



AGENDA - Revised

City Council Regular Meeting

6:30 PM - Tuesday, September 17, 2019

City Hall Council Chambers, Sammamish, WA

Page		Estimated Time
	CALL TO ORDER	6:30 pm
	ROLL CALL	
	PLEDGE OF ALLEGIANCE	
	APPROVAL OF AGENDA	
	EXECUTIVE SESSION	6:35 pm
	Land Acquisition pursuant to RCW 42.30.110 (1)(b)	
	PUBLIC COMMENT	6:50 pm
	<i>Note: This is an opportunity for the public to address the Council. Three-minutes limit per person or five-minutes if representing the official position of a recognized community organization. If you would like to show a video or PowerPoint, it must be submitted or emailed by 5 pm, the end of the business day, to the City Clerk, Melonie Anderson at manderson@sammamish.us. Please be aware that Council meetings are videotaped and available to the public.</i>	
	CONSENT CALENDAR	7:20 pm
	1. Payroll: For the Period Ending August 31, 2019 For a Pay Date of September 5, 2019 in the Amount of \$477,403.77	
4 - 12	2. Approval: Claims For Period Ending September 17, 2019 In The Amount Of \$2,791,013.49 For Check No. 54963 Through 55115 View Agenda Item	
13 - 38	3. Ordinance: Amending Chapters 13.10 And 13.20 Of The	

Sammamish Municipal Code Related To Surface Water Management; Amending Sammamish Municipal Code Chapter 21A.15 Related To Technical Terms And Land Use Definitions; Providing For Severability; And Establishing An Effective Date
[View Agenda Item](#)

39 - 43 4. **Ordinance:** Amending Title 3.05 Of The Sammamish Municipal Code Relating To Credit Card Use, For Purposes Of Increasing The Maximum Credit Limit And Amending The Credit Card Restrictions

[View Agenda Item](#)

44 - 47 5. **Resolution:** Declaring The Intent Of The City To Adopt Legislation To Authorize A Sales And Use Tax For Affordable And Supportive Housing In Accordance With Substitute House Bill 1406 (Chapter 338, Laws Of 2019), And Other Matters Related Thereto

[View Agenda Item](#)

48 - 52 6. **Resolution:** Accepting The SE 24th St Trail Improvements Project As Complete

[View Agenda Item](#)

53 - 57 7. **Approval Bid Award:** 2019 Flashing Yellow Arrow Signals Project/ Prime Electric Inc.

[View Agenda Item](#)

58 - 61 8. **Approval:** Minutes for the September 3, 2019 Regular Meeting

[View Agenda Item](#)

62 9. **Approval:** Notes for the September 10, 2019 Study Session

[View Agenda Item](#)

PRESENTATIONS / PROCLAMATIONS

7:30 pm

63 10. **Proclamation:** National Recovery Month

[View Agenda Item](#)

64 11. **Proclamation:** Diaper Needs Awareness Week

[View Agenda Item](#)

65 - 66 12. **Presentation:** Sahalee Way Corridor Improvements Update

[View Agenda Item](#)

67 - 68 13. **Presentation:** Removal of Sahalee Corridor and Non-Concurrency Intersections from the City's Traffic Models

[View Agenda Item](#)

PUBLIC HEARINGS

8:45 pm

69 - 75 14. **Ordinance:** Declaring Public Use And Necessity For Land And Property To Be Condemned As Required For The Issaquah-

Pine Lake Road: Klahanie Blvd To SE 44th Street, Phase 1;
Authorizing Payment Therefore From The City's
Transportation Capital Improvement Program Fund And
Otherwise From The General Funds Of The City; Providing For
Severability; And Establishing An Effective Date

[View Agenda Item](#)

UNFINISHED BUSINESS

9:00 pm

15. **Report:** Investigation into Potential Illegal Dumping*

NEW BUSINESS

COUNCIL REPORTS/ CITY MANAGER REPORT

9:15 pm

- 76 - 78 16. **Report:** Mayor Christie Malchow
[View Agenda Item](#)
- 79 - 81 17. **Report:** Councilmember Pamela Stuart
[View Agenda Item](#)
- 82 18. **Report:** City Manager Rick Rudometkin
[View Agenda Item](#)

ADJOURNMENT

10:00 pm

LONG TERM CALENDAR

- 83 - 84 [View Calendar](#)

REVISION SUMMARY

* Addition of "Report: Investigation into Potential Illegal Dumping" -
Sep. 13, 2019

City Council meetings are wheelchair accessible. American Sign
Language (ASL) interpretation is available upon request. Please phone
(425) 295-0500 at least 48 hours in advance. Assisted Listening
Devices are also available upon request.



MEMORANDUM

To: Melonie Anderson, City Clerk

From: Tracey, Finance Department

Date: September 9th, 2019

Re: Claims for September 17th, 2019

••0••
1,315.98 +
95,078.00 +
326,481.71 +
105,384.43 +
60,553.49 +
2,202,199.88 +
2,791,013.49 *

	\$ 1,315.98
	\$ 95,078.00
	\$ 326,481.71
	\$ 105,384.43
	\$ 60,553.49
	\$ 2,202,199.88
Check #54963-55115	\$ 2,791,013.49

Top 10 Over \$10,000 Payments

City Council Meeting: 09/17/19		
Payments over \$10,000		
Vendor	Amount	Details
Eastside Fire & Rescue	\$ 648,144.08	Fire services
Watson Asphalt Paving Co	\$ 646,870.03	2019 Pavement program overlay
RRJ Company	\$ 233,741.91	Curb ramp retrofit/sidewalk repair
AWC	\$ 177,824.77	Employee benefits
Rainproof Contracting LLC	\$ 91,140.00	Beaver Lake Shop roof replacement
Perteet Inc	\$ 63,989.63	SE 4th St & SE 8th/218th Ave
Saybr Contractors Inc	\$ 60,102.00	Beaton Hill demo project
ICMA 401	\$ 56,990.90	Employee benefits
Lake Washington School District	\$ 55,323.00	Impact fees
US Bank Corp Payment System	\$ 46,512.02	Visa statement

Accounts Payable
Check Register Totals Only

User: jboss
 Printed: 8/27/2019 - 3:40 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
54963	08/27/2019	MALCHOW	Christie Malchow	1,315.98	54,963
				1,315.98	
Check Total:				1,315.98	

Accounts Payable

Check Register Totals Only

User: tcartmel
 Printed: 9/3/2019 - 4:34 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
54964	09/04/2019	NUVELOCI	Nuvelocity	3,938.00	54,964
54965	09/04/2019	RAINPROO	Rainproof Contracting LLC	91,140.00	54,965
Check Total:				95,078.00	

Accounts Payable

Check Register Totals Only

User: tcartmel
 Printed: 9/5/2019 - 2:27 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
54966	09/05/2019	AWCLIF	Association of Washington Cities	89.50	54,966
54967	09/05/2019	AWCMED	AWC Employee BenefitsTrust	177,824.77	54,967
54968	09/05/2019	CASDU	Caifornia State Disbursement Unit	663.50	54,968
54969	09/05/2019	ICMA401	ICMA 401	56,990.90	54,969
54970	09/05/2019	ICMA457	ICMA457	17,708.22	54,970
54971	09/05/2019	ISD	Issaquah School District	15,276.00	54,971
54972	09/05/2019	KINGPET	King County Pet Licenses	195.00	54,972
54973	09/05/2019	LWSD	Lake Washington School Dist	55,323.00	54,973
54974	09/05/2019	LEGALSHI	Legal Shield	57.80	54,974
54975	09/05/2019	NAVIAPAY	Navia Benefit Solutions Client Pay	161.00	54,975
54976	09/05/2019	NAVIA	Navia Benefits Solution	1,976.85	54,976
54977	09/05/2019	WASUPPOR	Wa State Support Registry	215.17	54,977
Check Total:				326,481.71	

Accounts Payable

Check Register Totals Only

User: tcartmel
 Printed: 9/6/2019 - 9:32 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
54978	09/06/2019	ALLSTREA	Allstream	2,194.68	54,978
54979	09/06/2019	CENTURY	CenturyLink	127.84	54,979
54980	09/06/2019	REDUTIL	City of Redmond	251.18	54,980
54981	09/06/2019	COMCAST2	Comcast	378.33	54,981
54982	09/06/2019	IRONCREE	Iron Creek Construction, LLC	6,713.67	54,982
54983	09/06/2019	PATRIOT	Patriot Maintenance Inc	3,629.52	54,983
54984	09/06/2019	PSE	Puget Sound Energy	9,064.52	54,984
54985	09/06/2019	REPUBLIC	Republic Services #172	233.93	54,985
54986	09/06/2019	SAM	Sammamish Plateau Water Sewer	21,966.34	54,986
54987	09/06/2019	SAYBR	Saybr Contractors Inc	60,102.00	54,987
54988	09/06/2019	STAPLES	Staples Advantage	722.42	54,988
Check Total:				105,384.43	

Accounts Payable

Check Register Totals Only

User: tcartmel
 Printed: 9/10/2019 - 10:14 AM

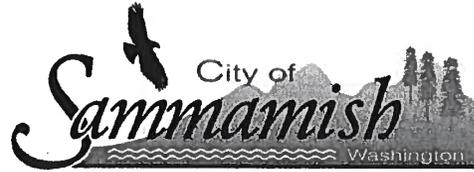


Check	Date	Vendor No	Vendor Name	Amount	Voucher
54989	09/10/2019	HOMEDE	Home Depot	1,227.48	54,989
54990	09/10/2019	US BANK	U. S. Bank Corp Payment System	46,512.02	54,990
54991	09/10/2019	USPOST	U.S. Postal Service	3,965.08	54,991
54992	09/10/2019	VOYAGER	Voyager	8,848.91	54,992
Check Total:				60,553.49	

Accounts Payable

Check Register Totals Only

User: tcartmel
 Printed: 9/11/2019 - 12:15 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
54993	09/17/2019	AAKAVS	Aakavs Consulting	6,600.00	54,993
54994	09/17/2019	ACCELA	Accela, Inc #774375	3,219.75	54,994
54995	09/17/2019	ACHARMYT	Mythri Achar	88.00	54,995
54996	09/17/2019	AGILITY	Agility AVL	445.09	54,996
54997	09/17/2019	ALMQUIST	Jesse Almquist	97.85	54,997
54998	09/17/2019	ALTUS	Altus Traffic Management	17,249.11	54,998
54999	09/17/2019	AWC	Association of Wa Cities	36,520.00	54,999
55000	09/17/2019	ATWORK	At Work!	23,329.63	55,000
55001	09/17/2019	AUTODOC	Auto Doctor	3,017.70	55,001
55002	09/17/2019	BACKGROU	Background Source Intl	968.00	55,002
55003	09/17/2019	BAROOAH	Olga Barooah	88.00	55,003
55004	09/17/2019	BARTLETT	Bartlett Tree Experts	6,198.50	55,004
55005	09/17/2019	BATYAVRI	Avril Baty	157.70	55,005
55006	09/17/2019	BEACONAT	Beacon Athletics	853.62	55,006
55007	09/17/2019	BELTRAMJ	KCSO Deputy Jason Beltram	416.52	55,007
55008	09/17/2019	BELZAK	Steve Belzak	42.13	55,008
55009	09/17/2019	BEST	Best Parking Lot Cleaning, Inc	36,762.64	55,009
55010	09/17/2019	BOLTCITY	Bolt City Productions, Inc	500.00	55,010
55011	09/17/2019	BOSTEC	Bostec Inc	40.70	55,011
55012	09/17/2019	CADMAN	Cadman, Inc.	657.93	55,012
55013	09/17/2019	CENTRALW	Central Welding Supply	96.25	55,013
55014	09/17/2019	CHINOOK	Chinook Lumber	1,673.41	55,014
55015	09/17/2019	CORT	Cort Party Rental	4,893.68	55,015
55016	09/17/2019	CURBPROS	Curb Pros, LLC	10,450.00	55,016
55017	09/17/2019	DAILY	Daily Journal of Commerce	747.60	55,017
55018	09/17/2019	EVANS	David Evans & Associates, Inc	35,922.45	55,018
55019	09/17/2019	DEBORDDA	Daniel De Bord	16.36	55,019
55020	09/17/2019	DEUTSCHJ	Janelle Deutsch	500.00	55,020
55021	09/17/2019	DRIFTMIE	Driftmier Architects, P.S.	2,912.81	55,021
55022	09/17/2019	DTGENTER	DTG Enterprises Inc.	1,591.55	55,022
55023	09/17/2019	DURHAM	Travis Durham	1,592.50	55,023
55024	09/17/2019	EASTFIRE	Eastside Fire & Rescue	648,144.08	55,024
55025	09/17/2019	ECONOLIT	Econolite	28,617.09	55,025
55026	09/17/2019	ECOTONE	Ecotone Commissioning Group LL	3,600.00	55,026
55027	09/17/2019	ELMERS	Elmer's Flag & Banner	579.70	55,027
55028	09/17/2019	ELTEC	Eltec Systems LLC	393.95	55,028
55029	09/17/2019	ESA	ESA	787.50	55,029
55030	09/17/2019	FASTENAL	Fastenal Industrial Supplies	764.49	55,030
55031	09/17/2019	FCS	FCS Group Inc.	913.75	55,031
55032	09/17/2019	FEDERICI	Nick Federici	2,000.00	55,032
55033	09/17/2019	FEHRPEER	Fehr & Peers	28,533.60	55,033
55034	09/17/2019	FUNRENT	Festival Rentals LLC	9,235.90	55,034
55035	09/17/2019	FIDELIS	Fidelis, Inc	439.67	55,035
55036	09/17/2019	FIREPROT	Fire Protection, Inc.	2,251.30	55,036
55037	09/17/2019	GEVEKOMA	Geveko Markings	6,185.93	55,037
55038	09/17/2019	NEOGOV	Governmentjobs.com, Inc	13,642.60	55,038
55039	09/17/2019	GRAYOS	Gray & Osborne, Inc.	2,264.76	55,039
55040	09/17/2019	GREIERT	Nathan C. Greiert	998.48	55,040
55041	09/17/2019	GUARDIAN	Guardian Security	85.80	55,041
55042	09/17/2019	HAMPTONR	Ron Hampton	368.76	55,042

