

## AGENDA

### City Council Regular Meeting

6:30 PM - Tuesday, November 19, 2019

City Hall Council Chambers, Sammamish, WA

Page		Estimated Time
	<b>CALL TO ORDER</b>	6:30 pm
	<b>ROLL CALL</b>	
	<b>PLEDGE OF ALLEGIANCE</b>	
	<b>APPROVAL OF AGENDA</b>	
	<b>EXECUTIVE SESSION</b>	6:35 pm
	<p>Potential Land Acquisition pursuant to RCW 42.30.110 (1)(b) and to review the performance of a public employee pursuant to RCW 42.30.110 (1)(g)</p>	
	<b>PUBLIC COMMENT</b>	7:20 pm
	<p><i><b>Note:</b> This is an opportunity for the public to address the Council. Three-minutes limit per person or five-minutes if representing the official position of a recognized community organization. If you would like to show a video or PowerPoint, it must be submitted or emailed by 5 pm, the end of the business day, to the City Clerk, Melonie Anderson at <a href="mailto:manderson@sammamish.us">manderson@sammamish.us</a>. Please be aware that Council meetings are videotaped and available to the public.</i></p>	
	<b>CONSENT CALENDAR</b>	7:50 pm
4 - 10	1. <b>Approval:</b> Claims For Period Ending November 19, 2019 In The Amount Of \$1,818,802.33 For Check No. 55571 Through 55685	

- [View Agenda Item](#)
- 11 - 15 2. **Resolution:** Adopting The City Of Sammamish Employee Salary Schedule For Fiscal Year 2020  
[View Agenda Item](#)
- 16 - 32 3. **Resolution:** Amending Resolution R2019-817 the City's Master Fee Schedule.  
[View Agenda Item](#)
- 33 - 84 4. **Approval:** King County Conservation Futures Grant  
[View Agenda Item](#)
- 85 - 90 5. **Resolution:** Council Adopting Legislative Priorities For 2020  
[View Agenda Item](#)
- 91 - 102 6. **Approval:** Contract for 2020 Contract for Recycling Program Management/Olympic Environmental Resources  
[View Agenda Item](#)
- 103 - 104 7. **Approval:** Notes for October 28, 2019 Joint Meeting with the YMCA  
[View Agenda Item](#)
- 105 - 111 8. **Approval:** Minutes for the November 4, 2019 Special Meeting  
[View Agenda Item](#)
- 112 9. **Approval:** Notes for the November 12, 2019 Study Session  
[View Agenda Item](#)

#### PRESENTATIONS / PROCLAMATIONS

7:55 pm

- 113 10. **Proclamation:** Small Business Saturday - November 30, 2019  
[View Agenda Item](#)

#### PUBLIC HEARINGS

8:05 pm

- 114 - 150 11. **Public Hearing: Resolution** -Related To Setting The 2020 Docket  
2020 Comprehensive Plan and Sammamish Municipal Code development regulations Docket Requests  
[View Agenda Item](#)
- 151 - 249 12. **Public Hearing: Ordinance** - Amending The City Shoreline Master Program, Title 25 SMC, As Required By RCW 90.58.080 And WAC 173-26-090, And Establishing An Effective Date.  
[View Agenda Item](#)
- 250 - 313 13. **Public Hearing:** Ordinance: Amending Ordinance No. 02019-485, The 2019-2020 City Biennial Budget, For The Purpose Of Revising The 2019-2020 Biennial Budget.  
[View Agenda Item](#)
- 314 - 319 14. **Public Hearing: Ordinance** - Relating To The Levying Of Regular Property Taxes And Establishing The Amount To Be

Levied In 2020 On The Assessed Valuation Of The Property Within The City.

Option A - 2020 Property Tax Levy Ordinance

[View Agenda Item](#)

- 320 - 325      15.      **Public Hearing: Ordinance** - Relating To The Levying Of Regular Property Taxes And Establishing The Amount To Be Levied In 2020 On The Assessed Valuation Of The Property Within The City  
Option B - 2020 Property Tax Levy Ordinance with 1% Increase  
[View Agenda Item](#)

#### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

#### **COUNCIL REPORTS/ CITY MANAGER REPORT**

**9:45 pm**

- 326 - 330      16.      **Report:** Mayor Christie Malchow  
[View Agenda Item](#)

#### **ADJOURNMENT**

**10:00 pm**

#### **LONG TERM CALENDAR**

- 331 - 332      18.      [View Long Term Calendar](#)

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.



# MEMORANDUM

To: Melonie Anderson, City Clerk

From: Tracey, Finance Department

Date: November 13<sup>th</sup>, 2019

Re: Claims for November 19th, 2019

••0••
25,134.23 +
339,727.60 +
512.47 +
24,667.33 +
1,428,760.70 +
1,818,802.33 *

	\$ 25,134.23
	\$ 339,727.60
	\$ 512.47
	\$ 24,667.33
	\$ 1,428,760.70
Check #55571-55685	\$ 1,818,802.33

## Top 10 Over \$10,000 Payments

City Council Meeting: 11/19/2019		
Payments over \$10,000		
Vendor	Amount	Details
Eastside Fire & Rescue	\$ 648,144.08	Nov 2019 contribution
AWC	\$ 175,772.98	Employee benefits
Perteet	\$ 96,875.95	Sahalee Way, SE 4th, SE8th/218th improvements
City of Bellevue	\$ 81,290.00	Human services pooled program
Geosyntec Consulting Inc	\$ 64,326.66	Laughing Jacobs Basin plan
David Evans & Associates	\$ 59,596.41	Issaquah-Pine Lake Rd SE
ICMA401	\$ 58,889.80	Employee benefits
Lochner, Inc	\$ 50,778.54	SE Issaquah-Fall City Rd improvements
Lake Washington School District	\$ 49,176.00	School impact fees
Swofford Excavating	\$ 42,490.27	Ditch and drainage

Accounts Payable

Check Register Totals Only

User: tcartmel  
 Printed: 11/1/2019 - 11:47 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
55571	11/01/2019	AMERICAL	Americall International Inc	299.00	55,571
55572	11/01/2019	CENTURY	CenturyLink	61.98	55,572
55573	11/01/2019	COMCAST2	Comcast	368.91	55,573
55574	11/01/2019	PSE	Puget Sound Energy	31.09	55,574
55575	11/01/2019	SAM	Sammamish Plateau Water Sewer	23,733.50	55,575
55576	11/01/2019	STAPLES	Staples Advantage	639.75	55,576
				<hr/> <hr/>	
Check Total:				25,134.23	
				<hr/> <hr/>	

# Accounts Payable

## Check Register Totals Only

User: tcartmel  
 Printed: 11/4/2019 - 2:38 PM

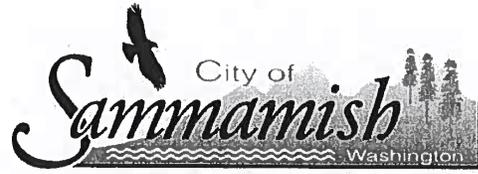


Check	Date	Vendor No	Vendor Name	Amount	Voucher
55577	11/05/2019	AWCLIF	Association of Washington Cities	89.50	55,577
55578	11/05/2019	AWCMED	AWC Employee BenefitsTrust	175,772.98	55,578
55579	11/05/2019	CASDU	California State Disbursement Unit	663.50	55,579
55580	11/05/2019	ICMA401	ICMA 401	58,889.80	55,580
55581	11/05/2019	ICMA457	ICMA457	21,085.00	55,581
55582	11/05/2019	ISD	Issaquah School District	31,676.00	55,582
55583	11/05/2019	KINGPET	King County Pet Licenses	125.00	55,583
55584	11/05/2019	LWSD	Lake Washington School Dist	49,176.00	55,584
55585	11/05/2019	LEGALSHI	Legal Shield	57.80	55,585
55586	11/05/2019	NAVIA	Navia Benefits Solution	1,976.85	55,586
55587	11/05/2019	WASUPPOR	Wa State Support Registry	215.17	55,587
Check Total:				<u>339,727.60</u>	

*Tracey*  
**Payroll**

**Computer Check Register**

User: jboss  
Printed: 11/06/2019 - 1:39PM  
Batch: 00503.11.2019



Check No	Check Date	Employee Information	Amount
55588	11/06/2019	KRIEGK Kyler Krieg	512.47
Total Number of Employees: 1		Total for Payroll Check Run:	512.47

Accounts Payable

Check Register Totals Only

User: tcartmel  
 Printed: 11/8/2019 - 10:05 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
55589	11/08/2019	COMCAST2	Comcast	9.42	55,589
55590	11/08/2019	MICROSOFT	Microsoft	1,429.70	55,590
55591	11/08/2019	NAVIAPAY	Navia Benefit Solutions Client Pay	95.45	55,591
55592	11/08/2019	PSE	Puget Sound Energy	9,623.38	55,592
55593	11/08/2019	VERIZON	Verizon Wireless	6,853.93	55,593
55594	11/08/2019	VOYAGER	Voyager	6,655.45	55,594
				24,667.33	
Check Total:					

# Accounts Payable

## Check Register Totals Only

User: tcartmel  
 Printed: 11/13/2019 - 12:18 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
55595	11/19/2019	AGENTERP	AG Enterprise Supply Inc	987.27	55,595
55596	11/19/2019	ANM	ANM Electric Inc	819.23	55,596
55597	11/19/2019	AUTODOC	Auto Doctor	3,243.19	55,597
55598	11/19/2019	BACKGROU	Background Source Intl	8.00	55,598
55599	11/19/2019	BARTLETT	Bartlett Tree Experts	15,148.38	55,599
55600	11/19/2019	BEST	Best Parking Lot Cleaning, Inc	9,315.50	55,600
55601	11/19/2019	BMC	BMC East LLC	107.09	55,601
55602	11/19/2019	BOLA	Bola Architecture & Planning	2,530.48	55,602
55603	11/19/2019	CASTROLU	Claudia Castro Luna	200.00	55,603
55604	11/19/2019	CDW	CDW Govt Inc	563.29	55,604
55605	11/19/2019	CESSCO	Cessco, Inc	7,585.90	55,605
55606	11/19/2019	BELLCITY	City Of Bellevue	81,290.00	55,606
55607	11/19/2019	ISSCITY	City Of Issaquah	1,005.75	55,607
55608	11/19/2019	CLARITY	Clarity Consulting Engineers	3,946.00	55,608
55609	11/19/2019	CRANFORD	Zarika Cranford	500.00	55,609
55610	11/19/2019	CREATCIR	Creative Circle, LLC	1,085.00	55,610
55611	11/19/2019	DAILY	Daily Journal of Commerce	180.00	55,611
55612	11/19/2019	DAVEY	Davey Resource Group	210.00	55,612
55613	11/19/2019	EVANS	David Evans & Associates, Inc	59,596.41	55,613
55614	11/19/2019	DRIFTMIE	Driftmier Architects, P.S.	1,429.83	55,614
55615	11/19/2019	DTGENTER	DTG Enterprises Inc.	126.00	55,615
55616	11/19/2019	EASTFIRE	Eastside Fire & Rescue	648,144.08	55,616
55617	11/19/2019	ENVIROTE	Envirotech Services, Inc	12,341.43	55,617
55618	11/19/2019	ESA	ESA	1,839.25	55,618
55619	11/19/2019	ESTIRISA	Sara Estiri	53.77	55,619
55620	11/19/2019	FASTENAL	Fastenal Industrial Supplies	1,208.22	55,620
55621	11/19/2019	FEHRPEER	Fehr & Peers	31,494.09	55,621
55622	11/19/2019	FIDELIS	Fidelis, Inc	736.62	55,622
55623	11/19/2019	FIREPROT	Fire Protection, Inc.	1,435.60	55,623
55624	11/19/2019	GENERATO	Generator Services NW	1,617.11	55,624
55625	11/19/2019	GEOSYNTE	Geosyntec Consulting Inc	64,326.66	55,625
55626	11/19/2019	GLOBALST	Globalstar	1,154.92	55,626
55627	11/19/2019	GRANGE	Grange Supply, Inc.	105.53	55,627
55628	11/19/2019	HDFOWL	H. D. Fowler Company	265.71	55,628
55629	11/19/2019	HAMPTONR	Ron Hampton	368.76	55,629
55630	11/19/2019	HOUGHBEC	Hough Beck & Baird Inc	14,302.05	55,630
55631	11/19/2019	INDTIRE	Industrial Tire Service	722.21	55,631
55632	11/19/2019	INTEGRIT	Integrity Interior Solutions LLC	11,578.30	55,632
55633	11/19/2019	INTERCOM	Inter Com Language Services	351.04	55,633
55634	11/19/2019	ISSFOOD	Issaquah Food & Clothing Bank	3,125.00	55,634
55635	11/19/2019	KINGFI	King County Finance A/R	10,359.58	55,635
55636	11/19/2019	KIRKCARE	Kirkland Land Care	19,638.29	55,636
55637	11/19/2019	LAKESIDE	Lakeside Industries	557.17	55,637
55638	11/19/2019	LEXIS	Lexis Nexis Risk Data Mgmt	162.90	55,638
55639	11/19/2019	LEYTON	Kimberly Leyton	917.45	55,639
55640	11/19/2019	LOCHNER	Lochner, Inc.	50,778.54	55,640
55641	11/19/2019	LongBAY	Long Bay Enterprises, Inc	4,148.50	55,641
55642	11/19/2019	MASTERCH	Master Chorus Eastside	500.00	55,642
55643	11/19/2019	MCCAIN	McCain, Inc	5,913.60	55,643
55644	11/19/2019	MCELIECE	Michael McEliece	16.82	55,644

Check	Date	Vendor No	Vendor Name	Amount	Voucher
55645	11/19/2019	MCKEEAPP	McKee Appraisal	3,500.00	55,645
55646	11/19/2019	MINUTE	Minuteman Press	110.00	55,646
55647	11/19/2019	MOBERLY	Lynn Moberly	23,868.88	55,647
55648	11/19/2019	MORUP	Morup Signs Inc	270.00	55,648
55649	11/19/2019	WEATHER	Narwhal Met, LLC	850.00	55,649
55650	11/19/2019	NESCO	Nesco LLC	3,190.00	55,650
55651	11/19/2019	NWPLAY	Northwest Playground Equipment	15,471.78	55,651
55652	11/19/2019	NUVELOCI	Nuvelocity	1,540.00	55,652
55653	11/19/2019	POA	Pacific Office Automation	51.25	55,653
55654	11/19/2019	PACPLANT	Pacific Plants	8,118.28	55,654
55655	11/19/2019	PACSOIL	Pacific Topsoils, Inc	1,324.64	55,655
55656	11/19/2019	PATRIOT	Patriot Maintenance Inc	38,272.79	55,656
55657	11/19/2019	PERTEET	Pertect, Inc.	96,875.95	55,657
55658	11/19/2019	PLATT	Platt Electric Supply	54.57	55,658
55659	11/19/2019	QBSI	QBSI-Xerox	708.77	55,659
55660	11/19/2019	RAINPROO	Rainproof Contracting LLC	40,608.10	55,660
55661	11/19/2019	RIGHT	Right! Systems Inc.	770.00	55,661
55662	11/19/2019	ROSECITY	Rose City Label	303.62	55,662
55663	11/19/2019	RUDOMETK	Rick Rudometkin	353.74	55,663
55664	11/19/2019	SEATIM	Seattle Times	1,591.03	55,664
55665	11/19/2019	SEQUOYAH	Sequoyah Electric, LLC	420.54	55,665
55666	11/19/2019	SHERWIN	Sherwin-Williams Co Store 8189	229.90	55,666
55667	11/19/2019	SIMPSONB	Benjamin Simpson	500.00	55,667
55668	11/19/2019	SLABJACK	Slabjack NW	638.00	55,668
55669	11/19/2019	SPRAGUE	Sprague Pest Solutions	588.50	55,669
55670	11/19/2019	STANTEC	Stantec Consulting Services	11,966.05	55,670
55671	11/19/2019	STOKES	Stokes Lawrence, PS	9,237.55	55,671
55672	11/19/2019	SUBMITTA	Submittable	1,776.00	55,672
55673	11/19/2019	SWOFFORD	Swofford Excavating	42,490.27	55,673
55674	11/19/2019	TADPOLEH	Tadpole Haven Native Plants	563.93	55,674
55675	11/19/2019	WORKWEAR	The Workwear Place	925.57	55,675
55676	11/19/2019	TRANSGRO	Transpo Group USA Inc.	30,926.90	55,676
55677	11/19/2019	TRIANGLE	Triangle Associates, Inc	2,525.87	55,677
55678	11/19/2019	USBANKNA	US Bank N.A. - Custody	42.00	55,678
55679	11/19/2019	UTILITIE	Utilities Underground Location Ctr	543.09	55,679
55680	11/19/2019	WRPA	Wa Recreation & Parks Assoc	295.00	55,680
55681	11/19/2019	WATSONSE	Watson Security	276.94	55,681
55682	11/19/2019	WC3	West Coast Code Consultants, Inc	3,040.00	55,682
55683	11/19/2019	WESTERNS	Western Systems Inc.	3,161.40	55,683
55684	11/19/2019	XEROX	Xerox Financial Services	2,712.13	55,684
55685	11/19/2019	ZEARING	Leslie Zearing	27.14	55,685
				1,428,760.70	
Check Total:					

# Agenda Bill

City Council Regular Meeting  
November 19, 2019



<b>SUBJECT:</b>	A Resolution of the City of Sammamish, Washington adopting the City of Sammamish employee salary schedule for fiscal year 2020.	
<b>DATE SUBMITTED:</b>	November 08, 2019	
<b>DEPARTMENT:</b>	Finance	
<b>NEEDED FROM COUNCIL:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
<b>RECOMMENDATION:</b>	Pass a resolution adopting the City's 2020 employee salary schedule.	
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1 - Resolution</a> <a href="#">2. Exhibit 2 - Attachment A - Salary Schedule</a>	
<b>BUDGET:</b>		
<b>Total dollar amount</b>	The budgeted wages for 2020 are approximately \$12.6 million.	<input checked="" type="checkbox"/> <b>Approved in budget</b>
<b>Fund(s)</b>	General Fund, Street Fund, Stormwater Operating Fund, Information Technology Fund	<input type="checkbox"/> <b>Budget reallocation required</b> <input type="checkbox"/> <b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>		
<input checked="" type="checkbox"/> Transportation	<input checked="" type="checkbox"/> Community Safety	
<input checked="" type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability	
<input checked="" type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation	
<input checked="" type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability	

**NEEDED FROM COUNCIL:**

Shall the Council approve the 2020 salary schedule that includes a 2.6% Cost of Living increase?

**KEY FACTS AND INFORMATION SUMMARY:**

This resolution sets the 2020 Salary Schedule for City positions. In keeping with Council policy, the attached salary table and resolution reflect an increase of 2.60% based on the average of the preceding four-year Consumer Price Index-Urban (CPI-U), for the period June to June, for the Seattle-Tacoma-Bellevue area.

The 2.60% increase, presented at the November 19th Council meeting, complies with the city's practice of basing the annual cost-of-living adjustment on a 4-year rolling average of the CPI-U.

<u>CPI-U June to June</u>				<b>4-Year</b>
<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Average</u>
1.80%	3.00%	3.30%	2.30%	2.60%

**FINANCIAL IMPACT:**

The adopted salary schedule is reflected in the 2019-2020 Mid-Biennial Adjusted Budget that is under consideration by the City Council.

**OTHER ALTERNATIVES CONSIDERED:**

Do not adopt the resolution.

**CITY OF SAMMAMISH  
WASHINGTON  
RESOLUTION NO. R2019-\_\_\_**

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**A RESOLUTION OF THE CITY OF SAMMAMISH,  
WASHINGTON, ADOPTING THE CITY OF SAMMAMISH  
EMPLOYEE SALARY SCHEDULE FOR FISCAL YEAR  
2020**

**WHEREAS**, the method for adjusting the salary schedule for City employees was established at the July 16, 2012 City Council meeting; and,

**WHEREAS**, the actual salary schedule adjustments proposed in this resolution were presented and discussed publicly at the November 19<sup>th</sup> City Council meeting; and,

**WHEREAS**, the City Council desires that the City continue to retain its valued employees; and

**WHEREAS**, the City Council finds that the salary schedule for fiscal year 2020 should include a 2.6 percent increase over the 2019 salaries, to reflect the average of the preceding four-year Consumer Price Index – Urban, for the period June to June, for the Seattle-Tacoma-Bellevue Area;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO RESOLVE AS FOLLOWS:**

Section 1. 2020 Salary Schedule Adopted. The City of Sammamish Fiscal Year 2020 Salary Schedule, which is attached hereto as Attachment A and incorporated herein by reference, is hereby adopted and shall become effective as of January 1, 2020.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 19<sup>th</sup> DAY OF NOVEMBER, 2019.**

CITY OF SAMMAMISH

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Mayor Christie Malchow

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Melonie Anderson, City Clerk

Approved as to form:

\_\_\_\_\_  
Michael R. Kenyon, City Attorney

Filed with the City Clerk:     November 12, 2019  
Passed by the City Council:  
Resolution No.:                 R2019-\_\_\_\_\_

ATTACHMENT A

City of Sammamish - Fiscal Year 2020 - Effective January 1, 2020

	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Office Assistant	E	\$42,808	\$44,520	\$46,301	\$48,153	\$50,079	\$52,082	\$54,165	\$56,332	\$58,585
Maintenance Worker I	F	\$45,719	\$47,547	\$49,449	\$51,427	\$53,484	\$55,624	\$57,849	\$60,163	\$62,569
Administrative Assistant Community Services Coordinator Finance Specialist I IT Support Technician Maintenance Worker II Permit Technician Recreation Coordinator Volunteer Coordinator Website Associate	I	\$55,694	\$57,921	\$60,238	\$62,648	\$65,154	\$67,760	\$70,470	\$73,289	\$76,221
Code Compliance Coordinator Lead Maintenance Worker Sr. Permit Technician Stormwater Technician Traffic Signal Technician	J	\$59,481	\$61,860	\$64,335	\$66,908	\$69,584	\$72,368	\$75,262	\$78,273	\$81,404
Application Systems Specialist Assistant Planner Building Inspector Code Compliance Officer Construction Inspector Contract Administrator Deputy City Clerk Engineering Technician Executive Assistant* Finance Specialist II GIS Coordinator Special Projects Assistant*	K	\$63,526	\$66,067	\$68,709	\$71,458	\$74,316	\$77,289	\$80,380	\$83,595	\$86,939
Associate Planner Electrical Inspector Management Analyst Sr. Building Inspector	L	\$67,845	\$70,559	\$73,382	\$76,317	\$79,369	\$82,544	\$85,846	\$89,280	\$92,851
Accountant* IT Support Specialist Plans Examiner Senior Planner Special Projects Coordinator Sr. HR Analyst* Sr. Signal Technician Web Master	M	\$72,459	\$75,357	\$78,371	\$81,506	\$84,767	\$88,157	\$91,684	\$95,351	\$99,165
City Clerk* Project Engineer Sr. Budget & Rates Analyst * Sr. Combination Inspector Sr. Management Analyst*	N	\$77,386	\$80,481	\$83,701	\$87,049	\$90,531	\$94,152	\$97,918	\$101,835	\$105,908
Associate Engineer Emergency Manager* Internal Services Superintendent* Network Administrator Parks Superintendent* Principle Planner* Project Manager* Public Works Superintendent* Recreation Manager*	O	\$82,648	\$85,954	\$89,392	\$92,968	\$96,687	\$100,554	\$104,576	\$108,760	\$113,110
Senior Engineer*	P	\$88,268	\$91,799	\$95,471	\$99,290	\$103,262	\$107,392	\$111,688	\$116,155	\$120,801
Assistant to the City Manager* Building Official* Communication Manager/PIO* Planning Manager* Sr. Development Review Manager* Sr. Information System Manager* Sr. Stormwater Program Manager* Traffic Engineering Manager* Transportation Planner*	Q	\$94,271	\$98,041	\$101,963	\$106,042	\$110,283	\$114,695	\$119,282	\$124,054	\$129,016
City Engineer* Comptroller*	R	\$100,681	\$104,708	\$108,897	\$113,252	\$117,783	\$122,494	\$127,394	\$132,489	\$137,789
Deputy Directors*	S	\$107,527	\$111,828	\$116,302	\$120,954	\$125,792	\$130,823	\$136,056	\$141,499	\$147,159
	U	\$122,648	\$127,554	\$132,656	\$137,963	\$143,481	\$149,220	\$155,189	\$161,397	\$167,853
Directors*	V	\$130,988	\$136,228	\$141,677	\$147,344	\$153,238	\$159,367	\$165,742	\$172,372	\$179,267
Assistant City Manager*	W	\$139,896	\$145,491	\$151,311	\$157,363	\$163,658	\$170,204	\$177,012	\$184,093	\$191,457
Deputy City Manager*	X	\$149,408	\$155,385	\$161,600	\$168,064	\$174,787	\$181,778	\$189,049	\$196,611	\$204,476

City Manager\* Per contract  
 Maintenance/Recreation Summer Help/Intern Minimum wage up to \$25.00/Hour  
 Lifeguards/Temporary Office Help \$13.50 - 18.50/Hour  
 Beach/Contract Manager \$19.50 - 25.50/Hour  
 Asst Beach Manager \$16.50 - 22.50/Hour  
 Limited Term Employee Per contract

On-Call Pay \$66/Day-\$99/Day on Holiday  
 \* = exempt positions  
 Minimum Wage is \$13.50/\$11.48 for minors (14 & 15)

11/7/2019

# Agenda Bill

City Council Regular Meeting  
November 19, 2019



<b>SUBJECT:</b>	A Resolution of the City of Sammamish, Washington, amending Resolution R2019-817 the City's Master Fee Schedule.	
<b>DATE SUBMITTED:</b>	November 12, 2019	
<b>DEPARTMENT:</b>	Finance	
<b>NEEDED FROM COUNCIL:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
<b>RECOMMENDATION:</b>	Pass the Resolution to amend the Master Fee Schedule for 2020	
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1 - Resolution 2020 Fee Schedule</a> <a href="#">2. Exhibit 2 -Attachment A - 2020 Fee Schedule</a>	
<b>BUDGET:</b>		
<b>Total dollar amount</b>		<input checked="" type="checkbox"/> <b>Approved in budget</b>
<b>Fund(s)</b>	General Fund, Street Fund, Stormwater Fund	<input type="checkbox"/> <b>Budget reallocation required</b> <input type="checkbox"/> <b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>		
<input checked="" type="checkbox"/> Transportation	<input checked="" type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation	
<input checked="" type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability	

**NEEDED FROM COUNCIL:**

Should the 2020 Master Fee Schedule be approved by the City Council?

**KEY FACTS AND INFORMATION SUMMARY:**

This Resolution amends the Master Fee Schedule for 2020. The Master Fee Schedule is updated on an annual basis to reflect the actual cost of providing services. Changes to the Master Fee Schedule include the following:

**Fee Schedule Adjustments**

Permit Processing and Inspection Fees:

Permit processing fees (e.g. building, planning, fire code, public works, etc.) and inspection fees have been adjusted for inflation using the June 2018 to June 2019 CPI-U factor of 2.6%.

Surface Water Fees and System Development Charges:

Following the recommendation of the 2017 rate study, Surface Water fees on single family homes increased from the current annual rate of \$319 per Equivalent Service Unit (ESU) to \$380 per ESU. Beginning in 2019 the method used to calculate fees on non-residential property changed from a flat rate for a range of impervious surface to a fee per ESU. One ESU equals 3,500 square feet of impervious surface.

Wireless Facility Fees:

The wireless facility right of way annual fees are increasing 3% per the contracts with the wireless providers.

Fee Schedule Additions

1. Concurrency test fees for Tenant Improvements and Accessory Dwelling Units.
2. Park user fees for adult use field preparation (groom and water), special use application fees, and a last minute booking discount for Beaver Lake Lodge.
3. School District impact fees have been added for reference purposes. These fees are adopted by ordinance.

**FINANCIAL IMPACT:**

The major financial change is related to the 19% increase in Surface Water Fees and will result in approximately \$1.4 million of additional revenue receipted to the Surface Water Management Fund. The additional revenue will fund the 3 new Stormwater positions approved in the 2019-2020 budget and will provide capital funding.

Revenue to the General Fund from the inflationary adjustment to permit processing and inspection fees is dependent on development activity.

**OTHER ALTERNATIVES CONSIDERED:**

Do not increase fees or increase the fees by different amounts which could affect available funding for permitting and development activity as well as Surface Water capital projects.

**CITY OF SAMMAMISH  
WASHINGTON  
RESOLUTION NO. R2019-\_\_**

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**A RESOLUTION OF THE CITY OF SAMMAMISH, WASHINGTON,  
AMENDING RESOLUTION R2019-817 THE CITY’S MASTER FEE  
SCHEDULE**

**WHEREAS**, Sammamish Ordinance No. O99-46 established the City’s Master Fee Schedule; and

**WHEREAS**, Sammamish Ordinance No. O2002-114 repealed Ordinance No. 099-46 and adopted a new Master Fee Schedule, which may be amended or replaced by means of a resolution; and

**WHEREAS**, the City Council finds that the Master Fee Schedule should be amended to incorporate new and clarified fee information;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Master Fee Schedule Amended.** The City of Sammamish Master Fee Schedule is hereby amended to read as set forth in Attachment A attached hereto and incorporated by reference. Resolution R2019-817 is hereby repealed.

**Section 2 Effective Date:** This Resolution shall take effect January 1st, 2020.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 19<sup>th</sup> OF NOVEMBER 2019.**

CITY OF SAMMAMISH

\_\_\_\_\_  
Mayor Christie Malchow

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Melonie Anderson, City Clerk

Approved as to form:

\_\_\_\_\_  
Michael R. Kenyon, City Attorney

Filed with the City Clerk: November 12, 2019  
Passed by the City Council:  
Resolution No.: R2019-\_\_\_\_\_

ATTACHMENT A

**2020 FEE SCHEDULE**

Fee Name/Description of Service	2019 Fee	2020 Fee	Unit Description
<b>Administration</b>			
<b>Agendas, City Council</b>			Available on the City's website
Appeal fee	\$ 250.00	\$ 250.00	
<b>Budget document</b>			Available on the City's website
<b>Comprehensive plan</b>			Available on the City's website
Computer-generated data (customer-provided disc)	<del>\$ 27.00</del>		Provided on zip drive-see below.
DVD/CD	\$ 5.00	\$ 5.00	
Engineering Copies			
Black & white Copies			
C-Size (18 X 24)	\$ 5.00	\$ 5.00	Per sheet
D-Size (24 X 36)	\$ 7.00	\$ 7.00	Per sheet
E-Size (34 X 44)	\$ 10.00	\$ 10.00	Per sheet
Color maps			
E-Size (34 X 44)	\$ 15.00	\$ 15.00	Per map
GIS Data (requires signed disclaimer)	<del>\$ 22.00</del>	\$ 23.00	Per storage device
Digital orthophotos (requires signed disclaimer)	<del>\$ 20.00</del>	\$ 23.00	Per DVD
Mailing (minimum)	\$ 2.00	\$ 2.00	Actual cost if over \$2.00
Returned item/NSF checks	<del>\$ 27.00</del>	\$ 12.00	
Passport processing fee	\$ 25.00	\$ 35.00	
Photocopy/computer print-outs	<del>\$ 0.16</del>	\$ 0.15	Per page (first 10 pages free)
Scanning			Cost of reproduction
Zip drive	\$ 10.00	\$ 10.00	Up to \$10.00 per USB zip drive.
<b>Business Licenses</b>			
Business license (annual)	\$ 15.00	\$ 15.00	Less than \$2,000 gross-no license req.
<del>Peddler Solicitor</del>	<del>\$ 15.00</del>	\$ 30.00	
Religious organizations (nonbusiness activities only)			Exempt
<b>Building</b>			
<b>Pre-application and counter service fees by building type( 1 to 4)</b>			
Type 1	<del>\$ 132.00</del>	\$ 136.00	
Type 2	<del>\$ 264.00</del>	\$ 272.00	
Type 3	<del>\$ 396.00</del>	\$ 408.00	
Type 4	<del>\$ 528.00</del>	\$ 544.00	
<b>Building permit</b>			
Administrative service fee	<del>\$ 264.00</del>	\$ 272.00	
<b>Building valuation</b>			
\$1.00 to \$500.00	<del>\$ 29.00</del>	\$ 30.00	
\$501 to \$2,000	<del>\$ 29.00</del>	\$ 30.00	For the first \$500 plus \$4.00 for each additional \$100 or fraction thereof to and including \$2,000.
\$2,001 to \$25,000	<del>\$ 88.00</del>	\$ 90.00	For the first \$2,000 plus \$18.00 for each additional \$1,000 or fraction thereof to and including \$25,000.
\$25,001 to \$50,000	<del>\$ 490.00</del>	\$ 503.00	For the first \$25,000 plus \$13.00 for each additional \$1,000 or fraction thereof to and including \$50,000.
\$50,001 to \$100,000	<del>\$ 805.00</del>	\$ 826.00	For the first \$50,000 plus \$9.00 for each additional \$1,000 or fraction thereof to and including \$100,000.

\$100,001 to 500,000	<del>\$ 1,244.00</del>	\$ 1,276.00	For the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof to and including \$500,000.
\$500,001 to \$1,000,000	<del>\$ 4,049.00</del>	\$ 4,154.00	For the first \$500,000 plus \$5.00 for each additional \$1,000 or fraction thereof to and including \$1,000,000.
\$ 1,000,001 and up	<del>\$ 7,016.00</del>	\$ 7,198.00	For the first \$1,000,000 plus \$4.00 for each additional \$1,000 or fraction thereof.
<b>Building - Plan Review Fees</b>			
Initial plan review fee (covers first review and 1 re-check)	<del>\$ 132.00</del>	\$ 136.00	\$136.00 minimum. Actual fee is 65% of the building permit fee.
Resubmittal after plans checked & approved	<del>\$ 132.00</del>	\$ 136.00	\$136.00 minimum. Actual fee is 65% of the building permit fee.
Additional reviews after 1 re-check	<del>\$ 132.00</del>	\$ 136.00	Per hour (1 hour minimum) Double for repeated re-inspections.
Expedited review fee			Double the plan review fee.
Consultant fees			Cost of service.
Legal review fees			Cost of service.
Certificates of occupancy (when not part of a current building permit)	<del>\$ 264.00</del>	\$ 272.00	
Condominium conversion plans/inspections	<del>\$ 396.00</del>	\$ 408.00	Plus \$136.00 per hour after 1 hour
Demolition permit	<del>\$ 198.00</del>	\$ 204.00	Plus a \$500.00 site bond.
Re-roof permit	<del>\$ 198.00</del>	\$ 204.00	
<b>Energy Code</b>			
Residential remodel/addition	<del>\$ 67.00</del>	\$ 69.00	
New single family	<del>\$ 93.00</del>	\$ 95.00	
Tenant improvement			
0 to 10,000 square feet	<del>\$ 67.00</del>	\$ 69.00	
10,001 and up	<del>\$ 93.00</del>	\$ 95.00	
Multi-family per building	<del>\$ 134.00</del>	\$ 136.00	
New commercial	<del>\$ 122.00</del>	\$ 125.00	
Commercial addition	<del>\$ 93.00</del>	\$ 95.00	
<b>Building Inspection Fees</b>			
Inspection fee	<del>\$ 132.00</del>	\$ 136.00	Minimum \$136.00 fee per inspection
Re-Inspection fee when not ready and/or repeated inspections are required	<del>\$ 132.00</del>	\$ 136.00	Per hour (1 hour minimum) Double for repeated re-inspections.
Inspections with no specific fee	<del>\$ 132.00</del>	\$ 136.00	Per hour (1 hour minimum)
Inspections outside normal work hours (2 hour minimum charge)	<del>\$ 396.00</del>	\$ 408.00	Plus \$204.00/hour after 2 hours.
Excessive inspection	<del>\$ 264.00</del>	\$ 272.00	Per hour
<b>House Moving</b>			
Class 1 and 2			
Moving permit	<del>\$ 79.00</del>	\$ 81.00	
Inspection fee	<del>\$ 198.00</del>	\$ 204.00	
Hourly fee after first hour	<del>\$ 132.00</del>	\$ 136.00	Per hour.
Moved into city from outside	<del>\$ 0.50</del>	\$ 0.50	Per mile.
Class 3 and 4 – moving permit	<del>\$ 79.00</del>	\$ 81.00	
Cash deposit or corporate surety bond	\$ 10,000.00	\$ 10,000.00	Or such greater amount as the building official deems necessary.
A public liability insurance policy			Providing \$250,000.00 or greater as the building official deems necessary.
Minimum housing inspection fee	<del>\$ 198.00</del>	\$ 204.00	Plus \$136.00 per hour after 1 hour
<b>Mobile home location inspection</b>			
Mobile home permit inspection	<del>\$ 347.00</del>	\$ 356.00	
Temporary mobile home	<del>\$ 277.00</del>	\$ 284.00	
<b>Sign fees</b>			
<del>Political signs</del>	<del>\$ 10.00</del>		
Signs requiring building permit, plan review, and inspection	<del>\$ 463.00</del>	\$ 475.00	

Signs requiring planning review only (no building inspections)	<del>\$ 198.00</del>	\$ 204.00	
<b>Special inspections</b>			
Fire, wind, flood damage, earthquake and other disasters	<del>\$ 132.00</del>	\$ 136.00	Plus \$136.00 for each hour > 1
Temporary tents/canopies/air structures			
Plan check	<del>\$ 132.00</del>	\$ 136.00	Plus \$136.00 for each hour > 1
Inspection fee	<del>\$ 132.00</del>	\$ 136.00	
Work performed without permit (penalty fee) (See SMC 16.20.355)			Up to an amount equal to the building, plumbing or mechanical permit fee.
Investigative fee	<del>\$ 198.00</del>	\$ 204.00	Plus \$136.00 per hour after the first hour.
WSBCC surcharge-residential building permits	\$ 6.50	\$ 6.50	Per building permit issued plus an additional surcharge of \$2.00 for each residential unit after the first unit.
WSBCC surcharge-commercial building permits	\$ 25.00	\$ 25.00	Per building permit issued plus an additional surcharge of \$2.00 for each residential unit after the first unit.
<b>Electric Vehicle Charging</b>			
Hourly fee - up to 6 hours (\$1.00 minimum)	\$ 1.00	\$ 1.00	Per hour
Hourly fee - over 6 hours	\$ 2.00	\$ 2.00	Per hour
<b>Fire Code Fees</b>			
<b>Fire Code Fees</b>			
<b>Fire code permits</b>			
Fireworks	<del>\$ 132.00</del>	\$ 136.00	
Bond			As required by RCW 70.77.285
<b>Fire alarm systems</b>			
Tenant Improvement:			
1 to 10 devices-inspection	<del>\$ 99.00</del>	\$ 102.00	Plus \$136.00 for each inspection > 3
1 to 10 devices-plan review	<del>\$ 132.00</del>	\$ 136.00	
11 to 20 devices-inspection	<del>\$ 132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
11 to 20 devices-plan review	<del>\$ 198.00</del>	\$ 204.00	
21 to 40 devices-inspection	<del>\$ 132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
21 to 40 devices-plan review	<del>\$ 231.00</del>	\$ 238.00	
41 to 100 devices-inspection	<del>\$ 198.00</del>	\$ 204.00	Plus \$136.00 for each inspection > 3
41 to 100 devices-plan review	<del>\$ 264.00</del>	\$ 272.00	
>100 devices-inspection	<del>\$ 198.00</del>	\$ 204.00	Plus \$136.00 for each inspection > 3
>100 devices-plan review	<del>\$ 264.00</del>	\$ 272.00	Plus \$6.00 for each additional device over 100
New System:			
1 to 25 devices-inspection	<del>\$ 99.00</del>	\$ 102.00	Plus \$136.00 for each inspection > 3
1 to 25 devices-plan review	<del>\$ 132.00</del>	\$ 136.00	
26 to 50 devices-inspection	<del>\$ 132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
26 to 50 devices-plan review	<del>\$ 198.00</del>	\$ 204.00	
51 to 100 devices-inspection	<del>\$ 198.00</del>	\$ 204.00	Plus \$136.00 for each inspection > 3
51 to 100 devices-plan review	<del>\$ 330.00</del>	\$ 340.00	
>100 devices-inspection	<del>\$ 198.00</del>	\$ 204.00	Plus \$136.00 for each inspection > 3
>100 devices-plan review	<del>\$ 330.00</del>	\$ 340.00	Plus \$6.00 for each additional device over 100
<b>In addition to the device fees shown above, the following charges apply</b>			
FACP-inspection	<del>\$ 33.00</del>	\$ 34.00	Plus \$136.00 for each inspection > 3
FACP-plan review	<del>\$ 198.00</del>	\$ 204.00	
Transmitter-inspection	<del>\$ 33.00</del>	\$ 34.00	Plus \$136.00 for each inspection > 3
Transmitter-plan review	<del>\$ 132.00</del>	\$ 136.00	
Power sub panel-inspection	<del>\$ -</del>	\$ -	
Power sub panel-plan review	<del>\$ 66.00</del>	\$ 68.00	
Over the counter permit inspection fee-10 device maximum	<del>\$ 132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
<b>Sprinkler systems</b>			

<b>Tenant Improvement:</b>			
1 to 10 devices-inspection	<del>66.00</del>	\$ 68.00	Plus \$136.00 for each inspection > 3
1 to 10 devices-plan review	<del>66.00</del>	\$ 68.00	
11 to 30 devices-inspection	<del>99.00</del>	\$ 102.00	Plus \$136.00 for each inspection > 3
11 to 30 devices-plan review	<del>132.00</del>	\$ 136.00	
31 to 50 devices-inspection	<del>99.00</del>	\$ 102.00	Plus \$136.00 for each inspection > 3
31 to 50 devices-plan review	<del>198.00</del>	\$ 204.00	
51 to 100 devices-inspection	<del>132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
51 to 100 devices-plan review	<del>264.00</del>	\$ 272.00	
>100 devices-inspection	<del>132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
>100 devices-plan review	<del>264.00</del>	\$ 272.00	Plus \$6.00 for each additional device over 100
<b>New System:</b>			
1 to 40 devices-inspection	<del>99.00</del>	\$ 102.00	Plus \$136.00 for each inspection > 3
1 to 40 devices-plan review	<del>528.00</del>	\$ 544.00	
41 to 100 devices-inspection	<del>132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
41 to 100 devices-plan review	<del>594.00</del>	\$ 612.00	
101 to 300 devices-inspection	<del>198.00</del>	\$ 204.00	Plus \$136.00 for each inspection > 3
101 to 300 devices-plan review	<del>528.00</del>	\$ 544.00	
>300 devices-inspection	<del>264.00</del>	\$ 272.00	Plus \$136.00 for each inspection > 3
>300 devices-plan review	<del>528.00</del>	\$ 544.00	Plus \$6.00 for each additional device over 100
<b>13D Fire Sprinkler System:</b>			
1 to 40 devices-inspection	<del>99.00</del>	\$ 102.00	Plus \$136.00 for each inspection > 3
1 to 40 devices-plan review	<del>264.00</del>	\$ 272.00	
>40 devices-inspection	<del>132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
>40 devices-plan review	<del>396.00</del>	\$ 408.00	
<b>Other Components:</b>			
Per supply installed by fire sprinkler contractor (includes 1 post/wall indicator valve and 1 fire department connection)-plan review only, no inspection charge	<del>33.00</del>	\$ 34.00	
Per supply installed by other than fire sprinkler contractor-plan review only, no inspection charge	<del>132.00</del>	\$ 136.00	
Per riser (each interior zone supply)-review only, no inspection charge.	<del>33.00</del>	\$ 34.00	
Per standpipe (FDC supply inlet and associated outlets)-inspection	<del>132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
Per standpipe (FDC supply inlet and associated outlets)-plan review	<del>396.00</del>	\$ 408.00	
Fire pump-inspection	<del>132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
Fire pump-plan review	<del>594.00</del>	\$ 612.00	
Over the counter permit inspection fee-25 head maximum	<del>132.00</del>	\$ 136.00	Plus \$136.00 for each inspection > 3
<b>Fire Extinguishing Systems:</b>			
Full systems (including piping, nozzles and releasing panel)-inspection	<del>66.00</del>	\$ 68.00	Plus \$136.00 for each inspection > 3
Full systems (including piping, nozzles and releasing panel)-plan review	<del>297.00</del>	\$ 306.00	
Tenant improvement or system modification (nozzle change/move)-inspection	<del>66.00</del>	\$ 68.00	Plus \$136.00 for each inspection > 3
Tenant improvement or system modification (nozzle change/move)-plan check	<del>132.00</del>	\$ 136.00	
Temporary membrane structures, tents and canopies-inspection	<del>99.00</del>	\$ 102.00	Plus \$136.00 for each inspection > 3
Temporary membrane structures, tents and canopies-plan review	<del>99.00</del>	\$ 102.00	
Flammable/combustible liquid storage tank installation/removal-inspection	<del>66.00</del>	\$ 68.00	Plus \$136.00 for each inspection > 3
Flammable/combustible liquid storage tank installation/removal-plan review	<del>198.00</del>	\$ 204.00	
Fire Flow and Fire Access Review plan review	<del>132.00</del>	\$ 136.00	

Commercial building (greater than 5,000 sq. ft.)- plan review	<del>\$ 198.00</del>	\$ 204.00	
Single family residence	<del>\$ 132.00</del>	\$ 136.00	
Subdivisions	<del>\$ 198.00</del>	\$ 204.00	

**Impact Fees**

Park impact fees	\$ 6,739.00	\$ 6,739.00	SF residence Per SMC 14A.20
	\$ 4,362.00	\$ 4,362.00	MF per unit Per SMC 14A.20
Road impact fees			Per SMC 14A.15.110
School impact fees			Adopted by ordinance. See current ordinance for fees.
Lake WA School District	<del>\$ 12,294.00</del>	\$ 13,633.00	SF residence
Lake WA School District	<del>\$ 624.00</del>	\$ 1,388.00	MF per unit
Issaquah School District	<del>\$ 15,276.00</del>	\$ 14,501.00	SF residence
Issaquah School District	<del>\$ 4,399.00</del>	\$ 9,583.00	MF per unit
Snoqualmie Valley School District	<del>\$ 11,359.65</del>	\$ 10,825.42	SF residence
Snoqualmie Valley School District	<del>\$ 1,700.07</del>	\$ 3,431.59	MF per unit
School impact administration fee	<del>\$ 132.00</del>	\$ 136.00	

**Electrical Fees**

New one and two-family dwelling construction			10% of the building permit fee. (Determined by the building valuation table).
Electrical counter service fee	<del>\$ 132.00</del>	\$ 136.00	
Electrical plan review fee			20% of the electrical permit fee. (Paid at time of submittal).

**TABLE I**  
**Electrical permit fees (based on valuation) For all multi-family, all mixed-use, all non-residential construction and remodels/additions to one and two-family dwellings:**

Up to \$250	<del>\$ 59.00</del>	\$ 61.00	
\$251 to \$2,000	<del>\$ 59.00</del>	\$ 61.00	For the first \$250.00 plus \$10.00 for each additional \$100.00 or fraction thereof to and including \$2,000.00.
\$2,001 to \$25,000	<del>\$ 234.00</del>	\$ 240.00	For the first \$2,000.00 plus \$26.00 for each additional \$1,000.00 or fraction thereof to and including \$25,000.00.
\$25,001 to \$50,000	<del>\$ 732.00</del>	\$ 751.00	For the first \$25,000.00 plus \$21.00 for each additional \$1,000.00 or fraction thereof to and including \$50,000.00.
\$50,001 to \$100,000	<del>\$ 1,215.00</del>	\$ 1,247.00	For the first \$50,000.00 plus \$13.00 for each additional \$1,000.00 or fraction thereof to and including \$100,000.00.
\$ 100,001 and up	<del>\$ 1,873.00</del>	\$ 1,922.00	For the first \$100,000.00 plus \$12.00 for each additional \$1,000.00 or fraction thereof.

**TABLE II**  
**Electrical permit fees (based on valuation) For limited/low voltage electrical for security, T-stat, telephone, and computer wiring**

Up to \$2,000	<del>\$ 59.00</del>	\$ 61.00	
\$2,001 to \$25,000	<del>\$ 213.00</del>	\$ 219.00	(For the first \$2,000.00 plus \$26.00 for each additional \$1,000 or fraction thereof) X 25%.
\$25,001 to \$50,000	<del>\$ 730.00</del>	\$ 749.00	(For the first \$25,000.00 plus \$21.00 for each additional \$1,000 or fraction thereof) X 25%.
\$50,001 to \$100,000	<del>\$ 1,215.00</del>	\$ 1,247.00	(For the first \$50,000.00 plus \$12.00 for each additional \$1,000 or fraction thereof) X 25%.
\$100,001 and up	<del>\$ 1,873.00</del>	\$ 1,922.00	(For the first \$100,000.00 plus \$12.00 for each additional \$1,000 or fraction thereof) X 25%.

<b>Miscellaneous electrical permit fees</b>			
Temporary power for construction sites:			
1 to 200 amp	<del>\$ 85.00</del>	\$ 87.00	
201 to 400 amp	<del>\$ 144.00</del>	\$ 148.00	
401 amps or more			Based on total valuation of installation. Calculated according to TABLE II.
Temporary power for events:			
Base fee	<del>\$ 103.00</del>	\$ 106.00	Plus \$26.00 per concession.
Maximum fee (2 hours)	<del>\$ 264.00</del>	\$ 264.00	
Swimming pools, hot tubs, spas, and saunas	<del>\$ 103.00</del>	\$ 106.00	Applicants must also get a building permit for pool, hot tub, or spa.
Portable classrooms and mobile homes service	<del>\$ 103.00</del>	\$ 106.00	
Sign installations (per circuit)	<del>\$ 85.00</del>	\$ 87.00	Permit fee for electrical hookups required on a sign. (Applicants must also get a sign permit).
Solar photovoltaic (PV) installations-residential	<del>\$ 264.00</del>	\$ 272.00	Includes \$136.00 administrative service fee, \$68.00-plan review, \$68.00-inspection fee.
<b>Mechanical Fees</b>			
<b>Residential</b>			
Mechanical permit issuance fee	<del>\$ 38.00</del>	\$ 39.00	
New single family residence flat fixture fee (includes all mechanical fixtures)	<del>\$ 270.00</del>	\$ 277.00	
Mechanical application fee	<del>\$ 38.00</del>	\$ 39.00	
<b>Non-Residential</b>			
Mechanical permit issuance fee	<del>\$ 49.00</del>	\$ 50.00	
Mechanical application fee	<del>\$ 49.00</del>	\$ 50.00	
<b>Each Additional Fixture</b>			
<b>Residential</b>			
Forced air furnace	<del>\$ 26.00</del>	\$ 27.00	
Boiler/compressor	<del>\$ 26.00</del>	\$ 27.00	
Floor/wall/unit heater	<del>\$ 26.00</del>	\$ 27.00	
SFR heat pump	<del>\$ 26.00</del>	\$ 27.00	
Air handling unit	<del>\$ 26.00</del>	\$ 27.00	
Wood stove/fireplace insert	<del>\$ 26.00</del>	\$ 27.00	
Gas oven/cook top (built-in)	<del>\$ 26.00</del>	\$ 27.00	
Barbecue	<del>\$ 26.00</del>	\$ 27.00	
Pool or spa heater	<del>\$ 26.00</del>	\$ 27.00	
Gas log/log lighters	<del>\$ 26.00</del>	\$ 27.00	
Hydronics	<del>\$ 26.00</del>	\$ 27.00	
Exhaust fan (with duct)	<del>\$ 13.00</del>	\$ 13.00	
Kitchen exhaust fan/whole house fan (with duct)	<del>\$ 13.00</del>	\$ 13.00	
Gas piping (flat fee)	<del>\$ 38.00</del>	\$ 39.00	
Gas water heater	<del>\$ 38.00</del>	\$ 39.00	
Clothes dryer	<del>\$ 13.00</del>	\$ 13.00	
Miscellaneous appliance vent	<del>\$ 13.00</del>	\$ 13.00	
Duct work only (flat fee)	<del>\$ 38.00</del>	\$ 39.00	
Earthquake valve	<del>\$ 13.00</del>	\$ 13.00	
Other appliances	<del>\$ 26.00</del>	\$ 27.00	
Inspections outside normal work hours (2 hour minimum)	<del>\$ 396.00</del>	\$ 408.00	Plus \$204.00/hour after 2 hours
Re-inspection fees	<del>\$ 132.00</del>	\$ 136.00	Per hour
Excessive inspection	<del>\$ 264.00</del>	\$ 272.00	Per hour
Inspections with no specific fee	<del>\$ 132.00</del>	\$ 136.00	Per hour
Plan review fees: Multi-family			25% of building permit fee
Additional plan reviews	<del>\$ 132.00</del>	\$ 136.00	Per hour

<b>Non-Residential</b>			
Forced air furnace < 160k BTU	<del>\$ 66.00</del>	\$	68.00
Forced air furnace > 160k BTU	<del>\$ 79.00</del>	\$	81.00
Boiler/compressor/absorption unit up to 15 HP & up to 500,000 BTUs	<del>\$ 38.00</del>	\$	39.00
Boiler/compressor/absorption unit over 15 HP & over 500,000 BTUs	<del>\$ 72.00</del>	\$	74.00
Floor/wall/unit heater	<del>\$ 26.00</del>	\$	27.00
SFR heat pump	<del>\$ 26.00</del>	\$	27.00
Air handling unit	<del>\$ 26.00</del>	\$	27.00
Wood stove/fireplace insert	<del>\$ 26.00</del>	\$	27.00
Gas oven/cook top (built-in)	<del>\$ 26.00</del>	\$	27.00
Barbecue	<del>\$ 26.00</del>	\$	27.00
Pool or Spa heater	<del>\$ 26.00</del>	\$	27.00
Gas log/log lighters	<del>\$ 26.00</del>	\$	27.00
Hydronics	<del>\$ 26.00</del>	\$	27.00
Exhaust fan (with duct)	<del>\$ 26.00</del>	\$	27.00
Residential kitchen exhaust fan/whole house fan (with duct)	<del>\$ 26.00</del>	\$	27.00
Commercial kitchen exhaust hood	<del>\$ 38.00</del>	\$	39.00
Gas piping (first 5 outlets)	<del>\$ 38.00</del>	\$	39.00
Gas piping (each additional outlet over 5)	<del>\$ 6.00</del>	\$	7.00
Gas water heater	<del>\$ 38.00</del>	\$	39.00
Clothes dryer	<del>\$ 26.00</del>	\$	27.00
Miscellaneous appliance vent	<del>\$ 26.00</del>	\$	27.00
Duct work only (flat fee)	<del>\$ 38.00</del>	\$	39.00
Hazardous piping (first 1 thru 4 outlets)	<del>\$ 38.00</del>	\$	39.00
Hazardous piping (each outlet over 4)	<del>\$ 6.00</del>	\$	7.00
Earthquake valve	<del>\$ 26.00</del>	\$	27.00
Other appliances	<del>\$ 38.00</del>	\$	39.00
Inspections outside normal work hours (2 hour minimum)	<del>\$ 396.00</del>	\$	408.00 Plus \$204.00/hour after 2 hours
Re-inspection fees	<del>\$ 132.00</del>	\$	136.00 Per hour
Excessive inspection	<del>\$ 264.00</del>	\$	272.00 Per hour
Inspections with no specific fee	<del>\$ 132.00</del>	\$	136.00 Per hour
Plan review fees			25% of building permit fee
Additional plan reviews	<del>\$ 132.00</del>	\$	136.00 Per hour
<b>Plumbing Fees</b>			
<b>Residential</b>			
Plumbing permit issuance fee	<del>\$ 38.00</del>	\$	39.00
New single family residence flat fixture fee (includes all plumbing fixtures)	<del>\$ 264.00</del>	\$	272.00 Per hour
Residential additions and remodels per fixture fee			
Plumbing application fee	<del>\$ 38.00</del>	\$	39.00
<b>Non-Residential</b>			
Plumbing permit issuance fee	<del>\$ 49.00</del>	\$	50.00
Non-residential per fixture fee			
Plumbing application fee	<del>\$ 49.00</del>	\$	50.00
<b>Each Additional Fixture</b>			
<b>Residential</b>			
Backflow preventer (1/2" 2")	<del>\$ 13.00</del>	\$	13.00
Backflow preventer (3" & larger)	<del>\$ 26.00</del>	\$	27.00
Bath tub	<del>\$ 13.00</del>	\$	13.00
Bathroom sink	<del>\$ 13.00</del>	\$	13.00
Bidet	<del>\$ 13.00</del>	\$	13.00
Clothes washer	<del>\$ 13.00</del>	\$	13.00
Dishwasher	<del>\$ 13.00</del>	\$	13.00

Drinking fountain	<del>\$ 13.00</del>	\$ 13.00	
Floor drain	<del>\$ 13.00</del>	\$ 13.00	
Hose bib each	<del>\$ 13.00</del>	\$ 13.00	
Hot water heater (electric)	<del>\$ 13.00</del>	\$ 13.00	
Ice maker	<del>\$ 13.00</del>	\$ 13.00	
Laundry tub	<del>\$ 13.00</del>	\$ 13.00	
Other plumbing fixtures not listed	<del>\$ 13.00</del>	\$ 13.00	
Pressure reducing valve	<del>\$ 13.00</del>	\$ 13.00	
Roof drain	<del>\$ 13.00</del>	\$ 13.00	
Shower	<del>\$ 13.00</del>	\$ 13.00	
Sink	<del>\$ 13.00</del>	\$ 13.00	
Toilet	<del>\$ 13.00</del>	\$ 13.00	
Urinal	<del>\$ 13.00</del>	\$ 13.00	
<b>Plumbing inspections</b>			
Inspections outside normal work hours (2 hour minimum)	<del>\$ 396.00</del>	\$ 408.00	Plus \$204.00/hour after 2 hours
Re-inspection fees	<del>\$ 132.00</del>	\$ 136.00	Per hour
Excessive re-inspections	<del>\$ 264.00</del>	\$ 272.00	Per hour
Inspections with no specific fee	<del>\$ 132.00</del>	\$ 136.00	Per hour
Plan review fees: Multi-family			25% of building permit fee
Additional plan reviews	<del>\$ 132.00</del>	\$ 136.00	Per hour
<b>Non-Residential</b>			
Backflow preventer (1/2" 2")	<del>\$ 17.00</del>	\$ 17.00	
Backflow preventer (3" & larger)	<del>\$ 26.00</del>	\$ 27.00	
Bath tub	<del>\$ 17.00</del>	\$ 17.00	
Bathroom sink	<del>\$ 17.00</del>	\$ 17.00	
Bidet	<del>\$ 17.00</del>	\$ 17.00	
Clothes washer	<del>\$ 17.00</del>	\$ 17.00	
Dishwasher	<del>\$ 17.00</del>	\$ 17.00	
Drinking fountain	<del>\$ 17.00</del>	\$ 17.00	
Floor drain	<del>\$ 26.00</del>	\$ 27.00	
Grease trap	<del>\$ 26.00</del>	\$ 27.00	
Hose bib each	<del>\$ 17.00</del>	\$ 17.00	
Hot water heater (electric)	<del>\$ 17.00</del>	\$ 17.00	
Ice maker	<del>\$ 26.00</del>	\$ 27.00	
Laundry tub	<del>\$ 17.00</del>	\$ 17.00	
Other plumbing fixtures not listed	<del>\$ 17.00</del>	\$ 17.00	
Pressure reducing valve	<del>\$ 17.00</del>	\$ 17.00	
Roof drain	<del>\$ 17.00</del>	\$ 17.00	
Shower	<del>\$ 17.00</del>	\$ 17.00	
Sink	<del>\$ 26.00</del>	\$ 27.00	
Toilet	<del>\$ 17.00</del>	\$ 17.00	
Urinal	<del>\$ 17.00</del>	\$ 17.00	
Inspections outside normal work hours (2 hour minimum)	<del>\$ 396.00</del>	\$ 408.00	Plus \$204.00/hour after 2 hours
Re-inspection fees	<del>\$ 132.00</del>	\$ 136.00	Per hour
Excessive re-inspections	<del>\$ 264.00</del>	\$ 272.00	Per hour
Inspections with no specific fee	<del>\$ 132.00</del>	\$ 136.00	Per hour
Plan review fees			25% of building permit fee
Additional plan reviews	<del>\$ 132.00</del>	\$ 136.00	Per hour
<b>Parks and Recreation</b>			
<b>Athletic fields</b>			
Natural turf fields			
Youth	\$ 17.00	\$ 17.00	Per hour
Adult	\$ 30.00	\$ 30.00	Per hour
Field preparation (groom and water)		\$ 10.00	
Field preparation (groom, water, line)	\$ 40.00	\$ 40.00	
Synthetic sports fields			
Youth	\$ 60.00	\$ 60.00	Per hour

Adult	\$ 90.00	\$ 90.00	Per hour
Field lights	\$ 20.00	\$ 20.00	Per hour
<b>Picnic shelters</b>			
Tier 1 rates			
Half-day	\$ 110.00	\$ 110.00	
Full-day	\$ 165.00	\$ 165.00	
Tier II rates			
Half-day	\$ 88.00	\$ 88.00	
Full-day	\$ 132.00	\$ 132.00	
<b>Beaver Lake Lodge</b>			
Weekday	\$ 50.00	\$ 50.00	Per hour
Weekend	\$ 140.00	\$ 140.00	Per hour
Damage deposit	\$ 500.00	\$ 500.00	
Last-minute booking discount - 2 months advance			Up to 25% off
<b>Beaver Lake Pavilion</b>			
Weekday	\$ 22.00	\$ 22.00	Per hour
Weekend	\$ 33.00	\$ 33.00	Per hour
Damage deposit	\$ 250.00	\$ 250.00	
Last-minute booking discount - 2 months advance			Up to 25% off
<b>Miscellaneous fees</b>			
Event fees (negotiated)			\$100 to \$5,000
Concession permit-park facilities & fields			10% of gross receipts
<b>Special Use Application Fees</b>			
Standard rate		\$ 20.00	
Non-profit rate		\$ -	
<b>Banner permit</b>			
One-sided banner	\$ 180.00	\$ 180.00	
Two-sided banner	\$ 360.00	\$ 360.00	
Memorial park bench fee			\$2,000 to \$2,500 depending on the bench selection.
<b>Planning</b>			
The listed fees are initial deposit amounts based on an hourly rate of \$136.00. If the initial deposits have been expended before the project is completed, an additional deposit will be required in the amount estimated by the Community Development Department rounded to the nearest 10 hour increment.			
NOTE: Deposits in the fee schedule are separated by department for informational purposes only.			
Policy planning amendments (+ EIS if applicable)	<del>\$ 1,980.00</del>	\$ 2,040.00	Plus \$136.00 per hour after the first 15 hours.
Conditional use permits compliance	<del>\$ 132.00</del>	\$ 136.00	Per hour.
Consultant services			Actual cost of service.
Legal review fee			Actual cost of service.
<b>Critical areas</b>			
Basic review	<del>\$ 396.00</del>	\$ 408.00	
Complex review: residential	<del>\$ 660.00</del>	\$ 680.00	Plus \$136.00 per hour after the first 5 hours.
Complex review: Non- residential	<del>\$ 924.00</del>	\$ 952.00	Plus \$136.00 per hour after the first 7 hours.
RUE critical areas	<del>\$ 1,320.00</del>	\$ 1,360.00	Plus \$136.00 per hour after the first 10 hours.
Inspection monitoring	<del>\$ 132.00</del>	\$ 136.00	
<b>Current use assessment review (public benefit rating system)</b>			
Farm & agricultural land classification	<del>\$ 165.00</del>	\$ 169.00	
Open space & timber less than 20 acres	<del>\$ 227.00</del>	\$ 233.00	
Open space and timber greater than 20 acres	<del>\$ 439.00</del>	\$ 450.00	
Environmental checklist review	<del>\$ 660.00</del>	\$ 680.00	Plus \$136.00 per hour after the first 5 hours.
Environmental impact statement preparation		\$ -	Actual cost.

Zoning variances & public agency/utility exceptions (deposit)	\$ <del>1,950.00</del>	\$ 2,040.00	Plus \$136.00 per hour after the first 15 hours.
Unified Zoning Development Plan (UZDP) preliminary review	\$ <del>5,280.00</del>	\$ 5,440.00	
Deposit			Equal to estimated cost (to be determined by the Community Dev. Director)
<b>Legal notice-publication &amp; mailing</b>			
Type 2	\$ <del>282.00</del>	\$ 289.00	
Type 3 & 4	\$ <del>569.00</del>	\$ 584.00	
Type 2 (UZDP only)	\$ <del>569.00</del>	\$ 584.00	
Legal notice posting			Actual cost
Inspection fee	\$ <del>1,026.00</del>	\$ 1,054.00	Plus \$136.00 per hour >7.75 hours.
Boundary line adjustment review	\$ <del>528.00</del>	\$ 544.00	Plus \$136.00 per hour > 4 hours.
<b>Pre application service fees</b>			
Pre-Development Services	\$ <del>594.00</del>	\$ 612.00	Plus \$136.00 per hour > 4.5 hours.
Pre-Application Conference & counter-service-intake fees (Type 1-4)	\$ <del>660.00</del>	\$ 680.00	Plus \$132.00 per hour > 5 hours.
Pre-Application Conference & counter-service-intake fees (UZDP)	\$ <del>2,640.00</del>	\$ 2,720.00	Plus \$136.00 per hour > 20 hours.
<b>Pre-application &amp; counter service intake fees</b>			
Type 1	\$ <del>132.00</del>	\$ 136.00	Plus \$136.00 per hour > 1 hour
Type 2	\$ <del>264.00</del>	\$ 272.00	Plus \$136.00 per hour > 2 hours
Type 3	\$ <del>396.00</del>	\$ 408.00	Plus \$136.00 per hour > 3 hours
Type 4	\$ <del>528.00</del>	\$ 544.00	Plus \$136.00 per hour > 4 hours
Post development monitoring/inspections	\$ <del>132.00</del>	\$ 136.00	Per hour.
Shoreline substantial development	\$ <del>3,300.00</del>	\$ 3,400.00	Plus \$136.00 per hour >25 hours
Shoreline conditional use review	\$ <del>3,300.00</del>	\$ 3,400.00	Plus \$136.00 per hour >25 hours
Shoreline variance	\$ <del>3,300.00</del>	\$ 3,400.00	Plus \$136.00 per hour >25 hours
Separate lot recognitions & subdivision exemptions	\$ <del>132.00</del>	\$ 136.00	
Recorded building envelope modifications	\$ <del>660.00</del>	\$ 680.00	
Name change	\$ <del>264.00</del>	\$ 272.00	
<b>Site specific zone reclassifications (Re-zone)</b>			
Application fee	\$ <del>1,980.00</del>	\$ 2,040.00	Plus \$136.00 per hour >15 hours
Shoreline exemption letter	\$ <del>132.00</del>	\$ 136.00	
<b>Subdivision/preliminary plat</b>			
Preliminary review fee	\$ <del>5,280.00</del>	\$ 5,440.00	Plus \$136.00 per hour >40 hours
<b>Per lot fee</b>			
10-20 lots	\$ <del>198.00</del>	\$ 204.00	Per lot
21-50 lots	\$ <del>132.00</del>	\$ 136.00	Per lot
51+ lots	\$ <del>66.00</del>	\$ 68.00	Per lot
<b>Short subdivision</b>			
Preliminary review fee	\$ <del>3,306.00</del>	\$ 2,040.00	Plus \$136.00 per hour >15 hours
Final review fee	\$ <del>1,320.00</del>	\$ 1,360.00	Plus \$136.00 per hour >10 hours
<b>Zoning application review</b>			
Application fee	\$ <del>1,980.00</del>	\$ 2,040.00	Plus \$136.00 per hour >15 hours
Binding site plan	\$ <del>1,980.00</del>	\$ 2,040.00	Plus \$136.00 per hour >15 hours
Commercial site development	\$ <del>1,980.00</del>	\$ 2,040.00	Plus \$136.00 per hour >15 hours
Variance	\$ <del>1,980.00</del>	\$ 2,040.00	Plus \$136.00 per hour >15 hours
Conditional use permits compliance	\$ <del>1,980.00</del>	\$ 2,040.00	Plus \$136.00 per hour >15 hours
Temporary use permit	\$ <del>1,320.00</del>	\$ 1,360.00	
Affidavit of minor correction		\$ -	
Plat alteration or revision	\$ <del>5,280.00</del>	\$ 5,440.00	Plus \$136.00 per hour >40 hours
Minor plat alteration	\$ <del>3,300.00</del>	\$ 3,400.00	Plus \$136.00 per hour >25 hours
Wireless communication facility review	\$ <del>396.00</del>	\$ 408.00	
Bond review fee	\$ <del>3,300.00</del>	\$ 3,400.00	Plus \$136.00 per hour >25 hours
Bond review fee-requiring monitoring	\$ <del>3,300.00</del>	\$ 3,400.00	Plus \$136.00 per hour >25 hours
Bond inspection monitoring	\$ <del>660.00</del>	\$ 680.00	
Review, not otherwise listed (1/2 hour minimum)	\$ <del>132.00</del>	\$ 136.00	Per hour

Clear and Grade Permit			
Volume of Earth			
101 to 1,000 cubic yards	\$ <del>264.00</del>	\$ 272.00	Plus \$136.00 per hour >2 hours
1,001 to 10,000 cubic yards	\$ <del>396.00</del>	\$ 408.00	Plus \$136.00 per hour >3 hours
10,001 to 100,000 cubic yards	\$ <del>528.00</del>	\$ 544.00	Plus \$136.00 per hour >4 hours
100,001 or more cubic yards	\$ <del>660.00</del>	\$ 680.00	Plus \$136.00 per hour >5 hours
Clear and grade review	\$ <del>132.00</del>	\$ 680.00	Plus \$136.00 per hour >1 hours
Early clear and grade review	\$ <del>2,640.00</del>	\$ 2,720.00	
Re-inspection fee-excess inspection caused by the contractor	\$ <del>132.00</del>	\$ 136.00	Per hour (minimum 1 hour)
Work performed without a permit			Double the permit fee
Tree removal: 3 or less			No charge
Tree removal -OTC permit	\$ <del>66.00</del>	\$ 68.00	
Tree removal requiring additional review	\$ <del>132.00</del>	\$ 136.00	Per hour
Code Enforcement Penalties (per Civil Penalties in SMC 23.100)			
Infraction			Up to \$500
Stop work order			Up to \$500
Sign illegally placed on public property		\$ 25.00	Per sign
Noncompliance			
1 to 15 days	\$ <del>100.00</del>	\$100.00 up to \$250.00	Per day
16 to 31 days	\$ <del>250.00</del>	\$250.00 up to \$500.00	Per day
31+ days			Up to \$500 per day (\$50,000 maximum)
Environment damage/critical areas violations			Up to \$25,000 plus the cost of restoration.
Unlawful tree removal or damage			\$1,500 per inch of diameter at breast height of tree removed or damaged.
Plat/Short Plat Site Development Permit			
Short subdivision			
Preliminary review fee	\$ <del>660.00</del>	\$ 680.00	
Subdivisions			
Preliminary review fee			
10 to 20 lots	\$ <del>99.00</del>	\$ 102.00	Per lot
21 to 50 lots	\$ <del>63.00</del>	\$ 65.00	Per lot
51+ lots	\$ <del>63.00</del>	\$ 65.00	Per lot
All others	\$ <del>1,320.00</del>	\$ 1,354.00	
Public Works			
The listed fees are initial deposit amounts based on an hourly rate of \$136.00. If the initial deposits have been expended before the project is completed, an additional deposit will be required in the amount estimated by the Public Works Department rounded to the nearest 10 hour increment.			
NOTE: Deposits in the fee schedule are separated by department for informational purposes only.			
Consultant services			Actual cost of service.
Legal review fee			Actual cost of service.
Concurrency test administrative fee	\$ <del>132.00</del>	\$ 136.00	
Concurrency test/exemption fee			
Single family house individual test fee	\$ <del>4,932.00</del>	\$ 4,936.00	
Tenant improvement		\$ 4,936.00	
Single family house, prorated when run in a batch of 10 or more per SMC 14A.10.040(1)(a)	\$ <del>612.00</del>	\$ 616.00	
Accessory Dwelling Unit		\$ 616.00	
Short plat up to 9 lots	\$ <del>5,064.00</del>	\$ 5,072.00	
Plats of 10 or more lots	\$ <del>5,328.00</del>	\$ 5,344.00	
Towncenter projects	\$ <del>5,592.00</del>	\$ 6,160.00	
All others	\$ <del>5,064.00</del>	\$ 5,208.00	CUP, CSDP, school
Independent fee calculation review			Actual cost/\$1,056.00 minimum
Processing fee for informational analysis for concurrency			Same rate structure as concurrency test fees
Right of way permits (SMC 14.30)			

Type A - special use permit			No charge
Type B - construction permit: Valuation of work < \$5,000	<del>\$ 132.00</del>	\$ 136.00	Up front deposit required
Type B - construction permit: Valuation of work equal to or greater than \$5,000	<del>\$ 528.00</del>	\$ 544.00	Plus \$136.00 per hour >4 hours
Type C - utility permit	<del>\$ 528.00</del>	\$ 544.00	Plus \$136.00 per hour >4 hours
Type D - lease permit	<del>\$ 528.00</del>	\$ 544.00	Plus \$136.00 per hour >4 hours. + lease payment.
Street vacation review fee	<del>\$ 1,056.00</del>	\$ 1,088.00	Plus \$136.00 per hour >8 hours
Right of way inspection fee	<del>\$ 132.00</del>	\$ 136.00	Per hour
Clear & grade stormwater field review fee	<del>\$ 132.00</del>	\$ 136.00	Per hour
Deposit			Equal to estimated cost (to be determined by the City Engineer)

**Stormwater Rates**

Stormwater rates			
Residential	<del>\$ 319.00</del>	\$ 380.00	
Non-residential	<del>\$ 319.00</del>	\$ 380.00	Per equivalent service unit (ESU)

One equivalent service unit (ESU) is equal to 3,500 square feet of impervious surface.

The City Council approved a change in the non-residential rate structure effective on January 1, 2019 to a flat rate per ESU.

**Surface Water Development Charge (Per SMC 13.15)**

New residential dwelling unit or commercial building with up to 2,500 square feet of impervious coverage	<del>\$ 2,085.00</del>	\$ 2,085.00	
Each additional 250 square feet of impervious coverage over 2,500 square feet	<del>\$ 208.50</del>	\$ 208.50	
Other structures or additions of up to 250 square feet of impervious coverage requiring a building permit	<del>\$ 208.50</del>	\$ 208.50	Plus \$208.50 for each additional 250 square feet
Surface water retention locks	\$ 32.00	\$ 32.00	Plus tax

**Wireless Facilities Monthly Lease Fees**

Fees for site-specific wireless facility right-of-way agreements

Separate support structure (such as monopole or lattice) used solely for wireless antenna, with antenna/receiver transmitter and/or equipment cabinet	<del>\$ 1,425.85</del>	\$ 1,468.63	Per month
Antenna/receiver transmitter on an existing pole and equipment cabinet	<del>\$ 1,140.47</del>	\$ 1,174.68	Per month
Antenna/receiver transmitter on an existing pole or replacement pole or equipment cabinet, but not both	<del>\$ 997.25</del>	\$ 1,027.17	Per month

**Engineering Review Fees**

Review, not otherwise listed (1/2 hour minimum)	<del>\$ 132.00</del>	\$ 136.00	Per hour.
Short plat preliminary plat	<del>\$ 2,640.00</del>	\$ 2,720.00	Plus \$136.00 per hour >20 hours
Subdivision/preliminary plat	<del>\$ 5,280.00</del>	\$ 5,440.00	Plus \$136.00 per hour >40 hours
Per lot fee			
10 - 20 lots	<del>\$ 229.00</del>	\$ 235.00	Per lot
21 - 50 lots	<del>\$ 199.00</del>	\$ 204.00	Per lot
51 + lots	<del>\$ 165.00</del>	\$ 169.00	Per lot
Final plat/final short plat review	<del>\$ 2,360.00</del>	\$ 2,421.00	
Reasonable use exception	<del>\$ 1,320.00</del>	\$ 1,360.00	
Boundary line adjustment	<del>\$ 1,320.00</del>	\$ 1,360.00	
Plat alteration	<del>\$ 1,320.00</del>	\$ 1,360.00	
Shoreline substantial development	<del>\$ 1,320.00</del>	\$ 1,360.00	
Shoreline conditional use	<del>\$ 1,320.00</del>	\$ 1,360.00	
Affidavits of minor correction	<del>\$ 5,280.00</del>	\$ 5,440.00	
Commercial site development	<del>\$ 5,280.00</del>	\$ 5,440.00	
Conditional use permit	<del>\$ 5,280.00</del>	\$ 5,440.00	
Unified Zoning Development Plan (UZDP) engineering review	<del>\$ 5,280.00</del>	\$ 5,440.00	

**Plat/Short Plat Site Development Permit**

Early clear and grade inspection	<del>\$ 2,640.00</del>	\$ 2,720.00	
Review fees (due at submittal)		\$ 2,720.00	
Short subdivision	<del>\$ 2,640.00</del>	\$ 2,720.00	
Subdivision	<del>\$ 2,640.00</del>	\$ 2,720.00	
Per lot fee		\$ -	
10 - 20 lots	<del>\$ 229.00</del>	\$ 235.00	Per lot
21 to 50 lots	<del>\$ 199.00</del>	\$ 204.00	Per lot
51+ lots	<del>\$ 165.00</del>	\$ 169.00	Per lot
All others - review	<del>\$ 2,640.00</del>	\$ 2,720.00	
Inspections (due at issuance)		\$ -	
Short subdivision	<del>\$ 10,560.00</del>	\$ 10,880.00	Plus \$136.00 per hour>80 hours
Subdivision	<del>\$ 10,560.00</del>	\$ 10,880.00	Plus \$136.00 per hour>80 hours
Per lot fee		\$ -	
10 - 20 lots	<del>\$ 528.00</del>	\$ 544.00	Per lot
21 - 50 lots	<del>\$ 396.00</del>	\$ 408.00	Per lot
51+ lots	<del>\$ 264.00</del>	\$ 272.00	Per lot
All others - inspections	<del>\$ 10,560.00</del>	\$ 10,880.00	
NOTE: The City Manager or his/her designee has the authority to correct errors in fee calculations and update fees mandated by State or Federal law changes.			

# Agenda Bill

City Council Regular Meeting  
November 19, 2019



<b>SUBJECT:</b>	King County Conservation Futures Grant	
<b>DATE SUBMITTED:</b>	November 08, 2019	
<b>DEPARTMENT:</b>	Parks & Recreation	
<b>NEEDED FROM COUNCIL:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
<b>RECOMMENDATION:</b>	Authorize the City Manager to enter into a new Interlocal Cooperation Agreement (ILA) with King County and accept funding from the King County Conservation Futures Fund for the acquisition of property associated with the Beaton Hill Park project and George Davis Creek Fish Passage project.	
<b>EXHIBITS:</b>	<a href="#">1. Exhibit A - Resolution No. R2019</a> <a href="#">2. Exhibit B - Sammamish Interlocal Agreement - 2019</a> <a href="#">3. Exhibit C - King County Ordinance 18987 - Approval of Conservation Futures Funding - 2019, for reference only</a> <a href="#">4. Exhibit D - Sammamish-King County ILA - 2002, for reference only</a> <a href="#">5. Exhibit E - Sammamish-King County ILA - Amendment - 2007, for reference only</a>	
<b>BUDGET:</b>		
<b>Total dollar amount</b>	\$3,367,800	<input type="checkbox"/> <b>Approved in budget</b>
<b>Fund(s)</b>	Parks Capital Fund, George Davis Creek Fish Passage	<input checked="" type="checkbox"/> <b>Budget reallocation required</b>
		<input type="checkbox"/> <b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability	
<input checked="" type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

**NEEDED FROM COUNCIL:**

Should City Council authorize the City Manager to enter into a new Interlocal Cooperation Agreement with King County and accept funding from the King County Conservation Futures Fund for the

acquisition for property associated with the Beaton Hill Park project and George Davis Creek Fish Passage project?

#### **KEY FACTS AND INFORMATION SUMMARY:**

King County recently approved a new Interlocal Cooperation Agreement (ILA) and in order for Cities to continue to receive grants from the Conservation Futures Fund, they have to enter into a new ILA with King County. The City of Sammamish has been awarded two grants for the acquisition of property associated with the Beaton Hill Park project and the George Davis Fish Passage project, and we are looking for Council authorization to accept these funds.

#### **Background**

As part of its efforts in ensuring the region manages growth effectively, protect thriving rural and resource lands, and remain in compliance with the [Growth Management Act](#), the King County Council created a tool that provides matching grant funds to local governments in order to purchase farmlands and open space lands close to urban centers which have a high market value. In order to release funds to local governments through this program, the King County Executive executed Interlocal Cooperation Agreements (ILAs) with participating cities which outlined the conditions of the Conservation Futures Levy Fund allocations. Many of the ILAs were amended over time to add new projects and in 2019 the King County Council, by Ordinance 18978, approved a new ILA for future projects in order to add terms for the use of bond proceeds, achieve consistency between the agreement and the King County Code, and make other technical changes. As a solution, the King County Council authorized a new template for the ILAs which would meet the needs for the revised terms and allow for streamlined implementation in the future.

#### **City of Sammamish**

The City of Sammamish has been a recipient of King County Conservation Futures funding twice. In December 2001, the City Council authorized the City Manager to enter into an ILA with King County and sign the purchase and sale agreements for the acquisition of the 57-acre Beaver Lake Preserve. Under the agreement, the \$3 million project was funded by three sources including \$350,000 provided by King County Conservation Futures. In February 2007, the City Council again authorized the City Manager to sign amendments to the ILA for the East Sammamish/Beaver Lake Acquisition Project which the City received \$400,000 from King County Conservation Futures, covering approximately one-third of the total purchase.

#### **New allocations from the Conservation Futures Levy Fund**

While the ILA and amendments for disbursing the funds remains in effect with the "Maintenance in Perpetuity" requirements as the key provision affecting long-term property management, any new allocation from the Conservation Futures Levy Fund will require City Council to adopt the new ILA with King County.

#### ***Beaton Hill Park***

The City of Sammamish has recently acquired 9.36 acres as Beaton Hill Park, named for the family that owned the farmstead for over 80 years. The city is seeking CFT funding as a reimbursement for the purchase of approximately 4 acres of the site (a portion of parcels 1240700092 and 1240700090) which will be designated for permanent conservation, and includes mature trees, wetland, and a

seasonal stream. This is a reimbursement project, and matching funding comes from city parks capital funds already spent on the 4-acre portion of the site. Project funding in the amount of \$1,367,800 was authorized in King County Ordinance 18987.

*George Davis Creek Fish Passage*

Sammamish's George Davis Creek Fish Passage Project will restore fish passage to George Davis Creek, which represents 8% of historic Lake Sammamish kokanee habitat. George Davis Creek currently runs through the basement of a house on Lake Sammamish. The CFT funding will help purchase a parcel in the area to allow for relocation of the creek, recreation of riparian habitat, and connect Lake Sammamish to high-quality salmon spawning areas. Project funding in the amount of \$2,000,000 was authorized in King County Ordinance 18987.

**FINANCIAL IMPACT:**

The King County Council has approved \$3,367,800 of Conservation Futures bond-backed funding to reimburse the City's purchase of property associated with the Beaton Hill Park project (\$1,367,800. Budget line: 302-000-337-07-02-00 - Parks Capital Fund) and assist with the purchase of property associated with the George Davis Creek Fish Passage project (\$2,000,000. Budget line: 438-472-595-40-63-00 - George Davis Creek Fish Passage).

**OTHER ALTERNATIVES CONSIDERED:**

**Alternative #1**

Not adopting the new ILA. This would prevent the City from receiving the current allocation of \$3,367,800. In addition, the City will no longer be eligible for future allocation of proceeds from the King County Conservation Futures Fund.

