

## AGENDA

### Parks & Recreation Commission

6:30 PM - Wednesday, March 4, 2020

City Hall Council Chambers, Sammamish, WA

Page		Estimated Time
	<b>CALL TO ORDER</b>	6:30 pm
	<b>ROLL CALL</b>	
	<b>APPROVAL OF AGENDA</b>	
	<b>APPROVAL OF THE MEETING SUMMARY</b>	
3 - 5	1. <a href="#">Meeting Summary - 05 Feb 2020</a>	
	<b>PUBLIC COMMENT</b>	
	<i>This is an opportunity for the public to address the Parks &amp; Recreation Commission. Three-minutes limit per person or five-minutes if representing the official position of a recognized community organization. Please be aware that the Parks &amp; Recreation Commission meetings are recorded.</i>	
	<b>TOPICS</b>	
	1. Honoring Hank Klein	15 minutes
6 - 44	2. Athletic Field Study <a href="#">Presentation</a>	45 minutes
45 - 50	3. Inglewood Middle School - Athletic Field Discussion <a href="#">Presentation</a>	30 minutes
	<b>CHAIRMAN'S REPORT</b>	
	<b>DIRECTOR'S REPORT</b>	
	Angie Feser, Parks & Recreation Department Director	
	<b>PARKS COMMISSION LIAISON REPORTS</b>	
	1. Sammamish Friends - Sid	

2. Sammamish Community Wildlife Habitat - Kathe
3. Native Plant Stewards -Cheryl/Sid
4. Sammamish Walks -
5. Trail Stewards - Nancy
6. Sammamish Youth Board -
7. **Sammamish YMCA -Sarvinder**
8. **Sammamish Market - Seth**
9. **Community Garden -Eirlys**

**OTHER**

1. Election of Chair and Vice Chair **15 minutes**

**MEETING CALENDAR**

51

1. [Parks & Recreation Commission Agenda Calendar - 2020](#)

**ADJOURNMENT**

**8:30 pm**

*Parks & Recreation Commission meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request.  
Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.*

**Draft**



## MEETING SUMMARY

### Parks & Recreation Commission

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6:30 PM - February 5, 2020

City Hall Council Chambers, Sammamish, WA

**Commissioners Present:**

Nancy Way, Parks & Recreation Commissioner, Position 8  
Mark Perry, Parks & Recreation Commissioner, Position 9  
Sid Gupta, Parks & Recreation Commissioner, Position 5  
Katherine Low, Parks & Recreation Commissioner, Position 2  
Seth Van Grinsven, Parks & Recreation Commissioner, Position 6

**Commissioners Absent:**

Kevin Pazaski, Parks & Recreation Commissioner, Position 5  
Eirlys Vanderhoff, Parks & Recreation Commissioner, Position 1  
Cheryl Wagner, Parks & Recreation Commission, Position 3  
Sarvinder Marwaha, Parks & Recreation Commissioner, Position 7

**Staff Present:**

Angie Feser, Director of Parks & Recreation  
Anjali Myer, Deputy Director of Parks & Recreation  
Belle Stanley, Administrative Assistant  
Chris Jordan, Recreation Manager

**CALL TO ORDER**

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Vice Chair Gupta called the Sammamish Parks & Recreation Commission meeting to order at 6:35 PM.

**ROLL CALL**

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Roll was called.

**APPROVAL OF AGENDA**

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The agenda was approved as presented.

**APPROVAL OF THE MEETING SUMMARY**

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The meeting summary was approved as presented.

**PUBLIC COMMENT**

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No public comment.

**Draft****TOPICS**

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**Welcome New Parks & Recreation Commission Members** - Vice Chair Gupta welcomed the two new commissioners, Mark Perry and Kevin Palaski.

**Girl Scout Troop #45070 Mural Proposal at Upper Sammamish Commons** - **Chris Jordan, Recreation Manager** Chris introduced the troop and they presented their proposal to complete a mural in the Upper Commons Park behind the play area. This will be their project to earn their Bronze Award to make a lasting impact on their community.

**Parks Capital Improvement Plan (CIP) Update** - **Anjali Myer, Deputy Director** Anjali did a quick review of the Parks CIP information covered at the previous commission meeting. This evening the remaining projects reviewed were listed in Parks CIP Projects - Renovation/Development. Anjali provided detailed information for the 19 projects including funding allocation, scope of project and current status. In addition, PRO Plan key project recommendations were highlighted. Next steps will include ranking of projects, prioritizing for the 21 - 22 budget and updating costs, if necessary.

**CHAIRMAN'S REPORT**

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Lunar New Year event was canceled due to a number of the performers and community organizers withdrawing their participation. The City agreed with the event cancellation out of an abundance of caution and to be sensitive to the community in regards to the public health concern.

**DIRECTOR'S REPORT**

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Anjali Myer reported for Angie. The City Council approved bringing in Dave Rudat as Interim City Manager. Next steps are for the City attorney to negotiate a contract with him for an initial six-month period. Summer Stumpf has been appointed to the Volunteer Coordinator position. Summer has been part of our Parks Maintenance crew for a number of years. Big Rock Park Site B is currently out to bid. The Sween house lease was approved for an additional three years. Security camera presentation to Council brought up questions and the topic will be revisited at a later date. There is an additional land parcel that Council approved for acquisition, a 14-acre lot along George Davis Creek. The parcel will be maintained for passive use with no improvements for now.

**PARKS COMMISSION LIAISON REPORTS**

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Sammamish Friends - Sid

Sammamish Community Wildlife Habitat - Kathe

Native Plant Stewards -Cheryl/Sid

**Sammamish Walks** -

No report.

**Trail Stewards** - **Nancy** Trail stewards have worked on five different projects on 30-Acres park including repairs and enhancements. More projects are in the works for there and Evans Creek Preserve through the spring.

**Sammamish Youth Board** -

No report.

Sammamish YMCA -Sarvinder

**Draft**

Sammamish Market - Seth

Community Garden -Eirlys

**OTHER**

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**MEETING CALENDAR**

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[Parks & Recreation Commission Agenda Calendar 2020](#)

**ADJOURNMENT**

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Meeting was adjourned at 7:44 pm.

## Agenda Bill

Parks and Recreation Commission Regular Meeting  
March 04, 2020



<b>SUBJECT:</b>	Athletic Field Study		
<b>DATE SUBMITTED:</b>	February 27, 2020		
<b>DEPARTMENT:</b>	Parks & Recreation		
<b>NEEDED FROM COMMISSION:</b>	<input type="checkbox"/> Action <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Informational		
<b>RECOMMENDATION:</b>	Provide feedback on the Athletic Field Study and how the Department should prioritize future athletic field improvements.		
<b>EXHIBITS:</b>	<a href="#">1. Presentation</a>		
<b>BUDGET:</b>			
<b>Total dollar amount</b>	\$39,195	<input checked="" type="checkbox"/>	<b>Approved in budget</b>
<b>Fund(s)</b>	Parks Planning Professional Services	<input type="checkbox"/>	<b>Budget reallocation required</b>
		<input type="checkbox"/>	<b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>			
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety		
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability		
<input type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation		
<input type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability		

### NEEDED FROM COMMISSION:

Does the Commission have feedback on the Athletic Field Study and how the Department should prioritize future athletic field improvements?

### KEY FACTS AND INFORMATION SUMMARY:

#### Background

The 2018 Parks, Recreation and Open Space (PRO) Plan provided a large picture of the needs and demands of athletic fields within the City. The goal of the Athletic Field Study was to determine the number and types of fields required to meet the current and future needs of the community. The study aimed to assist the Parks, Recreation and Facilities Department (the Department) in prioritizing improvements to increase overall playing time while emphasizing cost saving measures. In order to conduct a thorough assessment, the study incorporated several methods of research including:

- Conducting general research of sports and population trends
- Analyzing current field usage of City-owned fields
- Reviewing data and feedback from sports leagues that operate within the City
- Assess the quality and capacity of current athletic facilities within the community

## **Methodology**

### **General research**

The study aimed to anticipate future growth of community residents as well as shifting interest in sports. In order to maintain consistency with City long-term planning and future growth projections, the study leveraged population estimates and growth projections already being conducted through other City-wide projects (e.g. economic study) and ongoing data analytics. This information was then paired with data that was obtained through the feedback of league representatives, analysis during the department's recent PRO Plan, reports/findings from outside agencies, and other sources.

### **Current field usage**

In order to research usage trends of City-owned fields, Department staff studied field reservation data from all athletic fields which were scheduled through the Department's online reservation system. Starting in 2018, the Department's Recreation Division began collecting field reservation data through its online reservation system which was upgraded in 2019 using a new system called PerfectMind. Reservation data was exported from the system into Excel which was analyzed using available business intelligence tools, such as Tableau Software.

