



## AGENDA - REVISED

### City Council Study Session

6:30 PM - Monday, April 1, 2019

City Hall Council Chambers, Sammamish, WA

Page		Estimated Time
	<b>CALL TO ORDER</b>	<b>6:30 pm</b>
	<b>EXECUTIVE SESSION</b> <i>Revised 4/1/2019.</i> To evaluate the qualifications of an applicant for public employment, pursuant to RCW 42.30.110(1)(g)	<b>6:30 pm</b>
	<b>TOPICS</b>	<b>7:30 pm</b>
2 - 26	1. <b>Presentation:</b> Transportation Master Plan (TMP) Restart and Guidance on Multimodal Levels of Service (MMLoS) and Community Outreach Plan <a href="#">View Agenda Item</a>	
27 - 49	2. City Council Goals for 2019/20 <a href="#">View Agenda Item</a>	
	<b>ADJOURNMENT</b>	<b>10:00 pm</b>

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**Agenda Bill**  
 City Council Study Session  
 April 01, 2019



<b>SUBJECT:</b>	TMP Restart and Guidance on Multimodal Levels of Service (MMLOS) and Community Outreach Plan		
<b>DATE SUBMITTED:</b>	March 25, 2019		
<b>DEPARTMENT:</b>	Public Works		
<b>NEEDED FROM COUNCIL:</b>	<input type="checkbox"/> Action <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Informational		
<b>RECOMMENDATION:</b>	Following a staff presentation, provide guidance to project team on proposed Multimodal Levels of Service and community outreach approach.		
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1 - Council Presentation</a>		
<b>BUDGET:</b>			
Total dollar amount	N/A	<input type="checkbox"/>	<b>Approved in budget</b>
Fund(s)	N/A	<input type="checkbox"/>	<b>Budget reallocation required</b>
		<input type="checkbox"/>	<b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>			
<input checked="" type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety		
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability		
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation		
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability		

**NEEDED FROM COUNCIL:**  
 TMP Restart and Guidance on Multimodal Levels of Service (MMLOS) and Community Outreach Plan.

**KEY FACTS AND INFORMATION SUMMARY:**  
**Summary Statement:** The City is restarting development of its first Transportation Master Plan (TMP) following direction from City Council in 2017 to pause this work and focus on other urgent transportation issues, including transportation concurrency and level of service (LOS) policies. Work on these emergent issues has been substantially completed, allowing focus to shift back to the development of the TMP.

This presentation provides the Council with a brief project status report, high-level overview of the upcoming public outreach process, solicits Council feedback on multimodal levels of service (MMLOS), and informs Council of the process to prioritize new transportation-related capital projects.

**Background:** The TMP will provide a strategic framework and prioritized investments for the next 20 years that will help achieve the City’s vision and goals, provide options for mobility, and help improve our citizens’ quality of life. In doing so, there are several issues and needs the City should consider when deciding how and where to spend limited resources. These include addressing the challenges of growth on the transportation network; promoting safety for all users; developing a long-term, sustainable financing plan; providing guidance to implement a connected road network balanced with preservation of existing neighborhood character; integrating new technologies; and identify partnering opportunities with transit agencies, school districts, regional partners, and others to meet the community’s most pressing transportation-related needs.

**Community Outreach:** Council directed staff to plan and carry out a robust outreach to ensure adequate opportunities to hear from the community what their mobility vision, goals, priorities, and unmet needs are for the City. Staff began such an outreach in early 2017 and are prepared to present to Council the various tools and events that are planned to continue to encourage community conversations and input as we restart the TMP.

**Multimodal Levels of Service:** The TMP will develop MMLOS standards that define needs for all modes of travel, including walking, biking and transit. MMLOS evaluates modes of travel and considers the level of accommodation such as sidewalks, pedestrian crossings and a separated bike lane based on built environment variables. MMLOS measures user experience and access to amenities for pedestrians, cyclists, and transit users along priority roadways.

Developing MMLOS standards can be done using different metrics. Therefore, staff are seeking guidance from Council on the methods that best fit Sammamish. This guidance will lead to the structure of MMLOS policies and capital projects in the Comprehensive Plan and future six year Transportation Improvement Projects lists.

#### **FINANCIAL IMPACT:**

Staff anticipates having to amend Fehr and Peers’ contract to complete the TMP as initially scoped as much of the work since last fall on concurrency has been out of scope. However, it is unknown at this time how much additional budget will be needed, and staff anticipate bringing a contract amendment to Council for approval in the near future.

#### **OTHER ALTERNATIVES CONSIDERED:**

None as Council has directed staff to restart work on the TMP.

#### **RELATED CITY GOALS, POLICIES, AND MASTER PLANS:**

[2015 Comprehensive Plan Transportation Element](#)



# Transportation Master Plan Restart

**City Council Study Session**

**April 1, 2019**



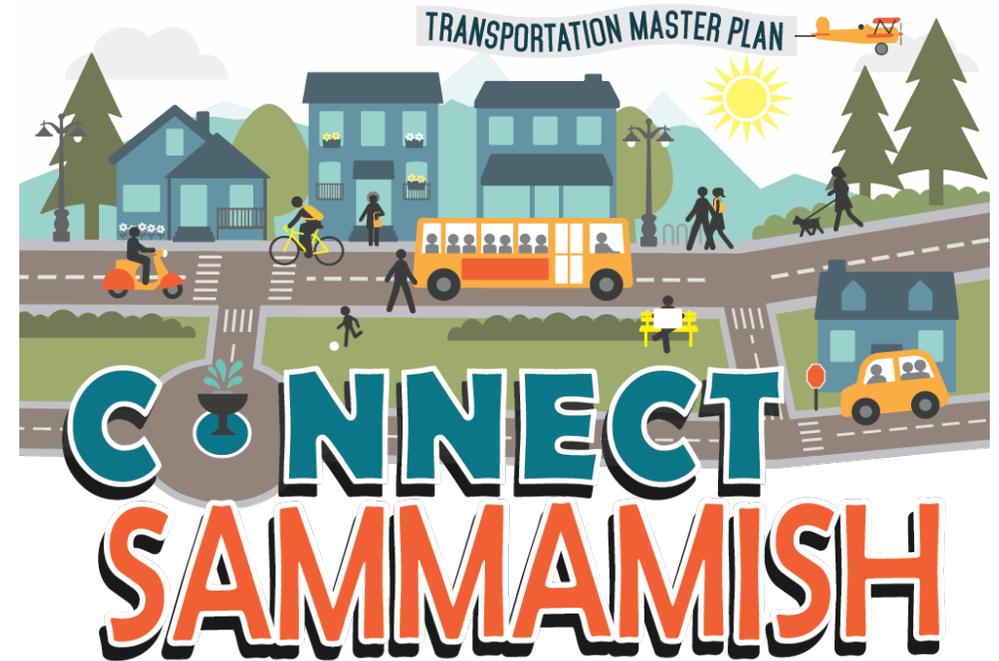
# Discussion Topics

- TMP Project: What's the status?
- Community Outreach
- Multimodal Levels of Service (MMLoS)
  - Auto
  - Pedestrian
  - Bicycle
  - Transit
- Process For Developing Project List
- Next Steps

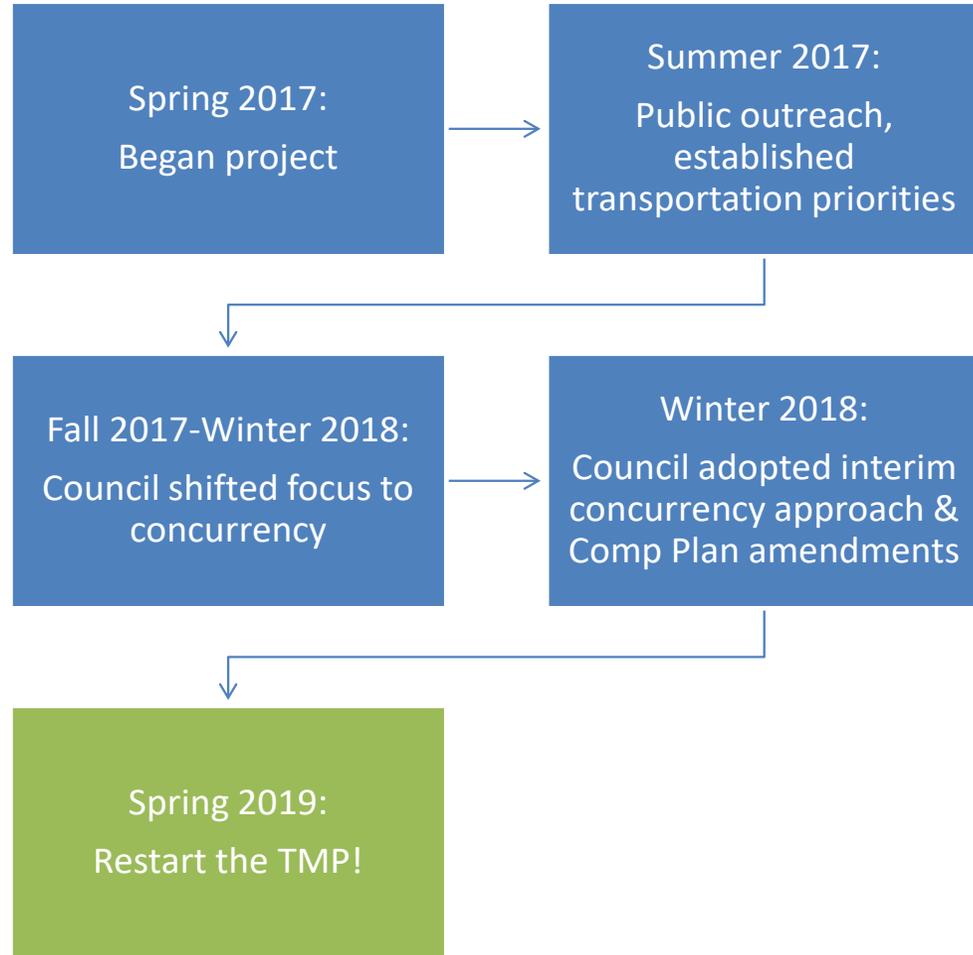


# Purpose of Today's Discussion

- Review project status
- Receive Council's input on:
  - Community outreach plan over next 4-6 months
  - MMLOS