**RELATED CITY GOALS, POLICIES, AND MASTER PLANS:**

2018 PRO Plan

**CITY OF SAMMAMISH  
WASHINGTON  
RESOLUTION NO. R2019 - \_\_\_\_**

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**A RESOLUTION OF THE CITY OF SAMMAMISH,  
WASHINGTON, AUTHORIZING THE CITY MANAGER  
TO ENTER INTO AN INTERLOCAL COOPERATION  
AGREEMENT WITH KING COUNTY AND ACCEPT  
FUNDING FROM THE CONSERVATION FUTURES FUND  
FOR THE ACQUISITION FOR PROPERTY ASSOCIATED  
WITH THE BEATON HILL PARK PROJECT AND  
GEORGE DAVIS CREEK FISH PASSAGE PROJECT**

WHEREAS, on February 27, 1989, the King County Council (“County”) passed King County Ordinance (“KCO”) 8867, which established a process to allocate the proceeds of the Conservation Futures Fund; and

WHEREAS, on September 21, 1989, the County passed KCO 9128, which established a Conservation Futures Levy Fund to provide for the receipt and disbursement of Conservation Futures tax levy proceeds and established conditions for use of the Fund, including conditions covering allowable cost and expenses; and

WHEREAS, the Conservation Futures Advisory Committee recommends an allocation of Conservation Futures proceeds to specific projects from the Conservation Futures Levy Fund following notification to cities when proceeds are available; and

WHEREAS, in December 2001, the Sammamish City Council (“City”) authorized the City Manager to enter into an interlocal cooperation agreement (“Agreement”) with the County and sign the purchase and sale agreements for the acquisition of the 57-acre Beaver Lake Preserve, for which the City received \$350,000 from King County Conservation Futures; and

WHEREAS, in February 2007, the City authorized the City Manager to sign amendments to the Agreement for the East Sammamish/Beaver Lake Acquisition Project, for which the City received \$400,000 from King County Conservation Futures; and

WHEREAS, any existing interlocal cooperation agreement between the County and a city for projects in which Conservation Futures proceeds are disbursed remain in place with an indefinite term; and

WHEREAS, any interlocal cooperation agreement between the County and a city for projects in which Conservation Futures proceeds are disbursed require that properties are to be maintained as open space in perpetuity; and

WHEREAS, the County approved KCO 18978 and a new Agreement for future projects in order to add terms for the use of bond proceeds, achieve consistency between the Agreement and the King County Code, and make other technical changes; and

WHEREAS, the 2019-2020 County budget ordinance appropriated \$24 million for bond funding; and

WHEREAS, use of bond proceeds requires revisions to any existing interlocal cooperation agreement between the County and a city in which Conservation Futures proceeds are dispersed; and

WHEREAS, the City has been awarded \$1,367,800 in Conservation Futures bond-backed funding from the County through KCO 18987 to reimburse the City’s purchase of the Beaton Hill Park Project; and

WHEREAS, the City has been awarded \$2,000,000 in Conservation Futures bond-backed funding from the County through KCO 18987 to assist with the purchase of a parcel for the George Davis Creek Fish Passage Project; and

WHEREAS, in order to receive Conservation Futures bond-backed funding the City is required to sign a new interlocal agreement with the County as required by KC Ordinance 18978;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Authorization. Rick Rudometkin, the City Manager, is authorized to act as a representative/agent for the City with full authority to bind the organization regarding all matters related to the Conservation Futures bond-backed funding interlocal agreement(s) and projects, including, but not limited to, full authority to: (1) execute an interlocal cooperative agreement(s) on behalf of the City, (2) enter into project agreement(s) on behalf of the City, (3) sign any amendments thereto, (4) make any decisions and submissions required with respect to projects, and (5) designate a project contact(s) to implement the day-to-day activities.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE \_\_\_\_\_ DAY OF NOVEMBER, 2019.**

CITY OF SAMMAMISH

\_\_\_\_\_  
Christie Malchow, Mayor

ATTEST/AUTHENTICATED:

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Melonie Anderson, City Clerk

Approved as to form:

---

Michael R. Kenyon, City Attorney

Filed with the City Clerk:  
Passed by City Council:  
Resolution No.

**INTERLOCAL COOPERATION AGREEMENT  
BETWEEN KING COUNTY AND THE CITY OF SAMMAMISH  
FOR CONSERVATION FUTURES-FUNDED  
OPEN SPACE ACQUISITION PROJECTS**

THIS INTERLOCAL COOPERATION AGREEMENT is a grant agreement entered into between the CITY OF SAMMAMISH (“City”) and KING COUNTY (“County”).

Article I. Recitals

On February 27, 1989, the King County Council passed Ordinance 8867, which established a process to allocate the proceeds of the Conservation Futures Fund.

On September 21, 1989, the King County Council passed Ordinance 9128, which established a Conservation Futures Levy Fund to provide for the receipt and disbursement of Conservation Futures tax levy proceeds and established conditions for use of the Fund, including conditions covering allowable cost and expenses.

On July 21, 2003, the King County Council passed Ordinance 14714, authorizing funding allocation procedures for King County Conservation Futures tax levy collections and amending Ordinance 8867, Section 2, as amended.

The Conservation Futures Advisory Committee has recommended an allocation of Conservation Futures proceeds to specific projects from the Conservation Futures Levy Fund following notification to the cities that proceeds were available, provision of an opportunity for the cities to respond and receipt by the committee of requests for funding, all pursuant to Ordinance 8867, as amended by Ordinance 14714.

Starting in 1990 and through 2017, the King County Executive, as authorized by the King County Council, executed Interlocal Cooperation Agreements with the cities of Auburn, Bellevue, Black Diamond, Bothell, Burien, Carnation, Covington, Des Moines, Duvall, Enumclaw, Federal Way, Issaquah, Kenmore, Kent, Kirkland, Lake Forest Park, Mercer Island, Milton, Newcastle, Normandy Park, North Bend, Pacific, Redmond, Renton, Sammamish, Seattle, Shoreline, Snoqualmie and Tukwila, and Vashon Park District. Many of these agreements were amended over time to add new projects.

The existing Interlocal Cooperation Agreements remain in place with an indefinite term for the projects for which Conservation Futures proceeds were disbursed. The agreements require the properties to be maintained as open space in perpetuity.

The King County Council, by Ordinance 18978, has approved a new Interlocal Cooperation Agreement for future projects in order to add terms for the use of bond proceeds for certain projects, achieve consistency between the agreement and the King County Code, and make other technical changes.

Pursuant to chapter 39.34 RCW, the parties agree to the following:

Article II. Definitions

1. Open Space

The term “open space” or “open space land” means: (a) any land area so designated by an official comprehensive land use plan adopted by any city or county and zoned accordingly; or (b) any land area, the preservation of which in its present use would (i) conserve and enhance natural or scenic resources, or (ii) protect streams or water supply, or (iii) promote conservation of soils, wetlands, beaches or tidal marshes,

or (iv) enhance the value to the public of abutting or neighboring parks, forests, wildlife reserves, natural reservations or sanctuaries or other open space, or (v) enhance recreational activities, or (vi) preserve historic sites, or (vii) preserve visual quality along highway, road, and street corridors or scenic vistas, or (viii) retain in its natural state tracts of land of not less than one acre situated in an urban area and open to public use on such conditions as may be reasonably required by the legislative body granting the open space classification, or (c) any land meeting the definition of farms and agricultural conservation under subsection (8) of RCW 84.34.020. As a condition of granting open space classification, the legislative body may not require public access on land classified under (b) (iii) of this subsection for the purpose of promoting conservation of wetlands.

2. Project

The term “Project” means the specific projects described in Exhibit A or added by follow-on amendments to disburse proceeds pursuant to Section 8.2 of this agreement.

3. Conservation Futures

The term “Conservation Futures” means developmental rights which may be acquired by purchase, gift, grant, bequest, devise, lease or otherwise, except by eminent domain, and may consist of fee simple or any lesser interest, development right, easement, covenant, or other contractual right necessary to protect, preserve, maintain, improve restore, limit future use of, or otherwise conserve open space land, all in accordance with chapter 84.34 RCW and K.C.C. chapter 26.12.

Article III. Purpose of the Agreement

The purpose of this agreement is to create a cooperative arrangement between the City and the County relating to the Project and to define the terms and conditions governing both parties' obligations created by this agreement.

Article IV. Term of Agreement

This agreement shall be continued in full force and effect and binding upon the parties hereto upon execution of the agreement by both parties. The terms of the agreement shall be indefinite. The agreement will be terminated if the City is unable or unwilling: 1) to expend the proceeds provided through this agreement; 2) to satisfy the matching requirements contained in this agreement; and 3) upon reimbursement by the City to the County of all unexpended proceeds provided by the County pursuant to this agreement in the manner and amounts described below and payment of all amounts due pursuant to Section 8.1.

Article V. Conditions of Agreement

Section 5.1 -- Project Descriptions. Proceeds available pursuant to this agreement may be used only for the Projects listed in Exhibit A, such substituted Projects as may be approved by the County as set forth below, or Projects added by follow-on amendments to disburse proceeds pursuant to Section 8.2 of this agreement. All County funded Projects must meet open space criteria as described in chapter 84.34 RCW and K.C.C. chapter 26.12.

Section 5.2 -- Use of Proceeds. Proceeds provided to the City pursuant to this agreement as well as moneys provided by the City as match pursuant to this agreement may be used only to pay capital costs related to property acquisition. Those costs include

appraisals, title searches, negotiations, administrative overhead, and the cost of actual acquisition or purchase options, and all other costs meeting the requirements of K.C.C. 26.12.010. The City shall have the property valued by an appraisal performed by an independent state-certified real estate appraiser with a current general real estate appraiser license, and reviewed by an independent state-certified general real estate appraiser. In requesting reimbursement of proceeds for the Project, the City shall demonstrate to the County compliance with this Section 5.2. Proceeds utilized pursuant to this agreement may not be used to purchase land obtained through the exercise of eminent domain.

Section 5.3 -- Completion/Substitution/Deletion of Projects. The City shall complete the Project described in Section 5.1 of this Agreement within a two year period from the effective date of the County ordinance appropriating funding for the Project. If the City does not meet this two year requirement, unless the City demonstrates to the Advisory Committee a compelling reason for continuance of CFT funding for the Project beyond the two-year limit or a reprogramming request is timely approved as provided for below, the County shall be released from any obligation to fund the Project, and the County in its sole discretion may reallocate such proceeds for other projects in other jurisdictions. The City may submit specific requests for project reprogramming to the County for its approval within the two year period. All projects proposed for reprogramming must meet open space criteria as described in chapter 84.34 RCW and K.C.C. chapter 26.12, be submitted for recommendation by the County's Advisory Committee or its successor, and be approved by action of the King County Council. All

reprogramming requests shall be submitted to the County's Department of Natural Resources and Parks, Open Space Acquisitions Unit, or its successor.

Section 5.4 -- Eminent Domain. If any Project requires the exercise of eminent domain to acquire the property, all proceeds provided pursuant to this agreement plus accrued interest on such proceeds shall be reprogrammed as provided in this agreement or repaid to the County.

Article VI. Responsibilities of the City

Section 6.1 -- Matching Requirements. Except for acquisitions of property interests in opportunity areas, as defined by K.C.C. 26.12.003, any Project funded by Conservation Futures Levy proceeds shall be supported by the City in which the Project is located with a matching contribution, which is no less than the amount of Conservation Futures Levy proceeds allocated to the Project. This contribution may be in the form of cash, land match with a valuation verified by an appraisal by an independent state-certified real estate appraiser with a current general real estate appraiser license, or the cash value, excluding King County conservation futures contributions, of other open spaces acquired within the previous two years from the date of submittal of the application by the City. The appraisal, to be reviewed, shall have been performed within two years of the application deadline set for the annual allocation of conservation futures tax levy proceeds under which the Property received funding. Properties considered as land match or cash value of other open space acquisitions should be directly linked to the property under application. Any City match, other than cash, shall require County

approval. County approval and County acceptance of the City's match will be transmitted in writing to the City by the County's Designated Representative.

Section 6.2 -- Reporting. All proceeds received pursuant to this agreement and accrued interest therefrom will be accounted for separately from all other City moneys, accounts and moneys. Until the property described in the Project is acquired and all proceeds provided pursuant to this agreement have been expended, the City shall provide the reports required by K.C.C. 26.12.035.

Section 6.3 -- Disposition of Remaining Proceeds. If the City does not expend all proceeds obligated to be provided through this agreement and no substitute project is requested or approved as to the excess proceeds, such proceeds, if held by the City, shall be refunded to the County. For purposes of this section, "proceeds" shall include all moneys obligated to be provided by the County plus interest accrued by the City on such moneys. Any proceeds in excess of those required to be provided by the County for the actual costs of the Project shall remain with the County for use in its sole discretion.

Section 6.4 -- Maintenance in Perpetuity. Except as provided in this Section 6.4, the City, and any successor in interest, agree to maintain properties acquired with proceeds provided pursuant to this agreement as open space in perpetuity and, as required by the County, to include in the real property records notice of this restriction. Projects carried out by the City in whole or in part with funds provided for under the terms of this agreement shall not be transferred or conveyed except by agreement with an agency or nonprofit organization as defined in K.C.C. 26.12.003, which shall provide that the land

or interest in land shall be continued to be used for the purposes of K.C.C. chapter 26.12, and in strict conformance with the uses authorized under chapter 84.34 RCW.

The City shall not change the status or use of properties acquired with proceeds provided pursuant to this agreement unless the City provides equivalent lands or cash in exchange for the land to be changed to a different use. The land shall be valued in its changed status or use, and not based upon its value as open space, and the replacement land or payment amount must be approved by the County. If requested by the County, at its own cost the City will provide the County an appraisal performed within the previous year by an independent state-certified real estate appraiser with a current general real estate appraiser license. The value established by the appraisal will not be binding on the County. If the County approves replacement land, the City shall complete the replacement within one year of approval. If the County approves cash reimbursement, the City shall pay the County within 90 days of approval.

Section 6.5 – Tax Covenants. The City acknowledges that proceeds provided by the County for a Project may be proceeds of tax-exempt bonds (the “Bonds”) subject to certain requirements of the Internal Revenue Code of 1986, as amended (the “Tax Code”), including any implementing regulations and any administrative or judicial interpretations. The City will comply with Tax Code requirements, including those set forth in Exhibit B, which is incorporated herein, applicable to Bond-financed Projects identified in Exhibit A, which is incorporated herein, as well as Bond-financed Projects identified in subsequent amendments to this agreement.

Article VII. Responsibilities of the County

Subject to the terms of this agreement, the County will provide Conservation Futures Tax Levy proceeds in the amounts and for the Projects identified in Exhibit A as well as in those amounts and for those Projects identified in subsequent amendments to this agreement. The City may request additional proceeds; however, the County has no obligation to provide proceeds to the City in excess of the amount shown in Exhibit A. The County assumes no obligation for future support of the Project described herein except as expressly set forth in this agreement.

Article VIII. Other Provisions

Section 8.1 -- Hold Harmless and Indemnification.

A. The County assumes no responsibility for the payment of any compensation, fees, wages, benefits or taxes to or on behalf of the City, its employees, contractors or others by reason of this agreement. The City shall protect, indemnify and save harmless the County, its officers, agents and employees from any and all claims, cost and whatsoever occurring or resulting from: 1) the City's failure to pay any compensation, fees, wages, benefits or taxes; and 2) the supplying to the City of works services, materials or supplies by City employees or agents or other contractors or suppliers in connection with or in support of performance of this agreement.

B. The City further agrees that it is financially responsible for and will repay the County all indicated amounts following an audit exception, which occurs due to the negligent or intentional acts of this agreement by the City, its officer, employees, agent or representatives arising out of the performance of the terms of this agreement.

C. The City shall protect, indemnify and save harmless the County from any and all costs, claims, judgments, or awards of damages, arising out of or in any way resulting from the negligent acts or omissions of the City, its officers, employees or agents in the performance of its obligations under the terms of this agreement. For the purposes of this agreement only, the City agrees to waive the immunity granted it for industrial insurance claims pursuant to Title 51 RCW to the extent necessary to extend its obligations under this paragraph to any claim, demand, or cause of action brought by or on behalf of any employee, including judgments, awards and costs arising therefrom including attorney's fees.

D. To the extent permitted by law, and except to the extent caused by the sole negligence of the County, the City agrees, at its expense, to pay, and to indemnify and hold the County, its officers, employees or agents harmless of, from and against, any and all claims, damages, demands, losses, liens, liabilities, penalties, fines, taxes, lawsuits and other proceedings and costs and expenses (including attorneys' fees) of every conceivable kind, character or nature whatsoever, arising directly or indirectly from or out of, or in any way connected with any examination or audit of any Bond issued to finance or refinance costs of any Bond-financed Project identified in Exhibit A as well as Bond-financed Projects identified in subsequent amendments to this agreement by the Internal Revenue Service, or any determination by the Internal Revenue Service or a court of competent jurisdiction that the interest on any such Bond is or should be subject to federal income taxation; provided, however, that the City shall not be liable for any payment made by the County with respect to any settlement of any such examination or

audit, or of any other proceeding related thereto, entered into without the consent of the City.

Section 8.2 -- Amendment. The parties reserve the right to amend or modify this agreement. Amendments or modifications to disburse proceeds approved by the County Council must be by written instrument signed by the parties substantially in the form of Exhibit C. Other amendments also must be approved by the respective City and County Councils.

Section 8.3 -- Contract Waiver. No waiver by either party of any term or condition of this agreement shall be deemed or construed to be a waiver of any other term or condition, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach whether of the same or different provision of this agreement. No waiver shall be effective unless made in writing.

Section 8.4 -- Entirety. This agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated are excluded. This agreement merges and supersedes all prior negotiations, representations and agreements between the parties relating to the Project and constitutes the entire agreement between the parties. The parties recognize that time is of the essence in the performance of the provisions of this agreement.

IN WITNESS WHEREOF, authorized representatives of the parties hereto have signed their names in the spaces set forth below:

KING COUNTY

CITY OF SAMMAMISH

\_\_\_\_\_  
Dow Constantine  
King County Executive

\_\_\_\_\_  
Christie Malchow  
Mayor

Date: \_\_\_\_\_  
Acting under the authority of  
Ordinance 18978

Date: \_\_\_\_\_  
Acting under the authority of  
Resolution \_\_\_\_\_

Approved as to form:

Approved as to form:

\_\_\_\_\_  
Dan Satterberg  
King County Prosecuting Attorney

\_\_\_\_\_  
Michael R. Kenyon  
City Attorney

**EXHIBIT A**

**2020 CONSERVATION FUTURES LEVY  
CITY OF SAMMAMISH ALLOCATION**

Jurisdiction	Project	Allocation
Sammamish	Beaton Hill Park	\$1,367,800
Sammamish	George Davis Creek Fish Passage	\$2,000,000
TOTAL		<b>\$3,367,800</b>

**Project Description:**

**Project #1136979: Sammamish – Beaton Hill Park**

The City of Sammamish has recently acquired 9.36 acres as Beaton Hill Park, named for the family that owned this farmstead for over 80 years. The city seeks CFT funding reimbursement for the purchase of approximately 4 acres of the site (a portion of parcels 1240700092 and 1240700090) which will be designated for permanent conservation, and includes mature trees, wetland, and a seasonal stream. This is a reimbursement project, and matching funding comes from city parks capital funds already spent on the 4-acre portion of the site. Project funding was authorized in King County Ordinance 18987.

**Is this a Bond-financed Project? Yes**

**Project #1136980: Sammamish – George Davis Creek Fish Passage**

Sammamish’s regionally significant George Davis Creek Fish Passage proposal is one part of a project to restore fish passage to George Davis Creek, which represents 8% of historic Lake Sammamish kokanee habitat. George Davis Creek currently runs through the basement of a house on Lake Sammamish. The CFT funding will help purchase the 0.25-acre parcel (0777100040) immediately to the north, to allow for relocation of the creek and re-creation of riparian habitat. This is one of multiple planned restoration actions including removing fish passage barriers associated with two roads and the East Lake Sammamish Trail and additional habitat restoration upstream. Project funding was authorized in King County Ordinance 18987.

**Is this a Bond-financed Project? Yes**

**EXHIBIT B****Tax Covenants**

The City acknowledges that proceeds provided by the County for the Project may be proceeds of Bonds subject to certain requirements of the Tax Code. The City will take all actions with respect to the Project, and proceeds received for the Project, necessary to assure the exclusion of interest on the Bonds from the gross income of the owners of the Bonds, including but not limited to the following:

(a) Expenditure of Proceeds. The City will expend proceeds of the Bonds received from the County for capital expenditures for federal income tax purposes within the meaning of Section 1.150-1(b) of the Tax Code. Bond proceeds may be expended to pay, or reimburse the City for, Project capital expenditures or to repay interim indebtedness incurred for capital expenditures of the Project.

(b) Notice. The City will provide notice of action taken or planned to issue any tax-exempt indebtedness, including bonds, bank loans, or other tax-exempt indebtedness, to finance Project costs.

(c) Treatment as Grant.

- (1) The City is a governmental entity possessing substantial taxing, eminent domain and police powers and constituting a political subdivision of the State.
- (2) The City is not acting as an agent of the County.
- (3) The grant of proceeds for the Project does not impose any obligation or condition to directly or indirectly repay any amount to the County (excluding obligations or conditions intended solely to assure expenditure of the transferred moneys in accordance with the governmental purpose of the transfer).
- (4) The grant is required to be used for open space as required under Article II but does not impose any conditions relating to the use of the Project or other property of the City by the County or any of its agencies or authorities.
- (5) This agreement is a grant agreement.

(d) Limitations on Disposition of Project. The City will not sell or otherwise dispose of any components of the Project without prior approval by the County and compliance with timeframes for completion of land replacement or cash reimbursement as provided in Section 6.4.

(e) Record Retention. The City will retain its records of all accounting and monitoring it carries out with respect to the Bond proceeds received and with respect to

the Project for at least three years after the Bonds mature or are redeemed as provided in the amendment granting such Bond proceeds to the City.

(f) Cooperation. The City will provide tax certificates when and as requested by the County or County's bond counsel in order to establish or maintain the tax-exempt status of the Bonds. The City will cooperate in any audit of the Bonds by the Internal Revenue Service, including disclosure of any record, contracts and other materials relating to the Bond proceeds received by the City and the Project.

**EXHIBIT C**

**AMENDMENT TO THE CONSERVATION FUTURES  
INTERLOCAL COOPERATION AGREEMENT  
BETWEEN KING COUNTY AND THE CITY OF \_\_\_\_\_  
FOR OPEN SPACE ACQUISITION PROJECTS**

**Preamble**

The King County Council, through Ordinance 9128, has established a Conservation Futures Levy Fund and appropriated proceeds to King County and certain cities. This amendment is entered into to provide for the allocation of additional proceeds made available for open space acquisition.

THIS AMENDMENT is entered into between the CITY OF \_\_\_\_\_ and KING COUNTY, and amends and attaches to and is part thereof of the existing Interlocal Cooperation Agreement entered into between the parties on the \_\_\_\_ day of (Month), (Year), as previously amended.

The parties agree to the following amendment:

The Interlocal Cooperation Agreement is hereby amended by adding Exhibit 1, attached hereto.

In all other respects, the terms, conditions, duties and obligations of both parties shall remain the same as agreed to in the Interlocal Cooperation Agreement as previously amended.

Once fully executed, this Amendment shall be incorporated into the existing Interlocal Cooperation Agreement as if fully set forth, and shall become Amendment \_\_.

IN WITNESS WHEREOF, authorized representatives of the parties hereto have signed their names in the spaces set forth below:

KING COUNTY

CITY OF \_\_\_\_\_

\_\_\_\_\_  
Dow Constantine  
King County Executive

\_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

Approved as to form:

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Dan Satterberg  
King County Prosecuting Attorney

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City Attorney

**EXHIBIT 1**

**[YEAR] CONSERVATION FUTURES LEVY PROCEEDS  
CITY OF \_\_\_\_\_ ALLOCATION**

Jurisdiction	Project Name (Project Number)	Allocation
[City Name]	[Project Name] ([Project Number])	\$
TOTAL		\$

**Project Description:**

[Project Number] [City Name] – [Project Name]  
[Project Description used in legislation approving proceeds]

**Is this a Bond-financed Project?**



**KING COUNTY**

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

**Signature Report**

**Ordinance 18987**

**Proposed No.** 2019-0290.2

**Sponsors** Upthegrove, McDermott, Kohl-  
Welles and Dembowski

1           AN ORDINANCE relating to the allocation of funding  
 2           within a capital improvement project in the conservation  
 3           futures capital fund; making a supplemental appropriation  
 4           of eleven million dollars to the conservation futures fund;  
 5           and amending the 2019-2020 Biennial Budget Ordinance,  
 6           Ordinance 18835, Sections 126 and 126, as amended, and  
 7           Attachment A and Attachment A, as amended.

8           **PREAMBLE:**

9           The King County conservation futures tax levy is collected from a  
 10          dedicated portion of property taxes from throughout King County and its  
 11          cities, for purchase of natural resource lands and passive open space.  
 12          Ordinance 18774 adopted in 2018 set a goal to accelerate the pace of land  
 13          conservation by issuing bonds backed by conservation future revenues.  
 14          The 2019-2020 Biennial Budget Ordinance included twenty-four million  
 15          dollars in spending authority in a conservation futures bond project. The  
 16          Conservation Futures Advisory Committee has issued recommendations  
 17          for up to thirty five million dollars in bond projects in its  
 18          "Recommendations for the Allocation of 2020 Conservation Futures Tax  
 19          Levy and Parks Levy Open Space Acquisition Funding" report. This

Ordinance 18987

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20 ordinance makes a supplemental appropriation of eleven million dollars to  
 21 the conservation futures fund. This ordinance allocates the King County  
 22 conservation futures tax levy appropriation to subprojects within the bond  
 23 project as recommended by the committee report.

24 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

25 SECTION 1. This ordinance makes a net supplemental appropriation of eleven  
 26 million dollars to the conservation futures subfund.

27 SECTION 2. Ordinance 18835, Section 126, as amended, is hereby amended by  
 28 inserting the following:

29 From the several capital improvement project funds there are hereby  
 30 disappropriated the following amounts for the specific projects identified in Attachment  
 31 A to this ordinance (Proposed Ordinance 2019-0290).

32 Fund	Fund Name	2019-2020
33 3151	CONSERVATION FUTURES LEVY SUBFUND	(\$24,000,000)

34 SECTION 3. Attachment A to this ordinance hereby amends Attachment A to  
 35 Ordinance 18835, as amended.

36 SECTION 4. The council directs that sections 2 and 3 of this ordinance take  
 37 effect before sections 5 and 6 of this ordinance.

38 SECTION 5. Ordinance 18835, Section 126, as amended, is hereby amended by  
 39 inserting the following:

40 From the several capital improvement project funds there are hereby appropriated  
 41 and authorized to be disbursed the following amounts for the specific projects identified  
 42 in Attachment B to this ordinance (Proposed Ordinance 2019-0290).

Ordinance 18987

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43	<b>Fund Fund Name</b>	<b>2019-2020</b>
44	3151 CONSERVATION FUTURES LEVY SUBFUND	\$35,000,000
45	ER1 EXPENDITURE RESTRICTION:	
46	Of this appropriation, for capital project 1133918, SW Facilities Relocation,	
47	\$6,000,000 shall be expended or encumbered solely for activities in the planning phase	
48	and design phase, as those terms are defined in K.C.C. 4A.10.445 and 4A.10.237,	
49	respectively. The moneys shall not be expended or encumbered for any other phase, as	
50	defined in K.C.C. chapter 4A.10, for the capital project, including the acquisition phase	
51	related to property to site the facilities at the Cedar Hills regional landfill that are	
52	proposed to be moved or for construction or demolition of other landfill facilities.	
53	ER2 EXPENDITURE RESTRICTION:	
54	Of this appropriation, for capital project 1133923, SW CHRLF Area 9 NAD,	
55	\$3,500,000 shall be expended or encumbered solely for activities in the planning phase	
56	and design phase, as these terms are defined in K.C.C. 4A.10.445 and 4A.10.237,	
57	respectively. The moneys shall not be expended or encumbered for any other phase, as	
58	defined in K.C.C. chapter 4A.10, for the capital project, including the implementation	
59	phase related to construction activities to develop a new landfill area to receive refuse.	
60	ER3 EXPENDITURE RESTRICTION:	
61	Of this appropriation, for capital project 1033498, SW Northeast Recycling &	
62	Transfer Station, \$1,900,000 shall be expended or encumbered solely for activities in the	
63	planning phase, design phase and acquisition phase, as the terms are defined in K.C.C.	
64	4A.10.445, 4A.10.237 and 4A.10.015, respectively. The moneys shall not be expended	
65	or encumbered for any other phase, as defined in K.C.C. chapter 4A.10, for the capital	

Ordinance 18987

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66 project, including the implementation phase related to the construction of a new recycling  
 67 and transfer station in northeast King County.

68 ER4 EXPENDITURE RESTRICTION:

69 Of the appropriation, for fund 3292, SWM CIP Non-Bond, \$2,315,718 shall be  
 70 expended or encumbered solely for capital project 1129380, WLSWCAD Agricultural  
 71 Drainage.

72 ER5 EXPENDITURE RESTRICTION

73 Of the appropriation for capital project 1134923, WLCF KC 2020 Master Bond,  
 74 \$35,000,000 shall be expended or encumbered solely for the projects and in the amounts  
 75 listed in Attachment C to this ordinance (Proposed Ordinance 2019-0290).

76 P1 PROVIDED THAT:

77 Of this appropriation, for capital project 1133918, SW Facilities Relocation,  
 78 \$20,311,510 shall not be expended or encumbered until: (1) the council adopts an  
 79 ordinance approving a Comprehensive Solid Waste Management Plan ("the adopted  
 80 plan") that revises the Final 2000 Comprehensive Solid Waste Management Plan; and (2)  
 81 the adopted plan contains a goal, policy or action that in effect directs or authorizes  
 82 actions to maximize the capacity and lifespan of the Cedar Hills regional landfill;  
 83 otherwise, the appropriation authority shall lapse.

84 P2 PROVIDED FURTHER THAT:

85 Of this appropriation, for capital project 1133923, SW CHRLF Area 9 NAD,  
 86 \$6,604,943 shall not be expended or encumbered until: (1) the council adopts an  
 87 ordinance approving a Comprehensive Solid Waste Management Plan ("the adopted  
 88 plan") that revises the Final 2000 Comprehensive Solid Waste Management Plan; and (2)

Ordinance 18987

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89 the adopted plan contains a goal, policy or action that in effect directs or authorizes  
 90 actions to maximize the capacity and lifespan of the Cedar Hills regional landfill;  
 91 otherwise the appropriation authority shall lapse.

92 P3 PROVIDED FURTHER THAT:

93 Of this appropriation for capital project 1033498, SW Northeast Recycling &  
 94 Transfer Station, \$38,214,589 shall not be expended or encumbered until: (1) the council  
 95 adopts an ordinance approving a Comprehensive Solid Waste Management Plan ("the  
 96 adopted plan") that revises the Final 2000 Comprehensive Solid Waste Management  
 97 Plan; and (2) the adopted plan contains a goal, policy or action that in effect directs or  
 98 authorizes the siting and construction of a new recycling and transfer station in northeast  
 99 King County; otherwise, the appropriation authority shall lapse.

Ordinance 18987

100            SECTION 6. Attachment B to this ordinance hereby amends Attachment A to  
101 Ordinance 18835, as amended.  
102

Ordinance 18987 was introduced on 7/1/2019 and passed by the Metropolitan King  
County Council on 10/2/2019, by the following vote:

Yes: 9 - Mr. von Reichbauer, Mr. Gossett, Ms. Lambert, Mr. Dunn,  
Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles  
and Ms. Balducci



KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

Rod Dembowski, Chair

ATTEST:

Melani Pedroza, Clerk of the Council

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2019 OCT 15 PM 3:20  
CLERK  
KING COUNTY COUNCIL

APPROVED this 15 day of OCTOBER, 2019.

Dow Constantine, County Executive

**Attachments:** A. 2020 CFT Bond Standalone - Disappropriation dated August 20, 2019, B. 2020 CFT  
Bond Standalone - Appropriation dated August 20, 2019, C. CFT 2020 Bond Project List dated August  
20, 2019

8/20/2019

Attachment A

Ordinance 18987

**Ordinance Attachment by Fund**

**2020 CFT Bond Standalone - Disappropriation**

<b>3151 CONSERV FUTURES SUB-FUND</b>							
Project Number	Project Name Class Code	Tech Adj	IT Proj	FY19-20	FY21-22	FY23-24	Total 6-Year Budget
1134923	<b>WLCF KC MASTER 2020 BOND</b> WLCF CFL 2020 BOND FUNDS			\$(24,000,000)	\$0	\$0	\$(24,000,000)
<b>3151 - CONSERV FUTURES SUB-FUND</b>		<b>Total</b>		<b>\$(24,000,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$(24,000,000)</b>
<b>Grand Total</b>				<b>\$(24,000,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$(24,000,000)</b>

8/20/2019

Attachment B Ordinance 18987

**Ordinance Attachment by Fund**

**2020 CFT Bond Standalone - Appropriation**

<b>3151 CONSERV FUTURES SUB-FUND</b>							
Project Number	Project Name Class Code	Tech Adj	IT Proj	FY19-20	FY21-22	FY23-24	Total 6-Year Budget
1134923	<b>WLCF KC MASTER 2020 BOND</b> WLCF CFL 2020 BOND FUNDS			\$35,000,000	\$0	\$0	\$35,000,000
<b>3151 - CONSERV FUTURES SUB-FUND</b>		<b>Total</b>		<b>\$35,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,000,000</b>
<b>Grand Total</b>				<b>\$35,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,000,000</b>

General Location	Agency/ Location	Project Name	Recommended for \$24M Bond Funding	Recommended for Additional \$11M Bond Funding	Total Recommended for Bond Project List
In Cities	Des Moines	Midway Park Expansion	\$675,900	\$0	\$675,900
In Cities	Issaquah	Bergsma Acquisition	\$3,000,000	\$2,322,282	\$5,322,282
In Cities	Kent	Upper Mill Creek Canyon Expansion	\$325,000	\$0	\$325,000
In Cities	Normandy Park	Beaconsfield Nearshore	\$42,500	\$0	\$42,500
In Cities	Sammamish	Beaton Hill Park	\$1,367,800	\$0	\$1,367,800
In Cities	Sammamish	George Davis Creek Fish Passage	\$2,000,000	\$0	\$2,000,000
In Cities	SeaTac	Des Moines Creek Park	\$1,100,000	\$0	\$1,100,000
In Cities	Seattle	Thornton Creek: North Branch	\$600,000	\$0	\$600,000
In Cities	Shoreline	185th Street Open Space Acquisition	\$1,076,900	\$0	\$1,076,900
In Cities	Shoreline	Paramount Park Open Space Acquisition III	\$0	\$297,800	\$297,800
In Cities	Tukwila	Duwamish River Habitat Corridor	\$335,000	\$0	\$335,000
In Unincorporated King County	Forterra (Sky.)	Windy Ridge	\$0	\$175,000	\$175,000
In Unincorporated King County	Si View MPD	Community Park at Exit 32	\$350,000	\$0	\$350,000
In Unincorporated King County	Si View MPD	Edgewick Trail Connection	\$0	\$163,400	\$163,400
In Unincorporated King County	KC - WRIA 7	Fall City Open Space	\$0	\$300,000	\$300,000
In Unincorporated King County	KC - WRIA 7	Mitchell Hill Forest Additions	\$1,000,000	\$0	\$1,000,000
In Unincorporated King County	KC - WRIA 7	Moss Lake Natural Area Additions	\$825,000	\$0	\$825,000
In Unincorporated King County	KC - WRIA 7	Patterson Creek	\$0	\$560,000	\$560,000
In Unincorporated King County	KC - WRIA 7	Raging River Natural Area	\$0	\$1,228,000	\$1,228,000
In Unincorporated King County	KC - WRIA 7	Snoqualmie at Fall City	\$2,772,500	\$0	\$2,772,500

General Location	Agency/ Location	Project Name	Recommended for \$24M Bond Funding	Recommended for Additional \$11M Bond Funding	Total Recommended for Bond Project List
In Unincorporated King County	KC - WRIA 8	Bear Creek Basin Conservation Initiative	\$440,000	\$0	\$440,000
In Unincorporated King County	KC - WRIA 8	Cedar River Land Conservation	\$715,000	\$904,418	\$1,619,418
In Unincorporated King County	KC - WRIA 8	Cedar River Mitigation Reserves Program	\$400,000	\$0	\$400,000
In Unincorporated King County	KC - WRIA 8	Cougar Mountain Regional Wildland Park Adds	\$300,000	\$0	\$300,000
In Unincorporated King County	KC - WRIA 8	Crow Marsh Natural Area	\$0	\$210,000	\$210,000
In Unincorporated King County	KC - WRIA 8	Evans Creek/Emerald Necklace TDR	\$400,000	\$0	\$400,000
In Unincorporated King County	KC - WRIA 8	Issaquah Creek Headwaters Protection	\$701,000	\$0	\$701,000
In Unincorporated King County	KC - WRIA 9	Bass Lake Complex Acquisition	\$650,000	\$0	\$650,000
In Unincorporated King County	KC - WRIA 9	Black Diamond Open Space	\$600,000	\$0	\$600,000

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KING COUNTY, WA

**UPON FILING INTEROFFICE COPY TO:**

**King County**  
**Department Of Natural Resources And Parks**  
Water And Land Resources Division  
Open Space Acquisitions Unit  
**Attention: Pat Ross**  
**MS – KSC-NR-600**  
201 SOUTH JACKSON, SUITE 600  
Seattle, WA 98104-1614  
(206) 296-8337  
(206) 296-0192 FAX

FILING COVER SHEET

**February 7, 2002**

Document: **Interlocal Cooperation Agreement**

Department: **DNRP/WLRD Capital Projects & Open Space Acquisitions Section**

Parties **King County and City of Sammamish**

Project: **Conservation Futures**

**\*\*Recorder, Please Conform The Copy Of This Filing Coversheet (Copy Enclosed) And Return It By Inter-Office Mail To:**

**DNRP/WLRD Pat Ross M.S. KSC-NR-0600**

INTERLOCAL COOPERATION AGREEMENT BETWEEN KING COUNTY  
AND THE CITY OF SAMMAMISH FOR  
OPEN SPACE ACQUISITION PROJECTS

THIS INTERLOCAL COOPERATION AGREEMENT is entered into between  
the CITY OF SAMMAMISH (“City”) and KING COUNTY (“County”).

Article I. Recitals

On February 27, 1989, the King County Council passed Ordinance 8867, which established a process to allocate the proceeds of the Conservation Futures Fund, including matching contribution requirements for jurisdiction receiving funds.

On September 21, 1989, the King County Council passed Ordinance 9128, which established a Conservation Futures Levy Fund to provide for the receipt and disbursement of Conservation Future tax levy proceeds and established conditions for use of the Fund, including conditions covering allowable cost and expenses.

On May 12, 2000, the King County Council passed Ordinance 13717, authorizing funding allocation procedures for King County Conservation Futures tax levy collections and amending Ordinance 8867, Section 2, as amended, and K.C.C. 26.12.020, adding new sections to K.C.C. chapter 26.12 and recodifying K.C.C. 26.12.020.

The Open Space Citizens Advisory Committee has recommended an allocation of Conservation Futures funds to specific projects from the Conservation Futures Levy fund following notification to the suburban cities that funds were available, provision of an

opportunity for the suburban cities to respond and receipt by the committee of requests for funding, all pursuant to Ordinance 8867, as amended by Ordinance 13717.

The King County Council, by ordinance 14213, has approved the recommendation for the allocation of Conservation Future Levy funds to specific suburban city projects, and authorized the King County Executive to enter into interlocal cooperation agreements with the suburban cities in order to initiate the approved projects.

Pursuant to King County Ordinances 8867, 9128, 13717, Washington Statute Chapter 84.34 RCW and Washington Statute Chapter 39.34, the parties agree to follows:

Article II. Definitions

1. Open Space

The term “open space” or “open space land” means: (a) any land area so designated by an official comprehensive land use plan adopted by any city or county and zoned accordingly; or (b) any land area, the preservation of which in its present use would (i) conserve and enhance natural or scenic resources, or (ii) protect streams or water supply; or (iii) promote conservation of soils, wetlands, beaches or tidal marshes, or (iv) enhance the value to the public of abutting or neighboring parks, forests, wildlife reserves, natural reservations or sanctuaries or other open space, or (v) enhance recreational activities, or (vi) preserve historic sites, or (vii) preserve visual quality along highway, road, and street corridors or scenic vistas, or (viii) retain in its natural state tracts of land of not less than one acre situated in an urban area and open to public use on such conditions as may be

reasonably required by the legislative body granting the open space classification, or (c) any land meeting the definition of farms and agricultural conservation under subsection (8) of RCW 84.34.020. As a condition of granting open space classification, the legislative body may not require public access on land classified under (b) (iii) of this subsection for the purpose of promoting conservation of wetlands.

2. Project

The term “Project” means specific projects which meet open space criteria as described in King County Ordinance 8867, as amended by Ordinance 13717, and RCW 84.34.020 and which are attached to and incorporated by reference in King County Ordinance 14213 or added to the list of approved projects by the County.

3. Conservation Futures

The term “Conservation Futures” means developmental rights which may be acquired by purchase, gift, grant, bequest, devise, lease or otherwise, except by eminent domain, and may consist of fee simple or any lesser interest, development right, easement, covenant, or other contractual right necessary to protect, preserve, maintain, improve restore, limit future use of, or otherwise converse open space land, all in accordance with the provisions of Washington Statute Chapter 84.34 RCW and King County Ordinance 8867.

Article III. Purpose of the Agreement

The purpose of this agreement is to create a cooperative arrangement between the City and the County relating to the Projects and to define the terms and conditions governing both parties' obligations created by this agreement.

Article IV. Term of Agreement

This agreement shall be continued in full force and effect and binding upon the parties hereto upon execution of the agreement by both parties. The terms of the agreement shall be indefinite. The agreement will be terminated if the City is unable or unwilling: 1) to expend the funds provided through this agreement; 2) to satisfy the matching requirements contained in this agreement; and 3) upon reimbursement by the City to the County of all unexpended funds provided by the County pursuant to this agreement in the manner and amounts described below.

Article V. Conditions of Agreement

Section 5.1 -- Project Descriptions. Funds available pursuant to this agreement may be used only for Projects listed in Attachment A, which is incorporated herein by reference, or such substituted Projects as may be approved by the County as set forth below. All County funded Projects must meet open space criteria as described in King County Ordinance 8867, as amended by Ordinance 13717, and Washington Statute Chapter 84.34.020 RCW.

Section 5.2 -- Use of Funds. Funds provided to the City pursuant to this agreement as well as funds provided by the City as match pursuant to this agreement may be used only for expenses related to property acquisition. Those expenses include appraisals, title searches, negotiations, administrative overhead, and the cost of actual acquisition or purchase options, all in accordance with the provisions of Section 3 of Ordinance 9128. Funds utilized pursuant to this agreement may not be used to purchase land obtained through the exercise of eminent domain.

Section 5.3 -- Substitution/Deletion of Projects. If the City does not proceed with the Projects described in Section 5.1 of this agreement, the City may reimburse the County all funds provided in good faith to acquire the property for open space, plus accrued interest earnings on the unexpended balance. Alternatively, the City may submit specific requests for project reprogramming to the County for its approval. All projects proposed for reprogramming must meet open space criteria as described in King County Ordinance 8867, Section 1, as amended by Ordinance 13717, and Washington Statute Chapter 84.34.020 RCW, be submitted for recommendation by the County's Citizens Oversight Committee or its successor and be approved by action of the King County Council. All reprogramming requests shall be submitted to the County's Department of Natural Resources, Capital Projects and Open Space Acquisition Section, or its successor.

Section 5.4 -- Eminent Domain. If any Project requires the exercise of eminent domain to acquire the property all funds provided pursuant to this agreement plus accrued

interest on such funds shall be reprogrammed as provided in this agreement or repaid to the County.

Article VI. Responsibilities of the City

Section 6.1 -- Matching Requirements. Any Project funded by Conservation Futures Levy proceeds shall be supported by the City in which the Project is located with a matching contribution which is no less than the amount of Conservation Futures Levy funds allocated to the Project. This contribution may be in the form of cash, land trades with a valuation verified by an appraisal conducted by a MIA certified appraiser, or credits for other qualifying open space acquired on or after January 1, 1989. Any City match, other than cash, shall require County approval. County approval and County acceptance of the City's match will be transmitted in writing to the City by the County's Manager of the Capital Projects and Open Space Acquisition Section or their successor in functions.

If the Project involves two or more suburban cities, those cities shall determine the allocation of the contributions to the matching requirements of this agreement, so long as the total match is no less than the amount of Conservation Futures Levy funds provided by the County.

Such matching contribution must be available within two years of the City's application for County funds to support Projects identified herein or approved substitute Projects.

If such commitment is not timely made, the County shall be released from any obligation to fund the Project in question, and the City shall reimburse the County all funds provided to the City pursuant to this agreement plus accrued interest on such funds. All such moneys will be available to the County to reallocate to other approved Projects. By appropriate legislature action taken not more than 60 days following the effective date of this agreement, the City shall commit to contribute its required match.

Section 6.2 -- Project Description. As part of the application to receive Conservation Futures Levy funds from the County, the City shall submit the following information concerning each project: 1) a narrative description of the project; 2) a description of the specific uses for Conservation Futures Levy funds in the Project; and 3) a description of the means by which the City will satisfy the matching requirements contained in this agreement.

Section 6.3 -- Reporting. All funds received pursuant to this agreement and accrued interest therefrom will be accounted for separately from all other City funds, accounts and moneys. Until the property described in the Project is acquired and all funds provided pursuant to this agreement expended, the City shall provide semi-annual written reports to the County within 30 days of the end of each relevant time period. The semi-annual report shall contain the following information: a) an accounting of all cash expenditures and encumbrances for support of the Project; b) the status of each Project and any changes to the approved time line; and c) other relevant information requested by the County for the purpose of determining compliance with this agreement.

Following acquisition of the property and expenditure of all funds provided pursuant to this agreement, the City shall provide the County with a final report, within 90 days of the end of the calendar year in which all funds were expended. Said report shall contain a summary of all project expenditures, a description of the project status and accomplishments and other relevant information requested by the County for the purpose of verifying compliance with this agreement.

The City shall also provide the County, within 90 days of the end of each calendar, annual reports which specify any change in the status of the Project during the prior year and any change in the status of the Project which the City Reasonably anticipates during the ensuing year. Such reports shall be required only if a change has taken place or is anticipated, except as provided above for ongoing and final project reports. All such reports shall be submitted to the County's Department of Natural Resources, Open Space & Resource Lands, or its successor.

Section 6.4 -- Disposition of Remaining Funds.

If the City does not expend all funds provided through this agreement and no substitute project is requested or approved as to the excess funds, such funds shall be refunded to the County. For purposes of this section, "funds" shall include all moneys provided by the county plus interest accrued by the City on such moneys.

Section 6.5 -- Maintenance in Perpetuity. The City, and any successor in interest, agree to maintain properties acquired with funds provided pursuant to this agreement as open space in perpetuity. If the City changes the status or use of properties acquired with

funds provided pursuant to this agreement to any purpose, the City shall pay the County an amount in cash to be mutually determined or substitute other property acceptable to the County. In either case, the value of the property shall be established at the time of the change in status or use, based upon the changed status or use and not based on its value as open space.

Upon changes in status and/or use of the property acquired herein, at its own cost, the City will provide the County an independent MIA appraisal in accordance with this section. The value established by the appraisal will not be binding on the County. The City shall provide the County with written notice prior to the change of use and shall reimburse the County within 90 days of such notification. Reimbursement not received within 90 days will accrue interest at the then legal rate.

Article VII. Responsibilities of the County

Subject to the terms of this agreement, the County will provide Conservation Futures Levy funds in the amount shown in Attachment A. The City may request additional funds; however, the County has no obligation to provide funds to the City in excess of the amount shown in Attachment A. The County assumes no obligation for future support of the Projects described herein except as expressly set forth in this agreement.

Article VIII Other Provisions

Section 8.1 -- Hold Harmless and Indemnification.

A. The County assumes no responsibility for the payment of any compensation, fees, wages, benefits or taxes to or on behalf of the City, its employees, contractors or others

by reason of this agreement. The City shall protect, indemnify and save harmless the County, its officers, agents and employees from any and all claims, cost and whatsoever occurring or resulting from: 1) the City's failure to pay any compensation, fees, wages, benefits or taxes; and 2) the supplying to the City of works services, materials or supplies by City employees or agents or other contractors or suppliers in connection with or in support of performance of this agreement.

B. The City further agrees that it is financially responsible for and will repay the County all indicated amounts following an audit exception, which occurs due to the negligent or intentional acts of this agreement by the City, its officer, employees, agent or representatives.

C. The City shall protect, indemnify and save harmless the County from any and all costs, claims, judgments, or awards of damages, arising out of or in any way resulting from the negligent acts or omissions of the City, its officers, employees or agents. For purpose of this agreement only, the City agrees to waive the immunity granted it for industrial insurance claims pursuant to Washington Statute Chapter 51 to the extent necessary to extend its obligations under this paragraph to any claim, demand, or cause of action brought by or on behalf of any employee, including judgments, awards and costs arising therefrom including attorney's fees.

Section 8.2 -- Amendment. The parties reserve the right to amend or modify this agreement. Such amendments or modifications must be by written instrument signed by the parties and approved by the respective City and County Councils.

Section 8.3 -- Contract Waiver. No waiver by either party of any term or condition of this agreement shall be deemed or construed to be a waiver of any other term or condition, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach whether of the same or different provision of this agreement. No waiver shall be effective unless made in writing.

Section 8.4 -- Entirety. This agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated are excluded. This agreement merges and supersedes all prior negotiations, representations and agreements between the parties relating to the projects and constitutes the entire agreement between the parties. The parties recognize that time is of the essence in the performance of the provisions of this agreement.

IN WITNESS WHEREOF, authorized representatives of the parties hereto have signed their names in the spaces put forth below:

KING COUNTY

*Ron Sims*

Ron Sims  
King County Executive

Date: 2/4/02  
Acting under the authority of  
Ordinance 14212

Approved as to form:

*Norm Maleng*  
NORM MALENG  
King County Prosecuting Attorney

CITY OF SAMMAMISH

*Bob Eri*

City Manager

Date: Dec. 20, 2001

Approved as to form:

*TSD*  
Sammamish City Attorney

ATTACHMENT A  
CITY OF SAMMAMISH  
CONSERVATION FUTURES ALLOCATIONS & PROJECT DESCRIPTION

<u>PROJECT NAME</u>	<u>AMOUNT</u>
Sammamish	\$350,000

PROJECT DESCRIPTION

Beaver Lake Natural Area: Acquisition of a 57.8-acre parcel in the city of Sammamish on the north end of Beaver Lake, off the Beaver Lake Loop Road. The project will provide a habitat corridor from the Beaver Lake to the Hazel Wolf Wetland Preserve, near Soaring Eagle Park (formerly Section 36 Park).

**King County**  
**Department Of Natural Resources And Parks**  
Water And Land Resources Division  
Open Space Acquisitions Unit  
**Attention: Pat Ross**  
**MS – KSC-NR-600**  
201 SOUTH JACKSON, SUITE 600  
Seattle, WA 98104-1614  
(206) 296-8337  
(206) 296-0192 FAX

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KING COUNTY, WA

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**Amendment to Conservation Futures**  
**Interlocal Cooperation Agreement**  
**Between King County and the City of Sammamish for**  
**Open Space Acquisition Projects**

**April 5, 2007**

Department: **DNRP/WLRD Open Space Acquisitions Unit**

Parties **City of Sammamish and  
King County**

Project: **Conservation Futures**

**Amendment B**

C2002-140(1)

**AMENDMENT TO THE CONSERVATION FUTURES  
INTERLOCAL COOPERATION AGREEMENT  
BETWEEN KING COUNTY AND THE CITY OF SAMMAMISH  
FOR OPEN SPACE ACQUISITION PROJECTS**

**Preamble**

The King County Council, through Ordinance 9128, has established a Conservation Futures Levy Fund and appropriated proceeds to King County, the City of Seattle and certain suburban cities. This amendment is entered into to provide for the allocation of additional funds made available for open space acquisition.

THIS AMENDMENT is entered into between the CITY OF SAMMAMISH and KING COUNTY, and amends and attaches to and is part thereof of the existing Interlocal Cooperation Agreement entered into between the parties on the 4th day of February, 2002.

The parties agree to the following amendments:

**Amendment 1: Article 1. Recitals**

A paragraph is hereby added to the Recitals Section to provide for a Conservation Futures Levy Fund allocation for the East Sammamish Greenway/Beaver Lake Acquisition, and hereafter reads:

- On November 21, 2005 the King County Council passed Ordinance 15333, which appropriated a total of Four Hundred Thousand (\$400,000) in Conservation Futures Levy proceeds to the City of Sammamish for the East Sammamish Greenway/Beaver Lake acquisition Project. On April 17, 2006, The King County Council passed Ordinance 15423, authorizing the King County Executive to enter into an interlocal agreement amendment with the City of Sammamish for the disbursement of Conservation Futures Funds appropriated in Ordinance 15333.

**Amendment 2: Article V. Conditions of Agreement**

Section 5.1 is appended to include Attachment B, which lists a 2006 Conservation Futures Levy Allocation for the East Sammamish Greenway/Beaver Lake Acquisition project.

**Amendment 3: Article VII. Responsibilities of County**

The first two sentences of this article are appended to include Attachment B, which lists a 2006 Conservation Futures Levy proceeds allocation for the East Sammamish Greenway/Beaver Lake Acquisition Project:

Amendment B  
Annual CFT Interlocal Sammamish - King County  
2006 CFT proceeds

Subject to the terms of this agreement, the County will provide Conservation Futures Levy Funds in the amounts shown in Attachments A through B to be used for the Projects listed in Attachments A through B. The City may request additional funds; however, the County has no obligation to provide funds to the City for the Projects in excess of the total amounts shown in Attachments A through B. The County assumes no obligation for the future support of the Projects described herein except as expressly set forth in this agreement.

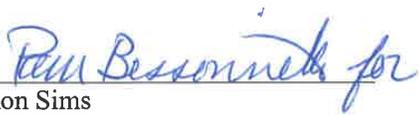
In all other respects, the terms, conditions, duties and obligations of both parties shall remain the same as agreed to in the Interlocal Cooperation Agreement as previously amended.

This document shall be attached to the existing Interlocal Cooperation Agreement.

IN WITNESS WHEREOF, authorized representatives of the parties hereto have signed their names in the spaces set forth below:

KING COUNTY

CITY OF SAMMAMISH

  
\_\_\_\_\_  
Ron Sims  
King County Executive

  
\_\_\_\_\_  
Ben Yazici  
City Manager

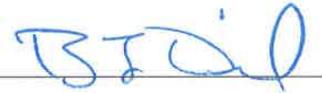
Date: \_\_\_\_\_  
Acting under the authority of  
Ordinance 15423

Date February 7, 2007  
Acting under the authority of  
City Council Motion of 06 FEB 07

Approved as to form:

Approved as to form:

  
\_\_\_\_\_  
NORM MALENG  
King County Prosecuting Attorney

  
\_\_\_\_\_  
City Attorney



# Agenda Bill

City Council Regular Meeting  
November 19, 2019



<b>SUBJECT:</b>	Resolution: 2020 Legislative Priorities		
<b>DATE SUBMITTED:</b>	October 21, 2019		
<b>DEPARTMENT:</b>	City Manager's Office		
<b>NEEDED FROM COUNCIL:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational		
<b>RECOMMENDATION:</b>	Approve the Resolution (with amendments if necessary).		
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1 - Resolution - 2020 Legislative Priorities</a>		
<b>BUDGET:</b>			
Total dollar amount		<input type="checkbox"/>	<b>Approved in budget</b>
Fund(s)		<input type="checkbox"/>	<b>Budget reallocation required</b>
		<input checked="" type="checkbox"/>	<b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>			
<input checked="" type="checkbox"/>		Transportation	<input type="checkbox"/>
<input type="checkbox"/>		Communication & Engagement	<input type="checkbox"/>
<input checked="" type="checkbox"/>		High Performing Government	<input type="checkbox"/>
<input type="checkbox"/>		Environmental Health & Protection	<input type="checkbox"/>
			<input type="checkbox"/>
			<input checked="" type="checkbox"/>
		Community Safety	
		Community Livability	
		Culture & Recreation	
		Financial Sustainability	

**KEY FACTS AND INFORMATION SUMMARY:**

**Summary**

On October 1, 2019, the City Council discussed a list of potential 2020 legislative priorities and provided direction on the items they wanted to pursue during the upcoming short legislative session. Staff has organized that feedback into a draft 2020 legislative priorities graphic (Exhibit 1) that can be used for presentation to legislators and the public.

If the Council is comfortable with this graphic, staff would suggest approving the Resolution (with amendments, if necessary) so that staff and the lobbyists can begin preparing for the 2020 session. Once approved, the City Manager and lobbyists will communicate the priorities to legislators representing Sammamish and make the document available to other interested parties.

**Background**

Toward the end of each year, the City Council adopts legislative priorities for the following year's State legislative session. These priorities help provide the direction and focus needed to influence legislation and budget at the State level for the benefit of Sammamish residents.

The City Council shifted its approach to legislative priorities in 2018 - moving from a broad list of general issues, to a condensed list of City-specific requests. For the 2019 session, the City hired lobbyists for the first time in its history to better advocate for City priorities; it also held the first meet and greet with legislators representing Sammamish to secure support before the legislative session. These efforts resulted in a respectable list of accomplishments during the 2019 session, including over \$1.5 million in appropriations for fish passage culvert improvements and a new law that made progress toward solving a park district taxation issue for a number of Sammamish homeowners.

However, as noted by the Association of Washington Cities (AWC), "it is important to keep our expectations for 2020 realistic. 2020 is a short session (60 days) and the legislature will only be making limited changes to the 2019-2021 budget through the supplemental budget process. Additionally, it is a major election year with all of the House positions and half of the Senate positions up for election. Typically, in an election year, legislators are unwilling to take on controversial issues that could distract come November."

This does not mean our efforts in 2020 will be unproductive. AWC continues, "we may achieve some positive outcomes during the session, but we can also educate legislators, bring together stakeholders, and build more momentum for the 2021 session when they will again be adopting the next biennial budget and more inclined to take on major policy issues."

**CITY OF SAMMAMISH  
WASHINGTON  
RESOLUTION NO. R2019-\_\_\_\_\_**

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**A RESOLUTION OF THE CITY OF SAMMAMISH CITY  
COUNCIL ADOPTING LEGISLATIVE PRIORITIES FOR 2020**

WHEREAS, the City of Sammamish has an interest in influencing the development and amendment of state laws that affect the provision of City services, the construction of City facilities, and the associated revenues and costs; and

WHEREAS, to provide City services and facilities in the most efficient and cost-effective manner, the City of Sammamish should communicate its priorities and interests to state legislators and other interested parties; and

WHEREAS, the legislative priorities attached to this Resolution reflect the needs and interests of the residents and businesses in the City of Sammamish.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,  
WASHINGTON, RESOLVES AS FOLLOWS:**

The legislative priorities described in “Attachment A” are hereby adopted. The City Manager shall provide these priorities to legislators in Legislative Districts 5, 41 and 45 prior to the start of the 2020 session and to other interested parties upon request.

**PASSED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON  
THE \_\_\_\_\_ DAY OF NOVEMBER, 2019.**

CITY OF SAMMAMISH

\_\_\_\_\_  
Mayor Christie Malchow

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Melonie Anderson, City Clerk

Approved as to form:

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Michael R. Kenyon, City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Resolution No.:



# City of Sammamish 2020 Legislative Priorities

## S tate Route 202 Congestion Relief

State Route 202 is an important east-west link for communities like Sammamish, Redmond, Woodinville, Fall City and North Bend. Growth and development has contributed to increasing traffic on SR 202 over the last decade.

In 2017 the legislature appropriated funding for WSDOT to study SR 202 to identify reliability and safety improvements. **The City requests that two key projects identified in the study be added to WSDOT's work program:**

**SR 202/Sahalee Intersection Roundabout** | Design: \$1.6M | Construction: \$8.1M-\$10.8M

Highest scoring project on the Study's "mid-term strategies" list. Would replace the intersection with a roundabout. This intersection fails level of service during the afternoon peak hour, according to WSDOT.

**SR 202/E. Lk. Sammamish Pkwy Intersection Improvements** | Design: \$100k | Construction \$450k-\$600k

Highest scoring project on the Study's "near-term strategies" list, which is a list of "low-cost strategies that have a high return on investment and can be delivered relatively quickly." Primarily involves relocation of a crosswalk.

## A ccessible Habitat for Native Fish

Many culverts were designed in a way that created barriers for fish passage. Research has confirmed these culverts are harmful to fish and significant benefits are realized when they are replaced using modern design standards.

The City seeks **\$300,000** in grant funding for the following project, which is identified in the Lake Washington/ Cedar/Sammamish Watershed (WRIA 8) Four Year Work Plan:

**Ebright Creek Culvert Improvements**

Removal of a partial fish passage barrier. This creek is one of four remaining primary streams in which native Lake Sammamish kokanee have been observed.

*Project Estimate: \$1.75M | Budgeted: \$1.2M | Needed: \$550k | Requested from State: \$300k*

## M ore Transit Options

Nearly **97%** of Sammamish workers commute outside of the city for work. Limited public transportation options exist in Sammamish, so most residents are forced to commute in personal cars, exacerbating regional traffic issues.

**Shuttles:** State regulations limit the City's ability to partner with private sector providers to supplement Metro's services. The City requests that the legislature amend State law so that public/private partnerships may be formed to provide shuttle services and to allow employer shuttles to use park and ride facilities.

**Transit Service:** Sammamish is currently scheduled to receive a 200-stall park and ride lot, with no increase in transit service, as part of ST3. This level of investment is far too low considering the significant tax contribution by city residents. The City requests that the State consider Sammamish's transit needs, including new express bus service and increased bus service to and from the planned light rail stations in Issaquah and Redmond.

## The City of Sammamish also supports:

### Fully funding the Public Works Trust Fund (PWTF)

Sammamish took advantage of the PWTF program in 2001 to help fund major improvements to 228th Ave at an ultra-low (0.5%) interest rate. However, since 2013, the state legislature has repeatedly diverted revenues from this fund to cover shortfalls in education funding.

We seek full funding for the program and ask the state to protect the current stream of loan repayments and uphold the 2% state share of REET dedicated to the account. Additionally, we look to strengthen the program by ending the ongoing revenue diversions as soon as possible.

### Partner organization legislative agendas, including:

- ❖ Association of Washington Cities (AWC)
- ❖ Eastside Human Services Forum (EHSF)
- ❖ Eastside Transportation Partnership (ETP)
- ❖ King County-Cities Climate Collaboration (K4C)
- ❖ Lake Washington/Cedar/Sammamish Watershed (WRIA 8) Partners
- ❖ Sound Cities Association (SCA)



*Lake Sammamish Kokanee*

# Agenda Bill

City Council Regular Meeting  
November 19, 2019



<b>SUBJECT:</b>	Contract: 2020 Contract for Recycling Program Management/Olympic Environmental Resources	
<b>DATE SUBMITTED:</b>	November 05, 2019	
<b>DEPARTMENT:</b>	Public Works	
<b>NEEDED FROM COUNCIL:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
<b>RECOMMENDATION:</b>	Authorize the City Manager to execute the 2020 contract with Olympic Environmental Resources for managing the City's Recycling Program.	
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1 - Contract: 2019 Contract for Recycling Programming/Olympic Environmental</a>	
<b>BUDGET:</b>		
Total dollar amount	\$114,585.53	<input checked="" type="checkbox"/> <b>Approved in budget</b>
Fund(s)	001-090-537-70-47-01	<input type="checkbox"/> <b>Budget reallocation required</b>
		<input type="checkbox"/> <b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input checked="" type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

**NEEDED FROM COUNCIL:**

Should the City renew its contract with Olympic Environmental Resources for managing the City's Recycling Program?

**KEY FACTS AND INFORMATION SUMMARY:**

The City currently contracts with Olympic Environmental Resources (OER) to manage its recycling program. OER runs residential recycling collection events throughout the year and distributes rain barrels and compost bins on behalf of the City. The City proposes extending the contract with OER into 2020. All costs associated with this program are supported by grant dollars from King County and the State of Washington.

**Background:**

The City’s recycling program has been in operation, with Olympic Environmental Resources (OER) managing the program, for a number of years and is extremely popular with Sammamish residents. The program includes the following activities planned for 2020:

- **Residential Recycling Collection Events** – OER will run two residential recycling collection events in the spring (typically in April) and two in the fall (typically in September and October) for a total of four residential recycling events. Residents can dispose of the following materials for recycling at these events: tires, lead acid batteries, household batteries (alkaline), bulky yard waste (large material only), scrap wood, (yard debris and scrap wood will be collected only in the spring), appliances (including refrigerators, freezers, household air conditioners, and other appliances), ferrous metals, nonferrous metals (appliances and scrap metal will be collected only in the fall), electronic equipment, cellular phones, TV sets, computer equipment, textiles, Styrofoam, mattresses, reusable or recyclable household goods, porcelain toilets and sinks, propane tanks, paper shredding, latex paint and latex stain, and other materials whenever practical. Not all materials will be collected at each event. User fees will apply to the collection of some materials. OER may work with the Washington Materials Management and Financing Authority (WMMFA) to collect and recycle televisions, CPUs (computers), computer monitors, and laptop computers or refer residents to state E-cycle sites.
  
- **Rain Barrel/Compost Bin Distribution** – The City will support recycling programs by distributing recycle content rain barrels, compost bins, and worm bins to City residents depending on available grant funds. The units each divert plastic material from the waste stream when produced. The number and type of units distributed will be based on the size and quality of the items selected. OER will work to promote the distribution to City residents and distribute the units at City Recycling Collection Events. Residents will be charged a user fee of \$25-\$30 for each unit.

**FINANCIAL IMPACT:**

The contract amount totals \$114,585.53. All monies spent on this contract are backed by grant revenues from King County and Washington State.

**OTHER ALTERNATIVES CONSIDERED:**

If the City decides not to renew this Contract, the City will not be able to offer recycling collection events in 2020. The City does not have in-house staff available with the appropriate expertise to plan and operate recycling events.

**RELATED CITY GOALS, POLICIES, AND MASTER PLANS:**

City of Sammamish Comprehensive Plan - Environment and Conservation Element

- Goal EC.1 - Serve as a leader in environmental stewardship of the natural environment for current and future generations.
- Policy EC.1.9 - Strive to minimize the City's waste stream by reducing purchases, reusing and recycling material promoting programs encourage reduction, reuse recycling.

- Policy EC.1.10 - Promote the disposal of all waste in a safe and responsible manner



CONTRACT NUMBER

801 228<sup>th</sup> Avenue SE • Sammamish, WA 98075 • Phone: 425-295-0500 • Fax: 425-295-0600 • Web: www.ci.sammamish.us

**AGREEMENT FOR SERVICES**

	Yes	No	
Insurance Required	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes – See Paragraph 6

**This Agreement** is made and entered, by and between the City of Sammamish, Washington, a Washington municipal corporation, hereinafter referred to as the "City," and

Consultant Name: **Olympic Environmental Resources** hereinafter referred to as the "Consultant."

Project Description: **Sammamish Recycling Projects**

Commencing: **January 1, 2020**

Terminating: **December 31, 2020**

WHEREAS, the City desires to have certain services performed for its citizens; and  
 WHEREAS, the City has selected the Consultant to perform such services pursuant to certain terms and conditions;  
 NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties hereto agree as follows:

**1. Scope of Services to be Performed by Consultant.** The Consultant shall perform those services described in Exhibit "A" of this agreement. Consultant shall perform all services diligently and completely and in accordance with professional standards of conduct and performance and shall comply with all federal, state and local laws and regulations applicable to the performance of such services.

**2. Contract Documents.** The Agreement consists of the following documents, which are all incorporated by reference:

- a) This Agreement and all exhibits attached thereto;
- b) The Request for Proposal, Request for Qualifications, Invitation to Bid, or other City-issued request for project submittals
- c) The submitted project quote, bid or proposal
- d) All documents required under this Agreement, including but not limited to documentation evidencing insurance, if applicable
- e) W-9 Request for Taxpayer Identification #
- f) Scope of Work

The intent of these documents is to include all labor, materials, appliances and services of every kind necessary for the proper execution of the Work, and the terms and conditions of payment therefore. The documents are to be considered as one, and whatever is called for by any one of the documents shall be as binding as if called for by all.

**3. Payment.** The City shall pay the Consultant for the Work rendered according to the following procedures and subject to the following requirements.

<b><u>The City shall pay the Consultant:</u></b>	Fill in applicable method of payment	
	YES	NO
According to the rates set forth in "Exhibit A"	<input type="checkbox"/>	<input type="checkbox"/>
A sum not to exceed: (incl W.S.S.T., if applicable)	<b>\$114,585.53</b>	
Other (ex. Hourly):	<b>\$</b>	

3.1 The Consultant shall submit invoices to the **City of Sammamish Accounts Payable Department**, [ap@sammamish.us](mailto:ap@sammamish.us) for the work performed. The City agrees to pay the Consultant for the actual work completed to the satisfaction of the City and in conformance with this Contract. The City shall pay the Consultant for services satisfactorily rendered within ten days after City Council approval of each such payment.

3.2 The Consultant shall complete and return the attached Form W-9, "Request for Taxpayer Identification Number" prior to or along with the first invoice submittal. In order for you to receive payment from the City of Sammamish, they must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

3.3 If during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Consultant shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract. No payment shall be made for any work performed by the Consultant except for the work identified and set forth in this Contract.

**4. Termination**

4.1 This City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City

4.2 In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination

4.3 This Agreement may be cancelled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

4.4 The Consultant reserves the right to terminate this Agreement with not less than fourteen days written notice, or in the event that outstanding invoices are not paid within sixty days.

4.5 This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

**5. Indemnification/Hold Harmless.**

5.1 Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, to the extent arising out of or resulting from any willful misconduct or negligent or wrongful acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the negligence of the City.

5.2 Should a court of competent jurisdiction determine that this Agreement is subject to [RCW 4.24.115](#), then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

5.3 It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.



**6. Insurance.** (If applicable) The Consultant shall procure and maintain insurance as required in this section, without interruption from commencement of the Consultant’s work through the term of the Contract and for thirty (30) days after physical completion date, unless otherwise indicated herein. Any payment of deductible or self-insured retention shall be the sole responsibility of the Consultant.

**6.1 No Limitation.** Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor’s responsibility for payment of damages resulting from its operations under this Contract.

**6.2 Minimum Scope of Insurance.** Consultant required insurance shall be of the types and coverage as stated below:

- a) Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
- b) Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-complete operations, stop gap liability, personal injury and advertising injury. The Public Entity shall be named as an additional insured under the Contractor’s Commercial General Liability insurance policy with respect to the work performed for the Public Entity using ISO [Additional Insured endorsement CG 20 10 10 01](#).
- c) Workers’ Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- d) Professional Liability insurance appropriate to the Consultant’s profession.

**6.3 Minimum Amounts of Insurance.** Consultant shall maintain the following insurance limits:

- a) Automobile Liability insurance with limits no less than \$1,000,000 combined single limit per accident for bodily injury and property damage;
- b) Commercial General Liability insurance written on an occurrence basis with limits no less than \$1,000,000 combined single limit per occurrence and \$2,000,000 aggregate for personal injury, bodily injury and property damage.
- c) Worker’s Compensation insurance at the limits established by the State of Washington.
- d) Professional Liability insurance (if any) shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

**6.4 Public Entity Full Availability of Consultant Limits.** If the Consultant maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Consultant.

**6.5 Other Insurance Provision.** The Contractor’s Automobile Liability and Commercial General Liability insurance policies are to contain or be endorsed to contain that they shall be primary insurance as respect the Public Entity. Any insurance, self-insurance, or self-insured pool coverage maintained by the Public Entity shall be excess of the Contractor’s insurance and shall not contribute with it.



**6.6 Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

**6.7 Verification of Coverage.** Consultant shall furnish the Public Entity with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the insurance requirements of the Consultant before commencement of the work. Upon request by the Public Entity, the Consultant shall furnish certified copies of all required insurance policies, including endorsements, required in the contract and evidence of all subcontractors' coverage.

**6.8 Notice of Cancellation.** The Consultant shall provide the Public Entity and all Additional Insureds for this work with written notice of any policy cancellation within two business days of their receipt of such notice.

**6.9 Failure to Maintain Insurance.** Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the Public Entity may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Public Entity on demand, or at the sole discretion of the Public Entity, offset against funds due the Consultant from the Public Entity.

**7. Independent Contractor.** The Consultant and the City agree that the Consultant is an independent contractor with respect to the services provided pursuant to this Agreement. The Consultant will solely be responsible for its acts and for the acts of its agents, employees, sub consultants, or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.

**8. Non-Discrimination.** The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap.

**9. Non-Endorsement:** As a result of the selection of a consultant to supply services to the City, the Consultant agrees to make no reference to the City in any literature, promotional material, brochures, sales presentation or the like without the express written consent of the City.

**10. Non-Collusion:** By signature below, the Consultant acknowledges that the person, firm, association, co-partnership or corporation herein named, has not either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in the preparation or submission of a proposal to the City for consideration in the award of a contract on the specifications contained in this Contract.

**11. Wages and Other Costs.** The City assumes no responsibility for the payment of any compensation, wages, benefits or taxes owed by the Consultant by reason of this Agreement. The Consultant shall indemnify and hold the City, its officers, agents, and employees harmless against all liability and costs resulting from the Consultant's failure to pay any compensation, wages, benefits or taxes.

**12. Waiver.** Waiver by the City of any breach of any term or condition of this Agreement shall not be construed as a waiver of any other breach.

**13. Assignment and Subcontract.** The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

**14. Conflict of Interest.** The City insists on the highest level of professional ethics from its consultants. Consultant warrants that it has performed a due diligence conflicts check, and that there are no professional conflicts with the City. Consultant warrants that none of its officers, agents or employees is now working on a project for any entity engaged in litigation with the City. Consultant will not disclose any information obtained through the course of their work for the City to any third party, without written consent of the City. It is the Consultant's duty and obligation to constantly update its due diligence with respect to conflicts, and not the City's obligation to inquire as to potential conflicts. This provision shall survive termination of this Agreement.

**15. Confidentiality.** All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination unless such disclosure is required by law or court order.

**16. Non-appropriation of Funds.** If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

**17. Entire Agreement.** This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

**18. Record Keeping and Reporting.**

18.1 The Consultant at such times and in such forms as the City may require, shall furnish to the City such statements, records, reports, data, and information as the City may request pertaining to matters covered by this Agreement. All of the reports, information, data, and other related materials, prepared or assembled by the Consultant under this Agreement and any information relating to personal, medical and financial data (if applicable) will be treated as confidential only as allowed by Washington State laws regarding disclosure of public information, [Chapter 42.56, RCW](#)

18.2 The Consultant shall at any time during normal business hours and as often as the City may deem necessary, make available for examination all of its records and data with respect to all matters covered, directly or indirectly, by this Agreement and shall permit the City or its designated authorized representative to audit and inspect other data relating to all matters covered by this Agreement. The City shall receive a copy of all audit reports made by the agency or firm as to the Consultant's activities. The City may, at its discretion, conduct an audit, at its expense, using its own or outside auditors, of the Consultant's activities which relate, directly or indirectly, to the Agreement.

18.3 On payment to the Consultant by the City of all compensation due under this contract, all finished or unfinished documents and material prepared by the Consultant with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City. Any records, reports, information, data or other documents or materials given to or prepared or assembled by the Consultant under this Contract shall not be made available to any individual or organization by the Consultant without prior written approval of the City or by court order.

18.4 Consultant will provide all original operation and maintenance manuals, along with all warranties, from the manufacturer for any equipment or items installed or supplied to the City as part of this contracted project.

18.5 The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

18.6 The foregoing records shall be maintained for a period of seven years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14 and by the City.

**19. Ownership of Documents** On payment to the Consultant by the City of all compensation due under this Contract, all finished or unfinished documents and material prepared by the Consultant with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City. Any records, reports, information, data or other documents or materials given to or prepared or assembled by the Consultant under this Contract will be kept confidential and shall not be made available to any individual or organization by the Consultant without prior written approval of the City or by court order.



**20. Notices.** Notices to the City of Sammamish shall be sent to the following address:

City of Sammamish  
 801 228<sup>th</sup> Avenue SE  
 Sammamish, WA 98075  
 Phone number: (425) 295-0500

Project Manager: **Anthony Rychkov**

Email: **ARychkov@sammamish.us**

Notices to the Consultant shall be sent to the following address:

Company Name: Olympic Environmental Resources  
 Contact Name: Paul M. Devine  
 Street Address: 4715 SW Walker Street, Seattle, WA 98116  
 Phone Number: (206) 938-8262  
 Email: pauldevine@msn.com

**21. Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee, shall be included in the judgment.

The Consultant will be required to obtain a City of Sammamish business license prior to performing any services and maintain the business license in good standing throughout the term of its agreement with the City. A city business license application can be found at: <http://www.bls.dor.wa.gov/cities/sammamish.aspx>."

**22. Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.



By signing below, you agree to all the terms and conditions herein.

**CITY OF SAMMAMISH, WASHINGTON:**

By:	Date:
Print Name:	Title:

**CONSULTANT:**

By: <i>Paul M. Deane</i>	Date: November 5, 2019
Print Name:	Title: General Manager

**ATTEST/AUTHENTICATED:**

By:	Date:
Print Name:	City Clerk

**APPROVED TO AS FORM:**

By:	Date:
Print Name:	City Attorney



801 228<sup>th</sup> Avenue SE • Sammamish, WA 98075  
 Phone: 425-295-0500 • Fax: 425-295-0600  
 www.sammamish.us

**EXHIBIT A**  
**Scope of Work**

This Scope of Work is intended to detail the Consultant’s services and responsibilities in implementing City of Sammamish Recycling Projects in 2020. The Consultant will implement as many as three Residential Recycling Collection Events and Barrel/Bin Distribution. Activities will begin after January 1, 2020 in accordance with grant guidelines. The full scope of services is dictated by the availability of grant funds. Actual activities completed may not exceed the grant funding that is available. The proposed projects include:

**Residential Recycling Collection Events**

Provided sufficient grant funding exists, two residential Recycling Collection Events will be scheduled for spring (April/May) and one or two will be scheduled for the fall (September/October) of 2020 for a total of up to four events. At the events the following materials will be collected and recycled: tires, lead acid batteries, household batteries (alkaline), bulky yard waste (large material only), scrap wood, (yard debris and scrap wood will be collected only in the spring), appliances (including refrigerators, freezers, household air conditioners, and other appliances), ferrous metals, nonferrous metals (appliances and scrap metal will be collected only in the fall), electronic equipment, cellular phones, TV sets, computer equipment, textiles, Styrofoam, mattresses, reusable or recyclable household goods, porcelain toilets and sinks, propane tanks, paper shredding, latex paint and latex stain, and other materials whenever practical. Not all materials will be collected at each event. User fees will apply to the collection of some materials. OER may work with the Washington Materials Management and Financing Authority (WMMFA) to collect and recycle televisions, CPUs (computers), computer monitors, and laptop computers or refer residents to state E-cycle sites.

**Rain Barrel/Compost Bin/Worm Bin Distribution**

The City will support recycling programs by distributing recycle content rain barrels, compost bins, and worm bins to City residents depending on available grant funds. The units each divert plastic material from the waste stream when produced. The number and type of units distributed will be based on the size and quality of the items selected. OER will work to promote the distribution to City residents and distribute the units at City Recycling Collection Events. Residents will be charged a user fee of \$25-\$30 for each unit.

The Consultant will provide professional management for implementation of all projects. The Consultant wishes to involve the Sammamish City staff at the level most comfortable for the City. The Consultant will meet with the City of Sammamish staff at any time during the project for updates on activities or will pursue activities independently if desired by the City.

The project budget will incorporate the City of Sammamish grant funds available from the King County Solid Waste Division, Seattle-King County Health Department, and the Washington State Department of Ecology. The specific project activities to be carried out by the Consultant are detailed in the grant scopes of work. Estimated 2020 grant funds available total **\$114,585.53** (see below). The Consultant will cover project expenses as they arise, such as the costs of printing and vendor services. The Consultant will then request reimbursement of staff time and expenses on a monthly basis with thirty-day payment terms. The

Consultant will assist the City in requesting reimbursement for these costs from the King County Solid Waste Division, Seattle-King County Health Department, and the Washington State Department of Ecology on a project basis. The amount spent on these activities shall not exceed the amount of grant money awarded. The Consultant will work with the City to scale back the scope of services in the event that the expected grant dollars do not materialize.

The Consultant’s goal is to conduct events with very limited City staff time and no City cost. However, there are a number of “official acts” necessary for the City to bring the program on line:

- Sign necessary grant agreements.
- Keep OER informed of any changes made to grant agreements.
- Reimburse OER for staff time and expenses from grant funding.

**2020 Sammamish Grants**

The City of Sammamish is eligible and has applied/will apply for the following grants. It is expected that no non-grant City funds will be expended on the projects listed above. The City has applied for the following:

- **The King County Waste Reduction and Recycling Grant Program. 2020 total \$73,516.11**
- **The King County Health Department Local Hazardous Waste Management Plan Grant. 2020 total \$29,538.92**
- **The Washington State Department of Ecology Grant. 2020 grant estimate \$11,530.50**

**TOTAL: \$114,585.53**

**Draft**



## NOTES

### City Council Special Study Session

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6:30 PM - October 28, 2019

City Hall Council Chambers, Sammamish, WA

#### TOPICS

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Meeting Attendees:

##### YMCA

- Loria Yeadon, President/CEO
- John Lamb, Chief Financial Advisor
- Marciea Isenberger, Strategic Advisor
- Alonda Williams, Communications
- Dave Mayer, Executive Director, Sammamish SCAC
- Lonnie Rosenwald, Legal

##### City Council

- Christie Malchow, Mayor
- Karen Moran, Deputy Mayor
- Tom Hornish, Councilmember
- Jason Ritchie, Councilmember
- Chris Ross, Councilmember
- Pam Stuart, Councilmember
- Ramiro Valderrama, Councilmember (participated via telephone)

**Discussion:** YMCA Operations at the Sammamish Community and Aquatic Center

Council recessed from 8:20 pm to 8:30 pm

Deputy Mayor Moran suggested referring this topic on to a committee composed of Councilmembers Hornish and Ross

**Draft**

Councilmember Stuart asked to be added to the Committee.

Deputy Mayor Moran suggested adding Deputy City Manager, Chip Corder as well.

This item will be added to the November 4, 2019 Special Meeting to discuss which items the Council is in agreement with.

The committee will meet on November 18, 2019 at 8:00 am - 10:00 am

**EXECUTIVE SESSION – NONE**

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**ADJOURNMENT**

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The meeting adjourned at 9:50 pm

**Draft**



## MINUTES

### City Council Special Meeting

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6:30 PM - November 4, 2019

City Hall Council Chambers, Sammamish, WA

Mayor Christie Malchow called the regular meeting of the Sammamish City Council to order at 6:30 p.m.

**Councilmembers Present:**

Mayor Christie Malchow  
Deputy Mayor Karen Moran  
Councilmember Jason Ritchie  
Councilmember Ramiro Valderrama  
Councilmember Chris Ross  
Councilmember Tom Hornish  
Councilmember Pam Stuart

**Staff Present:**

City Manager Rick Rudometkin  
Deputy City Manager Chip Corder  
Interim Director of Community Development David Pyle  
Planning Manager Kellye Hilde  
Senior Management Analyst Miryam Laytner  
Management Analyst Sara Estiri  
IT Director Jim Hominiuk  
Director of Parks & Recreation Angie Feser  
City Attorney Michael Kenyon  
City Clerk Melonie Anderson

**ROLL CALL**

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Roll was called.

**PLEDGE OF ALLEGIANCE**

---

Councilmember Chris Ross led the pledge.

**APPROVAL OF AGENDA**

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**MOTION: Councilmember Tom Hornish moved to approve the agenda. Deputy Mayor Karen Moran seconded. Motion carried unanimously 7-0.**

**Draft**

**PUBLIC COMMENT**

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**Isabel Miraco**, Spoke regarding the YMCA operating agreement.

