



## MINUTES

### Human Services Commission Regular Meeting

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6:30 PM - February 13, 2019

City Hall Council Chambers, Sammamish, WA

**Commissioners Present:**

Jodi Nishioka, Human Services Commissioner, Position 1  
Nushina Mir, Human Services Commissioner, Position 2  
Stanley Gunno, Human Services Commissioner, Position 3  
Larry Wright, Human Services Commissioner, Position 4  
CJ Kahler, Human Services Commissioner, Position 5  
Tom Ehlers, Human Services Commissioner, Position 6  
Joyce Bottenberg, Human Services Commissioner, Position 7

**Commissioners Absent:**

**Staff Present:**

Community Services Coordinator Rita Badh  
Management Analyst Mike Sugg

**CALL TO ORDER**

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**ROLL CALL**

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Roll was called.

**PLEDGE OF ALLEGIANCE**

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Stan Gunno led the pledge.

**APPROVAL OF AGENDA**

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The agenda was amended to include an additional 15 minutes before the election of chair and vice chair for commissioners to talk about their backgrounds.

**MOTION: CJ Kahler moved to approve the agenda as amended. Joyce Bottenberg seconded. Motion carried unanimously 6-0 with Tom Ehlers absent.**

**APPROVAL OF THE MINUTES**

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The minutes were amended to clarify a comment made by the public.

January 9, 2019, Regular Meeting

**MOTION: CJ Kahler moved to approve the minutes as amended. Stanley Gunno seconded. Motion carried unanimously 6-0 with Tom Ehlers absent.**

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## **PUBLIC COMMENT**

Margaret Rosenow - 21801 NE 4th Street, Sammamish. Representing the Arts Commission, she talked about the importance of art and provided a hand-out to the Commission.

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## **COMMISSIONER INTRODUCTIONS**

Commissioners spoke briefly about their backgrounds.

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## **CHAIR/VICE CHAIR ELECTIONS**

Community Services Coordinator, Rita Badh explained the voting protocol. Tom Ehlers (nominated by Jody Nishioka) and Joyce Bottenberg (nominated by CJ Kahler) were nominated for Chair. Tom was elected 5/2. Joyce Bottenberg (nominated by CJ Kahler) and Stanley Gunno (nominated by Jody Nishioka) were nominated for Vice Chair. Stanley Gunno was elected 4/3.

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## **PRESENTATIONS**

### Sammamish Volunteer Website Preview

Recreation Manager, Chris Jordan presented an overview of the new Volunteer website that is expected to launch in April. The website will help streamline the processes of volunteer sign-up and tracking volunteer hours and will act as a clearing house for Sammamish based agencies who utilize volunteers.

### Refresher on Advisory Boards

Management Analyst, Mike Sugg presented an overview on the role of the Human Services Commission.

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## **NEW BUSINESS**

### Review Commission Bylaws

Management Analyst, Mike Sugg provided a review of the Human Services Commission bylaws. Commissioners discussed the bylaws and provided feedback on possible changes and updates. Staff will incorporate the changes and provide an updated copy of the bylaws at the March meeting for approval and adoption.

### 2018 Grant Reporting

Community Services Coordinator, Rita Badh provided an overview of 2018 statistics from grant-funded providers and announced staffing changes at grant-funded organizations.

### Human Services Strategic Plan Update/Next Steps

The draft Human Services Strategic Plan was presented to the City Council on February 5, 2019, by consultant Erika Rhett from BERK Consulting and Chair Tom Ehlers. The City Council discussed the document and provided feedback. Based on their feedback, a revised draft will be prepared and presented to the Council again on March 5, 2019. Chair Tom Ehlers and Commissioners discussed the role of the Human Services Commission going forward, once the City Council adopts the Strategic Plan. A copy of the presentation made to the City Council will be emailed to the full Commission.

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## **ADJOURNMENT**

**MOTION: Jodi Nishioka moved to moved to adjourn at 8:31 p.m. Joyce Bottenberg seconded. Motion carried unanimously 6-0 with Larry Wright absent.**