



## MINUTES

### City Council Regular Meeting

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6:30 PM - April 7, 2020

City Hall Council Chambers, Sammamish, WA

Mayor Karen Moran called the regular meeting of the Sammamish City Council to order at 6:35 p.m.

**Councilmembers Present:**

Mayor Karen Moran  
Deputy Mayor Christie Malchow  
Councilmember Jason Ritchie  
Councilmember Kent Treen  
Councilmember Chris Ross  
Councilmember Ken Gamblin  
Councilmember Pam Stuart

All Councilmembers participated via Go To Meeting

**Councilmembers Absent:**

**Staff Present:**

Interim City Manager David Rudat  
Sr. Management Analyst Mike Sugg  
Director of Community Development David Pyle  
Interim Director of Public Works Cheryl Paston  
Emergency Manager Andrew Stevens  
IT Director Jim Hominiuk  
Webmaster Cynthia Tiwana  
City Attorney Michael Kenyon  
Assistant City Attorney Lisa Marshall  
City Clerk Melonie Anderson

#### ROLL CALL

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Roll was called.

#### PLEDGE OF ALLEGIANCE

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Mayor Moran led the pledge.

**APPROVAL OF AGENDA**

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**MOTION: Deputy Mayor Christie Malchow moved to approve the Agenda. Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.**

**PUBLIC COMMENT**

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None

**EMERGENCY MANAGEMENT**

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**COVID-19 Update:** Emergency Manager Andrew Stevens

Andrew Stevens gave the update on the pandemic.

**CONSENT CALENDAR**

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**Payroll:** For the Period Ending March 31, 2020 For a Pay Date of April 03, 2020 in the Amount of \$471,523.62

**Claims:** For Period Ending April 7, 2020 In The Amount Of \$1,735,925.57 For Check No. 56587 Through 56782

**Resolution:** Declaring Three Fire Vehicles As Surplus

**Approval:** Sammamish-WSDOT-King County ITS Improvement Project - Interlocal Agreement with WSDOT (GCB 3089)

**Approval:** 2019-2020 Emergency Management Performance Grant

**Contract:** 2020 Right-of-Way Slope Mowing with Plantscapes Inc.

**Minutes:** For the March 24, 2020 Special Meeting

**MOTION: Deputy Mayor Christie Malchow moved to approve the consent agenda. Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.**

**PRESENTATIONS / PROCLAMATIONS**

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None

**PUBLIC HEARINGS**

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Done

**UNFINISHED BUSINESS**

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**Resolution:** Establishing An Administrative Leave Bank For Use By City Of Sammamish Employees During The COVID-19 Emergency

Interim City Manager Dave Rudat gave the staff report. He reviewed the requirements for use of the Administrative Leave Bank.

**MOTION: Councilmember Pam Stuart moved to approve the resolution establishing an Administrative Leave Bank for use by City Employees use during the COVID-19 emergency. Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.**

**MOTION: Deputy Mayor Christie Malchow moved to extend the meeting until 8:30 pm. Councilmember Ken Gamblin seconded. Motion carried unanimously 7-0.**

**AMENDMENT: Councilmember Kent Treen moved to amend the resolution as follows: Change Section 1 of the resolution to read the City Manager may grant Up to 80 hours for each employee. He moved to strike from section 2 "the forgoing list is for illustration not limitations". He moved to add to Section 4 "the leave bank is for a duration of 90 days and will not be in the handbook. Councilmember Ken Gamblin seconded. Motion carried 6-1 with Councilmember Pam Stuart dissenting.**

**MAIN MOTION: Carried unanimously as amended 7-0.**

## **NEW BUSINESS**

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### **COUNCIL REPORTS/ CITY MANAGER REPORT**

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Mayor Moran reported on a new volunteer group that is helping residents who don't or can't leave their homes.

Councilmember Stuart reported on various ideas the City might take to help residents during the COVID-19 pandemic. She will provide additional information in a written report.

#### **Report: City Manager**

Interim City Manager Dave Rudat spoke about a contract for additional legal services. He reported on the status of the audit of the concurrency model.

**MOTION: Councilmember Kent Treen moved to extend meeting until 9:30 pm. Councilmember Ken Gamblin seconded. Motion carried 6-1 with Mayor Karen Moran dissenting.**

## **EXECUTIVE SESSION**

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Potential Litigation pursuant to RCW.42.30.110(1)(i)

Council retired to Executive Session at 8:22 pm and returned at 9:15 pm. They took no action.

## **ADJOURNMENT**

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The meeting adjourned at 9:15 pm.

**MOTION: Councilmember Pam Stuart moved to adjourn. Deputy Mayor Christie Malchow seconded. Motion carried unanimously 7-0.**

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Melonie Anderson, City Clerk

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Mayor Karen Moran