



# AGENDA

## Planning Commission

6:30 PM - Thursday, November 15, 2018  
 City Hall Council Chambers, Sammamish, WA

Page		Estimated Time
	<b>CALL TO ORDER</b>	<b>6:30 pm</b>
	<b>ROLL CALL</b>	
	<b>APPROVAL OF AGENDA</b>	
	<b>APPROVAL OF THE MINUTES</b>	
3 - 5	1. November 1, 2018 Meeting Minutes <a href="#">View Meeting Minutes</a>	
	<b>PUBLIC COMMENT - NON AGENDA</b> <i>3 minutes per person / 5 minutes if representing an organization</i>	
	<b>NEW BUSINESS</b>	
6 - 8	2. Presentation - Sammamish Visioning <a href="#">View Agenda Item</a>	
	<b>PUBLIC COMMENT - AGENDA</b> <i>7 minutes per person</i>	
	<b>ADJOURNMENT</b>	<b>8:30 pm</b>
	<b>LONG TERM CALENDAR</b>	
9	3. <a href="#">View Calendar</a>	

**Note:** This is an opportunity for the public to address the Planning Commission. For non-agenda items, three (3) minutes are granted per person, or five (5) minutes if

*representing the official position of a recognized community organization. Seven (7) minutes are granted per person for agenda items.*

*If you are submitting written material, please supply 8 copies (7 for Planning Commission; 1 for the record). If you would like to show a video or PowerPoint, it must be submitted or emailed by 5pm the day of the meeting to Kevin Johnson at [kjohnson@sammamish.us](mailto:kjohnson@sammamish.us). Please be aware that Planning Commission meetings are videotaped and available to the public.*

*The City of Sammamish Planning Commission is appointed and is the advisory board to the City Council on the preparation and amendment of land use plans and implementing ordinances such as zoning. Planning Commissioners are selected to represent all areas of the City and as many "walks of life" as possible. The actions of the Planning Commission are not final decisions; they are in the form of recommendations to City Council who must ultimately make the final decision.*

***THE COMMISSION MAY ADD OR TAKE ACTIONS ON ITEMS NOT LISTED ON THIS AGENDA.***

*Planning Commission meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request.*

*Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.*

**Draft**



## MINUTES

### Planning Commission Regular Meeting

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6:30 PM - November 1, 2018

City Hall Council Chambers, Sammamish, WA

**Commissioners Present:**

Chair Shanna Collins, Planning Commissioner, Position 3  
Vice Chair Larry Crandall, Planning Commissioner, Position 4  
Eric Brooks, Planning Commissioner, Position 1  
Roisin O'Farrell, Planning Commissioner, Position 2  
Mark Baughman, Planning Commissioner, Position 6  
Rituja Indapure, Planning Commissioner, Position 7

**Commissioners Absent:**

Jane Garrison, Planning Commissioner, Position 5

**Staff Present:**

Director of Community Development Jeff Thomas  
Planning Manager Kellye Hilde  
Senior Management Analyst David Goodman  
Management Analyst Miryam Laytner  
Management Analyst Sara Estiri

#### CALL TO ORDER

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Chair Collins called the Sammamish Planning Commission meeting to order at 6:30 PM.

#### ROLL CALL

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Roll was called.

#### APPROVAL OF AGENDA

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**MOTION: Roisin O'Farrell moved to approve the November 01, 2018 meeting agenda as distributed. Rituja Indapure seconded. Motion carried unanimously 6-0 with Jane Garrison absent.**

#### APPROVAL OF THE MINUTES

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October 18, 2018 Meeting Minutes

**MOTION: Rituja Indapure moved to approve the minutes as distributed. Vice Chair Larry Crandall seconded. Motion carried unanimously 6-0 with Jane Garrison absent.**

#### PUBLIC COMMENT - NON AGENDA

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**Draft**

Mary Wictor – 408 208th AVE NE  
Topic - Maps

Paul Stickney – 22626 NE Inglewood Hill Road  
Topic - Collaborative talk

### **OLD BUSINESS**

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David Goodman, Senior Management Analyst and Miryam Laytner, Management Analyst presented information on the Comprehensive Plan amendment process, process timeline, and an overview of the applications submitted. Planning Commission opened the Public Hearing on the 2019 Comprehensive Plan docket, took public testimony, closed the Public Hearing, deliberated, and voted on a recommendation to City Council.

Public Hearing - 2019 Comprehensive Plan Docket Applications

Mary Wictor – 408 208th AVE NE  
Topic - 2019 Comprehensive Plan Docket Applications

Paul Stickney – 22626 NE Inglewood Hill Road  
Topic - 2019 Comprehensive Plan Docket Applications

Public Comment was closed.

**MOTION: Eric Brooks moved to recommend City Council place proposal #1, Urban Forest Management Plan, on the 2019 docket and advance to legislative review. Rituja Indapure seconded. Motion carried unanimously 6-0 with Jane Garrison absent.**

**MOTION: Mark Baughman moved to recommend City Council place proposal #2 on the 2019 docket and advance to legislative review with a modification that all references to the errata sheet be removed and the proposed amendment specifically address the three corrections that have been noted in the comprehensive plan. Rituja Indapure seconded. Motion carried unanimously 6-0 with Jane Garrison absent.**

**Chair Shanna Collins moved to recommend City Council place proposal #3, Town Center Plan Quality of Life update, on the 2019 docket and advance to legislative review.**

**MOTION: Mark Baughman moved to amend that the text to be changed from could to will and from "other areas" to "public right of way design standards" in the first paragraph of the proposal #3 under "Description of Proposed Amendment."**

