



Special Meeting/ City Council Joint Meeting with Planning Commission

AGENDA

November 12, 2013

6:30 pm – 10:00 pm

Call to Order

Public Comment

This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.

Topics

- Comprehensive Plan Update
- Fire Services

Adjournment

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November 8, 2013

TO: Ben Yazici

FM: Kamuron Gurol

RE: Joint City Council – Planning Commission Meeting

Next Tuesday, November 12, 2013, the City Council and Planning Commission will hold a joint meeting to discuss the Comprehensive Plan Rewrite, a project we have titled "Sammamish 2035". Please recall that we schedule joint meetings once or twice per year as a mechanism to ensure close communication and good working relationship between the City Council and the Planning Commission.

As you know, Sammamish 2035 is a major work program effort for the city that started this year and will be completed by mid-2015 consistent with state law. The Comprehensive Plan affects nearly every aspect of city policy and guides much of our work to regulate new development, set Levels of Service, and determine the future growth for the city.

Staff has made progress on a number of fronts this year, from selecting a consultant, creating a project schedule, forming an inter-departmental team and implementing the early stages of our public involvement program. We have been reaching out to established community groups and to residents at city and community events such as the Farmers Market, Arts Fair and Nightmare at Beaver Lake.

In the initial "Listen and Connect" phase of the public involvement program, staff hopes to gather input to help inform the City Council's policy direction and review of the Vision Statement. Such City Council policy direction will be needed to ensure that the staff and the Planning Commission can deliver a rewritten plan that meets the needs of Sammamish residents and businesses. There will be at least two primary opportunities for the Council to provide that direction, including Council sessions in November and December 2013 and a proposed joint meeting with the Planning Commission in February 2014. Of course, additional opportunities to ensure coordination will be provided at regular intervals through mid-2015.

To meet the demands of the overall schedule and get to the finish line by the state law deadline, the Planning Commission is starting work on selected elements of the Plan Rewrite including the chapters for Housing, Parks and Recreation, and Shorelines. The Commission's work will consist of ensuring that recently adopted policies and strategies from the Housing Strategy (2006), PRO Plan (2012) and Shoreline Master Program (2011) are accurately reflected in the new updated Comprehensive Plan chapters. Other elements will be developed further in 2014 and will reflect the policy direction from the City Council.

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Attached to this memo are several documents that are intended to more fully describe the project and to provide input for the joint meeting next week. These include:

- Project description and FAQs
- The overall project schedule
- A Success Statement drafted by the Planning Commission to guide their work
- Summary of City Council member and Planning Commissioner interviews
- Public Involvement Program

We are also including in this Council packet the set of PowerPoint slides that we plan to use next Tuesday to help facilitate and inform the conversation between Councilmembers and Commissioners. Staff has identified the following questions for the joint discussion as a starting point:

1. What clarifying or further information on the CPR project would be helpful? What specific elements or topics are of most interest to Councilmembers and Commissioners?
2. Are there Council member comments on the Commission's Proposed Success Statement? What changes would you suggest?
3. What comments or issues from the Interview Summary should the Planning Commission specifically take note of?
4. Are there other steps or techniques staff or the Commission should undertake to reach out and connect with the public?
5. How can the Commission best provide the documentation and rationale for their recommendations?

Staff hopes that next week's meeting will be informative and productive. Please let me know if you have questions or need more information. Thanks!

Comprehensive Plan Q & A

Introduction

A rewrite of the comprehensive plan is intended to meet the Growth Management Act comprehensive plan update requirement, due June 30, 2015. The city has completed one comprehensive plan since incorporation, the 2003 Comprehensive Plan. The new plan will address state requirements and a number of changes that have occurred that relate to or affect the plan. Examples of such changes include: annexation of properties, population growth, new growth targets for employment and housing, revised buildable lands inventory, sustainability strategy, revised critical areas and shoreline regulations, the initiation of an Economic Development Plan and adoption of a Town Center Subarea Plan. The rewrite will also provide new goals and policies to all elements. Two new elements, Economic Development and Shorelines will be part of the new plan. New GIS maps will assist the city in planning for growth in the future. A SEPA component will be included. An early and continuous public involvement program is also associated with the development of the plan.

What

Q: What is a comprehensive plan?

A: A comprehensive plan is a coordinated policy document that:

- Guides decisions on land use, transportation, housing, development, capital facilities, parks, economic development, and the environment.
- Sets level of service standards for certain facilities, such as roads, and how to pay for them;
- Provides the basis for zoning and development regulations to implement Plan policies.

In short, a comprehensive plan is a blueprint for the future character of the city.

Q: What is the Growth Management Act?

A: The Growth Management Act (GMA) is a state law that was adopted in 1990 to guide planning for growth and development in the state. It requires local governments in fast growing and densely populated counties, including King County and all cities in the County, to develop and adopt comprehensive plans. The GMA provides specific requirements and standards for the contents of comprehensive plans and process for preparing a plan update.

Q: What is required to be in a GMA comprehensive plan?

A: Mandatory chapters in a city's GMA comprehensive plan include land use, housing, transportation, capital facilities, utilities, parks and recreation, and economic development. For each required topic, the GMA defines the required policy framework and anticipates that local governments will tailor policy guidance within this framework to meet the community's vision and local circumstances.

Another key requirement of a GMA comprehensive plan is the growth target. The growth target identifies the number of new residents and jobs that the City must accommodate over the next 20-year period. This target drives many of the plan's policy decisions, such as how much land is designated for future residential or commercial uses. The growth target is established through a regional process and cannot be independently changed by the City. Under the GMA, every city must plan for its fair share of growth within its region.

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The City may also include additional optional chapters in the comprehensive plan. For example, in addition to the mandatory chapters, the City's current Comprehensive Plan contains an environmental conservation element. During this rewrite, the City plans to add a new sustainability element, based on the City's recent work on a sustainability strategy, and a new economic development element (required after the current comprehensive plan was adopted), based on the on-going work on an economic development strategy.

Q: What will Sammamish be changing?

A: The core comp plan team (Emily + department contacts) has assembled a list of "got to dos" (items required to be addressed by the state or other agency, items in response to changes in the GMA, and items relating to changes in Sammamish, like the Town Center Plan) and potential "want to dos" (not required by the state, but policy areas in which long-term planning is beneficial, like sustainability, cultural and historic resources, and public health).

How

Q: How is the update going to happen?

A: The Council has approved a contract to hire a consultant, Studio 3MW, with experience in updating comprehensive plans, ensuring Sammamish will achieve regulatory compliance. The consultant will begin by "auditing" each element to make recommendations about what we should keep, what can be deleted, and what should be changed. The consultant will also assist us in developing a public participation program. Later, we will work closely with the Planning Commission to rewrite and refine elements to make sure they address everything they need to, and faithfully reflect the community's vision. The plan must also be consistent with King County and Puget Sound Regional Council planning goals and policies. The consultant will help edit the entire plan for style, so that it is written in "one voice". And, the City Council will provide policy guidance as the plan progresses, and must take legislative action and approve the final product before we submit the plan to Puget Sound Regional Council and the WA Commerce Dept. for acceptance.

Why

Q: Why is Sammamish updating its comprehensive plan now?

A: Primarily because it is required by state law. Most Washington cities and counties are required to plan under the GMA. Noncompliance can make cities ineligible for some state grants, and could eventually result in fiscal sanctions from the state. Aside from statutory requirements, updating the comprehensive plan is an opportunity to revisit the direction, philosophically and policy-wise, in which our city develops.

Who

Q: Who is leading the process?

A: State law requirements, policy direction from the City Council and input from the public will guide the direction of the plan. The staff lead is Emily who is the Project Manager. Robin is the planner providing primary support to the project. Studio 3MW has been hired as the comprehensive plan rewrite consultant.

Q: Who else will be involved, and how? What is needed from other departments?

A: Needs from other departments are outlined in the Project Overview document. Feedback, input, and ideas in the document are invited. The departments from which we'll need the most assistance will be Public Works (who are taking the lead on the Transportation element) and Parks & Recreation (for the Parks, Recreation, and

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Open Space element). Needs from other departments should be modest—we anticipate needing no more than a few hours a month on updates to the website, logistical help with meetings, and data requests. When we need your help with an aspect of the comprehensive plan, we will make every effort to be clear about what is needed and when, and to give you plenty of time to fulfill the request.

