



AGENDA

Public Safety Committee Regular Meeting

9:30 AM - Thursday, April 5, 2018

City Hall Executive Briefing Room - Plaza 111, Sammamish, WA

Page		Estimated Time
	CALL TO ORDER	9:30 am
	APPROVAL OF THE MINUTES	
3 - 5	1. February 22, 2018 Special Meeting View Minutes	
	PUBLIC COMMENT ON PUBLIC SAFETY RELATED TOPICS	
	TOPICS	
	1. Police Services Study - Committee Kick-Off Meeting 2. Fireworks Ordinance Revision 1. Status Update - Ordinance to Council in May 2018	
6 - 7	3. Emergency Management Plan 1. Program Update 2. 2018 Work Plan View Memo	
	FUTURE MEETING TOPICS	
	1. EMS Levy Updates (ongoing 2018) 2. Police Services Study (ongoing 2018)	
	NEXT MEETING DATE	
	June - TBD	
	ADJOURNMENT	11:00 am

Public Comment Guidelines:

This is an opportunity for the public to address the Committee. Three (3) minutes are granted per person, or five (5) minutes if representing the official position of a recognized community organization.

If you are submitting written material, please supply a minimum of seven (7) copies (three (3) for the Committee; three (3) for Staff; one (1) for the record). If you would like to show a video or give a presentation, please contact Tammy Mueller (tmueller@sammamish.us; 425-295-0514) to determine whether the meeting room is equipped to accommodate your needs. Digital files must be submitted or emailed by 5:00pm the day prior to the meeting to Tammy Mueller.

Please be aware that all materials submitted will become part of the public record.

Meeting Accessibility:

Committee meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Assisted Listening Devices are also available upon request. Please call (425) 295-0500 at least 48-hours in advance to request assistance.



Meeting Minutes
City of Sammamish Public Safety Committee
Special Meeting
Thursday, February 22, 2018 – 4:00 p.m.
Plateau 129

Called to Order:

Deputy City Manager Bon called the meeting to order at 4:02 p.m.

Committee Members Present:

Karen Moran – Chair
Chris Ross
Ramiro Valderrama

Staff Present:

Lyman Howard, City Manager
Jessi Bon, Deputy City Manager
Jeff Clark, Fire Chief (Eastside Fire & Rescue)
Michelle Bennett, Police Chief (King County Sheriff's Office)
Tammy Mueller, Administrative Assistant

Others Present:

Pam Stuart, Councilmember

Election of Committee Chairperson:

Councilmember Valderrama nominated Councilmember Moran for Public Safety Committee Chair. There were no other nominations. Councilmember Moran was unanimously elected to the position of Public Safety Committee Chair by a vote of 3-0.

Approval of Meeting Minutes:

The minutes of the November 30, 2017 meeting were approved as distributed.

Public Comment:

Mary Wictor, 408 208th Avenue NE, spoke about safety lights on guard rails and reporting spills.

- Councilmember Valderrama suggested that the City look into creating magnets for residents containing important reporting numbers within the City.

Madison Nielsen, address not provided, volunteered to participate on the Public Safety Committee and advocated for the City offering a stronger response to crime in the City and protecting against Federal agency overstep.

School Safety Discussion:

Chair Moran opened the discussion regarding school safety. City Manager Howard and Police Chief Bennett provided the Committee with background information on the topic. Discussion commenced.

- Staff informed the Committee that the City partners with the schools and offers assistance to address school safety.
- The Sammamish Police Department is working on an active shooter training program and plans to offer live Active Shooter Action Plan (ASAP) training to teachers and students while school is in session. It is each school's decision to accept or decline this training and it can be a controversial topic. The schools have recently given the Police Department permission to use their facilities for ASAP training when school is not in session and students and faculty are not present.
- Staff provided an overview of the School Resource Officer (SRO) positions, based out of Skyline and Eastlake High Schools. The SROs do spend time at junior high schools and, if time allows, elementary schools. Currently in Sammamish, there are two full-time SROs and the cost of these officers is split 50/50 between the City and the schools.
- The Committee requested information from Staff regarding the police partnership with Eastside Catholic High School. Staff informed the committee that the partnership was limited, largely due to limited interest on the part of the school. The Committee requested that Staff reach out to the school again to offer services.
 - The Committee questioned whether or not the City could provide subsidized services to a private school. City staff will follow-up.
- Staff informed the Committee that the Police Department will require additional resources if there is a desire to expand their presence in schools.
 - The Committee requested information on what neighboring cities are doing to address the matter. This will likely be a component of the Police Services Study. Staff will investigate and report back. City Manager Howard reported that he had already reached out to Ron Thiele, Issaquah School District Superintendent, and Traci Pierce, Lake Washington School District Superintendent, to maintain an open dialogue about school safety and inquire as to how the City can offer support.
- The Committee inquired as to whether threat assessments had been conducted for local schools. Staff reported that they are unaware of any in the past year and a half, however the City's Emergency Manager had offered to conduct them should the schools request assistance.
- Councilmember Stuart raised the question of security surrounding portable classroom units. The Committee acknowledged that each school would need to determine their own needs and procedures regarding school safety. The Sammamish Police Department is ready and willing to assist if asked.
- The Committee suggested inviting representatives from the schools to speak at a future City Council. This may be coordinated through a future joint meeting with the School Boards as well.
- The Committee expressed interest in increasing active shooter drills. Staff stated that this is doable, however training exercises of this nature will require overtime for the officers and the current Police Department overtime budget is minimal. It was suggested that this be explored in the upcoming Police Services Study and as part of the budget process.
- The Committee discussed Sammamish being named the safest City in Washington State, the way the crime rates were calculated (UCR versus NIBRS crime reporting data), and the need to continue work toward reducing the number of violent crimes occurring in the City. A future presentation is planned for the City Council to explain the upcoming changes in crime reporting data.

