

AGENDA

City Council Regular Meeting

6:30 PM - Tuesday, July 7, 2020

City Hall Council Chambers, Sammamish, WA

Page

Estimated
Time

CALL TO ORDER

6:30 pm

MEETING ACCESSIBILITY

Pursuant to the Governor's emergency Proclamation 20-25, the City is unable to provide an in-person location for the public to listen to the virtual City Council meeting this evening. Meetings are still accessible to the public and public comment is able to be submitted.

To View Live:

- **City Website:** www.sammamish.us/tv21
- **City Facebook:** www.facebook.com/CityofSammamishWA/
- **Comcast Channel 21** (within Sammamish only)

To View Later: Meeting videos are available the day after the meeting:

- **City Website:** www.sammamish.us/tv21
- **YouTube:**
www.youtube.com/channel/UCouPqQz1MSudhAdgiriLC8A
- **Comcast Channel 21** (within Sammamish only)

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

EMERGENCY MANAGEMENT COVID-19 UPDATE

6:35 pm

Emergency Manager, Andrew Stevens, will give a COVID-19 Update

HUMAN SERVICES COVID-19 UPDATE

6:45 pm

Community Services Coordinator, Rita Badh, will give a Covid-19 update

4 - 11

- 1. **Update:** Human Services Covid-19

[View Agenda Item](#)

PUBLIC COMMENT

7:05 pm

Pursuant to the Governor’s emergency Proclamation 20-25, the City is unable to provide an in-person location for the public to listen to the virtual City Council meeting this evening. Meetings are still accessible to the public and public comment is able to be submitted.

Written Comment:

Written public comment will be accepted until 5:00 pm on the day of the meeting. Submit your written comments by email to the City Clerk at lhachey@sammamish.us and citycouncil@sammamish.us.

Verbal Comment:

Up to 3 minutes of verbal public comment may be provided per person live during the meeting. Call the following number and input the access code when prompted by 6:30 pm the day of the meeting:

- Phone Number: **+1 (571) 317-3122**
- Access Code: **929-348-197**

Once you have joined, you will be placed on mute. The meeting operator will unmute you when it is your turn to comment. You will hear an automated voice say “unmuted” when that occurs, and the operator will ask you to begin your comment.

EXECUTIVE SESSION

7:35 pm

Litigation pursuant to RCW 42.30.110(1)(i) and Land Acquisition pursuant to RCW 42.30.110(1)(b)

CONSENT CALENDAR

8:05 pm

- 2. **Payroll:** For the Period Ending June 15, 2020 For a Pay Date of June 19, 2020 in the Amount of \$457,610.98

12 - 18

- 3. **Claims:** For Period Ending July 7, 2020 In The Amount Of \$3,733,046.87 For Check No. 57285 Through 57453

[View Agenda Item](#)

19 - 23

- 4. **Resolution:** Accepting The 2019 Pavement Program - Overlay Project As Complete

[View Agenda Item](#)

- 24 - 29 5. **Minutes:** For the June 16, 2020 Regular Meeting
[View Agenda Item](#)
- 30 - 33 6. **Minutes:** For the June 23, 2020 Special Meeting
[View Agenda Item](#)
- 34 - 35 7. **Minutes:** For the June 30, 2020 Special Meeting
[View Agenda Item](#)

PRESENTATIONS / PROCLAMATIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

8:10 pm

- 36 - 38 8. **Discussion:** Overview of City's Approach to Compliance with the Growth Management Hearings Board Remand in Gerend v. Sammamish
[View Agenda Item](#)
- 39 - 42 9. **Discussion:** Covid-19 Business Recovery
[View Agenda Item](#)

NEW BUSINESS

COUNCIL REPORTS/ CITY MANAGER REPORT

9:25 pm

- 43 - 81 10. **Report:** Councilmember Kent Treen
[View Agenda Item](#)
- 82 - 84 11. **Report:** Deputy Mayor Christie Malchow
[View Agenda Item](#)

EXECUTIVE SESSION

Litigation pursuant to RCW 42.30.110(1)(i) and Land Acquisition pursuant to RCW 42.30.110(1)(b)

ADJOURNMENT

10:00 pm

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.

Agenda Bill

City Council Regular Meeting
July 07, 2020



SUBJECT:	Covid-19 Human Services Update		
DATE SUBMITTED:	July 07, 2020		
DEPARTMENT:	Human Services		
NEEDED FROM COUNCIL:	<input type="checkbox"/> Action	<input type="checkbox"/> Direction	<input checked="" type="checkbox"/> Informational
RECOMMENDATION:	Information only.		
EXHIBITS:	1. Exhibit 1 - Human Services Update		
BUDGET:			
Total dollar amount	<input type="checkbox"/>	Approved in budget	
Fund(s)	<input type="checkbox"/>	Budget reallocation required	
	<input checked="" type="checkbox"/>	No budgetary impact	
WORK PLAN FOCUS AREAS:			
<input type="checkbox"/>		Transportation	<input type="checkbox"/>
<input type="checkbox"/>		Communication & Engagement	<input type="checkbox"/>
<input type="checkbox"/>		High Performing Government	<input type="checkbox"/>
<input type="checkbox"/>		Environmental Health & Protection	<input type="checkbox"/>
	<input type="checkbox"/>		Community Safety
	<input type="checkbox"/>		Community Livability
	<input type="checkbox"/>		Culture & Recreation
	<input type="checkbox"/>		Financial Sustainability

KEY FACTS AND INFORMATION SUMMARY:

During the City Council meeting on May 5, 2020, the Mayor requested an update on human services at the first Council meeting of every month. The purpose of this update is to keep the Council informed on community needs and other relevant news related to Covid-19.

Included as **Exhibit 1** is an update to the regular Covid-19 Human Services Update. Staff will also provide a verbal report to the Council during the meeting on June 2, 2020.

Please note that second quarter grant reporting from the 30 City-funded non-profits is due by July 15. This reporting will allow staff to compare changes between first and second quarter service units, as well as year-over-year changes, to gain a better understanding of the impacts that Covid-19 has had on service delivery.

COVID-19 Human Services Update

Reporting Period: 6/13/20 – 7/2/20

New information for this period is shown in red. Outdated information has been removed.

Actions

Ongoing

- Eastside cities HS Check-in call 2X/week (Redmond, Issaquah, Bellevue, Kirkland) – started 3/24/20
- Weekly reports and periodic check-ins with Emergency Manager – started 4/3/20
- Regular check-in calls with individual community organizations
- Assistance for residents looking for resources
- Assessment of resource needs of community providers
- Messaging to community regarding available services and programs
- **Human Service Commission restarted on 6/10 and now meeting regularly**

In-Progress

- **Covid-19 resource postcard is being finalized and is planned for printing next week**
- Updated Nourishing Network Card in partnership with Issaquah for residents in need; **they are being printed** and will be distributed to police departments and non-profits.

Updates from Community Organizations

St. Vincent de Paul:

- Provide emergency assistance for eviction, utilities and basic needs
- 90% of their funding comes from donations by parishioners through collections at mass, which has impacted them due to no church services.
- From April 19 – May 28 served 53 unduplicated residents; total of \$7,579 given towards financial assistance, utilities and food
- Financial assistance requests down 35% compared to last year. Believes this is due to federal stimulus payments, enhanced unemployment benefits and eviction moratorium.
- Anticipate high demand for services once safeguards lifted

Eastside Friends of Seniors:

- Volunteer transportation and information and referral provided for seniors
- Restructured volunteer transportation program for clients with critical hospital appointments.
- Establishing a telephone buddy program to address social isolation.
- \$25,000 estimated revenue loss due to 2 fundraising events being canceled.
- Little change from March to April in service numbers
- Made 75 resident check-in calls in March and April.

- Seeing increase in demand for volunteer transportation for medical appointments as some elective surgeries are now allowed, anticipate an increase in demand once in phase 2.
- Developing protocol for social distance visiting; seniors are missing face to face connection.

Issaquah Food & Clothing Bank:

- Food bank serving 98075 & 98029 zip codes (now temporarily delivering to 98074 as of 4/10)
- Currently unable to accept private donations, so asking folks to contribute to the emergency needs list or make a financial donation.
- Two weeks' worth of prepacked food provided to each client every other week.
- 25% increase in new clients.
- Due to social distancing, a higher # of people are requesting to use their emergency feeding program (food delivery service).
- Week of 4/13 served over 600 households, an increase of 100 households compared to last year
- In April, personal inventory was depleted and expenditures increased between \$8,000-\$10,000 above weekly budget
- Delivering to 31 Sammamish households (as of 5/1) for those unable to shop at the food bank in-person
- Donation impact (as of 5/1):
 - Pre-Covid: 125,000 lbs/week average (from stores, food drives, government, etc.)
 - Current: 30,000 lbs/week average (from online donation list only)
- No longer using National Guard due to changes in protocol

Issaquah School District

- School meal pick up ended on June 19th
- Summer lunch program offered by Issaquah Food & Clothing Bank started June 26th

Lake Washington School District

- Waiver approved by USDA means grab & go meals and limited meal delivery will be provided through August 7th

Eastside Baby Corner

- Accepting donations in July on designated days

Hopelink:

- Food bank serving 98074 zip code (does not offer grocery delivery)
- Two weeks of prepacked food available for each client.
- Redmond Hopelink location distributed average of 500 food boxes per week since Covid-19 started. Not tracking details of who is receiving food boxes to reduce transmission and to speed up process.
- Received 10 requests from Sammamish households for emergency financial assistance.

Lifewire:

- Moved to remote operations for almost all their staff. A core group of necessary personnel continue to work at the main office.
- Transitional shelter still running, however no place to isolate if someone gets ill (they will work with the health department if this becomes the case).
- Need for diapers, wipes and formula, which is being provided by Eastside Baby Corner.
- 24-hour helpline still running; staff meet with clients virtually.
- DV survivors worried about loss of income, and ramification of social isolation.
- There is increased tension and violence in the home as survivors and families are forced into extended contact with abusers.
- Requests from survivors for emergency financial assistance (rent, food, utilities) has grown

Issaquah Community Services:

- Provide emergency rent and utility assistance to residents within Issaquah School District
- Starting to see an increase in requests from residents with regards to paying rent
- Their available budget is down \$25,000 compared to last year.
- \$7,188 provided for 17 households for rent and utilities
- In April alone, have served 23 households (this is more than the entire first quarters of 2019 and 2020 combined)

Friends of Youth

- The Landing is an emergency young adult shelter for youth between 18-24 in Redmond
- Only emergency shelter for youth on Eastside

The Sophia Way

- Provides homelessness services for women on Eastside
- Social distancing requirements required different sites
- All shelters have moved to Red Lion Inn, Bellevue

Crisis Connections:

- Crisis line has seen a 52% increase compared to last year; 211 line a 75% increase.
- 75% of 211 volunteers are working remotely, but crisis line volunteers are unable to work remotely as they need clinical supervision.

Washington Poison Control

- Provides free phone advice and assistance in cases of poisoning and toxic substance exposures
- 23% increase in number of calls related to accidental poisoning by household cleaners and disinfectants since the stay at home order

CrossPath

- New City-funded counselor started, offering free youth mental health and substance use screenings and referral appointments for youth

Alliance of Eastside Agencies

- Group of nonprofit agencies serving East King County that convene monthly
- Difficulties getting staff ramped up to work from home
- Nonprofit ED said “My stress is having to balance the danger of COVID versus the danger of not offering services; the simple math of just stay at home doesn’t work for folks who don’t have their basic needs met”

Sammamish Rotary Club:

- Rotary’s Community Services Committee has over \$100,000 in their budget to allocate to organizations in the community. They held their annual application process and received 15 requests, several of which are COVID specific.
- Allocated the following to local organizations
 - St. Vincent de Paul: \$3,000
 - Eastside Friends of Seniors: \$3,000
 - Eastside Baby Corner: \$1,000
 - Issaquah Community Services: \$4,000
 - Harvest Against Hunger: \$15,000

Other Community Updates**Tent City 4**

- Tent City 4’s permit was extended by 30 days at the 4/21 Council meeting
- **Tent City 4’s permit extended by 30 days at the 6/16 Council meeting**

Puget Sound Energy

- COVID Affected Customer Assistance Program (CACAP) for unemployed or people who are unable to work: <https://www.pse.com/Customer-Service/help-center/assistance-programs>
- Can receive up to \$1,000 in utility bill credits per household

Seattle Foundation

- Met with a Foundation representative to discuss needs of Eastside
- Provided feedback on need to elevate voice of smaller, grassroots organizations
- Clarification needed on where money is being spent by countywide organizations who received funding
- **The Seattle Foundation’s second round of COVID-19 grants are now live on their [website](#). In total, the funding represents \$9.2 million in grants to 220 groups across childcare, emergency financial assistance, and mental/behavioral health.**
- These grants “focus on community-based organizations supporting vulnerable workers and families—people who face longstanding economic and racial inequities that have been made worse by the current crisis.” Phase 2 Priority Populations were:
 - People who will be missed by public funding opportunities, including undocumented immigrants and refugees

- People who are essential workers without health supports, childcare, and other necessary services
- People of color who are experiencing disparate health impacts

While there was no formal request for cities to provide input, the Human Services staff from Redmond, Kirkland, Bellevue, Sammamish and Issaquah jointly suggested the Foundation consider the following agencies in their review. These agencies provide a network of critical services for residents of East King County, and most serve Sammamish (highlighted green).

Phase 2 funding for these agencies is included below in red:

Emergency Financial Assistance

- Attain Housing
- Bellevue LifeSpring
- India Association of Western WA \$25,000
- Issaquah Community Services
- LifeWire
- MAPS MCRC \$100,000
- St. Vincent de Paul – St. Joseph Issaquah Conference

Mental and Behavioral Health

- ACRS \$25,000
- Consejo Counseling and Referral \$80,000
- IKRON of Greater Seattle \$40,000
- Therapeutic Health Services \$40,000
- Youth Eastside Services \$25,000

Child Care

- Bellevue and Kirkland Boys and Girls Clubs \$50,00
- Child Care Resources \$350,000
- YMCA \$125,000

East King County Community Fund

- New philanthropic fund created by Seattle Foundation
- Enables donors to channel resources towards East King County's greatest needs
- Aims to raise \$2 million, donations eligible to be matched one to one by matching grant from Jeff Bezos (up to \$1 million)

WA State

- State moratorium on evictions extended to August 1st

Department of Commerce

- The Department of Commerce is initiating a grant program for communities to use equitable and creative approaches to develop or expand shelter programs and bring people inside with a goal of exiting participants to permanent housing quickly
- Cities with populations greater than 25,000 eligible for funds

- Jurisdictions that submit joint applications from more than 50% of eligible applicants in the county will be awarded 25% more funds than jurisdictions that apply alone. Funds awarded for three-year period
- Sammamish award estimate \$300,183 or \$375,228 if applying jointly
- Application due date July 17th, with shelter occupancy by December 2020
- Working with eastside cities and King County to explore options

Point in Time Count

- Count conducted in January 2020 throughout King County
- Results estimate a 5% increase in people experiencing homelessness

Updates from Eastside Cities

Issaquah

- Approved \$100,000 in emergency funding for the following rental assistance agencies:
 - Issaquah Community Services (\$40,000)
 - St. Vincent de Paul Issaquah Chapter (40,000)
 - Hopelink (20,000)
- Each qualifying household receives \$500 for three months, below 80% AMI
- Rental assistance (\$100,000) depleted at end of May.
- Approved a Proclamation of Emergency stating landlords shall not require payment of late fees due to delinquent payment of rent
- Implemented utility bill relief measures, including no water disconnections and flexible payment plans.

Redmond

- Staff approved to distribute \$80K in fund balance for COVID response, limited to currently contracted agencies. Funds distributed to 3 emergency shelters:
 - Sophia Way;
 - Catholic Community Services; and
 - Friends of Youth.
- Adopted anti-discrimination resolution on 4/21 rejecting stigma and bias related to COVID
- New funding allocated on 5/19: \$50,000 to Hopelink and \$50,000 to Muslim Community Resource Center

Bellevue

- The Mayor issued an emergency order for the City to increase its contracts with following human service providers by \$90,000 each (\$450,000 total):
 - Catholic Community Services
 - Hopelink
 - Lifewire
 - Salvation Army

- Solid Ground.
 - On 5/18 the council approved allocation of \$996,557 in Community Development Block Grant (CDBG) funding. Bellevue was awarded \$489,623 in newly available CDBG funds this year in response to COVID-19, to go with \$506,934 in unspent funds from prior years. Will be allocated as follows:
 - Bellevue School District (childcare subsidies) \$75,000
 - Childcare Resources \$75,000
 - Congregations for Homeless \$244,812
 - Consejo Counseling Services \$50,000
 - Eastside Legal Assistance Program \$50,000
 - Hopelink \$106,934
 - India Association of Western WA \$100,000
 - Lifewire \$50,000
 - Sophia Way \$244,811
 - Adopted proclamation against bias and hate, particularly against the Asian American community
- Kirkland**
- Approved \$265,000 to be allocated to the following agencies serving emergency shelters, financial assistance, mental health and D.V.

Attain Housing	\$10,000
Catholic Community Services (CCS)	\$25,000
Congregations for Homeless (CFH)	\$50,000
Eastside Legal Assistance Program (ELAP)	\$25,000
Friends of Youth	\$25,000
Hopelink – emergency financial assistance	\$30,000
Hopelink – Food assistance	\$20,000
IKRON (mental health services)	\$10,000
Lifewire	\$10,000
Muslim Cultural Resource Center	\$25,000
Sophia Way	\$25,000



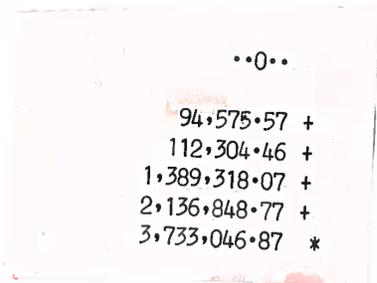
MEMORANDUM

To: Melonie Anderson, City Clerk

From: Tracey, Finance Department

Date: June 26, 2020

Re: Claims for July 7th, 2020



	\$ 94,575.57
	\$ 112,304.46
	\$ 1,389,318.07
	\$ 2,136,848.77
Check #57285 - 57453	\$ 3,733,046.87

Top 10 Over \$10,000 Payments

Vendor	Amount	Details
Johansen Construction	\$ 1,171,348.86	SE Issaquah-Fall City Road improvements
Eastside Fire & Rescue	\$ 659,422.67	Monthly contribution
Washington State Dept of Commerce	\$ 538,666.66	Loan repayment
Lochner	\$ 208,533.10	Issaquah-Fall City Road improvements
Vimly	\$ 172,984.78	Employee benefits
David Evans	\$ 96,864.98	Issaquah-Pine Lake Road
RRJ Company	\$ 74,588.36	Curb ramp retrofit
ICMA401	\$ 61,127.89	Employee benefits
ICMA401	\$ 57,068.39	Employee benefits
Public Restroom Company	\$ 54,629.50	Big Rock Park Site B

Accounts Payable
Check Register Totals Only

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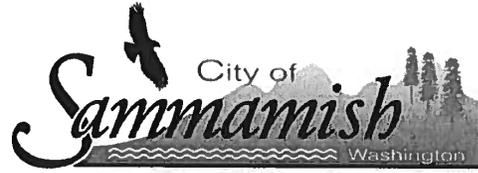


