



AGENDA

City Council Regular Meeting

6:30 PM - Tuesday, April 3, 2018

City Hall Council Chambers, Sammamish, WA

Page		Estimated Time
	CALL TO ORDER	6:30 pm
	ROLL CALL	
	PLEDGE OF ALLEGIANCE	
	APPROVAL OF AGENDA	
	PUBLIC COMMENT	6:35 pm
	<p>Note: <i>This is an opportunity for the public to address the Council. Three-minutes limit per person or five-minutes if representing the official position of a recognized community organization. If you would like to show a video or PowerPoint, it must be submitted or emailed by 5 pm, the end of the business day, to the City Clerk, Melonie Anderson at manderson@sammamish.us. Please be aware that Council meetings are videotaped and available to the public.</i></p>	
	CONSENT CALENDAR	7:05 pm
	1. Payroll: for the period ending March 15, 2018 for pay date of March 20, 2018 in the amount of 393,731.44	
4 - 11	2. Approval: Claims For Period Ending April 3, 2017 In The Amount Of \$1,155,488.59 For Check No. 50053 Through 50210 View Agenda Item	
12	3. Proclamation: Sexual Assault Awareness Month - April 2018 View Agenda Item	
13 - 17	4. Resolution: Accepting The Sammamish 2017 Curb Ramp Retrofit And Sidewalk Repair Project As Complete	

- [View Agenda Item](#)
- 18 - 22 5. **Resolution:** Accepting The Sammamish 2017 Guardrail Project As Complete
[View Agenda Item](#)
- 23 - 27 6. **Resolution:** Accepting The Sammamish 2017 Pavement Program - Overlay Project As Complete
[View Agenda Item](#)
- 28 - 39 7. **Contract Approval:** 2018 Bark Delivery & Placement/Pacific Topsoils, Inc.
[View Agenda Item](#)
- 40 - 46 8. **Supplemental Agreement:** Human Services Strategic Plan/BERK
[View Agenda Item](#)
- 47 - 63 9. **Approval:** Consultant Services Contract Award – Zackuse Creek Fish Passage and Stream Restoration Project Construction Management – Harris & Associates
[View Agenda Item](#)
- 64 - 69 10. **Approval:** Culvert Procurement – Zackuse Creek Fish Passage and Stream Restoration Project
[View Agenda Item](#)
- 70 - 87 11. **Approval:** King Conservation District Grant Acceptance - Zackuse Creek Fish Passage and Stream Restoration Project
[View Agenda Item](#)
- 88 12. **Approval:** Notes from the March 13, 2018 Study Session
[View Agenda Item](#)
- 89 - 94 13. **Approval:** Minutes from the March 20, 2018 Regular Meeting
[View Agenda Item](#)

PRESENTATIONS / PROCLAMATIONS

7:10 pm

- 95 - 122 14. **Presentation:** Public Works Department Report
[View Agenda Item](#)
- 123 - 134 15. **Presentation:** Organizational Development Department Report
[View Agenda Item](#)

PUBLIC HEARINGS

UNFINISHED BUSINESS

7:50 pm

- 135 - 175 16. **Presentation:** Planning efforts for regional stormwater management in the Sammamish Town Center.
[View Agenda Item](#)

NEW BUSINESS

COUNCIL REPORTS/ COUNCIL COMMITTEE REPORTS

8:30 pm

176

17. **Report:** Mayor Christie Malchow

[View Report](#)

CITY MANAGER REPORT

EXECUTIVE SESSION

8:45 pm

Potential Litigation pursuant to RCW 42.30.110(1)(i)

ADJOURNMENT

10:00 pm

LONG TERM CALENDAR

177 - 183

[View Calendar](#)

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.



MEMORANDUM

TO: Melonie Anderson/City Clerk
FROM: Lori/Finance Department
DATE: March 29, 2018
RE: Claims for April 03, 2018

\$30,546.81
 \$78,529.17
 \$276,295.72
 \$27,283.79
 \$742,833.10

Top 10 Over \$10,000 Payments

Watson Asphalt Paving Co.	\$236,873.72	Pavement Program-Patching
Pape Machinery	\$130,469.96	New Backhoe/Rental of Park Equipment
Kenyon Disend PLLC	\$60,313.50	Legal Fees
David Evans & Associates, Inc.	\$54,083.20	Road Maintenance/Concurrency Mgmt
ICMA 401 A	\$51,737.68	Employee Benefits
Transportation Solutions	\$38,482.27	Sammamish Transp Master Plan
King County Finance	\$36,223.22	KC Traffic Management
US Bank	\$27,283.79	City Credit Card-Variou Departments
Northstar Destination	\$24,900.00	City Branding Project
Fehr & Peers	\$20,999.61	Sammamish Transportation Master Plan

30,546.81 +
 78,529.17 +
 276,295.72 +
 27,283.79 +
 742,833.10 +

Total \$1,155,488.59
 Check #50053 - #50210

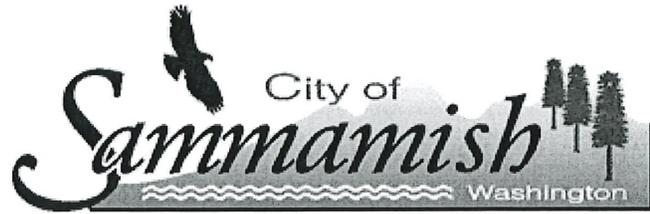
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1,155,488.596+

Accounts Payable

Check Register Totals Only

User: lkraynak
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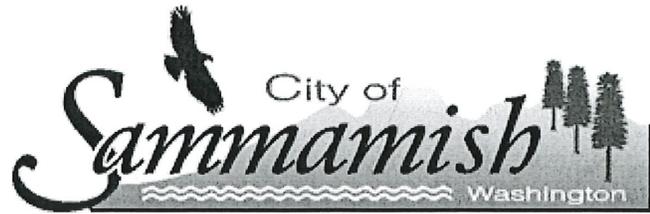


Check	Date	Vendor No	Vendor Name	Amount	Voucher
50053	03/16/2018	americal	Americall International Inc	299.00	50,053
50054	03/16/2018	CENTURY	Century Link	54.15	50,054
50055	03/16/2018	COMCAST2	Comcast	9.42	50,055
50056	03/16/2018	COMCAST3	Comcast	1,318.62	50,056
50057	03/16/2018	nesam	NE Sammamish Sewer & Water	661.40	50,057
50058	03/16/2018	PSE	Puget Sound Energy	14,831.56	50,058
50059	03/16/2018	SAM	Sammamish Plateau Water Sewer	358.36	50,059
50060	03/16/2018	VERIZON	Verizon Wireless	6,355.76	50,060
50061	03/16/2018	VOYAGER	Voyager	6,658.54	50,061
Check Total:				30,546.81	

Accounts Payable

Check Register Totals Only

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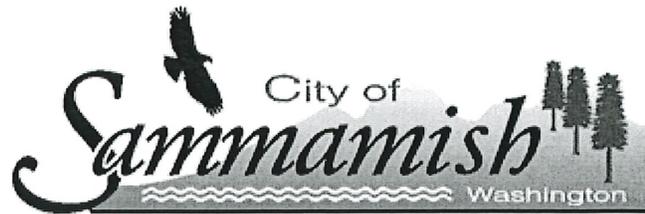


Check	Date	Vendor No	Vendor Name	Amount	Voucher
50062	03/20/2018	CASDU	California State Disbursement Unit	663.50	50,062
50063	03/20/2018	ICMA401	ICMA 401	51,737.68	50,063
50064	03/20/2018	ICMA457	ICMA457	19,715.16	50,064
50065	03/20/2018	NAVIA	Navia Benefits Solution	2,214.48	50,065
50066	03/20/2018	PSE	Puget Sound Energy	3,617.78	50,066
50067	03/20/2018	WASUPPOR	Wa State Support Registry	580.57	50,067
Check Total:				78,529.17	

Accounts Payable

Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
50068	03/22/2018	ALTATERR	AltaTerra Consulting LLC	5,299.97	50,068
50069	03/22/2018	AUTOZONE	Auto Zone	351.98	50,069
50070	03/22/2018	BACKGROU	Background Source Intl	8.00	50,070
50071	03/22/2018	BADGLEY	Badgley Landscape LLC	15,929.32	50,071
50072	03/22/2018	BEST	Best Parking Lot Cleaning, Inc	15,259.42	50,072
50073	03/22/2018	BISHOP	Mary Ellen Bishop	500.00	50,073
50074	03/22/2018	BUILDERS	Builders Exchange of WA	419.55	50,074
50075	03/22/2018	CONSERVA	Conservation Technix Inc	4,755.00	50,075
50076	03/22/2018	EVANS	David Evans & Associates, Inc	10,315.74	50,076
50077	03/22/2018	FASTSIGN	Fastsigns Bellevue	471.35	50,077
50078	03/22/2018	FRANK	Murray Franklyn	3,500.00	50,078
50079	03/22/2018	GALAXYDI	Galaxy Digital LLC	2,500.00	50,079
50080	03/22/2018	Garretso	Lin Garretson	368.32	50,080
50081	03/22/2018	GOODENOU	Goodenough Company Inc	285.00	50,081
50082	03/22/2018	GRAINGER	Grainger	235.23	50,082
50083	03/22/2018	HARRISWO	Harris Work Systems	1,070.67	50,083
50084	03/22/2018	HDFOWL	H. D. Fowler Company	890.81	50,084
50085	03/22/2018	HOMEDE	Home Depot	3,956.69	50,085
50086	03/22/2018	HONEY	Honey Bucket	2,587.50	50,086
50087	03/22/2018	HOUGHBEC	Hough Beck & Baird Inc	6,602.91	50,087
50088	03/22/2018	HOWARD	Lyman Howard	35.48	50,088
50089	03/22/2018	ISD	Issaquah School District	612.83	50,089
50090	03/22/2018	ISSCITY	City Of Issaquah	7,653.23	50,090
50091	03/22/2018	KENYON2	Kenyon Disend PLLC	60,313.50	50,091
50092	03/22/2018	KINGFI	King County Finance A/R	14,931.82	50,092
50093	03/22/2018	KPG	KPG Interdisciplinary Design	3,614.75	50,093
50094	03/22/2018	LESSCHWA	Les Schwab Tire Center	640.00	50,094
50095	03/22/2018	LongBAY	Long Bay Enterprises, Inc	2,232.50	50,095
50096	03/22/2018	MALLORY	Mallory Paint Store	336.52	50,096
50097	03/22/2018	maren	Marenecos Rock Center	5,176.09	50,097
50098	03/22/2018	MATHIS	Mathis Exterminating	82.50	50,098
50099	03/22/2018	MORUP	Morup Signs Inc	330.00	50,099
50100	03/22/2018	NAMI	NAMI Eastside	3,000.00	50,100
50101	03/22/2018	NICHOLSO	Nicholson Thomas	500.00	50,101
50102	03/22/2018	NORTHSTA	Northstar Destination Strategies	24,900.00	50,102
50103	03/22/2018	NWPERMIT	NW Permit Inc	196.50	50,103
50104	03/22/2018	OSBORNJ	Jason Osborn	161.56	50,104
50105	03/22/2018	PACE	Pace Engineers, Inc.	4,812.50	50,105
50106	03/22/2018	PACSOIL	Pacific Topsoils, Inc	168.30	50,106
50107	03/22/2018	PAPE	Pape Machinery	7,598.03	50,107
50108	03/22/2018	PLATT	Platt Electric Supply	1,262.62	50,108
50109	03/22/2018	Provac	PRO-VAC	13,353.26	50,109
50110	03/22/2018	PROVIDEN	Providence Marianwood Foundation	500.00	50,110
50111	03/22/2018	R&RRENTA	R&R Rentals	311.45	50,111
50112	03/22/2018	SAFEBUIL	Safebuilt Washington LLC	10,920.00	50,112
50113	03/22/2018	SEQUOYAH	Sequoyah Electric, LLC	4,611.52	50,113
50114	03/22/2018	SHEDDCLA	Claradell Shedd	34.43	50,114
50115	03/22/2018	SHERWIN	Sherwin-Williams Company	61.18	50,115
50116	03/22/2018	SITEONE	Site One Landscape Supply LLC	471.80	50,116
50117	03/22/2018	SONSRAY	Sonsray Machinery LLC	558.63	50,117

Check	Date	Vendor No	Vendor Name	Amount	Voucher
50118	03/22/2018	SOUNDPUB	Sound Publishing, Inc	479.50	50,118
50119	03/22/2018	STANTEC	Stantec Consulting Services	5,928.76	50,119
50120	03/22/2018	STEINLOT	Stein Lotzkar & Starr P.S. Inc	4,200.00	50,120
50121	03/22/2018	SUNBELT	Sunbelt Rentals	1,970.64	50,121
50122	03/22/2018	superior	Superior Towing	914.38	50,122
50123	03/22/2018	TRI-TEC	Tri-Tec Communications, Inc	2,930.95	50,123
50124	03/22/2018	WC3	West Coast Code Consultants, Inc	940.00	50,124
50125	03/22/2018	WIDEFORM	Wide Format	1,657.13	50,125
50126	03/22/2018	WORKWEAR		2,205.99	50,126
50127	03/22/2018	YMCACAMP	YMCA of Greater Seattle	10,000.00	50,127
50128	03/22/2018	ZUMAR	Zumar Industries, Inc.	379.91	50,128
Check Total:				276,295.72	

Accounts Payable

Check Register Totals Only

User: lkaynak
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Check	Date	Vendor No	Vendor Name	Amount	Voucher
50129	03/28/2018	US BANK	U. S. Bank Corp Payment System	27,283.79	50,129
Check Total:				27,283.79	

Accounts Payable

Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
50130	04/03/2018	AFM	American Forest Mgmt, Inc.	1,700.00	50,130
50131	04/03/2018	ALTUS	Altus Traffic Management	769.18	50,131
50132	04/03/2018	ANDERAN	Anthon Anderson	225.00	50,132
50133	04/03/2018	BADGLEY	Badgley Landscape LLC	16,191.89	50,133
50134	04/03/2018	BLUETARP	Blue Tarp Financial	611.60	50,134
50135	04/03/2018	BMC	BMC East LLC	46.87	50,135
50136	04/03/2018	BUILDERS	Builders Exchange of WA	99.45	50,136
50137	04/03/2018	CDW	CDW Govt Inc	3,205.47	50,137
50138	04/03/2018	CITYWORK	Cityworks	2,750.00	50,138
50139	04/03/2018	DAILY	Daily Journal of Commerce	537.10	50,139
50140	04/03/2018	DEMARCHE	Demarche Consulting Group Inc	18,000.00	50,140
50141	04/03/2018	DONOVAN	Darci Donovan	41.25	50,141
50142	04/03/2018	ENVIROTE	Envirotech Services, Inc	13,689.04	50,142
50143	04/03/2018	EVANS	David Evans & Associates, Inc	54,083.20	50,143
50144	04/03/2018	EVERETTS	Everett Steel, Inc	2,641.43	50,144
50145	04/03/2018	EVSAN	Evergreen Sanitation, Inc	869.00	50,145
50146	04/03/2018	FASTSIGN	Fastsigns Bellevue	286.00	50,146
50147	04/03/2018	FEDEX	Federal Express Corp	24.42	50,147
50148	04/03/2018	FEHRPEER	Fehr & Peers	20,999.61	50,148
50149	04/03/2018	FIREPROT	Fire Protection, Inc.	3,723.99	50,149
50150	04/03/2018	FRANCO	Francotyp-Postalia, Inc	137.80	50,150
50151	04/03/2018	GALT	John E. Galt	10,292.50	50,151
50152	04/03/2018	GEMMETJ	Jonathan Gemmet	261.96	50,152
50153	04/03/2018	GENERATO	Generator Services NW	1,617.00	50,153
50154	04/03/2018	GEOTERRA	GeoTerra, Inc.	8,250.00	50,154
50155	04/03/2018	GRAINGER	Grainger	1,466.84	50,155
50156	04/03/2018	HANDLOS	Lynne Handlos	89.54	50,156
50157	04/03/2018	HARRISWO	Harris Work Systems	2,142.56	50,157
50158	04/03/2018	INTERCOM	Inter Com Language Services	130.00	50,158
50159	04/03/2018	ISNW	Industrial Solutions NW LLC	356.22	50,159
50160	04/03/2018	JURASSIC	Jurassic Parliament	1,834.64	50,160
50161	04/03/2018	KINGFI	King County Finance A/R	36,223.22	50,161
50162	04/03/2018	LAKESIDE	Lakeside Industries	3,034.57	50,162
50163	04/03/2018	LUNTJOHN	John Lunt	1,462.25	50,163
50164	04/03/2018	MALLORY	Mallory Paint Store	26.93	50,164
50165	04/03/2018	maren	Marenecos Rock Center	638.14	50,165
50166	04/03/2018	MONARCH	Monarch Tree Services	17,200.70	50,166
50167	04/03/2018	MORUP	Morup Signs Inc	35.00	50,167
50168	04/03/2018	NEWPIG	New Pig Corp	3,277.01	50,168
50169	04/03/2018	NORTHSTA	Northstar Destination Strategies	15,150.00	50,169
50170	04/03/2018	OHNO	Ohno Construction	15,697.50	50,170
50171	04/03/2018	PACAIR	Pacific Air Control, Inc	664.36	50,171
50172	04/03/2018	PACPLANT	Pacific Plants	5,039.82	50,172
50173	04/03/2018	PAPE	Pape Machinery	130,469.96	50,173
50174	04/03/2018	PAW	Planning Assoc of WA	150.00	50,174
50175	04/03/2018	PERTEET	Perteet, Inc.	4,282.06	50,175
50176	04/03/2018	PLATT	Platt Electric Supply	1,310.54	50,176
50177	04/03/2018	POA	Pacific Office Automation	1,618.55	50,177
50178	04/03/2018	PRECCON	Precision Concrete Cutting	1,971.91	50,178
50179	04/03/2018	Provac	PRO-VAC	13,206.91	50,179

