



City Council, Regular Meeting/Study Session

AGENDA

November 1, 2011

6:30 pm – 9:30 pm
Council Chambers

Call to Order

Roll Call/Pledge of Allegiance

Approval of Agenda

Student Liaison Reports

Presentations/Proclamations

Public Comment

Note: *This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.*

Consent Agenda

- Payroll for the period ending October 15, 2011 for pay date October 20, 2011 in the amount of \$239,019.80
- 1. Approval: Claims for period ending November 1, 2011 in the amount of \$340,991.59 for Check No. 30550 through No. 30651
- 2. An Ordinance Of The City Of Sammamish Washington Amending Sections 2.30.020, 2.60.020 And 2.65.010 Of The Sammamish Municipal Code Related To The Term Commencement And Completion Of Council Commissioners
- 3. Amendment: On-Call Engineering Services/WH Pacific
- 4. Approval: Minutes for the October 4, 2011 Regular Meeting
- 5. Approval: Notes for the October 11, 2011 Study Session
- 6. Approval: Minutes for the October 17, 2011 Regular Meeting

Public Hearing:

7. *School District Impact Fees*

Ordinance: First Reading Of The City Of Sammamish, Washington, Relating To School Impact Fees; Amending The City's Comprehensive Plan To Adopt The Snoqualmie Valley School District No. 410 Capital Facilities Plan; Adopting The Associated School Impact Fee Schedule; And, Establishing An Effective Date

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.

Ordinance: First Reading Of The City Of Sammamish, Washington, Relating To School Impact Fees; Amending The City's Comprehensive Plan To Adopt The Lake Washington School District No. 414 Capital Facilities Plan; Adopting The Associated School Impact Fee Schedule; And, Establishing An Effective Date.

Ordinance: First Reading Of The City Of Sammamish, Washington, Relating To School Impact Fees; Amending The City's Comprehensive Plan To Adopt The Issaquah School District No. 411 Capital Facilities Plan; Adopting The Associated School Impact Fee Schedule; And, Establishing An Effective Date.

Unfinished Business – None

New Business -

8. Contract: Integrated Permit & Asset Management Software/EnerGov Solutions
9. Change Order: Recreation Center Secondary Access Project/Tiger Construction

Council Reports

City Manager Report

Executive Session – If necessary

Adjournment

OPEN STUDY SESSION

Discussion: Housing code amendments

CLOSE STUDY SESSION

AGENDA CALENDAR

Nov. 2011			
Tues. 11/1	6:30 pm	Regular/Study Session	Ordinance: Second Reading Amending Terms for Council Commissions (consent) Ordinance: First Reading School Impact Fees Contract: Integrated Permit & Asset Management Software/EnerGov (consent) Amendment: On-Call Engineering Services/WH Pacific (consent) Housing Codes (study session) Change Order: Recreation Center Secondary Access Project/Tiger Construction
Tues. 11/08	6:30 pm	Study Session	Department Report: Department of Community Development Discussion: Drainage Solutions for Tamarak/Inglewood Hill Neighborhoods Discussion: Lamb House Transfer
Mon. 11/14	6:30 pm	Regular Meeting/Joint Meeting with PC	Process:Critical Areas Ordinance Update (study session) Public Hearing Resolution: Lamb House Transfer Public Hearing Ordinance: First Reading 2012 Budget Ordinance Public Hearing Ordinance: First Reading 2012 Tax Levy Rate Resolution: 2012 Fee Schedule Resolution: 2012 Salary Schedule Ordinance:First Reading Amendment to Critical Areas Ordinance Sunset Clause Approval: Reard-Freed House Lease/Heritage Society Ordinance: Second Reading School Impact Fees (consent) Contract: King County Sheriff Parking Lot Fencing/tba (consent) Bid Award: Beaver Lake Lodge Remodel/tba (consent)
Dec. 2011			
Tues. 12/6	6:30 pm	Regular	Public Hearing Ordinance: Second Reading Housing Codes Ordinance: Second Reading 2012 Budget Ordinance: Second Reading 2012 Tax Levy Rate Second Reading: Amendment to Critical Areas Ordinance Sunset Clause (expires Jan 3) Resolution: Final Acceptance/2011 Pavement Overlay (consent) Contract: Custodial Service/TBD (consent) Contract: Parks Maintenance Services/TBD (consent)
Tues. 12/13	6:30 pm	Study Session/Special Meeting	State of the City Discussion: Red Light Cameras Discussion: 2012 Non-motorized Project/Inglewood Hill Road
Mon. 12/19	6:30 pm	Regular Meeting	CANCELLED
Jan. 2012			
Tues. 1/3	6:30 pm	Regular	Public Hearing Ordinance First Reading: Collective Gardens Ordinance: First Reading Repealing SMC Chapter 8.05
Tues. 1/10	6:30 pm	Study Session	Review: Parks, Recreation and Open Space Plan Commission Interviews Powers of Initiative and Referendum
Mon. 1/16	6:30 pm	Holiday	Martin Luther King Day

Tues 1/17	6:30 pm	Special Meeting	Public Hearing Ordinance: First Reading: Wireless Facilities Code Amendments Ordinance Second Reading Collective Gardens (expires 1/18) Ordinance: Second Reading Repealing SMC Chapter 8.05 (consent) Resolution: Appointing Members: Planning, Arts, Parks & Recreation Commissions and Beaver Lake Management District
Feb. 2012			
Tues. 2/7	6:30 pm	Regular	Ordinance Second Reading: Wireless Facilities Code Amendments
Tues. 2/14	6:30 pm	Study Session	Discussion Tobacco Free Parks Policy Discussion: Pharmacuetical Disposal Discussion: Solicitor Ordinance
Mon. 2/20	6:30 pm	Regular Meeting	
Mar. 2012			
Tues. 3/6	6:30 pm	Regular	Ordinance: First Reading Solicitor Licensing
Tues. 3/13	6:30 pm	Study Session	
Mon. 3/19	6:30 pm	Regular Meeting	Ordinance: Second Reading Solicitor Licensing
Apr. 2012			
Tues. 4/3	6:30 pm	Regular	
Tues. 4/10	6:30 pm	Study Session	
Mon. 4/16	6:30 pm	Regular Meeting	
May 2012			
Tues. 5/1	6:30 pm	Regular	
Tues. 5/8	6:30 pm	Study Session	
Mon. 5/14	6:30 pm	Regular Meeting	
June 2012			
Tues. 6/5	6:30 pm	Regular	
Tues. 6/12	6:30 pm	Study Session	
Mon. 6/18	6:30 pm	Regular Meeting	

To Be Scheduled	To Be Scheduled	Parked Items
Ordinance: Second Reading Puget Sound Energy Franchise Franchise: Cable TV Lease: Reard/Freed House/Sammamish Heritage Society Land/Lease: with Mary Pigott for Reard/Freed House	Final Acceptance: 244 th Avenue Improvement Project Final Acceptance: SE 20 th Street Non-motorized Improvement Project Level of Service/Concurrency Emergency Plan	Joint Meeting/LWSD

<< October

November 2011

December >>

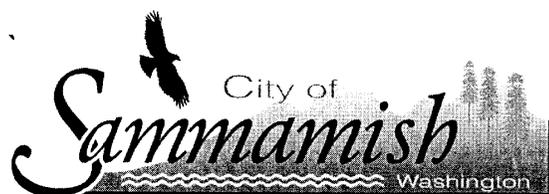
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 6:30 p.m. City Council Meeting	2 6:30 p.m. Parks and Recreation Commission Meeting	3 7 p.m. Planning Commission Meeting	4	5 11 a.m. Istanbul's Grand Bazaar - Turkish Cultural Event
6	7	8 6:30 p.m. City Council Study Session	9	10 6:30 p.m. Community Garden Steering Committee Meeting	11 8 a.m. Veterans' Day City offices closed	12
13	14 6:30 p.m. City Council Meeting	15 5:30 p.m. City Council Council Office Hour	16 6 p.m. Sammamish Youth Board Meeting	17 6:30 p.m. Planning Commission Meeting Canceled 7 p.m. Gardening With Native Plants	18	19 1 p.m. Volunteer Event at Lower Commons Park
20	21 5:30 p.m. Finance Committee Meeting 7 p.m. Arts Commission Meeting	22	23	24 8 a.m. Thanksgiving Holiday City offices closed	25 8 a.m. Thanksgiving Holiday City offices closed	26
27	28	29	30 5:30 p.m. City Holiday Lighting Ceremony			

<< November

December 2011

January >>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 6:30 p.m. Planning Commission Meeting	2	3
4	5	6 6:30 p.m. City Council Meeting	7 6:30 p.m. Parks and Recreation Commission Meeting	8 6:30 p.m. Community Garden Steering Committee Meeting	9	10
11	12	13 6:30 p.m. Special Meeting / Study Session	14 6 p.m. Sammamish Youth Board Meeting	15 6:30 p.m. Planning Commission Meeting	16	17
18	19 5:30 p.m. Finance Committee Meeting 6:30 p.m. City Council Meeting Canceled 7 p.m. Arts Commission Meeting	20 5:30 p.m. City Council Council Office Hour	21	22	23	24
25	26 8 a.m. Christmas Holiday City offices closed	27	28	29	30	31



MEMORANDUM

TO: Melonie Anderson/City Clerk
FROM: Marlene/Finance Department
DATE: October 27, 2011
RE: Claims for November 1, 2011

\$ 40,814.85
 158,269.14
 141,907.60

Top 5 Expense Items in Packet

King County Finance	\$68,287.78	Road contract August/September 2011
Henderson Partners	\$36,782.96	Sammamish Landing Picnic Shelters
Best Parking Lot Cleaning	\$23,210.82	Arterials & Parks Cleaning October 2011
King County Finance	\$22,779.99	Road Contract September 2011
Parametrix	\$20,150.57	Basin Plan & Town Center September 2011
Sam Plat Water & Sewer	\$14,571.79	Various Water/Sewer Accounts 8/4 - 10/6/11

TOTAL: \$ 340,991.59

40,814.85 +
 158,269.14 +
 141,907.60 +
 340,991.59 *

Check # 30550 through # 30651

Accounts Payable

Check Register Totals Only

User: mdunham
Printed: 10/19/2011 - 2:31 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30550	10/20/2011	ANI	ANI Administrators NW Inc	1,399.82	0
30551	10/20/2011	CHAP13	Chapter 13 Trustee	1,100.00	0
30552	10/20/2011	ICMA401	ICMA 401	30,975.37	0
30553	10/20/2011	ICMA457	ICMA457	7,339.66	0
				<hr/> <hr/>	
Check Total:				40,814.85	
				<hr/> <hr/>	

