,500
001-014-514-20-32-00	Fuel	332	250	250	250	500
001-014-514-20-34-00	Maps	-	500	500	500	1,000
001-014-514-20-35-00	Small Tools & Minor Equipment	7,584	500	500	500	1,000
	TOTAL SUPPLIES	\$ 10,844	\$ 6,000	\$ 6,000	\$ 6,000	\$ 12,000
001-014-514-20-41-00	Professional Services (2)	\$ 16,940	\$ 45,000	\$ 15,000	\$ 15,000	\$ 60,000
001-014-514-20-41-04	Copying (3)	1,233	5,000	500	500	5,500
001-014-514-20-42-00	Communications	-	800	800	800	1,600
001-014-514-20-42-02	Postage	-	160	165	165	325
001-014-514-20-43-00	Travel Meals & Lodging	4,401	8,500	8,800	8,800	17,300
001-014-514-20-48-00	Software Maintenance (4)	29,863	35,000	35,000	35,000	70,000
001-014-514-20-49-00	Award Programs Application Fees (5)	-	950	500	500	1,450
001-014-514-20-49-01	Memberships	3,476	10,000	10,000	10,000	20,000
001-014-514-20-49-03	Training	3,644	12,000	12,000	12,000	24,000
	TOTAL SERVICES & CHARGES	\$ 59,557	\$ 117,410	\$ 82,765	\$ 82,765	\$ 200,175
001-014-514-20-51-00	State Auditor - Intergov't Svc (6)	\$ 40,014	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
	TOTAL INTERGOVERNMENTAL	\$ 40,014	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
001-014-594-14-64-00	Machinery & Equipment	\$ 13,900	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL	\$ 13,900	\$ -	\$ -	\$ -	\$ -
	TOTAL DEPARTMENT	\$ 868,813	\$ 928,410	\$ 903,765	\$ 893,116	\$ 1,821,526

- (1) Finc. Committee @ \$50 each, 6/year in 2010, 4/year in 2011-2012, other regional finance meetings 4/year @ \$50 each
- (2) 2011-2012: ICMA performance measures consortium fees & banking fees, Fee Model review in 2011 (\$30k)
- (3) Printing Budget Documents for 2011-2012 Biennial budget cycle
- (4) Springbrook & Sympro (Financial and Investment software) maintenance/licenses
- (5) Application fees to annual Financial Reporting (CAFR) and GFOA (biannual) Distinguished Budgeting Award programs
- (6) Fees paid to State Auditor to audit city annual financial statements, increased as audit workprogram increases

City of Sammamish
General Fund

Legal Services and Public Safety
2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-015-512-81-41-92	Public Defender	\$ 48,120	\$ 42,000	\$ 42,000	\$ 42,000	\$ 84,000
001-015-515-20-41-04	Copying	2,112	1,000	1,000	1,000	2,000
001-015-515-20-41-90	City Attorney-Base	155,672	156,139	159,262	159,262	315,401
001-015-515-20-41-91	Prosecuting Attorney	74,975	87,000	87,000	87,000	174,000
001-015-515-20-41-93	City Attorney- Litigation (1)	68,572	100,000	100,000	100,000	200,000
001-015-558-60-41-00	Hearing Examiner	6,872	30,000	30,000	30,000	60,000
	TOTAL SERVICES & CHARGES	\$ 356,323	\$ 416,139	\$ 419,262	\$ 419,262	\$ 835,401
001-015-512-40-51-00	District Court Costs (2)	\$ 127,817	\$ 130,000	\$ 130,000	\$ 130,000	\$ 260,000
	TOTAL INTERGOVERNMENTAL	\$ 127,817	\$ 130,000	\$ 130,000	\$ 130,000	\$ 260,000
	TOTAL DEPARTMENT	\$ 484,140	\$ 546,139	\$ 549,262	\$ 549,262	\$ 1,095,401

(1) Contract for representation of City in lawsuits & contested admin. proceedings commenced by or against the City
 (2) Accounting Change: Net cost budgeted in 2009-2010, full expense budgeted in 2011-2012 (offset by court revenue)

City of Sammamish
General Fund

Administrative Services Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	City Clerk					
001-018-514-30-11-00	Salaries	\$ 157,797	\$ 160,000	\$ 163,500	\$ 143,500	\$ 303,500
001-018-514-30-21-00	Benefits	53,384	54,250	54,000	65,100	119,350
	TOTAL PERSONNEL	\$ 211,181	\$ 214,250	\$ 217,500	\$ 208,600	\$ 422,850
001-018-514-30-31-00	Office & Operating Supplies	\$ 1,881	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-018-514-30-31-01	Meeting Expense	140	-	-	-	-
001-018-514-30-35-00	Small Tools & Minor Equipment	1,787	-	-	-	-
	TOTAL SUPPLIES	\$ 3,808	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-018-514-30-41-00	Professional Services (1)	\$ 14,917	\$ 20,000	\$ 21,000	\$ 21,000	\$ 41,000
001-018-514-30-41-04	Copying	950	1,000	1,000	1,000	2,000
001-018-514-30-42-00	Communication	-	1,000	1,000	1,000	2,000
001-018-514-30-43-00	Travel	-	1,000	1,000	1,000	2,000
001-018-514-30-44-00	Advertising (2)	36,894	50,000	50,000	50,000	100,000
001-018-514-30-49-01	Memberships	340	1,000	1,000	1,000	2,000
001-018-514-30-49-03	Training	225	1,000	1,000	1,000	2,000
	TOTAL SERVICES & CHARGES	\$ 53,326	\$ 75,000	\$ 76,000	\$ 76,000	\$ 151,000
	TOTAL CITY CLERK SVCS	\$ 268,315	\$ 292,250	\$ 296,500	\$ 287,600	\$ 579,850

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Administrative						
001-018-518-10-11-00	Salaries	\$ 190,744	\$ 160,000	\$ 152,000	\$ 147,000	\$ 307,000
001-018-518-10-21-11	Tuition Reimbursement	11,896	15,000	15,000	-	15,000
001-018-518-10-21-00	Benefits	53,993	44,000	38,500	26,382	70,382
	TOTAL PERSONNEL	\$ 256,633	\$ 219,000	\$ 205,500	\$ 173,382	\$ 392,382
001-018-518-10-31-00	Supplies	\$ 775	\$ 4,500	\$ 4,500	\$ 4,500	\$ 9,000
001-018-518-10-31-01	Meeting Expense	366	500	500	500	1,000
001-018-518-10-32-00	Fuel	-	1,000	1,000	1,000	2,000
001-018-518-10-31-02	Books & Maps	27	500	500	500	1,000
001-018-518-10-35-00	Small Tools & Minor Equipment	1,025	200	200	200	400
	TOTAL SUPPLIES	\$ 2,193	\$ 6,700	\$ 6,700	\$ 6,700	\$ 13,400
001-018-518-10-41-00	Professional Services (3)	\$ 17,800	\$ 17,000	\$ 17,000	\$ 17,000	\$ 34,000
001-018-539-30-41-00	Prof Svcs: Animal Control (4)	73,619	153,000	160,000	160,000	313,000
001-018-518-10-42-00	Communications	-	1,500	1,500	1,500	3,000
001-018-518-10-43-00	Travel	996	1,000	1,000	1,000	2,000
001-018-518-10-44-00	Advertising	170	5,000	5,000	5,000	10,000
001-018-518-10-48-00	Repair & Maintenance	8,403	1,000	1,000	1,000	2,000
001-018-518-10-49-00	Miscellaneous	259	-	-	-	-
001-018-518-10-49-01	Memberships	662	500	500	500	1,000
001-018-518-10-49-03	Training	463	2,000	2,000	2,000	4,000
	TOTAL SERVICES & CHARGES	\$ 102,372	\$ 181,000	\$ 188,000	\$ 188,000	\$ 369,000
	TOTAL ADMINISTRATIVE SVCS	\$ 361,198	\$ 406,700	\$ 400,200	\$ 368,082	\$ 774,782
	TOTAL DEPARTMENT	\$ 629,513	\$ 698,950	\$ 696,700	\$ 655,682	\$ 1,354,632

(1) Municipal Code updates - primarily Towncenter and Shoreline related in 2011-2012; \$6k per year records storage - including state mandated document archiving

(2) State Mandated Public Notices for Meetings, Hearings, Ordinances, etc.

(3) Primarily Recruiting and citywide customer svc training costs; 2010 includes additional contracted placement services

(4) KC Contract for Animal Control svcs: (began in July, 2010) contract amount significantly offset by pet licensing rev's

City of Sammamish
General Fund

Facilities Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-019-518-30-31-00	Office & Operating Supplies	\$ 9,156	\$ 12,000	\$ 12,000	\$ 12,000	\$ 24,000
001-019-518-30-35-00	Small Tools & Minor Equipment	2,740	-	-	-	-
001-019-518-30-35-01	Minor equipment-Samm Commons	-	1,000	1,000	1,000	2,000
	TOTAL SUPPLIES	\$ 11,896	\$ 13,000	\$ 13,000	\$ 13,000	\$ 26,000
001-019-518-30-41-00	Facilities janitorial services contracts	\$ 84,751	\$ 85,000	\$ 85,000	\$ 85,000	\$ 170,000
001-019-518-30-42-00	Communications (1)	38,807	30,000	30,000	30,000	60,000
001-019-518-30-45-00	Rentals & Leases	-	-	-	-	-
001-019-518-30-47-00	Utilities	102,213	140,000	140,000	140,000	280,000
001-019-518-30-48-00	Repair & Maintenance (2)	41,268	33,000	33,000	33,000	66,000
	TOTAL SERVICES & CHARGES	\$ 267,039	\$ 288,000	\$ 288,000	\$ 288,000	\$ 576,000
	TOTAL DEPARTMENT	\$ 278,935	\$ 301,000	\$ 301,000	\$ 301,000	\$ 602,000

(1) General City Facilities central telephone system and general use phone contracts

(2) Annual facility maintenance - security/fire/alarm systems, boiler, air conditioning, elevator, & certified back flow testing

Exhibit 3

City of Sammamish
General Fund

Police Services Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-021-521-10-11-00	Salaries	\$ 56,102	\$ 57,500	\$ 60,500	\$ 61,000	\$ 118,500
001-021-521-10-12-00	Overtime	28	-	-	-	-
001-021-521-10-21-00	Benefits	11,859	10,500	11,000	14,130	24,630
	TOTAL PERSONNEL	\$ 67,989	\$ 68,000	\$ 71,500	\$ 75,130	\$ 143,130
001-021-521-10-31-00	Office & Operating Supplies	\$ 1,654	\$ 3,200	\$ 3,200	\$ 3,200	\$ 6,400
001-021-521-10-31-05	Meeting Meal Expense	189	-	-	-	-
001-021-521-10-32-00	Fuel	30	200	200	200	400
001-021-521-10-34-00	Maps	-	150	150	150	300
001-021-521-10-35-00	Small Tools & Minor Equipment	36,273	2,000	2,000	2,000	4,000
	TOTAL SUPPLIES	\$ 38,146	\$ 5,550	\$ 5,550	\$ 5,550	\$ 11,100
001-021-521-10-41-00	Professional Services (1)	\$ 9,010	\$ 8,000	\$ 8,000	\$ 8,000	\$ 16,000
001-021-521-10-41-04	Copying	281	-	-	-	-
001-021-521-10-42-00	Communications	8,674	9,600	9,600	9,600	19,200
001-021-521-10-42-02	Postage	84	-	-	-	-
001-021-521-10-43-00	Travel	1,027	7,000	7,000	7,000	14,000
001-021-521-10-48-00	Repair & Maintenance	973	2,000	2,000	2,000	4,000
001-021-521-10-49-00	Miscellaneous	-	-	-	-	-
001-021-521-10-49-01	Memberships	272	970	970	970	1,940
001-021-521-10-49-03	Training	6,177	8,500	8,500	8,500	17,000
	TOTAL SERVICES & CHARGES	\$ 26,498	\$ 36,070	\$ 36,070	\$ 36,070	\$ 72,140
001-021-521-20-51-01	Police Service Contract (2)	\$ 4,239,324	\$ 4,354,211	\$ 4,441,295	\$ 4,516,295	\$ 8,870,506
001-021-521-20-51-01	Police Reserve Officer Program	-	-	-	30,000	30,000
001-021-523-60-51-01	Jail Contract (3)	159,082	102,500	102,500	102,500	205,000
	TOTAL INTERGOVERNMENTAL	\$ 4,398,406	\$ 4,456,711	\$ 4,543,795	\$ 4,648,795	\$ 9,105,506
001-021-594-21-64-00	Machinery & Equipment	\$ 6,820	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL	\$ 6,820	\$ -	\$ -	\$ -	\$ -
	TOTAL DEPARTMENT	\$ 4,537,859	\$ 4,566,331	\$ 4,656,915	\$ 4,765,545	\$ 9,331,876

- (1) Domestic Violence Advocate, hourly contract as required
- (2) King County Sheriff contracted police services
- (3) Reduction in 2011-2012 reflects elimination of Yakima facility fixed minimum contract.

City of Sammamish
General Fund

Fire Services Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-022-522-10-47-00	Utilities (1)	\$ 2,280	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000
001-022-522-10-51-00	Eastside Fire & Rescue Prof Svc (2)	\$ 5,618,623	\$ 5,661,427	\$ 5,661,427	\$ 5,855,427	\$ 11,516,854
TOTAL SERVICES & CHARGES		\$ 5,620,903	\$ 5,663,927	\$ 5,663,927	\$ 5,857,927	\$ 11,521,854
TOTAL DEPARTMENT		\$ 5,620,903	\$ 5,663,927	\$ 5,663,927	\$ 5,857,927	\$ 11,521,854

(1) Surface Water fees on 3 City owned fire stations locations

(2) Includes Equip Repl & Station maintenance Reserve contributions, 2012 estimate reflects direction given to all departments to manage to 0% increase in 2011-2012

6/28/2010 EF&R Draft Expense Budget included a 5.87% Increase in Partner Contributions in 2011

City of Sammamish
General Fund

Public Works Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Administration Section						
001-040-532-10-11-00	Salaries	\$ 87,450	\$ 63,500	\$ 68,000	\$ 67,000	\$ 130,500
001-040-532-10-21-00	Benefits	20,454	18,000	17,000	21,700	39,700
	TOTAL PERSONNEL	\$ 107,904	\$ 81,500	\$ 85,000	\$ 88,700	\$ 170,200
001-040-532-10-31-00	Office & Operating Supplies	\$ 901	\$ 650	\$ 650	\$ 650	\$ 1,300
001-040-532-10-31-01	Meetings	47	100	100	100	200
001-040-532-10-31-04	Clothing Allowance	118	-	-	-	-
001-040-532-10-31-05	Meeting Meals Expense	165	150	150	150	300
001-040-532-10-32-00	Fuel	368	250	250	250	500
001-040-532-10-34-00	Maps	-	250	250	250	500
001-040-532-10-35-00	Small Tools & Minor Equipment	1,393	400	400	400	800
	TOTAL SUPPLIES	\$ 2,992	\$ 1,800	\$ 1,800	\$ 1,800	\$ 3,600
001-040-532-10-41-00	Professional Services	\$ 1,439	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000
001-040-532-10-41-04	Copying	-	250	250	250	500
001-040-532-10-42-00	Communications	1,176	600	600	600	1,200
001-040-532-10-42-02	Postage	13	55	60	60	115
001-040-532-10-43-00	Travel	114	500	500	500	1,000
001-040-532-10-49-00	Miscellaneous	33	-	-	-	-
001-040-532-10-49-01	Memberships	389	350	350	350	700
001-040-532-10-49-03	Training - Seminars/Conference	208	500	500	500	1,000
	TOTAL SERVICES & CHARGES	\$ 3,372	\$ 3,255	\$ 3,260	\$ 3,260	\$ 6,515
	TOTAL ADMINISTRATION	\$ 114,268	\$ 86,555	\$ 90,060	\$ 93,760	\$ 180,315

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Engineering Section						
001-040-532-20-11-00	Salaries	\$ 455,673	\$ 340,000	\$ 336,500	\$ 347,000	\$ 687,000
001-040-532-20-12-00	Overtime	3,086	-	-	-	-
001-040-532-20-21-00	Benefits	156,333	120,000	113,000	125,154	245,154
TOTAL PERSONNEL		\$ 615,092	\$ 460,000	\$ 449,500	\$ 472,154	\$ 932,154
001-040-532-20-31-00	Office & Operating Supplies	\$ 4,664	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-040-532-20-31-01	Meeting Expense	89	200	200	200	400
001-040-532-20-31-02	Books	19	-	-	-	-
001-040-532-20-31-04	Clothing Allowance	293	250	250	250	500
001-040-532-20-32-00	Fuel	2,042	2,000	2,000	2,000	4,000
001-040-532-20-34-00	Books & Maps	-	400	400	400	800
001-040-532-20-35-00	Small Tools & Minor Equipment	2,570	2,500	2,500	2,500	5,000
TOTAL SUPPLIES		\$ 9,677	\$ 8,350	\$ 8,350	\$ 8,350	\$ 16,700
001-040-532-20-41-00	Professional Services	\$ 18,696	\$ -	\$ -	\$ -	\$ -
001-040-532-20-41-02	Engineering Services	22,730	-	-	-	-
001-040-532-20-41-04	Copying	-	200	200	200	400
001-040-532-20-42-00	Communications	3,891	1,750	1,750	1,750	3,500
001-040-532-20-42-02	Postage	80	60	60	60	120
001-040-532-20-43-00	Travel	229	500	500	500	1,000
001-040-532-20-48-00	Repair & Maintenance	2,801	3,350	3,350	3,350	6,700
001-040-532-20-49-01	Memberships	368	550	400	400	950
001-040-532-20-49-03	Training	3,836	4,000	4,000	4,000	8,000
TOTAL SERVICES & CHARGES		\$ 52,631	\$ 10,410	\$ 10,260	\$ 10,260	\$ 20,670
001-040-532-20-51-00	Intergovernmental-BLMD (1)	\$ 66,631	\$ 105,000	\$ 40,000	\$ 40,000	\$ 145,000
TOTAL INTERGOVERNMENTAL		\$ 66,631	\$ 105,000	\$ 40,000	\$ 40,000	\$ 145,000
001-040-594-32-64-00	Machinery & Equipment	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
TOTAL CAPITAL		\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
TOTAL ENGINEERING		\$ 744,031	\$ 586,260	\$ 508,110	\$ 530,764	\$ 1,117,024
TOTAL DEPARTMENT		858,299	672,815	598,170	624,524	1,297,339

(1) Beaver lake management district: 2011 reflects King County proposed work plan for this BLMD (revenue recovered)

City of Sammamish
General Fund

Social & Human Services Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-050-559-20-41-00	Professional Service (1)	\$ 164,765	\$ 176,000	\$ 176,000	\$ 178,500	\$ 354,500
001-050-551-10-41-01	Affordable Housing (2)	200,000	10,000	10,000	10,000	20,000
TOTAL SERVICES & CHARGES		\$ 364,765	\$ 186,000	\$ 186,000	\$ 188,500	\$ 374,500
TOTAL DEPARTMENT		\$ 364,765	\$ 186,000	\$ 186,000	\$ 188,500	\$ 374,500

(1) City Council directed increases in funding in 2009-2010 and 2011-2012. \$2,500 for Sammamish Cares permits in 2012.

(2) 2010-2012 reflects planned city contribution to the A Regional Coalition for Housing (ARCH) trust fund

City of Sammamish
General Fund

Community Development

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	22011-2012 Adjusted Budget
Planning Section						
001-058-558-60-11-00	Salaries	\$ 972,970	\$ 835,500	\$ 845,500	\$ 857,500	\$ 1,693,000
001-058-558-60-12-00	Overtime	1,196	5,000	5,000	5,000	10,000
001-058-558-60-21-00	Benefits	342,296	297,500	290,000	307,839	605,339
	TOTAL PERSONNEL	\$ 1,316,462	\$ 1,138,000	\$ 1,140,500	\$ 1,170,339	\$ 2,308,339
001-058-558-60-31-00	Office & Operating Supplies	\$ 5,616	\$ 3,500	\$ 3,500	\$ 3,500	\$ 7,000
001-058-558-60-31-01	Meeting Expense	253	1,300	1,300	1,300	2,600
001-058-558-60-31-02	Books	337	100	100	100	200
001-058-558-60-32-00	Fuel	-	1,000	1,000	1,000	2,000
001-058-558-60-34-00	Books & Maps	-	500	500	500	1,000
001-058-558-60-35-00	Small Tools & Minor Equipment	5,989	2,000	2,000	2,000	4,000
	TOTAL SUPPLIES	\$ 12,195	\$ 8,400	\$ 8,400	\$ 8,400	\$ 16,800
001-058-558-60-41-00	Professional Services - Planning (1)	\$ 87,075	\$ 160,000	\$ 100,000	\$ 180,000	\$ 340,000
001-058-558-60-41-01	Prof Svcs-Reimbursed Services (2)	-	20,000	20,000	20,000	40,000
001-058-558-60-41-04	Copying	8,704	2,400	5,000	5,000	7,400
001-058-558-60-42-00	Communications	313	1,100	1,100	1,100	2,200
001-058-558-60-42-02	Postage	37	500	500	500	1,000
001-058-558-60-43-00	Travel	1,648	5,000	5,000	5,000	10,000
001-058-558-60-44-00	Advertising/Public Notices	-	5,000	5,000	5,000	10,000
001-058-558-60-48-00	DCD Software Licenses	19,904	19,000	-	-	19,000
001-058-558-60-49-00	Miscellaneous	455	-	-	-	-
001-058-558-60-49-01	Memberships	2,564	4,000	4,000	4,000	8,000
001-058-558-60-49-03	Training	3,013	6,000	6,000	6,000	12,000
	TOTAL SERVICES & CHARGES	\$ 123,713	\$ 223,000	\$ 146,600	\$ 226,600	\$ 449,600
	TOTAL PLANNING	\$ 1,452,370	\$ 1,369,400	\$ 1,295,500	\$ 1,405,339	\$ 2,774,739
Building Section						
001-058-559-20-11-00	Salaries	364,615	384,500	400,500	401,500	786,000
001-058-559-20-12-00	Overtime	4,093	10,000	10,000	10,000	20,000
001-058-559-20-21-00	Benefits	145,629	162,000	162,250	185,208	347,208
	TOTAL PERSONNEL	\$ 514,337	\$ 556,500	\$ 572,750	\$ 596,708	\$ 1,153,208
001-058-559-20-31-00	Office & Operating Supplies	\$ 1,969	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000
001-058-559-20-31-01	Meeting Expense	16	500	500	500	1,000
001-058-559-20-31-02	Books	5,215	2,000	2,000	2,000	4,000

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	22011-2012 Adjusted Budget
001-058-559-20-31-04	Clothing Allowance	317	1,000	1,000	1,000	2,000
001-058-559-20-32-00	Fuel	2,182	4,000	4,000	4,000	8,000
001-058-559-20-34-00	Maps	-	1,000	1,000	1,000	2,000
001-058-559-20-35-00	Small Tools & Minor Equipment	2,641	-	-	-	-
	TOTAL SUPPLIES	\$ 12,340	\$ 11,000	\$ 11,000	\$ 11,000	\$ 22,000
001-058-559-20-41-00	Professional Services (3)	\$ 2,916	\$ 20,000	\$ 20,000	\$ 85,000	\$ 105,000
001-058-559-20-41-01	Plan Reviews	75			-	-
001-058-559-20-41-04	Copying	887	1,000	1,000	1,000	2,000
001-058-559-20-42-00	Communications	1,965	2,500	2,500	2,500	5,000
001-058-559-20-42-02	Postage	-	100	100	100	200
001-058-559-20-43-00	Travel	818	3,400	3,400	3,400	6,800
001-058-559-20-48-00	Repair & Maintenance	-	2,500	2,500	2,500	5,000
001-058-559-20-49-01	Memberships	240	500	500	500	1,000
001-058-559-20-49-03	Training	2,055	5,000	5,000	5,000	10,000
	TOTAL SERVICES & CHARGES	\$ 8,956	\$ 35,000	\$ 35,000	\$ 100,000	\$ 135,000
	TOTAL BUILDING	\$ 535,633	\$ 602,500	\$ 618,750	\$ 707,708	\$ 1,310,208
Permit Center Section						
001-058-559-60-11-00	Salaries	\$ 185,289	\$ 231,000	\$ 243,000	\$ 244,500	\$ 475,500
001-058-559-60-12-00	Overtime	-	1,000	1,000	1,000	2,000
001-058-559-60-21-00	Benefits	70,680	90,000	90,500	94,875	184,875
	TOTAL PERSONNEL	\$ 255,969	\$ 322,000	\$ 334,500	\$ 340,375	\$ 662,375
001-058-559-60-31-00	Office & Operating Supplies	\$ 3,509	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-058-559-60-31-02	Books	303	1,000	1,000	1,000	2,000
001-058-559-60-32-00	Fuel	-	100	100	100	200
001-058-559-60-34-00	Maps	-	300	300	300	600
001-058-559-60-35-00	Small Tools & Minor Equipment	124	-	-	-	-
	TOTAL SUPPLIES	\$ 3,936	\$ 4,400	\$ 4,400	\$ 4,400	\$ 8,800
001-058-559-60-41-00	Professional Services	\$ 3,609	\$ -	\$ -	\$ 50,000	\$ 50,000
001-058-559-60-41-04	Copying	116	1,000	1,000	1,000	2,000
001-058-559-60-42-00	Communications	-	500	500	500	1,000
001-058-559-60-42-02	Postage	-	100	100	100	200
001-058-559-60-43-00	Travel	310	1,000	1,000	1,000	2,000
001-058-559-60-49-00	Miscellaneous	43	-	-	-	-
001-058-559-60-49-01	Memberships	459	300	300	300	600
001-058-559-60-49-03	Training	1,255	4,000	4,000	4,000	8,000
	TOTAL SERVICES & CHARGES	\$ 5,792	\$ 6,900	\$ 6,900	\$ 56,900	\$ 63,800
	TOTAL PERMIT CENTER	\$ 265,697	\$ 333,300	\$ 345,800	\$ 401,675	\$ 734,975

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	22011-2012 Adjusted Budget
001-059-558-70-41-01	ARRA Home Energy Reports (4)	\$ 13,333	\$ 20,000	\$ 2,000	\$ 2,000	\$ 22,000
001-059-558-70-41-02	ARRA Sustainability Strategy	19,798	10,000	10,000	10,000	20,000
001-059-594-32-64-00	Bldg Insp vehicles(2) Replacement	25,593			-	-
001-059-594-58-64-00	PW Insp vehicle replacement	34,141			-	-
001-059-594-58-64-01	Clean Cities ARRA Vehicle	4,000			-	-
TOTAL ARRA EXPENSE		\$ 96,865	\$ 30,000	\$ 12,000	\$ 12,000	\$ 42,000
TOTAL DEPARTMENT		\$ 2,350,565	\$ 2,335,200	\$ 2,272,050	\$ 2,526,722	\$ 4,861,922

(1) 2011-2012 Budget Detail is for the following work program items: Towncenter targetted efforts, Shoreline program, Critical Areas Ordinance, Conservation Strategy, Comprehensive Plan Amendment and Noticing signage

(2) Reimbursed Prof Services - primarily on-call wetland consultant review

(3) Building Division reimbursed plan review to meet expedite/special review service needs

(4) 2010 Reimbursable grant funds not planned to be expended until 2011-2012

City of Sammamish
General Fund

Parks & Recreation Department
2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 BUDGET	2012 Adjusted Budget	2011-2012 Adjusted Budget
Culture Section						
001-076-573-20-31-00	Office & Operating Supplies	\$ 1,633	\$ 4,000	\$ 4,000	\$ 4,000	\$ 8,000
001-076-573-20-35-00	Small Tools & Minor Equipment	2,738	2,000	2,000	2,000	4,000
001-076-573-20-41-00	Professional Svcs-Arts Commission	7,791	16,800	11,800	11,800	28,600
001-076-573-20-41-01	Professional Services-Sammamish Symp	4,500	7,000	7,000	10,000	17,000
001-076-573-20-41-02	Prof. Svc - Master Chorus Eastside	-	1,000	1,000	1,000	2,000
001-076-573-20-41-04	Copying-Arts Commission	2,441	300	300	300	600
001-076-573-20-42-02	Postage	15	100	100	100	200
001-076-573-20-44-00	Advertising	1,309	500	500	500	1,000
001-076-573-20-45-00	Operating Rentals & Leases	1,166	750	750	750	1,500
001-076-573-20-48-00	Repair & Maintenance	59	1,000	1,000	1,000	2,000
001-076-573-20-49-01	Memberships	160	100	100	100	200
001-076-573-20-49-03	Training-Seminars/Conferences	177	250	250	250	500
001-076-573-90-41-01	Prof Services-Farmer's Market (1)	10,000	10,000	10,000	10,000	20,000
001-076-573-90-41-02	Prof Svcs - Heritage Society (2)	5,000	5,000	5,000	5,000	10,000
TOTAL CULTURE		\$ 36,989	\$ 48,800	\$ 43,800	\$ 46,800	\$ 95,600
Wellness Section						
001-076-517-90-31-00	Supplies - Wellness Prog	\$ 1,022	\$ 750	\$ 750	\$ 750	\$ 1,500
001-076-517-90-35-00	Small Tools - Wellness Prog	117	-	-	-	-
001-076-517-90-41-00	Professional Svcs - Wellness	-	1,000	1,000	1,000	2,000
001-076-517-90-43-00	Travel - Wellness Prog	475	250	250	250	500
001-076-517-90-49-00	Miscellaneous - Wellness Prog	-	-	-	-	-
001-076-517-90-49-03	Training/Conf - Wellness	-	500	500	500	1,000
TOTAL WELLNESS		\$ 1,614	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000
Volunteer Services						
001-076-519-90-11-00	Salary	\$ 55,965	\$ 58,000	\$ 62,000	\$ 62,000	\$ 120,000
001-076-519-90-21-08	Volunteer L&I	147	100	100	100	200
001-076-519-90-21-00	Benefits	30,780	33,000	33,000	33,812	66,812
TOTAL PERSONNEL		\$ 86,892	\$ 91,100	\$ 95,100	\$ 95,912	\$ 187,012
001-076-519-90-31-00	Office & Operating Supplies	\$ 8,049	\$ 7,500	\$ 7,500	\$ 7,500	\$ 15,000
001-076-519-90-35-00	Small Tools & Minor Equipment	1,834	1,500	1,500	1,500	3,000
TOTAL SUPPLIES		\$ 9,883	\$ 9,000	\$ 9,000	\$ 9,000	\$ 18,000
001-076-519-90-41-00	Professional Services	\$ 413	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000
001-076-519-90-41-04	Copying	-	500	500	500	1,000
001-076-519-90-42-02	Postage	11	200	200	200	400