**CONSENT CALENDAR**

---

**Payroll:** For the Period Ending October 15, 2019 For a Pay Date of October 18, 2019 in the Amount of \$469,085.92

**Payroll:** For the Period Ending October 30, 2019 For a Pay Date of November 05, 2019 in the Amount of \$468,780.16

**Approval:** Claims For Period Ending November 4, 2019 In The Amount Of \$2,611,842.64 For Check No. 55392 Through 55570

**Ordinance:** Imposing A Sales And Use Tax For Affordable And Supportive Housing; Amending Chapter 3.15 Of The Sammamish Municipal Code Relating To Sales And Use Tax; Providing For Severability; And Establishing An Effective Date. (O2019-489)

**Resolution:** Adopting The Sammamish Employee Recognition And Pride In Service Policy (R2019-852)

**Approval:** Supplemental Amendment to Provide Further Stormwater GIS Support/Herrera Environmental Consultants

**Approval:** Professional Services Contract - Ebright Creek Fish Passage Project/Osborn Consulting, Inc.

**Approval:** Contract - Printer/Copier Print Services/QBSI - Xerox

**Approval:** Final Project Acceptance -2018 Pavement Program - Patching

**Approval:** Minutes for the Month October 15, 2019 Joint Meeting with the Planning Commission

**MOTION: Councilmember Jason Ritchie moved to approve the consent agenda. Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.**

**PRESENTATIONS / PROCLAMATIONS - NONE**

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**PUBLIC HEARINGS**

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**Public Hearing and Deliberation:** Site-Specific Land Use Map Amendment for Parcel 1241100042

David Pyle, Acting Community Development Director introduced Miryam Laytner, Management Analyst. Ms. Laytner gave a staff report and showed a PowerPoint presentation (presentation is available [here](#)). She introduced Colin Poff from AHBL and Michelle Brown, with Heffron Transportation, who helped explain the traffic analysis regarding the land use map change.

Frank and Maureen Santoni presented their request to the Council.

Public Hearing

Public Hearing opened at 8:19 pm

**Draft**

Public Comment

**Mike Patterson**, spoke in favor of the Land Use Map request.

**Ellie Bump**, spoke in favor of the request.

**Stan Adams**, representing Sammamish Hills Lutheran Church, spoke in favor of the request.

**Karen Herring**, spoke in favor of the request.

**William Bresley**, spoke in favor of the request.

**Patrick Arnesen**, spoke in favor of the request.

**Jonathan Albrechensen**, spoke in favor of the request.

**Randy Nevell**, spoke in favor of the request.

**Marcia Schier**, spoke against the request.

**James Eastman**, spoke regarding implementing the use of TDR's.

Public Hearing closed at 8:42 pm

**MOTION: Councilmember Tom Hornish moved to grant provisional approval to change the Land Use Map Zoning Designation from TC-E to TC-B on the Santoni property. Deputy Mayor Karen Moran seconded. Motion carried unanimously 7-0.**

Council recessed from 9:00 pm to 9:30 pm

**MOTION: Councilmember Chris Ross moved to remove New Business Item# 16 Kokanee from the Agenda. Mayor Christie Malchow seconded. Motion carried unanimously 7-0.**

**Public Hearing:** Resolution - Related To Adoption Of The Urban Forest Management Plan And Incorporation By Reference Into The Sammamish Comprehensive Plan

Kellye Hilde, Planning Manager gave the staff report and showed a PowerPoint presentation (presentation available [here](#)). She also introduced Ian Scott from the Davey Resource Group.

Public Hearing

Public Hearing opened at 9:17 pm.

Public Comment

**Karen Herring**, submitted written comments (comments available upon request of the City Clerk at [manderson@sammamish.us](mailto:manderson@sammamish.us)).

**Draft**

**Jan Bird**, spoke in favor of the suggested amendments to the plan.

**Paul Stickney**, made two added on suggestions for the plan.

Public Hearing closed at 9:24 pm

**MOTION: Councilmember Pam Stuart moved to to approve the Urban Forest Management Plan. Councilmember Ramiro Valderrama seconded. Motion carried unanimously 7-0.**

**Public Hearing:** Amendments to the Environment and Conservation Element of the Comprehensive Plan.

Mr. Pyle and Ms. Hilde gave the staff report and showed a PowerPoint presentation (presentation available [here](#))

Public Hearing opened at 9:28 pm. and closed at 9:30 with no public comment.

**MOTION: Councilmember Pam Stuart moved to to direct staff to include these amendments to the Environment and Conservation Element of the Comprehensive Plan in the Consolidated Comprehensive Plan amendment for next year. Councilmember Ramiro Valderrama seconded. Motion carried unanimously 7-0.**

**Public Hearings:** Ordinances to adopt by reference the 2019 Six-Year Capital Facilities Plans for Issaquah, Snoqualmie Valley, and Lake Washington School Districts.

**1. Ordinance:** Relating To School Impact Fees; Adopting The Issaquah School District No. 411 2019-2024 Six-Year Capital Facilities Plan, And Establishing An Effective Date (O2019-490)

Public Hearing

Public Hearing opened at 9:31 pm and closed at 9:31 pm with no public comment.

**2. Ordinance:** Relating To School Impact Fees; Adopting The Snoqualmie Valley School District No. 410 2019-2024 Six-Year Capital Facilities Plan, And Establishing An Effective Date. (O2019-491)

Public Hearing

Public Hearing opened at 9:32 pm and closed at 9:33 pm with no public comment

**3. Ordinance:** Relating To School Impact Fees; Adopting The Lake Washington School District No. 414 2019-2024 Six-Year Capital Facilities Plan, And Establishing An Effective Date. (O2019-492)

Public Hearing

Public Hearing opened at 9:33 pm

**Denise Stiffarm**, Legal Counsel for all three school district spoke regarding the ordinances.

Public Hearing closed at 9:36 pm.

**Draft**

**MOTION:** Councilmember Pam Stuart moved to approved the ordinance adopting the Issaquah School District's 2019-2024 Capital Facilities Plan. Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.

**MOTION:** Councilmember Pam Stuart moved to approve the Snoqualmie Valley School District's 2019-2024 Capital Facilities Plan. Councilmember Ramiro Valderrama seconded. Motion carried unanimously 7-0.

**MOTION:** Councilmember Pam Stuart moved to adopt the Lake Washington School District's 2019-2014 Capital Facilities Plan.

Councilmember Ramiro Valderrama seconded. Motion carried unanimously 7-0.

**UNFINISHED BUSINESS**

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**Discussion:** YMCA Operations at the Sammamish Community and Aquatic Center

**MOTION:** Councilmember Tom Hornish moved to to clarify the methodology for funding of Bucket 1, based on the EMG estimate of \$5.3 million in future value dollars over 20 years (\$265,000 per year). Councilmember Chris Ross seconded. Motion carried 4-3 with Councilmember Jason Ritchie, Councilmember Ramiro Valderrama, and Councilmember Pam Stuart dissenting.

**MOTION:** Councilmember Tom Hornish moved to form a committee comprised of Councilmembers Stuart, Ross and Hornish and Deputy City Manager Chip Mayor Christie Malchow seconded. Motion carried unanimously 7-0.

**MOTION:** Councilmember Jason Ritchie moved to extend to 11:00 pm Councilmember Pam Stuart seconded. Motion carried 5-2 with Councilmember Jason Ritchie and Councilmember Ramiro Valderrama dissenting.

**MOTION:** Councilmember Tom Hornish moved to agree that the City will not pay interest on the YMCA's loan. Deputy Mayor Karen Moran seconded. Motion carried 4-3 with Councilmember Jason Ritchie, Councilmember Ramiro Valderrama, and Councilmember Pam Stuart dissenting.

**MOTION:** Councilmember Tom Hornish moved to the City should not have to pay interest on the equipment that the YMCA owns. Mayor Christie Malchow seconded. Motion carried 4-3 with Councilmember Jason Ritchie, Councilmember Ramiro Valderrama, and Councilmember Pam Stuart dissenting.

**MOTION:** Councilmember Tom Hornish moved to the City should not have to pay interest on the bonds, which are included in the YMCA's overhead costs. Councilmember Chris Ross seconded. Motion carried 4-3 with Deputy Mayor Karen Moran, Councilmember Ramiro Valderrama, and Councilmember Pam Stuart dissenting.

**MOTION:** Councilmember Tom Hornish moved to take the position that the YMCA should be allocating on a pro rata basis for each of the six facilities. Mayor Christie Malchow seconded. Motion carried 4-3 with Councilmember Jason Ritchie, Councilmember Ramiro Valderrama, and Councilmember Pam Stuart dissenting.

**MOTION:** Councilmember Tom Hornish moved to take the position that Bucket 1 and 2 can be kept by the YMCA but Bucket 3 is held by the City and can help pay for any shortages in Bucket 1.

Stuart amends that those funds be kept in a separate account. Moran seconded. Motion carried 5-2.

**Draft**  
Deputy

Main Motion carried as amended 5-2 with Councilmembers Ritchie and Valderrama dissenting. Mayor Karen Moran seconded. Motion carried 5-2 with Councilmember Jason Ritchie and Councilmember Ramiro Valderrama dissenting.

**MOTION:** Councilmember Pam Stuart moved to any positive funds in the buckets would be distributed pro rata as to initial contribution and any shortfall would be contributed by the YMCA and the City pro rata as well. Mayor Christie Malchow seconded. Motion carried 6-1 with Councilmember Ramiro Valderrama dissenting.

**MOTION:** Councilmember Tom Hornish moved to City can audit the finances, at the City's expense unless there is more than a 5% error, then the YMCA will pay. Councilmember Jason Ritchie seconded. Motion carried unanimously 7-0.

**MOTION:** Councilmember Chris Ross moved to maintain a monthly accounting that discloses the inflows and outflows of reserves in all three buckets. Mayor Christie Malchow seconded. Motion carried unanimously 7-0.

**NEW BUSINESS**

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~~**Discussion:** Interlocal Agreement For Lake Sammamish Watershed Investigations and Kokanee Salmon Recovery Actions~~

**Discussion:** Sound Cities Association (SCA) Regional Committee Appointments

Mike Sugg, Senior Management Analyst gave the staff report.

**COUNCIL REPORTS/ CITY MANAGER REPORT**

---

**Report:** Mayor Christie Malchow

**MOTION:** Councilmember Pam Stuart moved to extend the meeting until 11:30 pm Councilmember Jason Ritchie seconded. Motion carried 6-1 with Councilmember Ramiro Valderrama dissenting.

**EXECUTIVE SESSION**

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Review the performance of a public employee pursuant to RCW 42.30.110(1)(g)

Council retired to Executive Session at 10:45 pm and returned at 11:37 pm with no action.

**ADJOURNMENT**

---

The meeting adjourned at 11:37 pm.

**MOTION:** Councilmember Ramiro Valderrama moved to adjourn. Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.

\_\_\_\_\_  
Melonie Anderson, City Clerk

\_\_\_\_\_  
Christie Malchow, Mayor

**Draft**

**Draft**



**NOTES**

**City Council Study Session**

**6:30 PM - November 12, 2019**

City Hall Council Chambers, Sammamish, WA

**EXECUTIVE SESSION**

To review the performance of a public employee pursuant to RCW 42.30.10(1)(g)

Council retired to an executive session at 6:30 pm and returned at 7:08 pm

**PUBLIC COMMENT**

**Jennifer Coomes**, Essence Health and Research LLC, spoke regarding more funding for the Human Services budget. Submitted written comments available upon request to the City Clerk [here](#).

**James Eastman**, spoke regarding the Shoreline Master Program and showed two photos available upon request to the City Clerk [here](#).

**TOPICS**

**Discussion:** City Manager's proposed 2019-2020 Mid-Biennial Budget

Aaron Antin, Director of Finance & Risk Management, Chris Gianini, Deputy Director of Finance and Lori Wile, Finance Management Analyst, led the discussion and showed a presentation found [here](#).

**City Council took a break at 9:16 pm until 9:25 pm**

**Discussion:** City of Sammamish Shoreline Master Program (SMP) State Mandated 2019 Periodic Review

David Pyle, Interim Director of Community Development led the discussion on the SMP and showed a presentation found [here](#).

**ADJOURNMENT**

The meeting adjourned at 10:06 pm.



Sammamish, Washington  
**Proclamation**  
**Small Business Saturday**



- Whereas,** the government of Sammamish, WA celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 30.7 million small businesses in the United States, they represent 99.7 percent of all firms with paid employees in the United States, are responsible for 64.9 percent of net new jobs created from 2000 to 2018; and
- Whereas,** small businesses employ 47.3 percent of the employees in the private sector in the United States; and
- Whereas,** 94% of consumers in the United States value the contributions small businesses make in their community; and
- Whereas,** 96% of consumers who plan to shop on Small Business Saturday® said the day inspires them to go to small, independently-owned retailers or restaurants that they have not been to before, or would not have otherwise tried; and
- Whereas,** 92% of companies planning promotions on Small Business Saturday said the day helps their business stand out during the busy holiday shopping season; and
- Whereas,** 59% of small business owners said Small Business Saturday contributes significantly to their holiday sales each year; and
- Whereas,** Sammamish, WA supports our local businesses that create jobs, boost our local economy and preserve our communities; and
- Whereas,** advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

**Now, Therefore,** I, Christie Malchow, Mayor of Sammamish, WA , on behalf of the Sammamish City Council, do hereby proclaim,

**November 30, 2019, as: SMALL BUSINESS SATURDAY**

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

-----  
*Christie Malchow, Mayor*

-----  
*Date*



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# Agenda Bill

City Council Regular Meeting  
November 19, 2019



<b>SUBJECT:</b>	2020 Comprehensive Plan and Sammamish Municipal Code development regulations Docket Requests	
<b>DATE SUBMITTED:</b>	November 13, 2019	
<b>DEPARTMENT:</b>	Community Development	
<b>NEEDED FROM COUNCIL:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
<b>RECOMMENDATION:</b>	Open and close the Public Hearing, deliberate, and vote on a Resolution to set the 2020 docket.	
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1 - Planning Commission Recommendation Letter</a> <a href="#">2. Exhibit 2 - Docket Request Summaries</a> <a href="#">3. Exhibit 3 - Staff Comments for Request #2</a> <a href="#">4. Exhibit 4 - Staff recommendations</a> <a href="#">5. Exhibit 5 - Public Comments for Request #1</a> <a href="#">6. Exhibit 6 - Presentation</a> <a href="#">7. Exhibit 7 - Resolution</a>	
<b>BUDGET:</b>		
Total dollar amount	N/A	<input type="checkbox"/> <b>Approved in budget</b>
Fund(s)	N/A	<input type="checkbox"/> <b>Budget reallocation required</b>
		<input checked="" type="checkbox"/> <b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input checked="" type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

**NEEDED FROM COUNCIL:**  
Should the Resolution to set the docket for the 2020 Comprehensive Plan and development regulations amendment process be approved?

**KEY FACTS AND INFORMATION SUMMARY:**

### Summary Statement

The Sammamish Municipal Code, in accordance with the Growth Management Act, allows the City to consider certain types of amendments to the Comprehensive Plan and development regulations on an annual basis. These amendments fall into two categories:

1. Text amendments to change the text of the Sammamish Comprehensive Plan or the Sammamish Municipal Code development regulations through additions, corrections, or other modifications; and
2. Site-Specific Land Use Map amendments that seek to change the future land use map zoning designation of an individual's or group of individuals' property.

On [October 15, 2019](#), the Planning Commission held a joint study session with the City Council where they reviewed the three docket requests submitted for the 2020 docket. Staff presented information on the Comprehensive Plan and development regulation amendment process, process timeline, and an overview of the requests submitted.

On [November 7, 2019](#), the Planning Commission opened and closed a Public Hearing, deliberated, and voted 5-0 to recommend the docket requests to City Council as presented by staff (see Exhibit 1).

On November 19, 2019, staff will present the Planning Commission recommendations to City Council. After this, City Council will hold a Public Hearing on the 2020 docket requests, deliberate, and vote on a Resolution setting the 2020 docket.

### Process and Background

The first step in the Comprehensive Plan and development regulation amendment process is setting the docket. During this step, the Planning Commission and City Council will identify the requests that will move forward to a legislative review the following year.

Three requests were submitted for consideration in the 2020 docket; one from the City for a Site-Specific Land Use Map amendment and two from Sammamish residents for development regulation text amendments. More details on each proposal can be found in Exhibit 2.

### Analysis

Staff analyzed the three requests and have prepared recommendations (Exhibit 4) about whether or not a request should advance to the legislative review stage. Staff recommendations are based on the guidance of [SMC 24A.10.010\(3\)\(b\)](#) and include whether the request aligns with work plan items, whether the City has the budget and staff availability to complete a full review of the request, and whether the request is consistent with the City's current policy and programmatic priorities.

### Next Steps

Legislative review of the individual proposals that are docketed will occur in 2020.

### FINANCIAL IMPACT:

N/A

**OTHER ALTERNATIVES CONSIDERED:**

N/A

**RELATED CITY GOALS, POLICIES, AND MASTER PLANS:**

Chapter [24A.10 SMC](#) guides our annual docket process.

[Sammamish Comprehensive Plan](#)



801 228<sup>th</sup> Avenue SE ■ Sammamish, WA 98075 ■ phone: 425-295-0500 ■ fax: 295-295-0600 ■ web: [www.sammamish.us](http://www.sammamish.us)

## Memorandum

---

**Date:** November 8, 2019  
**To:** City Council  
**From:** Mark Baughman, Planning Commission Chair  
 Eric Brooks, Planning Commission Vice Chair  
**Re:** Summary of the Planning Commission Recommendation on the 2020 Comprehensive Plan and Sammamish Municipal Code Development Regulations Docket Requests

---

On behalf of the Planning Commission, we are pleased to forward to the City Council this recommendation on the 2020 Comprehensive Plan and Development Regulations Docket.

### **Project Scope**

The Sammamish Municipal Code, in accordance with the Growth Management Act, allows the City to consider certain types of amendments to the Comprehensive Plan and development regulations on an annual basis. These amendments fall into two categories: 1) Text amendments, which change the text of the Comprehensive Plan or the Sammamish Municipal Code development regulations, and 2) Site-Specific Land Use Map amendments, which change the Comprehensive Plan's Future Land Use Map zoning designation of a property or small group of properties. The first step in the Comprehensive Plan and development regulation amendment process is setting the docket. Through this process, the Planning Commission and City Council identify the proposals that will go through to a full legislative review the following year.

The Department of Community Development accepted docket requests up to the deadline of August 5, 2019 and received 3 requests for the 2020 docket; one from the City for a Site-Specific Land Use Map amendment and two from Sammamish residents for development regulation text amendments.

### **Project History**

Below is a summary of the public meetings that have been held for this effort.

1. On October 15, 2019, the Planning Commission and the City Council held a joint study session where they reviewed the three docket requests submitted for the 2020 docket. Staff presented information on the Comprehensive Plan and development regulation amendment process, process timeline, and an overview of the requests submitted.
2. On November 7, 2019, the Planning Commission opened and closed a Public Hearing, deliberated, and voted 5-0 to recommend the docket requests to City Council as presented by staff.

### **Planning Commission Recommendation Summary**

Planning Commission recommends the following items for City Council's consideration for placing on the 2020 Docket, based on the recommendations of staff as presented at the November 7, 2019 Planning Commission Public Hearing:

- **Docket Request #1:** Site-Specific Land Use Map amendment of Central Washington University – Sammamish parcel;
- **Docket Request #2(1B):** Modification of the Transfer of Development Rights (TDR) Program; and

- **Docket Request #3:** Geologic Hazard Areas as well as the related items **Docket Request #2(1A):** Modification of TDR Sending Sites and **Docket Request #2(2D):** West Sloping Areas with Critical Areas, which would be evaluated after the review of Docket Request #3 is complete.

**Mark A. Baughman**

Mark Baughman  
Chair, City of Sammamish Planning Commission

Nov 13, 2019

Date

**Eric Brooks**

Eric Brooks  
Vice Chair, City of Sammamish Planning Commission

Nov 13, 2019

Date

**Signature:** 

**Email:** mbaughman@sammamish.us

**Signature:** 

**Email:** ebrooks@sammamish.us

# Planning Commission Recommendation Letter

Final Audit Report

2019-11-14

Created:	2019-11-13
By:	sara Estiri (SEstiri@sammamish.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAtyFouyPm_vNnRdMY79K3k_jtZdP3pAID

## "Planning Commission Recommendation Letter" History

-  Document created by sara Estiri (SEstiri@sammamish.us)  
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 2019-11-14 - 1:48:34 AM GMT



## Department of Community Development

801 228<sup>th</sup> Avenue SE ■ Sammamish, WA 98075 ■ phone: 425-295-0500 ■ fax: 295-295-0600 ■ web: www.sammamish.us

### 2020 DOCKET REQUEST #1

#### Site-Specific Land Use Map Amendment: Parcel 3425069017

#### **Applicant**

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City of Sammamish

#### **Description of Proposed Amendment**

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The City proposes changing the future land use of the 21.5-acre City-owned property from Residential-1 (R-1) to Community Business (CB).

#### **Site Description**

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The site is located in an urbanized area of the City on 228<sup>th</sup> Ave NE, which is a principal arterial and a transit thoroughfare. The site is developed with an approximately 30,800 square foot building which built in 2008 and associated parking. The site is accessed from both E. Main Street and 228th Ave NE.

Adjacent uses include a mix of undeveloped parcels, residential, and educational. A commercial shopping center and civic uses are within close proximity. Furthermore, this site is just outside of the City's Town Center boundary. It is also generally flat and immediately adjacent to wetlands associated with the George Davis Creek.

#### **Summary of Applicant Justification**

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The proposed amendment will help address traffic issues. It also aligns well with regional planning documents that encourage "higher density around transit" and could allow the City to serve a public interest by increasing the potential of this site.

Additionally, the proposed change, along with the associated rezone, would correct an existing inconsistency between the City's adopted Future Land Use Map (where the property is listed as R-1) and the current Zoning Map (where the property is listed as R-6 Interim).



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### 2020 DOCKET REQUEST #2 Development Regulation Text Amendments

#### Applicants

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Mary Johnson and Mary Wictor

#### Description of Proposed Amendments

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The applicants propose a number of amendments to address a variety of areas. This includes both amendments to specific sections of code as well as broader requests for new regulations or modifications.

To assist with review, the proposed amendments and the applicant justifications have been grouped by key theme.

<b>Transfer of Development Rights (TDRs)</b>	<p><b>1A</b> SMC 21A.80.030(1)(a)(iii) - Add landslide/geohazard as valid TDR sending sites or include Inglewood &amp; Tamarack as historic neighborhoods for TDRs.</p> <hr/> <p><b>1B</b> Chapter 21A.80 SMC - Modify the TDR program so it can be utilized now.</p>
<b>Development Issues</b>	<p><b>2A</b> SMC 21A.25.030 - Add a Minimum Lot Size.</p> <hr/> <p><b>2B</b> Add regulation(s) about lots, parcels, or tracts marked as UNBUILDABLE (e.g., as shown in King County Parcel Viewer).</p> <hr/> <p><b>2C</b> Restrict development occurring as in-fill, development that will impact adjacent properties, and development above/beside trees, septic systems, erosion areas and landslide areas.</p> <hr/> <p><b>2D</b> Create new regulations to deal with west-slope areas having one or more critical areas undergoing infill.</p> <hr/> <p><b>2E</b> Establish a city-wide tracking system for slides that occur.</p>
<b>Ecosystem Preservation</b>	<p><b>3A</b> Add regulations that preserve and connect pollinator &amp; wildlife habitats via protected or preserved public and private open space, utility rights-of-way, riparian corridors, wetland buffers, pollinator habitat or corridors and protected critical areas or other features.</p> <hr/> <p><b>3B</b> Add regulations that protect habitat &amp; habitat corridors used for or potentially used by wildlife, salmonids and pollinators from the impacts of development.</p> <hr/> <p><b>3C</b> Add regulations that protect native growth via easements.</p>

### Description of Proposed Amendments (Continued)

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Tree & Vegetation Retention	<p><b>4A</b> Add regulations that require properties with a notice of a critical area on the title be responsible for caring for the property to mitigate potential risks and to avoid infestation of invasive plants.</p> <hr/> <p><b>4B</b> Require retention of 50% of significant trees, at a minimum, on parcels in critical areas, even if the city deems that a Reasonable Use Exception (RUE) isn't required for that parcel.</p> <hr/> <p><b>4C</b> Require replanting and restoration of any native vegetation that doesn't survive or is removed during the development process, including RUEs.</p>
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### Summary of Applicant Justification

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TDRs	TDRs are currently allowed from erosion areas but are needed more widely particularly in areas dealing with landslides and other geo-hazards.
Development Issues	<p>Traffic concerns are not holding back building single-family homes on existing lots. Building is occurring more densely than the zoning allows, especially in existing lots before 1970, and is happening on lots that should not be buildable. Adding a minimum lot size will prevent this and ensure that small, irregular, and fragmented lots are not buildable.</p> <p>West sloping areas have extremely challenging topography with very steep slopes. Clearing and grading of slopes (cuts, excavations, fills) disturbs land and soils, and drainage creating risks of landslides. Often these lots include one or more critical area as well. The health and safety of the community must be protected, and risks of loss of life and/or property must be avoided.</p> <p>Landslides should be formally documented/tracked through a publicly available system. This way they can make informed decisions &amp; assess risks when buying a home, especially in the steeped sloped Inglewood Hill area.</p>
Ecosystem Preservation	<p>Functions and values of ecosystems must be protected before they are gone. Additionally, forests, tree canopies, tree variety, understory, and vegetation are essential to protect. Reasonable Use Exemptions (RUEs) are being made for individual homes next to other RUEs are or for properties in the Inglewood Hill neighborhood that have numerous critical area overlays.</p> <p>This piecemeal development is degrading wildlife corridors and pollinator habitat and conflicts with Comprehensive Plan Policy EC.2.6 (Avoid potential impacts to life and property by strictly limiting land disturbance and development in landslide hazard, steep slopes, and Erosion Hazard Near Sensitive Water Body Overlay).</p>
Tree & Vegetation Retention	Tree retention requirements vary by geographic area and permit type, with replacement trees not always required. During development, little care is given to plants and tree roots and they get degraded. Developers need to know that the entire property is in their care during development, not just the house and its footprint.



## Department of Community Development

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### 2020 DOCKET REQUEST #3 Development Regulation Text Amendments

#### **Applicant**

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Mary Wictor

#### **Description of Proposed Amendments**

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The applicant proposes amendments and new regulations for geologically hazardous areas to ensure adequate protections in steep slopes areas to reduce risk and add resilience.

This would include modifications to Titles 13, 16, 19A, as well as Chapters 21A.15, 21A.35, 21A.37, and 21A.50 of the Sammamish Municipal Code (SMC) as well as 21A.80.030 SMC.

#### **Summary of Applicant Justification**

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Landslide hazard areas are riskier than erosion-type hazard areas. Even the existing erosion-type code, unique to Sammamish, has proven over time to be insufficient with continuing problems especially in plats built before 1977.

Similar to the Shoreline Management Act & Shoreline Master Plan it is key to avoid, minimize, and mitigate impacts and apply mitigation sequencing.

## Staff Comments on Docket Request 2 Proposed Amendments

### TRANSFER OF DEVELOPMENT RIGHTS (TDRs)

- 1A SMC 21A.80.030(1)(a)(iii) - Add landslide/ geohazard as valid TDR sending sites or include Inglewood and Tamarack as historic neighborhood areas for TDRs.**

**Staff Comment:** The Inglewood sub-basin overlay is already mapped and included as a TDR sending site. If this proposed amendment is of interest to Council, staff would suggest starting with the study of geohazard areas as part of the critical areas rules which will be evaluated as part of the periodic update to the comprehensive plan as required by [RCW 36.70A.130](#). This work would provide additional insights and can then inform further mapping and/or modification of TDR sending sites.

- 1B Chapter 21A.80 SMC - Modify the TDR program so it can be utilized right away.**

**Staff Comment:** The program can be utilized now but is being impacted by project eligibility. Any changes would involve a revision of the Interlocal Agreement that Sammamish has with King County which would require review and approval by both the Sammamish City Council and King County.

### DEVELOPMENT ISSUES

- 2A SMC 21A.25.030 - Add a Minimum Lot Size.**

**Staff Comment:** Note that this topic was discussed as part of the development regulation amendments passed in early 2019. It was decided that a similar outcome could be achieved by adjusting other areas like setbacks.

- 2B Add regulation(s) about lots, parcels, or tracts marked as UNBUILDABLE (e.g., as shown in King County Parcel Viewer).**

**Staff Comment:** The City's Municipal Code does contain a process for determining and maintaining legal lot status ([SMC 19A.08.070](#)). Additionally, the City utilizes a parcel's title report to identify anything that is restricted/ protected on that parcel.

The King County Assessor's Office use of UNBUILDABLE is a judgement that is part of a modeling system for tax purposes and is not intended for use by local government. The disclaimer on the King County Parcel Viewer website states:

"...King County makes no representations or warranties, express or implied, as to accuracy, completeness, timeliness, or rights to the use of such information. This document is not intended for use as a survey product. King County shall not be liable for any general, special, indirect, incidental, or consequential damages including, but not limited to, lost revenues or lost profits resulting from the use or misuse of the information contained on this map. Any sale of this map or information on this map is prohibited except by written permission of King County."

## DEVELOPMENT ISSUES (CONTINUED)

**2C Restrict development occurring as in-fill, development that will impact adjacent properties, and development above/beside trees, septic systems, erosion areas and landslide areas.**

**Staff Comment:** Placing restrictions on in-fill development could conflict with the goals of the Growth Management Act (GMA). Additionally, restricting development occurring as in-fill contradicts the WAC which sites in-fill as a strategy for accommodating projected urban growth within existing municipal boundaries or urban areas.

Sammamish Municipal Code (SMC) provides regulations to help minimize the impacts of development on adjacent properties. Additionally, unlawful impacts of development on adjacent properties can be addressed through code enforcement.

SMC, in compliance with the GMA, addresses development-related issues regarding trees as well as erosion and landslide areas. The City relies on the rules and regulations adopted by King County and enforced by the Board of Health for development issues related to septic tanks.

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**2D Create new regulations to deal with west-slope areas having one or more critical areas undergoing infill.**

**Staff Comment:** If this proposed amendment is of interest to Council, staff would recommend consolidating the different geohazards and overlays in the code and maps to create a rule which could be done when the critical areas rules are evaluated as part of the periodic update to the comprehensive plan as required by [RCW 36.70A.130](#).

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**2E Establish a city-wide tracking system for slides that occur.**

**Staff Comment:** This is an administrative and procedural change which means it does not need to be codified. Funding would be needed to support this work but there are existing tools that could be modified or added to that would achieve this goal.

## ECOSYSTEM PRESERVATION

- 3A Add regulations that preserve and connect pollinator & wildlife habitats via protected or preserved public and private open space, utility rights-of-way, riparian corridors, wetland buffers, pollinator habitat or corridors and protected critical areas or other features.**

**Staff Comment:** This is an area that can be addressed through an Urban Forest Management Plan Implementation Strategy. This process would likely include an evaluation of definitions related to critical areas, creating defined parameters related to topics like pollinator and wildlife habitats, and a mapping effort to inform modifications to the development regulations and Comprehensive Plan.

- 3B Add regulations that protect habitat & habitat corridors used for or potentially used by wildlife, salmonids and pollinators from the impacts of development.**

**Staff Comment:** Some of this can be addressed through an Urban Forest Management Plan Implementation Strategy with a process similar to what is described in the staff comment to 3A. Additional work would be needed to address salmonids, some of which could be integrated into the evaluation of critical areas rules to be conducted as part of the periodic update to the comprehensive plan as required by [RCW 36.70a.130](#).

- 3C Add regulations that protect native growth via easements.**

**Staff Comment:** Native growth is included as critical areas and buffers and protected either through an easement as described in [SMC 21A.50.327](#) or through the creation of a tract as described in [SMC 21A.50.190](#).

## TREE & VEGETATION RETENTION

- 4A Add regulations that require properties with a notice of a critical area on the title be responsible for caring for the property to mitigate potential risks and to avoid infestation of invasive plants.**

**Staff Comment:** A Notice on Title is required for parcels that contain critical areas. Staff have concerns over how regulations of this nature would be enforced.

### TREE & VEGETATION RETENTION (CONTINUED)

- 4B Require retention of 50% of significant trees, at a minimum, on parcels in critical areas, even if the city deems that a Reasonable Use Exception (RUE) isn't required for that parcel.**

**Staff Comment:** Sammamish Municipal Code requires 100% retention of significant trees on parcels in critical areas due to the way that development is defined in Chapter 21A.50 SMC. However, Chapter 21A.37.250 dealing with erosion hazard areas and erosion hazard near sensitive water bodies overlay could be modified to provide more clarification and this is something that could be integrated into the Urban Forest Management Plan as an implementation strategy.

- 4C Require replanting and restoration of any native vegetation that doesn't survive or is removed during the development process, including RUEs.**

**Staff Comment:** The City does require financial guarantees (or "bonds") for restoration and landscaping for certain types of projects. If this proposed amendment is of interest to Council, to better address this area, the vegetation management plan discussed in SMC 21A.50.160 could be expanded to other project types.

This would include adding a criteria to SMC 16.15.070 that requires finished conditions per SMC 21A.50.160. Additionally, it would include modification of Title 27A to include requirements for performance agreement and financial guarantee to ensure the finished condition is properly implemented and maintained following the completion of construction activity.

### Docket Request #1: Site-Specific Land Use Map Amendment

 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
X	X	✓	✓	✓

## Docket Request #2: Development Regulation Text Amendments

	 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
<b>1A:</b> Expanding TDR sending sites	✓	✗	✗	✓	✓ Contingent on approval of Docket Requests #2(1B) & #3
<b>1B:</b> Modifying the TDR program	✓	✓	✓	✓	✓
<b>2A:</b> Minimum Lots	✗	✗	✗	✗	✗
<b>2B:</b> “UNBUILDABLE” regulations	✗	✗	✗	✗	✗
<b>2C:</b> Development restrictions	✗	✗	✗	✗	✗

**Docket Request #2: Development Regulation Text Amendments (Continued)**

	 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
<b>2D:</b> West-slope areas with critical areas	✗	✗	✗	✓	✓ Contingent on approval of Docket Requests #2(1A) and #3
<b>2E:</b> Landslide tracking system	✓	✗	✗	✗	✗ Not for docket; could be work program item
<b>3A:</b> Preserving pollinator & wildlife habitats	✓ Through UFMP	✗ Additional consulting needed to better define urban habitat	✓	✓	✓ As part of UFMP Implementation
<b>3B:</b> Protecting habitat & habitat corridors	✓ Through UFMP	✗ Additional consulting needed to address salmonids	✓	✓	✓ As part of UFMP Implementation

**Docket Request #2: Development Regulation Text Amendments (Continued)**

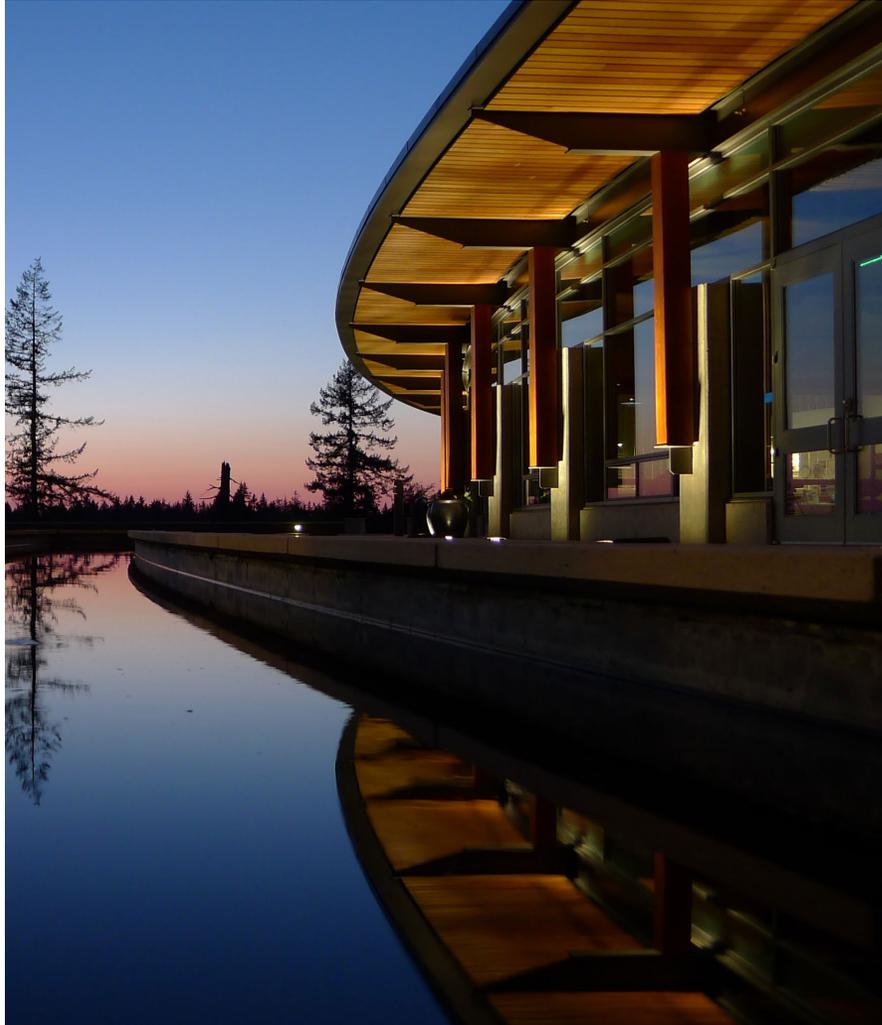
	 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
<b>3C:</b> Protecting native growth	✗	✗	✗	✗	✗
<b>4A:</b> Critical area care requirements	✗	✗	✗	✗	✗
<b>4B:</b> Significant tree retention	✓ Through UFMP	✓	✓	✓	✓ As part of UFMP Implementation
<b>4C:</b> Replanting of native vegetation	✓ Through UFMP	✗	✗	✓	✓ As part of UFMP Implementation

**Docket Request #3: Development Regulation Text Amendments (Geologic Hazard Areas)**

 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
✓	✗	✗	✓	✓

No.	Source*	Docket Request #	Questions and Comments	Staff Response to Questions and Comments
<i>October 15, 2019 - Joint Planning Commission and City Council Work Session</i>				
1	GP - A. Hassan	1	I am glad the city is turning a little from more residential areas, however we always complain about schools capacity and this land is ideal for a new school to meet the increasing student number.	Comment is noted
2	GP - M. Velasco	1	Please don't construct anything, leave it like that. We need nature around. There has to be a way to change urbanization plans. I guess the plans didn't contemplate how is pollution and global warming in 2019. Sammamish is still heaven, please preserve it.	Comment is noted
3	GP - L. Uno	1	Can you clarify how dens building on this site will improve traffic? This is located between Eastlake and Eastside Catholic, if I am correct. Adding more businesses or homes will only make this are more challenging to navigate during many hours of the day.	The Community Business (CB) Zone allows a greater range of land uses than the Residential 1 (R-1) zone. Allowing a greater range of land uses along the City's main transit corridor will help encourage the use of bus transit in Sammamish. Any further development on this site will produce a traffic analysis, which will identify mitigation for traffic impacts.
4	GP - K. Lyon-king	1	Can this be used for the new schools that will be needed when the apartments and other houses come. Thank you for being responsible 😊	There are no plans for new educational facilities on this site.
5	GP - C. Hooper	1	I am concerned that allowing to upzone this property to include more dense building is unsustainable. The current infrastructure that we have today will not support dense housing, and businesses in this area. This is an unsustainable path that is in addition to the town center that is unsustainable. This will lead to poor traffic flows, too many people and the loss of open space that we all need since it's already too dense here.	There are no current plans for this site. Any further development on this site will be reviewed for all impacts and mitigated to the extent feasible. Regarding traffic impacts, any development plans will produce a traffic analysis, which will identify mitigation for traffic impacts.

\*(S = Staff; GP = General Public; PC = Planning Commission; CC = City Council)



# 2020 Docket Requests

City Council Meeting  
November 19, 2019 6:30 PM



Sara Estiri, Management Analyst  
Miryam Laytner, Senior Management Analyst  
Department of Community Development

# Request #1 - Overview

## Site-Specific Land Use Map Amendment

### Applicant

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City of Sammamish

### Request

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Change the future land use designation from R-1 to CB.



READ-MORE

EXHIBIT 2, PAGE 1



# Request #1 - Staff Recommendation

## Site-Specific Land Use Map Amendment – CWU Parcel

 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
✗	✗	✓	✓	✓

# Request #2 - Overview

## Development Regulation Text Amendments

### Applicants

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Mary Wictor & Mary Johnson

### Request

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Amendments related to TDR's



Regulations related to development issues



Regulations to address ecosystem preservation



Regulations related to tree & vegetation retention



READ-MORE

EXHIBIT 2, PAGES 2-3

# Request #2 – Staff Recommendations

## Development Regulation Text Amendments - TDRs

	 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
<b>1A:</b> Expanding TDR sending sites	✓	✗	✗	✓	✓ Contingent on #2 (1B) & #3 approval
<b>1B:</b> Modifying the TDR program	✓	✓	✓	✓	✓

# Request #2 – Staff Recommendations

## Development Regulation Text Amendments – Development Issues

	 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
<b>2A:</b> Minimum Lots	X	X	X	X	X
<b>2B:</b> “UNBUILDABLE” regulations	X	X	X	X	X
<b>2C:</b> Development restrictions	X	X	X	X	X
<b>2D:</b> West-slope areas with critical areas	X	X	X	✓	✓ Contingent on #2 (1A) & #3 approval
<b>2E:</b> Landslide tracking system	✓	X	X	X	X No need to docket; work program item

# Request #2 – Staff Recommendations

## Development Regulation Text Amendments – Ecosystem Preservation

	 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
<b>3A:</b> Preserving pollinator & wildlife habitats	✓ Through UFMP	✗ Additional consulting needed to better define urban habitat	✓	✓	✓ As part of UFMP Implementation
<b>3B:</b> Protecting habitat & habitat corridors	✓ Through UFMP	✗ Additional consulting needed to address salmonids	✓	✓	✓ As part of UFMP Implementation
<b>3C:</b> Protecting native growth	✗	✗	✗	✗	✗

# Request #2 – Staff Recommendations

## Development Regulation Text Amendments – Tree & Vegetation Retention

	 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
<b>4A:</b> Critical area care requirements	✗	✗	✗	✗	✗
<b>4B:</b> Significant tree retention	✓ Through UFMP	✓	✓	✓	✓ As part of UFMP Implementation
<b>4C:</b> Replanting of native vegetation	✓ Through UFMP	✗	✗	✓	✓ As part of UFMP Implementation

# Integrated into UFMP Implementation



## REQUEST ITEMS CONSIDERED UNDER UFMP IMPLEMENTATION

**Request #2(3A):** Preservation of Pollinator & Wildlife Habitat

**Request #2(3B):** Protection of Habitat & Habitat Corridors

**Request #2(4B):** Significant Tree Retention

**Request #2(4C):** Replanting of native vegetation

# Request #3 - Overview

## Development Regulation Text Amendments

### Applicant

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Mary Wictor

### Request

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Amendments related to addressing geologically hazardous areas.



READ-MORE

EXHIBIT 2, PAGE 4

# Request #3 – Staff Recommendation

## Development Regulation Text Amendments – Geologic Hazard Areas

 WORKPLAN ALIGNMENT	 COVERED IN ANNUAL/ MID-BI BUDGET	 STAFF AVAILABILITY	 POLICY & PROGRAM CONSISTENCY	 STAFF RECOMMENDATION
✓	✗	✗	✓	✓

# Staff Recommendation Summary

## FOR DOCKETING

### Request #1

 Site Specific Land Use Map Amendment

### Request #2(1B)

 Modification of TDR Program

### Request #3

 Geologic Hazard Areas

**#2(1A):** Modification of TDR Sending Sites

**#2(2D):** West Sloping Areas with Critical Areas

# Next Steps

## Legislative Review

DATE	ACTION
October 15	City Council & Planning Commission Joint Work Session
November 7	Planning Commission Public Hearing and Recommendation
November 19	City Council Public Hearing, Resolution To Set Docket
2020	Legislative Review of Individual Proposals

# Public Hearing

**CITY OF SAMMAMISH  
WASHINGTON  
Resolution No. R2019-\_\_\_**

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**A RESOLUTION OF THE CITY OF SAMMAMISH,  
WASHINGTON RELATED TO SETTING THE 2020  
DOCKET**

WHEREAS, the City of Sammamish plans under Chapter 36.70A RCW, the Growth Management Act (“GMA”), which requires cities to adopt a comprehensive plan that is consistent with the GMA and with county and regional planning policies; and

WHEREAS, the City Council initially adopted the City’s Comprehensive Plan in 2003 by Ordinance O2003-130, and has subsequently adopted various revisions; and

WHEREAS, the City Council updated the Sammamish Comprehensive Plan in accordance with RCW 36.70A.130 on October 26, 2015 (“2015 Comprehensive Plan”) by adopting Ordinance O2015-396; and

WHEREAS, Sammamish Municipal Code (SMC) Chapter 24A.10.010 authorizes the City to consider site-specific land use map amendments and text amendments to the Comprehensive Plan and Sammamish Municipal Code development regulation on an annual basis; and

WHEREAS, City staff solicited Comprehensive Plan and development regulations amendment requests from citizens and City departments; and

WHEREAS, a total of three requests were submitted and deemed complete pursuant to SMC 24A.10.010(1)(e), including one from the City for a Site-Specific Land Use Map Amendment and two from Sammamish residents for development regulation text amendments; and

WHEREAS, requests that are included on the 2020 docket will be added to the City’s 2020 work plan, thoroughly analyzed, and returned to the Planning Commission and City Council for consideration; and

WHEREAS, on October 15, 2019, during a joint study session, the City Council and Planning Commission reviewed a presentation describing the annual docket process and summarizing the three requests received; and

WHEREAS, on November 7, 2019, the Planning Commission held a public hearing on the requests for the 2020 Comprehensive Plan and development regulation docket, considered public comment, and made a recommendation to the City Council regarding which requests to include on the 2020 docket; and

WHEREAS, on November 19, 2019, the City Council reviewed the staff presentation and the Planning Commission recommendations and held a public hearing on the 2020 docket requests in order to provide further opportunity for public comment and participation;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO RESOLVE AS FOLLOWS:**

Section 1. Docket Decision. The City Council of the City of Sammamish hereby approves the following requests to be included on the 2020 Docket:

1. City of Sammamish – Site-Specific Land Use Map Amendment
  - Docket Request #1: Site-Specific Land Use Map Amendment of Central Washington University – amend the Future Land Use Map designation from R-1 to CB; and
2. Mary Johnson and Mary Wictor – Development Regulation Text Amendment
  - Docket Request #2(1A): Modification of TDR Sending Sites (to be reviewed upon completion of Docket Request #3)
  - Docket Request#2(1B): Modification of the Transfer of Development Rights (TDR) Program; and
  - Docket Request #2(2D): West Sloping Areas with Critical Areas (to be reviewed upon completion of Docket Request #3).
3. Mary Wictor – Development Regulation Text Amendment
  - Docket Request 3: Geologic Hazard Areas

Section 2. Effective Date. This Resolution shall take effect and be in force upon passage and signatures thereon.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 19<sup>th</sup> DAY OF NOVEMBER 2019.**

CITY OF SAMMAMISH

\_\_\_\_\_  
Mayor, Christie Malchow

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Melonie Anderson, City Clerk

Approved as to form:

\_\_\_\_\_  
Michael R. Kenyon, City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Publication Date:  
Resolution No.

# Agenda Bill

City Council Regular Meeting  
November 19, 2019



<b>SUBJECT:</b>	City of Sammamish Shoreline Master Program (SMP) State Mandated 2019 Periodic Review		
<b>DATE SUBMITTED:</b>	November 13, 2019		
<b>DEPARTMENT:</b>	Community Development		
<b>NEEDED FROM COUNCIL:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational		
<b>RECOMMENDATION:</b>	Review proposed and/or required SMP amendments, hold a Public Hearing, and deliberate on adoption of draft ordinance presented for consideration.		
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1 - Draft Ordinance</a> <a href="#">2. Exhibit 2 - Public Comment</a>		
<b>BUDGET:</b>			
Total dollar amount		<input type="checkbox"/>	<b>Approved in budget</b>
Fund(s)		<input type="checkbox"/>	<b>Budget reallocation required</b>
		<input checked="" type="checkbox"/>	<b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>			
<input type="checkbox"/> Transportation	<input type="checkbox"/>	Community Safety	
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/>	Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/>	Culture & Recreation	
<input checked="" type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/>	Financial Sustainability	

**NEEDED FROM COUNCIL:**

Should the Council approve the proposed and/or required code changes identified through the Shoreline Master Program (SMP) periodic review?

**KEY FACTS AND INFORMATION SUMMARY:**

Following the City Council Study Session workshop on November 12, 2019 where background was presented to the City Council on the State mandated Shoreline Master Program (SMP) periodic review, the Council is tasked with asking any final questions regarding the proposed and/or required SMP amendments, holding a Public Hearing, and deliberating on adoption of the draft ordinance and draft code language presented for consideration.

There are three primary options for Council consideration:

**Option 1:** Adopt draft ordinance (Exhibit 1) including adoption of draft code language as presented in Attachment 1 (i.e. adopt all changes presented during November 12, 2019 Study Session); or

**Option 2:** Adopt amended version of draft ordinance Attachment 1 excluding amended dock size restrictions (i.e. adopt all required consistency changes and recreational use lot changes but do not adopt amended dock size restrictions); or

**Option 3:** Adopt amended version of draft ordinance Attachment 1 excluding amended dock size restrictions and excluding components related to recreational lots (i.e. adopt only periodic review required consistency changes).

In addition to these three primary options, the Council may also choose to add or delete additional items. For example, if there is Council interest in modifying the definition of Type F Stream, as presented in Exhibit 1.6 of the November 12, 2019 Study Session materials, an amendment to the code language in draft ordinance Attachment 1 would be appropriate.

Public comments received since publication of the November 12, 2019 Study Session agenda materials have been included as a courtesy for City Council review under Exhibit 2.

**Exhibit 1**

**CITY OF SAMMAMISH  
WASHINGTON  
ORDINANCE NO. O2019-XXX**

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**AN ORDINANCE OF THE CITY OF SAMMAMISH,  
WASHINGTON, AMENDING THE CITY SHORELINE  
MASTER PROGRAM, TITLE 25 SMC, AS REQUIRED BY  
RCW 90.58.080 AND WAC 173-26-090, AND ESTABLISHING  
AN EFFECTIVE DATE.**

WHEREAS, the City of Sammamish Shoreline Master Program (SMP) was formally adopted by the City Council in 2011 under Ordinance O2011-308; and

WHEREAS, the City's SMP and associated development regulations were updated through a locally initiated update in 2016 under Ordinance O2016-410 and in 2017 under Ordinance O2017-43; and

WHEREAS, the 2016 and 2017 SMP updates were uniquely related to integration of the City's Critical Areas Ordinance (CAO) into the SMP, as required by EHB 1653 and SB 5726; and

WHEREAS, following the City of Sammamish original SMP adoption in 2011, the City has not completed a State mandated periodic review of the SMP, as directed by RCW 90.58.080 and WAC 173-26-090; and

WHEREAS, RCW 90.58.080 and WAC 173-26-090 direct that, for the City of Sammamish, a periodic SMP review must be complete by June 30, 2019; and

WHEREAS, a joint public hearing in support of the required periodic SMP review was held with the Washington State Department of Ecology and the City of Sammamish Planning Commission on June 6, 2019 in accordance with WAC 173-26-104; and

**Exhibit 1**

WHEREAS, following transmittal of the City's draft periodic SMP review findings to the Washington State Department of Ecology, the Department of Ecology issued an initial determination of consistency on August 14, 2019 as required by WAC 173-26-104(3)(b); and

WHEREAS, a State Environmental Policy Act (SEPA) Threshold Determination of Non-Significance (DNS) was issued in support of the periodic SMP review on October 29, 2019 in accordance with WAC 197-11-340(2); and

WHEREAS, the City Council conducted a study session workshop to review findings of the periodic SMP review on November 12, 2019; and

WHEREAS, the City Council conducted a public hearing on November 19, 2019 regarding adoption of the amendments proposed and required as part of the City of Sammamish periodic SMP review; and

WHEREAS, the City Council concluded the City of Sammamish local component of the periodic SMP review process on November 19, 2019.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Adoption of Shoreline Master Program changes proposed and necessary as part of the periodic SMP review process.** The City hereby adopts changes to the City of Sammamish Shoreline Master Program (SMP), Title 25 SMC, as presented in **Attachment 1**.

**Section 2. Effective Date.** This Ordinance shall be in full force and effect fourteen days following formal approval transmitted to the City by the Washington State Department of Ecology.

**Section 3. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state

**Exhibit 1**

or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF  
ON THE 19TH DAY OF NOVEMBER 2019.**

\_\_\_\_\_  
Christie Malchow, Mayor

Attest/Authenticated:

\_\_\_\_\_  
Melonie Anderson, City Clerk

Approved as to Form

\_\_\_\_\_  
Michael R. Kenyon, City Attorney

Filed with the City Clerk:  
Date Adopted:  
Date of Publication:  
Effective Date:

## Title 25 SHORELINE MANAGEMENT<sup>1</sup>

**Chapters:**

- 25.01 Introduction**
- 25.02 Definitions**
- 25.03 Master Program Element Goals**
- 25.04 Shoreline Management Policies**
- 25.05 Jurisdiction and Environmental Designations**
- 25.06 General Shoreline Regulations**
- 25.07 Use/Development Regulations**
- 25.08 Permit Criteria and Administrative Standards**
- Appendix A Shoreline Inventory and Characterization Report and Map Folio<sup>2</sup>**
- Appendix B Final Restoration Plan**
- Appendix C Cumulative Impact Analysis**

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<sup>1</sup> The 2009 Sammamish Shoreline Master Program was adopted by Ord. O2009-265 and amended by Ord. O2011-308 after input from the Department of Ecology.

<sup>2</sup> The appendices to this title can be found on the City's website at <http://www.ci.sammamish.wa.us/departments/communitydevelopment/smp/Default.aspx>.

## Chapter 25.01 INTRODUCTION

Sections:

- 25.01.005 Introduction.
- 25.01.010 Purpose and intent.
- 25.01.020 Title.
- 25.01.030 Applicability.
- 25.01.040 Authority.
- 25.01.050 Governing principles.
- 25.01.060 Relationship to plans, policies and regulations.
- 25.01.070 Critical areas regulations incorporated by reference.
- 25.01.080 Effective date.
- 25.01.090 Liberal construction.
- 25.01.100 Severability.

### 25.01.005 Introduction.

The Sammamish shoreline master program (SMP) update fulfills the requirements of the Washington State Shoreline Management Act (SMA) and associated guidelines “to prevent the inherent harm in an uncoordinated and piecemeal development of the state’s shorelines.” The SMP balances local needs, interests and character with the general public’s interests in protecting key shoreline environments and important resources. The overarching goal is meant to strike a balance among private ownership, public access, and public protection of the state’s shorelines.

The SMA establishes a broad policy preference for shoreline uses that protect water quality and the natural environment, that depend on proximity to the shoreline, and preserve and enhance public access and public recreational opportunities. New uses and developments will follow regulations established by a set of goals and policies designed to avoid and/or mitigate for impacts to the environment while protecting property rights. Existing legally established uses and developments are allowed to continue as “grandfathered.” (SMC 25.08.100)

The SMA guidelines require that an SMP result in “no net loss” of shoreline ecological functions. This SMP accomplishes that requirement through its goals, policies, and regulations noted above providing restoration program and enhancement incentives to offset the cumulative impacts of new shoreline uses and developments over time. The SMP is an amendment to the Sammamish comprehensive plan and to associated development regulations in the Sammamish Municipal Code. (Ord. O2011-308 § 1 (Att. A))

### 25.01.010 Purpose and intent.

The purposes of this shoreline master program are:

- (1) To promote the health, safety, and general welfare of the community by providing long range, comprehensive policies and effective, reasonable regulations for development, use, and restoration of Sammamish’s shorelines; and
- (2) To manage shorelines in a positive, effective, balanced and equitable manner consistent with requirements established by the Shoreline Management Act (the Act) contained in Chapter 90.58 RCW, and the State Shoreline Guidelines in Chapter 173-26 WAC; and
- (3) To maintain the ecological functions of Sammamish’s shorelines. (Ord. O2011-308 § 1 (Att. A))

### 25.01.020 Title.

This document shall be known and cited as “the Sammamish shoreline master program,” referred to herein as the “SMP” or the “program.” (Ord. O2011-308 § 1 (Att. A))

**Exhibit 1 - Attachment 1**

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**Sammamish Municipal Code  
Chapter 25.01 INTRODUCTION****25.01.030 Applicability.**

(1) All proposed uses and development, as defined in Chapter 25.02 SMC (Definitions) occurring within the shoreline jurisdiction (see Chapter 25.05 SMC for a description of the jurisdiction) shall comply with this program, Chapters 173-26 and 173-27 WAC and Chapter 90.58 RCW. This program regulates all uses and developments within the shoreline jurisdiction whether or not a shoreline permit is required. This program will regulate all development proposed after the effective date of the program.

(2) For purposes of this SMP, shoreline uses and developments shall be classified as follows:

(a) Permitted Uses and Developments. These are allowed uses and development that are consistent with this program and RCW 90.58.030. Such uses/development shall require a shoreline substantial development permit, a shoreline conditional use permit, a statement that the use/development is exempt from a shoreline substantial development permit, or a determination that an exempt use/development is consistent with this program during land use/building permit review (see Chapter 25.07 SMC for a list and description of exempt uses/developments and exemption criteria). Development within the shoreline jurisdiction that does not meet the standards of this program shall require a shoreline variance.

(b) Prohibited Uses and Developments. Uses and developments that are inconsistent with this program and/or Chapter 90.58 RCW and which cannot be allowed through any shoreline permit or variance.

(3) This program shall apply to:

(a) All of the lands and waters of Sammamish that meet the definition of “shorelines of the state” in Chapter 25.02 SMC and RCW 90.58.030. This includes all areas waterward of the OHWM extending to the City’s legal in-water jurisdictional boundary and any areas landward of the OHWM that meet the definition of “shorelands” in Chapter 25.02 SMC; and

(b) Every person, individual, firm, partnership, association, organization, local or state governmental agency, public or municipal corporation, or other entity proposing or undertaking any new use and/or development in the Sammamish shoreline jurisdiction.

(4) Existing lawfully established uses and developments are not subject to regulations of this program until or unless there is a change in use or development. Shoreline property owners are encouraged to consult the City community development department to determine if a proposed use or development activity requires review under this program.

(5) The provisions of this program shall not apply to lands held in trust by the United States for Indian nations, tribes or individuals. (Ord. O2011-308 § 1 (Att. A))

**25.01.040 Authority.**

This shoreline master program is adopted under the authority granted by Chapter 90.58 RCW and Chapter 173-26 WAC. (Ord. O2011-308 § 1 (Att. A))

**25.01.050 Governing principles.**

(1) The goals, policies and regulations of this program are informed by the governing principles in Chapters 173-26 and 173-27 WAC, and the policy statements of Chapter 90.58 RCW.

(2) Any inconsistencies between this program and the Act must be resolved in accordance with the Act.

(3) Regulatory or administrative requirements of this program must not unconstitutionally infringe upon private property rights or result in an unconstitutional taking of private property.

(4) The territorial jurisdictions of the SMP planning function and regulatory function are legally distinct. The planning function may, and in some circumstances must, look beyond the territorial limits of the shoreline jurisdiction.

**Sammamish Municipal Code**  
**Chapter 25.01 INTRODUCTION**

**Exhibit 1 - Attachment 1**

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(5) The policies and regulations established by the program must be integrated and coordinated with the Sammamish Comprehensive Plan and the development regulations in the Sammamish Municipal Code (SMC).

(6) Protecting the shoreline environment is an essential statewide policy goal, consistent with other statewide policy goals in Chapter 173-26 WAC. This program protects shoreline ecology from impairments in the following ways:

(a) By including regulations and regulatory incentives designed to protect shoreline ecological functions, and restore impaired ecological functions where such functions have been identified; and

(b) By including policies and regulations that require mitigation sequencing to avoid, then minimize, and then apply mitigation of adverse impacts not otherwise avoided or mitigated by compliance with this program and other applicable regulations in a manner that ensures no net loss of shoreline ecological functions consistent with Chapter 90.58 RCW and WAC 173-26-201(2)(e)(i).

(c) By including policies and regulations that require consideration of cumulative impacts of anticipated and reasonable future development in a manner that ensures no net loss of shoreline ecological functions. (Ord. O2011-308 § 1 (Att. A))

**25.01.060 Relationship to plans, policies and regulations.**

(1) Uses, alterations and developments regulated by this program are subject to applicable provisions of the Sammamish Municipal Code (SMC), the Sammamish Comprehensive Plan, the Shoreline Management Act (Chapter 90.58 RCW), the Growth Management Act (Chapter 36.70A RCW), State Environmental Policy Act (Chapter 43.21C RCW and Chapter 197-11 WAC), and other local, state and federal laws.

(2) This program shall be implemented according to the definitions contained in Chapter 25.02 SMC. Where definitions contained in this program conflict or differ from definitions contained in other sections of the SMC, these definitions shall prevail.

(3) Unless otherwise stated, where this program makes reference to any RCW, WAC, or other federal, state or local law or regulation, the most recent amendment or current edition shall apply.

(4) In the event the regulations of this program differ from other applicable City policies or regulations, the more restrictive provisions shall apply.

(5) The following provisions of the Sammamish Municipal Code are adopted as part of this SMP, and attached herein: SMC Title 13 (Surface Water Management, adopted by Ord. 2011-304 on May 16, 2011), SMC 21.10.120 (Historic resources – Review process, adopted by Ord. 2008-240 on Dec. 16, 2008) and sections of the City's critical areas ordinance as described within SMC 25.01.070 (adopted by Ord. 2005-193 on December 20, 2005, and revised by Ord. 2009-264 on October 6, 2009, Ord. 2009-274 on December 1, 2009, and Ord. O2013-350 on July 9, 2013). (Ord. O2016-410 § 1 (Att. A); Ord. O2011-308 § 1 (Att. A))

**25.01.070 Critical areas regulations incorporated by reference.**

Provisions of the Sammamish critical areas ordinance codified in Chapter 21A.50 SMC, exclusive of SMC 21A.50.050 (Complete exemptions), 21A.50.070 (Exceptions), 21A.50.320(1) (isolated wetlands) and 21A.50.320(3) (isolated wetlands – pilot program) are considered part of this SMP. (Ord. O2017-431 § 3 (Att. C); Ord. O2016-410 § 1 (Att. A); Ord. O2011-308 § 1 (Att. A))

**25.01.080 Effective date.**

This program and all amendments thereto shall become effective 14 days from the date of the Department of Ecology's written notice of final approval. (Ord. O2016-410 § 1 (Att. A); Ord. O2011-308 § 1 (Att. A))

**25.01.090 Liberal construction.**

In accordance with RCW 90.58.090, this program is exempt from the rule of strict construction; therefore, this program shall be liberally construed to give full effect to its goals, policies and regulations. (Ord. O2011-308 § 1 (Att. A))

**25.01.100 Severability.**

If any section or provision of this program is declared invalid such declaration shall not affect the validity of this program as a whole. (Ord. O2011-308 § 1 (Att. A))

## Chapter 25.02 DEFINITIONS

### Sections:

25.02.010 Definitions.

#### 25.02.010 Definitions.

- (1) Accessory Dwelling Unit. "Accessory dwelling units" are separate living quarters contained within, or detached from, a single-family dwelling on a single lot.
- (2) Accessory Use. An "accessory use" is a use associated with the principal use on a shoreline property that is subordinate to the principal use and minor in nature. In order to be classified as an accessory use, a use must commonly occur in the immediate vicinity and in the same shoreline environment. "Accessory use" includes normal appurtenances.
- (3) Amendment. "Amendment" means a revision, update, addition, deletion, and/or re-enactment of the Sammamish SMP (WAC 173-26-020).
- (4) Archaeological Resource/Site. "Archaeological resource/site" means a site or feature that meets the criteria of a historic resource pursuant to SMC 21.10.020 (Historic Preservation Ordinance).
- (5) Average Grade Level. "Average grade level" means the average of the natural or existing topography of the portion of the lot, parcel, or tract of real property which will be directly under the proposed building or structure; in the case of structures to be built over water, average grade level shall be the elevation of the ordinary high water mark. Calculation of the average grade level shall be made by averaging the ground elevations at the midpoint of all exterior walls of the proposed building or structure (WAC 173-27-030).
- (6) Backfill. "Backfill" means the placement of earth material behind a retaining wall or structure.
- (7) Bank. "Bank" means a rise or slope at the edge of a body of water or water course.
- (8) Beach Club. "Beach club" means a private waterfront lot owned in common by two or more individuals/entities for purposes of providing shared recreational beach access for the exclusive use of the property owners.
- (9) Benthic. "Benthic" refers to the sediment surface and subsurface layers providing habitat for the micro-organisms of a stream or lake bottom.
- (10) Berm. "Berm" means a constructed area of compacted earth that has been artificially mounded or placed against a wall or structure.
- (11) Bioengineering or Bio-stabilization. "Bioengineering" or "bio-stabilization" means the practice of using natural materials to stabilize shorelines and prevent erosion as an alternative to bulkheads. This may include use of rocks, bundles of stems, root systems, or other living plant material, fabric, or other soil stabilization techniques. Bioengineering projects often include fisheries habitat enhancement measures in project design (e.g., anchored logs, root wads, etc.). Such techniques may be applied to creeks, rivers, lakes, and reservoirs. Bioengineering may also be applied in upland areas away from the immediate shoreline. See "bulkhead alternative" definition.
- (12) Boathouse. "Boathouse" means a structure designed for the storage of vessels and not used as a residence or dwelling unit. Boathouses are to be distinguished from houseboats.
- (13) Boating Facilities. "Boating facilities" means docks, floats, buoys and accessory structures which are associated with a private noncommercial recreational beach jointly owned by upland property owners serving five or more residences. "Boating facilities" excludes facilities serving four or fewer single-family residences.

**Exhibit 1 - Attachment 1**

Sammamish Municipal Code  
Chapter 25.02 DEFINITIONS

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- (14) Boat Launch or Boat Ramp. "Boat launch" or "boat ramp" means a slab, pad, rail, or graded slope specifically constructed and used for launching boats or other vessels.
- (15) Boat Lift. "Boat lift" is an in-water structure used for the dry berthing of vessels above the water level and lowering of vessels into the water periodically. A boat lift is used to berth and launch a single vessel, suspended over the water's surface. A boat lift is generally a manufactured unit and may be placed in the water adjacent to a dock or stand-alone structure.
- (16) Breakwater. "Breakwater" means an off-shore structure, either floating or not, that may or may not be connected to the shore, such structure being designed to absorb and/or reflect back into the water body the energy of the waves.
- (17) Buffer. "Buffer" means a critical area buffer as designated by regulations in Chapter 21A.50 SMC.
- (18) Building Setback. "Building setback" means the minimum required distance between a structure and a lot line, easement, or shoreline setback, into which space a structure or the foundation of a building shall not extend.
- (19) Bulkhead. "Bulkhead" means a vertical or nearly vertical structure placed parallel to the shoreline at or near the OHWM for purposes of armoring the shoreline and protecting structures from effects of erosion caused by wind or waves. Bulkheads generally consist of concrete, timber, steel, rock, or other material resistant to erosion.
- (20) Bulkhead Alternative. "Bulkhead alternative" means a measure to achieve shoreline stabilization other than a wall or solid structure, erected at or above OHWM. Bulkhead alternatives provide for beach restoration and protection of property during storms, and may consist of large rocks or revetments integrated with vegetation and other materials (see also "bio-engineering"/"bio-stabilization").
- (21) Buoy, Mooring. "Mooring buoy" means a floating object anchored to the bottom of a water body that provides tie-up capabilities for vessels.
- (22) Clearing. "Clearing" means removal of vegetation or other organic plant matter by physical, mechanical, chemical, or any other means.
- (23) Compatible. "Compatible" means uses or activities capable of existing together or in the vicinity of one another without disharmony or without generating effects or impacts that are disruptive to the normal use and enjoyment of surrounding property.
- (24) Conservation. "Conservation" means the careful, prudent, and planned management of a natural resource to preserve ecological and shoreline functions and to prevent exploitation, destruction, or neglect.
- (25) Covered Moorage/Canopy. "Covered moorage" means boat or other vessel moorage, without walls, that has a roof or canopy to protect the vessel(s).
- (26) Critical Habitat. "Critical habitat" means those areas in the City that are wetlands, streams, and fish and wildlife habitat conservation areas.
- (27) Development. "Development" means the construction or exterior alteration of structures; dredging; drilling; dumping; filling; removal of any sand, gravel, or minerals; bulkheading; driving of piling; placing of obstructions; or any project of a permanent or temporary nature that interferes with the normal public use of the surface of the waters overlying lands subject to the SMA (Chapter 90.58 RCW) at any stage of water level (WAC 173-27-030); **"Development" does not include dismantling or removing structures if there is no other associated development or re-development.**
- (28) Director. "Director" means, unless otherwise specified, the director of the City of Sammamish department of community development or the director's designee.
- (29) Dock. "Dock" means a fixed or floating platform structure anchored in and/or floating upon a water body and connected to land to provide moorage or landing for waterborne vessels and/or water-dependent recreation uses.

**Exhibit 1 - Attachment 1**

Sammamish Municipal Code  
Chapter 25.02 DEFINITIONS

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- (30) Dredging. "Dredging" means the removal, displacement, and/or disposal of unconsolidated material such as sand, silt, gravel or other submerged materials, for purposes of modifying the bottom elevation of a water body, ditch, or wetland.
- (31) Ecological Functions or Shoreline Functions. "Ecological functions" or "shoreline functions" means the work performed or role played by the physical, chemical, and biological processes that contribute to the maintenance of the aquatic and terrestrial environments that constitute the shoreline's natural ecosystem. See WAC 173-26-201(2)(c) (WAC 173-26-020).
- (32) Ecosystem-Wide Processes. "Ecosystem-wide processes" means the suite of naturally occurring physical and geologic processes of erosion, transport, and deposition; and specific chemical processes that shape landforms within a specific shoreline ecosystem and determine both the types of habitat and the associated ecological functions (WAC 173-26-020).
- (33) Excavation. "Excavation" means the removal of earth material from other than within a water body.
- (34) Exempt Development. "Exempt developments" are those set forth in WAC 173-27-040 and RCW 90.58.030(3)(e), 90.58.140(9), 90.58.147, 90.58.355, and 90.58.515 which are not required to obtain a substantial development permit but which must otherwise comply with applicable provisions of the act and the local master program (WAC 173-27-030). Conditional use, variance, or other permits may also still be required even though the activity does not require a shoreline substantial development permit.
- (35) Fair Market Value. "Fair market value" (synonymous with "replacement cost") of a development is the open market bid price for conducting the work, using the equipment and facilities, and purchase of the goods, services and materials necessary to accomplish the development. This would normally equate to the cost of hiring a contractor to undertake the development from start to finish, including the cost of labor, materials, equipment and facility usage, transportation and contractor overhead and profit. The fair market value of the development shall include the fair market value of any donated, contributed or found labor, equipment or materials (WAC 173-27-030).
- (36) Feasible. "Feasible" means that an action, such as a development project, mitigation, or preservation requirement, meets all of the following conditions:
- (a) The action can be accomplished with technologies and methods that have been used in the past in similar circumstances, or studies or tests have demonstrated in similar circumstances that such approaches are currently available and likely to achieve the intended results;
  - (b) The action provides a reasonable likelihood of achieving its intended purpose; and
  - (c) The action does not physically preclude achieving the project's primary intended legal use. In cases where these guidelines require certain actions unless they are infeasible, the burden of proving infeasibility is on the applicant. In determining an action's infeasibility, the reviewing agency may weigh the action's relative public costs and public benefits, considered in the short- and long-term time frames (WAC 173-26-030).
- (37) Fill. "Fill" means the addition of soil, sand, rock, gravel, sediment, earth retaining structure, or other material to an area waterward of the OHWM, in wetlands, or on shorelands in a manner that raises the elevation or creates dry land (WAC 173-26-020).
- (38) Float. "Float" means a structure that is moored, anchored, or otherwise secured in a water body and which is not connected to the shoreline.
- (39) Floodplain. "Floodplain" is synonymous with "100-year floodplain" and means that land area susceptible to inundation with a one percent chance of being equaled or exceeded in any given year. The limit of this area is based upon flood ordinance regulation maps or a reasonable method that meets the objectives of the Act (WAC 173-26-020).
- (40) Flood Hazard Reduction. "Flood hazard reduction" refers to actions taken to reduce risk of flood damage or hazards. Flood hazard reduction measures may consist of nonstructural or indirect measures, including but not limited to setbacks, land use controls, wetland restoration, dike removal, use relocation, bioengineering measures,

**Exhibit 1 - Attachment 1**

Sammamish Municipal Code  
Chapter 25.02 DEFINITIONS

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and stormwater management programs; and of structural measures intended to contain flow within the channel, channel realignment, and elevation of structures consistent with the National Flood Insurance Program.

(41) Footprint. "Footprint" means a two-dimensional outline of a structure or building where it intersects or covers the ground surface, including upper story eaves and cantilevers where they cover or overhang the ground surface.

(42) Grading. "Grading" means the movement or redistribution of the soil, sand, rock, gravel, sediment, or other material on a site in a manner that alters the natural contour of the land (WAC 173-26-020).

(43) Geotechnical Report or Geotechnical Analysis. "Geotechnical report" or "geotechnical analysis" means a scientific study or evaluation conducted by a qualified expert that includes a description of the ground and surface hydrology and geology, the affected land form and its susceptibility to mass wasting, erosion, and other geologic hazards or processes, conclusions and recommendations regarding the effect of the proposed development on geologic conditions, the adequacy of the site to be developed, the impacts of the proposed development, alternative approaches to the proposed development, and measures to mitigate potential site-specific and cumulative geological and hydrological impacts of the proposed development, including the potential adverse impacts to adjacent and down-current properties. Geotechnical reports shall conform to accepted technical standards and must be prepared by qualified professional engineers or geologists who have professional expertise about the regional and local shoreline geology and processes.

(44) Hard Structural Shoreline Stabilization. "Hard structural shoreline stabilization," also referred to as "shoreline armoring" or "bulkhead," refers to the use of a solid, essentially vertical wall constructed of concrete, wood, or other material for the purpose of resisting shoreline erosion caused by wind or waves.

(45) Hearings Board. "Hearings Board" means the Shoreline Hearings Board established by the SMA.

(46) Height. "Height" is measured from average grade level to the highest point of a structure; provided, that television antennas, chimneys, and similar appurtenances shall not be used in calculating height, except where such appurtenances obstruct the view of the shoreline of a substantial number of residences on areas adjoining such shorelines, or the applicable master program specifically requires that such appurtenances be included; provided further, that temporary construction equipment is excluded in this calculation (WAC 173-27-030).

(47) Houseboat. "Houseboat" means a vessel that is designed or used as a place of residence without a means of self-propulsion and steering equipment or capability.

(48) Landward. "Landward" means to or toward the land in a direction away from the water body.

(49) Maintenance. "Maintenance" means those usual acts to prevent a decline, lapse or cessation from a lawfully established condition or use.

(50) Marina. "Marina" means a facility offering dockage and other service for small water craft but excluding boating facilities as defined in this program, facilities serving four or fewer single-family residences, and accessory uses to public lands.

(51) Moorage Structure. "Moorage structure" means any structure or device, including but not limited to docks, moorage piles and buoys placed at or below the OHWM and designed to provide for the moorage of boats or other watercraft or vessels.

(52) Multifamily Residential Development. "Multifamily residential development" means a dwelling, apartment (SMC 21A.15.355), townhouse (SMC 21A.15.370) and similar structures containing two or more attached residential units. "Multifamily" shall not include cottage housing or accessory dwelling units.

(53) Native Shoreline Vegetation. "Native shoreline vegetation" means vegetation comprised of plant species, other than noxious weeds, that are indigenous to the Pacific Northwest and that reasonably could have been expected to naturally occur on the site.

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(54) Natural or Existing Topography. "Natural or existing topography" means the topography of the lot, parcel, or tract of real property immediately prior to any site preparation or grading, including excavation or filling (WAC 173-27-030).

(55) Nonconforming Development. "Nonconforming development" or "nonconforming structure" means an existing structure that was lawfully constructed at the time it was built but is no longer fully consistent with present regulations such as setbacks, buffers or yards; area; bulk; height or density standards due to subsequent changes to the master program, except for such existing development that is defined as conforming development consistent with section 25.08.100 of this program.

(56) Nonconforming Lot. "Nonconforming lot" means a lot that was legally established at the time it was recorded with King County, but now contains less than the required width, depth or area due to currently effective development code (SMC Title 21A) requirements and/or requirements of this program.

(57) Nonconforming Use. ~~Nonconformance or Nonconforming Use.~~ "Nonconforming use" means an existing shoreline use that was lawfully established prior to the effective date of this program, but which does not conform to the range of uses permitted in the site's current zone and/or shoreline environment designation due to subsequent changes to this program, means any use, improvement or structure established in conformance with the City's shoreline master program in effect at the time of establishment that no longer conforms to the range of uses permitted in the site's current zone and/or designation or to the current development standards of the program due to changes in the program or its application to the subject property (SMC 21A.15.800).

(568) Non-Water-Oriented Uses. "Non-water-oriented uses" means those uses that are not water-dependent uses, water-related uses or water-enjoyment uses (WAC 173-26-020). Examples of non-water-oriented uses include professional offices, automobile sales or repair shops, mini-storage facilities, department stores, gas stations, and athletic fields.

(579) Normal Appurtenance. "Normal appurtenance" means a structure, site improvement, or use that is necessarily connected to the use and enjoyment of a principal use and is located landward of the OHWM. Normal appurtenances include a garage, deck, driveway, utilities, fences, septic tanks and drainfield, and grading which does not exceed 250 cubic yards and which does not involve placement of fill in any wetland or waterward of the ordinary high water mark. As authorized in WAC 173-27-040(2)(g), an accessory dwelling unit is considered a normal appurtenance.

(6058) No Net Loss. The concept of "no net loss," as used herein, recognizes that any development has potential or actual, short-term or long-term impacts and that through application of appropriate development standards and employment of mitigation measures in accordance with the mitigation sequence, those impacts will be addressed in a manner necessary to assure that the end result will not diminish the shoreline resources and values as they currently exist. Where uses or development that impact ecological functions are necessary to achieve other objectives of RCW 90.58.020, master program provisions shall, to the greatest extent feasible, protect existing ecological functions and avoid new impacts to habitat and ecological functions before implementing other measures designed to achieve no net loss of ecological functions.

(6159) Ordinary High Water Mark (OHWM). "Ordinary high water mark (OHWM)" means the mark on all lakes and streams that will be found by examining the beds and banks and ascertaining where the presence and action of waters are so common and usual and so long continued in all ordinary years as to mark upon the soil a character distinct from that of the abutting upland, in respect to vegetation, as that condition existed on June 1, 1971, as it may naturally change thereafter, or as it may change thereafter in accordance with permits issued by a local government or the Department of Ecology; provided, that in any area where the ordinary high water mark cannot be found, the ordinary high water mark adjoining fresh water shall be the line of mean high water (RCW 90.58.030(2)(b)).

(62) Owner. "Owner" means individuals holding legal title to real property; members in a limited liability company, shareholders or members in a corporation, partners in a partnership that hold legal title to real property; or a public agency or public or private utility that owns right-of-way or other easement rights in real property.

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- (603) Personal Watercraft. "Personal watercraft" means a vessel of less than 16 feet in length that uses a water jet pump as its primary source of motor power and that is designed to be operated by a person sitting, standing, or kneeling on the vessel, rather than in the conventional manner of sitting or standing inside the vessel.
- (644) Personal Watercraft Lift. "Personal watercraft lift" means a structure used for the dry berthing of personal watercraft above the water level and lowering of the personal watercraft into the water periodically. A personal watercraft lift is generally a manufactured unit without a canopy cover and may be attached to a dock, placed in the water adjacent to a dock, or erected as a stand-alone structure.
- (652) Preferred Shoreline Use. "Preferred shoreline use" is identified in the Act as a use that is unique to or dependent upon a shoreline location. Water-dependent, water-related, and water-enjoyment and single-family residential developments are preferred shoreline uses according to the Act. (RCW 90.58.020)
- (636) Primary Structure. "Primary structure" means the structure associated with the principal use of the property. If more than one structure is associated with the principal use of the property, the one with the highest assessed value shall be considered the primary structure.
- (647) Priority Species. "Priority species" means any species designated by the Washington Department of Fish and Wildlife (WDFW) as requiring protective measures for their survival due to population status, sensitivity to habitat alteration, and/or recreational, commercial, or tribal importance, often but not exclusively referring to salmonid species. Priority species include state endangered, threatened, sensitive, and candidate species; animal aggregations (e.g., heron colonies, bat colonies) considered vulnerable; and species of recreational, commercial, or tribal importance that are vulnerable. See WAC 173-26-020.
- (68) Private Beach Park Use. "Private beach park use" means privately owned shoreline properties used by an owner (or an ownership or membership group) for water-oriented recreational activities that are not associated with or subordinate to residential use, with associated facilities necessary for access, active use of shorelands, site access, and use, and allowances for private docks, floats, and mooring buoys.
- (695) Protective Bulkhead Common to Single-Family Residences. "Normal protective bulkhead common to single-family residences" means a bulkhead constructed on a lot zoned to permit one single-family residence and containing one single-family residence.
- (7066) Provisions. "Provisions" means policies, regulations, standards, guidelines, criteria, or environment designations (WAC 173-26-020).
- (7167) Public Access. "Public access" means the public's ability to get to and use the state's public waters, the water/land interface and associated public shoreline area. It includes physical access that is either lateral (areas paralleling the shore) or perpendicular (an easement or public corridor to the shore), and/or visual access facilitated by scenic roads and overlooks, viewing towers and other public sites or facilities.
- (7268) Public Interest. "Public interest" means the interest shared by the citizens of the state or community at large in the affairs of government, or some interest by which their rights or liabilities are affected including, but not limited to, an effect on public property or on health, safety, or general welfare resulting from a use or development (WAC 173-27-030).
- (7369) Public utility. "Public utility" means the facilities of a private business organization such as a public service corporation, or a governmental agency performing some public service and subject to special governmental regulations, the services that are paid for directly by the recipients thereof. Such services shall include but are not limited to: water supply, electric power, telephone, cablevision, natural gas and transportation for persons and freight. The term also includes broadcast towers, antennas and related facilities operated on a commercial basis.
- (740) Repair. "Repair" means to restore to a state comparable to the original condition after deterioration or partial destruction.
- (754) Replacement. "Replacement" means to rebuild using new materials.

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(762) Restoration, or Ecological Restoration. "Restoration" or "ecological restoration" means the reestablishment or upgrading of impaired ecological shoreline processes or functions. This may be accomplished through measures including, but not limited to, revegetation, removal of intrusive shoreline structures and removal or treatment of toxic materials. "Restoration" does not imply a requirement for returning the shoreline area to aboriginal or pre-European-settlement conditions (WAC 173-26-020).

(773) Revetment. "Revetment" means a sloped wall constructed of riprap or other suitable material placed on stream banks or other shorelines to retard bank erosion and minimize lateral stream movement. A revetment typically slopes away from the water and has a rough or jagged face. These features differentiate it from a bulkhead, which is a vertical structure.

(784) Riprap. "Riprap" means a layer, facing or protective mound of angular stones randomly placed to prevent erosion, scour or sloughing of a structure or embankment; also, the stone so used.

(795) Sediment. "Sediment" is material settled from suspension in a liquid medium.

(8076) Setback. "Setback" means the minimum required distance between a structure and a specified line such as a lot, easement or buffer line that is required to remain free of structures (SMC 21A.15.1070).

(8177) Shorelands. "Shorelands," also referred to as "shoreland areas," means those lands extending landward for 200 feet in all directions as measured on a horizontal plane from the OHWM; floodways and contiguous floodplain areas landward 200 feet from such floodways; and all wetlands and river deltas associated with the streams, lakes, and tidal waters that are subject to the provisions of this program; the same to be designated as to location by the Department of Ecology (RCW 90.58.030).