When

Q: When is the update over? What are the immediate next steps?

A: The deadline, as set by state law, is June 30, 2015. We are aiming to complete the process and get City Council adoption a bit earlier, in March 2015. This includes roughly five months of City Council review, and a year at the Planning Commission. Public engagement and rewriting will take place through the process, in tandem with the feedback and direction received from the Planning Commission and City Council.

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**Planning Commission's Defining Success
Comprehensive Plan, 2015**

In addition to the success criteria in the Commission By-Laws, the following additional success criteria shall apply to the 2015 Comprehensive Plan Rewrite

Success Criteria for the Process Used to Develop the Comprehensive Plan

1. Public outreach begins early, be continuous and provide a diverse range of opportunity for participation
2. The public process follows Public Involvement Plan
3. The process allows for flexibility and the ability to adapt in the event of unexpected changes in circumstances
4. Commissioners receive and review information prior to meetings
5. The project schedule is maintained, updated and available to all interested participants
6. The review process should focus on policy level issues.
7. The review process allows for making interim decisions and periodically reviewing those decisions as needed for purposes of the integration of related Comp Plan elements. The process will also efficiently identify, document, and bring to closure all outstanding issues.
8. During the review process, the most current and up-to-date data and information relevant to each element of the comprehensive plan including the vision statement will be collected, analyzed, and reviewed; also, any appropriate changes resulting from the review of such new data and information will be incorporated into the draft plan.

Success Criteria for the Comprehensive Plan Document

1. Meets legislative requirements to achieve a GMA-compliant Comprehensive Plan
2. Provides for consistency with the Puget Sound Regional Council Vision 2040 and the King County Countywide Planning Policies and the City's Vision Statement
3. Reflects City staff, Planning Commission and City Council guidance in the rewritten goals and policies
4. Simplifies and streamlines the Plan through removal of unnecessary, redundant and outdated language
5. Contains primarily goals and policies and relocates resource and technical or supportive data to other functional plans, master plans, etc....
6. Improves reader accessibility through use of an electronic format that uses common English, definition of technical terms, formatting designed to help navigate through the Plan, graphics and white space to provide visual relief

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**City of Sammamish
Comprehensive Plan Rewrite
Interview Summary
August 2013**

Introduction

The City of Sammamish Comprehensive Plan Rewrite process to update the plan to 2035 has begun. As an early step, phone interviews were conducted with the Planning Commission members and all but one City Council member to gather their insights and opinions about the future of the Sammamish.

Response Highlights

1. Does this vision for Sammamish feel correct to you?

- **Does the vision feel correct?** A significant majority agree with the vision statement, feeling that the city is and should continue to be one that is largely about families, and a blend of small-town atmosphere with a suburban character. There is a unique character that attracts families, a suburban core with lots of recreational opportunities that residents value. Some view it as a place where you raise a family then leave when the kids are through school while others would like to see more opportunities to downsize into suitable housing after children have grown. Many thought the statement to be too long for a vision and others found it a little too Pollyanna, trying to be all things to all people rather than reflecting the real needs, wants and desires of residents.
- **What's been achieved, what's in progress?** Most felt that there were elements of the vision still in progress. Sammamish has always been viewed as a community of families in a spectacular natural setting. Views varied on the parks and recreational opportunities, some noting the number of nice parks, lakes and trails while others commented about limited team sports options. Public gathering places were viewed as a work in progress but most gave the city credit for doing a great job in creating the civic center, city hall, the skateboard park and the library, creating one of those gathering places.
- **Aspects you would change?** Sustainability is important to include in preserving critical open space, improving surface water management, reducing impervious surface, friendlier ways of transporting people and allowing more density in key locations that would support commercial and retail businesses. Affordable housing is limited yet needed so that those who work here can also live here. Economic viability is critical - either create economic viability by bringing economic growth (but growth through bringing more jobs could be in conflict with the vision of a small town) or have growth pay for all of its expenses and have citizens pay the full cost of services.

2. What do you see as the major challenges and opportunities for the City?

- **Those Who Want Change and Those Who Don't.** Resolving issues between people who want to change Sammamish and those who don't was a challenge repeated by many - it is an identity question. Others observed that the city is no longer a semi-rural, suburban area - it's now a suburban residential community to a larger metropolitan area. The city attracts families because

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of the characteristics of small town Sammamish but the challenge of growing is more people, wider roads, loss of trees and less open space.

- **Transportation.** Transportation was a challenge for many. Views ranged from a need to provide more routes off the plateau and better community connectedness to leaving it to residents to adjust their lives and expectations to make the current road system work.
- **Tax Base.** A challenge was seen because of the lack of revenue from business taxes with the observation that most of the revenue is currently coming from new home building that in time it will disappear for lack of land. Some noted that the city has managed its monetary resources well and is well positioned to fulfill its goals.
- **Town Center Development.** Town Center was seen as an opportunity by many to meet some aspects of the city's vision. Expressed challenges to its development included a need to change regulations around the sub area to better support growth. Others expressed the view that development taking place in neighboring cities dramatically affects what is taking place in Sammamish. Some see an opportunity to expand as a bedroom community and live here but use facilities elsewhere while others felt it a challenge to have to drive outside the city for entertainment, restaurants, recreation and services. They would like to see some sort of office development that would both generate business taxes and support more retail in Sammamish.

3. What do you see as the City's primary assets and how should the City preserve and enhance them?

- **Parks, Trees & Trails.** Outstanding natural features, parks, trees, trails, topography, open space, wooded ambiance, lakes and wetlands - Sammamish's natural resources were named by nearly all as a primary asset of the city and as an aspect that was essential to keep. Protections are in place for many of the areas but there is interest in enhancing the system.

Others noted the conflict between those who come for the good schools, safety and great place to raise a family but create the surge of growth which means losing the trees and natural beauty of the place that attracted them. There was understanding that owners who have larger properties want to see a financial return on some of their asset by selling the land for housing development but concern for those who live here for the areas natural assets that are being lost. If we allow the city to be dense – we lose the people who came here for a suburban environment - people are not living here because they can't afford to be elsewhere – they live here because of what it offers - that is the debate.

- **People.** Many mentioned people in Sammamish -friendly, intelligent, well educated and charitable - as its biggest asset. They see residents as an economic force in themselves being entrepreneurial in spirit and knowledgeable. Several respondents noted the value of the multicultural community and mused that there may be ways to foster that attribute. The community is welcoming and flexible in allowing a reflection of its multiple cultures and religions. Some felt the primary assets go back to being a bedroom community of families with children which supports public safety, parks and good schools.
- **Schools & Public Safety.** Excellent schools and safety are the draw to families who in turn support the education system, library, recreational opportunities and family amenities.

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- **Good tax base.** Several mentioned the benefits of the city's healthy finances as an asset but also noted the need to consider how those are maintained into the future. Though in good financial shape now, the question is whether it can stay in such good shape with homeowners being the primary tax base.

4. What are the major issues facing the City? How can the City convert issues into assets for the future?

There was a broad range of issues described, often reiterating points made in response to prior questions. Responses are loosely grouped into categories.

- **Infrastructure, Transportation and Transit.** Several expressed that the growth of infrastructure has not kept up with the traffic generated by new development. Traffic backups are common, creating challenges for residents. Multiple views on solutions were expressed from those who felt things could be done to reduce the number of car trips and improve transit on and off the plateau, to feeling that issues of traffic and density will work themselves out based on the level of sacrifice people are willing to make to live in the city. Also mentioned were the many barricades created as neighborhoods were formed and the difficulties those now create for connectedness but the reluctance of neighborhoods to remove them. Need a public process to find out what will be needed to mitigate and improve connectivity.

A major issue looking forward is access to transit. The city is not in the position nor does it desire to build more roadway than it already has. For most of population, there is only one way on and off the plateau, so access to transit is going to be very important."

Looking more broadly at transit, King County needs to find a way to coordinate with the suburban cities in their complans and how we look at transit. The plans need to have some modern transit goals.

