



AGENDA

City Council Special Meeting

6:30 PM - Tuesday, August 18, 2020

City Hall Council Chambers, Sammamish, WA

Page

Estimated
Time

CALL TO ORDER

6:30 pm

MEETING ACCESSIBILITY

Pursuant to the Governor's emergency [Proclamation 20-25](#), the City is unable to provide an in-person location for the public to listen to the virtual City Council meeting this evening. Meetings are still accessible to the public and public comment is able to be submitted.

To View Live:

- **City Website:** www.sammamish.us/tv21
- **City Facebook:** www.facebook.com/CityofSammamishWA/
- **Comcast Channel 21** (within Sammamish only)

To View Later: Meeting videos are available the day after the meeting:

- **City Website:** www.sammamish.us/tv21
- **YouTube:**
www.youtube.com/channel/UCouPqQz1MSudhAdgiriLC8A
- **Comcast Channel 21** (within Sammamish only)

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

6:35 pm

Pursuant to the Governor's emergency Proclamation 20-25, the City is unable to provide an in-person location for the public to listen to the virtual City Council meeting this evening. Meetings are still

accessible to the public and public comment is able to be submitted.

Written Comment:

Written public comment will be accepted until 5:00 pm on the day of the meeting. Submit your written comments by email to the City Clerk at lhachey@sammamish.us and the City Council at citycouncil@sammamish.us.

Verbal Comment:

Up to 3 minutes of verbal public comment may be provided per person live during the meeting. Call the following number and input the access code when prompted by 6:30 pm the day of the meeting:

- Phone Number: **+1 (571) 317-3122**
- Access Code: **929-348-197**

Once you have joined, you will be placed on mute. The meeting operator will unmute you when it is your turn to comment. You will hear an automated voice say “unmuted” when that occurs, and the operator will ask you to begin your comment.

EXECUTIVE SESSION – IF NECESSARY

CONSENT CALENDAR

7:05 pm

- | | |
|--------|---|
| 4 - 7 | 1. Claims: For Period Ending August 18, 2020 In The Amount Of \$2,098,219.29 For Check No. 57694 Through 57763 View Agenda Item |
| 8 - 11 | 2. Minutes: For the August 11, 2020 Special Meeting View Agenda Item |

PRESENTATIONS / PROCLAMATIONS

7:10 pm

- | | |
|----|---|
| 12 | 3. Proclamation: Overdose Awareness Day on August 31, 2020 View Agenda Item |
| 13 | 4. Proclamation: National Recovery Month for September View Agenda Item |

PUBLIC HEARINGS

UNFINISHED BUSINESS

NEW BUSINESS

7:20 pm

- | | |
|---------|---|
| 14 - 18 | 5. Discussion: Second Quarter Human Services Grant Reporting View Agenda Item |
| 19 - 21 | 6. Discussion: Draft 2021-2022 Operational Budget Overview |

- [View Agenda Item](#)
- 22 - 25 7. **Approval:** Comment Letter to Issaquah School District on Proposed Elementary School #17 and High School #4
[View Agenda Item](#)
- 26 - 30 8. **Approval:** Emergency Ordinance - Amending Ordinance No. O2020-499 To Further Extend Permit Number THEU2019-00620 An Additional 30 Days; Providing For Severability; And Declaring An Emergency
[View Agenda Item](#)

COUNCIL REPORTS/ CITY MANAGER REPORT

9:45 pm

- 31 - 33 9. **Report:** Councilmember Pamela Stuart
[View Agenda Item](#)

EXECUTIVE SESSION – IF NECESSARY

ADJOURNMENT

10:00 pm

American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance.



MEMORANDUM

To: Lita Hachey, City Clerk

From: Tracey, Finance Department

Date: August 7, 2020

Re: Claims for August 18th, 2020

| |
|----------------|
| ••0•• |
| 1,691,413.91 + |
| 406,805.38 + |
| 2,098,219.29 * |

| | |
|--------------------|-----------------|
| | \$ 1,691,413.91 |
| | \$ 406,805.38 |
| Check #57694-57763 | \$ 2,098,219.29 |

Top 10 Over \$10,000 Payments

| Vendor | Amount | Details |
|---------------------------------|---------------|---|
| Marshbank Construction | \$ 755,816.45 | SE 4th St construction |
| Eastside Fire & Rescue | \$ 659,422.67 | Aug 2020 Contribution |
| Vimly | \$ 172,166.93 | Employee benefits |
| Lake Washington School District | \$ 122,697.00 | School impact fees |
| ICMA401 | \$ 58,470.92 | Employee benefits |
| King County | \$ 46,398.94 | Salmon Recovery, Water Quality Monitoring |
| Issaquah School District | \$ 29,002.00 | School impact fees |
| Eglick & Whited | \$ 27,957.00 | Litigation fees |
| Association of WA Cities | \$ 26,400.00 | GIS consortium |
| Provac | \$ 24,032.50 | Vactoring |

