



## **AGENDA**

### **Finance Committee Regular Meeting**

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**8:00 AM - Thursday, June 6, 2019**

City Hall Executive Briefing Room - Plaza 111, Sammamish, WA

**CALL TO ORDER**

**8:00 am**

**ELECTION OF COMMITTEE CHAIR FOR 2019**

**PUBLIC COMMENT**

**8:05 am**

**TOPICS**

**8:15 am**

**1. Financial Information Review**

1. Budget Document/Budget-in-Brief Schedule Updates
2. Review Positive Draft Results from 2018 Financial Management Report
3. Finance Department Organization Chart
4. 2018 DRAFT Impact Fee Report

**FUTURE MEETING TOPICS**

**9:30 am**

**2. Review Upcoming Activities**

1. 401/457 Plan document update - new ICMA-RC Service Agreement Proposal
  - a. Approved by City Council at May 6th meeting; implementation in July.
2. City financial statements due to State Auditor's Office (SAO) by May 31st
3. Timing update on financial software - cloud security upgrade (3Q'19)
4. Timing of required SAO annual financial statement audit (Cyber event - June/July)
5. Timing of required SAO annual accountability audit (Cyber event - June/July)
6. Timing of Washington Cities Insurance Authority audit (July - August) - hiring and other related HR processes

**NEXT MEETING DATE(S)****9:45 am**

3. August/September? [review 2Q/19 FMR results]

**ADJOURNMENT****10:00 am****Public Comment Guidelines:**

This is an opportunity for the public to address the Committee. Three (3) minutes are granted per person, or five (5) minutes if representing the official position of a recognized community organization.

If you are submitting written material, please supply a minimum of seven (7) copies (three (3) for the Committee; three (3) for Staff; one (1) for the record). If you would like to show a video or give a presentation, please contact Tammy Mueller ([tmueller@sammamish.us](mailto:tmueller@sammamish.us); 425-295-0514) to determine whether the meeting room is equipped to accommodate your needs. Digital files must be submitted or emailed by 5:00pm the day prior to the meeting to Tammy Mueller.

Please be aware that all materials submitted will become part of the public record.

**Meeting Accessibility:**

Committee meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Assisted Listening Devices are also available upon request. Please call (425) 295-0500 at least 48-hours in advance to request assistance.