



## AGENDA

### Human Services Commission

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6:30 PM - Wednesday, September 11, 2019

City Hall Council Chambers, Sammamish, WA

Page

Estimated  
Time

**CALL TO ORDER**

6:30 pm

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF THE MINUTES**

3 - 4

1. July 10, 2019 Regular Meeting

[View Minutes](#)

**PUBLIC COMMENT**

*3 minutes per person / 5 minutes if representing an organization*

**NEW BUSINESS**

1. Domestic Violence/Sexual Assault Awareness Panel

*Guest Panelists*

- Mary Ellen Stone - King County Sexual Assault Resource Center
- Rachel Krinsky - Lifewire

2. Staff/Commissioner Reports

**NEXT MEETING AGENDA TOPICS**

- **Tuesday, September 17, 2019:** Understanding the challenges of small nonprofits in the grant application process (Location: Bellevue City Hall, 450 110th Ave NE, Bellevue, 98004)

- **Wednesday, October 9, 2019:** Debrief on Priority Area Panels

## **ADJOURNMENT**

**8:30 pm**

### **(NON-AGENDA) LONG TERM CALENDAR**

5 - 6

1. [View Calendar](#)

**Note:** *This is an opportunity for the public to address the Human Services Commission. Three (3) minutes are granted per person, or five (5) minutes if representing the official position of a recognized community organization.*

*If you are submitting written material, please supply 8 copies (7 for Human Services Commission; 1 for the record). If you would like to show a video or PowerPoint, it must be submitted or emailed by 5pm the day of the meeting to Janie Jackson at [jjackson@sammamish.us](mailto:jjackson@sammamish.us).*

**THE COMMISSION MAY ADD OR TAKE ACTIONS ON ITEMS NOT LISTED ON THIS AGENDA.**

*Human Services Commission meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request.*

*Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.*

**Draft**



## MINUTES

### Human Services Commission

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6:30 PM - July 10, 2019

City Hall Council Chambers, Sammamish, WA

**Commissioners Present:**

Larry Wright, Human Services Commissioner, Position 4  
CJ Kahler, Human Services Commissioner, Position 5  
Tom Ehlers, Human Services Commissioner, Position 6  
Joyce Bottenberg, Human Services Commissioner, Position 7

**Commissioners Absent:**

Jodi Nishioka, Human Services Commissioner, Position 1  
Nushina Mir, Human Services Commissioner, Position 2  
Stanley Gunno, Human Services Commissioner, Position 3

**Staff Present:**

Community Services Coordinator Rita Badh  
Sr. Management Analyst Mike Sugg  
Executive Assistant Janie Jackson

#### CALL TO ORDER

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#### ROLL CALL

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Roll was called.

#### PLEDGE OF ALLEGIANCE

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Tom Ehlers led the pledge.

#### APPROVAL OF AGENDA

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**MOTION: CJ Kahler moved to moved to approve the agenda. Joyce Bottenberg seconded. Motion carried unanimously 4-0 with Jodi Nishioka, Nushina Mir, and Stanley Gunno absent.**

#### APPROVAL OF THE MINUTES

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June 12, 2019 Regular Meeting

**MOTION: Joyce Bottenberg moved to approve the minutes as distributed. CJ Kahler seconded. Motion carried unanimously 4-0 with Jodi Nishioka, Nushina Mir, and Stanley Gunno absent.**

#### PUBLIC COMMENT

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**Draft**

No public comment was made.

**NEW BUSINESS**

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**Panel on Senior Needs**

Rita Badh made a brief presentation on the aging population in Sammamish.

Guest Panelists:

- *Dale Hoover - Sound Generations*
- *Linda Woodall - Eastside Friends of Seniors*
- *Karen Koenig - Old Friends Club*

Commissioners and panelists discussed the needs of seniors in the Sammamish community.

**MOTION: CJ Kahler moved to moved to extend the meeting. Joyce Bottenberg seconded. Motion carried unanimously 4-0 with Jodi Nishioka, Nushina Mir, and Stanley Gunno absent.**

**STAFF/COMMITTEE REPORTS**

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Joyce Bottenberg reported on potential Senior programming opportunities at the Boys and Girls Club.