Accounts Payable

Check Register Totals Only

User: tcartmel
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| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
|-------|------------|-----------|-------------------------------------|------------|---------|
| 57694 | 08/03/2020 | AHBL | AHBL Inc | 12,695.29 | 57,694 |
| 57695 | 08/03/2020 | AKADABEV | Beverly Akada | 165.00 | 57,695 |
| 57696 | 08/03/2020 | ALLIEDBO | Allied Body Works | 4,393.40 | 57,696 |
| 57697 | 08/03/2020 | ALLSTREA | Allstream | 2,312.10 | 57,697 |
| 57698 | 08/03/2020 | AMERICAL | Americall International Inc | 647.48 | 57,698 |
| 57699 | 08/03/2020 | APA | American Planning Assoc | 575.00 | 57,699 |
| 57700 | 08/03/2020 | AWC | Association of Wa Cities | 26,400.00 | 57,700 |
| 57701 | 08/03/2020 | BAKERMAR | Marc Baker | 515.00 | 57,701 |
| 57702 | 08/03/2020 | BENSCLEA | Ben's Cleaner Sales Inc. | 53.94 | 57,702 |
| 57703 | 08/03/2020 | BHATTACH | Sudipta Bhattacharyya | 66.00 | 57,703 |
| 57704 | 08/03/2020 | BIGBYKAT | Katelyn Bigby | 1,480.00 | 57,704 |
| 57705 | 08/03/2020 | CADMAN | Cadman, Inc. | 27.28 | 57,705 |
| 57706 | 08/03/2020 | CDW | CDW Govt Inc | 225.06 | 57,706 |
| 57707 | 08/03/2020 | CENTURY | CenturyLink | 124.93 | 57,707 |
| 57708 | 08/03/2020 | CETEZNIK | Sara Ceteznik | 349.00 | 57,708 |
| 57709 | 08/03/2020 | COLINDRE | Nancy Burgos Colindres | 148.50 | 57,709 |
| 57710 | 08/03/2020 | COLLINSM | Mike Collins | 11,103.75 | 57,710 |
| 57711 | 08/03/2020 | COMPOFF | Complete Office | 116.93 | 57,711 |
| 57712 | 08/03/2020 | CREATCIR | Creative Circle, LLC | 6,560.50 | 57,712 |
| 57713 | 08/03/2020 | EVANS | David Evans & Associates, Inc | 8,199.99 | 57,713 |
| 57714 | 08/03/2020 | DTGENTER | DTG Enterprises Inc. | 176.14 | 57,714 |
| 57715 | 08/03/2020 | EASTFIRE | Eastside Fire & Rescue | 659,422.67 | 57,715 |
| 57716 | 08/03/2020 | EGCLICK&W | Eglick & Whited | 27,957.00 | 57,716 |
| 57717 | 08/03/2020 | ELTEC | Eltec Systems LLC | 666.60 | 57,717 |
| 57718 | 08/03/2020 | ESA | ESA | 6,155.00 | 57,718 |
| 57719 | 08/03/2020 | FASTENAL | Fastenal Industrial Supplies | 4,115.88 | 57,719 |
| 57720 | 08/03/2020 | GRAINGER | Grainger | 168.19 | 57,720 |
| 57721 | 08/03/2020 | HDR | HDR Engineering, Inc | 9,021.75 | 57,721 |
| 57722 | 08/03/2020 | HERMANSON | Hermanson Co LLP | 3,352.47 | 57,722 |
| 57723 | 08/03/2020 | HERRERA | Herrera Environmental Consult. | 2,040.08 | 57,723 |
| 57724 | 08/03/2020 | HUGHESKY | Kyra Hughes | 110.00 | 57,724 |
| 57725 | 08/03/2020 | INTERCOM | Inter Com Language Services | 170.00 | 57,725 |
| 57726 | 08/03/2020 | KINGFI | King County Finance A/R | 46,398.94 | 57,726 |
| 57727 | 08/03/2020 | MARSHBAN | Marshbank Construction | 755,816.45 | 57,727 |
| 57728 | 08/03/2020 | MERCADT | Teresa Mercado | 500.00 | 57,728 |
| 57729 | 08/03/2020 | MINUTE | Minuteman Press | 1,575.41 | 57,729 |
| 57730 | 08/03/2020 | MORUP | Morup Signs Inc | 585.00 | 57,730 |
| 57731 | 08/03/2020 | NESCO | Nesco LLC | 3,190.00 | 57,731 |
| 57732 | 08/03/2020 | PACPLANT | Pacific Plants | 136.84 | 57,732 |
| 57733 | 08/03/2020 | PACSOIL | Pacific Topsoils, Inc | 3,080.00 | 57,733 |
| 57734 | 08/03/2020 | PSINTEGR | Performance Systems Integration LLC | 962.50 | 57,734 |
| 57735 | 08/03/2020 | PINEMEAD | Pine Meadows HOA | 10,237.59 | 57,735 |
| 57736 | 08/03/2020 | PRECCON | Precision Concrete Cutting | 2,187.90 | 57,736 |
| 57737 | 08/03/2020 | PROVAC | PRO-VAC | 24,032.50 | 57,737 |
| 57738 | 08/03/2020 | QBSI | QBSI-Xerox | 367.78 | 57,738 |
| 57739 | 08/03/2020 | QUADRANT | Quadrant Corp | 7,674.70 | 57,739 |
| 57740 | 08/03/2020 | RIGHT | Right! Systems Inc. | 1,185.25 | 57,740 |
| 57741 | 08/03/2020 | SAFEBUIL | Safebuilt Washington LLC | 945.00 | 57,741 |
| 57742 | 08/03/2020 | SAM | Sammamish Plateau Water Sewer | 438.77 | 57,742 |
| 57743 | 08/03/2020 | SEQUOYAH | Sequoyah Electric, LLC | 2,252.14 | 57,743 |

| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
|--------------|------------|-----------|---------------------------------|--------------|---------|
| 57744 | 08/03/2020 | SIEGELKR | Kristi Siegel | 165.00 | 57,744 |
| 57745 | 08/03/2020 | SPRINGHC | Springbrook Holding Company LLC | 159.00 | 57,745 |
| 57746 | 08/03/2020 | STAPLES | Staples Advantage | 247.91 | 57,746 |
| 57747 | 08/03/2020 | WATERSH | The Watershed Company | 1,854.75 | 57,747 |
| 57748 | 08/03/2020 | WORKWEAR | The Workwear Place | 331.63 | 57,748 |
| 57749 | 08/03/2020 | TIMECLOC | TimeClock Plus LLC | 6,397.80 | 57,749 |
| 57750 | 08/03/2020 | TIMMONS | Timmons Group | 350.00 | 57,750 |
| 57751 | 08/03/2020 | TREESOLU | Tree Solutions Inc | 1,518.75 | 57,751 |
| 57752 | 08/03/2020 | US BANK | U. S. Bank Corp Payment System | 22,784.84 | 57,752 |
| 57753 | 08/03/2020 | ULINE | ULINE Shipping Supplies | 2,256.16 | 57,753 |
| 57754 | 08/03/2020 | WATERBUF | Water Buffalo, Inc. | 579.31 | 57,754 |
| 57755 | 08/03/2020 | XEROX | Xerox Financial Services | 2,712.13 | 57,755 |
| 57756 | 08/03/2020 | ZUMAR | Zumar Industries, Inc. | 974.93 | 57,756 |
| Check Total: | | | | 1,691,413.91 | |

Accounts Payable

Check Register Totals Only

User: tcartmel
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| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
|--------------|------------|-----------|------------------------------|------------|---------|
| 57757 | 08/05/2020 | ICMA401 | ICMA 401 | 58,470.92 | 57,757 |
| 57758 | 08/05/2020 | ICMA457 | ICMA457 | 19,378.37 | 57,758 |
| 57759 | 08/05/2020 | ISD | Issaquah School District | 29,002.00 | 57,759 |
| 57760 | 08/05/2020 | LWSD | Lake Washington School Dist | 122,697.00 | 57,760 |
| 57761 | 08/05/2020 | NAVIA | Navia Benefits Solution | 1,731.80 | 57,761 |
| 57762 | 08/05/2020 | VIMLY | Vimly Benefit Solutions, Inc | 172,166.93 | 57,762 |
| 57763 | 08/05/2020 | WSCCCE | WSCCCE, AFSCME, AFL-CIO | 3,358.36 | 57,763 |
| Check Total: | | | | 406,805.38 | |

Draft



MINUTES

City Council Special Meeting

6:30 PM - August 11, 2020

City Hall Council Chambers, Sammamish, WA

Mayor Karen Moran called the special meeting of the Sammamish City Council to order at 6:30 p.m.

Councilmembers Present:

Mayor Karen Moran
Deputy Mayor Christie Malchow
Councilmember Jason Ritchie
Councilmember Kent Treen
Councilmember Chris Ross
Councilmember Ken Gamblin
Councilmember Pam Stuart

Councilmembers Absent:

Staff Present:

City Manager David Rudat
Sr. Management Analyst Mike Sugg
IT Director Jim Hominiuk
Director of Community Development David Pyle
Deputy Director of Community Development Kellye Hilde
Director of Parks, Recreation & Facilities Anjali Myer
Director of Finance & Risk Management; Assistant City Manager Aaron Antin
Deputy Director of Finance & Risk Management Chris Gianini
Interim Director of Public Works Cheryl Paston
City Engineer Andrew Zagars
Emergency Manager Andrew Stevens
Sr. Human Services Coordinator Rita Badh
Assistant City Attorney Lisa Marshall
City Clerk Lita Hachey

ROLL CALL

Roll was called.

PLEDGE OF ALLEGIANCE

Draft

Emergency Manager Andrew Stevens led the pledge.

EMERGENCY MANAGEMENT

COVID-19 Update: Emergency Manager, Andrew Stevens gave a update on local COVID-19 activity in Sammamish, King County and the State of Washington.

APPROVAL OF AGENDA

MOTION: Deputy Mayor Christie Malchow moved to approve the agenda. Councilmember Chris Ross seconded. Motion carried unanimously 7-0 with Michael Kenyon absent.

PUBLIC COMMENT

Carrie Bosworth, Sammamish WA, spoke regarding police services and Black Lives Matter.