Check	Date	Vendor No	Vendor Name	Amount	Voucher
50180	04/03/2018	RAHMANSH	Shamshad Rahman	86.00	50,180
50181	04/03/2018	RAINIER	Rainier Wood Recyclers Inc	25.00	50,181
50182	04/03/2018	RAYORJ	Janet Rayor	800.00	50,182
50183	04/03/2018	REDMOND	City Of Redmond	5,996.24	50,183
50184	04/03/2018	REPUBLIC	Republic Services #172	614.91	50,184
50185	04/03/2018	RICH	Rich Landscaping, Inc.	3,162.51	50,185
50186	04/03/2018	SEQUOYAH	Sequoyah Electric, LLC	242.00	50,186
50187	04/03/2018	SHERWIN	Sherwin-Williams Company	59.16	50,187
50188	04/03/2018	SITEONE	Site One Landscape Supply LLC	491.98	50,188
50189	04/03/2018	SONG	Chun Song	57.33	50,189
50190	04/03/2018	STAPLES	Staples Advantage	1,199.59	50,190
50191	04/03/2018	SUBPROPA	Suburban Propane	70.59	50,191
50192	04/03/2018	SUMNERLA	Sumner Lawn & Saw	88.70	50,192
50193	04/03/2018	SUNBELT	Sunbelt Rentals	7,296.42	50,193
50194	04/03/2018	SUPPLYWO	Supplyworks	686.14	50,194
50195	04/03/2018	TOLL	Toll Brothers Wa LP	11,596.50	50,195
50196	04/03/2018	TRANSITI	Miriam Martha Welch	200.00	50,196
50197	04/03/2018	TRANSOLU	Transportation Solutions, Inc	38,482.27	50,197
50198	04/03/2018	TRAVERSC	Christopher Travers	261.96	50,198
50199	04/03/2018	TRINITYG	Trinity Gate & Door Co.	2,375.45	50,199
50200	04/03/2018	UFS	Universal Field Services Inc	1,419.33	50,200
50201	04/03/2018	VALDERRA	Ramiro Valderrama-Aramayo	1,967.24	50,201
50202	04/03/2018	VALLEYDE	Valley Defenders PLLC	1,350.00	50,202
50203	04/03/2018	WACE	Wa Assoc of Code Enforcement	80.00	50,203
50204	04/03/2018	WAL&I	WA Dept of Labor & Industries	129.00	50,204
50205	04/03/2018	WASTEX	WasteXpress	3,140.67	50,205
50206	04/03/2018	WATSON	Watson Asphalt Paving Co	236,873.72	50,206
50207	04/03/2018	WHITESID	Whiteside, Inc.	577.54	50,207
50208	04/03/2018	WIDEFORM	Wide Format	1,657.13	50,208
50209	04/03/2018	WORKWEAR	The Workwear Place	2,405.25	50,209
50210	04/03/2018	ZUMAR	Zumar Industries, Inc.	907.48	50,210
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Check Total:				742,833.10	
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Sammamish, Washington

Proclamation



Sexual Assault Awareness Month



April 2018

- WHEREAS,** Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts every person in this community; and
- WHEREAS,** in Washington State, 45% of women and 22% of men report having experienced sexual violence in their lifetime; and
- WHEREAS,** in King County, 6,657 adults and children received sexual assault services at accredited Community Sexual Assault Programs last year; and
- WHEREAS,** nationally, 1 in 5 children under 18 are sexually abused; and in King County last year, 2,000 children and youth who have been sexually abused received services from the King County Sexual Assault Resource Center; and
- WHEREAS,** In 2016, 18% of 10th graders in Washington reported that they had been made to engage in unwanted kissing or sexual contact; and
- WHEREAS,** negative impacts of sexual violence trauma on women, men, children and youth include fear, concern for safety, symptoms of post-traumatic stress disorder, injury, and missed work or school; and
- WHEREAS,** working together to educate our community about sexual violence, supporting survivors when they come forward, speaking out against harmful attitudes and actions, and engaging in best-practice sexual violence prevention work helps end sexual violence; and

NOW, THEREFORE BE IT RESOLVED that I, Mayor Christie Malchow and the Sammamish City Council, join advocates and communities across King County in taking action to prevent sexual violence by standing with survivors and proclaiming...

April 2018 as Sexual Assault Awareness Month.

Together, we commit to a safer future for all children, young people, adults, and families in our community.

Mayor Christie Malchow

Date



Agenda Bill
 City Council Regular Meeting
 April 03, 2018



SUBJECT:	Final Project Acceptance: 2017 Curb Ramp Retrofit and Sidewalk Repair: Contract #C2017-182	
DATE SUBMITTED:	March 26, 2018	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Adopt a resolution accepting the 2017 Curb Ramp Retrofit and Sidewalk Repair Project by RRJ Company, LLC as complete.	
EXHIBITS:	1. Exhibit 1 - 2017 Curb Ramp Retrofit Contract Closeout Resolution 2. Exhibit 2 - 2017 Curb Ramp Retrofit Final Voucher	
BUDGET:		
Total dollar amount	\$694,244.22	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	Overlay & Pavement	<input type="checkbox"/> Budget reallocation required
	Preservation- Roadway, 101-000-542-30-48-51	<input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input checked="" type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

ISSUE BEFORE COUNCIL:
 Shall Council accept the 2017 Curb Ramp Retrofit and Sidewalk Repair Project with RRJ Company, LLC as complete?

KEY FACTS AND INFORMATION SUMMARY:
Summary:
 All work for the 2017 Curb Ramp Retrofit and Sidewalk Repair Project has been completed in accordance with the project specifications. The recommended action approves the final contract amount and constitutes the final acceptance of the work. There were no contractor claims filed against the City, and no liquidated damages were assessed against the contractor.

Background:

On May 2nd, 2017 Council authorized the City Manager to award and execute a contract with the lowest responsive and responsible bidder, RRJ Company, LLC. for construction of the 2017 Curb Ramp Retrofit and Sidewalk Repair Project in an amount not to exceed \$669,265.23 and to administer a construction contingency in the amount of \$66,900.

The project commenced on October 11, 2017, and was completed on January 30, 2018.

FINANCIAL IMPACT:

The completed improvements were constructed within the project budget. A summary of the actual project expenditures, by budget number, is provided below.

Contract Expenditures (101-000-542-30-48-51):

Initial Contract	\$ 669,265.23
Change Order 1	<u>\$ 21,978.99</u>
Final Completed Contract	\$ 691,244.22

The total contract amount was within the approved construction contingency amount authorized by council.

OTHER ALTERNATIVES CONSIDERED:

No alternatives. The project has been deemed complete and final authorization is needed to complete the close-out paperwork.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2018-**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE SAMMAMISH 2017 CURB
RAMP RETROFIT AND SIDEWALK REPAIR PROJECT AS
COMPLETE.**

WHEREAS, at the Council meeting of May 2, 2017 the City Council authorized award of the construction contract for the 2017 Curb Ramp Retrofit and Sidewalk Repair Project; and

WHEREAS, the City Manager entered into Contract C2017-182 for construction of the 2017 Curb Ramp Retrofit and Sidewalk Repair Project with RRJ Company, LLC on May 5, 2017; and

WHEREAS, the project was substantially completed by the contractor on October 11, 2017; and

WHEREAS, the project was completed within the adopted project budget and within the authorized construction contract plus contingencies amount;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Project Acceptance. The City of Sammamish hereby accepts the 2017 Curb Ramp Retrofit and Sidewalk Repair Project as complete.

Section 2. Authorization of Contract Closeout Process. The City of Sammamish Director of Public Works and City Clerk are hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, and the Department of Employment Security.

Section 3. Effective Date. This resolution shall take effect immediately upon signing.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 3RD DAY OF APRIL, 2018.**

CITY OF SAMMAMISH

Christie Malchow, Mayor

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Mike Kenyon, City Attorney

Filed with the City Clerk: March 26, 2018
Passed by the City Council: April 3, 2018
Resolution No.: R2018-



Final Contract Voucher Certificate

Contractor RRJ Company, LLC			
Street Address PO Box 607			
City Monroe	State WA	Zip 98272	Date 1/30/2018
City Project Number N/A	Federal Aid Project Number N/A	City Contract Number C2017-182	
Contract Title 2017 Curb Ramp Retrofit and Sidewalk Repair			
Date Work Physically Completed 1/30/2018		Final Amount \$ 691,244.22 (incl. retainage)	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Sammamish nor have I rented or purchased any equipment or materials from any employee of the City of Sammamish; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Sammamish for work performed and material furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Sammamish from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



X Joanne Robertson
Contractor Authorized Signature Required
Joanne Robertson
Print Signature Name

Subscribed and sworn to before me this 30th day of Jan 20 18

X Tiffany S. Martin Notary Public in and for the State of Washington
residing at Sammamish, WA

City of Sammamish

I, certify the attached final estimate to be based upon actual measurement, and to be true and correct.

X Ben Resh
Project Engineer/Project Administrator

Approved Date 3/15/2018
X [Signature]
City Engineer

This Final Contract Voucher is to be prepared by the Project Engineer or Project Administrator. Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

Agenda Bill
 City Council Regular Meeting
 April 03, 2018



SUBJECT:	Final Project Acceptance: 2017 Guardrail Project: Contract #C2017-183	
DATE SUBMITTED:	March 26, 2018	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Adopt the resolution accepting construction of the 2017 Guardrail Project by Petersen Bros. Inc. as complete.	
EXHIBITS:	1. Exhibit 1 - 2017 Guardrail Contract Closeout Resolution 2. Exhibit 2 - 2017 Guardrail Final Voucher	
BUDGET:		
Total dollar amount	\$67,923.76	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	Overlay & Pavement Preservation-Roadway, 101-000-542-30-48-51	<input type="checkbox"/> Budget reallocation required <input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input checked="" type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

ISSUE BEFORE COUNCIL:

Shall Council accept the 2017 Guardrail Project with Petersen Brothers, Inc. as complete?

KEY FACTS AND INFORMATION SUMMARY:

Summary:

All work for the 2017 Guardrail Project has been completed in accordance with the project specifications. The recommended action approves the final contract amount and constitutes the final acceptance of the work. There were no contractor claims filed against the City, and no liquidated damages were assessed against the contractor.

Background:

On May 2nd, 2017 Council authorized the City Manager to award and execute a contract with the lowest responsive and responsible bidder, Petersen Brothers, Inc. for construction of the 2017 Guardrail Project in an amount not to exceed \$84,311.19 and to administer a construction contingency in the amount of \$8,400.

The project commenced on September 1, 2017, and was completed on October 19, 2017.

FINANCIAL IMPACT:

The completed improvements were constructed within the project budget. A summary of the actual project expenditures, by budget number, is provided below.

Contract Expenditures (101-000-542-64-48-51):

Initial Contract Award	\$ 84,311.19
Final Completed Contract Amount	\$ 67,923.76

The total contract amount was within the approved not to exceed amount authorized by Council.

OTHER ALTERNATIVES CONSIDERED:

No alternatives. The project has been deemed complete and final authorization is needed to complete the close-out paperwork.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2018-**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE SAMMAMISH 2017
GUARDRAIL PROJECT AS COMPLETE.**

WHEREAS, at the Council meeting of May 2, 2017 the City Council authorized award of the construction contract for the 2017 Guardrail Project; and

WHEREAS, the City Manager entered into Contract C2017-183 for construction of the 2017 Guardrail Project with Petersen Brothers, Inc. on May 5, 2017; and

WHEREAS, the project was substantially completed by the contractor on September 1, 2017; and

WHEREAS, the project was completed within the adopted project budget and within the authorized construction contract plus contingencies amount;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Project Acceptance. The City of Sammamish hereby accepts the 2017 Guardrail Project as complete.

Section 2. Authorization of Contract Closeout Process. The City of Sammamish Director of Public Works and City Clerk are hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, and the Department of Employment Security.

Section 3. Effective Date. This resolution shall take effect immediately upon signing.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 3RD DAY OF APRIL, 2018.**

CITY OF SAMMAMISH

Christie Malchow, Mayor

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Mike Kenyon, City Attorney

Filed with the City Clerk: March 26, 2018
Passed by the City Council: April 3, 2018
Resolution No.: R2018-

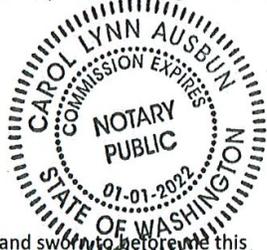


Final Contract Voucher Certificate

Contractor Petersen Brothers, Inc.			
Street Address 2008 E Valley Hwy E			
City Sumner	State WA	Zip 98390	Date 1/30/2018
City Project Number N/A	Federal Aid Project Number N/A	City Contract Number C2017-183	
Contract Title 2017 Guardrail Project			
Date Work Physically Completed 10/19/2018		Final Amount \$ 67,923.76 (incl. retainage)	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Sammamish nor have I rented or purchased any equipment or materials from any employee of the City of Sammamish; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Sammamish for work performed and material furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Sammamish from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



X

Contractor Authorized Signature Required

Ronald Petersen

Print Signature Name

Subscribed and sworn to before me this 30th day of January 20 18

Carol Lynn Ausbun Notary Public in and for the State of Washington

residing at Sumner

City of Sammamish

I, certify the attached final estimate to be based upon actual measurement, and to be true and correct.

Approved Date 3/15/2018

X Ben Reed

Project Engineer/Project Administrator

X

City Engineer

This Final Contract Voucher is to be prepared by the Project Engineer or Project Administrator. Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

Agenda Bill
 City Council Regular Meeting
 April 03, 2018



SUBJECT:	Final Project Acceptance: 2017 Pavement Program - Overlay: Contract #C2017-199	
DATE SUBMITTED:	March 26, 2018	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Adopt the resolution accepting construction of the 2017 Pavement Program - Overlay Project by Watson Asphalt Paving Co., Inc. as complete.	
EXHIBITS:	1. Exhibit 1 - 2017 Pavement Program - Overlay Contract Closeout Resolution 2. Exhibit 2 - 2017 Pavement Program - Overlay Final Voucher	
BUDGET:		
Total dollar amount	\$2,283,543.70	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	Overlay & Pavement Preservation-Roadway, 101-000-542-30-48-51	<input type="checkbox"/> Budget reallocation required <input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input checked="" type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

ISSUE BEFORE COUNCIL:

Shall Council accept the 2017 Pavement Program - Overlay Project with Watson Asphalt Paving Co., Inc. as complete?

KEY FACTS AND INFORMATION SUMMARY:

Summary:
 All work for the 2017 Pavement Program - Overlay Project has been completed in accordance with the project specifications. The recommended action approves the final contract amount and constitutes the final acceptance of the work. There were no contractor claims filed against the City, and no

liquidated damages were assessed against the contractor. The final project amount was within the approved budget.

Background:

On June 6, 2017 Council authorized the City Manager to award and execute a contract with the lowest responsive and responsible bidder, Watson Asphalt Paving Co., Inc. for construction of the 2017 Pavement Program - Overlay Project in an amount not to exceed \$2,257,846.50, which included a construction contingency in the amount of \$225,700. The project included a final change order based on final measured quantities in the amount of \$25,697.20 that was within the project contingency.

The project commenced on December 13, 2017, and was completed on January 30, 2018.

FINANCIAL IMPACT:

The completed improvements were constructed within the project budget. A summary of the actual project expenditures, by budget number, is provided below.

Contract Expenditures (101-000-542-30-48-51):

Approved Contract Amount by Council	\$ 2,257,846.50
Change Order 1	<u>\$ 25,697.20</u>
Final Completed Contract	\$ 2,283,543.70

The total contract amount was within the approved construction contingency amount authorized by council.

OTHER ALTERNATIVES CONSIDERED:

No alternatives. The project has been deemed complete and final authorization is needed to complete the close-out paperwork.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2018-**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE SAMMAMISH 2017
PAVEMENT PROGRAM - OVERLAY PROJECT AS COMPLETE.**

WHEREAS, at the Council meeting of June 6, 2017 the City Council authorized award of the construction contract for the 2017 Pavement Program - Overlay Project; and

WHEREAS, the City Manager entered into Contract C2017-199 for construction of the 2017 Pavement Program - Overlay Project with Watson Asphalt Paving Co., Inc. on June 12, 2017; and

WHEREAS, the project was substantially completed by the contractor on December 13, 2017; and

WHEREAS, the project was completed within the adopted project budget and within the authorized construction contract plus contingencies amount;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Project Acceptance. The City of Sammamish hereby accepts the 2017 Pavement Program - Overlay as complete.

Section 2. Authorization of Contract Closeout Process. The City of Sammamish Director of Public Works and City Clerk are hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, and the Department of Employment Security.

Section 3. Effective Date. This resolution shall take effect immediately upon signing.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 3RD DAY OF APRIL, 2018.**

CITY OF SAMMAMISH

Christie Malchow, Mayor

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Mike Kenyon, City Attorney

Filed with the City Clerk: March 26, 2018
Passed by the City Council: April 3, 2018
Resolution No.: R2018-



Final Contract Voucher Certificate

Contractor Watson Asphalt Paving Co., Inc.			
Street Address PO Box 845			
City Redmond	State WA	Zip 98073	Date 1/30/2018
City Project Number N/A	Federal Aid Project Number N/A	City Contract Number C2017-199	
Contract Title 2017 Pavement Program - Overlays			
Date Work Physically Completed 1/30/2018		Final Amount \$ 2,283,543.70	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Sammamish nor have I rented or purchased any equipment or materials from any employee of the City of Sammamish; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Sammamish for work performed and material furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Sammamish from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



X [Signature]
Contractor Authorized Signature Required
Rich Schroeder, Pres.
Print Signature Name

Subscribed and sworn to before me this 30th day of January 20 18
X [Signature] Notary Public in and for the State of WA
residing at Kirkland WA

City of Sammamish

I, certify the attached final estimate to be based upon actual measurement, and to be true and correct.

X Ben Resch Project Engineer/Project Administrator
X [Signature] City Engineer
Approved Date 3/15/2018

This Final Contract Voucher is to be prepared by the Project Engineer or Project Administrator. Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

Agenda Bill
 City Council Regular Meeting
 April 03, 2018



SUBJECT:	Contract: 2018 Bark Delivery & Placement/Pacific Topsoils, Inc.	
DATE SUBMITTED:	March 20, 2018	
DEPARTMENT:	Parks & Recreation	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Authorize the City Manager to execute a contract renewal with Pacific Topsoils, Inc. in the amount of \$61,266.98.	
EXHIBITS:	1. Exhibit 1 - Bark Delivery Contract	
BUDGET:		
Total dollar amount	\$61,266.98	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	General Fund; Street Fund; Surface Water Management Fund	<input type="checkbox"/> Budget reallocation required <input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation	
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

ISSUE BEFORE COUNCIL:

Should the City of Sammamish renew its contract with Pacific Topsoils to deliver and place bark at various City parks, facilities and street locations?

