



AGENDA

Parks & Recreation Commission

6:30 PM - Wednesday, February 6, 2019

City Hall Council Chambers, Sammamish, WA

Page		Estimated Time
	CALL TO ORDER	6:30 pm
	ROLL CALL	
	APPROVAL OF AGENDA	
	APPROVAL OF THE MEETING SUMMARY	
3 - 5	Parks & Recreation Commission - 09 Jan 2019 - Minutes - Pdf	
	PUBLIC COMMENT	
	<i>3 minutes per person; 5 minutes if representing an organization.</i>	
	CHAIRMAN'S REPORT	
	1. New Commissioners - Welcome and Introduction	
	TOPICS	
6 - 24	1. Chair/Vice Chair Elections 2. East Sammamish Park Baseball Field - Overhead Netting Discussion and Recommendation View Agenda Item - Pdf PRC - ESP Netting Option Overview Presentation	5 minutes 20 minutes
25 - 36	3. Reard Freed House - Programming Document Discussion View Agenda Item - Pdf	30 minutes
	DIRECTOR'S REPORT	
	Angie Feser, Parks & Recreation Department Director	
	- Recreation	
	- Maintenance	

Anjali Myer, Parks & Recreation Deputy Director
- Capital Projects

PARKS COMMISSION LIAISON REPORTS

1. Sammamish Friends - Sid
2. Sammamish Community Wildlife Habitat - Kathe
3. Native Plant Stewards -Cheryl/Sid
4. **Sammamish Walks - Hank**
5. **Trail Stewards - Nancy**
6. **Sammamish Youth Board - Sara**
7. Sammamish YMCA -????
8. Sammamish Market - ?????
9. Community Garden - ?????

OTHER

MEETING CALENDAR

1. [Parks and Recreation Commission Agenda Calendar](#)

ADJOURNMENT

8:30 pm

*Parks & Recreation Commission meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request.
Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.*

Draft



MEETING SUMMARY

Parks & Recreation Commission

6:30 PM - January 9, 2019
Plaza Room 111, Sammamish, WA

Commissioners Present: Chair Hank Klein, Parks & Recreation Commissioner, Position 9
Vice-Chair Sid Gupta, Parks & Recreation Commissioner, Position 5
Loreen Leo, Parks & Recreation Commissioner, Position 1
Katherine Low, Parks & Recreation Commissioner, Position 2
Cheryl Wagner, Parks & Recreation Commissioner, Position 3
Sara Houpis, Parks & Recreation Commissioner, Position 4
Sheila Sappington, Parks and Recreation Commissioner, Position 7

Commissioners Absent: Stephanie Hibner, Parks & Recreation Commissioner, Position 6
Nancy Way, Parks & Recreation Commissioner, Position 8

Staff Present: Angie Feser, Director of Parks & Recreation
Anjali Myer, Deputy Director of Parks & Recreation
Belle Stanley, Administrative Assistant

CALL TO ORDER

Chair Klein called the Sammamish Parks & Recreation Commission meeting to order at 6:35 PM.

ROLL CALL

Role was called.

APPROVAL OF AGENDA

Agenda was approved as presented.

APPROVAL OF THE MEETING SUMMARY

Meeting summary was approved as presented.

Meeting Summary Oct 3, 2018

PUBLIC COMMENT

Nicole Steinbok, Eastlake Little League, 3316 203rd Pl NE, Sammamish

Draft

Concerns about foul balls from either field. Requesting a netting system or other field modifications to be considered to minimized the impact of foul ball incidents between the two baseball fields.

Caroline Rausch, Eastlake Little League, 23269 NE 17th St, Sammamish

Shared her experience of being hit by a foul ball in June of 2018.

Justin Stiles, Eastlake Little League, 23629 NE 7th Ct, Sammamish

Provided more detailed information regarding field rental usage and season schedules.

Sid moved to have staff look at further details to implement safety netting at ESP and look at where funding may be available.

Hank amended the motion to include looking at other solutions.

Seconded and passed with a unanimous vote.

TOPICS

Park System-wide Way Finding Program Update

Presentation by Becky Smith, Associate Parks Planner Presentation included a review of the definition of way finding, the progress made researching the current way finding in Sammamish and the proposal for the development of a more robust way finding design.

City's 20th Anniversary Funding

Angie Feser reviewed the options to celebrate the City of Sammamish 20th anniversary, after the Council rejected the budget amount of \$50,000 requested for the year-long celebration in the community. The commission proposed acknowledging the City's anniversary at the newly expanded Sammamish Days event in August 2019 without any additional budget.

Klahanie Park Master Plan Discussion

Shelby Perrault, Parks Project Manager presented the master plan process, existing conditions at Klahanie Park, where the Klahanie Master Plan landed in the CIP, and a look at the timeline for the master plan.

Vice-Chair Sid Gupta moved to Motion to move forward with HBB

CHAIRMAN'S REPORT

Hank Klein reminded commissioners that the new candidates for the Parks & Recreation Commission are in the process of being interviewed for the 3 open positions. He passed on his gratitude for the commissioners leaving and their service over the years.

Sid shared a summary of the Volunteer Appreciation Dinner. Claradell Shedd was the first volunteer to hit 5000 hours and she and Sid were named as Volunteers of the Year.

DIRECTOR'S REPORT

Angie Feser - The 2019 Parks & Recreation Event Calendar is available and will be sent this week to commissioners. Very Merry was a huge success, well attended and wrapped up the year of Recreation events. The Maintenance Division has been busy with the clean-up from the recent wind events. Parks Planning and Recreation cross-trained with the Parks Maintenance crew and experienced a typical morning completing the crew's tasks. The afternoon was spent sharing about projects accomplished and listing additional ones for 2019. Anjali Myer - Big Rock Park, Site B project has started and will take most of 2019. The Lower Commons Master Plan has been tabled until more research can be completed on the partnership agreement for the regional stormwater portion. The master planning for the "notch" piece or Town center Plaza will move ahead. Additional land acquisitions have been offered. We will be going back to Council to determine the direction of those existing possibilities.

Draft

PARKS COMMISSION LIAISON REPORTS

Sammamish Friends - Sid First meeting of the year on Monday. 2019 Barn Dance planning will be beginning later in January.

Sammamish Community Wildlife Habitat - Kathe - Update covered by Cheryl in her report below.

Native Plant Stewards -Cheryl/Sid - Working with NWF to utilize the Waterworks Grant for \$4,000 for a plant steward training program beginning in March. Butterfly Garden Habitat discussion at the library on Saturday.

Sammamish Walks - Hank

Trail Stewards - Nancy

Sammamish Youth Board - Sara

Sammamish YMCA - ???

Sammamish Market - ???

Community Garden - ???

OTHER

MEETING CALENDAR

[2019-01-04Parks & Recreation CommissionAgenda Calendar](#)

ADJOURNMENT

9:05

Agenda Bill

**Parks and Recreation Commission Regular Meeting
February 06, 2019**



SUBJECT:	East Sammamish Park Baseball Field - Overhead Netting Discussion		
DATE SUBMITTED:	January 31, 2019		
DEPARTMENT:	Parks & Recreation		
NEEDED FROM COMMISSION:	<input type="checkbox"/> Action <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Informational		
RECOMMENDATION:	Recommend to City Council an appropriate solution for additional protection from foul balls, between the two baseball fields at East Sammamish Park.		
EXHIBITS:			
BUDGET:			
Total dollar amount	N/A	<input type="checkbox"/>	Approved in budget
Fund(s)	N/A	<input checked="" type="checkbox"/>	Budget reallocation required
		<input type="checkbox"/>	No budgetary impact
WORK PLAN FOCUS AREAS:			
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety		
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability		
<input type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation		
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability		

NEEDED FROM COMMISSION:

East Sammamish Park Baseball Field - Overhead Netting Discussion

KEY FACTS AND INFORMATION SUMMARY:

The purpose of this discussion is to update the Parks & Recreation Commission on the progress for the evaluation of overhead netting options between the two baseball fields at East Sammamish Park.

Summary:

Eastlake Little League (ELL) is requesting additional foul ball netting between the two baseball fields at East Sammamish Park to be installed prior to March 23rd. They state the area between the two fields is dangerous and that spectators have been hit with foul balls over the years.