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 BUDGET	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-076-519-90-43-00	Travel	376	700	700	700	1,400
001-076-519-90-44-00	Advertising	-	250	250	250	500
001-076-519-90-45-00	Operating Rentals	316	-	-	-	-
001-076-519-90-49-00	Miscellaneous	261	-	-	-	-
001-076-519-90-49-01	Memberships	50	200	200	200	400
001-076-519-90-49-03	Training	429	500	500	500	1,000
	TOTAL SERVICES & CHARGES	\$ 1,856	\$ 3,350	\$ 3,350	\$ 3,350	\$ 6,700
	TOTAL VOLUNTEER SERVICES	\$ 98,631	\$ 103,450	\$ 107,450	\$ 108,262	\$ 211,712
Administration Section						
001-076-576-10-11-00	Salaries	\$ 282,628	\$ 290,000	\$ 302,000	\$ 308,500	\$ 598,500
001-076-576-10-21-00	Benefits	83,422	84,000	84,250	97,398	181,398
	TOTAL PERSONNEL	\$ 366,050	\$ 374,000	\$ 386,250	\$ 405,898	\$ 779,898
001-076-576-10-31-00	Office & Operating Supplies	\$ 2,058	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-076-576-10-32-00	Fuel	38	-	-	-	-
001-076-576-10-35-00	Small Tools & Minor Equipment	-	1,000	1,000	1,000	2,000
	TOTAL SUPPLIES	\$ 2,096	\$ 4,000	\$ 4,000	\$ 4,000	\$ 8,000
001-076-576-10-41-00	Professional Services	\$ 3,200	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
001-076-576-10-42-00	Communications	-	200	200	200	400
001-076-576-10-42-02	Postage	3,877	1,000	1,000	1,000	2,000
001-076-576-10-43-00	Travel	3,165	4,000	4,000	4,000	8,000
001-076-576-10-44-00	Advertising	1,119	-	-	-	-
001-076-576-10-49-01	Memberships	1,060	1,700	1,700	1,700	3,400
001-076-576-10-49-03	Training	2,333	2,500	2,500	2,500	5,000
	TOTAL SERVICES & CHARGES	\$ 14,754	\$ 14,400	\$ 14,400	\$ 14,400	\$ 28,800
	TOTAL ADMINISTRATION	\$ 382,900	\$ 392,400	\$ 404,650	\$ 424,298	\$ 816,698
Planning & Development						
001-076-576-15-11-00	Salaries	\$ 157,517	\$ 154,000	\$ 160,500	\$ 165,000	\$ 319,000
001-076-576-15-21-00	Benefits	44,596	44,500	45,000	49,961	94,461
	TOTAL PERSONNEL	\$ 202,113	\$ 198,500	\$ 205,500	\$ 214,961	\$ 413,461
001-076-576-15-31-00	Office & Operating Supplies	\$ 3,199	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000
001-076-576-15-32-00	Fuel	71	500	500	500	1,000
001-076-576-15-35-00	Small Tools & Minor Equipment	4,224	1,500	1,500	1,500	3,000
001-076-576-15-41-00	Professional Services (3)	21,839	85,000	85,000	85,000	170,000
001-076-576-15-41-04	Copying (4)	4,500	10,000	10,000	10,000	20,000
001-076-576-15-42-00	Communications	124	500	500	500	1,000
001-076-576-15-43-00	Travel	1,533	1,000	1,000	1,000	2,000
001-076-576-15-48-00	Software Maintenance	2,347	2,000	2,000	2,000	4,000
001-076-576-15-49-01	Memberships	853	1,000	1,000	1,000	2,000

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 BUDGET	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-076-576-15-49-03	Training	644	1,500	1,500	1,500	3,000
	TOTAL SERVICES & CHARGES	\$ 39,334	\$ 105,000	\$ 105,000	\$ 105,000	\$ 210,000
	TOTAL PLANNING & DEVELOPMENT	\$ 241,447	\$ 303,500	\$ 310,500	\$ 319,961	\$ 623,461
Recreation Programs Section						
001-076-576-18-11-00	Salaries	\$ 123,059	\$ 125,000	\$ 129,250	\$ 130,000	\$ 255,000
001-076-576-18-12-00	Overtime	395	-	-	-	-
001-076-576-18-13-00	Part-Time (Lifeguards)	44,985	65,500	65,500	65,500	131,000
001-076-576-18-13-02	Part-Time (Facility Monitors)	22,035	25,000	25,000	25,000	50,000
001-076-576-18-13-03	Part-Time (Recreation)	5,495	5,000	5,000	5,000	10,000
001-076-576-18-21-00	Benefits	49,362	40,000	43,500	47,942	87,942
	TOTAL PERSONNEL	\$ 245,331	\$ 260,500	\$ 268,250	\$ 273,442	\$ 533,942
001-076-576-18-31-00	Office & Operating Supplies	\$ 12,355	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
001-076-576-18-32-00	Fuel	40	-	-	-	-
001-076-576-18-35-00	Small Tools & Minor Equipment	10,491	16,000	16,000	16,000	32,000
	TOTAL SUPPLIES	\$ 22,886	\$ 41,000	\$ 41,000	\$ 41,000	\$ 82,000
001-076-576-18-41-00	Professional Services-Recreation	\$ 95,149	\$ 114,000	\$ 114,000	\$ 114,000	\$ 228,000
001-076-576-18-41-04	Copying	30,183	38,000	38,000	38,000	76,000
001-076-576-18-42-00	Communications	420	750	750	750	1,500
001-076-576-18-43-00	Travel	24	1,500	1,500	1,500	3,000
001-076-576-18-44-00	Advertising (5)	4,709	10,000	10,000	10,000	20,000
001-076-576-18-45-00	Operating Rentals & Leases	21,234	29,000	29,000	29,000	58,000
001-076-576-18-48-00	Software Maintenance	2,931	5,000	5,000	5,000	10,000
001-076-576-18-49-01	Membership	1,156	1,500	1,500	1,500	3,000
001-076-576-18-49-03	Training - Seminars/Conference	1,886	2,000	2,000	2,000	4,000
	TOTAL SERVICES & CHARGES	\$ 157,692	\$ 201,750	\$ 201,750	\$ 201,750	\$ 403,500
001-076-576-18-51-00	Intergovernmental Services	\$ 500	\$ 500	\$ 500	\$ 500	\$ 1,000
	TOTAL INTERGOVERNMENTAL	\$ 500	\$ 500	\$ 500	\$ 500	\$ 1,000
001-076-594-76-64-18	Machinery & Equipment	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000
	TOTAL CAPITAL	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000
	TOTAL RECREATION PROGRAMS	\$ 426,409	\$ 505,750	\$ 513,500	\$ 518,692	\$ 1,024,442
Park Resource Management						
001-076-576-80-11-00	Salaries	\$ 364,651	\$ 380,000	\$ 400,000	\$ 399,500	\$ 779,500
001-076-576-80-12-00	Overtime	16,248	20,000	20,000	20,000	40,000
001-076-576-80-13-00	Part-Time (Summer Help)	88,836	75,000	75,000	80,600	155,600
001-076-576-80-13-01	Part-Time (9 month)	110,791	115,000	115,000	151,500	266,500
001-076-576-80-21-00	Benefits	189,064	190,000	189,000	175,619	365,619
	TOTAL PERSONNEL	\$ 769,590	\$ 780,000	\$ 799,000	\$ 827,219	\$ 1,607,219

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 BUDGET	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-076-576-80-31-00	Office & Operating Supplies	\$ 156,062	\$ 150,000	\$ 150,000	\$ 150,000	\$ 300,000
001-076-576-80-31-01	Meeting Expense	100			-	
001-076-576-80-31-04	Clothing Allowance	3,644	7,500	7,500	7,500	15,000
001-076-576-80-32-00	Fuel	24,375	30,000	31,500	31,500	61,500
001-076-576-80-35-00	Small Tools & Equipment	61,524	40,000	40,000	40,000	80,000
	TOTAL SUPPLIES	\$ 245,705	\$ 227,500	\$ 229,000	\$ 229,000	\$ 456,500
001-076-576-80-41-00	Professional Services	\$ 283,046	\$ 400,000	\$ 415,000	\$ 415,000	\$ 815,000
001-076-576-80-42-00	Communications	14,094	10,000	10,000	10,000	20,000
001-076-576-80-43-00	Travel	118	2,000	2,000	2,000	4,000
001-076-576-80-45-00	Operating Rentals & Leases	34,934	25,000	25,000	25,000	50,000
001-076-576-80-47-00	Utilities	111,888	100,000	110,000	110,000	210,000
001-076-576-80-48-00	Repair & Maintenance	27,794	50,000	50,000	50,000	100,000
001-076-576-80-49-00	Miscellaneous	1,151	-	-	-	-
001-076-576-80-49-01	Memberships	153	500	500	500	1,000
001-076-576-80-49-03	Training - Seminars/Conference	6,269	5,000	5,000	5,000	10,000
	TOTAL SERVICES & CHARGES	\$ 479,447	\$ 592,500	\$ 617,500	\$ 617,500	\$ 1,210,000
001-076-576-80-51-00	Intergovernmental Services	\$ 401	\$ -	\$ -	\$ -	\$ -
	TOTAL INTERGOVERNMENTAL	\$ 401	\$ -	\$ -	\$ -	\$ -
001-076-594-76-64-80	Machinery & Equipment (6)	\$ 55,087	\$ 12,000	\$ 16,000	\$ 16,000	\$ 28,000
	TOTAL CAPITAL	\$ 55,087	\$ 12,000	\$ 16,000	\$ 16,000	\$ 28,000
	TOTAL PARK RESOURCE MGMT	\$ 1,550,230	\$ 1,612,000	\$ 1,661,500	\$ 1,689,719	\$ 3,301,719
	TOTAL DEPARTMENT	\$ 2,738,220	\$ 2,968,400	\$ 3,043,900	\$ 3,110,232	\$ 6,078,632

* Partial revenue offset of some rec. programs (i.e. 4th on the Plateau, Sammamish Days, Concert Series, Teen Fest, etc)

(1) Farmer's Market in 2009 to be self-funded, supplemental support of \$10k per year budgeted in 2010-2012

(2) Heritage Society funding budgeted in 2011-2012 per City Council direction

(3) Finish the PRO Plan in 2011. Start Trails/Bikeways Plan Update in 2012.

(4) Additional resources required to accommodate in-house design and copying of plan sets.

(5) Additional resources required for parks and recreation advertising.

(6) Quad -Evan's creek preserve (\$6k), tractor blower attachment (\$6k); 2012: Gator - for Pigott property (\$16k)

City of Sammamish
General Fund

Non-Departmental Department
2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Voter Registration Section						
001-090-511-70-51-00	Election Costs	\$ 23,396	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
001-090-511-80-51-00	Voter Registration Costs	53,861	55,000	55,000	55,000	110,000
	TOTAL INTERGOVERNMENTAL	\$ 77,257	\$ 80,000	\$ 80,000	\$ 80,000	\$ 160,000
	TOTAL VOTER REGISTRATION	\$ 77,257	\$ 80,000	\$ 80,000	\$ 80,000	\$ 160,000
Other General Governmental Services						
001-090-519-90-11-01	Committee Chair Pay	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,200
001-090-519-90-31-00	Office & Operating Supplies	23,397	20,000	20,000	20,000	40,000
001-090-519-90-35-00	Small Tools & Minor Equipment	68	4,000	4,000	4,000	8,000
	TOTAL SUPPLIES	\$ 23,465	\$ 24,000	\$ 24,000	\$ 25,200	\$ 49,200
001-090-519-90-41-00	Professional Services (2)	\$ -	\$ 90,000	\$ -	\$ -	\$ 90,000
001-090-519-90-41-09	Operating Contingency	-	1,045,000	1,035,000	1,035,000	2,080,000
001-090-519-90-41-10	Revenue Related DCD Contingency	-	500,000	500,000	500,000	1,000,000
001-090-519-90-42-00	Communications	285	2,000	2,000	2,000	4,000
001-090-519-90-42-02	Postage	8,334	13,700	14,250	14,250	27,950
001-090-519-90-47-00	Surface Water Fees	12	-	-	-	-
001-090-519-90-47-01	Recycling	84,780	80,000	80,000	80,000	160,000
001-090-519-90-48-00	Repairs & Maintenance	1,668	1,000	1,000	1,000	2,000
001-090-519-90-48-01	Software Maintenance (3)	-	-	31,000	31,000	31,000
001-090-519-90-49-00	Miscellaneous	(306)	-	-	-	-
001-090-519-90-49-01	Memberships (4)	4,140	-	-	-	-
001-090-519-90-49-06	Suburban Cities Membership	22,766	24,000	24,000	24,000	48,000
001-090-519-90-49-07	AWC Membership	27,431	28,000	28,000	28,000	56,000
001-090-519-90-49-08	ARCH Membership	46,188	46,200	46,200	46,200	92,400
001-090-519-90-49-09	Puget Snd Regional Council Memb.	17,287	21,000	21,000	21,000	42,000
001-090-519-90-49-12	Sammamish Citizen Corps	10,000	10,000	10,000	10,000	20,000
001-090-519-90-49-13	RACES/AREAS maintenance	1,156	1,200	1,200	1,200	2,400
001-090-519-90-49-14	Samm. Chamber of Commerce	400	400	400	400	800
001-090-594-19-64-01	Machinery & Equipment (5)	-	550,000	-	-	550,000
001-090-594-19-67-01	Capital Contingency Reserve	-	1,500,000	1,500,000	1,500,000	3,000,000
	TOTAL CAPITAL	\$ -	\$ 2,050,000	\$ 1,500,000	\$ 1,500,000	\$ 3,550,000

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-091-519-90-95-00	Admin Dept. Fleet Repl	\$ -	\$ 1,092	\$ 1,092	\$ 1,092	\$ 2,184
001-091-519-90-98-00	Admin Dept. Fleet R&M	-	380	380	380	760
001-091-559-20-95-00	Comm Dev Dept. Fleet Repl	-	8,840	8,840	8,840	17,680
001-091-559-20-98-00	Comm Dev Dept. Fleet R&M	-	1,970	1,970	1,970	3,940
001-091-576-10-95-00	Parks Dept. Fleet Repl	-	1,092	1,092	1,092	2,184
001-091-576-10-98-00	Parks Dept. Fleet R&M	-	380	380	380	760
001-091-532-20-95-00	PW Engr-Insp Fleet Repl	-	6,007	6,007	6,007	12,014
001-091-532-20-98-00	PW Engr-Insp Fleet R&M	-	1,560	1,560	1,560	3,120
001-091-576-80-95-00	Parks M&O Fleet Repl	-	47,805	47,805	47,805	95,610
001-091-576-80-98-00	Parks M&O Fleet R&M	-	37,443	37,443	37,443	74,886
001-090-519-90-95-52	Interfund - Technology	500,000	706,548	706,548	706,548	1,413,096
001-090-519-90-96-53	Interfund - Risk Management	180,000	180,000	180,000	180,000	360,000
TOTAL INTERFUND		\$ 680,000	\$ 993,117	\$ 993,117	\$ 993,117	\$ 1,986,234
TOTAL OTHER GENERAL GOVT SVCS		\$ 930,864	\$ 4,932,917	\$ 4,314,467	\$ 4,315,667	\$ 9,248,584

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Pollution Control Section						
001-090-531-70-51-00	Intgovtl Svc's - Air Pollution	\$ 27,981	\$ 28,000	\$ 28,000	\$ 28,000	\$ 56,000
001-090-519-90-51-00	Intergovernmental Services	3,804	-	-	-	-
001-090-519-90-53-00	Intergovernmental Taxes	12	-	-	-	-
	TOTAL INTERGOVERNMENTAL	\$ 31,797	\$ 28,000	\$ 28,000	\$ 28,000	\$ 56,000
	TOTAL POLLUTION CONTROL	\$ 31,797	\$ 28,000	\$ 28,000	\$ 28,000	\$ 56,000
Public Health Section						
001-090-562-00-53-00	External Taxes - Alcoholism	\$ 10,704	\$ 9,000	\$ 9,000	\$ 9,000	\$ 18,000
	TOTAL INTERGOVERNMENTAL	\$ 10,704	\$ 9,000	\$ 9,000	\$ 9,000	\$ 18,000
	TOTAL PUBLIC HEALTH	\$ 10,704	\$ 9,000	\$ 9,000	\$ 9,000	\$ 18,000
Operating Transfers Out Section						
001-090-597-11-55-01	Oper Trnsfr - Street (6)	\$ 500,000	\$ 5,250,000	\$ 5,250,000	\$ 5,250,000	\$ 10,500,000
001-090-597-11-55-31	Oper Trnsfr - Gen Gov CIP	5,500,000	-	-	3,000,000	3,000,000
001-090-597-11-55-32	Oper Trnsfr - Parks CIP	2,050,000	2,500,000	2,500,000	2,500,000	5,000,000
001-090-597-11-55-51	Oper Tfrs - E R & R	85,000	-	-	-	-
	TOTAL INTERFUND	\$ 8,135,000	\$ 7,750,000	\$ 7,750,000	\$10,750,000	\$ 18,500,000
	TOTAL OPERATING TRANSFERS OUT	\$ 8,135,000	\$ 7,750,000	\$ 7,750,000	\$10,750,000	\$ 18,500,000
	TOTAL DEPARTMENT	\$ 9,185,622	\$ 12,799,917	\$ 12,181,467	\$15,182,667	\$ 27,982,584

- (1) The employee performance excellence incentive program was suspended in 2010
- (2) Ortho photography high resolution arial update, used as foundation for E-gov service delivery products/property search functionality, last updated in 2006
- (3) Land Management software maintenance
- (4) Staff/City council memberships included in dept. budgets, Dept 090 reflects organization memberships only
- (5) One-Time purchase of Land Management software application to replace CityView
- (6) 2011-2012 Increase due to required transfer of Overlay Program from FUND 340 (related to GASB 54 compliance) and transfer needed to meet the on-going Street Fund operating needs

City of Sammamish

Street Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 2,446,992	\$ 931,009	\$ 1,452,716	\$ 1,452,716	\$ 931,009
101-000-333-83-50-00	FEMA	\$ 100	\$ -	\$ -	\$ -	\$ -
101-000-336-00-87-00	Street Fuel Tax	893,891	880,000	890,000	890,000	1,770,000
	TOTAL INTERGOVERNMENTAL	\$ 893,991	\$ 880,000	\$ 890,000	\$ 890,000	\$ 1,770,000
101-000-361-11-00-00	Interest Income	\$ 8,581	\$ 60,000	\$ 60,000	\$ 49,000	\$ 109,000
101-000-395-30-00-00	Restitution	804	-	-	-	-
101-000-398-00-00-00	Compensation from Ins Recovery	19,746	-	-	-	-
	TOTAL MISCELLANEOUS	\$ 29,131	\$ 60,000	\$ 60,000	\$ 49,000	\$ 109,000
101-000-397-00-00-01	Operating Transfers - General	\$ 500,000	\$ 5,250,000	\$ 5,250,000	\$ 5,250,000	\$ 10,500,000
101-000-397-00-03-01	Operating Tfrs - Gen'l Gvt CIP	-	-	-	-	-
	TOTAL NONREVENUES	\$ 500,000	\$ 5,250,000	\$ 5,250,000	\$ 5,250,000	\$ 10,500,000
	TOTAL REVENUES	\$ 1,423,122	\$ 6,190,000	\$ 6,200,000	\$ 6,189,000	\$ 12,379,000
	TOTAL FUND	\$ 3,870,114	\$ 7,121,009	\$ 7,652,716	\$ 7,641,716	\$ 13,310,009

City of Sammamish

Street Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Maintenance Section						
101-000-542-30-11-00	Salaries	\$ 213,642	\$ 218,000	\$ 226,500	\$ 228,000	\$ 446,000
101-000-542-30-12-00	Overtime	28,634	18,000	18,000	18,000	36,000
101-000-542-30-13-00	Part-time (summer help)	23,814	13,500	13,500	21,000	34,500
101-000-542-30-13-01	Part-Time (9 month)	36,616	44,000	44,000	44,000	88,000
101-000-542-30-14-00	On-Call Pay	5,866	6,500	6,500	6,500	13,000
101-000-542-30-21-00	Benefits	119,892	115,000	115,300	126,163	241,163
	TOTAL PERSONNEL	\$ 428,464	\$ 415,000	\$ 423,800	\$ 443,663	\$ 858,663
101-000-542-30-31-00	Office & Operating Supplies (1)	\$ 91,408	\$ 134,000	\$ 138,000	\$ 138,000	\$ 272,000
101-000-542-30-31-01	Meeting Expense	-	125	125	125	250
101-000-542-30-31-04	Clothing Allowance	4,528	4,500	4,650	4,650	9,150
101-000-542-30-31-05	Meeting	219	100	100	100	200
101-000-542-30-32-00	Fuel	17,720	16,500	17,000	17,000	33,500
101-000-542-30-35-00	Small Tools & Minor Equipment	20,608	10,000	10,500	10,500	20,500
101-000-542-66-31-00	Snow & Ice Supplies	73,694	-	-	-	-
	TOTAL SUPPLIES	\$ 208,177	\$ 165,225	\$ 170,375	\$ 170,375	\$ 335,600
101-000-542-30-41-00	Professional Services	\$ 42,646	\$ 110,000	\$ -	\$ -	\$ 110,000
101-000-542-30-41-01	Prof Svc: ROW landscape (2)	81,370	108,000	110,000	110,000	218,000
101-000-542-30-42-00	Communications	4,938	5,500	6,000	6,000	11,500
101-000-542-30-42-01	Comm Equipment	-	500	500	500	1,000
101-000-542-30-43-00	Travel	700	2,000	2,000	2,000	4,000
101-000-542-30-45-00	Operating Rentals & Leases	16,191	20,000	20,000	20,000	40,000
101-000-542-30-47-00	Utilities	152,196	150,000	155,000	155,000	305,000
101-000-542-30-48-00	Repair & Maintenance	4,131	15,000	15,000	15,000	30,000
101-000-542-30-48-51	Roadway	13,053	-	-	-	-
101-000-542-40-48-50	Drainage	27,140	-	-	-	-
101-000-542-61-48-50	Sidewalks	217	-	-	-	-
101-000-542-63-48-51	Street Lighting	-	-	-	-	-
101-000-542-63-48-52	Street Lighting - Basic	12,227	-	-	-	-
101-000-542-63-48-53	Street Lights Disc. R&M	1,963	-	-	-	-
101-000-542-63-48-54	Street Lighting - Basic	22,389	-	-	-	-
101-000-542-64-48-50	Traffic Control Device-Routine	19,096	-	-	-	-
101-000-542-64-48-51	Traffic Control Devices	6,847	-	-	-	-
101-000-542-64-48-52	Traffic Control Devices-Basic	46,665	-	-	-	-
101-000-542-64-48-53	Traffic Control Devices-Discretionary	(10,350)	-	-	-	-

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
101-000-542-64-48-54	Traffic Control Devices -Basic	40,833	-	-	-	-
101-000-542-64-48-55	Traffic Control Devices-Discretionary	1,276	-	-	-	-
101-000-542-66-47-00	Utilities	(32,020)	-	-	-	-
101-000-542-66-48-00	Snow & Ice Control - Non-gov't	48,868	-	-	-	-
101-000-542-66-48-50	Snow and Ice Control	5,669	-	-	-	-
101-000-542-67-48-01	Street Cleaning	15,362	-	-	-	-
101-000-542-67-48-50	Street Cleaning	73,125	45,000	46,750	46,750	91,750
101-000-542-90-48-50	Maintenance Admin & Overhead	101	-	-	-	-
101-000-542-30-48-50	Roadway Maintenance	109,956	-	-	-	-
101-000-542-80-48-53	Ancillary-Discretionary Traffic	2,114	-	-	-	-
101-000-542-30-48-51	Roadway - Overlay Program (3), (5)	-	3,000,000	3,000,000	3,000,000	6,000,000
101-000-542-30-49-00	Miscellaneous	1,112	-	-	-	-
101-000-542-30-49-03	Training	4,949	5,500	6,000	6,000	11,500
	TOTAL SERVICES & CHARGES	\$ 712,764	\$ 3,461,500	\$ 3,361,250	\$ 3,361,250	\$ 6,822,750
101-000-542-30-51-00	Intergovernmental Services	\$ 3,600	\$ -	\$ -	\$ -	\$ -
101-000-542-30-51-01	Road Maintenance Contract	-	405,000	325,000	325,000	730,000
101-000-542-30-51-02	Traffic Contract	-	125,000	125,000	125,000	250,000
	TOTAL INTERGOVERNMENTAL	\$ 3,600	\$ 530,000	\$ 450,000	\$ 450,000	\$ 980,000
101-000-542-30-61-00	Land	\$ 2,508	\$ -	\$ -	\$ -	\$ -
101-000-594-42-63-00	Other Improvements (30% of Maint. Fac.)	1,102,066	316,000	-	-	316,000
101-000-594-42-64-30	Machinery & Equipment		9,000	-	-	9,000
	TOTAL CAPITAL	\$ 1,104,574	\$ 325,000	\$ -	\$ -	\$ 325,000
	TOTAL MAINTENANCE	\$ 2,457,579	\$ 4,896,725	\$ 4,405,425	\$ 4,425,288	\$ 9,322,013

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Administration Section						
101-000-543-10-11-00	Salaries	99,913	74,000	78,000	78,000	152,000
101-000-543-10-21-00	Benefits	23,411	21,000	20,000	25,233	46,233
	TOTAL PERSONNEL	\$ 123,324	\$ 95,000	\$ 98,000	\$ 103,233	\$ 198,233
101-000-543-10-31-00	Office & Operating Supplies	\$ 434	\$ 650	\$ 650	\$ 650	\$ 1,300
101-000-543-10-31-05	Meeting Meals	75	100	100	100	200
101-000-543-10-32-00	Fuel	-	250	250	250	500
101-000-543-10-34-00	Books & Maps	18	250	250	250	500
101-000-543-10-35-00	Small Tools & Minor Equipment	-	400	400	400	800
	TOTAL SUPPLIES	\$ 527	\$ 1,650	\$ 1,650	\$ 1,650	\$ 3,300
101-000-543-10-41-00	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -
101-000-543-10-41-02	Engineering Services	-	-	-	-	-
101-000-543-10-41-04	Copying	-	150	150	150	300
101-000-543-10-41-99	Street Operating Contingency	-	145,000	147,000	147,000	292,000
101-000-543-10-42-00	Communications	232	600	600	600	1,200
101-000-543-10-42-02	Postage	22	50	50	50	100
101-000-543-10-43-00	Travel	-	500	500	500	1,000
101-000-543-10-48-00	Repair & Maintenance	-	-	-	-	-
101-000-543-10-49-01	Memberships	-	250	250	250	500
101-000-543-10-49-03	Training	75	500	500	500	1,000
	TOTAL SERVICES & CHARGES	\$ 329	\$ 147,050	\$ 149,050	\$ 149,050	\$ 296,100
	TOTAL ADMINISTRATION	\$ 124,180	\$ 243,700	\$ 248,700	\$ 253,933	\$ 497,633
Engineering Section						
101-000-542-10-11-00	Salaries	\$ 253,087	\$ 180,500	\$ 187,000	\$ 196,500	\$ 377,000
101-000-542-10-12-00	Overtime	1,451	1,250	1,250	1,250	2,500
101-000-542-10-21-00	Benefits	84,901	60,000	59,000	67,119	127,119
	TOTAL PERSONNEL	\$ 339,439	\$ 241,750	\$ 247,250	\$ 264,869	\$ 506,619
101-000-542-10-31-00	Office & Operating Supplies	\$ 2,800	\$ 1,500	\$ 1,500	\$ 1,500	\$ 3,000
101-000-542-10-31-01	Meetings	39	150	150	150	300
101-000-542-10-31-02	Books	169	-	-	-	-
101-000-542-10-31-04	Clothing Allowance	-	300	300	300	600
101-000-542-10-34-00	Books & Maps	(18)	400	400	400	800
101-000-542-10-35-00	Small Tools & Minor Equipment	676	2,500	2,500	2,500	5,000
	TOTAL SUPPLIES	\$ 3,666	\$ 4,850	\$ 4,850	\$ 4,850	\$ 9,700
101-000-542-10-41-00	Professional Services (4)	\$ 3,215	\$ 82,500	\$ 7,500	\$ 7,500	\$ 90,000
101-000-542-10-41-02	Engineering Services	-	-	-	-	-
101-000-542-10-41-04	Copying	-	200	200	200	400
101-000-542-10-41-05	CIP Management System (5)	-	5,000	5,000	5,000	10,000