# Project Status



# Goals for the Transportation Master Plan

## Complete connections for all modes

- Safe & efficient movement of all people
- Improves mobility, but respects community character
- Reconsiders how we define transportation success

## Supported by the community

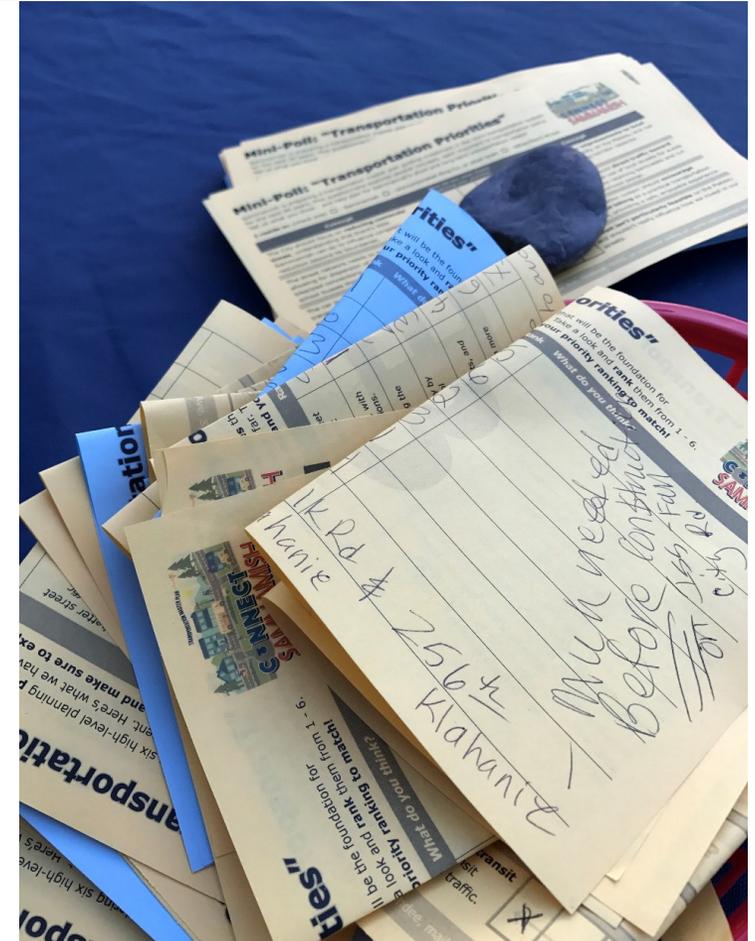
- In-depth community conversation
- Creating public buy-in for new priorities and approaches
- Create civic champions for implementation

## Fundable & implementable

- Modern concurrency system that forwards mobility objectives
- Flexible impact fee program tailored to plan
- Fiscal realism in prioritization & messaging

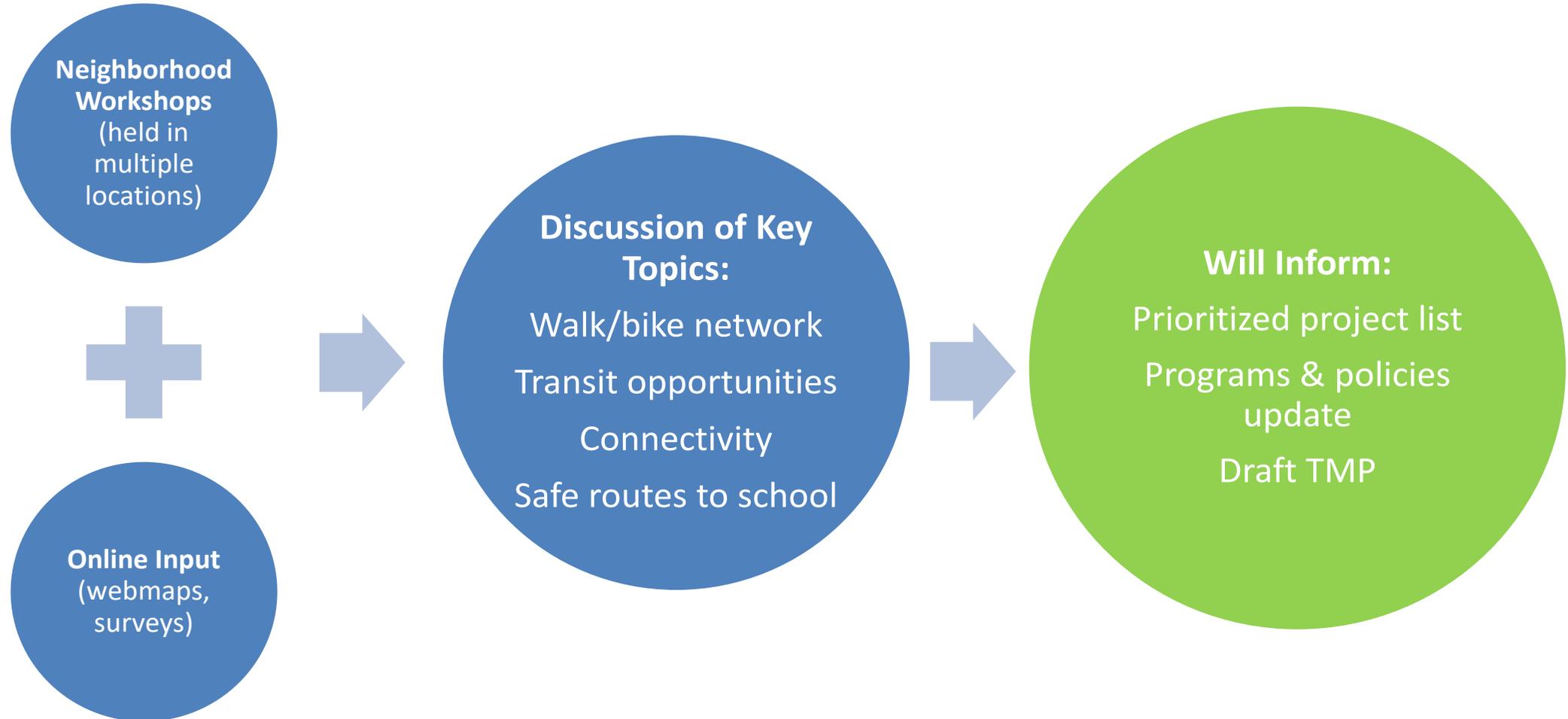
# Transportation Priorities (Adopted in 2017)

- **Efficient use** of the transportation system
- Easier access to **regional destinations** on roadways
- More **multimodal** options to get around town
- **Financially sustainable** management of transportation system
- **Safe and welcoming** transportation
- Enhances Sammamish's **unique character**



# Community Outreach

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# Multimodal Level of Service



# MMLOS Refresher

MMLOS evaluates conditions and defines needs for driving, walking, biking, and transit.

It considers the level of accommodation for these modes based on built environment variables.



# Auto Network & LOS

Adopted September 18, 2018

1. Intersection LOS (43)

Measured in average delay per vehicle

Interim Development Regulations (adoption in process)

2. Arterial Roadway Segment LOS  $\leq 1.4^*$

Traffic volume/roadway threshold capacity (V/C).

3. Arterial Roadway Corridor LOS  $\leq 1.1^*$

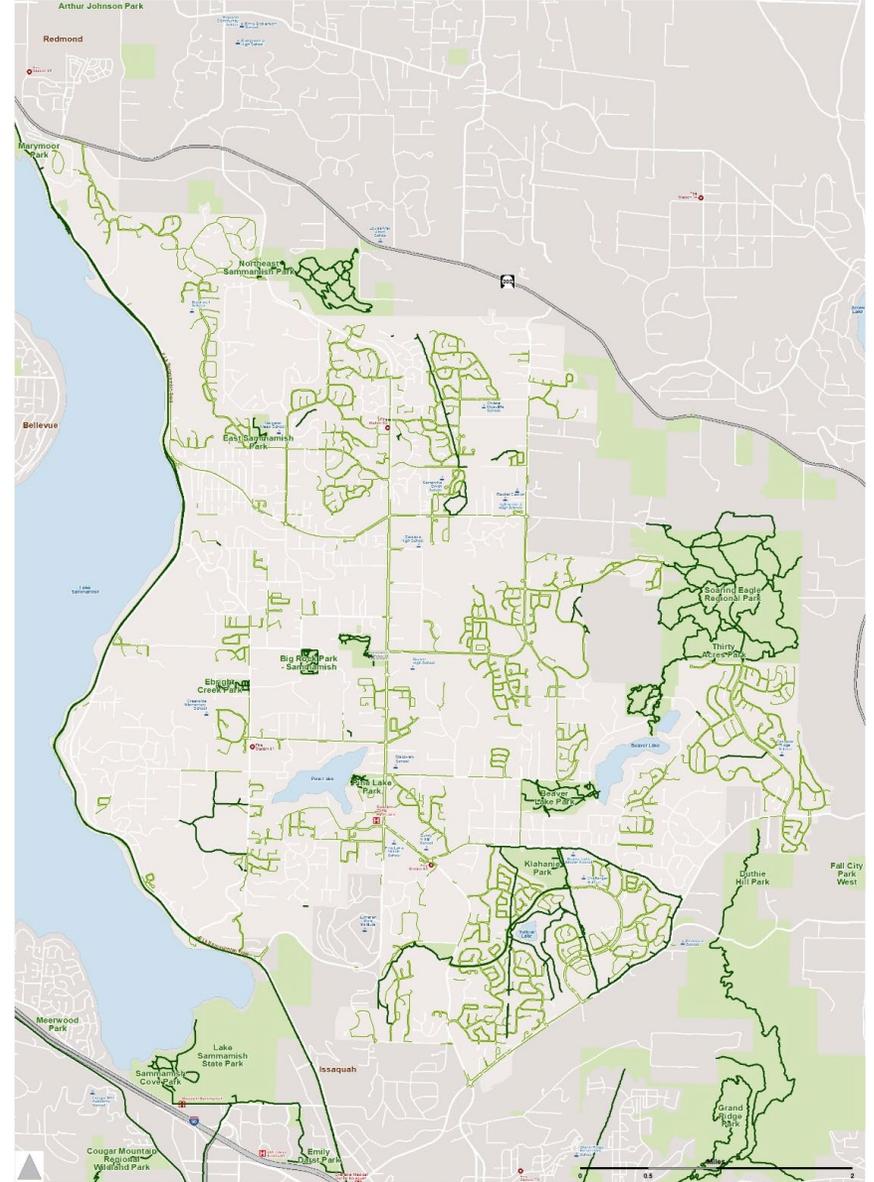
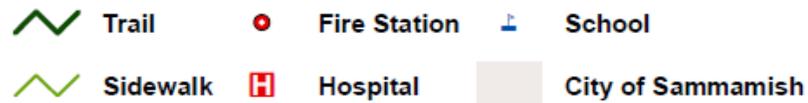
Weighted average V/C of segments that make up the corridor.

