



AGENDA

Public Safety Committee Regular Meeting

2:00 PM - Wednesday, January 30, 2019

City Hall Executive Briefing Room - Plaza 111, Sammamish, WA

Page

Estimated
Time

CALL TO ORDER

2:00 pm

PUBLIC COMMENT

ELECTION OF COMMITTEE CHAIR

APPROVAL OF THE MINUTES

3 - 4

1. **Approval:** November 21, 2018 Regular Meeting Minutes
[View Minutes](#)

TOPICS

2. **Discussion:** Police Services Study
[View Police Services Study Final Consultant Report](#)

FUTURE MEETING TOPICS

Fireworks, Police Update, EF&R Update

NEXT MEETING DATE(S)

TBD

ADJOURNMENT

3:00 pm

Public Comment Guidelines:

This is an opportunity for the public to address the Committee. Three (3) minutes are granted per person, or five (5) minutes if representing the official position of a recognized community organization.

If you are submitting written material, please supply a minimum of seven (7) copies (three (3) for the Committee; three (3) for Staff; one (1) for the record). If you would like to show a video or give a presentation, please contact Tammy Mueller (tmueller@sammamish.us; 425-295-0514) to determine whether the meeting room is equipped to accommodate your needs. Digital files must be submitted or emailed by 5:00pm the day prior to the meeting to Tammy Mueller.

Please be aware that all materials submitted will become part of the public record.

Meeting Accessibility:

Committee meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Assisted Listening Devices are also available upon request. Please call (425) 295-0500 at least 48-hours in advance to request assistance.

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MINUTES

Public Safety Committee Regular Meeting

3:00 PM - November 21, 2018

City Hall Executive Briefing Room - Plaza 111, Sammamish, WA

Committee Members Present: Councilmember Ramiro Valderrama
Deputy Mayor Karen Moran
Councilmember Chris Ross

Committee Members Absent:

Staff Present: City Manager Larry Patterson
Management Analyst Mike Sugg
Fire Chief Jeff Clark
Police Chief Michelle Bennett
Administrative Assistant Tammy Mueller

CALL TO ORDER

Chair Ramiro Valderrama called the Public Safety Committee meeting to order at 3:00 p.m.

PUBLIC COMMENT

No public comment was provided.

TOPICS

Police Services Study - Draft Report and Recommendations

Mike Sugg, Management Analyst, introduced the topic and BERK consultants Kristin Mardt and Brian Murphy who presented a [PowerPoint presentation](#) reviewing the draft Police Services Study. Feedback from the Committee was sought prior to the December 11, 2018 presentation of the topic before the full City Council. Discussion commenced.

- The potential investment of moving to a Major/Captain model was discussed. Since sergeants are in a different union than captains, there are certain duties which the captain cannot delegate to sergeants or any other officers. When the Sammamish Captain needs time off, a sergeant is unable to cover for the absence. A non-Sammamish captain must fill in. Adding a major, which is in the same union as captain, would resolve this issue.
- The options for administrative capacity were discussed including the addition of one additional administrative position. A City staff member was recommended due to cost and greater options in hiring. A volunteer cadre was discussed which could assist with

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administrative duties, however these volunteers would need to be supervised by an administrative assistant and there is not a current capacity at this time with the one current administrative assistant.

- The Committee discussed which recommendations for new positions would have the greatest benefit for the community and whether to pursue them.
- Revenue sources from Town Center development which could help fund additional police resources were discussed, including a minimal utility tax which would only be used to fund police services.
- The draft recommendations were reviewed and discussed. The full Council will review and evaluate the recommendation during the December 11, 2018 City Council meeting.
- Fire Chief Clark addressed the Committee, stating that, due to the nature of police and fire officers needing to work in tandem, police staffing levels have a direct impact on the ability of fire officers to perform their duties effectively. The Committee reaffirmed their support of providing adequate resources for the City's public safety.
- The Committee requested that the BERK consultants, when presenting recommendations to the full Council, provide a simple matrix of the recommendations along with their associated costs and which are critical to the operation and safety of police officers.

FUTURE MEETING TOPICS

Fireworks, Police Update, EF&R Update

NEXT MEETING DATE(S)

TBD - Late Jan or Early Feb 2019

ADJOURNMENT

Councilmember Ramiro Valderrama moved to adjourn.

The meeting was adjourned at 3:58 p.m.