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
101-000-542-10-41-06	Transportation Computer Model (5)	-	10,000	10,000	10,000	20,000
101-000-542-10-41-07	Level Of Service (5)	-	10,000	10,000	10,000	20,000
101-000-542-10-41-08	Concurrency Management System (5)	-	25,000	25,000	25,000	50,000
101-000-542-10-41-09	Transit Program (5)	-	60,000	60,000	60,000	120,000
101-000-542-10-42-00	Communications	181	1,000	1,000	1,000	2,000
101-000-542-10-43-00	Travel	523	500	500	500	1,000
101-000-542-10-47-00	Utilities	500	-	-	-	-
101-000-542-10-48-00	Repairs & Maintenance	2,664	3,350	3,350	3,350	6,700
101-000-542-10-49-00	Miscellaneous	11	-	-	-	-
101-000-542-10-49-01	Memberships	519	925	650	650	1,575
101-000-542-10-49-03	Training	4,853	4,000	4,000	4,000	8,000
	TOTAL SERVICES & CHARGES	\$ 12,466	\$ 202,475	\$ 127,200	\$ 127,200	\$ 329,675
101-000-594-42-64-10	Machinery & Equipment	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
101-000-594-42-64-30	Machinery & Equipment	1,775	-	-	-	-
101-000-594-42-64-33	Computer Software	-	-	-	-	-
	TOTAL CAPITAL	\$ 1,775	\$ 2,500	\$ -	\$ -	\$ 2,500
101-000-542-90-95-00	Street - Fleet Repl	\$ -	\$ 44,665	\$ 44,665	\$ 44,665	\$ 89,330
101-000-542-90-98-00	Street - Fleet R&M	-	31,628	31,628	31,628	63,256
	TOTAL INTERFUND	\$ -	\$ 76,293	\$ 76,293	\$ 76,293	\$ 152,586
	TOTAL ENGINEERING	\$ 357,346	\$ 451,575	\$ 379,300	\$ 473,212	\$ 1,001,080
	TOTAL EXPENDITURES	\$ 2,939,105	\$ 5,668,293	\$ 5,109,718	\$ 5,152,433	\$ 10,820,726
	Ending Fund Balance	\$ 931,009	\$ 1,452,716	\$ 2,542,998	\$ 2,489,283	\$ 2,489,283
	TOTAL FUND	\$ 3,870,114	\$ 7,121,009	\$ 7,652,716	\$ 7,641,716	\$ 13,310,009

- (1) consumable supplies such as rock, soil, asphalt, lumber, traffic signs, salt, sand, de-icer, etc.
- (2) 2010 Right of Way base contract = \$65k/year; The base contract is set to increase \$18k for Phase 1A of ELSP, and \$27k for SE 20th & 244th extensions in 2012.
- (3) Based on 2010 pavement assessment, \$3M/year = keep at current condition (\$4.3 M/yr would be mid-good condition)
- (4) Added \$75,000 per City Council direction at 09-28-10 special mtg for contracted analysis on multiple trans. projects
- (5) The overlay program and other transportation programs noted were moved from the 340 Fund to 101 Fund to comply with GASB 54 beginning in 2011

City of Sammamish

G.O. Debt Service Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2011-2012 Budget
Beginning Fund Balance					
201-000-397-00-03-02	Operating Transfers - Park CIP	\$ 369,061	\$ 368,461	\$ 1,982,461	\$ 2,350,923
201-000-397-00-03-40	Operating Transfers - Tran CIP	565,333	562,667	560,000	1,122,667
TOTAL NONREVENUES		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589
TOTAL REVENUES		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589
TOTAL FUND		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589

City of Sammamish

G.O. Debt Service Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2011-2012 Budget
201-000-591-95-71-01	PWTF Loan Princ	\$ 533,333	\$ 533,333	\$ 533,333	\$ 1,066,667
201-000-591-76-71-11	LTGO Principal	265,000	275,000	1,900,000	2,175,000
201-000-592-95-83-01	Interest on PWTF Debt	32,000	29,333	26,667	56,000
201-000-592-76-83-11	Interest on 2002 LTGO Debt	104,061	93,461	82,461	175,923
TOTAL DEBT SERVICE		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589
TOTAL EXPENDITURES		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589
Ending Fund Balance					
TOTAL FUND		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589

General Government Capital Improvement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 1,000,673	\$ 6,501,355	\$ 6,048,355	\$ 6,048,355	\$ 6,501,355
301-000-361-11-00-00	Interest Income	\$ 19,734	\$ 7,000	\$ 7,000	\$ 5,717	\$ 12,717
	TOTAL MISCELLANEOUS	\$ 19,734	\$ 7,000	\$ 7,000	\$ 5,717	\$ 12,717
301-000-397-00-00-00	Oper Trnsfrs - General Govt.	\$ 5,500,000	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000
	TOTAL NONREVENUES	\$ 5,500,000	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000
	TOTAL REVENUES	\$ 5,519,734	\$ 7,000	\$ 7,000	\$ 3,005,717	\$ 3,012,717
	TOTAL FUND	\$ 6,520,407	\$ 6,508,355	\$ 6,055,355	\$ 9,054,072	\$ 9,514,072

City of Sammamish

General Government Capital Improvement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
301-000-594-19-62-00	Buildings	\$ (27,457)	\$ 460,000		\$ -	\$ 460,000
301-000-594-19-63-00	City Hall Facilities Construction (1)	26,871	-	-	-	-
301-000-594-73-62-00	Community Facility Space-Building (2)	14,023	-	-	-	-
301-000-594-73-62-00	Capital Contingency Reserve (4)	-	-	-	3,000,000	3,000,000
301-000-594-73-63-02	Community Facility Space (2)	5,615	-	-	-	-
TOTAL CAPITAL		\$ 19,052	\$ 460,000	\$ -	\$ 3,000,000	\$ 3,460,000
TOTAL EXPENDITURES		\$ 19,052	\$ 460,000	\$ -	\$ 3,000,000	\$ 3,460,000
Ending Fund Balance		\$ 6,501,355	\$ 6,048,355	\$ 6,055,355	\$ 6,054,072	\$ 6,054,072
TOTAL FUND		\$ 6,520,407	\$ 6,508,355	\$ 6,055,355	\$ 9,054,072	\$ 9,514,072

- (1) 2010 finishing of 2nd floor space at city hall
- (2) Remodel of Sween House in 2009
- (4) Transfer for Towncenter Infrastructure Reserve

Parks Capital Improvement Fund

2011/2012 Budget Process-Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 10,800,602	\$ 10,266,821	\$ 797,361	\$ 797,361	\$ 10,266,821
302-000-317-34-00-00	Real Estate Excise Tax #1	\$ 1,229,354	\$ 1,000,000	\$ 1,000,000	\$ 1,100,000	\$ 2,100,000
302-000-311-10-00-00	Property Tax	98,706	95,000	95,000	95,000	190,000
	TOTAL TAXES	\$ 1,328,060	\$ 1,095,000	\$ 1,095,000	\$ 1,195,000	\$ 2,290,000
302-000-345-85-02-00	Parks Impact Fees	\$ 454,331	\$ 150,000	\$ 150,000	\$ 225,000	\$ 375,000
	TOTAL INTERGOVERNMENTAL	\$ 454,331	\$ 150,000	\$ 150,000	\$ 225,000	\$ 375,000
302-000-361-11-00-00	Investment Interest	\$ 54,934	\$ 65,000	\$ 65,000	\$ 53,083	\$ 118,083
	TOTAL MISCELLANEOUS	\$ 54,934	\$ 65,000	\$ 65,000	\$ 53,083	\$ 118,083
302-000-397-00-00-01	Operating Transfers - General	\$ 2,050,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 5,000,000
	TOTAL NONREVENUES	\$ 2,050,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 5,000,000
	TOTAL REVENUES	\$ 3,887,325	\$ 3,810,000	\$ 3,810,000	\$ 3,973,083	\$ 7,783,083
	TOTAL FUND	\$ 14,687,927	\$ 14,076,821	\$ 4,607,361	\$ 4,770,444	\$ 18,049,904

Parks Capital Improvement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Pine Lake Park Restoration						
302-323-594-76-62-00	Pine Lake Park Bldg. Restoration	\$ 30,571	\$ -	\$ -	\$ -	\$ -
Beaver Lake Park						
302-331-594-76-63-00	Beaver Lake Park (1)	2,164	200,000	-	-	200,000
Beaver Lake Preserve						
302-333-594-76-63-00	Beaver Lake Preserve Phase IIA	-	-	75,000	75,000	75,000
Evans Creek Preserve						
302-334-594-76-63-00	Evans Creek Preserve (2)	118,337	850,000	-	-	850,000
School Parks / Sportsfields						
302-335-594-76-63-00	School Fields	-	1,900,000	-	-	1,900,000
Parks Capital Replacement Program						
302-336-594-76-63-00	Parks Capital Replacement Program	-	200,000	200,000	200,000	400,000
Capital Contingency Reserve						
302-337-594-76-67-01	Capital Contingency Reserve	-	400,000	50,000	50,000	450,000
Land Acquisition						
302-337-594-76-61-00	Land Acquisition	-	1,625,000	-	-	1,625,000
Sammamish Commons Phase II						
302-338-594-76-63-00	Sammamish Commons Phase II	36,799	-	-	-	-
Sammamish Landing						
302-339-594-76-63-00	Sammamish Landing (3)	12,785	650,000	-	-	650,000
Maintenance Facility (30%)						
302-340-594-00-61-00	M&O Facility - Land	2,508	-	-	-	-
302-340-594-76-63-00	M & O Facility - Improvements	1,102,064	316,000	-	-	316,000
Reard/Freed Farmhouse						
302-341-594-76-63-00	Reard/Freed Farmhouse	-	70,000	-	-	70,000
Recreation Center						
302-342-594-76-61-00	Recreation Center Project Land	1,041,658	-	-	-	-
302-342-594-76-62-00	Recreation Center Project Bldgs	1,682,086	-	-	-	-
302-342-594-76-63-01	Access Road to Project (4)	23,073	350,000	-	-	350,000
Community Center						
302-343-594-76-61-00	Land Acq./Struct.Parking/Downpymt	-	6,100,000	-	-	6,100,000
302-343-594-76-63-00	Community Center (5)	-	200,000	-	-	200,000
Pigott Property						
302-344-594-76-63-00	Pigott Property (6)	-	50,000	200,000	200,000	250,000
TOTAL CAPITAL		\$ 4,052,045	\$ 12,911,000	\$ 525,000	\$ 525,000	\$ 13,436,000
302-000-597-00-55-21	Oper Trnsfr - Debt Service LTGO	\$ 369,061	\$ 368,461	\$ 1,982,461	\$ 1,982,461	\$ 2,350,922
TOTAL INTERFUND		\$ 369,061	\$ 368,461	\$ 1,982,461	\$ 1,982,461	\$ 2,350,922
TOTAL EXPENDITURES		\$ 4,421,106	\$ 13,279,460	\$ 2,507,461	\$ 2,507,461	\$ 15,786,922
Ending Fund Balance (7)		\$ 10,266,821	\$ 797,361	\$ 2,099,900	\$ 2,262,983	\$ 2,262,982
TOTAL FUND		\$ 14,687,927	\$ 14,076,821	\$ 4,607,361	\$ 4,770,444	\$ 18,049,904

Exhibit 3		2010	2011	2012	2012	2011-2012
Account Number	Description	Actual Expenditures	Budget	Budget	Adjusted Budget	Adjusted Budget

NOTES TO 2011-2012 Budget lines:

- (1) Project Suspended in 2010 per Council Direction, revised scope "community garden" for 2011-2012
- (2) Phase 1 construction in 2011
- (3) Phase 1 limited development in 2011
- (4) Construction of Access Road in 2011
- (5) Master Plan and feasibility study in 2011
- (6) Phase I limited development in 2011
- (7) Portion of 2012 EFB reserved for field resurfacing (Eastlake & Skyline locations, \$1M each)

Transportation Capital Improvement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 18,291,943	\$ 11,320,286	\$ 7,219,619	\$ 7,219,619	\$ 11,320,286
340-000-317-35-00-00	Real Estate Excise Tax - #2	1,229,204	1,000,000	1,000,000	1,100,000	2,100,000
	TOTAL TAXES	1,229,204	1,000,000	1,000,000	1,100,000	2,100,000
340-000-334-03-51-00	WA Traffic Safety Commission	14,482	-	-	-	-
340-000-334-03-80-00	Transprt Imprvemnt Board Grant	1,231,803	-	-	156,000	156,000
340-000-345-84-00-00	Concurrency Fees	5,313	-	-	-	-
340-000-345-85-01-00	Traffic Impact Fees MPS	1,609,842	450,000	450,000	700,000	1,150,000
340-000-345-86-00-00	SEPA Mitigation Fees	20,973	-	-	-	-
340-000-334-04-20-00	PW Board Urban Vitality Grant	767,541	-	-	-	-
340-000-339-22-02-00	ARRA - DOT	2,966,923	-	-	-	-
	TOTAL INTERGOVERNMENTAL	\$ 6,616,877	\$ 450,000	\$ 450,000	\$ 856,000	\$ 1,306,000
340-000-361-11-00-00	Investment Interest	\$ 39,705	\$ 45,000	\$ 45,000	\$ 36,750	\$ 81,750
	TOTAL MISCELLANEOUS	\$ 39,705	\$ 45,000	\$ 45,000	\$ 36,750	\$ 81,750
	TOTAL REVENUES	\$ 7,885,786	\$ 1,495,000	\$ 1,495,000	\$ 1,992,750	\$ 3,487,750
	TOTAL FUND	\$ 26,177,729	\$ 12,815,286	\$ 8,714,619	\$ 9,212,369	\$ 14,808,036

City of Sammamish

Transportation Capital Improvement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	244th Ave Phase I					
340-112-595-10-63-00	244th Ave Phase 1- Improvments	\$ 4,770,175	\$ 400,000	\$ 20,000	\$ 20,000	\$ 420,000
340-112-595-20-61-00	244th Ave Phase 1-Land	48,437	-	-	-	-
340-112-595-50-63-00	244th Ave Phase 1-Bridge	1,593,062	-	-	-	-
	Intersection Improvements					
340-115-595-30-63-00	Intersection Improvements	166,128	449,000	150,000	150,000	599,000
	Neighborhood Projects					
340-117-595-30-63-00	Neighborhood Projects	94,659	178,000	100,000	100,000	278,000
	Sidewalk Program					
340-118-595-61-63-00	Sidewalk Program	186,657	300,000	250,000	250,000	550,000
	Pavement Management Program					
340-119-542-30-48-00	Pavement Management Program (1)	1,707,717	-	-	-	-
	CIP Management System					
340-120-544-40-41-00	CIP Management System	10,730	-	-	-	-
	Transportation Computer Model					
340-122-544-40-41-00	Transportation Computer Model	15,438	-	-	-	-
	Level Of Service					
340-123-544-40-41-00	Level Of Service	6,198	-	-	-	-
	Concurrency Management System					
340-124-544-40-41-00	Concurrency Management System	4,441	-	-	-	-
	Transit Program					
340-129-544-40-41-00	Transit Program	54,514	-	-	-	-
	SE 24th Street Sidewalk					
340-130-595-61-63-00	SE 24th St. Sidewalk Project	4,858	15,000	15,000	15,000	30,000
	Street Lighting Program					
340-132-595-63-63-00	Street Lighting Program	14,714	16,000	-	-	16,000
	Capital Contingency Reserve					
340-136-595-95-67-01	Capital Contingency Reserve	-	500,000	-	-	500,000
	212th Snake Hill Contingency					
340-136-595-95-67-02	212th Snake Hill Contingency	-	1,000,000	-	-	1,000,000
	ELS Pkwy-Inglewood to NE 26th					
340-137-595-30-63-00	ELS Pkwy-Inglewood to NE 26th	400,884	20,000	20,000	20,000	40,000
	ELSPkwy - 196th NE to 187th NE					
340-137-595-30-63-01	ELS Pkwy-Inglewd/NE26-Wtr&SwrDists	5,526	-	-	-	-
340-137-595-30-63-02	ELSP Phase 1B Stimulus Exp	2,966,926	-	-	-	-
340-137-595-30-63-04	ELSP Phase 1B City Exp	534,747	-	-	-	-

Exhibit 3

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	SR202 Improvement					
340-143-595-30-63-00	SR202 Improvement	(126,792)	-	-	-	-
	Local Improvement Districts					
340-148-595-90-63-00	LID 25% match support	-	100,000	100,000	100,000	200,000
	Towncenter Roadway Analysis					
340-149-595-10-63-00	Towncenter Roadway Analysis	21,955	40,000	-	-	40,000
	228th Turn Lane Project					
340-151-595-30-63-00	228th Ave. Left Turn Storage Lane Mod.	-	175,000	-	-	175,000
	NON-MOTORIZED TRANSPORTATION					
	SE 20th Street					
340-404-595-62-63-00	SE 20th Street	1,781,511	90,000	10,000	10,000	100,000
	OTHER NON-MOTORIZED TRANS.					
340-405-595-62-63-00	244th Ave NE Non-motorized Impvmt	29,625	1,700,000	-	-	1,700,000
340-406-595-62-63-00	Inglewood Hill Road Imprvmt	-	50,000	750,000	750,000	800,000
340-407-595-62-63-00	24th St to SE 32nd St (front of BL Park)	-	-	150,000	150,000	150,000
	TOTAL CAPITAL	\$ 14,292,110	\$ 5,033,000	\$ 1,565,000	\$ 1,565,000	\$ 6,598,000
340-000-597-00-55-21	Oper Trnsfr - Debt Svc PWTF	\$ 565,333	\$ 562,667	\$ 560,000	\$ 560,000	\$ 1,122,667
	TOTAL INTERFUND	\$ 565,333	\$ 562,667	\$ 560,000	\$ 560,000	\$ 1,122,667
	TOTAL EXPENDITURES	\$ 14,857,443	\$ 5,595,667	\$ 2,125,000	\$ 2,125,000	\$ 7,720,667
	Ending Fund Balance	\$ 11,320,286	\$ 7,219,619	\$ 6,589,619	\$ 7,087,369	\$ 7,087,369
	TOTAL FUND	\$ 26,177,729	\$ 12,815,286	\$ 8,714,619	\$ 9,212,369	\$ 14,808,036

(1) Line moved to 101 Fund per new GASB 54 Requirements

Surface Water Management Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 397,598	\$ 649,813	\$ 536,046	\$ 536,046	\$ 649,813
408-000-334-03-10-00	Department of Ecology	\$ 50,000	\$ 178,525	\$ -	\$ -	\$ 178,525
408-000-337-07-00-00	King Conservation District Grant	20,832	-	-	-	-
408-000-343-83-00-00	Surface Water Fees	2,435,128	2,400,000	2,400,000	2,400,000	4,800,000
	CHARGES FOR GOODS & SVCS	\$ 2,505,960	\$ 2,578,525	\$ 2,400,000	\$ 2,400,000	\$ 4,978,525
408-000-361-11-00-00	Interest Income	\$ 1,119	\$ 7,000	\$ 7,000	\$ 5,717	\$ 12,717
408-000-369-90-01-00	Miscellaneous	115	-	-	-	-
	TOTAL MISCELLANEOUS	\$ 1,234	\$ 7,000	\$ 7,000	\$ 5,717	\$ 12,717
	TOTAL REVENUES	\$ 2,507,194	\$ 2,585,525	\$ 2,407,000	\$ 2,405,717	\$ 4,991,242
	TOTAL FUND	\$ 2,904,792	\$ 3,235,338	\$ 2,943,046	\$ 2,941,763	\$ 5,641,055

Exhibit 3

City of Sammamish

Surface Water Management Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Administration						
408-000-538-31-11-00	Salaries	\$ 100,069	\$ 74,000	\$ 78,000	\$ 78,000	\$ 152,000
408-000-538-31-21-00	Benefits	23,427	21,000	20,000	25,737	46,737
	TOTAL PERSONNEL	\$ 123,496	\$ 95,000	\$ 98,000	\$ 103,737	\$ 198,737
408-000-538-31-31-00	Office & Operating Supplies	\$ 1,618	\$ 650	\$ 650	\$ 650	\$ 1,300
408-000-538-31-31-01	Meetings Expense	-	100	100	100	200
408-000-538-31-31-05	Meeting Meals	-	100	100	100	200
408-000-538-31-32-00	Fuel	155	150	150	150	300
408-000-538-31-34-00	Books & Maps	-	250	250	250	500
	TOTAL SUPPLIES	\$ 1,773	\$ 1,250	\$ 1,250	\$ 1,250	\$ 2,500
408-000-538-31-41-00	Professional Services	\$ 53,983	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
408-000-538-31-41-04	Copying	-	100	100	100	200
408-000-538-31-41-99	Operating Contingency	-	12,500	12,500	12,500	25,000
408-000-538-31-42-00	Communications	-	250	250	250	500
408-000-538-31-42-02	Postage	-	50	50	50	100
408-000-538-31-43-00	Travel	332	300	300	300	600
408-000-538-31-48-00	Repair & Maintenance	-	250	250	250	500
408-000-538-31-49-01	Memberships	-	150	150	150	300
408-000-538-31-49-03	Training	-	500	500	500	1,000
	TOTAL SERVICES & CHARGES	\$ 54,315	\$ 39,100	\$ 39,100	\$ 39,100	\$ 78,200
408-000-538-31-51-00	Intergovernmental Services (1)	\$ 25,471	\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000
408-000-538-31-51-01	Lake Sammamish Habitat Study	15,212	20,000	20,000	20,000	40,000
408-000-538-31-53-00	Intergovernmental Taxes	43,143	40,000	40,000	40,000	80,000
	TOTAL INTERGOVERNMENTAL	\$ 83,826	\$ 80,000	\$ 80,000	\$ 80,000	\$ 160,000
	TOTAL ADMINISTRATION	\$ 263,410	\$ 215,350	\$ 218,350	\$ 224,087	\$ 439,437
Engineering Section						
408-000-538-32-11-00	Salaries	\$ 361,056	\$ 390,000	\$ 405,000	\$ 389,500	\$ 779,500
408-000-538-32-12-00	Overtime	1,315	1,000	1,000	1,000	2,000
408-000-538-32-21-00	Benefits	121,743	128,000	128,250	136,761	264,761
	TOTAL PERSONNEL	\$ 484,114	\$ 519,000	\$ 534,250	\$ 527,261	\$ 1,046,261
408-000-538-32-31-00	Office & Operating Supplies	\$ 7,190	\$ 1,500	\$ 1,500	\$ 1,500	\$ 3,000
408-000-538-32-31-01	Meetings	39	150	150	150	300
408-000-538-32-31-04	Clothing Allowance	268	500	500	500	1,000

Exhibit 3

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
408-000-538-32-32-00	Fuel	132	250	250	250	500
408-000-538-32-34-00	Books & Maps	-	700	700	700	1,400
408-000-538-32-35-00	Small Tools & Minor Equipment	667	2,500	4,000	4,000	6,500
	TOTAL SUPPLIES	\$ 8,296	\$ 5,600	\$ 7,100	\$ 7,100	12,700
408-000-538-32-41-00	Professional Services (2)	\$ 42,938	\$ 229,000	\$ 150,000	\$ 150,000	\$ 379,000
408-000-538-32-41-02	Engineering Services	27,400	-	-	-	-
408-000-538-32-41-04	Copying	-	500	500	500	1,000
408-000-538-32-42-00	Communications	-	250	250	250	500
408-000-538-32-42-02	Postage	(18)	-	-	-	-
408-000-538-32-43-00	Travel	889	300	300	300	600
408-000-538-32-48-00	Repairs & Maintenance	2,222	2,500	2,500	2,500	5,000
408-000-538-32-49-00	Miscellaneous	1,702	-	-	-	-
408-000-538-32-49-01	Memberships	237	650	650	650	1,300
408-000-538-32-49-03	Training	5,153	9,250	9,250	9,250	18,500
	TOTAL SERVICES & CHARGES	\$ 80,523	\$ 242,450	\$ 163,450	\$ 163,450	405,900
408-000-594-32-64-00	Machinery & Equipment	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
	TOTAL CAPITAL	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
	TOTAL ENGINEERING	\$ 572,933	\$ 769,550	\$ 704,800	\$ 697,811	\$ 1,467,361
	Maintenance & Operations Section					
408-000-538-35-11-00	Salaries	\$ 213,643	\$ 218,000	\$ 226,500	\$ 228,000	\$ 446,000
408-000-538-35-12-00	Overtime	5,458	10,000	10,000	10,000	20,000
408-000-538-35-13-00	Part-time	17,556	13,500	13,500	21,000	34,500
408-000-538-35-13-01	Part-Time (9 month)	34,601	43,000	43,000	43,000	86,000
408-000-538-35-14-00	On-Call Pay	5,866	6,500	6,500	6,500	13,000
408-000-538-35-21-00	Benefits	106,366	115,000	115,800	126,024	241,024
	TOTAL PERSONNEL	\$ 383,490	\$ 406,000	\$ 415,300	\$ 434,524	\$ 840,524
408-000-538-35-31-00	Office & Operating Supplies	\$ 23,912	\$ 21,500	\$ 22,000	\$ 22,000	\$ 43,500
408-000-538-35-31-04	Clothing Allowance	1,735	4,000	4,100	4,100	8,100
408-000-538-35-31-05	Meetings Meals	64	250	250	250	500
408-000-538-35-32-00	Fuel	17,597	10,000	11,000	11,000	21,000
408-000-538-35-35-00	Small Tools & Minor Equipment	15,832	7,500	7,500	7,500	15,000
408-000-542-66-31-00	Office & Operating Supplies-Snow & Ice	2,239	-	-	-	-
	TOTAL SUPPLIES	\$ 61,379	\$ 43,250	\$ 44,850	\$ 44,850	\$ 88,100
408-000-538-35-41-00	Professional Services (3)	\$ 39,201	\$ 210,000	\$ 140,000	\$ 140,000	\$ 350,000
408-000-538-35-42-00	Communications	2,787	5,000	5,000	5,000	10,000
408-000-538-35-43-00	Travel	123	1,000	1,000	1,000	2,000
408-000-538-35-45-00	Operating Rentals & Leases	2,483	7,500	7,500	7,500	15,000
408-000-538-35-47-00	Utility Services	5,941	7,500	8,000	8,000	15,500
408-000-538-35-48-00	Repair & Maintenance	-	5,000	6,000	6,000	11,000

Exhibit 3

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
408-000-538-35-49-00	Miscellaneous	40	-	-	-	-
408-000-538-35-49-03	Training	700	2,500	2,500	2,500	5,000
	TOTAL SERVICES & CHARGES	\$ 51,275	\$ 238,500	\$ 170,000	\$ 170,000	\$ 408,500
408-000-538-35-51-00	Intergovernmental Services (4)	\$ 283,598	\$ 231,000	\$ 225,000	\$ 225,000	\$ 456,000
	TOTAL INTERGOVERNMENTAL	\$ 283,598	\$ 231,000	\$ 225,000	\$ 225,000	\$ 456,000
408-000-594-38-64-00	Machinery & Equipment (5)	\$ 1,775	\$ 12,000	\$ -	\$ -	\$ 12,000
	TOTAL CAPITAL	\$ 1,775	\$ 12,000	\$ -	\$ -	\$ 12,000
	TOTAL MAINTENANCE & OPERATIONS	\$ 781,517	\$ 930,750	\$ 855,150	\$ 874,374	\$ 1,805,124
	Total Transfers Section					
408-000-597-00-55-48	Operating Transfers - CIP	\$ 580,000	\$ 700,000	\$ 500,000	\$ 500,000	\$ 1,200,000
408-000-597-00-55-51	Oper Trnsfrs - ER&R	90,910	-	-	-	-
408-000-538-35-95-00	SWM - Fleet Repl	-	21,832	21,832	21,832	43,664
408-000-538-35-98-00	SWM - Fleet R&M	-	11,958	11,958	11,958	23,916
408-000-538-39-95-52	Interfund - Technology	18,000	21,852	21,852	21,852	43,704
408-000-538-39-96-53	Interfund - Risk Management	28,000	28,000	28,000	28,000	56,000
	TOTAL TRANSFERS	\$ 716,910	\$ 783,642	\$ 583,642	\$ 583,642	\$ 1,367,284
	TOTAL EXPENSES	\$ 2,334,770	\$ 2,699,292	\$ 2,361,942	\$ 2,379,914	\$ 5,079,206
	Ending Fund Balance	\$ 570,022	\$ 536,046	\$ 581,104	\$ 561,849	\$ 561,849
	TOTAL FUND	\$ 2,904,792	\$ 3,235,338	\$ 2,943,046	\$ 2,941,763	\$ 5,641,055

2011-2012 NOTES

(1) Annual Wa St. Dept. of Ecology NPDES Phase 2 permit fee

(2) SWM Engineering Prof Svcs programs shown below:

Water Quality Monitoring: 3 current sites, add 2 sites in 2012 (\$40k in 2011, \$60k in 2012)

NPDES Public Education and Outreach = \$40k/yr. May 3, 2011 carryforward \$119,000

NPDES System mapping/data maintenance = \$25k/yr

NPDES Car Washing Solution = \$30k

(3) \$100k for vactor contract per year and half of the sweeping contract. May 3, 2011 carryforward \$70,000

(4) \$100k backlog of deferred maintenance/repairs, mowing/inspection. May 3, 2011 carryforward \$31,000

(5) SWM Share (40%) of folklift for new MOC in 2011

Surface Water Capital Fund Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 3,134,473	\$ 1,631,842	\$ 1,013,342	\$ 1,013,342	\$ 1,631,842
438-000-339-22-02-00	ELSP Phase 1B Stimulus Grant	\$ 523,574			\$ -	\$ -
	TOTAL INTERGOVERNMENTAL	\$ 523,574	\$ -	\$ -	\$ -	\$ -
438-000-361-11-00-00	Interest Income	\$ 12,822	\$ 1,000	\$ 1,000	\$ 817	\$ 1,817
438-000-379-00-00-00	Developer Contribution Fees	101,423	-	-	-	-
438-000-379-12-01-00	Contributed Capital-Developers	1,673,752	10,000	10,000	10,000	20,000
	TOTAL MISCELLANEOUS	\$ 1,787,997	\$ 11,000	\$ 11,000	\$ 10,817	\$ 21,817
438-000-397-48-04-08	Oper Trnsfrs - Storm Oper Fund	\$ 580,000	\$ 700,000	\$ 500,000	\$ 500,000	\$ 1,200,000
	TOTAL NONREVENUES	\$ 580,000	\$ 700,000	\$ 500,000	\$ 500,000	\$ 1,200,000
	TOTAL REVENUES	\$ 2,891,571	\$ 711,000	\$ 511,000	\$ 510,817	\$ 1,221,817
	TOTAL FUND	\$ 6,026,044	\$ 2,342,842	\$ 1,524,342	\$ 1,524,159	\$ 2,853,659