### **Survey of leagues/organizations**

In order to collect information from leagues that serve athletes across the community, the City conducted a survey which asked league representative to respond to 29 questions ranging from demographics to ranking the quality of fields managed and scheduled by the Department. The survey was developed through SurveyMonkey and was open from October 23 – November 12, 2019. Questions were developed to solicit input and quantitative data from league representatives which the Department was able to use for its analysis and findings.

### **Capacity of existing facilities**

In 2019 the Department hired a consultant to evaluate the conditions and capacity of all athletic fields within the community which were used to consider strategies and alternatives for increasing playing time while emphasizing cost saving measures. The City has athletic fields at four parks, namely East Sammamish Park, Pine Lake Park, Beaver Lake Park and Klahanie Park. Additionally, the athletic fields at Lake Washington School District and Issaquah School District schools, as well as a few privately-owned fields were also assessed.

## **Findings**

Regional, statewide and local population trends indicate a quickly-growing population in and around Sammamish that will continue to strain the City's already limited number of athletic fields. In addition, the Sammamish community has a high percentage of residents who are children and are more likely than older generations to engage in high-calorie activity and participate in organized, team sports. Sammamish residents are more likely to spend money on their children's recreation.

While national trends suggest that overall team sports participation for children is declining, Sammamish continues to see an increasing number of children participating in organized sports within the community. However, this trend appears to be driven by large, regional leagues/organizations operating within Sammamish that serve both local residents and those outside the community. Many leagues/organizations that operate within the community are competitive and specialized, yet national studies recommend that cities plan for multi-sport facilities to allow for flexibility and year-round use.

Public feedback within the Sammamish community (from the 2018 PRO Plan survey) generally ranks athletic facility improvements in the middle of other priorities when asked about City park improvements. Topics such as expanding trails, open space, community gardens and off-leash dog parks are generally more popular than athletic fields. Major stakeholders and leagues/organizations that utilize sports facilities on a regular basis commonly report that increasing the number and quality of athletic fields are a high priority, with the majority citing artificial turf as the preferred playing surface (except for certain type sports, such as cricket). Overall, baseball and soccer are the predominant sports that operate within the community while most playing time occurs in the spring, summer and fall. Winter use is limited due to the poor field conditions for natural turf fields during the months of November, December, January and February. However, field use also decreases for artificial turf during these same months, suggesting that overall athletic play is not just limited by weather conditions but also due to school schedules and the seasonal cycle of certain sports.

#### **Recommendations for Improvements:**

The 2018 PRO Plan provided general recommendations including using existing sites more effectively, working with school districts to explore opportunities for greater joint-use and development of facilities, acquiring and developing additional field space to meet demands, continuing with the multi-use concept for field use, converting existing fields to artificial turf with lighting where beneficial and paying attention to emerging sports such as cricket, lacrosse etc.

Site specific recommendations will be presented at the meeting. They are divided into major field upgrade opportunities such as converting existing fields to artificial turf and/or reconfiguring existing field layout add capacity, and minor upgrade opportunities such as converting baseball infields to synthetic turf.

#### **Timeline**

- Study current field usage (September 1, 2019): Complete
- Conduct research of sports/population trends (October 1, 2019): Complete
- Survey of athletic leagues (December 20, 2019): Complete
- Facility assessment (February 1, 2020): Complete
- Presentation to Parks & Rec Commission (March 4, 2020): Scheduled
- Presentation to Council (April 14, 2020): Scheduled
- Incorporate priorities into Parks CIP

#### **FINANCIAL IMPACT:**

There are no associated costs, funds, or budget line items for this agenda item. The *Athletic Field Study* will support the Department's decision on how to prioritize future field improvements as part of the

Parks Capital Improvement Plan (CIP) update. Any expenses that are associated with these field improvements would come from the Parks CIP budget.

**OTHER ALTERNATIVES CONSIDERED:**

N/A

**RELATED CITY GOALS, POLICIES, AND MASTER PLANS:**

2018 PRO Plan



# Athletic Field Study

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**Parks & Recreation Commission**

**March 4, 2020**

*Sammamish*  
Parks and Recreation

# Presentation Topics

- Overview
- Research
- Current Facilities
- Survey
- Recommendations
- Next Steps



# Overview

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# Athletic Field Study Overview

The Athletic Field Study is intended to guide the prioritization of future sports field improvement projects that will **increase overall playing time** while **emphasizing cost saving measures**.

## Direction from Commission:

Does the Commission have feedback on the progress of the Athletic Field Study?

# Athletic Field Study

## 4 Major Components

- Research national and local sports and population trends
- Analyze field usage within the City
- Survey leagues/organizations
- Evaluate capacity of existing facilities



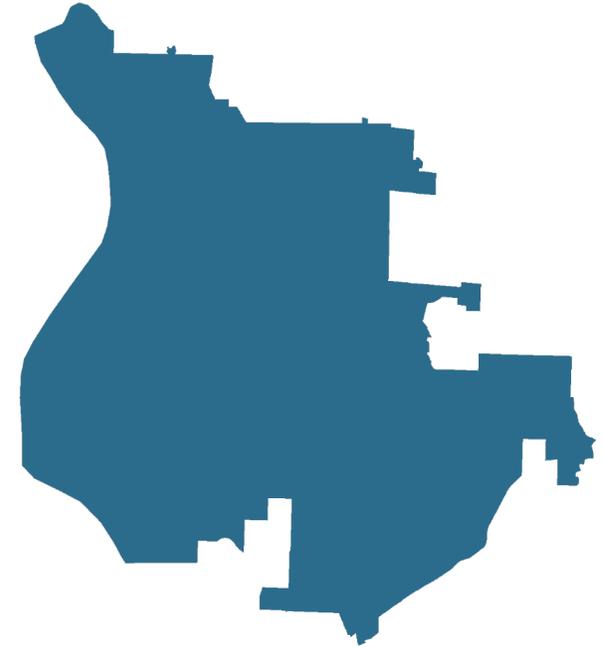
# Research

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# Research

## Local and Regional Trends

- Quickly **growing population** (City and region)
- Sammamish residents are more likely to play organized sports
- Sammamish residents more likely to spend money on **children's recreation**
- Increasing number of children in Sammamish are participating in sports
  - Participation is driven by large, regional leagues/organizations
  - Many leagues are competitive, specialized, and serve **multiple cities**
  - Nationally, organized team sports participation is declining
- **Baseball and soccer** are the dominant sports
  - Non-traditional sports such as cricket, lacrosse, and ultimate frisbee are becoming popular
- Little overall athletic play during the winter months
- National and regional initiatives to partner with school districts (joint use)



# Current Facilities

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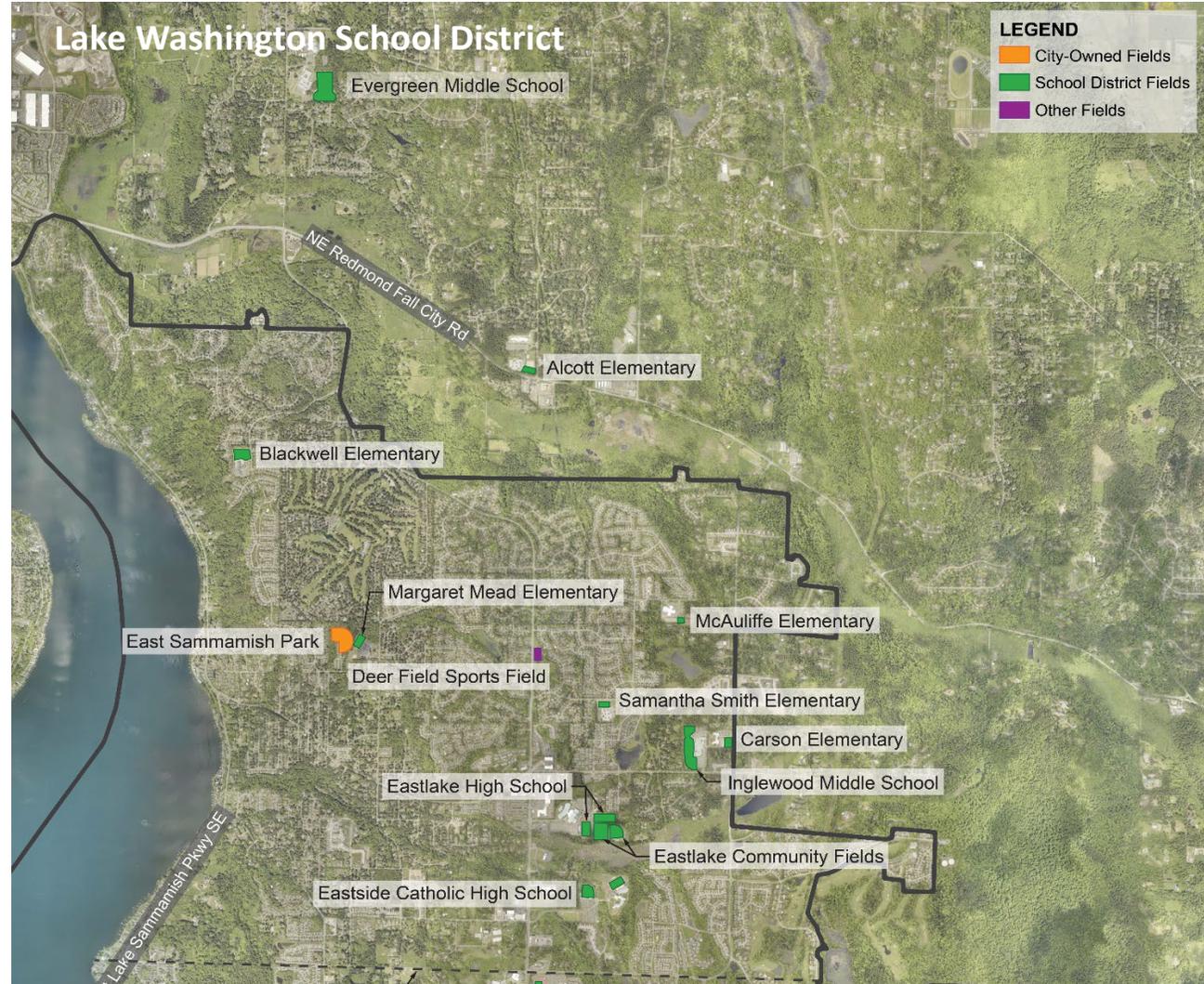
# Current Facilities