Check	Date	Vendor No	Vendor Name	Amount	Voucher
57285	06/05/2020	ALLTRAFF	All Traffic Solutions, Inc	860.20	57,285
57286	06/05/2020	AMERICAL	Americall International Inc	310.81	57,286
57287	06/05/2020	AUTODOC	Auto Doctor	792.30	57,287
57288	06/05/2020	BRIGHTVI	BrightView Landscapes LLC	2,193.94	57,288
57289	06/05/2020	REDUTIL	City of Redmond	34.70	57,289
57290	06/05/2020	CREATCIR	Creative Circle, LLC	6,632.50	57,290
57291	06/05/2020	DAVISDOO	Davis Door Service Inc	865.72	57,291
57292	06/05/2020	FEDERICI	Nick Federici	2,000.00	57,292
57293	06/05/2020	FUELCARE	FuelCare Inc	2,901.25	57,293
57294	06/05/2020	HABITATH	Habitat for Humanity Seattle-King Co	7,500.00	57,294
57295	06/05/2020	HENDRIKU	Hendrikus Organics, Inc.	1,708.96	57,295
57296	06/05/2020	LEXIS	Lexis Nexis Risk Data Mgmt	162.90	57,296
57297	06/05/2020	MINUTE	Minuteman Press	1,628.22	57,297
57298	06/05/2020	NAVIAPAY	Navia Benefit Solutions Client Pay	95.45	57,298
57299	06/05/2020	PATRIOT	Patriot Maintenance Inc	771.82	57,299
57300	06/05/2020	PROVAC	PRO-VAC	7,112.31	57,300
57301	06/05/2020	RJTHOMAS	R J Thomas Mfg Co Inc	4,527.00	57,301
57302	06/05/2020	SAM	Sammamish Plateau Water Sewer	117.09	57,302
57303	06/05/2020	SEQUOYAH	Sequoyah Electric, LLC	2,109.05	57,303
57304	06/05/2020	STEVENS	Ronald Stevens	16,798.78	57,304
57305	06/05/2020	SUNBELT	Sunbelt Rentals	1,736.50	57,305
57306	06/05/2020	WORKWEAR	The Workwear Place	89.09	57,306
57307	06/05/2020	TIMMONS	Timmons Group	1,330.00	57,307
57308	06/05/2020	TRANSGRO	Transpo Group USA Inc.	5,406.22	57,308
57309	06/05/2020	US BANK	U. S. Bank Corp Payment System	19,636.15	57,309
57310	06/05/2020	USPOST	U.S. Postal Service	240.00	57,310
57311	06/05/2020	ULINE	ULINE Shipping Supplies	2,472.42	57,311
57312	06/05/2020	VOYAGER	Voyager	3,988.45	57,312
57313	06/05/2020	WATRACTO	Washington Tractor	534.74	57,313
57314	06/05/2020	WUCELIA	Celia Wu	19.00	57,314
Check Total:				94,575.57	

Accounts Payable

Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
57315	06/05/2020	ICMA401	ICMA 401	61,127.89	57,315
57316	06/05/2020	ICMA457	ICMA457	20,750.89	57,316
57317	06/05/2020	ISD	Issaquah School District	14,501.00	57,317
57318	06/05/2020	LWSD	Lake Washington School Dist	13,633.00	57,318
57319	06/05/2020	LEGALSHI	Legal Shield	476.55	57,319
57320	06/05/2020	NAVIA	Navia Benefits Solution	1,815.13	57,320
Check Total:				112,304.46	

Accounts Payable

Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
57321	06/12/2020	ACHARMYT	Mythri Achar	88.00	57,321
57322	06/12/2020	AUTODOC	Auto Doctor	3,445.95	57,322
57323	06/12/2020	BMC	BMC East LLC	611.79	57,323
57324	06/12/2020	BUTLERJE	Jennifer Butler	500.00	57,324
57325	06/12/2020	CADMAN	Cadman, Inc.	1,803.81	57,325
57326	06/12/2020	CDW	CDW Govt Inc	30.17	57,326
57327	06/12/2020	CENTURY	CenturyLink	59.99	57,327
57328	06/12/2020	BELLCITY	City Of Bellevue	13,927.14	57,328
57329	06/12/2020	COMCAST2	Comcast	378.31	57,329
57330	06/12/2020	CREATCIR	Creative Circle, LLC	3,272.50	57,330
57331	06/12/2020	CWU-EXTE	CWU-Extended Learning	140.00	57,331
57332	06/12/2020	DILIGENT	Diligent Corporation	23,573.00	57,332
57333	06/12/2020	DRIFTMIE	Driftmier Architects, P.S.	4,993.00	57,333
57334	06/12/2020	EASTFIRE	Eastside Fire & Rescue	659,422.67	57,334
57335	06/12/2020	FASTENAL	Fastenal Industrial Supplies	331.29	57,335
57336	06/12/2020	FIDELIS	Fidelis, Inc	387.50	57,336
57337	06/12/2020	FISHERDE	Dena Fisher	148.50	57,337
57338	06/12/2020	FISH	Friends of Issaquah Salmon Hat	20,000.00	57,338
57339	06/12/2020	FOLSPARK	Friends Of Lk Sammamish State Park	3,000.00	57,339
57340	06/12/2020	GLOBALRE	Global Rental Co, Inc	2,206.00	57,340
57341	06/12/2020	HDFOWL	H. D. Fowler Company	2,570.71	57,341
57342	06/12/2020	HERMANSO	Hermanson Co LLP	1,605.33	57,342
57343	06/12/2020	HWA	HWA GeoSciences, Inc	7,946.80	57,343
57344	06/12/2020	INDIA	India Assoc of Western Washington	1,200.00	57,344
57345	06/12/2020	HONDAKU	Issaquah Honda Kubota	30.74	57,345
57346	06/12/2020	JCWILDLI	JC Wildlife Consultant	3,550.00	57,346
57347	06/12/2020	KINGFI	King County Finance A/R	6,539.43	57,347
57348	06/12/2020	KCRADIO	King Cty Radio Comm Svcs	1,115.40	57,348
57349	06/12/2020	LESSCHWA	Les Schwab Tire Center	327.98	57,349
57350	06/12/2020	LongBAY	Long Bay Enterprises, Inc	385.50	57,350
57351	06/12/2020	MALLORYS	Mallory Paint Store Sammamish	143.96	57,351
57352	06/12/2020	MICROSOFT	Microsoft	877.72	57,352
57353	06/12/2020	MILLERJU	Julie Miller	500.00	57,353
57354	06/12/2020	NESAM	NE Sammamish Sewer & Water	147.72	57,354
57355	06/12/2020	NESCO	Nesco LLC	3,190.00	57,355
57356	06/12/2020	NEWPIG	New Pig Corp	1,644.30	57,356
57357	06/12/2020	NEELECTR	Northeast Electric LLC	10,856.15	57,357
57358	06/12/2020	OLYMTRA	Olympic Trailer & Truck Accessories	3,712.79	57,358
57359	06/12/2020	PACGOLF	Pacific Golf & Turf	88.12	57,359
57360	06/12/2020	PACSOIL	Pacific Topsoils, Inc	7,553.73	57,360
57361	06/12/2020	PETZMAUR	Maureen Petz	132.00	57,361
57362	06/12/2020	PLCC	Pine Lake Covenant Church	212.50	57,362
57363	06/12/2020	PLATT	Platt Electric Supply	41.06	57,363
57364	06/12/2020	PRIORCOL	Colin Prior	500.00	57,364
57365	06/12/2020	PROVAC	PRO-VAC	1,560.00	57,365
57366	06/12/2020	PSE	Puget Sound Energy	9,592.97	57,366
57367	06/12/2020	QBSI	QBSI-Xerox	387.50	57,367
57368	06/12/2020	QUINNELA	Elaine Quinn	500.00	57,368
57369	06/12/2020	REPUBLIC	Republic Services #172	306.52	57,369
57370	06/12/2020	RIGHT	Right! Systems Inc.	3,397.70	57,370

Check	Date	Vendor No	Vendor Name	Amount	Voucher
57371	06/12/2020	RUDATDAV	David Rudat	15,006.59	57,371
57372	06/12/2020	SAM	Sammamish Plateau Water Sewer	1,236.24	57,372
57373	06/12/2020	SEATIM	Seattle Times	2,144.17	57,373
57374	06/12/2020	SEATIMSU	Seattle Times	139.86	57,374
57375	06/12/2020	SEELICK	See Click Fix	4,335.32	57,375
57376	06/12/2020	SIGNARAM	Signarama-Redmond	118.55	57,376
57377	06/12/2020	SITEONE	Site One Landscape Supply LLC	212.31	57,377
57378	06/12/2020	SMARSH	Smarsh	141.57	57,378
57379	06/12/2020	SMARTSIG	SmartSign Store	74.12	57,379
57380	06/12/2020	STANLEYB	Belle Stanley	560.00	57,380
57381	06/12/2020	STEINLOT	Stein Lotzkar & Starr P.S. Inc	4,302.00	57,381
57382	06/12/2020	STERL	Sterling Infosystems Inc	629.94	57,382
57383	06/12/2020	SUNBELT	Sunbelt Rentals	652.38	57,383
57384	06/12/2020	WORKWEAR	The Workwear Place	59.38	57,384
57385	06/12/2020	TRIANGLE	Triangle Associates, Inc	720.00	57,385
57386	06/12/2020	TRI-TEC	Tri-Tec Communications, Inc	121.00	57,386
57387	06/12/2020	UTILITIE	Utilities Underground Location Ctr	608.88	57,387
57388	06/12/2020	VANVEEN	Van Veen Nursery	203.00	57,388
57389	06/12/2020	VERIZON	Verizon Wireless	7,737.72	57,389
57390	06/12/2020	WACTED	Wa Dept Of Commerce	538,666.66	57,390
57391	06/12/2020	XEROX	Xerox Financial Services	2,712.13	57,391
Check Total:				1,389,318.07	

Accounts Payable

Check Register Totals Only

User: tcartmel
 Printed: 6/18/2020 - 3:09 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
57392	06/19/2020	ALLSTREA	Allstream	2,285.24	57,392
57393	06/19/2020	ATWORK	At Work!	23,329.63	57,393
57394	06/19/2020	AUTODOC	Auto Doctor	1,581.20	57,394
57395	06/19/2020	BERK	Berk Consulting, Inc.	1,165.00	57,395
57396	06/19/2020	BRIGHTVI	BrightView Landscapes LLC	20,980.96	57,396
57397	06/19/2020	BUILDERS	Builders Exchange of WA	5.10	57,397
57398	06/19/2020	CENTURY	CenturyLink	156.43	57,398
57399	06/19/2020	CINTASFA	Cintas Corporation	1,355.65	57,399
57400	06/19/2020	ISSCITY	City Of Issaquah	590.10	57,400
57401	06/19/2020	CREATCIR	Creative Circle, LLC	2,800.00	57,401
57402	06/19/2020	CURBPROS	Curb Pros, LLC	6,462.50	57,402
57403	06/19/2020	EVANS	David Evans & Associates, Inc	96,864.98	57,403
57404	06/19/2020	DEPTECOL	Department of Ecology	29,109.00	57,404
57405	06/19/2020	EVSAN	Evergreen Sanitation, Inc	4,015.00	57,405
57406	06/19/2020	FAIRFIEL	Teresa Fair-Field	110.00	57,406
57407	06/19/2020	FASTENAL	Fastenal Industrial Supplies	130.19	57,407
57408	06/19/2020	GRAINGER	Grainger	57.59	57,408
57409	06/19/2020	HDFOWL	H. D. Fowler Company	830.92	57,409
57410	06/19/2020	HENDRIKU	Hendrikus Organics, Inc.	888.36	57,410
57411	06/19/2020	HOMEDE	Home Depot	477.92	57,411
57412	06/19/2020	HONEY	Honey Bucket	1,273.13	57,412
57413	06/19/2020	ICMA401	ICMA 401	57,068.39	57,413
57414	06/19/2020	ICMA457	ICMA457	20,709.06	57,414
57415	06/19/2020	ISSFOUND	Issaquah Schools Foundation	500.00	57,415
57416	06/19/2020	JOHANSEN	Johansen Construction Company	1,171,348.86	57,416
57417	06/19/2020	KINGFI	King County Finance A/R	29,249.09	57,417
57418	06/19/2020	KLEINFEL	Kleinfelder, Inc.	8,003.75	57,418
57419	06/19/2020	KOLKAY	KolKay Electric, Inc	86.80	57,419
57420	06/19/2020	KPG	KPG Interdisciplinary Design	5,806.03	57,420
57421	06/19/2020	LEONATTI	Michelle Leonatti	330.00	57,421
57422	06/19/2020	LOCHNER	Lochner, Inc.	208,533.10	57,422
57423	06/19/2020	MAYESJEN	Jennifer Mayes	750.00	57,423
57424	06/19/2020	MORRISDA	Darawan Morrison	1,025.00	57,424
57425	06/19/2020	NAVIA	Navia Benefits Solution	1,815.13	57,425
57426	06/19/2020	PACAIR	Pacific Air Control, Inc	1,878.00	57,426
57427	06/19/2020	POA	Pacific Office Automation	171.59	57,427
57428	06/19/2020	PATRIOT	Patriot Maintenance Inc	30,833.20	57,428
57429	06/19/2020	PAULSEN	Paige Paulsen	500.00	57,429
57430	06/19/2020	PROVAC	PRO-VAC	8,134.00	57,430
57431	06/19/2020	PUBLICRE	Public Restroom Company	54,629.50	57,431
57432	06/19/2020	PSE	Puget Sound Energy	14,980.76	57,432
57433	06/19/2020	RRJ	RRJ Company LLC	74,588.36	57,433
57434	06/19/2020	RWC	RWC Group	770.31	57,434
57435	06/19/2020	SAM	Sammamish Plateau Water Sewer	1,978.86	57,435
57436	06/19/2020	SHENEMER	Emerisse Shen	165.00	57,436
57437	06/19/2020	SHERWIN	Sherwin-Williams Co Store 8189	184.49	57,437
57438	06/19/2020	SPIKESEL	Elhahm Spikes	110.00	57,438
57439	06/19/2020	SPRAGUE	Sprague Pest Solutions	503.80	57,439
57440	06/19/2020	SUNBELT	Sunbelt Rentals	3,728.60	57,440
57441	06/19/2020	WATERSH	The Watershed Company	6,574.80	57,441

Check	Date	Vendor No	Vendor Name	Amount	Voucher
57442	06/19/2020	TREESOLU	Tree Solutions Inc	2,569.50	57,442
57443	06/19/2020	ULINE	ULINE Shipping Supplies	177.35	57,443
57444	06/19/2020	USBANKNA	US Bank N.A. - Custody	39.00	57,444
57445	06/19/2020	VIMLY	Vimly Benefit Solutions, Inc	172,984.78	57,445
57446	06/19/2020	WAAUDIT	Wa State Auditor's Office	23,352.48	57,446
57447	06/19/2020	WAECOL	Wa State Dept of Ecology	843.90	57,447
57448	06/19/2020	WSDOT	Wa State Dept of Transportation	1,906.90	57,448
57449	06/19/2020	WATRACTO	Washington Tractor	534.74	57,449
57450	06/19/2020	WATERBUF	Water Buffalo, Inc.	579.31	57,450
57451	06/19/2020	WENGERJO	Jonathan Wenger	148.50	57,451
57452	06/19/2020	WESTERNS	Western Systems Inc.	33,866.78	57,452
57453	06/19/2020	ZIPLY	Ziply Fiber	420.15	57,453
Check Total:				2,136,848.77	

Agenda Bill

City Council Regular Meeting
July 07, 2020



SUBJECT:	Resolution: Final Project Acceptance: 2019 Pavement Program - Overlay project: Contract #C2019-290	
DATE SUBMITTED:	June 10, 2020	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Adopt the resolution accepting construction of the 2019 Pavement Program - Overlay project by Watson Asphalt Paving Co., Inc. as complete.	
EXHIBITS:	1. Exhibit 1 - Final Acceptance Resolution 2. Exhibit 2 - Final Voucher	
BUDGET:		
Total dollar amount	\$2,016,855.01	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	Overlay & Pavement Preservation - Roadway, 101-000-542-30-48-51	<input type="checkbox"/> Budget reallocation required <input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input checked="" type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

NEEDED FROM COUNCIL:

Shall Council accept the 2019 Pavement Program - Overlay project with Watson Asphalt Paving Co., Inc. as complete?

KEY FACTS AND INFORMATION SUMMARY:

Summary:

All work for the 2019 Pavement Program - Overlay project has been completed in accordance with the project specifications. The recommended action approves the final contract amount and constitutes the final acceptance of the work. There were no contractor claims filed against the City, and no liquidated damages were assessed against the contractor.

Background:

On May 21st, 2019 Council authorized the City Manager to award and execute a contract with the lowest responsive and responsible bidder, Watson Asphalt Paving Co., Inc. for construction of the 2019 Pavement Program - Overlay project in an amount not to exceed \$2,043,377.82 and to administer a construction contingency in the amount of \$204,337.78. The project included a final change order to balance the final measured quantities in the amount of -\$26,522.81 below the original contract amount. The May 21, 2019 [Agenda Bill](#) describes in more detail the goals of this project, the road sections that were overlaid, and criteria used to select those sites.

The project was completed on May 1, 2020.

FINANCIAL IMPACT:

The completed improvements were constructed within the project budget. A summary of the actual project expenditures, by budget number, is provided below.

Contract Expenditures (Overlay & Pavement Preservation - Roadway, 101-000-542-30-48-51):

Approved Contract Amount by Council	\$ 2,043,377.82
Change Order 01 (Final)	<u>\$ -26,522.81</u>
Final Completed Contract	\$ 2,016,855.01

The total contract amount was within the approved construction contingency amount authorized by the Council.

OTHER ALTERNATIVES CONSIDERED:

No alternatives. The project has been deemed complete and final authorization is needed to complete the close-out paperwork.

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

[Comprehensive Plan Transportation Element](#)

Goal T.3 Operations, Maintenance, Management and Safety: As a high priority, maintain, preserve, and operate the city's transportation system in a safe and functional state.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2020-_____**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE 2019 PAVEMENT
PROGRAM - OVERLAY PROJECT AS COMPLETE**

WHEREAS, at the Regular Council meeting on May 21, 2019, the City Council authorized the City Manager to enter into a contract with the lowest bidder for the 2019 Pavement Program – Overlay project (“the Project”); and

WHEREAS, the City Manager executed contract C2019-290 for construction of the Project with Watson Asphalt Paving Co., Inc.; and

WHEREAS, the Project was substantially completed by Watson Asphalt Paving Co., Inc. on May 1, 2020; and

WHEREAS, the City Council now wishes to accept the work on the Project as complete;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DO RESOLVE AS FOLLOWS:**

Section 1. Project Acceptance. The City of Sammamish hereby accepts the 2019 Pavement Program - Overlay project as complete.

Section 2. Authorization of Contract Closure Process. The City Manager is hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, the Department of Labor and Industries and the Department of Employment Security.

Section 3. Effective Date. This Resolution shall take effect immediately upon signing.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE __ DAY OF JULY 2020.**

CITY OF SAMMAMISH

Mayor Karen Moran

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Resolution No.:



Final Contract Voucher Certificate

Contractor Watson Asphalt Paving Co., Inc.			
Street Address PO Box 845			
City Redmond	State WA	Zip 98073	Date 5/20/2020
City Project Number N/A	Federal Aid Project Number N/A	City Contract Number C2019-290	
Contract Title 2019 Pavement Program - Overlay			
Date Work Physically Completed 5/1/2020		Final Amount \$2,016,855.01	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Sammamish nor have I rented or purchased any equipment or materials from any employee of the City of Sammamish; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Sammamish for work performed and material furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Sammamish from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



X [Signature]
Contractor Authorized Signature Required

Rick Schroeder
Print Signature Name

Subscribed and sworn to before me this 20th day of May 2020

X [Signature] Notary Public in and for the State of WA

residing at Kirkland

City of Sammamish

I, certify the attached final estimate to be based upon actual measurement, and to be true and correct.

X Ben Resch 6/10/2020
Project Engineer/Project Administrator

Approved Date 6/10/2020
X [Signature]
City Engineer

This Final Contract Voucher is to be prepared by the Project Engineer or Project Administrator. Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

Draft



MINUTES

City Council Regular Meeting

6:30 PM - June 16, 2020

City Hall Council Chambers, Sammamish, WA

Mayor Karen Moran called the regular meeting of the Sammamish City Council to order at 6:30 p.m.

