



## MINUTES

### Public Safety Committee Regular Meeting

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**3:00 PM - November 21, 2018**

City Hall Executive Briefing Room - Plaza 111, Sammamish, WA

**Committee Members Present:** Councilmember Ramiro Valderrama  
Deputy Mayor Karen Moran  
Councilmember Chris Ross

**Committee Members Absent:**

**Staff Present:** City Manager Larry Patterson  
Management Analyst Mike Sugg  
Fire Chief Jeff Clark  
Police Chief Michelle Bennett  
Administrative Assistant Tammy Mueller

#### CALL TO ORDER

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Chair Ramiro Valderrama called the Public Safety Committee meeting to order at 3:00 p.m.

#### PUBLIC COMMENT

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No public comment was provided.

#### TOPICS

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##### **Police Services Study - Draft Report and Recommendations**

Mike Sugg, Management Analyst, introduced the topic and BERK consultants Kristin Mardt and Brian Murphy who presented a [PowerPoint presentation](#) reviewing the draft Police Services Study.

Feedback from the Committee was sought prior to the December 11, 2018 presentation of the topic before the full City Council. Discussion commenced.

- The potential investment of moving to a Major/Captain model was discussed. Since sergeants are in a different union than captains, there are certain duties which the captain cannot delegate to sergeants or any other officers. When the Sammamish Captain needs time off, a sergeant is unable to cover for the absence. A non-Sammamish captain must fill in. Adding a major, which is in the same union as captain, would resolve this issue.
- The options for administrative capacity were discussed including the addition of one additional administrative position. A City staff member was recommended due to cost and greater options in hiring. A volunteer cadre was discussed which could assist with

administrative duties, however these volunteers would need to be supervised by an administrative assistant and there is not a current capacity at this time with the one current administrative assistant.

- The Committee discussed which recommendations for new positions would have the greatest benefit for the community and whether to pursue them.
- Revenue sources from Town Center development which could help fund additional police resources were discussed, including a minimal utility tax which would only be used to fund police services.
- The draft recommendations were reviewed and discussed. The full Council will review and evaluate the recommendation during the December 11, 2018 City Council meeting.
- Fire Chief Clark addressed the Committee, stating that, due to the nature of police and fire officers needing to work in tandem, police staffing levels have a direct impact on the ability of fire officers to perform their duties effectively. The Committee reaffirmed their support of providing adequate resources for the City's public safety.
- The Committee requested that the BERK consultants, when presenting recommendations to the full Council, provide a simple matrix of the recommendations along with their associated costs and which are critical to the operation and safety of police officers.

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#### **FUTURE MEETING TOPICS**

Fireworks, Police Update, EF&R Update

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#### **NEXT MEETING DATE(S)**

TBD - Late Jan or Early Feb 2019

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#### **ADJOURNMENT**

**Councilmember Ramiro Valderrama moved to adjourn.**

The meeting was adjourned at 3:58 p.m.