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 10/26/2011 - 2:05 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30554	11/01/2011	AADAMS	AAdams Tree Service	1,456.35	0
30555	11/01/2011	ABC	ABC Special Event Rentals	1,075.29	0
30556	11/01/2011	ALDORTH	Kurt Aldworth	15.54	0
30557	11/01/2011	APS	Applied Professional Svs, Inc.	240.00	0
30558	11/01/2011	ATWORK	At Work!	550.00	0
30559	11/01/2011	AT&TMOBI	AT&T Mobility	185.12	0
30560	11/01/2011	AUTOADDI	Auto Additions, Inc.	1,874.53	0
30561	11/01/2011	BACKGROU	Background Source Intl	8.00	0
30562	11/01/2011	BEADLE	Debbie Beadle	12.10	0
30563	11/01/2011	BMC	BMC Select	2,093.93	0
30564	11/01/2011	HARNDEN	C.R. Harnden Co., Inc	937.29	0
30565	11/01/2011	CENTRALW	Central Welding Supply	63.77	0
30566	11/01/2011	QWEST	Century Link	86.92	0
30567	11/01/2011	CNR	CNR Inc	279.23	0
30568	11/01/2011	DAILY	Daily Journal of Commerce	482.40	0
30569	11/01/2011	EVANS	David Evans & Associates, Inc	3,983.17	0
30570	11/01/2011	DONOVANJ	Joe Donovan	50.00	0
30571	11/01/2011	ELMERS	Elmer's Flag & Banner	540.55	0
30572	11/01/2011	EMERALDR	Emerald Services, Inc.	930.01	0
30573	11/01/2011	ENGBUS	Engineering Business Systems Inc	2,334.45	0
30574	11/01/2011	FAITH	Faith In Action	2,750.00	0
30575	11/01/2011	FASTENAL	Fastenal Industrial Supplies	419.80	0
30576	11/01/2011	FRYOUTH	Friends Of Youth	2,200.00	0
30577	11/01/2011	NAPA	Genuine Parts Company/Issaquah	93.86	0
30578	11/01/2011	GEORGES	George's Bakery	160.00	0
30579	11/01/2011	GERBER	Gerber Towing	338.18	0
30580	11/01/2011	AMYS	Amy Gustafson	300.00	0
30581	11/01/2011	HENDERSO	Henderson Partners	36,782.96	0
30582	11/01/2011	HOPEFAMI	Hopelink/Avondale Park	412.50	0
30583	11/01/2011	HOPEEFS	Hopelink/Emergency Feeding Service:	275.00	0
30584	11/01/2011	INTEGRA	Integra Telecom	1,894.33	0
30585	11/01/2011	IPS	Integrated Print Solutions, Inc	3,285.00	0
30586	11/01/2011	ISSCHURC	Issaquah Community Services	275.00	0
30587	11/01/2011	HONDAKU	Issaquah Honda Kubota	8.52	0
30588	11/01/2011	ISSAQ1	Issaquah Press, Inc.	637.50	0
30589	11/01/2011	ISD	Issaquah School District	332.46	0
30590	11/01/2011	JIRSA	Barbara Jirsa	42.71	0
30591	11/01/2011	KINGFI	King County Finance A/R	22,779.99	0
30592	11/01/2011	MACDONAL	MacDonald-Miller Facility Solutions	4,027.60	0
30593	11/01/2011	MINUTE	Minuteman Press	141.26	0
30594	11/01/2011	NORSTAR	Norstar Industries, Inc	80.19	0
30595	11/01/2011	NWCASC	Northwest Cascade, Inc.	1,217.94	0
30596	11/01/2011	NWHYDRO	NW Hydroseeding	875.00	0
30597	11/01/2011	NWLSVC	NW Landscape Service	5,957.90	0
30598	11/01/2011	NWWeath	NW Weathermet	604.00	0
30599	11/01/2011	ODELL	Thomas Odell	1,574.91	0
30600	11/01/2011	OTAK	Otak	275.32	0
30601	11/01/2011	PACE	Pace Engineers, Inc.	1,375.00	0
30602	11/01/2011	PACPOWER	Pacific Power Products	457.69	0
30603	11/01/2011	PLATEAU	Plateau Motors	163.48	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
30604	11/01/2011	PROPET	Pro Pet Distributors, Inc	2,298.95	0
30605	11/01/2011	PROLAMIN	Professional Laminating	99.00	0
30606	11/01/2011	PROTH	Prothman Company	527.88	0
30607	11/01/2011	PSE	Puget Sound Energy	2,678.75	0
30608	11/01/2011	QBS	Quality Business Systems	324.51	0
30609	11/01/2011	QUALITYT	Quality Towing, Inc.	340.69	0
30610	11/01/2011	R&R	R&R Industries, Inc.	92.73	0
30611	11/01/2011	RAINIER	Rainier Wood Recyclers Inc	1,650.00	0
30612	11/01/2011	REALCHEM	RealChem Northwest	287.44	0
30613	11/01/2011	REDEMERG	Redmond Emergency Services	962.50	0
30614	11/01/2011	REMBOLD	Alex Rembold	50.00	0
30615	11/01/2011	RENTME	Rent Me Storage, LLC	219.00	0
30616	11/01/2011	ROTO	Roto-Rooter Services Co	109.50	0
30617	11/01/2011	SAM	Sammamish Plateau Water Sewer	14,571.79	0
30618	11/01/2011	SEATIM	Seattle Times	605.07	0
30619	11/01/2011	SERVICE	Service Paper Co	1,993.31	0
30620	11/01/2011	SPRAGUE	SPRAGUE	178.21	0
30621	11/01/2011	STRANGE	Molly Strange	75.54	0
30622	11/01/2011	TEK	TEK Supply, Inc	6,146.12	0
30623	11/01/2011	COMPOFF	The Complete Office	700.13	0
30624	11/01/2011	MEETING	The Meeting Institute	1,634.52	0
30625	11/01/2011	WATERSH	The Watershed Company	1,288.75	0
30626	11/01/2011	OKRA	TMG Music	400.00	0
30627	11/01/2011	TLC	Total Landscape Corp	8,123.18	0
30628	11/01/2011	UNITRENT	United Rentals NW, Inc	5,305.51	0
30629	11/01/2011	WRPA	Wa Recreation & Parks Assoc	10.00	0
30630	11/01/2011	WAAUDIT	Wa State Auditor's Office	632.12	0
30631	11/01/2011	ZUMAR	Zumar Industries, Inc.	27.19	0
				158,269.14	
Check Total:					

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 10/27/2011 - 9:37 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
30632	11/01/2011	ARCMATE	ArcMate Man. Corp.	478.71	0
30633	11/01/2011	ATHLETES	Athletes for Kids	2,750.00	0
30634	11/01/2011	BEST	Best Parking Lot Cleaning, Inc	23,210.82	0
30635	11/01/2011	BRAUNS	Jeff Brauns	326.03	0
30636	11/01/2011	BRLANDSC	BR Landscaping	2,737.50	0
30637	11/01/2011	CERTIFIE	Certified Backflow Testing, Inc	200.00	0
30638	11/01/2011	CODEPUB	Code Publishing Inc	1,500.75	0
30639	11/01/2011	DAS	Das manufacturing, Inc	5,371.80	0
30640	11/01/2011	ISSFOUND	Issaquah Schools Foundation	962.50	0
30641	11/01/2011	KINGFI	King County Finance A/R	68,287.78	0
30642	11/01/2011	NABARR	National Barricade Co., LLC	1,952.91	0
30643	11/01/2011	OHS	Occupational Health Services	702.50	0
30644	11/01/2011	PARAME	Parametrix, Inc.	20,150.57	0
30645	11/01/2011	SAM	Sammamish Plateau Water Sewer	73.52	0
30646	11/01/2011	SCI	SCI Infrastructures, LLC	1,047.95	0
30647	11/01/2011	SEATIM	Seattle Times	30.67	0
30648	11/01/2011	TDS	Tire Distribution Systems, Inc.	3,708.59	0
30649	11/01/2011	ULTRABLO	Ultrablock, Inc	854.10	0
30650	11/01/2011	WINDWARD	Windward Environmental LLC	6,810.39	0
30651	11/01/2011	ZUMAR	Zumar Industries, Inc.	750.51	0
Check Total:				141,907.60	



City Council Agenda Bill

Meeting Date: November 1, 2011

Date Submitted: October 12, 2011

Originating Department: Admin Services

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input checked="" type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: Ordinance Modifying Commission Terms

Action Required: Approve ordinance

Exhibits:

1. Draft Ordinance
2. Park and Recreation Commission Graph of Staggered Terms
3. Planning Commission Graph of Staggered Terms
4. Arts Commission Graph of Position Numbers and Staggered Terms

Budget: N/A

Summary Statement: This ordinance will change the starting and ending term for each Council Commission. It also reduces the number of Commissioners on the Arts Commission from 10 to 9 and eliminates the alternate positions. As well it assigns a number to each position for the purpose of assigning staggered terms. The ordinance also proposes to eliminate the two-term limitation for serving on the Arts Commission.

Background: Traditionally all commission terms began in January and ended in December. The recruitment and appointment process also took place in December. Since newly elected Councilmembers do not begin serving their terms until January, they were prevented from being able to select new commissioners. Changing the term beginning to February 1 will allow incoming Councilmember to be part of the process.

Additionally, the Arts Commission has found that having full members on the commission, rather than alternates, will provide the commission with more commissioners to help with the many events they sponsor. They also requested that the terms be staggered so they would not lose too many commissioners at one time (This is also consistent with the other commissions). The last recommended change is to eliminate the two-term limitation. The only commission which currently limits the number of consecutive terms is the Planning Commission, which only consists of seven members. While there are good reasons for this limitation on the planning commission (i.e. allowing for more residents to participate, bringing new viewpoints to the commission) this limitation on the Arts Commission would prevent much needed leadership and continuity.

This ordinance was brought before the Council on October 11, 2011 Study Session and for a first reading on October 17, 2011.



City Council Agenda Bill

Advertisement for recruitment to fill the 18 currently known vacancies has already begun. Interviews will be scheduled for early January with appointment planned for January 16, 2011.

Financial Impact: N/A

Recommended Motion: Motion to approve the ordinance modifying commissioners terms as described in the ordinance and attachments.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE O2011-_____**

**AN ORDINANCE OF THE CITY OF SAMMAMISH
WASHINGTON AMENDING SECTIONS 2.30.020, 2.60.020
AND 2.65.010 OF THE SAMMAMISH MUNICIPAL CODE
RELATED TO THE TERM COMMENCEMENT AND
COMPLETION OF COUNCIL COMMISSIONERS**

WHEREAS, the City Council approved creating a City Planning Commission, a Parks and Recreation Commission and an Arts Commission to serve as advisory bodies to the City Council; and

WHEREAS, the City Council had decided it would be beneficial to have the terms of these commissioners begin in February to allow for newly elected Councilmembers to participate in the interviews and appointments of said commissions; and

WHEREAS, the City Council desires to amend all of the terms for all the commissions; and

WHEREAS, the City Council desires to provide for a total of nine arts commission members and no nonvoting alternative members;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. SMC 2.30.020 (“Parks and Recreation Commission Membership”), Amended. Sammamish Municipal Code Section 2.30.020 (“Membership”) is hereby amended to read as shown in Attachment A:

Section 2.30.020 Membership

(1) Number of Members.

...

(b) The current terms for all positions on the commission shall be staggered as shows in Attachment A:

~~(i): Three of the five terms that expire in 2010 shall be extended for two years and shall expire in January 31, 2013; and the remaining two terms shall be for three years and shall expire on January 31, 2014.~~

~~(ii): Of the four terms that will expire in 2011, two shall be new terms for three years and shall expire on January 31, 2015; the remaining two terms shall be for four years and shall expire on January 31, 2016.~~

(c) Following the completion of each new term established by subsection (1)(b) of this section, the term for each position shall thereafter be four years and shall commence on February 1st.

Section 2. SMC 2.60.020 (“Planning Commission Membership”), Amended. Sammamish Municipal Code Section 2.60.020 (“Membership”) is hereby amended to read as shown in Attachment B:

Section 2.60.020 Membership

(1) Number of Members.

...

(b) The current terms for all positions on the commission shall be staggered as shown in Attachment B:

(i): ~~Two of the four terms that expire in 2007 shall be extended for three years and shall expire in 2010; and the remaining two terms shall be for four years and shall expire on January 31, 2012.~~

~~(ii): Of the three terms that will expire in December 2009, two shall be extended for four years and shall expire on January 31, 2014; and the remaining term shall be for three years and shall expire on January 31, 2013.~~

(c) Following the completion of each new term established by subsection (1)(b) of this section, the term for each position shall thereafter be four years and shall commence on February 1st.

Section 3. SMC 2.65.010(1) (“Arts Commission established – Membership”), Amended. Sammamish Municipal Code Subsection 2.65.010(1) (“Commission established – Membership”) is hereby amended to read as follows:

(1) The Sammamish arts commission, consisting of nine members, appointed and confirmed by a majority vote of the members of the City council, is established. The term of office shall be four years. Commission members shall be selected for staggered terms as shown in Attachment C. All subsequent appointments shall be for four years, or for the duration of an unexpired term in the case of an appointment to a vacancy. All commission members’ terms shall expire on **January 31st** and all successive terms shall commence on **February 1st**. ~~No member shall serve more than two consecutive terms of office.~~

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF OCTOBER.

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/ATHENTICATED

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: October 11, 2011
First Reading October 17, 2011
Passed by the City Council:
Date of Publication:
Effective Date:

DRAFT

Exhibit 2

Attachment A

Parks & Recreation Commission Terms Staggered

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Position 1 (Rena Brady)	2/2011 - 1/2013		2/2013 - 1/2017			2/2017 - 1/2021				
Position 2 (Pauline Cantor)	2/2011 - 1/2013		2/2013 - 1/2017			2/2017 - 1/2021				
Position 3 (Judy Petersen)	2/2011 - 1/2013		2/2013 - 1/2017			2/2017 - 1/2021				
Position 4 (Larry Crandall)	2/2011 - 1/2014		2/2014 - 1/2018			2/2018 - 1/2022				
Position 5 (Steve Wright)	2/2011 - 1/2014		2/2014 - 1/2018			2/2018 - 1/2022				
Position 6 (Krist Morrirt)	2/2012 - 1/2015			2/2015 - 1/2019			2/2019 - 1/2023			
Position 7 (Mary Doerrer)	2/2012 - 1/2015			2/2015 - 1/2019			2/2019 - 1/2023			
Position 8 (John James)	2/2012 - 1/2016				2/2016 - 1/2020			2/2020 - 1/2024		
Position 9 (Hank Klein)	2/2012 - 1/2016				2/2016 - 1/2020			2/2020 - 1/2024		

Exhibit 2

Exhibit 3

Attachment B

Planning Commission Terms Staggered

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Position 1 (Mabbubul I.)		2/2012 - 1/2016			2/2016 - 1/2020					
Position 2 (Jan Klier)		2/2012 - 1/2016			2/2016 - 1/2020					
Position 3 (Mike Collins)		1/2011 - 1/2015		2/2015 - 1/2019			2/2019 - 1/2023			
Position 4 (Michael L.)		1/2011 - 1/2015		2/2018 - 1/2022			2/2019 - 1/2023			
Position 5 (Kathy R.)	1/2010 - 1/2013	2/2013 - 1/2017			2/2017 - 1/2021					
Position 6 (Joe Lipinsky)	1/2010 - 1/2014		2/2014 - 1/2018			2/2018 - 1/2022				
Position 7 (Jeff Wasserman)	1/2010 - 1/2014		2/2014 - 1/2018			2/2018 - 1/2022				

Exhibit 4

Attachment C

Arts Commission Terms Staggered

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Position 1 (vacant)	1/2007 - 1/2013	2/2013 - 1/2017				2/2017 - 1/2021				
Position 2 (vacant)	1/2007 - 1/2013	2/2013 - 1/2017				2/2017 - 1/2021				
Position 3 (Barbara Jirsa)	1/2008 - 1/2014		2/2014 - 1/2018				2/2018 - 1/2022			
Position 4 (Bala S)	1/2008 - 1/2014		2/2014 - 1/2018				2/2018 - 1/2022			
Position 5 (Rochell Wyatt)	2/2012 - 1/2015			2/2015 - 1/2019				2/2019 - 1/2023		
Position 6 (Bharath S.)	2/2012 - 1/2015			2/2015 - 1/2019				2/2019 - 1/2023		
Position 7 (Daphne R)	2/2012 - 1/2016				2/2016 - 1/2020				2/2020 - 1/2024	
Position 8 (Li Jingyu)	2/2012 - 1/2016				2/2016 - 1/2020				2/2020 - 1/2024	
Position 9 (vacant)	2/2012 - 1/2016				2/2016 - 1/2020				2/2020 - 1/2024	

Exhibit 4



City Council Agenda Bill

Meeting Date: November 1, 2011

Date Submitted: October 26, 2011

Originating Department: Public Works

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input checked="" type="checkbox"/> Public Works

Subject: On-Call Professional Engineering Services

Action Required: Authorize the City Manager to execute a contract amendment with WH Pacific Inc, to provide professional engineering services on an on-call basis in the amount of \$100,00 bringing the total contract not to exceed amount to \$250,000.