\* Council excluded ELSP



# Existing Pedestrian Facilities

- Existing trails  
(source: 2018 Park PRO Plan)
- Existing sidewalks



# Pedestrian LOS Guidance Will Consider

## Provision of Pedestrian Facility



## One side or both sides of the street?



## Crossing Frequency

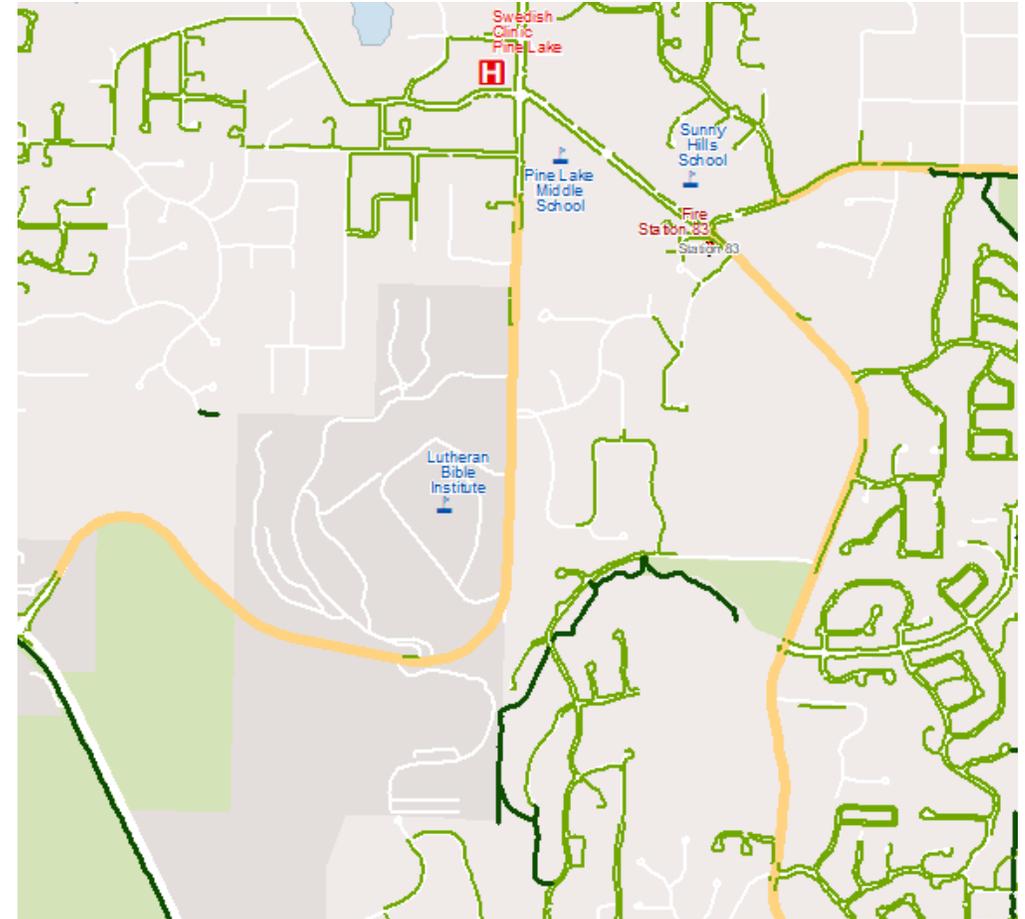
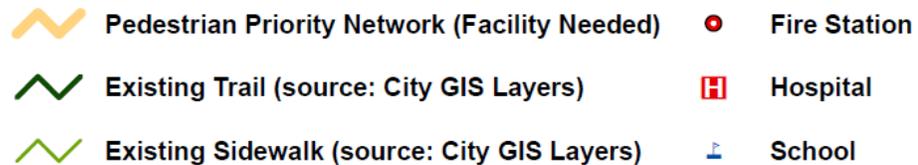
- Every 300 feet
- Every 600 feet
- Every 800 feet
- Not applicable

## Crossing Treatment



# Example: Where Facilities Are Needed

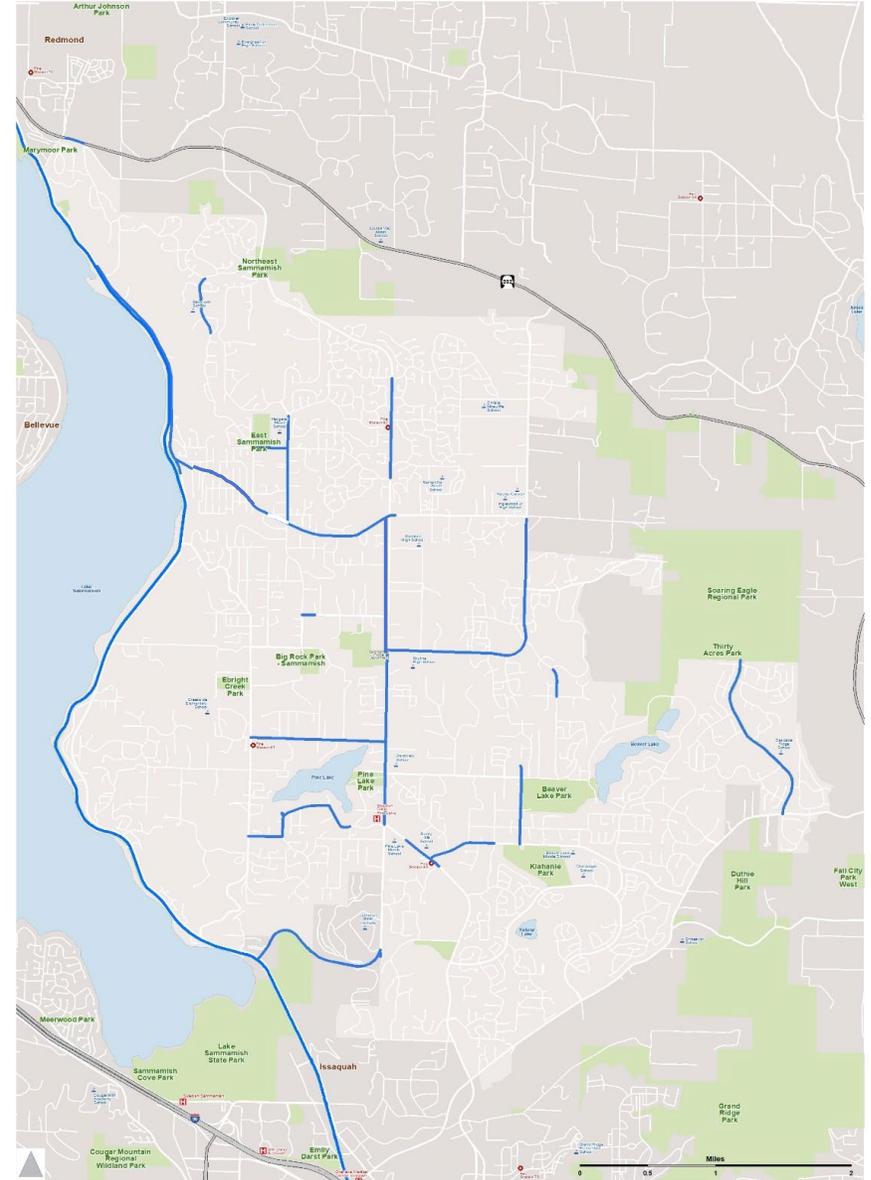
- The **Prioritized Pedestrian Network** will be used to identify areas that should provide a pedestrian facility
- **Issaquah-Pine Lake Road** will be a component of the Prioritized Pedestrian Network
- Areas on this network with sidewalk gaps are identified in yellow and result in **potential projects**



# Existing Bicycle Facilities



-  Existing Bicycle Facility
-  Fire Station
-  Hospital
-  School
-  City of Sammamish



# Prioritized Bicycle Network & LOS

Develop the network based on:

- Existing facilities
- Proposed facilities and connections
- Proximity to schools and gathering places
- Users we are trying to accommodate
- Current Level of Traffic Stress (LTS) on our streets