The City preliminarily developed four netting options, ranging from \$47,300 - \$110,000, that were presented at the January 9, 2019 Parks & Recreation Commission meeting. The ELL prefers Option #4 - Netting covering bleachers, dugouts and aisles. City staff were directed by the Parks & Recreation Commission to (1) explore additional solutions and (2) review the Parks Capital Improvement Plan (CIP) to determine how this project could be funded, because funds are not currently allocated in the Parks CIP for this work.

Therefore, the City executed a contract with D.A. Hogan to provide preliminary planning and design services to further evaluate and refine options for netting in between the two baseball fields. A representative from D.A. Hogan will present initial findings at the February 6, 2019 Parks & Recreation Commission meeting.

Depending on the selected option, installation prior to March 23rd would more than likely not be feasible due to the time required to finish design for construction, order materials, acquire permits and select a contractor through the bidding process (contingent upon bids are received, bids are within project budget and contractor availability).

Netting Option Overview:

The following four options were developed with D.A. Hogan and presented at the January 9, 2019 Parks & Recreation Commission meeting. The estimates contain generally known costs, but could be more if the project is approved and moves forward. Due to the installation of the poles to install netting, the existing 5-row bleachers will likely need to be replaced. 4-row bleachers (custom-made) have been identified as a replacement to enable access of lawn mowing equipment to pass through the area between the two sets of bleachers.

Option 1 - Netting overhang over two bleachers:

- \$23,000 – Cost of overhang over two bleachers
- \$20,000 – Cost of two bleachers to reduce current size from 5 rows to 4 rows to accommodate vehicular access.
- \$4,300 – Sales Tax
- **\$47,300 – Total**

Option 2 - Shade structure over two bleachers:

- \$80,000 – Cost for cantilevered support over the bleachers, does not include general conditions, contractor overhead, etc.
- \$20,000 – Cost of two bleachers to reduce current size from 5 rows to 4 rows to accommodate vehicular access.
- \$10,000 – Sales Tax
- **\$110,000 – Total**

Option 3 - Netting overhang over and between the two bleachers:

- \$26,000 – Option includes netting that covers the opening between the two bleachers. The additional SF adds just over \$3,000 to option 1.
- \$20,000 – Cost of two bleachers to reduce current size from 5 rows to 4 rows to accommodate vehicular access.
- \$4,600 – Sales Tax
- **\$50,600 – Total**

Option 4 - Netting overhang over and between the two bleachers including two dugouts (Option preferred by ELL):

- \$40,000 – This option includes netting that spans to the eastern edge of the dugout for both fields. This option would require the installation of additional net posts along the dugout.
- \$20,000 – Cost of two bleachers to reduce current size from 5 rows to 4 rows to accommodate vehicular access.
- \$6,000 – Sales Tax
- **\$66,000 – Total**

Project Background:

East Sammamish Park is a 19-acre park located in the northwest section of the City, adjacent to Margaret Mead Elementary. The park was transferred to the City in 1999 and is comprised of natural turf fields including one multi-purpose sports field and two baseball fields. Additionally, the park features two tennis courts, a play structure, a picnic shelter, restrooms, and trails.

In 2014, the City installed additional backstop netting on each of the baseball fields at a cost of nearly \$75,000.

City staff have been in discussions with ELL since June 2018 about their request and researched several options. ELL was asked if they would be willing to contribute any funding towards this project since the expenditures primarily benefit their organization, but they declined to commit any funding at this time.

In regards to other community partnerships for athletic fields, the Sammamish Cricket Club (SCC) requested a practice cricket pitch to be installed at Klahanie Park, adjacent to the two multi-purpose sports fields. Staff met with the SCC to discuss their request and researched several options.

The cricket club was asked if they would be willing to contribute any funding towards this project since the expenditures primarily benefit their organization, and they have committed to funding 50% of construction costs, in addition to paying for a canopy netting structure for the practice cricket pitch.

Parks, Recreation & Open Space (PRO) Plan:

The PRO Plan was adopted by City Council in February 2018. The planning process began in 2017 and included a robust public outreach process, with a mail-based survey, open house meetings, athletic and environmental stakeholder discussions, online engagement, website content and Parks & Recreation Commission meetings. Safety concerns related to foul ball netting at the East Sammamish Park baseball fields were not introduced by the community at large or Eastlake Little League during this process. Therefore, overhead netting at East Sammamish Park was not identified when the 2018-2023 Parks Capital Improvement Plan (CIP) was developed as part of the PRO Plan.

Next Steps:

City staff will present a summary of D.A. Hogan's evaluation progress of netting options, along with the Parks & Recreation Commission's recommendation to the City Council, and receive direction from the City Council on next steps at the February 19, 2019 Regular Meeting.

FINANCIAL IMPACT:

Funds are not currently allocated in the 2019-2020 Parks CIP Budget for baseball field netting modifications at East Sammamish Park. If staff are directed to proceed with this project, funds will need to be re-allocated from a different project in the Parks CIP.

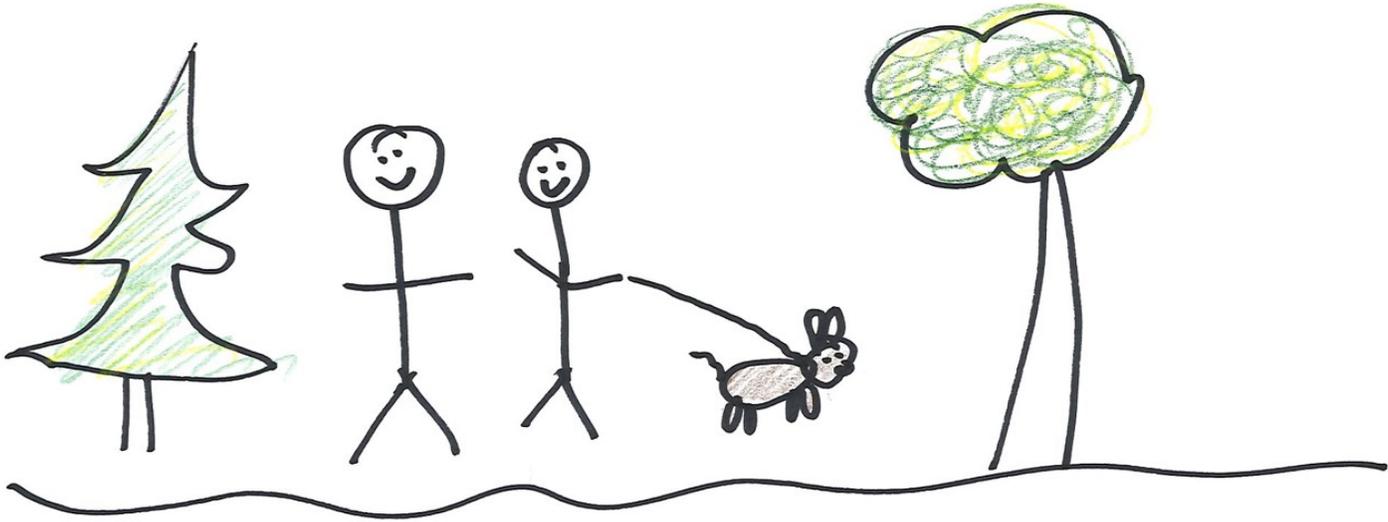
OTHER ALTERNATIVES CONSIDERED:

N/A

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

- East Sammamish Park Master Plan, adopted by City Council March 2008
- [Parks, Recreation & Open Space \(PRO\) Plan](#), adopted by City Council February 2018