## Assessed Inventory

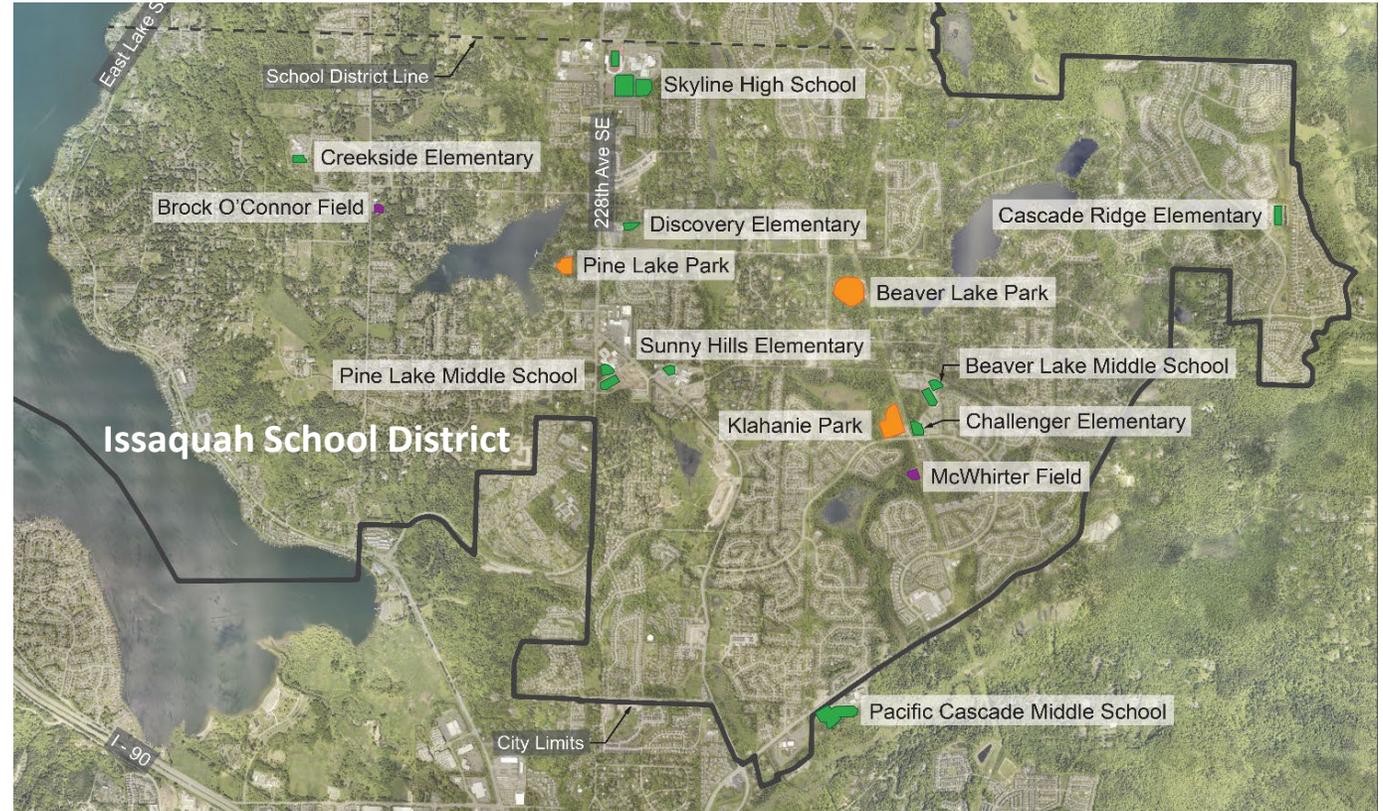
- 13 fields owned and/or managed by City
  - Beaver Lake Park
  - East Sammamish Park
  - Klahanie Park
  - Pine Lake Park
  - Eastlake Community Fields (LWSD)
- 18 fields owned and managed by Lake Washington School District
  - City schedules 12 of these fields but does not maintain
- 16 fields owned and managed by Issaquah School District
- 3 private fields



# Current Facilities



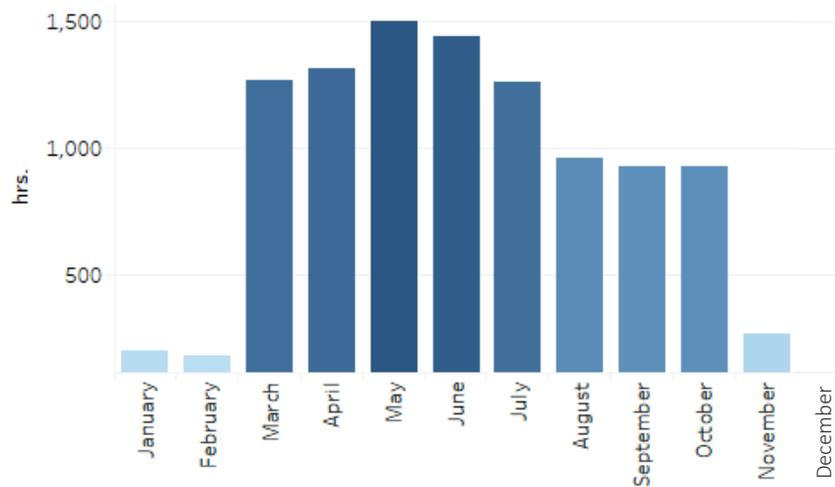
# Current Facilities



# Current Facilities

## City-Owned/Managed Fields (2019)

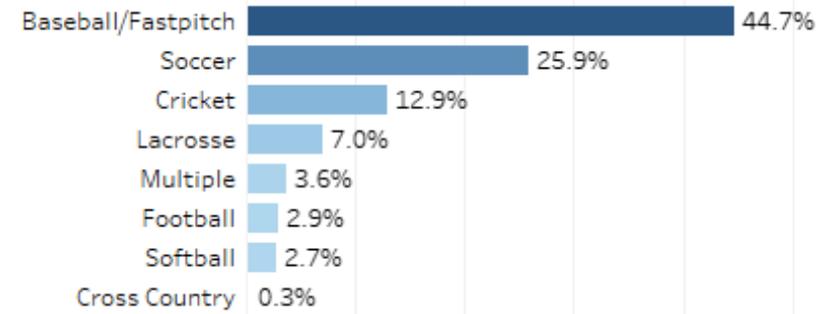
Are there seasonal trends?



What age are the athletes?



Which sports reserve the most hours?