Councilmembers Present:

Mayor Karen Moran
Deputy Mayor Christie Malchow
Councilmember Jason Ritchie
Councilmember Kent Treen
Councilmember Chris Ross
Councilmember Ken Gamblin
Councilmember Pam Stuart

Councilmembers Absent:

Council Attended the Meeting virtually VIA GOTOMEETING

Staff Present:

City Manager David Rudat
Sr. Management Analyst Mike Sugg
Emergency Manager Andrew Stevens
Director of Community Development David Pyle
Interim Director of Public Works Cheryl Paston
Management Analyst Evan Fischer
City Engineer Andrew Zagars
Communications Director Celia Wu
Police Chief Dan Pingrey
Assistant City Attorney Lisa Marshall
Deputy Clerk Lita Hachey

ROLL CALL

Roll was called.

Mayor Moran arrived at approximately 6:40 pm

PLEDGE OF ALLEGIANCE

Councilmember Kent Treen led the pledge.

Draft**EXECUTIVE SESSION**

Review the Performance of a Public Employee Pursuant to RCW 42.30.110(1)(g)

Mayor Moran extended the Executive Session at 7:40 pm for an additional 30 minutes.

City Council retired to an Executive Session at 6:40 pm and returned at 8:13 pm with the following action.

MOTION: Councilmember Ken Gamblin moved to have the City Attorney enter into negotiations with the Interim City Manager, Dave Rudat, to retain him as our full-time City Manager. Councilmember Kent Treen seconded. Motion carried 5-2 with Councilmember Jason Ritchie and Councilmember Pam Stuart dissenting.

EMERGENCY MANAGEMENT

COVID-19 Update: Andrew Stevens, Emergency Manager gave an COVID-19 update for Sammamish, King County and the State of Washington.

PUBLIC COMMENT

Martin Nizlick (Public Hearing Comment) on the board of Washington Sensible Shorelines Association (WASA)- spoke regarding flooding in his community along Lake Sammamish and submitted written comments found [here](#).

Reid Brockway (Public Hearing Comment) spoke regarding the Sammamish flooding issues and submitted written comments found [here](#).

Eric Johnson spoke regarding a property being developed near his home and the clearing outside the limits. He showed a slideshow found [here](#).

Mary Wictor spoke regarding the delay due to Executive Session at the beginning of the meetings, the input into Public Hearings being during the Public Hearing and drainage issues along Louis Thompson Road.

Ramiro Valderrama spoke regarding the commissioning of Artwork representing Civil Liberties and Racial/Social Justice and showed a slideshow found here. Written public comments are available [here](#) in the Document Center.

Mary Wictor (Public Hearing Comment) spoke regarding the flood damage on the Lake Sammamish shores.

APPROVAL OF AGENDA

MOTION: Deputy Mayor Christie Malchow moved to amend the agenda by removing Item # 10 - the Draft Transportation Master Plan and Prioritized Project List. Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.

MOTION: Deputy Mayor Christie Malchow moved to approve the Agenda as amended to remove Item # 10 - the Draft Transportation Master Plan and Prioritized Project List. Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.

Draft

CONSENT CALENDAR

Payroll: For the Period Ending May 31, 2020 For a Pay Date of June 5, 2020 in the Amount of \$482,014.03

Claims: For Period Ending June 16, 2020 In The Amount Of \$4,061,665.91 For Check No. 57186 Through 57284

Approval: Sammamish-WSDOT-King County ITS Improvement Project: Construction Engineering and Management Services Contract / WHPacific

Approval: Professional Services Contract Renewal: 2020-2021 Tree Service & Emergency Response / Bartlett Tree Experts

Approval of Bid Rejection: Sammamish-WSDOT-King County ITS Improvement Project, Phase 1B /Traffic Management Center

Approval: June 2, 2020 Regular Meeting Minutes

MOTION: Councilmember Pam Stuart moved to approve the Consent Calendar. Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.

PRESENTATIONS / PROCLAMATIONS - NONE

PUBLIC HEARINGS

An Ordinance of the City of Sammamish, Washington, amending Chapter 15.10 of Sammamish Municipal Code Title 15, Related to Flood Damage Prevention; Providing for Severability, and Establishing an Effective Date.

David Pyle, Director of Community Development and Evan Fischer, DCD Management Analyst gave a staff update on the ordinance amending Chapter 15.10 of Sammamish Municipal Code Title 15, Related to Flood Damage Prevention and showed a presentation found [here](#) in the Document Center.

Public Hearing opened at 9:10 pm and closed at 9:11 pm with comments heard earlier during Public Comment.

Reid Brockway, Martin Nizlek and Mary Wictor spoke regarding this ordinance during Public Comment earlier in the meeting.

Note: Reid Brockway and Martin Nizlek submitted written public comments available in the Document Center [here](#).

Note: Patrick Haluptzok submitted written public comments available in the Document Center [here](#).

MOTION: Deputy Mayor Christie Malchow moved to approve the ordinance amending Chapter 15.10 of Sammamish Municipal Code Title 15, Related to Flood Damage Prevention Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.

UNFINISHED BUSINESS

Draft

~~Discussion: Draft Transportation Master Plan and Prioritized Projects List~~

Council took a five minute break at 10:00 pm and returned at 10:05 pm.

MOTION: Deputy Mayor Christie Malchow moved to extend till 11:00 pm. Councilmember Jason Ritchie seconded. Motion carried 6-1 with Mayor Karen Moran dissenting.

Discussion: Business Recovery Task Force

Mike Sugg, Senior Management Analyst, led the discussion about the Business Recovery Task Force.

The discussion of the Business Recovery Task Force will be brought back at the next meeting with the next steps.

NEW BUSINESS

Emergency Ordinance: Tent City 4 Permit Extension due to COVID-19

Mike Sugg, Senior Management Analyst led the discussion about extending the Tent City 4 permit due to COVID-19.

MOTION: Deputy Mayor Christie Malchow moved to approve the ordinance extending the permit for Tent City 4. Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.

Discussion: Commissioning of Artwork Representing Civil Liberties and Racial/Social Justice

Mike Sugg, Senior Management Analyst, led the discussion on commissioning of Artwork Representing Civil Liberties and Racial/Social Justice.

MOTION: Deputy Mayor Christie Malchow moved to direct the staff and Arts Commission to research artwork that will represent Civil Liberties and Racial/Social Justice. Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.

Information: Anti-Bias Resources and Practices at City of Sammamish

Celia Wu, Director of Communication, Dan Pingrey, Sammamish Police Chief and Mary Beth Neeson, HR Analyst shared information on the Anti-Bias Resources and Practices at the City of Sammamish and showed a PowerPoint that is available [here](#) in the Document Center.

Resolution: Revising the Rules of Procedure for City Council

MOTION: Deputy Mayor Christie Malchow moved to extend until 11:30 pm. Councilmember Ken Gamblin seconded. Motion carried 6-1 with Councilmember Pam Stuart dissenting.

MOTION: Deputy Mayor Christie Malchow moved to adopt Section 2.4 . Councilmember Kent Treen seconded. Motion carried unanimously 7-0.

Draft

MOTION: Councilmember Kent Treen moved to approve Section 2.7.2. Deputy Mayor Christie Malchow seconded. Motion carried unanimously 7-0.

MOTION: Councilmember Jason Ritchie moved to extend the meeting till 11:50 pm. Deputy Mayor Christie Malchow seconded. Motion carried 5-2 with Councilmember Kent Treen and Councilmember Pam Stuart dissenting.

MOTION: Councilmember Pam Stuart moved to amend to address all questions first with no time limit and the first and second rounds be limited to five minutes. Councilmember Chris Ross seconded. Motion carried 5-2 with Mayor Karen Moran and Councilmember Ken Gamblin dissenting.

MOTION: Councilmember Jason Ritchie moved to amend to table the motion, to a date certain, if not resolved after the second round. Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.

MOTION: Deputy Mayor Christie Malchow moved to approve Section 3.4.4. as amended to 5 minutes per round with a total of two rounds as amended to include to address all questions first with no time limit and the first and second rounds be limited to five minutes and to table the motion, to a date certain, if not resolved after the second round. Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.

MOTION: Councilmember Chris Ross moved to approve 3.4.5. amended to say City issued device. Councilmember Kent Treen seconded. Motion carried unanimously 7-0.

MOTION: Deputy Mayor Christie Malchow moved to amend to say "City issued device" Councilmember Kent Treen seconded. Motion carried unanimously 7-0.

MOTION: Councilmember Jason Ritchie moved to continue this item at the Special Meeting on June 23, 2020. Councilmember Kent Treen seconded. Motion carried unanimously 7-0.

COUNCIL REPORTS/ CITY MANAGER REPORT

Report: Deputy Mayor Malchow submitted a written report which was included in the Agenda Packet.

Report: Councilmember Stuart submitted a written report which was included in the Agenda Packet.

Report: Councilmember Treen submitted a written report which was included in the Agenda Packet.

Report: Dave Rudat, Interim City Manager spoke regarding the following:

- On January 31, 2020, the City executed a statutory warranty deed to acquire a portion of property along the Issaquah Fall City Road needed for the Issaquah Fall City Road Construction Project. The property is owned by the estate of Dorina Craciun;
- The City placed \$50,560 in escrow and awaited closing instructions;
- Over the past 18 months, changes in personnel and confusion over the number of liens recorded against the property have resulted in the sale remaining unclosed as of this writing. Some responsibility for the delay is ours, and the escrow company, First American, bears some responsibility as well.
- What we've learned over the past few weeks is that liens on the property total \$56,368.09, which is \$5,718.09 over the amount the City placed in escrow. The liens must be released in order for the property to close. The three liens recorded against the property include an attorney's lien in the amount of \$6,200, a mortgage lien in the amount of \$35,000, and an IRS lien in the amount of \$15,168.09, for a total of \$56,368.09.

Draft

- First American will satisfy the attorney’s lien in the amount of \$6,200 which will leave \$44,450 remaining in escrow.
- Next, First American will contact both the IRS and the mortgage lender to determine if both entities agree to a partial release. Partial release of both liens will result in the proceeds of the sale going to the property owner’s estate, and the liens currently recorded on the property the City is acquiring will be transferred to the other portion of the Craciun property to be sold soon. The transaction will close and the City will enjoy clear title to the property.
- If either the IRS or the mortgage lender does not agree to a partial release, escrow contains funds to satisfy either, but not both, of the liens. Thee lienholder not agreeing to a partial release will be paid out of escrow, the lien will be removed, and the property will close, the City receiving clear title. The entity agreeing to the partial release will record its lien on that portion of the property to be sold in the future.

The final possible scenario is that neither the IRS nor the mortgage lender agree to a partial release. If this occurs, the City Manager requests your permission to increase the amount in escrow by \$5,719.08 so that the property can close and the City obtain clear title. The City will record a lien in the amount of \$5,718.09 on that portion of the Craciun property to be sold in the near future

MOTION: Councilmember Pam Stuart moved to direct the City Manager to increase the amount in escrow to \$5,719.08 and approve the partial release of the liens of the property on Issaquah-Fall City Road so the City can purchase and close this issue. Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.

MOTION: Deputy Mayor Christie Malchow moved to extend the meeting until 12:00 midnight. Councilmember Ken Gamblin seconded. Motion carried 5-2 with Councilmember Jason Ritchie and Councilmember Pam Stuart dissenting.

EXECUTIVE SESSION

Review the Performance of a Public Employee Pursuant to RCW 42.30.110(1)(g)

City Council retired to an Executive Session at 11:45 pm and returned at 11:58 pm

MOTION: Deputy Mayor Christie Malchow moved to direct Mayor Moran to ratify the contract as amended, to hire Dave Rudat as the City Manager. Councilmember Kent Treen seconded. Motion carried 5-2 with Councilmember Jason Ritchie and Councilmember Pam Stuart dissenting.

ADJOURNMENT

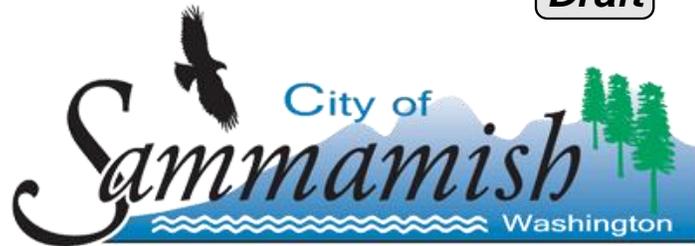
The meeting adjourned at 12:01 am.

MOTION: Councilmember Jason Ritchie moved to adjourn. Mayor Karen Moran seconded. Motion carried unanimously 7-0.

Lita Hachey, Deputy City Clerk

Karen Moran, Mayor

Draft



MINUTES

City Council Special Meeting

6:30 PM - June 23, 2020

City Hall Council Chambers, Sammamish, WA

Deputy Mayor Christie Malchow called the special meeting of the Sammamish City Council to order at 6:30 p.m.

Councilmembers Present:

Deputy Mayor Christie Malchow
Councilmember Jason Ritchie
Councilmember Kent Treen
Councilmember Chris Ross
Councilmember Ken Gamblin
Councilmember Pam Stuart

Those present attended via GoToMeeting

Councilmembers Absent:

Mayor Karen Moran

Staff Present:

City Manager David Rudat
Director of Community Development David Pyle
Deputy Director of Community Development Kellye Hilde
Interim Director of Parks, Recreation & Facilities Anjali Myer
Director of Finance & Risk Management; Assistant City Manager Aaron Antin
Interim Director of Public Works Cheryl Paston
City Engineer Andrew Zagars
Sr. Management Analyst Mike Sugg
Assistant City Attorney Lisa Marshall
City Clerk Melonie Anderson

ROLL CALL

Draft

Roll was called.

PLEDGE OF ALLEGIANCE

Councilmember Gamblin led the pledge.

APPROVAL OF AGENDA

MOTION: Councilmember Kent Treen moved to approve the agenda. Councilmember Chris Ross seconded. Motion carried unanimously 6-0 with Mayor Karen Moran absent.

EXECUTIVE SESSION – IF NECESSARY

PUBLIC COMMENT

None.

PRESENTATIONS

Deputy Mayor Malchow recognized Melonie Anderson City Clerk with her 20 years of Service to the City of Sammamish and on her retirement.

PUBLIC HEARINGS

Public Hearing: 2021-2026 Transportation Improvement Plan Adoption

Interim Public Works Director Cheryl Paston introduced the subject and that Andrew Zagars, City Engineer, was available to answer questions.

Public Hearing opened at 6:43 pm.

Public Comment

Mary Victor, showed a PowerPoint presentation (presentation available on the City's website [here](#)).

Council reviewed the draft TIP and offered some changes.

At 8:52 pm Public Hearing was continued to June 30, 2020.

MOTION: Councilmember Pam Stuart moved to approve resolution and add language that it will be revisited and revised as needed based on the approved budget and Comprehensive Plan Revisions relating to the Gerend case are completed. Councilmember Jason Ritchie seconded. Motion failed 2-4 with Deputy Mayor Christie Malchow, Councilmember Kent Treen, Councilmember Chris Ross, and Councilmember Ken Gamblin dissenting, Mayor Karen Moran absent.

MOTION: Deputy Mayor Christie Malchow moved to add a special meeting on June 30,2020, and extend the Public Hearing for the TIP to that meeting date. Councilmember Kent Treen seconded. Motion carried unanimously 6-0 with Mayor Karen Moran absent.

MOTION: Councilmember Pam Stuart moved to this will be the only item discussed at the special meeting. Deputy Mayor Christie Malchow seconded. Motion carried unanimously 6-0 with Mayor Karen Moran absent.

Draft

MOTION: Councilmember Ken Gamblin moved to move item 5 regarding the procedures of the Community Development Department to be discussed before unfinished business. Councilmember Kent Treen seconded. Motion carried 4-2 with Councilmember Jason Ritchie and Councilmember Pam Stuart dissenting, Mayor Karen Moran absent.

Council recessed for a five minute break.

MOTION: Councilmember Pam Stuart moved to amend the motion to remove items 2 Rules of Procedure and Item 4 Business Recovery Task Force. Councilmember Ken Gamblin seconded. Motion failed 2-4 with Deputy Mayor Christie Malchow, Councilmember Kent Treen, Councilmember Chris Ross, and Councilmember Ken Gamblin dissenting, Mayor Karen Moran absent.

Motion Approve Procedures Adopted by the Department of Community Development Allowing Its Director to Eliminate Administrative Appeal of A SEPA Determination of Significance Requiring Preparation of An Environmental Impact Statement When the DS Concerns A Non Project Proposal by the City Itself

City Manager Dave Rudat gave the staff report.

MOTION: Councilmember Ken Gamblin moved to approve the procedures adopted by the Department of Community Development pursuant to Sammamish Municipal Code (SMC) section 20.15.130(4) allowing its Director to eliminate an appeal to a SEPA Determination of Significance (DS) requiring requiring the preparation of an Environmental Impact Statement when the DS concerns a non-project proposal by the City itself and to approve Department adoption of such procedures to take effect immediately pursuant to SMC 2.55.070 and 2.55.080. Councilmember Kent Treen seconded. Motion carried unanimously 6-0 with Mayor Karen Moran absent.

UNFINISHED BUSINESS

Council recessed from 9:00 pm to 9:06 pm.

Resolution: Rules of Procedure

Mike Sugg, Senior Management Analyst gave the staff report.

MOTION: Deputy Mayor Christie Malchow moved to approve the amended resolution amending the Council Rules of Procedures. Councilmember Ken Gamblin seconded. Motion carried 5-1 with Councilmember Pam Stuart dissenting, Mayor Karen Moran absent.

MOTION: Councilmember Chris Ross moved to approve Section 4.1.3 as as written. Councilmember Kent Treen seconded. Motion carried 5-1 with Councilmember Pam Stuart dissenting, Mayor Karen Moran absent.

MOTION: Councilmember Chris Ross moved to amend 3.4.4 to limit time for Council questions to 30 minutes in aggregate). Deputy Mayor Christie Malchow seconded. Motion carried 5-1 with Councilmember Pam Stuart dissenting, Mayor Karen Moran absent.

Draft

MOTION: Councilmember Pam Stuart moved to add no Councilmember shall be able to use the City logo on any social media post. Councilmember Jason Ritchie seconded. Motion failed 2-4 with Deputy Mayor Christie Malchow, Councilmember Jason Ritchie, Councilmember Chris Ross, and Councilmember Ken Gamblin dissenting, Mayor Karen Moran absent.

MOTION: Councilmember Ken Gamblin moved to extend meeting to 10:30 pm Deputy Mayor Christie Malchow seconded. Motion carried unanimously 6-0 with Mayor Karen Moran absent.

Discussion: 2020 Work Plan

Mr. Sugg gave the staff report. Councilmember Ross requested the work plan be GHB, TC, Mandatory items and then critical items. Deputy Mayor Malchow, Councilmembers Treen and Gamblin, requested adding school impact fees to the calendar.

MOTION: Councilmember Ken Gamblin moved to extend the meeting to 11:00 pm Deputy Mayor Christie Malchow seconded. Motion carried unanimously 6-0 with Mayor Karen Moran absent.

Discussion:Business Recovery Committee

Mr. Sugg gave the staff report.

MOTION: Deputy Mayor Christie Malchow moved to create a committee of up to three Councilmembers Mayor Moran, Councilmembers Ross and Stuart to the committee, to hammer out the details of how to disburse the money. Councilmember Kent Treen seconded. Motion carried unanimously 0-0.

NEW BUSINESS

COUNCIL REPORTS/ CITY MANAGER REPORT

Report: Deputy Mayor Christie Malchow

ADJOURNMENT

The meeting adjourned at 11:00 pm.

MOTION: Councilmember Pam Stuart moved to adjourn. Councilmember Jason Ritchie seconded. Motion carried unanimously 6-0 with Mayor Karen Moran absent.

Melonie Anderson, City Clerk

Karen Moran, Mayor

Draft



MINUTES

City Council Special Meeting

6:30 PM - June 30, 2020

City Hall Council Chambers, Sammamish, WA

Mayor Karen Moran called the special meeting of the Sammamish City Council to order at 6:30 p.m.