- **Water & Sewer Districts, Fire & Rescue Services.** The city is dealing with the issues that are fundamentally related to growth, including how services are delivered. Several discussed the potential assumption of water and sewer districts to the city. Some felt the city would be better positioned to provide good service to Sammamish citizens and acquisition could positively affect taxes.
- **Town Center.** Many noted that Town Center could become an asset if it provides a chance to meet some of the needs of Sammamish with amenities, housing options and transit. How the city proceeds in Town Center development was thought to have the potential to make or break the city. Mention was made of consolidating small properties into larger parcels and developing them as a group. Bothell was offered as an interesting example by bringing Vulcan. There is an economic study going on now to assess the potential for development. Also mentioned was the potential for further development of the 228th corridor and the two existing centers.
- **Decision Process.** There was support for the way that decision making in the city is split with environmental so neither extreme can't get traction over the other -- carving out a middle of the road where agreement can be reached which is sensible. The city as a whole having consensus on a direction is critical. The lack of consensus on Town Center is viewed as a challenge - need to know where we are going. Some just want to move forward - others don't at all - want locked

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down before decisions made to move forward. As long as all in agreement - will be easier for citizens to understand - important to reach agreement.”

- **Annexation.** There were questions about annexation at some edges of the city - should it expand a bit? Could be a tax base issue in the future - if you have lots of SF houses and value goes up it works but we had a recession, so it had to have had an effect if totally relying on residential for tax base.
- **Natural Resources, Tree Retention.** Preserving open space, trees and natural resources were previously identified by many as a primary asset. Preserving those resources was identified as an issue and if regulation is successful in preserving them, they will be an asset for the future.
- **Housing.** Part of the housing question is up in the air. Housing was a significant part of the Town Center plan. It was suggested that one of the things needed from the economic plan is to find out where we are, what isn't possible, what is and how it fits with the city's potential.
- **Recreational Opportunities.** Because of the community's diversity, some would like to see sports programs and facilities that accommodate other choices such as cricket and soccer. It was felt important to translate Sammamish's vision into actions that create facilities that cater to a diverse population. Also noted were the limited opportunities for seniors.

Sammamish Comprehensive Plan Rewrite Public Involvement Plan

September 6, 2013

INTRODUCTION

Over the next 20 years more people will come to live and raise their families in Sammamish. This growth presents both opportunities and challenges in meeting the City's vision of a community of families with a blend of small-town atmosphere and a suburban character. Sammamish's Comprehensive Plan is the basis for all land use planning and growth management actions in the City, providing direction for City decision-making on land-use, environmental conservation, transportation, housing, utilities, public services and capital facilities. It provides a blueprint for where and how the City can grow and change to be even more livable, prosperous and sustainable. The Comprehensive Plan update began in June 2013 and will be completed with City Council adoption in May 2015. During that time, the City will implement a proactive, targeted public involvement program to encourage participation in the consideration of plan elements so that the resulting plan has the support of the community.

GOALS

The purpose of the Public Involvement Plan is to provide open and meaningful opportunities for individuals and organizations to effectively influence the update of the Sammamish Comprehensive Plan. Stakeholders will have opportunities to interact with and receive responses from project team members on issues of interest or concern throughout each phase of the update. The City has established the following goals and objectives to guide the process:

Goal A: Encourage participation among a wide range of citizens.

- Objective – Involve new and existing stakeholders by providing a range of public input opportunities early and often.
- Objective – Notify community members of public involvement opportunities through a variety of advertising mediums and formats.
- Objective – Deliver honest and consistent messaging to the public.
- Objective – Create interest in the update of the Comprehensive Plan.

Goal B: Obtain meaningful, productive and substantive input to the content of the comprehensive plan.

- Objective – Ensure that objective, comprehensive information about the project and the decision process is available to the public and the media.
- Objective – Provide continued communication and feedback to the public throughout the process.
- Objective – Engage typically under reached populations early in the public involvement process by taking the message to places people frequent in their daily lives.

Goal C: Communicate to participants how their input affects decisions.

- Objective – Provide involvement opportunities in conjunction with key project milestones and prior to decision-making.
- Objective – Report back to the community on how their feedback has been considered and incorporated into the decision-making process.
- Objective – Help residents perceive the decision-making process as fair.

Goal D: Engage the public in resolving conflicts among competing interests.

- Objective – Listen to what various groups are telling the City and try to foster respect and consideration among all stakeholders in an issue.
- Objective – Facilitate constructive dialogue between the City and key stakeholders.
- Objective – Identify and resolve key challenges in a timely manner.

Goal E: Build a framework that encourages a sustained dialog.

- Objective – Solicit meaningful input from affected communities on the range of choices and potential outcomes.
- Objective – Ensure that the broadest possible range of concerns has been addressed.
- Objective – Respond to public comments in a timely and thorough manner.

Goal F: Evaluate and document participation throughout the life of the project.

- Objective – Actively track the number of participants and respondents to outreach activities.
- Objective – Course correct methods if needed.
- Objective – Document content and outcomes of all activities.

IDENTITY (LOGO + TAGLINE)

The consultant has provided and the City has approved the project logo and tagline as shown to the right. This identity will be incorporated into every aspect of the public involvement program including informational material, media relations and community meetings.



SCHEDULE

PHASE 1: LISTEN & CONNECT

September – December 2013

The Planning Commission will begin its year-long review of the Comprehensive Plan in the fall of 2013 with review and refinement of the vision. They will then begin review of the elements by first addressing topical areas where overall policy direction is well established. For example, the existing adopted Parks, Recreation and Open Space Plan will inform the Comprehensive Plan Parks Element. Major topical areas, such as the Land Use and Transportation elements will follow the review/refinement of the City's vision for the future. The full range of elements for Planning Commission review includes: housing; land use; transportation; utilities and public services; parks, recreation and open space; capital facilities; environment and conservation;

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shorelines; sustainability; and economic development. Given the interwoven nature of the elements, the review process will be iterative with periodic check-ins to confirm that the plan provides policy direction that is internally consistent.

PHASE 2: IN-DEPTH ENGAGEMENT

January – June 2014

As the Planning Commission proceeds with their review of plan elements, different choices for the City's future will be framed as topics for in-depth discussion of tradeoffs and options.

PHASE 3: PRESENT FINDING AND DRAFT PLAN FOR REVIEW AND COMMENT

July – October 2014

The Planning Commission will complete its review and recommendations on the Comprehensive Plan. Ongoing communication about the plan's evolution and opportunities to express views at the Planning Commission meeting will offer stakeholders continued participation.

PHASE 4: PRESENT PLAN FOR ADOPTION

November 2014 – March 2015

The City Council will review the Comprehensive Plan forwarded to them by the Planning Commission. The review process will have public opportunities for the community to express their interests to the Council.

KEY AUDIENCES

The City is committed to an open public involvement process with ample opportunities to inform and involve the community. In addition to the general public and active participation by the Planning Commission, City staff and City Council, efforts will be made to engage the following audiences:

Families with Young and School-aged Children: The City of Sammamish is a community of families, drawn to the location by its excellent schools, recreational opportunities, natural setting and housing value. Because of the busy nature and competing demands of family life, they are hard to engage in outreach methods that require extra time or attendance at public events. Outreach methods need to offer alternatives by taking the message to places they already frequent.

Neighborhood Organizations: Many residents of the City of Sammamish associate more closely with their neighborhood development than with the City. Identifying neighborhood organization contacts or active residents from past participation in City projects would provide a means of contact to residents of specific residential communities.

Development Interests: Development companies in current and future planning for new residential communities in the City and commercial developers interested in Town Center or commercial area development.

City Boards and Commissions: Arts Commission, Parks Commission, Beaver Lake Management District, Sammamish Youth Board, Technology Board.

Community and Civic Organizations: Greater Federation of Women's Clubs, Sammamish Citizen Corps, Sammamish Heritage Society, Sammamish Rotary Club, Sammamish Kiwanis Club, Sammamish Youth Board, SAMMI Awards, Toastmasters of Sammamish.

Environmental Organizations: Mountains to Sound Greenway Trust, Washington Trail Association.

Family Service Organizations: Sammamish Boys & Girls Club, Sammamish Family YMCA, VOICE - Volunteers of Issaquah Changing Education, Eastside Friends of Seniors, Catholic community Services.

International-children/family Organizations: Generation Joy, International Smile Power, Songea's Kids, ARAS Foundation.

Schools and Education Organizations: Eastlake, Eastside Catholic and Skyline High Schools, Sammamish Key Clubs, Roteact, TriAwareness, Sammamish Plateau Parent Networking Group.

KEY MESSAGES

These messages will be revised and refined as outreach for the project continues.