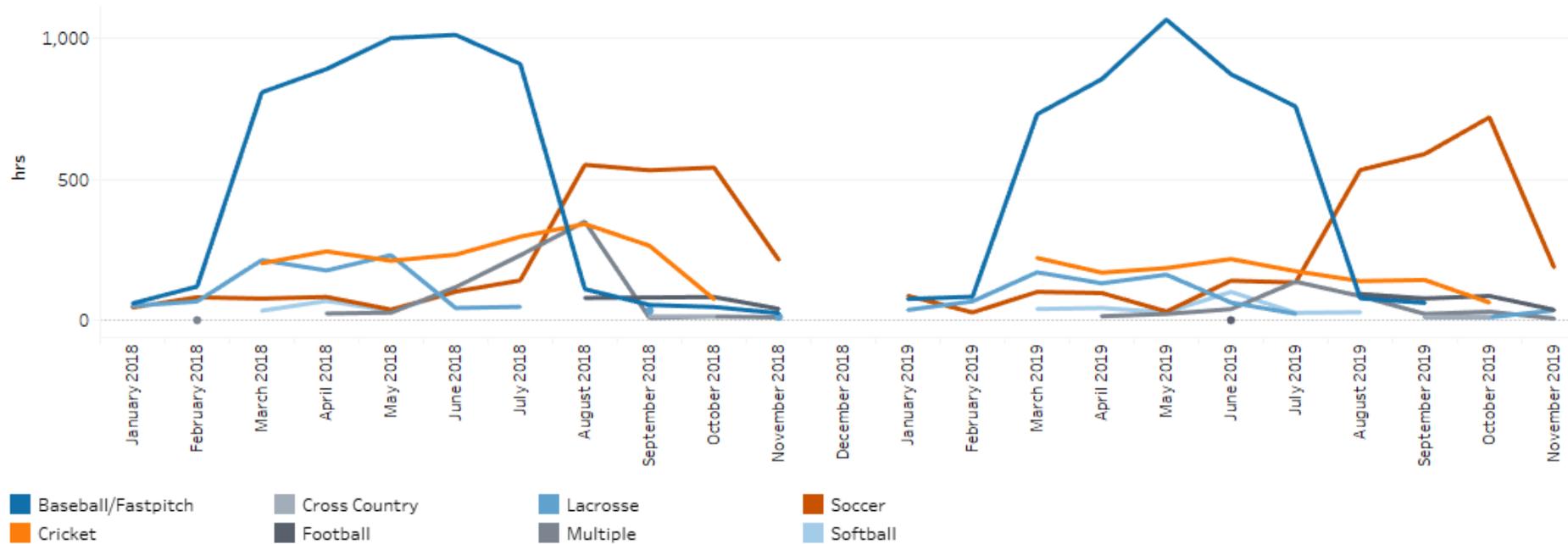


*\*20-30% of field time is scheduled on weekdays, 65-100% on weekends (depends on field)*

# Current Facilities

## City-Owned/Managed Fields

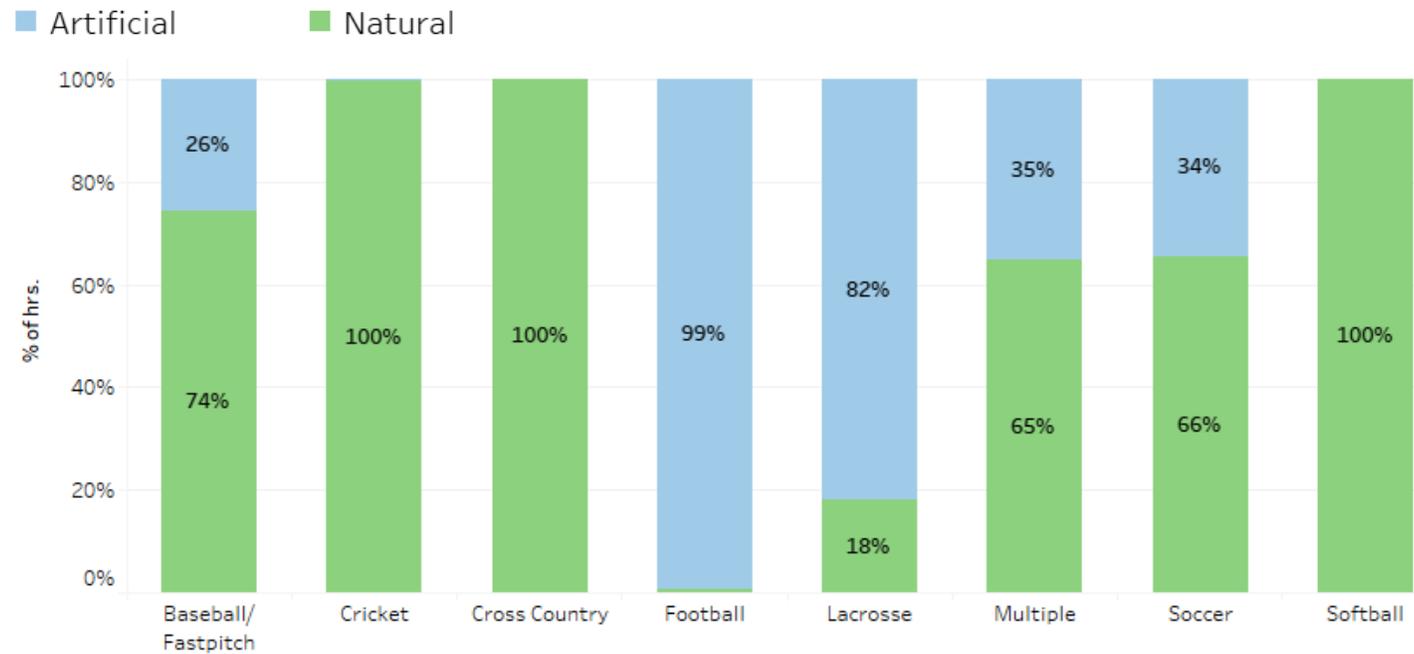
Are there seasonal trends by sport?



# Current Facilities

## City-Owned/Managed Fields (2019)

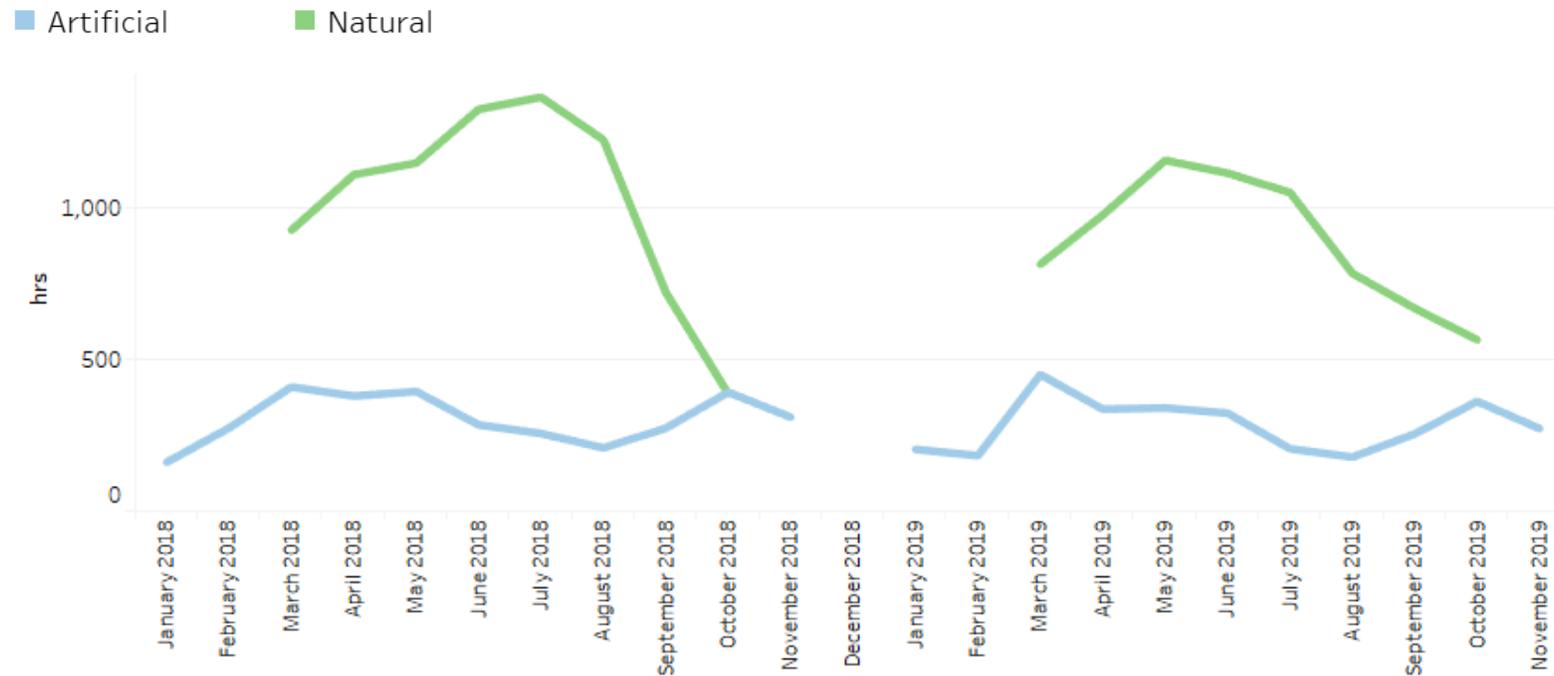
Do different sports use certain types of fields?



# Current Facilities

## City-Owned/Managed Fields

Which types of fields are used during the fall and winter?