City of Sammamish

Surface Water Capital Projects Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010		2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
		Actual Expenses					
	Sidewalk Program						
438-318-595-40-63-00	Sidewalk Program	\$ 45,335	\$ 38,000	\$ 25,000	\$ 25,000	\$ 63,000	
	Drainage Resolutions						
438-413-538-32-41-00	Drainage Capital Resolutions	22,227	325,000	100,000	100,000	425,000	
	244 Ave NE Phase 1						
438-416-595-40-63-00	244th Ave NE Phase 1	269,263	22,000	-	-	22,000	
	SE 42nd St. Culvert						
438-420-595-40-63-00	SE 42nd St. Culvert	235	-	-	-	-	
	ELS Pkwy-Inglewood to NE 26th						
438-428-595-40-63-00	ELSPkwy-Inglewood to NE 26th	68,440	-	-	-	-	
438-428-595-40-63-02	ELSP Phase 1B Stimulus Exp	523,574	-	-	-	-	
438-428-595-40-63-02	ELSP Phase 1B City Exp	94,181	-	-	-	-	
	Basin Study CIP Projects						
438-450-595-40-63-00	Basin Study CIP Projects	49,735	-	-	-	-	
	Thompson Basin Study						
438-451-538-32-41-00	Thompson Basin Study	84,970	15,000	-	-	15,000	
	Maintenance Facility (40%)						
438-452-595-40-61-00	M&O Facility - Land	3,344	-	-	-	-	
438-452-595-40-62-00	M&O Facility - Building						
438-452-595-40-63-00	Maintenance Facility	1,469,450	381,000	-	-	381,000	
	NEW PROJECTS IN 2011-2012						
438-453-538-40-63-00	217th Avenue NE Culvert Installation	-	75,000	-	-	75,000	
438-454-538-40-63-00	Ebright Creek Culvert Replacement	-	50,000	150,000	150,000	200,000	
438-455-538-32-41-00	Update Stormwater Comp Plan	-	125,000	25,000	25,000	150,000	
438-456-538-32-41-00	Beaver Deceiver Program	-	50,000	50,000	50,000	100,000	
438-457-538-40-63-00	228th Ave SE & SE 7th St Drain. Rep.	-	20,000	80,000	80,000	100,000	
438-458-538-40-63-00	So. Trib. of GDC Culvert-NE 2nd & 223rd	-	40,000	-	-	40,000	
438-459-538-40-63-00	IW Hill Road NE Non-motorized Project	-	-	75,000	75,000	75,000	
438-460-538-32-41-00	IW-210th Ave NE&Tamarack SWM anal.	-	95,000	-	-	95,000	
	TOTAL CAPITAL	\$ 2,630,754	\$ 1,236,000	\$ 505,000	\$ 505,000	\$ 1,741,000	
408-000-538-31-51-02	Intergovernmental Obligations	\$ 94,859	\$ 93,500	\$ 93,500	\$ 93,500	\$ 187,000	
	TOTAL EXPENSES	\$ 2,725,613	\$ 1,329,500	\$ 598,500	\$ 598,500	\$ 1,928,000	
	Ending Fund Balance	\$ 3,300,431	\$ 1,013,342	\$ 925,842	\$ 925,659	\$ 925,659	
	TOTAL FUND	\$ 6,026,044	\$ 2,342,842	\$ 1,524,342	\$ 1,524,159	\$ 2,853,659	

Equipment Rental & Replacement Fund Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 838,827	\$ 872,786	\$ 923,438	\$ 923,438	\$ 872,786
501-000-365-20-00-00	Fleet Replacement Charge		\$ 131,333	\$ 131,333	\$ 131,333	\$ 262,666
501-000-348-30-00-00	Fleet R&M Charge		85,319	85,319	85,319	170,638
501-000-374-00-00-00	Contributed Capital-General Govt.	448,839	-	-	-	-
501-000-395-10-00-00	Sale of Capital Assets	18,950	-	-	-	-
501-000-397-00-00-01	Interfund Services - Gen	85,000	-	-	-	-
501-000-397-00-04-08	Interfund Services-SWM	10,000	-	-	-	-
501-000-397-01-04-08	Interfund Services-SWM Capital	80,910	-	-	-	-
501-000-398-00-00-00	Insurance Recovery	242	-	-	-	-
	CHARGES FOR GOODS & SVCS	\$ 643,941	\$ 216,652	\$ 216,652	\$ 216,652	\$ 433,304
501-000-361-11-00-00	Investment Interest	\$ 5,538	\$ 20,000	\$ 20,000	\$ 16,332	\$ 36,332
	TOTAL MISCELLANEOUS	\$ 5,538	\$ 20,000	\$ 20,000	\$ 16,332	\$ 36,332
	TOTAL REVENUES	\$ 649,479	\$ 236,652	\$ 236,652	\$ 232,984	\$ 469,636
	TOTAL FUND	\$ 1,488,306	\$ 1,109,438	\$ 1,160,090	\$ 1,156,422	\$ 1,342,422

City of Sammamish

Equipment Rental & Replacement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
501-000-548-65-31-00	Vehicle/Equipment Supplies	\$ 8,572	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
501-000-548-65-41-00	Professional Services	1,708	-	-	-	-
501-000-548-65-48-01	Repairs and Maintenance-City Hall	2,055	-	-	-	-
501-000-548-65-48-02	Repairs and Maintenance-Parks	29,025	-	-	-	-
501-000-548-65-48-03	Repairs and Maintenance-PW	16,127	-	-	-	-
501-000-548-65-48-04	Repairs and Maintenance-Equipment	34,368	-	-	-	-
	TOTAL SERVICES & CHARGES	\$ 91,855	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
501-000-594-48-64-00	Machinery & Equipment (1)	\$ 100,275	\$ 136,000	\$ -	\$ -	\$ 136,000
	TOTAL EXPENSES	\$ 192,130	\$ 186,000	\$ 50,000	\$ 50,000	\$ 236,000
	Ending Fund Balance*	\$ 1,296,176	\$ 923,438	\$ 1,110,090	\$ 1,106,422	\$ 1,106,422
	TOTAL FUND	\$ 1,488,306	\$ 1,109,438	\$ 1,160,090	\$ 1,156,422	\$ 1,342,422

(1) Replacement of 2 maintenance vehicles in 2011

* Budgeted Fund Balance split between Replacement Reserve and Maintenance Reserve as required by RCW

Technology Replacement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 329,477	\$ 341,055	\$ 302,455	\$ 302,455	\$ 341,055
502-000-348-80-00-01	Interfund - General Fund	\$ 500,000	\$ 706,548	\$ 706,548	\$ 706,548	\$ 1,413,096
502-000-348-80-04-08	Interfund Services - Storm	18,000	21,852	21,852	21,852	43,704
	CHARGES FOR GOODS & SVCS	\$ 518,000	\$ 728,400	\$ 728,400	\$ 728,400	\$ 1,456,800
502-000-361-11-00-00	Interest Income	\$ 242	\$ 10,000	\$ 10,000	\$ 8,167	\$ 18,167
	TOTAL MISCELLANEOUS	\$ 242	\$ 10,000	\$ 10,000	\$ 8,167	\$ 18,167
	TOTAL REVENUES	\$ 518,242	\$ 738,400	\$ 738,400	\$ 736,567	\$ 1,474,967
	TOTAL FUND	\$ 847,719	\$ 1,079,455	\$ 1,040,855	\$ 1,039,022	\$ 1,816,022

City of Sammamish

Technology Replacement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
502-000-518-81-11-00	Salaries	\$ 197,422	\$ 230,000	\$ 248,000	\$ 234,000	\$ 464,000
502-000-518-81-12-00	Overtime	267	-	-	-	-
502-000-518-81-21-00	Benefits	61,437	82,000	83,000	73,175	155,175
	TOTAL PERSONNEL	\$ 259,126	\$ 312,000	\$ 331,000	\$ 307,175	\$ 619,175
502-000-518-81-31-00	Office & Operating Supplies	\$ 3,481	\$ 4,500	\$ 4,500	\$ 4,500	\$ 9,000
502-000-518-81-35-00	Small Tools & Minor Equipment	90,056	42,000	40,000	40,000	82,000
	TOTAL SUPPLIES	\$ 93,537	\$ 46,500	\$ 44,500	\$ 44,500	\$ 91,000
502-000-518-81-41-00	Info. Tech contracted support	\$ 14,598	\$ 25,000	\$ 15,000	\$ 15,000	\$ 40,000
502-000-518-81-42-00	Communications	450	-	-	-	-
502-000-518-81-43-00	Travel	-	1,000	1,000	1,000	2,000
502-000-518-81-48-00	Repair & Maintenance	30,084	85,000	85,000	85,000	170,000
502-000-518-81-49-03	Training - Seminars/Conference	499	4,500	4,500	4,500	9,000
	TOTAL SERVICES & CHARGES	\$ 45,631	\$ 115,500	\$ 105,500	\$ 105,500	\$ 221,000
502-000-518-81-51-00	Intergovernmental Services	\$ 60,054	\$ 85,000	\$ 85,000	\$ 85,000	\$ 170,000
	INTERGOVERNMENTAL SERVICES	\$ 60,054	\$ 85,000	\$ 85,000	\$ 85,000	\$ 170,000
502-000-594-18-64-00	Machinery & Equipment (1)	\$ 49,190	\$ 218,000	\$ 110,500	\$ 110,500	\$ 328,500
	TOTAL CAPITAL	\$ 49,190	\$ 218,000	\$ 110,500	\$ 110,500	\$ 328,500
	TOTAL EXPENSES	\$ 507,538	\$ 777,000	\$ 676,500	\$ 652,675	\$ 1,429,675
	Ending Fund Balance	\$ 340,181	\$ 302,455	\$ 364,355	\$ 386,347	\$ 386,347
	TOTAL FUND	\$ 847,719	\$ 1,079,455	\$ 1,040,855	\$ 1,039,022	\$ 1,816,022

(1) Centralized equipment purchases per Information Technology Department workplan.

Risk Management Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 819,121	\$ 720,762	\$ 555,762	\$ 555,762	\$ 720,762
503-000-361-11-00-00	Interest Income	\$ 3,504	\$ 10,000	\$ 10,000	\$ 8,167	\$ 18,167
	TOTAL MISCELLANEOUS	\$ 3,504	\$ 10,000	\$ 10,000	\$ 8,167	\$ 18,167
503-000-348-91-00-01	Interfund - General Fund	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 360,000
503-000-348-91-04-08	Interfund - Storm Oper Fund	28,000	28,000	28,000	28,000	56,000
	TOTAL NONREVENUES	\$ 208,000	\$ 208,000	\$ 208,000	\$ 208,000	\$ 416,000
	TOTAL REVENUES	\$ 211,504	\$ 218,000	\$ 218,000	\$ 216,167	\$ 434,167
	TOTAL FUND	\$ 1,030,625	\$ 938,762	\$ 773,762	\$ 771,929	\$ 1,154,929

City of Sammamish

Risk Management Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
503-000-514-71-22-00	Unemployment Benefits	\$ 58,880	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
	TOTAL PERSONNEL	\$ 58,880	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
503-000-514-71-46-00	Insurance (1)	\$ 247,417	\$ 330,000	\$ 330,000	\$ 330,000	\$ 660,000
503-000-514-71-49-00	Program Preventative Actions (2)	1,977	3,000	3,000	3,000	6,000
	TOTAL SERVICES & CHARGES	\$ 249,394	\$ 333,000	\$ 333,000	\$ 333,000	\$ 666,000
	TOTAL EXPENSES	\$ 308,274	\$ 383,000	\$ 383,000	\$ 383,000	\$ 766,000
	Ending Fund Balance	\$ 722,351	\$ 555,762	\$ 390,762	\$ 388,929	\$ 388,929
	TOTAL FUND	\$ 1,030,625	\$ 938,762	\$ 773,762	\$ 771,929	\$ 1,154,929

(1) 2011-2012 Rate based on moving to WCIA + adding new M&O Facility

(2) Flu shot coverage for immediate families of employees and City Council

CITY OF SAMMAMISH ORDINANCE O2011-XXX 2011-2012 BIENNIAL BUDGET AMENDMENT: TABLE A

2011-2012 BIENNIAL BUDGET = \$146,856,567									
FUND	BEGINING BALANCE		REVENUES		EXPENSES		ENDING BALANCE		
	Original	Amended	Original	Adjusted	Original	Adjusted	Original	Adjusted	
001 General Fund	\$ 12,386,289	\$ 17,851,007	\$ 56,869,213	\$ 57,041,863	\$ 64,464,295	\$ 68,168,783	\$ 4,791,207	\$ 6,724,087	
101 Street Fund	\$ 473,700	\$ 931,009	\$ 12,390,000	\$ 12,379,000	\$ 10,247,011	\$ 10,820,726	\$ 2,616,689	\$ 2,489,283	
201 G.O. Debt Service Fund	\$ -	\$ -	\$ 3,473,589	\$ 3,473,589	\$ 3,473,589	\$ 3,473,589	\$ -	\$ -	
301 CIP General Gov't. Fund	\$ 313,495	\$ 6,501,355	\$ 14,000	\$ 3,012,717	\$ -	\$ 3,460,000	\$ 327,495	\$ 6,054,072	
302 CIP Parks Fund	\$ 11,534,450	\$ 10,266,821	\$ 7,620,000	\$ 7,783,083	\$ 15,170,921	\$ 15,786,921	\$ 3,983,529	\$ 2,262,983	
340 CIP Transportation	\$ 5,519,260	\$ 11,320,286	\$ 2,990,000	\$ 3,487,750	\$ 6,777,667	\$ 7,720,667	\$ 1,731,593	\$ 7,087,369	
408 Surface Water Management-Operating Fund	\$ 106,005	\$ 649,813	\$ 4,992,525	\$ 4,991,242	\$ 4,841,234	\$ 5,079,206	\$ 257,296	\$ 561,849	
438 Surface Water Management-CIP Fund	\$ 54,048	\$ 1,631,842	\$ 1,222,000	\$ 1,221,817	\$ 1,272,000	\$ 1,928,000	\$ 4,048	\$ 925,659	
501 Equipment Replacement Fund	\$ 753,384	\$ 872,786	\$ 473,304	\$ 469,636	\$ 116,000	\$ 236,000	\$ 1,110,688	\$ 1,106,422	
502 Information Services Replacement Fund	\$ 194,575	\$ 341,055	\$ 1,476,800	\$ 1,474,967	\$ 1,346,000	\$ 1,429,675	\$ 325,375	\$ 386,347	
503 Risk Management Fund	\$ 725,731	\$ 720,762	\$ 436,000	\$ 434,167	\$ 766,000	\$ 766,000	\$ 395,731	\$ 388,929	
2011-2012 TOTAL BIENNIAL BUDGET	\$ 32,060,937	\$ 51,086,736	\$ 91,957,431	\$ 95,769,831	\$ 108,474,717	\$ 118,869,567	\$ 15,543,651	\$ 27,987,000	

2011 ANNUAL BUDGET FOR REFERENCE PURPOSES									
FUND	BEGINING BALANCE		REVENUES		EXPENSES		ENDING BALANCE		
	Original	Amended	No Change		Original	Amended	Original	Amended	
001 General Fund	\$ 12,386,289	\$ 17,851,007	\$ 28,460,023		\$ 32,521,289	\$ 32,556,289	\$ 8,325,023	\$ 13,754,741	
101 Street Fund	\$ 473,700	\$ 931,009	\$ 6,190,000		\$ 5,137,293	\$ 5,668,293	\$ 1,526,407	\$ 1,452,716	
201 G.O. Debt Service Fund	\$ -	\$ -	\$ 931,128		\$ 931,128	\$ 931,128	\$ -	\$ -	
301 CIP General Gov't. Fund	\$ 313,495	\$ 6,501,355	\$ 7,000		\$ -	\$ 460,000	\$ 320,495	\$ 6,048,355	
302 CIP Parks Fund	\$ 11,534,450	\$ 10,266,821	\$ 3,810,000		\$ 12,663,460	\$ 13,279,460	\$ 2,680,990	\$ 797,361	
340 CIP Transportation	\$ 5,519,260	\$ 11,320,286	\$ 1,495,000		\$ 4,652,667	\$ 5,595,667	\$ 2,361,593	\$ 7,219,619	
408 Surface Water Management-Operating Fund	\$ 106,005	\$ 649,813	\$ 2,585,525		\$ 2,479,292	\$ 2,699,292	\$ 212,238	\$ 536,046	
438 Surface Water Management-CIP Fund	\$ 54,048	\$ 1,631,842	\$ 711,000		\$ 673,500	\$ 1,329,500	\$ 91,548	\$ 1,013,342	
501 Equipment Replacement Fund	\$ 753,384	\$ 872,786	\$ 236,652		\$ 66,000	\$ 186,000	\$ 924,036	\$ 923,438	
502 Information Services Replacement Fund	\$ 194,575	\$ 341,055	\$ 738,400		\$ 669,500	\$ 777,000	\$ 263,475	\$ 302,455	
503 Risk Management Fund	\$ 725,731	\$ 720,762	\$ 218,000		\$ 383,000	\$ 383,000	\$ 560,731	\$ 555,762	
TOTAL BUDGET	\$ 32,060,937	\$ 51,086,736	\$ 45,382,728		\$ 60,177,129	\$ 63,865,629	\$ 17,266,536	\$ 32,603,835	

2012 ANNUAL BUDGET FOR REFERENCE PURPOSES									
FUND	BEGINING BALANCE		REVENUES		EXPENSES		ENDING BALANCE		
	Original	Amended	Original	Adjusted	Original	Adjusted	Original	Adjusted	
001 General Fund	\$ 8,325,023	\$ 13,754,741	\$ 28,409,190	\$ 28,581,840	\$ 31,943,006	\$ 35,612,494	\$ 4,791,207	\$ 6,724,087	
101 Street Fund	\$ 1,526,407	\$ 1,452,716	\$ 6,200,000	\$ 6,189,000	\$ 5,109,718	\$ 5,152,433	\$ 2,616,689	\$ 2,489,283	
201 G.O. Debt Service Fund	\$ -	\$ -	\$ 2,542,461	\$ 2,542,461	\$ 2,542,461	\$ 2,542,461	\$ -	\$ -	
301 CIP General Gov't. Fund	\$ 320,495	\$ 6,048,355	\$ 7,000	\$ 3,005,717	\$ -	\$ 3,000,000	\$ 327,495	\$ 6,054,072	
302 CIP Parks Fund	\$ 2,680,990	\$ 797,361	\$ 3,810,000	\$ 3,973,083	\$ 2,507,461	\$ 2,507,461	\$ 3,983,529	\$ 2,262,983	
340 CIP Transportation	\$ 2,361,593	\$ 7,219,619	\$ 1,495,000	\$ 1,992,750	\$ 2,125,000	\$ 2,125,000	\$ 1,731,593	\$ 7,087,369	
408 Surface Water Management-Operating Fund	\$ 212,238	\$ 536,046	\$ 2,407,000	\$ 2,405,717	\$ 2,361,942	\$ 2,379,914	\$ 257,296	\$ 561,849	
438 Surface Water Management-CIP Fund	\$ 91,548	\$ 1,013,342	\$ 511,000	\$ 510,817	\$ 598,500	\$ 598,500	\$ 4,048	\$ 925,659	
501 Equipment Replacement Fund	\$ 924,036	\$ 923,438	\$ 236,652	\$ 232,984	\$ 50,000	\$ 50,000	\$ 1,110,688	\$ 1,106,422	
502 Information Services Replacement Fund	\$ 263,475	\$ 302,455	\$ 738,400	\$ 736,567	\$ 676,500	\$ 652,675	\$ 325,375	\$ 386,347	
503 Risk Management Fund	\$ 560,731	\$ 555,762	\$ 218,000	\$ 216,167	\$ 383,000	\$ 383,000	\$ 395,731	\$ 388,929	
TOTAL BUDGET	\$ 17,266,536	\$ 32,603,835	\$ 46,574,703	\$ 50,387,103	\$ 48,297,588	\$ 55,003,938	\$ 15,543,651	\$ 27,987,000	



City of Sammamish 2011-2012 Budget Amendment Packet

Line Item Budgets by Fund As of 12/6/2011 - Amendment Request

Page

2	Budget Summaries with Balances
3	2011-2012 Budgeted Transfers Reconciliation
4-57	2010-2012 Line Item Revenue & Expense Budgets by Fund (2010 Actual revenues & expenses, 2011 & 2012 Budget)

No 1% property tax increase

City of Sammamish
2011-2012
By Fund Budget Summary

		2011 Budget			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	12,386,289	28,460,023	32,521,289	8,325,023
101	Street Fund	473,700	6,190,000	5,137,293	1,526,407
201	Debt Service Fund	-	931,128	931,128	-
301	Gen Gov't CIP	313,495	7,000	-	320,495
302	Park's CIP Fund	11,534,450	3,810,000	12,663,460	2,680,990
340	Transportation CIP	5,519,260	1,495,000	4,652,667	2,361,593
408	Surface Wtr Mgt	106,005	2,585,525	2,479,292	212,238
438	Surface Wtr Cap Prj.	54,048	711,000	673,500	91,548
501	Equipment Rental	753,384	236,652	66,000	924,036
502	Technology Repl.	194,575	738,400	669,500	263,475
503	Risk Mgt Fund	725,731	218,000	383,000	560,731
Totals		32,060,937	45,382,728	60,177,129	17,266,536

		2011 Adjusted Budget (May 2011)			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	17,851,007	28,460,023	32,556,289	13,754,741
101	Street Fund	931,009	6,190,000	5,668,293	1,452,716
201	Debt Service Fund	-	931,128	931,128	-
301	Gen Gov't CIP	6,501,355	7,000	460,000	6,048,355
302	Park's CIP Fund	10,266,821	3,810,000	13,279,460	797,361
340	Transportation CIP	11,320,286	1,495,000	5,595,667	7,219,619
408	Surface Wtr Mgt	649,813	2,585,525	2,699,292	536,046
438	Surface Wtr Cap Prj.	1,631,842	711,000	1,329,500	1,013,342
501	Equipment Rental	872,786	236,652	186,000	923,438
502	Technology Repl.	341,055	738,400	777,000	302,455
503	Risk Mgt Fund	720,762	218,000	383,000	555,762
Totals		51,086,736	45,382,728	63,865,629	32,603,835

City of Sammamish
2011-2012
By Fund Budget Summary

		2012 Budget			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	13,754,741	28,409,190	31,943,006	10,220,925
101	Street Fund	1,452,716	6,200,000	5,109,718	2,542,998
201	Debt Service Fund	-	2,542,461	2,542,461	-
301	Gen Gov't CIP	6,048,355	7,000	-	6,055,355
302	Park's CIP Fund	797,361	3,810,000	2,507,461	2,099,900
340	Transportation CIP	7,219,619	1,495,000	2,125,000	6,589,619
408	Surface Wtr Mgt	536,046	2,407,000	2,361,942	581,104
438	Surface Wtr Cap Prj.	1,013,342	511,000	598,500	925,842
501	Equipment Rental	923,438	236,652	50,000	1,110,090
502	Technology Repl.	302,455	738,400	676,500	364,355
503	Risk Mgt Fund	555,762	218,000	383,000	390,762
	Totals	32,603,835	46,574,703	48,297,588	30,880,950

		2012 Adjusted Budget			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	13,754,741	28,581,840	35,612,494	6,724,087
101	Street Fund	1,452,716	6,189,000	5,152,433	2,489,283
201	Debt Service Fund	-	2,542,461	2,542,461	-
301	Gen Gov't CIP	6,048,355	3,005,717	3,000,000	6,054,072
302	Park's CIP Fund	797,361	3,973,083	2,507,461	2,262,983
340	Transportation CIP	7,219,619	1,992,750	2,125,000	7,087,369
408	Surface Wtr Mgt	536,046	2,405,717	2,379,914	561,849
438	Surface Wtr Cap Prj.	1,013,342	510,817	598,500	925,659
501	Equipment Rental	923,438	232,984	50,000	1,106,422
502	Technology Repl.	302,455	736,567	652,675	386,347
503	Risk Mgt Fund	555,762	216,167	383,000	388,929
	Totals	32,603,835	50,387,103	55,003,938	27,987,000

**City of Sammamish
Fund Summary
2011-2012 Budgeted Transfers**

<u>FROM FUND</u>		<u>REVENUES</u>		<u>2011</u>	<u>2012</u>	<u>2012 ADJ</u>
		<u>TO FUND</u>	<u>TO FUND DISCRPTION</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
001	General Fund	101	Street Fund	\$ 5,250,000	\$ 5,250,000	\$ 5,250,000
302	Parks Capital	201	Debt Service	368,461	1,982,461	1,982,461
340	Transportation Capital	201	Debt Service	562,667	560,000	560,000
				931,128	2,542,461	2,542,461
001	General Fund	301	General Gov't. Capital	-	-	3,000,000
001	General Fund	302	Parks Capital	2,500,000	2,500,000	2,500,000
408	Surface Water Management	438	Surface Water Mgmt Capital	700,000	500,000	500,000
001	General Fund	501	Equipment Replacement	106,569	106,569	106,569
101	Street Fund	501	Equipment Replacement	76,293	76,293	76,293
408	Surface Water Management	501	Equipment Replacement	33,790	33,790	33,790
001	General Fund	502	Information Technology	706,548	706,548	706,548
408	Surface Water Management	502	Information Technology	21,852	21,852	21,852
001	General Fund	503	Risk Management	180,000	180,000	180,000
408	Surface Water Management	503	Risk Management	28,000	28,000	28,000
TOTAL				\$ 10,534,180	\$ 11,945,513	\$ 14,945,513

<u>EXPENSES</u>				<u>2011</u>	<u>2012</u>	<u>2012 ADJ</u>
<u>FROM FUND</u>		<u>TO FUND</u>		<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
001	General Fund	101	Street Fund	5,250,000	5,250,000	5,250,000
		301	General Gov't. Capital	-	-	3,000,000
		302	Parks Capital	2,500,000	2,500,000	2,500,000
		501	Equipment Replacement	106,569	106,569	106,569
		502	Information Technology	706,548	706,548	706,548
		503	Risk Management	180,000	180,000	180,000
			<i>subtotal</i>	8,743,117	8,743,117	11,743,117
101	Street Fund	501	Equipment Repacement	76,293	76,293	76,293
302	Parks Capital	201	Debt Service	368,461	1,982,461	1,982,461
340	Transportation Capital	201	Debt Service	562,667	560,000	560,000
408	Surface Water Management	438	Surface Water Mgmt Capital	700,000	500,000	500,000
		501	Equipment Replacement	33,790	33,790	33,790
		502	Information Technology	21,852	21,852	21,852
		503	Risk Management	28,000	28,000	28,000
			<i>subtotal</i>	783,642	583,642	583,642
TOTAL				\$10,534,180	\$11,945,513	\$14,945,513

City of Sammamish

General Fund

2011/2012 Budget Process-Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 17,610,023	\$ 17,851,007	\$ 13,754,741	\$ 13,754,741	\$ 17,851,007
001-000-311-10-00-00	Property Tax	\$ 20,362,624	\$ 21,500,000	\$ 21,700,000	\$ 21,500,000	\$ 43,000,000
001-000-313-10-00-00	Sales & Use Tax	2,628,563	2,500,000	2,500,000	2,500,000	5,000,000
001-000-313-71-00-00	Local Crim Justice Sales Tax	790,642	800,000	800,000	800,000	1,600,000
	TOTAL TAXES	\$ 23,781,829	\$ 24,800,000	\$ 25,000,000	\$ 24,800,000	\$ 49,600,000
001-000-321-90-00-00	Business Licenses	\$ 61,071	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
001-000-321-91-00-00	Cable Franchise Fee	532,455	450,000	450,000	450,000	900,000
001-000-321-91-01-00	Wireless ROW Fees	-	10,000	10,000	10,000	20,000
001-000-322-10-01-00	Building Permits	504,856	450,000	450,000	500,000	950,000
001-000-322-10-02-00	Plumbing Permits	56,283	60,000	60,000	60,000	120,000
001-000-322-10-03-00	Grading Permits	3,038	5,000	5,000	5,000	10,000
001-000-322-10-04-00	Mechanical Permits	78,133	60,000	60,000	60,000	120,000
001-000-322-10-05-00	Shoreline Development Permits	2,503	5,000	5,000	5,000	10,000
001-000-322-10-06-00	Demolition Permits	-	250	250	250	500
001-000-322-10-08-00	Sprinkler Plans Check	1,088	5,000	5,000	5,000	10,000
001-000-322-30-00-00	Animal Licenses	59	200	200	200	400
001-000-322-40-00-00	Right of Way Permits	95,371	75,000	75,000	75,000	150,000
001-000-322-90-01-00	Miscellaneous Permits & Fees	6,726	100	100	100	200
	TOTAL LICENSES & PERMITS	\$ 1,341,583	\$ 1,170,550	\$ 1,170,550	\$ 1,220,550	\$ 2,391,100
001-000-333-20-60-00	US DOT - Speeding	\$ 5,492	\$ -	\$ -	\$ -	\$ -
001-000-333-20-60-10	US DOT - DUI	4,251	-	-	-	-
001-000-334-03-10-00	Dept of Ecology Grant	25,880	-	-	-	-
001-000-334-03-51-00	WA Traffic Safety Commission	261	1,500	1,500	1,500	3,000
001-000-336-06-21-00	Criminal Justice-Population	9,181	9,900	10,000	-	9,900
001-000-336-06-25-00	Criminal Justice - Contr Svcs	60,349	50,000	50,000	-	50,000
001-000-336-06-26-00	Criminal Justice - Spec Prog	34,779	33,300	33,600	-	33,300
001-000-336-06-51-00	DUI-Cities	7,648	5,000	5,000	5,000	10,000
001-000-336-06-94-00	Liquor Excise	204,444	153,850	-	-	153,850
001-000-336-06-95-00	Liquor Profits	329,943	104,383	-	330,000	434,383
001-000-337-07-00-00	KC Recycling Grant	60,700	80,000	80,000	80,000	160,000
001-000-337-07-02-00	KC Community Arts Program	5,000	-	-	-	-
001-000-337-07-05-00	KC Criminal Justice Training	8,800	-	-	-	-
001-000-338-21-00-01	School Resource Officer Svcs	167,352	125,000	125,000	125,000	250,000
001-000-338-00-00-00	King County Animal Control (1)		156,750	163,750	163,750	320,500
001-000-339-18-11-00	ARRA Stimulus Grant	92,865	-	-	-	-
001-000-339-28-11-00	ARRA Clean Cities Grant	4,000	-	-	-	-
	TOTAL INTERGOVERNMENTAL	\$ 1,020,945	\$ 719,683	\$ 468,850	\$ 705,250	\$ 1,424,933