Exhibits: 1. Contract Amendment

Budget: \$ 250,000 in the adopted 2011-2012 Public Works Budget for Professional Services, various Capital Projects, and Development Review Support

Summary Statement:

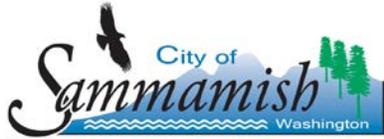
The Public Works Department anticipates the need for additional professional engineering services to assist with peaks in the workload. Expected work includes roadway design and development review.

Background:

The original on-call engineering contract with WH Pacific was approved by council at the March 1, 2011 City Council meeting. A significant portion of the original contract budget was used to facilitate a peak of development review needs that occurred in late spring. The cost of this work was funded by developer-paid review fees. Other items completed under this contract include design support for SE 32nd Street Improvements and the Parking Lot Expansion for the King County Sheriff's Office. This is the first supplement to this contract. On-call contracts provide staff with the ability to take on additional workload. The ability to bring in experienced and specialized resources on an as-needed basis is an efficient model that provides results while minimizing costs. The extra resources available through an on-call agreement lend staff a hand in meeting their various commitments. It also helps to provide timely response and excellent customer service to the applicants for land development projects. This contract amendment does not commit the City to any expenses.

Financial Impact:

The cost of the work performed under this contract will be covered within the existing Council approved budget amounts for the various Public Works programs under which work is expected to be performed. For on-call development review, consultant costs will be borne by the applicant for whom the review is



City Council Agenda Bill

performed. As this is an on-call agreement, there is no guarantee the full contract amount will be needed or expended.

Recommended Motion:

Move to authorize the City Manager to execute a contract amendment with WH Pacific Inc, to provide professional engineering services on an on-call basis in the amount of \$100,000, bringing the total contract not to exceed amount to \$250,000.



CONTRACT AMENDMENT

Amendment Number: 1	Date: October 25, 2011
Project: On-Call Engineering Services	City Project numbers: (varies - depends on specific task order)
Consultant: WH Pacific Inc.	Contract Number: 2011-117

The City of Sammamish desires to amend the agreement with WH Pacific Inc. for on-call Engineering Services. All provisions in the basic agreement remain in effect except as expressly modified by this amendment.

The changes to this agreement are described as follows:

- Increase the contract amount by \$100,000, for a total not-to-exceed amount of \$250,000.

PAYMENT shall be amended as follows:

Original Contract Amount:	Current Contract Amount	Estimated Net Change This Amendment	Estimated Contract Total After Change
\$ 150,000	\$ 150,000	\$ 100,000	\$ 250,000
_____ WH Pacific Inc.		Approved:	
_____ Date		_____ City of Sammamish	
		_____ Date	



COUNCIL *Sammamish* MINUTES

Regular Meeting October 4, 2011

Mayor Don Gerend called the regular meeting of the Sammamish City Council to order at 6:30 pm.

Councilmembers present: Mayor Don Gerend, Deputy Mayor Tom Odell, Councilmembers Mark Cross, John Curley, John James, Michele Petitti and Nancy Whitten.

Staff present: City Manager Ben Yazici, Finance Director Joe Guinasso, Deputy Finance Director Chris Gianini, Communications Manager Tim Larson, Public Works Director Laura Philpot, City Engineer Jeff Brauns, Assistant City Manager/Community Development Director Kamuron Gurol, Parks & Recreation Director Jessi Richardson, Volunteer Coordinator Dawn Sanders, Administrative Services Director Mike Sauerwein, City Attorney Bruce Disend, and City Clerk Melonie Anderson.

Roll Call/Pledge of Allegiance

Roll was called. Eastlake Student Liaison Felipe Concha led the pledge.

Approval of Agenda

MOTION: Councilmember James moved to approve the agenda. Councilmember Petitti seconded. Motion carried unanimously 7-0.

Student Liaison Reports

Eastlake High School Student Liaison (Felipe Concha)

Students are planning Homecoming. The cost to attend has been reduced this year. The football team is 3 and 0 so far this year. A food drive was held in conjunction with the football game against Redmond High School. Eastlake plays Skyline on October 21, 2011.

Presentations/Proclamations

- *Presentation: Eagle Scout/Girl Scout Recognitions*
Parks & Recreation Director Jessi Richardson read the names of the many volunteer Eagle Scout and Girl Scouts who have worked on city projects. (Get the names from Dawn later)

Name	Award	Date	Project Location	Project Description
Gold Awards				
<i>Supriya Dublsh</i>	Gold Award	8/20/2010	Sammamish Days	Created children's area, managed volunteers, helped with entertainment
<i>Sarah Hunter</i>	Gold Award	8/2/2011	National Night Out	Children's craft projects

<i>Nicole Atherly</i>	Gold Award	8/3/2010	National Night Out	
<i>Eagle Scout</i>				
<i>Jeffrey McNerney</i>	Eagle Scout	5/16/2009	Beaver Lake Park	GIS Mapping
<i>Stephen Patterson</i>	Eagle Scout	11/14/2009	Illahee Trail	Weeding, planting & mulching
<i>Carter Timm</i>	Eagle Scout	4/17/2010	Lower Commons Park	15 bird houses mounted on fence posts
<i>Max Benjamin</i>	Eagle Scout	5/1/2010	Illahee Trail	Distance markers along trail
<i>Mason Stillwell</i>	Eagle Scout	3/19/2011	Commons Park Ravine	Invasive plant removal in ravine, added 2 bird boxes, planting
<i>James Salmon</i>	Eagle Scout	3/26/2011	Storm Water Pond	Clearing brush, trees and blackberry from stormwater pond
<i>Cullen Owen</i>	Eagle Scout	5/14/2011	Pine Lake Park	Weeding, fencing and planting of garden designed by Pine Lake Garden Club
<i>Kyle Suver</i>	Eagle Scout	6/4/2011	Lower Commons Native Plant Garden	Weeding, mulching and planting
<i>Luke Reents</i>	Eagle Scout	9/24/2011	Evans Creek Preserve	Large scale planting
<i>Justin Suver</i>	Eagle Scout	10/15/2011	Pine Lake Park	Boardwalk
<i>Cliff Hagashi</i>	Eagle Scout	10/22/2011	Beaver Lake Park	Boardwalk
<i>Billy Allocca</i>	Eagle Scout	10/15/2011	Evans Creek Preserve	Viewing platform and trail work
<i>Martin Johnsson</i>	Eagle Scout	4/16/2011	Pine Lake Park	Bulletin board, painting, shelf installation, design of life jacket rack
<i>Spencer Patzman</i>	Eagle Scout	10/24/2009	Commons Park Ravine	Removal of invasive plants
<i>Dylan Parry</i>	Eagle Scout	11/7/2009	Beaver Lake Park	Widen and resurface trail, replace trees
<i>Grant Flindt</i>	Eagle Scout	2/28/2010	Lower Commons Park	Planted 18 fruit trees and berry plants in lower commons orchard
<i>Connor Bezzant</i>	Eagle Scout	3/20/2010	Ebright Creek Park	Clearing and planting

<i>Ryan Roth</i>	Eagle Scout	4/10/2010	Ebright Creek Park	Plant native plants in buffer area, invasive removal, mulch around newly planted plants
<i>Colin Wang</i>	Eagle Scout	4/10/2010	NE Sammamish Park	Planting of understory
<i>Sam Ethington</i>	Eagle Scout	5/15/2010	Lower Commons Park	Fence installation
<i>John Forsyth</i>	Eagle Scout	6/5/2010	Beaver Lake Park	Built and installed bird houses
<i>Austin Abendroth</i>	Eagle Scout	6/5/2010	Pine Lake Park	Boardwalk
<i>Andrew Millett</i>	Eagle Scout	10/30/2010	Lower Commons Native Plant Garden	Weeding, mulching and planting
<i>Chris Debenham</i>	Eagle Scout	11/13/2010	Beaver Lake Preserve	Removal of invasive english holly
<i>Alex Thompson</i>	Eagle Scout	4/16/2011	Pine Lake Park	Horseshoe pits
<i>Caleb Olson</i>	Eagle Scout	6/18/2011	Evans Creek Preserve	Viewing platform and trail work
<i>Ben Keller</i>	Eagle Scout	7/16/2011	SE 8th Park	Pedestrian Gate, bridge coverings, fencing
<i>Logan Nielsen</i>	Eagle Scout	2/28/2009	Beaver Lake Park	Fence installation
<i>Spencer Flindt</i>	Eagle Scout	3/28/2009	Beaver Lake Park	Fence installation
<i>Garrett Johnson</i>	Eagle Scout	10/11/2008	Beaver Lake Park	Installed 2 benches and trail maintenance
<i>Calvin Wiley</i>	Eagle Scout	2/14/2009	Beaver Lake Park	Fence installation
<i>Dave Lee</i>	Eagle Scout	4/25/2009	Beaver Lake Preserve	Plant understory
<i>Feyman Liang</i>	Eagle Scout	Jun-09	Illahee Trail	Fence installation and planting
<i>Connor Pomeroy</i>	Eagle Scout	3/15/2008	Beaver Lake Park	Planting of native plants
<i>Michael Flindt</i>	Eagle Scout	7-Oct	East Sammamish Park	Weeding and mulching
<i>Ian Engelbeck</i>	Eagle Scout	5/7/2011	Evans Creek Preserve	Viewing platform and trail work
<i>Trenton Price</i>	Eagle Scout	11/14/2009	Ebright Creek Park	Resurface trail, build additional trail, planting

- Presentation: Trail Steward Recognition*
In conjunction with Washington Trails Association, the Trail Stewardship program was developed. The stewards volunteered for training that enabled them to coordinate and supervise enough volunteers to build a trail system at Evans Creek Preserve. In recognition of their immense contribution the following residents were awarded engraved Pulaski's: Pauline Cantor, Ace Evans, Brad Connor, Cliff Cantor and Korena Mafune . Anyone interested in volunteering for the Trail Stewardship program or to help build trails in the city go to <http://www.wta.org>.
- Presentation: Government Finance Officers Association Distinguished Budget Award (GFOA)*
Deputy City Manager Lyman Howard presented the Finance Department staff with the GFOA Distinguished Budget Award.
- Special Presentation: City Manager Ben Yazici presented Volunteer Coordinator Dawn Sanders with the "City Manager's Special Recognition Award" She received this award for her outstanding contribution, above and beyond her job description, recruiting volunteers for city events.*
- Presentation: Planning Commission Handoff – Housing Code*
Assistant City Manager/Director of Community Development Kamuron Gurol gave the staff report. He introduced Planning Commission Chair Joe Lipinsky who showed a PowerPoint presentation (*presentation is available on the city's website at www.ci.sammamish.wa.us*). The Council will begin their review of the recommended code changes. Tonight, the Council was invited to ask any questions they may have regarding the recommendations. Councilmember James asked if the Planning Commission had considered limiting duplexes in residential neighborhoods to corner lots only. Mr. Lipinsky said the commission had not considered that. Councilmember Petitti questioned the reason behind the Cottage Housing pilot program. Why not just allow them outright? Mr. Lipinsky explained that the Commission felt the pilot program would give the city a chance to see if cottage housing will fit in with the existing community.

Public Comment

Rachelle Martel, 2400 239th Place NE, She is working on a Sister City Program for her Senior Project. She feels that having a Sister City will be beneficial to the city. She asked for Council support of her project. She has already begun gathering information about which city should be designed as our Sister City by asking attendees at the Farmers Market to put pins on a map showing their preference.

Nancy Baer, 20013 NE 42nd Street, She requested that the Council measure the steepest grade on NE 42nd Way and also measure the improper outward turn from NE 42nd Street to NE 42nd Way before any decision is made on removing the Opticom gate that is currently barricading NE 42nd Street. She also encouraged the Councilmembers to walk and/or drive along SE 42nd Street.