Miriah Gilles, representing the applicant for the plat of Silverleaf. Agenda Item #4.

Aaron Lang, Bellevue WA, representing the plat of Silverleaf. Agenda Item #4.

Mary Victor, Sammamish WA, spoke regarding Salmon, Safety and Stormwater CIP. Presentation is available upon request to the City Clerk, lhachey@sammamish.us.

Nicole Mecum, representing the plat of Silver. Agenda Item #4.

Jim Strong, applicant for the plat of Silverleaf. Agenda Item #4.

EXECUTIVE SESSION - NONE

CONSENT CALENDAR

Payroll: For the Period Ending July 15, 2020 For a Pay Date of July 20, 2020 in the Amount of \$475,062.85

Payroll: For the Period Ending July 31, 2020 For a Pay Date of August 5, 2020 in the Amount of \$462,638.13

Claims: For Period Ending August 11, 2020 In The Amount Of \$6,024,450.10 For Check No. 57527 Through 57693

Resolution: Granting Final Plat Approval Of Silverleaf Subdivision

Bid Rejection: Sammamish Community Aquatic Center - Parking Garage Traffic Coating Replacement Project

Approval: Electronic Records Management System and Services Contract/ Collabware Systems, Inc.

Minutes: For the July 21, 2020 Regular Meeting

Minutes: For the July 28, 2020 Special Meeting

Draft

MOTION: Deputy Mayor Christie Malchow moved to approve the consent agenda. Councilmember Pam Stuart seconded. Motion carried 6-1 with Councilmember Kent Treen dissenting.

PRESENTATIONS / PROCLAMATIONS

Proclamation: Suicide Prevention Month - September

Councilmember Ken Gamblin read the Suicide Prevention proclamation for the month of September.

Proclamation: Emergency Preparedness Month - September

Andrew Stevens, Emergency Manager, read the Emergency Preparedness proclamation for the month of September.

PUBLIC HEARINGS - NONE

UNFINISHED BUSINESS - NONE

NEW BUSINESS

Discussion: Capital Improvement Plans (CIP)

Mike Sugg, Senior Management Analyst introduced Dave Rudat, City Manager.

Presenters:

- Aaron Antin, Director of Finance,
- Anjali Meyer, Director of Parks & Recreation.
- Cheryl Paston, Acting Director of Public Works.
- Jim Hominiuk, Director of Information Technologies.

All participated in the discussions on the Capital Improvement Plans for each department. Presentations were shown by each department and are available in the [Document Center here](#).

City Council took a five minute break at 8:40 pm

MOTION: Deputy Mayor Christie Malchow moved to table Item# 13 - Discussion: Second Quarter Human Services Grant Reporting, to next week's agenda. Councilmember Ken Gamblin seconded. Motion carried 5-2 with Mayor Karen Moran and Councilmember Pam Stuart dissenting.

MOTION: Councilmember Pam Stuart moved to extend the meeting until 10:15 pm. Deputy Mayor Christie Malchow seconded. Motion carried unanimously 7-0.

Approval: Contract for the Phase Two Development Regulation Updates/Framework

David Pyle, Director of Community Development gave a staff report and presentation on the contract for the Phase Two Development Regulations updates with Framework. Presentation that is available in the [Document Center here](#).

Draft

MOTION: Councilmember Pam Stuart moved to extend the meeting until 10:20 pm. Deputy Mayor Christie Malchow seconded. Motion carried unanimously 7-0.

MOTION: Councilmember Kent Treen moved to approve the contract for the Phase Two Development Regulation Updates/Framework. Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.

Discussion: Second Quarter Human Services Grant Reporting

This item was tabled until the Tuesday, August 18, 2020 Special Meeting.

COUNCIL REPORTS/ CITY MANAGER REPORT

Report: Deputy Mayor Christie Malchow submitted a written report. The Deputy Mayor and the Mayor each met separately with Ann McFarlane last Friday to discuss Point of Orders and keeping order during Council meetings. She also attended the North-End Mayor's meeting.

Report: Councilmember Kent Treen submitted a written report.

EXECUTIVE SESSION – NONE

ADJOURNMENT

MOTION: Councilmember Pam Stuart moved to adjourn. Deputy Mayor Christie Malchow seconded. Motion carried unanimously 7-0.

The meeting adjourned at 10:18 pm.

Lita Hachey, City Clerk

Karen Moran, Mayor



Sammamish, Washington
Proclamation



International Overdose Awareness Day
August 31, 2020

WHEREAS, *North America continues to experience the highest drug-related mortality rate in the world, accounting for 1-in-4 drug-related deaths globally; and*

WHEREAS, *we recognize the purpose of International Overdose Awareness Day as remembering loved ones lost to overdose and ending the stigma of drug-related deaths; and*

WHEREAS, *International Overdose Awareness day spreads the message that overdose death is preventable; and*

WHEREAS, *we resolve to play our part in reducing the toll of overdose in our community, which claimed the lives of more than 400 King County residents in 2018 together with countless more affected forever; and*

WHEREAS, *the City of Sammamish does affirm and acknowledge the harm and hardship caused by drug overdose; and*

WHEREAS, *we affirm that the people affected by overdose are our sons and daughters, our mothers and fathers, our brothers and sisters, and deserving of our love, compassion and support; and*

NOW, THEREFORE BE IT RESOLVED, *that I, Mayor Karen Moran, on behalf of the Sammamish City Council, declare August 31, 2020, to be **International Overdose Awareness Day** in the City of Sammamish.*

Mayor Karen Moran

Date





Sammamish, Washington
~ Proclamation ~



- Whereas,** behavioral health is an essential part of one's overall health and wellness; and
- Whereas,** prevention of mental and substance use disorders works, treatment is effective, and recovery is possible; and
- Whereas,** recovery is a process and that people recover in our local area and around the nation; and
- Whereas,** preventing and overcoming mental and substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and
- Whereas,** an estimated 400,000 people in King County are affected by these conditions; and
- Whereas,** we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and
- Whereas,** we recognize four dimensions of recovery from mental health and substance use disorders: health, home, purpose, and community; and
- Whereas,** to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), King County, and Washington State invite all residents of the City of Sammamish to participate in National Recovery Month.

Now, Therefore, I, Mayor Karen Moran, on behalf of the Sammamish City Council,
do hereby proclaim the month of September 2020 as

National Recovery Month

Signed this 18th day of August, 2020

Mayor Karen Moran



Agenda Bill
 City Council Special Meeting
 August 18, 2020



| | | | |
|--|--|-------------------------------------|---|
| SUBJECT: | Second Quarter Human Services Grant Reporting | | |
| DATE SUBMITTED: | August 05, 2020 | | |
| DEPARTMENT: | City Manager's Office | | |
| NEEDED FROM COUNCIL: | <input type="checkbox"/> Action | <input type="checkbox"/> Direction | <input checked="" type="checkbox"/> Informational |
| RECOMMENDATION: | Review and discuss the second quarter reports. | | |
| EXHIBITS: | | | |
| BUDGET: | | | |
| Total dollar amount | | <input type="checkbox"/> | Approved in budget |
| Fund(s) | | <input type="checkbox"/> | Budget reallocation required |
| | | <input checked="" type="checkbox"/> | No budgetary impact |
| WORK PLAN FOCUS AREAS: | | | |
| <input type="checkbox"/> Transportation | <input type="checkbox"/> Community Safety | | |
| <input type="checkbox"/> Communication & Engagement | <input checked="" type="checkbox"/> Community Livability | | |
| <input type="checkbox"/> High Performing Government | <input type="checkbox"/> Culture & Recreation | | |
| <input type="checkbox"/> Environmental Health & Protection | <input type="checkbox"/> Financial Sustainability | | |

KEY FACTS AND INFORMATION SUMMARY:

On July 7, 2020, the City Council received a monthly staff update on the state of human services in Sammamish during Covid-19. During that report, staff noted that City-funded nonprofits would be submitting second quarter grant reporting during the later part of July, which was anticipated to provide a better picture of the pandemic's impacts on service delivery. On July 14, 2020, the Council held further discussion on nonprofit funding and requested staff return in August to present the second quarter results for further discussion.