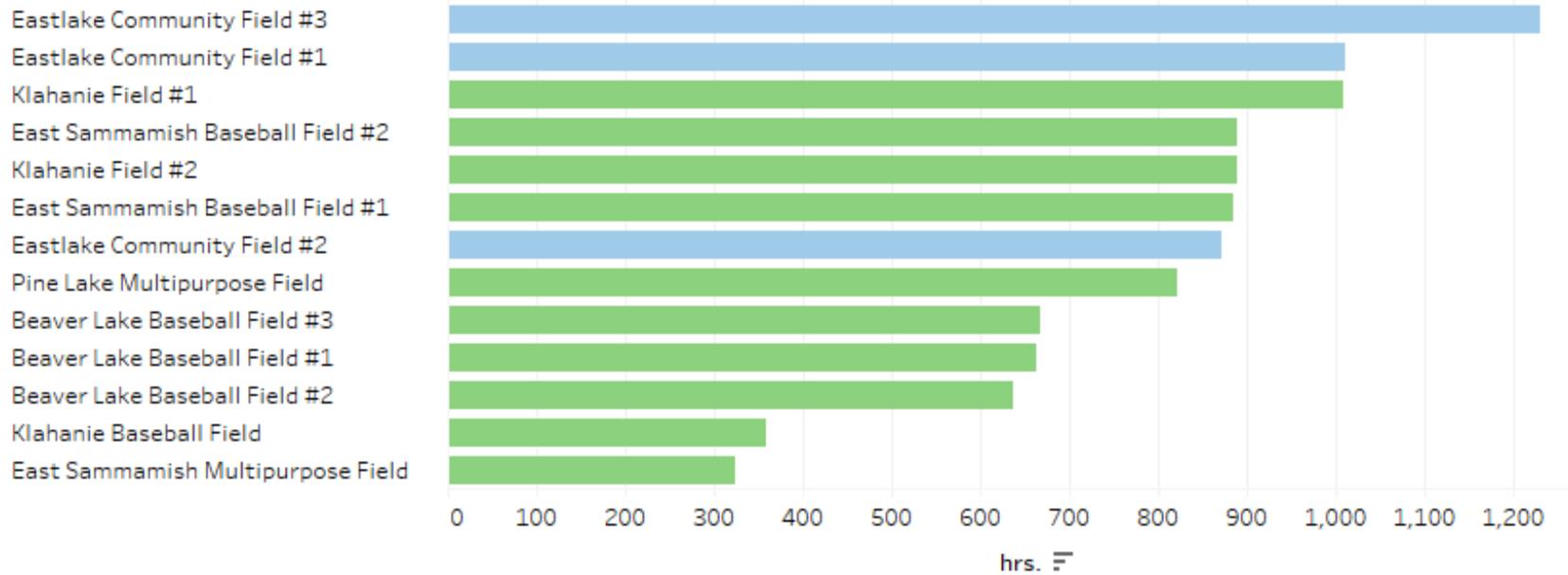


# Current Facilities

## City-Owned/Managed Fields (2019)

Which fields are used the most?

■ Artificial    ■ Natural





# Survey

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# Survey

## What do leagues want and need?

- Survey open October – November (2019)
- 16 leagues (e.g. Eastlake Little League, Issaquah Soccer Club, Sammamish Cricket Club, Issaquah FC)
- Represented ~5,000 Sammamish residents/athletes
- Questions: demographics, league size, field surfaces/lights, needs, preferences, scheduling, satisfaction

Survey Representation		
Sport	% of leagues (2019)	% of survey respondents
Baseball/Fastpitch	40.5%	25%
Soccer	24.3%	25%
Lacrosse	18.9%	25%
Cricket	5.4%	6.3%
Softball	5.4%	6.3%
Football	2.7%	12.5%

# Survey

## Leagues: More fields, better quality, synthetic turf

- 63% report registration numbers are increasing
- 82% do not feel there are enough fields to meet current needs
- 76% do not feel there are enough field to meet future needs
- 50% feel the City's natural turf fields are in good condition
- 88% feel the City's synthetic turf fields are in good condition
- 81% prefer synthetic turf fields as a playing surface
- 88% say field lights will provide more time for practices and games
- 69% experience scheduling conflicts with other leagues/organizations
- 69% need to schedule games/practices outside Sammamish



# Recommendations

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# General Recommendations

## 2018 PRO Plan

- **Use existing sites** more effectively
- **Acquire and develop** additional field space to meet demands
- **Work with school districts** to explore opportunities for greater joint use and development of facilities
- Continue with the **multi-use** concept for field use
- Convert as many existing fields to **artificial turf** and **add lighting**
- Move away from block scheduling. Instead, schedule fields on a per use basis to maximize field utilization
- Pay attention to **emerging sports** such as cricket, lacrosse, rugby and others

# Specific Recommendations

## 2018 PRO Plan

- Build 3 additional soccer fields
- Build 2 additional baseball fields
- Build 1 additional cricket field
- Consider a sports complex with:
  - 4 ball fields and/or
  - 4 soccer fields
- Add field lighting at:
  - Beaver Lake Park
  - Pine Lake Park
  - East Sammamish Park
  - Klahanie Park

## City Staff Immediate Needs

- Build 2 additional baseball field in northern half of City
- Build 2 multipurpose synthetic fields with lights
- Upgrade 5 ballfields to synthetic infield



# Major Facility Upgrade Opportunities

## East Sammamish Park

**Cost:** Moderate

**Benefits:**

- Leagues will begin to schedule multipurpose field for games
  - Currently only used for practice
  - Will relieve pressure on other fields
- Increased capacity from synthetic turf and lights
- Fewer rainouts, improved reliability
- City has full scheduling abilities
- Less daily maintenance (field prep)



# Major Facility Upgrade Opportunities

## Beaver Lake Park

- Master Plan adopted in 2010

**Cost:** High

**Benefits:**

- Additional synthetic soccer field
- Fewer rainouts, improved reliability
- City has full scheduling abilities



# Major Facility Upgrade Opportunities

## Beaver Lake Park

**Cost:** Low

**Benefits:**

- Retain existing field configuration and size
  - Lower cost than MP
- Fewer rainouts, improved reliability
- Less daily maintenance (field prep)
- City has full scheduling abilities



# Major Facility Upgrade Opportunities

## Pine Lake Park

**Cost:** Low - Moderate

**Benefits:**

- Fewer rainouts, improved reliability
- Less daily maintenance (field prep)
- Improved grass outfield benefits special events



# Major Facility Upgrade Opportunities

## Klahanie Park

**Cost:** High

**Benefits:**

- Multipurpose fields remain natural (cricket preferred)
- Increased size of cricket field
- Fewer rainouts, improved reliability
- Less daily maintenance (field prep)