City of Sammamish Parks





East Sammamish Park – Netting Discussion

Presentation to Parks & Recreation Commission
February 4, 2019



Overview

What we will be discussing

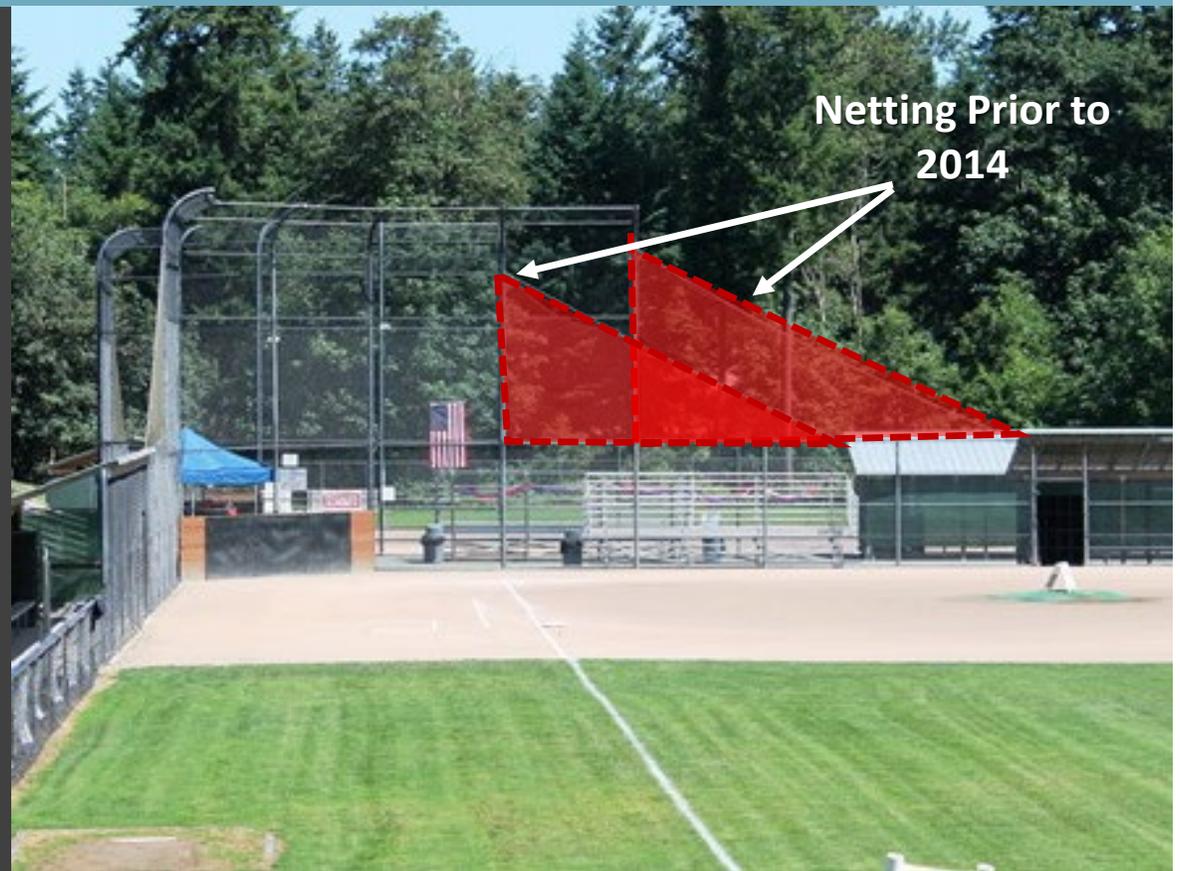
- Project Background
- Netting Option Overview
- Next Steps
- Q & A

PROJECT BACKGROUND

EAST SAMMAMISH PARK:

Timeline

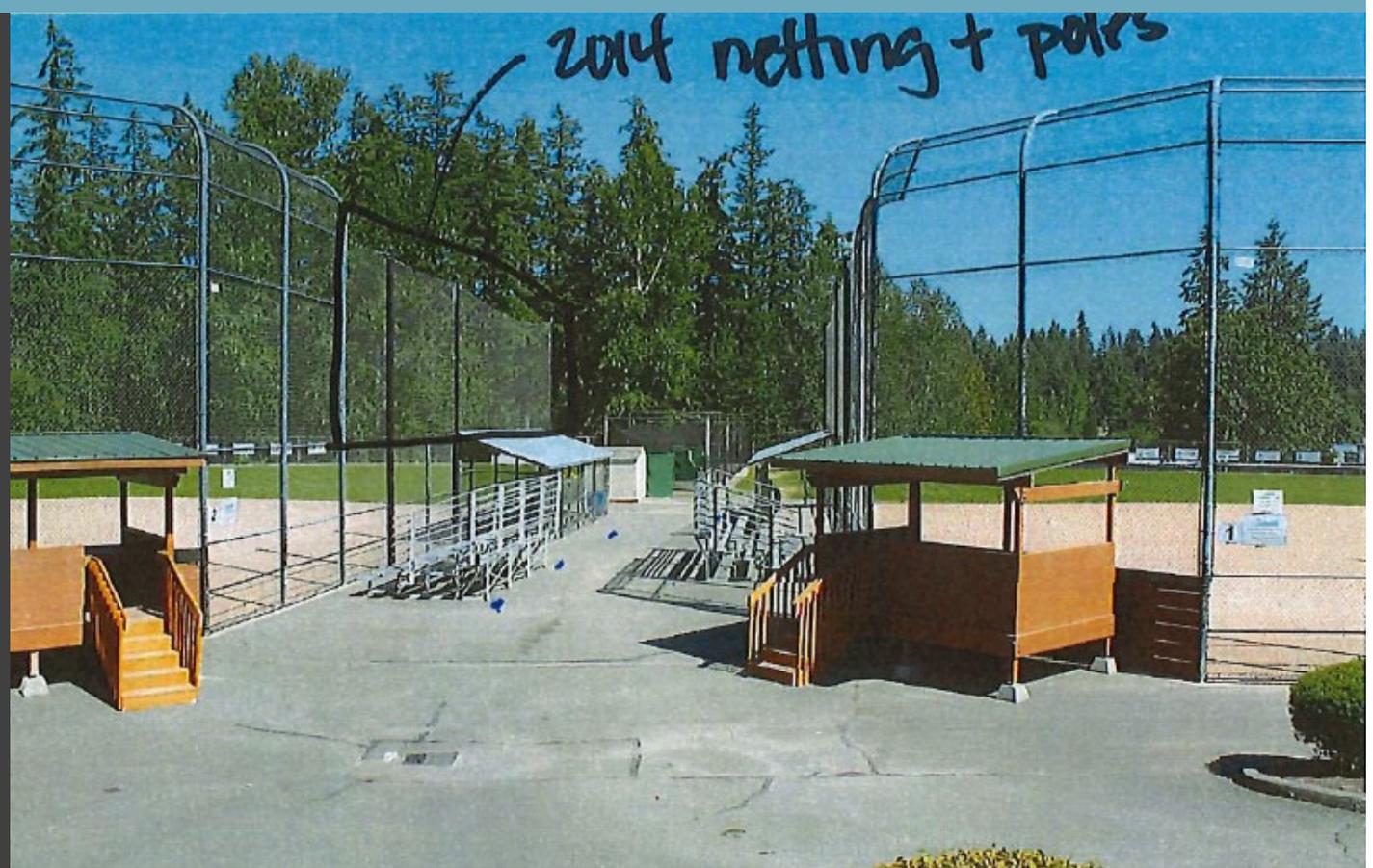
- 1999 – Park transferred to City



EAST SAMMAMISH PARK:

Timeline

- 2014 – Backstop netting improvements completed



EAST SAMMAMISH PARK:

Vicinity Map

East Sammamish
Park



Big Rock
Park

Sammamish
Commons

EAST SAMMAMISH PARK:

Existing Conditions

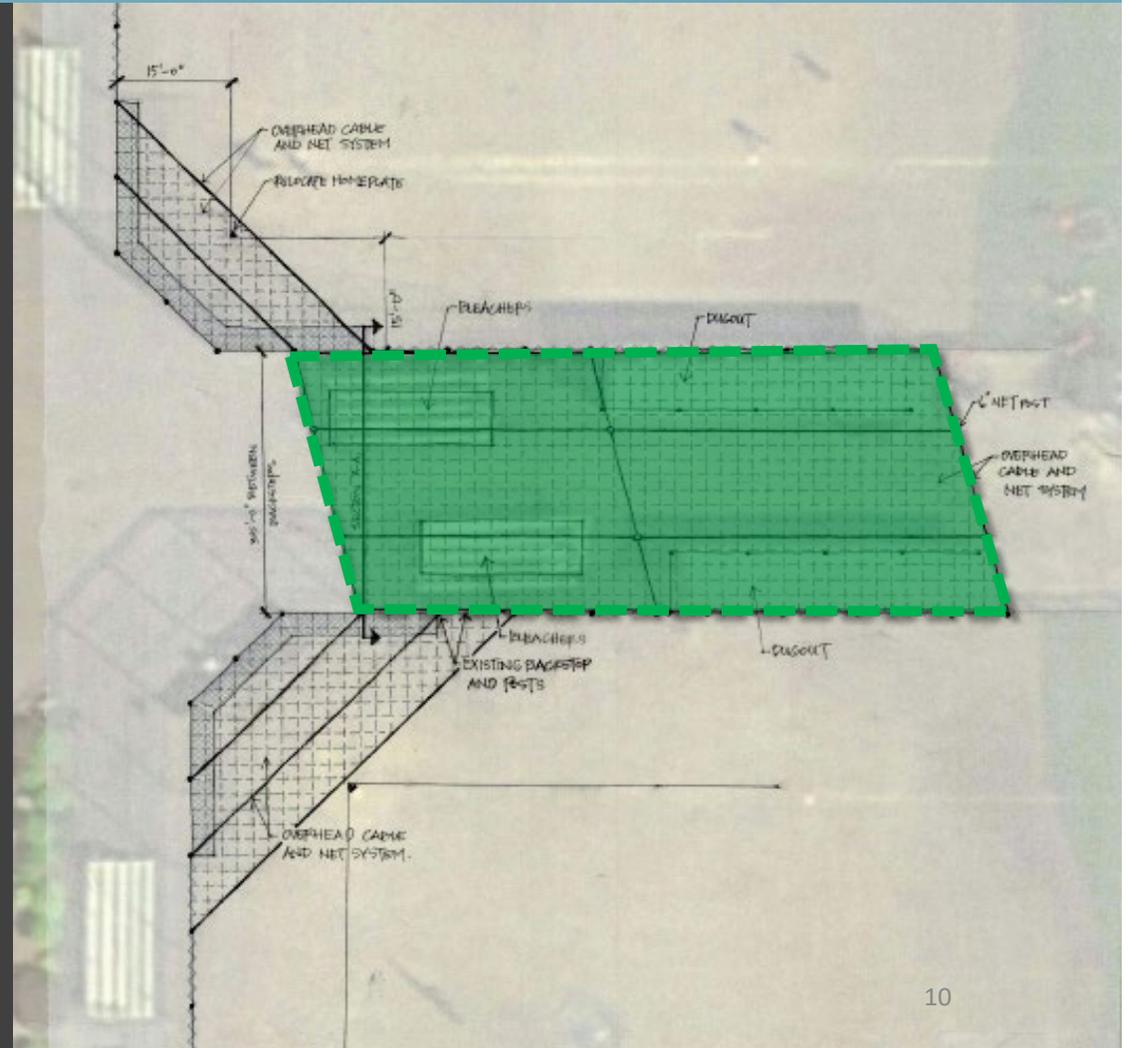
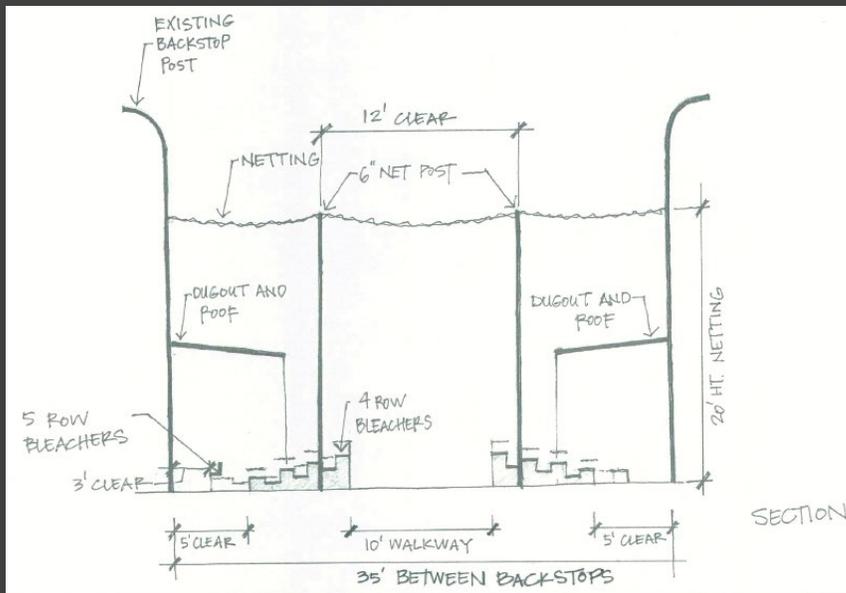


NETTING OPTION OVERVIEW

EAST SAMMAMISH PARK:

Netting Option #4

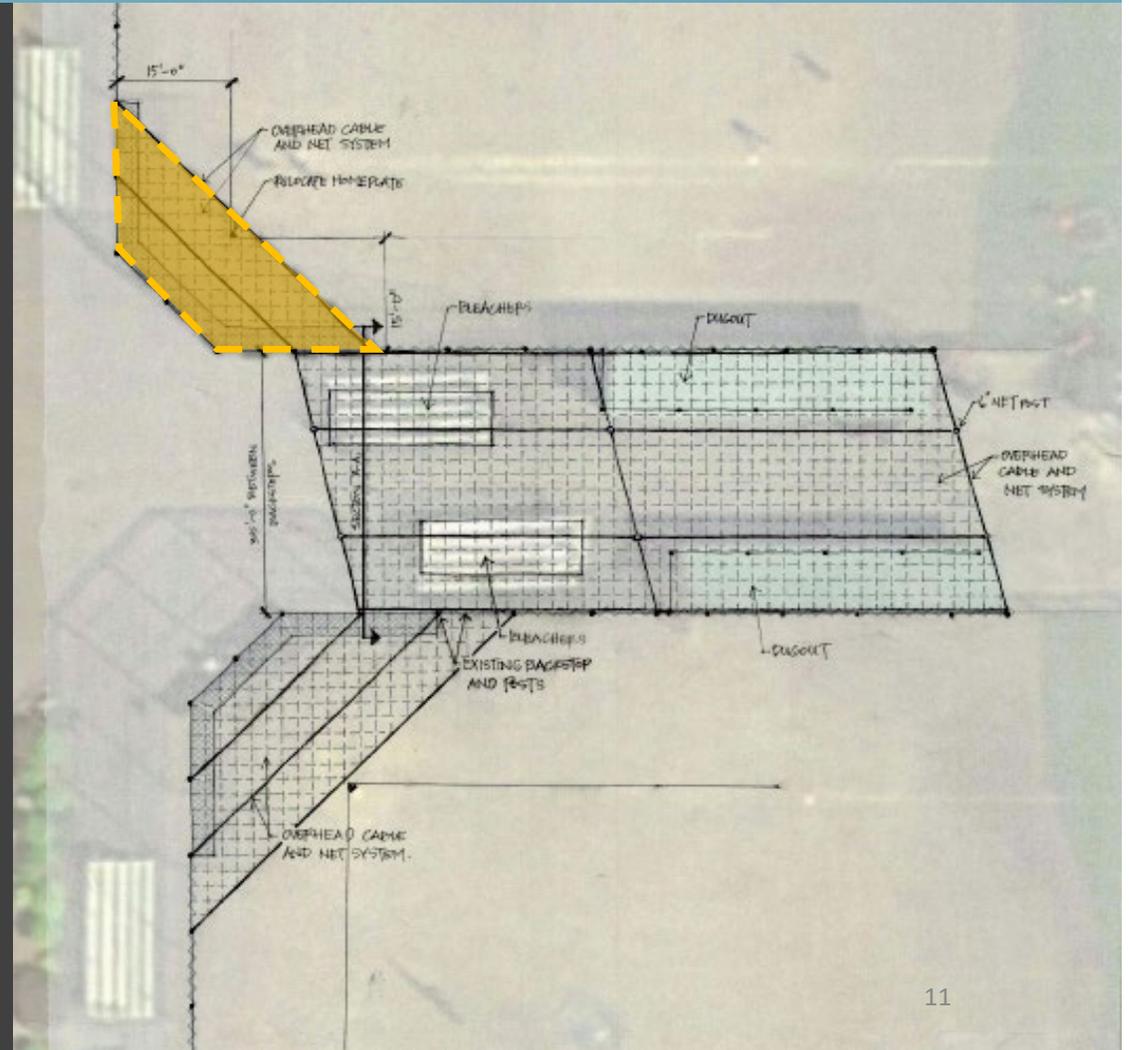
- Netting over dugout, bleachers, & aisle
- Structural review required
- Installation complete after 2019 season
- **Cost: \$61,000**



EAST SAMMAMISH PARK:

Netting Option #5

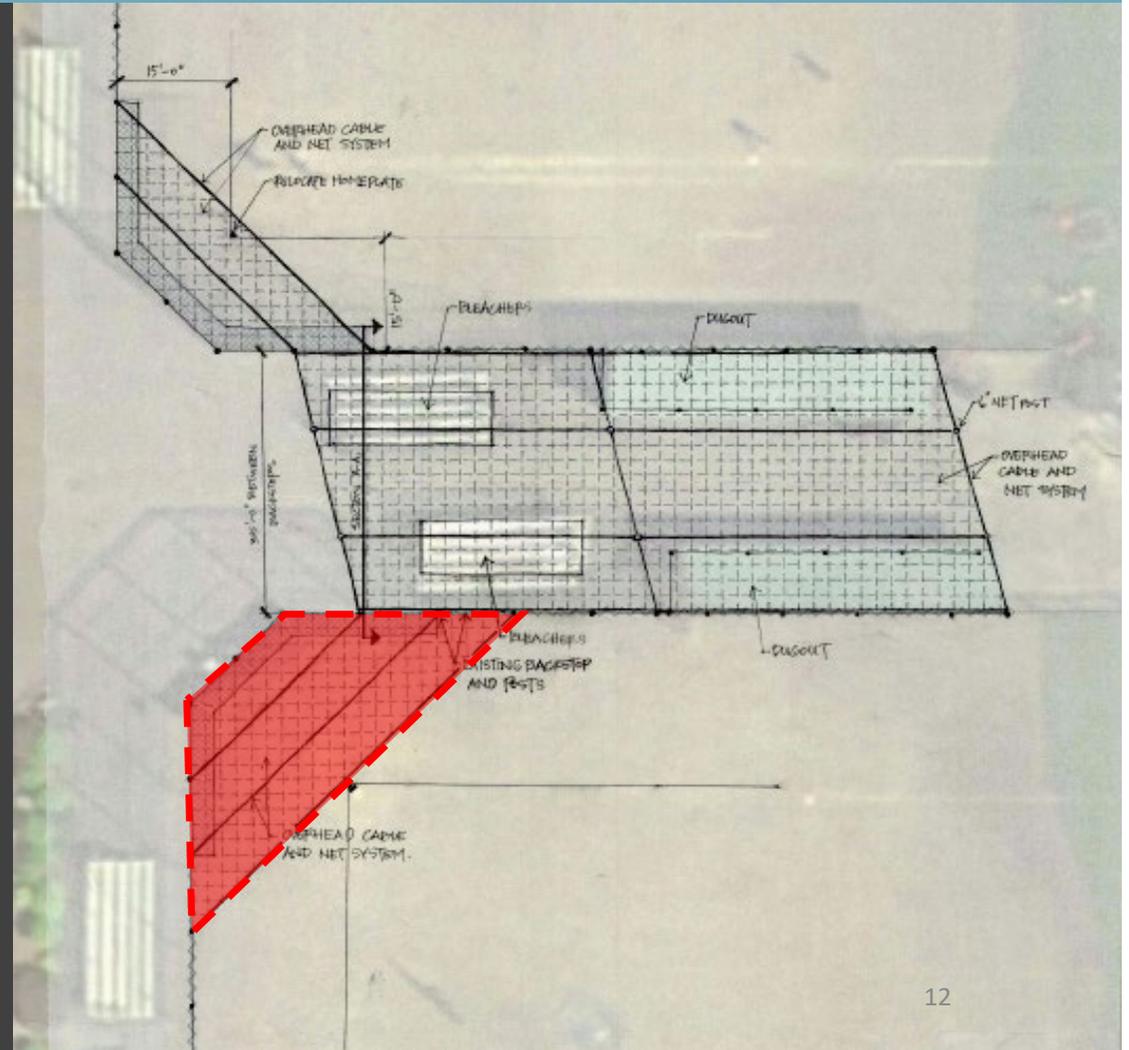
- Home plate overhead cable & net system
- Home plate & foul ball post relocation
- Completion prior to 2019 season
- **Cost: \$7,000**



EAST SAMMAMISH PARK:

Netting Option #6

- Home plate overhead cable & net system
- Home plate remains in place
- Completion prior to 2019 season
- **Cost: \$7,000**



NEXT STEPS

EAST SAMMAMISH PARK:

Next Steps

Next Steps

1. Select netting option to recommend to City Council.
2. Present netting options & Parks Commission recommendation at February 19, 2019 Council Meeting.



QUESTIONS?

Agenda Bill

Parks and Recreation Commission Regular Meeting
February 06, 2019



SUBJECT:	Reard Freed House - Programming Document Discussion	
DATE SUBMITTED:	January 31, 2019	
DEPARTMENT:	Parks & Recreation	
NEEDED FROM COMMISSION:	<input type="checkbox"/> Action <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Discuss and provide feedback on the Reard Freed House draft programming document.	
EXHIBITS:	1. Exhibit 1 - Reard Freed House Draft Programming Document	
BUDGET:		
Total dollar amount	\$14,000	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	Park Planning Professional Services	<input type="checkbox"/> Budget reallocation required <input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input checked="" type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

NEEDED FROM COMMISSION:

Discuss and provide feedback on the Reard Freed House draft programming document.

KEY FACTS AND INFORMATION SUMMARY:

Summary:

In June 2018, the City executed a contract with KPG to identify programming opportunities for the historic Reard Freed House to better understand potential programs that could be accommodated once Site B and the Reard Freed House are open to the public. As part of this effort, KPG is preparing a document that includes a brief history of the house, existing conditions, remaining renovation work to be completed, the Sammamish Heritage Society's long-term vision, house occupancy calculation, programmatic spatial layout, and a list of potential program opportunities. This administrative

document will serve as a reference for programs that can be accommodated with the house occupancy and parking capacity that is identified in phase I improvements at Big Rock Park - Site B.

City staff completed a preliminary internal review of the draft programming document and presented the document at the January 8, 2019 Sammamish Heritage Society (SHS) meeting. SHS is currently completing their review of the programming document and will be providing compiled comments in mid-February. Staff are seeking preliminary feedback from the Parks & Recreation Commission on the draft programming document at the February 6, 2019 meeting in order to provide consolidated comments to KPG by the end of February. Commissioners may provide additional comments in writing to staff by February 18, 2019.

Project Background:

The Reard Freed House was built in 1895 and relocated to Site B in 2012. The house was donated in 2001 and became the first building in Sammamish to be listed on the King County Historic Resource Inventory as a registered landmark. The house is currently undergoing renovations led by the Sammamish Heritage Society. At the June 5, 2018 City Council Regular Meeting, a total of \$14,000 was allocated to the Heritage Society to prepare architectural drawings for the exterior of a kitchen addition. The kitchen was located on the historic home's western wing and was demolished prior to the house relocation in 2012.

To date, the City has allocated \$135,386 to the Sammamish Heritage Society for the relocation and renovation of the Reard Freed House. Of the allocated funds, a total of \$23,750 came from the City's Historic Preservation Fund.

Sammamish Heritage Society is currently working with BOLA architecture to complete architectural drawings for the kitchen addition. Construction is expected to begin in 2019 and will likely span three to four years, with an anticipated completion date in 2022 - 2023. It is unknown at this time when the Reard Freed House will be open to the public. Site B will open to the public once phase I improvements are completed, which is anticipated to be fall 2020.

FINANCIAL IMPACT:

\$361,000 is allocated in the 2019-2020 Park Planning Professional Services budget.

OTHER ALTERNATIVES CONSIDERED:

N/A

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

[Big Rock Park Master Plan](#), adopted by City Council July 2014



BIG ROCK PARK

Reard-Freed House Programming

November 2018

Placemaking

Sustainability

Community

Gathering Space

Imagination

Identity

Shift up Table of Contents to align with height of Exec Summary



Table of Contents

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Appendix: Addendum for Occupancy Calculation

ACKNOWLEDGMENTS Sammamish Heritage Society

Ella Moore, President
Patricia Kelsey, Vice President
Denise Goehring, Treasurer
Rosemary Carrel, Secretary
Mary Alexander Moore
Eirlys Vanderhoff

Requiring review and update by Sammamish Heritage Society. City does not think this list is current.