Exhibit 5

Account Number	Description	2010	2011	2012	2012	2011-2012
		Actual Revenues	Budget	Budget	Adjusted Budget	Adjusted Budget
001-000-341-50-01-00	Copies of Public Records	\$ 543	\$ -	\$ -	\$ -	\$ -
001-000-341-70-00-00	Sales of Merchandise	404	-	-	-	-
001-000-341-71-01-00	Copies of Public Records	2,050	3,000	3,000	3,000	6,000
001-000-341-71-02-00	City Maps	15	-	-	-	-
001-000-341-99-00-00	Passport Services	20,125	20,000	20,000	20,000	40,000
001-000-342-10-00-00	KC Traffic Control	47,132	-	-	-	-
001-000-342-90-01-00	Vehicle Impound Fees	9,100	5,000	5,000	5,000	10,000
001-000-343-17-00-00	Beaver Lake Assessment	47,138	49,500	49,500	49,500	99,000
001-000-343-93-00-00	Animal Control	72,244	-	-	-	-
001-000-345-81-01-00	Subdivision Preliminary Review	(1,034)	12,500	12,500	12,500	25,000
001-000-345-83-01-00	Building Plan Check Fees	449,971	300,000	300,000	400,000	700,000
001-000-345-83-03-00	Energy Plan Check Fees	17,610	10,000	10,000	10,000	20,000
001-000-345-85-01-00	Admin Fee for Impact/Mitigation	16,088	5,000	5,000	5,000	10,000
001-000-345-89-01-00	SEPA Review Fee	3,514	10,000	10,000	10,000	20,000
001-000-345-89-02-00	Site Plan Review	164,226	150,000	150,000	150,000	300,000
001-000-345-89-03-00	Notice of Appeal	500	1,000	1,000	1,000	2,000
001-000-345-89-04-00	Counter Service Fee	128,589	125,000	125,000	125,000	250,000
001-000-345-89-05-00	Boundary Line Adjustments		3,000	3,000	3,000	6,000
001-000-345-89-06-00	Shoreline Exemption	675	500	500	500	1,000
001-000-345-89-07-00	Short Plat Fee	12,375	25,000	25,000	25,000	50,000
001-000-345-89-08-00	DPW Plan Review	97,537	250,000	250,000	250,000	500,000
001-000-345-89-09-00	Preapplication Conference.	7,538	15,000	15,000	15,000	30,000
001-000-345-89-11-00	Code Enforce Investigation Fee	(1,825)	7,500	7,500	7,500	15,000
001-000-345-89-12-00	Outside Services Plan Review	(3,667)	5,000	5,000	5,000	10,000
001-000-345-89-13-00	Concurrency Administration Fee	2,250	3,000	3,000	3,000	6,000
001-000-345-89-14-00	Public Notice Fee	4,290	8,000	8,000	8,000	16,000
001-000-347-30-01-00	Park Use Fees	19,192	20,000	20,000	20,000	40,000
001-000-347-30-02-00	Field Use Fees	233,512	250,000	250,000	250,000	500,000
001-000-347-40-01-00	Admission Fees	403	-	-	-	-
001-000-347-60-01-00	Recreational Class Fees	6,345	15,000	15,000	15,000	30,000
001-000-347-90-20-00	Vendor Display Fees	2,560	-	-	-	-
	CHARGES FOR GOODS & SVCS	\$ 1,359,400	\$ 1,293,000	\$ 1,293,000	\$ 1,393,000	\$ 2,686,000
001-000-350-00-00-00	Municipal Court Fines (1)	\$ (2,642)	\$ 105,000	\$ 105,000	\$ 105,000	\$ 210,000
001-000-352-30-00-00	Mand Insurance/Admn	928	-	-	-	-
001-000-353-10-00-00	Traffic Infraction Penalties	46,875	-	-	-	-
001-000-353-70-00-00	Non-Traffic Infraction Penalty	617	-	-	-	-
001-000-354-00-00-00	Civil Parking Infraction Pnlty	12,654	-	-	-	-
001-000-355-20-00-00	DUI Fines	3,618	-	-	-	-
001-000-355-80-00-00	Other Criminal Traffic Misd	11,606	-	-	-	-
001-000-356-90-00-00	Other Criminal Non-Traffic	5,173	-	-	-	-
001-000-357-30-00-00	Court Costs Recoupments	17,681	-	-	-	-
001-000-359-90-01-00	Development Fines	1,463	5,000	5,000	5,000	10,000

Exhibit 5

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-000-359-90-02-00	False Alarm Fines	2,150	2,000	2,000	2,000	4,000
001-000-359-90-03-00	Code Violations	14,250	1,000	1,000	1,000	2,000
001-000-359-90-04-00	Field Use Fine		250	250	250	500
TOTAL FINES & FORFEITS		\$ 114,373	\$ 113,250	\$ 113,250	\$ 113,250	\$ 226,500
001-000-361-11-00-00	Interest Income	\$ 128,740	\$ 75,000	\$ 75,000	\$ 61,250	\$ 136,250
001-000-361-40-00-00	Sales Interest	5,047	12,500	12,500	12,500	25,000
001-000-362-40-00-00	Space and Facilities Leases ST	830	-	-	-	-
001-000-362-40-01-00	Beaver Lake Lodge Rental Fees	65,627	50,000	50,000	50,000	100,000
001-000-362-40-02-00	Sammamish Commons Rental Fees	3,275	500	500	500	1,000
001-000-362-50-00-00	Space and Facilities Leases LT	146,849	100,000	100,000	100,000	200,000
001-000-367-11-02-00	Arts Commission Donations	400	100	100	100	200
001-000-367-11-00-01	Donations	2,964	10,000	10,000	10,000	20,000
001-000-367-11-01-00	Fireworks Donation	32,700	25,000	25,000	25,000	50,000
001-000-367-11-01-01	Donations-Park Events	15,774	-	-	-	-
001-000-367-19-00-00	Contributions Fire District 10	89,440	89,440	89,440	89,440	178,880
001-000-369-40-00-00	Judgements & Settlements	302	-	-	-	-
408-000-369-90-01-00	Miscellaneous	7,267	1,000	1,000	1,000	2,000
001-000-386-83-00-00	JIS - Trauma Care	12,404	-	-	-	-
001-000-386-97-00-00	Local JIS Account	132	-	-	-	-
001-000-386-99-00-00	School Zone	1,440	-	-	-	-
001-000-395-10-00-00	Sales of Capital Assets	785,495	-	-	-	-
001-000-398-00-00-00	Compensation from Ins Recovery	60	-	-	-	-
TOTAL MISCELLANEOUS		\$ 1,298,746	\$ 363,540	\$ 363,540	\$ 349,790	\$ 713,330
TOTAL REVENUES		\$ 28,916,876	\$ 28,460,023	\$ 28,409,190	\$ 28,581,840	\$ 57,041,863
TOTAL FUND		\$ 46,526,899	\$ 46,311,030	\$ 42,163,931	\$ 42,336,581	\$ 74,892,870

(1) Projected Pet License & District Court Revenues, used to offset King County Animal Control and Court contract costs

City of Sammamish
Summary of General Fund Expenditures by Department
Budget to Expenditure Comparison
2011/2012 Budget Process Mid-Biennial Review

Department	Section	2010 Actual Expenditures	2011	2012 Budget	2012 Adjusted Budget	2011-2012 Budget
City Council		\$ 202,389	\$ 299,400	\$ 302,450	\$ 301,100	\$ 600,500
City Manager		\$ 555,869	\$ 589,800	\$ 587,400	\$ 656,217	\$ 1,246,017
Finance		\$ 868,813	\$ 928,410	\$ 903,765	\$ 893,116	\$ 1,821,526
Legal Services		484,140	546,139	549,262	549,262	1,095,401
Administrative Services	City Clerk	\$ 268,315	\$ 292,250	\$ 296,500	\$ 287,600	\$ 579,850
	Administration	361,198	406,700	400,200	368,082	774,782
	Total	\$ 629,513	\$ 698,950	\$ 696,700	\$ 655,682	\$ 1,354,632
Facilities		\$ 278,935	\$ 301,000	\$ 301,000	\$ 301,000	\$ 602,000
Police Services		\$ 4,537,859	\$ 4,566,331	\$ 4,656,915	\$ 4,765,545	\$ 9,331,876
Fire Services		\$ 5,620,903	\$ 5,663,927	\$ 5,663,927	\$ 5,857,927	\$ 11,521,854
Public Works	Administration	\$ 114,268	\$ 86,555	\$ 90,060	\$ 93,760	\$ 180,315
	Engineering	744,031	586,260	508,110	530,764	1,117,024
	Total	\$ 858,299	\$ 672,815	\$ 598,170	\$ 624,524	\$ 1,297,339
Social & Human Services		\$ 364,765	\$ 186,000	\$ 186,000	\$ 188,500	\$ 374,500
Community Development	Planning	\$ 1,452,370	\$ 1,369,400	\$ 1,295,500	\$ 1,405,339	\$ 2,774,739
	Building	535,633	602,500	618,750	707,708	1,310,208
	Permit Center	265,697	333,300	345,800	401,675	734,975
	ARRA Grant	96,865	30,000	12,000	12,000	42,000
	Total	\$ 2,350,565	\$ 2,335,200	\$ 2,272,050	\$ 2,526,722	\$ 4,861,922
Parks & Recreation	Culture/Wellness	\$ 38,603	\$ 51,300	\$ 46,300	\$ 49,300	\$ 100,600
	Volunteer Services	98,631	103,450	107,450	108,262	211,712
	Administration	382,900	392,400	404,650	424,298	816,698
	Planning & Dev'l	241,447	303,500	310,500	319,961	623,461
	Recreation Prgms	426,409	505,750	513,500	518,692	1,024,442
	Park Resource Mgt	1,550,230	1,612,000	1,661,500	1,689,719	3,301,719
	Total	\$ 2,738,220	\$ 2,968,400	\$ 3,043,900	\$ 3,110,232	\$ 6,078,632
Non-Departmental	Voter Registration	\$ 77,257	\$ 80,000	\$ 80,000	\$ 80,000	\$ 160,000
	Other Gen Gov't Svcs	930,864	4,932,917	4,314,467	4,315,667	9,248,584
	Pollution Control	31,797	28,000	28,000	28,000	56,000
	Public Health	10,704	9,000	9,000	9,000	18,000
	Operating Trnfs Out	8,135,000	7,750,000	7,750,000	10,750,000	18,500,000
	Total	\$ 9,185,622	\$ 12,799,917	\$ 12,181,467	\$ 15,182,667	\$ 27,982,584
TOTAL GENERAL FUND EXPENDITURES		\$ 28,675,892	\$ 32,556,289	\$ 31,943,006	\$ 35,612,494	\$ 68,168,783
Ending Fund Balance		17,851,007	13,754,741	10,220,925	6,724,087	6,724,087
GRAND TOTAL GENERAL FUND		\$ 46,526,899	\$ 46,311,030	\$ 42,163,931	\$ 42,336,581	\$ 74,892,869
Strategic Reserve (10% of GF Revenues)				\$ 2,904,544	\$ 2,904,544	

City of Sammamish
General Fund

City Council Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-011-511-60-11-00	Salaries	\$ 72,600	\$ 72,600	\$ 72,600	\$ 72,600	\$ 145,200
001-011-511-60-21-00	Benefits	20,439	19,600	20,850	17,500	37,100
	TOTAL PERSONNEL	\$ 93,039	\$ 92,200	\$ 93,450	\$ 90,100	\$ 182,300
001-011-511-60-31-00	Office & Operating Supplies	\$ 1,398	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000
001-011-511-60-31-01	Meeting Expense	6,463	6,000	6,000	6,000	12,000
001-011-511-60-31-02	Books	66	-	-	-	-
001-011-511-60-31-05	Meeting Meal Expense (1)	4,765	4,300	4,300	4,300	8,600
001-011-511-60-32-00	Fuel	-	100	100	100	200
001-011-511-60-35-00	Small Tool & Minor Equipment	314	-	-	-	-
	TOTAL SUPPLIES	\$ 13,006	\$ 12,400	\$ 12,400	\$ 12,400	\$ 24,800
001-011-511-60-41-00	Professional Services (2)	\$ 6,888	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000
001-011-511-60-41-05	Newsletter (3)	44,820	55,000	55,000	55,000	110,000
001-011-511-60-42-00	Communications (4)	2,086	60,000	60,000	60,000	120,000
001-011-511-60-42-01	Postage (5)	29,633	45,300	47,100	47,100	92,400
001-011-511-60-43-00	Travel (6)	7,134	15,000	15,000	15,000	30,000
001-011-511-60-49-00	Miscellaneous	90	-	-	-	-
001-011-511-60-49-01	Memberships (7)	919	2,500	2,500	2,500	5,000
001-011-511-60-49-03	Training - Seminars/Conference (6)	1,774	4,000	4,000	4,000	8,000
001-011-511-60-49-12	Special Celebrations (8)	3,000	3,000	3,000	5,000	8,000
	TOTAL SERVICES & CHARGES	\$ 96,344	\$ 194,800	\$ 196,600	\$ 198,600	\$ 393,400
	TOTAL DEPARTMENT	\$ 202,389	\$ 299,400	\$ 302,450	\$ 301,100	\$ 600,500

(1) Light refreshments at Council mtgs: \$100/mo x 11 mo; dinners @ \$800 each (Issq CC, Redmd CC, ISD/LWSD boards)

(2) Retreat Moderator, SEPA training, land survey, photography

(3) Newsletter to remain at 3 colors; special inserts paid by requesting city department

(4) TV, Videos: Add (\$50k) for Planning Comm. & Study sessions in 2011-2012

(5) Bulk newsletter & other Postage, assume 3% increase in 2011, 4% in 2012

(6) NLC, AWC, AWC Legislative, Suburban Cities, Samm Chamber of Commerce

(7) Rotary: 1 = \$1200; Transpo. Partnership 1 = \$1000; Eastside Transportation Partnership 2 = \$200, other \$100

(8) Sammi Awards \$3,000 in 2011, \$5,000 in 2012

City of Sammamish
General Fund

City Manager's Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-013-513-10-11-00	Salaries	\$ 399,780	\$ 400,000	\$ 405,000	\$ 407,500	\$ 807,500
001-013-513-10-21-00	Benefits	135,929	127,000	126,500	142,817	269,817
	TOTAL PERSONNEL	\$ 535,709	\$ 527,000	\$ 531,500	\$ 550,317	\$ 1,077,317
001-013-513-10-31-00	Office & Operating Supplies	\$ 4,961	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000
001-013-513-10-31-01	Code Compliance (Samm. Cares)	-	2,000	-	-	2,000
001-013-513-10-31-02	Books	4	500	500	500	1,000
001-013-513-10-31-05	Meeting Meal Expense (1)	1,799	2,100	2,100	2,100	4,200
001-013-513-10-32-00	Fuel	37	200	200	200	400
001-013-513-10-35-00	Small Tools & Minor Equipment	2,923	1,000	1,000	1,000	2,000
	TOTAL SUPPLIES	\$ 9,724	\$ 7,800	\$ 5,800	\$ 5,800	\$ 13,600
001-013-513-10-41-00	Professional Services (2)	\$ 980	\$ 35,000	\$ 30,000	\$ 80,000	\$ 115,000
001-013-513-10-41-04	Copying	1,010	1,000	1,000	1,000	2,000
001-013-513-10-42-00	Communications	1,547	2,000	2,000	2,000	4,000
001-013-513-10-42-02	Postage	119	2,100	2,200	2,200	4,300
001-013-513-10-43-00	Travel	2,713	7,000	7,000	7,000	14,000
001-013-513-10-45-00	Operating Rentals	1,314	-	-	-	-
001-013-513-10-49-01	Memberships	1,574	3,900	3,900	3,900	7,800
001-013-513-10-49-03	Training	1,179	4,000	4,000	4,000	8,000
	TOTAL SERVICES & CHARGES	\$ 10,436	\$ 55,000	\$ 50,100	\$ 100,100	\$ 155,100
	TOTAL DEPARTMENT	\$ 555,869	\$ 589,800	\$ 587,400	\$ 656,217	\$ 1,246,017

(1) Mayor/Deputy Mayor agenda mtg - \$50 (22 per year); employee appreciation 2 events - \$500 (each)

(2) Council added \$5k in 2011 for Water/Sewer svc options, \$20k/year Economic Dev. Outreach Program, & \$50,000 in 2012 for fire services study

Exhibit 5

City of Sammamish
General Fund

Finance Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-014-514-20-11-00	Salaries	\$ 559,145	\$ 570,000	\$ 580,000	\$ 553,500	\$ 1,123,500
001-014-514-20-21-00	Benefits	185,353	185,000	185,000	200,851	385,851
	TOTAL PERSONNEL	\$ 744,498	\$ 755,000	\$ 765,000	\$ 754,351	\$ 1,509,351
001-014-514-20-31-00	Office & Operating Supplies	\$ 1,823	\$ 3,500	\$ 3,500	\$ 3,500	\$ 7,000
001-014-514-20-31-01	Meeting Expense (1)	237	500	500	500	1,000
001-014-514-20-31-02	Books	868	750	750	750	1,500
001-014-514-20-32-00	Fuel	332	250	250	250	500
001-014-514-20-34-00	Maps	-	500	500	500	1,000
001-014-514-20-35-00	Small Tools & Minor Equipment	7,584	500	500	500	1,000
	TOTAL SUPPLIES	\$ 10,844	\$ 6,000	\$ 6,000	\$ 6,000	\$ 12,000
001-014-514-20-41-00	Professional Services (2)	\$ 16,940	\$ 45,000	\$ 15,000	\$ 15,000	\$ 60,000
001-014-514-20-41-04	Copying (3)	1,233	5,000	500	500	5,500
001-014-514-20-42-00	Communications	-	800	800	800	1,600
001-014-514-20-42-02	Postage	-	160	165	165	325
001-014-514-20-43-00	Travel Meals & Lodging	4,401	8,500	8,800	8,800	17,300
001-014-514-20-48-00	Software Maintenance (4)	29,863	35,000	35,000	35,000	70,000
001-014-514-20-49-00	Award Programs Application Fees (5)	-	950	500	500	1,450
001-014-514-20-49-01	Memberships	3,476	10,000	10,000	10,000	20,000
001-014-514-20-49-03	Training	3,644	12,000	12,000	12,000	24,000
	TOTAL SERVICES & CHARGES	\$ 59,557	\$ 117,410	\$ 82,765	\$ 82,765	\$ 200,175
001-014-514-20-51-00	State Auditor - Intergov't Svc (6)	\$ 40,014	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
	TOTAL INTERGOVERNMENTAL	\$ 40,014	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
001-014-594-14-64-00	Machinery & Equipment	\$ 13,900	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL	\$ 13,900	\$ -	\$ -	\$ -	\$ -
TOTAL DEPARTMENT		\$ 868,813	\$ 928,410	\$ 903,765	\$ 893,116	\$ 1,821,526

- (1) Finc. Committee @ \$50 each, 6/year in 2010, 4/year in 2011-2012, other regional finance meetings 4/year @ \$50 each
- (2) 2011-2012: ICMA performance measures consortium fees & banking fees, Fee Model review in 2011 (\$30k)
- (3) Printing Budget Documents for 2011-2012 Biennial budget cycle
- (4) Springbrook & Sympro (Financial and Investment software) maintenance/licenses
- (5) Application fees to annual Financial Reporting (CAFR) and GFOA (biannual) Distinguished Budgeting Award programs
- (6) Fees paid to State Auditor to audit city annual financial statements, increased as audit workprogram increases

City of Sammamish
General Fund

Legal Services and Public Safety
2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-015-512-81-41-92	Public Defender	\$ 48,120	\$ 42,000	\$ 42,000	\$ 42,000	\$ 84,000
001-015-515-20-41-04	Copying	2,112	1,000	1,000	1,000	2,000
001-015-515-20-41-90	City Attorney-Base	155,672	156,139	159,262	159,262	315,401
001-015-515-20-41-91	Prosecuting Attorney	74,975	87,000	87,000	87,000	174,000
001-015-515-20-41-93	City Attorney- Litigation (1)	68,572	100,000	100,000	100,000	200,000
001-015-558-60-41-00	Hearing Examiner	6,872	30,000	30,000	30,000	60,000
	TOTAL SERVICES & CHARGES	\$ 356,323	\$ 416,139	\$ 419,262	\$ 419,262	\$ 835,401
001-015-512-40-51-00	District Court Costs (2)	\$ 127,817	\$ 130,000	\$ 130,000	\$ 130,000	\$ 260,000
	TOTAL INTERGOVERNMENTAL	\$ 127,817	\$ 130,000	\$ 130,000	\$ 130,000	\$ 260,000
	TOTAL DEPARTMENT	\$ 484,140	\$ 546,139	\$ 549,262	\$ 549,262	\$ 1,095,401

(1) Contract for representation of City in lawsuits & contested admin. proceedings commenced by or against the City
 (2) Accounting Change: Net cost budgeted in 2009-2010, full expense budgeted in 2011-2012 (offset by court revenue)

City of Sammamish
General Fund

Administrative Services Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	City Clerk					
001-018-514-30-11-00	Salaries	\$ 157,797	\$ 160,000	\$ 163,500	\$ 143,500	\$ 303,500
001-018-514-30-21-00	Benefits	53,384	54,250	54,000	65,100	119,350
	TOTAL PERSONNEL	\$ 211,181	\$ 214,250	\$ 217,500	\$ 208,600	\$ 422,850
001-018-514-30-31-00	Office & Operating Supplies	\$ 1,881	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-018-514-30-31-01	Meeting Expense	140	-	-	-	-
001-018-514-30-35-00	Small Tools & Minor Equipment	1,787	-	-	-	-
	TOTAL SUPPLIES	\$ 3,808	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-018-514-30-41-00	Professional Services (1)	\$ 14,917	\$ 20,000	\$ 21,000	\$ 21,000	\$ 41,000
001-018-514-30-41-04	Copying	950	1,000	1,000	1,000	2,000
001-018-514-30-42-00	Communication	-	1,000	1,000	1,000	2,000
001-018-514-30-43-00	Travel	-	1,000	1,000	1,000	2,000
001-018-514-30-44-00	Advertising (2)	36,894	50,000	50,000	50,000	100,000
001-018-514-30-49-01	Memberships	340	1,000	1,000	1,000	2,000
001-018-514-30-49-03	Training	225	1,000	1,000	1,000	2,000
	TOTAL SERVICES & CHARGES	\$ 53,326	\$ 75,000	\$ 76,000	\$ 76,000	\$ 151,000
	TOTAL CITY CLERK SVCS	\$ 268,315	\$ 292,250	\$ 296,500	\$ 287,600	\$ 579,850

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Administrative						
001-018-518-10-11-00	Salaries	\$ 190,744	\$ 160,000	\$ 152,000	\$ 147,000	\$ 307,000
001-018-518-10-21-11	Tuition Reimbursement	11,896	15,000	15,000	-	15,000
001-018-518-10-21-00	Benefits	53,993	44,000	38,500	26,382	70,382
	TOTAL PERSONNEL	\$ 256,633	\$ 219,000	\$ 205,500	\$ 173,382	\$ 392,382
001-018-518-10-31-00	Supplies	\$ 775	\$ 4,500	\$ 4,500	\$ 4,500	\$ 9,000
001-018-518-10-31-01	Meeting Expense	366	500	500	500	1,000
001-018-518-10-32-00	Fuel	-	1,000	1,000	1,000	2,000
001-018-518-10-31-02	Books & Maps	27	500	500	500	1,000
001-018-518-10-35-00	Small Tools & Minor Equipment	1,025	200	200	200	400
	TOTAL SUPPLIES	\$ 2,193	\$ 6,700	\$ 6,700	\$ 6,700	\$ 13,400
001-018-518-10-41-00	Professional Services (3)	\$ 17,800	\$ 17,000	\$ 17,000	\$ 17,000	\$ 34,000
001-018-539-30-41-00	Prof Svcs: Animal Control (4)	73,619	153,000	160,000	160,000	313,000
001-018-518-10-42-00	Communications	-	1,500	1,500	1,500	3,000
001-018-518-10-43-00	Travel	996	1,000	1,000	1,000	2,000
001-018-518-10-44-00	Advertising	170	5,000	5,000	5,000	10,000
001-018-518-10-48-00	Repair & Maintenance	8,403	1,000	1,000	1,000	2,000
001-018-518-10-49-00	Miscellaneous	259	-	-	-	-
001-018-518-10-49-01	Memberships	662	500	500	500	1,000
001-018-518-10-49-03	Training	463	2,000	2,000	2,000	4,000
	TOTAL SERVICES & CHARGES	\$ 102,372	\$ 181,000	\$ 188,000	\$ 188,000	\$ 369,000
	TOTAL ADMINISTRATIVE SVCS	\$ 361,198	\$ 406,700	\$ 400,200	\$ 368,082	\$ 774,782
	TOTAL DEPARTMENT	\$ 629,513	\$ 698,950	\$ 696,700	\$ 655,682	\$ 1,354,632

(1) Municipal Code updates - primarily Towncenter and Shoreline related in 2011-2012; \$6k per year records storage - including state mandated document archiving

(2) State Mandated Public Notices for Meetings, Hearings, Ordinances, etc.

(3) Primarily Recruiting and citywide customer svc training costs; 2010 includes additional contracted placement services

(4) KC Contract for Animal Control svcs: (began in July, 2010) contract amount significantly offset by pet licensing rev's

City of Sammamish
General Fund

Facilities Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-019-518-30-31-00	Office & Operating Supplies	\$ 9,156	\$ 12,000	\$ 12,000	\$ 12,000	\$ 24,000
001-019-518-30-35-00	Small Tools & Minor Equipment	2,740	-	-	-	-
001-019-518-30-35-01	Minor equipment-Samm Commons	-	1,000	1,000	1,000	2,000
	TOTAL SUPPLIES	\$ 11,896	\$ 13,000	\$ 13,000	\$ 13,000	\$ 26,000
001-019-518-30-41-00	Facilities janitorial services contracts	\$ 84,751	\$ 85,000	\$ 85,000	\$ 85,000	\$ 170,000
001-019-518-30-42-00	Communications (1)	38,807	30,000	30,000	30,000	60,000
001-019-518-30-45-00	Rentals & Leases	-	-	-	-	-
001-019-518-30-47-00	Utilities	102,213	140,000	140,000	140,000	280,000
001-019-518-30-48-00	Repair & Maintenance (2)	41,268	33,000	33,000	33,000	66,000
	TOTAL SERVICES & CHARGES	\$ 267,039	\$ 288,000	\$ 288,000	\$ 288,000	\$ 576,000
	TOTAL DEPARTMENT	\$ 278,935	\$ 301,000	\$ 301,000	\$ 301,000	\$ 602,000

(1) General City Facilities central telephone system and general use phone contracts

(2) Annual facility maintenance - security/fire/alarm systems, boiler, air conditioning, elevator, & certified back flow testing

Exhibit 5

City of Sammamish
General Fund

Police Services Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-021-521-10-11-00	Salaries	\$ 56,102	\$ 57,500	\$ 60,500	\$ 61,000	\$ 118,500
001-021-521-10-12-00	Overtime	28	-	-	-	-
001-021-521-10-21-00	Benefits	11,859	10,500	11,000	14,130	24,630
	TOTAL PERSONNEL	\$ 67,989	\$ 68,000	\$ 71,500	\$ 75,130	\$ 143,130
001-021-521-10-31-00	Office & Operating Supplies	\$ 1,654	\$ 3,200	\$ 3,200	\$ 3,200	\$ 6,400
001-021-521-10-31-05	Meeting Meal Expense	189	-	-	-	-
001-021-521-10-32-00	Fuel	30	200	200	200	400
001-021-521-10-34-00	Maps	-	150	150	150	300
001-021-521-10-35-00	Small Tools & Minor Equipment	36,273	2,000	2,000	2,000	4,000
	TOTAL SUPPLIES	\$ 38,146	\$ 5,550	\$ 5,550	\$ 5,550	\$ 11,100
001-021-521-10-41-00	Professional Services (1)	\$ 9,010	\$ 8,000	\$ 8,000	\$ 8,000	\$ 16,000
001-021-521-10-41-04	Copying	281	-	-	-	-
001-021-521-10-42-00	Communications	8,674	9,600	9,600	9,600	19,200
001-021-521-10-42-02	Postage	84	-	-	-	-
001-021-521-10-43-00	Travel	1,027	7,000	7,000	7,000	14,000
001-021-521-10-48-00	Repair & Maintenance	973	2,000	2,000	2,000	4,000
001-021-521-10-49-00	Miscellaneous	-	-	-	-	-
001-021-521-10-49-01	Memberships	272	970	970	970	1,940
001-021-521-10-49-03	Training	6,177	8,500	8,500	8,500	17,000
	TOTAL SERVICES & CHARGES	\$ 26,498	\$ 36,070	\$ 36,070	\$ 36,070	\$ 72,140
001-021-521-20-51-01	Police Service Contract (2)	\$ 4,239,324	\$ 4,354,211	\$ 4,441,295	\$ 4,516,295	\$ 8,870,506
001-021-521-20-51-01	Police Reserve Officer Program	-	-	-	30,000	30,000
001-021-523-60-51-01	Jail Contract (3)	159,082	102,500	102,500	102,500	205,000
	TOTAL INTERGOVERNMENTAL	\$ 4,398,406	\$ 4,456,711	\$ 4,543,795	\$ 4,648,795	\$ 9,105,506
001-021-594-21-64-00	Machinery & Equipment	\$ 6,820	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL	\$ 6,820	\$ -	\$ -	\$ -	\$ -
	TOTAL DEPARTMENT	\$ 4,537,859	\$ 4,566,331	\$ 4,656,915	\$ 4,765,545	\$ 9,331,876

- (1) Domestic Violence Advocate, hourly contract as required
- (2) King County Sheriff contracted police services
- (3) Reduction in 2011-2012 reflects elimination of Yakima facility fixed minimum contract.