(8278) Shoreline Conditional Use. "Shoreline conditional use" means a use specifically designated as a shoreline conditional use in the SMP or a use that is not classified within the SMP.

(8379) Shoreline Environment Designation. "Shoreline environment designation" means the categories of shorelines of the state established by this program to differentiate between areas whose features imply differing objectives regarding their use and future development.

(840) Shoreline Jurisdiction. "Shoreline jurisdiction" means all shorelines of the state and shorelands as defined by this program and Chapter 90.58 RCW.

(854) Shoreline Modifications. "Shoreline modifications" means those actions that modify the physical configuration or qualities of the shoreline area, usually through the construction of a physical element such as a dike, breakwater, pier, weir, dredged basin, fill, bulkhead, or other shoreline structure. They can include other actions, such as clearing, grading, or application of chemicals (WAC 173-26-020).

(862) Shoreline Stabilization. "Shoreline stabilization" means actions taken to prevent or mitigate erosion impacts to property, dwellings, businesses, or structures caused by shoreline processes such as currents, floods, tides, wind or wave action. Shoreline stabilization includes but is not limited to structural armoring approaches such as bulkheads, bulkhead alternatives and nonstructural approaches such as bioengineering.

(873) Shorelines. "Shorelines" means all of the water areas within the City of Sammamish, including reservoirs, and their associated shorelands together with the lands underlying them; except:

- (a) Shorelines of statewide significance;
- (b) Shorelines on segments of streams upstream of a point where the mean annual flow is 20 cubic feet per second or less and the wetlands associated with such upstream segments; and
- (c) Shorelines on lakes less than 20 acres in size and wetlands associated with such lakes (RCW 90.58.030(2)(d)).

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~~(884)~~ Shorelines of Statewide Significance. “Shorelines of statewide significance” means those shorelines described in RCW 90.58.030(2)(e) that are within the City of Sammamish. Lake Sammamish is a designated shoreline of statewide significance. This is a distinct subcategory of shorelines of the state.

~~(895)~~ Shorelines of the State. “Shorelines of the state” are the total of all shorelines and shorelines of statewide significance within the City of Sammamish. Please also see definitions for “shorelines” (subsection (83) of this section) and “shorelines of the state” (RCW 90.58.030(2)(c)).

~~(9086)~~ Shoreline Variance. “Shoreline variance” is a means to grant relief from the specific bulk, dimensional or performance standards in the SMP. A shoreline variance is not a means to vary a use of a shoreline.

~~(9187)~~ Structure. “Structure” means anything permanently constructed in or on the ground, or over the water, excluding fences six feet or less in height, uncovered decks less than 18 inches above grade, uncovered paved areas, and structural or nonstructural fill (SMC 21A.15.1255).

~~(9288)~~ Substantial Development. “Substantial development” means any development that meets the requirements of RCW 90.58.030(3)(e).

~~(9389)~~ Transportation Use. “Transportation use” means a use whose primary purpose is the movement and circulation of people, goods, and services. This includes but is not limited to public roads, rails, parking areas, nonmotorized travel corridors, trails, and similar features.

~~(940)~~ Vegetation Enhancement Area. “Vegetation enhancement area” means an area immediately landward of the OHWM in which existing trees and native vegetation are preserved or native vegetation is restored and in which up to 25 percent by area of preserved and/or restored vegetation can be comprised of noninvasive, nonnative vegetation.

~~(954)~~ Vessel. “Vessel” includes ships, boats, barges, personal watercraft, or any other floating craft that are designed and used for navigation and do not interfere with the normal public use of the water (WAC 173-27-030).

~~(962)~~ Water-Dependent Use. “Water-dependent use” means a use or portion of a use that cannot exist in a location that is not adjacent to the water and that is dependent on the water by reason of the intrinsic nature of its operations. Water-dependent uses are preferred uses of the shoreline according to the Act (SMC 21A.15.1385).

~~(973)~~ Water-Enjoyment Use. “Water-enjoyment use” means a recreational use or other use that facilitates public access to the shoreline as a primary characteristic of the use; or a use that provides for recreational use or aesthetic enjoyment of the shoreline for a substantial number of people as a general characteristic of the use and which through location, design, and operation ensures the public’s ability to enjoy the physical and aesthetic qualities of the shoreline. In order to qualify as a water-enjoyment use, the use must be open to the general public and the shoreline-oriented space within the project must be devoted to the specific aspects of the use that foster shoreline enjoyment (WAC 173-26-020) (SMC 21A.15.1386).

~~(984)~~ Water-Oriented Use. “Water-oriented use” means a use that is water-dependent, water-related, or water-enjoyment, or a combination of such uses (WAC 173-26-020) (SMC 21A.15.1387).

~~(995)~~ Water-Related Use. “Water-related use” means a use or portion of a use that is not intrinsically dependent on a waterfront location but whose economic viability is dependent upon a waterfront location because:

(a) The use has a functional requirement for a waterfront location such as the arrival or shipment of materials by water or the need for large quantities of water; or

(b) The use provides a necessary service supportive of the water-dependent uses and the proximity of the use to its customers makes its services less expensive and/or more convenient (WAC 173-26-020) (SMC 21A.15.1388).

~~(10096)~~ Water Quality. “Water quality” means the physical characteristics of water within shoreline jurisdiction, including water quantity, hydrological, physical, chemical, aesthetic, recreation-related, and biological characteristics. Where used in this chapter, the term “water quantity” refers only to development and uses regulated

under this chapter and affecting water quantity, such as impermeable surfaces and storm water handling practices. "Water quantity," for purposes of this chapter, does not mean the withdrawal of ground water or diversion of surface water pursuant to RCW 90.03.250 through 90.03.340 (WAC 173-26-020).

(10197) Wetland, Associated. "Associated wetland" means wetlands that are in proximity to lakes, rivers or streams that are subject to the Shoreline Management Act and either influence or are influenced by such waters. Factors used to determine proximity and influence include but are not limited to: location contiguous to a shoreline water body, presence of a surface connection including through a culvert or similar device, location in part or whole within the 100-year floodplain of a shoreline, periodic inundation, and/or hydraulic continuity. (Ord. O2011-308 § 1 (Att. A))

## Chapter 25.03 MASTER PROGRAM ELEMENT GOALS<sup>1</sup>

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<sup>1</sup> Chapters 25.03 and 25.04 of the shoreline master program amend the Sammamish Comprehensive Plan and have been omitted from the code at the request of the City. Refer to the Sammamish Comprehensive Plan, copies of which are on file at City Hall, for information on shoreline goals and policies.

**NOTE:** No changes to the City of Sammamish Shoreline Master Program Element Goals SMC Chapter 25.03 are proposed with the 2019 Periodic Review.

## Chapter 25.04 SHORELINE MANAGEMENT POLICIES<sup>1</sup>

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<sup>1</sup> Chapters 25.03 and 25.04 of the shoreline master program amend the Sammamish Comprehensive Plan and have been omitted from the code at the request of the City. Refer to the Sammamish Comprehensive Plan, copies of which are on file at City Hall, for information on shoreline goals and policies.

**NOTE:** No changes to the City of Sammamish Shoreline Management Policies SMC Chapter 25.03 are proposed with the 2019 Periodic Review.

## Chapter 25.05 JURISDICTION AND ENVIRONMENT DESIGNATIONS

Sections:

- 25.05.010 Shoreline jurisdiction.
- 25.05.020 Shoreline environment designations.
- 25.05.030 Shorelines of statewide significance – Lake Sammamish.

### 25.05.010 Shoreline jurisdiction.

(1) The policies and regulations of this program shall apply to Lake Sammamish, Pine Lake and Beaver Lake and their adjacent shorelands and any other areas that the City may annex that qualify as shorelines as defined in Chapter 25.02 SMC and RCW 90.58.030.

(2) The City determines the extent of shoreline jurisdiction on a case-by-case basis in conjunction with a development proposal, permit request, or request for statement of exemption. The landward extent of shoreline jurisdiction is measured from the OHWM and includes associated wetlands. For Lake Sammamish, the waterward extent of shoreline jurisdiction, as measured from the OHWM toward the western city boundary, shall be governed by the regulations pertaining to the adjoining shoreland area and all such uses shall be considered accessory to the primary use. For Pine and Beaver Lakes, the waterward extent of shoreline jurisdiction, as measured from the OHWM toward the center of each lake, shall be governed by the regulations pertaining to the adjoining shoreland area and all such uses shall be considered accessory to the primary use. The OHWM shall be determined based on site-specific observation and assessment using accepted protocols and criteria in accordance with RCW 98.58.030(2)(b).

(3) No streams meeting the definition of “shoreline” are included within the City limits as of the date of adoption of this program. If the City annexes unincorporated areas that include Patterson Creek or other shorelines or shorelands as defined by this program, shoreline jurisdiction will be determined based on the criteria and definitions in Chapter 25.02 SMC and Chapter 90.58 RCW. (Ord. O2011-308 § 1 (Att. A))

### 25.05.020 Shoreline environment designations.

(1) Shorelines shall be assigned one of the following environment designations:

(a) Shoreline Residential Environment (SR). The purpose of the shoreline residential environment is to accommodate residential development and accessory structures that are consistent with this program. This designation shall apply to shorelines that do not meet the criteria for urban conservancy and that are characterized by single-family or multifamily residential development or are planned and platted for residential development.

(b) Urban Conservancy Environment (UC). The purpose of the urban conservancy environment is to protect and restore relatively undeveloped or unaltered shorelines to maintain open space, floodplains, or habitat, while allowing a variety of compatible uses. This designation shall apply to shorelines that retain important ecological functions, even if partially altered. These shorelines are suitable for low intensity development, uses that are a combination of water-related or water-enjoyment uses, including single-family residential use, or uses that allow substantial numbers of people to enjoy the shoreline.

(2) The shoreline environment designations established in subsection (1) of this section shall apply to the land and water areas subject to shoreline jurisdiction as defined in Chapter 25.02 SMC and Chapter 90.58 RCW. Uses and developments that occur waterward of the OHWM shall be governed by the regulations pertaining to the adjoining shoreland area and all such uses shall be considered accessory to the adjacent primary use.

(3) Shoreline environment designations are delineated on a map, hereby incorporated as a part of this program (Appendix A), that shall be known as the official shoreline map. The official shoreline map is for planning purposes

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only. The map does not necessarily identify or depict the actual extent of shoreline jurisdiction or all associated wetlands. The lateral extent of the shoreline jurisdiction shall be determined on a case-by-case basis based on the location of the OHWM, floodway and/or the presence of associated wetlands. The landward extent so determined may extend beyond that depicted on the official shoreline map.

(4) Undesignated and/or unmapped shorelines shall be designated urban conservancy in accordance with WAC 173-26-211(2)(e).

(5) If disagreement develops as to the exact location of a shoreline environment designation boundary line shown on the official shoreline map, the following rules shall apply:

- (a) Boundaries indicated as approximately following lot, tract, or section lines shall be so construed.
- (b) Boundaries indicated as approximately following roads shall be construed to follow their centerlines.
- (c) Boundaries indicated as approximately parallel to or extensions of lots lines or roads shall be so construed.
- (d) Whenever existing physical features are inconsistent with boundaries on the official shoreline map, the director shall interpret the boundaries.
- (e) Appeals of such interpretations may be filed pursuant to the applicable appeal procedures described in Chapter 25.08 SMC. (Ord. O2011-308 § 1 (Att. A))

**25.05.030 Shorelines of statewide significance – Lake Sammamish.**

In accordance with RCW 90.58.020, the following policies are hereby adopted for Lake Sammamish, which is a shoreline of statewide significance. The City shall manage Lake Sammamish to give preference to uses and developments that:

- (1) Recognize and protect the statewide interest over local interest;
- (2) Preserve the natural character and wildlife habitat of the shoreline;
- (3) Result in long-term over short-term benefit;
- (4) Protect the resources and ecology of the shoreline;
- (5) Increase public access to publicly owned areas of the shoreline;
- (6) Increase recreational opportunities for the public in the shoreline environment. (Ord. O2011-308 § 1 (Att. A))

## Chapter 25.06 GENERAL SHORELINE REGULATIONS

### Sections:

- 25.06.005 Generally.
- 25.06.010 Archaeological, historic and cultural resources regulations.
- 25.06.020 Environmental protection and conservation regulations.
- 25.06.030 Shoreline public access regulations.
- 25.06.040 Restoration regulations.
- 25.06.050 Water quality, stormwater, and nonpoint pollution regulations.

### **25.06.005 Generally.**

The general regulations in this chapter shall apply to all new development and uses within the Lake Sammamish, Pine Lake, and Beaver Lake shoreline jurisdictions unless otherwise stated. These regulations shall only apply within the shoreline jurisdiction, and shall not apply to portions of lots extending further landward than the landward extent of shoreline jurisdiction, as specified by Chapter 25.05 SMC. Additional regulations pertaining to specific uses and development activities are contained in Chapter 25.07 SMC. (Ord. O2011-308 § 1 (Att. A))

### **25.06.010 Archaeological, historic and cultural resources regulations.**

- (1) Upon receipt of application for a shoreline permit or request for a statement of exemption for a development proposal located on or adjacent to a City of Sammamish historic, cultural, or archeological resource, the application or request shall be additionally processed pursuant to the requirements of SMC 21.10.120 (Historic resources – Review process).
- (2) Whenever historic, cultural or archaeological sites or artifacts are inadvertently discovered during shoreline development, work on that portion of the development site shall be stopped immediately, the site secured and the discovery reported as soon as possible to the director. Upon notification of such find, the property owner shall notify the Washington State Department of Archaeology and Historic Preservation, and the director shall notify the historic preservation officer, all affected tribes and shall require a site investigation and archaeological study to determine the significance of the discovery. (Ord. O2011-308 § 1 (Att. A))

### **25.06.020 Environmental protection and conservation regulations.**

- (1) All development projects shall include measures to mitigate environmental impacts not otherwise avoided or mitigated by compliance with this program and other applicable regulations. Where required, mitigation measures shall be applied in the following order:
  - (a) Avoiding the impact altogether by not taking a certain action or parts of an action;
  - (b) Minimizing impacts by limiting the degree or magnitude of the action and its implementation by using appropriate technology or by taking affirmative steps to avoid or reduce impacts;
  - (c) Rectifying the impact by repairing, rehabilitating, or restoring the affected environment;
  - (d) Reducing or eliminating the impact over time by preservation and maintenance operations;
  - (e) Compensating for the impact by replacing, enhancing, or providing substitute resources or environments;
  - and
  - (f) Monitoring the impact and the compensation projects and taking appropriate corrective measures.

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(2) **Restoration.** Restoration of native vegetation shall consist of a mixture of trees, shrubs and groundcover and be designed to improve habitat functions.

(3) **Aquatic Bed Wetlands.** Wetlands located entirely waterward of the ordinary high water mark of a lake shall be regulated by the development standards provided for in the program, including this section. Where a wetland area extends landward of the shoreline's OHWM boundary, additional wetland buffer protections pursuant to SMC 21A.50.290 may apply.

(4) **Aquatic Weed Control and Noxious Weed Control.** Aquatic weed control and noxious weed control may occur when the health and sustainability of native plant communities and associated habitats are threatened or when a water dependent use is restricted by their presence. Control with hand labor and/or light equipment is allowed; provided, that the appropriate erosion control measures are used and the area is replanted with native vegetation. Control shall occur in conformance with applicable local, state and/or federal regulations.

(5) **Clearing and Grading.** The amount of clearing and grading shall be limited to the minimum necessary to accommodate the allowed use/development. This minimum shall include clearing and grading necessary for landscaping and establishment of a vegetation enhancement area, if required or desired.

(6) **Light and Glare.** Exterior lighting shall not shine directly onto the water. Exterior lighting fixtures shall include full cutoff devices (light shields) such that glare or direct illumination onto the lake is minimized.

(7) **Mitigation.** Property owners proposing new shoreline use or development shall include measures to mitigate environmental impacts not otherwise avoided or mitigated by compliance with this program and other applicable regulations. Where required, mitigation measures shall follow mitigation sequencing principles described in subsection (1) of this section and other applicable regulations whether or not the use/development requires or is exempt from a shoreline substantial development permit. Shoreline setback reductions are listed in subsection (10) of this section.

(8) **Building Setback – Pine and Beaver Lakes.** A five-foot-wide building setback shall be established from the landward edge of the shoreline setback required in subsection (9) of this section for Pine and Beaver Lakes. The following may be allowed in the building setback subject to the square footage limits of SMC 25.07.080:

- (a) Landscaping;
- (b) Uncovered decks that are less than 18 inches above grade;
- (c) Building overhangs if such overhangs do not extend more than 18 inches into the building setback area;
- (d) Impervious ground surfaces, such as driveways and patios;
- (e) Trails.

(9) **Shoreline Setback.** A shoreline setback is established for Lake Sammamish, Pine Lake, and Beaver Lake. The shoreline setback area for Lake Sammamish is the area extending 50 feet (or as reduced by Table 25.06.020) landward from the OHWM. For Pine and Beaver Lakes, the shoreline setback area is the area extending 45 feet landward from the OHWM.

The following regulations shall apply:

- (a) Non-water-dependent shoreline uses and developments, including residential developments, shall be located landward of the shoreline setback unless otherwise specified by this program;
- (b) Two hundred square feet maximum of residential accessory structure is allowed as specified in SMC 25.07.080(2) and subsection (9)(d) of this section;
- (c) Docks and shoreline stabilization structures shall be allowed within the shoreline setback as specified in this program;

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(d) Public access structures, picnic areas, boat launches, docks and shoreline stabilization structures shall be allowed within the shoreline setback as specified in this program;

(10) Lake Sammamish Vegetation Enhancement Area. The 15-foot-wide portion of the shoreline setback immediately landward of the OHWM is reserved as a vegetation enhancement area. The following regulations apply:

(a) Property owners shall be required to establish and maintain the vegetation enhancement area:

(i) As part of any new development or (exterior) redevelopment project that displaces or affects applicable shoreline setbacks. For developments or additions of less than 500 square feet, the landscaping requirement shall be proportional (1:1) to the area of disturbance or redevelopment; or

(ii) If they propose to construct or expand an existing bulkhead or other stabilization structure by more than 10 percent.

(iii) Excluded from this requirement are changes to a structure that do not expand the footprint.

(b) The vegetation enhancement area, excluding the active use area, shall be planted or maintained with at least 75 percent by area of the vegetation consisting of native trees, shrubs, and groundcover designed to improve ecological functions. The VEA planting plan shall include one tree for every 500 square feet, one shrub for every 25 square feet, and 100 percent groundcover within the VEA. Note: Illustrations of the code will be included in the User Guide.

(c) An area of up to 25 percent of the vegetation enhancement area may be used as an active use area consistent with the requirements of this program; provided, that the active use area is located to avoid areas of greater sensitivity and habitat value. If this 25 percent limitation would not allow a corridor extending back from the lake measuring at least 15 feet parallel to the lake, a 15-foot-wide corridor may be used.

(d) Structures, decks and paved areas within the vegetation enhancement area may only be located within the limits of the active use area as specified within this program.

(e) When the establishment of the vegetation enhancement area is required, the final installation shall be approved by the city.

(11) Lake Sammamish Reduced Shoreline Setback. The Lake Sammamish shoreline setback may be reduced in the shoreline residential environment or for public uses and public development in the urban conservancy environment. All proposals for shoreline setback reduction must be completed in accordance with mitigation sequencing principles (subsection (1) of this section) and setback reductions as shown in Table 25.06.020.

(a) Reduction measures shall be installed, monitored, maintained and City inspected. Mitigation provisions in SMC 21A.50.140 and 21A.50.145 shall apply and financial guarantees pursuant to SMC Title 27 may be required.

(b) When setback reductions of Table 25.06.020 are utilized such that the resulting setback is 20 feet, and the residence or accessory structure directly abuts the vegetated area, house access and maintenance activities necessary for the residence or accessory structure may occur as needed. However, damage, disruption, or removal of required vegetation shall be restored immediately upon completion of the maintenance activities.

**Table 25.06.020: Lake Sammamish Shoreline Setback Reductions**

**Adopted Alternative**

Reduction	Setback Reduction (feet)	<p style="text-align: center;"><b>Reduction Criteria</b></p> <ul style="list-style-type: none"> <li>• Reductions from the 50-foot standard setback may be cumulative, but in no case shall the resulting shoreline setback be less than 20 feet from OHWM. Planting shall be installed and maintained in accordance with VEA requirements.</li> <li>• Reductions must be utilized in the following priority order: Reduction 1, Reduction 2 or 3 if a bulkhead is present, Reduction 4*, and Reduction 5. After Reductions 1 – 5, then Reductions 6, 7, and 8 may be utilized in any order.</li> <li>• Significant trees within the 50-foot setback area shall be retained, with the exception that the minimum necessary significant tree removal may occur for allowed development in order to utilize setback reductions. Removed significant trees shall be replanted at a 2:1 ratio.</li> </ul>
1	15 feet	For establishment of a 15-foot vegetation enhancement area landward and immediately adjacent to the OHWM and planting of 250 square feet of additional native vegetation planting area added landward and adjacent to the VEA.
2	15 feet	For removal of an existing bulkhead located at, below, or within five feet landward of the lake's OHWM and subsequent restoration of the shoreline to a natural or semi-natural state, including the restoration of topography, soil composition, and vegetation.
3	10 feet	For creation of a durable inclined fill of gravel/small rock against the waterside of an existing bulkhead and planting, enhancement, or restoration of at least a 5-foot width of native vegetation along the entire inclined fill, as part of an Army Corps of Engineers-approved plan and in compliance with all WDFW and other appropriate agency regulations.
4	5 feet	For a reduction in the active use area, from the allowed 25 percent of the shoreline setback to 15 percent, and additional planting in that area.
5	5 feet	For planting, enhancement, or restoration and subsequent preservation of existing native vegetation, as necessary, in a minimum 5-foot-wide near-shore area below the lake's OHWM, excluding the area below the active use area.
6	5 feet	For reduction of impervious surface coverage by 10 percent less than the city standard as allowed by SMC 25.07.080(2)(c) or (d).
7	5 feet	For limiting lawn area to no greater than 20 percent of the shoreline jurisdiction area.
8	5 feet	For preparation of, and agreement to adhere to, a written shoreline vegetation management plan that includes appropriate limitations on the use of fertilizer, herbicides, and pesticides to protect lake water quality.

\*This reduction is optional if it would result in an active use area that is less than 15 feet wide

(12) Pine Lake and Beaver Lake Tree Retention. Eighty percent of the significant trees within the shoreline jurisdiction must be retained. This requirement shall not apply to documented hazard trees.

(13) Pine and Beaver Lakes Vegetation Enhancement Area. A vegetation enhancement area immediately landward of the OHWM is required as compensatory mitigation for any new or expanded development that is proposed within applicable shoreline setback or buffer areas. For developments or additions of less than 500 square feet the landscaping requirement shall be proportional (1:1) to the area of disturbance of the development or redevelopment.

(a) The vegetation enhancement area when required, excluding the active use area, shall be planted or maintained with at least 75 percent by area of the vegetation consisting of native trees, shrubs, and groundcover designed to improve ecological functions. The VEA planting plan shall include one tree for every 500 square feet, one shrub for every 25 square feet, and 100 percent groundcover within the VEA.

(b) An area of up to 25 percent of the vegetation enhancement area may be used as an active use area consistent with the requirements of this program; provided, that the active use area is located to avoid areas of greater sensitivity and habitat value. If this 25 percent limitation would not allow a corridor extending back from the lake measuring at least 15 feet perpendicular to the lake, a 15-foot-wide corridor may be used.

(14) Critical Areas within Shoreline Jurisdiction. Where critical areas including wetlands, streams, frequently flooded areas, geologically hazardous areas, or fish and wildlife habitat conservation areas designated in Chapter 21A.50 SMC occur in the shoreline jurisdiction, the Chapter 21A.50 SMC buffer or shoreline setback that provides the greatest protection shall prevail.

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(15) Allowed Activities within Critical Areas within Shoreline Jurisdiction. The following activities are allowed subject only to compliance with best management practices and procedural requirements of this program:

(a) Emergencies.

(b) Public water, electric, and natural gas distribution, public sewer collection, cable communications, telephone utility, and related activities undertaken pursuant to City-approved best management practices.

(16) Notice on Title. The owner of any property required to maintain a vegetation enhancement area on which a development proposal is submitted or any property on which mitigation is established as a result of development, except a public right-of-way or the site of a permanent public facility, shall file a notice approved by the City with the King County records and elections division. The required contents and form of the notice shall be determined by the director. The notice shall run with the land. (Ord. O2011-308 § 1 (Att. A))

**25.06.030 Shoreline public access regulations.**

(1) Physical and/or visual access should be made available to the public through public parks, rights-of-way and other public lands.

(2) New public access is not required for new single-family residential subdivisions of nine lots or residential units or less.

(3) Development of public access facilities in, on or over the water shall be constructed using materials that allow light penetration and do not contaminate water. Facilities in, on or over the water shall be of non-reflective materials that are compatible in terms of color and texture with the surrounding area. The underside of over-water facilities should incorporate reflective materials where necessary to reduce the effects of shadowing.

(4) Public access should be located adjacent to other public areas, accesses and connecting trails, and connected to the nearest public street end or other public access point. (Ord. O2011-308 § 1 (Att. A))

**25.06.040 Restoration regulations.**

(1) Ecological restoration projects shall be carried out in accordance with a City-approved restoration plan, and in accordance with the policies and regulations of this program.

(2) Voluntary enhancement and restoration of the shoreline not associated with any other development proposal is encouraged and should be accomplished according to a City-approved plan for its design, implementation, maintenance, and monitoring. Restoration or enhancement should result in a net improvement to the functions of the lake ecosystem.

(3) Voluntary establishment of vegetation enhancement areas is encouraged to restore shoreline ecological function. Previously established and City-approved vegetation enhancement areas or buffer reductions shall be credited toward shoreline setback reductions in accordance with this program. (Ord. O2011-308 § 1 (Att. A))

(4) The City may grant relief from development standards and use regulations within this program that result from Shoreline Restoration Projects that cause a landward shift in the extent of shoreline jurisdiction; such relief must be provided consistent with criteria and procedures in WAC 173-27-215.

**25.06.050 Water quality, stormwater, and nonpoint pollution regulations.**

(1) New shoreline uses and developments (and their related construction processes) shall incorporate all known, available, and reasonable methods of preventing, controlling, and treating stormwater to protect and maintain surface and ground water quantity and water quality in accordance with Chapter 15.05 SMC (Surface Water Management), requirements of Chapter 21A.50 SMC and other applicable laws.

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- (2) Best management practices (BMPs) for controlling erosion and sedimentation and preventing pollutants from entering lakes shall be implemented for all new uses and developments (and their related construction processes).
- (3) To avoid water quality degradation by malfunctioning or failing septic systems located in the shoreline jurisdiction, new on-site sewage systems shall be located, designed, and maintained to meet all applicable water quality, utility, and health standards.
- (4) New structures installed below OHWM or that regularly and frequently come in contact with water shall be constructed of Washington Department of Fish and Wildlife (WDFW)-approved materials. (Ord. O2011-308 § 1 (Att. A))

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**Chapter 25.07  
USE/DEVELOPMENT REGULATIONS**

Sections:

- 25.07.005 Generally.
- 25.07.010 Summary of uses, approval criteria, and process.
- 25.07.020 Dredging regulations.
- 25.07.030 Filling and excavation regulations.
- 25.07.040 Boat facilities and boat launches – Ramps and rails regulations.
- 25.07.050 Private docks, floats, mooring buoys and watercraft lift regulations.
- 25.07.060 Public docks and floats regulations.
- 25.07.070 Shoreline stabilization regulations.
- 25.07.080 Residential use regulations.
- 25.07.090 Public recreational use regulations.
- 25.07.100 Transportation regulations.
- 25.07.110 Utilities regulations.
- 25.07.120 Agricultural use regulations.

**25.07.005 Generally.**

These regulations apply to all new development and uses within the Lake Sammamish, Pine Lake, and Beaver Lake shoreline jurisdictions. These regulations shall only apply within the shoreline jurisdiction and shall not apply to portions of lots extending further landward than the landward extent of shoreline jurisdiction, as specified by SMC 25.05.010. Regulations pertaining to general requirements are contained in Chapter 25.06 SMC. (Ord. O2011-308 § 1 (Att. A))

**25.07.010 Summary of uses, approval criteria, and process.**

Table 25.07.010-1 summarizes the permitted, conditional, and prohibited uses for each lake. All permitted and conditional uses may not appear in the table. In cases where uses are not listed, or conflicts exist with other section(s) of the program, the text provisions shall control. Table 25.07.010-2 summarizes the dimensional standards for each lake.

**Table 25.07.010-1: Permitted Uses**

Use (SMC Section)	Lake Sammamish Shoreline Residential	Lake Sammamish Urban Conservancy	Pine and Beaver Lakes Shoreline Residential	Pine and Beaver Lakes Urban Conservancy
<b>P = Permitted; C = Conditional Use; X= Prohibited</b>				
Agriculture (25.07.110)	C	C	C	C
Aquaculture	C	X	C	X
Boating facilities	P	P	P	P
Dredging (25.07.020(1))	P	P	P	P
Dredging (25.07.020(2))	C	C	C	C
Fill and excavation and grading landward of the OHWM (25.07.030)	P	P	P	P
Fill waterward of the OHWM, except for ecological restoration	C	C	C	C

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Use (SMC Section)	Lake Sammamish Shoreline Residential	Lake Sammamish Urban Conservancy	Pine and Beaver Lakes Shoreline Residential	Pine and Beaver Lakes Urban Conservancy
<b>P = Permitted; C = Conditional Use; X= Prohibited</b>				
(25.07.030)				
Fill waterward of the OHWM for ecological restoration (25.07.030)	P	P	P	P
Forest practices (25.07.035)	C	C	C	C
New private boat launches (25.07.040)	X	X	X	X
Maintenance and repair of existing private boat launches (25.07.040)	P	P	P	P
Public boat launches (25.07.040)	P	P	P	P
Private docks, floats, mooring buoys (25.07.050)	P	P	P	P
Canopies and lifts (25.07.050)	P	P	X	X
Maintenance and repair of docks, lifts, mooring buoys and floats (25.07.050)	P	P	P	P
Public docks, floats, and mooring buoys (25.07.060)	P	P	P	P
Shoreline stabilization bulkheads and bio-engineered solutions (25.07.070)	P	P	P	P
Repair, replacement and maintenance of shoreline stabilization (25.07.070)	P	P	P	P
Breakwaters, gabions, jetties, rock weirs, groins and other similar structures (25.07.070)	X	X	X	X
Single-family residences and appurtenances (accessory structures) (25.07.080)	P	P	P	P
Accessory dwelling units (25.07.080(7))	P	P	P	P
Subdivision (25.07.080(6))	P	P	P	P
Houseboats and floating homes (25.07.080(2)(a))	X	X	X	X
Transportation uses and facilities (25.07.100)	P	P	P	P
Parking, accessory to a permitted shoreline use (25.07.100)	P	P	P	P
Parking as a primary use (25.07.100)	X	X	X	X
Parking in, on or over water (25.07.100)	X	X	X	X
Private beach park use and structures (25.07.130)	C	C	C	C
Public recreational use and structures (25.07.090)	P	P	P	P
Utilities, primary land use	P	P	P	P

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Use (SMC Section)	Lake Sammamish Shoreline Residential	Lake Sammamish Urban Conservancy	Pine and Beaver Lakes Shoreline Residential	Pine and Beaver Lakes Urban Conservancy
<b>P = Permitted; C = Conditional Use; X= Prohibited</b>				
(25.07.110)				
Utilities, accessory to a single-family normal appurtenance (25.02.010 and 25.07.080)	P	P	P	P
Water-oriented commercial development (25.02.010)	C	C	X	X
Non-water-oriented commercial development (25.02.010(56))	X	X	X	X
Water-dependent industry (25.02.010(92))	X	X	X	X
Non-water-dependent industry (25.02.010(56))	X	X	X	X
Mining	X	X	X	X
Marina (25.02.010)	X	X	X	X

**Table 25.07.010-2: Dimensional Standards**

	Lake Sammamish Shoreline Residential	Lake Sammamish Urban Conservancy	Pine and Beaver Lakes Shoreline Residential	Pine and Beaver Lakes Urban Conservancy
<b>Single-Family Residential (SMC 25.06.020 and 25.07.080)</b>				
Height	35 feet	35 feet	35 feet	35 feet
Setbacks	15% of lot width, minimum setback 5 feet	15% of lot width, minimum setback 5 feet	R-4	R-4
Minimum yard area	45%	60%	45%	60%
Fences	6 feet	6 feet	6 feet	6 feet
<b>Accessory structures (not ADU) (SMC 25.07.080)</b>				
Height	10 feet	10 feet	10 feet	10 feet
Maximum footprint	200 square feet	200 square feet	200 square feet	200 square feet
<b>Other structures outside shoreline setback</b>				
Height	35 feet	35 feet	35 feet	35 feet
Footprint maximum	None	None	None	None
<b>Docks: Private Residential (SMC 25.07.050)</b>				
Length	Dock length of 80 feet maximum or length necessary to reach a depth of 8 feet. No dock shall be more than 1/4 the distance to the opposite shoreline.	Dock length of 80 feet maximum or length necessary to reach a depth of 8 feet. No dock shall be more than 1/4 the distance to the opposite shoreline.	Dock length of 80 feet maximum or length necessary to reach a depth of 8 feet. No dock shall be more than 1/4 the distance to the opposite shoreline.	Dock length of 80 feet maximum or length necessary to reach a depth of 8 feet. No dock shall be more than 1/4 the distance to the opposite shoreline.
Area: One owner	480 square feet	480 square feet	480 square feet	480 square feet
Area: Two to nine	480799 square feet	480799 square feet	700 square feet	700 square feet

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	Lake Sammamish Shoreline Residential	Lake Sammamish Urban Conservancy	Pine and Beaver Lakes Shoreline Residential	Pine and Beaver Lakes Urban Conservancy
<b>owners</b>				
<b>Area: 10 or more owners</b>	4801,000 square feet	4801,000 square feet	700 square feet	700 square feet
Width	4 feet within 30 feet of OHWM, 6 feet when more than 30 feet from OHWM	4 feet within 30 feet of OHWM, 6 feet when more than 30 feet from OHWM	4 to 6 feet within 10 feet of OHWM. Total of the platform area and walkway area are not to exceed 480 square feet or 700 square feet for joint use docks.	4 to 6 feet within 10 feet of OHWM. Total of the platform area and walkway area are not to exceed 480 square feet or 700 square feet for joint use docks.
Placement	At least 15 feet from property line	At least 15 feet from property line	At least 15 feet from property line	At least 15 feet from property line
Subdivision (SMC 25.07.080)	Shared use docks are required (see above for shared use dock allowances).	Shared use docks are required (see above for shared use dock allowances).	Shared use docks are required (see above for shared use dock allowances).	Shared use docks are required (see above for shared use dock allowances).
<b>Canopy (SMC 25.07.050)</b>				
Coverage	25 x 15 feet	25 x 15 feet	N/A	N/A
Height above OHWM	10 feet	10 feet	N/A	N/A
<b>Docks: Public Recreational (SMC 25.07.060)</b>				
Length	No limit	No limit	No limit	No limit
Area	3,000 square feet	3,000 square feet	3,000 square feet	3,000 square feet
Width	6 feet	6 feet	6 feet	6 feet
<b>Setbacks (SMC 25.06.020)</b>				
Shoreline setback	50 feet	50 feet	45 feet	45 feet
Building setback	N/A	N/A	5 feet	5 feet
Vegetation enhancement area (VEA)	15 feet	15 feet	15 feet as specified in the program	15 feet as specified in the program
Active use area	15 – 25% of VEA	15 – 25% of VEA	25% of VEA	25% of VEA
<b>Subdivision (SMC 25.07.080(6))</b>				
Minimum area	12,500 square feet	12,500 square feet	12,500 square feet	12,500 square feet
Minimum lot width	50 feet	50 feet	50 feet	50 feet

(Ord. O2016-410 § 1 (Att. A); Ord. O2011-308 § 1 (Att. A))

**25.07.020 Dredging regulations.**

Dredging shall be the minimum necessary to accomplish its purpose, and projects shall be designed to minimize or eliminate the need for future dredging.

(1) Dredging may be permitted when necessary to support the following:

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- (a) Construction of a public dock for public water-dependent recreational use; provided, that the dredging is limited to the minimum needed to accommodate the public dock and then only when there is no feasible alternative; or
  - (b) Public sponsored ecological restoration or enhancement projects; or
  - (c) City-approved restoration and mitigation projects that involve bulkhead removal and/or shoreline vegetation enhancement; or
  - (d) Bioengineered shoreline stabilization projects, including bioengineered shoreline stabilization associated with private residential developments.
- (2) Dredging for any purpose other than listed in subsection (1) of this section may be permitted with a conditional use permit.
- (3) When permitted, dredging activities must comply with all of the following standards:
- (a) Alternatives to dredging are infeasible; and
  - (b) The dredging is timed to minimize damage to shoreline ecological functions and aquatic life; and
  - (c) Unavoidable impacts of dredging are mitigated as required by this program.
- (4) Dredging for the purpose of public transportation is not permitted.
- (5) Dredge material shall be disposed of in legally established upland locations away from the shoreline and should be coordinated with appropriate agencies. (Ord. O2011-308 § 1 (Att. A))

**25.07.030 Filling and excavation regulations.**

- (1) All filling and excavation activities in the shoreline jurisdiction shall comply with the provisions of this program and all other applicable City and state requirements.
- (2) Fill and excavation is allowed only in association with a permitted use. Where allowed, fill and excavation shall be the minimum necessary to accommodate the development.
- (3) Development that involves fill or excavation within the shoreline jurisdiction shall obtain a shoreline substantial development permit unless exempt by WAC 173.27.040(2).
- (4) Fill shall be permitted landward of the OHWM and as allowed in subsection (5) of this section as a permitted or conditional use, and only where it is demonstrated that the proposed action will not result in ecological damage to water quality, fish, and/or wildlife habitat; or adversely alter natural drainage patterns.
- (5) Fill shall not be used to alter the OHWM, except as part of an approved restoration project. Filling waterward of the OHWM shall only be allowed when necessary to support one or more of the following:
- (a) Public sponsored ecological restoration or enhancement projects;
  - (b) City-approved restoration and mitigation projects that involve bulkhead removal, shoreline vegetation enhancement and/or shoreline restoration;
  - (c) Bioengineered shoreline stabilization projects, including bioengineered shoreline stabilization associated with private residential developments;
  - (d) Publicly sponsored nonrestoration projects that provide public access or improve access to the shoreline for a substantial number of people;

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- (e) Construction of public docks for public water-dependent recreational use; provided, that the filling and/or excavation are limited to the minimum needed to accommodate the public dock;
  - (f) Expansion or alteration of public transportation facilities of statewide significance currently located in the shoreline on the date of adoption of this SMP where there is no feasible alternative;
  - (g) When associated with a permitted or conditional use and as required by state or federal agencies;
  - (h) Fill waterward of the OHWM for any other purpose than ecological restoration shall require a shoreline conditional use permit.
- (6) Fill or excavation shall not be located where structural shore stabilization will be required to maintain materials placed or removed. Disturbed areas shall be immediately stabilized and revegetated, as applicable. (Ord. O2011-308 § 1 (Att. A))

#### 25.07.035 Forest practices.

Forest practices, as defined by SMC 21A.15.520, that only involves timber cutting are not considered development under this program and do not require a shoreline substantial development permit or a shoreline exemption. Forest practice activities other than timber cutting shall be considered development under this program, and shall require a conditional use permit.

#### 25.07.040 Boat facilities and boat launches – Ramps and rails regulations.

- (1) Existing legally established launch ramps and rails associated with private residential development may be maintained and repaired.
- (2) Public launch ramps and rails associated with public recreational uses shall be allowed on public land along the Lake Sammamish, Pine Lake, and Beaver Lake shorelines.
- (3) New launch ramps and rails shall be designed as follows:
  - (a) New launch ramps or rails shall be anchored to the ground through the use of tie-type construction. New ramps that solidly cover the water body bottom are prohibited; and
  - (b) No portion of a launch ramp or rail shall be placed or extend more than 60 feet waterward of the OHWM; and
  - (c) A launch ramp or rail shall be not be placed or extend to a depth greater than eight feet below the OHWM.
- (4) New launch ramps and rails associated with private residential development are prohibited.

(5) Private beach park uses as regulated by 25.07.130, and private joint access parcels associated with residential use as allowed by 25.07.080 clubs, associations of five or more residences with existing facilities, and jointly owned waterfront parcels may have docks, mooring buoys, and floats consistent with the regulations in SMC 25.07.050.

- (6) Structures accessory to the docks, mooring buoys, and floats may be constructed on the upland parcels with a shoreline substantial development permit issued consistent with this program, specifically SMC 25.06.020 and 25.07.080(2)(e). (Ord. O2011-308 § 1 (Att. A))

#### 25.07.050 Private docks, floats, mooring buoys and watercraft lift regulations.

- (1) All Lakes. The following regulations shall apply to private docks, floats, mooring buoys and lifts:
  - (a) No new dock, mooring buoy, or float shall be located closer than 15 feet from the side property line extended, except that joint-use docks, lifts and floats may abut or cross property lines for the common use of

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adjacent property owners when mutually agreed to by the property owners in an agreement recorded with King County. Lifts (Lake Sammamish only) may be located within five feet of property lines consistent with subsection (2)(i) of this section.

(b) Mooring buoys shall be limited to the number allowed pursuant to Washington State Department of Natural Resources requirements.

(c) No new float shall cover more than 150 square feet of the lake. The area of the float shall be counted as part of the overall dock area.

(d) No dwelling unit or building may be constructed on a dock, float or other moorage structure.

(e) The use of fill to construct new docks, floats, and/or lifts (lifts allowed on Lake Sammamish only) shall only be allowed pursuant to the requirements of SMC 25.07.030.

(f) New private docks, floats and/or lifts (lifts allowed on Lake Sammamish only) shall be designed and constructed using WDFW-approved methods and materials.

(g) The top surface of new private docks shall not exceed five feet in height above the OHWM.

(h) Docks, and platform lifts must be fully grated or contain other materials that allow a minimum of 40 percent light transmission through the decking material. If float tubs for docks preclude use of fully grated decking materials, then a minimum of two feet of grating must be installed down the center of the entire float.

(i) Pilings or moorage piles shall not be treated with pentachlor chlorophenol, creosote, chromate copper arsenate (CCA) or comparable toxic compounds.

(j) Existing legally established private docks and floats may be repaired or replaced consistent with the following standards provided within this chapter and listed below.

(k) Repair or replacement of an existing residential dock shall be administered as follows:

(i) Repair proposals which replace 75 percent or greater of the existing dock support piles, cumulatively over the lifetime of the dock, are considered replacement docks and must comply with requirements for replacement docks (below); and

(ii) On Lake Sammamish, repair proposals which replace between 25 and 75 percent of the existing dock support piles, cumulatively over the lifetime of the dock, must achieve the minimum 18-foot spacing to the extent allowed by site-specific engineering or design considerations and shall install deck grating on all areas of replaced decking; and

(iii) All proposed replacement piles shall be the minimum size allowed by site-specific engineering or design considerations.

(l) A replacement of an existing private dock shall be consistent with the following requirements:

(i) A proposal to replace the entire dock, or 75 percent or more of the dock support piles, cumulatively over the lifetime of the dock, must meet the dimensional, decking, and design standards for new docks as described above in subsections (1)(a) through (l) of this section, except the City may administratively approve an alternative design as provided in subsection (1)(m) of this section.

(m) Alternative Design. The City shall approve the following modifications to a dock or pier replacement proposal that deviates from the dimensional standards required by this chapter subject to approval by other permitting agencies such as the U.S. Army Corps of Engineers, or the Washington State Department of Fish and Wildlife.

In addition, the following requirements and all other applicable provisions of the chapter shall be met:

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- (i) State and Federal Agency Approval. U.S. Army Corps of Engineers or the Washington Department of Fish and Wildlife have approved the proposal; and
- (ii) Materials. Use of grated decking consistent with this chapter; and
- (iii) Maximum Area. No larger than existing dock; and
- (iv) Minimum Water Depth. No shallower than authorized through state and federal approval.

(2) Lake Sammamish. The following requirements apply to all new private docks, floats, and lifts on Lake Sammamish, including shared/joint-use facilities and ~~beach club facilities~~ private beach park facilities.

(a) Each individual residential lot ~~or private beach park lot~~ on Lake Sammamish shall be allowed: one residential dock, one float, two boat lifts, and two personal watercraft lifts. In lieu of the two boat lifts and two personal watercraft lifts, four personal watercraft lifts may be permitted.

(b) Contiguous lots using shared/joint-use docks shall be allowed one additional boat lift and one additional personal watercraft lift or two additional personal watercraft lifts in addition to the allowances ~~noted above for an individual lot~~ within (2)(a) of this section.

(c) Lots that provide shared/joint-use for more than nine residential homes shall be allowed one additional dock for service of existing legally established launch ramps and rails; provided, that the total area of overwater coverage does not exceed the maximum overwater area coverage allowed by this section.

~~(d)~~ Lots providing private beach park use, as allowed by 25.07.130, shall be allowed one additional boat lift and one additional personal watercraft lift or two additional personal watercraft lifts in addition to the allowances within (2)(a) of this section.

~~(e)~~ Maximum overwater area coverage for private docks accessory to residential use on Lake Sammamish, including any float coverage but excluding canopy coverage, shall not exceed:

~~(i)~~ Four hundred eighty square feet ~~for private residential docks serving one lot; or~~

~~(ii)~~ Seven hundred square feet ~~for private residential docks serving two to nine lots in a shared use agreement; or~~

~~(iii)~~ One thousand square feet ~~for private residential docks serving more than nine lots in a joint use agreement.~~

~~(f)~~ Maximum overwater coverage for private docks accessory to private beach park uses on Lake Sammamish, including any float coverage but excluding canopy coverage, shall be consistent with 25.07.130, and shall not exceed

four hundred eighty square feet.

~~(g)~~ Docks shall be no wider than four feet, except an additional two feet of width can be allowed without a variance, where associated with ~~for~~ a residential property owner or private beach park member with a condition that qualifies for state disabled accommodations. The City can also allow without a variance, up to two feet of additional dock width limited to areas more than 30 feet waterward of the OHWM, if approved by other permitting agencies, such as the U.S. Army Corps of Engineers or the Washington Department of Fish and Wildlife. Otherwise docks shall not exceed four feet in width. ~~The area of the float shall be counted as part of the overall dock area.~~

~~(h)~~ Ells, fingers and deck platforms can be no closer than 30 feet waterward of the ordinary high water mark.

~~(i)~~ The first set of pilings for a dock shall be located no closer than 18 feet from the ordinary high water mark.

~~(j)~~ Maximum Length of Private Docks. The maximum waterward extent of any new dock or other in-water/overwater moorage structure shall be no longer than 80 feet or the length needed to reach a depth of eight

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feet (measured from ordinary high water), whichever is greater. No dock shall be more than one-quarter the distance to the opposite shoreline.

(k) No boat lift shall be located closer than five feet from the side property line extended. New boat lifts installed between five and 15 feet of the side property line extended must be installed perpendicular to the shoreline.

(l) One boat canopy per residential lot/private dock is allowed; provided, that private docks providing moorage for two or more users through joint residential use or private beach park use may be allowed a maximum of two boat canopies per private dock. All the boat canopies shall be made of translucent material. Canopies may be a maximum of 25 feet in length, 15 feet in width, and 10 feet at the highest point over ordinary high water.

(3) Pine Lake and Beaver Lake. The following requirements apply to all new private docks and floats on Pine Lake and Beaver Lake, including shared/joint-use facilities and ~~beach club facilities~~ private beach park facilities.

(a) Each individual residential lot on Pine and Beaver Lake shall be allowed: one residential dock, and one float.

(b) Maximum overwater coverage area for private docks on Pine and Beaver Lake:

(i) Four hundred eighty square feet for private residential docks serving one lot.

(ii) Seven hundred square feet for private residential docks serving two or more lots in a joint-use agreement.

(c) Docks shall be no wider than four feet, except:

(i) Dock width may be increased from four feet to six feet if the platform area and the total area of the walkway do not exceed 480 square feet or 700 square feet for joint use docks.

(ii) The maximum square footage of platforms (ells, Ts, etc.) at the end of the dock is 250 square feet.

(iii) Between OHWM and the platform the walkway shall be no wider than six feet for a minimum distance of 10 feet.

(d) New boat lifts and canopies are not permitted on Pine and Beaver Lakes. Existing lifts and canopies may be maintained.

(e) The maximum waterward extent of any new dock or other in-water/over-water moorage structure shall be no longer than 80 feet or the length needed to reach a depth of eight feet (measured from ordinary high water), whichever is greater. No dock shall be more than one-quarter the distance to the opposite shoreline. (Ord. O2011-308 § 1 (Att. A))

#### 25.07.060 Public docks and floats regulations.

New public recreational docks and floats on public lands shall comply with the following:

(1) Public recreational docks shall be designed and constructed using WDFW-approved methods and materials; and

(2) With the exception of total over-water coverage, public recreational docks shall comply with design standards required for private docks listed in SMC 25.07.050(1)(a) through (l).

(3) Consistent with SMC 25.07.050(2)(e) and (3)(c), the width of public recreational piers and docks should be minimized, but can be authorized up to six feet in width subject to Army Corps of Engineers and/or Washington Department of Fish and Wildlife approval;

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(4) No public recreational dock shall exceed 3,000 square feet in surface area. There is no dock length limit for public recreational docks; however, public piers and docks shall not interfere with navigation. (Ord. O2011-308 § 1 (Att. A))

#### **25.07.070 Shoreline stabilization regulations.**

This section describes the types of shoreline stabilization permitted on all shorelines in Sammamish.

(1) When allowed pursuant to this program, shoreline stabilization and permitted alternatives, including new, expanded, or replacement bulkhead alternatives and bulkheads, must meet all of the following requirements:

(a) The impacts must be first avoided, then minimized and then mitigated through compliance with this program and other applicable regulations such that there is no net loss of shoreline ecological functions. This is achieved by maintaining the required vegetation enhancement area in a vegetated condition, or planting the shoreline vegetation enhancement area in accordance with this program; and

(b) The size of shoreline stabilization structure shall be limited to the minimum necessary to protect the primary structure; and

(c) The shoreline stabilization is designed by a state licensed professional geotechnical engineer and/or engineering geologist and constructed according to applicable state and federal laws; and

(d) The shoreline stabilization is designed and constructed to incorporate natural vegetation and habitat elements wherever reasonable, and constructed and maintained in a manner that does not degrade the water quality of affected waters; and

(e) No gabions, motor vehicles, appliances, structure demolition debris, or solid waste of any kind shall be used for shoreline stabilization. Any such objects that may be remnant from replaced shoreline stabilization must be removed from the shoreline and shoreline setback unless doing so would cause damage to the environment; and

(f) The shoreline stabilization shall be designed and constructed with gravel backfill and weep holes so that natural downward movement of surface or ground water may continue without ponding or saturation; and

(g) The shoreline stabilization on shores exposed to significant wave action shall be designed to dissipate wave energy and scouring; and

(h) Shoreline stabilization shall be placed landward of associated wetlands and buffers.

(2) Bulkhead alternatives and bioengineered shoreline stabilization (also known as bio-stabilization) are the preferred method for stabilizing shorelines and shall be permitted with proof of demonstrated need provided in a technical report prepared by a Washington state licensed engineer and/or a qualified biologist as appropriate. Such alternatives include large rocks, logs, revetments and other natural materials integrated with native vegetation to prevent erosion of land into the lakes.

(3) New or expanded hard structural stabilization may be permitted only when bulkhead alternatives are determined to be infeasible or insufficient and when required:

(a) To protect an existing primary residential structure from shoreline erosion caused by currents or waves (and not caused by normal sloughing, vegetation removal, or poor drainage) when there is a significant possibility that the primary structure will be damaged within three years as a result of shoreline erosion in the absence of armoring measures.

(b) For projects whose primary purpose is remediating hazardous substances pursuant to Chapter 70.105 RCW.

(c) For stabilization on public land to facilitate public shoreline access for substantial numbers of people.

(4) To comply with subsection (3) of this section, the property owner shall provide technical reports that:

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- (a) Evaluate the need for structural shoreline stabilization; and
  - (b) Describe alternatives to structural approaches and analyze the environmental effects of each alternative. Geotechnical analysis shall address the necessity of bulkheads or other armoring by estimating time frames and rates of erosion and report on the urgency associated with the specific situation. The geotechnical reports and alternatives analysis shall be prepared by a Washington state licensed engineer, engineering geologist and/or a qualified biologist as appropriate. The reports shall meet the application requirements of Chapter 20.05 SMC (Procedures for Land Use Permit Applications, Public Notice, Hearings and Appeals) and the critical areas study requirements of SMC 21A.50.130.
- (5) Stairs may be built into shoreline stabilization but shall not extend waterward of OHWM. Stairs on the waterward side of existing bulkheads may be maintained and repaired in kind.
- (6) When there is a need for an existing legally established bulkhead to be replaced, it may be done with bulkhead alternatives or bio-stabilization. An existing bulkhead or similar stabilization structure may only be replaced with a structure of similar dimension and location when bulkhead alternatives are demonstrated to be infeasible or inadequate to protect the primary residential structure and the following criteria are met:
- (a) There is a demonstrated need to protect the primary residential structure from erosion caused by currents or waves and not caused by normal sloughing, vegetation removal, or poor drainage; and
  - (b) The replacement structure shall not encroach waterward of the OHWM or the existing stabilization structure unless the primary use being protected is a residence that was occupied prior to January 1, 1992, and there are overriding safety or environmental concerns. In such cases, the replacement structure shall abut the landward side of the existing shoreline stabilization structure.
- (7) Existing shoreline stabilization structures that are being replaced shall be removed unless removing the structure will cause more environmental harm than leaving it in place.
- (8) An existing legally established bulkhead or similar hard shoreline stabilization structure may be repaired and maintained. If the repair or maintenance activity changes the location of the structure or alters any dimension of the structure by more than 10 percent, it shall be treated as a new/replacement hard shoreline stabilization structure and the City may require mitigation in accordance with this program.
- (9) Subdivisions shall be designed to assure that future development of the established lots will not require armoring. Use of a bulkhead, wall, or similar structure to protect a platted lot where no structure presently exists shall be prohibited.
- (10) Breakwaters, jetties, rock weirs, groins and similar structural modifications shall be prohibited.
- (11) New bulkheads on vacant lands are prohibited. (Ord. O2011-308 § 1 (Att. A))

**25.07.080 Residential use regulations.**

- (1) Preferred Use. Single-family residential use is a preferred shoreline use and shall be permitted when consistent with this program and the Act, including the goal to ensure no net loss of shoreline ecological functions.
- (2) New Residential Development. New residential development and normal appurtenances shall be located sufficiently landward of the OHWM to preclude the need for new structural shoreline stabilization and/or flood protection for the useful life of the structure in accordance with the following:
- (a) New residential development and normal appurtenances shall be located landward of the shoreline setback, or if applicable the reduced shoreline setback, or as otherwise allowed, in accordance with this program. Houseboats, live-aboards, or other dwelling units are prohibited overwater.
  - (b) Residential structures shall be located to avoid the need for future shoreline stabilization.

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- (c) For shoreline residential areas, 45 percent of the lot shall be yard area. For purposes of this section, "yard" is any surface area that is not structured or hardened. Yard areas may be landscaped, contain uncovered decks of less than 18 inches above grade, or artificial turf, but do not include areas covered by pervious concrete or other similar materials.
- (d) For urban conservancy areas, the minimum amount of yard shall be no less than 60 percent of the lot area above OHWM. For purposes of this section, "yard" is any surface area that is not structured or hardened. Yard areas may be landscaped, contain uncovered decks of less than 18 inches above grade, or artificial turf, but do not include areas covered by pervious concrete or other similar materials.
- (e) New structures, excluding accessory dwelling units, may be located waterward of the shoreline setback; provided, that all of the following criteria are met:
- (i) The maximum total footprint is not more than 200 square feet; and
  - (ii) The maximum height is not more than 10 feet above existing average grade level; and
  - (iii) The structure is located outside of wetlands, streams, other ecologically sensitive areas and associated buffers; and
  - (iv) Potential impacts are managed consistent with the provisions of this program. Where environmental impacts not otherwise avoided or mitigated by compliance with the program and other applicable regulations are identified, mitigation sequencing (i.e., avoid, minimize, and then mitigate), including identification of appropriate mitigation to offset any anticipated impacts resulting from the project, shall be utilized.
- (f) New accessory dwelling units may be located landward of the shoreline setback; provided, that all of the applicable zoning requirements and provisions of this program are met.
- (3) Expansion of Existing Legally Established Residential Use.
- (a) All Lakes. An existing legally established residential structure may be expanded or reconfigured consistent with the substantive requirements of this program.
- (4) Interior Setbacks.
- (a) Lake Sammamish. Interior setbacks within shoreline jurisdiction shall total 15 percent of the width of the lot, with a minimum setback of five feet on either side of the lot.
- (5) Fences. No portion of any fences within shoreline jurisdiction shall exceed six feet in height, as measured from the existing ground elevation along the proposed fence alignment, and shall not be located within wetlands, streams, or Chapter 21A.50 SMC, buffers.
- Fences should be located outside of the shoreline setback upland of the OHWM, in an effort to minimize disruption of wildlife migration along shoreline areas. Fences may be located within the shoreline setback upland of the OHWM when needed to serve their primary function. When located within the shoreline setback the fence height shall not exceed 42 inches, and nonsolid materials shall be utilized.
- (6) Subdivision. Shoreline lots may be subdivided in accordance with SMC Title 19.
- (a) The minimum lot width required for subdivision within shoreline jurisdiction shall be 50 feet as measured by scaling a circle of the applicable diameter within the boundaries of the lot. For lots fronting directly on the OHWM, the lot width circle shall touch the OHWM. An access easement may be included in the lot width circle; and
  - (b) Landward portions of all lots created through subdivision shall have a minimum size of 12,500 square feet; provided, that all other applicable regulations are met, including this program, Chapter 21A.25 SMC and the King County department of health (septic system siting standards); and

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(c) All new subdivisions shall be allowed one additional shared use dock. A dock existing prior to subdivision application may remain for either shared use or use by one lot in the subdivision.

(7) Accessory Dwelling Unit (ADU). Only one accessory dwelling is allowed per primary single detached dwelling unit. An ADU is only allowed in the same building as the primary dwelling unit when the lot is less than 10,000 square feet in area or when there is more than one primary dwelling on a lot. One of the dwelling units shall not exceed a floor area of 1,000 square feet except when one of the dwelling units is wholly contained within a basement or attic. A detached ADU shall be located outside of all critical area buffers and/or shoreline setback areas and shall not be subject to any shoreline setback reductions or variances.

(8) Accessory Utilities. For single-family residences accessory utilities include electrical, gas, water, cable, telephone, and public sewer connections to the primary utilities, and also installation of septic tank and drainfields.

(9) Private Joint Access Beach Parcels. Private joint access parcels associated with and subordinate to adjacent residential lots shall be allowed, provided that all applicable standards of 25.06 and this section are implemented such that there is no net loss of shoreline ecological functions. Joint use private docks, floats, mooring buoys, and watercraft lifts shall be allowed at private joint access parcels consistent with standards in 25.07.050.

(Ord. O2016-410 § 1 (Att. A); Ord. O2011-308 § 1 (Att. A))

#### **25.07.090 Public recreational use regulations.**

(1) Public recreational development on public land is a preferred shoreline use and is permitted when consistent with underlying zoning pursuant to Chapter 21A.10 SMC, this program, and the Act, including the goal to ensure no net loss of shoreline ecological functions.

(2) New public recreational activities and facilities proposed within shoreline jurisdiction shall be water-oriented, and shall provide physical and/or visual access to the shoreline.

(3) The following water-oriented public recreational structures are permitted waterward of the shoreline setback and building setback:

(a) Public docks, and/or floats allowed pursuant to SMC 25.07.060; and

(b) Public picnic shelters and similar facilities for water enjoyment uses; provided, that such structures are not located in wetland or stream buffers, or in, on or over water and that no structure exceeds 15 feet above existing average grade level.

(4) Non-water-oriented public recreational development, including parking, restrooms and similar facilities, shall be located landward of the shoreline setback where feasible.

(5) Public recreational developments shall provide for public nonmotorized connectivity between existing public roads, trails and said development on the shoreline (e.g., pedestrian and/or bicycle paths), unless such access is infeasible due to public health and safety considerations.

(6) Public recreational developments shall include landscaping that uses native, self-sustaining vegetation. (Ord. O2011-308 § 1 (Att. A))

#### **25.07.100 Transportation regulations.**

(1) The following regulations for transportation use shall apply to any use or development where transportation infrastructure is, or is proposed to be, a primary land use, including new or expanded roadways, trails, nonmotorized facilities and parking facilities. Transportation use regulations shall not apply to residential access drives that are accessory to residential use.

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- (2) New transportation development shall be carried out in a manner that maintains or improves water quality for receiving waters through implementation of state and City stormwater regulations (see SMC 25.07.110).
- (3) New transportation and stormwater facilities and improvements to existing transportation facilities, not including trails, shall be located outside of the shoreline setback and any required building setback unless there is no feasible alternative. Adverse impacts shall be mitigated according to the mitigation requirements of Chapter 21.50 SMC and other applicable regulations.
- (4) New roads shall be developed to minimize impacts to surface waters and new culverts shall meet applicable City and state standards.
- (5) New transportation facilities shall be located and designed to preclude the need for shoreline stabilization where reasonable.
- (6) Parking within the shoreline jurisdictions shall be limited to parking facilities that directly serve a permitted shoreline use, such as waterfront regional trails, including on-street parking where otherwise allowed in SMC Titles 14A and 21A. Parking as a primary use shall be prohibited.
- (7) To the extent possible, vehicle and pedestrian circulation systems shall be designed to minimize clearing, grading and alteration of topography and natural features. Roadway and driveway alignment shall follow the natural contours and minimize width to the maximum extent reasonable.
- (8) Parking facilities shall be located and designed to minimize adverse environmental impacts including, but not limited to, the following:
- (a) Stormwater runoff; and
  - (b) Water quality and shoreline habitat; and
  - (c) Visual qualities; and
  - (d) Public access; and
  - (e) Lake management districts regulated by Chapter 21A.50 SMC.
- (9) Parking is prohibited on structures located in, on or over water. (Ord. O2011-308 § 1 (Att. A))

**25.07.110 Utilities regulations.**

- (1) Utility regulations shall apply to any use or development where utility infrastructure is required to support the primary land use.
- (2) Utility facilities shall provide for multiple use of sites and rights-of-way (i.e., trail corridors along underground utility rights-of-way), except in instances where multiple uses would unduly interfere with utility operations, endanger public health and safety, or create a significant and disproportionate liability for the owner.
- (3) When reasonable, new utility lines shall use existing rights-of-way, corridors and/or bridge crossings and shall avoid duplication and/or construction of new or parallel corridors in all shoreline jurisdictions.
- (4) Conveyance utilities shall be placed underground or alongside or under bridges except where the presence of bedrock or other obstructions make such placement infeasible. Stormwater conveyance facilities may be open ditch where appropriate and beneficial to water quality.
- (5) New transmission and distribution facilities shall avoid shoreline setbacks and shoreline jurisdiction wherever possible. Otherwise, such facilities shall only cross areas of shoreline jurisdiction by the shortest, most direct route reasonable, unless such route would cause significant environmental damage.

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- (6) Utility developments shall be located and designed so as to avoid or minimize the need for current or future structural shoreline stabilization.
- (7) All underwater pipelines transporting liquids intrinsically harmful to aquatic life or potentially injurious to water quality are prohibited, except in situations where no other reasonable alternative exists. In those limited instances when permitted, automatic shutoff valves shall be provided on both sides of the water body.
- (8) Surface water management facilities, such as an energy dissipater and associated pipes, are allowed in the Lake Sammamish, Pine Lake, and Beaver Lake shoreline setbacks only if the applicant demonstrates, to the satisfaction of the department, that:
- (a) No feasible alternative exists; and
  - (b) The functions of the lake and related VEA are not adversely affected or are appropriately mitigated.
- (9) Clearing of vegetation for the installation or maintenance of utilities shall be minimized and disturbed areas shall be restored following project completion consistent with the requirements of City stormwater management regulations.
- (10) Utility production and processing facilities, such as power plants and sewage treatment plants, or parts of those facilities that are non-water-oriented, shall not be allowed in shoreline areas, unless it can be demonstrated that no other feasible option is available.
- (11) Accessory Utilities. For single-family residences accessory utilities include electrical, gas, water, cable, telephone, and public sewer connections to the primary utilities, and also installation of septic tank and drainfields. (Ord. O2011-308 § 1 (Att. A))

**25.07.120 Agricultural use regulations.**

- (1) New agricultural operations are not permitted within the shoreline jurisdiction; this applies to all three lakes.
- (2) Existing agricultural operations on all three lakes may be continued. Expansion or modification of existing agricultural operations or facilities may be permitted as a shoreline conditional use. (Ord. O2011-308 § 1 (Att. A))

**25.07.130 Private beach park use regulations**

(1) To manage private beach park uses along the Lake Sammamish shoreline, this SMP establishes standards for lots providing private recreational access and use, consistent with the definition of private beach park use included in 25.02.

All new development under this use category shall require a conditional use permit in addition to a substantial development or exemption permit.

(2) New private beach park development and associated structures shall be allowed with conditional use permit approval on the Lake Sammamish shoreline on private lots within the urban residential zone (all zoned R-4 per SMC Title 21A) in accordance with the following:

(a) All structures shall be located to avoid the need for future shoreline stabilization.

(b) Except as reasonable to provide shoreline and/or dock access and to accommodate water-dependent recreation activities within the allowed active use area per SMC 25.06.020(10), all structures and impervious surfaces shall be located landward of the shoreline setback, or if applicable the reduced shoreline setback in accordance with this program. Proposed new water-dependent structures located waterward of the shoreline setback shall be limited to not more than 200 square feet in total coverage, shall not have a maximum height of

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more than 10 feet above existing average grade level, and shall be located outside of ecologically sensitive areas and associated buffers.

(c) Maximum combined overwater area allowed for private docks and floats accessory to private beach park uses shall be consistent with standards in SMC 25.07.050.

(d) Where any new private beach park development activity is proposed, including a new or expanded dock and/or float accessory to the private beach park use, the applicant shall be required to provide the following use plans consistent with the scale and intensity of the proposed use:

(i) Site access plan, ensuring that reasonable vehicular and/or pedestrian access is available that will accommodate the intensity of proposed private beach park use and not result in unreasonable negative impacts to adjacent public parks and trails or to adjacent private residential uses.

(ii) Site management plan, including identified approach for garbage and recycling disposal, and for meeting restroom facility needs.

(iii) Plan for establishment and maintenance of the required vegetation enhancement area consistent with SMC 25.06.020(10), including allowance for an active use area extending to the shoreline, that demonstrates no net loss of ecological function will occur with the proposed development and future private beach park use.

(e) As part of shoreline conditional use review, the director may require submittal of documentation to verify the proposed intensity of private beach park use is accurately characterized and may condition approvals as necessary to meet standards of this SMP and to ensure that the proposed development and use will result in no net loss of ecological functions.

(5) Existing private beach park uses in existence prior to the effective date of this Program, as updated, shall be considered conforming. These lots shall be allowed to maintain existing conditions. However, any existing private beach park use shall not be allowed to further expand without demonstrating compliance with this section.

## Chapter 25.08 PERMIT CRITERIA AND ADMINISTRATIVE STANDARDS

Sections:

- 25.08.010 Permits – General regulations.
- 25.08.020 Permits – Substantial development.
- 25.08.030 Permits – Exemptions from a substantial development permit.
- 25.08.040 Permits – Statements of exemption.
- 25.08.050 Permits – Shoreline variances.
- 25.08.060 Permits – Conditional use.
- 25.08.070 Administration – General standards.
- 25.08.080 Permit process – Land use decisions.
- 25.08.090 Permit process – Appeals.
- 25.08.100 Existing development.
- 25.08.110 Rules of director.
- 25.08.120 Enforcement, violations and penalties
- 25.08.130 Initiation of development.
- 25.08.140 Permit revisions.

### 25.08.010 Permits – General regulations.

(1) To be authorized under this program, all uses and developments shall be planned and carried out in a manner that is consistent with SMC and this program regardless of whether a shoreline substantial development permit, statement of exemption, shoreline variance, or shoreline conditional use permit is required.

(2) The City shall not issue any permit for development within the shoreline jurisdiction until approval has been granted pursuant to this program.

(3) When a development or use is proposed that does not comply with the bulk, dimensional and/or performance standards of this program, such development or use may only be authorized by approval of a state-issued shoreline variance even if the development or use does not require a substantial development permit (WAC 173-27-170).

(4) A new use or development that is unlisted or listed as a conditional use pursuant to this program must obtain a conditional use permit even if the development or use does not require a substantial development permit.

(5) Issuance of a shoreline substantial development permit, shoreline variance or shoreline conditional use permit does not constitute approval pursuant to any other federal, state or City laws or regulations.

(6) The fee(s) that shall accompany an application for a shoreline development (including applications for shoreline substantial development permits, statements of exemption, shoreline variances, or shoreline conditional use permits) shall be determined by the City council.

**(7) Those development activities codified in WAC 173-27-044 and WAC 173-27-045 are not required to obtain a shoreline permit and do not require review by the City for compliance with this program. (Ord. O2011-308 § 1 (Att. A))**

### 25.08.020 Permits – Substantial development.

(1) Substantial development as defined by RCW 90.58.030 shall not be undertaken by any person on the shorelines of the state without first obtaining a substantial development permit from the director, unless the use or development is specifically identified as exempt from a substantial development permit per Chapter 90.58 RCW or by Chapter 173-27 WAC.

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(2) The director may grant a substantial development permit only when the development proposed is consistent with the policies and procedures of Chapter 90.58 RCW, the provisions of Chapter 173-27 WAC, and this program. (Ord. O2011-308 § 1 (Att. A))

**25.08.030 Permits – Exemptions from a substantial development permit.**

(1) Uses and developments that are not considered substantial developments pursuant to Chapter 90.58 RCW and Chapter 173-27 WAC shall not require a substantial development permit but shall conform to the policies and regulations of this program (WAC 173-27-040).

(2) If any part of a proposed development is not eligible for exemption as defined in Chapter 90.58 RCW and Chapter 173-27 WAC, then a substantial development permit is required for the entire proposed development project.

(3) Exemptions shall be construed narrowly. Only those developments that meet the precise terms of one or more of the listed exemptions may be granted exemptions from the substantial development permit process.

(4) The burden of proof that a development or use is exempt from a substantial development permit is on the applicant or property owner proposing the use or development action.

(5) The holder of a certification from the Governor pursuant to Chapter 80.50 RCW shall not be required to obtain a substantial development permit under this program. (Ord. O2011-308 § 1 (Att. A))

**25.08.040 Permits – Statements of exemption.**

(1) The director shall have the authority to require a statement of exemption for any proposed development or use if she/he has cause to believe a substantial question exists as to qualifications of the specific use or development for the exemption or there is a likelihood of adverse impacts to shoreline ecological functions.

(2) No written statement of exemption is required for emergency development pursuant to WAC 173-14-040(1)(d).

(3) In accordance with WAC 173-27-040, statements of exemptions may contain conditions and/or mitigating measures of approval to achieve consistency and compliance with the provisions of the program and Act.

(4) A denial of an exemption shall be in writing and shall identify the reason(s) for the denial. In accordance with SMC 20.50.020(1)(a), the director's decision to deny an exemption is not subject to administrative appeal. See SMC 25.08.090 for the formal appeal process.

(5) Whenever the exempt activity potentially requires a hydraulic project approval from the Washington State Department of Fish and Wildlife (WDFW), a copy of the written statement of exemption shall be sent to the applicant/property owner and WDFW.

(6) Whenever the exempt activity also requires a U.S. Army Corps of Engineers Section 10 permit under the Rivers and Harbors Act of 1899, or a Section 404 permit under the Federal Water Pollution Control Act of 1972, a copy of the written statement of exemption shall be sent to the applicant/property owner and Department of Ecology pursuant to WAC 173-27-050. (Ord. O2011-308 § 1 (Att. A))

**25.08.050 Permits – Shoreline variances.**

(1) The director is authorized to grant a shoreline variance from the performance standards of this program only when all of the criteria enumerated in WAC 173-27-170 are met.

(2) The purpose of a variance is to grant relief to specific bulk or dimensional requirements set forth in this program where there are extraordinary or unique circumstances relating to the property such that the strict implementation of this program would impose unnecessary hardships on the applicant/property owner or thwart the policies set forth in RCW 90.58.020.

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- (3) Variance permits should be granted in circumstances where denial of the permit would result in a thwarting of the policy enumerated in RCW 90.58.020. In all instances extraordinary circumstances shall be shown and the public interest shall suffer no substantial detrimental effect.
- (4) The burden of proving that a proposed variance meets the criteria in WAC 173-27-170 shall be on the applicant. Absence of such proof shall be grounds for denial of the application.
- (5) In the granting of all shoreline variances, consideration shall be given to the cumulative environmental impact of additional requests for like actions in the area. For example, if variances were granted to other developments in the area where similar circumstances exist, the total of the variances should also remain consistent with the policies of RCW 90.58.020 and should not produce significant adverse effects to the shoreline ecological functions or other users.
- (6) A variance from City development code requirements shall not be construed to mean a shoreline variance from SMP use regulations and vice versa.
- (7) Variances may not be used to permit a use or development that is specifically prohibited. (Ord. O2011-308 § 1 (Att. A))

**25.08.060 Permits – Conditional use.**

- (1) The director is authorized to issue shoreline conditional use permits only when all the criteria enumerated in WAC 173-27-160 are met.
- (2) The burden of proving that a proposed shoreline conditional use meets the criteria in WAC 173-27-160 shall be on the applicant. Absence of such proof shall be grounds for denial of the application.
- (3) The director is authorized to impose conditions and standards to enable a proposed shoreline conditional use to satisfy the conditional use criteria. (Ord. O2011-308 § 1 (Att. A))

**25.08.070 Administration – General standards.**

Unless otherwise stated, this program shall be administered according to the standards and criteria in Chapter 90.58 RCW and Chapter 173-27 WAC. (Ord. O2011-308 § 1 (Att. A))

**25.08.080 Permit process – Land use decisions.**

Shoreline substantial development permits, statements of exemption, shoreline variances and shoreline conditional use permits shall be subject to all of the applicable requirements of Chapter 20.05 SMC. (Ord. O2011-308 § 1 (Att. A))

**25.08.090 Permit process – Appeals.**

- (1) Appeals of the final decision of the City with regard to shoreline management shall be governed by the provisions of RCW 90.58.180.
- (2) Appeals to the Shoreline Hearings Board of a decision on a shoreline substantial development permit, shoreline variance or shoreline conditional use permit may be filed by the applicant/property owner or any aggrieved party pursuant to RCW 90.58.180.

(3) Projects that require conditional use permits or variances shall be mailed by the City simultaneously to the Department of Ecology and the Attorney General with any substantial development permit for the project. The effective date of the City's decision shall be the date of filing with the Department of Ecology as defined in RCW 90.58.140. (Ord. O2011-308 § 1 (Att. A))

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(4) The effective date of the City's decision shall be the date of filing with the Department of Ecology as defined in RCW 90.58.140. The Department of Ecology will notify the City and the applicant/property owner of the date of filing by telephone or electronic means followed by written communication. (Ord. O2011-308 § 1 (Att. A))

**25.08.100 Existing development.**

(1) Existing single-family homes, other structures, existing uses, and appurtenances that were legally established prior to the effective date of this SMP are considered to be conforming to the SMP. Additions, expansion or reconstruction must meet the provisions of the SMP.

(a) Allowed Activities in Critical Areas. The following developments, activities and uses are allowed, provided such activities are otherwise consistent with this program and other applicable regulations. The director may apply conditions to an underlying permit or approval to ensure that the activities are consistent with the provisions of this chapter.

(i) Structural modification of, addition to or replacement of existing legally created structures, except single detached residences in existence before November 27, 1990, which do not meet the building setback or buffer requirements for wetlands, streams, ponds or landslide hazard areas if the modification, addition, replacement or related activity does not increase the existing footprint of the structure lying within the above-described building setback area, critical area or buffer.

(ii) Structural modification of, addition to or replacement of legally created single detached residences in existence before November 27, 1990, which do not meet the building setback or buffer requirements for wetlands, streams, ponds or landslide hazard areas if the modification, addition, replacement or related activity does not increase the existing total footprint of the residence and associated impervious surface lying within the above-described buffer or building setback area by more than 1,000 square feet over that existing before November 27, 1990, and no portion of the modification, addition or replacement is located closer to the critical area. Mitigation of impacts to critical areas or buffers disturbed is required and shall be evaluated to assure no net loss of ecological function.

(iii) Maintenance or repair of structures that do not meet the development standards of this chapter for landslide or seismic hazard areas if the maintenance or repair does not increase the footprint of the structure and there is no increased risk to life or property as a result of the proposed maintenance or repair.

(iv) Conservation, Preservation, Restoration and/or Enhancement.

(A) Conservation and preservation of soil, water, vegetation, fish and other wildlife that does not entail alteration of the location, size, dimensions or functions of an existing critical area or buffer; and

(B) Restoration and enhancement of critical areas or buffers; provided, that actions do not alter the location, dimensions or size of the critical area or buffer; that actions improve and do not reduce the existing quality or functions of the critical areas or buffers; and that actions are implemented according to a restoration or enhancement plan that has been approved by the City of Sammamish.

(C) Existing and ongoing agriculture and grazing of livestock is allowed subject to any limitations established by law, if the agriculture or grazing activity was in existence before November 27, 1990.

(b) Structures Not Meeting Current Regulations Other Than Critical Areas Requirements.

(i) Reconstruction, replacement, or expansion of the exterior footprint of an existing, legally established structure not meeting current regulations is allowed; provided, that the addition or reconstruction does not increase the noncompliance to current regulations.

(ii) Replacement may be allowed in a different location not meeting current regulations if a determination is made by the City that the new location results in less impact to shoreline functions than replacement in the existing footprint.

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(iii) Existing structures that were legally established but which are not meeting current regulations with regard to the setback, area, bulk, height or density standards established by this program may be maintained, reconstructed, or repaired; provided, that the maintenance/reconstruction/repair does not increase the extent of noncompliance with current regulations by encroaching upon or extending into the building setback area or shoreline setback or other area where new construction or use would not be allowed.

(iv) If a structure not meeting current regulations is damaged by fire, explosion, or other casualty and/or natural disaster, it may be reconstructed to match the footprint that existed immediately prior to the time the damage occurred or in accordance with subsection (1)(b) of this section; provided, that all of the following criteria are met:

(A) The owner(s) submit a complete application within 24 months of the date the damage occurred; and

(B) All permits are issued within two years of initial submittal of the complete application, and the restoration is completed within two years of permit issuance. This period may be extended for one additional year by the director if the applicant has submitted the applications necessary to establish the use or activity and has provided written justification for the extension; and

(C) If a structure not meeting current regulations is damaged by fire, explosion, or other casualty and/or natural disaster and these criteria are not met, the City may require the applicant to plant the vegetation enhancement area with native trees and shrubs in accordance with SMC 25.06.020.

(v) A structure not meeting current regulations that is moved outside the existing footprint must be brought into conformance with this program and Chapter 90.58 RCW, except as allowed by subsection (1)(b) of this section.

(vi) Allowances. The following developments, activities and uses are allowed, provided such activities are otherwise consistent with this program and other applicable regulations and law. The director may apply conditions to an underlying permit or approval to ensure that the activities are consistent with the provisions of the program.

(A) Structural modification of, addition to or replacement of existing legally created structures, except single detached residences, in existence before the effective date of the program, which do not meet the current shoreline setback or building setback requirements if the modification, addition, replacement or related activity does not increase the existing footprint of the structure lying within the above-described shoreline setback or building setback area.

(B) Structural modification of, or replacement of legally created single detached residences in existence before the effective date of the program, that do not meet the current shoreline setback or building setback, if:

(1) The modification, addition, replacement or related activity does not increase the existing total footprint of the residence and associated impervious surface lying within the shoreline or building setback area more than 200 feet over that existing before the effective date of the program; and

(2) No portion of the modification, addition or replacement is located closer to the OHWM. This allowance may only be used once.

(3) Mitigation proportional (1:1) to the setback area impacted is required through planting of the VEA in accordance with the standards of this program.

(C) Structural modification of, or replacement of legally created single detached residences in existence before the effective date of the program, which do not meet the current shoreline setback or building setback, if:

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(1) The footprint expansion extends landward (to the rear) from the existing structure footprint and maintains the same interior lot line setback distances up to the shoreline setback line (known as the “shadow” of the existing structure).

(2) Mitigation proportional (1:1) to the setback area impacted is required through planting of the VEA in accordance with the standards of this program. If the area impacted is over 500 square feet, the entire 15-foot VEA shall be vegetated with the exception of the allowed active use area.

(2) Nonconforming Lots. An undeveloped lot, tract, parcel, site, or division of land located landward of the OHWM that was legally established prior to the effective date of this program, but which does not conform to the present lot size standards, may be developed subject to conformance to other applicable requirements of this program.

(3) Nonconforming Uses.

(a) Uses that were legally established prior to the adoption or amendment of this program and are nonconforming with regard to the use regulations of this program may continue as legal nonconforming uses.

(b) An existing use designated as a conditional use that lawfully existed prior to the adoption or amendment of this program and which has not obtained a conditional use permit shall be considered a legal nonconforming use and may be continued subject to the provisions of this section without obtaining a conditional use permit.

(c) If a nonconforming use is discontinued for 12 consecutive months or for 12 months during any two-year period, the nonconforming rights shall expire and any subsequent use shall be conforming unless in compliance with this program. (Ord. O2011-308 § 1 (Att. A))

**25.08.110 Rules of director.**

The director is authorized to adopt administrative rules as are necessary and appropriate to implement this program. The director may prepare and require the use of such forms as are necessary to its administration. (Ord. O2011-308 § 1 (Att. A))

**25.08.120 Enforcement, violations and penalties.**

The director is authorized to enforce the provisions of this program, including any rules and regulations promulgated thereunder, pursuant to the enforcement and penalty provisions of Chapter 173-27 WAC. (Ord. O2011-308 § 1 (Att. A))

**25.08.130 Initiation of development.**

Development pursuant to a shoreline substantial development permit, shoreline variance, or shoreline conditional use shall not begin and shall not be authorized until 21 days after the date of filing or until all appeal proceedings before the Shoreline Hearings Board have terminated. (Ord. O2011-308 § 1 (Att. A))

**25.08.140 Permit revisions.**

(1) A permit revision is required whenever the applicant/property owner proposes substantive changes to the design, terms or conditions of a use or development from those as approved in the existing and approved permit. Changes are substantive if they materially alter the project in a manner that relates to its conformance to the terms and conditions of the existing and approved permit, this program or the Act. Changes that are not substantive in effect do not require a permit revision.

(2) An application for a revision to a shoreline permit shall be submitted to the director. The application shall include detailed plans and text describing the proposed changes. The City shall review and process the request in accordance with the requirements of WAC 173-27-100. (Ord. O2011-308 § 1 (Att. A))

**Exhibit 1 - Attachment 1.1 - For Reference Only**

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Title 25 SHORELINE MANAGEMENT

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**Title 25  
SHORELINE MANAGEMENT<sup>1</sup>**

**Chapters:**

- 25.01 Introduction**
- 25.02 Definitions**
- 25.03 Master Program Element Goals**
- 25.04 Shoreline Management Policies**
- 25.05 Jurisdiction and Environmental Designations**
- 25.06 General Shoreline Regulations**
- 25.07 Use/Development Regulations**
- 25.08 Permit Criteria and Administrative Standards**
- Appendix A Shoreline Inventory and Characterization Report and Map Folio<sup>2</sup>**
- Appendix B Final Restoration Plan**
- Appendix C Cumulative Impact Analysis**

<sup>1</sup> The 2009 Sammamish Shoreline Master Program was adopted by Ord. O2009-265 and amended by Ord. O2011-308 after input from the Department of Ecology.

<sup>2</sup> The appendices to this title can be found on the City's website at <http://www.ci.sammamish.wa.us/departments/communitydevelopment/smp/Default.aspx>.