Councilmembers Present:

Mayor Karen Moran
Deputy Mayor Christie Malchow
Councilmember Jason Ritchie
Councilmember Kent Treen
Councilmember Chris Ross
Councilmember Ken Gamblin
Councilmember Pam Stuart

Staff Present:

City Manager David Rudat
Director of Finance & Risk Management; Assistant City Manager Aaron Antin
Director of Community Development David Pyle
Interim Director of Parks, Recreation & Facilities Anjali Myer
Interim Director of Public Works Cheryl Paston
City Engineer Andrew Zagars
Sr. Management Analyst Mike Sugg
Assistant City Attorney Lisa Marshall
City Clerk Lita Hachey

ROLL CALL

Roll was called.

PLEDGE OF ALLEGIANCE

Deputy Mayor Malchow led the pledge.

APPROVAL OF AGENDA

MOTION: Deputy Mayor Christie Malchow moved to approve the agenda. Councilmember Ken Gamblin seconded. Motion carried unanimously 7-0.

PUBLIC COMMENT

Draft

Ram Dutt, President of the Rotary Club of Sammamish spoke regarding suspending the Nightmare at Beaver Lake in 2020. The Rotary has provided many grants and scholarships to local students and funding for international causes. They have contributed to many local organizations.

EXECUTIVE SESSION – NONE

PRESENTATIONS / PROCLAMATIONS - NONE

PUBLIC HEARINGS

Resolution: Adopting An Updated Six-Year Transportation Improvement Plan For 2021-2026.

Public Hearing was closed at 6:44 pm with the following comments.

MOTION: Deputy Mayor Christie Malchow moved to close the Public Hearing on the draft 2021-2026 Transportation Improvement Plan (TIP) resolution and postpone its adoption. Councilmember Kent Treen seconded. Motion carried 5-2 with Councilmember Jason Ritchie and Councilmember Pam Stuart dissenting.

MOTION: Councilmember Ken Gamblin moved to call the question. Councilmember Chris Ross seconded. Motion carried 5-2 with Councilmember Jason Ritchie and Councilmember Pam Stuart dissenting.

UNFINISHED BUSINESS - NONE

NEW BUSINESS - NONE

COUNCIL REPORTS/ CITY MANAGER REPORT

Report: Deputy Mayor Christie Malchow

EXECUTIVE SESSION – NONE

ADJOURNMENT

The meeting adjourned at 6:46 pm.

MOTION: Councilmember Pam Stuart moved to adjourn. Deputy Mayor Christie Malchow seconded. Motion carried unanimously 7-0.

Lita Hachey, Deputy City Clerk

Karen Moran, Mayor

Agenda Bill

City Council Regular Meeting
July 07, 2020



SUBJECT:	Overview of City's Approach to Compliance with the Growth Management Hearings Board Remand in Gerend v. Sammamish	
DATE SUBMITTED:	July 02, 2020	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input type="checkbox"/> Action <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Informational	
RECOMMENDATION:	Receive a presentation on the City's approach to comply with the Growth Management Hearings Board's Remand Order for V/C LOS standards	
EXHIBITS:		
BUDGET:		
Total dollar amount	TBD	<input type="checkbox"/> Approved in budget
Fund(s)	TBD	<input checked="" type="checkbox"/> Budget reallocation required
		<input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input checked="" type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input checked="" type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

NEEDED FROM COUNCIL:
Receive a presentation on the City's approach to comply with the Growth Management Hearings Board's Remand Order for V/C LOS standards

KEY FACTS AND INFORMATION SUMMARY:
Growth Management Hearings Board Decision
On April 20, 2020, the Growth Management Hearings Board (GMHB) issued its Findings, Decision and Order in *Gerend v. Sammamish* upholding Gerend's challenge to the City's concurrency Level of Service (LOS) Standards for segments and corridors (otherwise known as Volume over Capacity [V/C] standards). The Order invalidated those V/C standards and remanded the Ordinance to the City for compliance. Two main aspects of the GMHB decision were that the City's environmental and related

GMA review of the standards had been deficient and that they should have been adopted into the City's Comprehensive plan.

Remand Effort

The City is moving forward on remand compliance. This involves incorporation into the Comprehensive Plan of the methodologies for the invalidated transportation concurrency standards. As a key part of this process, the City will prepare an environmental impact statement (EIS) per the State Environmental Policy Act (SEPA). The EIS Scoping period, during which public comments will be received on the topics to be covered in the EIS, begins on July 7 and ends on July 28.

To ensure GMA compliance, the remand process will also consider the need for possible amendments in non-transportation Comprehensive Plan elements, such as the Land Use element, the Environment Element, and possibly others. Comprehensive Plan amendments could also include updated policy guidance and updated background information.

Code amendments are also possible to implement amended Comprehensive Plan guidance and, if pursued, are anticipated to focus on Titles 14A and 21A SMC. Code amendments could, for example, amend Code LOS standards to reflect amended Comprehensive Plan guidance, delete outdated tables, correct definitions and Comprehensive Plan references, and take other related actions.

Milestones and High-Level Timeline

The goal that was set is to complete the compliance process at least by the time of the scheduled GMHB compliance hearing. We are devoting substantial City staff time and resources toward the goal of completing as soon as possible the work and consideration the GMHB said was needed for the City to adopt the segments and corridors LOS. These steps will include issuance on July 7 of a SEPA Threshold Determination of Significance (DS) on the proposal, which initiates the 21-day Scoping Period soliciting public comments on the scope of the EIS to be prepared. The draft EIS will be the subject of a required comment period in the coming months, to be followed by a Joint Study Session between Planning Commission and City Council to begin the legislative review process, a Planning Commission Hearing, issuance of the Final EIS (FEIS), a City Council public hearing, and finally City Council deliberation on and potential adoption of proposed amendments.

Next Steps

On July 21, staff will present to Council, for review and approval, a contract for Berk Consulting to prepare the EIS and assist staff in developing the proposed Comprehensive Plan and Code amendments to comply with the GMHB Order. The budget amount and scope are currently being developed and will be reviewed by the City Manager and then provided to Council prior to the July 21 meeting. Because of the importance of the task and its potential expense, ongoing preparation of the contract budget and scope is involving significant time and deliberation by staff and consultant.

FINANCIAL IMPACT:

Budget allocation is needed for consultant work on the EIS, Comp Plan, and Code Amendments. A contract with Berk Consulting will be considered by Council on July 21. The contract budget amount and scope for that work are currently being developed and Council will be provided further detail on financial impact in advance of the July 21 meeting.

OTHER ALTERNATIVES CONSIDERED:

N/A

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

[Sammamish Transportation Element](#)

Agenda Bill

City Council Regular Meeting
July 07, 2020



SUBJECT:	Discussion: Covid-19 Business Recovery	
DATE SUBMITTED:	July 02, 2020	
DEPARTMENT:	City Manager's Office	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Direct the City Manager to begin the grant process.	
EXHIBITS:	1. Exhibit 1 - Draft Grant Application	
BUDGET:		
Total dollar amount	\$98,370	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	King County Grant Funding/CARES Act	<input type="checkbox"/> Budget reallocation required <input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

NEEDED FROM COUNCIL:

Should the City Council form a Business Recovery Grant Program to help small businesses recover from Covid-19?

KEY FACTS AND INFORMATION SUMMARY:

Summary

On June 2 and June 23, 2020, the City Council discussed how the City could support local small businesses as they begin to re-open and expand operations under the Governor's phased approach. This discussion was accelerated by the news that Sammamish is scheduled to receive nearly \$100,000 from King County for Covid-19 economic relief and recovery. In order to further consider the details of the City's approach to business recovery activities, the Council appointed three members to a subcommittee - Mayor Moran and Councilmembers Ross and Stuart.

The subcommittee met twice to review the business granting approaches used by a variety of cities, such as Issaquah, Redmond and Kirkland, and developed a process based on best practices available at this time.

Proposed Grant Program Outline

Minimum Eligibility Criteria

One of the lessons learned from peer jurisdictions was that the City should establish minimum criteria for a business to be eligible for a grant. The subcommittee is proposing the following minimum criteria:

- Maximum 15 FTE
- Business located in Sammamish
- Current Sammamish business license
- Been in business since June 1, 2019
- Demonstrated impacts from Covid-19

Minimum Grant Funding Amount

Another best practice was the use of a minimum grant funding amount. This ensures that available funding is not diluted by too many applications and that grantees receive a meaningful amount of money to assist in their recovery. The subcommittee is recommending a minimum funding amount of \$2,500.

Should more applications be submitted than this minimum would support, the subcommittee considered using a lottery process (as other cities have done) to ensure objectivity.

Total Grant Program Funding

The City is scheduled to receive \$98,370 from King County, which must be used for this purpose. The subcommittee discussed the potential of adding a City match to bring the total to \$200,000 or \$250,000.

Grant Application

Please see **Exhibit 1** for the proposed grant application. This was largely based on the application currently in use by the City of Issaquah. Not all questions on the application are critical, but the data they gather will help the City develop a picture of who is being supported through the program. It is easier to gather this information at the point of application than to request supplemental information later.

Review Process

The grant process as proposed would be objective and would not require the use of a committee or task force. If an applicant meets the minimum eligibility criteria, they would be added to a list. The total funding available divided by the number of eligible applicants will determine the amount awarded (with a minimum grant amount as discussed above).

Tentative Grant Program Timeline

The following outlines a potential timeline for the business grant program.

- **July 7:** Council approves grant program and application questions
- **Mid-Late July:** Staff develops information about the grant program and begins communicating it to Sammamish businesses
- **Aug. 1:** Application period opens
- **Aug. 15:** Application period closes
- **Sept. 1:** Staff present results and Council approves distribution

Next Steps

If the Council would like to proceed with this grant program, staff will begin developing the webpages and informational materials needed to promote the program, with a goal of posting the application on August 1.

Due to time limitations, the subcommittee focused their efforts over the past two weeks on determining an appropriate grant program. They will need more time to consider the need for a short term Business Recovery Task Force.

Link to Proposed Business Recovery Grant Application

<https://form.jotform.com/201829193093155>

Council Report Kent Treen

KING COUNTY
GROWTH MANAGEMENT PLANNING COUNCIL
Wednesday, June 24, 2020
4:00 – 6:00 PM

Revised
A G E N D A

- | | | |
|--------------|---|---------|
| I. | Welcome and Introductions
<i>King County Executive Dow Constantine</i> | 4:00 pm |
| II. | Action Item: Approval of Meeting Summary from
February 26, 2020
<i>Moved/Second/Passed</i> | 4:10 pm |
| III. | Public Comment
<i>Must be directed to agenda items and limited to 2 minutes for each speaker</i>
3 <i>Public Members spoke in favor of 4 to 1 program</i> | 4:15 pm |
| IV. | Action Item: Motion 20-1 - Proposed UGA Changes
<i>Consideration of Motion 20-1 to approve minor UGA changes proposed in the 2020 King County Comprehensive Plan</i>
<i>Moved/Second/Passed</i> | 4:25 pm |
| V. | Briefing: 4 to 1 Program – Proposed Changes
<i>Review and comment on proposed changes to the 4 to 1 Program under consideration in the 2020 Comprehensive Plan</i> | 4:35 pm |
| VI. | Briefing: 2021 CPP Update <ul style="list-style-type: none"> • <i>Revised Schedule</i> • <i>Guiding Principles</i> • <i>Growth Targets Process</i> | 4:50 pm |
| VII. | Briefing: Urban Growth Capacity Report <ul style="list-style-type: none"> • <i>Revised Schedule</i> • <i>Progress Update</i> | 5:30 pm |
| VIII. | Information: Affordable Housing Committee
<i>Status report on the work of the Committee</i> | 5:45 pm |
| IX. | Adjourn <i>Next meeting: September 30, 2020</i> | 6:00 pm |

PSRC General Assembly

Thursday, June 25, 2020 • 9:00 – 10:00 AM

Virtual Meeting – Remote Participation Only

PUBLIC NOTICE: In accordance with the Governor’s Safe Start, Stay Healthy emergency proclamation

3. President's Report

4. Consent Agenda

a. Adoption of Minutes of General Assembly Meeting held May 30, 2019

5. New Business

a. Adoption of Supplemental Fiscal Years 2020-2021 Budget and Work Program (Requires a Roll Call Vote) -- Councilmember Claudia Balducci, Vice President; Chair, Operations Committee

b. Election of Officers -- Executive Dave Somers, Chair, 2020 Nominating Committee

6. Other Business

7. Adjourn (10:00 AM)

Assembly members, please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to Sheila Rogers, e-mail srogers@psrc.org. Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.

,Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish | العربية Tagalog, Tiếng việt | Vietnamese, Call 206-587-4819.

To: From: Subject:

PSRC General Assembly

Executive Bruce Dammeier, Chair, Executive Board General Assembly Voting

Attached is a list of the weighted votes for the General Assembly. The counties’ and cities’ votes are based on the State of Washington Office of Financial Management’s final 2020 populations. Voting at the General Assembly meeting is described in the Puget Sound Regional Council Interlocal Agreement, Section V.B.2:

The General Assembly shall make decisions when a quorum is present, and on the basis of a weighted vote of the members, with the weight of each city and county jurisdiction vote as follows: total votes of all city and county jurisdictions within each county will be proportional to each county’s share of the regional population. County government will be entitled to fifty (50) percent of their respective county’s total vote. City and town votes will be based on their respective share of the total incorporated population of their county. Indian Tribe vote will be based on their respective share of the region’s population. The vote of statutory members shall be as prescribed in the applicable statute or as determined by the Executive Board where the applicable statute is silent on the matter of voting.

As noted in Article V, Section 7 of the Regional Council’s Bylaws, approval of the annual budget and work program, adoption or amendment of the regional growth management strategy and transportation plan, and amendments to the Bylaws require a roll-call vote and the affirmative vote of two-thirds (2/3) of those present. All other matters require a simple majority, with the

manner of voting determined by the presiding officer; however, at the request of any two members, a roll call vote shall be taken.

If you have any questions, please call Diana Lauderbach, PSRC Chief Financial Officer, at 206-464-5416 or email dlauderbach@psrc.org.

Attachments: Weighted Votes

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Weighted MEMBERS Votes

UNINCORPORATED COUNTIES

King 264.21 Kitsap 32.05 Pierce 105.27 Snohomish 96.09 TOTAL COUNTIES 497.62
Algona 0.43 Arlington 4.27 Auburn 11.83 Bainbridge Island 8.53 Beaux Arts 0.04 Bellevue 19.41
Black Diamond 0.60 Bonney Lake 4.75 Bothell 7.75 Bremerton 14.63 Buckley 1.10 Burien 6.95
Carnation - NEW 0.30 Clyde Hill 0.41 Covington 2.71 Darrington 0.30 Du Pont 2.12 Des Moines
4.22 Duvall 1.05 Eatonville 0.67 Edgewood 2.57 Edmonds 9.12 Enumclaw 1.63 Everett 24.18
Federal Way 13.07 Fife 2.29 Fircrest 1.53 Gig Harbor 2.43 Granite Falls 0.84 Hunts Point 0.06
Issaquah 5.02 Kenmore 3.11 Kent 17.34 Kirkland 11.87 Lake Forest Pk 1.77 Lake Stevens 7.16
Lakewood 13.45 Lynnwood 8.57 Maple Valley 3.50 Marysville 14.67 Medina 0.42 Mercer Island
3.27 Mill Creek 4.45

Weighted MEMBERS Votes

CITY MEMBERSHIPS Cont.

Milton 1.68 Monroe 4.16 Mountlake Terrace 4.67 Mukilteo 4.62 Newcastle 1.66 Normandy
Park 0.88 North Bend 0.93 Orting 1.89 Pacific 0.93 Port Orchard 5.00 Poulsbo 3.89 Puyallup
9.37 Redmond 8.80 Renton 13.99 Roy - NEW 0.18 Ruston 0.23 Sammamish 8.60 SeaTac 3.90
Seattle 99.82 Shoreline 7.53 Skykomish 0.03 Snohomish 2.21 Snoqualmie 1.83 Stanwood 1.52
Steilacoom 1.45 Sultan 1.12 Sumner 2.28 Tacoma 47.64 Tukwila 2.80 University Place 7.46
Wilkeson - NEW 0.11 Woodinville 1.66 Woodway 0.29 Yarrow Point 0.14 TOTAL CITIES 497.66

TRIBAL GOVERNMENT MEMBERS

The Suquamish Tribe 0.30 Muckelshoot Indian Tribal Council 0.73 Puyallup Tribe of Indians 2.53
Tulip Tribes - NEW 1.16 TOTAL TRIBAL GOV. MEMBERS 4.72

STATUTORY MEMBERS **

Port of Bremerton 3 Port of Seattle 50 Port of Tacoma 30 Port of Everett 10 WSDOT 30 WA
Trans. Comm 30 TOTAL STATUTORY MEMBERS 153.00

GRAND TOTAL 1153.00

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GENERAL ASSEMBLY WEIGHTED VOTES June 25, 2020

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Attachment: Weighted Votes (2837 : General Assembly Voting)

Minutes

Puget Sound Regional Council General Assembly

Thursday, May 30, 2019

The Conference Center at Washington State Convention Center 800 Pike Street, Seattle, WA 98101

Call to Order and Roll Call

The meeting of the General Assembly was called to order at 12:00 p.m. by Executive Dave Somers, President. President Somers announced that a quorum was present. Attendance was determined by the signatures on the registration sheets, and registration check-in by staff, both included with the official copy of these minutes.

President Somers welcomed everyone to the 2019 Annual General Assembly. He introduced the following other members of PSRC's leadership: Pierce County Executive Bruce Dammeier, PSRC Vice President and Chair of the Operations Committee; Tacoma Councilmember Ryan Mello, Chair of the Growth Management Policy Board; Redmond City Councilmember Hank Margeson, Vice Chair of the Growth Management Policy Board; Poulsbo Mayor Becky Erickson, Chair of the Transportation Policy Board; Kent Mayor Dana Ralph, Vice Chair of the Transportation Policy Board; Snohomish County Councilmember Terry Ryan, President of the Central Puget Sound Economic Development District Board; Pierce County Councilmember Connie Ladenburg, Vice President of the Central Puget Sound Economic Development District Board; Redmond Mayor John Marchione, Immediate Past President of the Puget Sound Regional Council; and Josh Brown, PSRC's Executive Director.

He reported that the City of Roy and the Town of Wilkeson recently became the newest members of PSRC. He thanked them for joining PSRC and commented, "we look forward to finding ways to collaborate on important issues for our diverse region."

Communications and Public Comment

The following people addressed the Assembly: Alex Tsimerman, Marguerite Richard, Michael Fuller Suijor, David Goebel, Ann Krager, and Andrew Song. Comments are on file with the official copy of these minutes.

Welcome

Seattle Mayor Jenny Durkan provided welcome remarks to participants.

President's Report: VISION 2050

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President Somers thanked participants for attending the Assembly meeting. He stated, "Our region is growing rapidly, and the decisions we make over the next few years as a region and locally will have long term consequences. For me, the key questions are where and how are we going to grow over the next 30 years and how will we create the future we choose, not just let it happen to us.

"As you all know, there aren't any simple solutions, and we have to work together to find a way forward that addresses our growth management planning obligations, while doing what is best for the communities we serve.

"The Growth Management Act has had some significant successes. Growth and sprawl into rural and resource lands has been significantly reduced. Urban growth accounts for the vast majority of the population growth. And we are seeing better utilization of our urban land, with more efficient and cost-effective provision of urban infrastructure to support growth.

“We are also seeing much better planning coordination between jurisdictions, when compared to the days prior to the GMA. Gone are the days when each of us could ‘go it alone.’ However, as we all know, and as becomes more apparent daily, we haven’t solved all of our growth management problems. Our region still experiences too much congestion and mobility challenges. Housing costs, both rental and ownership, continue to shoot upwards, creating more housing affordability problems each year. This trend will price more people out of the housing market, especially our younger residents, who represent the future economic health of our region. The building of infrastructure to support this growth is expensive, and revenue sources and fiscal solutions continue to be very limited. Options are diminishing for the use of our remaining urban land if we continue to develop in ways that aren’t smart. Now, more than ever, we need to coordinate and come up with creative solutions for our future.

“It was fun to watch all of you explore the map with the Lego blocks that represent the people and jobs in the region today and the scale of growth that is coming over the next 30 years.