KEY FACTS AND INFORMATION SUMMARY:

The City issued a Request for Proposals (RFP) for bark delivery and placement in May 2017 through the MRSC Small Works Roster. Pacific Topsoils, Inc. was selected as the lowest responsive and responsible bidder, and the Council subsequently authorized the City Manager to execute the contract.

Pacific Topsoils completed their work to the satisfaction of the City, and staff is now recommending their contract be renewed for 2018 (Exhibit 1). Renewals are allowed by the original contract at the City's option for up to three additional one-year terms. Compensation for renewed contracts may be adjusted based on any increase in the June-to-June Seattle Consumer Price Index-Urban (CPI-U) rate.

The [CPI-U rate](#) for June 2016 – June 2017 was 3%; therefore, the original contract amount has been increased by 3% at the mutual agreement of both parties.

The placement of bark reduces irrigation needs, reduces weed infestation and maintains the aesthetics of landscaped areas. By contracting out this service, the vendor not only delivers the bark at a cost savings to the City by purchasing in bulk, they also “place” the bark by blowing it from their trucks, as well as clean up when the job is finished, saving significant staff time and material costs.

FINANCIAL IMPACT:

The total contract renewal amount is \$61,266.98, which includes Washington State sales tax and the 3% CPI-U increase described above.

This contract covers various City parks, facilities and street locations as needed. It will be funded approximately 45% from the Parks budget, 45% from the Streets/Storm budget and 10% from the Facilities budget. There is no guarantee that the full contract amount will be needed or expended. Sufficient funds were included in the Parks, Streets/Stormwater and Facilities Professional Services maintenance budgets for this work.

OTHER ALTERNATIVES CONSIDERED:

If the City decides not to renew this contract, irrigation, weed infestation and aesthetics will suffer and staff time and costs will be affected.

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

The [2018 Parks, Recreation & Open Space Plan \(PRO Plan\)](#) contains a number of goals and objectives that support this work. For example, Goal 4 states, "Maintain Sammamish parks and recreation facilities to ensure longevity of assets, a positive aesthetic and sensory experience, preservation of habitat and natural systems, and safety for park patrons."



SMALL PUBLIC WORKS MAINTENANCE CONTRACT

Between: City of Sammamish and Pacific Topsoils, Inc.
 Project: 2018 – Bark Delivery and Placement
 Commencing: May 12, 2018
 Terminating: December 31, 2018
 Amount: \$61,266.98 (includes W.S.S.T.)

THIS CONTRACT, is made and entered, by and between the CITY OF SAMMAMISH, a Washington municipal corporation (the "City"), and Pacific Topsoils, Inc., (the "Contractor").

RECITALS

WHEREAS, the City desires to contract with the Contractor for 2018 – Bark Delivery and Placement and

WHEREAS, pursuant to the invitation of the City, extended through the Municipal Research Service Center’s Shared Small Works Roster, of which the City of Sammamish is a member, the Contractor did file with the City a proposal containing an offer; and

WHEREAS, the City has determined that the contractor's offer was the lowest responsive and responsible quote submitted;

NOW THEREFORE, in consideration of the terms and conditions contained in this Contract, the parties covenant and agree as follows:

1. Scope of Work to be Accomplished. The Contractor shall perform the work described in Exhibit “A” of this contract (“Work”). The Contractor shall provide and bear the expense of all equipment, materials, work and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the Work provided for in this Contract, unless otherwise specified in the attached plans and specifications.

2. Contract Documents. The Contract between the parties includes this contract, along with any Special and General Conditions, the project quote, any required Performance Bond or optional 50% Retainage Bond Waiver, L&I form Statement of Intent to Pay Prevailing Wages - Public Works Contract, any required Declaration of Option for Management of Statutory Retained Percentage, Certificate of Insurance naming City as additional insured, copy of Contractor's state contractor license and UBI number, copy of Contractor’s city business license, which are all hereby incorporated by reference and made a part of this contract as if fully set forth herein, and shall be referred to collectively as the "Contract."

3. Payment. The Contractor shall submit properly certified invoices for the Work performed. The City agrees to pay the Contractor for the actual work completed to the satisfaction of the City and in conformance with this Contract. Upon acceptance of payment, Contractor waives any claims against the City related to the Work covered by the invoice.

The Contractor shall complete and return to the City Exhibit "B" or a W-9 Request for Taxpayer Identification Number and Certification, prior to or along with the first invoice submittal. The City shall pay the Contractor for services satisfactorily rendered within ten days after City Council approval of such payment.

4. Warranties/Guaranty.

4.1 Contractor warrants that all Work conforms to the requirements of the Contract and is free from any defect in equipment, material, design, or workmanship performed by Contractor or its Subcontractors and Suppliers. The warranty period shall be for the longer period of: one year from the date of the City's final acceptance of the entire Work or the duration of any special extended warranty offered by a Contractor, a supplier or common to the trade.

4.2. With respect to all warranties, express or implied, for Work performed or materials furnished according to the Contract, Contractor shall:

1. Obtain all warranties that would be given in normal commercial practice from the supplier and/or manufacturer;
2. Prior to final acceptance require all warranties be executed, in writing, for the benefit of the City;
3. Enforce all warranties for the benefit of the City; and,
4. Be responsible to enforce any warranty of a subcontractor, manufacturer, or supplier, should they extend beyond the period specified in the Contract.

4.3 If, within an applicable warranty period, any part of the Work is found not to conform to the Contract, the Contractor shall correct it promptly after receipt of written notice from the City to do so. In the event the City determines that Contractor corrective action is not satisfactory and/or timely performed, then the City has the right to either correct the problem itself or procure the necessary services, recommendations, or guidance from a third party. All damages incurred by the City and all costs for the City's remedy shall be reimbursed by the Contractor.

4.4 The warranties provided in this section shall be in addition to any other rights or remedies provided elsewhere in the Contract or by applicable law.

5. Change Orders. Changes to the scope of work to be performed, of the amount of the contract sum, or in the time for completion of the work, may be accomplished only by a written document, signed by the Contractor and the City. Once effective, the Contractor shall proceed promptly with the Work as modified, unless otherwise provided in the change order.

6. Insurance. The Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection

with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors. The Contractor shall provide a Certificate of Insurance evidencing:

6.1 Automobile Liability insurance with limits no less than \$1,000,000 combined single limit per accident for bodily injury and property damage;

6.2 Commercial General Liability insurance written on an occurrence basis with limits no less than \$1,000,000 combined single limit per occurrence and \$1,000,000 aggregate for personal injury, bodily injury and property damage. Coverage shall include but not be limited to: blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability; and

6.3 Worker's Compensation insurance at the limits established by the State of Washington. Any payment of deductible or self-insured retention shall be the sole responsibility of the Contractor.

The City shall be named as an additional insured on the insurance policy, as respects work performed by or on behalf of the Contractor, and **a copy of the endorsement naming the City as additional insured shall be attached to the Certificate of Insurance.** The Contractor's insurance shall be primary insurance as respects the City and the City shall be given thirty (30) days prior written notice of any cancellation, suspension or material change in coverage.

7. Prevailing Wages/Performance Bond

- 7.1 Performance Bond. Not applicable
- 7.2 Prevailing Wages. The work under the Contract **may** be subject to the prevailing wage requirements of Chapter 39.12 RCW, as amended or supplemented. **If this Contract is subject to prevailing wage requirements,** the Contractor, each of its subcontractor(s) and other person(s) doing any work under the Contract shall pay all laborers, workers or mechanics not less than the prevailing rate of wage for an hour's work in the same trade or occupation in the locality within the State of Washington where such labor is performed as required by law. The prevailing rate of wage to be paid to all workman, laborers or mechanics employed in the performance of any part of this Contract shall be in accordance with the provisions of Chapter 39.12 RCW, as amended, and the rules and regulations of the Department of Labor and Industries. The rules and regulations of the Department of Labor and Industries and the schedule of the prevailing wage rates for the Industrial Statistician of the Department of Labor and Industries, are by reference made a part of this contract as though fully set forth herein. These rates may be accessed on the internet at <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>

Pursuant to RCW 39.12, prior to payment by the City, the Contractor must submit -- on behalf of itself and each and every subcontractor at every tier -- a "Statement of Intent to Pay Prevailing Wages," which must be approved by the Department of Labor and Industries prior to its submission. Within fifteen (15) days of the final acceptance of the Contractor's work under this Contract, the

Contractor must submit -- on behalf of itself and every subcontractor -- an "Affidavit of Wages Paid".

OR

At the option of the City, the Contractor may use the combined Statement of Intent to Pay Prevailing Wages and Affidavit of Wages Paid form. Contractor must meet the Washington State Department of Labor and Industries criteria for use of the form. Combined forms may be requested from the City.

8. Assignment/Delegation. The Contractor shall not assign this contract nor delegate any duties hereunder without prior written consent of the City, which consent may be withheld by the City in its sole subjective discretion for any cause whatsoever.

9. Applicable Law; Venue. This Contract shall be subject to, and the Contractor shall at all times comply with, all applicable federal, state and local laws, regulations, and rules, including the provisions of the City of Sammamish Municipal Code and ordinances of the City of Sammamish. Venue for any action arising from or related to this Contract shall be exclusively in King County Superior Court.

The Contractor will be required to obtain a City of Sammamish business license prior to performing any services and maintain the business license in good standing throughout the term of its agreement with the City. A city business license application can be found at: <http://www.bls.dor.wa.gov/cities/sammamish.aspx>."

10. Termination.

10.1 The City reserves the right to terminate or suspend this Contract at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Contractor pursuant to this Contract shall promptly be submitted to the City

10.2 In the event this Contract is terminated or suspended, the Contractor shall be entitled to payment for all services satisfactorily performed and reimbursable expenses incurred to the date of termination.

10.3 This Contract may be terminated immediately if the Contractor's insurance coverage is canceled for any reason, or if the Contractor fails to timely perform the services or defaults on any other material obligations under this Contract.

10.4 Any termination of this Contract shall not prevent the City from seeking any legal or equitable remedies it may otherwise have against the Contractor for the violation or nonperformance of any provisions of this Contract.

11. Duration. This contract may be renewed at the City's option for up to two (2) additional one year terms. Compensation will be adjusted based on any increase in the June to June Seattle Consumer Price Index –Urban (CPI-U) rate.

12. Indemnification/Hold Harmless. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determines that this Contract is subject to RCW 4.24.115, then in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for purposes of indemnification. The parties have mutually negotiated this waiver. The provisions of this section shall survive the expiration or termination of this Contract.

Furthermore, the Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as the Insurance Services Office Additional Insured endorsement CG 20 38 04 13.

13. Independent Contractor. For all purposes, the Contractor shall be deemed an independent contractor and shall not be deemed an employee or agent of the City for any purpose.

14. Wages and Other Costs. The City assumes no responsibility for the payment of any compensation, wages, benefits, or taxes owed by the Contractor by reason of this Contract. The Contractor shall indemnify and hold the City, its officers, agents, and employees, harmless against all liability and costs resulting from the Contractor's failure to pay any compensation, wages, benefits or taxes.

15. Waiver. Waiver by the City of any breach of any term or condition of this Contract shall not be construed as a waiver of any other breach.

16. Attorneys Fees. In the event any action is brought by either party to enforce the terms of this Contract or for breach of this contract by the other party, the parties agree that the non-prevailing party shall pay to the prevailing party reasonable attorney fees and expert witness fees, costs and disbursements incurred by such party.

17. Entire Contract/Binding Effect. This Contract constitutes the entire agreement between the parties hereto.

18. Modification. No amendment or modification of this Contract shall be of any force or effect unless it is in writing and signed by the parties.

19. Severability. If any provision of this Contract is held invalid, the remainder shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law, and shall continue in force and effect.

20. Notices. Any notice required by this Contract may be delivered personally or mailed, certified with return receipt requested. If mailed, notice shall be deemed given upon the first business day after the date of the postmark. Notices shall be delivered or mailed to the following:

TO CITY:

City of Sammamish, and
Parks & Recreation Department

Contact Name: Mike Keller

Street Address: 801 228th Avenue SE

City, State, Zip: Sammamish, WA 98075

Phone: (425) 952-2122

Contact email: mkeller@sammamish.us

CITY OF SAMMAMISH, WASHINGTON

By: _____

Title: _____

Date: _____

Attest/Authenticated:

City Clerk

TO CONTRACTOR:

Contractor:
Pacific Topsoils, Inc.

Contact Name: Jon Barnes

Street Address: 805 80th St. SW

City, State, Zip: Everett, WA 98023

Phone: 206-948-3625

Contact email: jbarnes@pacifictopsoils.com

CONTRACTOR, WASHINGTON

By:  _____

Title: General Manager

Date: March 19, 2018

Approved as to Form:

City Attorney

EXHIBIT A
City of Sammamish

SCOPE OF SERVICES

Deliver and install up to 1095 Cu Yds of medium bark placed at a nominal 2in thickness in the various planting beds and tree wells. Not all work sites in Appendix A will be barked in 2018. Locations will be at City discretion.

Work will begin as soon as possible following the City’s Authorization to Proceed.

Hours of work are allowed from 7:00am to 8:00pm Monday thru Friday.
Saturday (with prior permission) 9:00am to 6:00pm
No work to be done on Sunday.

The City will pay for the material, placement and Tax at the quoted price up to the “Not to Exceed” value of the contract.

The City will provide vehicular traffic control for placements to be made on the City’s Rights of Way. The contractor shall ensure pedestrian safety both on the rights of way and in the parks.

The Contractor shall provide full cleanup of the worksite following installation.

Bid Schedule

Lump Sum Price to deliver and place up to 1095 yds of medium bark including site cleanup and traffic control as needed. This reflects the 2017 contract price adjusted based on a 3% increase in the June to June Seattle Consumer Price Index –Urban (CPI-U) rate.

	\$55,697.25	WSST not Included
	\$ 5,569.73	WSST at 10.0%
Total Bid Price	\$61,266.98	
Additional price to place bark into Tree Rings	\$ 3.00	per tree ring
Unit Price for Bark, Tax Not Included:	\$ 51.50	per cu yd

Appendix A

Work Site Locations and Bark Placement that may be included:

Note: Not all sites will be barked in 2018.

Estimates:

Sammamish Community and Aquatic Center

831 228th Ave. SE
 Sammamish, WA 98075
 Bark Volume Estimate:

- 382 yards/30 planting beds/0 tree rings

Sammamish Commons (Surrounding City Hall)

801 228th Ave. SE
 Sammamish, WA 98075
 Bark Volume Estimate:

- 81 yards, 30 planting beds/38 tree rings

Lower Commons Park

550 222nd Pl. SE
 Sammamish, WA 98075
 Bark Volume Estimate:

- 227 yards, 28 planting beds/42 tree rings

Maintenance and Operations Center

1801 244th Ave. NE
 Sammamish, WA 98074
 Bark Volume Estimate:

- 106 yards, 10 planting beds/ 0 tree rings

East Sammamish Park

21300 NE 16th St.
 Sammamish, WA 98074
 Bark Volume Estimate:

- 154 yards, 9 planting beds/14 tree rings

Central Wa. University (CWU)

120 228th Ave. NE
Sammamish, WA 98074
Bark Volume Estimate:

- 94 yards, 33 planting beds/0 tree rings

Crews Corner

244th Pl SE & SE 30th St
Sammamish, WA 98074
Bark Volume Estimate:

- 35 yards, 7 planting beds/0 tree rings

Beaver Lake Lodge

25201 SE 24th St
Sammamish, WA. 98075
Bark Volume Estimate:

- 48 yards, 12 planting beds/0 tree rings

Ebright Creek Park

1317 212th Ave SE
Sammamish, WA 98075

- 149 yards, 23 planting beds, 0 tree rings

Evans Creek Preserve

4001 224th Ave NE
Redmond, WA 98053

- 13 yards, 6 planting beds/2 tree rings

NE Sammamish Park

21210 NE 36th St
Sammamish, WA 98074

- 49 yards, 8 planting beds, 24 tree rings

EXHIBIT B
CITY OF SAMMAMISH
801 228th Avenue SE
Sammamish, WA 98075
Phone: (425) 295-0500
Fax: (425) 295-0600

TAX IDENTIFICATION NUMBER

In order for you to receive payment from the City of Sammamish, the must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the following information request form and return it to the City of Sammamish prior to or along with the submittal of the first billing invoice.

Please check the appropriate category:

- Corporation
- Partnership
- Government
- Individual/Proprietor
- Other (explain)
- Consultant

TIN No.: 91-1148621

Social Security No.: _____

Print Name: SANDRA FORMAN

Title: PRESIDENT

Business Name: Pacific Topsoils, Inc.

Business Address: 805 80th St. SW, Everett, WA 98203

Business Phone: 425-337-2700

3-20-18
Date

Sandra Forman
Authorized Signature (Required)

Agenda Bill
 City Council Regular Meeting
 April 03, 2018



SUBJECT:	Supplemental Agreement: Human Services Strategic Plan/BERK		
DATE SUBMITTED:	March 26, 2018		
DEPARTMENT:			
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational		
RECOMMENDATION:	Authorize the City Manager to execute the supplemental agreement with BERK Consulting for the Human Services Strategic Plan project in an amount not to exceed \$23,159 (Exhibit 1).		
EXHIBITS:	1. Exhibit 1 - Supplemental Agreement - Human Services Strategic Plan		
BUDGET:			
Total dollar amount	\$23,159	<input checked="" type="checkbox"/>	Approved in budget
Fund(s)	General Fund	<input type="checkbox"/>	Budget reallocation required
		<input type="checkbox"/>	No budgetary impact
WORK PLAN FOCUS AREAS:			
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety		
<input checked="" type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability		
<input checked="" type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation		
<input type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability		

ISSUE BEFORE COUNCIL:
 Should the City execute a supplemental agreement with BERK Consulting to complete the Human Services Strategic Plan?