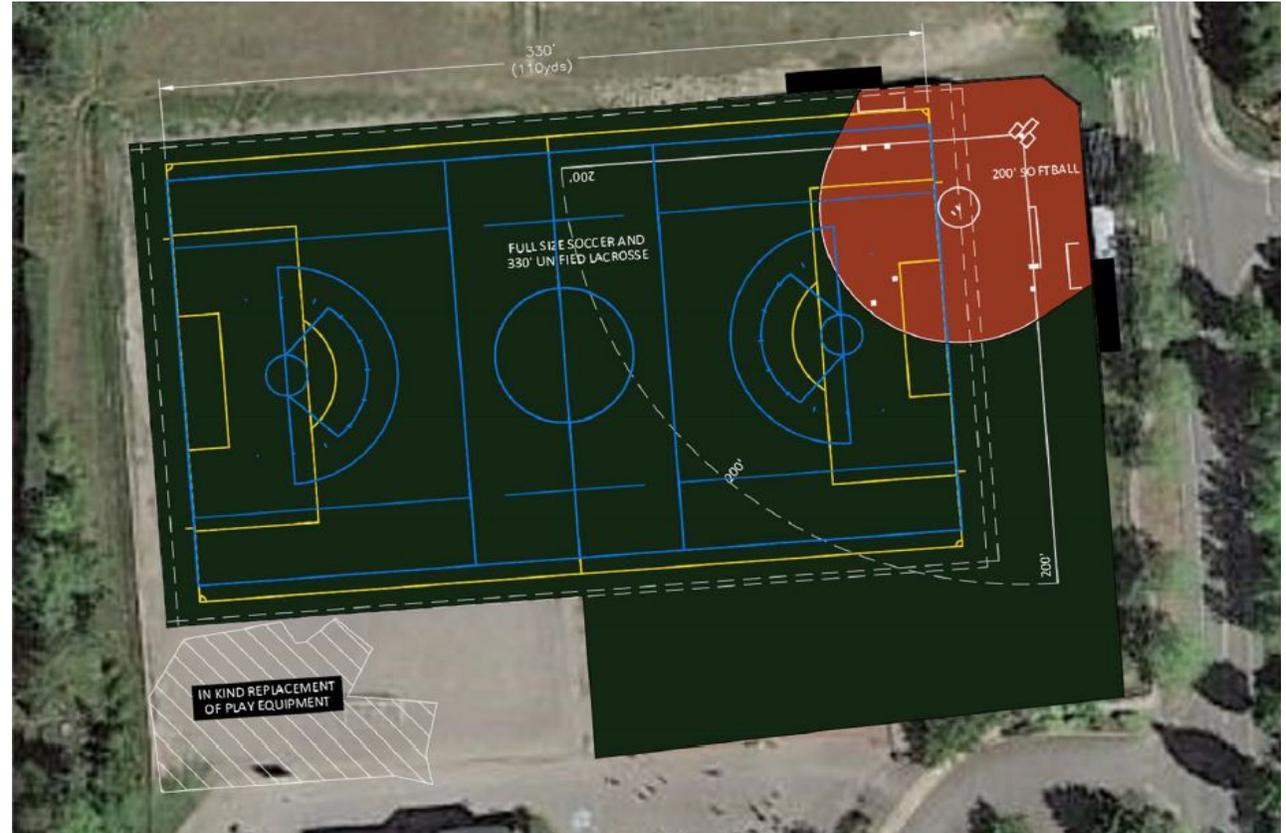
# Major Facility Upgrade Opportunities

## Blackwell Elementary

**Cost:** Moderate - High

**Benefits:**

- Increased capacity from synthetic turf and lights
- Improved reliability
- Partnership already established with LWSD
  - City will schedule after school and weekends



# Major Facility Upgrade Opportunities

## Inglewood Middle School



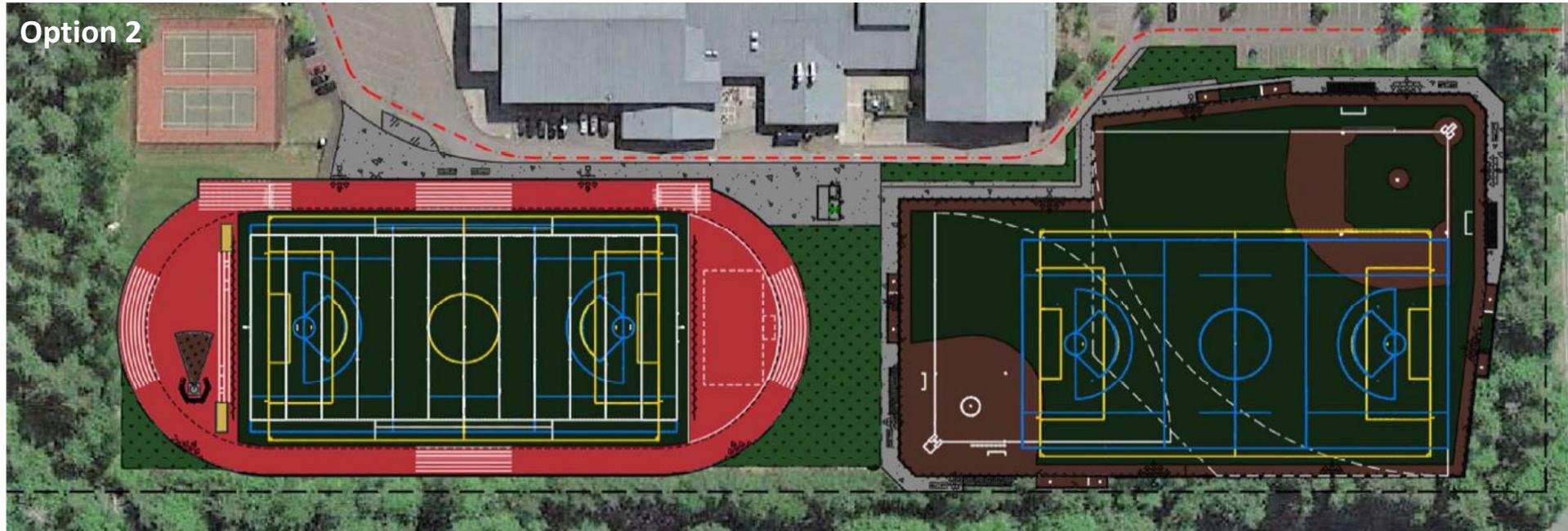
**Cost:** Moderate

**Benefits:**

- Increase capacity and reliability
- Listed in CIP
- Additional field to schedule soccer and lacrosse
- Existing partnership with LWSD

# Major Facility Upgrade Opportunities

## Inglewood Middle School



**Cost:** High

**Benefits:**

- Increase capacity and reliability
- 2 multipurpose and 2 baseball fields
- Existing partnership with LWSD

# Minor Facility Upgrade Opportunities

## General Recommendations

- Baseball infield conversions to synthetic turf
  - Decrease in rainouts
  - Low cost
  - Less daily maintenance (field prep)
- Conversion of sand-silt elementary fields to natural grass or turf
  - Rent out for practice, relieves pressure at full-sized sites
  - Low – Moderate cost



## Next Steps

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## Next Steps

- Feedback from Commission
- Report progress and Commission feedback to City Council

# Agenda Bill

Parks and Recreation Commission Regular Meeting  
March 04, 2020



<b>SUBJECT:</b>	Inglewood Middle School - Athletic Field Discussion		
<b>DATE SUBMITTED:</b>	February 25, 2020		
<b>DEPARTMENT:</b>	Parks & Recreation		
<b>NEEDED FROM COMMISSION:</b>	<input type="checkbox"/> Action <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Informational		
<b>RECOMMENDATION:</b>	Select a preferred field layout option to recommend to City Council.		
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1 - Layout Option 1</a> <a href="#">2. Exhibit 2 - Layout Option 2</a>		
<b>BUDGET:</b>			
Total dollar amount	\$3,220,000	<input checked="" type="checkbox"/>	Approved in budget
Fund(s)	Parks Capital Improvement Fund	<input type="checkbox"/>	Budget reallocation required
		<input type="checkbox"/>	No budgetary impact
<b>WORK PLAN FOCUS AREAS:</b>			
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety		
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability		
<input type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation		
<input checked="" type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability		

## NEEDED FROM COMMISSION:

Shall the Parks and Recreation Commission provide a recommendation to City Council for a preferred field layout option at Inglewood Middle School?

## KEY FACTS AND INFORMATION SUMMARY:

### Summary:

The 2018-2023 Parks Capital Improvement Plan (CIP) identifies the Inglewood Middle School Phase I - Synthetic turf and field overlay project as the third highest priority project. Work under this project includes upgrading the existing football field to synthetic turf with soccer and unified lacrosse overlay, installing lights, a new restroom with storage, stormwater improvements, and irrigation. With flat land more scarce within the City, these partnerships provide an opportunity to expand and improve

existing, developed, and sometimes underutilized athletic facilities in order to maximize use for both school and community based athletic activities.

In the fall of 2019, a small contract was executed with D.A. Hogan & Associates, Inc. to complete a feasibility study to review facility development at Inglewood Middle School. The intent of the study was to complete a preliminary review of soils, topography, utilities, and existing conditions to confirm that field redevelopment would be feasible within the footprint of the existing track. Based upon evaluation of the site, it is feasible to develop the field within the footprint of the existing track. While this option does not require removal and replacement of the existing track, the track is currently undersized for a typical middle school track program in the school district. During preliminary planning conversations, the Lake Washington School District (the District) expressed a desire to upgrade the existing track to a 6 lane, rubberized running track that conforms to middle school track and field standards. If the City approves the addition of the track redevelopment, it is understood that this portion of the work would be the responsibility of the District.

#### Field Layout Alternative

During the course of the feasibility study, staff requested the Consultant explore an additional option to determine the feasibility of modifying the field layout to accommodate one additional multi-purpose field. Based upon preliminary evaluation of the site, it is feasible to combine the softball field and baseball field into a multi-purpose field, thereby adding one full size soccer/unified lacrosse field. The District is in support of this alternative, but cannot commit funding outside of the running track. This option would require a reconfiguration of the overall field layout and would exceed the funds allocated to this project. Additional funds would need to be allocated in the Parks CIP during the biennial budget process to fund this option.

City staff will present background information, an overview of the original project scope and the aforementioned field layout alternative, and anticipated project costs in further detail at the March 4, 2020 Parks & Recreation Commission meeting. At that time, the Parks & Recreation Commission will be asked to provide their recommendation on a preferred layout option. This recommendation will be presented to the City Council to assist with the refinement of work included under this project.

#### **Anticipated Project Timeline:**

- Feasibility: Fall 2019 - Spring 2020
- Design, Construction Documents, and Permitting: Fall 2020 - Winter 2021
- Bidding and Award: Spring 2022
- Construction: Summer - Fall 2022

#### **Background:**

Inglewood Middle School is located in the northeast section of the City and is within the Lake Washington School District. The school and athletic facilities were constructed in 1991. Athletic facilities include a football field with track, one baseball field, one youth softball/baseball field and tennis courts. Minimal improvements have been made to the athletic facilities since 1991, aside from the redevelopment of the youth softball/baseball field and one tennis court in 2005 as a result of site circulation and utility modifications.