“We know we’ve been growing rapidly the last few years. From 2009 through 2019, our region grew by 500,000 people. Also, over the last decade, there have been an additional 500,000 new jobs in the region. Over one in five jobs has been created over the last ten years. And we know, looking forward, that we will continue to grow. Recent estimates highlight that our population will increase by about 40% between now and 2050, from about 4 million to 5.8 million people. That is a great deal of growth added to our region.

“I believe there are a few priorities that will help us manage that growth and prepare our communities. We should pursue a relatively stable UGA boundary. Sprawl is not the answer to meeting the demands of our growing region. The region is making significant investments in transit of all types, from light rail to fast ferries, bus-rapid transit lines to Sounder extensions. As we plan for 1.8 million more people in our region, it makes

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sense for the economy, environment, and quality of life to get the most out of these transit investments. That’s why it makes sense to focus as much growth as we can around these transit investments.

“I hear from people all the time about the stresses of growth. But it’s not something we can turn off and on like a spigot. The reasons we love living here are the same reasons that compel people to move here and share what we have.

“Now is the time to make sure all voices are heard. We need people to engage with the PSRC. None of us has all of the answers, but by collaborating we can find the best possible solution to manage our growth, prevent sprawl, and protect our fantastic quality of life. We also will need everyone’s help educating our communities about why this process is important and what it means to everyone. We need people to be both informed and involved. That is the challenge before us. How will we create the future we choose, not the one that just happens to us?” He then called on Tacoma Councilmember Ryan Mello, Growth Management Policy Board Chair, and Redmond Councilmember Hank Margeson, Growth Management Policy Board Vice Chair, to talk about VISION 2050.

Chair Mello and Vice Chair Margeson began the presentation by asking a series of survey questions about VISION and regional priorities for the future. Questions included:

- How important is regional collaboration?
- How important is leveraging transportation investments with growth planning in VISION 2050?
- How important is it to be proactive in planning for the future?
- In a single word, tell us what you like best about the region.

Chair Mello reported, “When we started the scoping process for VISION 2050, we asked the region’s residents similar questions. Sixty-seven percent said working together on planning for growth was important or very important. Sixty-two percent said focusing new growth along major transportation corridors was important or very important.”

Vice Chair Margeson reported that, “In open ended responses, people named infrastructure planning as one of the things that would make or break the region’s future, which suggests they want a proactive approach. When asked what people like best about the region, Natural Environment (22%), Climate/Weather (12%), Outdoor Recreation (11%), Jobs/Economic Opportunity (6%), Shopping, Restaurants and Entertainment (6%), Diversity (5%), The People (5%), and Rural/Small Town Feel (5%).”

Chair Mello stated, “The Growth Management Policy Board has been working hard to develop a draft plan over the past year and a half. There was a lot of great input during the scoping process in 2018 and we just completed the SEPA comment period. Over

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the next couple of months, the board plans to release a draft of VISION 2050 for public review. We want to share some of the ideas of the plan with you today. By 2050, the region is expected to add about 1.8 million more people and 1.2 million more jobs. That would be like adding more than two Seattles to the region or eight Tacomas.”

Vice Chair Margeson stated, “The region has had important successes implementing VISION 2040: Cities are thriving, transportation system improvements have been funded, light rail and fast ferry operations opened, employment has exceeded expectations, regionally, growth is shifting towards more compact, sustainable development occurring within urban areas and cities, the impact on the environment from new development is being reduced, and cities are becoming healthier.

“At the same time, the region continues to face significant challenges: the climbing cost of housing, congestion from rapid growth is reducing access to jobs, services, and housing, while recent economic growth has been strong, prosperity hasn’t benefited everyone or all parts of the region, and finally, pressing environmental issues, such as climate change and preserving open space, require more collaborative, long-term action.

“VISION 2050 will build on the region’s existing plan, VISION 2040, to keep the central Puget Sound region healthy and vibrant as it grows. VISION 2050 also builds on the local comprehensive plans that cities and counties have adopted.”

Chair Mello continued, "As the region prepares to add more people and jobs in the coming decades, VISION 2050 seeks to put most of that growth where people will have access to transit, taking advantage of the region's investments while also helping to reduce travel times and environmental impacts. VISION's Regional Growth Strategy defines roles for different types of places in accommodating population and employment growth. The largest amount of growth is going to what we call the Metropolitan Cities, Seattle, Everett, Bremerton, Tacoma and Bellevue, where there is the most capacity for growth."

Vice Chair Margeson continued, "The draft growth strategy also calls for a large share of growth to be near high capacity transit – either light rail, BRT, or commuter rail stations, or ferry terminals – as planned for the future. Significant growth is expected in cities near transit, and also in unincorporated urban areas with high capacity transit."

Chair Mello stated, "To maintain our farms, forests and natural lands, and reduced environmental impacts from growth, VISION 2050 may call for continuing to reduce rural growth rates. The region has made great strides reducing sprawl and we think we can do better. VISION 2050 continues many of the themes from VISION 2040, such as working to protect and restore the natural environment and reduce greenhouse gas emissions."

Vice Chair Margeson stated, "It also seeks a better balance of jobs and housing across the counties. It supports health and active living. It calls for cities and counties to do

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more to provide housing options and support greater housing affordability in all communities, especially near transit."

Chair Mello said, "It invests in the mobility for people and goods and works to maintain and operate the transportation system safely and efficiently. It encourages a strong economy and puts greater emphasis on economic opportunities throughout the region, not just in South Lake Union."

He concluded noting that the Growth Board is looking forward to issuing the draft plan this summer and hearing your feedback. Expect the final plan to be back here at General Assembly next year for adoption."

Consent Agenda

Adoption of Minutes of PSRC Assembly Meeting held May 30, 2018

ACTION: It was moved and seconded to adopt the minutes of the Puget Sound Regional Council Assembly meeting held May 30, 2018. The motion passed unanimously.

New Business

Adoption of Fiscal Year 2020-2021 Biennial Budget and Work Program

Executive Bruce Dammeier, Vice President; Chair, Operations Committee, reported that the Fiscal Year (FY) 2020-2021 budget and work program for the Puget Sound Regional Council was developed under the guidance of the Operations Committee. He reported that "the budget received an in-depth review by the Transportation Policy Board, Growth Management Board and Economic Development Board and comes to the General Assembly with a unanimous vote of support from our Executive Board."

He stated, "This document is a blueprint guiding PSRC's work over the next two years. It is a steady-state, balanced budget that supports PSRC's regional planning mission and builds the agency's reserves.

"The primary work for the next two years is summarized on our Integrated Planning Timeline and carries out our planning responsibilities in Regional Planning, Growth Management, Transportation, Economic Development and Data Services."

He provided a quick overview of the revenues and expenditures for the budget.

In regards to revenues, "Sixty-one percent of the revenues come from Federal grants, seventeen percent from local funds, and sixteen percent from carryover funds. These funds come from grant work that began in the last biennium and will be continued in this biennium, including funds from Ongoing Federal Planning, Federal Aviation Administration, and Federal Transit Administration 5307 funds. Four percent of total revenues come from state funding. And two percent are anticipated state and federal grants. Anticipated funds include highly likely revenue sources. The expenditures associated with these anticipated revenues will be shown in the budget as encumbered until the anticipated revenues are secured."

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For expenditures, "forty-two percent supports the salaries of our staff, twenty-eight percent is for benefits, fourteen percent for overhead, seven percent for consultants and direct costs, and two percent is anticipated

Finally, seven percent is used for our reserve fund."

He stated, "This budget includes a four percent per year increase in membership dues that will be used to build our reserve fund.

"The full budget document, which can be found on our website, gives much more detail on the work for the next two years and I would encourage you to read through the document."

ACTION: It was moved and seconded to (1) adopt the Fiscal Years 2020-2021 Biennial Budget and Work Program as recommended by the Executive Board, and (2) Adopt Resolution PSRC-A-2019-01 authorizing the submittal of the adopted Fiscal Years 2020-2021 Biennial Budget and Work Program to the appropriate federal and state funding agencies. The motion passed unanimously.

Election of Officers – Report of the Nominating Committee

Executive Dave Somers, Chair of the Nominating Committee, stated that on April 12 the Nominating Committee had a conference call to discuss the PSRC 2019 Officers. He said, "As outgoing PSRC President, I served as Chair." Members of the committee included King County Executive Dow Constantine, Kitsap County Commissioner Charlotte Garrido, City of Everett Mayor Cassie Franklin, City of Tacoma Mayor Victoria Woodards, City of Poulsbo Mayor Becky Erickson, City of Redmond Mayor John Marchione, Port of Everett Commissioner Glen Bachman, and Pierce County Councilmember Doug Richardson.

He reported that the Nominating Committee recommends the Officers be Pierce County Executive Bruce Dammeier as President and King County Councilmember Claudia Balducci as Vice President.

There were no nominations from the floor.

ACTION: It was moved and seconded to adopt the slate of officers presented by the Nominating Committee. The motion passed unanimously.

Other Business

There was no other business brought before the Assembly.

Adjourn -- The meeting adjourned at 1:13 p.m. -----

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ADOPTED by the Assembly this 25th day of June, 2020.

Executive Dave Somers

President, Puget Sound Regional Council

(To listen to a recording of the meeting, please contact the PSRC Information Center at info@psrc.org; 206-464-7532.)

ATTEST: _____ Josh Brown, Executive Director

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Doc ID 2833

PSRC General Assembly

Councilmember Claudia Balducci, Chair, Operations Committee

Adoption of Supplemental Fiscal Years 2020-2021 Budget and Work Program

5.a

ACTION ITEM June 15, 2020

To: From: Subject:

IN BRIEF

Last May, PSRC’s General Assembly adopted a two-year budget and work program, which runs from July 1, 2019 through June 30, 2021. The adopted biennial budget includes an option to make an adjustment with a supplemental budget after the first year.

Information on the proposed Supplemental Budget and Work Program was given to the Executive Board, Transportation Policy Board, Growth Management Policy Board, Regional Staff Committee, and the Economic Development Board during the month of February 2020 and members were invited to forward any comments to the Operations Committee. There were no comments received.

The Proposed Supplemental FY2020-2021 Budget includes one change in previous direction from the Operations Committee in response to the COVID-19 pandemic. PSRC has eliminated the 4% membership dues increase for FY2021. This revision will reduce revenue and contingency reserve by \$93,000. In recent years PSRC has used all increases in membership dues to build up the contingency reserve. The freezing of the dues is the same practice PSRC followed during the Great Recession to support our membership.

On Thursday, May 28, 2020, the Executive Board recommended the Supplemental Fiscal Years 2020-2021 Budget and Work Program for adoption by the General Assembly on June 25, 2020. The Budget and Work Program provides an overview of the agency's major work elements and can be viewed at <https://www.psrc.org/sites/default/files/budgetfy2020-21supp.pdf>.

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RECOMMENDED ACTION

1. Adopt the Fiscal Years 2020-2021 Supplemental Biennial Budget and Work Program as recommended by the Executive Board.
2. Adopt Resolution PSRC-A-2020-01 authorizing the submittal of the adopted Fiscal Years 2020-2021 Biennial Budget and Work Program to the appropriate federal and state funding agencies.

BUDGET IMPACT

The Proposed Supplemental Biennial Budget and Work Program for Fiscal Years 2020- 2021 of \$32.81 million represents an increase in revenues and expenditures of \$4.82 million since the last amendment in January 2020. The details of the changes to revenues and expenditures are as follows:

Estimated Revenues of \$32.81 million include:

- Increase of \$1.10 million of State and Federal funds due to updated projections
- Reduction of \$93,000 in Local funds due to no dues increase in FY2021
- Increase of \$4.26 million in carryover of grant and local funds from previous biennium
- Reduction of \$440,000 in State/Federal/Local Anticipated now classified under State and Federal funds

Estimated Expenses of \$32.81 million include:

- Increase of \$778,000 in overhead to reflect prior biennium's under allocated costs
- Increase of \$1.80 million in Direct/Consultant related to carryover State and Federal Grant funds
- Reduction of \$440,000 of anticipated now classified under State and Federal Funds
- Increase of \$2.78 million of Encumbered for Future Work to reflect grants expected to carry over into next biennium
- Reduction of \$93,000 in Contingency due to suspension of dues increase in FY2021

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DISCUSSION

PSRC is funded through a combination of federal and state grants and local funds. Local funds are used to match the state and federal grants, and also fund work not covered by federal and state grants.

If you have questions, please call Diana Lauderbach, PSRC Chief Financial Officer, at (206) 464-5416 or email dlauderbach@psrc.org.

Attachments: ga2020june25-budgetresolution eb2020jun25-pres-budget

5.a

Doc ID 2833

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5.a.a

RESOLUTION NO. PSRC-A-2020-01

A RESOLUTION of the Puget Sound Regional Council Authorizing Submittal of the Supplemental Fiscal Years 2020-2021 Biennial Budget and Work Program

WHEREAS, the General Assembly of the Puget Sound Regional Council (PSRC), at its meeting on May 30, 2019, adopted the Biennial Budget and Work Program for Fiscal Years 2020-2021;

WHEREAS, that the Executive Director of the Puget Sound Regional Council is authorized to submit to the federal and state agencies the grant application to carry out the Biennial Budget and Work Program, and all supporting information, including procedures to ensure compliance with the requirements of the U.S. Department of Transportation, the Economic Development Administration; the Environmental Protection Agency; the Federal Aviation Administration; the United States Geological Survey; and the Washington State Department of Transportation.

NOW THEREFORE BE IT RESOLVED that the Executive Director is designated as the authorized official to execute grant contracts on behalf of the Puget Sound Regional Council with the United States Department of Transportation; the Economic Development Administration; the Environmental Protection Agency; the Federal Aviation Administration; the United States Geological Survey; and the Washington State Department of Transportation in support of the adopted budget and work program; and

BE IT FURTHER RESOLVED that the Executive Director of PSRC is authorized to incur costs beginning on July 1, 2020, and receive planning monies from the federal and state agencies and local jurisdictions pursuant to the adopted Biennial Budget and Work Program for Fiscal Years 2020-2021 for the Puget Sound Regional Council.

ADOPTED by the Assembly this 25th day of June, 2020.

Bruce Dammeier, Executive

Pierce County

President, Puget Sound Regional Council

ATTEST: _____ Josh Brown, Executive Director

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Attachment: ga2020june25-budgetresolution (2833 : Supplemental Fiscal Years 2020-2021 Budget and Work Program)

FY 2020-2021 Biennial Budget

- Supplemental Budget & Work Program Overview

General Assembly • June 25, 2020

5.a.b

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Operations Committee Members

- ☐ Councilmember Claudia Balducci King County – Chair of the Operations Committee
- ☐ Mayor Becky Erickson City of Poulsbo (Kitsap County & Other Cities & Towns)
- ☐ Councilmember Kathy Lambert King County
- ☐ Councilmember Andrew Lewis City of Seattle
- ☐ Mayor Bill Pugh City of Sumner (Other Cities & Towns in Pierce County)
- ☐ Councilmember Chris Roberts City of Shoreline (Other Cities & Towns in King County)
- ☐ Commissioner Hester Serebrin WA State Transportation Commission (Statutory Member)
- ☐ Councilmember Mike Todd City of Mill Creek (Other Cities & Towns in Snohomish County)
- ☐ Councilmember Stephanie Wright Snohomish County
- ☐ Councilmember Derek Young Pierce County

5.a.b

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Operations Committee Alternates

- ☐ Commissioner Glen Bachman Port of Everett (Statutory Member)
- ☐ Councilmember Paul Bocchi City of Lakewood (Other Cities & Towns in Pierce County) ☐
- ☐ Commissioner Robert Gelder Kitsap County (Kitsap County & Other Cities & Towns)
- ☐ Councilmember Sam Low Snohomish County
- ☐ Mayor Dana Ralph City of Kent (Other Cities & Towns in King County)
- ☐ Councilmember Douglas Richardson Pierce County
- ☐ Mayor Barbara Tolbert City of Arlington (Other Cities & Towns in Snohomish County)

5.a.b

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Biennial Budget Revenue Comparison

5.a.b

Proposed Supplemental Budget FY2020-2021

Current Biennial Budget FY2020-2021

State/Federal Anticipated 2%

Carryover 28%

Local Funds 14%

Federal 52%

State 6%

Carryover 15%

Local Funds 17%

Federal 60%

State 6%

\$32.8 Million

\$28.0 Million

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Biennial Budget Expenditure Comparison

Proposed Supplemental Budget FY2020-2021

Current Biennial Budget FY2020-2021

5.a.b

Contingency/Reserve 6%

Encumbrance 9%

Direct/Consult 12%

Overhead 15%

Benefits 23%

Salaries 35%

Contingency/Reserve 6%

Direct/Consultant 8%

Overhead 15%

Benefits 27%

Salaries 41%

Encumbrance 1%

Anticipated 2%

\$32.8 Million

\$28.0 Million

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Recommended Action

5.a.b

1. Adopt the Fiscal Years 2020-2021 Supplemental Biennial Budget and Work Program as recommended by the Executive Board on May 28, 2020
2. Adopt Resolution PSRC-A-2020-01 authorizing the submittal of the adopted Fiscal Years 2020-2021 Supplemental Biennial Budget and Work Program to the appropriate federal and state funding agencies

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

To: From: Subject:

IN BRIEF

PSRC General Assembly

Executive Dave Somers, Chair, 2020 Nominating Committee Election of Officers

The Nominating Committee will present its candidates for the offices of President and Vice President for the General Assembly's action on June 25, 2020. Additional candidates may be nominated at the Assembly meeting by any member.

RECOMMENDED ACTION

The General Assembly should adopt the slate of officers for President and Vice President presented by the Nominating Committee.

DISCUSSION

The Nominating Committee concluded its selection of candidates for PSRC President and Vice President by conference call on May 7. The committee was chaired by Snohomish County Executive Dave Somers. Other Nominating Committee members included Port of Everett Commissioner Glen Bachman, King County Executive Dow Constantine, City of Poulsbo Mayor Becky Erickson, City of Everett Mayor Cassie Franklin, Kitsap County Commissioner Charlotte Garrido, City of Renton Mayor Armondo Pavone, Pierce County Councilmember Doug Richardson, and City of Tacoma Mayor Victoria Woodards.

As noted in Article III, Section 2 of the Regional Council's Bylaws:

“Elections: The President and Vice President of the Puget Sound Regional Council shall be elected by the General Assembly from the Executive Board membership, and shall not be from the same county. Nomination of

Doc ID 2834

5.b

ACTION ITEM

June 15, 2020

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candidates for the office of President and Vice President shall be presented annually to the General Assembly, at its first meeting of the calendar year, for the General Assembly's action.”

If you have questions, please contact Executive Dave Somers, Chair, 2020 Nominating Committee, at 425-388-3050 or email Dave.Somers@co.snohomish.wa.us; or Mark Gulbranson, PSRC Deputy Executive Director, at 206-464-7524 or email mgulbranson@psrc.org.

5.b

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PSRC General Assembly

Thursday, June 25, 2020 • 9:00 – 10:00 AM

Virtual Meeting – Remote Participation Only

PUBLIC NOTICE: In accordance with the Governor's Safe Start, Stay Healthy emergency proclamation

3. President's Report

4. Consent Agenda

a. Adoption of Minutes of General Assembly Meeting held May 30, 2019

5. New Business

a. Adoption of Supplemental Fiscal Years 2020-2021 Budget and Work Program (Requires a Roll Call Vote) -- Councilmember Claudia Balducci, Vice President; Chair, Operations Committee

b. Election of Officers -- Executive Dave Somers, Chair, 2020 Nominating Committee

6. Other Business

7. Adjourn (10:00 AM)

Assembly members, please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to

Sheila Rogers, e-mail srogers@psrc.org. Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.

,Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish | العربية Tagalog, Tiếng việt | Vietnamese, Call 206-587-4819.