**NEXT MEETING AGENDA TOPICS**

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- No August meeting.
- Next Regular Meeting - September 11, 2019 - Panel with Domestic Violence Providers

**ADJOURNMENT**

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9:12 p.m.

## HUMAN SERVICE COMMISSION 2019 LONG TERM AGENDA CALENDAR

*Current as of: 9/6/2019*

*Note: Meetings highlighted in grey indicate a non-regular meeting.*

Date	Time	Type	Staff	Topics
Weds, Jan 9	6:30 pm	Regular Meeting	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ 2018 Year in Review</li> <li>▪ 2019 Work Plan Discussion</li> </ul>
Mon, Feb 4	6:30pm	City Council Study Session	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ Human Services Strategic Plan Handoff to City Council</li> </ul>
Weds, Feb 13	6:30 pm	Regular Meeting	Rita Badh Mike Sugg Chris Jordan	<ul style="list-style-type: none"> <li>▪ Welcome &amp; Introductions</li> <li>▪ Election of Chair &amp; Vice Chair</li> <li>▪ Introduction to Advisory Boards</li> <li>▪ Review Commission Bylaws</li> <li>▪ Sammamish Volunteer Website Preview</li> <li>▪ 2018 Grant Reporting</li> </ul>
Weds, Mar 13	6:30 pm	Regular Meeting	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ Panel on youth mental health with providers</li> <li>▪ Adopt Amended Commission Bylaws</li> </ul>
Weds, Apr 3	6:30 pm	Joint Meeting with Parks Commission	Rita Badh Mike Sugg Angie Feser Chris Jordan	<ul style="list-style-type: none"> <li>▪ Work session with Parks Commission</li> </ul>
Tues, Apr 16	6:00 pm – 8:00 pm	Joint Eastside Human Svcs Commission Meeting @ Bellevue	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ Debrief with Eastside cities on 2019-2020 human services grant process</li> <li>▪ <b>Location:</b> Bellevue City Hall, 450 110<sup>th</sup> Ave NE, Bellevue, 98004</li> </ul>
Weds, May 8	6:30 pm	Regular Meeting	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ Panel on basic needs with providers</li> <li>▪ First quarter grant reporting</li> </ul>
Thurs, May 30	5:30 pm – 8:30 pm	Special Joint Commission Workshop	Rita Badh Mike Sugg Ann Mcfarlane	<ul style="list-style-type: none"> <li>▪ Workshop on “How to Run Excellent Commission Meetings Using Robert’s Rules of Order”</li> <li>▪ Led by Ann Mcfarlane, a professional parliamentarian</li> </ul>
Weds, June 12	6:30 pm	Regular Meeting	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ Welcoming Week presentation</li> <li>▪ Panel on immigrant issues with providers</li> </ul>
Weds, July 10	6:30 pm	Regular Meeting	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ Panel on senior needs with providers</li> </ul>
August	N/A	N/A	N/A	NO AUGUST MEETING

<b>Weds, Sept 11</b>	6:30 pm	Regular Meeting	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ Provider presentation on domestic violence</li> <li>▪ Second quarter grant reporting</li> </ul>
<b>Tues, Sept 17</b>	6:00pm	Joint Eastside Human Svcs Commission Meeting	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ Understanding the challenges of small nonprofits in the grant application process.</li> <li>▪ Speaker: Vu Le</li> <li>▪ <b>Location:</b> Bellevue City Hall, 450 110<sup>th</sup> Ave NE, Bellevue, 98004</li> </ul>
<b>Weds, Oct 9</b>	6:30 pm	Regular Meeting	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ Debrief on Priority Area Panels</li> <li>▪ Review 2019-2020 grant review process</li> <li>▪ 2021-2022 Grant Cycle Discussion</li> </ul>
<b>Weds, Nov 13</b>	6:30 pm	Regular Meeting	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ Drug Drop Box Program Presentation</li> <li>▪ Panel on substance abuse and heroin/opiate epidemic</li> </ul>
<b>Wed, Dec 11</b>	6:30 pm	Regular Meeting	Rita Badh Mike Sugg	<ul style="list-style-type: none"> <li>▪ 2020 Census Presentation</li> <li>▪ Year in Review</li> <li>▪ Third quarter grant reporting</li> </ul>