Ramiro Valderrama, representing the Citizens of Sammamish, He read a prepared statement regarding the removal of the NE 42nd Street barricade. This group was against the removal of the 32nd Street barricade and does not feel the mitigation efforts have been enough. The barricade removal process should be a two-step process: one to determine removal and the second step should be the consideration of mitigations. All processes should involve residents and should be open and transparent.

SE 32nd Street Barricade Removal Recap

Public Works Director Laura Philpot gave a PowerPoint presentation outlining the process that the city went through in deciding to remove the barricade (*presentation is available on the city's website at www.ci.sammamish.wa.us*). She shared some traffic data that shows 85% of the traffic on SE 32nd is moving at less than 30 miles per hour. Staff is recommending that additional traffic data be collected before making a decision to add more traffic mitigation. Sammamish Traffic Patrol Officer Julie Blessum provided her observations about traffic on SE 32nd Street. She said the traffic flow is minimal, the speed is low and there is not much traffic enforcement action going on. Council agreed to wait until the October data collection is performed before making any other changes to the road.

Jim Wasnick, 22613 SE 32nd St, He lives on 32nd Street where the barricade was recently removed. He concurs with staff that more data be collected before making any other improvements to SE 32nd Street.

Consent Calendar

- Payroll for period ending September 15, 2011 for pay date September 20, 2011 in the amount of \$249,898.55

 1. Approval: Claims for period ending October 4, 2011 in the amount of \$700,050.70 for Check No. 30299 through No.30409
 2. Resolution: Final Plat Greenbriar Subdivision (R2011-460)
 3. Resolution: Pine Creek Subdivision (R2011-461)
 4. Approval: Notes from September 13, 2011 Study Session
 5. Approval: Minutes from September 19,2011 Regular Meeting

MOTION: Councilmember James moved to approve the consent calendar. Councilmember Curley seconded. Motion carried unanimously 7-0.

Unfinished Business - None

New Business - None

Council Reports

Councilmember Cross reported on the Growth Management Planning Council meeting. A committee will be formed to study the issue of schools being built near the Urban Growth Boundary. He would like Mayor Gerend to nominate him to this committee.

Councilmember James announced that the Economic Development Committee will meet on October 24, 2011 at 9:00 am in City Hall.

Deputy Mayor Odell reported that the Public Safety Committee will meet on October 6, 2011 at City Hall to discuss the recent fire in Sahalee.

Councilmember Whitten attended a seminar regarding growth management in Seattle today.

Mayor Gerend reported on the State budget problems.

City Manager Report

City Manager Ben Yazici reported that the 212th Avenue SE sidewalk issues are being corrected by the developer of an adjoining project and the improvements will only require \$5,000 in city funds.

- Update of Lease Reard-Freed House
Ms. Richardson gave the update. Next week a draft agreement between the City and the Sammamish Heritage Society for the lease of the Reard Freed House will be coming to council for review and direction. The City is then going to lease property for the location of the house. Right now the owner of the proposed lease property has required that the Heritage Society raise enough money to move the house to a permanent foundation.

Executive Session – Property acquisition pursuant to RCW 42.30.110 (1) (b)

Council retired to Executive Session at 8:35 pm and returned at 9:05 pm. Not action was taken.

Meeting adjourned at 9:05 pm.

Melonie Anderson, City Clerk

Donald J. Gerend, Mayor



STUDY SESSION NOTES

Study Session October 11, 2011

Mayor Donald J. Gerend opened the study session of the Sammamish City Council at 6:30 p.m.

Public Comment

This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.

Kathleen Huckabay, 21422 SE 37th Street, She spoke to Council regarding Initiative I-1125. She encouraged the Council to adopt a resolution opposing this initiative. It will have long term negative consequences for the entire eastside and it advocates eliminating light rail and other necessary transportation improvements.

Topics

- Quarterly Department Reports:
 - Parks –Parks and Recreation Director Jessi Richardson gave the report and showed a PowerPoint presentation outlining the accomplishments of the Parks and Recreation Department over the last three months (*presentation is available on the city's website at www.ci.sammamish.wa.us*)
 - Public Works – Public Works Director Laura Philpot gave the staff report and showed a PowerPoint presentation outlining the all the projects the Engineering and Maintenance staff have accomplished over the last three months (*presentation is available on the city's website at www.ci.sammamish.wa.us*).
 - Finance/Information Technology – Finance Director Joe Guinasso gave the report and showed a PowerPoint presentation outlining the city's financial situation (*presentation is available on the city's website at www.ci.sammamish.wa.us*).
- Discussion: Reard-Freed House Lease/Heritage Society
This item was moved up on the agenda to accommodate the public in attendance for this issue. Ms. Richardson gave the staff report. Representatives from the Sammamish Heritage Society updated Council on their fundraising efforts to date.
- Discussion: 228th Avenue Operational Analysis
Ms. Philpot introduced Victor Salemann, David Evans & Associates, who updated the Council on the operational analysis of 228th Avenue.
- Commission Term Changes
City Manager Ben Yazici explained that this ordinance will be coming to Council at the next meeting.

Adjournment

10:00 pm

COUNCIL  **MINUTES**

Regular Meeting
October 17, 2011

Mayor Don Gerend called the regular meeting of the Sammamish City Council to order at 6:30 pm.

Councilmembers present: Mayor Don Gerend, Deputy Mayor Tom Odell, Councilmembers Mark Cross, John Curley, John James, Michele Petitti and Nancy Whitten.

Staff present: City Manager Ben Yazici, Deputy City Manager Lyman Howard, Public Works Director Laura Philpot, Assistant City Manager/Community Development Director Kamuron Gurol, Parks & Recreation Director Jessi Richardson, City Attorney Bruce Disend, and City Clerk Melonie Anderson.

Roll Call/Pledge of Allegiance

Roll was called. Eastside Catholic Student Liaison Chad Brown led the pledge.

Approval of Agenda

MOTION: Councilmember James moved to amend the agenda by moving the City Manager's report as the first item of business. Councilmember Petitti seconded. Motion carried unanimously 7-0.

Student Liaison Reports

- Eastside Catholic High School – Chad Brown
- Skyline High School - Kylie Gacek

Public Comment

Cary Young/Kristina Williams, 22212 NE 31st Street, Executive Director of Sammi Awards. Ms. Young thanked the City Council and Staff for the support they have provided the Sammi Awards ceremony year after year. She feels this helps build a sense of community. She introduced Kristina Williams who will take over as the Executive Director of the Sammi Awards. Ms. Williams announced that nominations are now open for the Sammi Awards. To nominate someone go on-line at this web address <http://www.sammiawards.org/sammis/online.php>.

Richard Kuprewicz, 4643 192nd Drive NE, He was representing Citizens for Sammamish, He urged the Council to be very sensitive and transparent in the process for removing the 42nd Street Barricade. He said it was extremely important to keep the website up to date with the most current information. He encouraged both council and staff to use as much time as necessary to collect traffic data.

Consent Calendar

- Payroll for the period ending September 30, 2011 for pay date October 5, 2011 in the amount of \$255,660.74

1. Approval: Claims for period ending October 17, 2011 in the amount of \$1,817,247.81 for Check No. 30410 through No. 30549
2. Interlocal: 2011 Pavement Overlay Utility Adjustments/SPWS District
3. Bid Award: Crack Seal/Doolittle Construction
4. Contract: 244th Street Lighting/Intolight
5. Contract: On-Call Fencing/All Around Fencing
6. Amendment: Vactoring/Bravo Environmental

MOTION: Consent Calendar was approved unanimously 7-0.

City Manager Report

Finance Director Joe Guinasso gave the staff report and showed a PowerPoint Presentation (*available on the city's website at www.ci.sammamish.wa.us*). He covered the major changes between the 2011 and the 2012 budget which included some changes in compensation for city staff, police and fire. He explained that staff is recommending allocation of additional funds to implement EnerGov (an integrated permit tracking and asset management software) and to fund a Police Reserve Officer program. Staff is also suggesting that \$3 million be set aside for future development of infrastructure in the Town Center and they are also proposing a 1% increase in the sales tax. Council showed consensus regarding most of these items with the exception of the 1% property tax increase. Mr. Yazici reiterated that staff is just seeking approval for the place holder number of \$3 million for Town Center. Then, at the Council retreat in January, the Council will develop the processes for the allotment of the funds. Councilmember Cross requested staff break down the ending fund balance to show exactly why the funds were not spent or whether or not all these funds have been committed.

Public Hearings

Ordinance: First Reading:

Ordinance Of The City Of Sammamish, Washington, Amending Chapter, 21A.20 Related To Accessory Dwelling Units And Duplexes Of The Sammamish Municipal Code

Ordinance Of The City Of Sammamish, Washington Relating To An Interim Municipal Code Amendment To Allow For Cottage Housing Demonstration Projects.

Assistant City Manager/Director of Community Development Kamuron Gurol gave the staff report and showed a PowerPoint presentation (*available on the city's website at www.ci.sammamish.wa.us*)

Councilmember Whitten said she would like to have these code amendments go to a study session before beginning to consider them. Mr. Gurol said that the current timeline does not allow for an additional study session. Deputy Mayor Odell was also supportive of the study session and inquired if there was any rush to get these amendments completed.

Mayor Gerend opened the Public Hearing at 8:13 pm. There was no public comment. Public Hearing was continued to December 6.

Councilmember James would like to exempt affordable housing units from the Cottage Housing cap of 50 in the program.

Councilmember Whitten requested additional information on how impact fees would be calculated on both Cottage Housing and duplexes.

Mayor Gerend is supportive of allowing both duplexes and cottage housing in the R-1 zone as well.

Mr. Gurol will make changes to the ordinance for duplexes and ADU to make it clear that these amendments do not apply to single family dwellings. Council agreed that allowance should be made for duplexes on corner lots and incentivizing affordable housing.

Council expressed support for enlarging the square footage for detached ADU's.

Unfinished Business

New Business

Ordinance: First Reading amending Sections 2.30.020, 2.60.020 and 2.65.010 of the Sammamish Municipal Code related to the terms commencement and completion of Council Commissioners.

City Clerk Melonie Anderson gave the staff report. The changes being recommended are as follows: Change the starting date for all commission to February 1 and the ending date to January 31 of any given year. Eliminate the alternate positions on the Arts Commission and add position numbers and provide for staggered terms. Council had no questions regarding these changes. The ordinance will come back for second reading on November 1, 2011.

Resolution: Opposing Initiative 1125 To Protect Gas-Taxes And Toll Revenues Act. Protect The 18th Amendment To Washington's Constitution (R2011-462).

Ms. Anderson gave the staff report. At the October 4, 2011 Council requested staff to develop a resolution in support of I-1125 and opposing I-1125. Council then asked for public comment before voting in this resolution.

Jim Waznick, He advocated no action on this issue. He does not believe the City Council should be taking sides on state issues.

Jesse Bornfreund, 21530 NE 29th Street, He agreed with the previous speaker.

MOTION: Councilmember Cross moved to approve the resolution opposing I-1125. Councilmember Whitten seconded. Motion passed 5-2 with Councilmembers James and Curley dissenting.

Councilmember Curley thinks the council should not be selective in the state initiatives. Either they should take a position on all of them or none of them.. Councilmember James concurs and does not feel the city should be taking a position. That should be left up to the voters.

Council Reports

Councilmember Petitti announced that the Nightmare at Beaver Lake begins Thursday night. All of the proceeds go back into community non-profits.

Deputy Mayor Odell encouraged all residents to make nominations for the Sammi Awards. You can make nominations on line. He also attended the Eastside Transportation Partnership meeting.

Mayor Gerend said that several issues will be added to Council agenda for next year, one is take-back of pharmaceuticals.

Meeting adjourned at 9:29 pm

Melonie Anderson, City Clerk

Donald J. Gerend, Mayor



City Council Agenda Bill

Meeting Date: November 1, 2011

Date Submitted: October 26, 2010

Originating Department: Community Development

Clearances:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> City Manager | <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Parks & Recreation |
| <input checked="" type="checkbox"/> Attorney | <input type="checkbox"/> Finance & IT | <input type="checkbox"/> Police |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Fire | <input type="checkbox"/> Public Works |

Subject: Public Hearing/First Reading of Ordinances amending the city’s comprehensive plan to adopt the 2011 school district impact fees for Snoqualmie Valley, Lake Washington and Issaquah.

Action Required: No action. First reading. Open public hearing and continue public hearing to November 14th 2011. Second reading, closing of public hearing and adoption on November 14th 2011.

- Exhibits:**
- 1) Ordinance amending the city’s comprehensive plan to incorporate the 2011 Snoqualmie Valley school district impact fees.
 - 2) Ordinance amending the city’s comprehensive plan to incorporate the 2011 Lake Washington school district impact fees
 - 3) Ordinance amending the city’s comprehensive plan to incorporate the 2011 Issaquah school district impact fees

Budget: Not Applicable

Summary Statement:

As a primary facility planning document each of the three school districts have prepared a six year capital facility plan in compliance with the requirements of the State of Washington Growth Management Act and SMC 21A.105. The District’s have submitted to the City a Capital Facilities Plan for 2011 which establish a revised impact fee schedule for single family housing and for multifamily housing units.