KEY FACTS AND INFORMATION SUMMARY:
Summary
 On March 6, 2018, the City Council approved a Resolution ([R2018-781](#)) adopting and supporting the Health and Human Services Needs Assessment. The Needs Assessment included a significant body of data about the current needs and demographics of Sammamish residents. Five "priority areas" were developed to help focus the City's resources on specific areas of need in the community, including mental wellness, basic needs, domestic violence, cultural inclusion and seniors.

Taking action on these human services needs will require the City to make decisions about funding, staffing, and work program priorities. Therefore, following adoption of the Needs Assessment, the recommendation of staff was to complete the strategic planning phase of the project. The strategic plan will address these fundamental decisions as part of a concise and action-oriented document that will prioritize the City's human services work going forward.

This contract amendment with BERK Consulting (Exhibit 1) will allow the City to complete the Human Services Strategic Plan. Three primary components will be included in the Plan:

- Long-term goals and policies for the City's human services program;
- Strategies for the roles the City will play in each of the Needs Assessment's 5 priority areas; and
- A prioritized, actionable human services work plan for establishing the City's desired model for staffing, funding, governance and reporting.

Development of the Strategic Plan will proceed initially through the Human Services Commission, which will work toward developing a recommendation for the City Council. The Council is tentatively scheduled to review and adopt the Plan in fall 2018.

Background

In early 2015, the City Council and staff began discussing the possibility of completing a Human Services Needs Assessment and associated Strategic Plan. Funding for the work was allocated in the 2017-18 budget, and subsequently, BERK Consulting was selected to lead the project. The project launched in early 2017, and the work progressed through the Human Services Task Force, which worked closely with BERK to ensure a wide range of viewpoints within the community were sought.

On February 13, 2018, the Task Force and BERK handed-off the draft *Health and Human Services Needs Assessment* to the City Council. Based on the Council's discussion that night, staff and the consulting team performed minor edits and finalized the document for the Council's adoption by resolution on March 6, 2018.

Please see the [presentation](#) given during the February 13, 2018 meeting for a summary overview of the City's human services program, data and findings from the Needs Assessment, and suggested priority and advocacy issues to help the City focus its limited human services resources.

Next Steps

Following approval of the contract amendment, BERK will begin reaching out to community partners, service providers and peer jurisdictions as part of "Task 2" in their scope of work. This outreach will help to evaluate the capacity of community partners and the potential timeline needed for implementation of any recommended actions.

BERK will then begin drafting goals, strategies and a work plan for the human services program as part of "Task 3" in their scope of work. This is where the Human Services Commission will begin their review. The kick-off with the Commission is tentatively scheduled for July 11; staff were unable to schedule this work earlier in the year because of the Commission's heavy workload, which includes review of human service grants and the Housing Strategy Update. However, BERK will have made

substantial progress before the kick-off meeting, which should allow the Commission to complete their review quickly and efficiently.

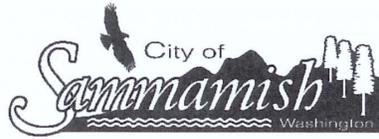
FINANCIAL IMPACT:

The current contract amount is not to exceed \$76,824, and this contract amendment is not to exceed \$23,159, for a total contract amount that is not to exceed \$99,983.

The City Council allocated \$100,000 for this work in the 2017-2018 budget.

OTHER ALTERNATIVES CONSIDERED:

The City Council could opt to delay this work, which would primarily impact planned 2019-20 discussions related to potential resource needs.



SUPPLEMENTAL AGREEMENT

Amendment Number: 2	Date: March 13, 2018
Project: Health & Human Services Needs Assessment / Strategic Plan	City Project number: N/A
Consultant: BERK Consulting	Contract Number: C2017-166

The City of Sammamish desires to amend the agreement with BERK Consulting for the Health and Human Services Needs Assessment project. All provisions in the basic agreement remain in effect except as modified by this agreement.

The changes to contract number C2017-166 are as follows:

1. **Fee:** The contract amount shall change as shown below.
2. **Duration:** The contract duration shall be extended to December 31, 2018.
3. **Scope of Work:** The Scope of Work shall be amended as described in Attachment A.

Original Contract Amount:	Current Contract Amount	Net Change This Amendment	Estimated Contract Total After Change
\$69,840	\$76,824	\$23,159	\$99,983
_____ BERK Consulting		Approved: _____ City of Sammamish	
Date <u>3/27/18</u>		Date _____	

March 26, 2018

Attachment A

Sammamish Human Services Strategic Plan

PROJECT UNDERSTANDING

The City of Sammamish would like to build on the foundation established with the Health and Human Services Needs Assessment to establish a Strategic Plan. The Strategic Plan will include a phased work program, staffing model, and options for funding.

PROJECT APPROACH

Development of the Strategic Plan will build off the work already completed as part of the Health and Human Services Needs Assessment. Three tasks are needed to complete a Strategic Plan for Human Services.

Task 1: Project Initiation Management

This involves a conference call with the City project management team to confirm project objectives and schedule and review the list of potential interviewees for Task 2. It also includes on-going project management.

Task 2: Evaluate Strategic Options

The Needs Assessment identifies five priority areas for Health and Human Services, including preliminary ideas for actions the City can take to leverage, fund, partner, advocate, and provide direct services in each area. In this Task, BERK would evaluate capacity and timeline for implementing the recommended actions, including staffing options and funding options. This would be informed by:

Outreach to Community Partners & Service Providers. BERK would conduct phone interviews with 12-15 potential community partners and service providers to gauge their capacity, interest, constraints, and timing considerations for pursuing the recommended actions from the Needs Assessment. Most of these community partners already participated in the Needs Assessment. This additional engagement will help to prioritize and establish a timeline for project implementation.

Outreach to Peer Jurisdictions. During the Needs Assessment, BERK talked with Human Service Coordinators from several jurisdictions about needs on the Eastside. For the Strategic Plan, BERK would conduct 4-6 additional interviews that focus on the nuts and bolts of how other cities staff, fund, and govern their Health and Human Service efforts. The goal is to understand what works and does not work for other jurisdictions, how they manage staff time, how they measure success, and other lessons learned. This should provide Sammamish with some options for how it can most effectively implement and manage a Health and Human Services program.

Outreach to City Staff. Outreach to City staff is essential to understanding staffing capacity and funding needs for the implementation of a work program. This would include an initial workshop with an interdepartmental team, plus the opportunity to review options for staffing and governance prior to the development of the preliminary draft Strategic Plan.

Task 3: Strategy Development

The Human Services Needs Assessment identified preliminary ideas for actions the City could take to address human services needs in Sammamish. These recommendations were based on early analysis and findings, and they were not prioritized. Taking action requires the City to make decisions about funding, staffing, and work program priorities. The strategic plan will address these fundamental decisions as part of a prioritized, actionable plan.

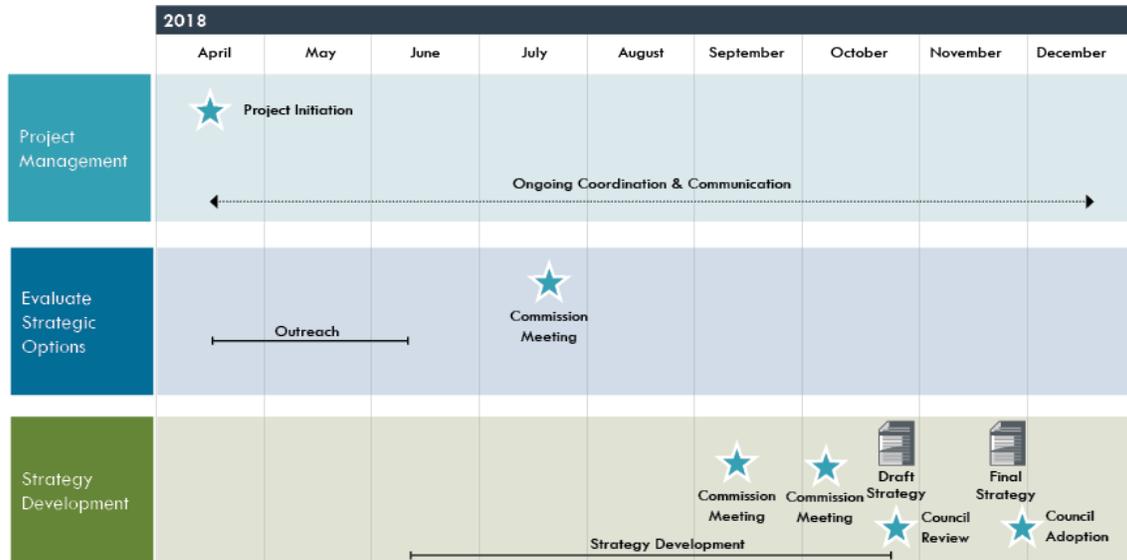
In this task, BERK will develop a concise strategic plan document that establishes:

- Long-term goals and policies for the human services program. These will seek to address key policy questions, such as: “will the City be a direct service provider? Or will it continue with indirect services through partnerships and grant funding?”
- A clear strategy for the roles the City will play in each of the 5 priority areas as defined in the Needs Assessment. This will include:
 - A list of objectives that specify the City’s role in making progress for each priority area.
 - Identification of community partners and how the City will work with these partners on each of the priority areas.
 - Identification of stakeholders that should be included in future work on each issue.
 - Outcome measures for the priority areas that describe how the City will know whether it is making progress.
- A work plan for establishing the City’s desired model for staffing, funding, governance, and reporting. Based on feedback heard from the City Council, Human Services Commission, and other partners, the work plan items will be prioritized into an actionable list.

This task includes check-ins with the Human Services Commission, staff review, and City Council review. For this task BERK anticipates:

- Development of a preliminary draft Strategic Plan for staff and Commission review.
- A draft Strategic Plan for Council review, based on one round of changes from the preliminary draft.
- A final Strategic Plan for Council review, based on one round of changes to the draft.
- Three meetings with the Human Services Commission: one to review the material gathered in interviews during Task 2 and two to review the preliminary draft Strategic Plan.
- Two meetings with City Council: one to review the draft Strategic Plan, the other to finalize the Strategic Plan.

SCHEDULE



BUDGET

	2018 Hourly Rate	Allegra Calder, Principal \$250	Erika Rhett, Project Manager \$150	Kristin Mardt, Analyst \$130	Sherrie Hsu, Associate \$130	Project Support \$90	Total Hours and Estimated Cost by Task
Task 1: Project Management							
On-going Project Management			8	0	0	0	8
Subtotal		0	8	0	0	0	\$1,200
Task 2: Strategic Options and Assessment							
Outreach to Community Partners			4		16		
Outreach to City Staff			4	8			
Outreach to Peer Jurisdictions			4	8			
Subtotal		0	12	16	16	0	44 \$5,960
Task 3: Strategy Development							
Health and Human Services Commission Meetings (3)			15				
Draft Strategic Plan		4	20	16	10	6	
Final Strategic Plan			12				
City Council Meeting (2)		8	12				
Subtotal		12	59	16	10	6	103 \$15,770
Total Estimated Hours		12	79	32	26	6	155
Cost (Hours*Rate)		\$3,000	\$11,850	\$4,160	\$3,380	\$540	\$22,930
Subtotal Consultant Cost			\$22,930				
Project Expenses @ ~1% of project budget			\$229				
Estimated Project Total			\$23,159				

Agenda Bill
 City Council Regular Meeting
 April 03, 2018



SUBJECT:	Consultant Services Contract Award – Zackuse Creek Fish Passage and Stream Restoration Project Construction Management – Harris & Associates	
DATE SUBMITTED:	March 23, 2018	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Move to authorize the City Manager to execute a Contract Agreement with Harris & Associates for an amount not to exceed \$235,951, and authorize the City Manager to retain a management reserve of \$40,000 for unanticipated contract services needed to complete the project.	
EXHIBITS:	1. Exhibit 1 - Consultant Services Contract - Harris & Associates	
BUDGET:		
Total dollar amount	\$235,951	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	Zackuse Creek Fish Passage and Stream Restoration, 438-431-595-40-63-00	<input type="checkbox"/> Budget reallocation required <input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input checked="" type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

ISSUE BEFORE COUNCIL:
 Shall Council authorize the City Manager to execute a Contract Agreement with Harris & Associates?

KEY FACTS AND INFORMATION SUMMARY:
 The Public Works Department is seeking the services of Harris and Associates to provide construction management and observation for the [Zackuse Creek Fish Passage and Stream Restoration Project](#). The scope of this project requires extensive construction observation, documentation and reporting. With

construction projects of this size and scale, outside construction management services are needed as current staff resource levels do not allow for this work to be performed in-house.

This Contract Agreement covers the following tasks:

- Task 1: Project Management
- Task 2: Document Control
- Task 3: Field Inspection
- Task 4: Construction Management
- Task 5: Public Outreach/Meetings
- Task 6: Materials Testing
- Task 7: Survey Verification – NA
- Task 8: Change Order
- Task 9: Claims/Dispute Support - NA
- Task 10: Vibration Monitoring

A proportionate share reimbursement of this contract is expected from King County and Sammamish Plateau Water. Staff are working toward inter-agency/inter-local agreements with these agencies.

FINANCIAL IMPACT:

The financial impact of this contract is included in the adopted budget for the Zackuse Creek Fish Passage and Stream Restoration Project and is a budgeted expense for this project.

Total Funding Sources, secured: \$2,183,554

OTHER ALTERNATIVES CONSIDERED:

If Council chooses not to authorize the City Manager to execute a Contract Agreement with Harris & Associates and authorize a management reserve for the consultant services, the Zackuse Creek Fish Passage and Stream Restoration Project staff will need to redistribute other assigned work to accommodate the tasks in this scope of work. The result will impact expected deliveries of other construction projects and other work plan items in the Public Works Department.

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

City of Sammamish 2017-2022 Stormwater Capital Improvement Plan

City of Sammamish Storm and Surface Water Management Comprehensive Plan

- Goal 4 – Promote the recovery of Lake Sammamish kokanee and other threatened or endangered salmonids
 - Action G.4.2.B – Support Kokanee Work Group Blueprint and WRIA 8 Implementation Plan Projects

CITY OF SAMMAMISH
AGREEMENT FOR SERVICES

Consultant: .

This Agreement is entered into by and between the City of Sammamish, Washington, a municipal corporation, hereinafter referred to as the "City," and Harris & Associates , hereinafter referred to as the "Consultant."

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Consultant to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties hereto agree as follows:

1. **Scope of Services to be Performed by Consultant.** The Consultant shall perform those services described in Exhibit "A" of this agreement. In performing such services, the Consultant shall comply with all federal, state, and local laws and regulations applicable to the performance of such services. The Consultant shall perform services diligently and completely and in accordance with professional standards of conduct and performance.

2. **Compensation and Method of Payment.** The Consultant shall submit invoices for work performed using the form set forth in Exhibit "Exhibit A".

The City shall pay Consultant:

[Check applicable method of payment]

 According to the rates set forth in Exhibit " _ " "

 X A sum not to exceed \$ 235,951.42

 Other (describe): _____

The Consultant shall complete and return to the City Exhibit "C," Taxpayer Identification Number, prior to or along with the first invoice submittal. The City shall pay the Consultant for services rendered within ten days after City Council approval.

3. **Duration of Agreement.** This Agreement shall be in full force and effect for a period commencing upon execution and ending December 3, 2022, unless sooner terminated under the provisions of the Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. **Ownership and Use of Documents.** Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced by the Consultant in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not

5. **Independent Contractor.** The Consultant and the City agree that the Consultant is an independent contractor with respect to the services provided pursuant to this Agreement. The Consultant will solely be responsible for its acts and for the acts of its agents, employees, subconsultants, or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.

6. **Indemnification.** Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of such services, or bodily injury to persons or damages to property, caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence.

Minimum Scope of Insurance

Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

Minimum Amounts of Insurance

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance shall not be cancelled by either party except after thirty (30) days prior written notice has been given to the City

Verification of Coverage

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

8. Record Keeping and Reporting.

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14 and by the City.

9. Audits and Inspections. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review, or audit by the City during the performance of this Agreement.

10. Termination.

A. This City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be cancelled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen days written notice, or in the event that outstanding invoices are not paid within sixty days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. Discrimination Prohibited. The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap.

12. Assignment and Subcontract. The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

13. Conflict of Interest. The City insists on the highest level of professional ethics from its consultants. Consultant warrants that it has performed a due diligence conflicts check, and that there are no professional conflicts with the City. Consultant warrants that none of its officers, agents or employees is now working on a project for any entity engaged in litigation with the City. Consultant will not disclose any information obtained through the course of their work for the City to any third party, without written consent of the "City". It is the Consultant's duty and obligation to constantly update its due diligence with respect to conflicts, and not the City's obligation to inquire as to potential conflicts. This provision shall survive termination of this Agreement.

Exhibit 1

14. **Confidentiality.** All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

15. **Non-appropriation of funds.** If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

16. **Entire Agreement.** This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

17. **Notices.** Notices to the City of Sammamish shall be sent to the following address:

City of Sammamish
801 228th Avenue SE
Sammamish, WA 98075
Phone number: (425) 295-0500

Notices to the Consultant shall be sent to the following address:

Company Name Harris & Associates
Contact Name Sam Yaghmaie
Street Address 207 1/2 1st Avenue S., Suite 250
City, State Zip Seattle, WA 98104 6S6
Phone Number 206-455-8862
Email Sam.Yaghmaie@weareharris.com

18. **Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee, shall be included in the judgment.

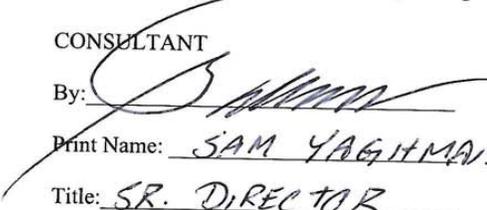
The Consultant will be required to obtain a City of Sammamish business license prior to performing any services and maintain the business license in good standing throughout the term of its agreement with the City. A city business license application can be found at: <http://www.bls.dor.wa.gov/cities/sammamish.aspx>."

19. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

CITY OF SAMMAMISH, WASHINGTON

CONSULTANT

By: _____

By: 

Print Name: _____

Print Name: SAM YAGHMAIE

Title: _____

Title: SR. DIRECTOR

Date: _____

Date: March 26, 18

Attest/Authenticated: _____

Approved As To Form: _____

City Clerk _____

City Attorney _____

[INSERT EXHIBIT A – SCOPE OF SERVICES]

Exhibit 1

(Provided by consultant or Vendor)

Exhibit 1

EXHIBIT B



REQUEST FOR CONSULTANT PAYMENT

To: City of Sammamish
 801 228th Avenue SE
 Sammamish, WA 98075
 Phone: (425) 295-0500
 FAX: (425) 295-0600

Invoice Number: _____ Date of Invoice: _____

Consultant: _____

Mailing Address: _____

Telephone: _____

Email Address: _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Specific Program: _____

 Authorized signature

ATTACH ITEMIZED DESCRIPTION OF SERVICES PROVIDED

For Department Use Only

Total contract amount	
Previous payments	
Current request	
Balance remaining	

Authorization to Consultant: \$
Account Number:
Date:

Approved for Payment by: _____ Date: _____

Finance Dept.

Check # _____ Check Date: _____

Exhibit 1

EXHIBIT C



TAX IDENTIFICATION NUMBER

In order for you to receive payment from the City of Sammamish, you must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the following information request form and return it to the City of Sammamish prior to or along with the submittal of the first billing invoice.

Please check the appropriate category:

- Corporation Partnership Government Consultant
- Individual/Proprietor Other (explain)

TIN No.: _____

Social Security No.: _____

Print Name: _____

Title: _____

Business Name: _____

Business Address: _____

Business Phone: _____

Date

Authorized Signature (Required)

Exhibit A
 SCOPE OF SERVICES
 Construction Management Services for the
 Zackuse Creek Fish Passage and Stream Restoration Project
 City of Sammamish

Harris & Associates (H&A) proposes to provide to the City of Sammamish, Washington (“City”) construction management services for Zackuse Creek Fish Passage and Stream Restoration Project (hereinafter called “Project”). These services will include inspection, construction management, and contract administration assistance during the construction as detailed in the following:

I. INTRODUCTION

- Services will be performed in accordance with the Local Agency Guidelines Manual (LAG)
- The man-hours proposed by the Consultant are an estimate only and are subject to change based on the actual construction schedule and working hours of the Contractor.
- Design by Others: It is understood and agreed that the Consultant did not prepare the Contract Documents for the project, and the City will provide the Consultant the support of the Engineer-of-Record during the course of the Consultant’s work.

I. DETAILED SCOPE OF WORK

Subtask 1 – Project Management/Quality Control

The Consultant shall provide overall project management and contract administration associated with the service agreement between the Consultant and the City. This effort will include the following elements:

- 1.1 Prepare of Consultant monthly invoicing and progress reporting to the City.
- 1.2 Perform internal administration of the Consultant’s Task Order.
- 1.3 Prepare any supplements to the Consultant’s Task Order.
- 1.4 Make periodic field visits and conduct project reviews for the quality of services provided by H&A.
- 1.5 Assist CM staff in preparing change orders and progress payments.
- 1.6 Review daily reports prepared by construction inspector/manager.
- 1.7 Participate in check-in phone call meetings with the City project manager (1/2 hour every two weeks).

Subtask 2 – Document Control

The Consultant shall provide document control services including the following elements:

- 2.1 Construction records for the Project, using Newforma system.
- 2.2 Process; track and archive construction records including: Inspectors Daily Reports (IDR’s); Requests for Information (RFI’s); Submittals; Requests for Approval of Materials (RAM’s); Statements of Working Days. Consultant shall maintain submittal and RFI logs to track when documents are received and returned to the contractor.
- 2.3 Compile and review inspector pay quantity and force account records, and prepare monthly contractor progress estimates.
- 2.4 If applicable, review and archive project record documentation associated with prevailing wage reporting, including Requests to Sublet, Intents to Pay Prevailing Wage, Certified Payroll, Affidavits of Wages Paid, and Contractor employee wage interviews.

- 2.5 Attend and provide minutes for the preconstruction conference and weekly contractor construction progress meetings.
- 2.6 Maintain a material testing log that tracks the test date, type of material test, test result, specification requirement and action taken if a failed result is received from the material testing firm.
- 2.7 Maintain a list of approved change orders, potential change orders and balance of management reserve fund. Potential change orders will have a force account estimate of the extra work related to that item(s), until an approved change order is executed.

Subtask 3 – Field Inspection

The Consultant shall provide construction inspection services, this effort will include the following elements:

- 3.1 Prepare daily construction reports recording the contractor's operations performed for each day the Contractor is on site; measure the quantities of materials installed, log equipment and staff present, weather conditions, and any observed problems or construction issues.
- 3.2 Prepare Daily Payment Notes, Statements of Working Days, and Force Account Records (if necessary).
- 3.3 Respond to contractor questions which may arise as to the quality and acceptability of furnished materials or work performed.
- 3.4 Respond to general questions raised by adjacent property owners or general public. Complaints or detailed questions shall be referred to the City.
- 3.5 Prepare field records and documents.
- 3.6 For each day the Contractor is on site, provide photographs of traffic control set-up and work activities during the course of construction. Photographs will be in digital format and cataloged by date.
- 3.7 Facilitate coordination with property owners and other project stakeholders identified at the preconstruction conference.
- 3.8 Facilitate the Contractor's coordination of existing utilities within the project boundaries.
- 3.9 Monitor the Contractor's compliance with water quality permits and the requirements of the TESC and SPCC Plans.
- 3.10 Attend weekly construction meetings.
- 3.11 Review monthly pay estimates with the Contractor and provide recommendations to the City.
- 3.12 Review the Contractor's construction record drawings on a weekly basis. Upon project completion, verify Contractor provided markups accurately and forward to the City. The Consultant Inspector will track and record field changes on drawings and use this information to verify the Contractor's construction record drawings.
- 3.13 Participate in the Project's final inspection and develop a punch list of any remaining deficiencies.
- 3.14 Attend pre-construction conference.
- 3.15 For the days present on site, the construction inspector shall observe day-to-day construction activities. By providing inspection oversight, the Consultant shall assume no responsibility for proper construction techniques or job site safety but will report to the Contractor and City any known public safety concerns immediately.
- 3.16 The Consultant will endeavor to protect Harris staff against defects and deficiencies in the work of the Contractor, but cannot guarantee the Contractor's performance and shall not be responsible for construction means, methods, measurements, techniques, sequences of procedures, or for safety precautions and programs in connection with the work performed by the Construction Contractor and any subcontractors.

- 3.17 Monitor traffic control and ensure that it meets City standards.
- 3.18 Consultant inspector shall attend one pre-bid field meeting and assist the City and the Engineer of Record in answering questions both verbally and in writing.
- 3.19 Coordinate with Contractor City maintenance access to time lapse camera battery and data upload.
- 3.20 Coordinate with Contractor tribal observation during excavation.
- 3.21 Coordinate with King County inspector on Schedule B and C work.

Subtask 4 – Construction Management

This effort will include the following elements:

- 4.1 Supervise the Consultant's personnel assigned to the project.
- 4.2 Liaison between the Contractor's management and the City's management personnel, acting as the direct point of contact for both parties.
- 4.3 Prepare agenda, schedule, and conduct preconstruction meeting.
- 4.4 Prepare agenda and chair weekly construction meetings.
- 4.5 Respond to contractor questions which may arise as to the quality and acceptability of furnished materials, work performed, and to general questions raised by adjacent property owners or general public.
- 4.6 Respond to Contractor RFI's, and defer to the Engineer of Record for a response when appropriate.
- 4.7 Review Contractor submittals, and defer to the Engineer of Record for a review when appropriate.
- 4.8 Coordinate off-site fabrication inspection with independent testing authority.
- 4.9 Review the Contractor's baseline project schedule, and then monitor that schedule throughout the course of the project for compliance with the provisions of the Contract. Monitoring shall include review of periodic schedule updates submitted by the Contractor.
- 4.10 Facilitate coordination between the Contractor, City and project stakeholders regarding status and issues of construction activities.
- 4.11 Facilitate utility coordination for existing and new utility improvements.
- 4.12 Prepare official correspondence to the Contractor and issue upon the City's approval.
- 4.13 Issue field directives and stop work notices to the Contractor when necessary, with the City's approval.
- 4.14 Issue Correction Notices when appropriate.
- 4.15 Review monthly pay estimates with the Contractor and provide recommendation to the City for release of payment.
- 4.16 Supervise contract close-out activities, final payment, and completion notices. Consultant shall provide the City, at contract close-out, one hard copy and one electronic copy of all construction records.
- 4.17 The Consultant shall assume no responsibility for proper construction techniques or job site safety but will report to the Contractor and City any observed public safety concerns immediately.
- 4.18 Review temporary traffic control plans consistent with City Public Works Standards for traffic control.
- 4.19 Review contractor schedule, construction sequencing plan, and 2-week look ahead.

Subtask 5 – Public Outreach / Meetings

The Consultant's construction inspector shall provide assistance with project outreach consistent with the following:

- 5.1 The Consultant shall, under direction of the City, assist with preparation and delivering informational flyers for the upcoming construction activities, road closures, temporary traffic controls, and other pertinent information. The Consultant shall also assist the City in responding to questions and issues raised by private citizens and local businesses relative to the Project.

Subtask 6 – Materials Testing

- 6.1 The City will retain a materials testing firm to perform soil and concrete testing which may include: gradations, in-place density, Proctor compaction tests, concrete air entrainment, concrete test cylinders, and asphalt composition.
- 6.2 The consultant will coordinate materials testing activities and review their reports and follow up on non-conformance test results.

Subtask 7 – Survey Verification

No services are provided under this section.

Subtask 8 – Change Order

The Consultant shall provide services for preparing change order packages, this includes an independent cost estimate (ICE), change order forms; and, for force account work, daily force account records.

Subtask 9 – Claims/Disputes Support

The Consultant shall assist the City to resolve Contractor claims/disputes during construction by reviewing, analyzing, and if necessary, providing recommendations and documentation to support the City. The work shall include coordinating and leading meetings with Contractor and City to resolve claims/disputes. Cost for task 9 is not included in the estimated budget.

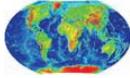
III. Consultant Deliverables

- i. Inspector Daily Reports.
- ii. Preconstruction Photographs and Video – 1 set in electronic format including within the construction limits: Shore Lane access road and temporary access including driveways and landscaping that are in view from Shore Lane, King County Trail, East Lake Sammamish Parkway, staging areas, and existing and proposed Zackuse Creek from Shore Lane to the stream construction limits.
- iii. Construction Photographs – 1 set in electronic format.
- iv. Change orders, as needed, signed by Consultant inspector and Contractor.
- v. Monthly progress pay estimated signed by Consultant inspector and Contractor.
- vi. Material Testing Log.
- vii. Field note record and quantity documentation.
- viii. Punch-lists and tracking documentation.
- ix. Letter of Contractor Notice to Proceed for City signature.

- x. Letter of Substantial Completion for City signature.
- xi. Letter of Final Acceptance for City signature.

IV. Responsibilities of the City

- i. Provide CM oversight and approval authority for all construction activities.
- ii. Manage the Engineer-of-Record team as part of the Project Designer's engineering support services during construction.
- iii. Process all contract documents through the City's approval process (e.g. CM services invoices, construction contract, monthly pay estimates, change order execution, cost reduction proposals, time extensions, etc.).
- iv. Provide preferred forms and formats, and filing structure to the Consultant.
- v. Conduct schedule evaluation, monitoring, and evaluate Time Impact Analysis for changes. Consultant will assist.
- vi. Provide and assist the Consultant in utility coordination with third-party utilities under project specific or franchise agreements.
- vii. Coordinate and schedule pre-bid meeting field meeting.
- viii. Coordinate and schedule any public meetings required before, during and after construction.
- ix. Provide operations & maintenance interface with other City Staff for ongoing project issues.
- x. Provide CM tools for Team use including: IDR, Project File Index, Change Order, Force Account tracking and Pay Estimate forms.



Global Geophysics

P. O. Box 2229
Redmond, WA 98073

Tel: 425-890-4321
Fax: 360-805-0259

March 20, 2018

Our ref: 108-0316.000

Harris & Associates
207 ½ 1st Avenue S
Seattle, WA, 98104

Attention: Mr. Sam Yaghmaie

RE: PROPOSAL FOR VIBRATION MONITORING SERVICES FOR THE ZACKUSE CREEK FISH PASSAGE AND STREAM RESTORATION PROJECT – SAMMAMMISH, WA

Dear Mr. Yaghmaie

Global Geophysics appreciates the opportunity to present this technical and cost proposal for conducting vibration monitoring to support the Zackuse Creek Fish Passage and Stream Restoration Project in Sammamish, WA.

1. GEOPHYSICAL METHOD, INSTRUMENTATION AND FIELD PROCEDURE

Vibration monitoring and control

Vibrations from construction, pile driving, blasting, and heavy machinery moving have great impacts on buildings and humans. The vibrations are compressive plane-wave, shear plane-wave, Rayleigh wave, and surface wave traveling through the earth and structures. The energy of these waves attenuates with increasing distance from the source. Different frequencies of the waves have different impact on buildings and human. Therefore, frequency-based control of construction vibration is very important.

InstanTel MiniMate Plus will be used to monitor and record the vibrations near/at the concerned structures along the trail. MiniMate Plus from InstanTel has been widely used in vibration monitoring during constructions and blastings.

2. SCOPE OF WORK

The vibration monitoring will be conducted through the duration of the construction; these services will be provided for 2 months.

- Take baseline readings at up to 2 houses.
- Inspect 2 houses.

Icicle Creek Engineering, Inc.
Mr. Brian Beaman

2

November 10, 2016
105-0420.000

- Develop the monitoring plan that provides guideline on the vibration limits, equipment used, event report protocol, and remediation. The vibration limits depend on the building category.
- Calibrate the vibration monitoring equipment, according to the manufacturer’s specifications, before each measurement.
- Install up to 2 monitoring units;
- Take vibration measurements at concerned locations (up to 2 locations at a time) during the construction.
- Notify the engineer in Harris Associates if the vibration reach the specified limits.
- Submit daily report with vibration data to Harris.
-

3. BILLING

Total estimated costs will be: \$19,100.62. We assume that client will provide the monitoring locations and permits to access these locations. The cost breakdown as follows:

- Developing vibration monitoring plan including baseline reading and visual house inspection and photos: \$2818.72
- Equipment installation and removal: \$3328.08
- Monthly monitoring including daily reporting (2 units): \$6,476.91

LIMITATION OF GEOPHYSICAL METHODS

Global Geophysics services will be conducted in a manner consistent with the level of care and skill ordinarily exercised by other members of the geophysical community currently practicing under similar conditions subject to the time limits and financial and physical constraints applicable to the services.

Global Geophysics is pleased to present this proposal and we look forward to your favorable response. Please contact me at 425-890-4321 if you have any questions.

Sincerely,

Global Geophysics



John Liu, Ph.D., R.G.
Principal Geophysicist

CM Serives Cost Proposal

Exhibit 1-A

City of Sammamish

Harris & Associates CM Services - Zachuse Creek Fish Passage and Stream Restoration

labor revenue	\$ 231,951.42			
expense revenue	\$ 4,000.00		Assumptions:	
Total Estimate	\$ 235,951.42		2017 FAR rate	1.6450
			Profit	10%
			Multiplier	2.9095
			Sub markup	6%

labor cost	raw rate	hours	labor cost	bill rates	labor rev
Task 1 Project Management/Quality Control					
Joshua Cheatham	\$ 67.31	60	\$ 4,038.60	\$ 195.84	\$ 11,750.31
Sam Yaghmaie	\$ 80.83	12	\$ 969.96	\$ 235.17	\$ 2,822.10
Task 2, Docement Control					
Ann Helgeson, administrator ³	\$ 28.32	360	\$ 10,195.20	\$ 82.40	\$ 29,662.93
Task 3, Field Inspection					
Jeff McCarthy, RE/Inspector ¹	\$ 48.00	515	\$ 24,720.00	\$ 139.66	\$ 71,922.84
Tim Minter, As needed Inspection, 32 days ²	\$ 45.00	256	\$ 11,520.00	\$ 130.93	\$ 33,517.44
Task 4, Construction Management					
Jeff McCarthy, RE/Inspector 1	\$ 48.00	347	\$ 16,656.00	\$ 139.66	\$ 48,460.63
Task 5, Public oputreach					
Jeff McCarthy, RE/Inspector 1	\$ 48.00	30	\$ 1,440.00	\$ 139.66	\$ 4,189.68
Ann Helgeson, administrator ³	\$ 28.32	8	\$ 226.56	\$ 82.40	\$ 659.18
Task 8, Change Order					
Jeff McCarthy, RE/Inspector 1	\$ 48.00	40	\$ 1,920.00	\$ 139.66	\$ 5,586.24
Joshua Cheatham, PM	\$ 67.31	16	\$ 1,076.96	\$ 195.84	\$ 3,133.42
Task 9, Claims/Disputes Support⁴					
Joshua Cheatham, PM	\$ 67.31	0	\$ -	\$ 195.84	\$ -
Jeff McCarthy, RE/Inspector 1	\$ 48.00	0	\$ -	\$ 139.66	\$ -
Sam Yaghmaie	\$ 80.83	0	\$ -	\$ 235.17	\$ -
Task 10, Vibration Monitoring					
Global Geophysics		1.06		\$ 19,100.62	\$ 20,246.66
labor subtotals			\$ 57,559.52		\$ 231,951.42
ODCs			Cost		Total
Vehicle Charge for 4 months at \$1000/month.			\$ 4,000.00		\$ 4,000.00
ODCs subtotals			\$ 4,000.00		\$ 4,000.00

1. Assume 84 working days from June 4 thru Sept. 30th, with 5 weeks of project set up and closure (May 15-June 1 & Oct 1-Oct 15, 2018., for total of 109 days.
2. Assume Contractor's schedule to allow for occasional double shift and weekend/Holiday work due to King County's additives of B and C. Four months at 2 days a week.
3. Assuming 20 hr./week for 20 weeks
4. Service categories and hours are place holders, no associated cost is included in the cost estimate.