# Bicycle LOS Guidance Will Consider

Speed Limit (mph)	Arterial Traffic Volume*	No Marking	Sharrow Lane Marking	Striped Bike Lane	Buffered Bike Lane	Protected Bike Lane	Physically Separated Bikeway
≤25	<3k	1	1	1	1	1	1
	3-7k	3	2	2	2	1	1
	≥7k	3	3	2	2	1	1
30	<15k	4	3	2	2	1	1
	15-25k	4	4	3	3	3	1
	≥25k	4	4	3	3	3	1
35	<25k	4	4	3	3	3	1
	≥25k	4	4	4	3	3	1
40	Any volume	4	4	4	4	3	1

\* Approximate volume thresholds  
 Number in each cell represents Bicycle LOS



Example: City of Bellevue



# Example: Where Facilities Are Needed

Speed Limit (mph)	Arterial Traffic Volume*	No Marking	Sharrow Lane Marking	Striped Bike Lane	Buffered Bike Lane	Protected Bike Lane	Physically Separated Bikeway
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	15-25k	4	4	3	3	3	1
	≥25k	4	4	3	3	3	1
35	<25k	4	4	4	3	3	1
	≥25k	4	4	4	3	3	1
40	Any volume	4	4	4	4	3	1

\* Approximate volume thresholds  
 Number in each cell represents Bicycle LOS

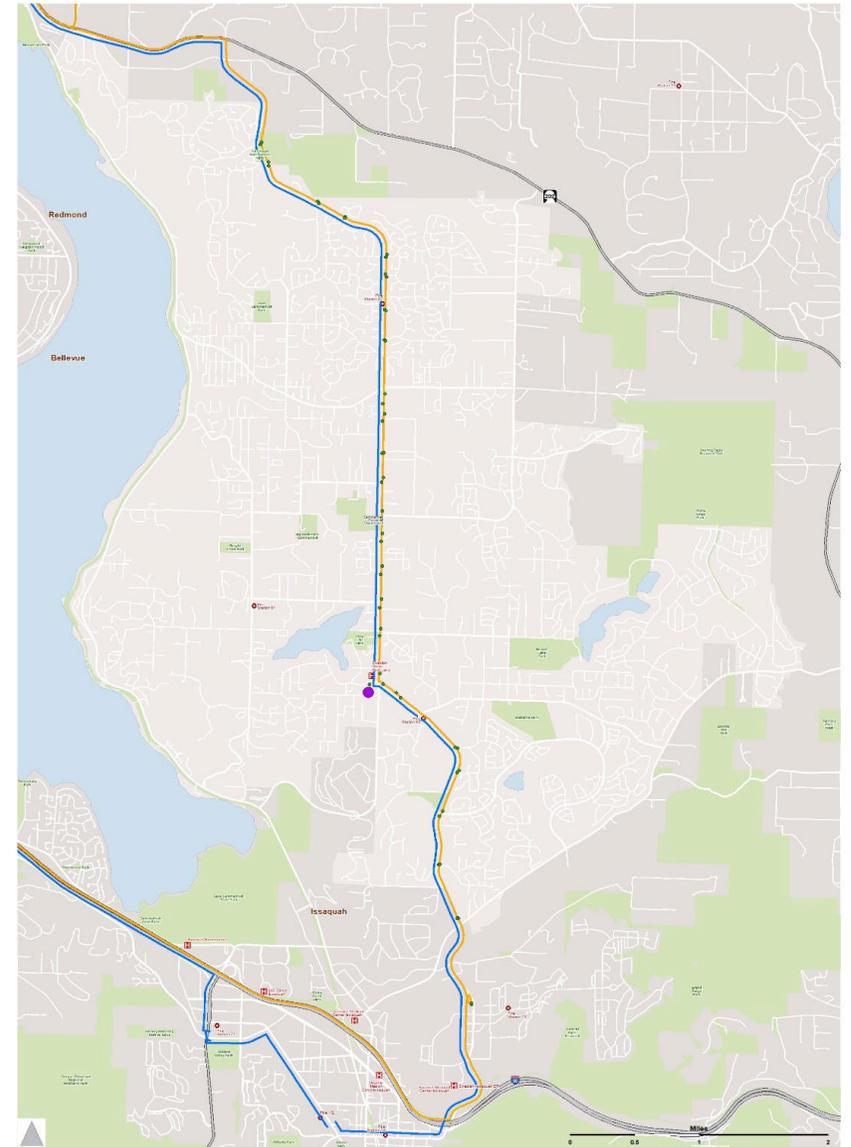
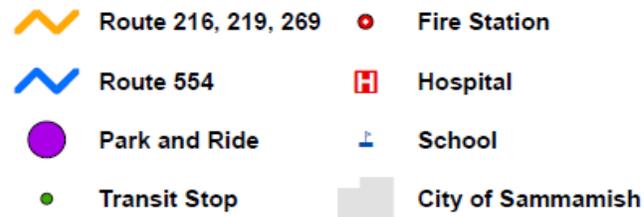


Example: City of Bellevue



# Existing Transit Network

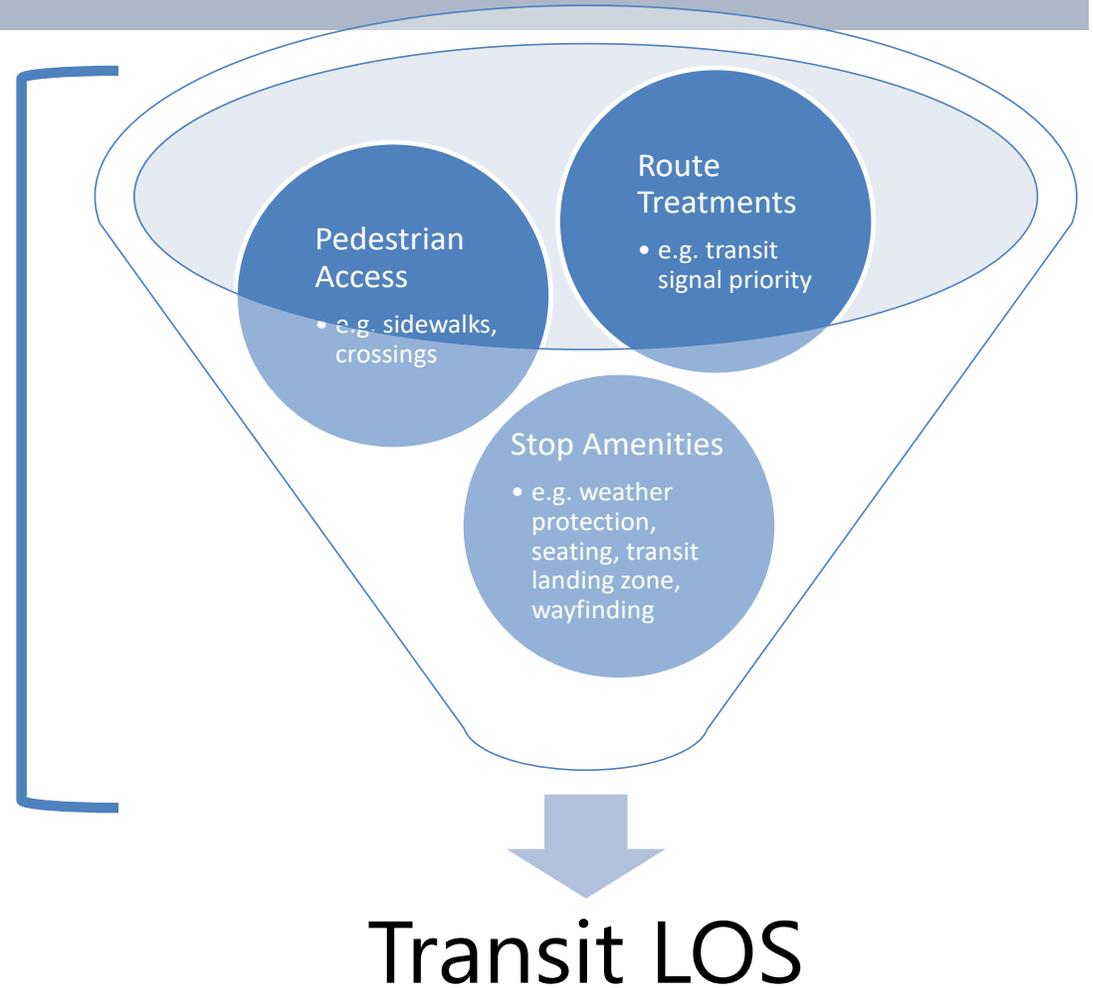
- King County Metro and Sound Transit operate transit lines along 228<sup>th</sup> Ave SE
- Existing transit network shows:
  - Transit stops
  - So. Sammamish Park & Ride
  - King County Metro Routes 216, 219, 269
  - Sound Transit Route 554