PHASE I: LISTEN & CONNECT

» **This process matters.**

This Comprehensive Plan update process is an opportunity to look at where we are and where we want to be as a City.

» **We want to hear from you.**

The City of Sammamish wants to hear from its residents about their views on the future of the City. Though this is a long-range plan, it will affect both near- and long-term decisions that will shape the future City.

PHASE II: IN-DEPTH ENGAGEMENT

» **Determine where growth occurs, how services and facilities are allocated.**

The City's Comprehensive Plan is a blueprint for where and how the City can grow and change. Public input is essential in determining how to leverage future growth to create a livable, prosperous and sustainable community.

» **We need your views.**

We recognize that there are very diverse opinions among residents and we need your help to identify the right path to the future.

» **Who will be in Sammamish in 20 years?**

Who is the Comprehensive Plan actually planning for? What are the existing and future needs of the community and how can the Comprehensive Plan benefit the current and future residents of the City?

PHASE III: PRESENT FINDINGS & DRAFT PLAN FOR PUBLIC COMMENT

» **A balanced blueprint.**

We've worked to balance differing views to create a blueprint that positions Sammamish well to meet our vision for a livable, prosperous and sustainable community.

PHASE IV: PRESENT PLAN FOR ADOPTION

» **We heard you.**

We have heard from the community throughout the process and this plan represents the collective opinions of the public and the Planning Commission.

PUBLIC INVOLVEMENT STRATEGY

The purpose of the public involvement program is to establish an informative outreach program that builds trust in the community, works with interested residents, stakeholders and affiliated agencies and identifies opportunities to meet challenges and address issues. The program will engage the public by providing timely, comprehensive information and providing for public participation throughout the Comprehensive Plan Update process. Written and graphic communications will adhere to the graphic identity outlined earlier in this document. In addition, consultants and City staff will adhere to the following principles for public involvement.

Consider both local and surrounding perspectives.

The City's Comprehensive Plan has broader implications so plans and perspectives from surrounding cities will be sought in addition to local views.

- » Inform and educate the public, City staff and elected officials and the media about the need for an updated Comprehensive Plan and the decision process available.

Clearly define the parameters of public involvement.

When initiating this public involvement program, the City will define the objectives, scope and parameters, noting which matters are subject to dialogue with the public and stakeholders. This process will include estimated timing of any decisions, who the decision makers are and what criteria will be used in guiding these decisions.

- » Inform and educate the public, City staff and elected officials and the media about the decision making process.

Use plain talk, graphics and media.

The standard and graphic style outlined earlier in this document will be used for all written, print and web materials so that materials are easily identified as part of this project.

- » High-quality graphic design will reflect the importance of the project and the professional caliber of the project teams. Carefully crafted illustrations, copy and graphic elements will reinforce key messages.
- » Make use of the City of Sammamish's web site and social media.
- » Bring information to the community through use of traveling exhibits and speaker's bureau.

Engage in advance of key decisions.

Public involvement will be undertaken in advance of decisions made, when options are still open to consideration. The results of the public involvement process will be summarized and made available for review and further comment.

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- » Provide public involvement opportunities in conjunction with project milestones and prior to decision-making.
- » Provide continued communication and feedback to the public throughout the process.
- » Educate and inform legislators and their staff about the project and public feedback received.

Be inclusive and accessible, by offering a variety of opportunities for input.

A range of opportunities and information in a variety of formats will be provided for meaningful public input, to ensure the process is appropriately inclusive. Public involvement techniques will be tailored in response to the needs of the public and stakeholders regarding the issue at hand.

- » Provide a range of public involvement opportunities that allow for meaningful public comment leading to growth alternatives acceptable to the community.
- » Educate the public about project choices and tradeoffs.
- » Engage residents who do not typically participate by providing involvement opportunities designed to meet their needs.

Ensure participants have the opportunity to provide informed input.

Public involvement requires informed participants. Sammamish will ensure sufficiently comprehensive, objective and accurate information in a variety of formats is available to participants in a timely manner, and that opportunities for interaction with City representatives are provided so questions can be answered as part of the information-sharing process.

- » Publicize public involvement opportunities in an accessible manner through a variety of mediums and formats.
- » Use data to tell the story and update numbers frequently to provide the latest possible information.

Consider public input as advice.

Public input is considered as advice to the project management team and the Sammamish Planning Commission. The team will use this advice in its decision-making processes, in addition to technical, environmental, social, economic and financial information and other considerations deemed appropriate.

- » Engage stakeholders and the community in identifying a long-range vision for the City of Sammamish.
- » Engage the public in decisions about how growth can be integrated into the local community.
- » Demonstrate to the public that their opinions, values and ideas matter and have been incorporated into considerations for the plan.

Inform participants about the results of the public involvement process.

City of Sammamish will report back to the public the results of this public involvement process in a variety of locations and formats and will demonstrate how public input has been used in its decision-making processes.

- » Respond to public comments in a timely and thorough manner.
- » Maintain a detailed record of public comments and responses.
- » Report back to the community on how their feedback has been considered and incorporated into the decision-making process.

MEDIA RELATIONS

Media coverage of the Comprehensive Plan Update process (in print and online) will be monitored and documented. Copies of articles, opinion columns and letters to the editor will be collected and distributed to the project team to create a shared understanding of relevant viewpoints, news and concerns. All inquiries from the media and any public disclosure requests will be directed to the City Planning Department.

WORK PLAN: GOALS, METHODS & TOOLS

PHASE I: LISTEN & CONNECT

1. Traveling Exhibit

Develop an interesting display about the Comprehensive Plan rewrite, what it is, why it matters to City residents and then pose some questions. The information will be consistent with that presented through the speaker's bureau. Provide dropbox or mail-in cards to respond to questions along with the project web address. Look at venues throughout the City for an exhibit that would function successfully both with and without staffing. For example, staffing could be provided for informal coffee hours at Starbucks or special hours at the library to discuss the questions posed in the exhibit. Both the library and City hall are natural choices for an exhibit location but additional venues such as Starbucks, the grocery stores, the Farmer's Market (Wednesdays 3-8 PM through September) and other community facilities should be considered.

Goal: Reach a wide range of community members, communicate the purpose of the Comprehensive Plan and why it matters to them, while building the framework of understanding for sustained dialogue.

2. Speaker's Bureau

Similar to the exhibit, create a brief, interesting PowerPoint presentation with speaking points that could be given at regular meetings of boards, commissions and community organizations. Sessions with Middle School and High School students may also be included. Again, pose questions for the audience and gather responses, thoughts and preferences.

Goal: Tap into established community organizations by taking the story and chance for feedback to them at their regularly scheduled meetings. Creates a framework of understanding for sustained dialogue. Also provides accurate and timely information to people who are active in their community and will share the information with others.

3. Web page

Create site information to describe the Comprehensive Plan rewrite purpose, process and opportunities to participate. Set up a structure to post project information as it is developed. Consider Facebook and social media postings.

Goal: Provide a source of up-to-date information about the project and process either as a follow-up to those reached through the above methods or for those who have heard mention of the update and want more information.

4. On-line Survey

Item # 1

Create an on-line survey accessed from the web page with information and questions that are consistent with the traveling display and speaker's bureau. Use postcards to highlight access to the survey. Although the survey will not be designed as a statistically significant research tool, it will provide another indication of public opinion and opportunity for interested parties to engage in the process. Even though the survey is identified as a Phase I activity, it may be used in any phase of the planning process, depending on the types of questions/issues that the City would like to address.

Goal: Provide opportunity for a broader set of the public to offer their views.

5. Electronic Newsletter

Develop an email distribution list from existing city records and encourage signing up through the exhibit, speaker's bureau and webpage. Provide information in a newsletter style that is consistent with the exhibit and speaker's bureau.

Goal: Provide a method for ongoing information to be distributed about the Comprehensive Plan rewrite and the ongoing review process with the Sammamish Planning Commission.

6. Outreach to Schools

Conduct outreach to middle and senior high schools to explain the planning process to students and solicit feedback on student perspective on important City issues and future vision. Consider resources at <http://blogs.planning.org/kids/> for possible activities.

Goal: To reach out to youth and provide an opportunity for feedback on issues important to youth. Determine interest in future outreach at subsequent points in the planning process.