All 47 programs the City funds through the 2019-2020 human service grant program have submitted second quarter reports. Staff reviewed these reports, with a focus on three comparisons:

- Q1 2020 vs Q2 2020;
- Q2 2019 vs Q2 2020; and
- Q1+Q2 2019 vs Q1+Q2 2020.

Caveats

Reporting data is only helpful to a certain extent when making a determination on which organizations have the greatest need. Human services is more art than science, making it difficult to quantify true need, especially in a pandemic. Below are some caveats to consider when thinking about the data:

- The data is not "apples to apples." Few organizations are directly comparable and most use different services units to report data. For example, a nonprofit providing legal services may report on the number of 60-minute sessions provided to residents. The number of sessions provided and number of residents served will be relatively low compared to a food bank that bases their service units on the number of food boxes distributed and that sees more traffic.
- Service delivery is seasonal for many organizations, meaning most or all of the services may be concentrated in one or two quarters. For example, organizations that serve kids or are affiliated with schools often report higher figures when school is in session. This is where year-over-year data can be helpful.
- Several organizations shifted services when the pandemic hit. The quarterly reports only address the specific services funded by the City, which may have been reduced in lieu of alternative services for residents.
- The City does not fund all the organizations that are providing services in the community.

Note: Some of the programs in the sections that follow were recategorized into different sections following the August 11, 2020, meeting after further review of the data.

Increased Service Delivery

The following nonprofits, which primarily serve the areas of basic needs, mental wellness and domestic violence, made up those reporting a notable increase in second quarter service delivery.

Mental Wellness Services

- Crisis Clinic - Crisis Line
- NAMI Eastside

Basic Needs Services

- Crisis Clinic - King County 2-1-1
- Hopelink - Emergency Food (Assumed - not collecting data in Q2)
- Issaquah Community Services
- Issaquah Food & Clothing Bank
- Lake Washington Schools Foundation - Pantry Packs
- St. Vincent de Paul

Domestic Violence Services

- Eastside Legal Assistance Program
- Lifewire (mixed results)

Cultural Inclusion Services

- Issaquah Schools Foundation - Cultural Bridges

Included below are some examples of how services increased among these organizations:

- **Crisis Line (Crisis Connections)** has seen a 75% increase in the number of calls received year-over-year, from 336 calls in Q2 2019 to 589 in Q2 2020. Crisis Line provides free and confidential telephone crisis intervention, information, and referral and support services to anyone in emotional crisis or needing help. They also link callers to emergency behavioral health and community services.
- **Lake Washington Schools Foundation's Pantry Packs** program increased its service units (food) by 876% year-over-year, from 241 in Q2 2019 to 2,353 in Q2 2020. The number of new (unduplicated) residents served also increased from 1 in Q2 2019 to 24 in Q2 2020. Their service model expanded from being a targeted program to being available to any middle school student in need.
- **Issaquah Community Services** increased the number of residents served by 247% year-over-year, from 49 residents in Q2 2019 to 170 in Q2 2020. They offer emergency financial assistance to residents within the Issaquah School district.
- **St. Vincent de Paul's** financial assistance distributions increased by 154% year-over-year, from \$6,721 in Q2 2019 to \$17,062 in Q2 2020. Dollar amount per intervention has increased from \$389 in 2019 to \$632 per intervention in 2020. Rent interventions have increased from 18 last year to 27 this year. They are seeing a need that is more acute due to many clients losing their jobs. Utility assistance has decreased 37% year over year, from \$2,395 to \$1,512, likely due to Covid-19 utility assistance programs.
- **Hopelink** is not collecting data, but we can assume it is following the same pattern as Issaquah Food & Clothing Bank (IFCB). IFCB had 18 new clients in Q2 2019, which increased to 38 new clients in Q2 2020. They also provided 39% more food bundles year-over year (336 vs 468), and 346% more than in the first quarter (105 vs 468).
- **Lifewire** has seen a 141% increase in the number of 60-minute advocacy service units year-over year, from 102 in Q2 2019 to 246 in Q2 2020. The number of new clients served also increased slightly over those two quarters. There was, however, a decrease in the number of calls they are receiving on their crisis line from 26 calls in Q2 2019 to 11 in Q2 2020. This is consistent to what other D.V. providers are seeing in King County. Survivors are sheltering in place with their abusers and cannot safely reach out for help. However, they are seeing an increase in the number of calls for basic needs such as food and rent for survivors, and they anticipate a big increase in calls as restrictions lift.

As the pandemic drags on, many human service planners expect to see an increased demand for mental health and domestic violence services as well as a continued need for financial and food assistance.

Decreased Service Delivery

Not every nonprofit recorded an increase in contracted services during the pandemic. The following organizations had a notable decrease in second quarter data, for a variety of reasons. It's important to restate that some organizations shifted services when the pandemic hit. The quarterly reports only address the specific services funded by the City, which may have been reduced in lieu of alternative services for residents.

Mental Wellness Services

- Crisis Clinic - Teen Link
- Encompass NW - Family Enrichment
- Encompass NW - Pediatric Therapy
- Lake Washington Schools Foundation - Links Program

Basic Needs Services

- Eastside Baby Corner
- Friends of Youth - Outreach & Drop In
- Healthpoint Dental
- Hopelink - Adult Education
- Imagine Housing (mixed results)
- Kinderling - Early Care and Education Consultation

Cultural Inclusion Services

- India Association of Western WA

Senior Services

- Easterseals

Minor Change in Service Delivery

Some nonprofits recorded less significant changes in their second quarter reporting. These organizations include:

- Athletes for Kids
- Eastside Friends of Seniors (mixed results)
- Friends of Youth - Youth & Family Counseling
- Friends of Youth - Healthy Start Home Visiting
- India Association of Western Washington - Cultural Navigator
- King County Bar Association
- Youth Eastside Services
- WA Autism Alliance & Advocacy
- Washington Poison Center

Undetermined Change in Service Delivery

Other nonprofits submitted data that did not provide a clear picture of changes in service delivery during the second quarter. These primarily include shelter programs, which have difficulty collecting reliable data to assign clients to specific cities.