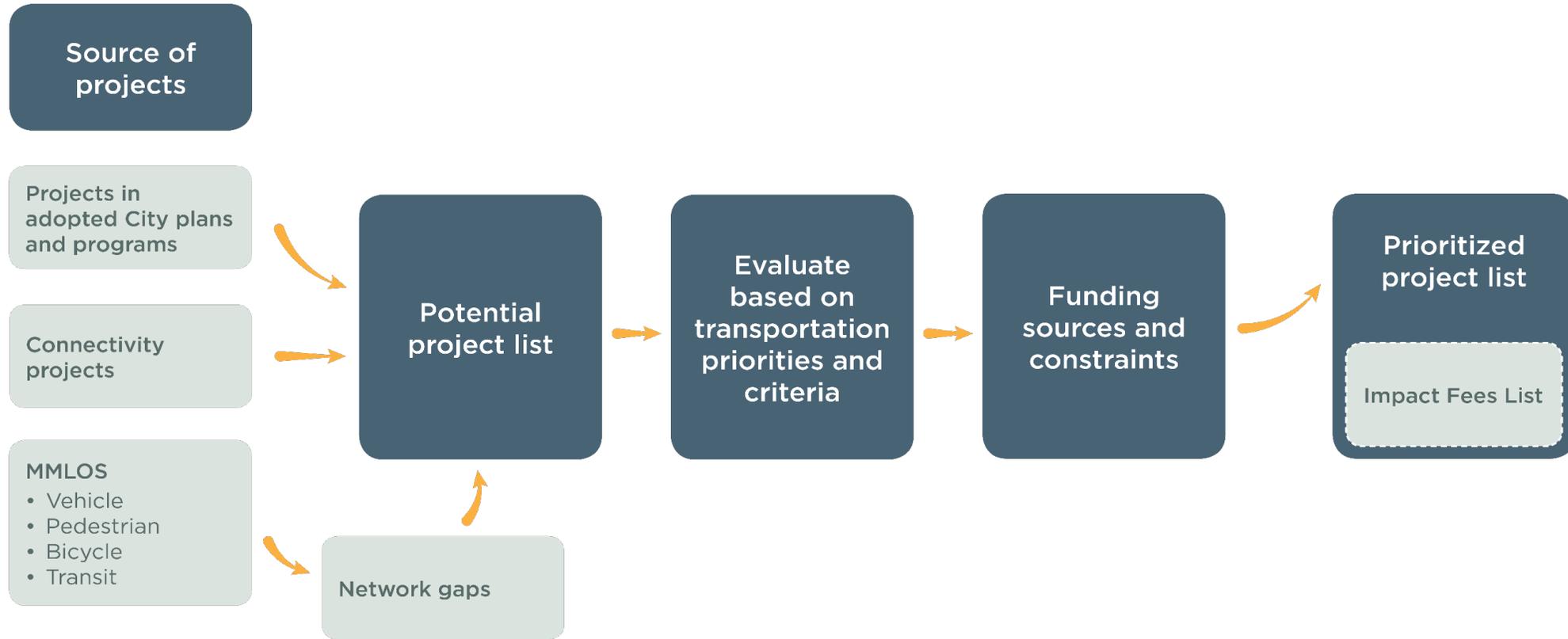
# Prioritized Transit Network & LOS



Transit Service Provider  
Long-Range Plans



# Process to Prioritize Projects



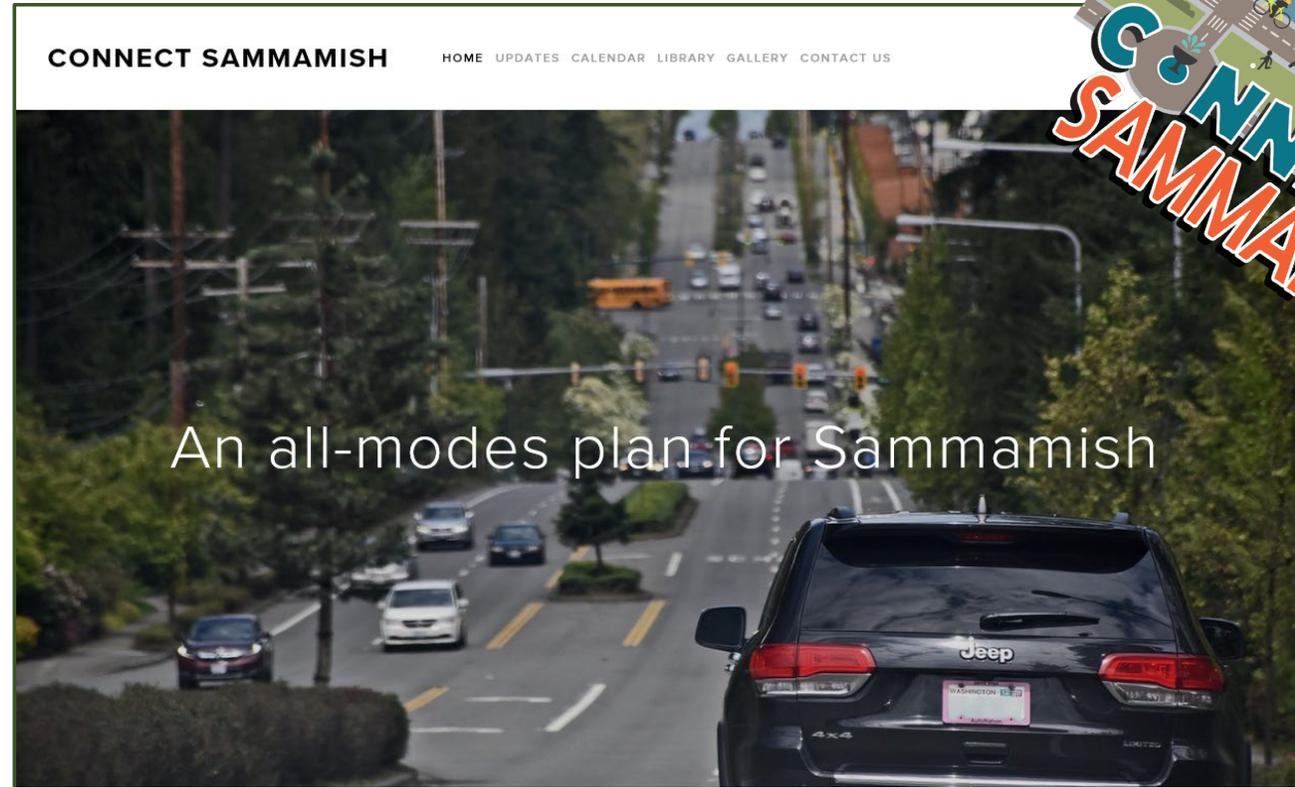
# Next Steps

	Task	Date
Council Presentations	Modeling findings and discuss transit	May 2019
	Public Outreach Approach	Jul. 2019
Outreach & Technical Work	Identify & evaluate draft proposed projects	Apr. – Jul. 2019
	Public Outreach on draft projects	Aug. – Oct. 2019
	Review public input, refine project list, develop draft TMP document	Nov. 2019 – Feb. 2020
Adoption	Incorporate TMP into Comprehensive Plan	No Later Than Dec. 2020

# Feedback?



# Thank You



TMP Website: [www.sammamish-tmp.com](http://www.sammamish-tmp.com)

# Agenda Bill

City Council Study Session

April 01, 2019



<b>SUBJECT:</b>	City Council Goals for 2019/20		
<b>DATE SUBMITTED:</b>	March 04, 2019		
<b>DEPARTMENT:</b>	City Manager's Office		
<b>NEEDED FROM COUNCIL:</b>	<input type="checkbox"/> Action <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Informational		
<b>RECOMMENDATION:</b>	Discuss draft of City Council Goals and Objectives for 2019/20.		
<b>EXHIBITS:</b>	<a href="#">1. Exhibit 1 - City Manager's Report 3 12 19</a> <a href="#">2. Exhibit 2 - Goals 2019-20</a> <a href="#">3. Exhibit 3 - 2018 City Priorities and 2019 Draft Goals</a> <a href="#">4. Exhibit 4 - City Council Goals 2019 2020 TEH edits</a>		
<b>BUDGET:</b>			
Total dollar amount	None	<input type="checkbox"/>	<b>Approved in budget</b>
Fund(s)		<input type="checkbox"/>	<b>Budget reallocation required</b>
		<input checked="" type="checkbox"/>	<b>No budgetary impact</b>
<b>WORK PLAN FOCUS AREAS:</b>			
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety		
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability		
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation		
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability		

## NEEDED FROM COUNCIL:

Discuss draft of City Council Goals and Objectives for 2019/20.

## KEY FACTS AND INFORMATION SUMMARY:

Because of the recent winter storm Council's retreat was cancelled. Not having had that opportunity to meet and discuss next years work I have compiled a draft of goals and objectives for 2019/20 for your consideration. These goals and objectives reflect the work currently underway, enclosed in the budget, in the planning stage, and/or discussed at either the Council or staff level. These goals and objectives will form the work plan for the next two years, help shape the budget and any adjustments needed in the biennium, and assist the new manager in orienting themselves to the work before the City. Additionally, this work plan will aid in your evaluation of the manager and the manager's

evaluation of staff. These goals were created around the priorities you listed for 2018, except goal 7 which has been added. The priorities have been stated in goal statements. Council may wish to modify, add or delete any of these goals. If you delete any goals you will have to think about the objectives and task under the goal and place them under other goals or make decisions about whether that work should continue if it is underway or planned. You will want to determine if the objectives address the goals and whether the tasks address the objectives.

After a thoughtful review, Council can modify, add, or delete goals, objectives, or task. You may wish to take some time on this review and consult with staff prior to finalizing these goals and objectives. When they are developed in line with your direction they will be placed on the agenda for your approval.

#### **FINANCIAL IMPACT:**

This action does not have a budget impact. However the goals, objectives and task approved will have budgetary impacts as you decide on each one at some future point. The budgetary impact of those future decisions will be outlined.

#### **OTHER ALTERNATIVES CONSIDERED:**

Council does not have to adopt goals and objectives. However, the lack of a focus agenda of action provides surprises when action appears before the Council for decisions, does not provide a roadmap for action for staff, and provides no method for evaluation of how the City is performing according to what it has indicated it wishes to accomplish.

#### **RELATED CITY GOALS, POLICIES, AND MASTER PLANS:**

These goals and objectives tie to Council's 2018 priorities, the City's master plans, comprehensive plan, and all other actions now underway or planned in the near term.