City of Sammamish
General Fund

Fire Services Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-022-522-10-47-00	Utilities (1)	\$ 2,280	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000
001-022-522-10-51-00	Eastside Fire & Rescue Prof Svc (2)	\$ 5,618,623	\$ 5,661,427	\$ 5,661,427	\$ 5,855,427	\$ 11,516,854
TOTAL SERVICES & CHARGES		\$ 5,620,903	\$ 5,663,927	\$ 5,663,927	\$ 5,857,927	\$ 11,521,854
TOTAL DEPARTMENT		\$ 5,620,903	\$ 5,663,927	\$ 5,663,927	\$ 5,857,927	\$ 11,521,854

(1) Surface Water fees on 3 City owned fire stations locations

(2) Includes Equip Repl & Station maintenance Reserve contributions, 2012 estimate reflects direction given to all departments to manage to 0% increase in 2011-2012

6/28/2010 EF&R Draft Expense Budget included a 5.87% Increase in Partner Contributions in 2011

City of Sammamish
General Fund

Public Works Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Administration Section						
001-040-532-10-11-00	Salaries	\$ 87,450	\$ 63,500	\$ 68,000	\$ 67,000	\$ 130,500
001-040-532-10-21-00	Benefits	20,454	18,000	17,000	21,700	39,700
	TOTAL PERSONNEL	\$ 107,904	\$ 81,500	\$ 85,000	\$ 88,700	\$ 170,200
001-040-532-10-31-00	Office & Operating Supplies	\$ 901	\$ 650	\$ 650	\$ 650	\$ 1,300
001-040-532-10-31-01	Meetings	47	100	100	100	200
001-040-532-10-31-04	Clothing Allowance	118	-	-	-	-
001-040-532-10-31-05	Meeting Meals Expense	165	150	150	150	300
001-040-532-10-32-00	Fuel	368	250	250	250	500
001-040-532-10-34-00	Maps	-	250	250	250	500
001-040-532-10-35-00	Small Tools & Minor Equipment	1,393	400	400	400	800
	TOTAL SUPPLIES	\$ 2,992	\$ 1,800	\$ 1,800	\$ 1,800	\$ 3,600
001-040-532-10-41-00	Professional Services	\$ 1,439	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000
001-040-532-10-41-04	Copying	-	250	250	250	500
001-040-532-10-42-00	Communications	1,176	600	600	600	1,200
001-040-532-10-42-02	Postage	13	55	60	60	115
001-040-532-10-43-00	Travel	114	500	500	500	1,000
001-040-532-10-49-00	Miscellaneous	33	-	-	-	-
001-040-532-10-49-01	Memberships	389	350	350	350	700
001-040-532-10-49-03	Training - Seminars/Conference	208	500	500	500	1,000
	TOTAL SERVICES & CHARGES	\$ 3,372	\$ 3,255	\$ 3,260	\$ 3,260	\$ 6,515
	TOTAL ADMINISTRATION	\$ 114,268	\$ 86,555	\$ 90,060	\$ 93,760	\$ 180,315

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Engineering Section						
001-040-532-20-11-00	Salaries	\$ 455,673	\$ 340,000	\$ 336,500	\$ 347,000	\$ 687,000
001-040-532-20-12-00	Overtime	3,086	-	-	-	-
001-040-532-20-21-00	Benefits	156,333	120,000	113,000	125,154	245,154
TOTAL PERSONNEL		\$ 615,092	\$ 460,000	\$ 449,500	\$ 472,154	\$ 932,154
001-040-532-20-31-00	Office & Operating Supplies	\$ 4,664	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-040-532-20-31-01	Meeting Expense	89	200	200	200	400
001-040-532-20-31-02	Books	19	-	-	-	-
001-040-532-20-31-04	Clothing Allowance	293	250	250	250	500
001-040-532-20-32-00	Fuel	2,042	2,000	2,000	2,000	4,000
001-040-532-20-34-00	Books & Maps	-	400	400	400	800
001-040-532-20-35-00	Small Tools & Minor Equipment	2,570	2,500	2,500	2,500	5,000
TOTAL SUPPLIES		\$ 9,677	\$ 8,350	\$ 8,350	\$ 8,350	\$ 16,700
001-040-532-20-41-00	Professional Services	\$ 18,696	\$ -	\$ -	\$ -	\$ -
001-040-532-20-41-02	Engineering Services	22,730	-	-	-	-
001-040-532-20-41-04	Copying	-	200	200	200	400
001-040-532-20-42-00	Communications	3,891	1,750	1,750	1,750	3,500
001-040-532-20-42-02	Postage	80	60	60	60	120
001-040-532-20-43-00	Travel	229	500	500	500	1,000
001-040-532-20-48-00	Repair & Maintenance	2,801	3,350	3,350	3,350	6,700
001-040-532-20-49-01	Memberships	368	550	400	400	950
001-040-532-20-49-03	Training	3,836	4,000	4,000	4,000	8,000
TOTAL SERVICES & CHARGES		\$ 52,631	\$ 10,410	\$ 10,260	\$ 10,260	\$ 20,670
001-040-532-20-51-00	Intergovernmental-BLMD (1)	\$ 66,631	\$ 105,000	\$ 40,000	\$ 40,000	\$ 145,000
TOTAL INTERGOVERNMENTAL		\$ 66,631	\$ 105,000	\$ 40,000	\$ 40,000	\$ 145,000
001-040-594-32-64-00	Machinery & Equipment	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
TOTAL CAPITAL		\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
TOTAL ENGINEERING		\$ 744,031	\$ 586,260	\$ 508,110	\$ 530,764	\$ 1,117,024
TOTAL DEPARTMENT		858,299	672,815	598,170	624,524	1,297,339

(1) Beaver lake management district: 2011 reflects King County proposed work plan for this BLMD (revenue recovered)

City of Sammamish
General Fund

Social & Human Services Department

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-050-559-20-41-00	Professional Service (1)	\$ 164,765	\$ 176,000	\$ 176,000	\$ 178,500	\$ 354,500
001-050-551-10-41-01	Affordable Housing (2)	200,000	10,000	10,000	10,000	20,000
TOTAL SERVICES & CHARGES		\$ 364,765	\$ 186,000	\$ 186,000	\$ 188,500	\$ 374,500
TOTAL DEPARTMENT		\$ 364,765	\$ 186,000	\$ 186,000	\$ 188,500	\$ 374,500

(1) City Council directed increases in funding in 2009-2010 and 2011-2012. \$2,500 for Sammamish Cares permits in 2012.

(2) 2010-2012 reflects planned city contribution to the A Regional Coalition for Housing (ARCH) trust fund

City of Sammamish
General Fund

Community Development

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	22011-2012 Adjusted Budget
Planning Section						
001-058-558-60-11-00	Salaries	\$ 972,970	\$ 835,500	\$ 845,500	\$ 857,500	\$ 1,693,000
001-058-558-60-12-00	Overtime	1,196	5,000	5,000	5,000	10,000
001-058-558-60-21-00	Benefits	342,296	297,500	290,000	307,839	605,339
	TOTAL PERSONNEL	\$ 1,316,462	\$ 1,138,000	\$ 1,140,500	\$ 1,170,339	\$ 2,308,339
001-058-558-60-31-00	Office & Operating Supplies	\$ 5,616	\$ 3,500	\$ 3,500	\$ 3,500	\$ 7,000
001-058-558-60-31-01	Meeting Expense	253	1,300	1,300	1,300	2,600
001-058-558-60-31-02	Books	337	100	100	100	200
001-058-558-60-32-00	Fuel	-	1,000	1,000	1,000	2,000
001-058-558-60-34-00	Books & Maps	-	500	500	500	1,000
001-058-558-60-35-00	Small Tools & Minor Equipment	5,989	2,000	2,000	2,000	4,000
	TOTAL SUPPLIES	\$ 12,195	\$ 8,400	\$ 8,400	\$ 8,400	\$ 16,800
001-058-558-60-41-00	Professional Services - Planning (1)	\$ 87,075	\$ 160,000	\$ 100,000	\$ 180,000	\$ 340,000
001-058-558-60-41-01	Prof Svcs-Reimbursed Services (2)	-	20,000	20,000	20,000	40,000
001-058-558-60-41-04	Copying	8,704	2,400	5,000	5,000	7,400
001-058-558-60-42-00	Communications	313	1,100	1,100	1,100	2,200
001-058-558-60-42-02	Postage	37	500	500	500	1,000
001-058-558-60-43-00	Travel	1,648	5,000	5,000	5,000	10,000
001-058-558-60-44-00	Advertising/Public Notices	-	5,000	5,000	5,000	10,000
001-058-558-60-48-00	DCD Software Licenses	19,904	19,000	-	-	19,000
001-058-558-60-49-00	Miscellaneous	455	-	-	-	-
001-058-558-60-49-01	Memberships	2,564	4,000	4,000	4,000	8,000
001-058-558-60-49-03	Training	3,013	6,000	6,000	6,000	12,000
	TOTAL SERVICES & CHARGES	\$ 123,713	\$ 223,000	\$ 146,600	\$ 226,600	\$ 449,600
	TOTAL PLANNING	\$ 1,452,370	\$ 1,369,400	\$ 1,295,500	\$ 1,405,339	\$ 2,774,739
Building Section						
001-058-559-20-11-00	Salaries	364,615	384,500	400,500	401,500	786,000
001-058-559-20-12-00	Overtime	4,093	10,000	10,000	10,000	20,000
001-058-559-20-21-00	Benefits	145,629	162,000	162,250	185,208	347,208
	TOTAL PERSONNEL	\$ 514,337	\$ 556,500	\$ 572,750	\$ 596,708	\$ 1,153,208
001-058-559-20-31-00	Office & Operating Supplies	\$ 1,969	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000
001-058-559-20-31-01	Meeting Expense	16	500	500	500	1,000
001-058-559-20-31-02	Books	5,215	2,000	2,000	2,000	4,000

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	22011-2012 Adjusted Budget
001-058-559-20-31-04	Clothing Allowance	317	1,000	1,000	1,000	2,000
001-058-559-20-32-00	Fuel	2,182	4,000	4,000	4,000	8,000
001-058-559-20-34-00	Maps	-	1,000	1,000	1,000	2,000
001-058-559-20-35-00	Small Tools & Minor Equipment	2,641	-	-	-	-
	TOTAL SUPPLIES	\$ 12,340	\$ 11,000	\$ 11,000	\$ 11,000	\$ 22,000
001-058-559-20-41-00	Professional Services (3)	\$ 2,916	\$ 20,000	\$ 20,000	\$ 85,000	\$ 105,000
001-058-559-20-41-01	Plan Reviews	75			-	-
001-058-559-20-41-04	Copying	887	1,000	1,000	1,000	2,000
001-058-559-20-42-00	Communications	1,965	2,500	2,500	2,500	5,000
001-058-559-20-42-02	Postage	-	100	100	100	200
001-058-559-20-43-00	Travel	818	3,400	3,400	3,400	6,800
001-058-559-20-48-00	Repair & Maintenance	-	2,500	2,500	2,500	5,000
001-058-559-20-49-01	Memberships	240	500	500	500	1,000
001-058-559-20-49-03	Training	2,055	5,000	5,000	5,000	10,000
	TOTAL SERVICES & CHARGES	\$ 8,956	\$ 35,000	\$ 35,000	\$ 100,000	\$ 135,000
	TOTAL BUILDING	\$ 535,633	\$ 602,500	\$ 618,750	\$ 707,708	\$ 1,310,208
Permit Center Section						
001-058-559-60-11-00	Salaries	\$ 185,289	\$ 231,000	\$ 243,000	\$ 244,500	\$ 475,500
001-058-559-60-12-00	Overtime	-	1,000	1,000	1,000	2,000
001-058-559-60-21-00	Benefits	70,680	90,000	90,500	94,875	184,875
	TOTAL PERSONNEL	\$ 255,969	\$ 322,000	\$ 334,500	\$ 340,375	\$ 662,375
001-058-559-60-31-00	Office & Operating Supplies	\$ 3,509	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-058-559-60-31-02	Books	303	1,000	1,000	1,000	2,000
001-058-559-60-32-00	Fuel	-	100	100	100	200
001-058-559-60-34-00	Maps	-	300	300	300	600
001-058-559-60-35-00	Small Tools & Minor Equipment	124	-	-	-	-
	TOTAL SUPPLIES	\$ 3,936	\$ 4,400	\$ 4,400	\$ 4,400	\$ 8,800
001-058-559-60-41-00	Professional Services	\$ 3,609	\$ -	\$ -	\$ 50,000	\$ 50,000
001-058-559-60-41-04	Copying	116	1,000	1,000	1,000	2,000
001-058-559-60-42-00	Communications	-	500	500	500	1,000
001-058-559-60-42-02	Postage	-	100	100	100	200
001-058-559-60-43-00	Travel	310	1,000	1,000	1,000	2,000
001-058-559-60-49-00	Miscellaneous	43	-	-	-	-
001-058-559-60-49-01	Memberships	459	300	300	300	600
001-058-559-60-49-03	Training	1,255	4,000	4,000	4,000	8,000
	TOTAL SERVICES & CHARGES	\$ 5,792	\$ 6,900	\$ 6,900	\$ 56,900	\$ 63,800
	TOTAL PERMIT CENTER	\$ 265,697	\$ 333,300	\$ 345,800	\$ 401,675	\$ 734,975

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	22011-2012 Adjusted Budget
001-059-558-70-41-01	ARRA Home Energy Reports (4)	\$ 13,333	\$ 20,000	\$ 2,000	\$ 2,000	\$ 22,000
001-059-558-70-41-02	ARRA Sustainability Strategy	19,798	10,000	10,000	10,000	20,000
001-059-594-32-64-00	Bldg Insp vehicles(2) Replacement	25,593			-	-
001-059-594-58-64-00	PW Insp vehicle replacement	34,141			-	-
001-059-594-58-64-01	Clean Cities ARRA Vehicle	4,000			-	-
TOTAL ARRA EXPENSE		\$ 96,865	\$ 30,000	\$ 12,000	\$ 12,000	\$ 42,000
TOTAL DEPARTMENT		\$ 2,350,565	\$ 2,335,200	\$ 2,272,050	\$ 2,526,722	\$ 4,861,922

(1) 2011-2012 Budget Detail is for the following work program items: Towncenter targetted efforts, Shoreline program, Critical Areas Ordinance, Conservation Strategy, Comprehensive Plan Amendment and Noticing signage

(2) Reimbursed Prof Services - primarily on-call wetland consultant review

(3) Building Division reimbursed plan review to meet expedite/special review service needs

(4) 2010 Reimbursable grant funds not planned to be expended until 2011-2012

City of Sammamish
General Fund

Parks & Recreation Department
2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 BUDGET	2012 Adjusted Budget	2011-2012 Adjusted Budget
Culture Section						
001-076-573-20-31-00	Office & Operating Supplies	\$ 1,633	\$ 4,000	\$ 4,000	\$ 4,000	\$ 8,000
001-076-573-20-35-00	Small Tools & Minor Equipment	2,738	2,000	2,000	2,000	4,000
001-076-573-20-41-00	Professional Svcs-Arts Commission	7,791	16,800	11,800	11,800	28,600
001-076-573-20-41-01	Professional Services-Sammamish Symp	4,500	7,000	7,000	10,000	17,000
001-076-573-20-41-02	Prof. Svc - Master Chorus Eastside	-	1,000	1,000	1,000	2,000
001-076-573-20-41-04	Copying-Arts Commission	2,441	300	300	300	600
001-076-573-20-42-02	Postage	15	100	100	100	200
001-076-573-20-44-00	Advertising	1,309	500	500	500	1,000
001-076-573-20-45-00	Operating Rentals & Leases	1,166	750	750	750	1,500
001-076-573-20-48-00	Repair & Maintenance	59	1,000	1,000	1,000	2,000
001-076-573-20-49-01	Memberships	160	100	100	100	200
001-076-573-20-49-03	Training-Seminars/Conferences	177	250	250	250	500
001-076-573-90-41-01	Prof Services-Farmer's Market (1)	10,000	10,000	10,000	10,000	20,000
001-076-573-90-41-02	Prof Svcs - Heritage Society (2)	5,000	5,000	5,000	5,000	10,000
TOTAL CULTURE		\$ 36,989	\$ 48,800	\$ 43,800	\$ 46,800	\$ 95,600
Wellness Section						
001-076-517-90-31-00	Supplies - Wellness Prog	\$ 1,022	\$ 750	\$ 750	\$ 750	\$ 1,500
001-076-517-90-35-00	Small Tools - Wellness Prog	117	-	-	-	-
001-076-517-90-41-00	Professional Svcs - Wellness	-	1,000	1,000	1,000	2,000
001-076-517-90-43-00	Travel - Wellness Prog	475	250	250	250	500
001-076-517-90-49-00	Miscellaneous - Wellness Prog	-	-	-	-	-
001-076-517-90-49-03	Training/Conf - Wellness	-	500	500	500	1,000
TOTAL WELLNESS		\$ 1,614	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000
Volunteer Services						
001-076-519-90-11-00	Salary	\$ 55,965	\$ 58,000	\$ 62,000	\$ 62,000	\$ 120,000
001-076-519-90-21-08	Volunteer L&I	147	100	100	100	200
001-076-519-90-21-00	Benefits	30,780	33,000	33,000	33,812	66,812
TOTAL PERSONNEL		\$ 86,892	\$ 91,100	\$ 95,100	\$ 95,912	\$ 187,012
001-076-519-90-31-00	Office & Operating Supplies	\$ 8,049	\$ 7,500	\$ 7,500	\$ 7,500	\$ 15,000
001-076-519-90-35-00	Small Tools & Minor Equipment	1,834	1,500	1,500	1,500	3,000
TOTAL SUPPLIES		\$ 9,883	\$ 9,000	\$ 9,000	\$ 9,000	\$ 18,000
001-076-519-90-41-00	Professional Services	\$ 413	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000
001-076-519-90-41-04	Copying	-	500	500	500	1,000
001-076-519-90-42-02	Postage	11	200	200	200	400

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 BUDGET	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-076-519-90-43-00	Travel	376	700	700	700	1,400
001-076-519-90-44-00	Advertising	-	250	250	250	500
001-076-519-90-45-00	Operating Rentals	316	-	-	-	-
001-076-519-90-49-00	Miscellaneous	261	-	-	-	-
001-076-519-90-49-01	Memberships	50	200	200	200	400
001-076-519-90-49-03	Training	429	500	500	500	1,000
	TOTAL SERVICES & CHARGES	\$ 1,856	\$ 3,350	\$ 3,350	\$ 3,350	\$ 6,700
	TOTAL VOLUNTEER SERVICES	\$ 98,631	\$ 103,450	\$ 107,450	\$ 108,262	\$ 211,712
Administration Section						
001-076-576-10-11-00	Salaries	\$ 282,628	\$ 290,000	\$ 302,000	\$ 308,500	\$ 598,500
001-076-576-10-21-00	Benefits	83,422	84,000	84,250	97,398	181,398
	TOTAL PERSONNEL	\$ 366,050	\$ 374,000	\$ 386,250	\$ 405,898	\$ 779,898
001-076-576-10-31-00	Office & Operating Supplies	\$ 2,058	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-076-576-10-32-00	Fuel	38	-	-	-	-
001-076-576-10-35-00	Small Tools & Minor Equipment	-	1,000	1,000	1,000	2,000
	TOTAL SUPPLIES	\$ 2,096	\$ 4,000	\$ 4,000	\$ 4,000	\$ 8,000
001-076-576-10-41-00	Professional Services	\$ 3,200	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
001-076-576-10-42-00	Communications	-	200	200	200	400
001-076-576-10-42-02	Postage	3,877	1,000	1,000	1,000	2,000
001-076-576-10-43-00	Travel	3,165	4,000	4,000	4,000	8,000
001-076-576-10-44-00	Advertising	1,119	-	-	-	-
001-076-576-10-49-01	Memberships	1,060	1,700	1,700	1,700	3,400
001-076-576-10-49-03	Training	2,333	2,500	2,500	2,500	5,000
	TOTAL SERVICES & CHARGES	\$ 14,754	\$ 14,400	\$ 14,400	\$ 14,400	\$ 28,800
	TOTAL ADMINISTRATION	\$ 382,900	\$ 392,400	\$ 404,650	\$ 424,298	\$ 816,698
Planning & Development						
001-076-576-15-11-00	Salaries	\$ 157,517	\$ 154,000	\$ 160,500	\$ 165,000	\$ 319,000
001-076-576-15-21-00	Benefits	44,596	44,500	45,000	49,961	94,461
	TOTAL PERSONNEL	\$ 202,113	\$ 198,500	\$ 205,500	\$ 214,961	\$ 413,461
001-076-576-15-31-00	Office & Operating Supplies	\$ 3,199	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000
001-076-576-15-32-00	Fuel	71	500	500	500	1,000
001-076-576-15-35-00	Small Tools & Minor Equipment	4,224	1,500	1,500	1,500	3,000
001-076-576-15-41-00	Professional Services (3)	21,839	85,000	85,000	85,000	170,000
001-076-576-15-41-04	Copying (4)	4,500	10,000	10,000	10,000	20,000
001-076-576-15-42-00	Communications	124	500	500	500	1,000
001-076-576-15-43-00	Travel	1,533	1,000	1,000	1,000	2,000
001-076-576-15-48-00	Software Maintenance	2,347	2,000	2,000	2,000	4,000
001-076-576-15-49-01	Memberships	853	1,000	1,000	1,000	2,000

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 BUDGET	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-076-576-15-49-03	Training	644	1,500	1,500	1,500	3,000
	TOTAL SERVICES & CHARGES	\$ 39,334	\$ 105,000	\$ 105,000	\$ 105,000	\$ 210,000
	TOTAL PLANNING & DEVELOPMENT	\$ 241,447	\$ 303,500	\$ 310,500	\$ 319,961	\$ 623,461
Recreation Programs Section						
001-076-576-18-11-00	Salaries	\$ 123,059	\$ 125,000	\$ 129,250	\$ 130,000	\$ 255,000
001-076-576-18-12-00	Overtime	395	-	-	-	-
001-076-576-18-13-00	Part-Time (Lifeguards)	44,985	65,500	65,500	65,500	131,000
001-076-576-18-13-02	Part-Time (Facility Monitors)	22,035	25,000	25,000	25,000	50,000
001-076-576-18-13-03	Part-Time (Recreation)	5,495	5,000	5,000	5,000	10,000
001-076-576-18-21-00	Benefits	49,362	40,000	43,500	47,942	87,942
	TOTAL PERSONNEL	\$ 245,331	\$ 260,500	\$ 268,250	\$ 273,442	\$ 533,942
001-076-576-18-31-00	Office & Operating Supplies	\$ 12,355	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
001-076-576-18-32-00	Fuel	40	-	-	-	-
001-076-576-18-35-00	Small Tools & Minor Equipment	10,491	16,000	16,000	16,000	32,000
	TOTAL SUPPLIES	\$ 22,886	\$ 41,000	\$ 41,000	\$ 41,000	\$ 82,000
001-076-576-18-41-00	Professional Services-Recreation	\$ 95,149	\$ 114,000	\$ 114,000	\$ 114,000	\$ 228,000
001-076-576-18-41-04	Copying	30,183	38,000	38,000	38,000	76,000
001-076-576-18-42-00	Communications	420	750	750	750	1,500
001-076-576-18-43-00	Travel	24	1,500	1,500	1,500	3,000
001-076-576-18-44-00	Advertising (5)	4,709	10,000	10,000	10,000	20,000
001-076-576-18-45-00	Operating Rentals & Leases	21,234	29,000	29,000	29,000	58,000
001-076-576-18-48-00	Software Maintenance	2,931	5,000	5,000	5,000	10,000
001-076-576-18-49-01	Membership	1,156	1,500	1,500	1,500	3,000
001-076-576-18-49-03	Training - Seminars/Conference	1,886	2,000	2,000	2,000	4,000
	TOTAL SERVICES & CHARGES	\$ 157,692	\$ 201,750	\$ 201,750	\$ 201,750	\$ 403,500
001-076-576-18-51-00	Intergovernmental Services	\$ 500	\$ 500	\$ 500	\$ 500	\$ 1,000
	TOTAL INTERGOVERNMENTAL	\$ 500	\$ 500	\$ 500	\$ 500	\$ 1,000
001-076-594-76-64-18	Machinery & Equipment	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000
	TOTAL CAPITAL	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000
	TOTAL RECREATION PROGRAMS	\$ 426,409	\$ 505,750	\$ 513,500	\$ 518,692	\$ 1,024,442
Park Resource Management						
001-076-576-80-11-00	Salaries	\$ 364,651	\$ 380,000	\$ 400,000	\$ 399,500	\$ 779,500
001-076-576-80-12-00	Overtime	16,248	20,000	20,000	20,000	40,000
001-076-576-80-13-00	Part-Time (Summer Help)	88,836	75,000	75,000	80,600	155,600
001-076-576-80-13-01	Part-Time (9 month)	110,791	115,000	115,000	151,500	266,500
001-076-576-80-21-00	Benefits	189,064	190,000	189,000	175,619	365,619
	TOTAL PERSONNEL	\$ 769,590	\$ 780,000	\$ 799,000	\$ 827,219	\$ 1,607,219

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 BUDGET	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-076-576-80-31-00	Office & Operating Supplies	\$ 156,062	\$ 150,000	\$ 150,000	\$ 150,000	\$ 300,000
001-076-576-80-31-01	Meeting Expense	100			-	
001-076-576-80-31-04	Clothing Allowance	3,644	7,500	7,500	7,500	15,000
001-076-576-80-32-00	Fuel	24,375	30,000	31,500	31,500	61,500
001-076-576-80-35-00	Small Tools & Equipment	61,524	40,000	40,000	40,000	80,000
	TOTAL SUPPLIES	\$ 245,705	\$ 227,500	\$ 229,000	\$ 229,000	\$ 456,500
001-076-576-80-41-00	Professional Services	\$ 283,046	\$ 400,000	\$ 415,000	\$ 415,000	\$ 815,000
001-076-576-80-42-00	Communications	14,094	10,000	10,000	10,000	20,000
001-076-576-80-43-00	Travel	118	2,000	2,000	2,000	4,000
001-076-576-80-45-00	Operating Rentals & Leases	34,934	25,000	25,000	25,000	50,000
001-076-576-80-47-00	Utilities	111,888	100,000	110,000	110,000	210,000
001-076-576-80-48-00	Repair & Maintenance	27,794	50,000	50,000	50,000	100,000
001-076-576-80-49-00	Miscellaneous	1,151	-	-	-	-
001-076-576-80-49-01	Memberships	153	500	500	500	1,000
001-076-576-80-49-03	Training - Seminars/Conference	6,269	5,000	5,000	5,000	10,000
	TOTAL SERVICES & CHARGES	\$ 479,447	\$ 592,500	\$ 617,500	\$ 617,500	\$ 1,210,000
001-076-576-80-51-00	Intergovernmental Services	\$ 401	\$ -	\$ -	\$ -	\$ -
	TOTAL INTERGOVERNMENTAL	\$ 401	\$ -	\$ -	\$ -	\$ -
001-076-594-76-64-80	Machinery & Equipment (6)	\$ 55,087	\$ 12,000	\$ 16,000	\$ 16,000	\$ 28,000
	TOTAL CAPITAL	\$ 55,087	\$ 12,000	\$ 16,000	\$ 16,000	\$ 28,000
	TOTAL PARK RESOURCE MGMT	\$ 1,550,230	\$ 1,612,000	\$ 1,661,500	\$ 1,689,719	\$ 3,301,719
	TOTAL DEPARTMENT	\$ 2,738,220	\$ 2,968,400	\$ 3,043,900	\$ 3,110,232	\$ 6,078,632

* Partial revenue offset of some rec. programs (i.e. 4th on the Plateau, Sammamish Days, Concert Series, Teen Fest, etc)

(1) Farmer's Market in 2009 to be self-funded, supplemental support of \$10k per year budgeted in 2010-2012

(2) Heritage Society funding budgeted in 2011-2012 per City Council direction

(3) Finish the PRO Plan in 2011. Start Trails/Bikeways Plan Update in 2012.

(4) Additional resources required to accommodate in-house design and copying of plan sets.

(5) Additional resources required for parks and recreation advertising.