- Assistance League
- Catholic Community Services - Eastside Emergency Shelter
- Chinese Information Service Center

- Congregations for Homeless - Eastside Womens' Shelter
- Congregations for Homeless - Year Round Rotating Shelter
- Congregations for Homeless - Day Center
- Congregations for Homeless - Housing
- Friends of Youth - TLP Housing Homeless Young Adults
- Friends of Youth - Young Adult Shelter
- Hopelink - Housing
- The Sophia Way - Outreach
- The Sophia Way - Eastside Women's Shelter
- The Sophia Way - Day Center
- The Sophia way - Sophia's Place
- YMCA

Agenda Bill
 City Council Special Meeting
 August 18, 2020



| | | | |
|-------------------------------|--|-------------------------------------|-------------------------------------|
| SUBJECT: | Discussion: Draft 2021-2022 Operational Budget Overview | | |
| DATE SUBMITTED: | August 13, 2020 | | |
| DEPARTMENT: | City Manager's Office | | |
| NEEDED FROM COUNCIL: | <input type="checkbox"/> Action <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Informational | | |
| RECOMMENDATION: | Review Exhibit 1 and provide feedback during the meeting. | | |
| EXHIBITS: | 1. Exhibit 1 - Overview Memo | | |
| BUDGET: | | | |
| Total dollar amount | | <input type="checkbox"/> | Approved in budget |
| Fund(s) | | <input type="checkbox"/> | Budget reallocation required |
| | | <input checked="" type="checkbox"/> | No budgetary impact |
| WORK PLAN FOCUS AREAS: | | | |
| <input type="checkbox"/> | Transportation | <input type="checkbox"/> | Community Safety |
| <input type="checkbox"/> | Communication & Engagement | <input type="checkbox"/> | Community Livability |
| <input type="checkbox"/> | High Performing Government | <input type="checkbox"/> | Culture & Recreation |
| <input type="checkbox"/> | Environmental Health & Protection | <input checked="" type="checkbox"/> | Financial Sustainability |

KEY FACTS AND INFORMATION SUMMARY:

On August 11, 2020, staff presented the draft 2021-2026 capital improvement plans as well as information about revenues for capital projects. The focus of that discussion was on capital projects occurring in the next biennium to help determine which projects the Council would like to see in the City Manager's draft 2021-2022 budget.

On August 18, 2020, the Council will hold a similar discussion on the draft 2021-2022 operational budget. The outline of this discussion and more information is contained in **Exhibit 1**.

The City Manager will compile the Council's feedback from both meetings to help inform his development of the draft 2021-2022 budget.



801 228th Avenue SE ■ Sammamish, WA 98075 ■ phone: 425-295-0500 ■ fax: 295-295-0600 ■ web: www.sammamish.us

Memorandum

Date: August 13, 2020
To: City Council
 Dave Rudat, City Manager
From: Aaron Antin, Assistant City Manager/Director of Finance/Director of Risk Management
Re: Overview of DRAFT 2021-2022 Operational Budget

Summary

Following the Council's draft capital budget discussion on August 11, 2020, the City Manager now desires to receive further Council input on the operational budget, which is made up of the General Fund (#001) and the Street Fund (#101). This input will be incorporated into the City Manager's draft 2021-2022 budget.

The order of the discussion is planned as follows:

1. Confirm if there are any Council follow-up items from the August 11th capital budget discussion.
2. Re-affirm or direct an adjustment be made to the Council's 10% Strategic Reserve policy for the General Fund. For the 2020 fiscal period, the 10% Strategic reserve in the General Fund equates to \$4,422,374.
3. Overview of projected operating revenues (General Fund and Street Fund) for the 2021-2022 period.

| <u>Operating Funds REVENUES</u> | ACTUAL 2019 | BUDGET 2020 | ESTIMATE 2020 | DRAFT 2021 | DRAFT 2022 |
|---------------------------------|------------------------|------------------------|--------------------------|-----------------------|-----------------------|
| General Fund #001 (GF) | \$42,172,203 | \$40,505,940 | \$40,005,940 | \$41,285,690 | \$42,248,190 |
| Development Fees | \$3,819,635 | \$3,717,800 | \$2,829,750 | \$2,608,384 | \$2,745,433 |
| Other Street Fund Revenue | \$449,634 | \$97,000 | \$97,000 | | |
| Street Fuel Tax | \$1,434,292 | \$1,478,800 | \$1,163,800 | \$1,305,100 | \$1,505,100 |
| | \$47,875,764 | \$ 45,799,540 | \$44,096,490 | \$45,199,174 | \$46,498,723 |

4. Affirm, suggest or direct the City Manager on any Council desired operational service adjustments in 2021-2022 and provide direction on Councilmanic funding source to be used for any service level enhancements.
 - a. Police Services
 - b. Pavement Preservation Program
 - c. Other Public Safety adjustments
 - d. Other Non-Public Safety operations adjustments
 - e. Use of one-time funds in excess of Strategic Reserve
5. Other City Manager requested inputs from Council to assist in meeting Council's service level expectations for the 2021-2022 Budget period.

Background

As reference for the above discussion, the table below reflects City Council's adopted 2019-2020 budgeted beginning fund balances, revenues, expenditures and projected ending fund balances for all City Funds.

The focus of the operations discussion will be on the General Fund (Fund #001) and the Street Fund (#101). For budget monitoring during the 2020 fiscal period, the Council and City Manager rely on monthly financial management reports (FMR's) that also comply with both State law and the State of WA system of accounts, known as the Budgeting, Accounting and Reporting System (BARS). Although not required, as is good financial practice and aides public transparency in reporting, the Quarterly Financial Management Reports are also [posted on the City's website](#) that reflect current performance to budget activities all the way down to the line-item (BARS) account level.

REFERENCE: The City Council's adopted 2019-2020 Biennial Budget Table by Fund is below. The operations discussion will focus on the General Fund and the Street Fund (Fund #'s 001 and #101 below). Please keep in mind that the table below, which is from the Council ordinance, includes both budgeted fund-to-fund transfers and budgeted expenditure contingencies.

Adopted 2019-2020 Biennial Budget Table (By Fund)

| | | 2019 Revised Budget (November 19, 2019) | | | |
|---------------|----------------------|---|----------------------|-----------------------|----------------------|
| Funds | Fund Name | Beg Fund Bal | Revenues | Expenditures | End Fund Bal |
| 001 | General Fund | \$ 26,704,937 | \$ 44,005,503 | \$ 49,618,946 | \$ 21,091,494 |
| 101 | Street Fund | 10,058,891 | 7,438,800 | 11,113,288 | 6,384,403 |
| 201 | Debt Service Fund | - | 541,333 | 541,333 | - |
| 301 | Gen Gov't CIP | 4,065,004 | 94,000 | 3,924,000 | 235,004 |
| 302 | Parks CIP Fund | 16,625,240 | 5,265,000 | 9,215,900 | 12,674,340 |
| 340 | Transportation CIP | 26,723,508 | 11,228,810 | 28,173,333 | 9,778,985 |
| 408 | Surface Wtr Mgt | 3,368,706 | 7,434,000 | 7,479,028 | 3,323,678 |
| 438 | Surface Wtr Cap Prj. | 3,287,335 | 1,795,100 | 3,636,276 | 1,446,159 |
| 501 | Equipment Rental | 940,923 | 958,912 | 789,088 | 1,110,747 |
| 502 | Information Tech. | 416,377 | 2,784,250 | 2,782,650 | 417,977 |
| 503 | Risk Mgt Fund | 345,957 | 386,600 | 406,100 | 326,457 |
| Totals | | \$ 92,536,878 | \$ 81,932,308 | \$ 117,679,942 | \$ 56,789,244 |

| | | 2020 Revised Budget (November 19, 2019) | | | |
|---------------|----------------------|---|----------------------|----------------------|----------------------|
| Funds | Fund Name | Beg Fund Bal | Revenues | Expenditures | End Fund Bal |
| 001 | General Fund | \$ 21,091,494 | \$ 44,223,740 | \$ 48,478,021 | \$ 16,837,213 |
| 101 | Street Fund | 6,384,403 | 7,480,800 | 8,552,168 | 5,313,035 |
| 201 | Debt Service Fund | - | 538,666 | 538,666 | - |
| 301 | Gen Gov't CIP | 235,004 | 10,000 | - | 245,004 |
| 302 | Parks CIP Fund | 12,674,340 | 5,265,000 | 8,856,000 | 9,083,340 |
| 340 | Transportation CIP | 9,778,985 | 5,780,000 | 15,558,667 | 318 |
| 408 | Surface Wtr Mgt | 3,323,678 | 8,845,000 | 9,153,462 | 3,015,216 |
| 438 | Surface Wtr Cap Prj. | 1,446,159 | 4,630,000 | 3,545,256 | 2,530,903 |
| 501 | Equipment Rental | 1,110,747 | 593,912 | 408,380 | 1,296,279 |
| 502 | Information Tech. | 417,977 | 2,568,200 | 2,686,900 | 299,277 |
| 503 | Risk Mgt Fund | 326,457 | 391,600 | 391,100 | 326,957 |
| Totals | | \$ 56,789,244 | \$ 80,326,918 | \$ 98,168,620 | \$ 38,947,542 |