Check	Date	Vendor No	Vendor Name	Amount	Voucher
55043	09/17/2019	HENDRIKU	Hendrikus Organics, Inc.	4,933.72	55,043
55044	09/17/2019	HONEY	Honey Bucket	3,756.26	55,044
55045	09/17/2019	HOUGHBEC	Hough Beck & Baird Inc	14,336.92	55,045
55046	09/17/2019	HWA	HWA GeoSciences, Inc	15,636.61	55,046
55047	09/17/2019	INTEGRIT	Integrity Interior Solutions LLC	14,044.45	55,047
55048	09/17/2019	INTERCOM	Inter Com Language Services	173.20	55,048
55049	09/17/2019	JACKSONJ	Janie Jackson	40.97	55,049
55050	09/17/2019	KBA	KBA Inc	29,584.57	55,050
55051	09/17/2019	KINGFI	King County Finance A/R	30,409.13	55,051
55052	09/17/2019	KCRADIO	King Cty Radio Comm Svcs	1,115.40	55,052
55053	09/17/2019	KIRKARE	Kirkland Land Care	32,149.97	55,053
55054	09/17/2019	KPG	KPG Interdisciplinary Design	28,310.00	55,054
55055	09/17/2019	LAKESIDE	Lakeside Industries	272.73	55,055
55056	09/17/2019	LESSCHWA	Les Schwab Tire Center	1,112.72	55,056
55057	09/17/2019	LEYTON	Kimberly Leyton	839.70	55,057
55058	09/17/2019	LIGHTLOA	Light Loads Concrete, LLC	483.45	55,058
55059	09/17/2019	LongBAY	Long Bay Enterprises, Inc	10,305.89	55,059
55060	09/17/2019	MALLORYS	Mallory Paint Store Sammamish	42.33	55,060
55061	09/17/2019	MARTINMI	Michelle Martin	6.00	55,061
55062	09/17/2019	MULTICAR	MC Immediate Clinic	100.00	55,062
55063	09/17/2019	MICROSOF	Microsoft	709.34	55,063
55064	09/17/2019	MINUTE	Minuteman Press	770.18	55,064
55065	09/17/2019	MORUP	Morup Signs Inc	1,365.00	55,065
55066	09/17/2019	NAPA	NAPA Auto Parts	20.38	55,066
55067	09/17/2019	NATEVENT	National Event Pros	3,674.00	55,067
55068	09/17/2019	NCMACH	NC The Cat Rental Store	650.54	55,068
55069	09/17/2019	NORDSTRO	Nordstrom	500.00	55,069
55070	09/17/2019	NWPERMIT	NW Permit Inc	313.40	55,070
55071	09/17/2019	OTAK	Otak	292.42	55,071
55072	09/17/2019	PACAIR	Pacific Air Control, Inc	7,177.50	55,072
55073	09/17/2019	POA	Pacific Office Automation	88.37	55,073
55074	09/17/2019	PACOFF	Pacific Office Automation Inc.	195.89	55,074
55075	09/17/2019	PADVORAC	Beth Padvorac	500.00	55,075
55076	09/17/2019	PAPE	Pape Machinery	4,321.61	55,076
55077	09/17/2019	PATRIOT	Patriot Maintenance Inc	31,506.26	55,077
55078	09/17/2019	PBS	PBS Engineering and Environmental I	8,741.49	55,078
55079	09/17/2019	PSINTEGR	Performance Systems Integration LLC	2,862.54	55,079
55080	09/17/2019	PERTEET	Perreet, Inc.	63,989.63	55,080
55081	09/17/2019	PINEMEAD	Pine Meadows HOA	3,892.54	55,081
55082	09/17/2019	PLATT	Platt Electric Supply	367.93	55,082
55083	09/17/2019	POLLARD	Andrea F. Pollard	70.00	55,083
55084	09/17/2019	PYLE	David Pyle	57.30	55,084
55085	09/17/2019	HALF	Robert Half	2,392.70	55,085
55086	09/17/2019	RRJ	RRJ Company LLC	233,741.91	55,086
55087	09/17/2019	RUSSOMAR	Marco Russo	56.00	55,087
55088	09/17/2019	RYANHEID	Heidi Ryan	500.00	55,088
55089	09/17/2019	SAMHERIT	Sammamish Heritage Society	3,821.55	55,089
55090	09/17/2019	SAYBR	Saybr Contractors Inc	5,670.00	55,090
55091	09/17/2019	SEATIM	Seattle Times	2,018.07	55,091
55092	09/17/2019	SECURITY	Security Contractor Services	572.00	55,092
55093	09/17/2019	SHERWIN	Sherwin-Williams Co Store 8189	763.04	55,093
55094	09/17/2019	SIGNARAM	Signarama-Redmond	412.51	55,094
55095	09/17/2019	SITEONE	Site One Landscape Supply LLC	707.72	55,095
55096	09/17/2019	SMS	SMS Cleaning, Inc	2,808.00	55,096
55097	09/17/2019	STOKES	Stokes Lawrence, PS	500.00	55,097
55098	09/17/2019	STRIPE	Stripe Rite Inc	109.89	55,098
55099	09/17/2019	SULLIVAS	Stephanie Sullivan	52.97	55,099
55100	09/17/2019	SUMNERLA	Sumner Lawn & Saw	13,236.48	55,100
55101	09/17/2019	SUNBELT	Sunbelt Rentals	1,282.45	55,101

Check	Date	Vendor No	Vendor Name	Amount	Voucher
55102	09/17/2019	STRANGER	The Stranger	480.00	55,102
55103	09/17/2019	WATERSH	The Watershed Company	3,006.64	55,103
55104	09/17/2019	WORKWEAR	The Workwear Place	863.69	55,104
55105	09/17/2019	TRIANGLE	Triangle Associates, Inc	2,033.58	55,105
55106	09/17/2019	TRI-TEC	Tri-Tec Communications, Inc	322.30	55,106
55107	09/17/2019	ULINE	ULINE Shipping Supplies	1,712.29	55,107
55108	09/17/2019	USBANKNA	US Bank N.A. - Custody	42.00	55,108
55109	09/17/2019	UTILITIE	Utilities Underground Location Ctr	624.36	55,109
55110	09/17/2019	VANDERHY	Geoffre Vanderhyde	500.00	55,110
55111	09/17/2019	WRPA	Wa Recreation & Parks Assoc	3,955.00	55,111
55112	09/17/2019	WATSON	Watson Asphalt Paving Co	646,870.03	55,112
55113	09/17/2019	WESCOM	Wescom	200.00	55,113
55114	09/17/2019	WESTERNS	Western Systems Inc.	3,581.54	55,114
55115	09/17/2019	ZUMAR	Zumar Industries, Inc.	2,185.98	55,115
Check Total:				2,202,199.88	

Agenda Bill

City Council Regular Meeting
September 17, 2019



SUBJECT:	Stormwater Code Amendments		
DATE SUBMITTED:	September 11, 2019		
DEPARTMENT:	Public Works		
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational		
RECOMMENDATION:	Adopt stormwater code amendments for Critical Drainage Areas.		
EXHIBITS:	1. Exhibit 1 - Ordinance Stormwater Code Amendments 2. Exhibit 2 - Stormwater Code Amendments - clean 3. Exhibit 3 - Stormwater Code Amendments - redlined 4. Exhibit 4 - Responses to Councilmember Questions		
BUDGET:			
Total dollar amount	0	<input type="checkbox"/>	Approved in budget
Fund(s)	0	<input type="checkbox"/>	Budget reallocation required
		<input checked="" type="checkbox"/>	No budgetary impact
WORK PLAN FOCUS AREAS:			
<input type="checkbox"/> Transportation	<input checked="" type="checkbox"/> Community Safety		
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability		
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation		
<input checked="" type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability		

NEEDED FROM COUNCIL:

Shall the Council adopt the stormwater code amendments for Critical Drainage Areas?

KEY FACTS AND INFORMATION SUMMARY:

Staff presented the final recommended stormwater code updates at the September 3rd, 2019 City Council Regular Meeting. In conjunction with a staff presentation that summarized the proposed code, a public hearing was opened during this meeting and three citizens gave public comment. During deliberations, Council Members asked several questions of staff regarding the code.

Exhibit 1 provides City Council with the ordinance for adoption.

Exhibit 2 provides a clean version of the amended stormwater code and associated sections of the Sammamish Addendum to the 2016 King County Surface Water Design Manual.

Exhibit 3 provides City Council with the red-lined version of the above code and Addendum.

Exhibit 4 is a summary of Council Members' questions from the public hearing on September 3rd and staff's respective answers.

FINANCIAL IMPACT:

There is no immediate financial impact in adopting the final stormwater code amendments as related to Critical Drainage Areas.

OTHER ALTERNATIVES CONSIDERED:

If the Council does not adopt the stormwater code amendments, then staff cannot implement the changes they directed staff to make.

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

City Comprehensive Plan:

Environment and Conservation

- Goal EC.1 Serve as a leader in environmental stewardship of the natural environment for current and future generations.
- Goal EC.2 Protect people, property and the environment in areas of natural hazards
- Goal EC.5 Maintain and protect surface water and groundwater resources that serve the community and enhance the quality of life.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE NO. O2019 _____**

**AN ORDINANCE OF THE CITY OF SAMMAMISH,
WASHINGTON, AMENDING CHAPTERS 13.10 AND 13.20
OF THE SAMMAMISH MUNICIPAL CODE RELATED TO
SURFACE WATER MANAGEMENT; AMENDING
SAMMAMISH MUNICIPAL CODE CHAPTER 21A.15
RELATED TO TECHNICAL TERMS AND LAND USE
DEFINITIONS; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, Sammamish Municipal Code (“SMC”) Chapter 21A.15 contains technical terms and land use definitions; and

WHEREAS, the City desires to move the technical terms and land use definitions of “Critical Drainage Area” and “Landslide Hazard Drainage Area” to a more appropriate Chapter of the SMC; and

WHEREAS, Title 13 SMC contains development regulations for surface and stormwater management; and

WHEREAS, Chapter 13.10 SMC contains definitions related to surface water management and is a more appropriate chapter to codify the definitions listed above; and

WHEREAS, the City adopted Ordinance 2016-428 and Ordinance 2016-429 regulating city-wide stormwater requirements which updated the King County Surface Water Design Manual (“KCSWDM”) and incorporated requirements for low impact development and such ordinances included amendments to Chapters 13.10 and 13.20 SMC; and

WHEREAS, the City has also adopted addenda to the KCSWDM (“Sammamish Addendum”) that amends portions of the County standards to better reflect the local conditions and policies of the City of Sammamish; and

WHEREAS, the City now wishes to amend the Sammamish Addendum to reflect the code changes described herein; and

WHEREAS, the Planning Commission held a work session on September 6, 2017, and public hearings on September 21, 2017 and October 5, 2017 related to the proposed amendments to the SMC; and

WHEREAS, on November 13, 2017, the City Council held a study session related to the proposed amendments to Chapters 13.10, 13.20, and 21A.15 SMC; and

WHEREAS, on August 5, 2019, the City transmitted a copy of the stormwater code amendments to the Washington State Department of Commerce (“Commerce”) in accordance with RCW 36.70A.106, and Commerce granted expedited review on August 26, 2019; and

WHEREAS, on August 16, 2019, a Determination of Non-Significance was issued for the stormwater code amendments and in accordance with Chapter 43.21C RCW, the State Environmental Policy Act, and sent to state agencies and interested parties; and

WHEREAS, on September 3, 2019, the City Council held a public hearing on the proposed amendments to Chapters 13.10, 13.20, and 21A.15 SMC related to stormwater regulations; and

WHEREAS, the City Council has considered the Planning Commission’s recommendations, public comment, and other available information relevant thereto; and

WHEREAS, the City Council wishes to amend Chapters 13.10, 13.20, and 21A.15 SMC, and the City of Sammamish Addendum to the 2016 King County Surface Water Design Manual related to stormwater regulations, as specified herein, to protect the public health, safety and welfare of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Chapter 13.10 SMC, Amended. Sammamish Municipal Code Chapter 13.10 (“Definitions”) is hereby amended to read as set forth in Exhibit 2, page 1, hereto and by this reference fully incorporated herein. In all other respects, Chapter 13.10 SMC shall remain in full force and effect as currently adopted.

Section 2. Chapter 13.20 SMC, Amended. Sammamish Municipal Code Chapter 13.20 is hereby amended to read as set forth in Exhibit 2, pages 2 through 4, hereto and by this reference fully incorporated herein. In all other respects, Chapter 13.20 SMC shall remain in full force and effect as currently adopted.

Section 3. Chapter 21A.15 SMC, Amended. Sammamish Municipal Code Chapter 21A.15 is hereby amended to read as set forth in Exhibit 2, page 5, hereto and by this reference fully incorporated herein. In all other respects, Chapter 21A.15 SMC shall remain in full force and effect as currently adopted.

Section 4. KCSWDM Sammamish Addendum, Amended. The KCSWDM Sammamish Addendum is hereby amended to read as set forth in Exhibit 2, pages 6 through 8, hereto and by this reference fully incorporated herein. In all other respects, the KCSWDM Sammamish Addendum shall remain in full force and effect as currently adopted.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of

this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ____ DAY OF _____, 2019.

CITY OF SAMMAMISH

Mayor Christie Malchow

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Mike Kenyon, City Attorney

Filed with the City Clerk:
First Reading:
Passed by the City Council:
Date of Publication:
Effective Date:

Exhibit 2: Stormwater Code Amendments - Clean

**Chapter 13.10
DEFINITIONS**

Sections:

- 13.10.120 Conveyance system.
- 13.10.125 Critical Drainage Area
- 13.10.130 Department.

- 13.10.360 Land disturbing activity.
- 13.10.365 Landslide Hazard Drainage Area
- 13.10.370 Land use code.

13.10.125 Critical drainage area.

“Critical drainage area” means an area that requires more restrictive regulation than City standards afford in order to mitigate water quality, flooding, drainage, severe erosion, or landslide problems that result from the cumulative impacts of development and urbanization. Critical drainage areas include areas that drain to Pine Lake and Beaver Lake and all landslide hazard drainage areas as mapped or as determined by the City. Site specific evaluation shall be made to assess all areas.

13.10.365 Landslide hazard drainage area.

“Landslide hazard drainage areas” means critical drainage areas where overland flows pose a significant threat to health and safety because of their close proximity to a landslide hazard area as defined by SMC 21A.15.680. Landslide hazard areas are also considered landslide hazard drainage areas. Mapped landslide hazard drainage areas are approximate. Public Works may determine that areas not mapped as landslide hazard drainage areas may meet this definition.

Exhibit 2: Stormwater Code Amendments - Clean

SMC 13.20.020 Drainage review – When required – Type.

(1) Drainage review is required when any proposed project is subject to a City of Sammamish development permit or approval and:

(a) Would result in 2,000 square feet or more of new impervious surface, replaced impervious surface or new plus replaced impervious surface; or

(b) Would involve 7,000 square feet or more of land disturbing activity; or

(c) Would construct or modify a drainage pipe or ditch that is 12 inches or more in size or depth or receives surface and stormwater runoff from a drainage pipe or ditch that is 12 inches or more in size or depth; or

(d) Contains or is adjacent to a flood hazard area as defined in SMC Title 15 or 21A; or

(e) When located within a Critical Drainage Area draining to Pine or Beaver Lakes and meets any one of the following conditions:

(i) Would result in a new single-family dwelling unit, accessory dwelling unit, multi-family, or commercial facility; or

(ii) Would result in a net increase in impervious surface of 500 square feet or more; or

(iii) Would involve 2,000 square feet or more of land disturbing activity.

(f) When located within a Critical Drainage Area draining to a landslide hazard area and meets any one of the following conditions:

(i) Would result in a new single-family dwelling unit, accessory dwelling unit, multi-family, or commercial facility; or

(ii) Would result in a net increase in impervious surface of 200 square feet or more; or

(iii) Would involve 2,000 square feet or more of land disturbing activity.

(g) When located within a Critical Drainage Area in the Tamarack or Inglewood Historic Plats and would result in any net increase in impervious surface; or meets one of these conditions;

(i) In Tamarack, any land disturbing activity greater than 2,000 square feet, or greater than 20% of the lot or tract area (whichever is less); or

(ii) In the Inglewood Historic Plat, east of East Lake Sammamish Parkway NE, any land disturbing activity greater than 2,000 square feet, or greater than 20% of the lot or parcel area (whichever is less).

Exhibit 2: Stormwater Code Amendments - Clean

(h) Is a redevelopment project proposing \$100,000 or more of improvements to an existing high-use site.

13.20.040 Critical drainage areas.

(1) Development in areas where the department has determined that the existing water quality, flooding, severe erosion, or landslide conditions present an imminent likelihood of harm to the welfare and safety of the surrounding community shall meet special drainage requirements set by the Director until such time as the community hazard is alleviated.

(2) Single-family development located in landslide hazard drainage areas shall be limited to a maximum of 35% impervious surface on each lot until such time as the Director has determined that infrastructure is on-line and operational to mitigate the risk to downslope hazards.

(3) Single family development located in areas that drain to Pine or Beaver Lakes shall be subject to minimum yard areas and maximum impervious surfaces in accordance with SMC 21A.25.030.

(4) Low impact development techniques shall be used to the maximum extent feasible for all critical drainage areas.

(5) Development proposed within a critical drainage area shall not qualify for exemption or exception from core requirements in the Surface Water Design Manual except for Director approved exemptions and exceptions for Core Requirement Nos. 1, 3, and 8 as provided below:

(a) The Director may approve an exemption or exception request, prepared by a Washington State licensed professional engineer using sound engineering principles and judgment, from tightline requirements in Core Requirement No. 1 (Discharge at the Natural Location) which can demonstrate the following condition:

(i) Discharge is to an acceptable location where surface and groundwater will not damage downslope properties, will not increase the risk of landslides or severe erosion on such properties, will not discharge to streams of gradient 15% or more, and will not be located upgradient of a septic drain field or its reserve field as measured within a 100-foot radius around the discharge location. Examples of acceptable discharge locations include, but are not limited to: Ditch and culvert systems that meet capacities in accordance with Core Requirement No. 4 (Conveyance System) for full build-out conditions and/or locations where the cumulative effects of discharges will not increase the risk of landslides or severe erosion and is supported by a geotechnical engineering report prepared by a Washington State professional licensed geotechnical engineer and peer reviewed by the City Engineer or his/her designee.