Agenda Bill
 City Council Regular Meeting
 April 03, 2018



SUBJECT:	Culvert Procurement – Zackuse Creek Fish Passage and Stream Restoration Project	
DATE SUBMITTED:	March 23, 2018	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Move to authorize the City Manager to procure the box culvert needed for the Zackuse Creek Fish Passage and Stream Restoration Project in the amount of \$94,468.	
EXHIBITS:	1. Exhibit 1 - Granite Culvert Bid 2. Exhibit 2 - Culvert Bid Summary	
BUDGET:		
Total dollar amount	\$94,468	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	Zackuse Creek Fish Passage and Stream Restoration, 438-431-595-40-63-00	<input type="checkbox"/> Budget reallocation required <input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input checked="" type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

ISSUE BEFORE COUNCIL:
 Shall the City of Sammamish authorize the City Manager to to procure the Zackuse Creek culvert at East Lake Sammamish Parkway?

KEY FACTS AND INFORMATION SUMMARY:
 The Public Works Department is seeking to procure the 12-foot span x 6-ft rise x 49-ft length concrete box culvert in advance of the construction bid award for the [Zackuse Creek Fish Passage and Stream Restoration Project](#). This is due to the long lead time to manufacture the culvert for timely delivery in July, 2018. This date is the start of the fish passage window in which the culvert may be installed. The

price includes the delivery of the culvert, wingwalls, headwalls, and two maintenance access manholes. Public Works anticipates bringing the construction contract award to Council at the May 15, 2018 Regular City Council Meeting. The City received three quotes for the proposed culvert. The lowest quote of \$94,468 was provided by Granite Precast.

FINANCIAL IMPACT:

The financial impact of this procurement is included in the adopted budget for the Zackuse Creek Fish Passage and Stream Restoration Project and is a budgeted expense for this project. The quote for the procurement of the concrete box culvert is \$94,468.00 and within budget.

Total Funding Sources, secured: \$2,183,554

OTHER ALTERNATIVES CONSIDERED:

If Council chooses not to authorize the City Manager to procure the culvert in advance of the construction contract award (anticipated May 15), the culvert may not be manufactured and delivered within the timeframe for culvert construction (fish window). The result may delay the project.

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

City of Sammamish 2017-2022 Stormwater Capital Improvement Plan

City of Sammamish Storm and Surface Water Management Comprehensive Plan

- Goal 4 – Promote the recovery of Lake Sammamish kokanee and other threatened or endangered salmonids.
 - Action G.4.2.B – Support Kokanee Work Group Blueprint and WRIA 8 Implementation Plan Projects.

Exhibit 1



Granite Precasting & Concrete
 4010 Bakerview Spur
 Bellingham, WA 98226
 Phone: (360) 671-2251
 Fax: (360) 671-0780

Quote Number: 12399

Quote Date: 3/21/2018

Customer Copy

Bill to:	QUOTE 1 ESTIMATOR	Project:	Zackuse Creek Culvert - City of Sammamish
Contact:	ESTIMATOR	Project Manager:	
Phone :		Phone :	Fax:
Customer ID:	QUOTE 1	PO:	
Terms:	NET 30	ShipVia:	GPC
		Bid Date:	
		Sales Rep:	Ted Reynolds

Qty	Item	Description	Unit Price	TX	Extension
Structure: <input type="checkbox"/> RISERS		Station:	Access Risers		
2	048X02R	48" X 2' RISER			
2	048X01R	48" X 1' RISER			
2	048TSR	48" FLATTOP/ ROUND HOLE			
2	CR-04X24	4" X 24" GRADE RING			
2	CR-02X24	2" X 24" GRADE RING			
2	C.B25	6 X 24 CI RING & DI COVER (B30.70) (STATE STAMPED)			
2	LG3400-04	4' GALV. I-3400 LADDER			
					\$2,508.00
Structure: <input type="checkbox"/> Civt		Station:	Precast Split Culvert		
1	CUS 3 SIDE	12' W X 6' T X 49'-4" L INCLUDES: (5) BASE SECTION, (5) TOP SLABS, (2) HEADWALLS, (4) WINGWALLS			
1	ZBID NOTE	DELIVERED FOB JOBSITE WITH 1 HR ALLOWED TO UNLOAD EA. TRUCK. CITY CREW TO OFFLOAD & INSTALL, GROUT JOINTS.HEAVIEST LIFT APPX 40,000# DOES NOT INCLD GUARDRAIL OR POSTS			
					\$91,960.00

Exhibit 1



Granite Precasting & Concrete
 4010 Bakerview Spur
 Bellingham, WA 98226
 Phone: (360) 671-2251
 Fax: (360) 671-0780

Quote Number: 12399

Quote Date: 3/21/2018

Customer Copy

Total Weight 10,056

Taxable	\$0.00
Non-Taxable	\$94,468.00
Sub Total	\$94,468.00
Tax	\$0.00
Total	\$94,468.00

Only items specifically called out in this quote are included.
 Quantities listed are for estimating purposes and are subject to change upon engineering.
 Quote is based on a complete order. Should only a portion of the quote be ordered, price adjustments may be necessary.
 All structures, 48"-144" include rubber gaskets for ease of installation.
 Polypropylene manhole steps are included, handhold steps are not included and will be billed as extra.
 Castings are not included in price of structures unless indicated otherwise.
 Coatings are not included if not listed seperately as included. Any coating not supplied by Granite Precasting & Concrete, Inc. cannot be applied at our facility.
 FOB Job site, Contractor to unload if a boom truck is unavailable or the product is above our boom capacity.
 Deliveries canceled within 72 hours of scheduled onsite time may result in canceled delivery fees. 1 Hour is allowed for unloading, any excess standby time will be billed per hour.
 Evening or weekend deliveries are charged extra if not included in the quoted price.
 Granite will not be held responsible for project delays or cost impacts directly resulting from third party supplied goods such as metal hatch doors, metal castings, liner systems, or other specialty items.
 Lead time will be determined at time of order.
 Granite Precast manufactures concrete in accordance with ASTM C1567 (1 Year ASR testing) with aggregates from state approved pits that adhere to ASTM C33.
 Domestic lifting inserts are not included in our quote. Some picking and lifting gear imbeded into our products maybe of non domestic origin.

Predl Systems of North America manufactures polypropylene and fiberglass liners for storm and sewer applications as specified by State, County, and City applications. Predl Systems is a third party provider and is not associated with Granite Precast except as a third party provider. Predl System liners are specified by Granite Precast customers and are custom and made to order by Predl Systems specific to the plans provided by the customer. Granite Precast has no control over the Predl quality or product lead times, and Granite Precast accepts no responsibility for any delays or costs associated with Predl Systems products. Granite Precast will support our customers by providing an in-house quality control review of all Predl products prior to casting them into our products. Our findings will be provided to both our customers and Predl Systems of North America, but in no way does this inspection reduce or limit Predl System's responsibility to provide quality products to our customers in a timely fashion. Granite Precast will do our best to support our customer throughout the process of ordering, receiving and installing Predl System products, but at no time does Granite Precast assume responsibility for Predl System's manufacturing errors, defects, shipping delays, or related costs associated with Predl Systems ability to perform to the customer's expectations.

Exhibit 1



Granite Precasting & Concrete
4010 Bakerview Spur
Bellingham, WA 98226
Phone: (360) 671-2251
Fax: (360) 671-0780

Quote Number: 12399

Quote Date: 3/21/2018

Customer Copy

GENERAL TERMS AND CONDITIONS OF SALE FROM GRANITE PRECASTING AND CONCRETE, INC.

Any and all bids, estimates and proposals submitted by Granite Precasting and Concrete, Inc. ("Granite") to any and all customers ("Customer") are specifically subject to the following General Terms and Conditions of Estimate from Granite Precasting and Concrete, Inc. ("General Terms").

1. CONDITIONS OF QUOTE

All monetary quotes are specifically made and relied upon as being subject to General Terms. To the extent that Customer requests any modifications to the General Terms, Granite reserves the exclusive discretion to accept such request and to modify all monetary quotes based upon any agreed to modification. Customer shall be responsible to pay all sales tax and any other tax associated with the sale of the goods, whether or not specifically stated in the quote. Granite specifically relies upon the specifications or information provided by Customer to provide the quote. Granite specifically reserves the right, and Customer expressly agrees to pay, any additional amounts charged by Granite caused by any new or additional information provided by Customer, or changes or modifications or parameters of the proposed work requested by Customer at any time. Granite further reserves the right to terminate this Agreement at any time, should Customer make any material change to the specifications or scope of work, and refuses to pay a charge imposed by Granite.

The quote provided is valid for 30 days, at which time Granite's offer to perform the work pursuant to the terms and conditions of the quote shall automatically terminate.

2. ENTIRE AGREEMENT

These General Terms, any written quote, the terms and conditions of Granite's Credit Application, and any invoice and delivery ticket provided by Granite constitute the entire contractual terms under which Granite will be bound to perform the work for Customer and to sell its goods, and the sole terms and conditions of any agreement between the parties. The terms and conditions as set out in the above documents may only be modified through a written agreement between the parties, which is signed by an authorized representative of Granite. ANY TERMS AND CONDITIONS IN ANY OTHER DOCUMENT, INCLUDING, BUT NOT LIMITED TO ANY PURCHASE ORDER PROVIDED BY CUSTOMER, ARE HEREBY REJECTED AND SHALL NOT BE ENFORCEABLE AGAINST GRANITE NOR BECOME A TERM OF THE SALE OF PRODUCT FROM GRANITE TO CUSTOMER, UNLESS EXPLICITLY AGREED TO BY GRANITE IN WRITTEN AND SIGNED BY AN AUTHORIZED REPRESENTATIVE OF GRANITE.

3. PAYMENT TERMS

All payments due from Customer shall be those contained in any formal quote from Granite. If no quote is provided, or no terms contained in such quote, then the payment shall be paid in full net 30 days from receipt of an invoice from Granite. Any amount not timely paid under any payment term is interest owed by Customer to Granite at the rate of 12% per year, compounded daily. Should Customer fail to make a timely payment when due, then Granite may in its discretion, accelerate all amounts then due and owing by Customer, which shall become immediately due and owing, and may in terminate any credit that had been granted to Customer, and demand payment C.O.D.

4. SHIPPING TERMS

All shipping terms shall be those contained in any formal quote from Granite. If no such formal quote is provided, or no terms contained in such quote, then the shipping shall be FOB Granite, with Customer to pay for all shipping charges to Customer's destination. Notwithstanding the above, Customer shall assume all risk of damage, loss of any goods, injury or liability associated with transportation during transport from Granite's facility and shall pay for any expenses associated with standby time in excess of one (1) hour. Customer shall provide and maintain suitable access, including access roads, to closest accessible point or designated storage area. Customer shall have a representative on site at the point of delivery, who shall inspect the goods and execute acceptance of the goods. All goods shall be unloaded using Customer's equipment or equipment secured by Customer, at Customer's and at Customer's responsibility. If Customer fails to have an authorized representative present at the delivery point, Seller shall unload the goods and Customer shall be deemed to have accepted the same at that time. Upon delivery, Customer shall sign delivery tickets acknowledging such delivery. Customer shall examine all goods delivered. Customer shall, at the time of delivery, state in writing any and all defects and/or non-conformities as may exist in the goods delivered against Seller arising out of or relating to such defects and/or non-conformities.

5. SECURITY INTEREST

Customer hereby grants to Granite a security interest in all goods manufactured by Granite for Customer to the greatest extent allowed by law. Where goods are delivered on credit to Customer, then Granite shall have a purchase money security interest in any such goods as allowed by law. Grant all rights to take all reasonable action to perfect and memorialize its security interest in goods, and Customer shall prepare or execute any documents as reasonably requested by Granite. Any breach by Customer of any term and condition shall entitle Granite to exercise any rights as a secured par but not limited to, the right of self-help and repossession.

6. WARRANTIES

Granite warrants for the total period of one (1) year following acceptance of delivery of the goods, only the following as to the goods and products produced for Customer: (i) that such goods will be free from material defects in workmanship; and (ii) that the goods will reasonably conform to the specific and drawings provided by Customer.

EXCEPT FOR THE EXPRESS WARRANTY STATED ABOVE, THE PARTIES HEREBY SPECIFICALLY AGREE THAT ALL OTHER EXPRESS AND IMPLIED WARRANTIES ARE HEREBY WAIVED, AND GRANITE HEREBY SPECIFICALLY DOES NOT MAKE ANY OTHER EXPRESS, NOR ANY IMPLIED WARRANTIES, NOR ANY WARRANTIES ARISING BY TRADE USAGE OR COURSE OF DEALING, INCLUDING, BUT NOT LIMITED TO, AN IMPLIED WARRANTY OF MERCHANTABILITY, THAT THE PRODUCTS WILL BE FIT FOR A PARTICULAR PURPOSE, TITLE, NON-INFRINGEMENT, AND ANY IMPLIED INDEMNITIES. IN NO EVENT SHALL GRANITE BE LIABLE TO CUSTOMER, EITHER DIRECTLY OR INDIRECTLY, FOR ANY INDIRECT DAMAGES, CONSEQUENTIAL DAMAGES, LOST PROFITS, LOST BUSINESS, OR BUSINESS INTERRUPTION. NOTWITHSTANDING THE ABOVE, THE CUSTOMER SHALL VOID THE LIMITED WARRANTY SET OUT ABOVE IF: (1) CUSTOMER FAILS TO MAKE ANY PAYMENT OWED TO GRANITE FOR THE AT ISSUE PRODUCT WHEN DUE; OR (2) CUSTOMER FAILS TO PROVIDE WRITTEN NOTICE OF THE ALLEGED DEFECT WITHIN SEVENTY TWO (72) HOURS OF DISCOVERY OF THE ALLEGED DEFECT TO GRANITE.

7. CUSTOMER'S LIMITED AND EXCLUSIVE REMEDY

Customer's sole remedy against Granite for breach of the limited express warranty granted herein, and for any other form of liability, whether arising in tort or contract, is for Customer to provide written notice to Granite within the one (1) year time period of any alleged defect. Such notice shall be a cond any obligation of Granite to replace any part or good. Upon verification of such defect, then Granite will replace any parts or goods, in Granite's discretion. This replacement shall be Customer's sole and exclusive remedy against Granite for any claim, demand, damages, or injuries, and Customer hereby waives and releases any other claims, demands, or rights to recover for any injuries and/or damages incurred by Customer that it may have against Granite. Product or goods returned by Customer shall be subject to a requirement that they not be damaged upon return, outside the alleged defect upon which the return is based. Such sole remedy shall be subject to Granite's conclusion that the alleged defect in fact exists, and was caused by Granite. A product and goods for freight charges, restocking and disposal fees.

8. INDEMNIFICATION, HOLD HARMLESS AND DUTY TO DEFEND

To the fullest extent permitted by law, Granite specifically obligates itself to Customer as follows:
 (i) to defend and indemnify Customer against and save them harmless from any and all claims, suits, liability, expense or damage for any actual or alleged infringement of any patent or patented right, arising in connection with this Granite's operations;
 (ii) to defend, indemnify and save Customer harmless from any and all claims, suits or liability for damages arising from or relating to Granite's acts, goods or omissions-provided however, that Granite's obligation shall not apply to the active negligence of Customer. Granite's obligation hereunder shall not be limited by the provisions of any Workers' Compensation act or similar statute and as between Customer and Granite only Customer expressly waives the p such acts or statutes.
 To the fullest extent permitted by law, Customer specifically obligates itself to Granite and Granite's surety (if any), jointly and severally, as follows:
 (i) to defend and indemnify Granite against and save it harmless from any and all claims, suits, liability, expense or damage for any actual or alleged infringement of any patent or patented right, arising in connection with Customer's work or actions;
 (ii) to defend, indemnify and save Granite harmless from any and all claims, suits or liability for damages arising from or relating to Customer's acts or omissions-provided however, that Customer's obligation shall not apply to the active negligence of Granite. Customer's obligation extends to and include acts or omissions of its subcontractors, other suppliers, officers, agents, employees, or servants. Customer's obligation hereunder shall not be limited by the provisions of any Workers' Compensation act or similar statute and as between Customer and Granite only Customer expressly waives the p such acts or statutes.

9. COMPLIANCE WITH LAWS

Customer warrants and represents that it has obtained all necessary permits and approvals to install and/or use any goods that it is purchasing from Granite, including all necessary approvals of any specifications and drawings associated with the goods. Customer warrants and represents that it will with all laws and regulations relating to the installation or use of the goods.

10. ENGINEERING

Unless otherwise specifically agreed between the parties, all engineering reviews, certifications and approvals for the goods shall be obtained by Customer at its sole expense. Any acceptance of any shop drawings from Granite shall constitute full review and acceptance of such drawings by Customer assumes no responsibility for adequacy or performance of engineering, design, or specifications furnished by Customer.

11. Changes and Modifications to Goods

Any change to the quantity, type, specifications or other aspects of the goods subject to a quote, or any other alteration that changes the quote, shall only be binding upon Granite if accepted in writing, executed by a representative of Granite. Granite may condition acceptance of such change on the of additional money by Customer.

Customer precast products ordered by customer are not subject to cancellation or change. Any customer precast products not taken will be charged to the Customer regardless of delivery.

12. BREACH AND CANCELLATION OF AGREEMENT

Should Customer breach any term and condition, then Granite may take any remedial action allowed by law, including, not limited to, all remedies set out under RCW Chapter 62A.2 as the seller of goods. In addition, Granite may immediately terminate any further work for Customer, and Customer obligated to pay all amounts then due and owing, and pay for any goods produced but not yet delivered, and all lost net profits for the goods not manufactured. Customer may only cancel any order with thirty (30) days notice, and in such case shall remain liable for all amounts then due and owing, and pay for any goods produced but not yet delivered prior to and during the thirty (30) day notice period, and for any actual costs that Granite must incur for the of the order. Granite shall be relieved of all obligations under the agreement, to the extent performance becomes impractical or impossible due to the acts of a third party, by strike, fire, flood, windstorm, accident, other natural disaster, act of God, or other similar type of calamity or event.

13. DELIVERY DATES

Customer shall provide reasonable notice of any due dates for the products, all of which are subject to acceptance by Granite. Granite shall not, under any circumstances, be liable for any damages, injuries, lost profits, liquidated damages, or other costs or fees that may be incurred by Customer for delivery of any goods, including, but not limited to, when caused by an act of a third party, act of God or nature. Quotations are made on the condition that full delivery will be taken within six months from acceptance of order. Any goods delivered after this period will be subject to any increases in pricing if necessary and at Granite's discretion. Items are built to order and must be shipped to the jobsite within thirty (30) days of agreed upon completion date or storage fees will be incurred at Granite's discretion.