A fee comparison table is shown below.

	Single Family Per Unit	Multi-Family Per Unit
Snoqualmie Valley SD	\$8,503.67 (old \$8,139.95)	\$2,742.52 (old \$3,252.14)
Lake Washington SD	\$7,090.00 (old \$6250.00)	\$433.00 (old \$1732.00)
Issaquah SD	\$3,568.00 (old \$3,808.00)	\$0.00 (old \$0.00)



City Council Agenda Bill

Background:

The adoption of the school district capital facility plans are an annual amendment to the City's Comprehensive Plan. The amendment is required by State law, RCW 82.02.050 impact fees and limitations. The fees help implement the capital facilities element of the city comprehensive plan and the Growth Management Act by:

- (1) Ensuring that adequate public school facilities and improvements are available to serve new development;
- (2) Establishing standards whereby new development pays a proportionate share of the cost for public school facilities needed to serve such new development;
- (3) Ensuring that school impact fees are imposed through established procedures and criteria so that specific developments do not pay arbitrary fees or duplicative fees for the same impact; and
- (4) Providing needed funding for growth-related school improvements to meet the future growth needs of the City of Sammamish.

Financial Impact:

There is no financial impact.

Recommended Motion:

No action.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE NO. O2011-____**

**AN ORDINANCE OF THE CITY OF SAMMAMISH, WASHINGTON,
RELATING TO SCHOOL IMPACT FEES; AMENDING THE CITY'S
COMPREHENSIVE PLAN TO ADOPT THE SNOQUALMIE VALLEY
SCHOOL DISTRICT NO. 410 CAPITAL FACILITIES PLAN; ADOPTING
THE ASSOCIATED SCHOOL IMPACT FEE SCHEDULE; AND,
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, Chapter 82.02 RCW authorizes the City to impose and collect impact fees for public facilities which are addressed by a capital facilities plan element of a comprehensive plan adopted and revised in compliance with RCW 36.70A.070; and

WHEREAS, Section 24.25.030 of the Sammamish Municipal Code and RCW 36A.70.130(2)(a)(4) allow the comprehensive plan to be amended more than once a year, to address an amendment of the capital facilities element of the comprehensive plan that occurs in conjunction with the adoption of the City budget; and

WHEREAS, the City is adopting its biennial budget in December 2011; and

WHEREAS, Chapter 21A.105 of the Sammamish Municipal Code sets forth the administrative provisions applicable to the calculation, collection and adjustment of school impact fees on behalf of the school district; and

WHEREAS, Chapter 21A.105.080 of the Sammamish Municipal Code allows for an exemption or reduction to the fee for low or moderate income housing; and

WHEREAS, the Snoqualmie Valley School District has submitted to the City the District's Capital Facilities Plan for 2011 which establishes a revised impact fee schedule for single family housing units in the amount of \$8,503.67 per unit and for multifamily housing units in the amount of \$2,742.52 per unit; and

WHEREAS, the fee schedule was calculated in accordance with SMC 21A.105.030 utilizing the formula set forth in SMC 21A.105.040; and

WHEREAS, the City Council conducted a public hearing on the first and _____ day of November 2011 regarding the proposed amendment to the City's Comprehensive plan, and finds that the proposed amendment is consistent with the comprehensive plan and is in the best interest of the public health, safety and welfare;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Adoption of District Capital Facilities Plan. The City hereby adopts and incorporates herein by this reference the Snoqualmie Valley School District No. 410 Capital Facilities Plan, attached hereto as Exhibit "A", as an element of the city's comprehensive plan.

Section 2. Adoption of Fee Schedule. The City hereby adopts the Snoqualmie Valley School District No. 410 impact fee schedule for single family housing units in the amount of be \$8,503.67 per unit and for multifamily housing units in the amount of \$2,742.52 per unit.

Section 2. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force beginning January 1, 2012.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ____ DAY OF _____ 2011.

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: October 26, 2011
Public Hearing: November 1, 2011
First Reading: November 1, 2011
Passed by the City Council:
Publication Date:
Effective Date:

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE NO. O2011-____**

**AN ORDINANCE OF THE CITY OF SAMMAMISH, WASHINGTON,
RELATING TO SCHOOL IMPACT FEES; AMENDING THE CITY'S
COMPREHENSIVE PLAN TO ADOPT THE LAKE WASHINGTON
SCHOOL DISTRICT NO. 414 CAPITAL FACILITIES PLAN; ADOPTING
THE ASSOCIATED SCHOOL IMPACT FEE SCHEDULE; AND,
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, Chapter 82.02 RCW authorizes the City to impose and collect impact fees for public facilities which are addressed by a capital facilities plan element of a comprehensive plan adopted and revised in compliance with RCW 36.70A.070; and

WHEREAS, Section 24.25.030 of the Sammamish Municipal Code and RCW 36A.70.130(2)(a)(4) allow the comprehensive plan to be amended more than once a year, to address an amendment of the capital facilities element of the comprehensive plan that occurs in conjunction with the adoption of the City budget; and

WHEREAS, the City is adopting its biennial budget in December 2011; and

WHEREAS, Chapter 21A.105 of the Sammamish Municipal Code sets forth the administrative provisions applicable to the calculation, collection and adjustment of school impact fees on behalf of the school district; and

WHEREAS, Chapter 21A.105.080 of the Sammamish Municipal Code allows for an exemption or reduction to the fee for low or moderate income housing; and

WHEREAS, the Lake Washington School District has submitted to the City the District's Capital Facilities Plan for 2011 which establishes a revised impact fee schedule for single family housing units in the amount of \$7,090.00 per unit and for multifamily housing units in the amount of \$433.00 per unit; and

WHEREAS, the fee schedule was calculated in accordance with SMC 21A.105.030 utilizing the formula set forth in SMC 21A.105.040; and

WHEREAS, the City Council conducted a public hearing on the first and _____ day of November 2011 regarding the proposed amendment to the City's Comprehensive plan, and finds that the proposed amendment is consistent with the comprehensive plan and is in the best interest of the public health, safety and welfare;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Adoption of District Capital Facilities Plan. The City hereby adopts and incorporates herein by this reference the Lake Washington School District No. 414 Capital Facilities Plan, attached hereto as Exhibit "A", as an element of the city's comprehensive plan.

Section 2. Adoption of Fee Schedule. The City hereby adopts the Lake Washington School District No. 414 impact fee schedule for single family housing units in the amount of be \$7,090.00 per unit and for multifamily housing units in the amount of \$433.00 per unit.

Section 2. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force beginning January 1, 2012.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ____ DAY OF _____ 2011.

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: October 26, 2011
Public Hearing: November 1, 2011
First Reading: November 1, 2011
Passed by the City Council:
Publication Date:
Effective Date:

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE NO. O2011-____**

**AN ORDINANCE OF THE CITY OF SAMMAMISH, WASHINGTON,
RELATING TO SCHOOL IMPACT FEES; AMENDING THE CITY'S
COMPREHENSIVE PLAN TO ADOPT THE ISSAQUAH SCHOOL
DISTRICT NO. 411 CAPITAL FACILITIES PLAN; ADOPTING THE
ASSOCIATED SCHOOL IMPACT FEE SCHEDULE; AND,
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, Chapter 82.02 RCW authorizes the City to impose and collect impact fees for public facilities which are addressed by a capital facilities plan element of a comprehensive plan adopted and revised in compliance with RCW 36.70A.070; and

WHEREAS, Section 24.25.030 of the Sammamish Municipal Code and RCW 36A.70.130(2)(a)(4) allow the comprehensive plan to be amended more than once a year, to address an amendment of the capital facilities element of the comprehensive plan that occurs in conjunction with the adoption of the City budget; and

WHEREAS, the City is adopting its biennial budget in December 2011; and

WHEREAS, Chapter 21A.105 of the Sammamish Municipal Code sets forth the administrative provisions applicable to the calculation, collection and adjustment of school impact fees on behalf of the school district; and

WHEREAS, Chapter 21A.105.080 of the Sammamish Municipal Code allows for an exemption or reduction to the fee for low or moderate income housing; and

WHEREAS, the Issaquah School District has submitted to the City the District's Capital Facilities Plan for 2011 which establishes a revised impact fee schedule for single family housing units in the amount of \$3,568.00 per unit and for multifamily housing units in the amount of \$0.00 per unit; and

WHEREAS, the fee schedule was calculated in accordance with SMC 21A.105.030 utilizing the formula set forth in SMC 21A.105.040; and

WHEREAS, the City Council conducted a public hearing on the first and fourteenth day of November 2011 regarding the proposed amendment to the City's Comprehensive plan, and finds that the proposed amendment is consistent with the comprehensive plan and is in the best interest of the public health, safety and welfare;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Adoption of District Capital Facilities Plan. The City hereby adopts and incorporates herein by this reference the Issaquah School District No. 411 Capital Facilities Plan, attached hereto as Exhibit "A", as an element of the city's comprehensive plan.

Section 2. Adoption of Fee Schedule. The City hereby adopts the Issaquah School District No. 411 impact fee schedule for single family housing units in the amount of be \$3,568.00 per unit and for multifamily housing units in the amount of \$0.00 per unit.

Section 2. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force beginning January 1, 2012.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ____ DAY OF _____ 2011.

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: October 26, 2011
Public Hearing: November 1, 2011
First Reading: November 1
Passed by the City Council:
Publication Date:
Effective Date:



City Council Agenda Bill

Meeting Date: November 1, 2011

Date Submitted: October 26, 2011

Originating Department: Finance IT

Clearances:

City Manager
 Attorney
 Admin Services

Community Development
 Finance & IT
 Fire

Parks & Recreation
 Police
 Public Works

Subject: Contract between EnerGov Solutions, LLC and the City of Sammamish for the purchase and implementation of an integrated permit tracking and asset management system.

Action Required: Authorize the City Manager to execute the contract between EnerGov Solutions, LLC and the City of Sammamish

Exhibits: None

Budget: 2011-2012 – General Fund operating budget (account number 001-090-594-19-64-01) - \$550,000 for purchase and implementation.
 2011-2012 – General Fund operating budget (account number 001-090-519-90-48-01) - \$31,000 for software maintenance.

Summary Statement:

During the 2011-2012 Budget development process the City Council approved the purchase and implementation of a new permit tracking and asset management system. In conjunction with other members of the eCityGov Alliance, the City participated in a rigorous selection process and has selected EnerGov Solutions, LLC as the vendor. This action authorizes the City Manager to execute the contract between EnerGov Solutions, LLC and the City of Sammamish in the amount of \$727,416.00 plus applicable sales tax.

Background:

Like several of the cities in the eCityGov Alliance, Sammamish's existing permit tracking system no longer effectively serves our customers and staff and does not have the functionality to accommodate electronic permitting. CityView, Sammamish's current permit tracking system, was purchased in 2003 and is partially maintained by DCD planning staff. It does not interface with the City's financial/cashiering system, has limited reporting capabilities (requiring staff to generate reports manually), and has limited mapping capabilities. Furthermore, CityView is not compatible with MyBuildingPermit.com (the regional permitting portal); requiring staff to hand enter all of the permits that were applied for online.



City Council Agenda Bill

These shortcomings, coupled with an unclear upgrade and maintenance plan, caused the City to consider changing permit tracking systems as the Alliance began the planning stages of the ePlan project. ePlan is an eCityGov Alliance project that will allow for end-to-end electronic permitting. Several of the other Alliance cities were in a similar position. As a result, the Alliance took the lead and embarked on the selection process for a new permit tracking system.

Selection Process

In 2008 the eCityGov Alliance, on behalf of its member cities, initiated the Request for Proposal (RFP) process to solicit proposals for new permit tracking systems. Jurisdictions that participated in the RFP process included Bellevue, Bothell, Issaquah, Kirkland, Redmond, Renton, and Sammamish. The Alliance retained the services of SoftResources, a firm specializing in software selection and contract negotiations, to assist in the development of the RFP and vendor selection. After 18 months of intensive research, evaluation, and negotiations, EnerGov was selected by five of the participating cities. By leveraging the buying power of several jurisdictions the Alliance was able to negotiate favorable pricing allowing Sammamish to save \$60,000 on the purchase of the asset management module and \$43,400 on the purchase of the permit tracking module.

EnerGov Solutions

EnerGov will provide citizens, developers, and staff easier access to permit information. Because it is built on a GIS platform, users can navigate utilizing the GIS interface to view permit activity on a map or by location rather than having to know a particular address or permit number.

EnerGov offers more robust tracking and reporting capabilities. Staff will be able to track permitting activity in greater detail, see how long individual permits have been in the process, and track time against individual permits through one system. Management level reports will be automated allowing quicker access to the information and freeing up staff capacity.

EnerGov will be integrated with the City's financial/receipting system reducing risk of data entry error and allowing for easier tracking of customer billing payments.

EnerGov also positions the City to enhance services for our citizens and customers and provide the tools to allow our staff to work more effectively. It includes an integrated viewer (the tool that allows viewing and annotating of electronic plans) that will enable Sammamish staff to perform plan review electronically. The system will also allow our field staff to view permits and plans remotely from out in the field if the City decides to pursue a mobile workforce strategy.