(ii) For projects proposing a net increase in impervious surface and located in Critical Drainage Areas in the Tamarack or Inglewood Historic Plats, no exemption to tightline requirements shall be approved.

(iii) Where a tightline system is proposed, discharge shall be to a City owned, operated, and maintained system or where the City has or is granted an easement for the

Exhibit 2: Stormwater Code Amendments - Clean

inspection, maintenance, repair, and replacement of the tightline system properly sized to convey the cumulative full build-out of flows. Basin transfers may be allowed if downstream wetland hydrology and stream flows are maintained and the risk of landslides, severe erosion, and flooding related property damage will not increase for downslope properties. Pumped systems shall only be allowed where existing structures and access will not be damaged in the event of pump failure.

(b) The Director may approve an exemption or exception request from Core Requirement No. 3 (Flow Control) and/or Core Requirement No. 8 (Water Quality), prepared by a Washington State licensed professional engineer using sound engineering principles and judgment, which can demonstrate that site conditions or strict adherence to the Core Requirements would negatively affect the site's ability to mitigate its surface water impacts. Such site conditions and adherence to the Core Requirements may include, but are not limited to, the following:

- (i) Significant trees would be damaged or require removal to install such facilities; or
- (ii) Siting formal flow control or water quality facilities on site would result in significant increased risk to landslide hazard areas; or
- (iii) Sizing a flow control facility is not feasible where the target release rate cannot be matched with a minimum orifice size of 0.25-inch diameter.

(c) No exemptions or exceptions to Core Requirement Nos. 1, 3, and 8 shall be granted when the Director deems that granting such exemption/exception request would cause significant impact to downstream properties, natural resources, and/or public infrastructure. Minimum thresholds for core requirements as described in the Surface Water Design Manual shall be met without exemption or exception.

(6) Where application of this section will deny all reasonable use of a property and a facility or design that produces a compensating or comparable result cannot be obtained, then an adjustment criterion exception may be approved pursuant to the applicable provisions of the Surface Water Design Manual. These standards are in addition to the applicable standards of Chapter 21A.50 SMC.

Exhibit 2: Stormwater Code Amendments - Clean

Chapter 21A.15
TECHNICAL TERMS AND LAND USE DEFINITIONS

Sections:

- 21A.15.254 Critical areas.
- 21A.15.260 Critical facility.

- 21A.15.680 Landslide hazard areas.
- 21A.15.683 Least visually obtrusive profile.

Exhibit 2: Stormwater Code Amendments - Clean

**CITY OF SAMMAMISH ADDENDUM TO THE 2016 KING COUNTY
STORMWATER DESIGN MANUAL**

CHAPTER 1 – Drainage Review and Requirements

The City of Sammamish has made several minor changes to Chapter 1 of the 2016 KCSWDM. This chapter provides replacement and supplemental text for specific sections of Chapter 1. Apart from these changes, the King County version of Chapter 1 applies for proposals in the City of Sammamish. The City’s changes to the County document are as follows:

- **Key Terms and Definitions (page 1-1 of the 2016 KCSWDM)** — Replace all references to KCC 21A with SMC 21A. In addition, the following changes to specific terms apply:

Term (page)	Action
Critical Drainage Area (p 1-2)	<p>Replace as follows per SMC 13.10.125: “Critical drainage area” means an area that requires more restrictive regulation than citywide standards afford in order to mitigate water quality, flooding, severe erosion, or landslide problems that result from the cumulative impacts of development and urbanization. Critical drainage areas include areas that drain to Pine Lake and Beaver Lake and all landslide hazard drainage areas as mapped or as determined by the City. Site specific evaluation shall be made to assess all areas.</p> <p>Critical drainage areas are defined in SMC 13.10.125 and are regulated in SMC 13.20 and SMC 21A.50.355 Lake management areas – Special District overlay.</p>
Landslide Hazard Drainage Area (p 1-5)	<p>Replace as follows:</p> <p>“Landslide hazard drainage area” is a critical drainage area and are areas where overland flows pose a significant threat to health and safety because of their close proximity to a landslide hazard area as defined by SMC 21A.15.680. Landslide hazard areas are also considered landslide hazard drainage areas. Mapped landslide hazard drainage areas are approximate. Public Works may determine that areas not mapped as landslide hazard drainage areas may meet this definition.</p> <p>Landslide Hazard Drainage Areas are defined in SMC 13.10.365 and are regulated as Critical Drainage Areas.</p>

page) Action

Exhibit 2: Stormwater Code Amendments - Clean

- **Section 1.1.1 PROJECTS REQUIRING DRAINAGE REVIEW (page 1-12 of the 2016 KCSWDM)** — Delete numbers 1 through 6 and replace with the following:

Projects as listed in SMC 13.20.020.

Figure 1.1.2.A FLOW CHART FOR DETERMINING TYPE OF DRAINAGE REVIEW REQUIRED (page 1-14 of the 2016 KCSWDM) Amending Figure 1.1.2.A such that the first box reads:

Is the project a **single family residential project** that meets any one of the criteria for drainage review as listed in SMC 13.20.020 AND meets one of the following criteria:

1.2.1 CORE REQUIREMENT #1: DISCHARGE AT THE NATURAL LOCATION

Revise Section 1.2.1.2 Discharge Requirements (page 1-26 of the 2016 KCSWDM) as follows:

2. If a proposed project, or any *natural discharge area* within a project, is located within a *Landslide Hazard Drainage Area* and drains over the erodible soils of a *landslide hazard area* with slopes steeper than 15%, THEN a **tightline system must be provided** through the *landslide hazard area* to an acceptable discharge point. The tightline system must comply with the design requirements in Core Requirement #4 and in Section 4.2.2 unless otherwise approved by the Director of Public Works (“Public Works”). Drainage easements for this system must be secured from downstream property owners, and/or for any offsite system elements, and recorded prior to engineering plan approval.

1.2.9 CORE REQUIREMENT #9: FLOW CONTROL BMPS

Revise section 1.2.9.4.1 USE OF CREDITS BY SUBDIVISION PROJECTS (p 1-97 through p 1-98) as follows:

If a proposed project is a *subdivision project*,⁵⁰ implementation of flow control BMPs for plat infrastructure improvements (e.g. road, sidewalk, or other non-lot improvements) is required concurrent with the subdivision improvements.. Flow control BMPs shall be constructed and completely operational prior to recording of final plat or binding site plan.

In order to receive the modeling credits (noted above) for flow control BMPs required for plat infrastructure improvements (e.g. road, sidewalk, or other non-lot improvements), and/or for individual lot BMPs where the applicant elects to implement or make provision for implementation of individual lot BMPs as part of the subdivision project, the following requirements must be met depending on where the BMPs are located on the *site*.

C. Subdivision Implementation of BMPs on Individual Lots

These are flow control BMPs installed on a subdivision's proposed lots as part of the subdivision project. For example, the subdivision developer may elect to pre-install some or all of the flow control BMPs required by the individual lot BMP requirements in Section 1.2.9.2. To receive credits for these BMPs, the subdivision project must meet all of the following

Exhibit 2: Stormwater Code Amendments - Clean

requirements:

- (1) The flow control BMPs must be installed and implemented in accordance with the individual lot BMP requirements in Section 1.2.9.2. This includes recording a **declaration of covenant and grant of easement** for each lot with BMPs as specified in Implementation Requirement 3 of Section 1.2.9.2.4.
- (2) BMPs to be installed on individual lots as part of the subdivision project must be shown on the **site improvement plans** submitted with the engineering plans for the proposed project as specified in Section 2.3.1.2.
- (3) Flow control BMPs shall be constructed and completely operational prior to recording of final plat or binding site plan.

Exhibit 3: Stormwater Code Amendments - Redlines

**Chapter 13.10
DEFINITIONS**

Sections:

13.10.120 Conveyance system.

13.10.125 Critical Drainage Area

13.10.130 Department.

13.10.360 Land disturbing activity.

13.10.365 Landslide Hazard Drainage Area

13.10.370 Land use code.

13.10.125 ~~21A.15.255~~ Critical drainage area.

“Critical drainage area” means an area that requires more restrictive regulation than City standards afford in order to mitigate ~~severe water quality~~, flooding, ~~drainage~~, ~~severe~~ erosion, or ~~landslide sedimentation~~ problems that result from the cumulative impacts of development and urbanization. Critical drainage areas include areas that drain to Pine Lake and Beaver Lake and all landslide hazard drainage areas as mapped or as determined by the City. Site specific evaluation shall be made to assess all areas.

13.10.365 ~~21A.15.681~~ Landslide hazard drainage area.

“Landslide hazard drainage areas” means critical drainage areas ~~applied to sites~~ where overland flows pose a significant threat to health and safety because of their close proximity to a landslide hazard area as defined by SMC ~~21A.15.680~~. Landslide hazard areas are also considered landslide hazard drainage areas. Mapped landslide hazard drainage areas are approximate. Public Works may determine that areas not mapped as landslide hazard drainage areas may meet this definition.

Exhibit 3: Stormwater Code Amendments - Redlines

SMC 13.20.020 Drainage review – When required – Type.

(1) Drainage review is required when any proposed project is subject to a City of Sammamish development permit or approval and:

(a) Would result in 2,000 square feet or more of new impervious surface, replaced impervious surface or new plus replaced impervious surface; or

~~(i) Would result in 500 square feet or more of new impervious surface, replaced impervious surface or new plus replaced impervious surface within an historic plat as defined and mapped in Attachment B at the end of this section; or~~

~~(ii) Would result in 500 square feet or more of new impervious surface within a landslide hazard drainage area as defined in the adopted Sammamish Addendum to the Surface Water Design Manual; or~~

(b) Would involve 7,000 square feet or more of land disturbing activity; or

(c) Would construct or modify a drainage pipe or ditch that is 12 inches or more in size or depth or receives surface and stormwater runoff from a drainage pipe or ditch that is 12 inches or more in size or depth; or

(d) Contains or is adjacent to a flood hazard area as defined in SMC Title 15 or 21A; or

~~(e) Is located within a critical drainage area; or~~

~~(e) When located within a Critical Drainage Area draining to Pine or Beaver Lakes and meets any one of the following conditions:~~

~~(i) Would result in a new single-family dwelling unit, accessory dwelling unit, multi-family, or commercial facility; or~~

~~(ii) Would result in a net increase in impervious surface of 500 square feet or more; or~~

~~(iii) Would involve 2,000 square feet or more of land disturbing activity.~~

~~(f) When located within a Critical Drainage Area draining to a landslide hazard area and meets any one of the following conditions:~~

~~(i) Would result in a new single-family dwelling unit, accessory dwelling unit, multi-family, or commercial facility; or~~

~~(ii) Would result in a net increase in impervious surface of 200 square feet or more; or~~

~~(iii) Would involve 2,000 square feet or more of land disturbing activity.~~

~~(g) When located within a Critical Drainage Area in the Tamarack or Inglewood Historic~~

Exhibit 3: Stormwater Code Amendments - Redlines

Plats and would result in any net increase in impervious surface; or meets one of these conditions:

(i) In Tamarack, any land disturbing activity greater than 2,000 square feet, or greater than 20% of the lot or tract area (whichever is less); or

(ii) In the Inglewood Historic Plat, east of East Lake Sammamish Parkway NE, any land disturbing activity greater than 2,000 square feet, or greater than 20% of the lot or parcel area (whichever is less).

~~(h)~~ Is a redevelopment project proposing \$100,000 or more of improvements to an existing high-use site.

13.20.040 Critical drainage ~~and/or critical erosion~~ areas.

(1) Development in areas where the department has determined that the existing water quality, flooding, severe erosion, or landslide ~~flooding, drainage and/or erosion~~ conditions present an imminent likelihood of harm to the welfare and safety of the surrounding community shall meet special drainage requirements set by the Director until such time as the community hazard is alleviated. ~~Such conditions may include the limitation of the volume of discharge from the subject property to predevelopment levels, preservation of wetlands or other natural drainage features or other controls necessary to protect against community hazard.~~

(2) Single-family development located in landslide hazard drainage areas shall be limited to a maximum of 35% impervious surface on each lot until such time as the Director has determined that infrastructure is on-line and operational to mitigate the risk to downslope hazards.

(3) Single family development located in areas that drain to Pine or Beaver Lakes shall be subject to minimum yard areas and maximum impervious surfaces in accordance with SMC 21A.25.030.

(4) Low impact development techniques shall be used to the maximum extent feasible for all critical drainage areas.

(5) Development proposed within a critical drainage area shall not qualify for exemption or exception from core requirements in the Surface Water Design Manual except for Director approved exemptions and exceptions for Core Requirement Nos. 1, 3, and 8 as provided below:

(a) The Director may approve an exemption or exception request, prepared by a Washington State licensed professional engineer using sound engineering principles and judgment, from tightline requirements in Core Requirement No. 1 (Discharge at the Natural Location) which can demonstrate the following condition:

(i) Discharge is to an acceptable location where surface and groundwater will not damage downslope properties, will not increase the risk of landslides or severe erosion on such properties, will not discharge to streams of gradient 15% or more, and will not be located upgradient of a septic drain field or its reserve field as measured within a 100-foot radius around the discharge location. Examples of acceptable discharge locations

Exhibit 3: Stormwater Code Amendments - Redlines

include, but are not limited to: Ditch and culvert systems that meet capacities in accordance with Core Requirement No. 4 (Conveyance System) for full build-out conditions and/or locations where the cumulative effects of discharges will not increase the risk of landslides or severe erosion and is supported by a geotechnical engineering report prepared by a Washington State professional licensed geotechnical engineer and peer reviewed by the City Engineer or his/her designee.

(ii) For projects proposing a net increase in impervious surface and located in Critical Drainage Areas in the Tamarack or Inglewood Historic Plats, no exemption to tightline requirements shall be approved.

(iii) Where a tightline system is proposed, discharge shall be to a City owned, operated, and maintained system or where the City has or is granted an easement for the inspection, maintenance, repair, and replacement of the tightline system properly sized to convey the cumulative full build-out of flows. Basin transfers may be allowed if downstream wetland hydrology and stream flows are maintained and the risk of landslides, severe erosion, and flooding related property damage will not increase for downslope properties. Pumped systems shall only be allowed where existing structures and access will not be damaged in the event of pump failure.

(b) The Director may approve an exemption or exception request from Core Requirement No. 3 (Flow Control) and/or Core Requirement No. 8 (Water Quality), prepared by a Washington State licensed professional engineer using sound engineering principles and judgment, which can demonstrate that site conditions or strict adherence to the Core Requirements would negatively affect the site's ability to mitigate its surface water impacts. Such site conditions and adherence to the Core Requirements may include, but are not limited to, the following:

(i) Significant trees would be damaged or require removal to install such facilities; or

(ii) Siting formal flow control or water quality facilities on site would result in significant increased risk to landslide hazard areas; or

(iii) Sizing a flow control facility is not feasible where the target release rate cannot be matched with a minimum orifice size of 0.25-inch diameter.

(c) No exemptions or exceptions to Core Requirement Nos. 1, 3, and 8 shall be granted when the Director deems that granting such exemption/exception request would cause significant impact to downstream properties, natural resources, and/or public infrastructure. Minimum thresholds for core requirements as described in the Surface Water Design Manual shall be met without exemption or exception.

~~Where alternate facility designs or methods will produce a compensating or comparable result in the public interest and which will meet this section's objectives of safety, function, appearance, environmental protection and maintainability, based upon sound engineering judgment, an adjustment to the special drainage requirements promulgated under this section may be proposed;~~

Exhibit 3: Stormwater Code Amendments - Redlines

~~provided, that the resulting development shall be subject to all of the remaining terms and conditions of this chapter.~~

(6) Where application of this section will deny all reasonable use of a property and a facility or design that produces a compensating or comparable result cannot be obtained, then an adjustment criterion exception may be approved pursuant to the applicable provisions of the Surface Water Design Manual. ~~a best practicable alternative may be approved by the director according to the adjustment process defined in the Surface Water Design Manual.~~ These standards are in addition to the applicable standards of Chapter 21A.50 SMC.

Exhibit 3: Stormwater Code Amendments - Redlines

**Chapter 21A.15
TECHNICAL TERMS AND LAND USE DEFINITIONS**

Sections:

- 21A.15.254 Critical areas.
- ~~21A.15.255 Critical drainage area.~~
- 21A.15.260 Critical facility.