### Athletic Field Study

City staff will present an overview of the Athletic Field Study at the March 4, 2020 Parks & Recreation Commission meeting. Inglewood Middle School is included in the city-wide field assessment and the two field configurations have been incorporated in the evaluation process to better understand how the addition of synthetic multi-purpose fields could help meet the demand for athletic fields at a city-wide scale.

### 2018 Parks, Recreation, and Open Space (PRO) Plan Summary:

The 2018 PRO Plan, adopted by City Council in February 2018, outlined a number of recommendations to address the increasing demand for athletic fields in the City. A selection of these include:

- Continue with the multi-use concept for field use.
- Convert as many existing fields to artificial turf as possible and light as many as well.
- Continue to partner with the two school districts on improvements to existing fields or the development of new facilities but only if there are use agreements that ensure community use on a consistent basis to justify the capital investment.
- Plan for the development of future athletic fields using the Eastlake Community Fields as a model. In the next ten to fifteen years, two other facilities of similar size will most likely be needed in the community. Any new fields should be developed as a complex with multi-use capabilities, utilizing artificial turf and lights.

### Interlocal Agreement

The City and the District executed an Interlocal Agreement (ILA) for joint facility use in 2004 which allowed for shared use of facilities between both entities. Thus far, this has been an incredibly successful partnership. In 2006, in partnership with the District, the City converted an existing, underutilized 3-acre grass practice field on the Eastlake High School (EHS) campus into two multi-purpose sports fields now known as Eastlake Community Fields 1 and 2. The first addendum to the ILA with the District was developed to allow the City to maintain and schedule community use at these multi-purpose fields. Then in 2013, the City and the District partnered to renovate the EHS baseball field to synthetic turf to add another field for community use. The second addendum to the ILA was developed to allow the City to maintain and schedule this multi-purpose field in addition to the previously completed fields. Most recently, the District approached the City to begin scheduling the District's athletic fields at the Elementary, Middle, and High Schools in Sammamish, which has been implemented as the third addendum to the ILA.

### **Next Steps:**

Review the background information, field layout options, and budget with City Council to finalize work included under this project. After City Council approves the work and budget for this project, City staff may begin drafting the fourth addendum to the Interlocal Agreement with the Lake Washington School District (LWSD). The goal will be for City Council and the LWSD Board to approve the fourth addendum prior to authorizing a design contract for the project.

### **FINANCIAL IMPACT:**

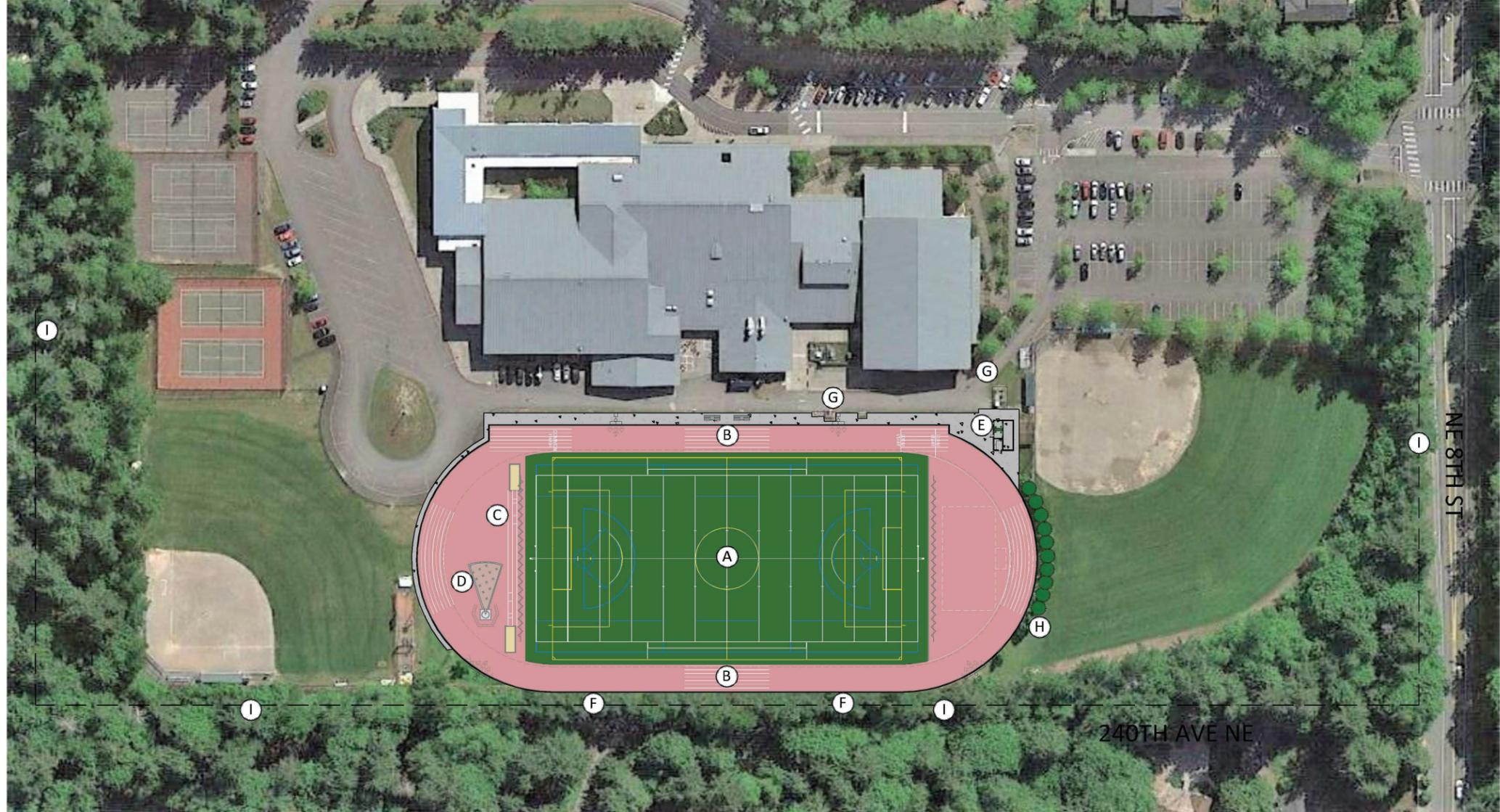
A total of \$3,220,000 is currently allocated in the 2020-2021 Parks CIP budget for the Inglewood Middle School Phase I - Synthetic turf and field overlay project, and is inclusive of all planning, design, and construction costs.

**OTHER ALTERNATIVES CONSIDERED:**

N/A

**RELATED CITY GOALS, POLICIES, AND MASTER PLANS:**

[Parks & Recreation Open Space \(PRO\) Plan](#), adopted by City Council in February 2018



**NOTES**

- (A) INFILLED SYNTHETIC TURF FIELD WITH FOOTBALL (160'x360'), SOCCER (195'x330') AND UNIFIED LACROSSE (180'x360') MARKINGS
- (B) 400M 6-42" LANE RUBBERIZED SURFACING (BY OTHERS)
- (C) RUBBERIZED SURFACING WITH LONG JUMP/ TRIPLE JUMP (BY OTHERS)
- (D) DISCUS AND SHOT PUT/ SHOT PUT LANDING AREA (BY OTHERS)
- (E) BUILDING AREA WITH CONCESSIONS/RESTROOMS
- (F) RETAINING WALL
- (G) EXISTING UTILITIES
- (H) REPLANT EXISTING TREES
- (I) APPROXIMATE PROPERTY LINE

**LAYOUT LEGEND**

- SYNTHETIC TURF AND PERMEABLE AGGREGATE
- RUBBERIZED SURFACING AND ASPHALT PAVING
- BIODIPOSE GRANITE
- CONCRETE PAVING
- CHAINLINK FENCE AND CONCRETE CURB
- CHAINLINK FENCE
- BALL CONTAINMENT NETTING
- CONCRETE CURBING
- LIGHTING STRUCTURES
- SEACHERS
- REPLANT TREES ON SITE
- RETAINING WALL

**ADDITIONAL INFORMATION**

TOTAL AREA OF SYNTHETIC FIELDS - 77,000 SF  
 PARCEL NUMBER - 2725040005  
 ALL VEHICULAR ACCESS ROUTES FROM THE SITE TO SURROUNDING ROADWAYS REMAIN THE SAME