In addition to the permit tracking module, the asset management system will allow Parks and Public Works staff to track work orders, maintain maintenance schedules, and track assets throughout the City. These tools are unavailable to staff at this time. Tracking of asset management is currently done manually through a series of notes and spreadsheets.



City Council Agenda Bill

Member Cities' Experience

Sammamish is part of a regional steering committee and has been working closely with the other jurisdictions throughout their implementation. This allows us to benefit from the experiences of the other cities by seeing what has worked well for them, as well as lessons learned if something did not go according to plan.

The City of Bothell has successfully completed implementation of the EnerGov system and is currently working with them to finalize their suite of reports. The City of Kirkland anticipates going live in January 2012 with the City of Renton following them in May 2012. The City of Redmond's implementation is currently on hold pending the update of their financial system.

Schedule

Implementation of the permit tracking module is targeted to be completed by the end of 2012. The actual start date of implementing the software is dependent on feedback we receive from the other jurisdictions on the regional steering committee. An assessment of the other jurisdictions' systems integration should be available in January 2012. Implementation of the asset management module, a less extensive project, will begin later in 2012 and be available in 2013.

Financial Impact:

Purchase & Implementation			
	Permit Tracking	Asset Management	Total
Software	\$103,109		\$103,109
Implementation	183,540	200,963	384,503
Total Purchase	\$286,649	\$200,963	\$487,612

Purchase and implementation costs of \$550,000 are included in the 2011-2012 Adopted Budget.

5 Year Annual Maintenance			
	Permit Tracking	Asset Management	Total
5 Years Maintenance	\$185,831	\$53,973	\$239,804

This contract includes a five year maintenance agreement that establishes annual maintenance fees of \$37,166 for the permit tracking module and \$10,795 for the asset management module. These are fixed costs and are not subject to inflationary adjustments. One year of prorated annual maintenance costs of \$31,000 are included in the 2011-2012 Adopted Budget. Future years maintenance costs (for the five year term) will be accommodated during the development of the subsequent years' budgets.

Recommended Motion:

Move to authorize the City Manager to execute the contract with EnerGov Solutions, LLC for the purchase and implementation of an integrated permit tracking and asset management system.



City Council Agenda Bill

Meeting Date: November 1, 2011

Date Submitted: October 26, 2011

Originating Department: Parks and Recreation

Clearances:

City Manager

Attorney

Admin Services

Community Development

Finance & IT

Fire

Parks & Recreation

Police

Public Works

Subject: Recreation Center Phase 1A: Secondary Access Driveway Contract Change Order

Action Required: Authorize the City Manager to sign a change order with Tiger Construction and Excavation, Inc. for excavation of unsuitable materials and replacement with structural fill.

Exhibits:

1. Geotechnical Memo

Budget: \$350,000 is allocated in the 2011-12 Parks CIP for the Recreation Center Project.
Original Contract Award Amount: \$207,997.84 + WSST

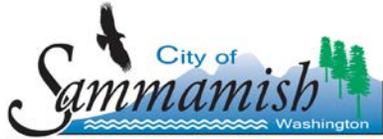
Summary Statement:

While excavating for the secondary access driveway at the Boys and Girls Club Recreation Center, Tiger Construction and Excavation, Inc. encountered unsuitable materials. The area of unsuitable material was outside the geotechnical boring locations and therefore unknown at the time of bidding. The total amount of excavation exceeds the original contract amount as approved by the City Council on September 19, 2011. The total amount for this change order is \$27,157.38 + WSST.

The scope of work under this change order includes excavating unsuitable materials and replacing with approved structural fill as verified and approved by the project geotechnical engineer and parks project manager.

Background:

The Boys and Girls Club Recreation Center is scheduled to open November 3, 2011. The old King County Library was purchased by the City in early 2010 for use as a recreation center. Shortly after the purchase, the City Council approved a long term lease agreement with the Boys and Girls Club of King County to renovate, operate and manage the recreation center. The City's portion of this agreement included construction of an access driveway off of Inglewood Hill Road to improve ingress and egress to and from the site.



City Council Agenda Bill

Construction of the secondary access driveway began on October 17. Shortly after breaking ground, the contractor encountered unsuitable materials while grading the access drive, including logs, pockets of wood chips and buried trash. Once unsuitable materials were encountered, the Contractor notified the Parks Project Manager who in turn engaged the services of the city's on-call geotechnical consultant, HWA Geosciences, to provide construction observation, inspection and quantification of over excavation materials.

HWA GeoSciences observed the contractor excavating 2' to 6' of unsuitable materials along the alignment of the access driveway. HWA GeoSciences recommended that the contractor excavate the unsuitable material up to a maximum depth of five feet below the existing ground surface and replace it with compacted structural fill (gravel borrow). Quantities for excavation were computed from the depth of materials excavated, as measured after excavation and before placement of structural fill. The quantities and site photographs are presented in the attached memo Over Excavation Quantities of Unsuitable Subgrade Material prepared by HWA GeoSciences.

Financial Impact:

\$350,000 is allocated in the 2011-12 Parks CIP for the Recreation Center project. An additional \$300,000 is allocated in the parks capital project contingency fund.

The total authorization amount requested for this change order is \$27,157.38 + WSST.

The original contract amount, as authorized by the City Council on September 19, 2011, was \$207,997.84 + WSST.

The remaining budget funds have been allocated towards professional support services (civil and geotechnical engineering) and the purchase of a portion of the adjacent property through the condemnation process.

Recommended Motion:

Authorize the City Manager to sign change order #1 from Tiger Construction and Excavation, Inc. for excavation of unsuitable materials and replacement with structural fill in the amount of \$27,157.38 + WSST.



PROJECT MEMORANDUM

TO: Kellye Hilde / City of Sammamish

PREPARED BY: JoLyn Gillie / HWA GeoSciences Inc.

SUBJECT: **OVER EXCAVATION QUANTITIES OF UNSUITABLE SUBGRADE MATERIAL**
Recreation Center Phase 1A – Secondary Access Driveway
Sammamish, Washington

PROJECT NO.: 2011-073-21 Task Order 9

DATE: October 25, 2011

This memorandum summarizes our observations, recommendations, and conclusions regarding the unsuitable subgrade material encountered during excavation for the Secondary Access Driveway as part of the Recreation Center Phase 1A Project.

Project Description

On October 18, 2011, you requested that an HWA representative visit the Project site to evaluate the necessity of removing unsuitable subgrade material the Contractor, Tiger Construction and Excavation Inc., had encountered along the alignment of the Secondary Access Driveway. Based on our observations, summarized in the attached Field Report FR-001, we recommended the unsuitable material be removed to a maximum depth of 5 feet below the existing ground surface. On-site we agreed that David Bostic, of Tiger Construction, would provide photos and dimensions of the excavation (i.e. the quantities would be based on the volume of the material in place, prior to excavation, termed “bank yards”). HWA would make periodic visits to observe the excavation and verify that dimensions provided by Tiger Construction were reasonably accurate. These dimensions would then be used to compute the quantity of the over excavation.

Conclusions

On October 24, 2011, you, David Bostic, of Tiger Construction, and I attended a meeting to review the quantities of over-excavated material, as well as imported structural fill used to replace the unsuitable material. Imported fill used to replace the unsuitable material consisted of Gravel Borrow and 2-inch to 4-inch Quarry Spalls. From our discussions, we concluded that the over-excavation quantities for “bank yards” provided by David Bostic were reasonable, based on your and my periodic observations of the depths of the excavation while on site.

This value included the volume excavated below the driveway alignment between Project STA 11+65 and 12+80, as well as over-excavation required for

21312 30th Drive SE
Suite 110
Bothell, WA 98021.7010

Tel: 425.774.0106
Fax: 425.774.2714
www.hwageo.com

Exhibit 1
October 25, 2011
HWA Project No. 2011-073-21 Task Order 9

the swale east of the driveway. Refer to the attached document provided to us by the Contractor. The total quantity for over-excavation to date was 578 cubic yards. You and the Contractor also agreed that approximately 153 cubic yards would be removed as part of the remaining work for this Project. This number assumes that no significant over-excavation is required for the remaining area left to be excavated.



We appreciate the opportunity to provide geotechnical services for this project. Should you have any questions, or if we may be of further service, please call.

Enclosed:

HWA Field Report FR-001 for October 18, 2011
HWA Field Report FR-002 for October 19, 2011
Rec Center Road Over Excavation Calculations by David Bostic of Tiger Construction and
Excavation Inc.

FIELD REPORT
HWA GEOSCIENCES INC.

 21312 30th Drive SE, Suite 110
 Bothell, WA 98021
 Tel. 425-774-0106
 Fax. 425-774-2714

Project Name Recreation Center – Phase 1A Secondary Access Driveway		HWA Project No. 2011-073-21	Report No. FR-001
Owner City of Sammamish		Task # Task Order 9	Date October 18, 2011
Owner Rep. Kellye Hilde		Day of the Week Tuesday	
Client City of Sammamish		Weather Cloudy, 60°F	
Client Rep. Kellye Hilde		HWA Project Engineer Erik Andersen	
Contractor Tiger Construction & Excavation Inc.		HWA Field Rep. JoLyn Gillie	
Contractor Rep. David Bostic			

MISCELLANEOUS ACTIVITIES, OBSERVATIONS AND/OR COMMENTS:

I arrived on-site at 11:00 AM to observe and provide recommendations for over-excavating unsuitable materials below the alignment of the proposed secondary drive way. When I arrived I met Kellye Hilde, City of Sammamish, Parks Project Manager.

The proposed driveway is west of the existing Recreation Center building. The project alignment extends from the southeast corner of the existing parking lot southward toward Inglewood Hill Road. At the northernmost portion of the new driveway, near STA 12+80, I observed that the contractor had excavated to a depth of about 6 feet, measured on the west side of the excavation. The east side of the excavation had been filled with quarry spalls prior to my arrival so I was unable to verify the depth of excavation at the eastern edge. The area excavated is about 22 to 23 feet wide by 10 feet long (i.e. from 12+70 to STA 12+80). Note that Project Stationing begins at the south end of the project (at Inglewood Hill Road) and increases northward along the alignment. At the bottom of the excavation on the west side, I observed yellow brown to red brown, silty to very silty sand material typical of the native glacial outwash materials. On the sidewalls of the excavation, dark brown silt was observed with varying amounts of organic matter, including logs and pockets of wood chips, see Photo 1.

The Contractor showed me two different potholes, one at STA 12+00 and one at STA 12+17 (both west of the centerline), where the top of the native material was observed at depths between about 3.5 to 4 feet.

After discussions with Kellye and Dave Bostic, the foreman of Tiger Construction, I recommended that the Contractor excavate the unsuitable material up to a depth of maximum 5 feet below the existing ground surface and replace it with compacted structural fill (Gravel Borrow). Quantities for excavation would be computed from the depth of material excavated, as measured after excavation of the material and before placement of the structural fill. Dave said that he would provide pictures of the depth of excavation at about several intervals along the driveway alignment.

Today I observed the removal of unsuitable material in the roadway alignment between STA 12+70 and STA 12+40, as shown in Photo 2. Depths of the excavation, as observed on the western sidewall of the excavation are as follows:

- Between 12+70 and 12+80 – The depth of the excavation was about 6 feet deep
- Between 12+55 and 12+60 – Depth was measured to be about 5 feet deep
- Between 12+40 and 12+55 – Depth measured to be about 4 feet

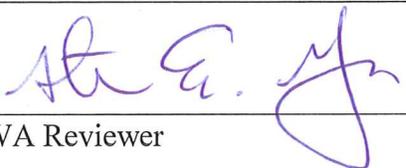
Exhibit 1

Project Name Recreation Center – Phase 1A Secondary Access Driveway		HWA Project No. 2011-073 TO 9	Report No. FR-001
Owner City of Sammamish	Owner Rep. Kellye Hilde	Date October 18, 2011	
Client City of Sammamish	Client Rep. Kellye Hilde	HWA Project Engineer Erik Andersen	
Contractor Tiger Construction & Excavation Inc.	Contractor Rep. David Bostic	HWA Field Rep. JoLyn Gillie	

While on-site I observed that quarry spalls were placed in the bottom of the 6 foot deep excavation, as shown in Photo 3. I also observed Gravel Borrow material being end dumped into the current excavation, as shown in Photo 4. I obtained a sample of the Gravel Borrow material for compliance testing in accordance with 2010 WSDOT Standard Specifications for 9-03.14(1) and relative density testing. The sample was returned to the HWA laboratory and designated AG-1.

I left the site at 2:20 PM.

SIGNATURES:

Signed:  HWA Field Representative
 Reviewed:  HWA Reviewer

Note: Field Reports are preliminary until signed by both the HWA Field Representative and HWA Reviewer

SUMMARY OF UNRESOLVED ISSUES

Report#	Item#	Status
NA	NA	NA

Exhibit 1

Project Name Recreation Center – Phase 1A Secondary Access Driveway		HWA Project No. 2011-073 TO 9	Report No. FR-001
Owner City of Sammamish	Owner Rep. Kellye Hilde	Date October 18, 2011	
Client City of Sammamish	Client Rep. Kellye Hilde	HWA Project Engineer Erik Andersen	
Contractor Tiger Construction & Excavation Inc.	Contractor Rep. David Bostic	HWA Field Rep. JoLyn Gillie	



Photo 1 – Sidewalls of excavation with logs and organic material.