To: From: Subject:

PSRC General Assembly

Executive Bruce Dammeier, Chair, Executive Board General Assembly Voting

Attached is a list of the weighted votes for the General Assembly. The counties' and cities' votes are based on the State of Washington Office of Financial Management's final 2020 populations. Voting at the General Assembly meeting is described in the Puget Sound Regional Council Interlocal Agreement, Section V.B.2:

The General Assembly shall make decisions when a quorum is present, and on the basis of a weighted vote of the members, with the weight of each city and county jurisdiction vote as follows: total votes of all city and county jurisdictions within each county will be proportional to each county's share of the regional population. County government will be entitled to fifty (50) percent of their respective county's total vote. City and town votes will be based on their respective share of the total incorporated population of their county. Indian Tribe vote will be based on their respective share of the region's population. The vote of statutory members shall be as prescribed in the applicable statute or as determined by the Executive Board where the applicable statute is silent on the matter of voting.

As noted in Article V, Section 7 of the Regional Council's Bylaws, approval of the annual budget and work program, adoption or amendment of the regional growth management strategy and transportation plan, and amendments to the Bylaws require a roll-call vote and the affirmative vote of two-thirds (2/3) of those present. All other matters require a simple majority, with the manner of voting determined by the presiding officer; however, at the request of any two members, a roll call vote shall be taken.

If you have any questions, please call Diana Lauderbach, PSRC Chief Financial Officer, at 206-464-5416 or email dlauderbach@psrc.org.

Attachments: Weighted Votes

1.a

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Weighted MEMBERS Votes

UNINCORPORATED COUNTIES

King 264.21 Kitsap 32.05 Pierce 105.27 Snohomish 96.09 TOTAL COUNTIES 497.62

Algona 0.43 Arlington 4.27 Auburn 11.83 Bainbridge Island 8.53 Beaux Arts 0.04 Bellevue 19.41

Black Diamond 0.60 Bonney Lake 4.75 Bothell 7.75 Bremerton 14.63 Buckley 1.10 Burien 6.95

Carnation - NEW 0.30 Clyde Hill 0.41 Covington 2.71 Darrington 0.30 Du Pont 2.12 Des Moines

4.22 Duvall 1.05 Eatonville 0.67 Edgewood 2.57 Edmonds 9.12 Enumclaw 1.63 Everett 24.18

Federal Way 13.07 Fife 2.29 Fircrest 1.53 Gig Harbor 2.43 Granite Falls 0.84 Hunts Point 0.06

Issaquah 5.02 Kenmore 3.11 Kent 17.34 Kirkland 11.87 Lake Forest Pk 1.77 Lake Stevens 7.16

Lakewood 13.45 Lynnwood 8.57 Maple Valley 3.50 Marysville 14.67 Medina 0.42 Mercer Island 3.27 Mill Creek 4.45

Weighted MEMBERS Votes

CITY MEMBERSHIPS Cont.

Milton 1.68 Monroe 4.16 Mountlake Terrace 4.67 Mukilteo 4.62 Newcastle 1.66 Normandy Park 0.88 North Bend 0.93 Orting 1.89 Pacific 0.93 Port Orchard 5.00 Poulsbo 3.89 Puyallup 9.37 Redmond 8.80 Renton 13.99 Roy - NEW 0.18 Ruston 0.23 Sammamish 8.60 SeaTac 3.90 Seattle 99.82 Shoreline 7.53 Skykomish 0.03 Snohomish 2.21 Snoqualmie 1.83 Stanwood 1.52 Steilacoom 1.45 Sultan 1.12 Sumner 2.28 Tacoma 47.64 Tukwila 2.80 University Place 7.46 Wilkeson - NEW 0.11 Woodinville 1.66 Woodway 0.29 Yarrow Point 0.14 TOTAL CITIES 497.66

TRIBAL GOVERNMENT MEMBERS

The Suquamish Tribe 0.30 Muckelshoot Indian Tribal Council 0.73 Puyallup Tribe of Indians 2.53 Tulalip Tribes - NEW 1.16 TOTAL TRIBAL GOV. MEMBERS 4.72

STATUTORY MEMBERS **

Port of Bremerton 3 Port of Seattle 50 Port of Tacoma 30 Port of Everett 10 WSDOT 30 WA Trans. Comm 30 TOTAL STATUTORY MEMBERS 153.00

GRAND TOTAL 1153.00

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GENERAL ASSEMBLY WEIGHTED VOTES June 25, 2020

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Attachment: Weighted Votes (2837 : General Assembly Voting)

Minutes

Puget Sound Regional Council General Assembly

Thursday, May 30, 2019

The Conference Center at Washington State Convention Center 800 Pike Street, Seattle, WA 98101

Call to Order and Roll Call

The meeting of the General Assembly was called to order at 12:00 p.m. by Executive Dave Somers, President. President Somers announced that a quorum was present. Attendance was determined by the signatures on the registration sheets, and registration check-in by staff, both included with the official copy of these minutes.

President Somers welcomed everyone to the 2019 Annual General Assembly. He introduced the following other members of PSRC's leadership: Pierce County Executive Bruce Dammeier, PSRC Vice President and Chair of the Operations Committee; Tacoma Councilmember Ryan Mello, Chair of the Growth Management Policy Board; Redmond City Councilmember Hank Margeson, Vice Chair of the Growth Management Policy Board; Poulsbo Mayor Becky Erickson, Chair of the Transportation Policy Board; Kent Mayor Dana Ralph, Vice Chair of the Transportation Policy Board; Snohomish County Councilmember Terry Ryan, President of the Central Puget Sound Economic Development District Board; Pierce County Councilmember Connie Ladenburg, Vice President of the Central Puget Sound Economic Development District Board; Redmond Mayor John Marchione, Immediate Past President of the Puget Sound Regional Council; and Josh Brown, PSRC's Executive Director.

He reported that the City of Roy and the Town of Wilkeson recently became the newest members of PSRC. He thanked them for joining PSRC and commented, “we look forward to finding ways to collaborate on important issues for our diverse region.”

Communications and Public Comment

The following people addressed the Assembly: Alex Tsimerman, Marguerite Richard, Michael Fuller Suijor, David Goebel, Ann Krager, and Andrew Song. Comments are on file with the official copy of these minutes.

Welcome

Seattle Mayor Jenny Durkan provided welcome remarks to participants.

President’s Report: VISION 2050

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President Somers thanked participants for attending the Assembly meeting. He stated, “Our region is growing rapidly, and the decisions we make over the next few years as a region and locally will have long term consequences. For me, the key questions are where and how are we going to grow over the next 30 years and how will we create the future we choose, not just let it happen to us.

“As you all know, there aren’t any simple solutions, and we have to work together to find a way forward that addresses our growth management planning obligations, while doing what is best for the communities we serve.

“The Growth Management Act has had some significant successes. Growth and sprawl into rural and resource lands has been significantly reduced. Urban growth accounts for the vast majority of the population growth. And we are seeing better utilization of our urban land, with more efficient and cost-effective provision of urban infrastructure to support growth.

“We are also seeing much better planning coordination between jurisdictions, when compared to the days prior to the GMA. Gone are the days when each of us could ‘go it alone.’ However, as we all know, and as becomes more apparent daily, we haven’t solved all of our growth management problems. Our region still experiences too much congestion and mobility challenges. Housing costs, both rental and ownership, continue to shoot upwards, creating more housing affordability problems each year. This trend will price more people out of the housing market, especially our younger residents, who represent the future economic health of our region. The building of infrastructure to support this growth is expensive, and revenue sources and fiscal solutions continue to be very limited. Options are diminishing for the use of our remaining urban land if we continue to develop in ways that aren’t smart. Now, more than ever, we need to coordinate and come up with creative solutions for our future.

“It was fun to watch all of you explore the map with the Lego blocks that represent the people and jobs in the region today and the scale of growth that is coming over the next 30 years.

“We know we’ve been growing rapidly the last few years. From 2009 through 2019, our region grew by 500,000 people. Also, over the last decade, there have been an additional 500,000 new jobs in the region. Over one in five jobs has been created over the last ten years. And we know, looking forward, that we will continue to grow. Recent estimates highlight that our population

will increase by about 40% between now and 2050, from about 4 million to 5.8 million people. That is a great deal of growth added to our region.

“I believe there are a few priorities that will help us manage that growth and prepare our communities. We should pursue a relatively stable UGA boundary. Sprawl is not the answer to meeting the demands of our growing region. The region is making significant investments in transit of all types, from light rail to fast ferries, bus-rapid transit lines to Sounder extensions. As we plan for 1.8 million more people in our region, it makes

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sense for the economy, environment, and quality of life to get the most out of these transit investments. That’s why it makes sense to focus as much growth as we can around these transit investments.

“I hear from people all the time about the stresses of growth. But it’s not something we can turn off and on like a spigot. The reasons we love living here are the same reasons that compel people to move here and share what we have.

“Now is the time to make sure all voices are heard. We need people to engage with the PSRC. None of us has all of the answers, but by collaborating we can find the best possible solution to manage our growth, prevent sprawl, and protect our fantastic quality of life. We also will need everyone’s help educating our communities about why this process is important and what it means to everyone. We need people to be both informed and involved. That is the challenge before us. How will we create the future we choose, not the one that just happens to us?” He then called on Tacoma Councilmember Ryan Mello, Growth Management Policy Board Chair, and Redmond Councilmember Hank Margeson, Growth Management Policy Board Vice Chair, to talk about VISION 2050.

Chair Mello and Vice Chair Margeson began the presentation by asking a series of survey questions about VISION and regional priorities for the future. Questions included:

- How important is regional collaboration?
- How important is leveraging transportation investments with growth planning in VISION 2050?
- How important is it to be proactive in planning for the future?
- In a single word, tell us what you like best about the region.

Chair Mello reported, “When we started the scoping process for VISION 2050, we asked the region’s residents similar questions. Sixty-seven percent said working together on planning for growth was important or very important. Sixty-two percent said focusing new growth along major transportation corridors was important or very important.”

Vice Chair Margeson reported that, “In open ended responses, people named infrastructure planning as one of the things that would make or break the region’s future, which suggests they want a proactive approach. When asked what people like best about the region, Natural Environment (22%), Climate/Weather (12%), Outdoor Recreation (11%), Jobs/Economic Opportunity (6%), Shopping, Restaurants and Entertainment (6%), Diversity (5%), The People (5%), and Rural/Small Town Feel (5%).”

Chair Mello stated, “The Growth Management Policy Board has been working hard to develop a draft plan over the past year and a half. There was a lot of great input during the scoping process in 2018 and we just completed the SEPA comment period. Over

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the next couple of months, the board plans to release a draft of VISION 2050 for public review. We want to share some of the ideas of the plan with you today. By 2050, the region is expected to add about 1.8 million more people and 1.2 million more jobs. That would be like adding more than two Seattles to the region or eight Tacomas.”

Vice Chair Margeson stated, “The region has had important successes implementing VISION 2040: Cities are thriving, transportation system improvements have been funded, light rail and fast ferry operations opened, employment has exceeded expectations, regionally, growth is shifting towards more compact, sustainable development occurring within urban areas and cities, the impact on the environment from new development is being reduced, and cities are becoming healthier.

“At the same time, the region continues to face significant challenges: the climbing cost of housing, congestion from rapid growth is reducing access to jobs, services, and housing, while recent economic growth has been strong, prosperity hasn’t benefited everyone or all parts of the region, and finally, pressing environmental issues, such as climate change and preserving open space, require more collaborative, long-term action.

“VISION 2050 will build on the region’s existing plan, VISION 2040, to keep the central Puget Sound region healthy and vibrant as it grows. VISION 2050 also builds on the local comprehensive plans that cities and counties have adopted.”

Chair Mello continued, “As the region prepares to add more people and jobs in the coming decades, VISION 2050 seeks to put most of that growth where people will have access to transit, taking advantage of the region’s investments while also helping to reduce travel times and environmental impacts. VISION’s Regional Growth Strategy defines roles for different types of places in accommodating population and employment growth. The largest amount of growth is going to what we call the Metropolitan Cities, Seattle, Everett, Bremerton, Tacoma and Bellevue, where there is the most capacity for growth.”

Vice Chair Margeson continued, “The draft growth strategy also calls for a large share of growth to be near high capacity transit – either light rail, BRT, or commuter rail stations, or ferry terminals – as planned for the future. Significant growth is expected in cities near transit, and also in unincorporated urban areas with high capacity transit.”

Chair Mello stated, “To maintain our farms, forests and natural lands, and reduced environmental impacts from growth, VISION 2050 may call for continuing to reduce rural growth rates. The region has made great strides reducing sprawl and we think we can do better. VISION 2050 continues many of the themes from VISION 2040, such as working to protect and restore the natural environment and reduce greenhouse gas emissions.”

Vice Chair Margeson stated, “It also seeks a better balance of jobs and housing across the counties. It supports health and active living. It calls for cities and counties to do

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more to provide housing options and support greater housing affordability in all communities, especially near transit.”

Chair Mello said, “It invests in the mobility for people and goods and works to maintain and operate the transportation system safely and efficiently. It encourages a strong economy and puts greater emphasis on economic opportunities throughout the region, not just in South Lake Union.”

He concluded noting that the Growth Board is looking forward to issuing the draft plan this summer and hearing your feedback. Expect the final plan to be back here at General Assembly next year for adoption.”

Consent Agenda

Adoption of Minutes of PSRC Assembly Meeting held May 30, 2018

ACTION: It was moved and seconded to adopt the minutes of the Puget Sound Regional Council Assembly meeting held May 30, 2018. The motion passed unanimously.

New Business

Adoption of Fiscal Year 2020-2021 Biennial Budget and Work Program

Executive Bruce Dammeier, Vice President; Chair, Operations Committee, reported that the Fiscal Year (FY) 2020-2021 budget and work program for the Puget Sound Regional Council was developed under the guidance of the Operations Committee. He reported that “the budget received an in-depth review by the Transportation Policy Board, Growth Management Board and Economic Development Board and comes to the General Assembly with a unanimous vote of support from our Executive Board.”

He stated, “This document is a blueprint guiding PSRC’s work over the next two years. It is a steady-state, balanced budget that supports PSRC’s regional planning mission and builds the agency’s reserves.

“The primary work for the next two years is summarized on our Integrated Planning Timeline and carries out our planning responsibilities in Regional Planning, Growth Management, Transportation, Economic Development and Data Services.”

He provided a quick overview of the revenues and expenditures for the budget.

In regards to revenues, “Sixty-one percent of the revenues come from Federal grants, seventeen percent from local funds, and sixteen percent from carryover funds. These funds come from grant work that began in the last biennium and will be continued in this biennium, including funds from Ongoing Federal Planning, Federal Aviation Administration, and Federal Transit Administration 5307 funds. Four percent of total revenues come from state funding. And two percent are anticipated state and federal grants. Anticipated funds include highly likely revenue sources. The expenditures associated with these anticipated revenues will be shown in the budget as encumbered until the anticipated revenues are secured.”

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For expenditures, “forty-two percent supports the salaries of our staff, twenty-eight percent is for benefits, fourteen percent for overhead, seven percent for consultants and direct costs, and two percent is anticipated

Finally, seven percent is used for our reserve fund.”

He stated, “This budget includes a four percent per year increase in membership dues that will be used to build our reserve fund.

“The full budget document, which can be found on our website, gives much more detail on the work for the next two years and I would encourage you to read through the document.”

ACTION: It was moved and seconded to (1) adopt the Fiscal Years 2020-2021 Biennial Budget and Work Program as recommended by the Executive Board, and (2) Adopt Resolution PSRC-A-2019-01 authorizing the submittal of the adopted Fiscal Years 2020-2021 Biennial Budget and Work Program to the appropriate federal and state funding agencies. The motion passed unanimously.

Election of Officers – Report of the Nominating Committee

Executive Dave Somers, Chair of the Nominating Committee, stated that on April 12 the Nominating Committee had a conference call to discuss the PSRC 2019 Officers. He said, “As outgoing PSRC President, I served as Chair.” Members of the committee included King County Executive Dow Constantine, Kitsap County Commissioner Charlotte Garrido, City of Everett Mayor Cassie Franklin, City of Tacoma Mayor Victoria Woodards, City of Poulsbo Mayor Becky Erickson, City of Redmond Mayor John Marchione, Port of Everett Commissioner Glen Bachman, and Pierce County Councilmember Doug Richardson.

He reported that the Nominating Committee recommends the Officers be Pierce County Executive Bruce Dammeier as President and King County Councilmember Claudia Balducci as Vice President.

There were no nominations from the floor.

ACTION: It was moved and seconded to adopt the slate of officers presented by the Nominating Committee. The motion passed unanimously.

Other Business

There was no other business brought before the Assembly.

Adjourn -- The meeting adjourned at 1:13 p.m. -----

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ADOPTED by the Assembly this 25th day of June, 2020.

Executive Dave Somers

President, Puget Sound Regional Council

(To listen to a recording of the meeting, please contact the PSRC Information Center at info@psrc.org; 206-464-7532.)

ATTEST: _____ Josh Brown, Executive Director

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Doc ID 2833

PSRC General Assembly

Councilmember Claudia Balducci, Chair, Operations Committee

Adoption of Supplemental Fiscal Years 2020-2021 Budget and Work Program

5.a

ACTION ITEM June 15, 2020

To: From: Subject:

IN BRIEF

Last May, PSRC's General Assembly adopted a two-year budget and work program, which runs from July 1, 2019 through June 30, 2021. The adopted biennial budget includes an option to make an adjustment with a supplemental budget after the first year.

Information on the proposed Supplemental Budget and Work Program was given to the Executive Board, Transportation Policy Board, Growth Management Policy Board, Regional Staff Committee, and the Economic Development Board during the month of February 2020 and members were invited to forward any comments to the Operations Committee. There were no comments received.

The Proposed Supplemental FY2020-2021 Budget includes one change in previous direction from the Operations Committee in response to the COVID-19 pandemic. PSRC has eliminated the 4% membership dues increase for FY2021. This revision will reduce revenue and contingency reserve by \$93,000. In recent years PSRC has used all increases in membership dues to build up the contingency reserve. The freezing of the dues is the same practice PSRC followed during the Great Recession to support our membership.

On Thursday, May 28, 2020, the Executive Board recommended the Supplemental Fiscal Years 2020-2021 Budget and Work Program for adoption by the General Assembly on June 25, 2020. The Budget and Work Program provides an overview of the agency's major work elements and can be viewed at <https://www.psrc.org/sites/default/files/budgetfy2020-21supp.pdf>.

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RECOMMENDED ACTION

1. Adopt the Fiscal Years 2020-2021 Supplemental Biennial Budget and Work Program as recommended by the Executive Board.
2. Adopt Resolution PSRC-A-2020-01 authorizing the submittal of the adopted Fiscal Years 2020-2021 Biennial Budget and Work Program to the appropriate federal and state funding agencies.

BUDGET IMPACT

The Proposed Supplemental Biennial Budget and Work Program for Fiscal Years 2020- 2021 of \$32.81 million represents an increase in revenues and expenditures of \$4.82 million since the last amendment in January 2020. The details of the changes to revenues and expenditures are as follows:

Estimated Revenues of \$32.81 million include:

- Increase of \$1.10 million of State and Federal funds due to updated projections
- Reduction of \$93,000 in Local funds due to no dues increase in FY2021

- Increase of \$4.26 million in carryover of grant and local funds from previous biennium
 - Reduction of \$440,000 in State/Federal/Local Anticipated now classified under State and Federal funds
- Estimated Expenses of \$32.81 million include:
- Increase of \$778,000 in overhead to reflect prior biennium's under allocated costs
 - Increase of \$1.80 million in Direct/Consultant related to carryover State and Federal Grant funds
 - Reduction of \$440,000 of anticipated now classified under State and Federal Funds
 - Increase of \$2.78 million of Encumbered for Future Work to reflect grants expected to carry over into next biennium
 - Reduction of \$93,000 in Contingency due to suspension of dues increase in FY2021

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DISCUSSION

PSRC is funded through a combination of federal and state grants and local funds. Local funds are used to match the state and federal grants, and also fund work not covered by federal and state grants.

If you have questions, please call Diana Lauderbach, PSRC Chief Financial Officer, at (206) 464-5416 or email dlauderbach@psrc.org.