- 21A.15.680 Landslide hazard areas.
- ~~21A.15.681 Landslide hazard drainage area.~~
- 21A.15.683 Least visually obtrusive profile.

~~21A.15.255 Critical drainage area~~

~~“Critical drainage area” means an area that requires more restrictive regulation than City standards afford in order to mitigate severe flooding, drainage, erosion, or sedimentation problems that result from the cumulative impacts of development and urbanization. Critical drainage areas include areas that drain to Pine Lake and Beaver Lake and all landslide hazard drainage areas.~~

~~21A.15.681 Landslide hazard drainage area.~~

~~“Landslide hazard drainage area” means a critical drainage area applied to sites where overland flows pose a significant threat to health and safety because of their close proximity to a landslide hazard area as defined by SMC 21A.15.680.~~

Exhibit 3: Stormwater Code Amendments - Redlines

CHAPTER 1 – Drainage Review and Requirements

The City of Sammamish has made several minor changes to Chapter 1 of the 2016 KCSWDM. This chapter provides replacement and supplemental text for specific sections of Chapter 1. Apart from these changes, the King County version of Chapter 1 applies for proposals in the City of Sammamish. The City’s changes to the County document are as follows:

- **Key Terms and Definitions (page 1-1 of the 2016 KCSWDM)** — Replace all references to KCC 21A with SMC 21A. In addition, the following changes to specific terms apply:

Term (page)	Action
Critical Drainage Area (p 1-2)	<p>Replace as follows per SMC 21A.15.255 <u>SMC 13.10.125</u>: “Critical drainage area” means an area that requires more restrictive regulation than city-countywide standards afford in order to <u>mitigate water quality, flooding, severe erosion, or landslide</u>, severe flooding, drainage, erosion, or sedimentation problems that result from the cumulative impacts of development and urbanization. Critical drainage areas include areas that drain to Pine Lake and Beaver Lake and all landslide hazard drainage areas <u>as mapped or as determined by the City. Site specific evaluation shall be made to assess all areas.</u> (Ord.O2003-132 § 10).</p> <p>Critical drainage areas are defined in SMC 21A.15.255 <u>SMC 13.10.125</u> and are regulated in <u>SMC 13.20</u> and SMC 21A.50.355 Lake management areas – Special District overlay.</p>
Landslide Hazard Drainage Area (p 1-5)	<p>Replace as follows:</p> <p>“Landslide hazard drainage area” is a critical drainage area and are areas where overland flows pose a significant threat to health and safety because of their close proximity to a landslide hazard area as defined by SMC 21A.15.680. <u>Landslide hazard areas are also considered landslide hazard drainage areas.</u> Mapped landslide hazard drainage areas are approximate. Public Works may determine that areas not mapped as landslide hazard drainage areas may meet this definition.</p> <p><u>Landslide Hazard Drainage Areas are defined in SMC 13.10.365 and are regulated as Critical Drainage Areas.</u></p>

- **Section 1.1.1 PROJECTS REQUIRING DRAINAGE REVIEW (page 1-12 of the**

Exhibit 3: Stormwater Code Amendments - Redlines

2016 KCSWDM) — ~~Delete numbers 1 through 6 and replace with the following: Replace the “King County Permits and Approvals” table with the following table and adding new numbers 7 and 8~~

- ~~7. Projects located in landslide hazard drainage areas that will result in 500 square feet or more of new impervious surface.~~
- ~~8. Projects as listed in SMC 13.20.020.~~

Figure 1.1.2.A FLOW CHART FOR DETERMINING TYPE OF DRAINAGE REVIEW REQUIRED (page 1-14 of the 2016 KCSWDM) Amending Figure 1.1.2.A such that the first box reads:

Is the project a **single family residential** ~~or agricultural~~ project that meets any one of the criteria for drainage review as listed in SMC 13.20.020 ~~results in >2000 sf of new plus replaced impervious surface or >7000 sf of land disturbing activity, results in less than 5,000 square feet of new plus replaced pollution generating impervious surface, results in less than ¼ acre of pollution generating pervious surfaces, or is a project that results in 500 square feet or more of new impervious surface in a landslide hazard drainage area~~ AND meets one of the following criteria:

1.2.1 CORE REQUIREMENT #1: DISCHARGE AT THE NATURAL LOCATION

Revise Section 1.2.1.2 Discharge Requirements (page 1-26 of the 2016 KCSWDM) as follows:

- 2. If a proposed project, or any *natural discharge area* within a project, is located within a *Landslide Hazard Drainage Area* and drains over the erodible soils of a *landslide hazard area* with slopes steeper than 15%, THEN a **tightline system must be provided** through the *landslide hazard area* to an acceptable discharge point ~~unless the following exception applies~~. The tightline system must comply with the design requirements in Core Requirement #4 and in Section 4.2.2 unless otherwise approved by the Director of ~~DPER Public Works (“Public Works”)~~. Drainage easements for this system must be secured from downstream property owners, and/or for any offsite system elements, and recorded prior to engineering plan approval.

~~**Exceptions:** A tightline is not required for any *natural discharge location* where DPER approves an alternative system based on a geotechnical evaluation/recommendation from a licensed geotechnical engineer that considers cumulative impacts on the hazard area under built out conditions AND one of all of the following conditions are met:~~

- ~~b) The developed conditions runoff from the *natural discharge area* is less than 0.1 cfs for the 100-year runoff event and will be infiltrated for runoff events up to and including the 100-year event, OR~~
- ~~e) The *developed conditions runoff volume*¹³ from the *natural discharge area* is less than 50% of the existing conditions runoff volume from other areas draining to the location where runoff from the *natural discharge area* enters the *landslide hazard area* onto slopes steeper than 15%, AND the provisions of Discharge Requirement 1 are met, OR~~

Exhibit 3: Stormwater Code Amendments - Redlines

~~d) DP&R Public Works determines that a tightline system is not physically feasible or will create a significant adverse impact ba: 8~~

1.2.9 CORE REQUIREMENT #9: FLOW

Revise section 1.2.9.4.1 USE OF CREDITS

1-98) as follows:

If a proposed project is a *subdivision project*,⁵⁰ implementation of flow control BMPs for plat infrastructure improvements (e.g. road, sidewalk, or other non-lot improvements) is required concurrent with the subdivision improvements. ~~Implementation of flow control BMPs on the individual lots of the subdivision may be deferred until a permit is obtained for construction on each lot and is therefore optional as part of the subdivision project. Flow control BMPs shall be constructed and completely operational prior to recording of final plat or binding site plan.~~

In order to receive the modeling credits (noted above) for flow control BMPs required for plat infrastructure improvements (e.g. road, sidewalk, or other non-lot improvements), and/or for individual lot BMPs where the applicant elects to implement or make provision for implementation of individual lot BMPs as part of the subdivision project, the following requirements must be met depending on where the BMPs are located on the *site*.

C. Subdivision Implementation of BMPs on Individual Lots

These are flow control BMPs installed on a subdivision's proposed lots as part of the subdivision project. For example, the subdivision developer may elect to pre-install some or all of the flow control BMPs required by the individual lot BMP requirements in Section 1.2.9.2. To receive credits for these BMPs, the subdivision project must meet all of the following requirements:

- (+) (1) The flow control BMPs must be installed and implemented in accordance with the individual lot BMP requirements in Section 1.2.9.2. This includes recording a **declaration of covenant and grant of easement** for each lot with BMPs as specified in Implementation Requirement 3 of Section 1.2.9.2.4. ~~If not all of the required BMPs are installed on a lot as part of the subdivision project, language must be included in the covenant notifying the future lot owner of additional required BMPs.~~
- (2) BMPs to be installed on individual lots as part of the subdivision project must be shown on the **site improvement plans** submitted with the engineering plans for the proposed project as specified in Section 2.3.1.2.
- (3) Flow control BMPs shall be constructed and completely operational prior to recording of final plat or binding site plan.

~~D. Subdivision Future Implementation of BMPs on Individual Lots~~

~~These are flow control BMPs stipulated to be installed on some or all of a subdivision's proposed lots by a declaration of covenant recorded for each such lot. To receive credits for these BMPs, the subdivision project must meet all of the following requirements:~~

Exhibit 3: Stormwater Code Amendments - Redlines

1. ~~Demonstrate through a lot-specific assessment that the flow control BMPs stipulated for each lot are **feasible and applicable** according to the individual lot BMP requirements in Section 1.2.9.2 and the BMP design specifications in Appendix C. This lot-specific assessment must be included in the TIP submitted with engineering plans for the subdivision. The assessment shall~~ ⁹ ~~information necessary to select and pr~~
2. ~~Record a **declaration of covenant** a~~ type or types of BMP being proposed for credit. This covenant must be as specified in Implementation Requirement 3 of Section 1.2.9.2.4, except as follows:
 - a) ~~The **FCBMP site plan(s)** may be waived depending on the BMPs proposed or may be conceptual, showing only the information necessary to stipulate the type or types of BMP being proposed for credit. For example, if the BMP is full dispersion, the approximate location of future impervious surface and the limits of the "native vegetated flowpath segment" (see Appendix C, Section C.2.1) must be shown. If the BMP is full infiltration, the approximate location of future impervious surface, septic drain field (if applicable), and infiltration devices must be shown. For all other BMPs, the "design and maintenance details" (see Item b below) for each proposed BMP per Appendix C may be sufficient as determined by DPER.~~
 - b) ~~The **FCBMP design and maintenance details** must include the dimensions of all proposed devices, features, and flowpaths, expressed as unit amounts per square foot of impervious surface served or as a percentage of the lot size or impervious surface created.~~
 - c) ~~The **notice** to future lot owners must indicate that they are responsible to install the flow control BMP or BMPs stipulated for the lot prior to final inspection approval of constructed lot improvements. Alternative BMPs that provide equivalent performance may be proposed at the time of permit application for proposed lot improvements. In any case, a revised covenant will need to be recorded to reflect the final approved BMPs and site improvement plan(s).~~
- (4) ~~If **single family residential lots** are being created, a **note** must be placed on the **recorded documents** for the subdivision indicating the following:~~

~~"Single family residences and other improvements constructed on the lots created by this subdivision must implement the flow control best management practices (BMPs) stipulated in the drainage plan declaration of covenant and grant of easement recorded for each lot. Compliance with this stipulation must be addressed in the small project drainage plan submitted for drainage review when application is made for a single family residential building permit for the lot."~~
- (5) ~~If **commercial lots** are being created, a **note** must be placed on the **recorded documents** for the subdivision indicating the following:~~

~~"Improvements constructed on the lots created by this subdivision must implement the flow control best management practices (BMPs) stipulated in the drainage plan declaration of covenant and grant of easement recorded for each lot. Compliance with this stipulation must be addressed in the engineering plans submitted for drainage review when application is made for a permit to make improvements to the lot."~~

Exhibit 3: Stormwater Code Amendments - Redlines

(6) If a ~~binding site plan~~ is being created, a ~~note~~ must be placed on the ~~recorded documents~~ for the subdivision indicating the following:
 "Improvements constructed on the lots created by this binding site plan must implement the flow control best management practices (BMPs) and grant of easement recorded for each lot. ¹⁰ C the engineering plans submitted for drainage r make improvements to the lot."

~~Section 1.3.1 SPECIAL REQUIREMENT #1: OTHER ADOPTED AREA-SPECIFIC REQUIREMENTS (page 1-99 of the 2016 KCSWDM)~~ — Replace the table in Section 1.3.1 on page 1-100 with the following:
Threshold Requirement

Threshold	Requirement
If a proposed project is in a basin plan or lake management plan...	THEN the proposed project shall comply as codified by the City of Sammamish Municipal Code.

Exhibit 2: Responses to Councilmember Questions

Comment	Name	Comment	Response
1	Councilmember Valderrama	Why are other areas with similar topography, such as SE 24th not also included in the no exemption for tightline?	Inglewood and Tamarack have been specifically called out due to the lack of public infrastructure and that they are historic plats, in which individual lots are now coming in with building permit applications. Subdivisions constructed in the last 10 years are required to construct a tightline and exemptions are not typically granted.
2	Councilmember Stuart	Cumulative effects - on my house add a 100 sf deck, patio, driveway larger, etc. Each individually falls below a threshold. How do we have some sort of limit for the lot?	Development code in 21A controls minimum yard areas and maximum impervious square footages for an entire lot. There is additional control, built into our stormwater manual, to prevent numerous drainage-review-exempt projects coming in over time for a single lot. Although an initial project may be exempt from drainage review it falls below impervious thresholds, additional permits/projects that add impervious surface would sum with any previous impervious surface added to a property after the year 2001. For example, a project that adds 499 square feet of new impervious in the Pine Lake Drainage Basin would be exempt from drainage review in 2019, but if the owner tried to add another 499 square feet of new impervious in 2021, the owner would trigger drainage review of the combined 998 square feet they've added and are proposing to add.
3	Councilmember Stuart	10 Houses, all at 499 sf, amounts to 4,990 sf total - how do we account for that?	We do not see every house putting in the max amount of impervious surface. When only 200 sf or less is added, the runoff is a negligible amount.
4	Councilmember Moran	Cumulative effect - home added something and comes back 2 years later. Is that forever? Until it is sold?	Yes, it is forever. We use aerial imagery and historical knowledge during the permit review process to check the information and how much impervious has been added over time and whether drainage review was completed or not. We also have records in Trakit of previous permits associated with parcel numbers, and can check if there has been any permit filed for that property in the past. Our files, either electronic or paper, note the amount of impervious surface added in conjunction with those previous permits/projects.
5	Mayor Malchow	#5 (c) - "director deems...cause significant impact to downstream properties." How do we define significant?	Assuming there is no unique definition in the code, we use the definition in the dictionary.
6	Councilmember Stuart	30% maximum for R-1. Are there maximums for R-4 and R-6?	They have a minimum required yard area and some lots have a maximum impervious surface. Multiple types of surfaces. Impervious creates runoff, hardscape surfaces are not necessarily impervious but impact the feeling of the community and impacts tree roots, etc. So land use requires retaining a percent of yard space/area. That is why some have a maximum impervious and others have a minimum yard surface. 45% minimum yard area, allows 55% hard surface area. There are some hard scape surfaces that can be considered pervious.
7	Councilmember Stuart	Why are there different limitations for the different zones of land use?	This discussion was had in 2016 when the change was put into effect. In applying the code, it is difficult so we would like to change it. The place to manage impervious surface is in the stormwater manual. Character, hardscape, should be managed in the land use code. May consider revising in a future iteration.
8	Councilmember Stuart	Not a change, but clarification. 13.20.040 5 (a)(1) - change upgradient to near for septic systems.	Septic system drain fields are designed to infiltrate partially treated wastewater effluent into the upper 2-3 feet of soil located beneath the distribution lines of a septic system. The system is designed to percolate through the soil to groundwater. The code, written as-is, protects existing septic-owners downgradient of a developing property from receiving additional stormwater runoff from a new development. This protects their septic system by not inundating their drain field with concentrated stormwater runoff. Staff recommends <u>not</u> changing "upgradient" to "near."
9	Councilmember Stuart	Refers to Mary Wictor's input regarding the discharge location on 13/20.040 5(a)(i) ...around the discharge location and add proposed land disturbance.	Staff spoke more with Mary Wictor about this particular code, and concluded that there are two separate issues at play. The code, written as-is, protects existing septic-owners downgradient of a developing property from receiving additional stormwater runoff from a new development. The code change request by Mary would, to "around areas of land disturbance" is more focused on developers that plan to make cuts on their lot adjacent to septic systems. Digging into the ground surface offers a shorter flow path for the near-surface ground water, and could result in groundwater seepage into the open cut. Staff recommends the code be left as-written, and will work with the Department of Community Development to see if additional code is warranted related to land clearing in the future.