**"The Department of Community Development proposes to amend the goals and policies of the Town Center Subarea Plan and Comprehensive Plan to address "quality of life" areas that improve community livability. This ~~could~~ will include the Green Spine, the Urban Forest Canopy, Public Transportation, Regional Storm Water, Solar Generation, and ~~other areas~~ public right of way design standards." Vice Chair Larry Crandall seconded. Motion carried unanimously 6-0 with Jane Garrison absent.**

**MOTION: Chair Shanna Collins moved to recommend City Council place proposal #3, Town Center Plan Quality of Life update, on the 2019 docket and advance to legislative review as amended. Roisin O'Farrell seconded. Motion carried unanimously 6-0 with Jane Garrison absent.**

### **ADJOURNMENT**

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**Draft**

**MOTION: Eric Brooks moved to adjourn. Mark Baughman seconded. Motion carried unanimously 6-0 with Jane Garrison absent.**

The meeting adjourned at 8:06.

# Agenda Bill

Planning Commission Regular Meeting  
November 15, 2018



<b>SUBJECT:</b>	Presentation - Sammamish Visioning											
<b>DATE SUBMITTED:</b>	November 09, 2018											
<b>DEPARTMENT:</b>	Community Development											
<b>NEEDED FROM COMMISSION:</b>	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational											
<b>RECOMMENDATION:</b>	Vote to recommend that Sammamish residents Jane Garrison and Eric Brooks present their vision of neighborhood sub-area planning to the City Council on December 3, 2018.											
<b>EXHIBITS:</b>	<a href="#">November 7, 2018 Letter to the Planning Commission</a>											
<b>BUDGET:</b>	<table border="0"> <tr> <td>Total dollar amount</td> <td>N/A</td> <td><input type="checkbox"/> Approved in budget</td> </tr> <tr> <td>Fund(s)</td> <td>N/A</td> <td><input type="checkbox"/> Budget reallocation required</td> </tr> <tr> <td></td> <td></td> <td><input checked="" type="checkbox"/> No budgetary impact</td> </tr> </table>			Total dollar amount	N/A	<input type="checkbox"/> Approved in budget	Fund(s)	N/A	<input type="checkbox"/> Budget reallocation required			<input checked="" type="checkbox"/> No budgetary impact
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<b>WORK PLAN FOCUS AREAS:</b>	<table border="0"> <tr> <td><input type="checkbox"/>  Transportation</td> <td><input type="checkbox"/>  Community Safety</td> </tr> <tr> <td><input type="checkbox"/>  Communication &amp; Engagement</td> <td><input type="checkbox"/>  Community Livability</td> </tr> <tr> <td><input type="checkbox"/>  High Performing Government</td> <td><input type="checkbox"/>  Culture &amp; Recreation</td> </tr> <tr> <td><input type="checkbox"/>  Environmental Health &amp; Protection</td> <td><input type="checkbox"/>  Financial Sustainability</td> </tr> </table>			<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	
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**NEEDED FROM COMMISSION:**

Would the Planning Commission like the City Council to receive a presentation on neighborhood sub-area planning given by Jane Garrison and Eric Brooks.

**KEY FACTS AND INFORMATION SUMMARY:**

At the October 9, 2018 City Council meeting, Councilmember Moran asked that a presentation by Sammamish residents Jane Garrison and Eric Brooks on neighborhood sub-area planning be added to the December 3, 2018 meeting agenda. It was further determined that prior to the City Council receiving this information that it should first be formally presented to the Planning Commission for consideration and upon their recommendation then be presented to City Council. City Council's discussion related to this agenda item can be found [here](#).

On November 15, 2018, Mrs. Garrison and Mr. Brooks will present their vision of neighborhood sub-area planning for Planning Commission consideration. Mrs. Garrison has provided an outline of this presentation (Exhibit 1) and invites feedback from the Commission as well as a recommendation that their presentation be given to City Council on December 3, 2018.

November 7, 2018

Re: Neighborhood Sub-Area Planning

Dear Members of the Planning Commission,

On November 15, 2018, Eric Brooks and myself will be presenting to the Planning Commission as Sammamish citizens on the subject of neighborhood sub-area planning. The purpose of this presentation is to provide our vision of neighborhood sub-area planning that address the following key points.

Presentation Outline

- I. Introduction
- II. Problems with existing process
- III. The Vision
  - A. Hard to attain
  - B. Why try to achieve the vision
    1. Fiscal Reasons
    2. Character Reasons
    3. Community
- IV. How to achieve the vision
  - A. Break down to human scale
    1. Natural features
    2. Green linkage
  - B. Neighborhood centers
- V. Implementation  
(Typical neighborhood Photo)
  - A. Rezone at finer scale
    1. Use data sets to support zoning
    2. Promote incremental change
  - B. Past projects as examples
    1. Positive aspects
    2. Negative aspects
- VI. Compatibility with other land uses
- VII. Conclusion

Thank you for this opportunity to present. We are eager to hear your input and include your feedback and suggestions into a final presentation. Our hope is that the Planning Commission will recommend their support of this presentation, inclusive of your comments, to the City Council on December 3, 2018.

Sincerely,  
Jane Garrison

## PLANNING COMMISSION AGENDA CALENDAR

Date	Time	Type	Staff	Topics
November 15	6:30 PM	Regular Meeting	N/A	Presentation: Sammamish Visioning (Jane Garrison and Eric Brooks)
December 6	6:30 PM	Regular Meeting	David Goodman	Work Session: Urban Forest Management Plan
December 13	5:30 PM	Special Meeting	David Pyle Sara Estiri Kellye Hilde	Work Session: Development Regulations Update  Presentation: 2018 Planning Commission Year in Review and Looking Forward to 2019
December 20	Cancelled	Regular Meeting		