Attachments: ga2020june25-budgetresolution eb2020jun25-pres-budget

5.a

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5.a.a

RESOLUTION NO. PSRC-A-2020-01

A RESOLUTION of the Puget Sound Regional Council Authorizing Submittal of the Supplemental Fiscal Years 2020-2021 Biennial Budget and Work Program

WHEREAS, the General Assembly of the Puget Sound Regional Council (PSRC), at its meeting on May 30, 2019, adopted the Biennial Budget and Work Program for Fiscal Years 2020-2021;

WHEREAS, that the Executive Director of the Puget Sound Regional Council is authorized to submit to the federal and state agencies the grant application to carry out the Biennial Budget and Work Program, and all supporting information, including procedures to ensure compliance with the requirements of the U.S. Department of Transportation, the Economic Development Administration; the Environmental Protection Agency; the Federal Aviation Administration; the United States Geological Survey; and the Washington State Department of Transportation.

NOW THEREFORE BE IT RESOLVED that the Executive Director is designated as the authorized official to execute grant contracts on behalf of the Puget Sound Regional Council with the United States Department of Transportation; the Economic Development Administration; the Environmental Protection Agency; the Federal Aviation Administration; the United States

Geological Survey; and the Washington State Department of Transportation in support of the adopted budget and work program; and
BE IT FURTHER RESOLVED that the Executive Director of PSRC is authorized to incur costs beginning on July 1, 2020, and receive planning monies from the federal and state agencies and local jurisdictions pursuant to the adopted Biennial Budget and Work Program for Fiscal Years 2020-2021 for the Puget Sound Regional Council.
ADOPTED by the Assembly this 25th day of June, 2020.

Bruce Dammeier, Executive
Pierce County
President, Puget Sound Regional Council

ATTEST: _____ Josh Brown, Executive Director

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Attachment: ga2020june25-budgetresolution (2833 : Supplemental Fiscal Years 2020-2021 Budget and Work Program)

FY 2020-2021 Biennial Budget

- Supplemental Budget & Work Program Overview

General Assembly • June 25, 2020

5.a.b

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Operations Committee Members

- ☐ Councilmember Claudia Balducci King County – Chair of the Operations Committee
- ☐ Mayor Becky Erickson City of Poulsbo (Kitsap County & Other Cities & Towns)
- ☐ Councilmember Kathy Lambert King County
- ☐ Councilmember Andrew Lewis City of Seattle
- ☐ Mayor Bill Pugh City of Sumner (Other Cities & Towns in Pierce County)
- ☐ Councilmember Chris Roberts City of Shoreline (Other Cities & Towns in King County)
- ☐ Commissioner Hester Serebrin WA State Transportation Commission (Statutory Member)
- ☐ Councilmember Mike Todd City of Mill Creek (Other Cities & Towns in Snohomish County)
- ☐ Councilmember Stephanie Wright Snohomish County
- ☐ Councilmember Derek Young Pierce County

5.a.b

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Operations Committee Alternates

- ☐ Commissioner Glen Bachman Port of Everett (Statutory Member)
- ☐ Councilmember Paul Bocchi City of Lakewood (Other Cities & Towns in Pierce County) ☐
- Commissioner Robert Gelder Kitsap County (Kitsap County & Other Cities & Towns)
- ☐ Councilmember Sam Low Snohomish County
- ☐ Mayor Dana Ralph City of Kent (Other Cities & Towns in King County)

☐ Councilmember Douglas Richardson Pierce County

☐ Mayor Barbara Tolbert City of Arlington (Other Cities & Towns in Snohomish County)

5.a.b

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Biennial Budget Revenue Comparison

5.a.b

Proposed Supplemental Budget FY2020-2021

Current Biennial Budget FY2020-2021

State/Federal Anticipated 2%

Carryover 28%

Local Funds 14%

Federal 52%

State 6%

Carryover 15%

Local Funds 17%

Federal 60%

State 6%

\$32.8 Million

\$28.0 Million

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Biennial Budget Expenditure Comparison

Proposed Supplemental Budget FY2020-2021

Current Biennial Budget FY2020-2021

5.a.b

Contingency/Reserve 6%

Encumbrance 9%

Direct/Consult 12%

Overhead 15%

Benefits 23%

Salaries 35%

Contingency/Reserve 6%

Direct/Consultant 8%

Overhead 15%

Benefits 27%

Salaries 41%

Encumbrance 1%

Anticipated 2%

\$32.8 Million

\$28.0 Million

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Recommended Action

5.a.b

1. Adopt the Fiscal Years 2020-2021 Supplemental Biennial Budget and Work Program as recommended by the Executive Board on May 28, 2020
2. Adopt Resolution PSRC-A-2020-01 authorizing the submittal of the adopted Fiscal Years 2020-2021 Supplemental Biennial Budget and Work Program to the appropriate federal and state funding agencies

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

To: From: Subject:

IN BRIEF

PSRC General Assembly

Executive Dave Somers, Chair, 2020 Nominating Committee Election of Officers

The Nominating Committee will present its candidates for the offices of President and Vice President for the General Assembly's action on June 25, 2020. Additional candidates may be nominated at the Assembly meeting by any member.

RECOMMENDED ACTION

The General Assembly should adopt the slate of officers for President and Vice President presented by the Nominating Committee.

DISCUSSION

The Nominating Committee concluded its selection of candidates for PSRC President and Vice President by conference call on May 7. The committee was chaired by Snohomish County Executive Dave Somers. Other Nominating Committee members included Port of Everett Commissioner Glen Bachman, King County Executive Dow Constantine, City of Poulsbo Mayor Becky Erickson, City of Everett Mayor Cassie Franklin, Kitsap County Commissioner Charlotte Garrido, City of Renton Mayor Armondo Pavone, Pierce County Councilmember Doug Richardson, and City of Tacoma Mayor Victoria Woodards.

As noted in Article III, Section 2 of the Regional Council's Bylaws:

"Elections: The President and Vice President of the Puget Sound Regional Council shall be elected by the General Assembly from the Executive Board membership, and shall not be from the same county. Nomination of

Doc ID 2834

5.b

ACTION ITEM

June 15, 2020

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candidates for the office of President and Vice President shall be presented annually to the General Assembly, at its first meeting of the calendar year, for the General Assembly's action."

If you have questions, please contact Executive Dave Somers, Chair, 2020 Nominating Committee, at 425-388-3050 or email Dave.Somers@co.snohomish.wa.us; or Mark Gulbranson, PSRC Deputy Executive Director, at 206-464-7524 or email mgulbranson@psrc.org.

5.b

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PSRC General Assembly

Thursday, June 25, 2020 • 9:00 – 10:00 AM

Virtual Meeting – Remote Participation Only

PUBLIC NOTICE: In accordance with the Governor’s Safe Start, Stay Healthy emergency proclamation

3. President's Report

4. Consent Agenda

a. Adoption of Minutes of General Assembly Meeting held May 30, 2019

5. New Business

a. Adoption of Supplemental Fiscal Years 2020-2021 Budget and Work Program (Requires a Roll Call Vote) -- Councilmember Claudia Balducci, Vice President; Chair, Operations Committee

b. Election of Officers -- Executive Dave Somers, Chair, 2020 Nominating Committee

6. Other Business

7. Adjourn (10:00 AM)

Assembly members, please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to Sheila Rogers, e-mail srogers@psrc.org. Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.

,Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish العربية Tagalog, Tiếng việt | Vietnamese, Call 206-587-4819.

To: From: Subject:

PSRC General Assembly

Executive Bruce Dammeier, Chair, Executive Board General Assembly Voting

Attached is a list of the weighted votes for the General Assembly. The counties’ and cities’ votes are based on the State of Washington Office of Financial Management’s final 2020 populations. Voting at the General Assembly meeting is described in the Puget Sound Regional Council Interlocal Agreement, Section V.B.2:

The General Assembly shall make decisions when a quorum is present, and on the basis of a weighted vote of the members, with the weight of each city and county jurisdiction vote as follows: total votes of all city and county jurisdictions within each county will be proportional to each county's share of the regional population. County government will be entitled to fifty (50) percent of their respective county's total vote. City and town votes will be based on their respective share of the total incorporated population of their county. Indian Tribe vote will be based on their respective share of the region's population. The vote of statutory members shall be as prescribed in the applicable statute or as determined by the Executive Board where the applicable statute is silent on the matter of voting.

As noted in Article V, Section 7 of the Regional Council's Bylaws, approval of the annual budget and work program, adoption or amendment of the regional growth management strategy and transportation plan, and amendments to the Bylaws require a roll-call vote and the affirmative vote of two-thirds (2/3) of those present. All other matters require a simple majority, with the manner of voting determined by the presiding officer; however, at the request of any two members, a roll call vote shall be taken.

If you have any questions, please call Diana Lauderbach, PSRC Chief Financial Officer, at 206-464-5416 or email dlauderbach@psrc.org.

Attachments: Weighted Votes

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Weighted MEMBERS Votes

UNINCORPORATED COUNTIES

King 264.21 Kitsap 32.05 Pierce 105.27 Snohomish 96.09 TOTAL COUNTIES 497.62
 Algona 0.43 Arlington 4.27 Auburn 11.83 Bainbridge Island 8.53 Beaux Arts 0.04 Bellevue 19.41
 Black Diamond 0.60 Bonney Lake 4.75 Bothell 7.75 Bremerton 14.63 Buckley 1.10 Burien 6.95
 Carnation - NEW 0.30 Clyde Hill 0.41 Covington 2.71 Darrington 0.30 Du Pont 2.12 Des Moines
 4.22 Duvall 1.05 Eatonville 0.67 Edgewood 2.57 Edmonds 9.12 Enumclaw 1.63 Everett 24.18
 Federal Way 13.07 Fife 2.29 Fircrest 1.53 Gig Harbor 2.43 Granite Falls 0.84 Hunts Point 0.06
 Issaquah 5.02 Kenmore 3.11 Kent 17.34 Kirkland 11.87 Lake Forest Pk 1.77 Lake Stevens 7.16
 Lakewood 13.45 Lynnwood 8.57 Maple Valley 3.50 Marysville 14.67 Medina 0.42 Mercer Island
 3.27 Mill Creek 4.45

Weighted MEMBERS Votes

CITY MEMBERSHIPS Cont.

Milton 1.68 Monroe 4.16 Mountlake Terrace 4.67 Mukilteo 4.62 Newcastle 1.66 Normandy
 Park 0.88 North Bend 0.93 Orting 1.89 Pacific 0.93 Port Orchard 5.00 Poulsbo 3.89 Puyallup
 9.37 Redmond 8.80 Renton 13.99 Roy - NEW 0.18 Ruston 0.23 Sammamish 8.60 SeaTac 3.90
 Seattle 99.82 Shoreline 7.53 Skykomish 0.03 Snohomish 2.21 Snoqualmie 1.83 Stanwood 1.52
 Steilacoom 1.45 Sultan 1.12 Sumner 2.28 Tacoma 47.64 Tukwila 2.80 University Place 7.46
 Wilkeson - NEW 0.11 Woodinville 1.66 Woodway 0.29 Yarrow Point 0.14 TOTAL CITIES 497.66

TRIBAL GOVERNMENT MEMBERS

The Suquamish Tribe 0.30 Muckelshoot Indian Tribal Council 0.73 Puyallup Tribe of Indians 2.53
 Tulalip Tribes - NEW 1.16 TOTAL TRIBAL GOV. MEMBERS 4.72

STATUTORY MEMBERS **

Port of Bremerton 3 Port of Seattle 50 Port of Tacoma 30 Port of Everett 10 WSDOT 30 WA
Trans. Comm 30 TOTAL STATUTORY MEMBERS 153.00
GRAND TOTAL 1153.00

1.a.a

GENERAL ASSEMBLY WEIGHTED VOTES June 25, 2020

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Attachment: Weighted Votes (2837 : General Assembly Voting)

Minutes

Puget Sound Regional Council General Assembly

Thursday, May 30, 2019

The Conference Center at Washington State Convention Center 800 Pike Street, Seattle, WA
98101

Call to Order and Roll Call

The meeting of the General Assembly was called to order at 12:00 p.m. by Executive Dave Somers, President. President Somers announced that a quorum was present. Attendance was determined by the signatures on the registration sheets, and registration check-in by staff, both included with the official copy of these minutes.

President Somers welcomed everyone to the 2019 Annual General Assembly. He introduced the following other members of PSRC's leadership: Pierce County Executive Bruce Dammeier, PSRC Vice President and Chair of the Operations Committee; Tacoma Councilmember Ryan Mello, Chair of the Growth Management Policy Board; Redmond City Councilmember Hank Margeson, Vice Chair of the Growth Management Policy Board; Poulsbo Mayor Becky Erickson, Chair of the Transportation Policy Board; Kent Mayor Dana Ralph, Vice Chair of the Transportation Policy Board; Snohomish County Councilmember Terry Ryan, President of the Central Puget Sound Economic Development District Board; Pierce County Councilmember Connie Ladenburg, Vice President of the Central Puget Sound Economic Development District Board; Redmond Mayor John Marchione, Immediate Past President of the Puget Sound Regional Council; and Josh Brown, PSRC's Executive Director.

He reported that the City of Roy and the Town of Wilkeson recently became the newest members of PSRC. He thanked them for joining PSRC and commented, "we look forward to finding ways to collaborate on important issues for our diverse region."

Communications and Public Comment

The following people addressed the Assembly: Alex Tsimerman, Marguerite Richard, Michael Fuller Suijor, David Goebel, Ann Krager, and Andrew Song. Comments are on file with the official copy of these minutes.

Welcome

Seattle Mayor Jenny Durkan provided welcome remarks to participants.

President's Report: VISION 2050

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President Somers thanked participants for attending the Assembly meeting. He stated, “Our region is growing rapidly, and the decisions we make over the next few years as a region and locally will have long term consequences. For me, the key questions are where and how are we going to grow over the next 30 years and how will we create the future we choose, not just let it happen to us.

“As you all know, there aren’t any simple solutions, and we have to work together to find a way forward that addresses our growth management planning obligations, while doing what is best for the communities we serve.

“The Growth Management Act has had some significant successes. Growth and sprawl into rural and resource lands has been significantly reduced. Urban growth accounts for the vast majority of the population growth. And we are seeing better utilization of our urban land, with more efficient and cost-effective provision of urban infrastructure to support growth.

“We are also seeing much better planning coordination between jurisdictions, when compared to the days prior to the GMA. Gone are the days when each of us could ‘go it alone.’ However, as we all know, and as becomes more apparent daily, we haven’t solved all of our growth management problems. Our region still experiences too much congestion and mobility challenges. Housing costs, both rental and ownership, continue to shoot upwards, creating more housing affordability problems each year. This trend will price more people out of the housing market, especially our younger residents, who represent the future economic health of our region. The building of infrastructure to support this growth is expensive, and revenue sources and fiscal solutions continue to be very limited. Options are diminishing for the use of our remaining urban land if we continue to develop in ways that aren’t smart. Now, more than ever, we need to coordinate and come up with creative solutions for our future.

“It was fun to watch all of you explore the map with the Lego blocks that represent the people and jobs in the region today and the scale of growth that is coming over the next 30 years.

“We know we’ve been growing rapidly the last few years. From 2009 through 2019, our region grew by 500,000 people. Also, over the last decade, there have been an additional 500,000 new jobs in the region. Over one in five jobs has been created over the last ten years. And we know, looking forward, that we will continue to grow. Recent estimates highlight that our population will increase by about 40% between now and 2050, from about 4 million to 5.8 million people. That is a great deal of growth added to our region.

“I believe there are a few priorities that will help us manage that growth and prepare our communities. We should pursue a relatively stable UGA boundary. Sprawl is not the answer to meeting the demands of our growing region. The region is making significant investments in transit of all types, from light rail to fast ferries, bus-rapid transit lines to Sounder extensions. As we plan for 1.8 million more people in our region, it makes

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sense for the economy, environment, and quality of life to get the most out of these transit investments. That’s why it makes sense to focus as much growth as we can around these transit investments.

“I hear from people all the time about the stresses of growth. But it’s not something we can turn off and on like a spigot. The reasons we love living here are the same reasons that compel people to move here and share what we have.

“Now is the time to make sure all voices are heard. We need people to engage with the PSRC. None of us has all of the answers, but by collaborating we can find the best possible solution to manage our growth, prevent sprawl, and protect our fantastic quality of life. We also will need everyone’s help educating our communities about why this process is important and what it means to everyone. We need people to be both informed and involved. That is the challenge before us. How will we create the future we choose, not the one that just happens to us?” He then called on Tacoma Councilmember Ryan Mello, Growth Management Policy Board Chair, and Redmond Councilmember Hank Margeson, Growth Management Policy Board Vice Chair, to talk about VISION 2050.

Chair Mello and Vice Chair Margeson began the presentation by asking a series of survey questions about VISION and regional priorities for the future. Questions included:

- How important is regional collaboration?
- How important is leveraging transportation investments with growth planning in VISION 2050?
- How important is it to be proactive in planning for the future?
- In a single word, tell us what you like best about the region.

Chair Mello reported, “When we started the scoping process for VISION 2050, we asked the region’s residents similar questions. Sixty-seven percent said working together on planning for growth was important or very important. Sixty-two percent said focusing new growth along major transportation corridors was important or very important.”

Vice Chair Margeson reported that, “In open ended responses, people named infrastructure planning as one of the things that would make or break the region’s future, which suggests they want a proactive approach. When asked what people like best about the region, Natural Environment (22%), Climate/Weather (12%), Outdoor Recreation (11%), Jobs/Economic Opportunity (6%), Shopping, Restaurants and Entertainment (6%), Diversity (5%), The People (5%), and Rural/Small Town Feel (5%).”

Chair Mello stated, “The Growth Management Policy Board has been working hard to develop a draft plan over the past year and a half. There was a lot of great input during the scoping process in 2018 and we just completed the SEPA comment period. Over

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the next couple of months, the board plans to release a draft of VISION 2050 for public review. We want to share some of the ideas of the plan with you today. By 2050, the region is expected to add about 1.8 million more people and 1.2 million more jobs. That would be like adding more than two Seattles to the region or eight Tacomas.”

Vice Chair Margeson stated, “The region has had important successes implementing VISION 2040: Cities are thriving, transportation system improvements have been funded, light rail and fast ferry operations opened, employment has exceeded expectations, regionally, growth is

shifting towards more compact, sustainable development occurring within urban areas and cities, the impact on the environment from new development is being reduced, and cities are becoming healthier.

“At the same time, the region continues to face significant challenges: the climbing cost of housing, congestion from rapid growth is reducing access to jobs, services, and housing, while recent economic growth has been strong, prosperity hasn’t benefited everyone or all parts of the region, and finally, pressing environmental issues, such as climate change and preserving open space, require more collaborative, long-term action.

“VISION 2050 will build on the region’s existing plan, VISION 2040, to keep the central Puget Sound region healthy and vibrant as it grows. VISION 2050 also builds on the local comprehensive plans that cities and counties have adopted.”

Chair Mello continued, “As the region prepares to add more people and jobs in the coming decades, VISION 2050 seeks to put most of that growth where people will have access to transit, taking advantage of the region’s investments while also helping to reduce travel times and environmental impacts. VISION’s Regional Growth Strategy defines roles for different types of places in accommodating population and employment growth. The largest amount of growth is going to what we call the Metropolitan Cities, Seattle, Everett, Bremerton, Tacoma and Bellevue, where there is the most capacity for growth.”

Vice Chair Margeson continued, “The draft growth strategy also calls for a large share of growth to be near high capacity transit – either light rail, BRT, or commuter rail stations, or ferry terminals – as planned for the future. Significant growth is expected in cities near transit, and also in unincorporated urban areas with high capacity transit.”

Chair Mello stated, “To maintain our farms, forests and natural lands, and reduced environmental impacts from growth, VISION 2050 may call for continuing to reduce rural growth rates. The region has made great strides reducing sprawl and we think we can do better. VISION 2050 continues many of the themes from VISION 2040, such as working to protect and restore the natural environment and reduce greenhouse gas emissions.”