PHASE II: IN-DEPTH ENGAGEMENT

1. Planning Commission Meetings

Twice monthly Planning Commission meetings will provide in-depth opportunities to share current information, confirm direction and encourage questions and dialog with staff and Commissioners. Public information materials prepared for the traveling exhibit, web-page and electronic newsletter can be provided at each meeting. At selected Commission meetings, supplement the meetings with informal briefing sessions for the half-hour prior, at which time project team staff would be available to meet with interested citizens to answer questions and describe the process.

Goal: Provide interested community members an opportunity to hear more about the Comprehensive Plan rewrite and ask questions of staff, consultants and Commissioners.

2. Community Workshop

Create an interactive workshop to explore tradeoffs and options. Recruit specific participants from all organizations listed above plus members of the Planning Commission and citizens who have expressed interest during prior interactions (goal of 30 to 50 confirmed participants). Also extend the invitation to participate broadly and welcome all interested parties. Create interactive exercises that have been tailored based on information gathered from the speaker's bureau, exhibit and online survey about community preferences.

Goal: To engage the community in balancing tradeoffs and resolving conflicts that arose during Phase I through exercises that enable teams to develop shared solutions.

3. Traveling Exhibit, Speaker's Bureau, Web-page and Electronic Newsletter

Item # 1

Update all materials to reflect progress on the project and the proposed tradeoff solutions. Provide continuing feedback methods for all tools.

Goal: Maintain familiar sources of information with timely updates so that community members see the progress and can continue to engage in the discussion.

PHASE III: PRESENT FINDINGS & DRAFT PLAN FOR PUBLIC COMMENT

1. Email list, Web Page and Traveling Exhibit Updates

Prepare descriptive information about the draft plan, the process that created it and how public comment and participation shaped the outcome.

2. Community Workshop

Conduct a workshop to review the elements of the proposed plan and provide an opportunity to discuss how public views were considered, the direction taken by the Planning Commission and the resulting draft plan.

Goal: Provide an opportunity for thorough and in-depth discussion of the plan.

PHASE IV: PRESENT PLAN FOR ADOPTION

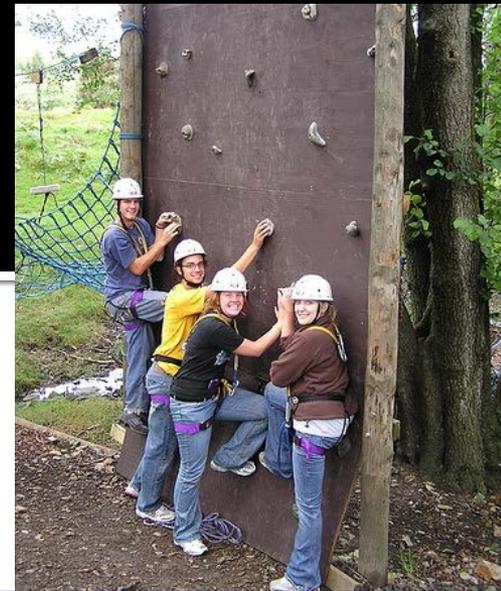
1. Email list, Web Page and Traveling Exhibit Updates

Prepare descriptive information about the draft plan, the process that created it and the City Council meetings on plan adoption.

CRITERIA AND MEASURES OF SUCCESS

Evaluating individual methods throughout the public process is an important strategy to ensure community needs are being met on an ongoing basis. Ongoing evaluation will include a debrief session with City staff and key participants to assess the value and success of outreach activities, documenting the number of participants and respondents and gauging the public's awareness and perceptions of the Comprehensive Plan process. In addition, the overall approach and methods used should be evaluated at the end of the process to assess the effectiveness of the planned activities as a whole.

Item # 1



Comprehensive Plan Rewrite

Joint City Council – Planning Commission Meeting

November 12, 2013



What is the Comprehensive Plan?

Blueprint for our future – 20 year horizon

Guides decisions on land use, transportation, housing, development, economic development, the environment

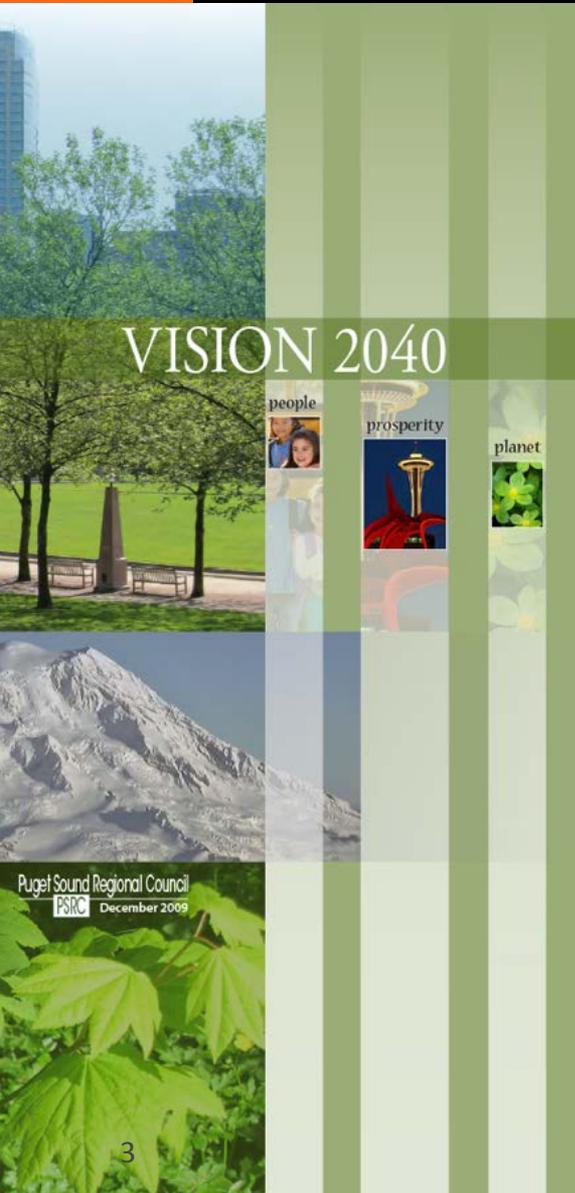
Sets **Level of Service** standards for facilities (roads, parks, etc.) and how to pay for them

Zoning and development regulations to be consistent with Plan

Required by the Growth Management Act



Planning Framework



Washington Growth Management Act

- ▶ Specific requirements for plan elements and policy topics

Puget Sound Regional Council

- ▶ Vision 2040
- ▶ Four-county region policy guidance

King Co. Countywide Planning Policies

- ▶ Countywide policy framework
- ▶ Growth allocations

GMA Framework



Why rewrite now?



Required by GMA

- ▶ Incorporate mandated changes
- ▶ Recognize changes in the community

Our community in the future

- ▶ What are the biggest challenges and opportunities facing Sammamish?
- ▶ Does our plan point us in the right direction?

How will this affect me?



Adopted Vision Statement

- *The vision of Sammamish is a community of families. A blend of small-town atmosphere with a suburban character, the City also enjoys a unique core of urban lifestyles and conveniences. It is characterized by quality neighborhoods, vibrant natural features, and outstanding recreational opportunities. A variety of community gathering places provide numerous civic, cultural, and educational opportunities. Residents are actively involved in the decisions that shape the community and ensure a special sense of place.*

Adopted Vision Statement

- *The vision of Sammamish is a **community of families**. A blend of **small-town atmosphere** with a suburban character, the City also enjoys a unique core of urban lifestyles and conveniences. It is characterized by **quality neighborhoods**, vibrant **natural features**, and outstanding **recreational opportunities**. A variety of community **gathering places** provide numerous civic, cultural, and educational opportunities. **Residents are actively involved** in the decisions that shape the community and ensure a **special sense of place**.*