Sammamish Department of Parks & Recreation

Angela Feser, Director
Anjali Myer, Deputy Director
Shelby Perrault, Project Manager

Consultants

KPG Interdisciplinary Design

Executive Summary

History

~~Starting in 2010 the City of Sammamish and the Sammamish Heritage Society have worked to preserve the Reard Freed House as a place of cultural heritage. The Reard Freed House is the first and only recognized landmarked property in the City of Sammamish.~~

The Reard-Freed farmhouse was built in 1895 by Jacob and Emma Reard. The 1,515 SF Victorian style farmhouse contains a living and dining room, parlor, bathroom and two bedrooms on the second floor. Shortly after the house was constructed, a kitchen wing was added. In 1928, the house was purchased by Oscar Freed and his wife Dorothy. In 1945, Oscar Freed successfully campaigned for Water District 82, now known as Sammamish Plateau Water and Sewer District. ~~The farmhouse became the district's first headquarters. It was relocated to its current location in June, 2012.~~

~~Today, the house will serve as an anchor in the central portion of Big Rock Park. It is being renovated and refurbished to accommodate its new role as a museum, offices, storage, and a small community meeting place.~~

~~The museum will have revolving exhibits that reflect life in Sammamish of both the Snoqualmie Tribe and the white settlers.~~

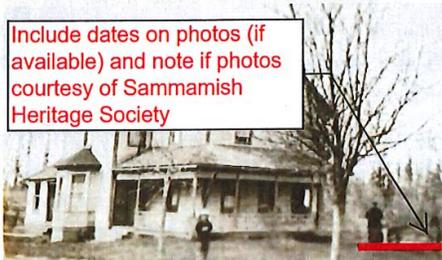
~~The Sammamish Heritage Society will use the upper floor as offices and storage for their community outreach materials. The lower floor will become a part of the community meeting area and museum.~~

Project Objective

The objective of this programming document is to outline community programming opportunities for the Reard-Freed House.

Project Process

Through a site visit, as well as meetings with the Sammamish Heritage Society and the City of Sammamish, KPG assessed the current condition of the house and the progress of on-going renovations, gathered background data, and saw how the historic home fits into the context of the Big Rock Park site.



Include dates on photos (if available) and note if photos courtesy of Sammamish Heritage Society

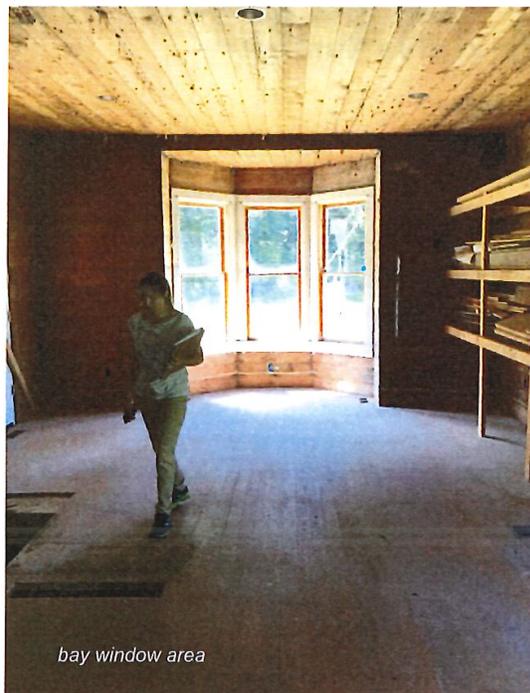


Please remove background image

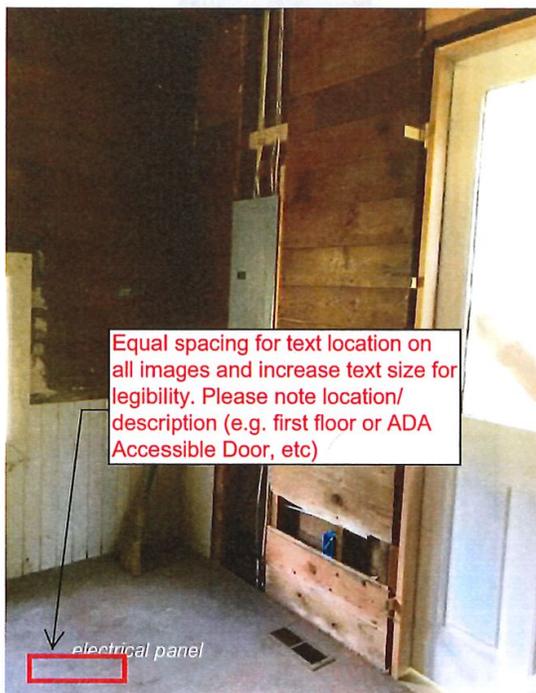
Existing Conditions

~~The City owns the house and has a lease agreement with the Sammamish Heritage Society (SHS) to restore the house and make use of it for historical and cultural purposes. The renovations began shortly after its relocation to Big Rock Park. Renovations rely primarily on grant money and private fundraising as well as funds and support from the City. At the time of this report, the exterior renovations are close to being complete, the decking has been replaced, the interior finishes have been stripped to studs, some, but not all, doorways have been altered to accommodate ADA access, and new electrical rough-ins, water and HVAC are being installed.~~

Samamish Heritage Society is currently working with BOLA Architecture to complete architectural drawings of the exterior of the house addition. Construction is expected to begin in 2019 and will likely span three to four years, with an anticipated completion date in 2022-2023, based on available funding

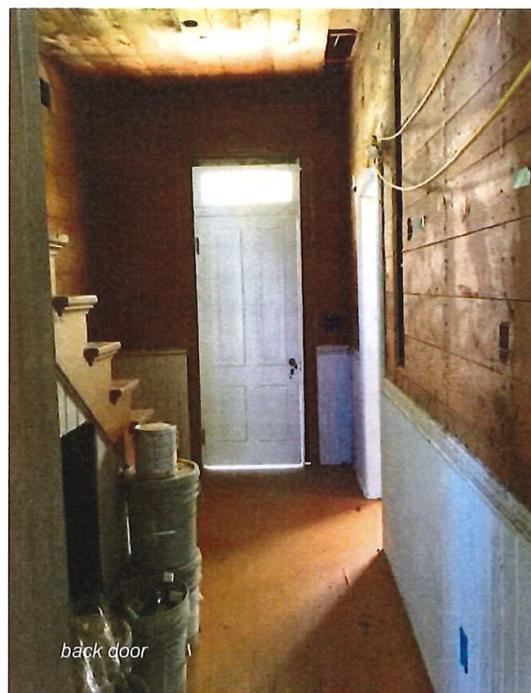


bay window area

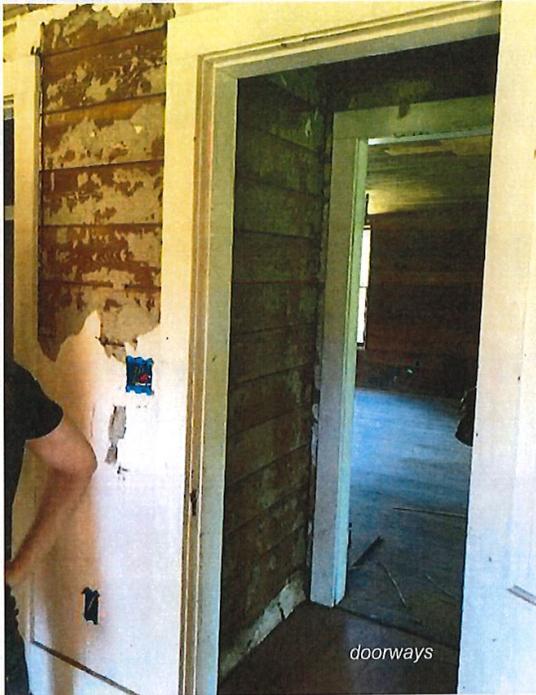


Equal spacing for text location on all images and increase text size for legibility. Please note location/description (e.g. first floor or ADA Accessible Door, etc)