REVISION	DATE



**INGLEWOOD MIDDLE SCHOOL FEASIBILITY STUDY**

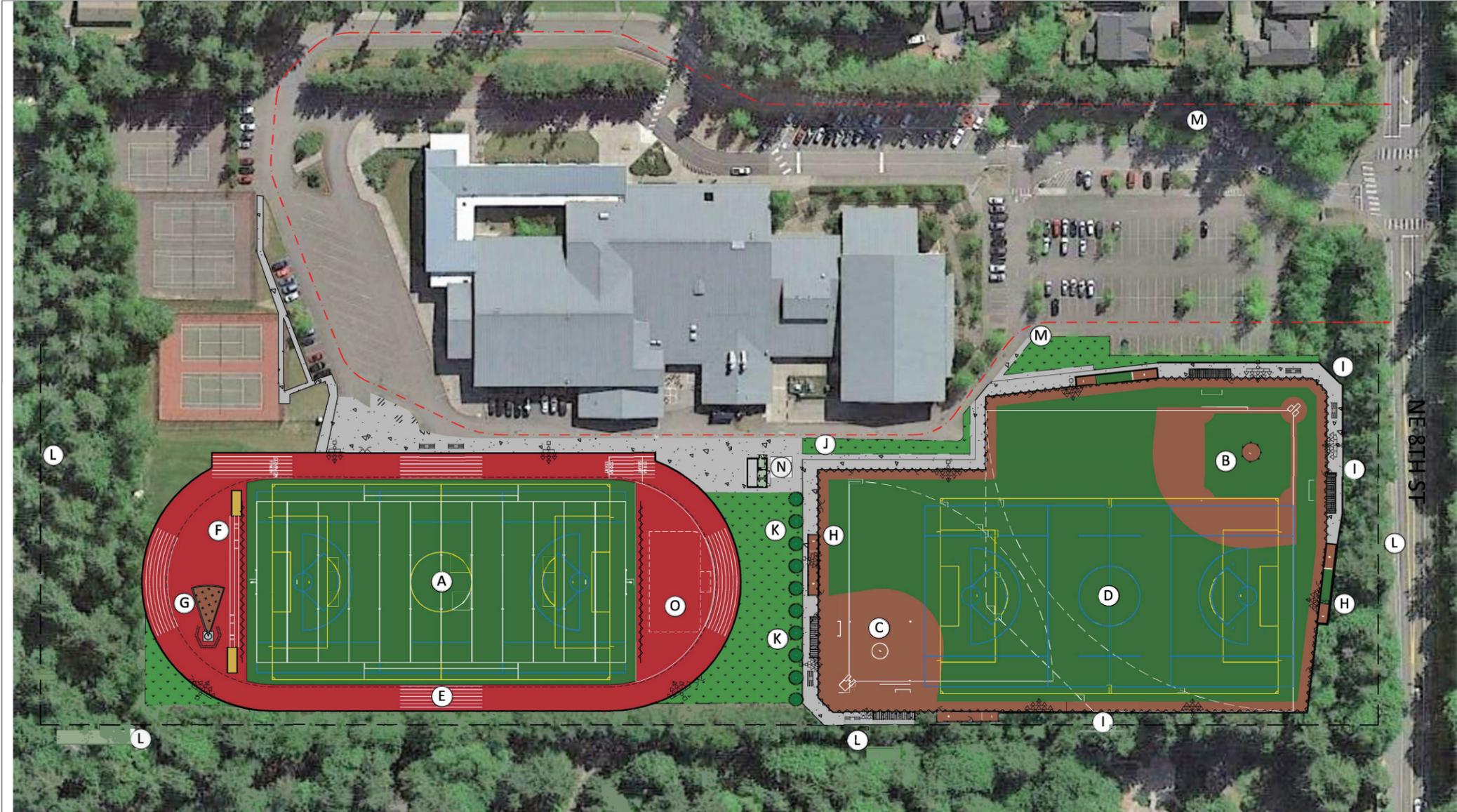


NORTH  
 0 40' 80'  
 SCALE: 1" = 40'

DATE	2-10-20
SCALE	1"=40'
DRAWN	DM/D
CHECKED	RS/H
COPYRIGHT	© 2020 D.A. HOGAN & ASSOCIATES

**LAYOUT PLAN**

SHEET  
**Option #1**



**NOTES**

- (A) INFILLED SYNTHETIC TURF FIELD WITH FOOTBALL (160'x360'), SOCCER (195'x330') AND UNIFIED LACROSSE (180'x360') MARKINGS
- (B) INFILLED SYNTHETIC TURF FIELD WITH BASEBALL 90' BASES/ OUTFIELD 300'-350'
- (C) INFILLED SYNTHETIC TURF FIELD WITH SOFTBALL 60' BASES/ OUTFIELD 200'
- (D) FULL SIZE SOCCER (195'x330') MARKINGS
- (E) 400M 6-42" LANE RUBBERIZED SURFACING
- (F) RUBBERIZED SURFACING WITH LONG JUMP/ TRIPLE JUMP
- (G) DISCUS AND SHOT PUT/ SHOT PUT LANDING AREA
- (H) BULLPEN AREAS
- (I) RETAINING WALL
- (J) EXISTING UTILITIES
- (K) REPLANT EXISTING TREES
- (L) APPROXIMATE PROPERTY LINE
- (M) FIRE LANE
- (N) BUILDING AREA WITH CONCESSIONS/RESTROOMS
- (O) HIGH JUMP AREA

**LAYOUT LEGEND**

- SYNTHETIC TURF AND PERMEABLE AGGREGATE
- RUBBERIZED SURFACING AND ASPHALT PAVING
- DECOMPOSED GRANITE
- CONCRETE PAVING
- ASPHALT PAVING
- RESTORATION AREAS
- CHAINLINK FENCE AND CONCRETE CURB
- CHAINLINK FENCE
- BALL CONTROL NETTING
- CONCRETE CURBING
- LIGHTING STRUCTURES
- BLEACHERS
- REPLANT TREES ON SITE
- RETAINING WALL

**ADDITIONAL INFORMATION**

TOTAL AREA OF SYNTHETIC FIELDS - 243,300 SF  
 PARCEL NUMBER - 2725089085  
 ALL VEHICULAR ACCESS ROUTES FROM THE SITE TO SURROUNDING ROADWAYS REMAIN THE SAME

REVISION	DATE



**INGLEWOOD MIDDLE SCHOOL FEASIBILITY STUDY**



NORTH  
 0 40' 80'  
 SCALE: 1" = 40'

DATE	2-10-20
SCALE	1"=40'
DRAWN	DMD
CHECKED	RSB
COPYRIGHT © 2020 D.A. HOGAN & ASSOCIATES	

**LAYOUT PLAN**

SHEET  
**Option #2**

## PARKS & RECREATION COMMISSION PROPOSED AGENDA CALENDAR

02/28/2020

Date*	Time	Type	Staff	Topics
January 8	6:30 PM	Regular Meeting	Angie Feser Anjali Myer Chris Jordan	<ul style="list-style-type: none"> <li>Parks CIP Update – Review projects</li> <li>Recreation Division Presentation</li> </ul>
February 5	6:30 PM	Regular Meeting	Angie Feser Anjali Myer Chris Jordan	<ul style="list-style-type: none"> <li>Welcome New Members</li> <li>Girls Scout presentation</li> <li>Parks CIP Update – Review projects</li> </ul>
March 4	6:30 PM	Regular Meeting	Angie Feser Anjali Myer Shelby Perrault Grayson Court	<ul style="list-style-type: none"> <li>Chair/Vice Chair Elections</li> <li>Athletic Field Study Discussion</li> <li>Inglewood Middle School – Feasibility</li> </ul>
April 1	6:30 PM	Regular Meeting	Anjali Myer	<ul style="list-style-type: none"> <li>Sammamish Youth Board Annual Report</li> <li>Parks CIP Update – Prioritize Projects</li> </ul>
May 6	6:30 PM	Regular Meeting	Anjali Myer	<ul style="list-style-type: none"> <li>Park Rules Update</li> <li>Maintenance Division Presentation</li> <li>Klahanie Master Plan - Discussion</li> <li>Native Plant Stewards Program Presentation</li> </ul>
June 3	6:30 PM	Joint Meeting – Arts Commission	Anjali Myer Chris Jordan	<ul style="list-style-type: none"> <li>Arts Commission Presentation</li> <li>Parks &amp; Recreation Commission Presentation</li> <li>Parks Systemwide Wayfinding Update</li> </ul>
July 1	6:30 PM		Anjali Myer	
August 5				
September 9	6:30 PM		Anjali Myer	
October 7	6:30 PM		Anjali Myer	<ul style="list-style-type: none"> <li>Parks &amp; Recreation CIP</li> <li>Big Rock Park, Site B Construction Progress</li> </ul>
November 4	6:30 PM		Anjali Myer	<ul style="list-style-type: none"> <li></li> </ul>
December 9	6:30 PM			<ul style="list-style-type: none"> <li></li> </ul>

\* Wednesdays unless otherwise noted