Exhibit 1

Project Name Recreation Center – Phase 1A Secondary Access Driveway		HWA Project No. 2011-073 TO 9	Report No. FR-001
Owner City of Sammamish	Owner Rep. Kellye Hilde	Date October 18, 2011	
Client City of Sammamish	Client Rep. Kellye Hilde	HWA Project Engineer Erik Andersen	
Contractor Tiger Construction & Excavation Inc.	Contractor Rep. David Bostic	HWA Field Rep. JoLyn Gillie	



Photo 2 – Excavation of unsuitable material from about STA 12+40 to 12+70

Exhibit 1

Project Name Recreation Center – Phase 1A Secondary Access Driveway		HWA Project No. 2011-073 TO 9	Report No. FR-001
Owner City of Sammamish	Owner Rep. Kellye Hilde	Date October 18, 2011	
Client City of Sammamish	Client Rep. Kellye Hilde	HWA Project Engineer Erik Andersen	
Contractor Tiger Construction & Excavation Inc.	Contractor Rep. David Bostic	HWA Field Rep. JoLyn Gillie	



Photo 3 – Placement of quarry spalls in the excavation between STA 12+70 and 12+80

Exhibit 1

Project Name Recreation Center – Phase 1A Secondary Access Driveway		HWA Project No. 2011-073 TO 9	Report No. FR-001
Owner City of Sammamish	Owner Rep. Kellye Hilde	Date October 18, 2011	
Client City of Sammamish	Client Rep. Kellye Hilde	HWA Project Engineer Erik Andersen	
Contractor Tiger Construction & Excavation Inc.	Contractor Rep. David Bostic	HWA Field Rep. JoLyn Gillie	



Photo 4 – Gravel Borrow dumped directly into the excavation.

FIELD REPORT



HWA GEOSCIENCES INC.

21312 30th Drive SE, Suite 110
 Bothell, WA 98021
 Tel. 425-774-0106
 Fax. 425-774-2714

HWA Project No. 2011-073-21	Report No. FR-002
Task # Task Order 9	Date October 19, 2011
Project Name Recreation Center – Phase 1A Secondary Access Driveway	
Day of the Week Wednesday	
Owner City of Sammamish	Owner Rep. Kellye Hilde
Weather Cloudy, 60°F	
Client City of Sammamish	Client Rep. Kellye Hilde
HWA Project Engineer Erik Andersen	
Contractor Tiger Construction & Excavation Inc.	Contractor Rep. David Bostic
HWA Field Rep. JoLyn Gillie	

MISCELLANEOUS ACTIVITIES, OBSERVATIONS AND/OR COMMENTS:

I arrived on-site at 1:00 PM to observe over-excavation of unsuitable materials below the alignment of the proposed secondary drive way.

When I arrived, I noted that the excavation of the unsuitable material had progressed southward along the alignment to about STA 12+28 across the entire width of the driveway. The excavation had already been filled with Gravel Borrow prior to my arrival today, see Photo 1.

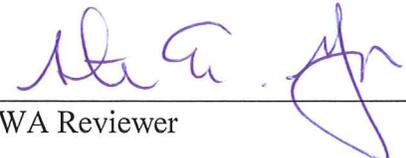
While on-site I observed the excavation of material, between STA 12+15 and 12+28, and west of the centerline with a depth of about 4 feet, see Photo 2, exposing the native material at the bottom of the excavation.

Gravel Borrow is being placed uncompacted in the excavation up to the final grade elevation. I spoke with David of Tiger Construction and he indicated that this material would eventually be cut down to about 18 inches below the final grade line and compacted to 95% of the Modified Proctor obtained from the laboratory once the subgrade excavation is completed.

I left the site at 2:45 PM.

SIGNATURES:

Signed: 
 HWA Field Representative

Reviewed: 
 HWA Reviewer

Note: Field Reports are preliminary until signed by both the HWA Field Representative and HWA Reviewer

SUMMARY OF UNRESOLVED ISSUES

Report#	Item#	Status
NA	NA	NA

Exhibit 1

Project Name Recreation Center – Phase 1A Secondary Access Driveway		HWA Project No. 2011-073 TO 9	Report No. FR-002
Owner City of Sammamish	Owner Rep. Kellye Hilde	Date October 19, 2011	
Client City of Sammamish	Client Rep. Kellye Hilde	HWA Project Engineer Erik Andersen	
Contractor Tiger Construction & Excavation Inc.	Contractor Rep. David Bostic	HWA Field Rep. JoLyn Gillie	



Photo 1 – Extent of over-excavation of material at the time of my arrival; STA 12+28 is at left side of photo.

Exhibit 1

Project Name Recreation Center – Phase 1A Secondary Access Driveway		HWA Project No. 2011-073 TO 9	Report No. FR-002
Owner City of Sammamish	Owner Rep. Kellye Hilde	Date October 19, 2011	
Client City of Sammamish	Client Rep. Kellye Hilde	HWA Project Engineer Erik Andersen	
Contractor Tiger Construction & Excavation Inc.	Contractor Rep. David Bostic	HWA Field Rep. JoLyn Gillie	



Photo 2 – Excavation completed from about STA 12+15 to 12+28

Attachment:

Rec Center Road-Over Excavation Calculations

Provided by
David Bostic of Tiger Construction and Excavation Inc.

Rec Center Road Over Excavation

Bank Yards

12.80 to 12.60 6' deep West 6.5 deep East = $6.25 \times 23 \times 20 = 2875 \text{ div } 27 = 106.49$

12.60 to 12.40 5' deep $5 \times 23 \times 20 = 2300 \text{ div } 27 = 85.19$

12.40 to 12.00 4' deep West side, 5' deep East side $4.5 \times 23 \times 40 = 4035 \text{ div } 27 = 153.34$

12.00 to 11.65 2' deep West side, 4.5 deep East side $3 \times 23 \times 35 = 2415 \text{ div } 27 = 89.45$

Total 434,47 bank yards

Swale bank Yards $115' \times 15' \text{ average} \times 4.5' \text{ average} \times .5 = 143,75 \text{ bank yards}$

Total Bank Yards 578.22 bank yards

Yards by Cadmans count;

Days 1 and 2 28 Loads 12 yards each 336.00 yards

Day 3 17 Loads 12 yards each 204.00 yards

Day 4 5 Loads 12 yards each 60.00 yards

Total 600.00 yards

Truck yards by truck size;

Day 1 and 2

2 trucks have 17' beds 4' high 8' wide = 20.15 yards X 19 loads = 382.85 yards

1 truck has 16' bed 4' high 8' wide = 18.97 yards X 3 loads = 56.91 yards

1 truck has 15'6" bed 4' high 8' wide = 18.37 yards X 6 loads = 110.22 yards

Day 3

2 trucks have 17' beds 4' high 8' wide = 20.15 yards X 11 = 221.65 yards

1 truck has 16' bed 4' high 8' wide = 18.97 yards X 2 = 37.94 yards

1 truck has 15'6" bed 4' high 8' wide = 18.37 yards X 4 = 73.48 yards

Day 4

1 truck has 15'6" bed 4' high 8' wide = 18.37 X 3 = 55.11 yards

1 truck has 16' bed 4' high 8' wide = 18.97 yards X 2 loads 37.94 yards

Total 976.10 truck yards



801 228th Avenue SE • Sammamish, WA 98075 • Phone: 425.295.0500 • Fax: 425.295.0600 • web: www.ci.sammamish.wa.us

TO: Ben Yazici October 26, 2011
 FM: Kamuron Gurol
 RE: Accessory Dwelling Units, Cottage Housing and Duplexes-More Information

The City Council requested more information about the proposed housing code amendments at the meeting of October 17, 2011, and Councilmember Whitten followed up with additional questions by email. This memo is in partial response to those requests. Staff will provide additional information at the study session scheduled for November 1, 2011.

PUBLIC INPUT

Attached are the two comments on the proposed amendments submitted to the Planning Commission. One comment letter focused on cottage housing, the other comment is related to fees and affordable housing. The Commission considered this input during deliberations.

The R-1 ZONE

The Comprehensive Plan encourages a wide variety of approaches to meet housing needs, including incentives and regulatory flexibility to allow innovative housing compatible with single family neighborhoods. Housing types may include accessory units, small lot single family, attached single family (duplexes), carriage houses or cottage housing, townhouses, manufactured housing; and multiplexes ('great house" that resembles a single family unit). Strategies may include mixing attached and detached housing in appropriately zoned areas.

The Comprehensive Plan states under LUP-1.3; "In the R-1 district, the primary uses are single detached dwellings clustered as appropriate in relation to environmental constraints." Most of the areas in R-1 have significant environmentally constrained areas. In addition, large portions of these areas are currently not served by sewers and require septic systems.

Currently, ADUs are allowed in all zones. Duplexes are permitted in R-12, R-18, CB, NB, and O zones and the Town Center. Cottage Housing is only permitted in the Town Center. The proposed ordinance would allow duplexes in all R zones (R-1 through R-18) as well as the commercial zones. Cottage Housing would be allowed in R-4 through R-18 with the initial total number of units being limited to 50 and applied for within 5 years.

UNIT SIZE

Below is a comparison of area jurisdictions regulations on Accessory Dwelling Units related to size and owner-occupancy. Staff observes that the proposed units size limits are consistent with peer jurisdictions and that smaller units are part of the rationale for lesser impacts. See comments below on affordable housing as well.

Jurisdiction	Restrictions for detached units	Maximum square footage limitations	One unit has to be owner occupied	Additional Parking required
Issaquah	No	40% of square footage of the residential unit	Yes	Yes, one additional space.
Bellevue	No	Yes. Minimum 300 sf, maximum 800 sf. Up to 40% of primary unit	Yes	Yes, one additional space.
Redmond	No	Yes. 1,000 square feet or 40% of residence (up to 1500 sf)	Yes	Yes, one additional space.
Kirkland	Yes. Cannot exceed 800 square feet.	40% of square footage of the residential unit or 800 square feet if detached.	Yes	Yes, one additional space is required.
Sammamish (Current)	Yes. Must be on parcel of at least 10,000 sq ft	Yes. Cannot exceed 1,000 square feet.	Yes	Yes, one additional space is required.
Sammamish (Proposed)	No	Yes. 1,000 square feet or 40% of residence	Yes	Yes, one additional space only required if the current site has 4 or fewer spaces.

UTILITIES

In addition to obtaining a building permit, ADUs are required to provide water and sewer to the units. Until about two years ago Sammamish Plateau Water and Sewer District required a separate water meter for ADUs. However, in December 2009 the District passed resolution 3864 which allows ADUs to be provided water service by the same water service meter that serves the main house. The applicant must demonstrate that the water supply line is adequate to supply the number of proposed or existing plumbing fixtures. A separate meter or water line replacement may be required if the service is determined to be inadequate. The District does require a side sewer permit for any new sewer hookup. (See Attachments 3 and 4).

On sites with septic fields the King County Health District determines on a case by case basis if septic drainfields need to be modified or if a completely new drainfield has to be installed when adding an ADU. Drain fields are based on the number of bedrooms they are to serve. If additional capacity is required the County can require the modification of an existing drainfield, but they can also require that the owner install a drainfield dedicated to the ADU alone. If the site is also served by a private well the County would make the call on whether the well has the capacity to serve two separate dwelling units. Applicable fees or charges are set by the Water and Sewer Districts in which the subject property is located. For other utilities such as gas, electricity, telephone and cable those fees are regulated by the Washington State Utilities and Transportation Commission.

5. HEIGHT AND IMPERVIOUS SURFACE

SMC 21A.25.020 sets the requirements for height and impervious surface.

Zone	Height/Impervious Surfaces	Notes
R-1	35 feet/30% impervious	Structures may exceed height limit with add'l one foot setback per foot of height. Lots <0.5 acre, must comply with nearest R-4 through R-8 zone imp surf req't. Lots >0.5 acre, imp surf limit is 10,000 square feet or 30 percent whichever is larger.
R-4	35 feet/55% imperious	
R-6 and R-8	35 and 45 feet/70 % impervious	45 feet is only permitted on slopes over 15%
R-8	35 and 45 feet/75% impervious	
R- 12	60 feet/85% impervious	
R-18	60 feet and 80 feet/85% impervious	80 feet only with TDRs and density incentives.

TRANSPORTATION ISSUES

There is no official trip generation value for "cottage homes". However staff can make a determination that the trip generation of a cottage home would be lower than a single family home. The trip generation for a cottage house would likely be in the range of 0.5 to 0.6 peak hour trips, assuming the size is generally as proposed. Staff intends to provide additional information on street width on November 1st.

AFFORDABLE HOUSING

Staff has been in contact with one potential applicant for the cottage housing and duplex codes, namely Habitat for Humanity, a provider of affordable housing. (Other market-rate developers have also contacted staff.) Habitat may wish to offer comments and potential amendments to

the proposed code changes, for example an additional 'bonus' of units if those units are affordable to families at 50-60% or below of area median income.