(6) Quad -Evan's creek preserve (\$6k), tractor blower attachment (\$6k); 2012: Gator - for Pigott property (\$16k)

City of Sammamish
General Fund

Non-Departmental Department
2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Voter Registration Section						
001-090-511-70-51-00	Election Costs	\$ 23,396	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
001-090-511-80-51-00	Voter Registration Costs	53,861	55,000	55,000	55,000	110,000
	TOTAL INTERGOVERNMENTAL	\$ 77,257	\$ 80,000	\$ 80,000	\$ 80,000	\$ 160,000
	TOTAL VOTER REGISTRATION	\$ 77,257	\$ 80,000	\$ 80,000	\$ 80,000	\$ 160,000
Other General Governmental Services						
001-090-519-90-11-01	Committee Chair Pay	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,200
001-090-519-90-31-00	Office & Operating Supplies	23,397	20,000	20,000	20,000	40,000
001-090-519-90-35-00	Small Tools & Minor Equipment	68	4,000	4,000	4,000	8,000
	TOTAL SUPPLIES	\$ 23,465	\$ 24,000	\$ 24,000	\$ 25,200	\$ 49,200
001-090-519-90-41-00	Professional Services (2)	\$ -	\$ 90,000	\$ -	\$ -	\$ 90,000
001-090-519-90-41-09	Operating Contingency	-	1,045,000	1,035,000	1,035,000	2,080,000
001-090-519-90-41-10	Revenue Related DCD Contingency	-	500,000	500,000	500,000	1,000,000
001-090-519-90-42-00	Communications	285	2,000	2,000	2,000	4,000
001-090-519-90-42-02	Postage	8,334	13,700	14,250	14,250	27,950
001-090-519-90-47-00	Surface Water Fees	12	-	-	-	-
001-090-519-90-47-01	Recycling	84,780	80,000	80,000	80,000	160,000
001-090-519-90-48-00	Repairs & Maintenance	1,668	1,000	1,000	1,000	2,000
001-090-519-90-48-01	Software Maintenance (3)	-	-	31,000	31,000	31,000
001-090-519-90-49-00	Miscellaneous	(306)	-	-	-	-
001-090-519-90-49-01	Memberships (4)	4,140	-	-	-	-
001-090-519-90-49-06	Suburban Cities Membership	22,766	24,000	24,000	24,000	48,000
001-090-519-90-49-07	AWC Membership	27,431	28,000	28,000	28,000	56,000
001-090-519-90-49-08	ARCH Membership	46,188	46,200	46,200	46,200	92,400
001-090-519-90-49-09	Puget Snd Regional Council Memb.	17,287	21,000	21,000	21,000	42,000
001-090-519-90-49-12	Sammamish Citizen Corps	10,000	10,000	10,000	10,000	20,000
001-090-519-90-49-13	RACES/AREAS maintenance	1,156	1,200	1,200	1,200	2,400
001-090-519-90-49-14	Samm. Chamber of Commerce	400	400	400	400	800
001-090-594-19-64-01	Machinery & Equipment (5)	-	550,000	-	-	550,000
001-090-594-19-67-01	Capital Contingency Reserve	-	1,500,000	1,500,000	1,500,000	3,000,000
	TOTAL CAPITAL	\$ -	\$ 2,050,000	\$ 1,500,000	\$ 1,500,000	\$ 3,550,000

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
001-091-519-90-95-00	Admin Dept. Fleet Repl	\$ -	\$ 1,092	\$ 1,092	\$ 1,092	\$ 2,184
001-091-519-90-98-00	Admin Dept. Fleet R&M	-	380	380	380	760
001-091-559-20-95-00	Comm Dev Dept. Fleet Repl	-	8,840	8,840	8,840	17,680
001-091-559-20-98-00	Comm Dev Dept. Fleet R&M	-	1,970	1,970	1,970	3,940
001-091-576-10-95-00	Parks Dept. Fleet Repl	-	1,092	1,092	1,092	2,184
001-091-576-10-98-00	Parks Dept. Fleet R&M	-	380	380	380	760
001-091-532-20-95-00	PW Engr-Insp Fleet Repl	-	6,007	6,007	6,007	12,014
001-091-532-20-98-00	PW Engr-Insp Fleet R&M	-	1,560	1,560	1,560	3,120
001-091-576-80-95-00	Parks M&O Fleet Repl	-	47,805	47,805	47,805	95,610
001-091-576-80-98-00	Parks M&O Fleet R&M	-	37,443	37,443	37,443	74,886
001-090-519-90-95-52	Interfund - Technology	500,000	706,548	706,548	706,548	1,413,096
001-090-519-90-96-53	Interfund - Risk Management	180,000	180,000	180,000	180,000	360,000
	TOTAL INTERFUND	\$ 680,000	\$ 993,117	\$ 993,117	\$ 993,117	\$ 1,986,234
	TOTAL OTHER GENERAL GOVT SVCS	\$ 930,864	\$ 4,932,917	\$ 4,314,467	\$ 4,315,667	\$ 9,248,584

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Pollution Control Section						
001-090-531-70-51-00	Intgovtl Svc's - Air Pollution	\$ 27,981	\$ 28,000	\$ 28,000	\$ 28,000	\$ 56,000
001-090-519-90-51-00	Intergovernmental Services	3,804	-	-	-	-
001-090-519-90-53-00	Intergovernmental Taxes	12	-	-	-	-
	TOTAL INTERGOVERNMENTAL	\$ 31,797	\$ 28,000	\$ 28,000	\$ 28,000	\$ 56,000
	TOTAL POLLUTION CONTROL	\$ 31,797	\$ 28,000	\$ 28,000	\$ 28,000	\$ 56,000
Public Health Section						
001-090-562-00-53-00	External Taxes - Alcoholism	\$ 10,704	\$ 9,000	\$ 9,000	\$ 9,000	\$ 18,000
	TOTAL INTERGOVERNMENTAL	\$ 10,704	\$ 9,000	\$ 9,000	\$ 9,000	\$ 18,000
	TOTAL PUBLIC HEALTH	\$ 10,704	\$ 9,000	\$ 9,000	\$ 9,000	\$ 18,000
Operating Transfers Out Section						
001-090-597-11-55-01	Oper Trnsfr - Street (6)	\$ 500,000	\$ 5,250,000	\$ 5,250,000	\$ 5,250,000	\$ 10,500,000
001-090-597-11-55-31	Oper Trnsfr - Gen Gov CIP	5,500,000	-	-	3,000,000	3,000,000
001-090-597-11-55-32	Oper Trnsfr - Parks CIP	2,050,000	2,500,000	2,500,000	2,500,000	5,000,000
001-090-597-11-55-51	Oper Tfrs - E R & R	85,000	-	-	-	-
	TOTAL INTERFUND	\$ 8,135,000	\$ 7,750,000	\$ 7,750,000	\$10,750,000	\$ 18,500,000
	TOTAL OPERATING TRANSFERS OUT	\$ 8,135,000	\$ 7,750,000	\$ 7,750,000	\$10,750,000	\$ 18,500,000
	TOTAL DEPARTMENT	\$ 9,185,622	\$ 12,799,917	\$ 12,181,467	\$15,182,667	\$ 27,982,584

- (1) The employee performance excellence incentive program was suspended in 2010
- (2) Ortho photography high resolution arial update, used as foundation for E-gov service delivery products/property search functionality, last updated in 2006
- (3) Land Management software maintenance
- (4) Staff/City council memberships included in dept. budgets, Dept 090 reflects organization memberships only
- (5) One-Time purchase of Land Management software application to replace CityView
- (6) 2011-2012 Increase due to required transfer of Overlay Program from FUND 340 (related to GASB 54 compliance) and transfer needed to meet the on-going Street Fund operating needs

City of Sammamish

Street Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 2,446,992	\$ 931,009	\$ 1,452,716	\$ 1,452,716	\$ 931,009
101-000-333-83-50-00	FEMA	\$ 100	\$ -	\$ -	\$ -	\$ -
101-000-336-00-87-00	Street Fuel Tax	893,891	880,000	890,000	890,000	1,770,000
	TOTAL INTERGOVERNMENTAL	\$ 893,991	\$ 880,000	\$ 890,000	\$ 890,000	\$ 1,770,000
101-000-361-11-00-00	Interest Income	\$ 8,581	\$ 60,000	\$ 60,000	\$ 49,000	\$ 109,000
101-000-395-30-00-00	Restitution	804	-	-	-	-
101-000-398-00-00-00	Compensation from Ins Recovery	19,746	-	-	-	-
101-000-395-30-00-00	Restitution					
	TOTAL MISCELLANEOUS	\$ 29,131	\$ 60,000	\$ 60,000	\$ 49,000	\$ 109,000
101-000-397-00-00-01	Operating Transfers - General	\$ 500,000	\$ 5,250,000	\$ 5,250,000	\$ 5,250,000	\$ 10,500,000
101-000-397-00-03-01	Operating Tfrs - Gen'l Gvt CIP	-	-	-	-	-
	TOTAL NONREVENUES	\$ 500,000	\$ 5,250,000	\$ 5,250,000	\$ 5,250,000	\$ 10,500,000
	TOTAL REVENUES	\$ 1,423,122	\$ 6,190,000	\$ 6,200,000	\$ 6,189,000	\$ 12,379,000
	TOTAL FUND	\$ 3,870,114	\$ 7,121,009	\$ 7,652,716	\$ 7,641,716	\$ 13,310,009

City of Sammamish

Street Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Maintenance Section						
101-000-542-30-11-00	Salaries	\$ 213,642	\$ 218,000	\$ 226,500	\$ 228,000	\$ 446,000
101-000-542-30-12-00	Overtime	28,634	18,000	18,000	18,000	36,000
101-000-542-30-13-00	Part-time (summer help)	23,814	13,500	13,500	21,000	34,500
101-000-542-30-13-01	Part-Time (9 month)	36,616	44,000	44,000	44,000	88,000
101-000-542-30-14-00	On-Call Pay	5,866	6,500	6,500	6,500	13,000
101-000-542-30-21-00	Benefits	119,892	115,000	115,300	126,163	241,163
	TOTAL PERSONNEL	\$ 428,464	\$ 415,000	\$ 423,800	\$ 443,663	\$ 858,663
101-000-542-30-31-00	Office & Operating Supplies (1)	\$ 91,408	\$ 134,000	\$ 138,000	\$ 138,000	\$ 272,000
101-000-542-30-31-01	Meeting Expense	-	125	125	125	250
101-000-542-30-31-04	Clothing Allowance	4,528	4,500	4,650	4,650	9,150
101-000-542-30-31-05	Meeting	219	100	100	100	200
101-000-542-30-32-00	Fuel	17,720	16,500	17,000	17,000	33,500
101-000-542-30-35-00	Small Tools & Minor Equipment	20,608	10,000	10,500	10,500	20,500
101-000-542-66-31-00	Snow & Ice Supplies	73,694	-	-	-	-
	TOTAL SUPPLIES	\$ 208,177	\$ 165,225	\$ 170,375	\$ 170,375	\$ 335,600
101-000-542-30-41-00	Professional Services	\$ 42,646	\$ 110,000	\$ -	\$ -	\$ 110,000
101-000-542-30-41-01	Prof Svc: ROW landscape (2)	81,370	108,000	110,000	110,000	218,000
101-000-542-30-42-00	Communications	4,938	5,500	6,000	6,000	11,500
101-000-542-30-42-01	Comm Equipment	-	500	500	500	1,000
101-000-542-30-43-00	Travel	700	2,000	2,000	2,000	4,000
101-000-542-30-45-00	Operating Rentals & Leases	16,191	20,000	20,000	20,000	40,000
101-000-542-30-47-00	Utilities	152,196	150,000	155,000	155,000	305,000
101-000-542-30-48-00	Repair & Maintenance	4,131	15,000	15,000	15,000	30,000
101-000-542-30-48-51	Roadway	13,053	-	-	-	-
101-000-542-40-48-50	Drainage	27,140	-	-	-	-
101-000-542-61-48-50	Sidewalks	217	-	-	-	-
101-000-542-63-48-51	Street Lighting	-	-	-	-	-
101-000-542-63-48-52	Street Lighting - Basic	12,227	-	-	-	-
101-000-542-63-48-53	Street Lights Disc. R&M	1,963	-	-	-	-
101-000-542-63-48-54	Street Lighting - Basic	22,389	-	-	-	-
101-000-542-64-48-50	Traffic Control Device-Routine	19,096	-	-	-	-
101-000-542-64-48-51	Traffic Control Devices	6,847	-	-	-	-
101-000-542-64-48-52	Traffic Control Devices-Basic	46,665	-	-	-	-
101-000-542-64-48-53	Traffic Control Devices-Discretionary	(10,350)	-	-	-	-

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
101-000-542-64-48-54	Traffic Control Devices -Basic	40,833	-	-	-	-
101-000-542-64-48-55	Traffic Control Devices-Discretionary	1,276	-	-	-	-
101-000-542-66-47-00	Utilities	(32,020)	-	-	-	-
101-000-542-66-48-00	Snow & Ice Control - Non-gov't	48,868	-	-	-	-
101-000-542-66-48-50	Snow and Ice Control	5,669	-	-	-	-
101-000-542-67-48-01	Street Cleaning	15,362	-	-	-	-
101-000-542-67-48-50	Street Cleaning	73,125	45,000	46,750	46,750	91,750
101-000-542-90-48-50	Maintenance Admin & Overhead	101	-	-	-	-
101-000-542-30-48-50	Roadway Maintenance	109,956	-	-	-	-
101-000-542-80-48-53	Ancillary-Discretionary Traffic	2,114	-	-	-	-
101-000-542-30-48-51	Roadway - Overlay Program (3), (5)	-	3,000,000	3,000,000	3,000,000	6,000,000
101-000-542-30-49-00	Miscellaneous	1,112	-	-	-	-
101-000-542-30-49-03	Training	4,949	5,500	6,000	6,000	11,500
	TOTAL SERVICES & CHARGES	\$ 712,764	\$ 3,461,500	\$ 3,361,250	\$ 3,361,250	\$ 6,822,750
101-000-542-30-51-00	Intergovernmental Services	\$ 3,600	\$ -	\$ -	\$ -	\$ -
101-000-542-30-51-01	Road Maintenance Contract	-	405,000	325,000	325,000	730,000
101-000-542-30-51-02	Traffic Contract	-	125,000	125,000	125,000	250,000
	TOTAL INTERGOVERNMENTAL	\$ 3,600	\$ 530,000	\$ 450,000	\$ 450,000	\$ 980,000
101-000-542-30-61-00	Land	\$ 2,508	\$ -	\$ -	\$ -	\$ -
101-000-594-42-63-00	Other Improvements (30% of Maint. Fac.)	1,102,066	316,000	-	-	316,000
101-000-594-42-64-30	Machinery & Equipment		9,000	-	-	9,000
	TOTAL CAPITAL	\$ 1,104,574	\$ 325,000	\$ -	\$ -	\$ 325,000
	TOTAL MAINTENANCE	\$ 2,457,579	\$ 4,896,725	\$ 4,405,425	\$ 4,425,288	\$ 9,322,013

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Administration Section						
101-000-543-10-11-00	Salaries	99,913	74,000	78,000	78,000	152,000
101-000-543-10-21-00	Benefits	23,411	21,000	20,000	25,233	46,233
	TOTAL PERSONNEL	\$ 123,324	\$ 95,000	\$ 98,000	\$ 103,233	\$ 198,233
101-000-543-10-31-00	Office & Operating Supplies	\$ 434	\$ 650	\$ 650	\$ 650	\$ 1,300
101-000-543-10-31-05	Meeting Meals	75	100	100	100	200
101-000-543-10-32-00	Fuel	-	250	250	250	500
101-000-543-10-34-00	Books & Maps	18	250	250	250	500
101-000-543-10-35-00	Small Tools & Minor Equipment	-	400	400	400	800
	TOTAL SUPPLIES	\$ 527	\$ 1,650	\$ 1,650	\$ 1,650	\$ 3,300
101-000-543-10-41-00	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -
101-000-543-10-41-02	Engineering Services	-	-	-	-	-
101-000-543-10-41-04	Copying	-	150	150	150	300
101-000-543-10-41-99	Street Operating Contingency	-	145,000	147,000	147,000	292,000
101-000-543-10-42-00	Communications	232	600	600	600	1,200
101-000-543-10-42-02	Postage	22	50	50	50	100
101-000-543-10-43-00	Travel	-	500	500	500	1,000
101-000-543-10-48-00	Repair & Maintenance	-	-	-	-	-
101-000-543-10-49-01	Memberships	-	250	250	250	500
101-000-543-10-49-03	Training	75	500	500	500	1,000
	TOTAL SERVICES & CHARGES	\$ 329	\$ 147,050	\$ 149,050	\$ 149,050	\$ 296,100
	TOTAL ADMINISTRATION	\$ 124,180	\$ 243,700	\$ 248,700	\$ 253,933	\$ 497,633
Engineering Section						
101-000-542-10-11-00	Salaries	\$ 253,087	\$ 180,500	\$ 187,000	\$ 196,500	\$ 377,000
101-000-542-10-12-00	Overtime	1,451	1,250	1,250	1,250	2,500
101-000-542-10-21-00	Benefits	84,901	60,000	59,000	67,119	127,119
	TOTAL PERSONNEL	\$ 339,439	\$ 241,750	\$ 247,250	\$ 264,869	\$ 506,619
101-000-542-10-31-00	Office & Operating Supplies	\$ 2,800	\$ 1,500	\$ 1,500	\$ 1,500	\$ 3,000
101-000-542-10-31-01	Meetings	39	150	150	150	300
101-000-542-10-31-02	Books	169	-	-	-	-
101-000-542-10-31-04	Clothing Allowance	-	300	300	300	600
101-000-542-10-34-00	Books & Maps	(18)	400	400	400	800
101-000-542-10-35-00	Small Tools & Minor Equipment	676	2,500	2,500	2,500	5,000
	TOTAL SUPPLIES	\$ 3,666	\$ 4,850	\$ 4,850	\$ 4,850	\$ 9,700
101-000-542-10-41-00	Professional Services (4)	\$ 3,215	\$ 82,500	\$ 7,500	\$ 7,500	\$ 90,000
101-000-542-10-41-02	Engineering Services	-	-	-	-	-
101-000-542-10-41-04	Copying	-	200	200	200	400
101-000-542-10-41-05	CIP Management System (5)	-	5,000	5,000	5,000	10,000

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
101-000-542-10-41-06	Transportation Computer Model (5)	-	10,000	10,000	10,000	20,000
101-000-542-10-41-07	Level Of Service (5)	-	10,000	10,000	10,000	20,000
101-000-542-10-41-08	Concurrency Management System (5)	-	25,000	25,000	25,000	50,000
101-000-542-10-41-09	Transit Program (5)	-	60,000	60,000	60,000	120,000
101-000-542-10-42-00	Communications	181	1,000	1,000	1,000	2,000
101-000-542-10-43-00	Travel	523	500	500	500	1,000
101-000-542-10-47-00	Utilities	500	-	-	-	-
101-000-542-10-48-00	Repairs & Maintenance	2,664	3,350	3,350	3,350	6,700
101-000-542-10-49-00	Miscellaneous	11	-	-	-	-
101-000-542-10-49-01	Memberships	519	925	650	650	1,575
101-000-542-10-49-03	Training	4,853	4,000	4,000	4,000	8,000
	TOTAL SERVICES & CHARGES	\$ 12,466	\$ 202,475	\$ 127,200	\$ 127,200	\$ 329,675
101-000-594-42-64-10	Machinery & Equipment	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
101-000-594-42-64-30	Machinery & Equipment	1,775	-	-	-	-
101-000-594-42-64-33	Computer Software	-	-	-	-	-
	TOTAL CAPITAL	\$ 1,775	\$ 2,500	\$ -	\$ -	\$ 2,500
101-000-542-90-95-00	Street - Fleet Repl	\$ -	\$ 44,665	\$ 44,665	\$ 44,665	\$ 89,330
101-000-542-90-98-00	Street - Fleet R&M	-	31,628	31,628	31,628	63,256
	TOTAL INTERFUND	\$ -	\$ 76,293	\$ 76,293	\$ 76,293	\$ 152,586
	TOTAL ENGINEERING	\$ 357,346	\$ 451,575	\$ 379,300	\$ 473,212	\$ 1,001,080
	TOTAL EXPENDITURES	\$ 2,939,105	\$ 5,668,293	\$ 5,109,718	\$ 5,152,433	\$ 10,820,726
	Ending Fund Balance	\$ 931,009	\$ 1,452,716	\$ 2,542,998	\$ 2,489,283	\$ 2,489,283
	TOTAL FUND	\$ 3,870,114	\$ 7,121,009	\$ 7,652,716	\$ 7,641,716	\$ 13,310,009

- (1) consumable supplies such as rock, soil, asphalt, lumber, traffic signs, salt, sand, de-icer, etc.
- (2) 2010 Right of Way base contract = \$65k/year; The base contract is set to increase \$18k for Phase 1A of ELSP, and \$27k for SE 20th & 244th extentions in 2012.
- (3) Based on 2010 pavement assessment, \$3M/year = keep at current condition (\$4.3 M/yr would be mid-good condition)
- (4) Added \$75,000 per City Council direction at 09-28-10 special mtg for contracted analysis on multiple trans. projects
- (5) The overlay program and other transportation programs noted were moved from the 340 Fund to 101 Fund to comply with GASB 54 beginning in 2011

City of Sammamish

G.O. Debt Service Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2011-2012 Budget
Beginning Fund Balance					
201-000-397-00-03-02	Operating Transfers - Park CIP	\$ 369,061	\$ 368,461	\$ 1,982,461	\$ 2,350,923
201-000-397-00-03-40	Operating Transfers - Tran CIP	565,333	562,667	560,000	1,122,667
TOTAL NONREVENUES		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589
TOTAL REVENUES		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589
TOTAL FUND		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589

City of Sammamish

G.O. Debt Service Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2011-2012 Budget
201-000-591-95-71-01	PWTF Loan Princ	\$ 533,333	\$ 533,333	\$ 533,333	\$ 1,066,667
201-000-591-76-71-11	LTGO Principal	265,000	275,000	1,900,000	2,175,000
201-000-592-95-83-01	Interest on PWTF Debt	32,000	29,333	26,667	56,000
201-000-592-76-83-11	Interest on 2002 LTGO Debt	104,061	93,461	82,461	175,923
TOTAL DEBT SERVICE		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589
TOTAL EXPENDITURES		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589
Ending Fund Balance					
TOTAL FUND		\$ 934,394	\$ 931,128	\$ 2,542,461	\$ 3,473,589

General Government Capital Improvement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 1,000,673	\$ 6,501,355	\$ 6,048,355	\$ 6,048,355	\$ 6,501,355
301-000-337-07-00-00	Intergovernmental Revenue					
301-000-361-11-00-00	Interest Income	\$ 19,734	\$ 7,000	\$ 7,000	\$ 5,717	\$ 12,717
	TOTAL MISCELLANEOUS	\$ 19,734	\$ 7,000	\$ 7,000	\$ 5,717	\$ 12,717
301-000-397-00-00-00	Oper Trnsfrs - General Govt.	\$ 5,500,000	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000
301-000-397-34-00-00	Oper Trnsfrs - Trans. CIP					
	TOTAL NONREVENUES	\$ 5,500,000	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000
	TOTAL REVENUES	\$ 5,519,734	\$ 7,000	\$ 7,000	\$ 3,005,717	\$ 3,012,717
	TOTAL FUND	\$ 6,520,407	\$ 6,508,355	\$ 6,055,355	\$ 9,054,072	\$ 9,514,072

City of Sammamish

General Government Capital Improvement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
301-000-594-19-62-00	Buildings	\$ (27,457)	\$ 460,000		\$ -	\$ 460,000
301-000-594-19-63-00	City Hall Facilities Construction (1)	26,871	-	-	-	-
301-000-594-73-62-00	Community Facility Space-Building (2)	14,023	-	-	-	-
301-000-594-73-62-00	Capital Contingency Reserve (4)	-	-	-	3,000,000	3,000,000
301-000-594-73-63-02	Community Facility Space (2)	5,615	-	-	-	-
	TOTAL CAPITAL	\$ 19,052	\$ 460,000	\$ -	\$ 3,000,000	\$ 3,460,000
	TOTAL EXPENDITURES	\$ 19,052	\$ 460,000	\$ -	\$ 3,000,000	\$ 3,460,000
	Ending Fund Balance	\$ 6,501,355	\$ 6,048,355	\$ 6,055,355	\$ 6,054,072	\$ 6,054,072
	TOTAL FUND	\$ 6,520,407	\$ 6,508,355	\$ 6,055,355	\$ 9,054,072	\$ 9,514,072

- (1) 2010 finishing of 2nd floor space at city hall
- (2) Remodel of Sween House in 2009
- (3) Transfer for FUND 301 to buy share of facility that was expensed in SWM capital FUND 438
- (4) Transfer for Towncenter Infrastructure Reserve

Parks Capital Improvement Fund

2011/2012 Budget Process-Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 10,800,602	\$ 10,266,821	\$ 797,361	\$ 797,361	\$ 10,266,821
302-000-317-34-00-00	Real Estate Excise Tax #1	\$ 1,229,354	\$ 1,000,000	\$ 1,000,000	\$ 1,100,000	\$ 2,100,000
302-000-311-10-00-00	Property Tax	98,706	95,000	95,000	95,000	190,000
	TOTAL TAXES	\$ 1,328,060	\$ 1,095,000	\$ 1,095,000	\$ 1,195,000	\$ 2,290,000
302-000-345-85-02-00	Parks Impact Fees	\$ 454,331	\$ 150,000	\$ 150,000	\$ 225,000	\$ 375,000
	TOTAL INTERGOVERNMENTAL	\$ 454,331	\$ 150,000	\$ 150,000	\$ 225,000	\$ 375,000
302-000-361-11-00-00	Investment Interest	\$ 54,934	\$ 65,000	\$ 65,000	\$ 53,083	\$ 118,083
	TOTAL MISCELLANEOUS	\$ 54,934	\$ 65,000	\$ 65,000	\$ 53,083	\$ 118,083
302-000-397-00-00-01	Operating Transfers - General	\$ 2,050,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 5,000,000
	TOTAL NONREVENUES	\$ 2,050,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 5,000,000
	TOTAL REVENUES	\$ 3,887,325	\$ 3,810,000	\$ 3,810,000	\$ 3,973,083	\$ 7,783,083
	TOTAL FUND	\$ 14,687,927	\$ 14,076,821	\$ 4,607,361	\$ 4,770,444	\$ 18,049,904

Parks Capital Improvement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Pine Lake Park Restoration					
302-323-594-76-62-00	Pine Lake Park Bldg. Restoration	\$ 30,571	\$ -	\$ -	\$ -	\$ -
	Beaver Lake Park					
302-331-594-76-63-00	Beaver Lake Park (1)	2,164	200,000	-	-	200,000
	Beaver Lake Preserve					
302-333-594-76-63-00	Beaver Lake Preserve Phase IIA	-	-	75,000	75,000	75,000
	Evans Creek Preserve					
302-334-594-76-63-00	Evans Creek Preserve (2)	118,337	850,000	-	-	850,000
	School Parks / Sportsfields					
302-335-594-76-63-00	School Fields	-	1,900,000	-	-	1,900,000
	Parks Capital Replacement Program					
302-336-594-76-63-00	Parks Capital Replacement Program	-	200,000	200,000	200,000	400,000
	Capital Contingency Reserve					
302-337-594-76-67-01	Capital Contingency Reserve	-	400,000	50,000	50,000	450,000
	Land Acquisition					
302-337-594-76-61-00	Land Acquisition	-	1,625,000	-	-	1,625,000
	Sammamish Commons Phase II					
302-338-594-76-63-00	Sammamish Commons Phase II	36,799	-	-	-	-
	Sammamish Landing					
302-339-594-76-63-00	Sammamish Landing (3)	12,785	650,000	-	-	650,000
	Maintenance Facility (30%)					
302-340-594-00-61-00	M&O Facility - Land	2,508	-	-	-	-
302-340-594-76-63-00	M & O Facility - Improvements	1,102,064	316,000	-	-	316,000
	Reard/Freed Farmhouse					
302-341-594-76-63-00	Reard/Freed Farmhouse	-	70,000	-	-	70,000
	Recreation Center					
302-342-594-76-61-00	Recreation Center Project Land	1,041,658	-	-	-	-
302-342-594-76-62-00	Recreation Center Project Bldgs	1,682,086	-	-	-	-
302-342-594-76-63-01	Access Road to Project (4)	23,073	350,000	-	-	350,000
	Community Center					
302-343-594-76-61-00	Land Acq./Struct.Parking/Downpymt	-	6,100,000	-	-	6,100,000
302-343-594-76-63-00	Community Center (5)	-	200,000	-	-	200,000
	Pigott Property					
302-344-594-76-63-00	Pigott Property (6)	-	50,000	200,000	200,000	250,000
	TOTAL CAPITAL	\$ 4,052,045	\$ 12,911,000	\$ 525,000	\$ 525,000	\$ 13,436,000
302-000-597-00-55-21	Oper Trnsfr - Debt Service LTGO	\$ 369,061	\$ 368,461	\$ 1,982,461	\$ 1,982,461	\$ 2,350,922
	TOTAL INTERFUND	\$ 369,061	\$ 368,461	\$ 1,982,461	\$ 1,982,461	\$ 2,350,922
	TOTAL EXPENDITURES	\$ 4,421,106	\$ 13,279,460	\$ 2,507,461	\$ 2,507,461	\$ 15,786,922
	Ending Fund Balance (7)	\$ 10,266,821	\$ 797,361	\$ 2,099,900	\$ 2,262,983	\$ 2,262,982
	TOTAL FUND	\$ 14,687,927	\$ 14,076,821	\$ 4,607,361	\$ 4,770,444	\$ 18,049,904

Exhibit 5		2010	2011	2012	2012	2011-2012
Account Number	Description	Actual Expenditures	Budget	Budget	Adjusted Budget	Adjusted Budget

NOTES TO 2011-2012 Budget lines:

- (1) Project Suspended in 2010 per Council Direction, revised scope "community garden" for 2011-2012
- (2) Phase 1 construction in 2011
- (3) Phase 1 limited development in 2011
- (4) Construction of Access Road in 2011
- (5) Master Plan and feasibility study in 2011
- (6) Phase I limited development in 2011
- (7) Portion of 2012 EFB reserved for field resurfacing (Eastlake & Skyline locations, \$1M each)

Transportation Capital Improvement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 18,291,943	\$ 11,320,286	\$ 7,219,619	\$ 7,219,619	\$ 11,320,286
340-000-317-35-00-00	Real Estate Excise Tax - #2	1,229,204	1,000,000	1,000,000	1,100,000	2,100,000
	TOTAL TAXES	1,229,204	1,000,000	1,000,000	1,100,000	2,100,000
340-000-334-03-51-00	WA Traffic Safety Commission	14,482	-	-	-	-
340-000-334-03-80-00	Transprt Imprvemnt Board Grant	1,231,803	-	-	156,000	156,000
340-000-345-84-00-00	Concurrency Fees	5,313	-	-	-	-
340-000-345-85-01-00	Traffic Impact Fees MPS	1,609,842	450,000	450,000	700,000	1,150,000
340-000-345-86-00-00	SEPA Mitigation Fees	20,973	-	-	-	-
340-000-334-04-20-00	PW Board Urban Vitality Grant	767,541	-	-	-	-
340-000-339-22-02-00	ARRA - DOT	2,966,923	-	-	-	-
	TOTAL INTERGOVERNMENTAL	\$ 6,616,877	\$ 450,000	\$ 450,000	\$ 856,000	\$ 1,306,000
340-000-361-11-00-00	Investment Interest	\$ 39,705	\$ 45,000	\$ 45,000	\$ 36,750	\$ 81,750
	TOTAL MISCELLANEOUS	\$ 39,705	\$ 45,000	\$ 45,000	\$ 36,750	\$ 81,750
	TOTAL REVENUES	\$ 7,885,786	\$ 1,495,000	\$ 1,495,000	\$ 1,992,750	\$ 3,487,750
	TOTAL FUND	\$ 26,177,729	\$ 12,815,286	\$ 8,714,619	\$ 9,212,369	\$ 14,808,036