10	Councilmember Stuart	Flow chart for determining 1.2.1 Core Requirement #1, Item #2 - drainage easement for system must be secured from downstream. Suggests impacted as opposed to downstream.	Staff recommends <u>not</u> using the word "impacted," as it could be interpreted differently by different readers. Instead staff worked with Mary Wictor to develop an alternative phrase in this section. The section in 1.2.1 now reads: Drainage easements for this system must be secured from downstream property owners, <u>and/or for any off-site system elements</u> , and recorded prior to engineering plan approval.
11	Councilmember Moran	Definition of severe?	The King County Manual defines a "Severe roadway flooding problem" as flooding over all lanes of a roadway, or a sole access driveway is severely impacted, for runoff events less than or equal to the 100-year event. A severely impacted sole access driveway is one in which flooding overtops a culverted section of the driveway <i>posing a threat of washout or unsafe access conditions</i> due to indiscernible driveway edges, or flooding is deeper than 6 inches on the driveway, posing a <i>severe impediment to emergency access</i> . (p 1-9 of 2016 King County Stormwater Design Manual, italics added). Although the Manual does not define "Severe Erosion," other references in the manual to "severe" typically link the use of the word to a concern for the welfare and safety of the surrounding community.
12	Mayor Malchow	Definition of land disturbance?	Land disturbing activity is defined by the City of Sammamish Municipal Code. Definition: 13.10.360 Land disturbing activity. "Land disturbing activity" means an activity that results in a change in the existing soil cover, both vegetative and nonvegetative, or to the existing soil topography. "Land disturbing activity" includes, but is not limited to, demolition, construction, clearing, grading, filling, excavation and compaction. "Land disturbing activity" does not include tilling conducted as part of agricultural practices, landscape maintenance or gardening. (Ord. O2016-428 § 4 (Att. B); Ord. O2011-304 § 1 (Att. A))
13	Councilmember Moran	Wants to see City take lead on not allowing more septic and requiring hook up to sewer if available. Add to list of things to do? City needs to work on policy.	Separate policy issue. This code will protect septic systems more. WAC 246-272A-0025 allows the "local health officer" to require hooking up to sewer when it is located within 200 feet. The local health officer is the Seattle King County Board of Health. The City does not currently oversee sewer or septic at this time.

Agenda Bill

City Council Regular Meeting
September 17, 2019



SUBJECT:	Ordinance amending Title 3.05 of the Sammamish Municipal Code for the purpose of increasing the City Manager's maximum credit limit and amending the credit card restrictions.											
DATE SUBMITTED:	July 29, 2019											
DEPARTMENT:	Finance											
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational											
RECOMMENDATION:	Approve the ordinance.											
EXHIBITS:	1. Exhibit 1. Ordinance amending SMC Title 3.05 2. Exhibit 2 - Attachment A. SMC Title 3.05 Credit Card Use - redline version											
BUDGET:	<table> <tr> <td>Total dollar amount</td> <td>N/A</td> <td><input type="checkbox"/> Approved in budget</td> </tr> <tr> <td>Fund(s)</td> <td>N/A</td> <td><input type="checkbox"/> Budget reallocation required</td> </tr> <tr> <td></td> <td></td> <td><input checked="" type="checkbox"/> No budgetary impact</td> </tr> </table>			Total dollar amount	N/A	<input type="checkbox"/> Approved in budget	Fund(s)	N/A	<input type="checkbox"/> Budget reallocation required			<input checked="" type="checkbox"/> No budgetary impact
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Fund(s)	N/A	<input type="checkbox"/> Budget reallocation required										
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WORK PLAN FOCUS AREAS:	<table> <tr> <td><input type="checkbox"/> Transportation</td> <td><input type="checkbox"/> Community Safety</td> </tr> <tr> <td><input type="checkbox"/> Communication & Engagement</td> <td><input type="checkbox"/> Community Livability</td> </tr> <tr> <td><input checked="" type="checkbox"/> High Performing Government</td> <td><input type="checkbox"/> Culture & Recreation</td> </tr> <tr> <td><input type="checkbox"/> Environmental Health & Protection</td> <td><input checked="" type="checkbox"/> Financial Sustainability</td> </tr> </table>			<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	<input checked="" type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	<input type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability	
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety											
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability											
<input checked="" type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation											
<input type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability											

NEEDED FROM COUNCIL:

Shall the City Council approve an ordinance increasing the City Manager's credit card limit from \$10,000 to \$25,000 and revising the credit card restrictions?

KEY FACTS AND INFORMATION SUMMARY:

The current credit card limit of \$10,000 established in 2009 is not adequate to meet the City Manager's city credit card purchasing needs. The Revised Code of Washington (RCW) requires the City Council to adopt policies governing payment of credit card bills.

RCW 43.09.2855 requires local governments using credit cards for official government purchases and acquisitions to adopt policies governing the distribution, authorization, credit limits, payment, and control of credit cards. In 2001 the City Council passed Ordinance 2001-79 adopting a system for issuance, use, and control of credit cards by City officials and employees. In 2009 the City Council passed Ordinance 2009-260 revising this system, increasing the credit limit and amending the bill payment language. The credit limit set in 2009 is too low to adequately meet the City Manager's credit card purchasing needs. In addition, the credit card restrictions conflict with currently accepted business practices for purchasing and invoice payment. The proposed changes to Sammamish Municipal Code (SMC), Title 3.05 address the credit limit and credit card restrictions while meeting the RCW requirements.

FINANCIAL IMPACT:

None.

OTHER ALTERNATIVES CONSIDERED:

Do not approve the ordinance thereby restricting some purchasing efficiencies that are gained with credit card use.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE No. O2019-XXX**

**AN ORDINANCE OF THE CITY OF SAMMAMISH,
WASHINGTON, AMENDING TITLE 3.05 OF THE SAMMAMISH
MUNICIPAL CODE RELATING TO CREDIT CARD USE, FOR
PURPOSES OF INCREASING THE MAXIMUM CREDIT LIMIT
AND AMENDING THE CREDIT CARD RESTRICTIONS.**

WHEREAS, pursuant to the provisions of state law, section 43.09.2855 of the Revised Code of Washington (RCW), the Sammamish City Council has adopted the Sammamish Municipal Code, Title 3.05 setting forth a system for credit card issuance; and

WHEREAS, the credit limit of \$10,000 per card adopted by Ordinance 2009-260 in 2009 is not adequate to meet the City Manager’s city credit card use needs; and

WHEREAS, the credit card restrictions adopted by Ordinance 2001-79 regarding payment of invoices and open charge accounts have become obsolete; and

WHEREAS, a need exists to amend Title 3.05 of the Sammamish Municipal Code;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON DOES ORDAIN AS FOLLOWS:**

Section 1. Sections 3.05.050 and 3.05.060 of the Sammamish Municipal Code are hereby amended to read in full as set forth in Attachment A, attached hereto, and by this reference incorporated herein..

Section 2. **Effective Date.** This ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication as provided by law.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
17th DAY OF SEPTEMBER 2019.**

CITY OF SAMMAMISH

Mayor Christie Malchow

Attest:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Ordinance Reading: September 17, 2019
Passed by the City Council:
Date of Publication:
Effective Date:

Attachment A

Chapter 3.05
CITY CREDIT CARD USE

3.05.050 Credit limits

The City Manager or his/her designee shall set credit limits on each card issued subject to the approval of the City Council. The credit card limit shall not exceed \$25,000 for the City Manager or \$10,000 for any other individual credit card. The limit may be temporarily revised by the City Manager or his/her designee ~~the Finance Director~~ to accommodate purchases made under special circumstances, up to the limit of the City Manager's signing authority ~~such as emergency repairs, disaster responses, extended business travel, and other infrequent or unusual situations.~~

3.05.060 Credit card restriction

The following will be considered an unauthorized purchase or use of any City purchasing/credit card:

- (1) Cash advances;
- ~~(2) Payment of invoices or statements;~~
- ~~(3) Purchases where an open charge account would be utilized;~~
- (2) Personal purchases of any kind.

Agenda Bill

City Council Regular Meeting
September 17, 2019



SUBJECT:	Resolution for House Bill 1406 declaring the City's intent to impose an affordable housing sales tax.	
DATE SUBMITTED:	July 25, 2019	
DEPARTMENT:	Finance	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Adopt the resolution of intent.	
EXHIBITS:	1. Exhibit 1 - Resolution	
BUDGET:		
Total dollar amount	Additional sales tax revenue of approximately \$48,000 per year for 20 years.	<input type="checkbox"/> Approved in budget
Fund(s)	General Fund	<input checked="" type="checkbox"/> Budget reallocation required <input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability	

NEEDED FROM COUNCIL:

Shall the City of Sammamish adopt a resolution declaring it's intent to authorize a sales and use tax for affordable or supportive housing?

KEY FACTS AND INFORMATION SUMMARY:

The Washington State legislature recently passed House Bill 1406 allowing cities and counties to impose a sales tax for investment in affordable or supportive housing. This new law requires the City to adopt a resolution of intent to adopt legislation to authorize the maximum capacity of the law within six months of the date the law takes effect. The effective date of the new law is July 28, 2019. A separate ordinance authorizing imposition of the tax must be adopted by July 28, 2020. The taxes received by the City are offset by a reduction in the State's sales tax and therefore would not result in a

tax increase to consumers. Sammamish may use the funds in the following ways for residents whose income is at or below 60% of the City's median income.

- a. Acquiring, rehabilitating, or constructing affordable housing, which may include new units of affordable housing within an existing structure or facilities providing supportive housing services under RCW 71.24.385;
- b. Funding the operations and maintenance costs of new units of affordable or supportive housing.
- c. Rental assistance.

FINANCIAL IMPACT:

Additional sales tax revenue in the amount of approximately \$48,000 will be available to the City, annually for 20 years. The maximum amount to be received each year equals the taxable retail sales within the City in the State fiscal year 2019 multiplied by the tax rate of .0073%.

OTHER ALTERNATIVES CONSIDERED:

Council could choose not to adopt the resolution before January 28, 2020 and the subsequent required legislation imposing the tax by July 28, 2020, thereby transferring the ability to access these funds to King County.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. O2019-XXX**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, DECLARING THE INTENT OF THE
CITY TO ADOPT LEGISLATION TO AUTHORIZE A
SALES AND USE TAX FOR AFFORDABLE AND
SUPPORTIVE HOUSING IN ACCORDANCE WITH
SUBSTITUTE HOUSE BILL 1406 (CHAPTER 338, LAWS OF
2019), AND OTHER MATTERS RELATED THERETO.**

WHEREAS, in the 2019 Regular session, the Washington State Legislature approved, and the Governor signed, Substitute House Bill 1406 (Chapter 338, Laws of 2019) (“SHB 1406”); and

WHEREAS, SHB 1406 authorizes the governing body of a city or county to impose a local sales and use tax for the acquisition, construction or rehabilitation of affordable housing or facilities providing supportive housing, for the operations and maintenance costs of affordable or supportive housing; or if eligible, for providing rental assistance to tenants; and

WHEREAS, the tax will be credited against state sales taxes collected within the City and, therefore, will not result in higher sales and use taxes within the City and will represent an additional source of funding to address housing needs in the City; and

WHEREAS, the tax must be used to assist persons whose income is at or below sixty percent (60%) of the City’s median income; and

WHEREAS, the City has a need for affordable housing options and has determined that imposing the sales and use tax to address this need will benefit its citizens; and

WHEREAS, in order for a city or county to impose the tax, within six months of the effective date of SHB 1406, or January 28, 2020, the governing body must adopt a resolution of intent to authorize the maximum capacity of the tax, and within twelve months of the effective date of SHB 1406, or July 28, 2020, must adopt legislation to authorize the maximum capacity of the tax; and

WHEREAS, this resolution constitutes the resolution of intent required by SHB 1406; and

WHEREAS, the City Council now desires to declare its intent to impose a local sales and use tax as authorized by SHB 1406 as set forth herein;

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON DOES RESOLVE AS FOLLOWS:

Section 1. Resolution of Intent

The City Council declares its intent to adopt legislation to authorize the maximum capacity of the sales and use tax authorized by SHB 1406 within one year of the effective date of SHB 1406, or by July 28, 2020.

Section 2. Further authority, ratification.

All City officials, their agents, and representatives are hereby authorized and directed to undertake all action necessary or desirable from time to time to carry out the terms of, and complete the actions contemplated by, this resolution. All acts taken pursuant to the authority of this resolution but prior to its effective date are hereby ratified.

Section 5. Effective Date.

This resolution shall be in full force and effect immediately on its passage and adoption.

PASSED BY THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, ON THIS 17th DAY OF SEPTEMBER 2019.

Christie Malchow, Mayor

Attest/Authenticated:

Melonie Anderson, City Clerk

Approved as to Form

Michael R. Kenyon, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Resolution No.:

Agenda Bill

City Council Regular Meeting
September 17, 2019



SUBJECT:	Final Project Acceptance: SE 24th St Trail Project, between 200th Ave SE and 204th Ave SE: Contract #C2017-252	
DATE SUBMITTED:	September 09, 2019	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Adopt a resolution accepting the SE 24th St Trail Project, between 200th Ave SE and 204th Ave SE, by Trimaxx Construction, Inc. as complete.	
EXHIBITS:	1. Exhibit 1 - Final Acceptance Resolution 2. Exhibit 2 - Final Contract Voucher	
BUDGET:		
Total dollar amount	\$141,302.53	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	2017-2018 Roadway Fund, 340-410-595-62-63-00	<input type="checkbox"/> Budget reallocation required <input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input checked="" type="checkbox"/> Transportation	<input checked="" type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

NEEDED FROM COUNCIL:

Shall Council accept the SE 24th St Trail Project, between 200th Ave SE and 204th Ave SE with Trimaxx Construction, Inc. as complete?

KEY FACTS AND INFORMATION SUMMARY:

Summary:

All work for the SE 24th St Trail Improvements Project, between 200th Ave SE and 204th Ave SE, has been completed in accordance with the project specifications. The recommended action approves the final contract amount and constitutes the final acceptance of the work. There were no contractor claims filed against the City, and no liquidated damages were assessed against the contractor.

Background:

This project improved non-motorized access in the neighborhood by constructing a six-foot walking path along the south side of SE 24th Street beginning at 200th Ave SE and extending east to 204th Ave SE. On December 12th, 2017 Council authorized the City Manager to award and execute a contract with the lowest responsive and responsible bidder, Trimaxx Construction, Inc. for construction of the SE 24th St Trail Improvement project amount not to exceed \$128,496.00 and to administer a construction contingency in the amount of \$12,849.60, total amount of \$141,345.60.

The project commenced on February 8, 2018 and the final invoice was received on June 20, 2018.

FINANCIAL IMPACT:

The completed improvements were constructed within the project budget. A summary of the actual project expenditures, by budget number, is provided below.

Contract Expenditures (101-000-542-30-48-51):

Initial Contract	\$ 131,302.53
Change Order 1	+ \$ <u>10,000.00</u>
Final Completed Contract	\$ 141,302.53

The total contract amount was within the council authorized total.

OTHER ALTERNATIVES CONSIDERED:

No alternatives. Project construction is complete and final authorization is needed to complete the close-out paperwork.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2019-_____**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE SE 24TH ST TRAIL
IMPROVEMENTS PROJECT AS COMPLETE**

WHEREAS, at the Regular Council meeting on December 12, 2017, the City Council authorized the City Manager to enter into a contract with the lowest bidder for the SE 24th St Trail Improvements Project, between 200th Ave SE and 204th Ave SE (“the Project”); and

WHEREAS, the City Manager executed contract C2017-252 for construction of the Project with Trimaxx Construction Inc.; and

WHEREAS, the Project was substantially completed by Trimaxx Construction Inc. on June 20, 2018; and

WHEREAS, the City Council now wishes to accept the work on the Project as complete;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DO RESOLVE AS FOLLOWS:**

Section 1. Project Acceptance. The City of Sammamish hereby accepts the Project as complete.

Section 2. Authorization of Contract Closure Process. The City Manager is hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, the Department of Labor and Industries and the Department of Employment Security.

Section 3. Effective Date. This Resolution shall take effect immediately upon signing.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE __ DAY OF SEPTEMBER 2019.**

CITY OF SAMMAMISH

Mayor Christie Malchow

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Resolution No.:



Final Contract Voucher Certificate

Contractor Trimaxx Construction Inc.			
Street Address 12903 Wayward Way			
City RSedro Woolley	State WA	Zip 98284	Date 9/9/2019
City Project Number N/A	Federal Aid Project Number N/A	City Contract Number C2017-252	
Contract Title SE 24th Trail Improvements Project, between 200th Ave SE and 204th Ave SE			
Date Work Physically Completed 6/20/2018		Final Amount \$144,302.53	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Sammamish nor have I rented or purchased any equipment or materials from any employee of the City of Sammamish; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Sammamish for work performed and material furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Sammamish from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.

