



## MINUTES

### City Council Special Meeting

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6:30 PM - March 24, 2020

City Hall Council Chambers, Sammamish, WA

Mayor Karen Moran called the special meeting of the Sammamish City Council to order at 6:30 p.m.

**Councilmembers Present:**

Mayor Karen Moran  
Deputy Mayor Christie Malchow  
Councilmember Jason Ritchie  
Councilmember Kent Treen  
Councilmember Chris Ross  
Councilmember Ken Gamblin  
Councilmember Pam Stuart

**Staff Present:**

Interim City Manager David Rudat  
Sr. Management Analyst Mike Sugg  
Emergency Manager Andrew Stevens  
Interim Director of Parks, Recreation & Facilities Anjali Myer  
Recreation Manager Chris Jordan  
Assistant City Attorney Lisa Marshall  
Deputy Clerk Lita Hachey

#### ROLL CALL

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Roll was called.

#### PLEDGE OF ALLEGIANCE

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Mayor Karen Moran led the pledge.

#### APPROVAL OF AGENDA

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**MOTION: Deputy Mayor Christie Malchow moved to approve the agenda. Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.**

#### EMERGENCY MANAGEMENT

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Emergency Manager Andrew Stevens gave a COVID-19 update.

## **PUBLIC COMMENT**

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All public comments were submitted via email and available on the Sammamish Civic Web (sammamishwa.civicweb.net) in the Document Center found [here](#).

## **CONSENT CALENDAR**

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**Payroll:** For the Period Ending February 28, 2020 For a Pay Date of March 5, 2020 in the Amount of \$498,015.01

**Payroll:** For the Period Ending March 15, 2020 For a Pay Date of March 20, 2020 in the Amount of \$489,120.03

**Claims:** For Period Ending March 5, 2020 In The Amount Of \$1,367,899.06 For Check No. 56484 Through 56586

**Resolution:** Accepting the Trossachs PC-3 Dam Safety Pond Berm Repair

**Bid Award:** 2020 Curb Ramp Retrofit and Sidewalk Repairs project / RRJ Company, LLC

**Contract:** 225th Roundabout Sculpture Fabrication & Installation / Western Tile & Marble

**Contract:** 2020 Stormwater Retrofit Strategy Phase 2 / AHBL

**Approval:** Purchase of Park Property at 21101 NE 6th Street, Sammamish, WA 98074, Tax Parcel 856290-2100

~~**Approval:** Employee Handbook Amendment – Emergency Sick Leave~~

**Approval:** Followup on letter supporting King County Metro's Proposed Regional Transit Funding Levy

**Proclamation:** World Autism Awareness Day - April 2, 2020

**Minutes:** For the March 3, 2020 Regular Meeting

**Minutes:** For the March 10, 2020 Special Meeting

Councilmember Pamela Stuart requested that Item # 9 Approval: Employee Handbook Amendment - Emergency Sick Leave be pulled from Consent and placed under UNFINISHED BUSINESS.

**MOTION: Deputy Mayor Christie Malchow moved to approve the consent agenda. Councilmember Kent Treen seconded. Motion carried unanimously 7-0.**

## **UNFINISHED BUSINESS**

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**Approval:** Employee Handbook Amendment - Emergency Sick Leave

Interim City Manager Dave Rudat discussed the Emergency Sick Leave request with City Council. He shared a sample of a resolution for an Administrative Leave policy and this was discussed.

Council requested that the Interim City give them an update on what the financial impact that providing Administrative Leave pay would be and the final wording of the document.

**MOTION: Councilmember Pam Stuart moved to adopt the resolution/policy to be amended to include three weeks of a Administrative Leave related to the COVID-19 Emergency. Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.**

#### **NEW BUSINESS - NONE**

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**MOTION: Deputy Mayor Christie Malchow moved to extend the meeting until 7:40 pm Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.**

**Discussion:** AWC Large City Advisory Committee Nomination

Mike Sugg, Senior Management Analyst discussed whether any Councilmembers would be interested in serving on the AWC Large City Advisory Committee.

Mayor Karen Moran volunteered and was selected.

#### **COUNCIL REPORTS/ CITY MANAGER REPORT**

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**Report:** Councilmember Pamela Stuart spoke with Republic Services and stated that they are doing a great job communicating with the Citizens.

**Report:** Mayor Karen Moran spoke regarding the Census and the issues with canvassing.

**Report:** Interim City Manager Dave Rudat spoke regarding the Governor's Stay Home, Stay Healthy Order and the impact to the operations of staff and the community in the City of Sammamish. The Community Development department continues to process and issue permits. Parks & Trails are open for now, but there is restricted access and the playgrounds are closed. Landscape maintenance will be maintained. Public Works streets and road projects will continue as needed.

#### **ADJOURNMENT**

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The meeting adjourned at 7:38 pm.

**MOTION: Councilmember Pam Stuart moved to adjourn. Councilmember Kent Treen seconded. Motion carried unanimously 7-0.**

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Lita Hachey, Deputy City Clerk

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Karen Moran, Mayor