Future Meeting Topics:

- Police Services Study – Next Steps
- Emergency Management Work Plan Update
- Revisions to the Fireworks Ordinance
- Request to review policies regarding Councilmembers joining political groups and taking stances on political issues
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Other Business:

Chair Moran raised the issue of the City Council's desire to have a resolution addressing the misuse of firearms. A draft of the resolution was provided to the Committee ([link](#)) and discussed.

- The Committee suggested reviewing Kirkland's and Issaquah's policies regarding City Councilmembers remaining non-partisan, not joining political groups, and not taking a stance on political issues.
- The Committee questioned how to make the points in the resolution enforceable or actionable. They suggested remanding it to the Legislative Committee for further review prior to being brought before the full City Council, though with Councilmember Ritchie being replaced by Councilmember Stuart for this special meeting. The committee members would therefore be comprised of Legislative Committee Members Mayor Malchow, Councilmember Valderrama and Councilmember Stuart.

Next Meeting Date:

Thursday, April 5, 2018, 9:30 – 11:00 a.m.

Meeting Adjournment:

The meeting adjourned at 5:05 p.m.

PENDING APPROVAL



Memorandum

Date: April 6th, 2018

To: City of Sammamish - Public Safety Committee

From: Andrew Stevens, CEM – Emergency Manager

Re: Update Regarding City of Sammamish, Emergency Management Programs

Purpose

The purpose of this memo is to update the City of Sammamish Public Safety Committee on the current status of the City's emergency management programs.

Program Update

The development of an Emergency Management program in the City of Sammamish continues to take measurable strides. Key developments and projects include:

- Beginning in January 2018, the Office of Emergency Management was moved from the Administrative Services Department to Community Development. This move was to foster greater incorporation between emergency management initiatives and other long term-community planning efforts of the City.
- Through the winter storm season, the Office of Emergency Management assisted in the coordination of several severe weather events, including the Christmas Eve/Day snow events. On all occasions, the feedback received from both the field and policy level groups was that the activation of incident management greatly assisted in the overall development of a common operating picture and resource coordination.
- The office has begun the process of developing a strategic multi-year plan which will define the mission, goals, and measurable objectives of the City's emergency management and disaster resiliency programs. A project charter for the strategic planning initiative is currently under review, with an identified May start for the 6-month project.
- Formal training of the City's All-Hazards Incident Management Team continues with monthly training workshops and exercises, including a table-top exercise focused on the response and recovery objectives of a severe winter storm. A training and exercise calendar has been developed that will ensure the City's compliance for credentialing personnel as defined by the National Incident Management System (NIMS).
- Utilizing grant funds from the Emergency Management Performance Grant (EMPG), the City was able to procure 15 laptops dedicated to the Emergency Operations Center. The city is also now utilizing WebEOC, an online incident management platform, to communicate directly to the King County Emergency Coordination Center for situation reports and resource requests. The City of Sammamish

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was the first city in King County to complete the required WebEOC user training required to access the county provided system.

- Stop the Bleed stations have been installed in 3 public facilities, City Hall, the MOC, and the Beaver Lake Lodge. Accompanied training on active shooter and stop the bleed is slated to take place for all city employees in Q2 of this year.
- The City continues to promote individual and community preparedness efforts through outreach and public education. In the past several months the Emergency manager has spoken or presented at numerous event including a Chamber of Commerce luncheon and Home Owner Association meetings (Klahanie and Sahalee). The Emergency Manager was also asked to join a newly developed steering committee for the Lake Washington School District Safety Advisory Committee.

If you have any questions regarding any of the above mentioned initiatives, please do not hesitate to contact my office directly at 425-295-0549 or astevens@sammamish.us