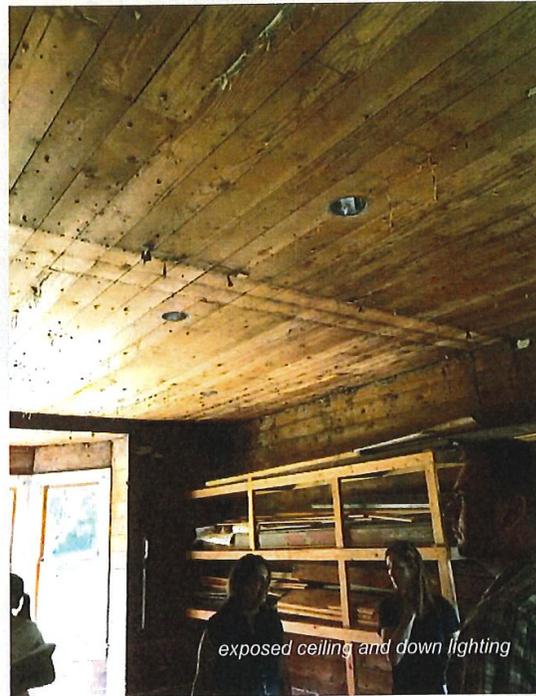
electrical panel



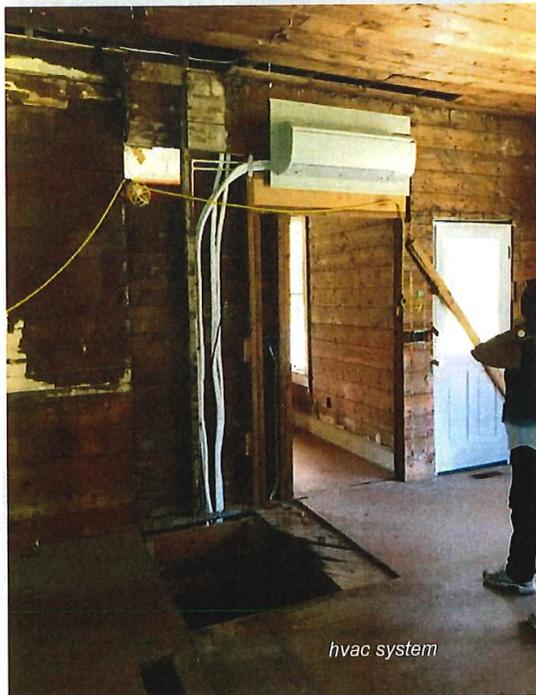
back door



doorways



exposed ceiling and down lighting



hvac system

Needs & Expectations ✓

On July 5, 2018, a meeting was held with Sammamish Parks & Recreation and the Sammamish Heritage Society to identify programming needs and expectations. The long-term vision for the Reard-Freed House is to serve as a permanent home for the Sammamish Heritage Society, providing a small office space for volunteer staff, storage for curated historical documents and artifacts, a small museum space that will accommodate rotating exhibits reflecting the art and history of Sammamish, and an intimate public gathering and meeting space to be shared with the City of Sammamish and the public. ✓ ✓ ✓ ✓ ✓

Occupancy Calculation

The Reard-Freed House maximum occupancy of 18 is based on code allowances for square-footage and usage determined by International Building Code (see attached Addendum for Occupancy Calculation details). One unisex restroom will need to be added to the building, and can be accommodated in the ~~new kitchen~~ addition, to maintain code compliance for this occupancy load.

Program Spatial Layout

FIRST FLOOR

The Programmatic Spatial Adjacency Diagrams on the next 3 pages illustrate the spacial relationships of identified needs. ~~The determined total code-allowed occupancy load for the building is 18 occupants (see attached Addendum), based on building square footage.~~

SF for First Floor
total = 1,140 sf

- 280 SF - Kitchen & Prep
- 100 SF - Restroom
- 50 SF - Storage (Event)
- 525 SF - Meeting Room
- 185 SF - Museum

Please make sure all plans are the same scale.

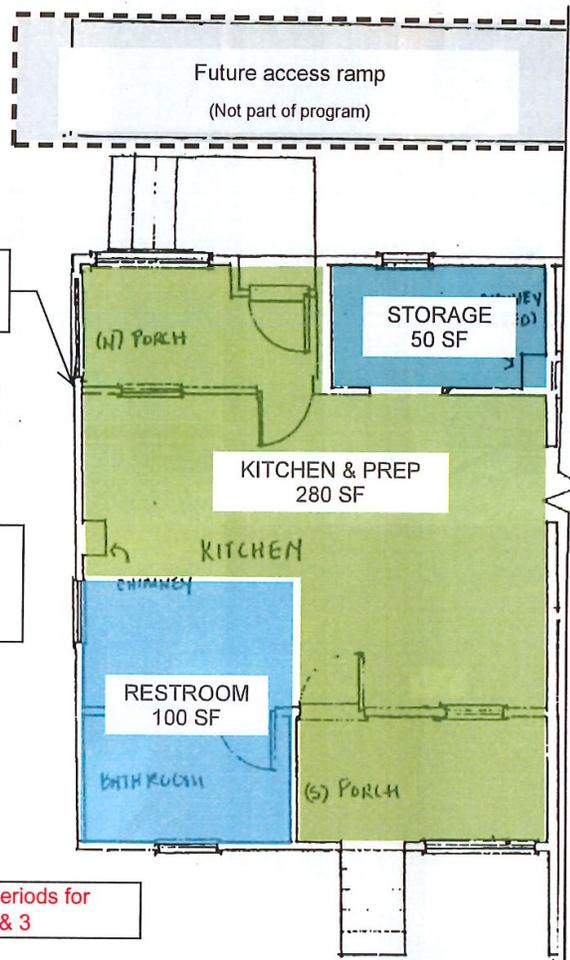
Switch Needs and SF placement

Align Needs with other text, so shift left. Please remove blue color outline and match blue subtitle text to others on page.

Identified Needs

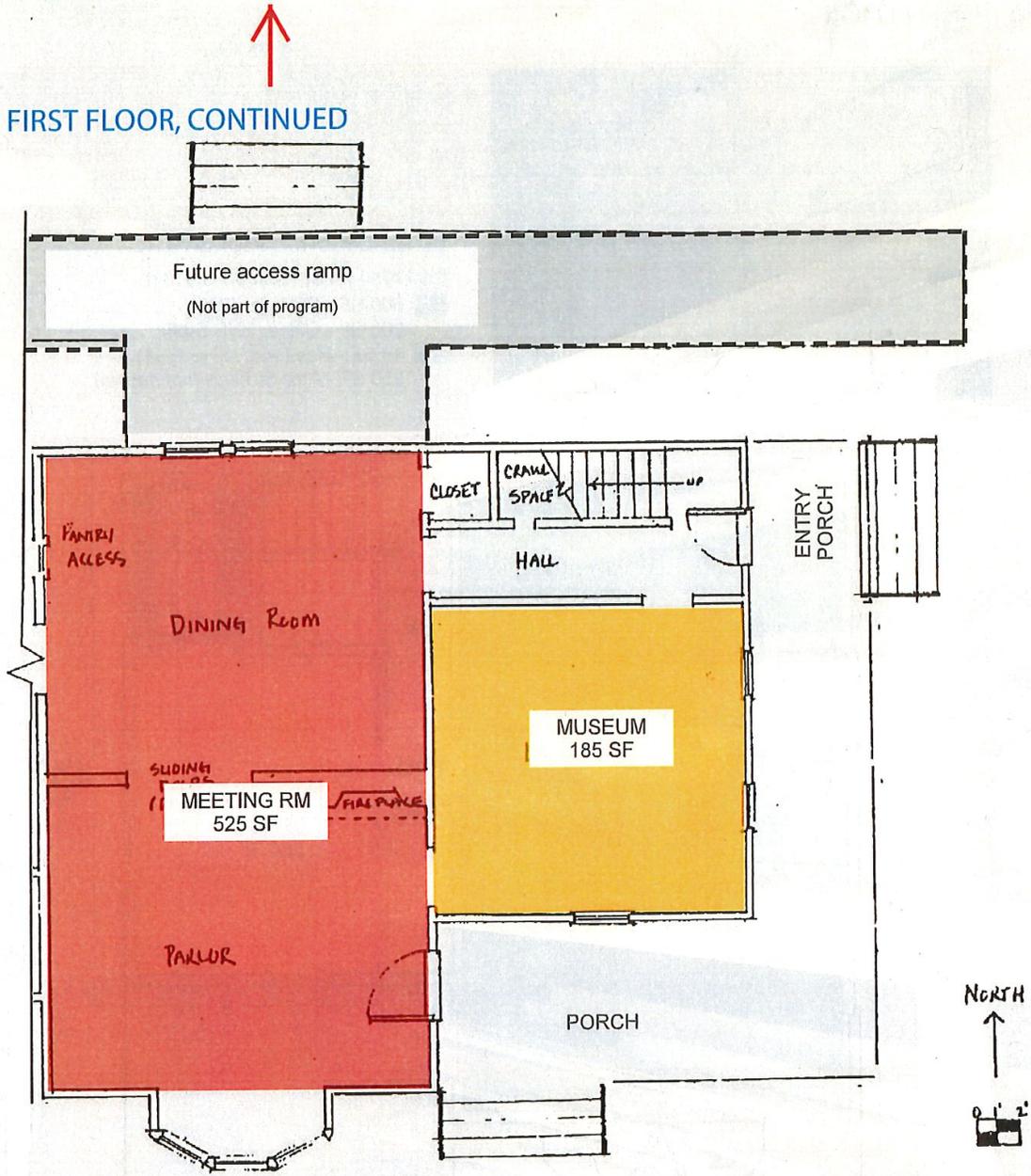
- Storage for event equipment, such as folding tables and chairs.
- Museum space for rotating displays, photos and historical information
- Meeting space that can be utilized by Sammamish Heritage Society and the City of Sammamish
- Catering space with refrigerator, counter, microwave, and sink (no commercial kitchen desired).