## Memorandum

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**Date:** March 12, 2019  
**To:** Mayor Malchow and City Councilors  
**From:** Larry Patterson, Interim City Manager  
**Re:** City Council Goals and Objectives for 2019

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Attached please find a draft of City Goals and Objectives for 2019. Not having had the opportunity for a retreat I have compiled these from work that is underway, listed in the budget, and/or discussed at either the Council or staff level. These goals and objectives will form the work plan for the next two years and assist the new manager in looking at work pending before staff and the related issues coming before the Council. The goals and objectives shape the Council's budget. The new manager may after gaining their orientation to city wish to discuss modification or changes to this list of goals and objectives. Additionally, this list should form the basis for your performance review of your manager and the manager's performance review of their Department Directors.

In implementing these goals and objectives if not already determined, you, your manager and staff will have to define the process for consideration and decisions and determine funding sources for these goals and objectives.

The goals were created around the priorities you listed for 2018, except for goal 7, which I added. Council may wish to modify, add or delete any of these goals. The priorities were put in goal statements that you may wish to state differently. If you delete any of the goals, you will have to think about the objectives and task under the goal and place them under other goals or make decisions about whether that work should continue if it is underway or planned. Council will need to determine if the objectives are the work you want toward those goals and if the tasks are the work needed to accomplish the objectives.

The goals should take you toward your vision. However, we have not formed an agreed upon vision. A vision for your community cannot exist on a 4-3 Council split and have any chance of long-term success.

As you see there is much work before the City and before you. You will have to work to decide on multiple issues, coming through to the Council from multiple departments and community concerns. Any Council inability to make decisions once issues are before

you, will create an even bigger backlog of issues on your plate and should be considered in your evaluation of your manager and staff.

# City of Sammamish

## City Council Goals

### FY2019/20

#### **Goal 1: Improve Multi-Modal Mobility and Transportation Safety and Capacity within Sammamish**

Objective 1: Develop and Approve the City's Transportation Master Plan

Objective 2: Annually Update and Approve City's Six-Year TIP

Task 1: Include projects to ensure compliance with City's concurrency program and established levels of service

Task 2: Develop cost estimates for proposed projects and add to TIP

Objective 3: Complete 2019/2020 Transportation Capital Improvement Plan

Task 1: Construct Phase 1 of Issaquah Fall City Road 242<sup>nd</sup> Ave SE to Klahanie Dr SE by Spring of 2021

Task 2: Develop design and construction documents for Issaquah Fall City Road Phase II

Task 3: Develop design and construction documents for Phase I of Issaquah Pine Lake Road, Klahanie Blvd to SE 32<sup>nd</sup>

Task 4: Complete Phase 2 of Intelligent Transportation System 228<sup>th</sup> Ave/Sahalee Way, NE 12<sup>th</sup> St to SR202

Task 5: Complete construction of SE 4<sup>th</sup> Street from 218<sup>th</sup> to 228<sup>th</sup>

Task 6: Complete 228<sup>th</sup> Ave SE/ SE8th Street Intersection preliminary engineering

Task 7: Complete design of Sahalee Way 28<sup>th</sup> Place/223<sup>rd</sup> Ave NE intersection improvement

Objective 4: Work with Sound Transit to site Future Park and Ride Lot

Objective 5: Work with Metro to increase bus service including implementation of Metro's Community Connections Program

Objective 6: Partner with neighboring cities and regional agencies to improve access to highways and increase capacity along commuter routes

Objective 7: Apply innovative technologies to improve safety and increase transportation capacity

## **Goal 2: Enhance Community Livability and Effectively Manage Growth of City**

**Objective 1:** Approve ARCH 2019 Budget and Work Plan

**Objective 2:** Begin Implementation of Housing Strategy

**Task 1:** Complete Phase 1 update subdivision and zoning codes in SMC titles 16, 19A and 21A to address residents' concerns related to land use and building designs and to protect neighborhood character

**Task 2:** Continue to participate in local interjurisdictional programs, like the Arch Housing Trust Fund, to coordinate and distribute funding of affordable and special needs housing

**Task 3:** Identify and seek out strategic opportunities for preserving existing affordable housing.

**Task 4:** Encourage universal design features that improve housing accessibility for people with disabilities.

**Task 5:** Continue to provide organizational support to organizations serving those with special housing needs.

**Task 6:** Continue to review and, as appropriate provide comment on county, state, and federal legislation affecting housing in Sammamish

**Task 7:** Continue to work with other jurisdictions to develop and implement a new regional housing finance strategy.

**Objective 3:** Complete Periodic Review of City's Shoreline Master Plan

**Task 1:** Insure plan reflects the latest circumstances, new advancements in science, and changes in regulations.

**Task 2:** Insure shoreline regulations account for impacts on recreational lots where no development has occurred

**Objective 4:** Complete 2019/20 Parks Capital Improvement Plan

**Task 1:** Complete Big Rock Park B Phase 1 Improvements

**Task 2:** Acquire trail easement to connect Lower Commons Park to Big Rock and Beaton Hill Park

**Task 3:** Secure and maintain newly acquired parkland including buildings (56 acres)

**Objective 5:** Complete Annual Amendments to Comprehensive Plan

**Task 1:** Complete processing of outstanding docket items including Housing Strategy Update, Urban Forest Management Plan, Technical Items, Town Center Quality of Life Items, Land Use Map Amendment TC-E, and Land Use Map Amendment R-12

**Task 2:** Complete docket request process for 2020

**Objective 6:** Complete Other Development Amendments

**Task 1:** Complete Phase II update of subdivision and zoning code to SMC titles 19A and 20

- Task 2: Complete small cell wireless code update to SMC titles 21A and 21B
- Task 3: Complete Comprehensive Plan and Develop Code procedures update to SMC Title 24
- Task 4: Review tree management code in SMC Title 21A
- Objective 7: Civil Code Compliance Program Improvements**
- Task 1: Complete Standard Operating Procedures (SOP) manual
- Task 2: Review civil code compliance code in SMC Title 23
- Objective 8: Update Parks Master Plan**
- Task 1: Complete Lower Commons Park Master Plan Update
- Task 2: Conduct athletic fields study
- Task 3: Develop plans for Town Center Plaza and regional stormwater facilities.
- Task 4: Develop plans for wayfinding in City parks
- Task 5: Develop Klahanie Master Plan
- Objective 9: Update Parks CIP**
- Objective 10: Develop and Adopt a Program that Dedicates a Funding Source for Public Art and Human Services**
- Objective 11: Continue to work on the Dedication of and Potential Co-Ownership, Co-Development and Co-Management of a New Nature Kokanee Preserve area and Tribal Interpretative Center**
- Objective 12: Develop Human Services Strategic Plan**
- Task 1: Develop goals and strategies to address the community needs identified in the Health and Human Services Needs Assessments
- Objective 13: Recruit and train 20 to 25 stewards in the Sammamish community for the Master Native Plant Steward Program**
- Task 1: Select, design, and improve five sites in the City
- Objective 14: Conduct 2019 Special Events Calendar**
- Task 1: Organize and hold Lunar New Year Event
- Task 2: Organize and hold Earth Day Event
- Task 3: Organize and hold Skate Competition Event
- Task 4: Organize and hold Fourth on the Plateau Event
- Task 5: Organize and hold Concert in the Park Series (6)
- Task 6: Organize and hold Kidsfirst events (4)

- Task 7: Organize and hold Sammamish Arts Showcase
- Task 8: Organize and hold Halloween Happenings
- Task 9: Organize and hold Very Merry Sammamish Event
- Task 10: Organize and hold outdoor movies in the plaza
- Task 11: Organize and hold Rig-a-Plooza event
- Task 12: Organize and hold a new 3-day end of summer event
- Objective 15: Manage the design, fabrication and installation of a custom art sculpture in the 4<sup>th</sup> Street/225<sup>th</sup> Ave roundabout
- Objective 16: Consider assumption of scheduling of Lake Washington School District outdoor Athletic Facilities
- Objective 17: Develop and provide funding to begin implementation of ADA transition plan
- Objective 18: Continue Implementation of Land Acquisition Program

### **Goal 3: Improve Police and Community Safety and Citizens' Perception of Safety**

- Objective 1: Develop Recommendations from City's Police Services Study and Implement Approved Recommendations
  - Task 1: Define revenue stream to implement approved recommendations if needed
- Objective 2: Enter into an Interlocal Agreement with City of Issaquah, City of North Bend, King County Fire Protection District 10, King County Fire District 38 to Expand Services of EF&R to Provide Emergency Management for the City of Sammamish
  - Task 1: Transfer the responsibility for Emergency Management to EF&R
  - Task 2: Develop and approve Emergency Management Master Plan
  - Task 3: Hold annual emergency preparedness training exercise
  - Task 4: Develop recommendations to address defensible space around homes and in neighborhoods, reduction of fuel loading in urban forest, and selective thinning of urban forest particularly along City ROWs
- Objective 3: Development and adoption of policy and monitoring program regarding installation of cameras in city parks
- Objective 4: Update fire stations 82 and 83 to meet EEOC, safety and seismic requirements
  - Task 1: Determine funding source

Task 2: Develop construction schedule

#### **Goal 4: Improve City's Environmental Health and Protection**

Objective 1: Complete the City's 2019/20 Stormwater CIP

Task 1: Complete design of George Davis Creek Culvert Project

Task 2: Begin design of Ebright Creek Culvert Improvement Projects

Task 3: Complete Zackuse Basin Study

Task 4: Complete Laughing Jacobs Basin Study

Task 5: Regularly sweep City streets to reduce pollutant loads from entering storm drain system

Objective 2: Meet All National Pollutant Discharge Elimination System Permit Requirements

Task 1: Complete all required inspections and follow up of public storm drain system

Task 2: Conduct all planned stormwater education and outreach activities

Task 3: Complete and submit annual NPDES report on time

Task 4: Approve 5-year renewal of NPDES permit

Objective 3: Adopt the City's Urban Forest Management Plan

Objective 4: Manage City's Solid Waste and Recycling Contracts to Maintain Current Levels of Service at Expected Costs

Task 1: Hold two recycling events each year

Task 2: If necessary, renegotiate contract terms due to China's recycling restrictions

#### **Goal 5: Maintain High Performing Governmental Services**

Objective 1: Proactively work to find the best possible talent for the City, while taking steps to retain our quality workforce.