**Exhibit 1 - Attachment 1.1 - For Reference Only**

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**Chapter 25.01 INTRODUCTION**

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## Chapter 25.01 INTRODUCTION

**Sections:**

- 25.01.005 Introduction.
- 25.01.010 Purpose and intent.
- 25.01.020 Title.
- 25.01.030 Applicability.
- 25.01.040 Authority.
- 25.01.050 Governing principles.
- 25.01.060 Relationship to plans, policies and regulations.
- 25.01.070 Critical areas regulations incorporated by reference.
- 25.01.080 Effective date.
- 25.01.090 Liberal construction.
- 25.01.100 Severability.

### **25.01.005 Introduction.**

The Sammamish shoreline master program (SMP) update fulfills the requirements of the Washington State Shoreline Management Act (SMA) and associated guidelines “to prevent the inherent harm in an uncoordinated and piecemeal development of the state’s shorelines.” The SMP balances local needs, interests and character with the general public’s interests in protecting key shoreline environments and important resources. The overarching goal is meant to strike a balance among private ownership, public access, and public protection of the state’s shorelines.

The SMA establishes a broad policy preference for shoreline uses that protect water quality and the natural environment, that depend on proximity to the shoreline, and preserve and enhance public access and public recreational opportunities. New uses and developments will follow regulations established by a set of goals and policies designed to avoid and/or mitigate for impacts to the environment while protecting property rights. Existing legally established uses and developments are allowed to continue as “grandfathered.” (SMC 25.08.100)

The SMA guidelines require that an SMP result in “no net loss” of shoreline ecological functions. This SMP accomplishes that requirement through its goals, policies, and regulations noted above providing restoration program and enhancement incentives to offset the cumulative impacts of new shoreline uses and developments over time. The SMP is an amendment to the Sammamish comprehensive plan and to associated development regulations in the Sammamish Municipal Code. (Ord. O2011-308 § 1 (Att. A))

### **25.01.010 Purpose and intent.**

The purposes of this shoreline master program are:

- (1) To promote the health, safety, and general welfare of the community by providing long range, comprehensive policies and effective, reasonable regulations for development, use, and restoration of Sammamish’s shorelines; and
- (2) To manage shorelines in a positive, effective, balanced and equitable manner consistent with requirements established by the Shoreline Management Act (the Act) contained in Chapter 90.58 RCW, and the State Shoreline Guidelines in Chapter 173-26 WAC; and
- (3) To maintain the ecological functions of Sammamish’s shorelines. (Ord. O2011-308 § 1 (Att. A))

### **25.01.020 Title.**

This document shall be known and cited as “the Sammamish shoreline master program,” referred to herein as the “SMP” or the “program.” (Ord. O2011-308 § 1 (Att. A))

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**25.01.030 Applicability.**

(1) All proposed uses and development, as defined in Chapter 25.02 SMC (Definitions) occurring within the shoreline jurisdiction (see Chapter 25.05 SMC for a description of the jurisdiction) shall comply with this program, Chapters 173-26 and 173-27 WAC and Chapter 90.58 RCW. This program regulates all uses and developments within the shoreline jurisdiction whether or not a shoreline permit is required. This program will regulate all development proposed after the effective date of the program.

(2) For purposes of this SMP, shoreline uses and developments shall be classified as follows:

(a) Permitted Uses and Developments. These are allowed uses and development that are consistent with this program and RCW 90.58.030. Such uses/development shall require a shoreline substantial development permit, a shoreline conditional use permit, a statement that the use/development is exempt from a shoreline substantial development permit, or a determination that an exempt use/development is consistent with this program during land use/building permit review (see Chapter 25.07 SMC for a list and description of exempt uses/developments and exemption criteria). Development within the shoreline jurisdiction that does not meet the standards of this program shall require a shoreline variance.

(b) Prohibited Uses and Developments. Uses and developments that are inconsistent with this program and/or Chapter 90.58 RCW and which cannot be allowed through any shoreline permit or variance.

(3) This program shall apply to:

(a) All of the lands and waters of Sammamish that meet the definition of "shorelines of the state" in Chapter 25.02 SMC and RCW 90.58.030. This includes all areas waterward of the OHWM extending to the City's legal in-water jurisdictional boundary and any areas landward of the OHWM that meet the definition of "shorelands" in Chapter 25.02 SMC; and

(b) Every person, individual, firm, partnership, association, organization, local or state governmental agency, public or municipal corporation, or other entity proposing or undertaking any new use and/or development in the Sammamish shoreline jurisdiction.

(4) Existing lawfully established uses and developments are not subject to regulations of this program until or unless there is a change in use or development. Shoreline property owners are encouraged to consult the City community development department to determine if a proposed use or development activity requires review under this program.

(5) The provisions of this program shall not apply to lands held in trust by the United States for Indian nations, tribes or individuals. (Ord. O2011-308 § 1 (Att. A))

**25.01.040 Authority.**

This shoreline master program is adopted under the authority granted by Chapter 90.58 RCW and Chapter 173-26 WAC. (Ord. O2011-308 § 1 (Att. A))

**25.01.050 Governing principles.**

(1) The goals, policies and regulations of this program are informed by the governing principles in Chapters 173-26 and 173-27 WAC, and the policy statements of Chapter 90.58 RCW.

(2) Any inconsistencies between this program and the Act must be resolved in accordance with the Act.

(3) Regulatory or administrative requirements of this program must not unconstitutionally infringe upon private property rights or result in an unconstitutional taking of private property.

(4) The territorial jurisdictions of the SMP planning function and regulatory function are legally distinct. The planning function may, and in some circumstances must, look beyond the territorial limits of the shoreline jurisdiction.

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- (5) The policies and regulations established by the program must be integrated and coordinated with the Sammamish Comprehensive Plan and the development regulations in the Sammamish Municipal Code (SMC).
- (6) Protecting the shoreline environment is an essential statewide policy goal, consistent with other statewide policy goals in Chapter 173-26 WAC. This program protects shoreline ecology from impairments in the following ways:
- (a) By including regulations and regulatory incentives designed to protect shoreline ecological functions, and restore impaired ecological functions where such functions have been identified; and
  - (b) By including policies and regulations that require mitigation sequencing to avoid, then minimize, and then apply mitigation of adverse impacts not otherwise avoided or mitigated by compliance with this program and other applicable regulations in a manner that ensures no net loss of shoreline ecological functions consistent with Chapter 90.58 RCW and WAC 173-26-201(2)(c)(i).
  - (c) By including policies and regulations that require consideration of cumulative impacts of anticipated and reasonable future development in a manner that ensures no net loss of shoreline ecological functions. (Ord. O2011-308 § 1 (Att. A))

**25.01.060 Relationship to plans, policies and regulations.**

- (1) Uses, alterations and developments regulated by this program are subject to applicable provisions of the Sammamish Municipal Code (SMC), the Sammamish Comprehensive Plan, the Shoreline Management Act (Chapter 90.58 RCW), the Growth Management Act (Chapter 36.70A RCW), State Environmental Policy Act (Chapter 43.21C RCW and Chapter 197-11 WAC), and other local, state and federal laws.
- (2) This program shall be implemented according to the definitions contained in Chapter 25.02 SMC. Where definitions contained in this program conflict or differ from definitions contained in other sections of the SMC, these definitions shall prevail.
- (3) Unless otherwise stated, where this program makes reference to any RCW, WAC, or other federal, state or local law or regulation, the most recent amendment or current edition shall apply.
- (4) In the event the regulations of this program differ from other applicable City policies or regulations, the more restrictive provisions shall apply.
- (5) The following provisions of the Sammamish Municipal Code are adopted as part of this SMP, and attached herein: SMC Title 13 (Surface Water Management, adopted by Ord. 2011-304 on May 16, 2011), SMC 21.10.120 (Historic resources – Review process, adopted by Ord. 2008-240 on Dec. 16, 2008) and sections of the City's critical areas ordinance as described within SMC 25.01.070 (adopted by Ord. 2005-193 on December 20, 2005, and revised by Ord. 2009-264 on October 6, 2009, Ord. 2009-274 on December 1, 2009, and Ord. O2013-350 on July 9, 2013). (Ord. O2016-410 § 1 (Att. A); Ord. O2011-308 § 1 (Att. A))

**25.01.070 Critical areas regulations incorporated by reference.**

Provisions of the Sammamish critical areas ordinance codified in Chapter 21A.50 SMC, exclusive of SMC 21A.50.050 (Complete exemptions), 21A.50.070 (Exceptions), 21A.50.320(1) (isolated wetlands) and 21A.50.320(3) (isolated wetlands – pilot program) are considered part of this SMP. (Ord. O2017-431 § 3 (Att. C); Ord. O2016-410 § 1 (Att. A); Ord. O2011-308 § 1 (Att. A))

**25.01.080 Effective date.**

This program and all amendments thereto shall become effective 14 days from the date of the Department of Ecology's written notice of final approval. (Ord. O2016-410 § 1 (Att. A); Ord. O2011-308 § 1 (Att. A))

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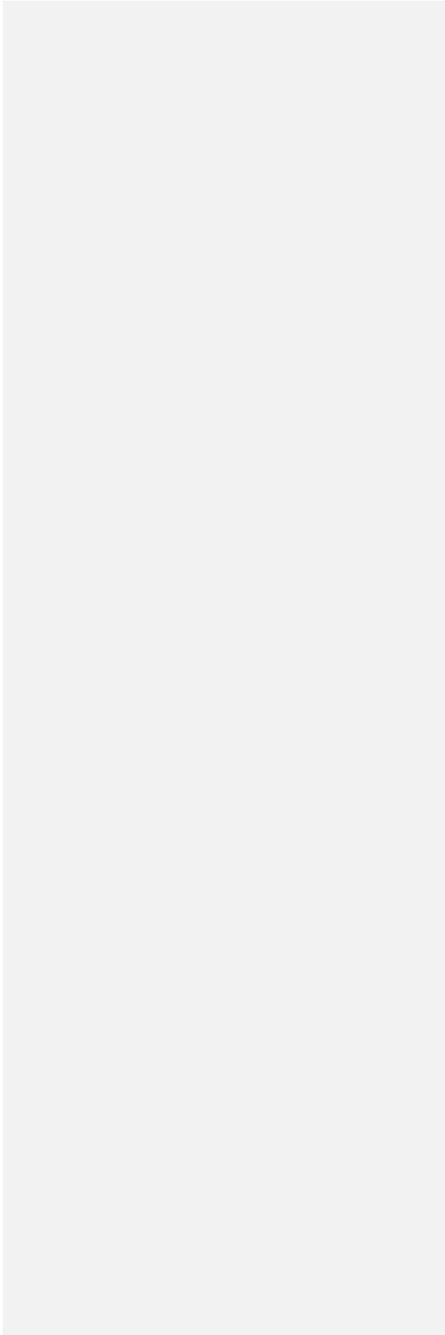
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**25.01.090 Liberal construction.**

In accordance with RCW 90.58.090, this program is exempt from the rule of strict construction; therefore, this program shall be liberally construed to give full effect to its goals, policies and regulations. (Ord. O2011-308 § 1 (Att. A))

**25.01.100 Severability.**

If any section or provision of this program is declared invalid such declaration shall not affect the validity of this program as a whole. (Ord. O2011-308 § 1 (Att. A))



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## Chapter 25.02 DEFINITIONS

Sections:

25.02.010 Definitions.

### 25.02.010 Definitions.

- (1) Accessory Dwelling Unit. "Accessory dwelling units" are separate living quarters contained within, or detached from, a single-family dwelling on a single lot.
- (2) Accessory Use. An "accessory use" is a use associated with the principal use on a shoreline property that is subordinate to the principal use and minor in nature. In order to be classified as an accessory use, a use must commonly occur in the immediate vicinity and in the same shoreline environment. "Accessory use" includes normal appurtenances.
- (3) Amendment. "Amendment" means a revision, update, addition, deletion, and/or re-enactment of the Sammamish SMP (WAC 173-26-020).
- (4) Archaeological Resource/Site. "Archaeological resource/site" means a site or feature that meets the criteria of a historic resource pursuant to SMC 21.10.020 (Historic Preservation Ordinance).
- (5) Average Grade Level. "Average grade level" means the average of the natural or existing topography of the portion of the lot, parcel, or tract of real property which will be directly under the proposed building or structure; in the case of structures to be built over water, average grade level shall be the elevation of the ordinary high water mark. Calculation of the average grade level shall be made by averaging the ground elevations at the midpoint of all exterior walls of the proposed building or structure (WAC 173-27-030).
- (6) Backfill. "Backfill" means the placement of earth material behind a retaining wall or structure.
- (7) Bank. "Bank" means a rise or slope at the edge of a body of water or water course.
- ~~(8) Beach Club. "Beach club" means a private waterfront lot owned in common by two or more individuals/entities for purposes of providing shared recreational beach access for the exclusive use of the property owners.~~
- (9) Benthic. "Benthic" refers to the sediment surface and subsurface layers providing habitat for the micro-organisms of a stream or lake bottom.
- (10) Berm. "Berm" means a constructed area of compacted earth that has been artificially mounded or placed against a wall or structure.
- (11) Bioengineering or Bio-stabilization. "Bioengineering" or "bio-stabilization" means the practice of using natural materials to stabilize shorelines and prevent erosion as an alternative to bulkheads. This may include use of rocks, bundles of stems, root systems, or other living plant material, fabric, or other soil stabilization techniques. Bioengineering projects often include fisheries habitat enhancement measures in project design (e.g., anchored logs, root wads, etc.). Such techniques may be applied to creeks, rivers, lakes, and reservoirs. Bioengineering may also be applied in upland areas away from the immediate shoreline. See "bulkhead alternative" definition.
- (12) Boathouse. "Boathouse" means a structure designed for the storage of vessels and not used as a residence or dwelling unit. Boathouses are to be distinguished from houseboats.
- (13) Boating Facilities. "Boating facilities" means docks, floats, buoys and accessory structures which are associated with a private noncommercial recreational beach jointly owned by upland property owners serving five or more residences. "Boating facilities" excludes facilities serving four or fewer single-family residences.

**Commented [DP1]:** Change #1: Modified to delete definition of Beach Club in favor of adding definition of Private Beach Park (see below) in response to Local Issue #1.

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- (14) Boat Launch or Boat Ramp. "Boat launch" or "boat ramp" means a slab, pad, rail, or graded slope specifically constructed and used for launching boats or other vessels.
- (15) Boat Lift. "Boat lift" is an in-water structure used for the dry berthing of vessels above the water level and lowering of vessels into the water periodically. A boat lift is used to berth and launch a single vessel, suspended over the water's surface. A boat lift is generally a manufactured unit and may be placed in the water adjacent to a dock or stand-alone structure.
- (16) Breakwater. "Breakwater" means an off-shore structure, either floating or not, that may or may not be connected to the shore, such structure being designed to absorb and/or reflect back into the water body the energy of the waves.
- (17) Buffer. "Buffer" means a critical area buffer as designated by regulations in Chapter 21A.50 SMC.
- (18) Building Setback. "Building setback" means the minimum required distance between a structure and a lot line, easement, or shoreline setback, into which space a structure or the foundation of a building shall not extend.
- (19) Bulkhead. "Bulkhead" means a vertical or nearly vertical structure placed parallel to the shoreline at or near the OHWM for purposes of armoring the shoreline and protecting structures from effects of erosion caused by wind or waves. Bulkheads generally consist of concrete, timber, steel, rock, or other material resistant to erosion.
- (20) Bulkhead Alternative. "Bulkhead alternative" means a measure to achieve shoreline stabilization other than a wall or solid structure, erected at or above OHWM. Bulkhead alternatives provide for beach restoration and protection of property during storms, and may consist of large rocks or revetments integrated with vegetation and other materials (see also "bio-engineering"/"bio-stabilization").
- (21) Buoy, Mooring. "Mooring buoy" means a floating object anchored to the bottom of a water body that provides tie-up capabilities for vessels.
- (22) Clearing. "Clearing" means removal of vegetation or other organic plant matter by physical, mechanical, chemical, or any other means.
- (23) Compatible. "Compatible" means uses or activities capable of existing together or in the vicinity of one another without disharmony or without generating effects or impacts that are disruptive to the normal use and enjoyment of surrounding property.
- (24) Conservation. "Conservation" means the careful, prudent, and planned management of a natural resource to preserve ecological and shoreline functions and to prevent exploitation, destruction, or neglect.
- (25) Covered Moorage/Canopy. "Covered moorage" means boat or other vessel moorage, without walls, that has a roof or canopy to protect the vessel(s).
- (26) Critical Habitat. "Critical habitat" means those areas in the City that are wetlands, streams, and fish and wildlife habitat conservation areas.
- (27) Development. "Development" means the construction or exterior alteration of structures; dredging; drilling; dumping; filling; removal of any sand, gravel, or minerals; bulkheading; driving of piling; placing of obstructions; or any project of a permanent or temporary nature that interferes with the normal public use of the surface of the waters overlying lands subject to the SMA (Chapter 90.58 RCW) at any stage of water level (WAC 173-27-030); "Development" does not include dismantling or removing structures if there is no other associated development or re-development.
- (28) Director. "Director" means, unless otherwise specified, the director of the City of Sammamish department of community development or the director's designee.
- (29) Dock. "Dock" means a fixed or floating platform structure anchored in and/or floating upon a water body and connected to land to provide moorage or landing for waterborne vessels and/or water-dependent recreation uses.

**Commented [DP2]:** Change #2. Modified in response to Department of Ecology Periodic Review requirements to clarify that the definition of Development does not include dismantling or removing structures. See row "2017-b" in Periodic Review Checklist.

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- (30) Dredging. "Dredging" means the removal, displacement, and/or disposal of unconsolidated material such as sand, silt, gravel or other submerged materials, for purposes of modifying the bottom elevation of a water body, ditch, or wetland.
- (31) Ecological Functions or Shoreline Functions. "Ecological functions" or "shoreline functions" means the work performed or role played by the physical, chemical, and biological processes that contribute to the maintenance of the aquatic and terrestrial environments that constitute the shoreline's natural ecosystem. See WAC 173-26-201(2)(c) (WAC 173-26-020).
- (32) Ecosystem-Wide Processes. "Ecosystem-wide processes" means the suite of naturally occurring physical and geologic processes of erosion, transport, and deposition; and specific chemical processes that shape landforms within a specific shoreline ecosystem and determine both the types of habitat and the associated ecological functions (WAC 173-26-020).
- (33) Excavation. "Excavation" means the removal of earth material from other than within a water body.
- (34) Exempt Development. "Exempt developments" are those set forth in WAC 173-27-040 and RCW 90.58.030(3)(e), 90.58.140(9), 90.58.147, 90.58.355, and 90.58.515 which are not required to obtain a substantial development permit but which must otherwise comply with applicable provisions of the act and the local master program (WAC 173-27-030). Conditional use, variance, or other permits may also still be required even though the activity does not require a shoreline substantial development permit.
- (35) Fair Market Value. "Fair market value" (synonymous with "replacement cost") of a development is the open market bid price for conducting the work, using the equipment and facilities, and purchase of the goods, services and materials necessary to accomplish the development. This would normally equate to the cost of hiring a contractor to undertake the development from start to finish, including the cost of labor, materials, equipment and facility usage, transportation and contractor overhead and profit. The fair market value of the development shall include the fair market value of any donated, contributed or found labor, equipment or materials (WAC 173-27-030).
- (36) Feasible. "Feasible" means that an action, such as a development project, mitigation, or preservation requirement, meets all of the following conditions:
- (a) The action can be accomplished with technologies and methods that have been used in the past in similar circumstances, or studies or tests have demonstrated in similar circumstances that such approaches are currently available and likely to achieve the intended results;
  - (b) The action provides a reasonable likelihood of achieving its intended purpose; and
  - (c) The action does not physically preclude achieving the project's primary intended legal use. In cases where these guidelines require certain actions unless they are infeasible, the burden of proving infeasibility is on the applicant. In determining an action's infeasibility, the reviewing agency may weigh the action's relative public costs and public benefits, considered in the short- and long-term time frames (WAC 173-26-030).
- (37) Fill. "Fill" means the addition of soil, sand, rock, gravel, sediment, earth retaining structure, or other material to an area waterward of the OHWM, in wetlands, or on shorelands in a manner that raises the elevation or creates dry land (WAC 173-26-020).
- (38) Float. "Float" means a structure that is moored, anchored, or otherwise secured in a water body and which is not connected to the shoreline.
- (39) Floodplain. "Floodplain" is synonymous with "100-year floodplain" and means that land area susceptible to inundation with a one percent chance of being equaled or exceeded in any given year. The limit of this area is based upon flood ordinance regulation maps or a reasonable method that meets the objectives of the Act (WAC 173-26-020).
- (40) Flood Hazard Reduction. "Flood hazard reduction" refers to actions taken to reduce risk of flood damage or hazards. Flood hazard reduction measures may consist of nonstructural or indirect measures, including but not limited to setbacks, land use controls, wetland restoration, dike removal, use relocation, bioengineering measures,

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and stormwater management programs; and of structural measures intended to contain flow within the channel, channel realignment, and elevation of structures consistent with the National Flood Insurance Program.

(41) Footprint. "Footprint" means a two-dimensional outline of a structure or building where it intersects or covers the ground surface, including upper story eaves and cantilevers where they cover or overhang the ground surface.

(42) Grading. "Grading" means the movement or redistribution of the soil, sand, rock, gravel, sediment, or other material on a site in a manner that alters the natural contour of the land (WAC 173-26-020).

(43) Geotechnical Report or Geotechnical Analysis. "Geotechnical report" or "geotechnical analysis" means a scientific study or evaluation conducted by a qualified expert that includes a description of the ground and surface hydrology and geology, the affected land form and its susceptibility to mass wasting, erosion, and other geologic hazards or processes, conclusions and recommendations regarding the effect of the proposed development on geologic conditions, the adequacy of the site to be developed, the impacts of the proposed development, alternative approaches to the proposed development, and measures to mitigate potential site-specific and cumulative geological and hydrological impacts of the proposed development, including the potential adverse impacts to adjacent and down-current properties. Geotechnical reports shall conform to accepted technical standards and must be prepared by qualified professional engineers or geologists who have professional expertise about the regional and local shoreline geology and processes.

(44) Hard Structural Shoreline Stabilization. "Hard structural shoreline stabilization," also referred to as "shoreline armoring" or "bulkhead," refers to the use of a solid, essentially vertical wall constructed of concrete, wood, or other material for the purpose of resisting shoreline erosion caused by wind or waves.

(45) Hearings Board. "Hearings Board" means the Shoreline Hearings Board established by the SMA.

(46) Height. "Height" is measured from average grade level to the highest point of a structure; provided, that television antennas, chimneys, and similar appurtenances shall not be used in calculating height, except where such appurtenances obstruct the view of the shoreline of a substantial number of residences on areas adjoining such shorelines, or the applicable master program specifically requires that such appurtenances be included; provided further, that temporary construction equipment is excluded in this calculation (WAC 173-27-030).

(47) Houseboat. "Houseboat" means a vessel that is designed or used as a place of residence without a means of self-propulsion and steering equipment or capability.

(48) Landward. "Landward" means to or toward the land in a direction away from the water body.

(49) Maintenance. "Maintenance" means those usual acts to prevent a decline, lapse or cessation from a lawfully established condition or use.

(50) Marina. "Marina" means a facility offering dockage and other service for small water craft but excluding boating facilities as defined in this program, facilities serving four or fewer single-family residences, and accessory uses to public lands.

(51) Moorage Structure. "Moorage structure" means any structure or device, including but not limited to docks, moorage piles and buoys placed at or below the OHWM and designed to provide for the moorage of boats or other watercraft or vessels.

(52) Multifamily Residential Development. "Multifamily residential development" means a dwelling, apartment (SMC 21A.15.355), townhouse (SMC 21A.15.370) and similar structures containing two or more attached residential units. "Multifamily" shall not include cottage housing or accessory dwelling units.

(53) Native Shoreline Vegetation. "Native shoreline vegetation" means vegetation comprised of plant species, other than noxious weeds, that are indigenous to the Pacific Northwest and that reasonably could have been expected to naturally occur on the site.

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(54) Natural or Existing Topography. "Natural or existing topography" means the topography of the lot, parcel, or tract of real property immediately prior to any site preparation or grading, including excavation or filling (WAC 173-27-030).

(55) Nonconforming Development. "Nonconforming development" or "nonconforming structure" means an existing structure that was lawfully constructed at the time it was built but is no longer fully consistent with present regulations such as setbacks, buffers or yards; area; bulk; height or density standards due to subsequent changes to the master program, except for such existing development that is defined as conforming development consistent with section 25.08.100 of this program.

(56) Nonconforming Lot. "Nonconforming lot" means a lot that was legally established at the time it was recorded with King County, but now contains less than the required width, depth or area due to currently effective development code (SMC Title 21A) requirements and/or requirements of this program.

(57) Nonconforming Use. Noneonformance or Noneonforming Use- "Nonconforming use" means an existing shoreline use that was lawfully established prior to the effective date of this program, but which does not conform to the range of uses permitted in the site's current zone and/or shoreline environment designation due to subsequent changes to this program, means any use, improvement or structure established in conformance with the City's shoreline master program in effect at the time of establishment that no longer conforms to the range of uses permitted in the site's current zone and/or designation or to the current development standards of the program due to changes in the program or its application to the subject property (SMC 21A.15.800).

(568) Non-Water-Oriented Uses. "Non-water-oriented uses" means those uses that are not water-dependent uses, water-related uses or water-enjoyment uses (WAC 173-26-020). Examples of non-water-oriented uses include professional offices, automobile sales or repair shops, mini-storage facilities, department stores, gas stations, and athletic fields.

(579) Normal Appurtenance. "Normal appurtenance" means a structure, site improvement, or use that is necessarily connected to the use and enjoyment of a principal use and is located landward of the OHWM. Normal appurtenances include a garage, deck, driveway, utilities, fences, septic tanks and drainfield, and grading which does not exceed 250 cubic yards and which does not involve placement of fill in any wetland or waterward of the ordinary high water mark. As authorized in WAC 173-27-040(2)(g), an accessory dwelling unit is considered a normal appurtenance.

(6058) No Net Loss. The concept of "no net loss," as used herein, recognizes that any development has potential or actual, short-term or long-term impacts and that through application of appropriate development standards and employment of mitigation measures in accordance with the mitigation sequence, those impacts will be addressed in a manner necessary to assure that the end result will not diminish the shoreline resources and values as they currently exist. Where uses or development that impact ecological functions are necessary to achieve other objectives of RCW 90.58.020, master program provisions shall, to the greatest extent feasible, protect existing ecological functions and avoid new impacts to habitat and ecological functions before implementing other measures designed to achieve no net loss of ecological functions.

(6159) Ordinary High Water Mark (OHWM). "Ordinary high water mark (OHWM)" means the mark on all lakes and streams that will be found by examining the beds and banks and ascertaining where the presence and action of waters are so common and usual and so long continued in all ordinary years as to mark upon the soil a character distinct from that of the abutting upland, in respect to vegetation, as that condition existed on June 1, 1971, as it may naturally change thereafter, or as it may change thereafter in accordance with permits issued by a local government or the Department of Ecology; provided, that in any area where the ordinary high water mark cannot be found, the ordinary high water mark adjoining fresh water shall be the line of mean high water (RCW 90.58.030(2)(b)).

(62) Owner. "Owner" means individuals holding legal title to real property; members in a limited liability company, shareholders or members in a corporation, partners in a partnership that hold legal title to real property; or a public agency or public or private utility that owns right-of-way or other easement rights in real property.

**Commented [DP3]:** Change #3. Modified in response to Department of Ecology Periodic Review requirements to add State standardized default provisions for nonconforming uses and development. This change integrates State generic language while maintaining Sammamish's 'existing development' approach found in SMC 25.08.100. See row "2017-g" in Periodic Review Checklist.

**Commented [DP4]:** Change #4. New definition of Owner added in response to Local Issue #1 and for clarity.

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- (603) Personal Watercraft. "Personal watercraft" means a vessel of less than 16 feet in length that uses a water jet pump as its primary source of motor power and that is designed to be operated by a person sitting, standing, or kneeling on the vessel, rather than in the conventional manner of sitting or standing inside the vessel.
- (644) Personal Watercraft Lift. "Personal watercraft lift" means a structure used for the dry berthing of personal watercraft above the water level and lowering of the personal watercraft into the water periodically. A personal watercraft lift is generally a manufactured unit without a canopy cover and may be attached to a dock, placed in the water adjacent to a dock, or erected as a stand-alone structure.
- (652) Preferred Shoreline Use. "Preferred shoreline use" is identified in the Act as a use that is unique to or dependent upon a shoreline location. Water-dependent, water-related, and water-enjoyment and single-family residential developments are preferred shoreline uses according to the Act. (RCW 90.58.020)
- (636) Primary Structure. "Primary structure" means the structure associated with the principal use of the property. If more than one structure is associated with the principal use of the property, the one with the highest assessed value shall be considered the primary structure.
- (647) Priority Species. "Priority species" means any species designated by the Washington Department of Fish and Wildlife (WDFW) as requiring protective measures for their survival due to population status, sensitivity to habitat alteration, and/or recreational, commercial, or tribal importance, often but not exclusively referring to salmonid species. Priority species include state endangered, threatened, sensitive, and candidate species; animal aggregations (e.g., heron colonies, bat colonies) considered vulnerable; and species of recreational, commercial, or tribal importance that are vulnerable. See WAC 173-26-020.
- (68) Private Beach Park Use. "Private beach park use" means privately owned shoreline properties used by an owner (or an ownership or membership group) for water-oriented recreational activities that are not associated with or subordinate to residential use, with associated facilities necessary for access, active use of shorelands, site access, and use, and allowances for private docks, floats, and mooring buoys.
- (695) Protective Bulkhead Common to Single-Family Residences. "Normal protective bulkhead common to single-family residences" means a bulkhead constructed on a lot zoned to permit one single-family residence and containing one single-family residence.
- (7066) Provisions. "Provisions" means policies, regulations, standards, guidelines, criteria, or environment designations (WAC 173-26-020).
- (7167) Public Access. "Public access" means the public's ability to get to and use the state's public waters, the water/land interface and associated public shoreline area. It includes physical access that is either lateral (areas paralleling the shore) or perpendicular (an easement or public corridor to the shore), and/or visual access facilitated by scenic roads and overlooks, viewing towers and other public sites or facilities.
- (7268) Public Interest. "Public interest" means the interest shared by the citizens of the state or community at large in the affairs of government, or some interest by which their rights or liabilities are affected including, but not limited to, an effect on public property or on health, safety, or general welfare resulting from a use or development (WAC 173-27-030).
- (7369) Public utility. "Public utility" means the facilities of a private business organization such as a public service corporation, or a governmental agency performing some public service and subject to special governmental regulations, the services that are paid for directly by the recipients thereof. Such services shall include but are not limited to: water supply, electric power, telephone, cablevision, natural gas and transportation for persons and freight. The term also includes broadcast towers, antennas and related facilities operated on a commercial basis.
- (749) Repair. "Repair" means to restore to a state comparable to the original condition after deterioration or partial destruction.
- (754) Replacement. "Replacement" means to rebuild using new materials.

Commented [DP5]: Change #5. New definition of Private Beach Park use added in response to Local Issue #1.

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- (762) Restoration, or Ecological Restoration. "Restoration" or "ecological restoration" means the reestablishment or upgrading of impaired ecological shoreline processes or functions. This may be accomplished through measures including, but not limited to, revegetation, removal of intrusive shoreline structures and removal or treatment of toxic materials. "Restoration" does not imply a requirement for returning the shoreline area to aboriginal or pre-European-settlement conditions (WAC 173-26-020).
- (773) Revetment. "Revetment" means a sloped wall constructed of riprap or other suitable material placed on stream banks or other shorelines to retard bank erosion and minimize lateral stream movement. A revetment typically slopes away from the water and has a rough or jagged face. These features differentiate it from a bulkhead, which is a vertical structure.
- (784) Riprap. "Riprap" means a layer, facing or protective mound of angular stones randomly placed to prevent erosion, scour or sloughing of a structure or embankment; also, the stone so used.
- (795) Sediment. "Sediment" is material settled from suspension in a liquid medium.
- (8076) Setback. "Setback" means the minimum required distance between a structure and a specified line such as a lot, easement or buffer line that is required to remain free of structures (SMC 21A.15.1070).
- (8177) Shorelands. "Shorelands," also referred to as "shoreland areas," means those lands extending landward for 200 feet in all directions as measured on a horizontal plane from the OHWM; floodways and contiguous floodplain areas landward 200 feet from such floodways; and all wetlands and river deltas associated with the streams, lakes, and tidal waters that are subject to the provisions of this program; the same to be designated as to location by the Department of Ecology (RCW 90.58.030).
- (8278) Shoreline Conditional Use. "Shoreline conditional use" means a use specifically designated as a shoreline conditional use in the SMP or a use that is not classified within the SMP.
- (8379) Shoreline Environment Designation. "Shoreline environment designation" means the categories of shorelines of the state established by this program to differentiate between areas whose features imply differing objectives regarding their use and future development.
- (849) Shoreline Jurisdiction. "Shoreline jurisdiction" means all shorelines of the state and shorelands as defined by this program and Chapter 90.58 RCW.
- (854) Shoreline Modifications. "Shoreline modifications" means those actions that modify the physical configuration or qualities of the shoreline area, usually through the construction of a physical element such as a dike, breakwater, pier, weir, dredged basin, fill, bulkhead, or other shoreline structure. They can include other actions, such as clearing, grading, or application of chemicals (WAC 173-26-020).
- (862) Shoreline Stabilization. "Shoreline stabilization" means actions taken to prevent or mitigate erosion impacts to property, dwellings, businesses, or structures caused by shoreline processes such as currents, floods, tides, wind or wave action. Shoreline stabilization includes but is not limited to structural armoring approaches such as bulkheads, bulkhead alternatives and nonstructural approaches such as bioengineering.
- (873) Shorelines. "Shorelines" means all of the water areas within the City of Sammamish, including reservoirs, and their associated shorelands together with the lands underlying them; except:
- (a) Shorelines of statewide significance;
  - (b) Shorelines on segments of streams upstream of a point where the mean annual flow is 20 cubic feet per second or less and the wetlands associated with such upstream segments; and
  - (c) Shorelines on lakes less than 20 acres in size and wetlands associated with such lakes (RCW 90.58.030(2)(d)).

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- (884) Shorelines of Statewide Significance. "Shorelines of statewide significance" means those shorelines described in RCW 90.58.030(2)(c) that are within the City of Sammamish. Lake Sammamish is a designated shoreline of statewide significance. This is a distinct subcategory of shorelines of the state.
- (895) Shorelines of the State. "Shorelines of the state" are the total of all shorelines and shorelines of statewide significance within the City of Sammamish. Please also see definitions for "shorelines" (subsection (83) of this section) and "shorelines of the state" (RCW 90.58.030(2)(c)).
- (9086) Shoreline Variance. "Shoreline variance" is a means to grant relief from the specific bulk, dimensional or performance standards in the SMP. A shoreline variance is not a means to vary a use of a shoreline.
- (9187) Structure. "Structure" means anything permanently constructed in or on the ground, or over the water, excluding fences six feet or less in height, uncovered decks less than 18 inches above grade, uncovered paved areas, and structural or nonstructural fill (SMC 21A.15.1255).
- (9288) Substantial Development. "Substantial development" means any development that meets the requirements of RCW 90.58.030(3)(c).
- (9389) Transportation Use. "Transportation use" means a use whose primary purpose is the movement and circulation of people, goods, and services. This includes but is not limited to public roads, rails, parking areas, nonmotorized travel corridors, trails, and similar features.
- (940) Vegetation Enhancement Area. "Vegetation enhancement area" means an area immediately landward of the OHWM in which existing trees and native vegetation are preserved or native vegetation is restored and in which up to 25 percent by area of preserved and/or restored vegetation can be comprised of noninvasive, nonnative vegetation.
- (954) Vessel. "Vessel" includes ships, boats, barges, personal watercraft, or any other floating craft that are designed and used for navigation and do not interfere with the normal public use of the water (WAC 173-27-030).
- (962) Water-Dependent Use. "Water-dependent use" means a use or portion of a use that cannot exist in a location that is not adjacent to the water and that is dependent on the water by reason of the intrinsic nature of its operations. Water-dependent uses are preferred uses of the shoreline according to the Act (SMC 21A.15.1385).
- (973) Water-Enjoyment Use. "Water-enjoyment use" means a recreational use or other use that facilitates public access to the shoreline as a primary characteristic of the use; or a use that provides for recreational use or aesthetic enjoyment of the shoreline for a substantial number of people as a general characteristic of the use and which through location, design, and operation ensures the public's ability to enjoy the physical and aesthetic qualities of the shoreline. In order to qualify as a water-enjoyment use, the use must be open to the general public and the shoreline-oriented space within the project must be devoted to the specific aspects of the use that foster shoreline enjoyment (WAC 173-26-020) (SMC 21A.15.1386).
- (984) Water-Oriented Use. "Water-oriented use" means a use that is water-dependent, water-related, or water-enjoyment, or a combination of such uses (WAC 173-26-020) (SMC 21A.15.1387).
- (995) Water-Related Use. "Water-related use" means a use or portion of a use that is not intrinsically dependent on a waterfront location but whose economic viability is dependent upon a waterfront location because:
- (a) The use has a functional requirement for a waterfront location such as the arrival or shipment of materials by water or the need for large quantities of water; or
  - (b) The use provides a necessary service supportive of the water-dependent uses and the proximity of the use to its customers makes its services less expensive and/or more convenient (WAC 173-26-020) (SMC 21A.15.1388).
- (10096) Water Quality. "Water quality" means the physical characteristics of water within shoreline jurisdiction, including water quantity, hydrological, physical, chemical, aesthetic, recreation-related, and biological characteristics. Where used in this chapter, the term "water quantity" refers only to development and uses regulated

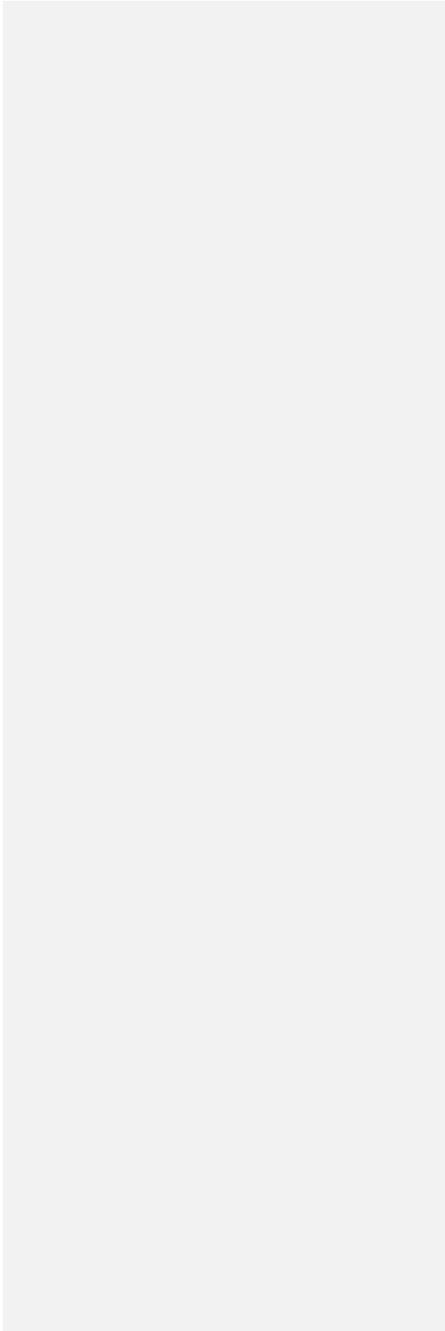
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under this chapter and affecting water quantity, such as impermeable surfaces and storm water handling practices. "Water quantity," for purposes of this chapter, does not mean the withdrawal of ground water or diversion of surface water pursuant to RCW 90.03.250 through 90.03.340 (WAC 173-26-020).

(10197) Wetland, Associated. "Associated wetland" means wetlands that are in proximity to lakes, rivers or streams that are subject to the Shoreline Management Act and either influence or are influenced by such waters. Factors used to determine proximity and influence include but are not limited to: location contiguous to a shoreline water body, presence of a surface connection including through a culvert or similar device, location in part or whole within the 100-year floodplain of a shoreline, periodic inundation, and/or hydraulic continuity. (Ord. O2011-308 § 1 (Att. A))



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Chapter 25.03 MASTER PROGRAM ELEMENT GOALS

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**Chapter 25.03  
MASTER PROGRAM ELEMENT GOALS<sup>1</sup>**

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<sup>1</sup> Chapters 25.03 and 25.04 of the shoreline master program amend the Sammamish Comprehensive Plan and have been omitted from the code at the request of the City. Refer to the Sammamish Comprehensive Plan, copies of which are on file at City Hall, for information on shoreline goals and policies.

**NOTE:** No changes to the City of Sammamish Shoreline Master Program Element Goals SMC Chapter 25.03 are proposed with the 2019 Periodic Review.

Proposed 2019 Periodic Update Draft 11/6/2019

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Chapter 25.04 SHORELINE MANAGEMENT POLICIES

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**Chapter 25.04  
SHORELINE MANAGEMENT POLICIES<sup>1</sup>**

<sup>1</sup> Chapters 25.03 and 25.04 of the shoreline master program amend the Sammamish Comprehensive Plan and have been omitted from the code at the request of the City. Refer to the Sammamish Comprehensive Plan, copies of which are on file at City Hall, for information on shoreline goals and policies.

**NOTE:** No changes to the City of Sammamish Shoreline Management Policies SMC Chapter 25.03 are proposed with the 2019 Periodic Review.

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**Chapter 25.05**  
**JURISDICTION AND ENVIRONMENT DESIGNATIONS**

Sections:

- 25.05.010 Shoreline jurisdiction.
- 25.05.020 Shoreline environment designations.
- 25.05.030 Shorelines of statewide significance – Lake Sammamish.

**25.05.010 Shoreline jurisdiction.**

(1) The policies and regulations of this program shall apply to Lake Sammamish, Pine Lake and Beaver Lake and their adjacent shorelands and any other areas that the City may annex that qualify as shorelines as defined in Chapter 25.02 SMC and RCW 90.58.030.

(2) The City determines the extent of shoreline jurisdiction on a case-by-case basis in conjunction with a development proposal, permit request, or request for statement of exemption. The landward extent of shoreline jurisdiction is measured from the OHWM and includes associated wetlands. For Lake Sammamish, the waterward extent of shoreline jurisdiction, as measured from the OHWM toward the western city boundary, shall be governed by the regulations pertaining to the adjoining shoreland area and all such uses shall be considered accessory to the primary use. For Pine and Beaver Lakes, the waterward extent of shoreline jurisdiction, as measured from the OHWM toward the center of each lake, shall be governed by the regulations pertaining to the adjoining shoreland area and all such uses shall be considered accessory to the primary use. The OHWM shall be determined based on site-specific observation and assessment using accepted protocols and criteria in accordance with RCW 98.58.030(2)(b).

(3) No streams meeting the definition of “shoreline” are included within the City limits as of the date of adoption of this program. If the City annexes unincorporated areas that include Patterson Creek or other shorelines or shorelands as defined by this program, shoreline jurisdiction will be determined based on the criteria and definitions in Chapter 25.02 SMC and Chapter 90.58 RCW. (Ord. O2011-308 § 1 (Att. A))

**25.05.020 Shoreline environment designations.**

(1) Shorelines shall be assigned one of the following environment designations:

(a) Shoreline Residential Environment (SR). The purpose of the shoreline residential environment is to accommodate residential development and accessory structures that are consistent with this program. This designation shall apply to shorelines that do not meet the criteria for urban conservancy and that are characterized by single-family or multifamily residential development or are planned and platted for residential development.

(b) Urban Conservancy Environment (UC). The purpose of the urban conservancy environment is to protect and restore relatively undeveloped or unaltered shorelines to maintain open space, floodplains, or habitat, while allowing a variety of compatible uses. This designation shall apply to shorelines that retain important ecological functions, even if partially altered. These shorelines are suitable for low intensity development, uses that are a combination of water-related or water-enjoyment uses, including single-family residential use, or uses that allow substantial numbers of people to enjoy the shoreline.

(2) The shoreline environment designations established in subsection (1) of this section shall apply to the land and water areas subject to shoreline jurisdiction as defined in Chapter 25.02 SMC and Chapter 90.58 RCW. Uses and developments that occur waterward of the OHWM shall be governed by the regulations pertaining to the adjoining shoreland area and all such uses shall be considered accessory to the adjacent primary use.

(3) Shoreline environment designations are delineated on a map, hereby incorporated as a part of this program (Appendix A), that shall be known as the official shoreline map. The official shoreline map is for planning purposes

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only. The map does not necessarily identify or depict the actual extent of shoreline jurisdiction or all associated wetlands. The lateral extent of the shoreline jurisdiction shall be determined on a case-by-case basis based on the location of the OHWM, floodway and/or the presence of associated wetlands. The landward extent so determined may extend beyond that depicted on the official shoreline map.

(4) Undesignated and/or unmapped shorelines shall be designated urban conservancy in accordance with WAC 173-26-211(2)(e).

(5) If disagreement develops as to the exact location of a shoreline environment designation boundary line shown on the official shoreline map, the following rules shall apply:

- (a) Boundaries indicated as approximately following lot, tract, or section lines shall be so construed.
- (b) Boundaries indicated as approximately following roads shall be construed to follow their centerlines.
- (c) Boundaries indicated as approximately parallel to or extensions of lots lines or roads shall be so construed.
- (d) Whenever existing physical features are inconsistent with boundaries on the official shoreline map, the director shall interpret the boundaries.
- (e) Appeals of such interpretations may be filed pursuant to the applicable appeal procedures described in Chapter 25.08 SMC. (Ord. O2011-308 § 1 (Att. A))

**25.05.030 Shorelines of statewide significance – Lake Sammamish.**

In accordance with RCW 90.58.020, the following policies are hereby adopted for Lake Sammamish, which is a shoreline of statewide significance. The City shall manage Lake Sammamish to give preference to uses and developments that:

- (1) Recognize and protect the statewide interest over local interest;
- (2) Preserve the natural character and wildlife habitat of the shoreline;
- (3) Result in long-term over short-term benefit;
- (4) Protect the resources and ecology of the shoreline;
- (5) Increase public access to publicly owned areas of the shoreline;
- (6) Increase recreational opportunities for the public in the shoreline environment. (Ord. O2011-308 § 1 (Att. A))

**Exhibit 1 - Attachment 1.1 - For Reference Only**

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## Chapter 25.06 GENERAL SHORELINE REGULATIONS

Sections:

- 25.06.005 Generally.
- 25.06.010 Archaeological, historic and cultural resources regulations.
- 25.06.020 Environmental protection and conservation regulations.
- 25.06.030 Shoreline public access regulations.
- 25.06.040 Restoration regulations.
- 25.06.050 Water quality, stormwater, and nonpoint pollution regulations.

### 25.06.005 Generally.

The general regulations in this chapter shall apply to all new development and uses within the Lake Sammamish, Pine Lake, and Beaver Lake shoreline jurisdictions unless otherwise stated. These regulations shall only apply within the shoreline jurisdiction, and shall not apply to portions of lots extending further landward than the landward extent of shoreline jurisdiction, as specified by Chapter 25.05 SMC. Additional regulations pertaining to specific uses and development activities are contained in Chapter 25.07 SMC. (Ord. O2011-308 § 1 (Att. A))

### 25.06.010 Archaeological, historic and cultural resources regulations.

(1) Upon receipt of application for a shoreline permit or request for a statement of exemption for a development proposal located on or adjacent to a City of Sammamish historic, cultural, or archeological resource, the application or request shall be additionally processed pursuant to the requirements of SMC 21.10.120 (Historic resources – Review process).

(2) Whenever historic, cultural or archaeological sites or artifacts are inadvertently discovered during shoreline development, work on that portion of the development site shall be stopped immediately, the site secured and the discovery reported as soon as possible to the director. Upon notification of such find, the property owner shall notify the Washington State Department of Archaeology and Historic Preservation, and the director shall notify the historic preservation officer, all affected tribes and shall require a site investigation and archaeological study to determine the significance of the discovery. (Ord. O2011-308 § 1 (Att. A))

### 25.06.020 Environmental protection and conservation regulations.

(1) All development projects shall include measures to mitigate environmental impacts not otherwise avoided or mitigated by compliance with this program and other applicable regulations. Where required, mitigation measures shall be applied in the following order:

- (a) Avoiding the impact altogether by not taking a certain action or parts of an action;
- (b) Minimizing impacts by limiting the degree or magnitude of the action and its implementation by using appropriate technology or by taking affirmative steps to avoid or reduce impacts;
- (c) Rectifying the impact by repairing, rehabilitating, or restoring the affected environment;
- (d) Reducing or eliminating the impact over time by preservation and maintenance operations;
- (e) Compensating for the impact by replacing, enhancing, or providing substitute resources or environments;  
and
- (f) Monitoring the impact and the compensation projects and taking appropriate corrective measures.

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- (2) Restoration. Restoration of native vegetation shall consist of a mixture of trees, shrubs and groundcover and be designed to improve habitat functions.
- (3) Aquatic Bed Wetlands. Wetlands located entirely waterward of the ordinary high water mark of a lake shall be regulated by the development standards provided for in the program, including this section. Where a wetland area extends landward of the shoreline's OHWM boundary, additional wetland buffer protections pursuant to SMC 21A.50.290 may apply.
- (4) Aquatic Weed Control and Noxious Weed Control. Aquatic weed control and noxious weed control may occur when the health and sustainability of native plant communities and associated habitats are threatened or when a water dependent use is restricted by their presence. Control with hand labor and/or light equipment is allowed; provided, that the appropriate erosion control measures are used and the area is replanted with native vegetation. Control shall occur in conformance with applicable local, state and/or federal regulations.
- (5) Clearing and Grading. The amount of clearing and grading shall be limited to the minimum necessary to accommodate the allowed use/development. This minimum shall include clearing and grading necessary for landscaping and establishment of a vegetation enhancement area, if required or desired.
- (6) Light and Glare. Exterior lighting shall not shine directly onto the water. Exterior lighting fixtures shall include full cutoff devices (light shields) such that glare or direct illumination onto the lake is minimized.
- (7) Mitigation. Property owners proposing new shoreline use or development shall include measures to mitigate environmental impacts not otherwise avoided or mitigated by compliance with this program and other applicable regulations. Where required, mitigation measures shall follow mitigation sequencing principles described in subsection (1) of this section and other applicable regulations whether or not the use/development requires or is exempt from a shoreline substantial development permit. Shoreline setback reductions are listed in subsection (10) of this section.
- (8) Building Setback – Pine and Beaver Lakes. A five-foot-wide building setback shall be established from the landward edge of the shoreline setback required in subsection (9) of this section for Pine and Beaver Lakes. The following may be allowed in the building setback subject to the square footage limits of SMC 25.07.080:
- (a) Landscaping;
  - (b) Uncovered decks that are less than 18 inches above grade;
  - (c) Building overhangs if such overhangs do not extend more than 18 inches into the building setback area;
  - (d) Impervious ground surfaces, such as driveways and patios;
  - (e) Trails.
- (9) Shoreline Setback. A shoreline setback is established for Lake Sammamish, Pine Lake, and Beaver Lake. The shoreline setback area for Lake Sammamish is the area extending 50 feet (or as reduced by Table 25.06.020) landward from the OHWM. For Pine and Beaver Lakes, the shoreline setback area is the area extending 45 feet landward from the OHWM.
- The following regulations shall apply:
- (a) Non-water-dependent shoreline uses and developments, including residential developments, shall be located landward of the shoreline setback unless otherwise specified by this program;
  - (b) Two hundred square feet maximum of residential accessory structure is allowed as specified in SMC 25.07.080(2) and subsection (9)(d) of this section;
  - (c) Docks and shoreline stabilization structures shall be allowed within the shoreline setback as specified in this program;

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(d) Public access structures, picnic areas, boat launches, docks and shoreline stabilization structures shall be allowed within the shoreline setback as specified in this program;

(10) Lake Sammamish Vegetation Enhancement Area. The 15-foot-wide portion of the shoreline setback immediately landward of the OHWM is reserved as a vegetation enhancement area. The following regulations apply:

(a) Property owners shall be required to establish and maintain the vegetation enhancement area:

(i) As part of any new development or (exterior) redevelopment project that displaces or affects applicable shoreline setbacks. For developments or additions of less than 500 square feet, the landscaping requirement shall be proportional (1:1) to the area of disturbance or redevelopment; or

(ii) If they propose to construct or expand an existing bulkhead or other stabilization structure by more than 10 percent.

(iii) Excluded from this requirement are changes to a structure that do not expand the footprint.

(b) The vegetation enhancement area, excluding the active use area, shall be planted or maintained with at least 75 percent by area of the vegetation consisting of native trees, shrubs, and groundcover designed to improve ecological functions. The VEA planting plan shall include one tree for every 500 square feet, one shrub for every 25 square feet, and 100 percent groundcover within the VEA. Note: Illustrations of the code will be included in the User Guide.

(c) An area of up to 25 percent of the vegetation enhancement area may be used as an active use area consistent with the requirements of this program; provided, that the active use area is located to avoid areas of greater sensitivity and habitat value. If this 25 percent limitation would not allow a corridor extending back from the lake measuring at least 15 feet parallel to the lake, a 15-foot-wide corridor may be used.

(d) Structures, decks and paved areas within the vegetation enhancement area may only be located within the limits of the active use area as specified within this program.

(e) When the establishment of the vegetation enhancement area is required, the final installation shall be approved by the city.

(11) Lake Sammamish Reduced Shoreline Setback. The Lake Sammamish shoreline setback may be reduced in the shoreline residential environment or for public uses and public development in the urban conservancy environment. All proposals for shoreline setback reduction must be completed in accordance with mitigation sequencing principles (subsection (1) of this section) and setback reductions as shown in Table 25.06.020.

(a) Reduction measures shall be installed, monitored, maintained and City inspected. Mitigation provisions in SMC 21A.50.140 and 21A.50.145 shall apply and financial guarantees pursuant to SMC Title 27 may be required.

(b) When setback reductions of Table 25.06.020 are utilized such that the resulting setback is 20 feet, and the residence or accessory structure directly abuts the vegetated area, ~~house access and~~ maintenance activities necessary for the residence or accessory structure may occur as needed. However, damage, disruption, or removal of required vegetation shall be restored immediately upon completion of the maintenance activities.

**Commented [DP6]:** Change #6. Edited for clarity that all proposals for shoreline setback reduction shall meet mitigation sequencing requirements. Further modified in accordance with requirements of Department of Ecology Preliminary Determination. See Item Req-1.

**Commented [DP7]:** Change #7. Clarity amendment. Edited for clarity that maintenance of a structure can occur when adjacent to a required vegetated area.

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Table 25.06.020: Lake Sammamish Shoreline Setback Reductions

Adopted Alternative

Reduction	Setback Reduction (feet)	Reduction Criteria
		<ul style="list-style-type: none"> <li>• Reductions from the 50-foot standard setback may be cumulative, but in no case shall the resulting shoreline setback be less than 20 feet from OHWM. Planting shall be installed and maintained in accordance with VEA requirements.</li> <li>• Reductions must be utilized in the following priority order: Reduction 1, Reduction 2 or 3 if a bulkhead is present, Reduction 4*, and Reduction 5. After Reductions 1 – 5, then Reductions 6, 7, and 8 may be utilized in any order.</li> <li>• Significant trees within the 50-foot setback area shall be retained, with the exception that the minimum necessary significant tree removal may occur for allowed development in order to utilize setback reductions. Removed significant trees shall be replanted at a 2:1 ratio.</li> </ul>
1	15 feet	For establishment of a 15-foot vegetation enhancement area landward and immediately adjacent to the OHWM and planting of 250 square feet of additional native vegetation planting area added landward and adjacent to the VEA.
2	15 feet	For removal of an existing bulkhead located at, below, or within five feet landward of the lake's OHWM and subsequent restoration of the shoreline to a natural or semi-natural state, including the restoration of topography, soil composition, and vegetation.
3	10 feet	For creation of a durable inclined fill of gravel/small rock against the waterside of an existing bulkhead and planting, enhancement, or restoration of at least a 5-foot width of native vegetation along the entire inclined fill, as part of an Army Corps of Engineers-approved plan and in compliance with all WDFW and other appropriate agency regulations.
4	5 feet	For a reduction in the active use area, from the allowed 25 percent of the shoreline setback to 15 percent, and additional planting in that area.
5	5 feet	For planting, enhancement, or restoration and subsequent preservation of existing native vegetation, as necessary, in a minimum 5-foot-wide near-shore area below the lake's OHWM, excluding the area below the active use area.
6	5 feet	For reduction of impervious surface coverage by 10 percent less than the city standard as allowed by SMC 25.07.080(2)(c) or (d).
7	5 feet	For limiting lawn area to no greater than 20 percent of the shoreline jurisdiction area.
8	5 feet	For preparation of, and agreement to adhere to, a written shoreline vegetation management plan that includes appropriate limitations on the use of fertilizer, herbicides, and pesticides to protect lake water quality.

\*This reduction is optional if it would result in an active use area that is less than 15 feet wide

(12) Pine Lake and Beaver Lake Tree Retention. Eighty percent of the significant trees within the shoreline jurisdiction must be retained. This requirement shall not apply to documented hazard trees.

(13) Pine and Beaver Lakes Vegetation Enhancement Area. A vegetation enhancement area immediately landward of the OHWM is required as compensatory mitigation for any new or expanded development that is proposed within applicable shoreline setback or buffer areas. For developments or additions of less than 500 square feet the landscaping requirement shall be proportional (1:1) to the area of disturbance of the development or redevelopment.

(a) The vegetation enhancement area when required, excluding the active use area, shall be planted or maintained with at least 75 percent by area of the vegetation consisting of native trees, shrubs, and groundcover designed to improve ecological functions. The VEA planting plan shall include one tree for every 500 square feet, one shrub for every 25 square feet, and 100 percent groundcover within the VEA.

(b) An area of up to 25 percent of the vegetation enhancement area may be used as an active use area consistent with the requirements of this program; provided, that the active use area is located to avoid areas of greater sensitivity and habitat value. If this 25 percent limitation would not allow a corridor extending back from the lake measuring at least 15 feet perpendicular to the lake, a 15-foot-wide corridor may be used.

(14) Critical Areas within Shoreline Jurisdiction. Where critical areas including wetlands, streams, frequently flooded areas, geologically hazardous areas, or fish and wildlife habitat conservation areas designated in Chapter 21A.50 SMC occur in the shoreline jurisdiction, the Chapter 21A.50 SMC buffer or shoreline setback that provides the greatest protection shall prevail.

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(15) Allowed Activities within Critical Areas within Shoreline Jurisdiction. The following activities are allowed subject only to compliance with best management practices and procedural requirements of this program:

(a) Emergencies.

(b) Public water, electric, and natural gas distribution, public sewer collection, cable communications, telephone utility, and related activities undertaken pursuant to City-approved best management practices.

(16) Notice on Title. The owner of any property required to maintain a vegetation enhancement area on which a development proposal is submitted or any property on which mitigation is established as a result of development, except a public right-of-way or the site of a permanent public facility, shall file a notice approved by the City with the King County records and elections division. The required contents and form of the notice shall be determined by the director. The notice shall run with the land. (Ord. O2011-308 § 1 (Att. A))

**25.06.030 Shoreline public access regulations.**

(1) Physical and/or visual access should be made available to the public through public parks, rights-of-way and other public lands.

(2) New public access is not required for new single-family residential subdivisions of nine lots or residential units or less.

(3) Development of public access facilities in, on or over the water shall be constructed using materials that allow light penetration and do not contaminate water. Facilities in, on or over the water shall be of non-reflective materials that are compatible in terms of color and texture with the surrounding area. The underside of over-water facilities should incorporate reflective materials where necessary to reduce the effects of shadowing.

(4) Public access should be located adjacent to other public areas, accesses and connecting trails, and connected to the nearest public street end or other public access point. (Ord. O2011-308 § 1 (Att. A))

**25.06.040 Restoration regulations.**

(1) Ecological restoration projects shall be carried out in accordance with a City-approved restoration plan, and in accordance with the policies and regulations of this program.

(2) Voluntary enhancement and restoration of the shoreline not associated with any other development proposal is encouraged and should be accomplished according to a City-approved plan for its design, implementation, maintenance, and monitoring. Restoration or enhancement should result in a net improvement to the functions of the lake ecosystem.

(3) Voluntary establishment of vegetation enhancement areas is encouraged to restore shoreline ecological function. Previously established and City-approved vegetation enhancement areas or buffer reductions shall be credited toward shoreline setback reductions in accordance with this program. (Ord. O2011-308 § 1 (Att. A))

(4) The City may grant relief from development standards and use regulations within this program that result from Shoreline Restoration Projects that cause a landward shift in the extent of shoreline jurisdiction; such relief must be provided consistent with criteria and procedures in WAC 173-27-215.

**Commented [DP8]:** Change #8. Modified in response to Department of Ecology Periodic Review requirements and in response to State Law to add relief to property owners for instances in which a shoreline restoration project creates a landward shift in the Ordinary High Water Mark. See row "2009-a" in Periodic Review Checklist.

**25.06.050 Water quality, stormwater, and nonpoint pollution regulations.**

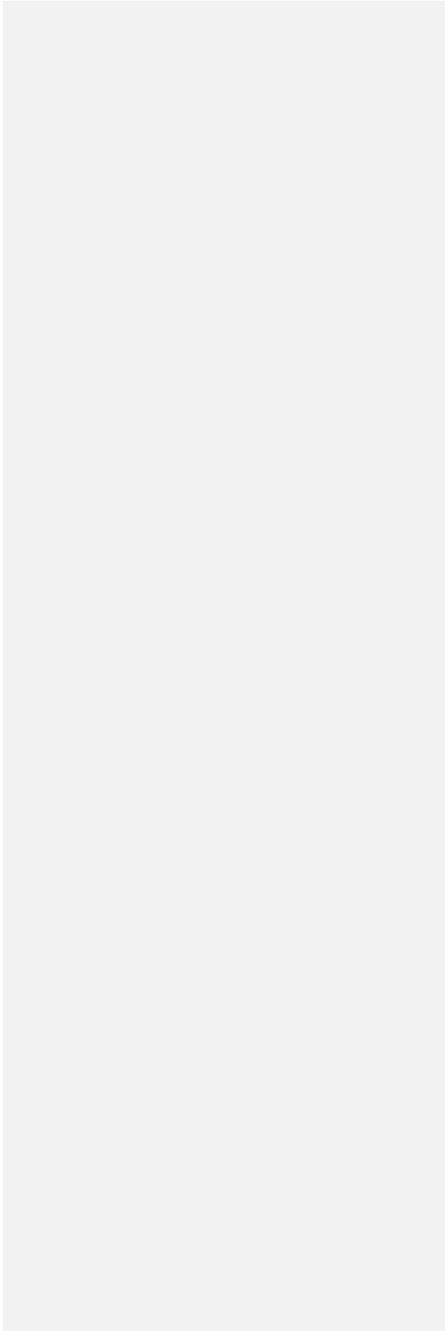
(1) New shoreline uses and developments (and their related construction processes) shall incorporate all known, available, and reasonable methods of preventing, controlling, and treating stormwater to protect and maintain surface and ground water quantity and water quality in accordance with Chapter 15.05 SMC (Surface Water Management), requirements of Chapter 21A.50 SMC and other applicable laws.

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- (2) Best management practices (BMPs) for controlling erosion and sedimentation and preventing pollutants from entering lakes shall be implemented for all new uses and developments (and their related construction processes).
- (3) To avoid water quality degradation by malfunctioning or failing septic systems located in the shoreline jurisdiction, new on-site sewage systems shall be located, designed, and maintained to meet all applicable water quality, utility, and health standards.
- (4) New structures installed below OHWM or that regularly and frequently come in contact with water shall be constructed of Washington Department of Fish and Wildlife (WDFW)-approved materials. (Ord. O2011-308 § 1 (Att. A))



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**Chapter 25.07  
USE/DEVELOPMENT REGULATIONS**

Sections:

- 25.07.005 Generally.
- 25.07.010 Summary of uses, approval criteria, and process.
- 25.07.020 Dredging regulations.
- 25.07.030 Filling and excavation regulations.
- 25.07.040 Boat facilities and boat launches – Ramps and rails regulations.
- 25.07.050 Private docks, floats, mooring buoys and watercraft lift regulations.
- 25.07.060 Public docks and floats regulations.
- 25.07.070 Shoreline stabilization regulations.
- 25.07.080 Residential use regulations.
- 25.07.090 Public recreational use regulations.
- 25.07.100 Transportation regulations.
- 25.07.110 Utilities regulations.
- 25.07.120 Agricultural use regulations.

**25.07.005 Generally.**

These regulations apply to all new development and uses within the Lake Sammamish, Pine Lake, and Beaver Lake shoreline jurisdictions. These regulations shall only apply within the shoreline jurisdiction and shall not apply to portions of lots extending further landward than the landward extent of shoreline jurisdiction, as specified by SMC 25.05.010. Regulations pertaining to general requirements are contained in Chapter 25.06 SMC. (Ord. O2011-308 § 1 (Att. A))

**25.07.010 Summary of uses, approval criteria, and process.**

Table 25.07.010-1 summarizes the permitted, conditional, and prohibited uses for each lake. All permitted and conditional uses may not appear in the table. In cases where uses are not listed, or conflicts exist with other section(s) of the program, the text provisions shall control. Table 25.07.010-2 summarizes the dimensional standards for each lake.

Table 25.07.010-1: Permitted Uses

Use (SMC Section)	Lake Sammamish Shoreline Residential	Lake Sammamish Urban Conservancy	Pine and Beaver Lakes Shoreline Residential	Pine and Beaver Lakes Urban Conservancy
<b>P = Permitted; C = Conditional Use; X= Prohibited</b>				
Agriculture (25.07.110)	C	C	C	C
Aquaculture	C	X	C	X
Boating facilities	P	P	P	P
Dredging (25.07.020(1))	P	P	P	P
Dredging (25.07.020(2))	C	C	C	C
Fill and excavation and grading landward of the OHWM (25.07.030)	P	P	P	P
Fill waterward of the OHWM, except for ecological restoration	C	C	C	C

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Use (SMC Section)	Lake Sammamish Shoreline Residential	Lake Sammamish Urban Conservancy	Pine and Beaver Lakes Shoreline Residential	Pine and Beaver Lakes Urban Conservancy
<b>P = Permitted; C = Conditional Use; X= Prohibited</b>				
(25.07.030)				
Fill waterward of the OHWM for ecological restoration (25.07.030)	P	P	P	P
Forest practices (25.07.035)	C	C	C	C
New private boat launches (25.07.040)	X	X	X	X
Maintenance and repair of existing private boat launches (25.07.040)	P	P	P	P
Public boat launches (25.07.040)	P	P	P	P
Private docks, floats, mooring buoys (25.07.050)	P	P	P	P
Canopies and lifts (25.07.050)	P	P	X	X
Maintenance and repair of docks, lifts, mooring buoys and floats (25.07.050)	P	P	P	P
Public docks, floats, and mooring buoys (25.07.060)	P	P	P	P
Shoreline stabilization bulkheads and bio-engineered solutions (25.07.070)	P	P	P	P
Repair, replacement and maintenance of shoreline stabilization (25.07.070)	P	P	P	P
Breakwaters, gabions, jetties, rock weirs, groins and other similar structures (25.07.070)	X	X	X	X
Single-family residences and appurtenances (accessory structures) (25.07.080)	P	P	P	P
Accessory dwelling units (25.07.080(7))	P	P	P	P
Subdivision (25.07.080(6))	P	P	P	P
Houseboats and floating homes (25.07.080(2)(a))	X	X	X	X
Transportation uses and facilities (25.07.100)	P	P	P	P
Parking, accessory to a permitted shoreline use (25.07.100)	P	P	P	P
Parking as a primary use (25.07.100)	X	X	X	X
Parking in, on or over water (25.07.100)	X	X	X	X
Private beach park use and structures (25.07.130)	C	C	C	C
Public recreational use and structures (25.07.090)	P	P	P	P
Utilities, primary land use	P	P	P	P

**Commented [DP9]:** Change #9. Added cross-reference citation to new section related to Forest Practices. See SMC 25.07.035.

**Commented [DP10]:** Change #10. Added "Private Beach Park" use category and assigned as a "C" requiring a Shoreline Conditional Use Permit in response to Local Issue #1.

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Use (SMC Section)	Lake Sammamish Shoreline Residential	Lake Sammamish Urban Conservancy	Pine and Beaver Lakes Shoreline Residential	Pine and Beaver Lakes Urban Conservancy
<b>P = Permitted; C = Conditional Use; X= Prohibited</b>				
(25.07.110)				
Utilities, accessory to a single-family normal appurtenance (25.02.010 and 25.07.080)	P	P	P	P
Water-oriented commercial development (25.02.010)	C	C	X	X
Non-water-oriented commercial development (25.02.010(56))	X	X	X	X
Water-dependent industry (25.02.010(92))	X	X	X	X
Non-water-dependent industry (25.02.010(56))	X	X	X	X
Mining	X	X	X	X
Marina (25.02.010)	X	X	X	X

Table 25.07.010-2: Dimensional Standards

	Lake Sammamish Shoreline Residential	Lake Sammamish Urban Conservancy	Pine and Beaver Lakes Shoreline Residential	Pine and Beaver Lakes Urban Conservancy
<b>Single-Family Residential (SMC 25.06.020 and 25.07.080)</b>				
Height	35 feet	35 feet	35 feet	35 feet
Setbacks	15% of lot width, minimum setback 5 feet	15% of lot width, minimum setback 5 feet	R-4	R-4
Minimum yard area	45%	60%	45%	60%
Fences	6 feet	6 feet	6 feet	6 feet
<b>Accessory structures (not ADU) (SMC 25.07.080)</b>				
Height	10 feet	10 feet	10 feet	10 feet
Maximum footprint	200 square feet	200 square feet	200 square feet	200 square feet
<b>Other structures outside shoreline setback</b>				
Height	35 feet	35 feet	35 feet	35 feet
Footprint maximum	None	None	None	None
<b>Docks: Private Residential (SMC 25.07.050)</b>				
Length	Dock length of 80 feet maximum or length necessary to reach a depth of 8 feet. No dock shall be more than 1/4 the distance to the opposite shoreline.	Dock length of 80 feet maximum or length necessary to reach a depth of 8 feet. No dock shall be more than 1/4 the distance to the opposite shoreline.	Dock length of 80 feet maximum or length necessary to reach a depth of 8 feet. No dock shall be more than 1/4 the distance to the opposite shoreline.	Dock length of 80 feet maximum or length necessary to reach a depth of 8 feet. No dock shall be more than 1/4 the distance to the opposite shoreline.
Area: One owner	480 square feet	480 square feet	480 square feet	480 square feet
Area: Two to nine	480 square feet	480 square feet	700 square feet	700 square feet

**Commented [DP11]:** Change #11. Reduced maximum size of allowed jointly owned dock on Lake Sammamish associated with two to nine adjacent/nearby residential owners from 700 square feet to 480 square feet per Planning Commission Recommendation.

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	Lake Sammamish Shoreline Residential	Lake Sammamish Urban Conservancy	Pine and Beaver Lakes Shoreline Residential	Pine and Beaver Lakes Urban Conservancy
owners				
Area: 10 or more owners	<del>1,000</del> square feet	<del>480+000</del> square feet	700 square feet	700 square feet
Width	4 feet within 30 feet of OHWM, 6 feet when more than 30 feet from OHWM	4 feet within 30 feet of OHWM, 6 feet when more than 30 feet from OHWM	4 to 6 feet within 10 feet of OHWM. Total of the platform area and walkway area are not to exceed 480 square feet or 700 square feet for joint use docks.	4 to 6 feet within 10 feet of OHWM. Total of the platform area and walkway area are not to exceed 480 square feet or 700 square feet for joint use docks.
Placement	At least 15 feet from property line	At least 15 feet from property line	At least 15 feet from property line	At least 15 feet from property line
Subdivision (SMC 25.07.080)	Shared use docks are required (see above for shared use dock allowances).	Shared use docks are required (see above for shared use dock allowances).	Shared use docks are required (see above for shared use dock allowances).	Shared use docks are required (see above for shared use dock allowances).
<b>Canopy (SMC 25.07.050)</b>				
Coverage	25 x 15 feet	25 x 15 feet	N/A	N/A
Height above OHWM	10 feet	10 feet	N/A	N/A
<b>Docks: Public Recreational (SMC 25.07.060)</b>				
Length	No limit	No limit	No limit	No limit
Area	3,000 square feet	3,000 square feet	3,000 square feet	3,000 square feet
Width	6 feet	6 feet	6 feet	6 feet
<b>Setbacks (SMC 25.06.020)</b>				
Shoreline setback	50 feet	50 feet	45 feet	45 feet
Building setback	N/A	N/A	5 feet	5 feet
Vegetation enhancement area (VEA)	15 feet	15 feet	15 feet as specified in the program	15 feet as specified in the program
Active use area	15 – 25% of VEA	15 – 25% of VEA	25% of VEA	25% of VEA
<b>Subdivision (SMC 25.07.080(6))</b>				
Minimum area	12,500 square feet	12,500 square feet	12,500 square feet	12,500 square feet
Minimum lot width	50 feet	50 feet	50 feet	50 feet

**Commented [DP12]:** Change #12. Reduced maximum size of allowed jointly owned dock on Lake Sammamish associated with ten or more adjacent/nearby residential owners from 1,000 square feet to 480 square feet per Planning Commission Recommendation.

(Ord. O2016-410 § 1 (Att. A); Ord. O2011-308 § 1 (Att. A))

**25.07.020 Dredging regulations.**

Dredging shall be the minimum necessary to accomplish its purpose, and projects shall be designed to minimize or eliminate the need for future dredging.

- (1) Dredging may be permitted when necessary to support the following:

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- (a) Construction of a public dock for public water-dependent recreational use; provided, that the dredging is limited to the minimum needed to accommodate the public dock and then only when there is no feasible alternative; or
  - (b) Public sponsored ecological restoration or enhancement projects; or
  - (c) City-approved restoration and mitigation projects that involve bulkhead removal and/or shoreline vegetation enhancement; or
  - (d) Bioengineered shoreline stabilization projects, including bioengineered shoreline stabilization associated with private residential developments.
- (2) Dredging for any purpose other than listed in subsection (1) of this section may be permitted with a conditional use permit.
- (3) When permitted, dredging activities must comply with all of the following standards:
- (a) Alternatives to dredging are infeasible; and
  - (b) The dredging is timed to minimize damage to shoreline ecological functions and aquatic life; and
  - (c) Unavoidable impacts of dredging are mitigated as required by this program.
- (4) Dredging for the purpose of public transportation is not permitted.
- (5) Dredge material shall be disposed of in legally established upland locations away from the shoreline and should be coordinated with appropriate agencies. (Ord. O2011-308 § 1 (Att. A))

**25.07.030 Filling and excavation regulations.**

- (1) All filling and excavation activities in the shoreline jurisdiction shall comply with the provisions of this program and all other applicable City and state requirements.
- (2) Fill and excavation is allowed only in association with a permitted use. Where allowed, fill and excavation shall be the minimum necessary to accommodate the development.
- (3) Development that involves fill or excavation within the shoreline jurisdiction shall obtain a shoreline substantial development permit unless exempt by WAC 173.27.040(2).
- (4) Fill shall be permitted landward of the OHWM and as allowed in subsection (5) of this section as a permitted or conditional use, and only where it is demonstrated that the proposed action will not result in ecological damage to water quality, fish, and/or wildlife habitat; or adversely alter natural drainage patterns.
- (5) Fill shall not be used to alter the OHWM, except as part of an approved restoration project. Filling waterward of the OHWM shall only be allowed when necessary to support one or more of the following:
- (a) Public sponsored ecological restoration or enhancement projects;
  - (b) City-approved restoration and mitigation projects that involve bulkhead removal, shoreline vegetation enhancement and/or shoreline restoration;
  - (c) Bioengineered shoreline stabilization projects, including bioengineered shoreline stabilization associated with private residential developments;
  - (d) Publicly sponsored nonrestoration projects that provide public access or improve access to the shoreline for a substantial number of people;

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- (e) Construction of public docks for public water-dependent recreational use; provided, that the filling and/or excavation are limited to the minimum needed to accommodate the public dock;
  - (f) Expansion or alteration of public transportation facilities of statewide significance currently located in the shoreline on the date of adoption of this SMP where there is no feasible alternative;
  - (g) When associated with a permitted or conditional use and as required by state or federal agencies;
  - (h) Fill waterward of the OHWM for any other purpose than ecological restoration shall require a shoreline conditional use permit.
- (6) Fill or excavation shall not be located where structural shore stabilization will be required to maintain materials placed or removed. Disturbed areas shall be immediately stabilized and revegetated, as applicable. (Ord. O2011-308 § 1 (Att. A))

**25.07.035 Forest practices.**

Forest practices, as defined by SMC 21A.15.520, that only involves timber cutting are not considered development under this program and do not require a shoreline substantial development permit or a shoreline exemption. Forest practice activities other than timber cutting shall be considered development under this program, and shall require a conditional use permit.

**25.07.040 Boat facilities and boat launches – Ramps and rails regulations.**

- (1) Existing legally established launch ramps and rails associated with private residential development may be maintained and repaired.
- (2) Public launch ramps and rails associated with public recreational uses shall be allowed on public land along the Lake Sammamish, Pine Lake, and Beaver Lake shorelines.
- (3) New launch ramps and rails shall be designed as follows:
  - (a) New launch ramps or rails shall be anchored to the ground through the use of tie-type construction. New ramps that solidly cover the water body bottom are prohibited; and
  - (b) No portion of a launch ramp or rail shall be placed or extend more than 60 feet waterward of the OHWM; and
  - (c) A launch ramp or rail shall not be placed or extend to a depth greater than eight feet below the OHWM.
- (4) New launch ramps and rails associated with private residential development are prohibited.

(5) Private beach park uses as regulated by 25.07.130, and private joint access parcels associated with residential use as allowed by 25.07.080 clubs, associations of five or more residences with existing facilities, and jointly owned waterfront parcels may have docks, mooring buoys, and floats consistent with the regulations in SMC 25.07.050.

- (6) Structures accessory to the docks, mooring buoys, and floats may be constructed on the upland parcels with a shoreline substantial development permit issued consistent with this program, specifically SMC 25.06.020 and 25.07.080(2)(c). (Ord. O2011-308 § 1 (Att. A))

**25.07.050 Private docks, floats, mooring buoys and watercraft lift regulations.**

- (1) All Lakes. The following regulations shall apply to private docks, floats, mooring buoys and lifts:
  - (a) No new dock, mooring buoy, or float shall be located closer than 15 feet from the side property line extended, except that joint-use docks, lifts and floats may abut or cross property lines for the common use of

**Commented [DP13]:** Change #13. Added new SMC 25.07.035 in response to Department of Ecology Periodic Review requirements to clarify that forest practices activities involve only timber cutting are not considered as development under shoreline rules. See row "2017-e" in Periodic Review Checklist. This change does not affect application of other City tree preservation requirements, this is only a change to the type of permit required under State Law associated with Shoreline of the State.

**Commented [DP14]:** Change #14. Modified by adding language related to Private Beach Park uses and Private Joint Access Parcels to clarify that docks associated with these uses are allowed in response to Local Issue #1.

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adjacent property owners when mutually agreed to by the property owners in an agreement recorded with King County. Lifts (Lake Sammamish only) may be located within five feet of property lines consistent with subsection (2)(i) of this section.

(b) Mooring buoys shall be limited to the number allowed pursuant to Washington State Department of Natural Resources requirements.

(c) No new float shall cover more than 150 square feet of the lake. The area of the float shall be counted as part of the overall dock area.

(d) No dwelling unit or building may be constructed on a dock, float or other moorage structure.

(e) The use of fill to construct new docks, floats, and/or lifts (lifts allowed on Lake Sammamish only) shall only be allowed pursuant to the requirements of SMC 25.07.030.

(f) New private docks, floats and/or lifts (lifts allowed on Lake Sammamish only) shall be designed and constructed using WDFW-approved methods and materials.

(g) The top surface of new private docks shall not exceed five feet in height above the OHWM.

(h) Docks, and platform lifts must be fully grated or contain other materials that allow a minimum of 40 percent light transmission through the decking material. If float tubs for docks preclude use of fully grated decking materials, then a minimum of two feet of grating must be installed down the center of the entire float.

(i) Pilings or moorage piles shall not be treated with pentachlor chlorophenol, creosote, chromate copper arsenate (CCA) or comparable toxic compounds.

(j) Existing legally established private docks and floats may be repaired or replaced consistent with the following standards provided within this chapter and listed below.

(k) Repair or replacement of an existing residential dock shall be administered as follows:

(i) Repair proposals which replace 75 percent or greater of the existing dock support piles, cumulatively over the lifetime of the dock, are considered replacement docks and must comply with requirements for replacement docks (below); and

(ii) On Lake Sammamish, repair proposals which replace between 25 and 75 percent of the existing dock support piles, cumulatively over the lifetime of the dock, must achieve the minimum 18-foot spacing to the extent allowed by site-specific engineering or design considerations and shall install deck grating on all areas of replaced decking; and

(iii) All proposed replacement piles shall be the minimum size allowed by site-specific engineering or design considerations.

(l) A replacement of an existing private dock shall be consistent with the following requirements:

(i) A proposal to replace the entire dock, or 75 percent or more of the dock support piles, cumulatively over the lifetime of the dock, must meet the dimensional, decking, and design standards for new docks as described above in subsections (1)(a) through (l) of this section, except the City may administratively approve an alternative design as provided in subsection (1)(m) of this section.

(m) Alternative Design. The City shall approve the following modifications to a dock or pier replacement proposal that deviates from the dimensional standards required by this chapter subject to approval by other permitting agencies such as the U.S. Army Corps of Engineers, or the Washington State Department of Fish and Wildlife.

In addition, the following requirements and all other applicable provisions of the chapter shall be met:

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- (i) State and Federal Agency Approval. U.S. Army Corps of Engineers or the Washington Department of Fish and Wildlife have approved the proposal; and
- (ii) Materials. Use of grated decking consistent with this chapter; and
- (iii) Maximum Area. No larger than existing dock; and
- (iv) Minimum Water Depth. No shallower than authorized through state and federal approval.

(2) Lake Sammamish. The following requirements apply to all new private docks, floats, and lifts on Lake Sammamish, including shared/joint-use facilities and ~~beach club facilities~~ private beach park facilities.

(a) Each individual residential lot ~~or private beach park lot~~ on Lake Sammamish shall be allowed: one residential dock, one float, two boat lifts, and two personal watercraft lifts. In lieu of the two boat lifts and two personal watercraft lifts, four personal watercraft lifts may be permitted.

(b) Contiguous lots using shared/joint-use docks shall be allowed one additional boat lift and one additional personal watercraft lift or two additional personal watercraft lifts in addition to the allowances ~~noted above for an individual lot within (2)(a) of this section.~~

(c) Lots that provide shared/joint-use for more than nine residential homes shall be allowed one additional dock for service of existing legally established launch ramps and rails; provided, that the total area of overwater coverage does not exceed the maximum overwater area coverage allowed by this section.

~~(d) Lots providing private beach park use, as allowed by 25.07.130, shall be allowed one additional boat lift and one additional personal watercraft lift or two additional personal watercraft lifts in addition to the allowances within (2)(a) of this section.~~

~~(e)~~ Maximum overwater area coverage for private docks ~~accessory to residential use~~ on Lake Sammamish, including any float coverage but excluding canopy coverage, shall not exceed:

~~(i) Four hundred eighty square feet for private residential docks serving one lot; or~~

~~(ii) Seven hundred square feet for private residential docks serving two to nine lots in a shared use agreement; or~~

~~(iii) One thousand square feet for private residential docks serving more than nine lots in a joint-use agreement.~~

~~(f) Maximum overwater coverage for private docks accessory to private beach park uses on Lake Sammamish, including any float coverage but excluding canopy coverage, shall be consistent with 25.07.130, and shall not exceed~~

~~four hundred eighty square feet.~~

~~(g)~~ Docks shall be no wider than four feet, except an additional two feet of width can be allowed without a variance, ~~where associated with~~ ~~for~~ a residential property owner ~~or private beach park member~~ with a condition that qualifies for state disabled accommodations. The City can also allow without a variance, up to two feet of additional dock width limited to areas more than 30 feet waterward of the OHWM, if approved by other permitting agencies, such as the U.S. Army Corps of Engineers or the Washington Department of Fish and Wildlife. Otherwise docks shall not exceed four feet in width. ~~The area of the float shall be counted as part of the overall dock area.~~

~~(h)~~ Ells, fingers and deck platforms can be no closer than 30 feet waterward of the ordinary high water mark.