Include periods for bullets 2 & 3



First Floor Plan
Not To Scale





FIRST FLOOR, CONTINUED

Future access ramp
(Not part of program)

PANTRY
ACCESS

DINING ROOM

MEETING RM
525 SF

PARLOR

CLOSET

CRAWL
SPACE

HALL

ENTRY
PORCH

MUSEUM
185 SF

PORCH

NORTH



First Floor Plan
Not To Scale



SECOND FLOOR

Same comment as opposite page for layout.

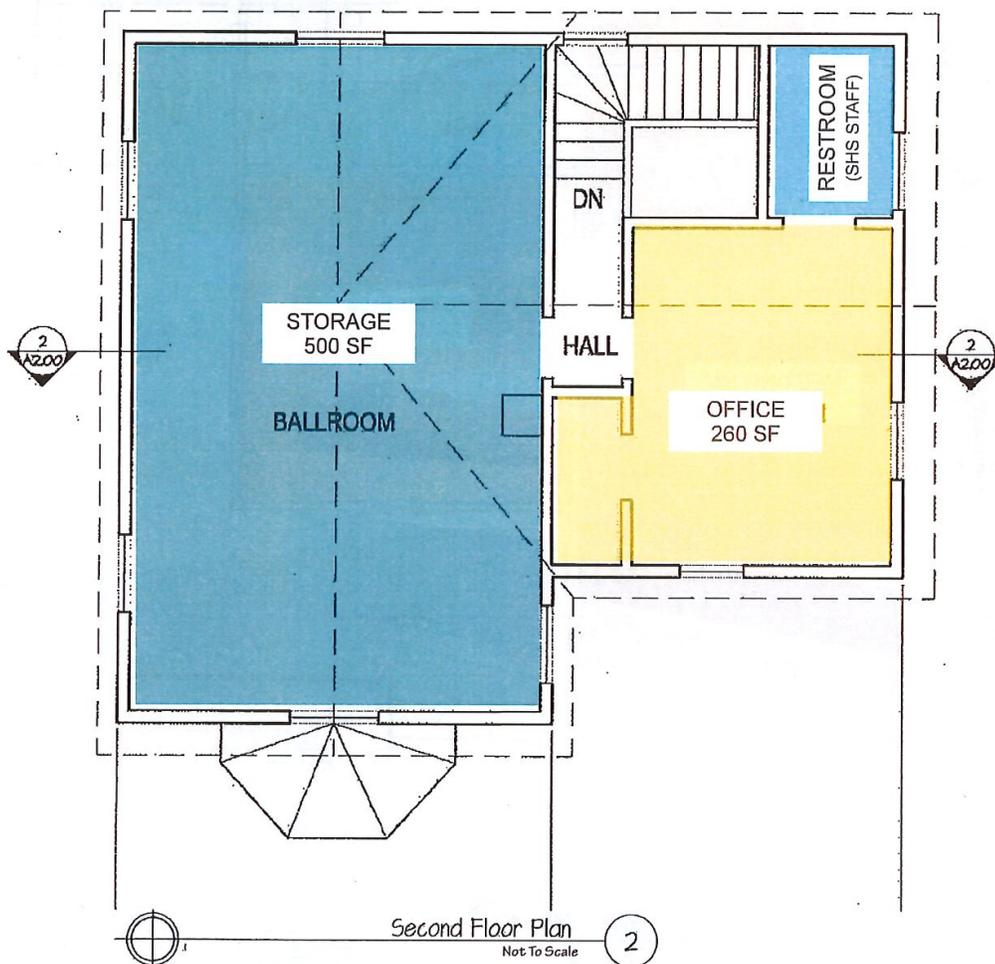
Identified Needs 2nd Floor

- Office space for (2) volunteer Heritage Society staff, (2) days a week, located upstairs.
- Archives and artifacts storage (papers, photographs, maps)
- Storage for historical documents and artifacts, located upstairs & potentially the attic (file cabinets, map cabinets and historical furniture).

SF for Second Floor & Attic

total = 760 sf + attic 650 sf = 1,410 sf

- 500 SF - Storage (SHS)
- 260 SF - Office (SHS Staff)
- 40 SF - Restroom (SHS Staff)
- 650 SF - Attic Storage (not shown)



Potential Program Usage & Opportunities

Below is a list of potential programmatic uses that have been identified for the first-floor meeting room in the Reard-Freed House. These activities are intended for small groups up to the maximum allowed occupancy of 18 people (smaller group sizes for active classes such as yoga or fitness), providing a broad community benefit and effectively utilizing this unique space. The potential program opportunities have been broken into five broad categories: Community/Civic Meetings, Small-Group Classes, Club Gatherings, Small Events, and Youth & Kids Camps. Programmed activities beyond Sammamish Heritage Society meetings will be approved and scheduled through the Sammamish Parks & Recreation.

Please edit all subtitles to match blue color of subtitles throughout rest of document.

COMMUNITY/CIVIC MEETINGS

- Heritage Society meetings
- Neighborhood meetings
- Public Board meetings
- Citizen-Advisory Group meetings



SMALL-GROUP CLASSES

- Yoga classes
- Meditation classes
- Elder Fitness classes
- Private or Small-Group Dance classes
- Educational/ Enrichment classes
 - Foreign Language/ ESL classes
 - Art classes
 - Writing classes (e.g. memoir, fiction)
- Seasonal Craft classes



CLUB GATHERINGS

- Garden Club gatherings
- Book Club gatherings
- Knitting/ Cross-stitch/ Sewing Club gatherings
- Boy Scouts/ Girl Scouts gatherings
- Writing Club gatherings
- Poetry Club gatherings



Potential Program Usage & Opportunities, continued

SMALL EVENTS

- Small Weddings (in conjunction with the park grounds and the Heritage Garden)
- Poetry/ Literary Readings (e.g. local authors)
- Storytelling Events (children and adults)
- Lecture Series
 - *Local History*
 - *Genealogy/ Ancestral Research*
 - *Historical Artifact Preservation/ Curation*
 - *Historical Homes/ Architecture*
- Musical Recitals
- TedX Talks
- Family Reunions
- Corporate/ Board Retreats



Align bottom of photo with adjacent photo.



Please edit all subtitles to match blue color of subtitles throughout rest of document.

YOUTH & KIDS CAMPS

- Lego camp
- Local History/ Folklore camp
- Arts and Crafts camp
- Photography camp
- Writing camp
- Nature camp (in conjunction with exploration of the park's natural areas)

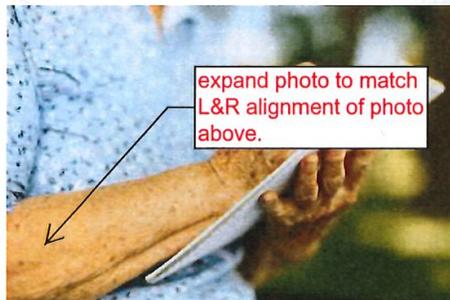


Remove background color and place under Camps



The following equipment could be provided to support these program activities:

- *Projector Screen*
- *In-floor Outlets*
- *WiFi*
- *18 folding chairs*
- *2 to 3 tables*
- *Comfortable, mobile seating (small living room setup and/or bean bag chairs)*
- *Lectern*
- *Removable area rugs*



expand photo to match L&R alignment of photo above.