Agenda Bill
City Council Special Meeting
August 18, 2020



| | | | |
|---|--|--|--|
| SUBJECT: | Approval: Comment Letter to Issaquah School District on Proposed Elementary School #17 and High School #4 | | |
| DATE SUBMITTED: | August 12, 2020 | | |
| DEPARTMENT: | City Manager's Office | | |
| NEEDED FROM COUNCIL: | <input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational | | |
| RECOMMENDATION: | Authorize the Mayor and Deputy Mayor to sign the letter (Exhibit 1). | | |
| EXHIBITS: | 1. Exhibit 1 - Draft Comment Letter | | |
| BUDGET: | | | |
| Total dollar amount | | <input type="checkbox"/> Approved in budget | |
| Fund(s) | | <input type="checkbox"/> Budget reallocation required | |
| | | <input checked="" type="checkbox"/> No budgetary impact | |
| WORK PLAN FOCUS AREAS: | | | |
| <input checked="" type="checkbox"/> Transportation | <input checked="" type="checkbox"/> Community Safety | | |
| <input type="checkbox"/> Communication & Engagement | <input checked="" type="checkbox"/> Community Livability | | |
| <input checked="" type="checkbox"/> High Performing Government | <input type="checkbox"/> Culture & Recreation | | |
| <input checked="" type="checkbox"/> Environmental Health & Protection | <input type="checkbox"/> Financial Sustainability | | |

NEEDED FROM COUNCIL:

Should the City Council submit a comment letter to the Issaquah School District regarding the proposed Elementary School #17 and High School #4?

KEY FACTS AND INFORMATION SUMMARY:

The Issaquah School District is currently planning for the construction of a new [Elementary School \(#17\)](#) and [comprehensive High School \(#4\)](#) on the former Providence Heights College campus, located at 4200 228th Ave SE in Issaquah.

The City is concerned that, if not properly designed and constructed, this proposed project could have significant adverse impacts on the Sammamish community. The Council and staff would like to ensure that the City's feedback is expressed during the planning process so that the District may address these concerns in their final plans. To convey this feedback to the District, staff have drafted the letter included as **Exhibit 1** for the Council's consideration on August 18, 2020.



801 228th Avenue SE ■ Sammamish, WA 98075 ■ phone: 425-295-0500 ■ fax: 295-295-0600 ■ web: www.sammamish.us

August 18, 2020

Thomas C. Mullins
 Director of Capital Projects
 Issaquah School District
 565 NW Holly Street
 Issaquah, WA 98027
mullinst@issaquah.wednet.edu
 425-864-2059

RE: Issaquah School District Proposed High School #4 and Elementary #17 – Providence Heights Campus

Mr. Mullins,

The City of Sammamish supports Issaquah School District's addition of a new high school and a new elementary school as essential to serve the needs of the Sammamish and Issaquah communities. The City of Sammamish also recognizes the inherent complexity and challenge in siting and constructing these schools in a way that minimizes impacts to the surrounding community that the District serves. At the same time, the City of Sammamish is concerned that, if not properly designed and constructed, this proposed school campus project could have significant adverse impacts on the Sammamish community. City of Sammamish concerns are as follows:

- 1) **Gateway Character Impacts.** The proposed new school campus is located at one of the City of Sammamish's primary character defining gateways. The City is concerned that tree removal, grading, and the use of retaining walls along the project frontage will significantly impact the character of this gateway in favor of solving internal site design challenges. Tree removal, grading, and the use of retaining walls should be limited to the minimum necessary for street connection and should not be used to resolve internal site grading challenges. Any retaining walls used to resolve grading challenges should be placed sufficiently back from the Right of Way, at least 75 feet, so as to not cause tree removal and impact the character of this important gateway to Sammamish.
- 2) **Frontage Improvements and Right of Way Permit Requirements.** The City of Sammamish is responsible for reviewing and permitting all required frontage improvements along 228th Ave SE. The applicant will need to submit for a Right of Way Permit with the City of Sammamish. The review of the permit will ensure the design conforms to the City of Sammamish standards for

City of Sammamish Preliminary Comments
 Issaquah School District Proposed High School #4 and Elementary #17 – Providence Heights Campus

Page 1 of 3

roadway, traffic, and storm drainage design per adopted City of Sammamish code for all portions of the project within the Sammamish City limits and Right of Way. The City strongly encourages early submittal for a Right of Way permit to ensure adequate time for City review and if needed, design correction.

- 3) **Campus Access.** The City is concerned with the proposal of a single point of access into the proposed school campus. City experience with a single point of access off the main arterial of 228th Avenue indicates this type of design may significantly hinder traffic movement in a manner that will subsequently require a secondary access be constructed. The City is also concerned with the expected increase in nonmotorized activity that will be generated because of the two schools and wanting to ensure the safety of pedestrians and bicyclists to the greatest extent possible. The City will continue to work with the School District's design consultant to address our concerns.
- 4) **Surrounding Transportation Network Impacts.** The City is concerned with potential impacts the school campus may have on the surrounding intersections in the area along 228th Ave SE. The City will continue to work with the School District's design consultants to determine if there will be a City of Sammamish request for additional traffic related SEPA mitigation measures for this project.
- 5) **Stormwater Management and Facility Design.** Stormwater management for this project necessarily comes, at least in part, within the City of Sammamish's jurisdiction. The City of Sammamish has adopted the 2016 King County Surface Water Design Manual (KCSWDM) and the Sammamish Addendum to the 2016 KCSWDM. The City of Issaquah has adopted the Department of Ecology's Stormwater Management Manual for Western Washington and the 2017 City of Issaquah Addendum. There are significant differences in the requirements of each of these Manuals, with the King County Manual adopted by the City of Sammamish with a 2016 Sammamish Addendum generally viewed as more protective of sensitive streams and habitats. The City of Sammamish will require that the project's stormwater management plans meet the City's adopted requirements and, for example, will be particularly interested in how the stormwater design for this project may impact the sensitive streams to both the north and south of this project. The City will continue to work with the School District's design consultant to address our concerns.
- 6) **Re-direction of Stormwater.** The City is concerned that the stormwater design and grading plans for this large campus will result in the direction of stormwater to a new discharge location within the City of Sammamish affecting City of Sammamish aquatic resources. Existing drainage paths should be maintained. The City will continue to work with the School District's design consultant to address our concerns.

Thank you for considering City of Sammamish interests in the design of our communities' new schools. It will be important to address the issues and potential impacts noted above to achieve a positive outcome for all and to ensure that the ISD's State Environmental Policy Act (SEPA) review is not called into question. We look forward to working closely together on the design and construction of this campus.