X

Contractor Authorized Signature Required

Print Signature Name

Subscribed and sworn to before me this _____ day of _____ 20 _____

X

Notary Public in and for the State of _____

residing at _____

City of Sammamish

I, certify the attached final estimate to be based upon actual measurement, and to be true and correct.

Approved Date _____

X

Project Engineer/Project Administrator

X

City Engineer

This Final Contract Voucher is to be prepared by the Project Engineer or Project Administrator. Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

Agenda Bill

City Council Regular Meeting
September 17, 2019



SUBJECT:	2019 Flashing Yellow Arrow Signals Project - Construction Bid Award	
DATE SUBMITTED:	September 10, 2019	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Authorize the City Manager to award and execute a construction contract with Prime Electric, Inc. for construction of the 2019 Flashing Yellow Arrow Signals Project in the amount of \$324,032.00 and to administer a ten percent (10%) project construction contingency of \$32,403.00.	
EXHIBITS:	1. Exhibit 1 - 2019 FYA Signals Bid Summary 2. Exhibit 2 - 2019 FYA Signals Vicinity Map	
BUDGET:		
Total dollar amount	\$356,435.00	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	340-154-595-30-63-00	<input type="checkbox"/> Budget reallocation required
		<input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input checked="" type="checkbox"/> Transportation	<input checked="" type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

NEEDED FROM COUNCIL:

Should the City of Sammamish enter into a construction contract with the apparent low bidder, Prime Electric, Inc., for construction of the 2019 Flashing Yellow Arrow Signals Project?

KEY FACTS AND INFORMATION SUMMARY:

The 2019 Flashing Yellow Arrow Signals project was publicly advertised for construction on August 19, 2019 with bids received on August 26, 2019. Five (5) contractors submitted proposals for the project. Bid proposals were opened on September 5, 2019. Prime Electric, Inc. has been verified as the lowest responsive and

responsible bidder in regards to their bid of \$324,032.00 (See Exhibit 1). The Engineer's estimate for this project is \$379,000.00.

Background:

In 2017, the City conducted a FYA feasibility study for all of the City's signalized intersections. The analysis identified those intersections that met certain physical configuration and safety criteria making it feasible to install FYA left turn signals. The City used King County's signal crew to install the first FYA signals at five (5) intersections in 2017. They have been very successful in shortening the wait times to turn left. Due to the County's limited staffing and their lowering the prioritization of City projects, the City decided to hire a contractor to install FYAs at up to eight (8) intersections in 2018.

The City Council approved the installation of additional Flashing Yellow Arrow (FYA) turn signals to improve signal operations and traffic safety in the Transportation Capital Improvement Fund of the adopted 2019-2020 budget. The Interim City Manager approved an engineering design contract with David Evans and Associates (DEA) on April 22, 2019 to produce the plans, specifications and cost estimate necessary to publicly advertise for the FYA project, which was done on August 19, 2019 and August 26, 2019. Five (5) contractors submitted proposals. Bid proposals were opened on September 5, 2019. Prime Electric, Inc. has been verified as the lowest responsive and responsible bidder in regards to their bid of \$324,032.00 (See Exhibit 1). The Engineer's estimate for this project is \$379,000.00 for the following 10 locations (see Exhibit 2).

- NE 8th St & 242nd Avenue NE (Eastbound and Westbound)
- 228th Avenue NE & NE 4th Street (Northbound)
- 228th Avenue SE & SE 8th Street (Southbound, Eastbound, and Westbound)
- SE Duthie Hill Road & Trossachs Boulevard SE & 275th Avenue SE (Northbound, Southbound, Eastbound, and Westbound)
- Issaquah-Pine Lake Road SE & 230th Lane SE & Pine Lake Middle School (Northbound and Southbound)
- Issaquah-Pine Lake Road SE & SE Klahanie Boulevard (Northbound and Southbound)
- 228th Avenue SE & Issaquah-Pine Lake Road SE (Northbound)
- SE Issaquah-Beaver Lake Road & SE Duthie Hill Road (Eastbound)
- Issaquah-Pine Lake Road SE & SE 47th Way & 238th Way SE (Northbound and Southbound)
- Issaquah-Pine Lake Road SE & SE 48th Street (Northbound)

Summary:

The Public Works Department recommends that the City Council authorize the City Manager to award and execute a contract with Prime Electric, Inc. of Bellevue WA, for construction of the 2019 Flashing Yellow Arrow Signals Project.

FINANCIAL IMPACT:

The construction low bid is \$324,032.00 and an additional construction contingency of \$32,403.00 will be funded through the adopted Transportation Capital Improvement Funds (Flashing Yellow Arrow Turn Signals - 340-154-595-30-63-00), for a total project estimate of \$356,435.00.

OTHER ALTERNATIVES CONSIDERED:

If the City chooses not to move forward with the construction contract for this project, the proposed traffic signal operation and safety improvements will not be constructed as scheduled in 2019.

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

City of Sammamish Comprehensive Plan [Transportation Element](#) Goals:

Goal T.2 - Greater Options and Mobility Invest in transportation systems that offer greater options, mobility, and access in support of the city's growth strategy.

Goal T.3 - Operations, Maintenance, Management and Safety As a high priority, maintain, preserve, and operate the city's transportation system in a safe and functional state.



Bid Opening

City of Sammamish Public Works Department

Project: 2019 Flashing Yellow Arrow Signals Project

Bid Date & Time: September 5, 2019, 2:00 pm

Bidder		Signed Proposal	Schedule of Prices	Bid Security Form	Acknowledgement of Receipt of Addenda	Non-Collusion and Signature	Minimum Wage Affidavit	¹ List of Subcontractors	² Statement of Debarment Affidavit	² Responsible Bidder's Qualifications	Total Bid Price
1	Colvico Inc.	✓	✓	✓	n/a	✓	✓	✓	n/a	✓	\$342,800.00
2	Prime Electric, Inc.	✓	✓	✓	n/a	✓	✓	✓	n/a	✓	\$324,032.00
3	Transportation Systems	✓	✓	✓	n/a	✓	✓	✓	n/a	✓	\$378,352.00
4	Titan Earthworks LLC	✓	✓	✓	n/a	✓	✓	✓	n/a	✓	\$344,888.00
5	Northeast Electric LLC	✓	✓	✓	n/a	✓	✓	✓	n/a	✓	\$356,578.00
6											
7											
8											

Engineer's Estimate: \$379,000.00

¹Projects expected to cost \$1 million must require bidders to submit subcontractors list for HVAC, plumbing and electrical (RCW 39.30.060).

²Form must be submitted within 48 hours after the published bid submittal time.

Draft



MINUTES

City Council Regular Meeting

6:30 PM - September 3, 2019

City Hall Council Chambers, Sammamish, WA

Mayor Christie Malchow called the regular meeting of the Sammamish City Council to order at 6:30 p.m.

Councilmembers Present:

Mayor Christie Malchow
Deputy Mayor Karen Moran
Councilmember Jason Ritchie
Councilmember Ramiro Valderrama
Councilmember Chris Ross
Councilmember Tom Hornish
Councilmember Pam Stuart

Councilmember Jason Ritchie participated via teleconference

Councilmembers Absent:

Staff Present:

City Manager Rick Rudometkin
Deputy Director of Community Development David Pyle
Director of Parks & Recreation Angie Feser
Deputy Director of Public Works Cheryl Paston
City Engineer Andrew Zagars
Communications Manager/Public Information Officer Sharon Gavin
City Attorney Michael Kenyon
City Clerk Melonie Anderson

ROLL CALL

Roll was called.

PLEDGE OF ALLEGIANCE

Councilmember Stuart led the pledge.

APPROVAL OF AGENDA

MOTION: Councilmember Tom Hornish moved to approve the agenda. Deputy Mayor Karen Moran seconded. Motion carried unanimously 7-0.

Draft

PUBLIC COMMENT

Mary Wictor, 408 208th Avenue NE, spoke regarding the stormwater maps.

CONSENT CALENDAR

1. **Payroll:** For the Period Ending July 15, 2019 For a Pay Date of July 19, 2019 in the Amount of \$514,286.17
2. **Payroll:** For the Period Ending July 31, 2019 For a Pay Date of August 5, 2019 in the Amount of \$505,697.40
3. **Payroll:** For the Period Ending August 15, 2019 For a Pay Date of August 20, 2019 in the Amount of \$508,833.34
4. **Approval:** Claims For Period Ending August 6, 2019 In The Amount Of \$1,954,870.89 For Check No. 54548 Through 54749
5. **Approval:** Claims For Period Ending August 20, 2019 In The Amount Of \$2,911,874.56 For Check No. 54750 Through 54887
6. **Approval:** Claims For Period Ending September 3, 2019 In The Amount Of \$403,308.94 For Check No. 54888 Through 54962
7. **Resolution:** Accepting The Inglewood Hill Road Overlay As Complete
8. **Resolution:** Adopting A New Employee Handbook And Repealing All Existing Personnel Policies And Procedures
9. **Approval:** Interlocal Agreement with King County to enter into a Cooperative Governmental Purchasing Agreement
10. **Approval:** Minutes for the July 16, 2019 Regular Meeting.
11. **Approval:** Minutes for the August 20, 2019 Special Meeting.

MOTION: Councilmember Pam Stuart moved to approve the consent agenda. Councilmember Ramiro Valderrama seconded. Motion carried unanimously 7-0.

PRESENTATIONS / PROCLAMATIONS

12. **Proclamation:** Childhood Cancer Awareness Month

Councilmember Hornish read the proclamation.
13. **Proclamation:** Welcoming Week

Councilmember Valderrama read the proclamation.

PUBLIC HEARINGS

Draft

- 14. Ordinance:** Amending Chapters 13.10 and 13.20 Of The Sammamish Municipal Code related To Surface Water Management; Amending Sammamish Municipal Code Chapter 21A.15 Related To Technical Terms And Land Use Definitions; Providing For Severability; And Establishing An Effective Date

Danika Globakar, Senior Stormwater Engineer, gave the staff report and showed a PowerPoint presentation (presentation is available [here](#)).

Public Hearing

The hearing opened at 7:19 pm

Mary Wictor, spoke previously, gave some additional amendments for the stormwater code.

Zach Van Niman, 18115 NE 13th Street, Redmond WA, spoke about his Eagle Scout project removing tires from the George Davis headwaters.

Karen Herring, 22366 SE 32nd Way, spoke regarding the need for the updates to the stormwater code.

Public Hearing closed at 7:28 pm.

Councilmember Stuart would like staff to perform further research on the amendments proposed by Ms. Wictor.

Deputy Mayor Moran would like a definition of severe impacts.

Mayor Malchow would like a definition of significant land disturbance.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- 15. Contract:** Sahalee Way NE Corridor Analysis Update/ Perteet

Andrew Zagars, City Engineer gave the staff report.

MOTION: Councilmember Pam Stuart moved to direct the City Manager to enter into an agreement with Perteet for the Sahalee Way NE Corridor Analysis Update. Councilmember Chris Ross seconded. Motion carried unanimously 7-0.

- 16.** Council recessed from 7:47 pm to 7:56 pm

COUNCIL REPORTS/ CITY MANAGER REPORT

Draft

17. Report: City Manager Rick Rudometkin

Councilmember Hornish would like the City to require the YMCA to submit their Capital Assets Maintenance Reserve Fund for approval. We need language describing what happens to any excess reserves and what projects should be considered as capital improvements. How much of the profits should be turned over to the City. Add language that would allow the City to develop another reserve fund that the Y could use if they don't end up with enough money for capital expense..

EXECUTIVE SESSION

18. Potential Litigation pursuant to RCW 42.30.110 (1)(i)

Council adjourned to Executive Session at 8:49 pm. They returned at 9:38 pm.

MOTION: Councilmember Pam Stuart moved to authorize the City Manager to execute a settlement agreement with Brixton Homes, LLC under which Brixton Homes, LLC (1) pays the sum of \$95,250 to the City for unpermitted tree damage and removal and (2) restores the affected area pursuant to the City Code. Mayor Christie Malchow seconded. Motion carried unanimously 7-0.

MOTION: Deputy Mayor Karen Moran moved to authorize the City Manager to execute the proposed CR 2A agreement with King County to resolve the pending law suites involving the East Lake Sammamish Trail. Councilmember Pam Stuart seconded. Motion carried 6-1 with Councilmember Tom Hornish dissenting.

ADJOURNMENT

The meeting adjourned at 9:42 pm.

MOTION: Deputy Mayor Karen Moran moved to adjourn. Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.

Melonie Anderson, City Clerk

Christie Malchow, Mayor

Draft



NOTES

City Council Study Session

6:30 PM - September 10, 2019

City Hall Council Chambers, Sammamish, WA

Mayor Christie Malchow called the study session of the Sammamish City Council to order at 6:30 p.m.

PUBLIC COMMENT

Kevin Jones, representing STCA, 12131 113 Avenue NE, spoke regarding concurrency certificates issued to STCA.

Mary Wictor, 408 208 Avenue NE, spoke regarding the upcoming Stormwater code amendments submitted written comments available upon request of the City Clerk at manderson@sammamish.us.

TOPICS

1. **Discussion:** East King County Census Committee Representation

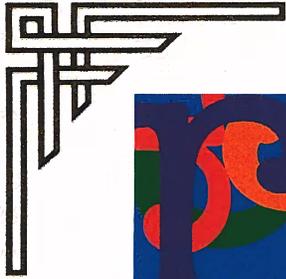
Deputy Mayor Moran volunteered to be the City's representative on this committee.
2. **Discussion:** GMPC VISION 2050 Comment Letter

Mike Sugg, Management Analyst, gave the staff report.
3. **Discussion:** Audit of Traffic Concurrency Models - Draft Scope of Work

Rick Rudometkin, City Manager and Cheryl Paston, Interim Public Works Director gave the staff report.

ADJOURNMENT

The meeting adjourned at 7:53 pm.



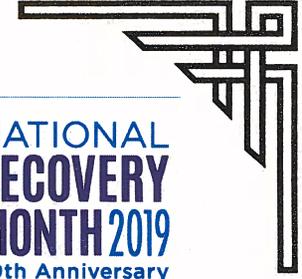
**NATIONAL
RECOVERY
MONTH 2019**
30th Anniversary



Sammamish, Washington
~ Proclamation ~



**NATIONAL
RECOVERY
MONTH 2019**
30th Anniversary



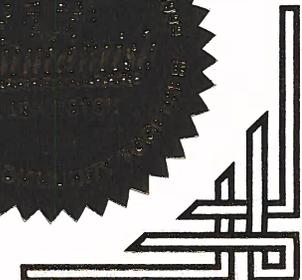
- Whereas, behavioral health is an essential part of one's overall health and wellness, and
- Whereas, prevention of mental and substance use disorders works, treatment is effective, and people recover in our area and around the nation; and
- Whereas, preventing and overcoming mental and substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and
- Whereas, an estimated 400,000 people in King County are affected by these conditions; and
- Whereas, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and
- Whereas, we recognize four dimensions of recovery from mental health and substance use disorders: health, home, purpose, and community; and
- Whereas, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), King County, and the State of Washington, invite all residents of City of Sammamish to participate in

National Recovery Month and

Now, Therefore, I Mayor Christie Malchow on behalf of the Sammamish City Council, do hereby proclaim the month of September 2019 as

Signed this 17th day of September, 2019

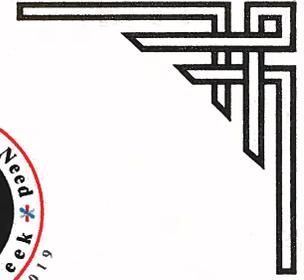
Mayor Christie Malchow



© 2018 Local Paper



Sammamish, Washington ~ Proclamation ~



Whereas, Diaper Need, the condition of not having a sufficient supply of clean diapers to ensure that infants and toddlers are clean, healthy and dry, can adversely affect the health and welfare of infants, toddlers and their families; and

Whereas, national surveys report that one in three mothers experiencing diaper need at some time while their children are less than three years of age and forty-eight percent of families delay changing a diaper to extend their supply; and

Whereas, the average infant or toddler requires an average of 50 diaper changes per week over three years; and

Whereas, diapers cannot be bought with food stamps or WIC vouchers, therefore obtaining a sufficient supply of diapers can cause economic hardship to families; and

Whereas, a supply of diapers is generally an eligibility requirement for infant and toddlers to participate in childcare programs and quality early education programs; and

Whereas, the people of Sammamish recognize that addressing Diaper Need can lead to economic opportunity for the state's low-income families and can lead to improved health for families and their communities; and

Whereas, Sammamish is proud to be support community organizations that recognize the importance of diapers in helping provide economic stability for families and distribute diapers to poor families through various channels;

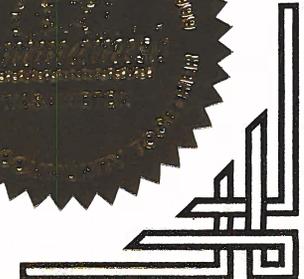
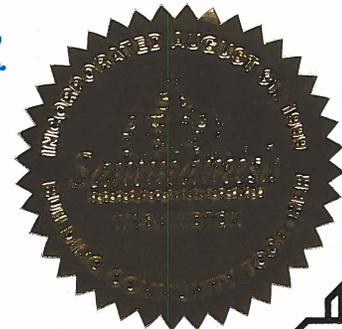
Now and Therefore, I, Mayor Christie Malchow, on behalf of the Sammamish Council, do hereby proclaim the week of:

September 23 through September 29, 2019 as Diaper Need Awareness Week

in the City of Sammamish and encourage the citizens of Sammamish to donate generously to diaper banks, diaper drives, and those organizations that distribute diapers to families in need to help alleviate diaper need in Sammamish and environs.