Proposed Plan Elements



Land Use

Shorelines

Housing

Transportation

Utilities and Public Services

Capital Facilities

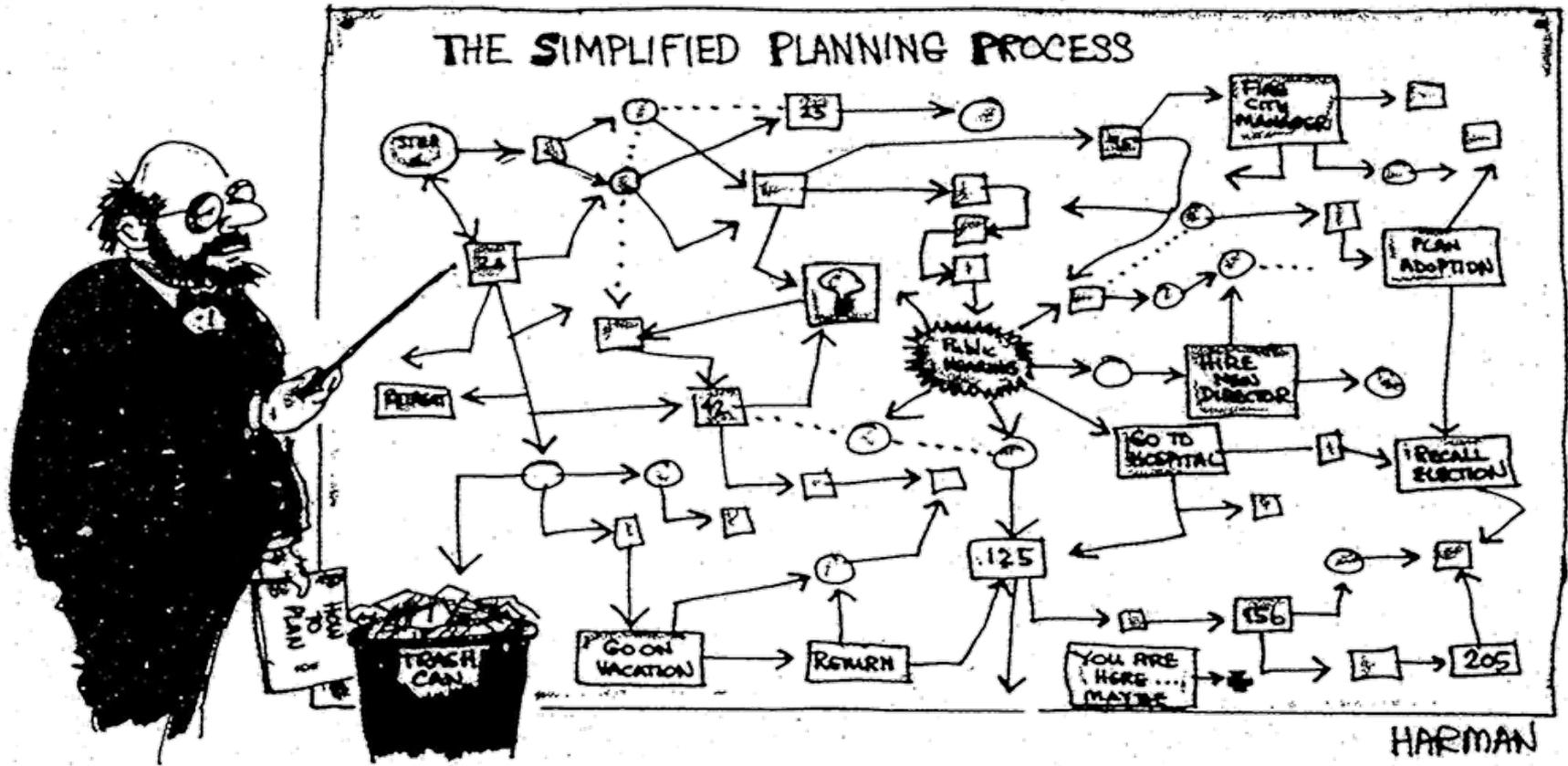
Environment and Conservation

Parks, Recreation and Open Space

NEW ELEMENT
Economic Development

NEW ELEMENT
Sustainability

Project approach



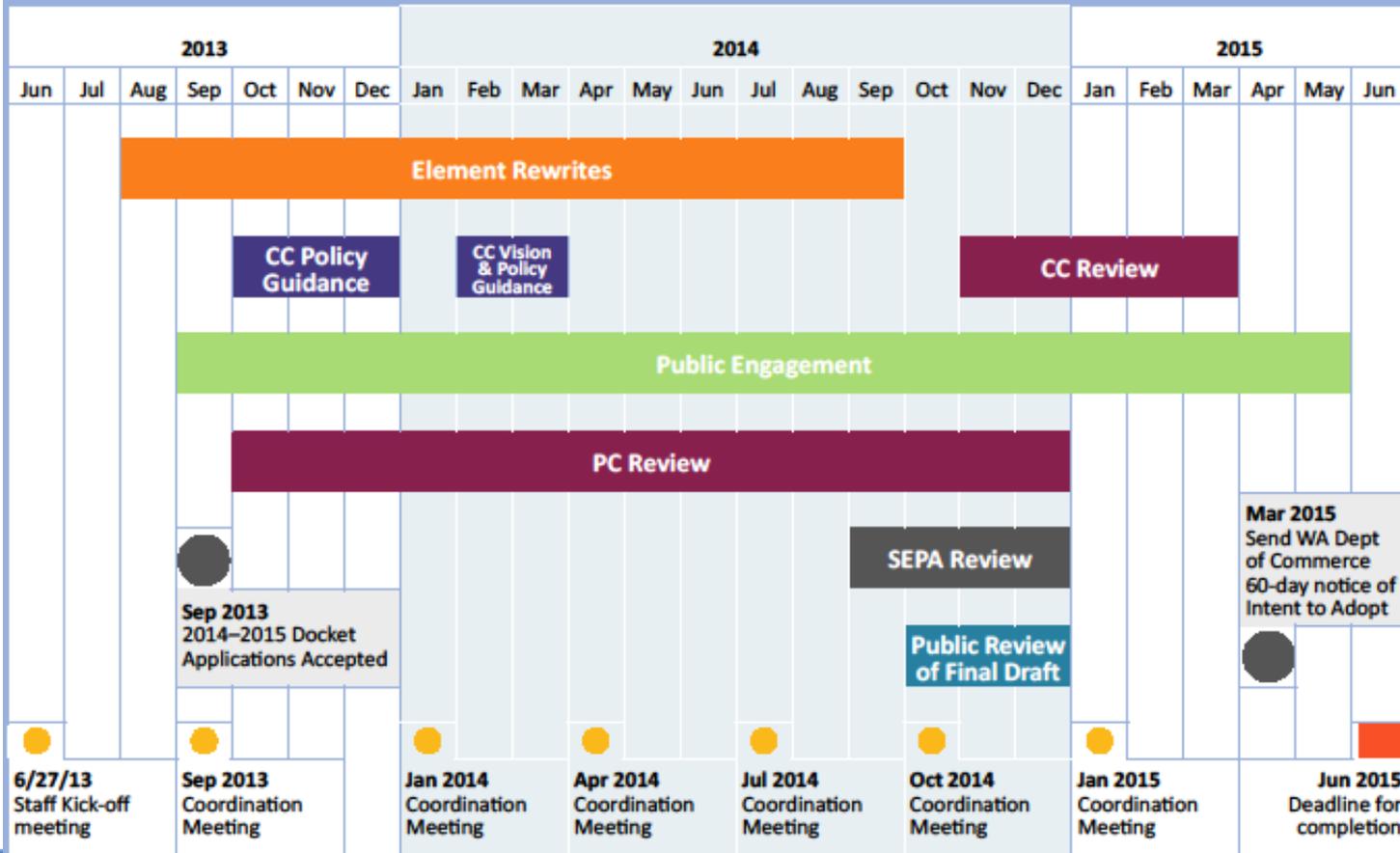
Project Approach



- Gather and analyze data
- **Review Vision**
- **Review Plan Elements**
- **Incorporate public input**
- **Environmental Analysis**
- **PC Recommendation**
- **City Council Adoption**

GOAL: Complete Plan Rewrite by mid-2015

City of Sammamish Comprehensive Plan Rewrite Schedule



How the public can be involved

- **View the webpage**
www.sammamish.us/departments/communitydevelopment/ComprehensivePlan.aspx

- **Sign up for comprehensive Plan alerts**

Visit the City's homepage and click:



- **Look for articles**
Sammamish Review and Issaquah-Sammamish Reporter
- **Participate at Planning Commission, workshops and public events**

Progress to Date



Outreach and Engagement

- ✓ Website input (vision, values and concerns)
- ✓ Farmers Market, Library, Arts Fair, Nightmare at Beaver Lake, others
- ✓ Meetings with community groups
- ✓ Traveling exhibit
- ✓ Outreach to school-age youth
- ✓ Council and Commissioner phone interviews (July)
- ✓ GMA Short Course (Sept)
- ✓ Planning Commission early work