Mayor Karen Moran
City of Sammamish

Deputy Mayor Christie Malchow
City of Sammamish

Cc: Ron Thiel, Superintendent, Issaquah School District
Dave Rudat, City Manager, City of Sammamish
Cheryl Paston, Interim Public Works Director, City of Sammamish
Andrew Zagars, City Engineer, City of Sammamish
David Pyle, Community Development Director, City of Sammamish
Mary Lou Pauly, Mayor, City of Issaquah
Wally Bobkiewicz, City Administrator, City of Issaquah
Keith Niven, Development Services Director, City of Issaquah

Agenda Bill
City Council Special Meeting
August 18, 2020



| | | | |
|--|--|-------------------------------------|-------------------------------------|
| SUBJECT: | Emergency Ordinance: Tent City 4 Permit Extension due to COVID-19 | | |
| DATE SUBMITTED: | August 12, 2020 | | |
| DEPARTMENT: | City Manager's Office | | |
| NEEDED FROM COUNCIL: | <input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational | | |
| RECOMMENDATION: | Approve the Emergency Ordinance (Exhibit 1) extending Tent City 4's permit by 30 days due to the COVID-19 emergency. | | |
| EXHIBITS: | 1. Exhibit 1 - Emergency Ordinance | | |
| BUDGET: | | | |
| Total dollar amount | | <input type="checkbox"/> | Approved in budget |
| Fund(s) | | <input type="checkbox"/> | Budget reallocation required |
| | | <input checked="" type="checkbox"/> | No budgetary impact |
| WORK PLAN FOCUS AREAS: | | | |
| <input type="checkbox"/> Transportation | <input type="checkbox"/> | | Community Safety |
| <input type="checkbox"/> Communication & Engagement | <input checked="" type="checkbox"/> | | Community Livability |
| <input type="checkbox"/> High Performing Government | <input type="checkbox"/> | | Culture & Recreation |
| <input type="checkbox"/> Environmental Health & Protection | <input type="checkbox"/> | | Financial Sustainability |

KEY FACTS AND INFORMATION SUMMARY:

Summary
 On April 21, June 16 and July 21, the City Council granted 30-day extensions of Tent City 4's temporary homeless encampment permit due to the COVID-19 emergency. That permit is currently scheduled to expire on August 21, 2020, yet the Governor's emergency proclamation is still in effect, resulting in Tent City 4 being unable to find a new encampment location.

Mary Queen of Peace has internally approved the extended use of their property for the encampment. There are currently 20 people in the encampment, and Mary Queen of Peace says they have been a very quiet group.

Exhibit 1 contains an emergency ordinance for the Council's consideration. If approved, this ordinance would extend Tent City 4's permit by 30 days, from August 21 to September 20, 2020.

Background

Tent City 4 is a permitted temporary homeless encampment that has been located in the parking lot of Mary Queen of Peace since late January 2020. They were scheduled to move by the end of April to their next location, but the options they had identified became unavailable due to COVID-19.

The City's municipal code contains provisions regulating temporary homeless encampments ([SMC 21A.70.195](#)). The code allows homeless encampments to operate within Sammamish for up to four months. Tent City 4's four-month permit was originally effective from January 24, 2020 to May 23, 2020.

The municipal code is very specific that homeless encampments are a "temporary" use, and there are no options for staff to administratively increase the duration of such a permit.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE NO. O2020-_____**

**AN ORDINANCE OF THE CITY OF SAMMAMISH, WASHINGTON,
AMENDING ORDINANCE NO. O2020-499 TO FURTHER EXTEND
PERMIT NUMBER THEU2019-00620 AN ADDITIONAL 30 DAYS;
PROVIDING FOR SEVERABILITY; AND DECLARING AN
EMERGENCY**

WHEREAS, the World Health Organization has determined that a pandemic exists due to the global spread of a highly contagious virus commonly known as COVID-19; and

WHEREAS, a state of emergency has been declared by federal, state, county, and municipal governments in response to the pandemic; and

WHEREAS, on March 23, 2020, Governor Jay Inslee issued Emergency Proclamation 20-25 requiring all people in Washington State to immediately cease leaving their home or place of residence except to conduct or participate in essential activities and/or for employment in essential business services until midnight on April 6, 2020; and

WHEREAS, Governor Jay Inslee subsequently issued extensions of the stay-at-home requirements through Proclamations 20-25.1, 20-25.2, 20-25.3, 20-25.4, 20-25.5, 20-25.6, and 20-25.7 which will remain in effect until the Governor terminates the state of emergency or until the Proclamation is amended or rescinded; and

WHEREAS, the City regulates temporary homeless encampment use permits under Sammamish Municipal Code (SMC) 21A.70.195 and allows such permits to be effective for a maximum of four consecutive calendar months; and

WHEREAS, applicants Mary Queen of Peace and SHARE/WHEEL received a temporary homeless encampment use permit (permit no. THEU2019-00620) to locate Tent City IV in the parking lot of Mary Queen of Peace from January 24, 2020 until May 23, 2020; and

WHEREAS, the pandemic and the emergency declarations and proclamations are hindering Tent City IV's efforts to find their next encampment location; and

WHEREAS, the process of moving the encampment to a new location would result in the close contact of campers, organizers and volunteers, thereby jeopardizing their health and safety; and

WHEREAS, Mary Queen of Peace requested that the City Council consider a 30-day extension of Tent City IV's permit; and

WHEREAS, on April 21, 2020, the City Council approved Ordinance No. O2020-499, which extended the expiration date of temporary homeless encampment permit number THEU2019-00620 by 30 days to June 22, 2020; and

WHEREAS, on June 16, 2020, the City Council approved Ordinance No. O2020-505, which further extended the expiration of permit number THEU2019-00620 an additional 30 days to July 22, 2020; and

WHEREAS, on July 21, 2020, the City Council approved Ordinance No. O2020-506, which further extended the expiration of permit number THEU2019-00620 an additional 30 days to August 21, 2020; and

WHEREAS, due to the ongoing stay-at-home order and difficulty finding an available location for the next encampment, Mary Queen of Peace has requested an additional 30-day extension of Tent City IV's permit to allow time to find an available location and complete the associated planning and permitting process; and

WHEREAS, the City Council wishes to postpone the expiration of permit number THEU2019-00623 for 30 days, until September 20, 2020; and

WHEREAS, the City Council finds that it is in the public interest to adopt this Ordinance as necessary for the immediate protection of the public health, safety, property, or peace;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The Recitals set forth above are adopted as the Findings of Fact required pursuant to RCW 36.70A.390.

Section 2. Extension of Permit Number THEU2019-00620. The expiration date of permit number THEU2019-00620 shall be extended 30 days until September 20, 2020.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance, as a public emergency ordinance necessary for the protection of the public health, public safety, public property, and public peace, shall take effect and be in full force on its adoption. Pursuant to Matson v. Clark County Board of Commissioners, 79 Wn. App. 641, 904 P.2d 317 (1995), non-exhaustive underlying facts necessary to support this emergency declaration are included in the "WHEREAS" clauses above, all of which are adopted by reference as findings of fact as if fully set forth herein.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ____ DAY OF _____ 2020.

CITY OF SAMMAMISH

Mayor Karen Moran

ATTEST/AUTHENTICATED:

Lita Hachey, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Filed with the City Clerk:
First Reading:
Public Hearing:
Passed by the City Council:
Date of Publication:
Effective Date:

PAM STUART

COUNCIL REPORT

WRIA 8 MEETING, JULY 16, 2020 2PM

Details can be found at <https://www.govlink.org/watersheds/8/committees/default.aspx>

Why is this group important?

In addition to the amazing restoration work this group identifies, drives, assists with funding for, enables, etc. – they also:

Support WRIA 8 jurisdictions to integrate best available science related to salmon habitat needs into local and regional planning, regulations, and permitting.