~~(i)~~ The first set of pilings for a dock shall be located no closer than 18 feet from the ordinary high water mark.

~~(j)~~ Maximum Length of Private Docks. The maximum waterward extent of any new dock or other in-water/overwater moorage structure shall be no longer than 80 feet or the length needed to reach a depth of eight

**Commented [DP15]:** Change #15. Added language related to Private Beach Park uses to clarify what requirements apply in response to Local Issue #1.

**Commented [DP16]:** Change #16. Added language clarifying how many boat lifts are allowed related to Private Beach Park uses in response to Local Issue #1. Further modified in accordance with requirements of Department of Ecology Preliminary Determination to delete a remnant and obsolete edit from a prior code version for internal code consistency. See Item Req-2.

**Commented [DP17]:** Change #17. Reduced maximum size of allowed jointly owned dock on Lake Sammamish to 480 square feet per Planning Commission Recommendation. Under this Planning Commission recommended change all docks on Lake Sammamish would be limited to 480 square feet unless a larger dock was allowed through shoreline variance approval.

**Commented [DP18]:** Change #18. Added language related to dock size for Private Beach Park uses in response to Local Issue #1. Limited dock size to 480 square feet in accordance with Planning Commission Recommendation. Further modified in accordance with requirements of Department of Ecology Preliminary Determination to delete a remnant and obsolete edit from a prior code version for internal code consistency. See Item Req-2.

**Commented [DP19]:** Change #19. Modified in response to Local Issue #1 to apply to Residential use docks and Private Beach Park use docks and edited clarity.

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feet (measured from ordinary high water), whichever is greater. No dock shall be more than one-quarter the distance to the opposite shoreline.

(k) No boat lift shall be located closer than five feet from the side property line extended. New boat lifts installed between five and 15 feet of the side property line extended must be installed perpendicular to the shoreline.

(l) One boat canopy per residential lot private dock is allowed; provided, that private docks providing moorage for two or more users through joint residential use or private beach park use may be allowed a maximum of two boat canopies per private dock. All the boat canopies shall be made of translucent material. Canopies may be a maximum of 25 feet in length, 15 feet in width, and 10 feet at the highest point over ordinary high water.

(3) Pine Lake and Beaver Lake. The following requirements apply to all new private docks and floats on Pine Lake and Beaver Lake, including shared/joint-use facilities and beach club facilities private beach park facilities.

- (a) Each individual residential lot on Pine and Beaver Lake shall be allowed: one residential dock, and one float.
- (b) Maximum overwater coverage area for private docks on Pine and Beaver Lake:
  - (i) Four hundred eighty square feet for private residential docks serving one lot.
  - (ii) Seven hundred square feet for private residential docks serving two or more lots in a joint-use agreement.
- (c) Docks shall be no wider than four feet, except:
  - (i) Dock width may be increased from four feet to six feet if the platform area and the total area of the walkway do not exceed 480 square feet or 700 square feet for joint use docks.
  - (ii) The maximum square footage of platforms (ells, Ts, etc.) at the end of the dock is 250 square feet.
  - (iii) Between OHWM and the platform the walkway shall be no wider than six feet for a minimum distance of 10 feet.
- (d) New boat lifts and canopies are not permitted on Pine and Beaver Lakes. Existing lifts and canopies may be maintained.
- (e) The maximum waterward extent of any new dock or other in-water/over-water moorage structure shall be no longer than 80 feet or the length needed to reach a depth of eight feet (measured from ordinary high water), whichever is greater. No dock shall be more than one-quarter the distance to the opposite shoreline. (Ord. O2011-308 § 1 (Att. A))

**Commented [DP20]:** Change #20. Modified to include limitations on boat canopies for joint use docks and Private Beach Park uses in response to Local Issue #1.

**Commented [DP21]:** Change #21. Modified for applicability to Private Beach Park uses in response to Local Issue #1.

#### 25.07.060 Public docks and floats regulations.

New public recreational docks and floats on public lands shall comply with the following:

- (1) Public recreational docks shall be designed and constructed using WDFW-approved methods and materials; and
- (2) With the exception of total over-water coverage, public recreational docks shall comply with design standards required for private docks listed in SMC 25.07.050(1)(a) through (l).
- (3) Consistent with SMC 25.07.050(2)(c) and (3)(c), the width of public recreational piers and docks should be minimized, but can be authorized up to six feet in width subject to Army Corps of Engineers and/or Washington Department of Fish and Wildlife approval;

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(4) No public recreational dock shall exceed 3,000 square feet in surface area. There is no dock length limit for public recreational docks; however, public piers and docks shall not interfere with navigation. (Ord. O2011-308 § 1 (Att. A))

**25.07.070 Shoreline stabilization regulations.**

This section describes the types of shoreline stabilization permitted on all shorelines in Sammamish.

(1) When allowed pursuant to this program, shoreline stabilization and permitted alternatives, including new, expanded, or replacement bulkhead alternatives and bulkheads, must meet all of the following requirements:

- (a) The impacts must be first avoided, then minimized and then mitigated through compliance with this program and other applicable regulations such that there is no net loss of shoreline ecological functions. This is achieved by maintaining the required vegetation enhancement area in a vegetated condition, or planting the shoreline vegetation enhancement area in accordance with this program; and
- (b) The size of shoreline stabilization structure shall be limited to the minimum necessary to protect the primary structure; and
- (c) The shoreline stabilization is designed by a state licensed professional geotechnical engineer and/or engineering geologist and constructed according to applicable state and federal laws; and
- (d) The shoreline stabilization is designed and constructed to incorporate natural vegetation and habitat elements wherever reasonable, and constructed and maintained in a manner that does not degrade the water quality of affected waters; and
- (e) No gabions, motor vehicles, appliances, structure demolition debris, or solid waste of any kind shall be used for shoreline stabilization. Any such objects that may be remnant from replaced shoreline stabilization must be removed from the shoreline and shoreline setback unless doing so would cause damage to the environment; and
- (f) The shoreline stabilization shall be designed and constructed with gravel backfill and weep holes so that natural downward movement of surface or ground water may continue without ponding or saturation; and
- (g) The shoreline stabilization on shores exposed to significant wave action shall be designed to dissipate wave energy and scouring; and
- (h) Shoreline stabilization shall be placed landward of associated wetlands and buffers.

(2) Bulkhead alternatives and bioengineered shoreline stabilization (also known as bio-stabilization) are the preferred method for stabilizing shorelines and shall be permitted with proof of demonstrated need provided in a technical report prepared by a Washington state licensed engineer and/or a qualified biologist as appropriate. Such alternatives include large rocks, logs, revetments and other natural materials integrated with native vegetation to prevent erosion of land into the lakes.

(3) New or expanded hard structural stabilization may be permitted only when bulkhead alternatives are determined to be infeasible or insufficient and when required:

- (a) To protect an existing primary residential structure from shoreline erosion caused by currents or waves (and not caused by normal sloughing, vegetation removal, or poor drainage) when there is a significant possibility that the primary structure will be damaged within three years as a result of shoreline erosion in the absence of armoring measures.
- (b) For projects whose primary purpose is remediating hazardous substances pursuant to Chapter 70.105 RCW.
- (c) For stabilization on public land to facilitate public shoreline access for substantial numbers of people.

(4) To comply with subsection (3) of this section, the property owner shall provide technical reports that:

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- (a) Evaluate the need for structural shoreline stabilization; and
  - (b) Describe alternatives to structural approaches and analyze the environmental effects of each alternative. Geotechnical analysis shall address the necessity of bulkheads or other armoring by estimating time frames and rates of erosion and report on the urgency associated with the specific situation. The geotechnical reports and alternatives analysis shall be prepared by a Washington state licensed engineer, engineering geologist and/or a qualified biologist as appropriate. The reports shall meet the application requirements of Chapter 20.05 SMC (Procedures for Land Use Permit Applications, Public Notice, Hearings and Appeals) and the critical areas study requirements of SMC 21A.50.130.
- (5) Stairs may be built into shoreline stabilization but shall not extend waterward of OHWM. Stairs on the waterward side of existing bulkheads may be maintained and repaired in kind.
- (6) When there is a need for an existing legally established bulkhead to be replaced, it may be done with bulkhead alternatives or bio-stabilization. An existing bulkhead or similar stabilization structure may only be replaced with a structure of similar dimension and location when bulkhead alternatives are demonstrated to be infeasible or inadequate to protect the primary residential structure and the following criteria are met:
- (a) There is a demonstrated need to protect the primary residential structure from erosion caused by currents or waves and not caused by normal sloughing, vegetation removal, or poor drainage; and
  - (b) The replacement structure shall not encroach waterward of the OHWM or the existing stabilization structure unless the primary use being protected is a residence that was occupied prior to January 1, 1992, and there are overriding safety or environmental concerns. In such cases, the replacement structure shall abut the landward side of the existing shoreline stabilization structure.
- (7) Existing shoreline stabilization structures that are being replaced shall be removed unless removing the structure will cause more environmental harm than leaving it in place.
- (8) An existing legally established bulkhead or similar hard shoreline stabilization structure may be repaired and maintained. If the repair or maintenance activity changes the location of the structure or alters any dimension of the structure by more than 10 percent, it shall be treated as a new/replacement hard shoreline stabilization structure and the City may require mitigation in accordance with this program.
- (9) Subdivisions shall be designed to assure that future development of the established lots will not require armoring. Use of a bulkhead, wall, or similar structure to protect a platted lot where no structure presently exists shall be prohibited.
- (10) Breakwaters, jetties, rock weirs, groins and similar structural modifications shall be prohibited.
- (11) New bulkheads on vacant lands are prohibited. (Ord. O2011-308 § 1 (Att. A))

**25.07.080 Residential use regulations.**

- (1) Preferred Use. Single-family residential use is a preferred shoreline use and shall be permitted when consistent with this program and the Act, including the goal to ensure no net loss of shoreline ecological functions.
- (2) New Residential Development. New residential development and normal appurtenances shall be located sufficiently landward of the OHWM to preclude the need for new structural shoreline stabilization and/or flood protection for the useful life of the structure in accordance with the following:
- (a) New residential development and normal appurtenances shall be located landward of the shoreline setback, or if applicable the reduced shoreline setback, or as otherwise allowed, in accordance with this program. Houseboats, live-aboards, or other dwelling units are prohibited overwater.
  - (b) Residential structures shall be located to avoid the need for future shoreline stabilization.

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- (c) For shoreline residential areas, 45 percent of the lot shall be yard area. For purposes of this section, "yard" is any surface area that is not structured or hardened. Yard areas may be landscaped, contain uncovered decks of less than 18 inches above grade, or artificial turf, but do not include areas covered by pervious concrete or other similar materials.
- (d) For urban conservancy areas, the minimum amount of yard shall be no less than 60 percent of the lot area above OHWM. For purposes of this section, "yard" is any surface area that is not structured or hardened. Yard areas may be landscaped, contain uncovered decks of less than 18 inches above grade, or artificial turf, but do not include areas covered by pervious concrete or other similar materials.
- (e) New structures, excluding accessory dwelling units, may be located waterward of the shoreline setback; provided, that all of the following criteria are met:
- (i) The maximum total footprint is not more than 200 square feet; and
  - (ii) The maximum height is not more than 10 feet above existing average grade level; and
  - (iii) The structure is located outside of wetlands, streams, other ecologically sensitive areas and associated buffers; and
  - (iv) Potential impacts are managed consistent with the provisions of this program. Where environmental impacts not otherwise avoided or mitigated by compliance with the program and other applicable regulations are identified, mitigation sequencing (i.e., avoid, minimize, and then mitigate), including identification of appropriate mitigation to offset any anticipated impacts resulting from the project, shall be utilized.
- (f) New accessory dwelling units may be located landward of the shoreline setback; provided, that all of the applicable zoning requirements and provisions of this program are met.
- (3) Expansion of Existing Legally Established Residential Use.
- (a) All Lakes. An existing legally established residential structure may be expanded or reconfigured consistent with the substantive requirements of this program.
- (4) Interior Setbacks.
- (a) Lake Sammamish. Interior setbacks within shoreline jurisdiction shall total 15 percent of the width of the lot, with a minimum setback of five feet on either side of the lot.
- (5) Fences. No portion of any fences within shoreline jurisdiction shall exceed six feet in height, as measured from the existing ground elevation along the proposed fence alignment, and shall not be located within wetlands, streams, or Chapter 21A.50 SMC, buffers.
- Fences should be located outside of the shoreline setback upland of the OHWM, in an effort to minimize disruption of wildlife migration along shoreline areas. Fences may be located within the shoreline setback upland of the OHWM when needed to serve their primary function. When located within the shoreline setback the fence height shall not exceed 42 inches, and nonsolid materials shall be utilized.
- (6) Subdivision. Shoreline lots may be subdivided in accordance with SMC Title 19.
- (a) The minimum lot width required for subdivision within shoreline jurisdiction shall be 50 feet as measured by scaling a circle of the applicable diameter within the boundaries of the lot. For lots fronting directly on the OHWM, the lot width circle shall touch the OHWM. An access easement may be included in the lot width circle; and
  - (b) Landward portions of all lots created through subdivision shall have a minimum size of 12,500 square feet; provided, that all other applicable regulations are met, including this program, Chapter 21A.25 SMC and the King County department of health (septic system siting standards); and

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(c) All new subdivisions shall be allowed one additional shared use dock. A dock existing prior to subdivision application may remain for either shared use or use by one lot in the subdivision.

(7) Accessory Dwelling Unit (ADU). Only one accessory dwelling is allowed per primary single detached dwelling unit. An ADU is only allowed in the same building as the primary dwelling unit when the lot is less than 10,000 square feet in area or when there is more than one primary dwelling on a lot. One of the dwelling units shall not exceed a floor area of 1,000 square feet except when one of the dwelling units is wholly contained within a basement or attic. A detached ADU shall be located outside of all critical area buffers and/or shoreline setback areas and shall not be subject to any shoreline setback reductions or variances.

(8) Accessory Utilities. For single-family residences accessory utilities include electrical, gas, water, cable, telephone, and public sewer connections to the primary utilities, and also installation of septic tank and drainfields.

(9) Private Joint Access Beach Parcels. Private joint access parcels associated with and subordinate to adjacent residential lots shall be allowed, provided that all applicable standards of 25.06 and this section are implemented such that there is no net loss of shoreline ecological functions. Joint use private docks, floats, mooring buoys, and watercraft lifts shall be allowed at private joint access parcels consistent with standards in 25.07.050

(Ord. O2016-410 § 1 (Att. A); Ord. O2011-308 § 1 (Att. A))

**25.07.090 Public recreational use regulations.**

(1) Public recreational development on public land is a preferred shoreline use and is permitted when consistent with underlying zoning pursuant to Chapter 21A.10 SMC, this program, and the Act, including the goal to ensure no net loss of shoreline ecological functions.

(2) New public recreational activities and facilities proposed within shoreline jurisdiction shall be water-oriented, and shall provide physical and/or visual access to the shoreline.

(3) The following water-oriented public recreational structures are permitted waterward of the shoreline setback and building setback:

(a) Public docks, and/or floats allowed pursuant to SMC 25.07.060; and

(b) Public picnic shelters and similar facilities for water enjoyment uses; provided, that such structures are not located in wetland or stream buffers, or in, on or over water and that no structure exceeds 15 feet above existing average grade level.

(4) Non-water-oriented public recreational development, including parking, restrooms and similar facilities, shall be located landward of the shoreline setback where feasible.

(5) Public recreational developments shall provide for public nonmotorized connectivity between existing public roads, trails and said development on the shoreline (e.g., pedestrian and/or bicycle paths), unless such access is infeasible due to public health and safety considerations.

(6) Public recreational developments shall include landscaping that uses native, self-sustaining vegetation. (Ord. O2011-308 § 1 (Att. A))

**25.07.100 Transportation regulations.**

(1) The following regulations for transportation use shall apply to any use or development where transportation infrastructure is, or is proposed to be, a primary land use, including new or expanded roadways, trails, nonmotorized facilities and parking facilities. Transportation use regulations shall not apply to residential access drives that are accessory to residential use.

**Commented [DP22]:** Change #22. New section added in response to Local Issue #1 to clarify that Private Joint Access Parcels adjacent with and subordinate to residential lots are considered subordinate to a Residential use and are not considered a Private Beach Park. Further modified in accordance with requirements of Department of Ecology Preliminary Determination to add correct code citation to SMC 25.07.050. See Item Req-3.

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- (2) New transportation development shall be carried out in a manner that maintains or improves water quality for receiving waters through implementation of state and City stormwater regulations (see SMC 25.07.110).
- (3) New transportation and stormwater facilities and improvements to existing transportation facilities, not including trails, shall be located outside of the shoreline setback and any required building setback unless there is no feasible alternative. Adverse impacts shall be mitigated according to the mitigation requirements of Chapter 21.50 SMC and other applicable regulations.
- (4) New roads shall be developed to minimize impacts to surface waters and new culverts shall meet applicable City and state standards.
- (5) New transportation facilities shall be located and designed to preclude the need for shoreline stabilization where reasonable.
- (6) Parking within the shoreline jurisdictions shall be limited to parking facilities that directly serve a permitted shoreline use, such as waterfront regional trails, including on-street parking where otherwise allowed in SMC Titles 14A and 21A. Parking as a primary use shall be prohibited.
- (7) To the extent possible, vehicle and pedestrian circulation systems shall be designed to minimize clearing, grading and alteration of topography and natural features. Roadway and driveway alignment shall follow the natural contours and minimize width to the maximum extent reasonable.
- (8) Parking facilities shall be located and designed to minimize adverse environmental impacts including, but not limited to, the following:
- (a) Stormwater runoff; and
  - (b) Water quality and shoreline habitat; and
  - (c) Visual qualities; and
  - (d) Public access; and
  - (e) Lake management districts regulated by Chapter 21A.50 SMC.
- (9) Parking is prohibited on structures located in, on or over water. (Ord. O2011-308 § 1 (Att. A))

**25.07.110 Utilities regulations.**

- (1) Utility regulations shall apply to any use or development where utility infrastructure is required to support the primary land use.
- (2) Utility facilities shall provide for multiple use of sites and rights-of-way (i.e., trail corridors along underground utility rights-of-way), except in instances where multiple uses would unduly interfere with utility operations, endanger public health and safety, or create a significant and disproportionate liability for the owner.
- (3) When reasonable, new utility lines shall use existing rights-of-way, corridors and/or bridge crossings and shall avoid duplication and/or construction of new or parallel corridors in all shoreline jurisdictions.
- (4) Conveyance utilities shall be placed underground or alongside or under bridges except where the presence of bedrock or other obstructions make such placement infeasible. Stormwater conveyance facilities may be open ditch where appropriate and beneficial to water quality.
- (5) New transmission and distribution facilities shall avoid shoreline setbacks and shoreline jurisdiction wherever possible. Otherwise, such facilities shall only cross areas of shoreline jurisdiction by the shortest, most direct route reasonable, unless such route would cause significant environmental damage.

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- (6) Utility developments shall be located and designed so as to avoid or minimize the need for current or future structural shoreline stabilization.
- (7) All underwater pipelines transporting liquids intrinsically harmful to aquatic life or potentially injurious to water quality are prohibited, except in situations where no other reasonable alternative exists. In those limited instances when permitted, automatic shutoff valves shall be provided on both sides of the water body.
- (8) Surface water management facilities, such as an energy dissipater and associated pipes, are allowed in the Lake Sammamish, Pine Lake, and Beaver Lake shoreline setbacks only if the applicant demonstrates, to the satisfaction of the department, that:
- (a) No feasible alternative exists; and
  - (b) The functions of the lake and related VEA are not adversely affected or are appropriately mitigated.
- (9) Clearing of vegetation for the installation or maintenance of utilities shall be minimized and disturbed areas shall be restored following project completion consistent with the requirements of City stormwater management regulations.
- (10) Utility production and processing facilities, such as power plants and sewage treatment plants, or parts of those facilities that are non-water-oriented, shall not be allowed in shoreline areas, unless it can be demonstrated that no other feasible option is available.
- (11) Accessory Utilities. For single-family residences accessory utilities include electrical, gas, water, cable, telephone, and public sewer connections to the primary utilities, and also installation of septic tank and drainfields. (Ord. O2011-308 § 1 (Att. A))

**25.07.120 Agricultural use regulations.**

- (1) New agricultural operations are not permitted within the shoreline jurisdiction; this applies to all three lakes.
- (2) Existing agricultural operations on all three lakes may be continued. Expansion or modification of existing agricultural operations or facilities may be permitted as a shoreline conditional use. (Ord. O2011-308 § 1 (Att. A))

**25.07.130 Private beach park use regulations.**

(1). To manage private beach park uses along the Lake Sammamish shoreline, this SMP establishes standards for lots providing private recreational access and use, consistent with the definition of private beach park use included in 25.02.

All new development under this use category shall require a conditional use permit in addition to a substantial development or exemption permit.

(2) New private beach park development and associated structures shall be allowed with conditional use permit approval on the Lake Sammamish shoreline on private lots within the urban residential zone (all zoned R-4 per SMC Title 21A) in accordance with the following:

(a) All structures shall be located to avoid the need for future shoreline stabilization.

(b) Except as reasonable to provide shoreline and/or dock access and to accommodate water-dependent recreation activities within the allowed active use area per SMC 25.06.020(10), all structures and impervious surfaces shall be located landward of the shoreline setback, or if applicable the reduced shoreline setback in accordance with this program. Proposed new water-dependent structures located waterward of the shoreline setback shall be limited to not more than 200 square feet in total coverage, shall not have a maximum height of

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more than 10 feet above existing average grade level, and shall be located outside of ecologically sensitive areas and associated buffers.

(c) Maximum combined overwater area allowed for private docks and floats accessory to private beach park uses shall be consistent with standards in SMC 25.07.050.

(d) Where any new private beach park development activity is proposed, including a new or expanded dock and/or float accessory to the private beach park use, the applicant shall be required to provide the following use plans consistent with the scale and intensity of the proposed use:

(i) Site access plan, ensuring that reasonable vehicular and/or pedestrian access is available that will accommodate the intensity of proposed private beach park use and not result in unreasonable negative impacts to adjacent public parks and trails or to adjacent private residential uses.

(ii) Site management plan, including identified approach for garbage and recycling disposal, and for meeting restroom facility needs.

(iii) Plan for establishment and maintenance of the required vegetation enhancement area consistent with SMC 25.06.020(10), including allowance for an active use area extending to the shoreline, that demonstrates no net loss of ecological function will occur with the proposed development and future private beach park use.

(e) As part of shoreline conditional use review, the director may require submittal of documentation to verify the proposed intensity of private beach park use is accurately characterized and may condition approvals as necessary to meet standards of this SMP and to ensure that the proposed development and use will result in no net loss of ecological functions.

(5) Existing private beach park uses in existence prior to the effective date of this Program, as updated, shall be considered conforming. These lots shall be allowed to maintain existing conditions. However, any existing private beach park use shall not be allowed to further expand without demonstrating compliance with this section.

**Commented [DP23]:** Change #23. New section added in response to Local Issue #1 to address Private Beach Park uses. This new section adds criteria for this use category. The criteria will be used in processing Shoreline Conditional Use Permits for new, expanded, or intensified Private Beach Park uses. Existing Private Beach Parks uses established prior to the adoption of these SMP/SMC changes will be 'grandfathered' and may operate as-is and maintain their existing condition. See item (5) below.

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## Chapter 25.08 PERMIT CRITERIA AND ADMINISTRATIVE STANDARDS

### Sections:

- 25.08.010 Permits – General regulations.
- 25.08.020 Permits – Substantial development.
- 25.08.030 Permits – Exemptions from a substantial development permit.
- 25.08.040 Permits – Statements of exemption.
- 25.08.050 Permits – Shoreline variances.
- 25.08.060 Permits – Conditional use.
- 25.08.070 Administration – General standards.
- 25.08.080 Permit process – Land use decisions.
- 25.08.090 Permit process – Appeals.
- 25.08.100 Existing development.
- 25.08.110 Rules of director.
- 25.08.120 Enforcement, violations and penalties
- 25.08.130 Initiation of development.
- 25.08.140 Permit revisions.

### 25.08.010 Permits – General regulations.

- (1) To be authorized under this program, all uses and developments shall be planned and carried out in a manner that is consistent with SMC and this program regardless of whether a shoreline substantial development permit, statement of exemption, shoreline variance, or shoreline conditional use permit is required.
- (2) The City shall not issue any permit for development within the shoreline jurisdiction until approval has been granted pursuant to this program.
- (3) When a development or use is proposed that does not comply with the bulk, dimensional and/or performance standards of this program, such development or use may only be authorized by approval of a state-issued shoreline variance even if the development or use does not require a substantial development permit (WAC 173-27-170).
- (4) A new use or development that is unlisted or listed as a conditional use pursuant to this program must obtain a conditional use permit even if the development or use does not require a substantial development permit.
- (5) Issuance of a shoreline substantial development permit, shoreline variance or shoreline conditional use permit does not constitute approval pursuant to any other federal, state or City laws or regulations.
- (6) The fee(s) that shall accompany an application for a shoreline development (including applications for shoreline substantial development permits, statements of exemption, shoreline variances, or shoreline conditional use permits) shall be determined by the City council.

(7) Those development activities codified in WAC 173-27-044 and WAC 173-27-045 are not required to obtain a shoreline permit and do not require review by the City for compliance with this program. (Ord. O2011-308 § 1 (Att. A))

### 25.08.020 Permits – Substantial development.

- (1) Substantial development as defined by RCW 90.58.030 shall not be undertaken by any person on the shorelines of the state without first obtaining a substantial development permit from the director, unless the use or development is specifically identified as exempt from a substantial development permit per Chapter 90.58 RCW or by Chapter 173-27 WAC.

**Commented [DP24]:** Change #24. Modified in response to Department of Ecology Periodic Review requirements related to Shoreline Exemptions. See row "2017-c" in Periodic Review Checklist. Further modified in accordance with recommendations of Department of Ecology Preliminary Determination to add additional WAC citation. See Item Rec-2.

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(2) The director may grant a substantial development permit only when the development proposed is consistent with the policies and procedures of Chapter 90.58 RCW, the provisions of Chapter 173-27 WAC, and this program. (Ord. O2011-308 § 1 (Att. A))

**25.08.030 Permits – Exemptions from a substantial development permit.**

(1) Uses and developments that are not considered substantial developments pursuant to Chapter 90.58 RCW and Chapter 173-27 WAC shall not require a substantial development permit but shall conform to the policies and regulations of this program (WAC 173-27-040).

(2) If any part of a proposed development is not eligible for exemption as defined in Chapter 90.58 RCW and Chapter 173-27 WAC, then a substantial development permit is required for the entire proposed development project.

(3) Exemptions shall be construed narrowly. Only those developments that meet the precise terms of one or more of the listed exemptions may be granted exemptions from the substantial development permit process.

(4) The burden of proof that a development or use is exempt from a substantial development permit is on the applicant or property owner proposing the use or development action.

(5) The holder of a certification from the Governor pursuant to Chapter 80.50 RCW shall not be required to obtain a substantial development permit under this program. (Ord. O2011-308 § 1 (Att. A))

**25.08.040 Permits – Statements of exemption.**

(1) The director shall have the authority to require a statement of exemption for any proposed development or use if she/he has cause to believe a substantial question exists as to qualifications of the specific use or development for the exemption or there is a likelihood of adverse impacts to shoreline ecological functions.

(2) No written statement of exemption is required for emergency development pursuant to WAC 173-14-040(1)(d).

(3) In accordance with WAC 173-27-040, statements of exemptions may contain conditions and/or mitigating measures of approval to achieve consistency and compliance with the provisions of the program and Act.

(4) A denial of an exemption shall be in writing and shall identify the reason(s) for the denial. In accordance with SMC 20.50.020(1)(a), the director's decision to deny an exemption is not subject to administrative appeal. See SMC 25.08.090 for the formal appeal process.

(5) Whenever the exempt activity potentially requires a hydraulic project approval from the Washington State Department of Fish and Wildlife (WDFW), a copy of the written statement of exemption shall be sent to the applicant/property owner and WDFW.

(6) Whenever the exempt activity also requires a U.S. Army Corps of Engineers Section 10 permit under the Rivers and Harbors Act of 1899, or a Section 404 permit under the Federal Water Pollution Control Act of 1972, a copy of the written statement of exemption shall be sent to the applicant/property owner and Department of Ecology pursuant to WAC 173-27-050. (Ord. O2011-308 § 1 (Att. A))

**25.08.050 Permits – Shoreline variances.**

(1) The director is authorized to grant a shoreline variance from the performance standards of this program only when all of the criteria enumerated in WAC 173-27-170 are met.

(2) The purpose of a variance is to grant relief to specific bulk or dimensional requirements set forth in this program where there are extraordinary or unique circumstances relating to the property such that the strict implementation of this program would impose unnecessary hardships on the applicant/property owner or thwart the policies set forth in RCW 90.58.020.

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- (3) Variance permits should be granted in circumstances where denial of the permit would result in a thwarting of the policy enumerated in RCW 90.58.020. In all instances extraordinary circumstances shall be shown and the public interest shall suffer no substantial detrimental effect.
- (4) The burden of proving that a proposed variance meets the criteria in WAC 173-27-170 shall be on the applicant. Absence of such proof shall be grounds for denial of the application.
- (5) In the granting of all shoreline variances, consideration shall be given to the cumulative environmental impact of additional requests for like actions in the area. For example, if variances were granted to other developments in the area where similar circumstances exist, the total of the variances should also remain consistent with the policies of RCW 90.58.020 and should not produce significant adverse effects to the shoreline ecological functions or other users.
- (6) A variance from City development code requirements shall not be construed to mean a shoreline variance from SMP use regulations and vice versa.
- (7) Variances may not be used to permit a use or development that is specifically prohibited. (Ord. O2011-308 § 1 (Att. A))

**25.08.060 Permits – Conditional use.**

- (1) The director is authorized to issue shoreline conditional use permits only when all the criteria enumerated in WAC 173-27-160 are met.
- (2) The burden of proving that a proposed shoreline conditional use meets the criteria in WAC 173-27-160 shall be on the applicant. Absence of such proof shall be grounds for denial of the application.
- (3) The director is authorized to impose conditions and standards to enable a proposed shoreline conditional use to satisfy the conditional use criteria. (Ord. O2011-308 § 1 (Att. A))

**25.08.070 Administration – General standards.**

Unless otherwise stated, this program shall be administered according to the standards and criteria in Chapter 90.58 RCW and Chapter 173-27 WAC. (Ord. O2011-308 § 1 (Att. A))

**25.08.080 Permit process – Land use decisions.**

Shoreline substantial development permits, statements of exemption, shoreline variances and shoreline conditional use permits shall be subject to all of the applicable requirements of Chapter 20.05 SMC. (Ord. O2011-308 § 1 (Att. A))

**25.08.090 Permit process – Appeals.**

- (1) Appeals of the final decision of the City with regard to shoreline management shall be governed by the provisions of RCW 90.58.180.
- (2) Appeals to the Shoreline Hearings Board of a decision on a shoreline substantial development permit, shoreline variance or shoreline conditional use permit may be filed by the applicant/property owner or any aggrieved party pursuant to RCW 90.58.180.

(3) Projects that require conditional use permits or variances shall be mailed by the City simultaneously to the Department of Ecology and the Office of the Attorney General with any substantial development permit for the project. The effective date of the City's decision shall be the date of filing with the Department of Ecology as defined in RCW 90.58.140. (Ord. O2011-308 § 1 (Att. A))

**Commented [DP25]:** Change #25. Modified in response to Department of Ecology Periodic Review requirements to clarify permit filing procedures consistent with a 2011 statute. See row "2017-d" in Periodic Review Checklist.

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(4) The effective date of the City's decision shall be the date of filing with the Department of Ecology as defined in RCW 90.58.140. The Department of Ecology will notify the City and the applicant/property owner of the date of filing by telephone or electronic means followed by written communication. (Ord. O2011-308 § 1 (Att. A))

**Commented [DP26]:** Change #26. Added new section in response to Department of Ecology Periodic Review requirements to clarify permit filing procedures consistent with a 2011 statute. See row "2017-d" in Periodic Review Checklist.

#### 25.08.100 Existing development.

(1) Existing single-family homes, other structures, existing uses, and appurtenances that were legally established prior to the effective date of this SMP are considered to be conforming to the SMP. Additions, expansion or reconstruction must meet the provisions of the SMP.

(a) Allowed Activities in Critical Areas. The following developments, activities and uses are allowed, provided such activities are otherwise consistent with this program and other applicable regulations. The director may apply conditions to an underlying permit or approval to ensure that the activities are consistent with the provisions of this chapter.

(i) Structural modification of, addition to or replacement of existing legally created structures, except single detached residences in existence before November 27, 1990, which do not meet the building setback or buffer requirements for wetlands, streams, ponds or landslide hazard areas if the modification, addition, replacement or related activity does not increase the existing footprint of the structure lying within the above-described building setback area, critical area or buffer.

(ii) Structural modification of, addition to or replacement of legally created single detached residences in existence before November 27, 1990, which do not meet the building setback or buffer requirements for wetlands, streams, ponds or landslide hazard areas if the modification, addition, replacement or related activity does not increase the existing total footprint of the residence and associated impervious surface lying within the above-described buffer or building setback area by more than 1,000 square feet over that existing before November 27, 1990, and no portion of the modification, addition or replacement is located closer to the critical area. Mitigation of impacts to critical areas or buffers disturbed is required and shall be evaluated to assure no net loss of ecological function.

(iii) Maintenance or repair of structures that do not meet the development standards of this chapter for landslide or seismic hazard areas if the maintenance or repair does not increase the footprint of the structure and there is no increased risk to life or property as a result of the proposed maintenance or repair.

(iv) Conservation, Preservation, Restoration and/or Enhancement.

(A) Conservation and preservation of soil, water, vegetation, fish and other wildlife that does not entail alteration of the location, size, dimensions or functions of an existing critical area or buffer; and

(B) Restoration and enhancement of critical areas or buffers; provided, that actions do not alter the location, dimensions or size of the critical area or buffer; that actions improve and do not reduce the existing quality or functions of the critical areas or buffers; and that actions are implemented according to a restoration or enhancement plan that has been approved by the City of Sammamish.

(C) Existing and ongoing agriculture and grazing of livestock is allowed subject to any limitations established by law, if the agriculture or grazing activity was in existence before November 27, 1990.

(b) Structures Not Meeting Current Regulations Other Than Critical Areas Requirements.

(i) Reconstruction, replacement, or expansion of the exterior footprint of an existing, legally established structure not meeting current regulations is allowed; provided, that the addition or reconstruction does not increase the noncompliance to current regulations.

(ii) Replacement may be allowed in a different location not meeting current regulations if a determination is made by the City that the new location results in less impact to shoreline functions than replacement in the existing footprint.

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(iii) Existing structures that were legally established but which are not meeting current regulations with regard to the setback, area, bulk, height or density standards established by this program may be maintained, reconstructed, or repaired; provided, that the maintenance/reconstruction/repair does not increase the extent of noncompliance with current regulations by encroaching upon or extending into the building setback area or shoreline setback or other area where new construction or use would not be allowed.

(iv) If a structure not meeting current regulations is damaged by fire, explosion, or other casualty and/or natural disaster, it may be reconstructed to match the footprint that existed immediately prior to the time the damage occurred or in accordance with subsection (1)(b) of this section; provided, that all of the following criteria are met:

(A) The owner(s) submit a complete application within 24 months of the date the damage occurred; and

(B) All permits are issued within two years of initial submittal of the complete application, and the restoration is completed within two years of permit issuance. This period may be extended for one additional year by the director if the applicant has submitted the applications necessary to establish the use or activity and has provided written justification for the extension; and

(C) If a structure not meeting current regulations is damaged by fire, explosion, or other casualty and/or natural disaster and these criteria are not met, the City may require the applicant to plant the vegetation enhancement area with native trees and shrubs in accordance with SMC 25.06.020.

(v) A structure not meeting current regulations that is moved outside the existing footprint must be brought into conformance with this program and Chapter 90.58 RCW, except as allowed by subsection (1)(b) of this section.

(vi) Allowances. The following developments, activities and uses are allowed, provided such activities are otherwise consistent with this program and other applicable regulations and law. The director may apply conditions to an underlying permit or approval to ensure that the activities are consistent with the provisions of the program.

(A) Structural modification of, addition to or replacement of existing legally created structures, except single detached residences, in existence before the effective date of the program, which do not meet the current shoreline setback or building setback requirements if the modification, addition, replacement or related activity does not increase the existing footprint of the structure lying within the above-described shoreline setback or building setback area.

(B) Structural modification of, or replacement of legally created single detached residences in existence before the effective date of the program, that do not meet the current shoreline setback or building setback, if:

(1) The modification, addition, replacement or related activity does not increase the existing total footprint of the residence and associated impervious surface lying within the shoreline or building setback area more than 200 feet over that existing before the effective date of the program; and

(2) No portion of the modification, addition or replacement is located closer to the OHWM. This allowance may only be used once.

(3) Mitigation proportional (1:1) to the setback area impacted is required through planting of the VEA in accordance with the standards of this program.

(C) Structural modification of, or replacement of legally created single detached residences in existence before the effective date of the program, which do not meet the current shoreline setback or building setback, if:

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(1) The footprint expansion extends landward (to the rear) from the existing structure footprint and maintains the same interior lot line setback distances up to the shoreline setback line (known as the "shadow" of the existing structure).

(2) Mitigation proportional (1:1) to the setback area impacted is required through planting of the VEA in accordance with the standards of this program. If the area impacted is over 500 square feet, the entire 15-foot VEA shall be vegetated with the exception of the allowed active use area.

(2) Nonconforming Lots. An undeveloped lot, tract, parcel, site, or division of land located landward of the OHWM that was legally established prior to the effective date of this program, but which does not conform to the present lot size standards, may be developed subject to conformance to other applicable requirements of this program.

(3) Nonconforming Uses.

(a) Uses that were legally established prior to the adoption or amendment of this program and are nonconforming with regard to the use regulations of this program may continue as legal nonconforming uses.

(b) An existing use designated as a conditional use that lawfully existed prior to the adoption or amendment of this program and which has not obtained a conditional use permit shall be considered a legal nonconforming use and may be continued subject to the provisions of this section without obtaining a conditional use permit.

(c) If a nonconforming use is discontinued for 12 consecutive months or for 12 months during any two-year period, the nonconforming rights shall expire and any subsequent use shall be conforming unless in compliance with this program. (Ord. O2011-308 § 1 (Att. A))

**25.08.110 Rules of director.**

The director is authorized to adopt administrative rules as are necessary and appropriate to implement this program. The director may prepare and require the use of such forms as are necessary to its administration. (Ord. O2011-308 § 1 (Att. A))

**25.08.120 Enforcement, violations and penalties.**

The director is authorized to enforce the provisions of this program, including any rules and regulations promulgated thereunder, pursuant to the enforcement and penalty provisions of Chapter 173-27 WAC. (Ord. O2011-308 § 1 (Att. A))

**25.08.130 Initiation of development.**

Development pursuant to a shoreline substantial development permit, shoreline variance, or shoreline conditional use shall not begin and shall not be authorized until 21 days after the date of filing or until all appeal proceedings before the Shoreline Hearings Board have terminated. (Ord. O2011-308 § 1 (Att. A))

**25.08.140 Permit revisions.**

(1) A permit revision is required whenever the applicant/property owner proposes substantive changes to the design, terms or conditions of a use or development from those as approved in the existing and approved permit. Changes are substantive if they materially alter the project in a manner that relates to its conformance to the terms and conditions of the existing and approved permit, this program or the Act. Changes that are not substantive in effect do not require a permit revision.

(2) An application for a revision to a shoreline permit shall be submitted to the director. The application shall include detailed plans and text describing the proposed changes. The City shall review and process the request in accordance with the requirements of WAC 173-27-100. (Ord. O2011-308 § 1 (Att. A))

**Exhibit 2 - Public Comment Received Since November 6, 2019**

11/12/19

To: Sammamish City Council via David Pyle

Re: Sammamish SMP Update Hearing scheduled for 11/19/19

I reside in the City of Sammamish on Lake Sammamish and also own shares of the Weber Point Community Beach. I am quite familiar with lakeshore property issues having lived here since 1956 and having founded and managed a local successful environmental consulting firm specializing in the same for 34 years.

I support the Planning Department's draft private beach regulations to "match up" with shoreline residential criteria such as parking, bathrooms, and lake shore buffers needing to be provided. Beach properties are typically constrained or they would have become residences already. While residences have a minimum of two parking stalls and bathrooms, private beach lots typically have none. As well, beach lots are typically narrower, often contain streams and wetlands, and are the last remnants of semi-natural private shoreline on the lake.

What is most striking about the proposed amendments is what is afforded lakeshore residents and what is proposed to be equally afforded shoreline lot owners: up to one pier, two boat lifts including two boat lift canopies, two personal water craft lifts, plus one buoy. So, a rarely wanted common denominator is afforded private residences and is proposed to be afforded beach lots. Eleven continuous miles of aesthetic blight and severe biological consequences have nothing to do with "no net loss of ecological function" as required by state law. It is hard to imagine how chinook and coho salmon fry could successfully out-migrate along such shoreline if this scenario is built out.

On Weber Point, we convinced a neighbor last summer to not install a City-permitted boat cover canopy so as to allow others to see Mount Rainier and the sunset. WSD&W approved translucent boat canopies do not address view blockage, but Sammamish should. As well, each Weber Point owner typically has a pier with a boat lift and, sometimes, one personal watercraft lift. Guest boats are occasionally tied up on the open side of pier for several days but that is different than having an extra boat lift structure. We don't want anything more - anything more would be excessive and look junky!

I recommend the City back down on the overall common denominator, review shoreline practices on its lakes, and examine whether it is exposed to failing "to achieve no net loss of ecological function". From a biological perspective, to avoid legal jeopardy, it may need to acquire private beaches to hold in reserve in order to "make up for" what it has allowed.

Sincerely,



A. William Way

3451 E. Lk. Samm. Shorelane NE

Sammamish, WA. 98074

**Exhibit 2 - Public Comment Received Since November 6, 2019**

# Agenda Bill

City Council Regular Meeting  
November 19, 2019



<b>SUBJECT:</b>	Public hearing/reading of an ordinance amending the 2019-2020 city biennial budget for the purpose of adjusting estimated revenues and expenditures as projected for 2020.		
<b>DATE SUBMITTED:</b>	November 14, 2019		
<b>DEPARTMENT:</b>	Finance		
<b>NEEDED FROM COUNCIL:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational		
<b>RECOMMENDATION:</b>	Conduct a public hearing and adopt the ordinance.		
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1 - Ordinance</a> <a href="#">2. Exhibit 2 - TABLE A</a> <a href="#">3. Exhibit 3 - 2019-202 Line item budget</a> <a href="#">4. Exhibit 4 - Citizen Questions and Comments</a> <a href="#">5. Exhibit 5 - List of budget adjustments</a>		
<b>BUDGET:</b>			
Total dollar amount	\$254,796,104	<input type="checkbox"/>	Approved in budget
Fund(s)	All city funds.	<input checked="" type="checkbox"/>	Budget reallocation required
		<input type="checkbox"/>	No budgetary impact
<b>WORK PLAN FOCUS AREAS:</b>			
<input checked="" type="checkbox"/> Transportation	<input checked="" type="checkbox"/> Community Safety		
<input checked="" type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability		
<input checked="" type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation		
<input checked="" type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability		

**NEEDED FROM COUNCIL:**

Shall the City Council adopt the ordinance adjusting the 2020 revenue and expenditure portion of the 2019-2020 Biennial Budget?

**KEY FACTS AND INFORMATION SUMMARY:**

The list of budget modification adjustments has been updated following the discussion with City Council at their Study Session on November 12, 2019. Many of the smaller department expense

adjustment requests have been removed by utilizing savings from department base budget expenditures and through the use of budgeted fund contingencies. **The only new appropriation being requested (\$120,100) is related to the Information Technology Fund (#502).** The attached Exhibit 5 is a list of adjustments categorized into two major parts. The first part is a listing of the more significant adjustments that do not require a new budget appropriation, which are being provided for informational purposes, and the second part which does ask for the additional appropriation for the Information Technology related items. **The prior City Manager recommendation to increase the regular property tax levy by 1% has also been removed from this request.**

The ordinance and corresponding Table A attachment adjusts the total revenues and total expenditures for all funds resulting from the mid-biennium review of the adopted 2019-2020 budget. Total revenues are proposed to increase by \$222,000 and total expenditures are proposed to decrease by \$92,300 resulting in an increase of \$314,300 to the total ending fund balance. The full-time equivalent employee (FTE) count remains at 131.25.

REVENUES:

The \$222,000 increase in revenues comes from a 6-year King County Parks levy approved by voters in August, 2019 which will bring approximately \$180,000 to the city's Parks Capital Improvement Fund in 2020 and \$42,000 contributed to the city by King County to fund one-half of a limited term Community Transit Coordinator position.

EXPENDITURES:

The \$92,300 decrease in total expenditures is comprised of both one-time and ongoing expenditures. A net decrease of \$115,600 in one-time expenditures includes costs for the city's share of one-half of a limited term Community Transit Coordinator position offset by a reduction in the transportation capital contingency budget to correct an accounting error combined with savings realized by adjusting the timing of vehicle replacements.

Net ongoing expenditures of \$23,300 consist of \$120,100 for computer replacements, IT training, and software licensing offset by a \$16,900 reduction in personnel costs and elimination of a \$79,900 transit program cost share being assumed by King County Metro.

Human Services Funding Increase:

The City Manager's proposed human services funding adjustment of \$230,000, which was presented to the Council on November 12, 2019, was composed of the following:

- **Two dually-certified counselors** for CrossPath Counseling (~\$170,000 or \$85,000 per counselor)
- **0.5 FTE Administrative Assistant** for Human Services (~\$54,000)

Staff recommends postponing the decision on this option until the Human Services Commission has had the opportunity to provide input. The City Council is scheduled to meet with the Commission during a joint meeting on February 11, 2020, at which time commissioners will be prepared to discuss resource recommendations.

State law (RCW 35A.34.130) requires that a mid-biennium budget review be completed between August 31st and the end of the first year of the biennium and that a public hearing be held on the mid-

biennium review. Council action on the city's 2020 property tax levy is also required by state law in conjunction with the budget update.

The 2019-2020 budget was adopted by Council on November 6, 2018 (ordinance No. O2018-475) and subsequently amended on June 18, 2019 (ordinance No. 2019-485). The adjustments proposed would update the current biennial budget with the amended 2019-2020 biennial budget outlined in Table A. An explanation of these changes is being presented and discussed at the November 19th City Council meeting. All public meetings referenced above are also videotaped and broadcast on the local cable channel 21TV and are available on the city's website.

**FINANCIAL IMPACT:**

\$254,796,104 for 2019-2020 with transfers and ending fund balance.

**OTHER ALTERNATIVES CONSIDERED:**

Do not adjust the 2019-2020 budget.

**CITY OF SAMMAMISH  
WASHINGTON  
ORDINANCE No. O2019-XXX**

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**AN ORDINANCE OF THE CITY OF SAMMAMISH,  
WASHINGTON, AMENDING ORDINANCE NO. 02019-485,  
THE 2019-2020 CITY BIENNIAL BUDGET, FOR THE  
PURPOSE OF REVISING THE 2019-2020 BIENNIAL  
BUDGET.**

**WHEREAS**, the City Council adopted Ordinance No. 02019-485, revising the City's biennial budget for the years 2019-2020; and

**WHEREAS**, the City budget set forth anticipated revenues and expenditures for the forthcoming years; and

**WHEREAS**, during 2019, certain budgeted revenues and expenditures have increased or decreased and the City Council wishes to amend the City Budget to reflect the projected increases and decreases to revenues and expenditures for 2020;

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SAMMAMISH,  
WASHINGTON DOES ORDAIN AS FOLLOWS:**

**Section 1.** Ordinance No. 2019-485, adopted June 18, 2019, relating to the City of Sammamish's 2019-2020 budget, is hereby amended to adopt the revised budget for the 2019-2020 biennium in the amounts and for the purposes as shown on the attached Table A.

**Section 2.** The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

**Section 3.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON  
THE 19th DAY OF NOVEMBER, 2019.**

CITY OF SAMMAMISH

\_\_\_\_\_  
Christie Malchow, Mayor

Attest:

\_\_\_\_\_  
Melonie Anderson, City Clerk

Approved as to form:

\_\_\_\_\_  
Michael R. Kenyon, City Attorney

Filed with the City Clerk:	November 12, 2019
Public Hearing:	November 19, 2019
Passed by the City Council:	November 19, 2019
Date of Publication:	
Effective Date:	

**CITY OF SAMMAMISH  
ORDINANCE O2019-XXX  
2019-2020 MID-BIENNIAL BUDGET AMENDMENT: TABLE A**

<b>2019-2020 BIENNIAL BUDGET = \$254,796,104</b>									
FUND		BEGINNING BALANCE		REVENUES & OTHER SOURCES		EXPENDITURES & OTHER USES		ENDING BALANCE	
		2019-2020		2019-2020		2019-2020		2019-2020	
		Original	Revised	Original	Revised	Original	Revised	Original	Revised
001	General Fund	\$ 16,759,790	\$ 26,704,937	\$ 87,929,243	\$ 88,229,243	\$ 96,507,767	\$ 97,946,967	\$ 8,181,266	\$ 16,987,213
101	Street Fund	7,726,871	10,058,891	14,877,600	14,919,600	18,348,356	19,665,456	4,256,115	5,313,035
201	G.O. Debt Service Fund	-	-	1,079,999	1,079,999	1,079,999	1,079,999	-	-
301	CIP General Fund	4,135,674	4,065,004	30,000	104,000	3,500,000	3,924,000	665,674	245,004
302	CIP Parks Fund	14,624,787	16,625,240	10,350,000	10,530,000	16,445,000	18,071,900	8,529,787	9,083,340
340	CIP Transportation	27,920,000	26,723,508	15,240,750	15,240,750	17,008,810	42,270,000	890,750	318
408	Surface Water Management-Operating Fund	2,084,314	3,368,706	16,279,000	16,279,000	16,634,190	16,632,490	1,729,124	3,015,216
438	Surface Water Management-CIP Fund	4,632,271	3,287,335	6,425,100	6,425,100	6,466,532	7,181,532	4,590,839	2,530,903
501	Equipment Replacement Fund	766,894	940,923	1,552,824	1,552,824	1,235,168	1,197,468	1,084,550	1,296,279
502	Information Technology Fund	291,975	416,377	5,352,450	5,352,450	5,348,250	5,469,550	296,175	299,277
503	Risk Management Fund	297,752	345,957	778,200	778,200	797,200	797,200	278,752	326,957
<b>2019-2020 TOTAL BIENNIAL BUDGET</b>		<b>\$ 79,240,328</b>	<b>\$ 92,536,878</b>	<b>\$ 159,895,166</b>	<b>\$ 162,259,226</b>	<b>\$ 208,632,462</b>	<b>\$ 215,698,562</b>	<b>\$ 30,503,032</b>	<b>\$ 39,097,542</b>

<b>2019 ANNUAL BUDGET FOR REFERENCE PURPOSES</b>									
		FY 2019		FY 2019		FY 2019		FY 2019	
		Original	Revised	Original	Revised	Original	Revised	Original	Revised
		001	General Fund	\$ 16,759,790	\$ 26,704,937	\$ 43,705,503	\$ 44,005,503	\$ 48,217,446	\$ 49,618,946
101	Street Fund	7,726,871	10,058,891	7,438,800	7,438,800	9,791,288	11,113,288	5,374,383	6,384,403
201	G.O. Debt Service Fund	-	-	541,333	541,333	541,333	541,333	-	-
301	CIP General Fund	4,135,674	4,065,004	20,000	94,000	3,500,000	3,924,000	655,674	235,004
302	CIP Parks Fund	14,624,787	16,625,240	5,265,000	5,265,000	7,589,000	9,215,900	12,300,787	12,674,340
340	CIP Transportation	27,920,000	26,723,508	9,460,750	11,228,810	26,576,333	28,173,333	10,804,417	9,778,985
408	Surface Water Management-Operating Fund	2,084,314	3,368,706	7,434,000	7,434,000	7,444,028	7,479,028	2,074,286	3,323,678
438	Surface Water Management-CIP Fund	4,632,271	3,287,335	1,795,100	1,795,100	2,921,276	3,636,276	3,506,095	1,446,159
501	Equipment Replacement Fund	766,894	940,923	958,912	958,912	752,088	789,088	973,718	1,110,747
502	Information Technology Fund	291,975	416,377	2,784,250	2,784,250	2,782,650	2,782,650	293,575	417,977
503	Risk Management Fund	297,752	345,957	386,600	386,600	406,100	406,100	278,252	326,457
<b>TOTAL BUDGET</b>		<b>\$ 79,240,328</b>	<b>\$ 92,536,878</b>	<b>\$ 79,790,248</b>	<b>\$ 81,932,308</b>	<b>\$ 110,521,542</b>	<b>\$ 117,679,942</b>	<b>\$ 48,509,034</b>	<b>\$ 56,789,244</b>

<b>2020 ANNUAL BUDGET FOR REFERENCE PURPOSES</b>									
		FY 2020		FY 2020		FY 2020		FY 2020	
		Original	Revised	Original	Revised	Original	Revised	Original	Revised
		001	General Fund	\$ 12,247,847	\$ 21,091,494	\$ 44,223,740	\$ 44,223,740	\$ 48,290,321	\$ 48,328,021
101	Street Fund	5,374,383	6,384,403	7,438,800	7,480,800	8,557,068	8,552,168	4,256,115	5,313,035
201	G.O. Debt Service Fund	-	-	538,666	538,666	538,666	538,666	-	-
301	CIP General Fund	655,674	235,004	10,000	10,000	-	-	665,674	245,004
302	CIP Parks Fund	12,300,787	12,674,340	5,085,000	5,265,000	8,856,000	8,856,000	8,529,787	9,083,340
340	CIP Transportation	10,804,417	9,778,985	5,780,000	5,780,000	15,693,667	15,558,667	890,750	318
408	Surface Water Management-Operating Fund	2,074,286	3,323,678	8,845,000	8,845,000	9,190,162	9,153,462	1,729,124	3,015,216
438	Surface Water Management-CIP Fund	3,506,095	1,446,159	4,630,000	4,630,000	3,545,256	3,545,256	4,590,839	2,530,903
501	Equipment Replacement Fund	973,718	1,110,747	593,912	593,912	483,080	408,380	1,084,550	1,296,279
502	Information Technology Fund	293,575	417,977	2,568,200	2,568,200	2,565,600	2,686,900	296,175	299,277
503	Risk Management Fund	278,252	326,457	391,600	391,600	391,100	391,100	278,752	326,957
<b>TOTAL BUDGET</b>		<b>\$ 48,509,034</b>	<b>\$ 56,789,244</b>	<b>\$ 80,104,918</b>	<b>\$ 80,326,918</b>	<b>\$ 98,110,920</b>	<b>\$ 98,018,620</b>	<b>\$ 30,503,032</b>	<b>\$ 39,097,542</b>



City of Sammamish  
2019-2020 Budget Packet

Mid-Biennial Review Budget  
Line Item Budgets by Fund  
As of November 19, 2019

City of Sammamish  
2019-2020  
By Fund Budget Summary

		2019 Revised Budget (June 18, 2019)			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	\$ 26,704,937	\$ 44,005,503	\$ 49,618,946	\$ 21,091,494
101	Street Fund	10,058,891	7,438,800	11,113,288	6,384,403
201	Debt Service Fund	-	541,333	541,333	-
301	Gen Gov't CIP	4,065,004	94,000	3,924,000	235,004
302	Parks CIP Fund	16,625,240	5,265,000	9,215,900	12,674,340
340	Transportation CIP	26,723,508	11,228,810	28,173,333	9,778,985
408	Surface Wtr Mgt	3,368,706	7,434,000	7,479,028	3,323,678
438	Surface Wtr Cap Prj.	3,287,335	1,795,100	3,636,276	1,446,159
501	Equipment Rental	940,923	958,912	789,088	1,110,747
502	Information Tech.	416,377	2,784,250	2,782,650	417,977
503	Risk Mgt Fund	345,957	386,600	406,100	326,457
<b>Totals</b>		<b>\$ 92,536,878</b>	<b>\$ 81,932,308</b>	<b>\$ 117,679,942</b>	<b>\$ 56,789,244</b>
		2020 Revised Budget (June 18, 2019)			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	\$ 21,091,494	\$ 44,223,740	\$ 48,290,321	\$ 17,024,913
101	Street Fund	6,384,403	7,438,800	8,557,068	5,266,135
201	Debt Service Fund	-	538,666	538,666	-
301	Gen Gov't CIP	235,004	10,000	-	245,004
302	Parks CIP Fund	12,674,340	5,085,000	8,856,000	8,903,340
340	Transportation CIP	9,778,985	5,780,000	15,693,667	(134,682)
408	Surface Wtr Mgt	3,323,678	8,845,000	9,190,162	2,978,516
438	Surface Wtr Cap Prj.	1,446,159	4,630,000	3,545,256	2,530,903
501	Equipment Rental	1,110,747	593,912	483,080	1,221,579
502	Information Tech.	417,977	2,568,200	2,565,600	420,577
503	Risk Mgt Fund	326,457	391,600	391,100	326,957
<b>Totals</b>		<b>\$ 56,789,244</b>	<b>\$ 80,104,918</b>	<b>\$ 98,110,920</b>	<b>\$ 38,783,242</b>
		2019 Revised Budget (November 19, 2019)			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	\$ 26,704,937	\$ 44,005,503	\$ 49,618,946	\$ 21,091,494
101	Street Fund	10,058,891	7,438,800	11,113,288	6,384,403
201	Debt Service Fund	-	541,333	541,333	-
301	Gen Gov't CIP	4,065,004	94,000	3,924,000	235,004
302	Parks CIP Fund	16,625,240	5,265,000	9,215,900	12,674,340
340	Transportation CIP	26,723,508	11,228,810	28,173,333	9,778,985
408	Surface Wtr Mgt	3,368,706	7,434,000	7,479,028	3,323,678
438	Surface Wtr Cap Prj.	3,287,335	1,795,100	3,636,276	1,446,159
501	Equipment Rental	940,923	958,912	789,088	1,110,747
502	Information Tech.	416,377	2,784,250	2,782,650	417,977
503	Risk Mgt Fund	345,957	386,600	406,100	326,457
<b>Totals</b>		<b>\$ 92,536,878</b>	<b>\$ 81,932,308</b>	<b>\$ 117,679,942</b>	<b>\$ 56,789,244</b>
		2020 Revised Budget (November 19, 2019)			
Funds	Fund Name	Beg Fund Bal	Revenues	Expenditures	End Fund Bal
001	General Fund	\$ 21,091,494	\$ 44,223,740	\$ 48,328,021	\$ 16,987,213
101	Street Fund	6,384,403	7,480,800	8,552,168	5,313,035
201	Debt Service Fund	-	538,666	538,666	-
301	Gen Gov't CIP	235,004	10,000	-	245,004
302	Parks CIP Fund	12,674,340	5,265,000	8,856,000	9,083,340
340	Transportation CIP	9,778,985	5,780,000	15,558,667	318
408	Surface Wtr Mgt	3,323,678	8,845,000	9,153,462	3,015,216
438	Surface Wtr Cap Prj.	1,446,159	4,630,000	3,545,256	2,530,903
501	Equipment Rental	1,110,747	593,912	408,380	1,296,279
502	Information Tech.	417,977	2,568,200	2,686,900	299,277
503	Risk Mgt Fund	326,457	391,600	391,100	326,957
<b>Totals</b>		<b>\$ 56,789,244</b>	<b>\$ 80,326,918</b>	<b>\$ 98,018,620</b>	<b>\$ 39,097,542</b>

**City of Sammamish  
Fund Summary  
2019-2020 Budgeted Transfers**

<u>FROM FUND</u>		<u>REVENUES</u>	<u>TO FUND DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2019-2020</u>
		<u>TO FUND</u>		<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
408	Surface Water Management	001	General Fund	\$ 142,000	\$ 142,000	\$ 284,000
301	General Gov't. Capital	001	General Fund	300,000	-	300,000
001	General Fund	101	Street Fund	5,905,000	5,905,000	11,810,000
001	General Fund	301	General Gov't. Capital	74,000	-	74,000
340	Transportation Capital	201	Debt Service	541,333	538,667	1,080,000
408	Surface Water Management	438	Surface Water Capital	955,100	3,780,000	4,735,100
001	General Fund	501	Equipment Replacement	574,766	209,766	784,532
101	Street Fund	501	Equipment Replacement	263,798	263,798	527,596
408	Surface Water Management	501	Equipment Replacement	60,348	60,348	120,696
001	General Fund	502	Information Technology	2,394,500	2,206,100	4,600,600
408	Surface Water Management	502	Information Technology	386,750	359,100	745,850
001	General Fund	503	Risk Management	334,000	338,300	672,300
408	Surface Water Management	503	Risk Management	52,100	52,800	104,900
<b>TOTAL</b>				<b>\$ 11,983,695</b>	<b>\$ 13,855,879</b>	<b>\$ 25,839,574</b>

<u>EXPENSES</u>		<u>TO FUND</u>	<u>2019</u>	<u>2020</u>	<u>2019-2020</u>	
<u>FROM FUND</u>			<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	
001	General Fund	101	Street Fund	\$ 5,905,000	\$ 5,905,000	\$ 11,810,000
		301	General Gov't. Capital	74,000	-	74,000
		501	Equipment Replacement	574,766	209,766	784,532
		502	Information Technology	2,394,500	2,206,100	4,600,600
		503	Risk Management	334,000	338,300	672,300
		<i>subtotal</i>		<i>9,282,266</i>	<i>8,659,166</i>	<i>17,941,432</i>
101	Street Fund	501	Equipment Replacement	263,798	263,798	527,596
		302	Parks Capital	-	-	-
301	General Gov't. Capital	001	General Fund	300,000	-	300,000
		<i>subtotal</i>		<i>300,000</i>	<i>-</i>	<i>300,000</i>
340	Transportation Capital	201	Debt Service	541,333	538,667	1,080,000
		<i>subtotal</i>		<i>541,333</i>	<i>538,667</i>	<i>1,080,000</i>
408	Surface Water Management	001	General Fund	142,000	142,000	284,000
		438	Surface Water Capital	955,100	3,780,000	4,735,100
		501	Equipment Replacement	60,348	60,348	120,696
		502	Information Technology	386,750	359,100	745,850
		503	Risk Management	52,100	52,800	104,900
		<i>subtotal</i>		<i>1,596,298</i>	<i>4,394,248</i>	<i>5,990,546</i>
<b>TOTAL</b>				<b>\$ 11,983,695</b>	<b>\$ 13,855,879</b>	<b>\$ 25,839,574</b>

City of Sammamish  
**General Fund Revenues**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ 26,704,937	\$ 21,091,494	\$ 21,091,494	\$ 26,704,937
001-000-311-10-00-00	Property Tax	\$ 28,900,000	\$ 29,300,000	\$ 29,300,000	\$ 58,200,000
001-000-313-11-00-00	Sales & Use Tax	5,800,000	5,800,000	5,800,000	11,600,000
001-000-313-71-00-00	Local Crim Justice Sales Tax	1,600,000	1,600,000	1,600,000	3,200,000
	<b>TOTAL TAXES</b>	<b>\$ 36,300,000</b>	<b>\$ 36,700,000</b>	<b>\$ 36,700,000</b>	<b>\$ 73,000,000</b>
001-000-321-91-00-00	Cable Franchise Fee	\$ 800,000	\$ 800,000	\$ 800,000	\$ 1,600,000
001-000-321-99-00-00	Business Licenses	66,000	66,000	66,000	132,000
001-000-322-10-01-00	Building Permits	1,100,000	1,200,000	1,200,000	2,300,000
001-000-322-10-02-00	Plumbing Permits	100,000	100,000	100,000	200,000
001-000-322-10-03-00	Grading Permits	5,000	5,000	5,000	10,000
001-000-322-10-04-00	Mechanical Permits	200,000	200,000	200,000	400,000
001-000-322-10-05-00	Shoreline Development Permits	5,000	5,000	5,000	10,000
001-000-322-10-06-00	Demolition Permits	5,000	5,000	5,000	10,000
001-000-322-40-00-00	Right of Way Permits	100,000	100,000	100,000	200,000
001-000-322-90-01-00	Miscellaneous Permits & Fees	10,000	10,000	10,000	20,000
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 2,391,000</b>	<b>\$ 2,491,000</b>	<b>\$ 2,491,000</b>	<b>\$ 4,882,000</b>
001-000-333-20-60-10	US DOT - DUI	\$ 1,500	\$ 1,500	1,500	\$ 3,000
001-000-334-03-20-00	Recycling Grant	18,763	26,000	26,000	44,763
001-000-336-06-21-00	Criminal Justice-Population	21,000	21,000	21,000	42,000
001-000-336-06-25-00	Criminal Justice - Contr Svcs	108,000	108,000	108,000	216,000
001-000-336-06-26-00	Criminal Justice - Spec Prog	69,000	69,000	69,000	138,000
001-000-336-06-51-00	DUI-Cities	8,000	8,000	8,000	16,000
001-000-336-06-94-00	Liquor Excise	326,000	326,000	326,000	652,000
001-000-336-06-95-00	Liquor Profits/I-1183 License Fees	412,800	412,800	412,800	825,600
001-000-336-06-95-01	Liquor License Fees-Public Safety	104,700	104,700	104,700	209,400
001-000-337-XX-00-00	KC Transit Coordinator Grant	-	-	-	-
001-000-337-07-00-00	KC Recycling Grant	92,000	92,000	92,000	184,000
001-000-337-07-02-00	KC Community Arts Program	7,500	7,500	7,500	15,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 1,169,263</b>	<b>\$ 1,176,500</b>	<b>\$ 1,176,500</b>	<b>\$ 2,345,763</b>
001-000-341-81-01-00	Copies	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
001-000-341-99-00-00	Passport Services	30,000	30,000	30,000	60,000
001-000-342-20-01-00	EFR Review Fee	40,000	40,000	40,000	80,000
001-000-342-40-01-00	EFR Inspection Fee	20,000	20,000	20,000	40,000
001-000-342-40-02-00	Electrical Inspection Fee	300,000	300,000	300,000	600,000
001-000-342-10-01-00	Vehicle Impound Fees	5,000	5,000	5,000	10,000
001-000-342-10-02-00	School Resource Officer	125,000	125,000	125,000	250,000
001-000-343-10-00-00	Drainage Svcs-Pmt from SWM (1)	142,000	142,000	142,000	284,000
001-000-343-93-00-00	Animal Licenses (2)	161,000	161,000	161,000	322,000
001-000-345-81-01-00	Subdivision Preliminary Review	50,000	50,000	50,000	100,000
001-000-345-83-01-00	Building Plan Check Fees	800,000	800,000	800,000	1,600,000
001-000-345-83-03-00	Energy Plan Check Fees	30,000	30,000	30,000	60,000
001-000-345-85-01-00	Admin Fee for Impact/Mitigation	25,000	25,000	25,000	50,000
001-000-345-85-02-06	Administrative Service Fee	60,000	60,000	60,000	120,000
001-000-345-89-01-00	SEPA Review Fee	10,000	10,000	10,000	20,000
001-000-345-89-02-00	Site Plan Review	400,000	400,000	400,000	800,000
001-000-345-89-03-00	Notice of Appeal	1,500	1,500	1,500	3,000
001-000-345-89-04-00	Counter Service Fee	200,000	200,000	200,000	400,000
001-000-345-89-05-00	Boundary Line Adjustments	5,000	5,000	5,000	10,000
001-000-345-89-06-00	Shoreline Exemption	1,000	1,000	1,000	2,000
001-000-345-89-07-00	Short Plat Fee	4,000	4,000	4,000	8,000
001-000-345-89-09-00	Preapplication Conference.	2,500	2,500	2,500	5,000
001-000-345-89-12-00	Outside Services Plan Review	300	300	300	600
001-000-345-89-14-00	Public Notice Fee	6,000	6,000	6,000	12,000

001-000-347-30-01-00	Park Use Fees	60,000	60,000	60,000	120,000
001-000-347-30-02-00	Field Use Fees	300,000	300,000	300,000	600,000
001-000-347-90-20-00	Vendor Display Fees	6,000	6,000	6,000	12,000
	<b>CHARGES FOR GOODS &amp; SVCS</b>	<b>\$ 2,787,300</b>	<b>\$ 2,787,300</b>	<b>\$ 2,787,300</b>	<b>\$ 5,574,600</b>
001-000-350-00-00-00	Municipal Court Fines (3)	\$ 322,000	\$ 322,000	\$ 322,000	\$ 644,000
001-000-359-90-02-00	False Alarm Fines	1,000	1,000	1,000	2,000
001-000-359-90-03-00	Code Violations	500	500	500	1,000
	<b>TOTAL FINES &amp; FORFEITS</b>	<b>\$ 323,500</b>	<b>\$ 323,500</b>	<b>\$ 323,500</b>	<b>\$ 647,000</b>
001-000-361-11-00-00	Interest Income	\$ 200,000	\$ 200,000	\$ 200,000	\$ 400,000
001-000-361-40-00-00	Sales Interest	4,000	4,000	4,000	8,000
001-000-362-40-01-00	Beaver Lake Lodge Rental Fees	70,000	70,000	70,000	140,000
001-000-362-50-00-00	Space and Facilities Leases LT	200,000	206,000	206,000	406,000
001-000-362-51-00-00	City Hall 2nd floor lease-KC Sheriff	140,000	145,000	145,000	285,000
001-000-367-11-01-01	Donations-Park Events	30,000	30,000	30,000	60,000
001-000-367-19-00-00	Contributions Fire District 10	89,440	89,440	89,440	178,880
001-000-369-90-00-00	Miscellaneous	1,000	1,000	1,000	2,000
	<b>TOTAL MISCELLANEOUS</b>	<b>\$ 734,440</b>	<b>\$ 745,440</b>	<b>\$ 745,440</b>	<b>\$ 1,479,880</b>
001-000-397-00-03-01	Transfer from GG CIP-Jail Proceeds	\$ 300,000	\$ -	\$ -	\$ 300,000
	<b>TOTAL NON-REVENUES</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>
	<b>TOTAL REVENUES</b>	<b>\$ 44,005,503</b>	<b>\$ 44,223,740</b>	<b>\$ 44,223,740</b>	<b>\$ 88,229,243</b>
	<b>TOTAL FUND</b>	<b>\$ 70,710,440</b>	<b>\$ 65,315,234</b>	<b>\$ 65,315,234</b>	<b>\$ 114,934,180</b>

- (1) Reimbursement from the Surface Water Management Fund for facilities maintenance expenditures paid by the General Fund.
- (2) Revenue to offset the estimated annual cost of Animal Control
- (3) Revenue to offset the estimated annual cost of Court services

**City of Sammamish**  
**Summary of General Fund Expenditures by Department**  
**Budget to Expenditure Comparison**  
**2019/2020 Mid-Biennial Budget Process**

Department	Section	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
City Council		\$ 408,200	\$ 386,400	\$ 387,100	\$ 795,300
City Manager	Administration	\$ 678,400	\$ 701,900	\$ 743,400	\$ 1,421,800
	Communication	485,650	333,300	315,500	801,150
	Total	\$ 1,164,050	\$ 1,035,200	\$ 1,058,900	\$ 2,222,950
Finance		\$ 1,247,720	\$ 1,274,770	\$ 1,298,770	\$ 2,546,490
Legal Services		\$ 1,771,425	\$ 1,771,425	\$ 1,771,425	\$ 3,542,850
Administrative Services	City Clerk	\$ 937,150	\$ 1,032,100	\$ 1,191,800	\$ 2,128,950
	Administration	458,100	414,300	-	458,100
	Human Resources	318,500	327,700	547,950	866,450
	Total	\$ 1,713,750	\$ 1,774,100	\$ 1,739,750	\$ 3,453,500
Facilities		\$ 1,925,830	\$ 1,640,250	\$ 1,792,650	\$ 3,718,480
Police Services		\$ 7,502,620	\$ 7,755,820	\$ 7,762,220	\$ 15,264,840
Fire Services		\$ 8,130,100	\$ 8,332,400	\$ 8,332,400	\$ 16,462,500
Emergency Management		\$ 221,400	\$ 227,600	\$ 225,700	\$ 447,100
Public Works	Administration	\$ 292,940	\$ 305,820	\$ 312,920	\$ 605,860
	Engineering	1,269,690	1,318,810	1,332,410	2,602,100
	Total	\$ 1,562,630	\$ 1,624,630	\$ 1,645,330	\$ 3,207,960
Social & Human Services		\$ 509,645	\$ 511,445	\$ 528,445	\$ 1,038,090
Community Development	Planning	\$ 2,496,320	\$ 2,221,220	\$ 2,601,020	\$ 5,097,340
	Economic Development	459,600	100,600	100,600	560,200
	Building	1,639,890	1,620,690	1,466,590	3,106,480
	Permit Center	739,740	675,800	396,800	1,136,540
	Total	\$ 5,335,550	\$ 4,618,310	\$ 4,565,010	\$ 9,900,560
Parks & Recreation	Arts & Culture	\$ 128,450	\$ 128,450	\$ 125,200	\$ 253,650
	Volunteer Services	201,780	207,680	207,180	408,960
	Administration	482,750	502,450	661,150	1,143,900
	Planning & Dev'l	733,220	581,920	560,120	1,293,340
	Recreation Prgms	738,180	744,280	739,780	1,477,960
	Park Resource Mgt	2,849,680	2,976,425	2,990,125	5,839,805
	Total	\$ 5,134,060	\$ 5,141,205	\$ 5,283,555	\$ 10,417,615
Non-Departmental	Other Gen Gov't Svcs	\$ 6,933,966	\$ 6,209,766	\$ 5,949,766	\$ 12,883,732
	Pollution Control	62,000	65,000	65,000	127,000
	Public Health	17,000	17,000	17,000	34,000
	Operating Trnfs Out	5,979,000	5,905,000	5,905,000	11,884,000
	Total	\$ 12,991,966	\$ 12,196,766	\$ 11,936,766	\$ 24,928,732
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>\$ 49,618,946</b>	<b>\$ 48,290,321</b>	<b>\$ 48,328,021</b>	<b>\$ 97,946,967</b>
<b>Ending Fund Balance</b>		<b>\$ 21,091,494</b>	<b>\$ 17,024,913</b>	<b>\$ 16,987,213</b>	<b>\$ 16,987,213</b>
<b>GRAND TOTAL GENERAL FUND</b>		<b>\$ 70,710,440</b>	<b>\$ 65,315,234</b>	<b>\$ 65,315,234</b>	<b>\$ 114,934,180</b>

City of Sammamish  
General Fund

**City Council Department Expenditures**

2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
001-011-511-60-11-00	Salaries	\$ 72,600	\$ 107,200	\$ 107,000	\$ 179,600
001-011-511-60-21-00	Benefits	16,300	19,100	20,000	36,300
	<b>TOTAL PERSONNEL</b>	<b>\$ 88,900</b>	<b>\$ 126,300</b>	<b>\$ 127,000</b>	<b>\$ 215,900</b>
001-011-511-60-31-00	Office & Operating Supplies	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000
001-011-511-60-31-01	Meeting Expense	2,000	2,000	2,000	4,000
001-011-511-60-31-05	Meeting Meal Expense (1)	4,500	4,500	4,500	9,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 18,000</b>
001-011-511-60-41-00	Professional Services (2)	\$ 35,000	\$ 35,000	\$ 35,000	\$ 70,000
001-011-511-60-41-01	Prof Svcs-City Manager Recruitment	75,000	-	-	75,000
001-011-511-60-41-03	Kokanee Work Group	28,100	37,900	37,900	66,000
001-011-511-60-41-08	Lobbyist Services	66,000	70,000	70,000	136,000
001-011-511-60-42-00	Communications	4,800	4,800	4,800	9,600
001-011-511-60-43-00	Travel (3)	20,000	20,000	20,000	40,000
001-011-511-60-49-01	Memberships (4)	1,400	1,400	1,400	2,800
001-011-511-60-49-03	Training-Seminars/Conference (5)	4,000	4,000	4,000	8,000
001-011-511-60-49-06	Sound Cities Association	41,000	42,000	42,000	83,000
001-011-511-60-49-09	Puget Sound Regional Council	31,000	32,000	32,000	63,000
001-011-511-60-49-15	National League of Cities	4,000	4,000	4,000	8,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 310,300</b>	<b>\$ 251,100</b>	<b>\$ 251,100</b>	<b>\$ 561,400</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 408,200</b>	<b>\$ 386,400</b>	<b>\$ 387,100</b>	<b>\$ 795,300</b>

(1) Light refreshments at Council mtgs: \$100/mo x 11. Dinners @ \$850 each (Issq CC, Redmd CC, ISD/LWSD boards)

(2) Retreat moderator \$5,000, audio/video Council & Planning Commission meetings \$30,000/yr.

(3) \$10,000 for NLC, AWC, AWC Legislative, local travel and \$10,000 for retreat.

(4) Rotary - \$1,200; Eastside Transportation Partnership - \$200.

(5) AWC conferences, NLC conferences, local trainings.

City of Sammamish  
General Fund  
**City Manager's Department Expenditures**  
2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>Administration</b>					
001-013-513-10-11-00	Salaries	\$ 466,900	\$ 481,400	\$ 516,900	\$ 983,800
001-013-513-10-21-00	Benefits	176,200	185,200	191,200	367,400
	<b>TOTAL PERSONNEL</b>	<b>\$ 643,100</b>	<b>\$ 666,600</b>	<b>\$ 708,100</b>	<b>\$ 1,351,200</b>
001-013-513-10-31-00	Office & Operating Supplies	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
001-013-513-10-31-02	Books	500	500	500	1,000
001-013-513-10-31-05	Meeting Meal Expense (1)	3,300	3,300	3,300	6,600
001-013-513-10-35-00	Small Tools & Minor Equipment	2,500	2,500	2,500	5,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 11,300</b>	<b>\$ 11,300</b>	<b>\$ 11,300</b>	<b>\$ 22,600</b>
001-013-513-10-41-04	Copying	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000
001-013-513-10-42-00	Communications	6,500	6,500	6,500	13,000
001-013-513-10-42-02	Postage	500	500	500	1,000
001-013-513-10-43-00	Travel	8,000	8,000	8,000	16,000
001-013-513-10-49-01	Memberships (2)	4,200	4,200	4,200	8,400
001-013-513-10-49-03	Training (3)	3,800	3,800	3,800	7,600
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 24,000</b>	<b>\$ 24,000</b>	<b>\$ 24,000</b>	<b>\$ 48,000</b>
	<b>TOTAL ADMINISTRATION</b>	<b>\$ 678,400</b>	<b>\$ 701,900</b>	<b>\$ 743,400</b>	<b>\$ 1,421,800</b>
<b>Communications</b>					
001-013-557-20-11-00	Salaries	\$ 105,100	\$ 109,800	\$ 108,200	\$ 213,300
001-013-557-20-21-00	Benefits	47,100	50,200	34,000	81,100
	<b>TOTAL PERSONNEL</b>	<b>\$ 152,200</b>	<b>\$ 160,000</b>	<b>\$ 142,200</b>	<b>\$ 294,400</b>
001-013-557-20-31-00	Office & Operating Supplies	\$ 6,950	\$ 6,950	\$ 6,950	\$ 13,900
001-013-557-20-31-05	Meeting Meal Expense (4)	1,400	1,400	1,400	2,800
	<b>TOTAL SUPPLIES</b>	<b>\$ 8,350</b>	<b>\$ 8,350</b>	<b>\$ 8,350</b>	<b>\$ 16,700</b>
001-013-557-20-41-00	Professional Services (5)	\$ 45,000	\$ 61,350	\$ 61,350	\$ 106,350
001-013-557-20-41-01	Newsletter Printing	40,000	41,000	41,000	81,000
001-013-557-20-41-07	Website Redesign	179,000	-	-	179,000
001-013-557-20-42-00	Communications	1,400	1,400	1,400	2,800
001-013-557-20-42-01	Newsletter Postage	51,500	53,000	53,000	104,500
001-013-557-20-43-00	Travel	4,000	4,000	4,000	8,000
001-013-557-20-44-02	Social Media Advertising	1,200	1,200	1,200	2,400
001-013-557-20-49-01	Memberships	1,000	1,000	1,000	2,000
001-013-557-20-49-03	Training (6)	2,000	2,000	2,000	4,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 325,100</b>	<b>\$ 164,950</b>	<b>\$ 164,950</b>	<b>\$ 490,050</b>
	<b>TOTAL COMMUNICATIONS</b>	<b>\$ 485,650</b>	<b>\$ 333,300</b>	<b>\$ 315,500</b>	<b>\$ 801,150</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 1,164,050</b>	<b>\$ 1,035,200</b>	<b>\$ 1,058,900</b>	<b>\$ 2,222,950</b>

(1) Mayor/Deputy Mayor agenda mtg for 5 to 8 attendees - \$100 (33 per year).

(2) International County/City Managers Association (ICMA), WA City/County Managers Association (WCMA)

(3) ICMA conference, AWC conference, National League of Cities conference, Chamber lunches, computer system training, miscellaneous legislative/financial.

(4) Quarterly PIO meetings, outreach events.

(5) Newsletter graphic design, \$15,000 citizen survey in 2020.

(6) GSMCON, 3CMA conference, PIO trainings.

City of Sammamish  
General Fund  
**Finance Department Expenditures**  
2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
001-014-514-20-11-00	Salaries	\$ 770,300	\$ 792,500	\$ 801,000	\$ 1,571,300
001-014-514-20-21-00	Benefits	311,900	329,200	344,700	656,600
	<b>TOTAL PERSONNEL</b>	<b>\$ 1,082,200</b>	<b>\$ 1,121,700</b>	<b>\$ 1,145,700</b>	<b>\$ 2,227,900</b>
001-014-514-20-31-00	Office & Operating Supplies	\$ 7,950	\$ 4,500	\$ 4,500	\$ 12,450
001-014-514-20-31-02	Books	750	750	750	1,500
001-014-514-20-32-00	Fuel	300	300	300	600
	<b>TOTAL SUPPLIES</b>	<b>\$ 9,000</b>	<b>\$ 5,550</b>	<b>\$ 5,550</b>	<b>\$ 14,550</b>
001-014-514-20-41-00	Professional Services (1)	\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000
001-014-514-20-41-04	Copying (2)	12,000	2,000	2,000	14,000
001-014-514-20-42-00	Communications	1,620	1,620	1,620	3,240
001-014-514-20-43-00	Travel Meals & Lodging	5,500	5,500	5,500	11,000
001-014-514-20-48-00	Software Maintenance (3)	45,000	47,500	47,500	92,500
001-014-514-20-49-00	Miscellaneous (4)	2,200	700	700	2,900
001-014-514-20-49-01	Memberships (5)	4,700	4,700	4,700	9,400
001-014-514-20-49-03	Training (6)	5,500	5,500	5,500	11,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 96,520</b>	<b>\$ 87,520</b>	<b>\$ 87,520</b>	<b>\$ 184,040</b>
001-014-514-20-51-00	State Auditor - Intergov't Svc (7)	\$ 60,000	\$ 60,000	\$ 60,000	\$ 120,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 120,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 1,247,720</b>	<b>\$ 1,274,770</b>	<b>\$ 1,298,770</b>	<b>\$ 2,546,490</b>

(1) Flex Plan Administrators, US Bank, Microflex, Wells Fargo Bank, miscellaneous finance.

(2) Printing budget document and Comprehensive Annual Financial Report.

(3) Springbrook & Sympro (financial and investment software) maintenance/licenses.

(4) Includes application fees to GFOA for annual financial reporting (CAFR) and biennial Distinguished Budget Award

(5) American Institute of Certified Public Accountants (AICPA), Government Finance Officers Association (GFOA), National Institute for Government Purchasing (NIGP), Puget Sound Finance Officers Association (PSFOA), Springbrook National Users Group, WA Finance Officers Association (WFOA), WA State Purchasing Co-op, Pacific Northwest Public Purchasing Association, International City Manager's Association (ICMA).