Vice Chair Margeson stated, “It also seeks a better balance of jobs and housing across the counties. It supports health and active living. It calls for cities and counties to do

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more to provide housing options and support greater housing affordability in all communities, especially near transit.”

Chair Mello said, “It invests in the mobility for people and goods and works to maintain and operate the transportation system safely and efficiently. It encourages a strong economy and puts greater emphasis on economic opportunities throughout the region, not just in South Lake Union.”

He concluded noting that the Growth Board is looking forward to issuing the draft plan this summer and hearing your feedback. Expect the final plan to be back here at General Assembly next year for adoption.”

Consent Agenda

Adoption of Minutes of PSRC Assembly Meeting held May 30, 2018

ACTION: It was moved and seconded to adopt the minutes of the Puget Sound Regional Council Assembly meeting held May 30, 2018. The motion passed unanimously.

New Business

Adoption of Fiscal Year 2020-2021 Biennial Budget and Work Program

Executive Bruce Dammeier, Vice President; Chair, Operations Committee, reported that the Fiscal Year (FY) 2020-2021 budget and work program for the Puget Sound Regional Council was developed under the guidance of the Operations Committee. He reported that “the budget received an in-depth review by the Transportation Policy Board, Growth Management Board and Economic Development Board and comes to the General Assembly with a unanimous vote of support from our Executive Board.”

He stated, “This document is a blueprint guiding PSRC’s work over the next two years. It is a steady-state, balanced budget that supports PSRC’s regional planning mission and builds the agency’s reserves.

“The primary work for the next two years is summarized on our Integrated Planning Timeline and carries out our planning responsibilities in Regional Planning, Growth Management, Transportation, Economic Development and Data Services.”

He provided a quick overview of the revenues and expenditures for the budget.

In regards to revenues, “Sixty-one percent of the revenues come from Federal grants, seventeen percent from local funds, and sixteen percent from carryover funds. These funds come from grant work that began in the last biennium and will be continued in this biennium, including funds from Ongoing Federal Planning, Federal Aviation Administration, and Federal Transit Administration 5307 funds. Four percent of total revenues come from state funding. And two percent are anticipated state and federal grants. Anticipated funds include highly likely revenue sources. The expenditures associated with these anticipated revenues will be shown in the budget as encumbered until the anticipated revenues are secured.”

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Doc ID 2835

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For expenditures, “forty-two percent supports the salaries of our staff, twenty-eight percent is for benefits, fourteen percent for overhead, seven percent for consultants and direct costs, and two percent is anticipated

Finally, seven percent is used for our reserve fund.”

He stated, “This budget includes a four percent per year increase in membership dues that will be used to build our reserve fund.

“The full budget document, which can be found on our website, gives much more detail on the work for the next two years and I would encourage you to read through the document.”

ACTION: It was moved and seconded to (1) adopt the Fiscal Years 2020-2021 Biennial Budget and Work Program as recommended by the Executive Board, and (2) Adopt Resolution PSRC-A-2019-01 authorizing the submittal of the adopted Fiscal Years 2020-2021 Biennial Budget and Work Program to the appropriate federal and state funding agencies. The motion passed unanimously.

Election of Officers – Report of the Nominating Committee

Executive Dave Somers, Chair of the Nominating Committee, stated that on April 12 the Nominating Committee had a conference call to discuss the PSRC 2019 Officers. He said, "As outgoing PSRC President, I served as Chair." Members of the committee included King County Executive Dow Constantine, Kitsap County Commissioner Charlotte Garrido, City of Everett Mayor Cassie Franklin, City of Tacoma Mayor Victoria Woodards, City of Poulsbo Mayor Becky Erickson, City of Redmond Mayor John Marchione, Port of Everett Commissioner Glen Bachman, and Pierce County Councilmember Doug Richardson.

He reported that the Nominating Committee recommends the Officers be Pierce County Executive Bruce Dammeier as President and King County Councilmember Claudia Balducci as Vice President.

There were no nominations from the floor.

ACTION: It was moved and seconded to adopt the slate of officers presented by the Nominating Committee. The motion passed unanimously.

Other Business

There was no other business brought before the Assembly.

Adjourn -- The meeting adjourned at 1:13 p.m. -----

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ADOPTED by the Assembly this 25th day of June, 2020.

Executive Dave Somers

President, Puget Sound Regional Council

(To listen to a recording of the meeting, please contact the PSRC Information Center at info@psrc.org; 206-464-7532.)

ATTEST: _____ Josh Brown, Executive Director

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Doc ID 2835

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Doc ID 2833

PSRC General Assembly

Councilmember Claudia Balducci, Chair, Operations Committee

Adoption of Supplemental Fiscal Years 2020-2021 Budget and Work Program

5.a

ACTION ITEM June 15, 2020

To: From: Subject:

IN BRIEF

Last May, PSRC's General Assembly adopted a two-year budget and work program, which runs from July 1, 2019 through June 30, 2021. The adopted biennial budget includes an option to make an adjustment with a supplemental budget after the first year.

Information on the proposed Supplemental Budget and Work Program was given to the Executive Board, Transportation Policy Board, Growth Management Policy Board, Regional Staff Committee, and the Economic Development Board during the month of February 2020 and members were invited to forward any comments to the Operations Committee. There were no comments received.

The Proposed Supplemental FY2020-2021 Budget includes one change in previous direction from the Operations Committee in response to the COVID-19 pandemic. PSRC has eliminated the 4% membership dues increase for FY2021. This revision will reduce revenue and contingency reserve by \$93,000. In recent years PSRC has used all increases in membership dues to build up the contingency reserve. The freezing of the dues is the same practice PSRC followed during the Great Recession to support our membership.

On Thursday, May 28, 2020, the Executive Board recommended the Supplemental Fiscal Years 2020-2021 Budget and Work Program for adoption by the General Assembly on June 25, 2020. The Budget and Work Program provides an overview of the agency's major work elements and can be viewed at <https://www.psrc.org/sites/default/files/budgetfy2020-21supp.pdf>.

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RECOMMENDED ACTION

1. Adopt the Fiscal Years 2020-2021 Supplemental Biennial Budget and Work Program as recommended by the Executive Board.
2. Adopt Resolution PSRC-A-2020-01 authorizing the submittal of the adopted Fiscal Years 2020-2021 Biennial Budget and Work Program to the appropriate federal and state funding agencies.

BUDGET IMPACT

The Proposed Supplemental Biennial Budget and Work Program for Fiscal Years 2020- 2021 of \$32.81 million represents an increase in revenues and expenditures of \$4.82 million since the last amendment in January 2020. The details of the changes to revenues and expenditures are as follows:

Estimated Revenues of \$32.81 million include:

- Increase of \$1.10 million of State and Federal funds due to updated projections
- Reduction of \$93,000 in Local funds due to no dues increase in FY2021
- Increase of \$4.26 million in carryover of grant and local funds from previous biennium

- Reduction of \$440,000 in State/Federal/Local Anticipated now classified under State and Federal funds

Estimated Expenses of \$32.81 million include:

- Increase of \$778,000 in overhead to reflect prior biennium's under allocated costs
- Increase of \$1.80 million in Direct/Consultant related to carryover State and Federal Grant funds
- Reduction of \$440,000 of anticipated now classified under State and Federal Funds
- Increase of \$2.78 million of Encumbered for Future Work to reflect grants expected to carry over into next biennium
- Reduction of \$93,000 in Contingency due to suspension of dues increase in FY2021

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5.a

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DISCUSSION

PSRC is funded through a combination of federal and state grants and local funds. Local funds are used to match the state and federal grants, and also fund work not covered by federal and state grants.

If you have questions, please call Diana Lauderbach, PSRC Chief Financial Officer, at (206) 464-5416 or email dlauderbach@psrc.org.

Attachments: ga2020june25-budgetresolution eb2020jun25-pres-budget

5.a

Doc ID 2833

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5.a.a

RESOLUTION NO. PSRC-A-2020-01

A RESOLUTION of the Puget Sound Regional Council Authorizing Submittal of the Supplemental Fiscal Years 2020-2021 Biennial Budget and Work Program

WHEREAS, the General Assembly of the Puget Sound Regional Council (PSRC), at its meeting on May 30, 2019, adopted the Biennial Budget and Work Program for Fiscal Years 2020-2021;

WHEREAS, that the Executive Director of the Puget Sound Regional Council is authorized to submit to the federal and state agencies the grant application to carry out the Biennial Budget and Work Program, and all supporting information, including procedures to ensure compliance with the requirements of the U.S. Department of Transportation, the Economic Development Administration; the Environmental Protection Agency; the Federal Aviation Administration; the United States Geological Survey; and the Washington State Department of Transportation.

NOW THEREFORE BE IT RESOLVED that the Executive Director is designated as the authorized official to execute grant contracts on behalf of the Puget Sound Regional Council with the United States Department of Transportation; the Economic Development Administration; the Environmental Protection Agency; the Federal Aviation Administration; the United States Geological Survey; and the Washington State Department of Transportation in support of the adopted budget and work program; and

BE IT FURTHER RESOLVED that the Executive Director of PSRC is authorized to incur costs beginning on July 1, 2020, and receive planning monies from the federal and state agencies and local jurisdictions pursuant to the adopted Biennial Budget and Work Program for Fiscal Years 2020-2021 for the Puget Sound Regional Council.

ADOPTED by the Assembly this 25th day of June, 2020.

Bruce Dammeier, Executive

Pierce County

President, Puget Sound Regional Council

ATTEST: _____ Josh Brown, Executive Director

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Attachment: ga2020june25-budgetresolution (2833 : Supplemental Fiscal Years 2020-2021 Budget and Work Program)

FY 2020-2021 Biennial Budget

- Supplemental Budget & Work Program Overview

General Assembly• June 25, 2020

5.a.b

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Operations Committee Members

☐ Councilmember Claudia Balducci King County – Chair of the Operations Committee

☐ Mayor Becky Erickson City of Poulsbo (Kitsap County & Other Cities & Towns)

☐ Councilmember Kathy Lambert King County

☐ Councilmember Andrew Lewis City of Seattle

☐ Mayor Bill Pugh City of Sumner (Other Cities & Towns in Pierce County)

☐ Councilmember Chris Roberts City of Shoreline (Other Cities & Towns in King County)

☐ Commissioner Hester Serebrin WA State Transportation Commission (Statutory Member)

☐ Councilmember Mike Todd City of Mill Creek (Other Cities & Towns in Snohomish County)

☐ Councilmember Stephanie Wright Snohomish County

☐ Councilmember Derek Young Pierce County

5.a.b

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Operations Committee Alternates

☐ Commissioner Glen Bachman Port of Everett (Statutory Member)

☐ Councilmember Paul Bocchi City of Lakewood (Other Cities & Towns in Pierce County) ☐

Commissioner Robert Gelder Kitsap County (Kitsap County & Other Cities & Towns)

☐ Councilmember Sam Low Snohomish County

☐ Mayor Dana Ralph City of Kent (Other Cities & Towns in King County)

☐ Councilmember Douglas Richardson Pierce County

☐ Mayor Barbara Tolbert City of Arlington (Other Cities & Towns in Snohomish County)

5.a.b

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Biennial Budget Revenue Comparison

5.a.b

Proposed Supplemental Budget FY2020-2021

Current Biennial Budget FY2020-2021

State/Federal Anticipated 2%

Carryover 28%

Local Funds 14%

Federal 52%

State 6%

Carryover 15%

Local Funds 17%

Federal 60%

State 6%

\$32.8 Million

\$28.0 Million

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Biennial Budget Expenditure Comparison

Proposed Supplemental Budget FY2020-2021

Current Biennial Budget FY2020-2021

5.a.b

Contingency/Reserve 6%

Encumbrance 9%

Direct/Consult 12%

Overhead 15%

Benefits 23%

Salaries 35%

Contingency/Reserve 6%

Direct/Consultant 8%

Overhead 15%

Benefits 27%

Salaries 41%

Encumbrance 1%

Anticipated 2%

\$32.8 Million

\$28.0 Million

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

Recommended Action

5.a.b

1. Adopt the Fiscal Years 2020-2021 Supplemental Biennial Budget and Work Program as recommended by the Executive Board on May 28, 2020

2. Adopt Resolution PSRC-A-2020-01 authorizing the submittal of the adopted Fiscal Years 2020-2021 Supplemental Biennial Budget and Work Program to the appropriate federal and state funding agencies

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Attachment: eb2020jun25-pres-budget (2833 : Supplemental Fiscal Years 2020-2021

To: From: Subject:

IN BRIEF

PSRC General Assembly

Executive Dave Somers, Chair, 2020 Nominating Committee Election of Officers

The Nominating Committee will present its candidates for the offices of President and Vice President for the General Assembly's action on June 25, 2020. Additional candidates may be nominated at the Assembly meeting by any member.

RECOMMENDED ACTION

The General Assembly should adopt the slate of officers for President and Vice President presented by the Nominating Committee.

DISCUSSION

The Nominating Committee concluded its selection of candidates for PSRC President and Vice President by conference call on May 7. The committee was chaired by Snohomish County Executive Dave Somers. Other Nominating Committee members included Port of Everett Commissioner Glen Bachman, King County Executive Dow Constantine, City of Poulsbo Mayor Becky Erickson, City of Everett Mayor Cassie Franklin, Kitsap County Commissioner Charlotte Garrido, City of Renton Mayor Armondo Pavone, Pierce County Councilmember Doug Richardson, and City of Tacoma Mayor Victoria Woodards.

As noted in Article III, Section 2 of the Regional Council's Bylaws:

"Elections: The President and Vice President of the Puget Sound Regional Council shall be elected by the General Assembly from the Executive Board membership, and shall not be from the same county. Nomination of

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5.b

ACTION ITEM

June 15, 2020

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candidates for the office of President and Vice President shall be presented annually to the General Assembly, at its first meeting of the calendar year, for the General Assembly's action."

If you have questions, please contact Executive Dave Somers, Chair, 2020 Nominating Committee, at 425-388-3050 or email Dave.Somers@co.snohomish.wa.us; or Mark Gulbranson, PSRC Deputy Executive Director, at 206-464-7524 or email mgulbranson@psrc.org.

5.b

Doc ID 2834

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CHRISTIE MALCHOW

Deputy Mayor



COUNCIL REPORT 7/7/20

EMAIL: cmalchow@sammamish.us

7/2/20 SCA: King County Metro Update

- Presented by Rob Gannon & Diane Carlson. I took screenshots of the presentation to simply the transfer of the information to you. I noted **Councilmember Treen**, and **Communications Director Celia Wu** were also on the Zoom call.

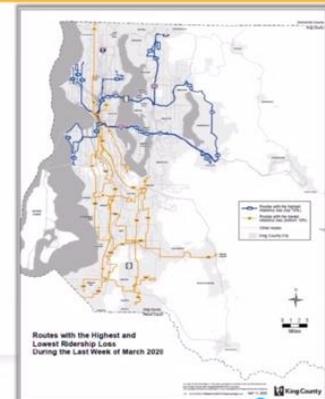
Metro's Pandemic Response

- Metro has taken many actions to protect riders and drivers, **including but not limited to**:
 - Implementing even more rigorous cleaning protocols on buses and at worksites
 - Providing masks for operators and personal protective equipment for all frontline workers
 - Temporarily suspending fares collection
 - Instituting rear-door boarding only
 - Operating on a reduced service network (while adding more trips on high-demand routes to minimize crowding)
 - Encouraging and now requiring passengers to wear masks
 - Encouraging passengers to only travel for essential trips and imposing passenger limits



Ridership Changes

- Ridership has decreased significantly (~67% avg systemwide) but has slowly started to climb again and is at ~144,000 daily trips
 - Highest decreases in morning and afternoon commutes
- Map showing routes with highest and lowest ridership losses gives Metro a sense of where need has been greatest throughout this crisis



King County METRO Moving forward together

Recovery Planning

COVID response called on all of Metro to adjust our way of business

Moving to recovery means getting clarity on what we will recover

- Support Metro's long-term vision and strategy to provide mobility
- Restore confidence
- Reflect fiscal realities in the years ahead

A Recovery Planning Team will make recommendations for short- and mid-term changes to keep employees safe, support our workforce as we transition into a new way of operating, adjust mobility services, and meet customer needs and demands during current operations and the recovery phase.



King County METRO Moving forward together

Recovery Goals & Objectives

- Develop a recovery plan and structure for the recovery planning process that is flexible to address emerging issues
- Build the recovery by phases with an ability to flexibly expand, adjust and contract for all components
- Ensure transparency by identifying clear triggers/milestones for when iterations of expansion and contraction occur
- All recommendations must fit within our budget reality, balancing each recommendation with other program changes & cost reductions



What We're Planning For

- **~20-30% net reduction and restructure of the bus network**, with 10% attributed to the likely need to phase out Seattle Transportation Benefit District funded service and the other 10% or more removed system-wide.
- **~30-40% reduction in the Capital Improvement Program** – achieved across all portfolios, with the range allowing for close coordination with the service network reductions, including a reassessment of the Rapid Ride Expansion Program and the pace of electrification and other capital investments
- **~5-10% reduction in all other programs and services.**

Future of Funding for Seattle's Metro Bus Service in Doubt



COVID Recovery Summer Service

- **As more industries reopen and restrictions are lifted, Metro restored some service on June 22**
 - Make adjustments that respond to ridership and customer/community feedback
 - Restore service to some routes that saw reductions in late April
 - Achieve frequencies similar to early April
 - Continue Saturday network on a weekday schedule
 - Focus on all day routes rather than weekday peak service
 - Additional fallback service to address crowding over social distancing thresholds
 - No additional service changes until September, when Metro will restore about 50 routes, partially restore some peak commuter services, and continue to reduce and suspend many other services.
- Other Metro owned/operated modes will reintroduce service over summer, but not to pre-COVID levels
- **While a summer ramp-up is positive, the realities of revenue losses mean service levels in the coming years will be lower than before COVID-19**

Budget Impacts - Current Context

- **Goal: Recover from COVID-19 with a system that better addresses customer needs and reflects County values, including equity and sustainability.**
- **We want to engage you in our preliminary thinking on budget approach**
- Before COVID-19, Metro faced a shortfall of \$1B over 10 years.
- Revenue (esp. sales tax and fares) will be significantly impacted (more than \$1.5B) by a projected recession.
- Seattle may not renew the Seattle Transportation Benefit District this year and Sound Transit is reducing service levels.
- Metro will use CARES Act funding (~\$242M), as well as Fund Balance and Revenue Stabilization Reserves, to offset operations while we restructure and realign our delivery.
- **Even with these valuable offsets, we expect more than a \$2B deficit by 2028 that we must address.**



7/7/2020

Deputy Mayor Malchow
Council Report

Guidance for Reducing and Recovering Service

- **Reductions and service recovery will be planned using existing policy guidance** until updated policies are adopted. Advancing the **Mobility Framework** also guides our decisions.
- **Reductions and recovery will be seen as an opportunity to “reset” and set the region up for a better system post-COVID.**
- **Other factors considered when reducing service**
 - Locations of priority populations (black, indigenous, and people of color, low-and no-income, people with disabilities, immigrants and refugees, limited-English speaking populations); and important destinations identified through qualitative and quantitative tools
 - Impacts to all areas of the county
 - Minimizing impacts through restructuring
 - Identified investment need on corridors (Service Guidelines & Metro Connects)
 - Preservation of last mile connections
 - Applicability of flexible, non-fixed route services
 - Partnerships (i.e. Seattle Transportation Benefit District status)

Community Engagement

- Budget-related service cuts are planned beginning in September 2020 and at each service change through at least the end of 2022.
- Metro's budget reduction outreach and engagement will include discussions on service, capital, and operational impacts
 - **Metro is still developing an engagement plan and timeline, but service change ordinance process schedule will likely drive Metro's engagement**
 - Metro will engage jurisdictions through existing venues (like Metro Connects Technical Advisory Committee) and 1:1 meetings
 - Challenges related to COVID-19 do not provide time for engagement best practices



I did ask about specific service reductions, specific to Sammamish, but they do not know yet what will be cut.

7/7/2020

Deputy Mayor Malchow
Council Report