City of Sammamish

Transportation Capital Improvement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	244th Ave Phase I					
340-112-595-10-63-00	244th Ave Phase 1- Improvments	\$ 4,770,175	\$ 400,000	\$ 20,000	\$ 20,000	\$ 420,000
340-112-595-20-61-00	244th Ave Phase 1-Land	48,437	-	-	-	-
340-112-595-50-63-00	244th Ave Phase 1-Bridge	1,593,062	-	-	-	-
	Intersection Improvements					
340-115-595-30-63-00	Intersection Improvements	166,128	449,000	150,000	150,000	599,000
	Neighborhood Projects					
340-117-595-30-63-00	Neighborhood Projects	94,659	178,000	100,000	100,000	278,000
	Sidewalk Program					
340-118-595-61-63-00	Sidewalk Program	186,657	300,000	250,000	250,000	550,000
	Pavement Management Program					
340-119-542-30-48-00	Pavement Management Program (1)	1,707,717	-	-	-	-
	CIP Management System					
340-120-544-40-41-00	CIP Management System	10,730	-	-	-	-
	Transportation Computer Model					
340-122-544-40-41-00	Transportation Computer Model	15,438	-	-	-	-
	Level Of Service					
340-123-544-40-41-00	Level Of Service	6,198	-	-	-	-
	Concurrency Management System					
340-124-544-40-41-00	Concurrency Management System	4,441	-	-	-	-
	Transit Program					
340-129-544-40-41-00	Transit Program	54,514	-	-	-	-
	SE 24th Street Sidewalk					
340-130-595-61-63-00	SE 24th St. Sidewalk Project	4,858	15,000	15,000	15,000	30,000
	Street Lighting Program					
340-132-595-63-63-00	Street Lighting Program	14,714	16,000	-	-	16,000
	Capital Contingency Reserve					
340-136-595-95-67-01	Capital Contingency Reserve	-	500,000	-	-	500,000
	212th Snake Hill Contingency					
340-136-595-95-67-02	212th Snake Hill Contingency	-	1,000,000	-	-	1,000,000
	ELS Pkwy-Inglewood to NE 26th					
340-137-595-30-63-00	ELS Pkwy-Inglewood to NE 26th	400,884	20,000	20,000	20,000	40,000
	ELSPkwy - 196th NE to 187th NE					
340-137-595-30-63-01	ELS Pkwy-Inglewd/NE26-Wtr&SwrDists	5,526	-	-	-	-
340-137-595-30-63-02	ELSP Phase 1B Stimulus Exp	2,966,926	-	-	-	-
340-137-595-30-63-04	ELSP Phase 1B City Exp	534,747	-	-	-	-

Exhibit 5

Account Number	Description	2010 Actual Expenditures	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	SR202 Improvement					
340-143-595-30-63-00	SR202 Improvement	(126,792)	-	-	-	-
	Local Improvement Districts					
340-148-595-90-63-00	LID 25% match support	-	100,000	100,000	100,000	200,000
	Towncenter Roadway Analysis					
340-149-595-10-63-00	Towncenter Roadway Analysis	21,955	40,000	-	-	40,000
	228th Turn Lane Project					
340-151-595-30-63-00	228th Ave. Left Turn Storage Lane Mod.	-	175,000	-	-	175,000
	NON-MOTORIZED TRANSPORTATION					
	SE 20th Street					
340-404-595-62-63-00	SE 20th Street	1,781,511	90,000	10,000	10,000	100,000
	OTHER NON-MOTORIZED TRANS.					
340-405-595-62-63-00	244th Ave NE Non-motorized Impvmt	29,625	1,700,000	-	-	1,700,000
340-406-595-62-63-00	Inglewood Hill Road Imprvmt	-	50,000	750,000	750,000	800,000
340-407-595-62-63-00	24th St to SE 32nd St (front of BL Park)	-	-	150,000	150,000	150,000
	TOTAL CAPITAL	\$ 14,292,110	\$ 5,033,000	\$ 1,565,000	\$ 1,565,000	\$ 6,598,000
340-000-597-00-55-21	Oper Trnsfr - Debt Svc PWTF	\$ 565,333	\$ 562,667	\$ 560,000	\$ 560,000	\$ 1,122,667
	TOTAL INTERFUND	\$ 565,333	\$ 562,667	\$ 560,000	\$ 560,000	\$ 1,122,667
	TOTAL EXPENDITURES	\$ 14,857,443	\$ 5,595,667	\$ 2,125,000	\$ 2,125,000	\$ 7,720,667
	Ending Fund Balance	\$ 11,320,286	\$ 7,219,619	\$ 6,589,619	\$ 7,087,369	\$ 7,087,369
	TOTAL FUND	\$ 26,177,729	\$ 12,815,286	\$ 8,714,619	\$ 9,212,369	\$ 14,808,036

(1) Line moved to 101 Fund per new GASB 54 Requirements

Surface Water Management Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 397,598	\$ 649,813	\$ 536,046	\$ 536,046	\$ 649,813
408-000-334-03-10-00	Department of Ecology	\$ 50,000	\$ 178,525	\$ -	\$ -	\$ 178,525
408-000-337-07-00-00	King Conservation District Grant	20,832	-	-	-	-
408-000-343-83-00-00	Surface Water Fees	2,435,128	2,400,000	2,400,000	2,400,000	4,800,000
	CHARGES FOR GOODS & SVCS	\$ 2,505,960	\$ 2,578,525	\$ 2,400,000	\$ 2,400,000	\$ 4,978,525
408-000-361-11-00-00	Interest Income	\$ 1,119	\$ 7,000	\$ 7,000	\$ 5,717	\$ 12,717
408-000-369-90-01-00	Miscellaneous	115	-	-	-	-
	TOTAL MISCELLANEOUS	\$ 1,234	\$ 7,000	\$ 7,000	\$ 5,717	\$ 12,717
	TOTAL REVENUES	\$ 2,507,194	\$ 2,585,525	\$ 2,407,000	\$ 2,405,717	\$ 4,991,242
	TOTAL FUND	\$ 2,904,792	\$ 3,235,338	\$ 2,943,046	\$ 2,941,763	\$ 5,641,055

Exhibit 5

City of Sammamish

Surface Water Management Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
Administration						
408-000-538-31-11-00	Salaries	\$ 100,069	\$ 74,000	\$ 78,000	\$ 78,000	\$ 152,000
408-000-538-31-21-00	Benefits	23,427	21,000	20,000	25,737	46,737
	TOTAL PERSONNEL	\$ 123,496	\$ 95,000	\$ 98,000	\$ 103,737	\$ 198,737
408-000-538-31-31-00	Office & Operating Supplies	\$ 1,618	\$ 650	\$ 650	\$ 650	\$ 1,300
408-000-538-31-31-01	Meetings Expense	-	100	100	100	200
408-000-538-31-31-05	Meeting Meals	-	100	100	100	200
408-000-538-31-32-00	Fuel	155	150	150	150	300
408-000-538-31-34-00	Books & Maps	-	250	250	250	500
	TOTAL SUPPLIES	\$ 1,773	\$ 1,250	\$ 1,250	\$ 1,250	\$ 2,500
408-000-538-31-41-00	Professional Services	\$ 53,983	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
408-000-538-31-41-04	Copying	-	100	100	100	200
408-000-538-31-41-99	Operating Contingency	-	12,500	12,500	12,500	25,000
408-000-538-31-42-00	Communications	-	250	250	250	500
408-000-538-31-42-02	Postage	-	50	50	50	100
408-000-538-31-43-00	Travel	332	300	300	300	600
408-000-538-31-48-00	Repair & Maintenance	-	250	250	250	500
408-000-538-31-49-01	Memberships	-	150	150	150	300
408-000-538-31-49-03	Training	-	500	500	500	1,000
	TOTAL SERVICES & CHARGES	\$ 54,315	\$ 39,100	\$ 39,100	\$ 39,100	\$ 78,200
408-000-538-31-51-00	Intergovernmental Services (1)	\$ 25,471	\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000
408-000-538-31-51-01	Lake Sammamish Habitat Study	15,212	20,000	20,000	20,000	40,000
408-000-538-31-53-00	Intergovernmental Taxes	43,143	40,000	40,000	40,000	80,000
	TOTAL INTERGOVERNMENTAL	\$ 83,826	\$ 80,000	\$ 80,000	\$ 80,000	\$ 160,000
	TOTAL ADMINISTRATION	\$ 263,410	\$ 215,350	\$ 218,350	\$ 224,087	\$ 439,437
Engineering Section						
408-000-538-32-11-00	Salaries	\$ 361,056	\$ 390,000	\$ 405,000	\$ 389,500	\$ 779,500
408-000-538-32-12-00	Overtime	1,315	1,000	1,000	1,000	2,000
408-000-538-32-21-00	Benefits	121,743	128,000	128,250	136,761	264,761
	TOTAL PERSONNEL	\$ 484,114	\$ 519,000	\$ 534,250	\$ 527,261	\$ 1,046,261
408-000-538-32-31-00	Office & Operating Supplies	\$ 7,190	\$ 1,500	\$ 1,500	\$ 1,500	\$ 3,000
408-000-538-32-31-01	Meetings	39	150	150	150	300
408-000-538-32-31-04	Clothing Allowance	268	500	500	500	1,000

Exhibit 5

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
408-000-538-32-32-00	Fuel	132	250	250	250	500
408-000-538-32-34-00	Books & Maps	-	700	700	700	1,400
408-000-538-32-35-00	Small Tools & Minor Equipment	667	2,500	4,000	4,000	6,500
	TOTAL SUPPLIES	\$ 8,296	\$ 5,600	\$ 7,100	\$ 7,100	12,700
408-000-538-32-41-00	Professional Services (2)	\$ 42,938	\$ 229,000	\$ 150,000	\$ 150,000	\$ 379,000
408-000-538-32-41-02	Engineering Services	27,400	-	-	-	-
408-000-538-32-41-04	Copying	-	500	500	500	1,000
408-000-538-32-42-00	Communications	-	250	250	250	500
408-000-538-32-42-02	Postage	(18)	-	-	-	-
408-000-538-32-43-00	Travel	889	300	300	300	600
408-000-538-32-48-00	Repairs & Maintenance	2,222	2,500	2,500	2,500	5,000
408-000-538-32-49-00	Miscellaneous	1,702	-	-	-	-
408-000-538-32-49-01	Memberships	237	650	650	650	1,300
408-000-538-32-49-03	Training	5,153	9,250	9,250	9,250	18,500
	TOTAL SERVICES & CHARGES	\$ 80,523	\$ 242,450	\$ 163,450	\$ 163,450	405,900
408-000-594-32-64-00	Machinery & Equipment	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
	TOTAL CAPITAL	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
	TOTAL ENGINEERING	\$ 572,933	\$ 769,550	\$ 704,800	\$ 697,811	\$ 1,467,361
	Maintenance & Operations Section					
408-000-538-35-11-00	Salaries	\$ 213,643	\$ 218,000	\$ 226,500	\$ 228,000	\$ 446,000
408-000-538-35-12-00	Overtime	5,458	10,000	10,000	10,000	20,000
408-000-538-35-13-00	Part-time	17,556	13,500	13,500	21,000	34,500
408-000-538-35-13-01	Part-Time (9 month)	34,601	43,000	43,000	43,000	86,000
408-000-538-35-14-00	On-Call Pay	5,866	6,500	6,500	6,500	13,000
408-000-538-35-21-00	Benefits	106,366	115,000	115,800	126,024	241,024
	TOTAL PERSONNEL	\$ 383,490	\$ 406,000	\$ 415,300	\$ 434,524	\$ 840,524
408-000-538-35-31-00	Office & Operating Supplies	\$ 23,912	\$ 21,500	\$ 22,000	\$ 22,000	\$ 43,500
408-000-538-35-31-04	Clothing Allowance	1,735	4,000	4,100	4,100	8,100
408-000-538-35-31-05	Meetings Meals	64	250	250	250	500
408-000-538-35-32-00	Fuel	17,597	10,000	11,000	11,000	21,000
408-000-538-35-35-00	Small Tools & Minor Equipment	15,832	7,500	7,500	7,500	15,000
408-000-542-66-31-00	Office & Operating Supplies-Snow & Ice	2,239	-	-	-	-
	TOTAL SUPPLIES	\$ 61,379	\$ 43,250	\$ 44,850	\$ 44,850	\$ 88,100
408-000-538-35-41-00	Professional Services (3)	\$ 39,201	\$ 210,000	\$ 140,000	\$ 140,000	\$ 350,000
408-000-538-35-42-00	Communications	2,787	5,000	5,000	5,000	10,000
408-000-538-35-43-00	Travel	123	1,000	1,000	1,000	2,000
408-000-538-35-45-00	Operating Rentals & Leases	2,483	7,500	7,500	7,500	15,000
408-000-538-35-47-00	Utility Services	5,941	7,500	8,000	8,000	15,500
408-000-538-35-48-00	Repair & Maintenance	-	5,000	6,000	6,000	11,000

Exhibit 5

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
408-000-538-35-49-00	Miscellaneous	40	-	-	-	-
408-000-538-35-49-03	Training	700	2,500	2,500	2,500	5,000
	TOTAL SERVICES & CHARGES	\$ 51,275	\$ 238,500	\$ 170,000	\$ 170,000	\$ 408,500
408-000-538-35-51-00	Intergovernmental Services (4)	\$ 283,598	\$ 231,000	\$ 225,000	\$ 225,000	\$ 456,000
	TOTAL INTERGOVERNMENTAL	\$ 283,598	\$ 231,000	\$ 225,000	\$ 225,000	\$ 456,000
408-000-594-38-64-00	Machinery & Equipment (5)	\$ 1,775	\$ 12,000	\$ -	\$ -	\$ 12,000
	TOTAL CAPITAL	\$ 1,775	\$ 12,000	\$ -	\$ -	\$ 12,000
	TOTAL MAINTENANCE & OPERATIONS	\$ 781,517	\$ 930,750	\$ 855,150	\$ 874,374	\$ 1,805,124
Total Transfers Section						
408-000-597-00-55-48	Operating Transfers - CIP	\$ 580,000	\$ 700,000	\$ 500,000	\$ 500,000	\$ 1,200,000
408-000-597-00-55-51	Oper Trnsfrs - ER&R	90,910	-	-	-	-
408-000-538-35-95-00	SWM - Fleet Repl	-	21,832	21,832	21,832	43,664
408-000-538-35-98-00	SWM - Fleet R&M	-	11,958	11,958	11,958	23,916
408-000-538-39-95-52	Interfund - Technology	18,000	21,852	21,852	21,852	43,704
408-000-538-39-96-53	Interfund - Risk Management	28,000	28,000	28,000	28,000	56,000
	TOTAL TRANSFERS	\$ 716,910	\$ 783,642	\$ 583,642	\$ 583,642	\$ 1,367,284
	TOTAL EXPENSES	\$ 2,334,770	\$ 2,699,292	\$ 2,361,942	\$ 2,379,914	\$ 5,079,206
	Ending Fund Balance	\$ 570,022	\$ 536,046	\$ 581,104	\$ 561,849	\$ 561,849
	TOTAL FUND	\$ 2,904,792	\$ 3,235,338	\$ 2,943,046	\$ 2,941,763	\$ 5,641,055

2011-2012 NOTES

(1) Annual Wa St. Dept. of Ecology NPDES Phase 2 permit fee

(2) SWM Engineering Prof Svcs programs shown below:

Water Quality Monitoring: 3 current sites, add 2 sites in 2012 (\$40k in 2011, \$60k in 2012)

NPDES Public Education and Outreach = \$40k/yr. May 3, 2011 carryforward \$119,000

NPDES System mapping/data maintenance = \$25k/yr

NPDES Car Washing Solution = \$30k

(3) \$100k for vacor contract per year and half of the sweeping contract. May 3, 2011 carryforward \$70,000

(4) \$100k backlog of deferred maintenance/repairs, mowing/inspection. May 3, 2011 carryforward \$31,000

(5) SWM Share (40%) of folklift for new MOC in 2011

Surface Water Capital Fund Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 3,134,473	\$ 1,631,842	\$ 1,013,342	\$ 1,013,342	\$ 1,631,842
438-000-339-22-02-00	ELSP Phase 1B Stimulus Grant	\$ 523,574			\$ -	\$ -
	TOTAL INTERGOVERNMENTAL	\$ 523,574	\$ -	\$ -	\$ -	\$ -
438-000-361-11-00-00	Interest Income	\$ 12,822	\$ 1,000	\$ 1,000	\$ 817	\$ 1,817
438-000-379-00-00-00	Developer Contribution Fees	101,423	-	-	-	-
438-000-379-12-01-00	Contributed Capital-Developers	1,673,752	10,000	10,000	10,000	20,000
	TOTAL MISCELLANEOUS	\$ 1,787,997	\$ 11,000	\$ 11,000	\$ 10,817	\$ 21,817
438-000-397-48-04-08	Oper Trnsfrs - Storm Oper Fund	\$ 580,000	\$ 700,000	\$ 500,000	\$ 500,000	\$ 1,200,000
	TOTAL NONREVENUES	\$ 580,000	\$ 700,000	\$ 500,000	\$ 500,000	\$ 1,200,000
	TOTAL REVENUES	\$ 2,891,571	\$ 711,000	\$ 511,000	\$ 510,817	\$ 1,221,817
	TOTAL FUND	\$ 6,026,044	\$ 2,342,842	\$ 1,524,342	\$ 1,524,159	\$ 2,853,659

City of Sammamish

Surface Water Capital Projects Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010		2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
		Actual Expenses					
Sidewalk Program							
438-318-595-40-63-00	Sidewalk Program	\$ 45,335	\$ 38,000	\$ 25,000	\$ 25,000	\$ 63,000	
Drainage Resolutions							
438-413-538-32-41-00	Drainage Capital Resolutions	22,227	325,000	100,000	100,000	425,000	
244 Ave NE Phase 1							
438-416-595-40-63-00	244th Ave NE Phase 1	269,263	22,000	-	-	22,000	
SE 42nd St. Culvert							
438-420-595-40-63-00	SE 42nd St. Culvert	235	-	-	-	-	
ELS Pkwy-Inglewood to NE 26th							
438-428-595-40-63-00	ELSPkwy-Inglewood to NE 26th	68,440	-	-	-	-	
438-428-595-40-63-02	ELSP Phase 1B Stimulus Exp	523,574	-	-	-	-	
438-428-595-40-63-02	ELSP Phase 1B City Exp	94,181	-	-	-	-	
Basin Study CIP Projects							
438-450-595-40-63-00	Basin Study CIP Projects	49,735	-	-	-	-	
Thompson Basin Study							
438-451-538-32-41-00	Thompson Basin Study	84,970	15,000	-	-	15,000	
Maintenance Facility (40%)							
438-452-595-40-61-00	M&O Facility - Land	3,344	-	-	-	-	
438-452-595-40-62-00	M&O Facility - Building						
438-452-595-40-63-00	Maintenance Facility	1,469,450	381,000	-	-	381,000	
NEW PROJECTS IN 2011-2012							
438-453-538-40-63-00	217th Avenue NE Culvert Installation	-	75,000	-	-	75,000	
438-454-538-40-63-00	Ebright Creek Culvert Replacement	-	50,000	150,000	150,000	200,000	
438-455-538-32-41-00	Update Stormwater Comp Plan	-	125,000	25,000	25,000	150,000	
438-456-538-32-41-00	Beaver Deceiver Program	-	50,000	50,000	50,000	100,000	
438-457-538-40-63-00	228th Ave SE & SE 7th St Drain. Rep.	-	20,000	80,000	80,000	100,000	
438-458-538-40-63-00	So. Trib. of GDC Culvert-NE 2nd & 223rd	-	40,000	-	-	40,000	
438-459-538-40-63-00	IW Hill Road NE Non-motorized Project	-	-	75,000	75,000	75,000	
438-460-538-32-41-00	IW-210th Ave NE&Tamarack SWM anal.	-	95,000	-	-	95,000	
TOTAL CAPITAL		\$ 2,630,754	\$ 1,236,000	\$ 505,000	\$ 505,000	\$ 1,741,000	
408-000-538-31-51-02	Intergovernmental Obligations	\$ 94,859	\$ 93,500	\$ 93,500	\$ 93,500	\$ 187,000	
TOTAL EXPENSES		\$ 2,725,613	\$ 1,329,500	\$ 598,500	\$ 598,500	\$ 1,928,000	
Ending Fund Balance		\$ 3,300,431	\$ 1,013,342	\$ 925,842	\$ 925,659	\$ 925,659	
TOTAL FUND		\$ 6,026,044	\$ 2,342,842	\$ 1,524,342	\$ 1,524,159	\$ 2,853,659	

Equipment Rental & Replacement Fund Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 838,827	\$ 872,786	\$ 923,438	\$ 923,438	\$ 872,786
501-000-365-20-00-00	Fleet Replacement Charge		\$ 131,333	\$ 131,333	\$ 131,333	\$ 262,666
501-000-348-30-00-00	Fleet R&M Charge		85,319	85,319	85,319	170,638
501-000-374-00-00-00	Contributed Capital-General Govt.	448,839	-	-	-	-
501-000-395-10-00-00	Sale of Capital Assets	18,950	-	-	-	-
501-000-397-00-00-01	Interfund Services - Gen	85,000	-	-	-	-
501-000-397-00-04-08	Interfund Services-SWM	10,000	-	-	-	-
501-000-397-01-04-08	Interfund Services-SWM Capital	80,910	-	-	-	-
501-000-398-00-00-00	Insurance Recovery	242	-	-	-	-
	CHARGES FOR GOODS & SVCS	\$ 643,941	\$ 216,652	\$ 216,652	\$ 216,652	\$ 433,304
501-000-361-11-00-00	Investment Interest	\$ 5,538	\$ 20,000	\$ 20,000	\$ 16,332	\$ 36,332
	TOTAL MISCELLANEOUS	\$ 5,538	\$ 20,000	\$ 20,000	\$ 16,332	\$ 36,332
	TOTAL REVENUES	\$ 649,479	\$ 236,652	\$ 236,652	\$ 232,984	\$ 469,636
	TOTAL FUND	\$ 1,488,306	\$ 1,109,438	\$ 1,160,090	\$ 1,156,422	\$ 1,342,422

City of Sammamish

Equipment Rental & Replacement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
501-000-548-65-31-00	Vehicle/Equipment Supplies	\$ 8,572	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
501-000-548-65-41-00	Professional Services	1,708	-	-	-	-
501-000-548-65-48-01	Repairs and Maintenance-City Hall	2,055	-	-	-	-
501-000-548-65-48-02	Repairs and Maintenance-Parks	29,025	-	-	-	-
501-000-548-65-48-03	Repairs and Maintenance-PW	16,127	-	-	-	-
501-000-548-65-48-04	Repairs and Maintenance-Equipment	34,368	-	-	-	-
	TOTAL SERVICES & CHARGES	\$ 91,855	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
501-000-594-48-64-00	Machinery & Equipment (1)	\$ 100,275	\$ 136,000	\$ -	\$ -	\$ 136,000
	TOTAL EXPENSES	\$ 192,130	\$ 186,000	\$ 50,000	\$ 50,000	\$ 236,000
	Ending Fund Balance*	\$ 1,296,176	\$ 923,438	\$ 1,110,090	\$ 1,106,422	\$ 1,106,422
	TOTAL FUND	\$ 1,488,306	\$ 1,109,438	\$ 1,160,090	\$ 1,156,422	\$ 1,342,422

(1) Replacement of 2 maintenance vehicles in 2011

* Budgeted Fund Balance split between Replacement Reserve and Maintenance Reserve as required by RCW

Technology Replacement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 329,477	\$ 341,055	\$ 302,455	\$ 302,455	\$ 341,055
502-000-348-80-00-01	Interfund - General Fund	\$ 500,000	\$ 706,548	\$ 706,548	\$ 706,548	\$ 1,413,096
502-000-348-80-04-08	Interfund Services - Storm	18,000	21,852	21,852	21,852	43,704
	CHARGES FOR GOODS & SVCS	\$ 518,000	\$ 728,400	\$ 728,400	\$ 728,400	\$ 1,456,800
502-000-361-11-00-00	Interest Income	\$ 242	\$ 10,000	\$ 10,000	\$ 8,167	\$ 18,167
	TOTAL MISCELLANEOUS	\$ 242	\$ 10,000	\$ 10,000	\$ 8,167	\$ 18,167
	TOTAL REVENUES	\$ 518,242	\$ 738,400	\$ 738,400	\$ 736,567	\$ 1,474,967
	TOTAL FUND	\$ 847,719	\$ 1,079,455	\$ 1,040,855	\$ 1,039,022	\$ 1,816,022

City of Sammamish

Technology Replacement Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
502-000-518-81-11-00	Salaries	\$ 197,422	\$ 230,000	\$ 248,000	\$ 234,000	\$ 464,000
502-000-518-81-12-00	Overtime	267	-	-	-	-
502-000-518-81-21-00	Benefits	61,437	82,000	83,000	73,175	155,175
	TOTAL PERSONNEL	\$ 259,126	\$ 312,000	\$ 331,000	\$ 307,175	\$ 619,175
502-000-518-81-31-00	Office & Operating Supplies	\$ 3,481	\$ 4,500	\$ 4,500	\$ 4,500	\$ 9,000
502-000-518-81-35-00	Small Tools & Minor Equipment	90,056	42,000	40,000	40,000	82,000
	TOTAL SUPPLIES	\$ 93,537	\$ 46,500	\$ 44,500	\$ 44,500	\$ 91,000
502-000-518-81-41-00	Info. Tech contracted support	\$ 14,598	\$ 25,000	\$ 15,000	\$ 15,000	\$ 40,000
502-000-518-81-42-00	Communications	450	-	-	-	-
502-000-518-81-43-00	Travel	-	1,000	1,000	1,000	2,000
502-000-518-81-48-00	Repair & Maintenance	30,084	85,000	85,000	85,000	170,000
502-000-518-81-49-03	Training - Seminars/Conference	499	4,500	4,500	4,500	9,000
	TOTAL SERVICES & CHARGES	\$ 45,631	\$ 115,500	\$ 105,500	\$ 105,500	\$ 221,000
502-000-518-81-51-00	Intergovernmental Services	\$ 60,054	\$ 85,000	\$ 85,000	\$ 85,000	\$ 170,000
	INTERGOVERNMENTAL SERVICES	\$ 60,054	\$ 85,000	\$ 85,000	\$ 85,000	\$ 170,000
502-000-594-18-64-00	Machinery & Equipment (1)	\$ 49,190	\$ 218,000	\$ 110,500	\$ 110,500	\$ 328,500
	TOTAL CAPITAL	\$ 49,190	\$ 218,000	\$ 110,500	\$ 110,500	\$ 328,500
	TOTAL EXPENSES	\$ 507,538	\$ 777,000	\$ 676,500	\$ 652,675	\$ 1,429,675
	Ending Fund Balance	\$ 340,181	\$ 302,455	\$ 364,355	\$ 386,347	\$ 386,347
	TOTAL FUND	\$ 847,719	\$ 1,079,455	\$ 1,040,855	\$ 1,039,022	\$ 1,816,022

(1) Centralized equipment purchases per Information Technology Department workplan.

Risk Management Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Revenues	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
	Beginning Fund Balance	\$ 819,121	\$ 720,762	\$ 555,762	\$ 555,762	\$ 720,762
503-000-361-11-00-00	Interest Income	\$ 3,504	\$ 10,000	\$ 10,000	\$ 8,167	\$ 18,167
	TOTAL MISCELLANEOUS	\$ 3,504	\$ 10,000	\$ 10,000	\$ 8,167	\$ 18,167
503-000-348-91-00-01	Interfund - General Fund	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 360,000
503-000-348-91-04-08	Interfund - Storm Oper Fund	28,000	28,000	28,000	28,000	56,000
	TOTAL NONREVENUES	\$ 208,000	\$ 208,000	\$ 208,000	\$ 208,000	\$ 416,000
	TOTAL REVENUES	\$ 211,504	\$ 218,000	\$ 218,000	\$ 216,167	\$ 434,167
	TOTAL FUND	\$ 1,030,625	\$ 938,762	\$ 773,762	\$ 771,929	\$ 1,154,929

City of Sammamish

Risk Management Fund

2011/2012 Budget Process Mid-Biennial Review

Account Number	Description	2010 Actual Expenses	2011 Budget	2012 Budget	2012 Adjusted Budget	2011-2012 Adjusted Budget
503-000-514-71-22-00	Unemployment Benefits	\$ 58,880	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
	TOTAL PERSONNEL	\$ 58,880	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
503-000-514-71-46-00	Insurance (1)	\$ 247,417	\$ 330,000	\$ 330,000	\$ 330,000	\$ 660,000
503-000-514-71-49-00	Program Preventative Actions (2)	1,977	3,000	3,000	3,000	6,000
	TOTAL SERVICES & CHARGES	\$ 249,394	\$ 333,000	\$ 333,000	\$ 333,000	\$ 666,000
	TOTAL EXPENSES	\$ 308,274	\$ 383,000	\$ 383,000	\$ 383,000	\$ 766,000
	Ending Fund Balance	\$ 722,351	\$ 555,762	\$ 390,762	\$ 388,929	\$ 388,929
	TOTAL FUND	\$ 1,030,625	\$ 938,762	\$ 773,762	\$ 771,929	\$ 1,154,929

(1) 2011-2012 Rate based on moving to WCIA + adding new M&O Facility

(2) Flu shot coverage for immediate families of employees and City Council