City Council policy direction



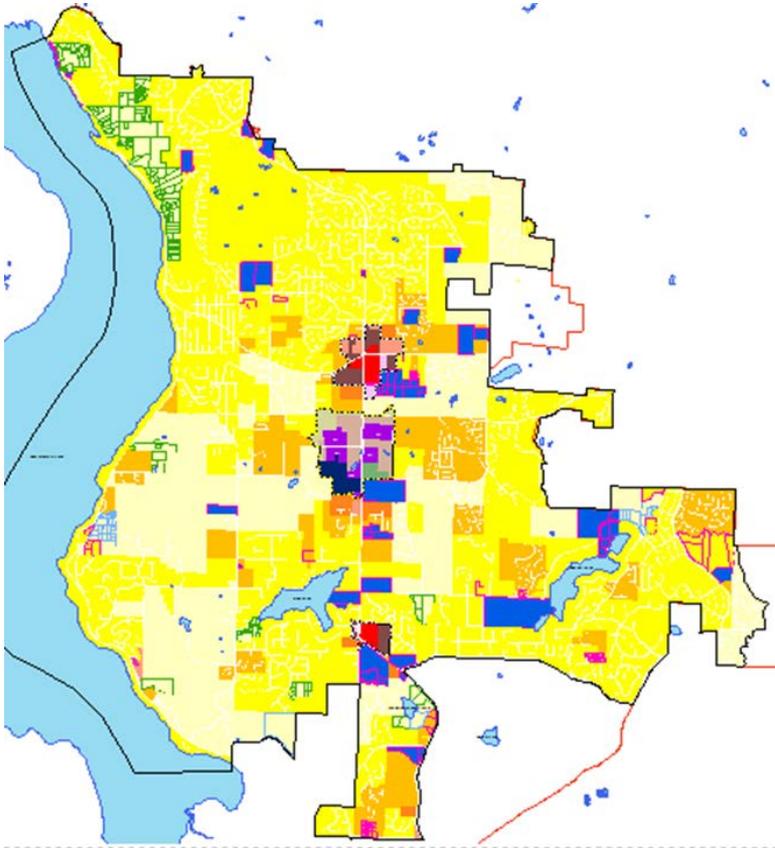
November/December 2013

- Joint Meeting with PC (tonight)
- Staff memo on docket applications
- Resolution on docket, schedule and major components (Dec 3rd)

February 2014

- Visioning Workshop
- Revised Vision Statement
- Additional scope items

Docket applications



Three applications received in Sept

- Timmerman, R-1 to R-4 (PAA)
- Conley/Reid, R-1 to R-4 (Inglewood Hill)
- Mike Weinstock, R-1 to R-6 (PAA)
(withdrawn)
- Staff analysis underway

Need to determine if another
opportunity is needed in 2014

Potential Scope Items



- Klahanie PAA
- Notch UGA change
- Town Center plan (SE Quad list)
- Aldarra Golf Club and Boeing property
- Subarea plans
 - Pine Lake Village
 - Sammamish Highlands
- Policy amendments
 - Wildlife habitat
 - Net density
 - Others...

Next Steps



- Continue public outreach
- Planning Commission continued work on elements
- City Council policy direction in December and February



*You got to be careful if you don't know where you're going,
because you might not get there. -Yogi Berra*

Questions?



City Council Agenda Bill

Meeting Date: November 12, 2013

Date Submitted: November 8, 2013

Originating Department: Admin Services

Clearances:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Community Development | <input type="checkbox"/> Parks & Recreation |
| <input checked="" type="checkbox"/> Attorney | <input type="checkbox"/> Finance & IT | <input type="checkbox"/> Police |
| <input checked="" type="checkbox"/> Admin Services | <input type="checkbox"/> Fire | <input type="checkbox"/> Public Works |

Subject: Resolution Regarding Fire Services

Action Required: Adoption of the Resolution regarding Fire Services

Exhibits: • Resolution Regarding Fire Services

Budget: NA

Summary Statement

This is a Resolution regarding Fire Services. The Resolution authorizes the City Manager to continue working with our Partners to revise the Eastside Fire & Rescue Interlocal Agreement and directs the City Manager to provide notice of withdraw from the Eastside Fire & Rescue Interlocal Agreement.

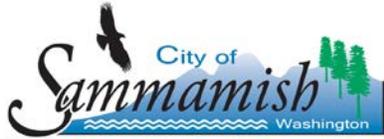
Background

The City currently receives fire protection and emergency medical services from Eastside Fire and Rescue. Eastside Fire and Rescue is a partnership created through an Interlocal Agreement between the City of Sammamish, the City of Issaquah, the City of North Bend, Washington Fire Protection District 10, and Washington Fire Protection District 38. The current Interlocal Agreement expires December 31, 2014 and will be renewed automatically for an additional 7 years unless a partner provides notice of withdrawal by January 31, 2014.

Since February 2012 we have been working with our consultant the FCS Group, the City Council appointed Technical Advisory Board, and our Eastside Fire & Rescue Partners to revise the Eastside Fire & Rescue Interlocal Agreement and develop a new Funding Formula based on a combination of Assessed Valuation and Calls for Service.

Financial Impact:

Sammamish's 2014 contribution to Eastside Fire and Rescue will be:



City Council Agenda Bill

Operations	\$5,894,473
Equipment Replacement	\$ 373,357
Capital Facilities Maintenance	\$ 40,447
Total	\$6,308,277

The FCS Group's analysis has demonstrated that a City of Sammamish Fire Department could provide an equal or higher level of fire service than Eastside Fire & Rescue for a similar cost.

Recommended Motion:

Staff recommends that the City Council adopt the Resolution regarding Fire Services.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2013-**

**A RESOLUTION OF THE CITY OF SAMMAMISH, WASHINGTON, REGARDING
FIRE SERVICES**

WHEREAS, the City of Sammamish has received fire services through Eastside Fire & Rescue since the City was incorporated; and

WHEREAS, Eastside Fire & Rescue is a partnership created through an Interlocal Agreement between the City of Sammamish, the City of Issaquah, the City of North Bend, Washington Fire Protection District 10, and Washington Fire Protection District 38; and

WHEREAS, the current Eastside Fire & Rescue Interlocal Agreement expires December 31, 2014 and will be renewed automatically for an additional 7 years unless a partner provides notice of withdrawal by January 31, 2014; and

WHEREAS, the Eastside Fire & Rescue funding formula places disproportionate emphasis on property values rather than other significant factors, such as the number of calls for service and fire station move-ups; and

WHEREAS, the City of Sammamish engaged a consultant firm and appointed a Technical Advisory Board composed of former City Council members to assist the City in determining how best to provide high quality and cost effective fire services following the expiration of the Interlocal Agreement; and

WHEREAS, on June 5, 2012 the consultant and Technical Advisory Board recommended that the City modify the manner by which fire services are provided to Sammamish residents; and

WHEREAS, on June 18, 2012 the City Council adopted Resolution R2012-498 – Approving the Recommendations of the Fire Services Technical Advisory Board; and

WHEREAS, Resolution R2012-498 authorized the City Manager to work with the City Council and the City's EF&R Partners to revise the EF&R Interlocal Agreement to reflect a governance and funding model that fully addresses the findings and conclusions of the Consultant and Technical Advisory Board. These include:

- A funding model for operations that includes a 50/50 split between assessed value and calls for service as an integral part of the Interlocal Agreement
- Retention of existing veto powers
- Crediting Emergency Medical Service levy collections attributable to each partner as a part of their individual operating fund contribution

Item # 2

- Base the Equipment/Facilities Reserves Fund contributions on usage
- Retention of City ownership of capital assets with building maintenance responsibility retained by the City
- 18 month notice of termination; and

WHEREAS, Resolution R2012-498 further authorized the City Manager to pursue negotiations for a contract with EF&R, a contract with the City of Redmond, the creation of a City Fire Department, or other reasonable alternatives if the EF&R Partners had not agreed to a revised Interlocal Agreement incorporating the principles embodied in Resolution R2012-498 by September 17, 2012; and