Signed this 17th day of September, 2019

Mayor, Christie Malchow



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Agenda Bill

City Council Regular Meeting
September 17, 2019



SUBJECT:	Sahalee Way Corridor Improvements Update		
DATE SUBMITTED:	September 11, 2019		
DEPARTMENT:	Public Works		
NEEDED FROM COUNCIL:	<input type="checkbox"/> Action	<input type="checkbox"/> Direction	<input checked="" type="checkbox"/> Informational
RECOMMENDATION:	Informational only.		
EXHIBITS:			
BUDGET:			
Total dollar amount	Not Applicable	<input type="checkbox"/>	Approved in budget
Fund(s)	Transportation Capital	<input type="checkbox"/>	Budget reallocation required
	Improvement Fund - Sahalee Way, 340-162-595-30-63-00	<input checked="" type="checkbox"/>	No budgetary impact
WORK PLAN FOCUS AREAS:			
<input checked="" type="checkbox"/>	Transportation	<input checked="" type="checkbox"/>	Community Safety
<input type="checkbox"/>	Communication & Engagement	<input type="checkbox"/>	Community Livability
<input type="checkbox"/>	High Performing Government	<input type="checkbox"/>	Culture & Recreation
<input type="checkbox"/>	Environmental Health & Protection	<input type="checkbox"/>	Financial Sustainability

NEEDED FROM COUNCIL:

Informational only.

KEY FACTS AND INFORMATION SUMMARY:

Council passed the following motion at the July 16, 2019 Regular Meeting directing the City Manager and Staff to evaluate possible improvements to Sahalee Way NE.

MOTION: Deputy Mayor Karen Moran moved to (MAIN MOTION) direct the City Manager and Staff to show the possible improvements to level of service (LOS) at intersections on Sahalee Way at present and the impact by 2035, to show the necessary improvements (using model) to street segments to ensure they work through 2035, non-motorized options between intersections for safety improvements (up to NE 37 Way), and analysis of V/C ratio of the segments if the intersections are operating at LOS "D" or "E" by 2035 . Working with a engineering firm, with

which the City has a current contract or Perteet Inc., for results ASAP, with an update to Council by September 17, 2019 Regular Meeting.

On September 3, 2019, staff brought a Consultant Services Agreement with Perteet, Inc. to prepare the requested corridor and intersection analyses that was approved by Council. The analysis report will be called "The Sahalee Way Corridor Improvements Update" and will utilize the City's updated 2035 traffic models. The report will include the limits of Sahalee Way NE /228th Avenue SE between NE 12th Street and SR 202. The report will be modeled for both the AM and PM peak conditions. The analysis will address the requested information that was presented in a Council Motion during the July 17th regular Council Meeting. WSDOT's recent assessment of the SR202/Sahalee Way intersection will also be reviewed as background information.

Staff held a kickoff design meeting with the Perteet team on September 12. Staff and representatives from Perteet will return to Council later this fall with a draft report, and plan to produce the final report early next year, which will include a VISSUM graphic simulation similar to what was created for the Issaquah Pine Lake Road Phase 1 Project.

FINANCIAL IMPACT:

None.

OTHER ALTERNATIVES CONSIDERED:

There is a no alternative, as this report is a response to the motion passed by Council.

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

[Comprehensive Plan - Capital Facilities](#)

[Comprehensive Plan - Transportation](#)

Agenda Bill

City Council Regular Meeting
September 17, 2019



SUBJECT:	Removal of Sahalee corridor and non-concurrency intersections from the City's traffic models.	
DATE SUBMITTED:	September 17, 2019	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input type="checkbox"/> Action <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Informational	
RECOMMENDATION:	Discuss removal of Sahalee corridor and non-concurrency intersections from the City's traffic models.	
EXHIBITS:		
BUDGET:		
Total dollar amount	N/A	<input type="checkbox"/> Approved in budget
Fund(s)	N/A	<input type="checkbox"/> Budget reallocation required
		<input checked="" type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input checked="" type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

NEEDED FROM COUNCIL:
Discuss removal of the Sahalee corridor and non-concurrency intersections from the City's traffic models.

KEY FACTS AND INFORMATION SUMMARY:
The Council approved a motion at its August 20th meeting directing the City Manager to remove the two Sahalee corridor road improvement projects that are in the 2020-2025 TIP from the City's traffic models. Council did clarify that the failing Sahalee concurrency intersection (Sahalee Way/NE 28th Pl/223rd Ave NE) was to remain in the traffic models. The adjustments were made effective August 21st.

The immediate impact of this decision means that the Sahalee corridor fails the City's concurrency standards and policies and as such, those development projects that require a Concurrency Certificate (see [SMC 14A.10](#)) cannot make the failure worse. If a project does make the failure worse, we cannot issue a Concurrency Certificate. The model must therefore be run for each of those types of applications instead of conducting the concurrency test in batches of up to 10 peak hour trips. For a SFR building permit application, this will cost the applicant \$4,932 + \$132 processing fee for an individual test run, instead of \$632 which is the cost of a batch test.

Staff will be available to answer Council's questions at the meeting.

FINANCIAL IMPACT:

N/A

OTHER ALTERNATIVES CONSIDERED:

No other alternatives were considered as this complies with the Council's direction to return for additional discussion at this meeting.

Agenda Bill

City Council Regular Meeting
September 17, 2019



SUBJECT:	Public Hearing on Ordinance No. O2019_XXXX Declaring Public Use and Necessity for Land and Property to Be Condemned as Required for the Issaquah-Pine Lake Road: Klahanie Blvd. to SE 44th Street, Phase 1 Project.	
DATE SUBMITTED:	September 09, 2019	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Open the public hearing regarding Ordinance No. O2019_XXXX declaring public use and necessity for land and property to be condemned as required for the Issaquah-Pine Lake Road: Klahanie Blvd. to SE 44th Street, Phase 1 Project.	
EXHIBITS:	1. Exhibit 1 - Condemnation Ordinance IPLR	
BUDGET:		
Total dollar amount	Not Applicable	<input type="checkbox"/> Approved in budget
Fund(s)	Transportation Capital Improvement Fund - Issaquah Pine Lake Road, 340-169-595-30-63-00	<input type="checkbox"/> Budget reallocation required <input checked="" type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input checked="" type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

NEEDED FROM COUNCIL:

Should the City Council open the public hearing regarding Ordinance No. O2019_XXXX declaring public use and necessity for land and property to be condemned as required for the Issaquah-Pine Lake Road: Klahanie Blvd. to SE 44th Street, Phase 1?

KEY FACTS AND INFORMATION SUMMARY:

On April 16, 2019, the City Council authorized the City Manager to execute an agreement for engineering design and right-of-way acquisition services for construction of the Issaquah-Pine Lake Improvements Phase 1 Project. Council also directed staff to extend the limits of the project further to the south if needed to improve traffic operations. The project limits were therefore extended to include the intersection with SE 44th Street, needed for the design of the Capital project to accommodate the new Issaquah School District Elementary School that will take primary access from this intersection. Staff is recommending condemnation of a small piece of undeveloped land that is part of the Boulder Creek Condominiums and adjacent to SE 44th Street. This condemnation ordinance is being introduced now because the City is aligning its schedule for SE 44th intersection improvements with the new school's construction schedule.

Issaquah-Pine Lake Road is planned to be widened to a five lane section south of Klahanie Blvd through SE 44th Street. Staff is coordinating with the School District to ensure the improvements to Issaquah-Pine Lake Road and SE 44th Street are sufficient for traffic operations both when the school opens and when the City completes the rest of the Phase 1 corridor widening.

Staff will work with the property owner of Boulder Creek Condominiums to reach an amicable settlement. The City's Attorney will only initiate condemnation of the property if a settlement cannot be reached that allows improvements to the SE 44th Street intersection prior to the new school's opening. By having this Ordinance in place, the City will be able to move forward with the project design while still providing adequate time to negotiate with the property owners. The condemnation process also allows a property owner to have the court establish a compensation amount if they feel it would produce a better settlement.

FINANCIAL IMPACT:

Not applicable.

OTHER ALTERNATIVES CONSIDERED:

If the City did not pass a condemnation Ordinance at this time, the new school's opening could be delayed if the City is unable to reach an agreement with the property owner that allows SE 44th Street intersection to be improved.

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

[Comprehensive Plan - Capital Facilities](#)

[Comprehensive Plan - Transportation](#)

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE No. O2019-__**

**AN ORDINANCE OF THE CITY OF SAMMAMISH,
WASHINGTON, DECLARING PUBLIC USE AND
NECESSITY FOR LAND AND PROPERTY TO BE
CONDEMNED AS REQUIRED FOR THE ISSAQUAH-PINE
LAKE ROAD: KLAHANIE BLVD TO SE 44TH STREET,
PHASE 1; AUTHORIZING PAYMENT THEREFORE FROM
THE CITY'S TRANSPORTATION CAPITAL
IMPROVEMENT PROGRAM FUND AND OTHERWISE
FROM THE GENERAL FUNDS OF THE CITY; PROVIDING
FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, the Issaquah-Pine Lake Road, Klahanie Boulevard to SE 32nd Way, Phase 1 ("Issaquah-Pine Lake Road Improvements Project") is a Concurrency Project on the current Six-Year Transportation Capital Improvement Plan; and

WHEREAS, on April 16, 2019, the City Council authorized the City Manager to execute an agreement for engineering design and right-of-way acquisition services for construction of the Issaquah-Pine Lake Improvements Project; and

WHEREAS, the Issaquah-Pine Lake Improvements Project's limits were extended southward of SE Klahanie Blvd to SE 44th Street, as needed, for improved traffic operations to accommodate traffic from the planned new Issaquah School District Elementary School; and

WHEREAS, the Issaquah-Pine Lake Improvements Project consists of widening the existing two-lane road, which currently has inadequate shoulders and sidewalks, to form a three-lane arterial street north of SE Klahanie Blvd and five-lane arterial south of SE Klahanie Blvd, with a center median, turning lanes, sidewalks, bicycle lanes, street lighting, and streetscaping; and

WHEREAS, certain land and properties along Issaquah-Pine Lake Road between SE 44th Street to SE 32nd Way must be acquired in order to provide the necessary right-of-way for construction of the Issaquah-Pine Lake Improvements Project; and

WHEREAS, on-going efforts to acquire the necessary properties by negotiation and agreement are being undertaken by the City and its agents; and

WHEREAS, in the event that negotiated acquisition is not fully successful in advance of the anticipated commencement of construction, it is essential that the City be prepared to initiate condemnation proceedings; and

WHEREAS, payment of just compensation for properties acquired through condemnation

and costs of litigation should be made from the City's Transportation Capital Improvement Program ("CIP") fund and otherwise from the general funds of the City; and

WHEREAS, Issaquah-Pine Lake Road SE is a principal arterial running through the southern part of the City; and

WHEREAS, the City Council finds that the protection of the public health, safety, and welfare requires that the design and construction of Issaquah-Pine Lake Road SE be completed as quickly as possible to facilitate the safe movement of traffic, including emergency vehicles; and

WHEREAS, the City has provided notice of the adoption of this Ordinance in the manner set forth in RCW 8.12.005 and 8.25.290;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Declaration of Public Use and Necessity. The land and property rights within the City of Sammamish, King County, Washington, described in Exhibits A and B to this Ordinance and incorporated herein, are necessary for the public use and purpose of the Issaquah-Pine Lake Road Improvements Project, consisting of road widening and related necessary improvements to the arterial roadway between SE 44th Street and SE 32nd Way. Such land and property rights are hereby condemned, appropriated and taken for such public use and purposes, subject to the making or paying of just compensation to the owners thereof in the manner provided by law. The improvements will be owned by the City of Sammamish, and open for vehicle, pedestrian, and bicycle travel by members of the public.

Section 2. Authorization to Exercise Power of Eminent Domain. The City Attorney is hereby authorized to commence condemnation proceedings to acquire the property depicted in **Exhibit A** and legally described in **Exhibit B**, both of which are attached hereto and incorporated herein by this reference, under the power of eminent domain pursuant to Chapter 8.12 RCW.

Section 3. Compensation. Compensation to be paid to the owner(s) of the property identified in Section 2, above, and costs and expenses of litigation authorized by this Ordinance, shall be paid from the City's Transportation Capital Improvement Program fund (Fund 340) and otherwise from the general funds of the City.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE ____ DAY OF _____, 2019.**

CITY OF SAMMAMISH

Mayor Christie Malchow

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Filed with the City Clerk: September 10, 2019
Public Hearing: September 17, 2019
First Reading: September 17, 2019
Public Hearing: October 1, 2019
Second Reading: October 1, 2019
Passed by the City Council:
Date of Publication:
Effective Date:

EXHIBIT A

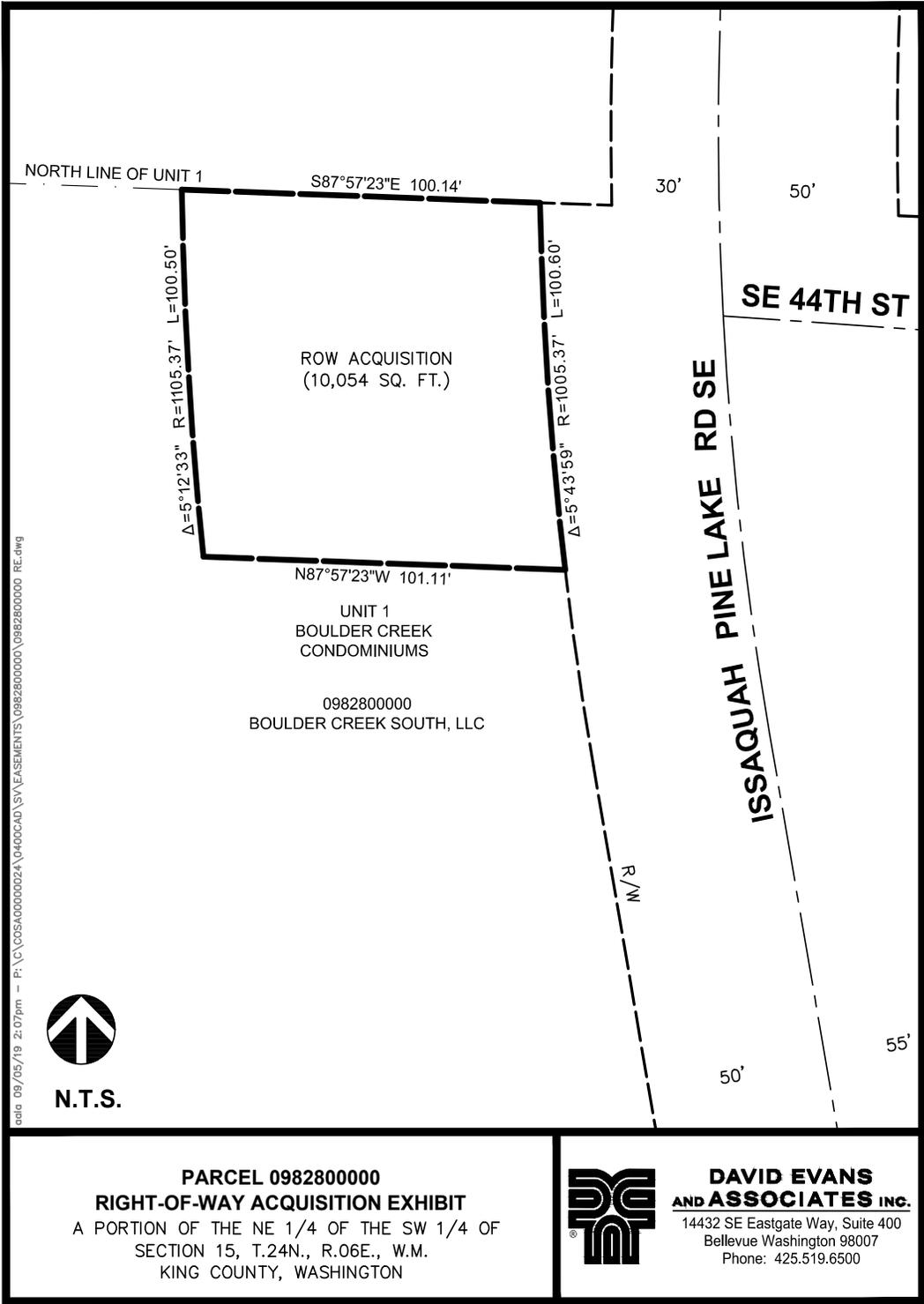
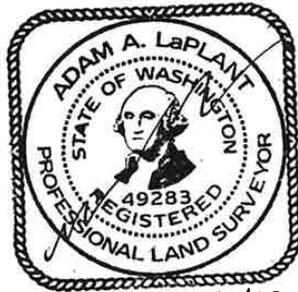


EXHIBIT B

RIGHT-OF-WAY ACQUISITION DESCRIPTION
KING COUNTY PARCEL 0982800000

THE EAST 100.00 FEET OF THE NORTH 100.00 FEET OF UNIT 1 OF BOULDER CREEK CONDOMINIUMS, AS FILED UNDER RECORDING NUMBER 20020628003082, RECORDS OF KING COUNTY, WASHINGTON, SITUATE IN A PORTION OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 15, TOWNSHIP 24 NORTH, RANGE 6 EAST, W.M., KING COUNTY, WASHINGTON.