Objective 2: Recruit and Hire a Professional City Manager

Objective 3: Perform Day to Day Management and Operations of the City at Above Satisfactory Level

Task 1: Perform assessment of staffing, equipment and space needs of Maintenance and Operations to ensure established levels of service are met

Objective 4: Implement Classification/Compensation Study recommendations as feasible

**Objective 5: Develop, Adopt and Implement a City Communication Program**

- Task 1: Develop annual communications goals and key messages that are directly tied to the City's strategic goals and City Council's top objectives
- Task 2: Improve City's Social Media program and outreach
- Task 3: Produce City graphics for events, notices, and newsletter to ensure consistency of City brand
- Task 4: Relaunch city wide e-newsletter
- Task 5: Adopt a clear, simple social media policy for City employees, and elected and appointed officials
- Task 6: Increase resident engagement and knowledge by promoting the City's services and programs carried out by our employees and proactively identifying and promoting key issues, actions and decisions taken by City Council using all our communications assets to ensure what we do supports those whom we serve – our residents
- Task 7: Focus on transparency, truthfulness, timeliness, and proactive engagement – which are the keys to our success
- Task 8: Produce an Annual State of the City Report to highlight City successes and areas for improvement

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- Task 2: Recover files and data compromised from cyber-attack

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Task 3: Integrate and update City's software systems, such as Cityworks, Trakit and Springbrook

**Objective 14: Manage and modify city leases where needed**

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Task 2: Negotiate and modify, if necessary The Boys and Girls Club lease and Central Washington University

**Goal 6: Maintain and Improve City Financial Sustainability**

Objective 1: Engage the community in discussion of developing utility tax revenue stream to help offset funding of increased police services and fire station remodeling when necessary

Objective 2: Levy City's annual statutory 1% property tax increase

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Objective 6: Perform the mid-biennial review and evaluate and perform (if necessary) the mid-biennial budget modification

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Objective 8: Develop and adopt the FY 21/22 Budget

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Objective 10: Create, produce, publish, and file 2019-2020 Biennial Budget document and budget-in-brief document including submission to GFOA for consideration of national award to validate the maintenance and improvements to open,

transparent, and efficient communication of budget policy, performance, strategic, and long-term forecasting information

- Objective 11: Authorize 2017/18 to 2019/20 unexpended budget appropriation carry forward process, if necessary
- Objective 12: Perform ongoing monitoring and reporting for certain state restricted revenues and expense reporting requirements
- Objective 13: Perform stable, reliable, compliant and secure payment, billing, procurement and investment and banking processes

### **Goal 7: Expand City's Economy**

- Objective 1: Work with STCA to Develop Phase 1 of Town Center
  - Task 1: Process UZDP application from STCA per executed MOU
  - Task 2: Develop and adopt a Development Agreement with STCA
  - Task 3: Consider a Regional Stormwater Strategy and public/private partnership with STCA for Phase 1
- Objective 2: Consider a Regional Stormwater Strategy for the remainder of the Town Center
- Objective 3: Operate and maintain the transportation system to maximize investments in Sammamish
- Objective 4: Develop an Economic Development Element for the Comprehensive Plan

## **Council Priorities for 2018 & Draft Goals for 2019/20**

### **2018 City Priorities**

1. Transportation
  - a. Regional Transportation Coordination
  - b. Transit
2. Environmental Health and Protection
  - a. Preserving the Tree Canopy
  - b. Stormwater Stewardship
3. Financial Sustainability
  - a. Budget Planning
  - b. Long-Term Financial Planning
4. Community Livability
  - a. Town Center Planning
  - b. Growth Management
5. Communication & Engagement
  - a. Accurate, Timely & Accessible
  - b. Focus on Public Process & Listening
6. High Performing Government
  - a. Innovation Culture
  - b. Technology Investment

### **2019/20 Draft Goals**

- Goal 1: Improve Multi-Modal Mobility and Transportation Safety and Capacity Within Sammamish
- Goal 2: Enhance Community Livability and Effectively Manage Growth of the City
- Goal 3: Improve Police and Community Safety and Citizen's Perception of Safety
- Goal 4: Improve City's Environmental Health and Protection
- Goal 5: Maintain High Performing Governmental Services
- Goal 6: Maintain and Improve City's Financial Stability
- Goal 7: Expand City's Economy

**City of Sammamish  
City Council Goals  
FY2019/20**

***Mission: To Provide Foundational Planning and Core Services, which creates a safe and enjoyable environment that allows our citizens, the community and organization to grow and prosper in a sustainable manner***

***Core Services are Transportation, Growth Management, Public Safety, Environmental Health, Economic Development, Finance and General Government***

**Goal 1: Establish a plan, or TIP, by 6/30/19, with a reasonable assurance of financing, to Improve Multi-Modal Mobility and Transportation Safety and Capacity to allow continued development, and if unable, then within Sammamish propose realistic alternatives such as lowering LOS and/or re-assessing land use assumptions.**

**Objective 1:** Develop and Approve the City's Transportation Master Plan

**Objective 2:** Annually Update and Approve City's Six Year TIP

**Task 1:** Include projects to ensure compliance with City's concurrency program and established levels of service

**Task 2:** Develop cost estimates for proposed projects and add to TIP

**Councilor Stuart: Should there be a task to develop options and preliminary cost estimates (or orders of magnitude) for projects to correct existing failure on Sahalee?**

**Objective 3:** Complete 2019/2020 Transportation Capital Improvement Plan

Task 1: Construct Phase 1 of Issaquah Fall City Road 242<sup>nd</sup> Ave SE to Klahanie Dr SE by Spring of 2021

Task 2: Develop design and construction documents for Issaquah Fall City Road Phase II

Task 3: Develop design and construction documents for Phase I of Issaquah Pine Lake Road, Klahanie Blvd to SE 32nd

Task 4: Complete Phase 2 of Intelligent Transportation System 228<sup>th</sup> Ave/Sahalee Way, NE 12<sup>th</sup> St to SR202

Task 5: Complete construction of SE 4<sup>th</sup> Street from 218<sup>th</sup> to 228<sup>th</sup>

Task 6: Complete 228<sup>th</sup> Ave SE/ SE8th Street Intersection preliminary engineering

Task 7: Complete design of Sahalee Way 28<sup>th</sup> Place/223<sup>rd</sup> Ave NE intersection improvement

Councilor Stuart: Would like to see the project with King County (I believe we have an ILA with them) on improving/increasing lanes and capacity on Sahalee at the 202 Intersection

Objective 4: Work with Sound Transit to Site Future Park and Ride Lot

Councilor Stuart: Have we identified task under this objective

Objective 5: Work with Metro to increase bus service including implementation of Metro's Community Connections Program

Councilor Valderrama: Objective 4 & 5 should be work with Town Center to establish transit-oriented development and transit center

Councilor Stuart: Have we identified task for this objective? I feel like this has some dependency or tie to Objective 65

Objective 6: Partner with neighboring cities and regional agencies to improve access to highways and increase capacity along commuter routes

Councilor Stuart: Can we add something here about working on access to the light rail stop at Marymoor and how we will improve the intersection of ELSP and 202 specifically? We likely need some similar tasks for the south end of the city as well, likely for the south end of 228<sup>th</sup>.

Objective 7: Apply innovative technologies to improve safety and increase transportation capacity

Councilor Valderamma: Review and determine funding plans for transit and transportation

**Goal 2: Propose reasonable and specific code amendments to Enhance Community Livability, neighborhood character and Effectively Manage Growth of City, including one**

**potential strategy from the adopted Housing Strategy Plan, by 12/31/19.**

**Objective 1:** ~~Approve ARCH 2019 Budget and Work Plan~~

**Objective 2:** ~~Begin Implementation of Housing Strategy~~

~~Task 1: Complete Phase 1 update subdivision and zoning codes in SMC titles 16, 19A and 21A to address residents' concerns related to land use and building designs and to protect neighborhood character~~

~~Task 2: Continue to participate in local interjurisdictional programs, like the Arch Housing Trust Fund, to coordinate and distribute funding of affordable and special needs housing~~

~~Task 3: Identify and seek out strategic opportunities for preserving existing affordable housing.~~

~~Task 4: Encourage universal design features that improve housing accessibility for people with disabilities.~~

~~Task 5: Continue to provide organizational support to organization serving those with special housing needs.~~

~~Task 6: Continue to review and as appropriate provide comment on county, state, and federal legislation affecting housing in Sammamish~~

~~Task 7: Continue to work with other jurisdictions to develop and implement a new regional housing finance strategy.~~

~~**Councilor Valderrama: Objective 2 Task 8 Develop strategy for allocation of future housing**~~

**Objective 3:** ~~Complete Periodic Review of City's Shoreline Master Plan~~

~~Task 1: Insure plan reflects the latest circumstances, new advancements in science, and changes in regulations.~~

~~Task 2: Insure shoreline codes account for impacts of recreational lots where no development has occurred~~

**Objective 4:** ~~Complete 2019/20 Parks Capital Improvement Plan~~

~~Task 1: Complete Big Rock Park B Phase 1 Improvements~~

~~Task 2: Acquire trail easement to connect Lower Commons Park to Big Rock and Beaton Hill Park~~

~~Task 3: Secure and maintain newly acquired parkland including buildings (56 acres)~~

