

Sammamish Arts Commission – Minutes – May 20, 2019
Sammamish City Hall, 801 228th Ave SE, Sammamish, Washington

Attendees:

Commissioners: Chair Ramu Iyer, Vice-Chair Andrew Rubinstein, Claradell Shedd, Margaret Rosenow, Jillian Born, Sudeshna Dixit, Ashley Arrington. Staff: Chris Jordan, Recreation Manager; Annelise Diers, Office Assistant.

Absent: Barbara Jirsa

Commissioner Chernik resigned.

Call to Order:

Chair Ramu Iyer

The meeting was called to order by Chair Iyer at 6:34 p.m.

Citizen Comment

No citizen comment.

Approval of April Meeting Minutes

Motion: Commissioner Rosenow moved to approve the April 2019 minutes. Seconded by Commissioner Arrington. Motion passed 5-0.

Budget and Financial Report

Chris Jordan

- 2019 Budget: **\$189,321**
- 2019 Expenditures to date: **\$2,905**
- 2019 Balance to date: **\$186,416**

Grant Writing Process

Jillian Born

Recreation Manager, Chris Jordan presented an initial draft of the Sammamish Arts Commission Grant document. This is for groups looking to apply for grants from the Commission. The Commission discussed important aspects for this process. Commissioner Shedd mentioned the importance of accountability from groups receiving grants by giving status updates to the Commission. Specific groups discussed were special needs, high school students, children under a certain age and music. Commissioner Dixit mentioned the idea of choosing volunteers to help review grant applications. Commissioner Dixit also recommended having a strong focus to make things easier during the review portion of the process. The Commission will set this up as a live document online so that

commissioners can collaborate. Chair Iyer recommended solidifying the document at the June meeting. The Commission discussed setting \$10,000 aside for grants.

Recap – Chalk for Kids at Farmers Market

Jillian Born

Commissioner Born talked with Deb Sogge from the Chamber of Commerce about scheduling their booth one month at a time. So far, there have been two Farmers Markets. Commissioner Shedd and Harry Shedd worked the booth both weeks. This upcoming Wednesday, there will not be an Arts Commission booth. Commissioner Rosenow will work the booth on Wednesday, May 29th; Commissioner Shedd also worked the booth on this day. The commission brainstormed various types of interactive activities to offer Farmer's Market participants; one idea discussed was bubbles. Commissioner Born is coordinating the schedule for booth coverage.

Strategic Plan Update

Chris Jordan

Recreation Manager, Chris Jordan, met with the sub-committee group to discuss parameters for the RFI. Chris Jordan put together an RFI draft for a City of Sammamish Arts Strategic Plan. This Strategic Plan is aimed at encompassing funding, public art, grants, programming, facilities, public involvement, donations, staffing and strategies. This will serve as a tool to help the Commission and a guide for an RFP. Chris will send commissioners an electronic copy and has requested any edits by next Wednesday, May 29th.

Recap – Artists Reception for “Metamorphosis” on 4/24 at 6pm Update

Barbara Jirsa

Chair Iyer presented on behalf of Commissioner Jirsa. All of the art was made by artists who have special needs. 17 artists attended. Some artists sold their first piece at this show.

Permanent Art

Margaret Rosenow

There is not yet a contract. In the beginning, the City wanted one contract and has updated to two contracts. Parks Project Manager, Monica Thompson, will be at the next Arts Commission meeting to present. The contract with the engineer must be done first to complete the second contract.

Other Topics

All

The LAA Meeting is Thursday, May 23rd.

Robert's Rules of Order Training is on Thursday, May 30th.

Adjourn – 8:02 pm.

Next regular SAC meeting – June 24th, 2019 – 6:30 pm