WHEREAS, representatives from Fire District 10 and the City of Issaquah rejected the City's proposal to revise the EF&R Interlocal Agreement in a manner that would embody the principles set forth in Resolution R2012-498; and

WHEREAS, in 2012 Sammamish paid 29% of EF&R's operational costs but only received 18% of the calls for service; and

WHEREAS, on September 17, 2012 the City Council accordingly voted to: "Authorize the City Manager to continue working with the Eastside Fire and Rescue Partners until July 1, 2013 to revise the Interlocal Agreement to achieve a governance, funding formula, and a service delivery model that fully addresses the concerns raised in the consultant's and Technical Advisory Board's reports. These include:

- A funding model for operations that includes a 50/50 split between assessed value and calls for service as an integral part of the Interlocal Agreement.
- Retention of existing veto powers.
- Crediting Emergency Medical Service levy collections attributable to each partner as a part of their individual operating fund contribution.
- Base the Equipment/Facilities Reserves Fund contributions on usage
- Retention of city ownership of capital assets with building maintenance responsibility retained by the City
- 18 month notice of termination; and

WHEREAS, on October 4, 2012 the EF&R Committee of the Whole formed two committees; the Funding Model Committee and the Service Delivery Model Committee; and

WHEREAS, Sammamish City Council Representatives and City Staff participated in all Funding Model Committee and the Service Delivery Model Committee meetings; and

WHEREAS, on February 2, 2013, and as a result of careful consideration of matters put forth by the Funding Model Committee and the Service Delivery Model Committee, the City Council reviewed and expressed support for a new Funding Formula called the "75/25 Plan," which is summarized on the attached Exhibit A and which includes:

Item # 2

- Issaquah Park & Ride Fire Station #72 – 75% Paid by Issaquah and 25% treated as a Regional Asset and paid for by all 5 Partners
- Sammamish Pine Lake Fire Station #81 – 75% Paid by Sammamish and 25% treated as a Regional Asset and paid for by all 5 Partners
- 75% of the operational cost for each Fire Station based on Assessed Value
- 25% of the operational cost for each Fire Station based on Calls for Service
 - Fire Calls for Service weighed 75%
 - Medical Calls for Service weighed 25%; and

WHEREAS, at the March 18, 2013 EF&R Funding Model Committee Meeting, the 75/25 Plan was rejected by three of the EF&R Partners: Issaquah, Fire District 10, and Fire District 38; and

WHEREAS on July 15, 2013 the FCS Group presented its review of the City's preliminary fire department cost analysis to the City Council; and

WHEREAS, from August 2013 - October 2013 Sammamish City Council Representatives and City Staff participated in a series of facilitated meetings with the other EF&R Partners; and

WHEREAS, on October 10, 2013 Sammamish City Council Representatives and City Staff participated in a facilitated discussion of the funding formula, and

WHEREAS, EF&R Partners were unable to reach an agreement to revise the Interlocal Agreement funding formula; and

WHEREAS, on October 14, 2013 the Sammamish City Council held an open public meeting to solicit comments from our citizens regarding fire and emergency services, and at which the FCS Group and the Technical Advisory Board presented their City Fire Department Analysis to the City Council; and

WHEREAS, on October 29, 2013 the Sammamish City Council held an open public meeting to solicit additional comments from our citizens regarding fire and emergency services; and

WHEREAS, on November 5, 2013 the City Manager recommended that the City remain in the EF&R Partnership provided that: all Partners agree to a new funding formula (as outlined in Section 2 below) by December 15, 2013 and that all Partners' governing boards approve a new Interlocal Agreement (as outlined in Section 2 below) by January 17, 2014; and

WHEREAS, the FCS Group's analysis clearly demonstrated that a City of Sammamish community-based fire department could provide an equal or higher level of fire service than the level of service now provided by EF&R for a similar cost; and

WHEREAS, the Technical Advisory Board unanimously recommended that the City Council adopt a Resolution notifying EF&R of the City's intention to withdraw from the EF&R

Item # 2

Partnership at the end of 2014 and begin the process of forming a community-based City of Sammamish Fire Department;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Withdrawal from Interlocal Agreement.

The City Manager is hereby directed to provide to all other EF&R Partners a Notice of Withdrawal by Sammamish from the Eastside Fire & Rescue Interlocal Agreement. As set forth in Section 16.1 of the Interlocal Agreement, Sammamish shall provide its Notice of Withdrawal to all other parties to the Eastside Fire & Rescue Interlocal Agreement not later than December 31, 2013.

Section 2. City Manager Authorization.

The City Manager is hereby authorized to continue to work with the other EF&R Partners, within the time frame described below, to revise the Interlocal Agreement to implement the principles set forth in the 85/15 Plan attached as Exhibit A and which further includes:

- A 85/15 Plan funding formula to include at a minimum:
 - Issaquah Park & Ride Fire Station #72 – 75% paid by Issaquah and 25% treated as a Regional Asset and paid for by all 5 Partners
 - Sammamish Pine Lake Fire Station #81 – 75% paid by Sammamish and 25% treated as a Regional Asset and paid for by all 5 Partners
 - 85% of the operational cost for each Fire Station based on Assessed Value
 - 15% of the operational cost for each Fire Station based on Calls for Service
 - Fire Calls for Service weighed 75%
 - Medical Calls for Service weighed 25%
- The Funding Formula shall be revised as described above, and incorporated into the new Interlocal Agreement.
- Changes in governance of and membership in EF&R shall require unanimous approval of all partners.
- Individual partners shall continue to retain ownership and title to their respective fire stations, vehicles, and equipment consistent with the fire stations, vehicles, and equipment each entity brought into the partnership.
- Depreciation and maintenance of vehicles and equipment shall be the responsibility of the partner assigned the vehicles and equipment.
- Vehicles and equipment considered to be regional assets (such as the boat or emergency trailer) shall have the depreciation and maintenance paid by all partners in the same proportion as their respective operating contributions.
- Each partner shall select its representatives to the EF&R Board of Directors.
- An Operations Committee composed of staff from each of the partners shall be formed. Each partner shall select its representative to the Operations Committee.

Item # 2

- The Operations Committee will serve in an advisory capacity and as a resource for the EF&R Board.
- The Operations Committee's responsibilities will include:
 - Exploring ways to tailor services to be more cost effective and reduce overhead, develop partnerships with cities to provide communications, finance support, assist in budget preparation, explore possible service area modifications, adjustments to staffing levels to create greater flexibility, and striving to improve the quality and delivery of service through innovative service delivery concepts.
- Budget approval shall require approval by at least six members of the EF&R Board.

In continuing to work with the other EF&R Partners, the City Manager will request that the EF&R Board approve the new Interlocal Agreement, including the changes outlined above, by December 15, 2013 and that EF&R Partner City Councils and Fire District Boards adopt the new and revised Interlocal Agreement by January 17, 2014.

If all EF&R Partner City Councils and Fire District Boards have not adopted the new and revised Interlocal Agreement by January 17, 2014, the City Manager is hereby authorized to take all steps necessary to initiate the City of Sammamish Fire Department and to include necessary transition funds in the City's 2014 Budget as generally described in the FCS Group's City Fire Department Analysis.

Section 3. Effective Date.

This Resolution shall take effect immediately upon signing

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE DAY OF 2013.

CITY OF SAMMAMISH

Mayor Thomas T. Odell

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Item # 2

Approved as to form:

Michael Kenyon, City Attorney

Filed with the City Clerk:

Passed by the City Council:

Resolution Number:

Exhibit A

85/15 Plan

Partner	2014 Partner Contribution	85% AV/15% Calls (Year 1)	80% AV/20% Calls (Year 2)
Fire District 10	\$ 6,916,199.48	\$ (142,396.05)	\$ (154,323.05)
Fire District 38	\$ 1,379,198.79	\$ 69,494.87	\$ 40,475.39
Issaquah	\$ 5,272,321.15	\$ 340,457.32	\$ 415,300.62
North Bend	\$ 815,705.64	\$ 84,352.18	\$ 110,439.59
Sammamish	\$ 5,894,472.96	\$ (351,906.34)	\$ (411,890.56)

Issaquah Fire Station #72 – 75% Paid by Issaquah and 25% treated as a Regional Asset and paid for by all 5 Partners

Sammamish Fire Station #81 – 75% Paid by Sammamish and 25% treated as a Regional Asset and paid for by all 5 Partners

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Item # 2