Attachments

- Michelle Petitti comments, April 21, 2011.
- John Galvin comments, April 22, 2011.
- Email from Jay Regenstreif of Sammamish Plateau Water and Sewer District, 10-19-11.
- Sammamish Plateau Water and Sewer District Resolution No. 3864.

Planning Commission Members
April 21, 2011

Thank you for letting me address you tonight on an ordinance I have advocated for some time- cottage housing. I am so pleased to see it is now before you to shape and pass along to the full council.

Bring Back the Bungalow by Michele Petitti

There is a missing housing option from the Sammamish marketplace and we need to make a place for this housing choice in our neighborhoods through a creative and flexible cottage housing ordinance. The Bungalow was popular model from 1905 to 1930. These small- well designed homes feature most of the living space on the main floor. They are usually 1.5 stories and under 2,000 square feet on very small lots. Being of this vintage, anyone wanting a bungalow type home faces an extensive remodeling process to update existing housing stock and the featured home may not be located in a very desirable area. This type of housing is experiencing a revival and renewed interest as people move back into the cities. For me, I don't want to move into the City of Seattle. I want to stay right here in Sammamish but down size as my husband and I are now empty-nesters. We don't want a 4 bedroom home with 3 baths - my only choice for a new home in our community. While we may be a city of "children" we are also becoming more diverse and our population is also aging in place. The growth management act wants us to respond to changing household sizes and ages.

The new and improved version of these small-detached homes is called cottage houses. This new and improved design allows for clustering small detached homes around one or more common areas, with minimized parking and a shared community building. They are usually very small developments and most ordinances limit the size of a plat to 18- 24 units or less, allowing for a good infill option in any existing neighborhood. I had heard that you may consider designating cottage houses for zoning of R6 or greater and not including R4. I don't think this designation is needed but rather limit the size of a development and require them to be on a sewer line. A well-planned cottage housing development while a would fit nicely in any neighborhood and certainly be more welcome than some of the large Adult Family home that have been built or church parking lots on collector neighborhoods that are under consideration.

I agree that cottage housing including duplex or triplexes are a multi-family program and should be allow for cluster of density and they should pay the multi-family associated impact fees. They should have creative parking solutions too other than attached garages. There needs to be guest parking too so as not to impact neighbors.

The City of Sammamish adopted a cottage housing ordinance for the Town Center in an effort to create another affordable housing option that could be fold into the overall building incentives in place for Town Center. I supported this ordinance for Town Center to meet our affordable housing goal of 10%. I do not feel the two ordinances would offset each other

Exhibit 1

because of the economic requirements needed for affordable housing. I want you to think of this new cottage housing option not as affordable housing but rather as choice missing in the market place for empty nesters or young professionals who would want higher-quality finishes and features.

Cottage Housing is a multi-family option

Currently there are 10 cities in our area that have adopted a cottage housing ordinance. The list includes: Kirkland, Redmond, University Place, Lake Stevens, Federal Way, Kent, Langley and Puyallup and of course, Seattle. Each city has a slightly different set of requirements including many design features such as covered porches and no gable roofs, no carports, no RV parking, etc. Puyallup, the newest city to adopt a cottage housing ordinance has a three year demonstration project phase and also allows for duplex and triplex units in the mix. A separate commission has been set up to review "pilot" projects and only 3-5 projects are allowed to move forward. I don't believe we need to go this route as we have a great development staff team here and I don't think we need to limit the number of cottage housing developments in this manner. I think the market would dictate the interest here.

It could be that our ordinance requires a mix of sizes from say 800-1800 square feet, with no more than 50% being the bigger sizes. This would insure no cookie cutter looking developments. Most of these ordinances require 400 square feet of common space per dwelling unit which seems to work out well from viewing the ones that have been built. In contrast, the typical single family development under King County had a recreational requirement per house of only 40 square feet that created all these goofy little "tot lots" as the only required common space! We want something more substantive for cottage housing.

Perhaps the Planning commission could set-up a tour to see couple of these developments, like the council did a few years ago. The Conover Development in Redmond is only 12 homes of 1000 square feet each and there is also Danielson Grove in Kirkland to check out. Actually walking through these communities was very impressive to me and made me want to become an advocate for this housing option.

There may be a concern that cottage housing may become a blighted neighborhood, if they were converted to rental housing, for example. The market reality of the cottage house is actually quite astounding. For example, the homes in Conover Commons are only 1000 square feet and the latest resale last year was for \$679,000! We are talking about a house that originally sold for \$250,000 ten years ago. The pride of ownership is high. The Cottage Housing Company, built Conover and Danielson is now building a 8 unit development in Silverdale with 150 feet of common beach front on the Sound and these homes are selling for \$630,000 to \$700,000.

Debbie Beadle

From: Kamuron Gurol
Sent: Monday, April 25, 2011 9:34 AM
To: 'Joe Lipinsky' (mjlipinsky@comcast.net); 'Kathy Richardson' (kathymrichardson@yahoo.com); 'Jan Klier' (jan@allklier.com); 'Mahbubul Islam' (Islam.Mahbubul@EPA.GOV); Mike Collins (formikecollins@comcast.net); Michael Luxenberg (luxsea@msn.com); Jeff Wasserman (jwasserman@jjwarch.com)
Cc: Debbie Beadle; Rob Garwood; Susan Cezar
Subject: FW: Cottage housing costs

FYI - additional public comment

-----Original Message-----

From: jegalvin [mailto:jegalvin@comcast.net]
Sent: Friday, April 22, 2011 3:05 PM
To: Michele Petitti
Cc: Kamuron Gurol; Rob Garwood
Subject: Cottage housing costs

Michelle,

Just was told by a developer of cottage housing that the 2009 King County surface water design manual when adopted will add \$25K to \$30K to development costs of a single unit.

I am looking for additional information to double check these figures.

Concerning hook up to sewers, GMA requires that new development meet urban standards. This means sewers. If you remember the discussion about the counseling center adjacent the commons a big issue was sewer connection. The city obtained a 10 year grace period. I doubt private developers will be given the same consideration by the sewer and water district.

Impact fees, park fees, sidewalks, gutters, road upgrades, sewer and water, stormwater mitigation, cottage housing in Sammamish will not be affordable housing.

John Galvin

Exhibit 3

Rob Garwood

From: Jay Regenstreif <jay.regenstreif@sammplat.wa.org>
Sent: Wednesday, October 19, 2011 4:29 PM
To: Rob Garwood
Subject: RE: Water meters and ADUs

Rob,
The District's current policy will allow ADUs to be provided service by the same water meter, as long as they are on the same piece of property. (Not on two separate properties owned by the same person.) The District does need to know when ADUs are added to a property.

The meter size is reviewed when an ADU is added. The meter must meet the minimum size allowed by the plumbing code. This is generally based on fixture unit counts, and so the result will depend on the size and plumbing fixtures included in both the primary house and ADU. The standard meter size for most single family houses is a 3/4-inch meter, equivalent to 1 Equivalent Residential Unit (ERU). If the combined house + ADU fixture count is too many for a 3/4-meter, then they can either purchase a 1-inch meter (2.5 ERUs), or use two 3/4-inch meters (2 ERUs). It is generally less expensive to use two 3/4-meters.

We do require an Agreement to be signed and recorded which indicates that if the property is subdivided, and the result is that the house and ADU are now on separate properties, a second meter will be required, one for each piece of property.

If you want the actual resolutions associated with this change, I can provide them for you.

Jay Regenstreif, P.E.
Planning Engineer
Sammamish Plateau Water & Sewer District
1510 228th Avenue SE
Sammamish, WA 98075
425-392-6256 x 215
Jay.regenstreif@sammplat.wa.org

From: Rob Garwood [mailto:rgarwood@ci.sammamish.wa.us]
Sent: Wednesday, October 19, 2011 2:15 PM
To: Jay Regenstreif
Subject: Water meters and ADUs

Dear Jay, One of our council members has asked if you require separate water meters for residences adding Accessory Dwelling Units. As I remember it the District used to require this, but they do not any longer. Any assistance you could give me would be appreciated.

Sincerely,

Rob Garwood, AICP
Senior Planner
City of Sammamish
801 228th Ave SE

Exhibit 3

Sammamish, WA 98075
Direct (425) 295-0524

Please be aware that email communication with Council Members or City staff is a public record and is subject to disclosure upon request.

**SAMMAMISH PLATEAU WATER & SEWER DISTRICT
KING COUNTY, WASHINGTON**

RESOLUTION NO. 3864

RESOLUTION OF THE BOARD OF COMMISSIONERS OF SAMMAMISH PLATEAU WATER AND SEWER DISTRICT, KING COUNTY, WASHINGTON, ADOPTING A POLICY REGARDING WATER AND SEWER SERVICE CONNECTIONS AND GENERAL FACILITY CONNECTION CHARGES FOR SINGLE FAMILY RESIDENCES AND ACCESSORY STRUCTURES LOCATED ON A SINGLE TAX PARCEL; AND RESCINDING RESOLUTION NO. 1029.

WHEREAS, RCW 57.08.005(10) authorizes the Sammamish Plateau Water and Sewer District ("District") to charge property owners seeking connection to the District's water and sewer systems, as a condition to granting the right to connect, in addition to the cost of the connection, such reasonable connection charges as the District Board of Commissioners ("Board") shall determine to be proper in order that those property owners shall bear their equitable share of the cost of the systems; and

WHEREAS, on June 5, 1989 the Board approved Resolution No. 1029 adopting a formal policy implementing prior District policy and procedure that only one residential unit could use and be connected to a single water meter; and

WHEREAS, the Board has considered whether to continue the policy to require separate connections and the payment of additional water and sewer general facility charges for each single family residence and separate accessory structure with living quarters located on an a single distinct tax parcel; and

WHEREAS, the Board has determined that separate water meters and water and sewer general facility connection charges should not be required for separate accessory structure located on a single tax lot with another residential unit thereon, but rather the minimum size water meter and basis for water and sewer general facility connection charges for single family residences and their accessory structures located on a single tax parcel should be based on the minimum meter size required by the plumbing code as adopted and enforced by the land use agency with jurisdiction where the tax parcel is located; now therefore,

BE IT RESOLVED, by the Board of Commissioners of Sammamish Plateau Water & Sewer District, King County, Washington, as follows:

1. The water meter size for a single family residence located on a single tax parcel, including separate accessory structure(s) shall be determined based on the plumbing code as adopted and enforced by the land use agency with jurisdiction over such tax parcel.

Exhibit 4

2. A tax parcel with a single-family residence and accessory structure(s) that have a connection to the District water and/or sewer system may receive water service from either:
 - A. One water meter with the water meter size determined by the plumbing code as adopted and enforced by the land use agency with jurisdiction over such tax parcel, based on the plumbing fixtures from all structures provided service from the water meter.
 - B. Separate water meters for each structure, with the size of each water meter based on the plumbing code requirements as determined by the land use agency with jurisdiction for the structure provided service by the water meter.
3. Any structure that receives water service from the District may only receive water from a single water meter, and receiving service from either multiple District water meters or a District water meter and a private well is prohibited.
4. Each structure shall have a separate sewer connection in compliance with the District's Side Sewer Regulations, except that where a grinder pump system is required to serve a single family residence on a single tax parcel with accessory structure(s) located thereon, the District may allow, based on the District's applicable side sewer regulations and other sewer service criteria, the single family residence and accessory structure(s) to use a single grinder pump system.
5. Connection charges that are based on a per Equivalent Residential Unit (ERU) or meter size basis, such as Water General Facility Charges, Water Regional Capital Facility Charges, and Sewer General Facility Charges, shall be charged for each water meter provided, and the sewer charges shall be based on the water the meter size as determined by the plumbing code and the provisions of this resolution.
6. If a single tax parcel with multiple structures provided service through one water meter subsequently subdivides or is otherwise segregated into more than one tax parcel, separate new water meters and sewer connections shall be required and paid for, for each structure located on the new, additional or segregated tax parcel, and the owner of such new, additional or segregated tax parcel shall be required to pay all fees, costs and charges associated with that new service.
7. The policies set forth in this resolution shall only apply to real property used for single-family residences. Multi-family, commercial, industrial and public-institutional uses shall be required to have a separate water meter and sewer connection and pay associated general facility connection charges for each separate structure and irrigation connection.

Exhibit 4

8. Resolution No. 1029 is hereby rescinded and all other District resolutions, policies, and procedures are hereby superseded, rescinded and modified to be in accordance with this policy.

9. The provisions of this resolution shall be effective upon the date set forth below.

ADOPTED by the Board of Commissioners of Sammamish Plateau Water and Sewer District, King County, Washington, at a regular open public meeting held on the 7th day of December, 2009.

**Individual Commissioner's
Vote on this Resolution:**

Approved: _____
Opposed: _____
Abstained: _____
Absent: _____

Mary Shustov
President and Commissioner



Tom Harman
Vice President and Commissioner

Approved: _____ ✓
Opposed: _____
Abstained: _____
Absent: _____

Robert Brady
Secretary and Commissioner



Lloyd Warren
Commissioner

Approved: _____ ✓
Opposed: _____
Abstained: _____
Absent: _____

Approved: _____ ✓
Opposed: _____
Abstained: _____
Absent: _____

Approved: _____ ✓
Opposed: _____
Abstained: _____
Absent: _____

Robert Abbott
Commissioner