WRIA 8 E-News – The June edition of the WRIA 8 E-news included the following topics and updates:

<https://www.govlink.org/watersheds/8/news/default.aspx>

- Information on “Puget Sound Days on the Hill”;
- American Rivers new economic study on floodplain restoration;
- the Mountains to Sound Greenway Trust’s Education Program “Forests and Fins” virtual education offerings;
- a Snoqualmie Indian Tribe’s Kokanee children’s workbook;
- article on how the Seattle seawall improve migratory pathway for young salmon;
- invitation to participate in a “Climate Change in the Time of Coronavirus” webinar; a new Low Impact Development Guidebook for local governments;
- article on Mass Extinctions Are Accelerating, Scientists Report;
- article from a California watershed on Habitat Restoration Effort Supports Record Number of Salmon Nests;
- a BioScience article on Bending the Curve of Global Freshwater Biodiversity Loss;
- An Emergency Recovery Plan; and announcing the 2020 NEP Coastal Watershed Grant Request for Proposals.
- The next edition will be released on Friday, August 21st . Please submit topics for the August edition by August 14 to Carla Nelson (carnelson@kingcounty.gov).

Highlights: ([meeting details](#))

- **Applying a social justice lens to conservation! Thank you to the management committee for recognizing the importance of applying such a lens to all of our work.**

Convening conversations to examine WRIA 8 salmon recovery work with an equity and social justice lens – Recognizing the social unrest locally and across the country regarding the persistence of systematic racism and related injustices, the WRIA 8 Management Committee discussed and supports the idea of WRIA 8 convening a series of conversations or a work group of interested Salmon Recovery Council members to use an equity and social justice lens to examine our salmon recovery and watershed

health work and identify possible opportunities to adjust how we think about and implement our work and the priorities that guide salmon recovery in WRIA 8.

- Thank you to [Senator Murray](#) for her advocacy for our restoration needs and Federal Funding priorities!
- **Management Committee Recommendation - The Salmon Recovery Council should approve proposed 2021 budget option B, reflecting no increase to the ILA cost share, and the corresponding proposed WRIA 8 staff team work plan.**
- **Snohomish County Council approves WRIA 8 ILA amendment enabling the County to return as a cost share partner** – On June 24, Snohomish County Council approved the WRIA 8 interlocal agreement (ILA) amendment for the County to return as an ILA cost share partner in 2020. Now that the amendment is signed by Snohomish County, **it needs to be signed by the other 27 local government cost share partners.** WRIA 8 staff will work with partners to secure signatures on the amendment.
- **WRIA 8 Technical Committee comments on environmental assessment of proposed emergency flood-related scour repairs at Ballard Locks** – ensuring minimal impact to during salmon migration.
- **King County Flood Control District approves 2020 Cooperative Watershed Management grant recommendations** – On July 8, the King County Flood Control District Board of Supervisors unanimously approved the WRIA 8 Salmon Recovery Council’s 2020 Cooperative Watershed Management grant funding recommendations. The approval awards more than \$3.7 million in support of 13 habitat restoration projects, four monitoring and assessment efforts, and five education and outreach programs.
- **Salmon SEEson program status** – WRIA 8 staff are reaching out to local government and community partners to coordinate and determine what the Salmon SEEson program might look like this year given the current uncertain and challenging times related to COVID-19 precautions and restrictions. We are seeking feedback on partners’ plans for their salmon viewing sites and outreach programs, and any creative ideas for communicating important salmon recovery messages to the community despite the possibility of a more limited set of viewing sites and program events.
- **Lake Washington/Cedar/Sammamish Watershed (WRIA 8) Project Subcommittee Funding Report** – 2020 Salmon Recovery Funding Board and Puget Sound Acquisition and Restoration Grant Programs Funding Summary: Table 1 summarizes the 2020 Salmon Recovery Funding Board (SRFB) and Puget Sound Acquisition and Restoration (PSAR) grant funding in WRIA 8. The total available includes WRIA 8’s 2020 allocation from SRFB, returned funds from the 2019 grant round, and the anticipated 2021 – 2023 biennial allocation from PSAR.

| | |
|--|---------------|
| 2020 Funding Requested | \$4,614,875 |
| 2020 SRFB Allocation | \$391,711 |
| 2019 SRFB Returned Funds | \$816,866 |
| 2021 – 2023 PSAR Allocation (Anticipated) | \$1,457,579 |
| Total Available to Award | \$2,666,086 |
| Difference between Requested and Available Funds | (\$1,948,789) |

Recommendations: The WRIA 8 Project Subcommittee (Subcommittee) recommends grant awards totaling \$2,666,086—the full amount available in this year’s grant cycle.

Important to note is that the anticipated PSAR allocation of \$1,457,579 requires legislative approval of at least \$30 million for the PSAR program in the 2021 – 2023 state capital budget.

Attachment 1: WRIA 8 Project Subcommittee Funding Recommendations for 2020 SRFB/PSAR Grant Funds

| <i>Table 1: Funding Recommendations</i> | | | |
|--|----------------------|------------------------|----------------------------|
| <i>Project Name and Sponsor</i> | <i>Project Phase</i> | <i>Funding Request</i> | <i>Funding Recommended</i> |
| Issaquah Creek Restoration at Lake Sammamish State Park <i>Mountains to Sound Greenway Trust</i> | Construction | \$2,500,000 | \$1,840,561 |
| East Side Wayne Sammamish/Waynita Restoration Design <i>City of Bothell</i> | Design | \$183,400 | \$183,400 |
| Lower Rutledge-Johnson Levee Removal Design <i>King County</i> | Design | \$342,125 | \$342,125 |
| Rutledge-Johnson/Rhode Reach Acquisitions <i>King County</i> | Acquisition | \$689,350 | \$300,000 |
| Lower Issaquah Creek Stream and Riparian Restoration <i>City of Issaquah</i> | Construction | \$450,000 | \$0 |
| Edmonds Marsh Estuary Restoration and Fish Access <i>City of Edmonds</i> | Design | \$450,000 | \$0 |
| Totals | | \$4,614,875 | \$2,666,086 |

- 2021 Legislative Priorities for Salmon Recovery and Puget Sound Watershed Health
 - Support a \$70 million Fiscal Year 2021 appropriations request for the Pacific Coast Salmon Recovery Fund (PCSRF) in Departments of Commerce and Justice, Science, and Related Agencies Appropriations Bill.
 - Support funding in the Army Corps of Engineers (Corps) Fiscal Year 2021 Work Plan of at least \$28,473,000 to advance design and construction of critical prioritized infrastructure repairs to the Hiram M. Chittenden (Ballard) Locks. Advocate for the Corps’ continued engagement in the process to address elevated water temperatures and low dissolved oxygen in the Lake Washington Ship Canal, and to identify important upgrades and improvements to the fish ladder in the list of prioritized facility repair projects.
 - Support \$33 million for the National Estuary Program (NEP), including the Puget Sound Partnership
 - Support passage of H.R.2 – INVEST in America Act, and retain the “Promoting United Government Efforts to Save Our Sound” (PUGET SOS, Section 22303), which will establish a Puget Sound Recovery National Program Office in the Environmental Protection Agency to coordinate federal Puget Sound recovery efforts with state, local and tribal recovery efforts and enable greater levels of federal funding for Puget Sound recovery.
 - Support including habitat restoration and water infrastructure improvements in Puget Sound as key elements of possible federal economic stimulus package(s).
- State Priorities
 - Discussion on Capital Budget, Operating Budget, and Policy Legislation – staff will send a letter to the Governor with these priorities.
 - We should review to determine which ones we are willing to support via our lobbyists as well.