14. ASSIGNMENT

Customer may not assign any rights or obligations established by this agreement.

15. Costs and Attorneys' Fees

Granite shall be entitled to recover its attorneys' fees and costs incurred in any effort to collect any amounts due and owing from Customer, including, but not limited arising from any action. In addition, in any action to enforce or interpret the terms and conditions of this agreement, the prevailing par entitled to recover its attorneys' fees and costs.

16. APPLICABLE LAW AND CHOOSE OF FORUM

This agreement and any work for Customer shall be governed by and interpreted in accordance with the laws of the state of Washington. Any and all disputes arising from this agreement or the work performed by Granite, including, but not limited to, any claim for recovery of amounts due and owing Customer, shall be continued in the Superior Court of the State of Washington, Whatcom County, and Customer specifically consents to the jurisdiction and venue of this court.

17. RELATIONSHIP OF PARTIES

Nothing herein shall create or otherwise be construed as creating an agency/principal or partnership relationship between the parties.

18. Terms and Conditions Accepted by Customer

The ordering or acceptance of any product by Customer from Granite shall constitute acceptance of all the terms and conditions set out herein, whether or not Customer executes below. Acceptance of these terms and conditions is additional consideration to Granite. Application of these General T specific and valuable consideration and condition of the price quoted by Granite to Customer, and Granite would not sell the product to Customer if these General Terms did not apply to the transaction.

19. INSTALLATION

Customer shall be exclusively responsible for any installation of the product, and shall have no obligations to assist or define how the product should be installed, connected or otherwise used.

20. RETAINAGE AND BOND AND PREVAILING WAGES

No amounts due and owing by Customer to Granite shall be subject to any retainage, nor shall Granite be obligated to post any bond for the work. Unless specifically contained in quote all work to be performed by Granite shall not be at prevailing wage rates. It shall be Customer's responsibility to Granite if prevailing wages are required for the work, and shall reimburse Granite for any obligations to pay prevailing wages that may be imposed on Granite.

21. SEVERABILITY

Should any term be found to be unenforceable, then all other terms shall remain enforceable and applicable to the sale of the product.

22. NO WAIVER OF ANY BREACH

Granite has the exclusive discretion to refrain from enforcing any term, and its decision to refrain from enforcing any breach by Customer shall not be a waiver of the right to demand compliance of all terms and conditions, or to declare a breach of any other term or condition.

23. CHANGE OF OWNERSHIP

Customer shall provide prompt written notice to Granite should there be any material change in the ownership of Customer.

24. LIEN CLAIMS

Granite reserves all rights to file and enforce lien claims against any applicable real property. Granite hereby provides notice of its intent to seek any and all rights to record and enforce a lien for the payment of all materials for the improvement of real property.

25. MODIFICATIONS AND ALTERATIONS TO PRODUCT

Customer, its subcontractors, agents and employees shall not make any alterations of any product, including but not limited to drilling of any holes or otherwise make any changes to the product, without the written consent of Granite. Any unauthorized modifications or alterations shall result in the te of Granite's limited warranty under Section 6.

26. SUBCONTRACTOR WORK

Granite reserves the right to have some or all of the proposed work, including construction of any item, performed by a third party contractor, subject to use of approved specifications and drawings.

Accepted

Name/Title _____

Exhibit 2
Zackuse Creek Culvert Bid Summary 03-23-18

Supplier	Item	Price	Total
Granite Pre-Cast	12' span x 6' rise x 49'4" length	\$ 91,960.00	\$ 94,468.00
	2 - 48" access manholes	\$ 2,508.00	
Old Castle Pre-Cast	12' span x 6' rise x 49'4" length	\$ 98,665.00	\$ 107,040.00
	2 - 48" access manholes	\$ 8,375.00	
H2 Pre-Cast	12' span x 6' rise x 49'4" length	\$ 134,700.00	\$ 141,200.00
	2 - 48" access manholes	\$ 6,500.00	

Agenda Bill
 City Council Regular Meeting
 April 03, 2018



SUBJECT:	King Conservation District Grant Acceptance - Zackuse Creek Fish Passage and Stream Restoration Project	
DATE SUBMITTED:	March 23, 2018	
DEPARTMENT:	Public Works	
NEEDED FROM COUNCIL:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Direction <input type="checkbox"/> Informational	
RECOMMENDATION:	Move to authorize the City Manager to accept the King Conservation District grant agreement for the Zackuse Creek Fish Passage and Stream Restoration Project in the amount of \$280,000.	
EXHIBITS:	1. Exhibit 1 - King Conservation District Grant Award Agreement	
BUDGET:		
Total dollar amount	\$280,000	<input type="checkbox"/> Approved in budget
Fund(s)	Zackuse Creek Fish Passage and Stream Restoration, 438-431-595-40-63-00	<input type="checkbox"/> Budget reallocation required
		<input checked="" type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation	
<input checked="" type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

ISSUE BEFORE COUNCIL:

Shall the Council authorize the City Manager to accept the grant agreement for the Zackuse Creek Fish Passage Project and Stream Restoration Project?

KEY FACTS AND INFORMATION SUMMARY:

The Public Works Department has been awarded a grant by the King Conservation District in the amount of \$280,000 for the [Zackuse Creek Fish Passage and Stream Restoration Project](#). This grant will be used to supplement the approved budget for project construction. Council approval is needed to formally accept the grant award.

FINANCIAL IMPACT:

Funding sources for the Zackuse Creek Fish Passage and Stream Restoration Project are as described below.

FUNDING SOURCES		
Acct No. 438-431-595-40-63-00	\$1,200,000.00	2017-2018 Approved Budget
King County Executive Council 2016	\$157,400.00	Awarded
King County Flood Control Grant 2016	\$175,000.00	Awarded
King County Subregional Opportunity Fund Grant 2017	\$371,154.00	Awarded
King Conservation District 2018	\$280,000.00	Awarded
King County Flood Control Grant 2018	\$250,000.00	Unsecured

Total Funding Sources, secured: \$2,183,554

OTHER ALTERNATIVES CONSIDERED:

If Council chooses not to authorize the City Manager to accept the grant agreement, other funding sources or budget reallocations will be necessary to complete the Zackuse Creek Fish Passage and Stream Restoration Project.

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

City of Sammamish 2017-2022 Stormwater Capital Improvement Plan

City of Sammamish Storm and Surface Water Management Comprehensive Plan

- Goal 4 – Promote the recovery of Lake Sammamish kokanee and other threatened or endangered salmonids
 - Action G.4.2.B – Support Kokanee Work Group Blueprint and WRIA 8 Implementation Plan Projects

**AGREEMENT FOR AWARD
OF KING CONSERVATION DISTRICT MEMBER JURISDICTION GRANT**

City of Sammamish

This Agreement is made between the King Conservation District Number 9, a municipal corporation in King County, Washington, located at 1107 SW Grady Way, Suite 130, Renton, WA 98057 (referred to herein as “District”), and the City of Sammamish, a municipal corporation in King County, Washington, located at 801 228th Avenue SE, Sammamish, WA 98075 (referred to herein as “Recipient”), for the purposes set forth herein.

SECTION 1. RECITALS

1.1 Whereas, the District is a special purpose district organized and existing under authority of Chapter 89.08 RCW which engages in certain activities and programs to conserve natural resources, including soil and water, which activities are declared to protect and promote the health, safety, and general welfare of the people of the state of Washington; and

1.2 Whereas, pursuant to RCW 89.08.400 and/or RCW 89.08.405, King County has authorized and imposed a system of assessments and/or a system of rates and charges to finance the activities and programs of the District; and

1.3 Whereas, pursuant to RCW 89.08.220 and RCW 89.08.341 the District is authorized to enter into agreements with, or to furnish financial or other aid to, municipal entities and agencies (governmental or otherwise), or their designees, or any occupier of lands within the District, in order to carry out and facilitate the activities and programs of the District to conserve natural resources; and

1.4 Whereas, the District has reviewed the grant application submitted by Recipient and has determined that the application meets the requirements of Chapter 89.08 RCW and the District's policies and procedures for awarding grants; and

1.5 Whereas, the District and Recipient desire to enter into this Agreement for the purpose of establishing the terms and conditions relating to the District's award of a grant to Recipient.

SECTION 2. AGREEMENT

2.1 The District agrees to award Recipient a grant in the total amount of Two Hundred Eighty Thousand and No/100 Dollars (\$280,000.00) from KCD-Sammamish 2007-2016 Collections. Grant funds shall be used by Recipient solely for the performance of the work described in **Exhibit A** which is attached hereto and incorporated herein by this reference. The District shall pay the grant funds to Recipient in accordance with the District's policies and procedures, or as otherwise provided herein, including but not limited to, the policies and procedures contained in the grant program guidelines, provided that such funds have been collected and received by the District.

2.2 Recipient represents and warrants that it will only use the grant funds for the work described in **Exhibit A**, which may be amended by the parties pursuant to Paragraph 3.3 of the Agreement. Recipient shall be required to refund to the District that portion of any grant funds which are used for unauthorized work. Further, Recipient agrees to return to the District any grant funds that are not expended or remain after completion of the work covered by this Agreement.

2.3 Recipient acknowledges and agrees that the grant funds may only be expended on work which shall be entirely within the District's jurisdictional boundaries. The following municipal entities are not within the District's jurisdictional boundaries: Enumclaw, Federal Way, Milton, Pacific, and Skykomish. Recipient shall be required to refund to the District that portion of any grant funds which are used for work performed outside the District's jurisdictional boundaries.

2.4 In the event the scope of work authorized by this Agreement includes the use of grant funds to purchase houses located on real property within a flood hazard area, Recipient acknowledges and agrees that grant funds may only be used for such purposes if the houses to be purchased were constructed before floodplain mapping or sensitive areas regulations were in place for that area. Recipient shall be required to refund to the District that portion of any grant funds which are used for unauthorized purposes.

2.5 Recipient shall be required to provide the District with regular financial and project progress reports for the duration of the project. Grant funds are remitted to the Recipient on a reimbursement payment basis. Project progress reports must be submitted with each reimbursement request. Project progress and financial reports, along with the final narrative and financial summary reports shall be submitted through the District's online grant portal. The Recipient shall be required to submit to the District a final report which documents the Recipient's completion of the work in conformance with this Agreement within thirty (30) days after the completion of the work. The final report shall, among other things, summarize the project's successes and shall address the regional benefits accomplished by the work. The final report shall also identify any obstacles or challenges which were encountered during the work, along with general recommendations regarding ways to avoid such obstacles or challenges in the future. If requested, Recipient agrees to provide the District with additional financial or progress reports from time to time, at reasonable intervals.

2.6 Recipient's expenditures of grant funds shall be separately identified in the Recipient's accounting records. If requested, Recipient shall comply with other reasonable requests made by the District with respect to the manner in which project expenditures are tracked and accounted for in Recipient's accounting books and records. Recipient shall maintain such records of expenditures as may be necessary to conform to generally accepted accounting principals and to meet the requirements of all applicable state and federal laws.

2.7 If the Recipient is a Washington municipal agency, Recipient shall be required to track project expenses using the Budget Accounting and Reporting System for the State of Washington ("BARS").

2.8 The District or its representative shall have the right from time to time, at reasonable intervals, to audit the Recipient's books and records in order to verify compliance with the terms of this Agreement. Recipient shall cooperate with the District in any such audit.

2.9 Recipient shall retain all accounting records and project files relating to this Agreement in accordance with criteria established in the Revised Code of Washington and the Washington State Archivist.

2.10 Recipient shall ensure that all work performed by Recipient or its employees, agents, contractors or subcontractors is performed in a manner which protects and safeguards the environment and natural resources and which is in compliance with local, state and federal laws and regulations. Recipient shall implement an appropriate monitoring system or program to ensure compliance with this provision.

2.11 Recipient agrees to indemnify, defend and hold harmless the District, its elected or appointed officials, employees and agents, from all claims, alleged liability, damages, losses to or death of person or damage to property allegedly resulting from the negligent or intentional acts of the Recipient or any of its employees, agents, contractors or subcontractors in connection with this Agreement.

2.12 Recipient agrees to acknowledge the District as a source of funding for this project on all literature, signage or press releases related to said project.

2.13 Recipient shall notify the District if Recipient intends to sell, salvage, or otherwise dispose of any equipment purchased with grant funds. The proceeds received by Recipient from any sale, salvage or disposition, or the value of the equipment if proceeds were not received from any such action, must be: (a) re-invested back into the originally awarded project; (b) invested in a similar project with District approval; or (c) returned to the District.

SECTION 3. GENERAL PROVISIONS

3.1 This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.2 This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof. No prior or contemporaneous representation, inducement, promise or agreement between or among the parties which relate to the subject matter hereof which are not embodied in this Agreement shall be of any force or effect.

3.3 No amendment to this Agreement shall be binding on any of the parties to this Agreement unless such amendment is in writing and is executed by the parties. The parties contemplate that this Agreement may from time to time be modified by written amendment which shall be executed by duly authorized representatives of the parties and attached to this Agreement.

3.4 Each party warrants and represents that such party has full and complete authority to enter into this Agreement and each person executing this Agreement on behalf of a party warrants and represents that he/she has been fully authorized to execute this Agreement on behalf of such party and that such party is bound by the signature of such representative.

DISTRICT:

RECIPIENT:

By _____

By _____

Name _____

Name _____

Title _____

Title _____

Date _____

Date _____

Approved as to Form:

Approved as to Form:

DISTRICT LEGAL COUNSEL:

RECIPIENT'S ATTORNEY:

By Eric Frimodt

By _____

Name Eric Frimodt

Name _____

Date 3/2/18

Date _____

Exhibit A

Lisa Werre

Sammamish

Zackuse Creek Fish Passage and Stream Restoration Project

Member Jurisdiction Grant Program

Sammamish

801 228th Ave SE
Sammamish, WA 98075

Lisa Werre

801 228th Ave SE
Sammamish, WA 98075

lwerre@sammamish.us

Lisa Werre

Sammamish

Application Form

Summary Information

Project Title*

Zackuse Creek Fish Passage and Stream Restoration Project

Principal Partners (if any)

Kokanee Work Group, Snoqualmie Tribe, King County Parks, Trout Unlimited, private property owners

Amount of KCD Funding Requested*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$280,000.00

Total Project Cost*

\$2,250,028.00

Total Matching Funds (optional)

\$1,970,028.00

Project Start Date*

10/04/2016

Project End Date*

12/31/2018

Close Date

Project Location*

Address, Parcel #, OR L&L Points, for site specific projects only.
If more than two locations, state "multiple" and explain.

Lisa Werre

Sammamish

Multiple:
Sch A1: East Lake Sammamish Parkway about 900-ft south of the intersection with Louis Thompson Road
Sch A2: Private parcel 3225069021

Jurisdiction

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Is your project on public or private land?*

Public

State Legislative District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

45

King County District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

3

Natural Resource Improvement Actions- Criteria Checklist

Please **only** select "yes" below the action that your project **directly** addresses

Direct Improvement of Natural Resource Conditions*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

Yes

Education and Outreach*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about*

Lisa Werre

Sammamish

stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems)

Does your project directly address this issue?

Yes

Pilot and Demonstration Projects*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others *(examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation)*

Does your project directly address this issue?

Yes

Capacity Building*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground *(examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands)*

Does your project directly address this issue?

Yes

Project Type

Education
Stormwater

Narratives, Budget, & Attachments

Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

The City will construct a new fish passable culvert under East Lake Sammamish Parkway located approximately 900-ft south of Louis Thompson Hill Road. The project also includes restoring approximately 400 LF of Zackuse Creek upstream of the culvert.

Project Description- Member Jurisdiction*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

Description: Spawning areas for native kokanee salmon have reduced to a handful of tributaries to Lake Sammamish when once they were known to spawn throughout Lake Washington, the Sammamish River, and Lake Sammamish. The decline of the local population has been of special concern to Sammamish residents, fisheries and native tribes. Without diversity in available spawning habitat, a single localized event, whether natural or anthropogenic, could destroy the entire population. The Zackuse Creek Fish Passage and Stream Restoration project will aid in the reestablishment of Zackuse Creek as a kokanee spawning area. The project includes two primary objectives:

1. Replace the existing culvert under East Lake Sammamish Parkway (ELSP) so that it is fully fish passable and with design elements that emulate a natural stream bed.
2. Regrade, realign, and restore through construction of approximately 400 LF of new creek channel upstream from the East Lake Sammamish Parkway culvert. The existing stream channel will be replanted with native vegetation and remain functioning as a wetland and backwater channel.

Two other fish passage culvert projects located downstream at the King County Trail and East Lake Sammamish Shore Lane NE are concurrently being designed by King County. The City and King County are in negotiations to combine the construction of the Zackuse Creek culvert under the King County trail and under Shore Lane with the City’s fish passage project.

Outcome and Objectives: The anticipated outcome and objective of the project will be to provide full fish passage to new spawning habitat for native kokanee salmon and to help restore kokanee population numbers in Lake Sammamish.

Outreach: Two public open houses have been completed for the Zackuse Creek Fish Passage and Stream Restoration Project. The target audience are property owners who may be affected by construction and people of interest in the projects supported by the Kokanee Work Group. The first public open house was held on March 29, 2017 to introduce the project and receive public comment on the preliminary plans. The second public open house was held on January 10, 2018 to share the 90% design plans with the public and to receive any final public comment before finalizing the plan.

Timeline: Construction planned for summer 2018 with substantial completion by October 2018.

Project Activities and Measurable Results*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

KCD grant funds will be used for project construction, specifically to reimburse the construction contractor for monthly progress payments. The 90% engineers cost estimate for construction is \$1.5M. The outcome of construction will be a new box culvert under East Lake Sammamish Parkway and approximately 400 LF of new stream channel. Construction is anticipated to begin on June 4, 2018 with project substantial completion by September 30, 2018. Final project acceptance is anticipated to be by end of year December 31, 2018.

Lisa Werre

Sammamish

Project Budget and Expenses*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!*

2018 grant application budget form.xlsx

Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

Zackuse Creek Meeting Boards.pdf

KCD Acknowledgement and Signature

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

Authorized Applicant Electronic Signature*

Please enter your full name to sign and agree to the above.