CONTAINING 10,054 SQUARE FEET, MORE OR LESS.



9/5/19



DAVID EVANS
AND ASSOCIATES INC.

14432 SE Eastgate Way, Suite 400
Bellevue, WA 98007
425.519.6500

Mayor Christie Malchow

Council Report –September 17, 2019

Meeting: Microsoft – Housing 7/18/19

In attendance: City Manager, Director Community Development, Director of Public Works, Jim Stanton – Microsoft, Amy Lu - Microsoft Philanthropies Team/Education Work force Human Services for WA State.

Microsoft has 4 person team on housing affordability on the Eastside. Policy issues, staffing friction points on development review. Lean in on challenges and opportunities. All communities are different and circumstances are not the same.

\$250M targeted to low income (0-60% AMI) targeting mostly the Eastside. (Market returns)

\$225M targeted to middle (60-90% AMI) targeted Eastside and South (below market returns)

\$25M toward homelessness

Public Policy is the other focus, hence this meeting.

Time horizon - deploying within 3-5 years. Get as much as they can out of that money. A real sense of urgency, but thoughtful. Incentivize where municipalities can, streamline permit review.

Investment criteria was put out by Microsoft, rolling review process. September announcement for the investments.

344 bonus pool of units (affordable 80% AMI) - Affordable units.

- TDR - ILA with King Co. first 20 TDRs need to come from first right of refusal on the next batch of 20.
- TDR code in city transfers to the Town Center. Requires the first 20 executed, before we can take the any more.
- Should we be encouraging TDRs from Inglewood/Tamarac to the TC was discussed.
- Land banking: fund throughout the region to hold land at static cost was discussed.

Meeting: WA State Auditor – 2018 Audit 8/8/19

Washington State Auditor interview for 2018 with Clay Trushinsky Assistant State Auditor. Questions asked were relative to any knowledge of fraud or risk areas. I only reported IT as previously known potential risk, but that we had bolstered that after the ransomware attack. Audit should be completed by the end of September, they will be onsite through mid-September doing the audit.

Any Councilmember is free to reach out to him should they want to report anything:

Clay Trushinsky

Clay.trushinsky@sao.wa.gov 425-502-7067

PIC 9/11/19

<http://soundcities.org/wp-content/uploads/2019/09/September-11-2019-PIC-Packet.pdf>

King Co. Charger Regional Committees: SCA's PIC took action on this recommending that the SCA Board of Directors adopt a position statement related to King CO. Charter Regional Committees to provide to the King Co. Charter Review Commission. We put forth an amended version (that was in the packet you all received) by Redmond that simply strengthen the language on the need for the committees to continue to exist:

The King County Charter provides that three regional committees shall be established by ordinance to develop, recommend, and review regional policies and plans for consideration by the Metropolitan King County Council; one for transit, one for water quality, and one for other regional policies and plans. SCA supports the Charter provisions for city involvement in decision-making in regional policies and plans. SCA members believe that regional policies and plans adopted by the Metropolitan King County Council are stronger and more effective when cities are part of the decision-making process. It is crucial to have diverse perspectives from cities large and small and in different parts of the county brought to bear on regional issues.

SCA would welcome the opportunity to explore with the Metropolitan King County Council how the regional committees can best be utilized to improve the committee process and resulting outcomes.

GMPC Letter/Guiding Principles: Duvall shared our similar concerns in the add Mike Sugg sent out on 9/11/19 to everyone:

“Provide extra consideration to communities on the boundary of the contiguous UGA. These communities are heavily impacted by commuters who travel from outside the contiguous UGA, through the boundary communities, and into metropolitan and core cities for work. Local funding will not be sufficient to provide the infrastructure and improved transit service necessary to efficiently move these commuters to the job centers.”

SCA has our feedback, and it was stated to have us send our own letter to PSRC, to which I did email Rick & Mike Sugg this feedback to send our letter with our additions directly to PSRC.

Proposed King Co. Regional Homelessness Authority

- ➔ **Highlighted bullets need Council feedback for me to bring forward at a future PIC meeting. Please see Sept. PIC packet previously sent to you.**

- Form a new PDA (public development authority) to work through the issues on homelessness crisis response. The PDA will not discuss the root causes of homelessness, this is crisis response. The PDA would be governed by a board of subject matter experts plus a steering committee of elected officials as well as members that have experienced homelessness themselves.
 - \$55M from King Co, \$73M from Seattle
 - Where is the \$55M coming from? Not known at this time.
 - Will have cities an opportunity to sign onto the ILA or not.
 - No taxing authority for the PDA, but the PDA has the power to recommend to the State a tax, so they may have the ability down the road to seek a tax.
 - Do we support this Regional authority? What feedback do we have on the handout (sent to you via email on 9/11/19)
 - Until there is a 5 year plan, what guiding principles should this PDA have?
 - What feedback do we have on subregional work (like ARCH)
-
- Any other feedback on this structure, on what's included, what's not.
 - Should root causes be addressed here or not?
 - Should PIC take a position on this?
 - Councilmember Reagan Dunn had another proposal, do we support that instead?
<https://www.seattletimes.com/seattle-news/homeless/king-county-councilmember-proposes-money-to-bus-homeless-people-out-of-the-region/>
 - PIC concern relative to a governing board that sets policy if no policy makers are on it that would be problematic.
 - RPC will have some guiding principles
 - Concerns relative to how academic this will be & how Seattle-centric will it become?
 - Concerns about the providers we do support now were expressed
 - Concerns relative to having 20 cities sign the ILA to get additional SCA representation on the steering committee (given 1 rep, +1 with 20+ cities that sign ILA).
 - Will overhead of creating PDA take resources from the overall goal of tackling homelessness?
 - Concerns of Seattle's representation considering their poor track record
 - Concerns relative to feeling discounted for the contributions that cities give already
 - Board would vote to replace its own member is not something supported & where is the out if this turns into another 10 year plan to end homelessness
 - Providers haven't been contacted in Snoqualmie Valley or in our area (ie. Hope Link, Sophia's Way, ARCH)

Pam Stuart

September 12, 2019

GMPC

MEETING WILL BE ON SEPTEMBER 25

Need to have a position on Kirkland's desire to add two growth centers.

ENCOURAGING INCLUSIVE COMMUNITIES – PRE PIC

RENTON, SEPTEMBER 11

Preeti Shridhar and Benita R. Horn (Renton)

There is a Regional Equity Group, we should participate

- If you really want to be inclusive, it has to be part of your DNA
- It has to be part of our customer service
- Who we are, the way we think and act

There has been a 900% growth in East Indian community in King County

Makes sense for us to recognize and embrace the growing diversity

Renton demographics changed quickly – culture, age, etc...so needed to embrace this change rapidly

Renton has done amazing work here and other cities shared some of their work, great work happening in many cities.

First thing – outreach – how do we reach out to our community?

- Translation of materials, (and recycling) – this is good but not outreach
- Found ways to reach out and have liaisons – got an Amicorps intern – had them go to parties for all of the groups and make connections – make a connection with the person who is popular and bring that person to city hall
- Mayor's Inclusion Task force was born from this
- 33 members with monthly meetings – role has grown and evolved – they will be the voices – two-way communications – work with you as the needs are there
- Should be flexible if some of the members are not always residents – like Uwigimaya store owner – didn't live in Renton but was connected to the community
- **Use this task force as a policy sounding board to ensure all voices are being heard (we need to do this!)**
 - Get input from these folks and more from those communities
- In 2011 – changed the Renton [business plan and made inclusion and equity part of mission statement](#)
 - Update this plan every year

- 5 goals and **one is inclusion**
- Posted all over city hall
- It is not just about representing their communities but learning from each other – put on a multi-cultural social (ensured that they sat with other groups to learn from each other)
- Want to preserve identities and cultures but also understand and learn from each other
- 2008 – dedicated resources in Mayor’s office....
- Build inclusion into how every department operates
 - Does the city reflect the community? HR practices and out reach to ensure applicant pool is more diverse
 - Made application process anonymous to remove bias
 - Commissions and panels review questions to remove implicit bias
 - Needs to be sustainable – every administrator was actively involved so that created the equity lens
 - Look at the data – not the perceptions
 - The applicant pool was diverse but at every level of human involvement the diversity became less diverse – so able to focus efforts on removing implicit bias in hiring process
 - It has really made a difference in the diversity in interviewing and hiring
 - No name or address on applications – only got that after they determined who would be interviewed

PIC MEETING

RENTON, SEPTEMBER 11

1. **King County Charter Regional Committees** – Brian – position statement supporting these committees – meeting on the 25th (Charter Review Commission) – Redmond will go and testify
2. **Vision 2050 Document, guiding principles:**
 - a. More planning near transit being realistic to situation on the ground
 - b. Affordable housing strategies – incentives
 - c. Growth Targets – be realistic and cities have input
 - d. Comp Plans – PSRC provide assistance and advocate for funding from the state to cities to keep these updated

Moved and seconded - passed

Benson Wong – Council wants to state – 1. Supports preservation of local control with incentives, support advocating for support to cities especially small cities, recognize all cities have unique attributes

Sammamish - worried about unfunded mandate – this was not an agreed upon piece of feedback from council and it was not clear what this was in reference to?

Redmond – fully support guiding principles

GMPC Letter – feedback due Monday – may push on PSRC to move that out a bit
Sammamish – add extra assistance to cities on the boundaries

Redmond on the letter – a lot of revisions since the vision 2050 and the letter so they have a lot of feedback/questions – will provide for the minutes and send to GMPC members – may send letter directly

Issaquah – community displacement – seemed to focus on monitoring and not strong enough on action to prevent displacement

Want more regional funds and financial constraints are not really a GMPB issue – that is an issue to the legislature

Duvall – Mayor will prepare a letter – not part of UGA – 8 miles to nearest highway – have issues with transportation and economic development – may send directly to PSRC

Unified Regional Homelessness Response Authority (crisis response)

Seattle and King County are moving forward with this, however many questions still remain. Great input from cities. Some key feedback:

- Need sub region planning
- Need strong role for elected officials and accountability
- Charter and ILA for any cities that want to participate – need clarity on what that participation will look like
- Will work to address downstream issues and response but not root causes or affordable housing or other upstream issues – this seems like an incomplete solution
- Asked for a detailed breakdown of the funds
- Having a group of experts and those who have experienced homelessness free of political pressures is critical to the success of this but understanding how to balance this with policy makers and accountability is the challenge
- Ensure we are incorporating learnings from other cities and not reinventing the wheel

EF&R

JULY 11, ISSAQUAH

Governance discussion – looking to decide which model to pursue by the end of this year.

Key issues include Employer of Record and Ownership of Assets.

The Board unanimously agreed to invite the attorney to attend a future Board meeting to discuss the differences between the Governmental Non-Profit and Public Utility Model as well as data to understand how the new model would differ from current model.

It is important to understand more specifically the challenges with the current model and how any new model would be different, for example, how will this impact current partners and how other entities might be able to join in the future, cost sharing, taxing, etc.

I recommend that we have a study session agenda item and gain council consensus prior to any votes at the EF&R board.



City Managers Report

Date: September 17, 2019
To: Mayor Malchow and City Councilors
From: Rick Rudometkin - City Manager
Re: City Manager's Report

1. Our new Deputy City Manager is Chip Corder.
2. Public Works Director consultant recruitment RFP is done.
3. Mid-bi budget discussions are underway with additions.
4. Search for a new Police Chief is continuing.
5. City Council Long Term Calendar – Melonie sent link.
6. Working on Audit contract.

City Council Agenda Calendar

Meeting Date	Packet Items Due	Time	Meeting Type	Topics
September 2019				
Mon 9/30	9/25	6:30 pm	Study Session	Canceled
October 2019				
Tues 10/1	9/25	6:30 pm	Regular Meeting	<ul style="list-style-type: none"> • Proclamation: Domestic Violence Action Month • Proclamation: Substance Abuse Prevention Month • Discussion: YMCA Operating Agreement • Public Hearing: Comprehensive Plan Amendments – Technical Items (15-minutes) • Public Hearing: Comprehensive Plan Amendments – Housing Element • Discussion: 2020 Legislative Priorities • Executive Session: Land Acquisition <p><u>Consent:</u></p> <ul style="list-style-type: none"> • Ordinance: Adopting the Condemnation of Iss. Pine Lake Rd. • Project Acceptance: Beaton Hill Park - House Demo • Resolution: Zackuse Creek Basin Plan
Tues 10/8	10/2	6:30 pm	Joint Study Session w/ Planning Commission	<ul style="list-style-type: none"> • Discussion: Urban Forest Management Plan (45-minutes) • Discussion: Comprehensive Plan Amendments – Urban Forest Management Plan (15-minutes) • Discussion: 2020 Comprehensive Plan Amendments – Docket Requests (60-minutes)

9/12/2019

<p>Tues 10/15</p>	<p>10/9</p>	<p>6:30 pm</p>	<p>Regular Meeting</p>	<ul style="list-style-type: none"> ● Proclamation: Breast Cancer Awareness Month ● Public Hearing / Resolution: Urban Forest Management Plan (60-minutes) ● Public Hearing: Comprehensive Plan Amendments – Urban Forest Management Plan (30-minutes) ● Presentation: TMP Update ● Executive Session: Potential Litigation <p><u>Consent:</u></p> <ul style="list-style-type: none"> ● Contract award: Ebright Creek Fish Passage Project
<p>To Be Scheduled</p>		<p>To Be Scheduled</p>		<p>Parked Items</p>
<ul style="list-style-type: none"> ● Growth Centers ● Internet Usage & Social Media Policies ● Parks Surveillance Camera Policy ● Public Hearing/Ordinance: Traffic Impact Fee Update and Associated Code Amendments ● Wireless/Small Cell Technology Regulations Update ● Annual Amendments to the Comprehensive Plan 		<ul style="list-style-type: none"> ● Special Events Ordinance ● Maintenance Safety Program Adoption ● M&O Strategic Plan ● Fleet Management Policy ● Roadway Funding Strategy ● Maintenance & Fire Station Facility Assessment ● Franchise Agreement/SPWS 		<ul style="list-style-type: none"> ● Inner City Bus Service ● Good Samaritan Law ● Plastic Bags