(6) GFOA Conference (2), WFOA Conference (3), other courses.

(7) Fees paid to State Auditor to audit city annual financial statements. Potential for federal single audit.

City of Sammamish  
General Fund

**Legal Services and Public Safety Expenditures**

2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
001-015-515-91-41-92	Public Defender	\$ 123,425	\$ 123,425	\$ 123,425	\$ 246,850
001-015-515-41-41-04	Copying	1,000	1,000	1,000	2,000
001-015-515-41-41-90	City Attorney-Base	238,000	238,000	238,000	476,000
001-015-515-41-41-91	Prosecuting Attorney (1)	156,100	156,100	156,100	312,200
001-015-515-45-41-93	City Attorney- Litigation (2)	855,500	855,500	855,500	1,711,000
001-015-515-30-41-94	Domestic Violence Advocate	8,000	8,000	8,000	16,000
001-015-558-60-41-00	Hearing Examiner	67,400	67,400	67,400	134,800
<b>TOTAL SERVICES &amp; CHARGES</b>		<b>\$ 1,449,425</b>	<b>\$ 1,449,425</b>	<b>\$ 1,449,425</b>	<b>\$ 2,898,850</b>
001-015-512-50-51-00	Municipal Court Costs (3)	\$ 322,000	\$ 322,000	\$ 322,000	\$ 644,000
<b>TOTAL INTERGOVERNMENTAL</b>		<b>\$ 322,000</b>	<b>\$ 322,000</b>	<b>\$ 322,000</b>	<b>\$ 644,000</b>
<b>TOTAL DEPARTMENT</b>		<b>\$ 1,771,425</b>	<b>\$ 1,771,425</b>	<b>\$ 1,771,425</b>	<b>\$ 3,542,850</b>

(1) Contract for representation of City in lawsuits & contested administrative proceedings commenced by or against the

(2) Increase in 2019 based on forecast of actual 2018 costs. Some costs may be offset by settlement funds.

(3) Offset by estimated revenues.

City of Sammamish  
General Fund

**Administrative Services Department Expenditures**  
2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>City Clerk</b>					
001-018-514-30-11-00	Salaries	\$ 417,650	\$ 431,200	\$ 420,500	\$ 838,150
001-018-514-30-21-00	Benefits	195,800	208,100	199,000	394,800
	<b>TOTAL PERSONNEL</b>	<b>\$ 613,450</b>	<b>\$ 639,300</b>	<b>\$ 619,500</b>	<b>\$ 1,232,950</b>
001-018-514-30-31-00	Office & Operating Supplies	\$ 7,900	\$ 4,000	\$ 4,000	\$ 11,900
	<b>TOTAL SUPPLIES</b>	<b>\$ 7,900</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 11,900</b>
001-018-514-30-41-00	Professional Services (1)	\$ 78,000	\$ 78,000	\$ 78,000	\$ 156,000
001-018-554-30-41-00	Prof Svcs: Animal Control (6)	-	-	161,000	161,000
001-018-514-30-41-04	Copying	1,000	1,000	1,000	2,000
001-018-514-30-42-00	Communication	1,000	1,000	1,000	2,000
001-018-514-30-43-00	Travel	1,000	1,000	1,000	2,000
001-018-514-30-44-00	Advertising (2)	50,000	50,000	50,000	100,000
001-018-514-30-48-00	Software Maintenance (5)	-	-	18,500	18,500
001-018-514-30-49-01	Memberships (3)	1,500	1,500	1,500	3,000
001-018-514-30-49-03	Training	3,300	1,300	1,300	4,600
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 135,800</b>	<b>\$ 133,800</b>	<b>\$ 313,300</b>	<b>\$ 449,100</b>
001-018-511-70-41-00	Election Costs	\$ 25,000	\$ 85,000	\$ 85,000	\$ 110,000
001-018-511-80-41-00	Voter Registration Costs	155,000	170,000	170,000	325,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 180,000</b>	<b>\$ 255,000</b>	<b>\$ 255,000</b>	<b>\$ 435,000</b>
	<b>TOTAL CITY CLERK SVCS</b>	<b>\$ 937,150</b>	<b>\$ 1,032,100</b>	<b>\$ 1,191,800</b>	<b>\$ 2,128,950</b>
<b>Human Resources Administration Section</b>					
001-018-516-20-11-00	Salaries	\$ 158,300	\$ 163,400	\$ 299,400	\$ 457,700
001-018-516-20-21-00	Benefits	53,700	56,300	122,200	175,900
001-018-516-20-21-11	Tuition Reimbursement	25,000	25,000	25,000	50,000
	<b>TOTAL PERSONNEL</b>	<b>\$ 237,000</b>	<b>\$ 244,700</b>	<b>\$ 446,600</b>	<b>\$ 683,600</b>
001-018-516-20-31-00	Office & Operating Supplies	\$ 4,000	\$ 4,000	\$ 9,200	\$ 13,200
001-018-516-20-31-01	Meeting Expense	500	500	1,000	1,500
001-018-516-20-31-02	Books & Publications	500	500	1,000	1,500
	<b>TOTAL SUPPLIES</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 11,200</b>	<b>\$ 16,200</b>
001-018-516-20-41-00	Professional Services (4)	\$ 23,000	\$ 23,000	\$ 23,000	\$ 46,000
001-018-516-20-42-00	Communication	1,500	1,500	3,000	4,500
001-018-516-20-43-00	Travel	1,000	1,000	2,500	3,500
001-018-516-20-44-00	Advertising	2,500	2,500	3,000	5,500
001-018-516-20-49-01	Memberships (3)	500	500	1,900	2,400
001-018-516-20-49-02	City-wide Training	-	-	4,000	4,000
001-018-516-20-49-03	Department Training	2,000	2,000	2,000	4,000
001-018-516-20-49-07	AWC Membership	46,000	47,500	47,500	93,500
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 76,500</b>	<b>\$ 78,000</b>	<b>\$ 86,900</b>	<b>\$ 163,400</b>
	<b>TOTAL ADMINISTRATION SECTION</b>	<b>\$ 318,500</b>	<b>\$ 327,700</b>	<b>\$ 544,700</b>	<b>\$ 863,200</b>
<b>Wellness Section</b>					

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
001-018-517-90-31-00	Supplies - Wellness Prog	\$ -	\$ -	\$ 1,250	\$ 1,250
001-018-517-90-35-00	Small Tools - Wellness Prog	-	-	500	500
	<b>TOTAL SUPPLIES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,750</b>	<b>\$ 1,750</b>
001-018-517-90-41-00	Professional Svcs - Wellness	\$ -	\$ -	\$ 750	\$ 750
001-018-517-90-43-00	Travel - Wellness Prog	-	-	250	250
001-018-517-90-49-00	Miscellaneous - Wellness Prog	-	-	500	500
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
	<b>TOTAL WELLNESS SECTION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,250</b>	<b>\$ 3,250</b>
	<b>TOTAL HUMAN RESOURCES</b>	<b>\$ 318,500</b>	<b>\$ 327,700</b>	<b>\$ 547,950</b>	<b>\$ 866,450</b>
<b>Administrative</b>					
001-018-518-10-11-00	Salaries	\$ 149,400	\$ 153,500	\$ -	\$ 149,400
001-018-518-10-21-00	Benefits	60,100	66,200	-	60,100
	<b>TOTAL PERSONNEL</b>	<b>\$ 209,500</b>	<b>\$ 219,700</b>	<b>\$ -</b>	<b>\$ 209,500</b>
001-018-518-10-31-00	Supplies	\$ 5,200	\$ 5,200	\$ -	\$ 5,200
001-018-518-10-31-01	Meeting Expense	500	500	-	500
001-018-518-10-31-02	Maps and publications	500	500	-	500
	<b>TOTAL SUPPLIES</b>	<b>\$ 6,200</b>	<b>\$ 6,200</b>	<b>\$ -</b>	<b>\$ 6,200</b>
001-018-518-10-41-00	Professional Services	\$ 54,000	\$ -	\$ -	\$ 54,000
001-018-518-10-42-00	Communications	1,500	1,500	-	1,500
001-018-518-10-43-00	Travel	1,500	1,500	-	1,500
001-018-518-10-44-00	Advertising	500	500	-	500
001-018-518-10-48-00	Software Maintenance (5)	18,500	18,500	-	18,500
001-018-518-10-49-01	Memberships (3)	1,400	1,400	-	1,400
001-018-518-10-49-03	Training	4,000	4,000	-	4,000
001-018-554-30-41-00	Prof Svcs: Animal Control (6)	161,000	161,000	-	161,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 242,400</b>	<b>\$ 188,400</b>	<b>\$ -</b>	<b>\$ 242,400</b>
	<b>TOTAL ADMINISTRATIVE SVCS</b>	<b>\$ 458,100</b>	<b>\$ 414,300</b>	<b>\$ -</b>	<b>\$ 458,100</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 1,713,750</b>	<b>\$ 1,774,100</b>	<b>\$ 1,739,750</b>	<b>\$ 3,453,500</b>

For 2020 the Wellness division was moved from the Parks Department to Human Resources. The Administrative Division was eliminated and its budget moved to the Human Resources and City Clerk divisions.

(1) Municipal Code updates and records storage. \$100,000 records management project consultant.

(2) State mandated public notices for meetings, hearings, ordinances, etc.

(3) International Institute of Municipal Clerks, WA Municipal Clerks Association, King County Municipal Clerks Association, WA City/County Managers Association; National Public Employers Labor Relations Association.

(4) Coaching for employees @ \$350/hour, large group trainings @ \$1,000/hour, background checks @ up to \$50/employee.

(5) Annual maintenance-Electronic Council packet software.

(6) KC contract for animal control services. Contract amount is offset by pet licensing revenue.

City of Sammamish  
General Fund  
**Facilities Department Expenditures**  
2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>Facilities Section</b>					
001-019-518-30-11-00	Salaries	\$ 309,600	\$ 320,800	\$ 335,800	\$ 645,400
001-019-518-30-21-00	Benefits	151,600	161,000	148,400	300,000
	<b>TOTAL PERSONNEL</b>	<b>\$ 461,200</b>	<b>\$ 481,800</b>	<b>\$ 484,200</b>	<b>\$ 945,400</b>
001-019-518-30-31-00	Office & Operating Supplies	\$ 54,500	\$ 54,500	\$ 54,500	\$ 109,000
001-019-518-30-31-04	Safety Clothing	2,750	2,750	2,750	5,500
001-019-518-30-31-05	Snow & Ice	6,000	6,000	6,000	12,000
001-019-518-30-31-06	Signs & Markings	1,500	1,500	1,500	3,000
001-019-518-30-31-07	Supplies-Cubicle Reorganization	150,000	-	-	150,000
001-019-518-30-32-00	Fuel	44,580	45,950	45,950	90,530
001-019-518-30-35-00	Small Tools/Minor Equip	35,000	35,000	35,000	70,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 294,330</b>	<b>\$ 145,700</b>	<b>\$ 145,700</b>	<b>\$ 440,030</b>
001-019-518-30-41-00	Professional Services (1)	\$ 456,850	\$ 470,600	\$ 470,600	\$ 927,450
001-019-518-30-42-00	Communications	71,750	74,000	74,000	145,750
001-019-518-30-43-00	Travel	1,250	1,250	1,250	2,500
001-019-518-30-45-00	Rentals & Leases	10,000	10,000	10,000	20,000
001-019-518-30-47-00	Utilities	209,300	215,600	215,600	424,900
001-019-518-30-48-00	Repair & Maintenance	227,450	235,600	235,600	463,050
001-019-518-30-48-01	Capital Facility Repair & Mntnce (3)	150,000	-	150,000	300,000
001-019-518-30-49-03	Training	5,700	5,700	5,700	11,400
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 1,132,300</b>	<b>\$ 1,012,750</b>	<b>\$ 1,162,750</b>	<b>\$ 2,295,050</b>
001-019-594-19-64-00	Machinery & Equipment (2)	\$ 38,000	\$ -	\$ -	\$ 38,000
	<b>TOTAL CAPITAL</b>	<b>\$ 38,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38,000</b>
	<b>TOTAL FACILITIES</b>	<b>\$ 1,925,830</b>	<b>\$ 1,640,250</b>	<b>\$ 1,792,650</b>	<b>\$ 3,718,480</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 1,925,830</b>	<b>\$ 1,640,250</b>	<b>\$ 1,792,650</b>	<b>\$ 3,718,480</b>

(1) Custodial, fire system inspections, security monitoring,

(2) Vehicle for new Maintenance Worker I.

(3) MOC HVAC controls \$20,000, MOC lighting controls \$30,000, On-call electric increase \$25,600, Bvr Lake Lodge ADA door \$10,800, CC parking structure repair \$100,000.

City of Sammamish  
General Fund

**Police Services Department Expenditures**  
2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
001-021-521-10-11-00	Salaries	\$ 74,300	\$ 76,400	\$ 76,300	\$ 150,600
001-021-521-10-21-00	Benefits	26,400	27,500	34,000	60,400
	<b>TOTAL PERSONNEL</b>	<b>\$ 100,700</b>	<b>\$ 103,900</b>	<b>\$ 110,300</b>	<b>\$ 211,000</b>
001-021-521-10-31-00	Office & Operating Supplies	\$ 3,200	\$ 3,200	\$ 8,200	\$ 11,400
001-021-521-10-31-01	Supplies-Reserve Officer Program	30,000	30,000	15,000	45,000
001-021-521-10-31-02	Citizens Academy	10,000	10,000	10,000	20,000
001-021-521-10-31-05	Meeting Meal Expense	250	250	250	500
001-021-521-10-31-06	Supplies-Explorer Program	-	-	10,000	10,000
001-021-521-10-32-00	Fuel	1,000	1,000	1,000	2,000
001-021-521-10-35-00	Small Tools & Minor Equipment	5,000	5,000	5,000	10,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 49,450</b>	<b>\$ 49,450</b>	<b>\$ 49,450</b>	<b>\$ 98,900</b>
001-021-521-10-41-00	Professional Services (1)	\$ 8,000	\$ 8,000	\$ 8,000	\$ 16,000
001-021-521-10-43-00	Travel	7,500	7,500	7,500	15,000
001-021-521-10-48-00	Repair & Maintenance	2,000	2,000	2,000	4,000
001-021-521-10-49-01	Memberships (2)	970	970	970	1,940
001-021-521-20-49-03	Training	9,000	9,000	9,000	18,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 27,470</b>	<b>\$ 27,470</b>	<b>\$ 27,470</b>	<b>\$ 54,940</b>
001-021-521-20-51-01	Police Service Contract	\$ 7,150,000	\$ 7,400,000	\$ 7,400,000	\$ 14,550,000
001-021-523-60-51-01	Jail Contract	175,000	175,000	175,000	350,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 7,325,000</b>	<b>\$ 7,575,000</b>	<b>\$ 7,575,000</b>	<b>\$ 14,900,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 7,502,620</b>	<b>\$ 7,755,820</b>	<b>\$ 7,762,220</b>	<b>\$ 15,264,840</b>

(1) Towing, background checks, equipment calibration.

(2) International Association of Chiefs of Police, WA Association of Sheriffs and Police Chiefs.

City of Sammamish  
General Fund

**Fire Services Department Expenditures**

2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
001-022-522-50-47-00	Utilities (1)	\$ 6,100	\$ 7,300	\$ 7,300	\$ 13,400
001-022-522-20-51-00	Eastside Fire & Rescue (2)	8,124,000	8,325,100	8,325,100	16,449,100
<b>TOTAL SERVICES &amp; CHARGES</b>		<b>\$ 8,130,100</b>	<b>\$ 8,332,400</b>	<b>\$ 8,332,400</b>	<b>\$ 16,462,500</b>
<b>TOTAL DEPARTMENT</b>		<b>\$ 8,130,100</b>	<b>\$ 8,332,400</b>	<b>\$ 8,332,400</b>	<b>\$ 16,462,500</b>

- (1) Surface Water fees on 3 City owned fire stations.  
(2) Includes equipment replacement and maintenance reserve

City of Sammamish  
General Fund

**Emergency Management Department Expenditures**

2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
001-025-525-60-11-00	Salaries	\$ 110,300	\$ 113,400	\$ 113,200	\$ 223,500
001-025-525-60-21-00	Benefits	51,600	54,700	53,000	104,600
	<b>TOTAL PERSONNEL</b>	<b>\$ 161,900</b>	<b>\$ 168,100</b>	<b>\$ 166,200</b>	<b>\$ 328,100</b>
001-025-525-60-31-00	Office & Operating Supplies	\$ 6,500	\$ 6,500	\$ 6,500	\$ 13,000
001-025-525-60-35-00	Small Tools & Minor Equipment	5,000	5,000	5,000	10,000
	<b>SUPPLIES</b>	<b>\$ 11,500</b>	<b>\$ 11,500</b>	<b>\$ 11,500</b>	<b>\$ 23,000</b>
001-025-525-60-41-00	Professional Services (1)	\$ 35,000	\$ 35,000	\$ 35,000	\$ 70,000
001-025-525-60-43-00	Travel	500	500	500	1,000
001-025-525-60-48-00	Repair & Maintenance	2,000	2,000	2,000	4,000
001-025-525-60-49-01	Memberships (2)	500	500	500	1,000
001-025-525-60-49-03	Training-Seminars/Conferences	10,000	10,000	10,000	20,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>	<b>\$ 96,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 221,400</b>	<b>\$ 227,600</b>	<b>\$ 225,700</b>	<b>\$ 447,100</b>

(1) Supplemental services contract \$25,000/year. Sammamish Citizens Corp. \$10,000/year.

(2) Emergency Manager professional memberships

General Fund  
**Public Works Department Expenditures**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>Administration Section</b>					
001-040-543-10-11-00	Salaries	\$ 202,700	\$ 210,500	\$ 203,500	\$ 406,200
001-040-543-10-12-00	Overtime	2,000	2,000	2,000	4,000
001-040-543-10-21-00	Benefits	79,900	84,800	98,900	178,800
	<b>TOTAL PERSONNEL</b>	<b>\$ 284,600</b>	<b>\$ 297,300</b>	<b>\$ 304,400</b>	<b>\$ 589,000</b>
001-040-543-10-31-00	Office & Operating Supplies	\$ 1,450	\$ 1,500	\$ 1,500	\$ 2,950
001-040-543-10-31-01	Meetings	500	500	500	1,000
001-040-543-10-32-00	Fuel	350	360	360	710
001-040-543-10-34-00	Maps and publications	200	200	200	400
001-040-543-10-35-00	Small Tools & Minor Equipment	300	300	300	600
	<b>TOTAL SUPPLIES</b>	<b>\$ 2,800</b>	<b>\$ 2,860</b>	<b>\$ 2,860</b>	<b>\$ 5,660</b>
001-040-543-10-42-00	Communications	\$ 660	\$ 680	\$ 680	\$ 1,340
001-040-543-10-43-00	Travel	600	600	600	1,200
001-040-543-10-49-01	Memberships (1)	2,020	2,060	2,060	4,080
001-040-543-10-49-03	Training	2,260	2,320	2,320	4,580
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 5,540</b>	<b>\$ 5,660</b>	<b>\$ 5,660</b>	<b>\$ 11,200</b>
	<b>TOTAL ADMINISTRATION</b>	<b>\$ 292,940</b>	<b>\$ 305,820</b>	<b>\$ 312,920</b>	<b>\$ 605,860</b>
<b>Engineering Section</b>					
001-040-542-10-11-00	Salaries	\$ 717,100	\$ 742,900	\$ 752,300	\$ 1,469,400
001-040-542-10-11-00	Salaries/Benefits-Interns	11,000	11,300	11,300	22,300
001-040-542-10-21-00	Benefits	313,300	331,200	335,400	648,700
	<b>TOTAL PERSONNEL</b>	<b>\$ 1,041,400</b>	<b>\$ 1,085,400</b>	<b>\$ 1,099,000</b>	<b>\$ 2,140,400</b>
001-040-542-10-31-00	Office & Operating Supplies	\$ 2,750	\$ 2,800	\$ 2,800	\$ 5,550
001-040-542-10-31-01	Meeting Expense	300	300	300	600
001-040-542-10-31-04	Safety Clothing	510	520	520	1,030
001-040-542-10-32-00	Fuel	3,070	3,150	3,150	6,220
001-040-542-10-34-00	Maps and publications	200	200	200	400
001-040-542-10-35-00	Small Tools & Minor Equipment	3,200	3,300	3,300	6,500
	<b>TOTAL SUPPLIES</b>	<b>\$ 10,030</b>	<b>\$ 10,270</b>	<b>\$ 10,270</b>	<b>\$ 20,300</b>
001-040-542-10-41-00	Professional Services (2)	\$ 73,500	\$ 75,000	\$ 75,000	\$ 148,500
001-040-542-10-41-02	Engineering Services (3)	130,000	133,000	133,000	263,000
001-040-542-10-42-00	Communications	7,900	8,100	8,100	16,000
001-040-542-10-43-00	Travel	1,800	1,850	1,850	3,650
001-040-542-10-48-00	Repair & Maintenance	450	460	460	910
001-040-542-10-49-01	Memberships (1)	1,550	1,590	1,590	3,140
001-040-542-10-49-03	Training	3,060	3,140	3,140	6,200
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 218,260</b>	<b>\$ 223,140</b>	<b>\$ 223,140</b>	<b>\$ 441,400</b>
	<b>TOTAL ENGINEERING</b>	<b>\$ 1,269,690</b>	<b>\$ 1,318,810</b>	<b>\$ 1,332,410</b>	<b>\$ 2,602,100</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 1,562,630</b>	<b>\$ 1,624,630</b>	<b>\$ 1,645,330</b>	<b>\$ 3,207,960</b>

(1) Memberships include: Public Works Dept. ICMA dues, professional engineer license renewals, water certifications, American Public Works Association, Urban and Regional Information Systems Association. (Some memberships split 3 ways-Parks, Streets, SWM).

(2) GIS support, geotech assistance, surveying support, database management, project assistance.

(3) Engineering Services support development review activities recoverable through permit fees.

City of Sammamish  
General Fund

**Social & Human Services Department Expenditures**  
2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>Community Services Section</b>					
001-050-557-20-11-00	Salaries	\$ 55,800	\$ 57,300	\$ 57,200	\$ 113,000
001-050-557-20-21-00	Benefits	12,400	12,700	29,800	42,200
	<b>TOTAL PERSONNEL</b>	<b>\$ 68,200</b>	<b>\$ 70,000</b>	<b>\$ 87,000</b>	<b>\$ 155,200</b>
001-050-557-20-31-00	Office & Operating Supplies	\$ 2,250	\$ 2,250	\$ 2,250	\$ 4,500
	<b>TOTAL SUPPLIES</b>	<b>\$ 2,250</b>	<b>\$ 2,250</b>	<b>\$ 2,250</b>	<b>\$ 4,500</b>
001-050-557-20-41-00	Professional Services (1)	\$ 328,945	\$ 328,945	\$ 328,945	\$ 657,890
001-050-557-20-43-00	Travel	500	500	500	1,000
001-050-557-20-44-00	Advertising	500	500	500	1,000
001-050-557-20-49-01	Memberships (2)	7,250	7,250	7,250	14,500
001-050-557-20-49-03	Training-Seminars/conferences	2,000	2,000	2,000	4,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 339,195</b>	<b>\$ 339,195</b>	<b>\$ 339,195</b>	<b>\$ 678,390</b>
	<b>TOTAL COMMUNITY SERVICES</b>	<b>\$ 409,645</b>	<b>\$ 411,445</b>	<b>\$ 428,445</b>	<b>\$ 838,090</b>
<b>Housing Section</b>					
001-050-559-20-41-00	Affordable Housing (3)	\$ 100,000	\$ 100,000	\$ 100,000	\$ 200,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>
	<b>TOTAL HOUSING</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 509,645</b>	<b>\$ 511,445</b>	<b>\$ 528,445</b>	<b>\$ 1,038,090</b>

(1) Human services grants-\$325,445, Bellevue administrative fee-\$3,500.

(2) Eastside Human Services Forum membership.

(3) City contribution to the A Regional Coalition for Housing (ARCH) trust fund. Additional affordable housing contributions include an estimated \$83,000 per year reduction in impact fees for affordable housing units from 2017 through 2026.

City of Sammamish  
General Fund

**Community Development Department Expenditures**  
2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>Planning Section</b>					
001-058-558-60-11-00	Salaries	\$ 1,214,600	\$ 1,255,500	\$ 1,491,800	\$ 2,706,400
001-058-558-60-12-00	Overtime	5,000	5,000	5,000	10,000
001-058-558-60-21-00	Benefits	514,900	545,400	643,900	1,158,800
	<b>TOTAL PERSONNEL</b>	<b>\$ 1,734,500</b>	<b>\$ 1,805,900</b>	<b>\$ 2,140,700</b>	<b>\$ 3,875,200</b>
001-058-558-60-31-00	Office & Operating Supplies	\$ 4,610	\$ 4,610	\$ 4,610	\$ 9,220
001-058-558-60-31-01	Meeting Expense	1,330	1,330	1,330	2,660
001-058-558-60-31-02	Books	100	100	100	200
001-058-558-60-32-00	Fuel	250	250	250	500
001-058-558-60-34-00	Maps and publications	500	500	500	1,000
001-058-558-60-35-00	Small Tools & Minor Equipment	10,500	10,500	10,500	21,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 17,290</b>	<b>\$ 17,290</b>	<b>\$ 17,290</b>	<b>\$ 34,580</b>
001-058-558-60-41-00	Professional Services (1)	\$ 414,000	\$ 65,000	\$ 65,000	\$ 479,000
001-058-558-60-41-02	Prof Svcs-Contracted (2)	222,500	222,500	222,500	445,000
001-058-558-60-41-04	Copying	2,000	2,000	2,000	4,000
001-058-558-60-42-02	Postage	3,000	3,000	3,000	6,000
001-058-558-60-43-00	Travel	5,130	5,130	5,130	10,260
001-058-558-60-44-00	Advertising/Public Notices	510	510	510	1,020
001-058-558-60-49-01	Memberships (4)	5,740	5,740	5,740	11,480
001-058-558-60-49-03	Training	6,150	6,150	6,150	12,300
001-058-559-20-49-08	ARCH Membership	80,500	83,000	128,000	208,500
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 739,530</b>	<b>\$ 393,030</b>	<b>\$ 438,030</b>	<b>\$ 1,177,560</b>
001-058-558-60-51-00	Intergovernmental Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 10,000</b>
	<b>TOTAL PLANNING</b>	<b>\$ 2,496,320</b>	<b>\$ 2,221,220</b>	<b>\$ 2,601,020</b>	<b>\$ 5,097,340</b>
<b>Economic Development Section</b>					
001-058-558-70-41-00	Prof Svcs-Town Center Consultant	\$ 359,000	\$ -	\$ -	\$ 359,000
001-058-558-70-41-02	Prof Svcs-Economic Dev Grant Funded	100,000	100,000	100,000	200,000
001-058-558-70-49-14	Samm. Chamber of Commerce	600	600	600	1,200
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 459,600</b>	<b>\$ 100,600</b>	<b>\$ 100,600</b>	<b>\$ 560,200</b>
	<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>\$ 459,600</b>	<b>\$ 100,600</b>	<b>\$ 100,600</b>	<b>\$ 560,200</b>
<b>Building Section</b>					
001-058-524-20-11-00	Salaries	\$ 927,100	\$ 955,400	\$ 857,800	\$ 1,784,900
001-058-524-20-12-00	Overtime	10,000	10,000	10,000	20,000
001-058-524-20-21-00	Benefits	432,400	457,000	400,500	832,900
	<b>TOTAL PERSONNEL</b>	<b>\$ 1,369,500</b>	<b>\$ 1,422,400</b>	<b>\$ 1,268,300</b>	<b>\$ 2,637,800</b>
001-058-524-20-31-00	Office & Operating Supplies	\$ 6,500	\$ 3,000	\$ 3,000	\$ 9,500
001-058-524-20-31-01	Meeting Expense	200	200	200	400
001-058-524-20-31-02	Books	4,100	4,100	4,100	8,200
001-058-524-20-31-04	Safety Clothing & Equipment	1,030	1,030	1,030	2,060
001-058-524-20-32-00	Fuel	4,100	4,100	4,100	8,200
001-058-524-20-35-00	Small Tools & Minor Equipment	3,000	3,000	3,000	6,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 18,930</b>	<b>\$ 15,430</b>	<b>\$ 15,430</b>	<b>\$ 34,360</b>

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
001-058-524-20-41-02	Prof Svcs-Contracted (3)	\$ 200,000	\$ 160,000	\$ 160,000	\$ 360,000
001-058-524-20-41-04	Copying	1,000	1,000	1,000	2,000
001-058-524-20-42-00	Communications	7,880	7,880	7,880	15,760
001-058-524-20-43-00	Travel	4,100	4,100	4,100	8,200
001-058-524-20-49-01	Memberships (4)	1,000	1,000	1,000	2,000
001-058-524-20-49-03	Training	8,880	8,880	8,880	17,760
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 222,860</b>	<b>\$ 182,860</b>	<b>\$ 182,860</b>	<b>\$ 405,720</b>
001-058-594-24-64-00	Capital (5)	\$ 28,600	\$ -	\$ -	\$ 28,600
	<b>TOTAL CAPITAL</b>	<b>\$ 28,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,600</b>
	<b>TOTAL BUILDING</b>	<b>\$ 1,639,890</b>	<b>\$ 1,620,690</b>	<b>\$ 1,466,590</b>	<b>\$ 3,106,480</b>
<b>Permit Center Section</b>					
001-058-558-50-11-00	Salaries	\$ 405,600	\$ 419,800	\$ 243,200	\$ 648,800
001-058-558-50-12-00	Overtime	1,000	1,000	1,000	2,000
001-058-558-50-21-00	Benefits	201,300	214,400	112,000	313,300
	<b>TOTAL PERSONNEL</b>	<b>\$ 607,900</b>	<b>\$ 635,200</b>	<b>\$ 356,200</b>	<b>\$ 964,100</b>
001-058-558-50-31-00	Office & Operating Supplies	\$ 4,240	\$ 3,000	\$ 3,000	\$ 7,240
001-058-558-50-31-02	Books	1,000	1,000	1,000	2,000
001-058-558-50-35-00	Small Tools & Minor Equipment	1,500	1,500	1,500	3,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 6,740</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>	<b>\$ 12,240</b>
001-058-558-50-41-00	Prof Svcs-Trakit System Upgrade	\$ 15,000	\$ -	\$ -	\$ 15,000
001-058-558-50-41-02	Prof Svcs-Contracted (3)	30,000	30,000	30,000	60,000
001-058-558-50-41-04	Copying	500	500	500	1,000
001-058-558-50-43-00	Travel	1,500	1,500	1,500	3,000
001-058-558-50-49-01	Memberships (4)	300	300	300	600
001-058-558-50-49-03	Training	2,800	2,800	2,800	5,600
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 50,100</b>	<b>\$ 35,100</b>	<b>\$ 35,100</b>	<b>\$ 85,200</b>
001-058-594-58-64-01	Capital (5)	\$ 75,000	\$ -	\$ -	\$ 75,000
	<b>TOTAL CAPITAL</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>
	<b>TOTAL PERMIT CENTER</b>	<b>\$ 739,740</b>	<b>\$ 675,800</b>	<b>\$ 396,800</b>	<b>\$ 1,136,540</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 5,335,550</b>	<b>\$ 4,618,310</b>	<b>\$ 4,565,010</b>	<b>\$ 9,900,560</b>

(1) \$80,000 - LEAN process improvement, \$25,000- in 2019 for grant-funded Shoreline Master Program update. \$25,000 per year-land use mediation services.

(2) Reimbursed Prof Services-development review \$200,000, environmental review \$180,000, arboriculture review \$60,000, historic preservation review \$5,000.

(3) Contract technical assistance - sign posting, public notice mailings.

(4) Memberships include: American and Washington Associations of Code Enforcement, American Planning Association, International Code Council, King County Cities Climate Change Coalition, Society of Wetland Scientists, WA Association of Building Officials, WA Association of Permit Technicians. ARCH membership moved from Non-departmental in 2017,

(5) Building Division-vehicle for new Sr. Inspector. Permit Section-Trakit System upgrade.

City of Sammamish  
General Fund

**Parks & Recreation Department Expenditures**

2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>Arts Section</b>					
001-076-573-20-31-00	Office & Operating Supplies	\$ 4,000	\$ 4,000	\$ 4,000	\$ 8,000
001-076-573-20-35-00	Small Tools & Minor Equipment	2,000	2,000	2,000	4,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 12,000</b>
001-076-573-20-41-00	Professional Svs-Arts Commission	\$ 55,200	\$ 55,200	\$ 55,200	\$ 110,400
001-076-573-20-41-04	Copying-Arts Commission	300	300	300	600
001-076-573-20-42-02	Postage	100	100	100	200
001-076-573-20-44-00	Advertising	1,000	1,000	1,000	2,000
001-076-573-20-45-00	Operating Rentals & Leases	750	750	750	1,500
001-076-573-20-48-00	Repair & Maintenance	500	500	500	1,000
001-076-573-20-49-01	Memberships (7)	100	100	100	200
001-076-573-20-49-03	Training-Seminars/Conferences	250	250	250	500
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 58,200</b>	<b>\$ 58,200</b>	<b>\$ 58,200</b>	<b>\$ 116,400</b>
	<b>TOTAL ARTS</b>	<b>\$ 64,200</b>	<b>\$ 64,200</b>	<b>\$ 64,200</b>	<b>\$ 128,400</b>
<b>Culture Section</b>					
001-076-576-80-31-03	Friends of Issaquah Salmon Hatchery	\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 40,000</b>
001-076-518-90-49-15	Friends of Lake Sammamish	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000
001-076-573-20-41-01	Professional Svcs-Sam. Symphony	15,000	15,000	15,000	30,000
001-076-573-20-41-02	Prof. Svc - Master Chorus Eastside	1,000	1,000	1,000	2,000
001-076-573-90-41-01	Prof Services-Farmer's Market	10,000	10,000	10,000	20,000
001-076-573-90-41-02	Prof Svcs - Heritage Society	5,000	5,000	5,000	10,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 41,000</b>	<b>\$ 41,000</b>	<b>\$ 41,000</b>	<b>\$ 82,000</b>
	<b>TOTAL CULTURE</b>	<b>\$ 61,000</b>	<b>\$ 61,000</b>	<b>\$ 61,000</b>	<b>\$ 122,000</b>
<b>Wellness Section</b>					
001-076-517-90-31-00	Supplies - Wellness Prog	\$ 1,250	\$ 1,250	\$ -	\$ 1,250
001-076-517-90-35-00	Small Tools - Wellness Prog	500	500	-	500
	<b>TOTAL SUPPLIES</b>	<b>\$ 1,750</b>	<b>\$ 1,750</b>	<b>\$ -</b>	<b>\$ 1,750</b>
001-076-517-90-41-00	Professional Svcs - Wellness	\$ 750	\$ 750	\$ -	\$ 750
001-076-517-90-43-00	Travel - Wellness Prog	250	250	-	250
001-076-517-90-49-00	Miscellaneous - Wellness Prog	500	500	-	500
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ 1,500</b>
	<b>TOTAL WELLNESS</b>	<b>\$ 3,250</b>	<b>\$ 3,250</b>	<b>\$ -</b>	<b>\$ 3,250</b>
<b>Volunteer Services</b>					
001-076-518-90-11-00	Salary	\$ 65,900	\$ 70,200	\$ 70,300	\$ 136,200
001-076-518-90-11-00	Salary-intern	20,060	20,060	20,060	40,120
001-076-518-90-21-08	Volunteer L&I	400	400	400	800
001-076-518-90-21-00	Benefits	23,000	24,600	24,000	47,000
	<b>TOTAL PERSONNEL</b>	<b>\$ 109,360</b>	<b>\$ 115,260</b>	<b>\$ 114,760</b>	<b>\$ 224,120</b>
001-076-518-90-31-00	Office & Operating Supplies (1)	\$ 57,000	\$ 57,000	\$ 57,000	\$ 114,000
001-076-518-90-31-04	Safety Clothing	950	950	950	1,900
001-076-518-90-35-00	Small Tools & Minor Equipment	1,500	1,500	1,500	3,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 59,450</b>	<b>\$ 59,450</b>	<b>\$ 59,450</b>	<b>\$ 118,900</b>

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
001-076-518-90-41-00	Professional Services (2)	\$ 27,000	\$ 27,000	\$ 27,000	\$ 54,000
001-076-518-90-42-00	Communication	720	720	720	1,440
001-076-518-90-43-00	Travel	1,000	1,000	1,000	2,000
001-076-518-90-44-00	Advertising	200	200	200	400
001-076-518-90-45-00	Operating Rentals	1,100	1,100	1,100	2,200
001-076-518-90-48-00	Software-Volunteer Tracking	1,500	1,500	1,500	3,000
001-076-518-90-49-01	Memberships (7)	150	150	150	300
001-076-518-90-49-03	Training	1,300	1,300	1,300	2,600
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 32,970</b>	<b>\$ 32,970</b>	<b>\$ 32,970</b>	<b>\$ 65,940</b>
	<b>TOTAL VOLUNTEER SERVICES</b>	<b>\$ 201,780</b>	<b>\$ 207,680</b>	<b>\$ 207,180</b>	<b>\$ 408,960</b>
	<b>Administration Section</b>				
001-076-571-10-11-00	Salaries	\$ 348,200	\$ 362,100	\$ 469,200	\$ 817,400
001-076-571-10-21-00	Benefits	108,800	114,600	166,200	275,000
	<b>TOTAL PERSONNEL</b>	<b>\$ 457,000</b>	<b>\$ 476,700</b>	<b>\$ 635,400</b>	<b>\$ 1,092,400</b>
001-076-571-10-31-00	Office & Operating Supplies	\$ 4,000	\$ 4,000	\$ 4,000	\$ 8,000
001-076-571-10-32-00	Fuel	250	250	250	500
001-076-571-10-35-00	Small Tools & Minor Equipment	1,000	1,000	1,000	2,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 5,250</b>	<b>\$ 5,250</b>	<b>\$ 5,250</b>	<b>\$ 10,500</b>
001-076-571-10-41-00	Professional Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
001-076-571-10-42-00	Communications	2,400	2,400	2,400	4,800
001-076-571-10-42-02	Postage	1,000	1,000	1,000	2,000
001-076-571-10-43-00	Travel	4,600	4,600	4,600	9,200
001-076-571-10-49-01	Memberships (7)	3,750	3,750	3,750	7,500
001-076-571-10-49-03	Training	3,750	3,750	3,750	7,500
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 20,500</b>	<b>\$ 20,500</b>	<b>\$ 20,500</b>	<b>\$ 41,000</b>
	<b>TOTAL ADMINISTRATION</b>	<b>\$ 482,750</b>	<b>\$ 502,450</b>	<b>\$ 661,150</b>	<b>\$ 1,143,900</b>
	<b>Planning &amp; Development</b>				
001-076-576-95-11-00	Salaries	\$ 240,000	\$ 249,500	\$ 263,500	\$ 503,500
001-076-576-95-11-00	Intern	21,200	21,200	21,200	42,400
001-076-576-95-21-00	Benefits	120,000	136,200	100,400	220,400
	<b>TOTAL PERSONNEL</b>	<b>\$ 381,200</b>	<b>\$ 406,900</b>	<b>\$ 385,100</b>	<b>\$ 766,300</b>
001-076-576-95-31-00	Office & Operating Supplies	\$ 4,500	\$ 3,500	\$ 3,500	\$ 8,000
001-076-576-95-32-00	Fuel	250	250	250	500
001-076-576-95-35-00	Small Tools & Minor Equipment	1,500	1,500	1,500	3,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 6,250</b>	<b>\$ 5,250</b>	<b>\$ 5,250</b>	<b>\$ 11,500</b>
001-076-576-95-41-00	Professional Services (3)	\$ 331,500	\$ 155,500	\$ 155,500	\$ 487,000
001-076-576-95-41-04	Copying	4,000	4,000	4,000	8,000
001-076-576-95-42-00	Communications	720	720	720	1,440
001-076-576-95-43-00	Travel	1,900	1,900	1,900	3,800
001-076-576-95-48-00	Software Maintenance	2,400	2,400	2,400	4,800
001-076-576-95-49-01	Memberships (7)	1,500	1,500	1,500	3,000
001-076-576-95-49-03	Training	3,750	3,750	3,750	7,500
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 345,770</b>	<b>\$ 169,770</b>	<b>\$ 169,770</b>	<b>\$ 515,540</b>
	<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>\$ 733,220</b>	<b>\$ 581,920</b>	<b>\$ 560,120</b>	<b>\$ 1,293,340</b>
	<b>Recreation Programs Section</b>				
001-076-571-18-11-00	Salaries	\$ 215,800	\$ 226,700	\$ 234,500	\$ 450,300

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
001-076-571-18-11-00	Intern	20,060	20,060	20,060	40,120
001-076-571-18-13-00	Part-Time (Lifeguards)	79,000	81,400	81,400	160,400
001-076-571-18-13-02	Part-Time (Facility Rental Staff)	30,000	30,000	30,000	60,000
001-076-571-18-13-03	Part-Time (Recreation)	8,600	8,400	8,400	17,000
001-076-571-18-21-00	Benefits	113,300	120,800	108,500	221,800
	<b>TOTAL PERSONNEL</b>	<b>\$ 466,760</b>	<b>\$ 487,360</b>	<b>\$ 482,860</b>	<b>\$ 949,620</b>
001-076-571-18-31-00	Office & Operating Supplies	\$ 18,960	\$ 18,960	\$ 18,960	\$ 37,920
001-076-571-18-35-00	Small Tools & Minor Equipment	8,500	8,500	8,500	17,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 27,460</b>	<b>\$ 27,460</b>	<b>\$ 27,460</b>	<b>\$ 54,920</b>
001-076-571-18-41-00	Professional Services (4)	\$ 137,300	\$ 137,300	\$ 137,300	\$ 274,600
001-076-571-18-41-04	Copying	31,350	20,350	20,350	51,700
001-076-571-18-42-00	Communications	2,160	2,160	2,160	4,320
001-076-571-18-42-02	Postage	7,000	3,500	3,500	10,500
001-076-571-18-43-00	Travel	1,500	1,500	1,500	3,000
001-076-571-18-44-00	Advertising	14,500	14,500	14,500	29,000
001-076-571-18-45-00	Operating Rentals & Leases	38,050	38,050	38,050	76,100
001-076-571-18-48-00	Software Maintenance	5,000	5,000	5,000	10,000
001-076-571-18-49-01	Memberships (7)	1,000	1,000	1,000	2,000
001-076-571-18-49-03	Training - Seminars/Conference	5,100	5,100	5,100	10,200
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 242,960</b>	<b>\$ 228,460</b>	<b>\$ 228,460</b>	<b>\$ 471,420</b>
001-076-571-18-51-00	Intergovernmental Services	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>
	<b>TOTAL RECREATION PROGRAMS</b>	<b>\$ 738,180</b>	<b>\$ 744,280</b>	<b>\$ 739,780</b>	<b>\$ 1,477,960</b>
	<b>Park Resource Management</b>				
001-076-576-80-11-00	Salaries	\$ 955,500	\$ 990,000	\$ 988,100	\$ 1,943,600
001-076-576-80-12-00	Overtime	35,000	35,000	35,000	70,000
001-076-576-80-13-00	Part-Time (Summer Help)	76,000	76,000	70,800	146,800
001-076-576-80-14-00	Standby Pay	4,500	4,500	4,500	9,000
001-076-576-80-21-00	Benefits	550,000	583,000	540,800	1,090,800
001-076-576-80-21-00	Benefits (Seasonals)	11,400	11,400	9,400	20,800
	<b>TOTAL PERSONNEL</b>	<b>\$ 1,632,400</b>	<b>\$ 1,699,900</b>	<b>\$ 1,648,600</b>	<b>\$ 3,281,000</b>
001-076-576-80-31-00	Office & Operating Supplies (5)	\$ 173,000	\$ 190,500	\$ 190,500	\$ 363,500
001-076-576-80-31-04	Safety Clothing & Equipment	13,600	13,600	13,600	27,200
001-076-576-80-31-06	Signs & Markers	6,000	6,000	6,000	12,000
001-076-576-80-32-00	Fuel	36,000	38,000	38,000	74,000
001-076-576-80-35-00	Small Tools & Equipment	54,000	54,500	54,500	108,500
	<b>TOTAL SUPPLIES</b>	<b>\$ 282,600</b>	<b>\$ 302,600</b>	<b>\$ 302,600</b>	<b>\$ 585,200</b>
001-076-576-80-41-00	Professional Services (6)	\$ 545,620	\$ 573,500	\$ 613,500	\$ 1,159,120
001-076-576-80-42-00	Communications	15,800	15,800	15,800	31,600
001-076-576-80-43-00	Travel	1,500	1,500	1,500	3,000
001-076-576-80-45-00	Operating Rentals & Leases	73,000	73,000	73,000	146,000
001-076-576-80-47-00	Utilities	222,660	234,025	234,025	456,685
001-076-576-80-48-00	Repair & Maintenance	62,000	62,000	62,000	124,000
001-076-576-80-49-01	Memberships (7)	400	400	400	800
001-076-576-80-49-03	Training - Seminars/Conference	13,700	13,700	13,700	27,400
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 934,680</b>	<b>\$ 973,925</b>	<b>\$ 1,013,925</b>	<b>\$ 1,948,605</b>
001-076-594-76-64-80	Machinery & Equipment	\$ -	\$ -	\$ 25,000	\$ 25,000
	<b>TOTAL CAPITAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>TOTAL PARK RESOURCE MGMT</b>	<b>\$ 2,849,680</b>	<b>\$ 2,976,425</b>	<b>\$ 2,990,125</b>	<b>\$ 5,839,805</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 5,134,060</b>	<b>\$ 5,141,205</b>	<b>\$ 5,283,555</b>	<b>\$ 10,417,615</b>

\* Partial revenue offset of some rec. programs (i.e. 4th on the Plateau, Sammamish Days, Concert Series, Teen Fest, etc) For 2020 the Wellness section was moved to Human Resources.

(1) Plants for volunteer planting projects. Includes \$15,000 per year for tree planting at Council direction.

(2) Includes volunteer dinner. \$19,500 per year for the native plant steward program.

(3) Wetland monitoring, land acquisition support.

(4) Special events-4th on the Plateau, Sammamish Days, concerts, Teen-Fest, etc. Recreation Guide graphic design.

(5) Fertilizer, grass seed, soil, playground surface chips, project supplies, custodial supplies, irrigation, safety.

(6) Custodial services, maintenance contracts, park sweeping, turf maintenance contracts, tree service.

(7) Memberships include: Volunteer Administrators NW, Volunteermatch.org., WA Recreation and Parks Association, National Recreation and Parks Association, American Society for Landscape Architects, WA Festivals and Events, WA State Arts Alliance.

City of Sammamish  
General Fund

**Non-Departmental Department Expenditures**

2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>Other General Government Services Section</b>					
001-090-518-50-31-00	Office & Operating Supplies	\$ 24,000	\$ 24,000	\$ 24,000	\$ 48,000
001-090-518-90-31-05	Meeting Meal Expense (1)	5,000	5,000	10,000	15,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 34,000</b>	<b>\$ 63,000</b>
001-090-518-90-41-00	Prof. Services-ADA Transition Plan (2)	\$ 188,000	\$ -	\$ -	\$ 188,000
001-090-518-90-41-09	Operating Contingency	1,000,000	1,000,000	740,000	1,740,000
001-090-518-90-42-02	Postage	14,500	15,000	15,000	29,500
001-090-518-90-47-00	Surface Water Fees	28,500	33,900	33,900	62,400
001-090-518-90-49-01	Memberships	200	200	200	400
001-090-518-90-49-02	Merchant Fees	250,000	250,000	245,000	495,000
001-090-537-70-47-01	Recycling	120,500	127,500	127,500	248,000
001-090-558-60-41-10	Revenue Related DCD Contingency	500,000	500,000	500,000	1,000,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 2,101,700</b>	<b>\$ 1,926,600</b>	<b>\$ 1,661,600</b>	<b>\$ 3,763,300</b>
001-090-594-18-67-01	Capital Contingency	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 3,000,000
	<b>TOTAL CAPITAL</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 3,000,000</b>
001-091-518-90-49-00	Admin Dept. Fleet Repl	\$ 367,575	\$ 2,575	\$ 2,575	\$ 370,150
001-091-518-90-48-00	Admin Dept. Fleet R&M	682	682	682	1,364
001-091-518-30-49-00	Facilities Dept. Fleet Repl	10,053	10,053	10,053	20,106
001-091-518-30-48-00	Facilities Dept. Fleet R&M	2,983	2,983	2,983	5,966
001-091-558-60-49-00	Comm Dev Dept. Fleet Repl	24,495	24,495	24,495	48,990
001-091-558-60-48-00	Comm Dev Dept. Fleet R&M	1,500	1,500	1,500	3,000
001-091-571-10-49-00	Parks Dept. Fleet Repl	4,942	4,942	4,942	9,884
001-091-571-10-48-00	Parks Dept. Fleet R&M	1,271	1,271	1,271	2,542
001-091-542-10-49-00	PW Engr-Insp Fleet Repl	23,026	23,026	23,026	46,052
001-091-542-10-48-00	PW Engr-Insp Fleet R&M	2,858	2,858	2,858	5,716
001-091-576-80-49-00	Parks M&O Fleet Repl	92,178	92,178	92,178	184,356
001-091-576-80-48-00	Parks M&O Fleet R&M	43,203	43,203	43,203	86,406
001-090-518-80-41-52	Interfund - Technology	2,394,500	2,206,100	2,206,100	4,600,600
001-090-518-90-46-53	Interfund - Risk Management	334,000	338,300	338,300	672,300
	<b>TOTAL INTERFUND</b>	<b>\$ 3,303,266</b>	<b>\$ 2,754,166</b>	<b>\$ 2,754,166</b>	<b>\$ 6,057,432</b>
	<b>TOTAL OTHER GENERAL GOVT SVCS</b>	<b>\$ 6,933,966</b>	<b>\$ 6,209,766</b>	<b>\$ 5,949,766</b>	<b>\$ 12,883,732</b>
<b>Pollution Control Section</b>					
001-090-553-70-51-00	Intgovtl Svc's - Air Pollution	\$ 62,000	\$ 65,000	\$ 65,000	\$ 127,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 62,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 127,000</b>
	<b>TOTAL POLLUTION CONTROL</b>	<b>\$ 62,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 127,000</b>
<b>Public Health Section</b>					
001-090-562-00-53-00	External Taxes - Alcoholism	\$ 17,000	\$ 17,000	\$ 17,000	\$ 34,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 34,000</b>
	<b>TOTAL PUBLIC HEALTH</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 34,000</b>
<b>Operating Transfers Out Section</b>					
001-090-597-11-55-01	Oper Trnsfr - Street	\$ 5,905,000	\$ 5,905,000	\$ 5,905,000	\$ 11,810,000
001-090-597-11-55-31	Oper Trnsfr - Gen Gov CIP	74,000	-	-	74,000

<b>Account Number</b>	<b>Description</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>2020 Revised Budget</b>	<b>2019-2020 Revised Budget</b>
	<b>TOTAL INTERFUND</b>	<b>\$ 5,979,000</b>	<b>\$ 5,905,000</b>	<b>\$ 5,905,000</b>	<b>\$ 11,884,000</b>
	<b>TOTAL TRANSFERS</b>	<b>\$ 5,979,000</b>	<b>\$ 5,905,000</b>	<b>\$ 5,905,000</b>	<b>\$ 11,884,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>\$ 12,991,966</b>	<b>\$ 12,196,766</b>	<b>\$ 11,936,766</b>	<b>\$ 24,928,732</b>

- (1) 6 all city staff, 2 employee appreciation events - BBQ lunch and employee of year awards.
- (2) City-wide assessment of federal ADA requirements.

City of Sammamish  
**Street Fund Revenues**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ 10,058,891	\$ 6,384,403	\$ 6,384,403	\$ 10,058,891
101-000-336-00-71-00	Multi-Modal Distribution	\$ 87,000	\$ 87,000	\$ 87,000	\$ 174,000
101-000-336-00-87-00	Street Fuel Tax	1,315,000	1,315,000	1,315,000	2,630,000
101-000-336-00-87-01	MVFT Transportation Tax	76,800	76,800	76,800	153,600
101-000-337-XX-00-00	King County Transit Coordinator	-	-	42,000	42,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 1,478,800</b>	<b>\$ 1,478,800</b>	<b>\$ 1,520,800</b>	<b>\$ 2,999,600</b>
101-000-345-89-13-00	Concurrency Test Fees (1)	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 10,000</b>
101-000-361-11-00-00	Interest Income	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
	<b>TOTAL MISCELLANEOUS</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>
101-000-397-00-00-01	Operating Transfers - General	\$ 5,905,000	\$ 5,905,000	\$ 5,905,000	\$ 11,810,000
	<b>TOTAL NONREVENUES</b>	<b>\$ 5,905,000</b>	<b>\$ 5,905,000</b>	<b>\$ 5,905,000</b>	<b>\$ 11,810,000</b>
	<b>TOTAL REVENUES</b>	<b>\$ 7,438,800</b>	<b>\$ 7,438,800</b>	<b>\$ 7,480,800</b>	<b>\$ 14,919,600</b>
	<b>TOTAL FUND</b>	<b>\$ 17,497,691</b>	<b>\$ 13,823,203</b>	<b>\$ 13,865,203</b>	<b>\$ 24,978,491</b>

(1) Concurrency test fees cover the cost of concurrency management expenditures.

**City of Sammamish**  
**Street Fund Expenditures**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>Maintenance Section</b>					
101-000-542-30-11-00	Salaries	\$ 472,900	\$ 491,500	\$ 492,800	\$ 965,700
101-000-542-30-12-00	Overtime	30,700	31,500	31,500	62,200
101-000-542-30-14-00	Standby Pay	4,500	4,500	4,500	9,000
101-000-542-30-21-00	Benefits	249,300	264,400	271,900	521,200
	<b>TOTAL PERSONNEL</b>	<b>\$ 757,400</b>	<b>\$ 791,900</b>	<b>\$ 800,700</b>	<b>\$ 1,558,100</b>
101-000-542-30-31-00	Office & Operating Supplies	\$ 230,700	\$ 236,300	\$ 236,300	\$ 467,000
101-000-542-30-31-04	Safety Clothing & Equipment	7,200	7,380	7,380	14,580
101-000-542-30-32-00	Fuel	24,000	24,600	24,600	48,600
101-000-542-30-35-00	Small Tools & Minor Equipment	3,200	3,300	3,300	6,500
101-000-542-66-31-00	Snow & Ice Supplies (1)	94,800	97,120	97,120	191,920
101-000-542-70-31-00	Landslide Repair Supplies	40,000	41,000	41,000	81,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 399,900</b>	<b>\$ 409,700</b>	<b>\$ 409,700</b>	<b>\$ 809,600</b>
101-000-542-30-41-00	Professional Services (2)	\$ 154,900	\$ 158,700	\$ 158,700	\$ 313,600
101-000-542-30-41-01	Prof Svc: ROW landscape (3)	460,000	471,200	471,200	931,200
101-000-542-30-42-00	Communications	9,540	9,780	9,780	19,320
101-000-542-30-43-00	Travel	1,000	1,000	1,000	2,000
101-000-542-30-45-00	Operating Rentals & Leases	58,900	60,330	60,330	119,230
101-000-542-30-47-00	Utilities	243,000	248,900	248,900	491,900
101-000-542-30-48-00	Repair & Maintenance	562,200	166,150	166,150	728,350
101-000-542-63-48-51	Street Lighting (4)	50,000	50,000	50,000	100,000
101-000-542-64-48-51	Traffic Control Devices (5)	126,000	117,800	117,800	243,800
101-000-542-67-48-50	Street Cleaning	96,000	98,400	98,400	194,400
101-000-542-30-49-03	Training	17,350	17,770	17,770	35,120
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 1,778,890</b>	<b>\$ 1,400,030</b>	<b>\$ 1,400,030</b>	<b>\$ 3,178,920</b>
101-000-542-30-51-00	Intergovernmental Services				
101-000-542-30-51-01	Road Maintenance Contract	\$ 100,000	\$ 102,400	\$ 102,400	\$ 202,400
101-000-542-30-51-02	Traffic Contract	30,000	15,000	15,000	45,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 130,000</b>	<b>\$ 117,400</b>	<b>\$ 117,400</b>	<b>\$ 247,400</b>
	<b>TOTAL MAINTENANCE</b>	<b>\$ 3,066,190</b>	<b>\$ 2,719,030</b>	<b>\$ 2,727,830</b>	<b>\$ 5,794,020</b>
<b>Pavement Preservation Section</b>					
101-000-542-30-48-51	Roadway - Overlay Program	\$ 4,105,000	\$ 3,500,000	\$ 3,500,000	\$ 7,605,000
101-000-542-61-48-50	Sidewalks (6)	300,000	102,430	102,430	402,430
	<b>TOTAL PAVEMENT PRESERVATION</b>	<b>\$ 4,405,000</b>	<b>\$ 3,602,430</b>	<b>\$ 3,602,430</b>	<b>\$ 8,007,430</b>
<b>Administration Section</b>					
101-000-543-10-11-00	Salaries	\$ 168,200	\$ 175,400	\$ 164,200	\$ 332,400
101-000-543-10-12-00	Overtime	250	260	260	510
101-000-543-10-21-00	Benefits	67,800	72,100	67,800	135,600
	<b>TOTAL PERSONNEL</b>	<b>\$ 236,250</b>	<b>\$ 247,760</b>	<b>\$ 232,260</b>	<b>\$ 468,510</b>
101-000-543-10-31-00	Office & Operating Supplies	\$ 800	\$ 820	\$ 820	\$ 1,620
101-000-543-10-31-05	Meeting Meals	200	200	200	400
	<b>TOTAL SUPPLIES</b>	<b>\$ 1,000</b>	<b>\$ 1,020</b>	<b>\$ 1,020</b>	<b>\$ 2,020</b>

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
101-000-543-10-41-99	Street Operating Contingency (7)	\$ 100,000	\$ -	\$ -	\$ 100,000
101-000-543-10-43-00	Travel	330	340	340	670
101-000-543-10-49-01	Memberships (8)	250	260	260	510
101-000-543-10-49-03	Training	1,450	1,490	1,490	2,940
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 102,030</b>	<b>\$ 2,090</b>	<b>\$ 2,090</b>	<b>\$ 104,120</b>
	<b>TOTAL ADMINISTRATION</b>	<b>\$ 339,280</b>	<b>\$ 250,870</b>	<b>\$ 235,370</b>	<b>\$ 574,650</b>
	<b>Engineering Section</b>				
101-000-542-10-11-00	Salaries	\$ 767,300	\$ 790,600	\$ 864,800	\$ 1,632,100
101-000-542-10-11-00	Interns	10,600	10,900	10,900	21,500
101-000-542-10-12-00	Overtime	1,300	1,340	1,340	2,640
101-000-542-10-21-00	Benefits	354,600	376,400	380,300	734,900
	<b>TOTAL PERSONNEL</b>	<b>\$ 1,133,800</b>	<b>\$ 1,179,240</b>	<b>\$ 1,257,340</b>	<b>\$ 2,391,140</b>
101-000-542-10-31-00	Office & Operating Supplies	\$ 18,300	\$ 2,150	\$ 5,750	\$ 24,050
101-000-542-10-31-01	Meetings	600	600	600	1,200
101-000-542-10-31-04	Safety Clothing & Equipment	300	300	300	600
101-000-542-10-35-00	Small Tools & Minor Equipment	46,560	1,900	1,900	48,460
	<b>TOTAL SUPPLIES</b>	<b>\$ 65,760</b>	<b>\$ 4,950</b>	<b>\$ 8,550</b>	<b>\$ 74,310</b>
101-000-542-10-41-00	Professional Services (9)	\$ 1,287,000	\$ 315,100	\$ 315,100	\$ 1,602,100
101-000-544-40-41-06	Transportation Computer Model	30,000	30,800	30,800	60,800
101-000-544-40-41-08	Concurrency Mgmt System (10)	60,000	61,500	61,500	121,500
101-000-547-10-41-09	Transit Program	72,600	79,900	-	72,600
101-000-542-10-42-00	Communications	4,800	4,840	4,840	9,640
101-000-542-10-43-00	Travel	1,080	1,100	1,100	2,180
101-000-542-10-48-00	Repairs & Maintenance	500	500	500	1,000
101-000-542-10-49-01	Memberships (8)	8,130	8,180	8,180	16,310
101-000-542-10-49-03	Training	11,250	11,330	11,330	22,580
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 1,475,360</b>	<b>\$ 513,250</b>	<b>\$ 433,350</b>	<b>\$ 1,908,710</b>
101-000-594-42-64-10	Machinery & Equipment				
101-000-594-42-64-30	Machinery & Equipment (11)	\$ 316,200	\$ -	\$ -	\$ 316,200
101-000-594-42-64-33	Computer Software (12)	47,900	23,500	23,500	71,400
	<b>TOTAL CAPITAL</b>	<b>\$ 364,100</b>	<b>\$ 23,500</b>	<b>\$ 23,500</b>	<b>\$ 387,600</b>
	<b>TOTAL ENGINEERING</b>	<b>\$ 3,039,020</b>	<b>\$ 1,720,940</b>	<b>\$ 1,722,740</b>	<b>\$ 4,761,760</b>
101-000-542-90-49-00	Street - Fleet Repl	\$ 185,751	\$ 185,751	\$ 185,751	\$ 371,502
101-000-542-90-48-00	Street - Fleet R&M	78,047	78,047	78,047	156,094
	<b>TOTAL INTERFUND</b>	<b>\$ 263,798</b>	<b>\$ 263,798</b>	<b>\$ 263,798</b>	<b>\$ 527,596</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 11,113,288</b>	<b>\$ 8,557,068</b>	<b>\$ 8,552,168</b>	<b>\$ 19,665,456</b>
	Ending Fund Balance	\$ 6,384,403	\$ 5,266,135	\$ 5,313,035	\$ 5,313,035
	<b>TOTAL FUND</b>	<b>\$ 17,497,691</b>	<b>\$ 13,823,203</b>	<b>\$ 13,865,203</b>	<b>\$ 24,978,491</b>

(1) De-icer, liquid and granules, and part for storage tanks, pumps, etc.

(2) Vactoring, tree maintenance, flagging, bark replacement.

(3) Contract for medians, landscape strips, etc. King County no longer available to do this work.

(4) Conversion of street lights to LED. Lifespan is more than double.

(5) Federally mandated sign replacement and repairs to guardrails and other traffic control devices.

(6) Mandatory ADA sidewalk retrofits.

(7) Contingency fund to be used only if needed.

(8) Memberships: 1/3 of PE license renewals, American Public Works Association membership fees, Urban and Regional Information Systems Association. Full cost of Institute of Transportation Engineers and NW Pavement Management Association.

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
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(9) Transportation & non-motorized master plan \$500,000, \$30,000 add assets to City Works, school zone flasher upgrades, operational assistance-signal adjustments, camera changeouts, etc.

(10) The concurrency management system is supported by development fees.

(11) Van for signal technicians, New signal bucket truck., Bucket truck upgrade.

(12) GIS, Synchro software.

City of Sammamish  
**G.O. Debt Service Fund Revenues**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -
201-000-397-00-03-40	Operating Transfers - Tran CIP	\$ 541,333	\$ 538,666	\$ 538,666	\$ 1,079,999
	<b>TOTAL NONREVENUES</b>	<b>\$ 541,333</b>	<b>\$ 538,666</b>	<b>\$ 538,666</b>	<b>\$ 1,079,999</b>
	<b>TOTAL REVENUES</b>	<b>\$ 541,333</b>	<b>\$ 538,666</b>	<b>\$ 538,666</b>	<b>\$ 1,079,999</b>
	<b>TOTAL FUND</b>	<b>\$ 541,333</b>	<b>\$ 538,666</b>	<b>\$ 538,666</b>	<b>\$ 1,079,999</b>

## City of Sammamish

**G.O. Debt Service Fund Expenditures**

2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
201-000-591-95-71-01	PWTF Loan Principal	\$ 533,333	\$ 533,333	\$ 533,333	\$ 1,066,666
201-000-592-95-83-01	Interest on PWTF Debt	8,000	5,333	5,333	13,333
	<b>TOTAL DEBT SERVICE</b>	<b>\$ 541,333</b>	<b>\$ 538,666</b>	<b>\$ 538,666</b>	<b>\$ 1,079,999</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 541,333</b>	<b>\$ 538,666</b>	<b>\$ 538,666</b>	<b>\$ 1,079,999</b>
	Ending Fund Balance				\$ -
	<b>TOTAL FUND</b>	<b>\$ 541,333</b>	<b>\$ 538,666</b>	<b>\$ 538,666</b>	<b>\$ 1,079,999</b>

Public Works Trust Fund loan balances: 12/31/2019 - \$1,066,667, 12/31/2020-\$533,333.

City of Sammamish  
**General Government Capital Improvement Fund Revenues**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ 4,065,004	\$ 235,004	\$ 235,004	\$ 4,065,004
301-000-361-11-00-00	Interest Income	\$ 20,000	\$ 10,000	\$ 10,000	\$ 30,000
	<b>TOTAL MISCELLANEOUS</b>	<b>\$ 20,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 30,000</b>
301-000-397-00-00-01	Oper Trnsfrs - General Govt.	\$ 74,000	\$ -	\$ -	\$ 74,000
	<b>TOTAL NONREVENUES</b>	<b>\$ 74,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 74,000</b>
	<b>TOTAL REVENUES</b>	<b>\$ 94,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 104,000</b>
	<b>TOTAL FUND</b>	<b>\$ 4,159,004</b>	<b>\$ 245,004</b>	<b>\$ 245,004</b>	<b>\$ 4,169,004</b>

## City of Sammamish

**General Government Capital Improvement Fund Expenditures**

## 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
301-000-594-19-64-00	Art Sculpture	\$ 124,000	\$ -	\$ -	\$ 124,000
301-000-594-19-67-01	Capital Contingency	3,500,000	-	(1,265,000)	2,235,000
301-000-594-73-62-00	Building Improvements (1)			1,265,000	1,265,000
	<b>TOTAL CAPITAL</b>	<b>\$ 3,624,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,624,000</b>
301-000-597-00-55-01	Operating Tfrs - General Fund	\$ 300,000	\$ -	\$ -	\$ 300,000
	<b>TOTAL INTERFUND</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 3,924,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,924,000</b>
	Ending Fund Balance	\$ 235,004	\$ 245,004	\$ 245,004	\$ 245,004
	<b>TOTAL FUND</b>	<b>\$ 4,159,004</b>	<b>\$ 245,004</b>	<b>\$ 245,004</b>	<b>\$ 4,169,004</b>

(1) MOC upgrades. Enclosed vehicle structure, office space expansion, HVAC improvements, perimeter fence, CCTV cameras. City Hall CTVV cameras.

## City of Sammamish

**Parks Capital Improvement Fund Revenues**

2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ 16,625,240	\$ 12,674,340	\$ 12,674,340	\$ 16,625,240
302-000-311-10-00-14	Property Tax (1)	\$ 180,000	\$ -	\$ 180,000	\$ 360,000
302-000-318-34-00-00	Real Estate Excise Tax #1	3,000,000	3,000,000	3,000,000	6,000,000
	<b>TOTAL TAXES</b>	<b>\$ 3,180,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,180,000</b>	<b>\$ 6,360,000</b>
302-000-345-85-02-00	Parks Impact Fees	\$ 1,985,000	\$ 1,985,000	\$ 1,985,000	\$ 3,970,000
	<b>CHARGES FOR SERVICES</b>	<b>\$ 1,985,000</b>	<b>\$ 1,985,000</b>	<b>\$ 1,985,000</b>	<b>\$ 3,970,000</b>
302-000-361-11-00-00	Investment Interest	\$ 100,000	\$ 100,000	\$ 100,000	\$ 200,000
	<b>TOTAL MISCELLANEOUS</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>
	<b>TOTAL REVENUES</b>	<b>\$ 5,265,000</b>	<b>\$ 5,085,000</b>	<b>\$ 5,265,000</b>	<b>\$ 10,530,000</b>
	<b>TOTAL FUND</b>	<b>\$ 21,890,240</b>	<b>\$ 17,759,340</b>	<b>\$ 17,939,340</b>	<b>\$ 27,155,240</b>

(1) 6 year King County Parks property tax levy renewal approved by the voters in 2019.

City of Sammamish  
**Parks Capital Improvement Fund Expenditures**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Pine Lake Park</b>				
302-312-594-76-63-00	Field Upgrades	\$ 350,000	\$ -	\$ -	\$ 350,000
	<b>East Sammamish Park</b>				
302-359-594-76-63-00	East Sam. Park Playground	100,000	1,000,000	1,000,000	1,100,000
302-373-594-76-63-00	East Sam. Park Parking	75,000	675,000	675,000	750,000
302-313-594-76-63-00	Baseball Field Rehab	-	640,000	640,000	640,000
302-314-594-76-63-00	Pickleball Courts	-	150,000	150,000	150,000
	<b>Sammamish Commons</b>				
302-367-594-76-63-00	Lower Commons Permanent Restroom	550,000	-	-	550,000
302-315-594-76-63-00	Skate Park Rehab	300,000	-	-	300,000
302-379-594-76-63-00	Lower Commons Master Plan Update	100,000	-	-	100,000
	<b>Beaver Lake Park</b>				
302-351-594-76-63-00	Beaver Lake Park Shoreline Impr.	1,450,000	1,350,000	1,350,000	2,800,000
	<b>Beaver Lake Preserve</b>				
302-360-594-76-63-00	Beaver Lake Preserve Phase IIA	140,800	-	-	140,800
	<b>Evans Creek Preserve</b>				
302-362-594-76-63-00	Evans Creek Pres.-Ongoing Trail Dev	-	25,000	25,000	25,000
302-368-594-76-63-00	Evans Creek Pres.- Hwy 202 access	-	130,000	130,000	130,000
	<b>School Parks / Sportsfields</b>				
302-316-594-76-63-00	Inglewood Middle School Artificial Turf	30,000	390,000	390,000	420,000
	<b>Parks Capital Replacement Program</b>				
302-336-594-76-63-00	Parks Capital Replacement Program	200,000	200,000	200,000	400,000
	<b>Capital Contingency Reserve</b>				
302-337-594-76-67-01	Capital Contingency Reserve	844,000	471,000	221,000	1,065,000
	<b>Land Acquisition</b>				
302-337-594-76-61-00	Land Acquisition	1,704,500	1,000,000	1,000,000	2,704,500
	<b>Reard/Freed Farmhouse</b>				
302-341-594-76-63-00	Reard/Freed Farmhouse	-	-	250,000	250,000
	<b>Trails/Pathways</b>				
302-352-594-76-63-00	Sam Commons Trail Connection-Phase I	100,000	200,000	200,000	300,000
302-361-594-76-63-00	Future Trail Connections	500,000	500,000	500,000	1,000,000
302-370-594-76-63-00	Mystic Lake Trail Extension	16,000	-	-	16,000
302-378-594-76-63-00	Parks Wayfinding System	57,000	-	-	57,000
302-317-594-76-63-00	Environmental Interpretation/Habitat Signage	-	25,000	25,000	25,000
	<b>Community Center</b>				
302-343-594-76-63-00	Community Center	63,600	-	-	63,600
	<b>Big Rock Park</b>				
302-374-594-76-63-00	Big Rock Park Site B, Phase I	2,113,000	-	-	2,113,000
302-318-594-76-63-00	BRP Site A-Phase II Restroom	35,000	350,000	350,000	385,000
	<b>Klahanie Park</b>				
302-371-594-76-63-00	Athletic Field Drainage/Turf Repairs	21,000	-	-	21,000
302-377-594-76-63-00	Klahanie Park Master Plan	216,000	-	-	216,000
	<b>Town Center Park Projects</b>				
302-372-594-76-63-00	Future Town Center Park Projects	150,000	1,750,000	1,750,000	1,900,000
	<b>Community Garden</b>				
302-331-594-76-63-00	Community Garden	100,000	-	-	100,000
	<b>TOTAL CAPITAL</b>	<b>\$ 9,215,900</b>	<b>\$ 8,856,000</b>	<b>\$ 8,856,000</b>	<b>\$ 18,071,900</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 9,215,900</b>	<b>\$ 8,856,000</b>	<b>\$ 8,856,000</b>	<b>\$ 18,071,900</b>
	Ending Fund Balance	\$ 12,674,340	\$ 8,903,340	\$ 9,083,340	\$ 9,083,340
	<b>TOTAL FUND</b>	<b>\$ 21,890,240</b>	<b>\$ 17,759,340</b>	<b>\$ 17,939,340</b>	<b>\$ 27,155,240</b>

City of Sammamish  
**Transportation Capital Improvement Fund Revenues**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ 26,723,508	\$ 9,778,985	\$ 9,778,985	\$ 26,723,508
340-000-318-35-00-00	Real Estate Excise Tax - #2	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 6,000,000
	<b>TOTAL TAXES</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 6,000,000</b>
340-000-333-20-20-00	Federal Grants (1)	\$ 2,505,750	\$ -	\$ -	\$ 2,505,750
340-000-334-03-80-00	Transprt Imprvemnt Board Grant	2,773,060	-	-	2,773,060
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 5,278,810</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,278,810</b>
340-000-345-85-01-00	Traffic Impact Fees MPS	\$ 2,750,000	\$ 2,750,000	\$ 2,750,000	\$ 5,500,000
	<b>CHARGES FOR GOODS &amp; SVCS</b>	<b>\$ 2,750,000</b>	<b>\$ 2,750,000</b>	<b>\$ 2,750,000</b>	<b>\$ 5,500,000</b>
340-000-361-11-00-00	Investment Interest	\$ 200,000	\$ 30,000	\$ 30,000	\$ 230,000
340-000-367-12-00-00	Contributions - Private Source	-	-	-	-
	<b>TOTAL MISCELLANEOUS</b>	<b>\$ 200,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 230,000</b>
	<b>TOTAL REVENUES</b>	<b>\$ 11,228,810</b>	<b>\$ 5,780,000</b>	<b>\$ 5,780,000</b>	<b>\$ 17,008,810</b>
	<b>TOTAL FUND</b>	<b>\$ 37,952,318</b>	<b>\$ 15,558,985</b>	<b>\$ 15,558,985</b>	<b>\$ 43,732,318</b>

(1) Federal grants: \$605,750 (PSRC) grant for Intelligent Transportation System (ITS), \$1,900,000 for ITS and Issaquah/Fall City Road.

City of Sammamish  
**Transportation Capital Improvement Fund Expenditures**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Intersection Improvements</b>				
340-115-595-30-63-00	Intersection Improvements	\$ 560,000	\$ 200,000	\$ 200,000	\$ 760,000
	<b>Neighborhood Projects</b>				
340-117-595-30-63-00	Neighborhood Projects	100,000	100,000	100,000	200,000
	<b>Sidewalk Program</b>				
340-118-595-61-63-00	Sidewalk Program	160,000	160,000	160,000	320,000
	<b>Flashing Yellow Turn Signals</b>				
340-154-595-30-63-00	Flashing Yellow Turn Signals	435,000	-	-	435,000
	<b>School Safety Zone Improvements</b>				
340-160-595-61-63-00	School Safety Zone Improvements	135,000	50,000	50,000	185,000
	<b>Street Lighting Program</b>				
340-132-595-63-63-00	Street Lighting Program	15,000	15,000	15,000	30,000
	<b>Capital Contingency Reserve</b>				
340-136-595-95-67-01	Capital Contingency Reserve	500,000	500,000	500,000	1,000,000
	<b>Issaquah/Fall City Road</b>				
340-150-595-10-63-00	Issaquah/Fall City Road Phase 1	13,000,000	10,300,000	10,300,000	23,300,000
340-150-595-10-63-02	Issaquah/Fall City Road Phase 2	500,000	1,000,000	1,000,000	1,500,000
	<b>218th Ave SE</b>				
340-152-595-30-63-00	218th Ave/216th Ave: SE 4th St to Inglewood	250,000	-	-	250,000
	<b>Intelligent Transportation System</b>				
340-165-595-30-63-00	ITS Phase 2. 228th-NE 12th ST to SR 202	1,717,000	600,000	600,000	2,317,000
	<b>SE 4th Street</b>				
340-157-595-30-63-00	SE 4th Street	6,750,000	-	-	6,750,000
	<b>SE 8th Street</b>				
340-166-595-30-63-00	8th St/218 Ave: 212th Ave SE to SE 4th St	250,000	-	-	250,000
	<b>228th Ave SE</b>				
340-167-595-30-63-00	228th & SE 8th Intersection	250,000	250,000	250,000	500,000
	<b>Sahalee Way</b>				
340-171-595-30-63-00	Sahalee Wy -NE 28th/233rd Signal	-	230,000	230,000	230,000
	<b>Issaquah Pine Lake Road</b>				
340-169-595-30-63-00	Iss Pine Lake Road Design	2,900,000	1,000,000	1,000,000	3,900,000
	<b>SE 32nd Street</b>				
340-172-595-30-63-00	SE 32nd/244th Intersection	110,000	-	-	110,000
	<b>NON-MOTORIZED TRANSPORTATION</b>				
	<b>Non-motorized</b>				
340-410-595-62-63-00	Projects to be determined by Council	-	750,000	615,000	615,000
	<b>TOTAL CAPITAL</b>	<b>\$ 27,632,000</b>	<b>\$ 15,155,000</b>	<b>\$ 15,020,000</b>	<b>\$ 42,652,000</b>
340-000-597-00-55-21	Oper Trnsfr - Debt Svc PWTF	\$ 541,333	\$ 538,667	\$ 538,667	\$ 1,080,000
	<b>TOTAL INTERFUND</b>	<b>\$ 541,333</b>	<b>\$ 538,667</b>	<b>\$ 538,667</b>	<b>\$ 1,080,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 28,173,333</b>	<b>\$ 15,693,667</b>	<b>\$ 15,558,667</b>	<b>\$ 43,732,000</b>
	Ending Fund Balance	\$ 9,778,985	\$ (134,682)	\$ 318	\$ 318
	<b>TOTAL FUND</b>	<b>\$ 37,952,318</b>	<b>\$ 15,558,985</b>	<b>\$ 15,558,985</b>	<b>\$ 43,732,318</b>

## City of Sammamish

**Surface Water Management Fund Revenues**

## 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Revised Budget	2019 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ 3,368,706	\$ 3,323,678	\$ 3,323,678	\$ 3,368,706
408-000-343-10-00-00	Surface Water Fees	\$ 7,336,000	\$ 8,730,000	\$ 8,730,000	\$ 16,066,000
408-000-345-11-00-00	Beaverl Lake Mgmt Dist Fees	41,000	58,000	58,000	99,000
	<b>CHARGES FOR GOODS &amp; SVCS</b>	<b>\$ 7,377,000</b>	<b>\$ 8,788,000</b>	<b>\$ 8,788,000</b>	<b>\$ 16,165,000</b>
408-000-361-11-00-00	Interest Income	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
408-000-367-12-00-00	Contributions-HOA Monitoring (1)	32,000	32,000	32,000	64,000
	<b>TOTAL MISCELLANEOUS</b>	<b>\$ 57,000</b>	<b>\$ 57,000</b>	<b>\$ 57,000</b>	<b>\$ 114,000</b>
	<b>TOTAL REVENUES</b>	<b>\$ 7,434,000</b>	<b>\$ 8,845,000</b>	<b>\$ 8,845,000</b>	<b>\$ 16,279,000</b>
	<b>TOTAL FUND</b>	<b>\$ 10,802,706</b>	<b>\$ 12,168,678</b>	<b>\$ 12,168,678</b>	<b>\$ 19,647,706</b>

(1) Contributions to Ebright Creek monitoring from the Crossings at Pine Lake and Chestnut Lane HOA groups as required by the plat approval.

City of Sammamish  
**Surface Water Management Fund Expenditures**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>Administration</b>					
408-000-531-31-11-00	Salaries	\$ 168,200	\$ 175,400	\$ 164,200	\$ 332,400
408-000-531-31-21-00	Benefits	67,800	72,100	67,800	135,600
	<b>TOTAL PERSONNEL</b>	<b>\$ 236,000</b>	<b>\$ 247,500</b>	<b>\$ 232,000</b>	<b>\$ 468,000</b>
408-000-531-31-31-00	Office & Operating Supplies	\$ 700	\$ 720	\$ 720	\$ 1,420
408-000-531-31-31-01	Meetings Expense	700	700	700	1,400
408-000-531-31-32-00	Fuel	2,000	2,000	2,000	4,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 3,400</b>	<b>\$ 3,420</b>	<b>\$ 3,420</b>	<b>\$ 6,820</b>
408-000-531-31-41-00	Professional Services	\$ 48,000	\$ 48,500	\$ 48,500	\$ 96,500
408-000-531-31-41-99	Operating Contingency	20,000	-	-	20,000
408-000-531-31-43-00	Travel	370	370	370	740
408-000-531-31-49-03	Training	1,870	1,900	1,900	3,770
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 70,240</b>	<b>\$ 50,770</b>	<b>\$ 50,770</b>	<b>\$ 121,010</b>
408-000-531-31-51-00	Intergovernmental Services (1)	\$ 93,300	\$ 95,600	\$ 95,600	\$ 188,900
408-000-531-31-53-00	Intergovernmental Taxes	110,000	131,000	131,000	241,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 203,300</b>	<b>\$ 226,600</b>	<b>\$ 226,600</b>	<b>\$ 429,900</b>
	<b>TOTAL ADMINISTRATION</b>	<b>\$ 512,940</b>	<b>\$ 528,290</b>	<b>\$ 512,790</b>	<b>\$ 1,025,730</b>
<b>Planning Section</b>					
408-000-531-33-41-01	Zackuse Creek Basin Plan	\$ 50,000	\$ -	\$ -	\$ 50,000
408-000-531-33-41-02	Laughing Jacobs Creek Basin Plan	275,000	100,000	100,000	375,000
408-000-531-33-41-03	Town Center Regional Stormwater Plan	400,000	-	-	400,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 725,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 825,000</b>
	<b>TOTAL PLANNING</b>	<b>\$ 725,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 825,000</b>
<b>Engineering Section</b>					
408-000-531-32-11-00	Salaries	\$ 842,600	\$ 868,000	\$ 874,100	\$ 1,716,700
408-000-531-32-12-00	Overtime	1,000	1,030	1,030	2,030
408-000-531-32-21-00	Benefits	385,000	407,600	369,400	754,400
	<b>TOTAL PERSONNEL</b>	<b>\$ 1,228,600</b>	<b>\$ 1,276,630</b>	<b>\$ 1,244,530</b>	<b>\$ 2,473,130</b>
408-000-531-32-31-00	Office & Operating Supplies	\$ 18,700	\$ 19,154	\$ 19,154	\$ 37,854
408-000-531-32-31-01	Meetings	1,500	1,540	1,540	3,040
408-000-531-32-31-04	Safety Clothing & Equipment	800	820	820	1,620
408-000-531-32-32-00	Fuel	1,500	1,540	1,540	3,040
408-000-531-32-34-00	Maps and publications	200	200	200	400
408-000-531-32-35-00	Small Tools & Minor Equipment	1,500	1,540	1,540	3,040
	<b>TOTAL SUPPLIES</b>	<b>\$ 24,200</b>	<b>\$ 24,794</b>	<b>\$ 24,794</b>	<b>\$ 48,994</b>
408-000-531-32-41-00	Professional Services (2)	\$ 278,500	\$ 305,400	\$ 305,400	\$ 583,900
408-000-531-32-41-02	Engineering Services (3)	35,000	35,900	35,900	70,900
408-000-531-32-41-05	Beaver Management Program	15,000	15,000	15,000	30,000
408-000-531-32-42-00	Communications	4,200	4,300	4,300	8,500
408-000-531-32-43-00	Travel	900	920	920	1,820
408-000-531-32-49-01	Memberships (4)	1,200	1,230	1,230	2,430

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
408-000-531-32-49-03	Training	3,060	3,140	3,140	6,200
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 337,860</b>	<b>\$ 365,890</b>	<b>\$ 365,890</b>	<b>\$ 703,750</b>
408-000-594-53-64-00	Machinery & Equipment (7)	\$ 40,000	\$ -	\$ -	\$ 40,000
	<b>TOTAL CAPITAL</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>
	<b>TOTAL ENGINEERING</b>	<b>\$ 1,630,660</b>	<b>\$ 1,667,314</b>	<b>\$ 1,635,214</b>	<b>\$ 3,265,874</b>
	<b>Maintenance &amp; Operations Section</b>				
408-000-531-35-11-00	Salaries	\$ 441,300	\$ 459,500	\$ 472,400	\$ 913,700
408-000-531-35-12-00	Overtime	10,000	10,000	10,000	20,000
408-000-531-35-14-00	Standby Pay	4,500	4,500	4,500	9,000
408-000-531-35-21-00	Benefits	261,300	278,100	276,100	537,400
	<b>TOTAL PERSONNEL</b>	<b>\$ 717,100</b>	<b>\$ 752,100</b>	<b>\$ 763,000</b>	<b>\$ 1,480,100</b>
408-000-531-35-31-00	Office & Operating Supplies	\$ 158,650	\$ 162,500	\$ 162,500	\$ 321,150
408-000-531-35-31-04	Safety Clothing & Equipment	6,300	6,450	6,450	12,750
408-000-531-35-32-00	Fuel	24,000	24,600	24,600	48,600
408-000-531-35-35-00	Small Tools & Minor Equipment	3,200	3,280	3,280	6,480
	<b>TOTAL SUPPLIES</b>	<b>\$ 192,150</b>	<b>\$ 196,830</b>	<b>\$ 196,830</b>	<b>\$ 388,980</b>
408-000-531-35-41-00	Professional Services (5)	\$ 1,932,000	\$ 1,367,300	\$ 1,367,300	\$ 3,299,300
408-000-531-35-41-01	Professional Services-General Fund (6)	142,000	142,000	142,000	284,000
408-000-531-35-42-00	Communications	10,380	10,640	10,640	21,020
408-000-531-35-43-00	Travel	1,000	1,000	1,000	2,000
408-000-531-35-45-00	Operating Rentals & Leases	21,100	21,620	21,620	42,720
408-000-531-35-47-00	Utility Services	40,300	41,500	41,500	81,800
408-000-531-35-48-00	Repair & Maintenance	33,000	33,800	33,800	66,800
408-000-531-35-49-03	Training	26,100	17,520	17,520	43,620
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 2,205,880</b>	<b>\$ 1,635,380</b>	<b>\$ 1,635,380</b>	<b>\$ 3,841,260</b>
408-000-531-35-51-00	I/G Services-Beaver Lake Mgmt District	\$ 41,000	\$ 58,000	\$ 58,000	\$ 99,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 41,000</b>	<b>\$ 58,000</b>	<b>\$ 58,000</b>	<b>\$ 99,000</b>
	<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$ 3,156,130</b>	<b>\$ 2,642,310</b>	<b>\$ 2,653,210</b>	<b>\$ 5,809,340</b>
	<b>Total Transfers Section</b>				
408-000-597-00-55-48	Operating Transfers - CIP	\$ 955,100	\$ 3,780,000	\$ 3,780,000	\$ 4,735,100
408-000-531-35-49-51	SWM - Fleet Repl	40,893	40,893	40,893	81,786
408-000-531-35-48-51	SWM - Fleet R&M	19,455	19,455	19,455	38,910
408-000-531-39-41-52	Interfund - Technology	386,750	359,100	359,100	745,850
408-000-531-39-46-53	Interfund - Risk Management	52,100	52,800	52,800	104,900
	<b>TOTAL TRANSFERS</b>	<b>\$ 1,454,298</b>	<b>\$ 4,252,248</b>	<b>\$ 4,252,248</b>	<b>\$ 5,706,546</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 7,479,028</b>	<b>\$ 9,190,162</b>	<b>\$ 9,153,462</b>	<b>\$ 16,632,490</b>
	Ending Fund Balance	\$ 3,323,678	\$ 2,978,516	\$ 3,015,216	\$ 3,015,216
	<b>TOTAL FUND</b>	<b>\$ 10,802,706</b>	<b>\$ 12,168,678</b>	<b>\$ 12,168,678</b>	<b>\$ 19,647,706</b>

(1) Annual National Pollutant Discharge System (NPDES) permit fees, water monitoring, WRIA 8 cost share.