**Objective 5:** ~~Complete Annual Amendments to Comprehensive Plan~~

~~Task 1: Complete processing of outstanding docket items including Housing Strategy Update, Urban Forest Management Plan, Technical Items, Town Center Quality of Life Items, Land Use Map Amendment TC E, and Land Use Map Amendment R 12~~

~~Task 2: Complete docket request process for 2020~~

**Objective 6:** ~~Complete Other Development Amendments~~

Task 1: Complete Phase II update of subdivision and zoning code to SMC titles 19A and 20

**Councilor Stuart: Do we have any insight into what these are? Something high level even?**

Task 2: Complete small cell wireless code update to SMC titles 21A and 21B

Task 3: Complete Comprehensive Plan and Develop Code procedures update to SMC Title 24

**Councilor Stuart: What updates are being considered here?**

Task 4: Review tree management code in SMC Title 21A

**Councilor Stuart: I don't see anything for reviewing the TDR program as a means of continuing to project neighborhood character—where would that fall?**

**Objective 7: Civil Code Compliance Program Improvements**

Task 1: Complete Standard Operating Procedures (SOP) manual

Task 2: Review civil code compliance code in SMC Title 23

**Objective 8: Update Parks Master Plan**

Task 1: Complete Lower Commons Park Master Plan Update

Task 2: Conduct athletic fields study

Task 3: Develop plans for Town Center Plaza and regional stormwater facilities

Task 4: Develop plans for wayfinding in city parks

Task 5: Develop Klahanie Master Plan

**Objective 9: Update Parks CIP**

**Objective 10: Develop and Adopt a Program that Dedicates a Funding Source for Public Art and Human Services**

**Objective 11: Continue to work on the Dedication of and Potential Co-Ownership, Co-Development and Co-Management of a New Nature Kokanee Preserve area and Tribal Interpretative Center**

**Objective 12: Develop Human Services Strategic Plan**

Task 1: Develop goals and strategies to address the community needs identified in the Health and Human Services Needs Assessments

**Objective 13: Recruit and train 20 to 25 stewards in the Sammamish community for the Master Native Plant Steward Program**

Task 1: Select, design, and improve five sites in the City

**Objective 14: Conduct 2019 Special Events Calendar**

Task 1: Organize and hold Lunar New Year Event

- Task 2: Organize and hold Earth Day Event
- Task 3: Organize and hold Skate Competition Event
- Task 4: Organize and hold Fourth on the Plateau Event
- Task 5: Organize and hold Concert in the Park Series (6)
- Task 6: Organize and hold Kidsfirst events (4)
- Task 7: Organize and hold Sammamish Arts Showcase
- Task 8: Organize and hold Halloween Happenings
- Task 9: Organize and hold Very Merry Sammamish Event
- Task 10: Organize and hold outdoor movies in the plaza
- Task 11: Organize and hold Rig a Plooza event
- Task 12: Organize and hold a new 3 day end of summer event

Councilor Valderrama: Who is asking for this?

Councilor Stuart: Is this suppose to replace Sammamish Days and Nights?

Objective 15: Manage the design, fabrication and installation of a custom art sculpture in the 4<sup>th</sup> Street/225<sup>th</sup> Ave roundabout

Objective 16: Consider assumption of scheduling of Lake Washington School District outdoor Athletic Facilities

Objective 17: Develop and provide funding to begin implementation of ADA transition plan

Councilor Stuart: Is this for parks?

Objective 18: Continue Implementation of Land Acquisition Program

**Goal 3: Provide a 5-year plan, with reasonable means of financing, to Improve [HOW MEASURE??] Police and Community Safety by 12/31/19 and Citizens' Perception of Safety**

Objective 1: Develop Recommendations from City's Police Services Study and Implement Approved Recommendations

Task 1: Define revenue stream to implement approved recommendations if needed

Objective 2: Enter into an Interlocal Agreement with City of Issaquah, City of North Bend, King County Fire Protection District 10, King County Fire District 38 to Expand Services of EF&R to Provide Emergency Management for the City of Sammamish

- ~~Task 1: Transfer the responsibility for Emergency Management to EF&R~~
- ~~Task 2: Develop and approve Emergency Management Master Plan~~
- ~~Task 3: Hold annual emergency preparedness training exercise~~
- ~~Task 4: Develop recommendations to address defensible space around homes and in neighborhoods, reduction of fuel loading in urban forest, and selective thinning of urban forest particularly along City ROWs~~
- ~~Objective 3: Development and adoption of policy and monitoring program regarding installation of cameras in city parks~~
- ~~Objective 4: Update fire stations 82 and 83 to meet EEOC, safety and seismic requirements~~
- ~~Task 1: Determine funding source~~
- ~~Task 2: Develop construction schedule~~
- ~~**Objective 5: Coordinate with neighboring cities for regional mutual support in case of emergencies**~~

**Goal 4: Improve City’s Environmental Health and Protection by proposing an Urban Forest Management Plan that is ready for adoption by the City Council by 9/30/19.**

- ~~Objective 1: Complete the City’s 2019/20 Stormwater CIP~~
- ~~Task 1: Complete design of George Davis Creek Culvert Project~~
- ~~Task 2: Begin design of Ebright Creek Culvert Improvement Projects~~
- ~~Task 3: Complete Zaakuse Basin Study~~
- ~~Task 4: Complete Laughing Jacobs Basin Study~~
- ~~Task 5: Regularly sweep City streets to reduce pollutant loads from entering storm drain system~~
- ~~Objective 2: Meet All National Pollutant Discharge Elimination System Permit Requirements~~
- ~~Task 1: Complete all required inspections and follow up of public storm drain system~~
- ~~Task 2: Conduct all planned stormwater education and outreach activities~~
- ~~Task 3: Complete and submit annual NPDES report on time~~
- ~~Task 4: Approve 5 year renewal of NPDES permit~~
- ~~Objective 3: Adopt the City’s Urban Forest Management Plan~~
- ~~**Councilor Valderrama: Task 1: Add from above defensible space around home**~~

**Councilor Valderrama: Task 2- Planning City escape routes in case of emergency**

Objective 4: — Manage City's Solid Waste and Recycling Contracts to Maintain Current Levels of Service at Expected Costs

Task 1: — Hold two recycling events each year

Task 2: — If necessary, renegotiate contract terms due to China's recycling restrictions

**Councilor Stuart: Can we add another objective here for things like improving the city's use of sustainable energy, providing incentives to homeowners and businesses that improve/increase the use or reliance on sustainable energy sources. Also, continue to study and potentially reduce and prohibit the use of certain fertilizers and other chemicals within the city limits.**

**Goal 5: Maintain staff employee attrition at no more than \_\_\_\_\_ % during 2019. High-Performing Governmental Services**

Objective 1: — Proactively work to find the best possible talent for the City, while taking steps to retain our quality workforce.

Objective 2: — Recruit and Hire a Professional City Manager

Objective 3: — Perform Day to Day Management and Operations of the City at Above Satisfactory Level

Task 1: — Perform assessment of staffing, equipment and space needs of Maintenance and Operations to ensure established levels of service are met

**Councilor Stuart: Don't we already have an assessment of the MOCs and what is needed?**

Objective 4: — Implement Classification/Compensation Study recommendations as feasible

**Councilor Valderrama: Objective 4.5: Do a right size study to see what roles and functions can be consolidated or are missing**

Objective 5: — Develop, Adopt and Implement a City Communication Program

Task 1: — Develop annual communications goals and key messages that are directly tied to the City's strategic goals and City Council's top objectives

Task 2: — Improve City's Social Media program and outreach

Task 3: — Produce city graphics for events, notices, and newsletter to ensure consistency of City brand

Task 4: — Relaunch city wide e-newsletter

Task 5: — Adopt a clear, simple social media policy for city employees, and elected and appointed officials

Task 6: — Increase resident engagement and knowledge by promoting the City's services and programs carried out by our employees and proactively identifying and promoting key issues, actions and

decisions taken by City Council using all our communications assets to ensure what we do supports those whom we serve — our residents

~~Task 7: Focus on transparency, truthfulness, timeliness, and proactive engagement which are the keys to our success~~

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~~Objective 11: Develop and implement integrated Citywide CIP Including Streets, Parks, Information Systems Technology, Facilities and Stormwater~~

**Councilor Stuart: I assume this means that you would have a CIP for each area and then integrate them so that we can see how everything stacks up and can prioritize resources across all projects.**

~~Objective 12: Develop and Approve a Six-Year Facilities CIP~~

~~Task 1: Evaluate Boys and Girls Club for potential as Police facility for both Sammamish Police and Sheriff's Precinct~~

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**Councilor Valderrama: Task 3: Evaluate expansion of the Boys and Girls Club to better cover the south and high school kids**

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~~*Councilor Valderrama: Identify usage at the different parks and ensure corresponding level of services*~~

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**Goal 67: Negotiate and propose to Council a reasonable development agreement [including agreement on stormwater, concurrency, compliance with current Town Center plan, etc.] with a ready, willing and able private developer or developers by 12/31/19**  
**Expand City's Economy**

Objective 1: Work with STCA to Develop Phase 1 of Town Center

Task 1: Process UZDP application from STCA per executed MOU

Task 2: Develop and adopt a Development Agreement with STCA

Can we get more info on this — What should a development agreement entail? What are the goals for the city with a development agreement? How do we develop and manage such an agreement efficiently and to the benefit of our residents?

Task 3: Consider a Regional Stormwater Strategy and public/private partnership with STCA for Phase 1

Objective 2: Consider a Regional Stormwater Strategy for the remainder of the Town Center

Objective 3: Operate and maintain the transportation system to maximize investments in Sammamish

Objective 4: Develop an Economic Development Element for the Comprehensive Plan

Councilor Valderrama: Is mandatory under state laws now due to our size

Councilor Valderrama: Balancing the future costs of police, fire, recycling etc between commercial and residential

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