(2) Water quality monitoring, stormwater outreach education, biologist to help with permitting, geotechnical consultant, watershed planning, source control programming.

(3) Geotechnical and other expert support to scan and digitize storm assets, provide facility sketches of plans, and provide project support.

(4) 1/3 of membership costs for PE license renewals, American Public Works Association, Urban and Regional Information Systems Association.

<b>Account Number</b>	<b>Description</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>2020 Revised Budget</b>	<b>2019-2020 Revised Budget</b>
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(5) Street sweeping, storm system vactoring , storm vault filter replacements, ditch cleaning, and storm pond mowing services. Based on NPDES maintenance requirements. 2017 MOC consultant.

(6) Reimbursement for facility expenses paid by the General Fund.

(7) Vehicle for new position-Eng Tech.

City of Sammamish  
**Surface Water Capital Projects Fund Revenues**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ 3,287,335	\$ 1,446,159	\$ 1,446,159	\$ 3,287,335
438-000-379-00-00-00	Developer Contribution Fees	\$ 840,000	\$ 850,000	\$ 850,000	\$ 1,690,000
438-000-397-48-04-08	Oper Trnsfrs - Storm Oper Fund	955,100	3,780,000	3,780,000	4,735,100
	<b>TOTAL NONREVENUES</b>	<b>\$ 1,795,100</b>	<b>\$ 4,630,000</b>	<b>\$ 4,630,000</b>	<b>\$ 6,425,100</b>
	<b>TOTAL REVENUES</b>	<b>\$ 1,795,100</b>	<b>\$ 4,630,000</b>	<b>\$ 4,630,000</b>	<b>\$ 6,425,100</b>
	<b>TOTAL FUND</b>	<b>\$ 5,082,435</b>	<b>\$ 6,076,159</b>	<b>\$ 6,076,159</b>	<b>\$ 9,712,435</b>

City of Sammamish  
**Surface Water Capital Projects Fund Expenditures**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
<b>Sidewalk Program</b>					
438-318-595-40-63-00	Sidewalk Program	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
438-472-595-40-63-00	George Davis Creek Fish Passage	450,000	2,000,000	2,000,000	2,450,000
<b>Property Acquisiton Fund</b>					
438-441-595-40-61-00	Property Acquisiton Fund	300,000	300,000	300,000	600,000
<b>Opportunity Fund</b>					
438-442-595-40-63-00	Opportunity Fund-City Match	100,000	100,000	100,000	200,000
<b>Ebright Creek</b>					
438-473-595-40-63-00	Ebright Creek Fish Passage Culvert	-	350,000	350,000	350,000
<b>Drainage Resolutions and Major Stormwater Repairs</b>					
438-413-595-40-63-00	Drainage Capital Resolutions	300,000	200,000	200,000	500,000
438-474-595-40-63-00	Basin Plan Project Implementation	50,000	250,000	250,000	300,000
438-475-595-40-63-00	Loree Estates Outfall Diversion	250,000	-	-	250,000
438-476-595-40-63-00	Storm Retrofit	50,000	50,000	50,000	100,000
<b>Stormwater Component of Transportation Projects</b>					
438-470-595-40-63-00	SE 4th St. Improvements	1,285,718	-	-	1,285,718
438-437-595-40-63-00	Iss/Fall City Rd. 42nd Ave to Klahanie Dr	515,923	-	-	515,923
438-466-595-40-63-00	Future non-motorized	125,000	125,000	125,000	250,000
438-315-595-40-63-00	Intersection and safety improvements	25,000	25,000	25,000	50,000
438-477-595-40-63-00	Neighborhood TIP projects	15,000	15,000	15,000	30,000
438-478-595-40-63-00	IPLR: Klahanie to SE 32nd	20,000	20,000	20,000	40,000
438-479-595-40-63-00	New concurrency projects	75,000	75,000	75,000	150,000
<b>TOTAL CAPITAL</b>		<b>\$ 3,586,641</b>	<b>\$ 3,535,000</b>	<b>\$ 3,535,000</b>	<b>\$ 7,121,641</b>
438-000-582-38-79-99	KC Contract 1999 Principal	\$ 37,414	\$ -	\$ -	\$ 37,414
438-000-582-38-79-01	KC Contract 2001 Principal	8,859	9,299	9,299	18,158
438-000-592-38-89-01	KC Contract 2001 Interest	1,397	957	957	2,354
438-000-592-38-89-99	KC Contract 1999 Interest	1,965	-	-	1,965
<b>TOTAL DEBT PMTS</b>		<b>\$ 49,635</b>	<b>\$ 10,256</b>	<b>\$ 10,256</b>	<b>\$ 59,891</b>
<b>TOTAL EXPENSES</b>		<b>\$ 3,636,276</b>	<b>\$ 3,545,256</b>	<b>\$ 3,545,256</b>	<b>\$ 7,181,532</b>
Ending Fund Balance (1)		\$ 1,446,159	\$ 2,530,903	\$ 2,530,903	\$ 2,530,903
<b>TOTAL FUND</b>		<b>\$ 5,082,435</b>	<b>\$ 6,076,159</b>	<b>\$ 6,076,159</b>	<b>\$ 9,712,435</b>

(1) Reserve policy goal per 2017 rate study is 1% of the original cost of the Stormwater assets. 1% of the asset cost as of 12/31/2017 = \$471,074.

City of Sammamish  
**Equipment Rental & Replacement Fund Revenues**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ 940,923	\$ 1,110,747	\$ 1,110,747	\$ 940,923
501-000-349-30-00-00	Fleet R&M Charge	\$ 150,000	\$ 150,000	\$ 150,000	\$ 300,000
	<b>TOTAL CHARGES FOR SVCS</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 300,000</b>
501-000-361-11-00-00	Investment Interest	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000
501-000-362-20-00-00	Fleet Replacement Charge	748,912	383,912	383,912	1,132,824
	<b>TOTAL MISCELLANEOUS</b>	<b>\$ 758,912</b>	<b>\$ 393,912</b>	<b>\$ 393,912</b>	<b>\$ 1,152,824</b>
501-000-395-10-00-00	Sale of Capital Assets	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000
	<b>TOTAL NON REVENUES</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>
	<b>TOTAL REVENUES</b>	<b>\$ 958,912</b>	<b>\$ 593,912</b>	<b>\$ 593,912</b>	<b>\$ 1,552,824</b>
	<b>TOTAL FUND</b>	<b>\$ 1,899,835</b>	<b>\$ 1,704,659</b>	<b>\$ 1,704,659</b>	<b>\$ 2,493,747</b>

## City of Sammamish

## Equipment Rental &amp; Replacement Fund Expenditures

2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
501-000-548-65-48-00	Repairs and Maintenance	\$ 150,000	\$ 150,000	\$ 150,000	\$ 300,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 300,000</b>
501-000-594-48-64-00	Machinery & Equipment (1)	\$ 639,088	\$ 333,080	\$ 258,380	\$ 897,468
	<b>TOTAL MACHINERY &amp; EQUIPMENT</b>	<b>\$ 639,088</b>	<b>\$ 333,080</b>	<b>\$ 258,380</b>	<b>\$ 897,468</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 789,088</b>	<b>\$ 483,080</b>	<b>\$ 408,380</b>	<b>\$ 1,197,468</b>
	Ending Fund Balance*	\$ 1,110,747	\$ 1,221,579	\$ 1,296,279	\$ 1,296,279
	<b>TOTAL FUND</b>	<b>\$ 1,899,835</b>	<b>\$ 1,704,659</b>	<b>\$ 1,704,659</b>	<b>\$ 2,493,747</b>

(1) Replacement of vehicles and equipment listed below.

## 2019

\$48,205	E009-2003	John Deere Tractor 4710
\$41,223	E010-2003	Wacker/Roller
\$9,662	E103-2003	HP Mower 4820 Exmark
\$101,000	E104-2004	John Deere 4X4 Tractor Slope Mower
\$12,635	E115-2005	Anti-icer 500 Gallon
\$17,113	E124-2007	850D Utility Vehicle
\$55,954	E125-2008	All Terrain Mowere Deweze
\$17,113	E126-2008	John Deere 1200A Bunker/Field Rake
\$69,584	E127-2008	John Deere 1600 Turbo Series II Mower
\$17,134	E145-2012	XUV 885D Gator
\$30,904	V013-2000	Honda Accord
\$31,651	V023-2005	Ford Ranger 4X4
\$70,146	V027-2008	Ford F350 4X4 Diesel
\$79,764	V030-2009	Ford F350 4X4 Diesel

## 2020

\$13,439	E112-2007	Skid Dispenser 325 Gallon De-icer
\$13,439	E113-2007	Skid Dispenser 325 Gallon De-icer
\$57,684	E128-2010	4 in 1 bucket tractor
\$27,646	V024-2005	Jeep Liberty
<del>\$48,874</del>	<del>V031-2010</del>	<del>4WD Ford Escape Hybrid</del>
\$44,958	V032-2010	4WD Ford Escape Hybrid
\$41,800	V033-2010	2WD Ford Escape Hybrid
<del>\$43,840</del>	<del>V034-2010</del>	<del>2WD Ford Escape Hybrid</del>
\$41,403	V035-2010	2WD Ford Escape Hybrid

City of Sammamish  
**Information Technology Fund Revenues**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ 416,377	\$ 417,977	\$ 417,977	\$ 416,377
502-000-349-80-00-01	Interfund - General Fund	\$ 2,394,500	\$ 2,206,100	\$ 2,206,100	\$ 4,600,600
502-000-349-80-04-08	Interfund Services - Storm	386,750	359,100	359,100	745,850
	<b>CHARGES FOR GOODS &amp; SVCS</b>	<b>\$ 2,781,250</b>	<b>\$ 2,565,200</b>	<b>\$ 2,565,200</b>	<b>\$ 5,346,450</b>
502-000-361-11-00-00	Interest Income	\$ 3,000	\$ 3,000	\$ 3,000	\$ 6,000
	<b>TOTAL MISCELLANEOUS</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 6,000</b>
	<b>TOTAL REVENUES</b>	<b>\$ 2,784,250</b>	<b>\$ 2,568,200</b>	<b>\$ 2,568,200</b>	<b>\$ 5,352,450</b>
	<b>TOTAL FUND</b>	<b>\$ 3,200,627</b>	<b>\$ 2,986,177</b>	<b>\$ 2,986,177</b>	<b>\$ 5,768,827</b>

City of Sammamish  
**Information Technology Fund Expenditures**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
502-000-518-81-11-00	Salaries	\$ 887,200	\$ 918,800	\$ 966,200	\$ 1,853,400
502-000-518-81-12-00	Overtime	-	-	5,000	5,000
502-000-518-81-21-00	Benefits	414,500	459,300	413,100	827,600
	<b>TOTAL PERSONNEL</b>	<b>\$ 1,301,700</b>	<b>\$ 1,378,100</b>	<b>\$ 1,384,300</b>	<b>\$ 2,686,000</b>
502-000-518-81-31-00	Office & Operating Supplies	\$ 22,950	\$ 20,000	\$ 20,000	\$ 42,950
502-000-518-81-35-00	Small Tools & Minor Equipment	173,000	173,000	218,000	391,000
	<b>TOTAL SUPPLIES</b>	<b>\$ 195,950</b>	<b>\$ 193,000</b>	<b>\$ 238,000</b>	<b>\$ 433,950</b>
502-000-518-81-41-00	Prof Svcs. contracted support (1)	\$ 540,000	\$ 350,000	\$ 350,000	\$ 890,000
502-000-518-81-41-01	Prof Svcs.-ortho photography	70,000	70,000	70,000	140,000
502-000-518-81-42-00	Communications	5,000	4,500	9,500	14,500
502-000-518-81-43-00	Travel	1,000	1,000	8,500	9,500
502-000-518-81-45-00	Operating Rentals (2)	26,000	26,000	26,000	52,000
502-000-518-81-48-00	Repair & Maintenance (3)	325,000	325,000	352,500	677,500
502-000-518-81-48-01	Council Chambers AV Repair/Mntnce	100,000	-	-	100,000
502-000-518-81-49-01	Memberships	-	-	100	100
502-000-518-81-49-03	Training - Seminars/Conference	13,000	13,000	43,000	56,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 1,080,000</b>	<b>\$ 789,500</b>	<b>\$ 859,600</b>	<b>\$ 1,939,600</b>
502-000-518-81-51-00	Intergovernmental Services (4)	\$ 75,000	\$ 75,000	\$ 75,000	\$ 150,000
	<b>INTERGOVERNMENTAL SERVICES</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 150,000</b>
502-000-594-18-64-00	Machinery & Equipment	\$ 130,000	\$ 130,000	\$ 130,000	\$ 260,000
	<b>TOTAL CAPITAL</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 260,000</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 2,782,650</b>	<b>\$ 2,565,600</b>	<b>\$ 2,686,900</b>	<b>\$ 5,469,550</b>
	Ending Fund Balance	\$ 417,977	\$ 420,577	\$ 299,277	\$ 299,277
	<b>TOTAL FUND</b>	<b>\$ 3,200,627</b>	<b>\$ 2,986,177</b>	<b>\$ 2,986,177</b>	<b>\$ 5,768,827</b>

(1) Annual costs = Application support, back-up internet set up for MOC and City Hall, I-net, PCI scans, GIS database administration, network hardware reconfiguration, Sharepoint installation, miscellaneous.

(2) Copier/printer leases.

(3) Annual costs = Cisco , Microsoft Enterprise agreement , CRW System , firewall/antivirus, email , ESRI, asset management, Cityworks, Springbrook HR module, SMARSH, repair/service.

(4) E-Gov Alliance, MBP.

City of Sammamish  
**Risk Management Fund Revenues**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
	<b>Beginning Fund Balance</b>	\$ 345,957	\$ 326,457	\$ 326,457	\$ 345,957
503-000-349-91-00-01	Interfund - General Fund	\$ 334,000	\$ 338,300	\$ 338,300	\$ 672,300
503-000-349-91-04-08	Interfund - Storm Oper Fund	52,100	52,800	52,800	104,900
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 386,100</b>	<b>\$ 391,100</b>	<b>\$ 391,100</b>	<b>\$ 777,200</b>
503-000-361-11-00-00	Interest Income	\$ 500	\$ 500	\$ 500	\$ 1,000
	<b>TOTAL MISCELLANEOUS</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,000</b>
	<b>TOTAL REVENUES</b>	<b>\$ 386,600</b>	<b>\$ 391,600</b>	<b>\$ 391,600</b>	<b>\$ 778,200</b>
	<b>TOTAL FUND</b>	<b>\$ 732,557</b>	<b>\$ 718,057</b>	<b>\$ 718,057</b>	<b>\$ 1,124,157</b>

City of Sammamish  
**Risk Management Fund Expenditures**  
 2019/2020 Mid-Biennial Budget Process

Account Number	Description	2019 Budget	2020 Budget	2020 Revised Budget	2019-2020 Revised Budget
503-000-517-70-22-00	Unemployment Benefits	\$ 70,000	\$ 50,000	\$ 50,000	\$ 120,000
	<b>TOTAL PERSONNEL</b>	<b>\$ 70,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 120,000</b>
503-000-518-90-46-00	Insurance	\$ 333,100	\$ 338,100	\$ 338,100	\$ 671,200
503-000-518-90-49-00	Program Preventative Actions (1)	3,000	3,000	3,000	6,000
	<b>TOTAL SERVICES &amp; CHARGES</b>	<b>\$ 336,100</b>	<b>\$ 341,100</b>	<b>\$ 341,100</b>	<b>\$ 677,200</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 406,100</b>	<b>\$ 391,100</b>	<b>\$ 391,100</b>	<b>\$ 797,200</b>
	Ending Fund Balance	\$ 326,457	\$ 326,957	\$ 326,957	\$ 326,957
	<b>TOTAL FUND</b>	<b>\$ 732,557</b>	<b>\$ 718,057</b>	<b>\$ 718,057</b>	<b>\$ 1,124,157</b>

(1) Flu shot coverage for immediate families of employees and City Council.

		2019-2020 AUTHORIZED POSITIONS				2020 - Annual Salary Range		
FUND	Department	2017 Actual	2018 Actual	2019 Budget	2020 Budget	Grade	Minimum	Maximum
		2019 COLA based on a 4 year rolling average = 2.43%						
		2020 COLA based on a 4 year rolling average = 2.6%						
<b>GENERAL FUND</b>								
	Mayor (Part-time)	1	1	1	1	\$	1,399	\$ 1,399
	Councilmember (Part-time)	6	6	6	6	\$	1,252	\$ 1,252
	City Manager*	0.4711	0.4711	0.4711	0.4711		*per contract	
	Deputy City Manager*	1	1	1	1	X \$	149,408	\$ 204,476
	Assistant to the City Manager*	0	0	0	1	Q \$	94,271	\$ 129,016
	Sr. Executive Assistant*	0	1	1	0	M \$	72,459	\$ 99,165
	Executive Assistant*	1	0	0.33	0.33	K \$	63,526	\$ 86,939
	Management Analyst	0	0	1	0	L \$	67,845	\$ 92,851
	Sr. Management Analyst	0	0	0	1	N \$	77,386	\$ 105,908
	Communications Manager/PIO*	1	1	1	1	Q \$	94,271	\$ 129,016
Finance								
	Director/Assistant City Manager*	1	1	1	1	V-W \$	130,988	\$ 191,457
	Deputy Director*	1	1	1	1	S \$	107,527	\$ 147,159
	Comptroller*	0	0	0	1	R \$	100,681	\$ 137,789
	Accounting Manager*	1	1	1	0	Q \$	94,271	\$ 129,016
	Sr. Budget & Rates Analyst*	0	0	1	1	N \$	77,386	\$ 105,908
	Accountant*	0	1	1	1	M \$	72,459	\$ 99,165
	Finance Specialist I	1	1	1	1	I \$	55,694	\$ 76,221
	Finance Specialist II	1	0	1	1	K \$	63,526	\$ 86,939
	Administrative Assistant	1	1	0	0	I \$	55,694	\$ 76,221
Administrative Services								
	Director*	1	1	1	1	V \$	130,988	\$ 179,267
	City Clerk*	1	1	1	1	N \$	77,386	\$ 105,908
	Deputy City Clerk	1	1	1	1	K \$	63,526	\$ 86,939
	Sr. Human Resource Analyst*	1	1	1	1	M \$	72,459	\$ 99,165
	Executive Assistant*	0	0	0.34	0.34	K \$	63,526	\$ 86,939
	Administrative Assistant	1.5	1.5	1.5	1.5	I \$	55,694	\$ 76,221
Facilities								
	Internal Services Superintendent*	0	0.34	0.34	0.34	O \$	82,648	\$ 113,110
	Project Manager*	1	1	1	1	O \$	82,648	\$ 113,110
	Contract Administrator	0	0.25	0.25	0.25	K \$	63,526	\$ 86,939
	Facilities Supervisor	1	0	0	0	L \$	67,845	\$ 92,851
	Maintenance Worker II	1	1	1	1	I \$	55,694	\$ 76,221
	Maintenance Worker I	0	0	1	1	F \$	45,719	\$ 62,569
	Executive Assistant*	0	0	0.33	0.33	K \$	63,526	\$ 86,939
Public Works								
	Director*	0.3	0.3	0.3	0.3	V \$	130,988	\$ 179,267
	Deputy Director*	0.3	0.3	0.3	0.3	S \$	107,527	\$ 147,159
	Administrative Assistant	0.3	0.47	0.47	0.47	I \$	55,694	\$ 76,221
	City Engineer*	0.3	0.3	0.3	0.3	R \$	100,681	\$ 137,789
	Management Analyst	1	1	1	1	L \$	67,845	\$ 92,851
	Sr. Development Review Manager*	0.34	0.34	0.34	0.34	Q \$	94,271	\$ 129,016
	Sr. Stormwater Program Manager*	0.1	0.1	0.1	0.1	Q \$	94,271	\$ 129,016
	Sr. Engineer*	1.6	1.6	1.6	1.6	P \$	88,268	\$ 120,801
	Project Engineer	1.6	1.6	1.6	1.6	N \$	77,386	\$ 105,908
	Traffic Engineer*	0.5	0.5	0	0	O \$	82,648	\$ 113,110
	Traffic Engineering Manager*	0	0	0.5	0.5	Q \$	94,271	\$ 129,016
	Construction Inspector	3	3	3	3	K \$	63,526	\$ 86,939
	GIS Coordinator	0.3	0.3	0	0	K \$	63,526	\$ 86,939
	Office Assistant	0.17	0	0	0	E \$	42,808	\$ 58,585
Human Services								
	Community Services Coordinator	0.75	0.75	0.75	0.75	I \$	55,694	\$ 76,221
Community Development								
	City Manager*	0.5289	0.5289	0.5289	0.5289		*per contract	
	Director*	1	1	1	1	V \$	130,988	\$ 179,267
	Deputy Director*	1	1	50	1	S \$	107,527	\$ 147,159

Planning Manager*	1	1	1	1	Q \$	94,271	\$	129,016
Senior Planner	3	3	2	2	M \$	72,459	\$	99,165
Principle Planner*	0	0	1	1	O \$	82,648	\$	113,110
Sr. Management Analyst*	0	1	1	1	N \$	77,386	\$	105,908
Management Analyst	1	1	1	1	L \$	67,845	\$	92,851
Associate Planner	2	1	1	1	L \$	67,845	\$	92,851
Assistant Planner	0	1	2	2	K \$	63,526	\$	86,939
Sr. Planner/Code Compliance*	1	0	0	0	M \$	72,459	\$	99,165
Code Compliance Officer	1	1	1	1	K \$	63,526	\$	86,939
Code Compliance Coordinator	0.5	0.5	0.5	0.5	J \$	59,481	\$	81,404
Administrative Assistant	1	1	0	0	I \$	55,694	\$	76,221
Special Project Assistant*	0	0	1	1	K \$	63,526	\$	86,939
Office Assistant	2	2	2	2	E \$	42,808	\$	58,585
Building Official*	1	1	1	1	Q \$	94,271	\$	129,016
Plans Examiner	2	2	2	2	M \$	72,459	\$	99,165
Sr. Building Inspector	1	1	1	1	L \$	67,845	\$	92,851
Sr. Combination Inspector	0	0	1	1	N \$	77,386	\$	105,908
Building Inspector	2	2	2	2	K \$	63,526	\$	86,939
Electrical Inspector	1	1	1	1	L \$	67,845	\$	92,851
Permit Technician	2	2	1	1	I \$	55,694	\$	76,221
Sr. Permit Technician	1	1	1	1	J \$	59,481	\$	81,404
Customer Service/Permit Manager*	1	1	1	0	M \$	72,459	\$	99,165
Special Projects Coordinator*	0	0	0	1	M \$	72,459	\$	99,165
<b>Police</b>								
Administrative Assistant	1	1	1	1	I \$	55,694	\$	76,221
<b>Emergency Management</b>								
Emergency Manager*	1	1	1	1	O \$	82,648	\$	113,110
<b>Parks</b>								
Director*	1	1	1	1	V \$	130,988	\$	179,267
Deputy Director*	1	1	1	1	S \$	107,527	\$	147,159
Contract Administrator	0	0.25	0.25	0.25	K \$	63,526	\$	86,939
Recreation Supervisor	1	0	0	0	L \$	67,845	\$	92,851
Recreation Manager*	0	1	1	1	O \$	82,648	\$	113,110
Parks Resource Supervisor	1	0	0	0	L \$	67,845	\$	92,851
Parks Superintendent*	0	1	1	1	O \$	82,648	\$	113,110
Internal Services Superintendent*	0	0.33	0.33	0.33	O \$	82,648	\$	113,110
Project Manager*	2	2	2	2	O \$	82,648	\$	113,110
Associate Planner	0	0	1	1	L \$	67,845	\$	92,851
Management Analyst	0	0	0	1	L \$	67,845	\$	92,851
Recreation Coordinator	1	1	1	1	I \$	55,694	\$	76,221
Lead Maintenance Worker	2	1	1	2	J \$	59,481	\$	81,404
Maintenance Worker II	6	5	5	5	I \$	55,694	\$	76,221
Maintenance Worker I	6	8	8	6	F \$	45,719	\$	62,569
Administrative Assistant	1	1.33	1.33	1.33	I \$	55,694	\$	76,221
Office Assistant	0.5	0.5	1	1	E \$	42,808	\$	58,585
Volunteer Coordinator	1	1	1	1	I \$	55,694	\$	76,221
<b>Non-Departmental</b>								
Management Analyst	1	1	0	0	L \$	67,845	\$	92,851
<b>General Fund Totals (less Council)</b>	<b>81.06</b>	<b>81.56</b>	<b>86.76</b>	<b>86.76</b>				
<b>STREET FUND</b>								
Infrastructure Op & Maint Mgr	0.5	0	0	0	O \$	82,648	\$	113,110
Contract Administrator	0	0.25	0.25	0.25	K \$	63,526	\$	86,939
Internal Services Superintendent*	0	0.33	0.33	0.33	O \$	82,648	\$	113,110
Public Works Superintendent*	0	0	0.5	0.5	O \$	82,648	\$	113,110
Maintenance Supervisor	0.5	0.5	0	0	L \$	67,845	\$	92,851
Lead Maintenance Worker	1	0.5	0.5	0.5	J \$	59,481	\$	81,404
Maintenance Worker II	3	3	3	3	I \$	55,694	\$	76,221
Maintenance Worker I	3	3	3	3	F \$	45,719	\$	62,569
Director*	0.35	0.35	0.35	0.35	V \$	130,988	\$	179,267
Deputy Director*	0.35	0.35	0.35	0.35	S \$	107,527	\$	147,159
Administrative Assistant	0.35	0.85	0.85	0.85	I \$	55,694	\$	76,221
Transportation Planner*	0	0	1	1	Q \$	94,271	\$	129,016

Sr. Engineer*	0	0	1	1	P \$	88,268	\$	120,801
Sr. Signal Technician	0	0	2	1	M \$	72,459	\$	99,165
Traffic Signal Technician	0	0	0	1	J \$	59,481	\$	81,404
City Engineer*	0.35	0.35	0.35	0.35	R \$	100,681	\$	137,789
Sr. Engineer*	0.7	0.7	0.7	0.7	P \$	88,268	\$	120,801
Sr. Stormwater Program Manager*	0.1	0.1	0.1	0.1	Q \$	94,271	\$	129,016
Sr. Development Review Manager*	0.33	0.33	0.33	0.33	Q \$	94,271	\$	129,016
Associate Engineer	0	1	1	1	O \$	82,648	\$	113,110
Project Engineer	0.7	0.7	0.7	0.7	N \$	77,386	\$	105,908
Engineering Technician	0.5	0.5	0	0	K \$	63,526	\$	86,939
Traffic Engineer*	1.5	0.5	0	0	O \$	82,648	\$	113,110
Traffic Engineering Manager*	0	0	0.5	0.5	Q \$	94,271	\$	129,016
GIS Coordinator	0.35	0.35	0	0	K \$	63,526	\$	86,939
Office Assistant	0.66	0	0	0	E \$	42,808	\$	58,585
<b>Total Street Fund</b>	<b>14.24</b>	<b>13.66</b>	<b>16.81</b>	<b>16.81</b>				
<b>SURFACE WATER MANAGEMENT</b>								
Director*	0.35	0.35	0.35	0.35	V \$	130,988	\$	179,267
Deputy Director*	0.35	0.35	0.35	0.35	S \$	107,527	\$	147,159
Contract Administrator	0	0.25	0.25	0.25	K \$	63,526	\$	86,939
Administrative Assistant	0.35	0.85	0.85	0.85	I \$	55,694	\$	76,221
City Engineer*	0.35	0.35	0.35	0.35	R \$	100,681	\$	137,789
Sr. Engineer*	0.7	0.7	1.7	1.7	P \$	88,268	\$	120,801
Sr. Development Review Manager*	0.33	0.33	0.33	0.33	Q \$	94,271	\$	129,016
Associate Engineer	1	1	1	1	O \$	82,648	\$	113,110
Sr. Stormwater Program Manager*	0.8	0.8	0.8	0.8	Q \$	94,271	\$	129,016
Project Engineer	0.7	0.7	0.7	0.7	N \$	77,386	\$	105,908
Stormwater Technician	1	2	1	1	J \$	59,481	\$	81,404
Engineering Technician	0.5	0.5	2	2	K \$	63,526	\$	86,939
Construction Inspector	1	1	1	1	K \$	63,526	\$	86,939
GIS Coordinator	0.35	0.35	0	0	K \$	63,526	\$	86,939
Office Assistant	0.67	0	0	0	E \$	42,808	\$	58,585
Infrastructure Op & Maint Mgr	0.5	0	0	0	O \$	82,648	\$	113,110
Public Works Superintendent*	0	0.5	0.5	0.5	O \$	82,648	\$	113,110
Stormwater Supervisor	0.5	0	0	0	L \$	67,845	\$	92,851
Lead Maintenance Worker	1	0.5	0.5	0.5	J \$	59,481	\$	81,404
Maintenance Worker I	3	3	4	4	F \$	45,719	\$	62,569
Maintenance Worker II	2	2	2	2	I \$	55,694	\$	76,221
<b>Total Surface Water Mgmt</b>	<b>15.45</b>	<b>15.53</b>	<b>17.68</b>	<b>17.68</b>				
<b>INFORMATION TECHNOLOGY</b>								
Director*	0	0	1	1	V \$	130,988	\$	179,267
Sr. IS Manager*	1	1	1	1	Q \$	94,271	\$	129,016
IT Support Specialist	1	1	1	1	M \$	72,459	\$	99,165
IT Support Technican	0	0	1	1	I \$	55,694	\$	76,221
GIS Coordinator	0	0	1	1	K \$	63,526	\$	86,939
Engineering Technician	0	0	1	1	K \$	63,526	\$	86,939
Network Administrator	1	1	1	1	O \$	82,648	\$	113,110
Application Systems Specialist	0	0	1	1	K \$	63,526	\$	86,939
Web Master	1	1	1	1	M \$	72,459	\$	99,165
Website Associate	0	0	1	1	I \$	55,694	\$	76,221
<b>Total Information Technology</b>	<b>4</b>	<b>4</b>	<b>10</b>	<b>10</b>				
<b>Total FTE for City</b>	<b>114.75</b>	<b>114.75</b>	<b>131.25</b>	<b>131.25</b>				

City Manager*	Per Contract
Maintenance/Recreation Summer Help/Intern	Minimum wage up to \$25.00 per hour
Lifeguards/Temporary Office Help	\$13.50 to \$18.50 per hour
Beach/Contract Manager	\$19.50 to \$25.50 per hour
Assistant Beach Manager	\$16.50 to \$22.50 per hour
Limited Term Employee	Per Contract
Standby Pay	\$66.00 per day/\$99.00 per day on holidays

2020 Minimum Wage = \$13.50 per hour/\$11.48 per hour for minors (14 & 15)

\* = exempt positions

Questions & Comment Matrix		2019-2020 Mi-Biennial Budget	
No.	Name	Questions and Comments	Staff Response
11/12/2019 City Council Study Session			
1	B.Keller	<p><b>Public Safety Calendar</b></p> <p>1. Police Services - In recent meetings I attended, there was great interest in implementing the recommendations cited in the Police Study completed last year. Council members have stated that the best time to discuss this would be during the budget discussions in November.</p> <p>2. Fire/Emergency Services - The Medic One vote is over. The ALS, LOS is a topic that should be brought to the Council's attention. I have detailed my concerns in previous correspondence. This might be a good topic for the Council Retreat. Station 81 current and long term plans play a role here as well.</p>	
2	B. Keller	<p><b>Proposed ISD School Location (228th through SE 43 Way)</b> The proposed ISD school location has been published for quite some time. This is located on one of the most critical Sammamish commute routes. I have not personally followed the progress over the past two years, but it appears to be current now. I recall there has been some previous discussion on intersections, but what about the impact throughout our educational corridor? Mayor Malchow recently posted about upcoming deliberations by the Issaquah Council on this property. Has ISD provided any student enrollment analyses related to Skyline HS and the proposed new school? This information may help our traffic forecasts. I am curious about Sammamish involvement in this process. If there has been, please point me to any deliberation or suggestions by our council, city manager or staff has provided to ISD and the City of Issaquah</p>	
3	B. Keller	<p><b>Sammamish/Redmond Light Rail Station at Marymoor</b></p> <p>The recent vote in favor of I-976 may have an impact on the date of completion of the Sammamish/Redmond station. I suspect there will be no delay or change to the Redmond Marymoor Sub Area plans, including housing and commercial business. Eastlake Sammamish Parkway, in general, and at 187 Avenue NE are of particular interest. 202 from 520 to 244th is also a concern. In 2016, the Sammamish Council met with Redmond Council to discuss these plans. It was agreed by council and staff from both jurisdictions to exchange information. I am curious if Redmond will be doing road construction that will cause significant delays/alternate routes for Sammamish, in addition to the timing of this work. Have there been any updates provided by Redmond?</p>	
4	M. Victor	<p><b>1) \$100,000 MAPPING</b> -- towards having online tools and informing owners, citizens, buyers, and developers</p> <p>+City of Sammamish has only 1 GIS staff who works within the IT Department, also doing and having additional responsibilities</p> <p>+City has an Inter-Local Agreement (ILA with King County) and could use County resources to consult, help, and do more with trained folks who map for unincorp. KC.</p> <p>Dennis Higgins contact for Client Services</p> <p><a href="https://directory.kingcounty.gov/EmployeeList.asp?txtfname=dennis&amp;txtlname=higgins&amp;btnSearch=Search">https://directory.kingcounty.gov/EmployeeList.asp?txtfname=dennis&amp;txtlname=higgins&amp;btnSearch=Search</a></p> <p>+City has on-call contract with FLO Analytics through the Association of Washington Cities (AWC). For your reference, here's the link:</p>	

Questions & Comment Matrix		2019-2020 Mi-Biennial Budget	
No.	Name	Questions and Comments	Staff Response
11/12/2019 City Council Study Session			
		<p><a href="https://wacities.org/services/gis-consortium/about-awc-gis-consortium">https://wacities.org/services/gis-consortium/about-awc-gis-consortium</a></p> <p>I understand that they are really good [e.g., even doing GIS work for Deep Water Horizon/Gulf of Mexico]</p> <p>These Services are affordable as they are bought in bulk, so not marked up as high</p> <p>-I have learned from Sammamish Plateau Water and sewer district, that SPW pays <u>\$25,000 per year just to have the certifications needed</u> for their GIS staffer annually.</p>	
5	M. Victor	<p><b>2) \$100,000 Comp Plan/Dev Reg. requirements in 2020 and Geo-Hazards maps</b> -- Growth Management Act (GMA) requires identification &amp; protection of these critical areas</p> <p>+City needs a GeoTech consultant brought on-board for Geologically Hazardous areas and how they relate to each other</p> <p>+(Unlikely that limited-term-position could be defined, located, or hired to do this work as staff, so consultant resource is most applicable)</p> <p>+SMC needs revision to have a "general set of rules" that overlap for erosion, landslide/slides, steep slopes/slopes, and seismic areas</p> <p>+SMC will need or retain code/regulations specifically broken down to subareas of geo-hazards and must be per GMA definitions</p> <p>+Consultants can run \$140/hr and the overall ask for \$100K in this category is a reasonable amount with which the work can likely be done</p> <p>+Additionally, this type of small contract can get work done faster or more efficiently since it can be focused and drill-down on key areas</p>	
6	M. Victor	<p><b>3) \$?TBD or in-house: Vegetation management</b> (<i>especially in Geo-Hazards</i>, but also Critical Areas, maybe shorelines, and even city-wide for existing lots/parcels). UFMP++</p> <p>+Really, really, really important and strong candidate for ensuring the 2020 Work Plan covers/will incorporate</p> <p>+Current City Staff has ideas on how to write code to address problems, concerns, and gaps to ensure "No Net Loss" and true Avoid/Minimize/Mitigate requirements</p> <p>+Work and legal review can be done with known/existing resources the City has or uses</p>	
7	M. Victor	<p><b>4) see 2-3 above: TWO Text Amendment DOCKET items for Development Regulations</b>, that have passed with Planning Commission approval and discussions, THU 11/7/2019.</p> <p><i>[Budget for the items listed here is reflected in numbered 2) and 3) points above within this email text.]</i></p> <p>+UFMP was passed by CITY Council on MON 11/4/2019. Some of those items directly related to Docket #2, and UFMP will come first and incorporate some key points</p>	

Questions & Comment Matrix		2019-2020 Mi-Biennial Budget	
No.	Name	Questions and Comments	Staff Response
11/12/2019 City Council Study Session			
		<p>+DOCKET #2 Development issues, use of TDRs in highly critical areas, Ecosystem preservation, Vegetation retention &amp; trees, etc. (by Mary Johnson &amp; Mary Wictor)</p> <p>+DOCKET #3 Geologically Hazardous Areas including erosion, slides, slopes, and seismic as needed and required by the GMA (by Mary Wictor)</p> <p>+UFMP and both these Text Amendment Dockets really need to be done in 2020 as part of the Work Plan for our City!</p>	
8	M. Wictor	<p><b>5) \$25K-75K Water Quality Testing for targeted areas in the City</b> (e.g. <u>septic</u> systems, and <u>Basin Planning areas</u> for health/safety and salmon streams)</p> <p>-City of Sammamish still has nearly 3,500 on-site septic systems being used of which many are older (Bellevue has 1200, Redmond 500, Issaquah 400, Mercer Island 0.)</p> <p>-King County Department of Health can identify failing systems, but defers 1st to City Stormwater staff/resources to determine if KC needs to be involved</p> <p>-City of Sammamish can require septic hookups to sewer (e.g., but regulation such as Code "within 200ft" of municipal/public sewer services), but the City must act</p> <p>-Special purpose water &amp; sewer districts (SPW &amp;/or NESSWD) <u>cannot require</u> sewer hookups from septic</p> <p>-Septics at targeted points experience problems need to be tested for <u>at least Fecal Coliform and E. coli bacteria</u>, CITY OF SAMMAMISH HAS NO mechanism to do this!</p> <p>-Fecal coliform is rising in Lakes and within critical areas. Without Water Quality testing, areas with concerns will simply continue to remain and/or grow worse</p> <p>+Suggest City Council <u>provide</u> at least minimum <u>funding to adequately allow King County (or other contractor/services)</u> to provide this missing WQ function for Sammamish.</p> <p>+ [I believe the City Manager position can approve up to \$50,000 for work needing to be done, e.g. for Water Quality testing, but I think only if budget can be found/exists.]</p>	
9	M. Wictor	<p><b>BOTTOM LINE: All items listed here can be added for less than \$300,000 total to the Mid-Bienninal Budget so that the can be effectivly implemented &amp; addressed in 2020.</b></p>	

## 2019-2020 Mid-Biennial Budget Modification Recommendations

**NOTE: This updated list of adjustments is after many of the smaller department expense related requests have been balanced out of department base budget savings and budgeted fund contingencies to result in no additional budget appropriation being necessary.**

2020 BUDGET RE-ALLOCATION: NO NEW APPROPRIATION REQUIRED	Ongoing	One-Time	Total
<b>General Fund (#001)</b>			
<b>Facilities</b>			
New HVAC controls and replacement lighting controls at MOC		50,000	50,000
Community and Aquatic Center – regular maintenance application of traffic coating on the parking structure to protect structural integrity and improve safety.		100,000	100,000
<b>Community Development</b>			
A Regional Coalition for Housing (ARCH) city membership increase for added ARCH programming	45,000		45,000
<b>Parks</b>			
Contracted maintenance related to new park land acquisition (custodial, landscaping/tree service, parking lot sweeping, pressure washing, and backflow testing) and increased turf maintenance cost at Eastlake High School.	40,000		40,000
<b>Subtotal General Fund</b>	<b>85,000</b>	<b>150,000</b>	<b>235,000</b>
<b>FUNDING SOURCE: General Fund Budgeted Operations Contingency</b>			<b>(235,000)</b>
<b>Other Operating Fund Requests</b>			
<b>Street Operating Fund (#101)</b>			
Revenue from King County contribution to Transit Coordinator position		(42,000)	(42,000)
New 2 yr Limited Term - Community Transit Coordinator position		94,100	94,100
Transit program- This is City expense savings as King County Metro is now covering	(79,900)		(79,900)
<b>Net Subtotal Streets Savings</b>		52,100	<b>(27,800)</b>
			(Increase Ending Fund Balance)
<b>Equipment Rental Fund (#501)</b>			
(Delayed scheduled replacement of 3 Escapes out a year (\$134,122) )		(134,122)	
(Moved up the purchase of an F150 \$59,422)		59,422	
Change in vehicle replacement (delayed 3 moved 1 forward)-net savings		(74,700)	<b>(74,700)</b>
			(Increase Ending Fund Balance)

<b>2020 BUDGET RE-ALLOCATION: NO NEW APPROPRIATION REQUIRED</b>		Ongoing	One-Time	Total
<b>General Government Capital Fund (#301)</b>				
Maintenance Operations Center (MOC) related capital improvements				
Building B expansion to provide enclosed parking and equipment storage			700,000	700,000
Office space expansion and new/improved HVAC			280,000	280,000
Building B Improvements-overhead beams for equipment storage			15,000	15,000
Security - improved perimeter fence/gate			40,000	40,000
Security - new CCTV Cameras			30,000	30,000
	Subtotal MOC Capital Improvements		1,065,000	1,065,000
	City Hall Enhanced Security - upgrade/replacement CCTV cameras/system		200,000	200,000
			<b>FUNDING SOURCE: General Capital Fund Budgeted Contingency</b>	<b>(1,265,000)</b>
<b>Park Capital Improvement Fund (#302)</b>				
Rear/Freed House upgrades and ADA access			250,000	250,000
- Change of use \$100,000				
- ADA access and interior improvements design \$150,000				
			<b>FUNDING SOURCE: Parks Capital Fund Budgeted Contingency</b>	<b>(250,000)</b>
			<b>Recognize Revenue from King Co. Parks Levy passed in August 2019 - Additional Revenue to City</b>	<b>180,000</b>
			180,000	180,000
<b>Transportation Capital Improvement Fund (#340)</b>				
	Accounting correction: reduced capital contingency		(135,000)	(135,000)
			<b>FUNDING SOURCE: Corrected Transportation Capital Fund Expenses</b>	<b>135,000</b>

<b>NEW COUNCIL AUTHORIZATION: APPROPRIATION REQUIRED</b>		Ongoing	One-Time	Total
<b>Technology Fund (#502)</b>				
	Overtime, memberships, cell phone bills, staff training increases	47,600		47,600
	Replacement of 30 PCs	45,000		45,000
	SMARSH licenses (\$7.5K)-tracking of text messages and Cityworks increase (\$20K)	27,500		27,500
	Subtotal Technology Fund Expense Requests	120,100		120,100
			<b>FUNDING SOURCE: Ending Fund Balance in Technology Fund</b>	<b>120,100</b>

# Agenda Bill

City Council Regular Meeting  
November 19, 2019



<b>SUBJECT:</b>	Option A - 2020 Property Tax Levy Ordinance	
<b>DATE SUBMITTED:</b>	November 13, 2019	
<b>DEPARTMENT:</b>	Finance	
<b>NEEDED FROM COUNCIL:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
<b>RECOMMENDATION:</b>	Approve the ordinance setting the 2020 property tax levy.	
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1: Ordinance 2020 Property Tax Levy Rate - Banking 1%</a> <a href="#">2. Exhibit 2: Historical propety tax rates</a>	
<b>BUDGET:</b>		
Total dollar amount	\$30,600,000	<input checked="" type="checkbox"/> <b>Approved in budget</b>
Fund(s)	General Fund	<input type="checkbox"/> <b>Budget reallocation required</b>
		<input type="checkbox"/> <b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability	

**NEEDED FROM COUNCIL:**

Shall the Council approve the 2020 property tax levy foregoing the allowable 1% increase and banking the amount for possible future uses?

**KEY FACTS AND INFORMATION SUMMARY:**

This ordinance sets the 2020 property tax levy amount at a maximum of \$30,600,000. The final tax rate will be determined based on the final assessed valuation of property within Sammamish. The King County Assessor's Office anticipates providing this information near the end of November. The ordinance also preserves the City's ability to bank an additional \$291,461 for future levies. The City's total banked capacity for the years 2010 through 2020 is \$2,444,254, which is the difference in the 2020 levy amount and the amount allowed under state law.

The action requested at this time is consistent with Council's prior directions to forego the allowable 1% increase and bank that for future use. The 2020 property tax levy is estimated to be \$30.6 million. Under current law the increase from the prior highest allowable regular levy is limited to the lesser of 101% or 100% plus inflation where inflation is measured by the percentage change in the Implicit Price Deflator (IPD). The IPD change for establishing the 2020 property tax levy limit is 1.01396%.

The property tax levy foregoes the 1% increase allowable under state law for the eleventh year. Increases based on the categories in the following table are estimated to add \$1,038,528 to the 2019 levy amount. The final levy amount is due from King County at the end of November.

<b>2019 Property Tax Levy</b>	<b>\$29,568,472</b>
Plus: New Construction Levy	504,471
Plus: Relevy for prior year refunds	36,534
Plus: Estimated State Utility New Construction	100,000
Plus: Allowance for change in KC estimate	<u>390,523</u>
<b>2020 Estimated Property Tax Levy</b>	<b><u>\$30,600,000</u></b>

The assessed valuation of taxable property in 2019 increased \$1.23 billion of which \$321 million is for new construction. The total 2019 assessed valuation is \$20.08 billion. The changes in assessed valuation and the decision to forego the 1% increase results in the estimated 2020 levy rate calculation of \$1.52 per \$1,000 of assessed valuation. The 2019 levy rate is \$1.57 per \$1,000 of assessed valuation.

	<u>2019</u>	<u>2020</u>	<u>\$ Change</u>
Assessed Valuation (in Billion \$)	\$18.85	\$20.08	\$1.23
Property Tax Levy Rate	\$1.57	\$1.52	(\$0.05)

A public hearing on this proposed tax levy for 2020 is scheduled on November 19, 2019. This public hearing has been properly noticed as required by State law.

#### **FINANCIAL IMPACT:**

\$30,600,000 in General Fund revenue for 2020.

**CITY OF SAMMAMISH  
WASHINGTON  
ORDINANCE No. O2019-XXX**

---

**AN ORDINANCE OF THE CITY OF SAMMAMISH,  
WASHINGTON, RELATING TO THE LEVYING OF REGULAR  
PROPERTY TAXES AND ESTABLISHING THE AMOUNT TO BE  
LEVIED IN 2020 ON THE ASSESSED VALUATION OF THE  
PROPERTY WITHIN THE CITY.**

**WHEREAS**, the population of the City of Sammamish is estimated to be 64,410, and the City's actual levy amount from the 2019 tax year was \$29,568,472; and

**WHEREAS**, the Sammamish City Council has properly given notice of, and conducted, a public hearing on November 19, 2019 to consider the budget for the 2019-2020 biennial budget period, pursuant to RCW 84.55.120; and

**WHEREAS**, the Sammamish City Council, after hearing and after duly considering all relevant evidence and testimony presented and having considered its 2019-2020 budget for the 2020 calendar year, has determined that it is in the best interests of the City of Sammamish to forego the allowable 1% increase in the regular property tax levy to be collected in the 2020 tax year; and

**WHEREAS**, the Sammamish City Council desires to bank for the future the difference between 100 percent of the 2020 allowable regular property tax levy and the levy limit factor of 101 percent of the 2020 allowable regular property tax levy; and

**WHEREAS**, banking for the future the otherwise permissible 1% increase in the property tax levy for 2020 will add \$291,461 to the city's previously banked capacity of \$2,152,793 for a total banked capacity of \$2,444,254;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON DO ORDAIN AS FOLLOWS:**

**Section 1.** The regular property tax levy is hereby authorized to be collected in the 2020 tax year in the estimated amount of \$30,600,000 representing a \$0, 0% increase from the 2019 regular property tax levy. This levy amount includes the re-levy of prior year refunds of \$36,534 plus the estimated increase resulting from the addition of new construction and improvements to property, the estimated increase in the value of state assessed property, and the estimated increase resulting from annexations. The expected rate is \$1.52 per \$1,000 of assessed value.

**Section 2. Effective Date.** This ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication as provided by law.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 19<sup>th</sup> DAY OF NOVEMBER 2019.**

CITY OF SAMMAMISH

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Mayor Christie Malchow

Attest:

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Melonie Anderson, City Clerk

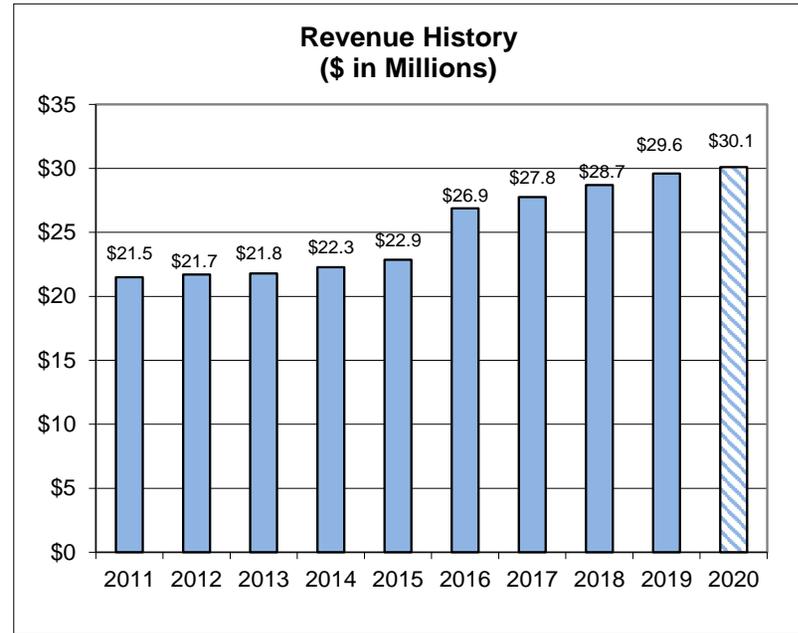
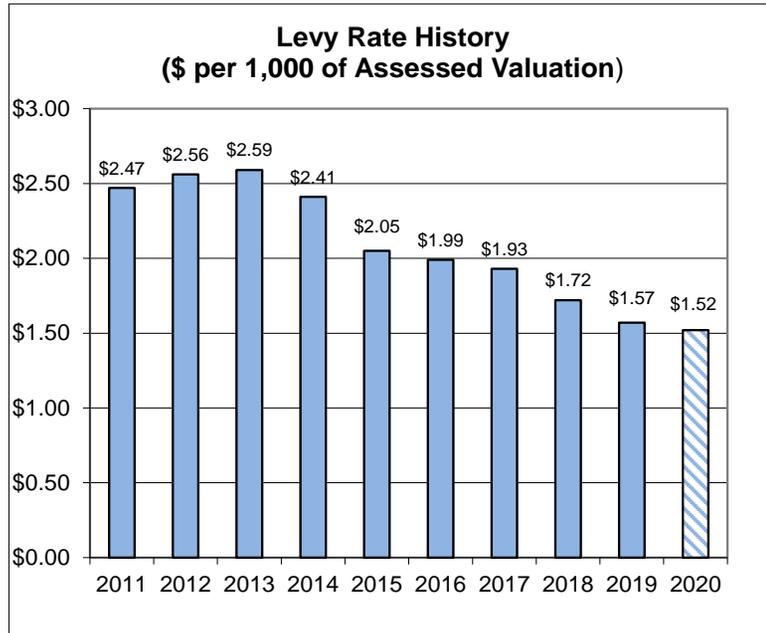
Approved as to form:

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Michael R. Kenyon, City Attorney

Public Hearing: November 19, 2019  
Ordinance Reading: November 19, 2019  
Passed by the City Council: November 19, 2019  
Date of Publication:  
Effective Date:

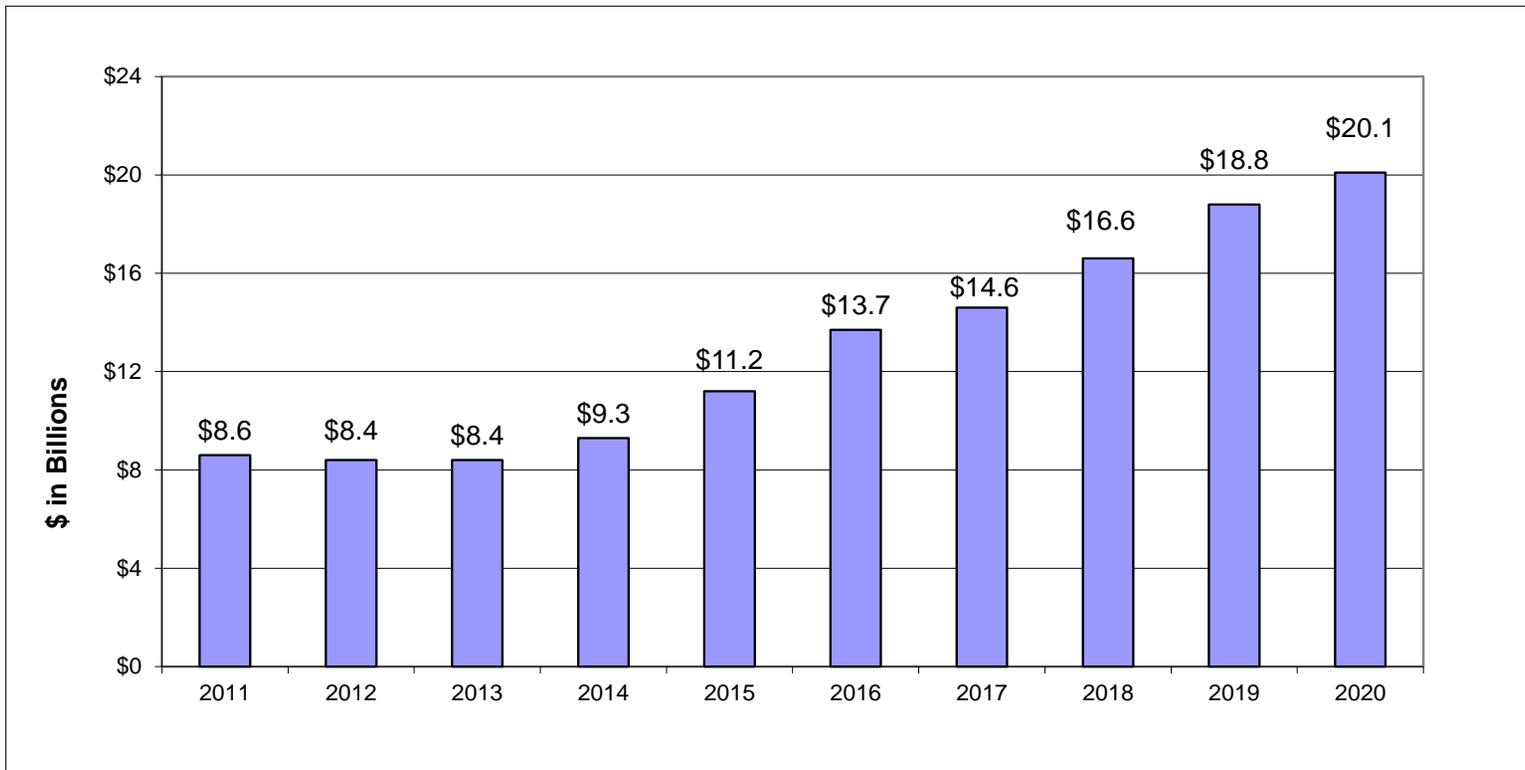
**Exhibit 2**  
**Property Tax: Levy Rate and Revenue History**  
**(November 4, 2019)**



**Notes:**

The 1% property tax levy increase allowed by State law has not been taken by the City for 2010 through 2020.  
 The Klahanie area was annexed in 2016.

**Exhibit 2**  
**Tax Year Assessed Valuation History**  
**(November 4, 2019)**



Note: Klahanie annexation in 2016 added assessed value of \$1.88 billion.

# Agenda Bill

City Council Regular Meeting  
November 19, 2019



<b>SUBJECT:</b>	Option B - 2020 Property Tax Levy Ordinance with 1% Increase											
<b>DATE SUBMITTED:</b>	November 13, 2019											
<b>DEPARTMENT:</b>	Finance											
<b>NEEDED FROM COUNCIL:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational											
<b>RECOMMENDATION:</b>	Approve the ordinance setting the 2020 property tax levy.											
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1: Ordinance 2020 Property Tax Levy Rate -1% increase</a> <a href="#">2. Exhibit 2: Historical property tax rates</a>											
<b>BUDGET:</b>	<table border="0"> <tr> <td><b>Total dollar amount</b></td> <td>\$30,900,000</td> <td><input checked="" type="checkbox"/> <b>Approved in budget</b></td> </tr> <tr> <td><b>Fund(s)</b></td> <td>General Fund</td> <td><input type="checkbox"/> <b>Budget reallocation required</b></td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> <b>No budgetary impact</b></td> </tr> </table>			<b>Total dollar amount</b>	\$30,900,000	<input checked="" type="checkbox"/> <b>Approved in budget</b>	<b>Fund(s)</b>	General Fund	<input type="checkbox"/> <b>Budget reallocation required</b>			<input type="checkbox"/> <b>No budgetary impact</b>
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<b>WORK PLAN FOCUS AREAS:</b>	<table border="0"> <tr> <td><input type="checkbox"/>  Transportation</td> <td><input type="checkbox"/>  Community Safety</td> </tr> <tr> <td><input type="checkbox"/>  Communication &amp; Engagement</td> <td><input type="checkbox"/>  Community Livability</td> </tr> <tr> <td><input type="checkbox"/>  High Performing Government</td> <td><input type="checkbox"/>  Culture &amp; Recreation</td> </tr> <tr> <td><input type="checkbox"/>  Environmental Health &amp; Protection</td> <td><input checked="" type="checkbox"/>  Financial Sustainability</td> </tr> </table>			<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	<input type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability	
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<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation											
<input type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability											

**NEEDED FROM COUNCIL:**

Shall the Council approve the 2020 property tax levy including the allowable 1% increase?

**KEY FACTS AND INFORMATION SUMMARY:**

This ordinance sets the 2020 property tax levy amount at a maximum of \$30,900,000. The final tax rate will be determined based on the final assessed valuation of property within Sammamish. The King County Assessor's Office anticipates providing this information near the end of November. The ordinance increases the property tax levy by the allowable 1% which is equal to \$291,461. The City's total banked capacity for the years 2010 through 2019 remains at \$2,152,793.

The action requested at this time is consistent with Council's direction to take the allowable 1% increase. The 2020 property tax levy is estimated to be \$30.9 million. Under current law the increase from the prior highest allowable regular levy is limited to the lesser of 101% or 100% plus inflation

where inflation is measured by the percentage change in the Implicit Price Deflator (IPD). The IPD change for establishing the 2020 property tax levy limit is 1.01396%.

Increases based on the categories in the following table are estimated to add \$1,331,528 to the 2019 levy amount. The final levy amount is due from King County at the end of November.

<b>2019 Property Tax Levy</b>	<b>\$29,568,472</b>
Plus: New Construction Levy	504,471
Plus: 1% increase	291,461
Plus: Relevy for prior year refunds	36,534
Plus: Estimated State Utility New Construction	100,000
Plus: Allowance for change in KC estimate	<u>399,062</u>
<b>2020 Estimated Property Tax Levy</b>	<b><u>\$30,900,000</u></b>

The assessed valuation of taxable property in 2019 increased \$1.23 billion of which \$321 million is for new construction. The total 2019 assessed valuation is \$20.08 billion. The changes in assessed valuation and the decision to include the 1% increase results in the estimated 2020 levy rate calculation of \$1.54 per \$1,000 of assessed valuation. The 2019 levy rate is \$1.57 per \$1,000 of assessed valuation.

	<u>2019</u>	<u>2020</u>	<u>\$ Change</u>
Assessed Valuation (in Billion \$)	\$18.85	\$20.08	\$1.23
Property Tax Levy Rate	\$1.57	\$1.54	(\$0.03)

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**FINANCIAL IMPACT:**

\$30,900,000 in General Fund revenue for 2020.

**CITY OF SAMMAMISH  
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**WHEREAS**, the Sammamish City Council, after hearing and after duly considering all relevant evidence and testimony presented and having considered its 2019-2020 budget for the 2020 calendar year, has determined that it is in the best interests of the City of Sammamish to increase by the allowable 1% the regular property tax levy to be collected in the 2020 tax year; and

**WHEREAS**, taking the permissible 1% increase will add \$291,461 to the city's 2020 property tax levy; and

**WHEREAS**, the city's total banked capacity will remain at the 2019 amount of \$2,152,793;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,  
WASHINGTON DO ORDAIN AS FOLLOWS:**

**Section 1.** The regular property tax levy is hereby authorized to be collected in the 2020 tax year in the estimated amount of **\$30,900,000** representing a \$291,461, 1% increase from the 2019 allowable property tax levy. This levy amount includes the re-levy of prior year refunds of \$36,534 plus the estimated increase resulting from the addition of new construction and improvements to property, the estimated increase in the value of state assessed property, and the estimated increase resulting from annexations. The expected rate is \$1.54 per \$1,000 of assessed value.

**Section 2.** **Effective Date.** This ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication as provided by law.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE  
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CITY OF SAMMAMISH

\_\_\_\_\_  
Mayor Christie Malchow

Attest:

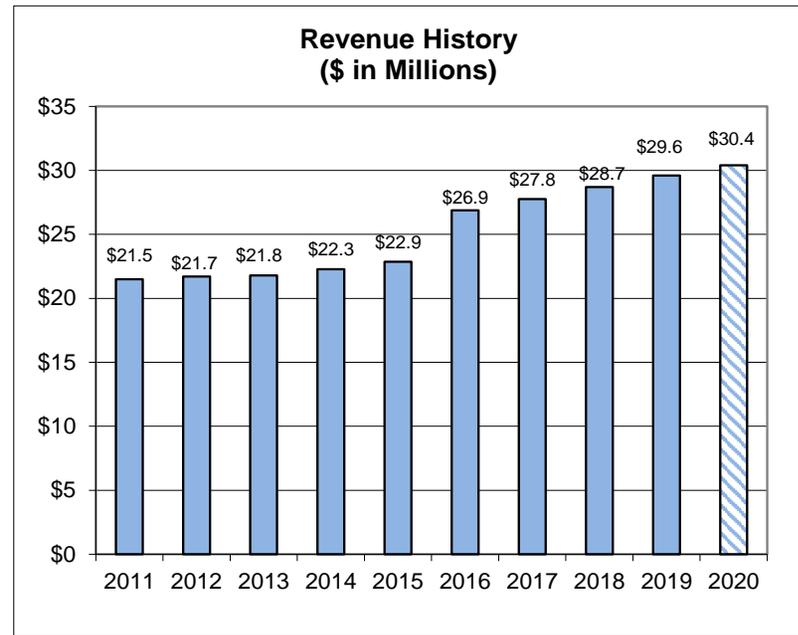
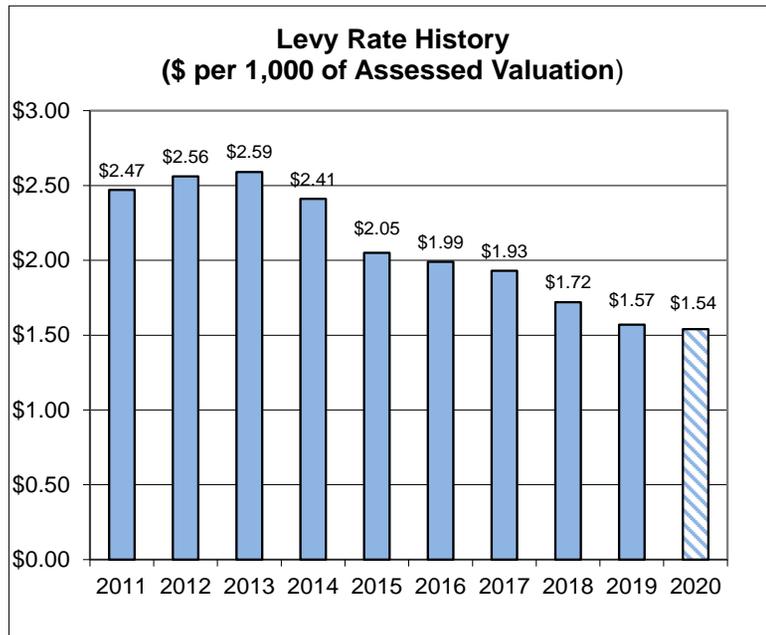
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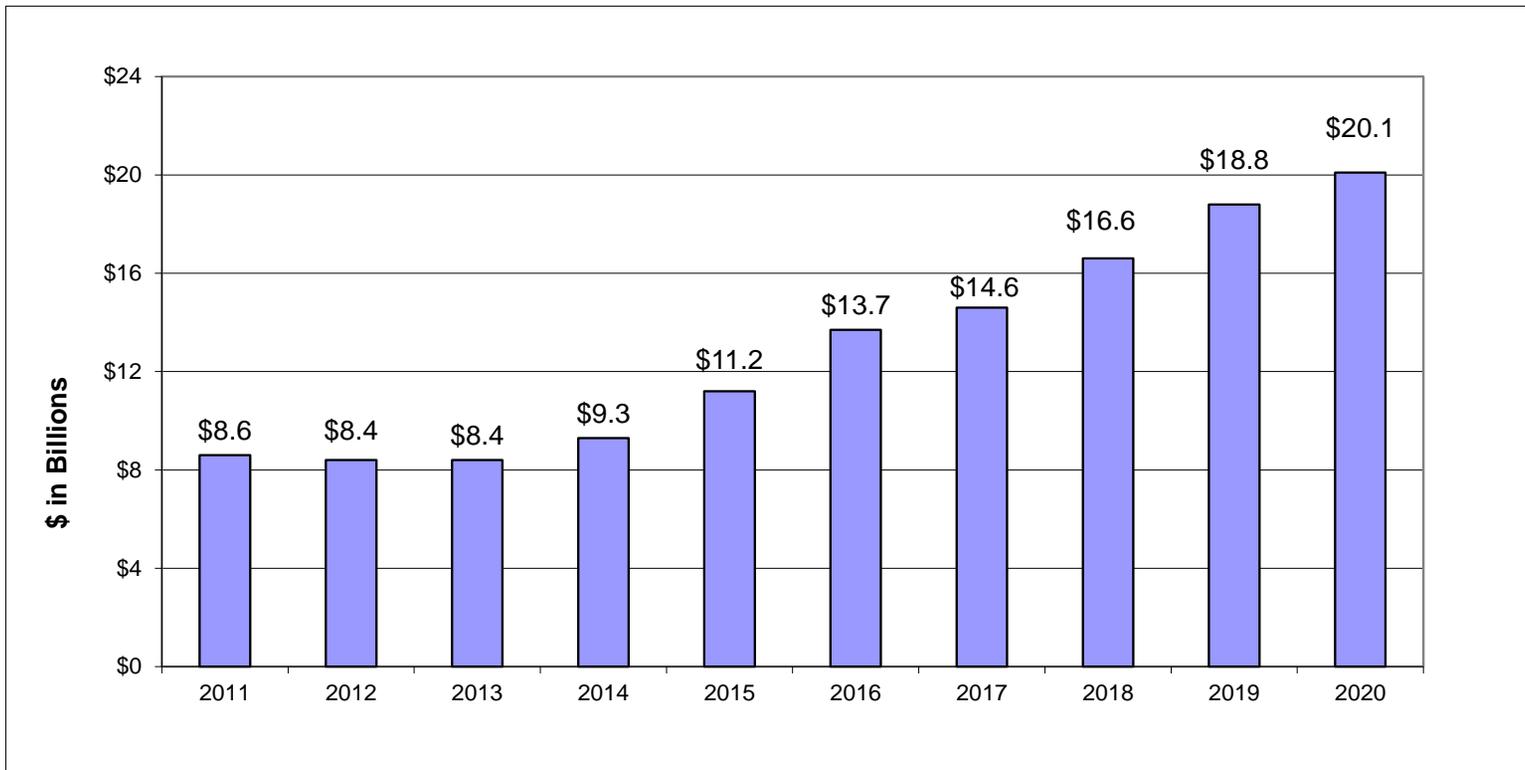
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# COUNCIL REPORT – CHRISTIE MALCHOW

NOV 19, 2019

## NORTH END MAYORS MEETING 11/12/19

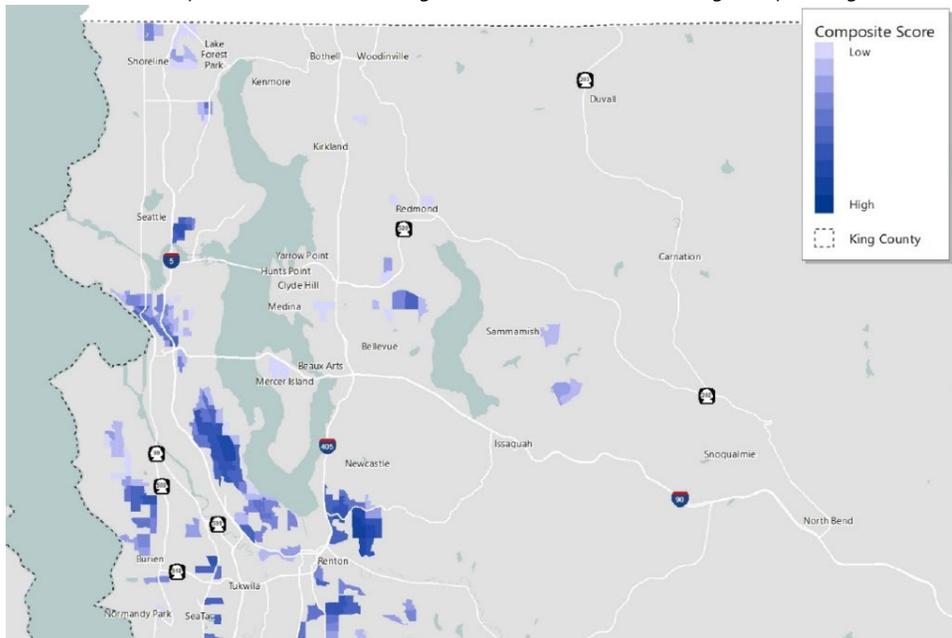
Discussion regarding changes to the Senior and Disabled persons property tax exemptions:

- The income level will now be indexed to the average median income for the county to which the individual lives, rather than the blanket \$40,000 previously.
- 2020 will have an income level of \$58,400 per King County Assessor John Wilson who was in attendance.
- Application can be found here: <https://bit.ly/2OcNpZB>

## PUBLIC ISSUES COMMITTEE 11/13/19

→PIC discussed the KCD Rates & Charges. PIC is not taking a position, but it was noted that there is a lot of interest in the Legislature for comprehensive reform to special districts, like KCD. We should consider discussing with our legislators to support this, so this goes to the voters.

→PIC discussed the King County Metro mobility network. Sammamish is being shown as not having any unmet needs. There was grumbling by North Bend & Issaquah on this map & unmet needs. Concerns relative to Metro’s ability to realize their plans prior to I-976 coupled with the passage of I-976 have many concerned about Metro’s future service. They have their biennial budget will be 2021-22 and their regional planning efforts.



→PIC presented the draft SCA 2020 Legislative Agenda, PIC will vote on this agenda at the December meeting, so please look over (full agenda forthcoming digitally):

1. Address the Affordable Housing & Homelessness Crisis
2. Invest in Transportation infrastructure & mobility
3. Fully fund the Public Works Trust Fund and Provide options for local infrastructure needs
4. Preserve local decision-making authority
5. Provide the tools for cities to address local priorities

→PIC voted to approve **the principles** (not the Regional Homeless Authority itself) for evaluating all proposals that could be forthcoming (find those principles on page 19/20 of the PIC packet I sent to you last week).

Regional Homelessness Authority – 2 new conceptual amendments were offered, one late in the day just prior to PIC from King County Councilmember Dembowski & last week from Kohl-Wells. Difference between the two being PDA (public development authority – a new government) versus ILA (interlocal agreement). Neither has taxing authority, and because the County Council hasn't settled on a direction, this is very much in flux. ILA would have Sammamish deciding to sign on, and a PDA would require an ILA. If it's not a PDA, what is the ILA aiming to do? The regional action plan has also not yet been disclosed, so there is PIC concern relative to what that looks like. Questions about why this is being pressed so hard to happen so quickly. Preference to not have this be a PDA. A PDA is a new government that would be created.

Your feedback on these 2 options is critical so that SCA can indicate to the RPC how we feel about the future of these 2 proposals (and there could be more). Below you will find the word doc for one, the other from Kohl-Wells is a cut/paste.



Dembowski proposal (above in Word Doc)

Kohl-Wells proposal (below):

**REGIONAL HOMELESSNESS AUTHORITY – CONCEPTUAL STRIKING AMENDMENT**

*\*\*\*Revised Note: The revised proposed striking amendment would change the name of the Steering Committee to **Governing Committee** and change the name of the Governing Board to the **Implementation Board**.*

**Increase County Council, Seattle City Council and Sound Cities Oversight**

**1. Reauthorization of the Authority after Audit on First Five Years' Performance:** Require a performance audit due six years after the Governing Committee (formerly Steering Committee in original proposal) confirms the initial Five-Year Plan. The King County Council and Seattle City Council would then be required to vote on whether to reauthorize or dissolve the authority.

**2. Confirmation of Executive Director:** The Governing Committee (formerly the Steering Committee), King County Council and Seattle City Council would be required to confirm the Executive Director. Other jurisdictions could provide input to the King County Council and Seattle City Council on the nominated Executive Director. If no action by either council taken to reject the Executive Director within 20 business days, then the Executive Director would be confirmed. In addition, the Executive Director would report to the Implementation Board (formerly the Governing Board), but would also need to be responsive to the Governing Committee by providing a quarterly performance report to the Governing Committee and providing information upon request by any Governing Committee member.

**3. Change Governing Board Composition and Voting:** Change the Governing Committee (formerly the Steering Committee) composition to 3 King County elected officials, 3 Seattle elected officials, 3 SCA elected officials, and 3 non-voting individuals representing those with lived experience. (The 3 non-voting members would be selected by the Advisory Committee/Continuum of Care, which shall consider recommendations from the Coalition of Lived Experience or other groups representing individuals with lived experience of homelessness and prioritize individuals with lived experience).

**4. No Taxing Authority:** The Authority would be prohibited from levying any taxes even if granted the ability by the state legislature.

**5. Revised Striking Amendment Would Not Require Governing Board Approval of Siting Any Facilities:** Executive staff indicate that adding an additional hurdle to siting homelessness services facilities, which is already challenging, is unnecessary due to the City and County council abilities to restrict actions through the budget process. Also note that each city would maintain its existing regulatory authority around zoning for such facilities.

**6. Annual Presentation to Regional Policy Committee and Committee of the Whole:** The Authority would be required to present on its proposed budget and performance to the Regional Policy Committee and Committee of the Whole during the third quarter of each year.

**Other Changes**

**7. Governing Board Rejection of Budget or Five-Year Plan:** The Governing Board would be required to provide its rationale for rejection of the Authority budget or the Five-Year Plan.

**8. Sub-regional Planning Principles:** The interlocal agreement would specify that cities would be consulted with in defining the sub-regions and include language that funding and services will be distributed throughout the County regardless of whether a jurisdiction joins the interlocal agreement. In the charter, language would be added to specify that sub-regional planning would inform development of subsequent Five-Year Plans. (Also add sub-regional planning to the issues additional committees would advise on – see #12 below.)

**9. Dedicated Liaison to Work with Behavioral Health and Criminal Justice Systems:** The Authority would be required to dedicate a staff person to serve as a liaison with the behavioral health system and criminal justice systems, including, but not limited to, the County's Behavioral Health and Recovery Division and Department of Local Services, the City's Human Services Department, Seattle Police Department, King County Sheriff's Office, Department of Public Defense, Prosecuting Attorney's Office, City Attorney's Office and the King County Police Chiefs and Sheriff Association.

**10. Additional Committees:** The Implementation Board would be required to create committees to advise on issues including, but not limited to, youth/young adults, families, chronic homelessness, faith/community building, and sub-regional planning.

**11. Youth Services Expertise:** Youth services provision would be added to the expertise/skills required to be represented on the Authority Board.

**12. Lived Experience Representation:** The 3 Implementation Board seats for individuals representing those with lived experience would be appointed by the Advisory Committee, serving as the Continuum of Care Board, after receiving recommendations from the Coalition of Lived Experience. These seats would be dedicated seats on the Implementation Board (also see #14).

**13. Intent and Mission:** State that the intent and mission of the organization is to dramatically decrease the incidence of unsheltered homelessness throughout King County.

**14. Lived Experience:** For the 3 Governing Committee and 3 Implementation Board seats for Lived Experience representatives, clarify that priority will be given to individuals who have Lived Experience.

- December 4<sup>th</sup> – SCA Board Meeting
- December 11<sup>th</sup> – next PIC meeting

## City Council Agenda Calendar

Meeting Date	Packet Items Due	Time	Meeting Type	Topics
<b>December 2019</b>				
<b>Mon 12/2</b>	11/27	6:30 pm	Study Session	<ul style="list-style-type: none"> <li>• Tentatively Canceled</li> </ul>
<b>Tues 12/3</b>	11/27	6:30 pm	Regular Meeting	<ul style="list-style-type: none"> <li>• Presentation: Community Emergency Response Team</li> <li>• Discussion: Klahanie Park Master Plan (60-minutes)</li> <li>• TMP Status Update (60 min)</li> <li>• YMCA Update</li> <li>• Sahalee Update (45 min)</li> </ul> <p><u>Consent:</u></p> <ul style="list-style-type: none"> <li>• Project Acceptance: Zackuse Creek Fish Passage Culvert</li> <li>• Approval: Janitorial Services Renewal - Patriot</li> <li>• Approval: Parks Maintenance Services Renewal - Kirkland Landcare</li> <li>• Approval: EHS Turf Renewal - Kirkland Landcare</li> <li>• Approval: Street Sweeping - Best Parking Lot Cleaning, Inc</li> <li>• Approval: Parks and Facilities Sweeping - TBD</li> <li>• Approval: Elevator Maintenance &amp; Inspection - TBD</li> <li>• Approval: Fence Installation &amp; Repair - TBD</li> <li>• Approval: Storm Pond Mowing contract renewal - AtWork!</li> <li>• Storm Pond Cattail Removal contract renewal - May Valley</li> <li>• Approval: Landscape Architectural Support Services - MIG</li> <li>• Approval: Environmental Support Services Contract - The Watershed Company</li> </ul>

11/14/2019

				<ul style="list-style-type: none"> <li>• Approval: Real Estate Support Services - Long Bay Enterprises</li> <li>• Approval: Azteca Systems LLC - Cityworks software license renewal</li> <li>• Approval: King County Water Quality Monitoring Interlocal Agreement - Supplement</li> <li>•</li> </ul>
<b>Tues 12/10</b>	12/4	6:30 pm	Study Session	<ul style="list-style-type: none"> <li>• Tentatively Canceled</li> </ul>
<b>Tues 12/17</b>	12/11	6:30 pm	Regular Meeting	<ul style="list-style-type: none"> <li>• Tentatively Canceled</li> </ul>
<b>To Be Scheduled</b>			<b>To Be Scheduled</b>	<b>Parked Items</b>
<ul style="list-style-type: none"> <li>• Growth Centers</li> <li>• Internet Usage &amp; Social Media Policies</li> <li>• Parks Surveillance Camera Policy</li> <li>• Public Hearing/Ordinance: Traffic Impact Fee Update and Associated Code Amendments</li> <li>• Wireless/Small Cell Technology Regulations Update</li> <li>• Annual Amendments to the Comprehensive Plan</li> </ul>			<ul style="list-style-type: none"> <li>• Special Events Ordinance</li> <li>• Maintenance Safety Program Adoption</li> <li>• M&amp;O Strategic Plan</li> <li>• Fleet Management Policy</li> <li>• Roadway Funding Strategy</li> <li>• Maintenance &amp; Fire Station Facility Assessment</li> <li>• Franchise Agreement/SPWS</li> <li>• Proclamation: Sexual Assault Awareness Month (April 7, 2020)</li> </ul>	<ul style="list-style-type: none"> <li>• Inner City Bus Service</li> <li>• Good Samaritan Law</li> <li>• Plastic Bags</li> </ul>