Tawni Dalziel

Title

Sr. Stormwater Program Manager

Date*

01/29/2018

Lisa Werre

Sammamish

File Attachment Summary

Applicant File Uploads

- 2018 grant application budget form.xlsx
- Zackuse Creek Meeting Boards.pdf



Member Jurisdiction Grant Program

Grant Application Project Budget Form

Promoting sustainable uses of natural resources through responsible stewardship

Project Name	Zackuse Creek Fish Passage and Stream Restoration Project		
Applicant	City of Sammamish		
Contact	Tawni Dalziel		
Mailing Address	801 228th Ave SE		
E-mail	tdalziel@sammamish.us	Project Start Date:	10/4/2016
Phone	425-295-0567	Project End Date:	12/31/2018

Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below

Budget Item	KCD Funds	Other Funds	Other Funds	Total
		<i>King County Executive Council; King County Flood Control Grant; King County Subregional Opportunity Fund Grant</i>	<i>City Match</i>	
Salaries & Benefits				\$0
Travel/ Meals/ Mileage (for - volunteers, staff)				\$0
				\$0
				\$0
Office Supplies				\$0
				\$0
Field Supplies				\$0
Contracted/ Professional Services	\$280,000	\$703,555	\$1,266,473	\$2,250,028
Permits				\$0
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
TOTAL	\$280,000	\$703,555	\$1,266,473	\$2,250,028

Total Project Cost	\$2,250,028
---------------------------	--------------------

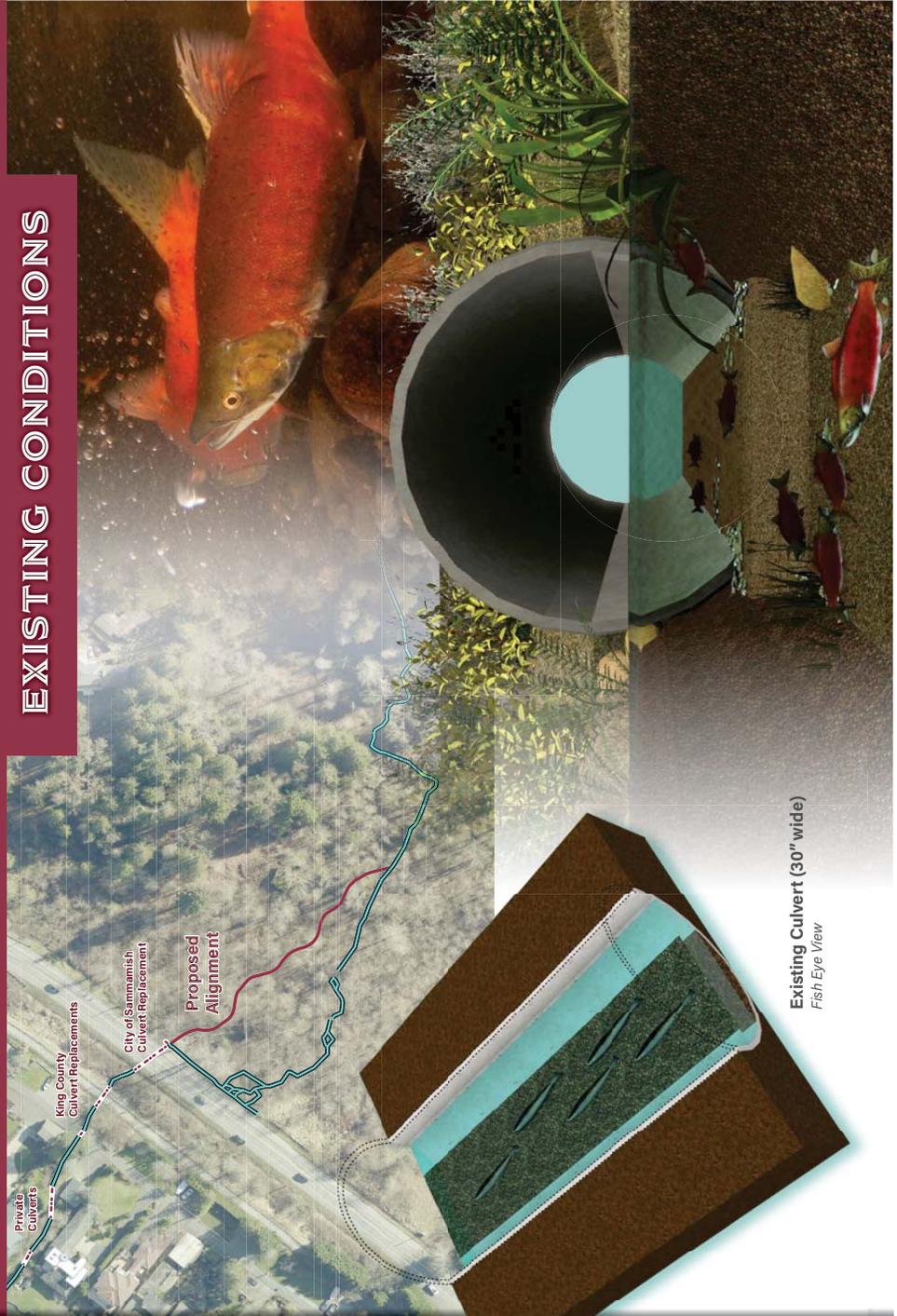
Total Match	\$1,970,028
Amount of KCD Funding Requested	\$280,000
Match Percentage	<i>88%</i>

Footnotes:

ZACKUSE CREEK FISH PASSAGE AND STREAM RESTORATION PROJECT



EXISTING CONDITIONS

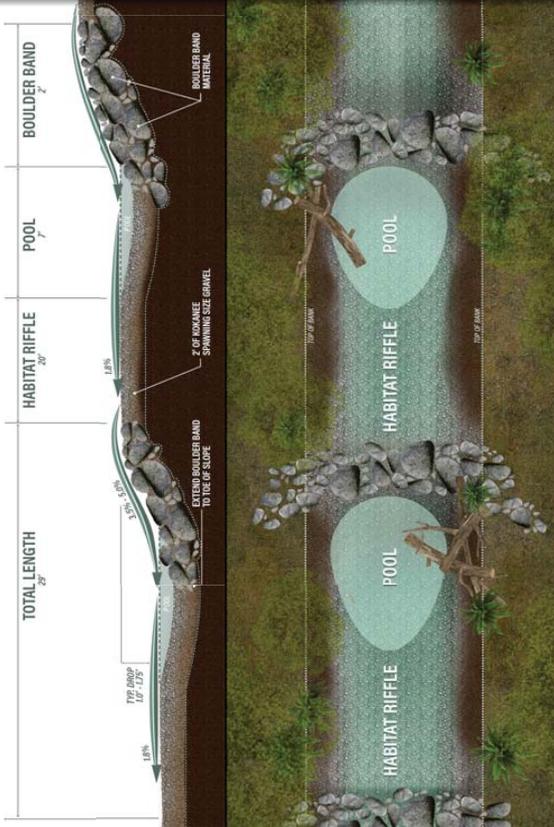


Existing Culvert (30" wide)
Fish Eye View

PROPOSED CONDITIONS

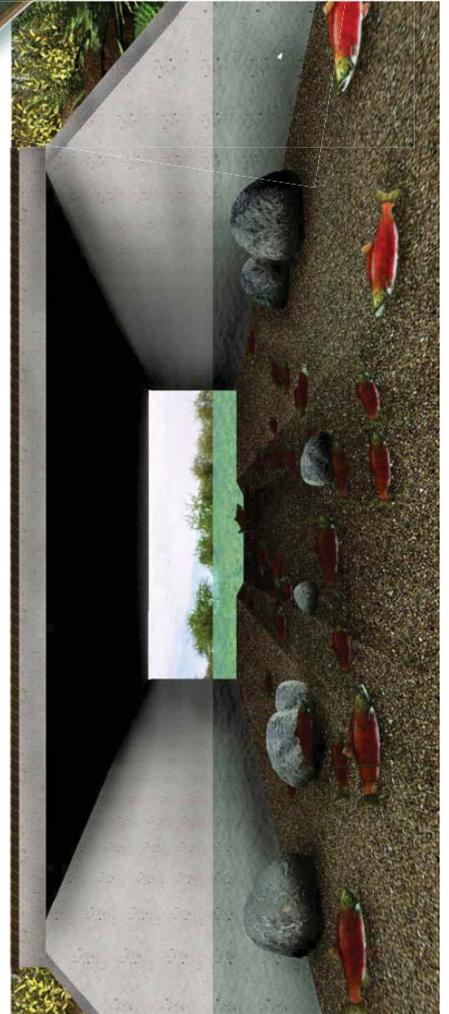
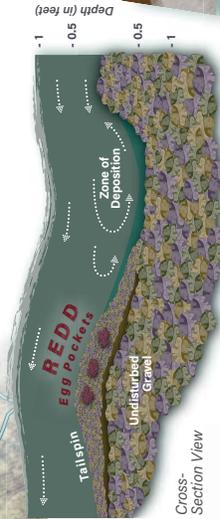
GOAL

Improve and restore sediment transport and fish habitat in Zackuse Creek by realigning and restoring a section upstream of East Lake Sammamish Parkway



GOAL

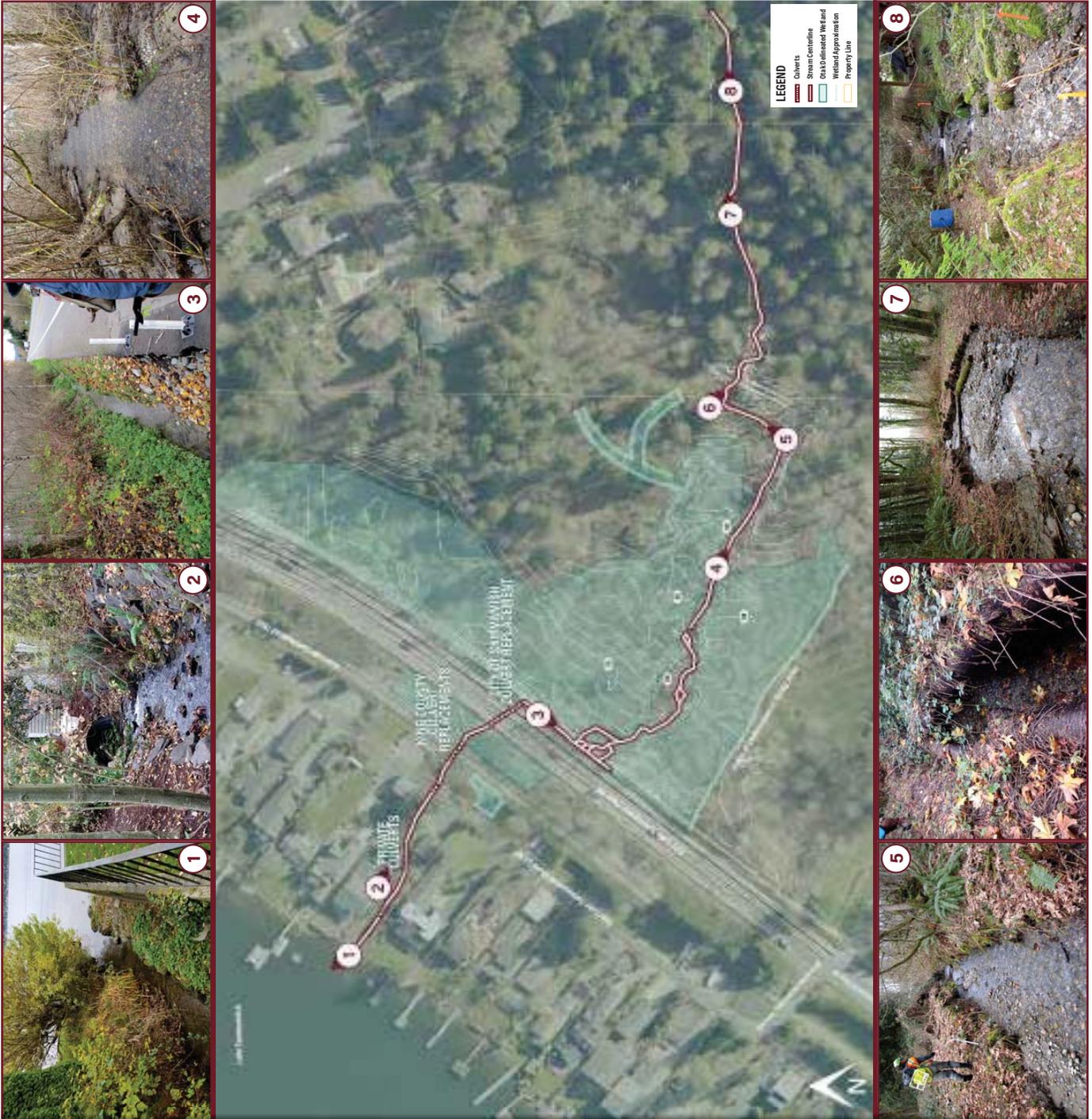
Replace existing undersized culvert under East Lake Sammamish Parkway with a fish passable culvert



Proposed Box Culvert (12' wide)
Fish Eye View

ZACKUSE CREEK FISH PASSAGE AND STREAM RESTORATION PROJECT





Draft



NOTES

City Council Study Session

6:30 PM - March 13, 2018

City Hall Council Chambers, Sammamish, WA

Mayor Christie Malchow called the study session of the Sammamish City Council to order at 6:30 p.m.

PUBLIC COMMENT

Mary Wictor, 408 208 Ave NE, spoke about avoiding H2O Contamination

Mary Wictor, 408 208 Ave NE, spoke about her concerns and gave feedback on the Pavement Overlay

TOPICS

1. Pavement Management Program Information Session

Steve Lenszewski, Director of Public Works introduced Ben Ressler, CIP Engineer and Andrew Zagars, City Engineer, who gave a staff update and showed a presentation available [here](#).

2. Issaquah Fall City Road - 242nd AVE SE to Klahanie DR SE, Project Update

Steve Lenszewski, Director of Public Works introduced Andrew Zagars, City Engineer, Sam Park, Senior Project Engineer and Steve Lewis, Lochner Consultants who gave a staff update and showed a presentation available [here](#).

ADJOURNMENT

Meeting adjourned at 7:45 pm

Draft



MINUTES

City Council Regular Meeting

6:30 PM - March 20, 2018

City Hall Council Chambers, Sammamish, WA

Mayor Christie Malchow called the regular meeting of the Sammamish City Council to order at 6:30 p.m.

Councilmembers Present:

- Mayor Christie Malchow
- Deputy Mayor Tom Hornish
- Councilmember Ramiro Valderrama
- Councilmember Chris Ross
- Councilmember Karen Moran
- Councilmember Pam Stuart
- Councilmember Jason Ritchie

Councilmembers Absent:

Staff Present

- City Manager Lyman Howard
- Deputy City Manager Jessi Bon
- Senior Planner Doug McIntyre
- Director of Parks & Recreation Angie Feser
- Director of Public Works Steve Leniszewski
- Deputy Director of Public Works Cheryl Paston
- Senior Stormwater Program Manager Tawni Dalziel
- City Engineer Andrew Zagars
- City Attorney David Linehan
- Deputy Clerk Lita Hachey

ROLL CALL

Roll was called.

PLEDGE OF ALLEGIANCE

Councilmember Ross led the pledge.

APPROVAL OF AGENDA

Draft

MOTION: Councilmember Ramiro Valderrama moved to approve the agenda as amended. Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.

Mayor Malchow requested that Item # 2 - Ordinance: Amending Chapter 13.10 And Section 13.20.030 Of The Sammamish Municipal Code Related To Surface Water Management; Amending Sammamish Municipal Code Section 21A.15.255 Relating To Critical Drainage Areas; Providing For Severability; And Establishing An Effective Date, be removed from the Consent Calendar and also Item # 5 - Contract: 2018 Flashing Yellow Arrow Signals and Intersection Improvement Project - Design Contract and that they be placed under New Business.

Deputy Mayor Hornish requested to remove Item # 7 - Contract Amendment: Transportation Master Plan Contract Amendment - Fehr and Peers, and place it under New Business.

PUBLIC COMMENT

Roisin O'Farrell, 24114 SE 22 St, spoke about World Autism Awareness Day on April 2, 2018 and showed a presentation. (available upon request to the City Clerk, manderson@sammamish.us)

Charlie Conner, 3001 Mt. View Ave, Renton, spoke about affordable housing.

Jay Kraus, Sammamish Plateau Water, spoke about stormwater code amendments.

Barbara Raube, 21421 NE 6 Pl, spoke regarding stormwater code amendments.

James Eastman, 196 Ave NE, spoke about stormwater and showed a presentation. (available upon request to the City Clerk, manderson@sammamish.us)

Frank Santorini, 22828 SE 6 Pl, spoke about stormwater.

Karen Herring, 23684 SE 32 St, spoke about the salmon and the stormwater drainage into our creeks.

Stephanie Carlson, 1603 223 Ave SE, spoke about locally connected community and showed a presentation. (available upon request to the City Clerk, manderson@sammamish.us)

Mary Victor, 408 208 Ave NE, spoke about the Stormwater Code amendments and showed a presentation. (available upon request to the City Clerk, manderson@sammamish.us)

Ilene Stahl, 25513 SE 28 Ln, member of the Friends of Pine Lake, spoke about the development code and our environment.

CONSENT CALENDAR

Approval: Claims For Period Ending March 20, 2018 In The Amount Of \$2,499,580.47 For Check No. 49969 Through 50052

~~**Ordinance:** Amending Chapter 13.10 And Section 13.20.030 Of The Sammamish Municipal Code Related To Surface Water Management; Amending Sammamish Municipal Code Section 21A.15.255 Relating To Critical Drainage Areas; Providing For Severability; And Establishing An Effective Date~~

Proclamation: World Autism Awareness Day - April 2, 2018

Bid Award: SE 4th Street Improvement Project

~~**Contract (Revised):** 2018 Flashing Yellow Arrow Signals and Intersection Improvements Project - Design Contract~~

Draft

Bid Rejection: Sammamish Commons Paving and Pedestrian Access Improvements Project

~~**Contract Amendment:** Transportation Master Plan Contract Amendment – Fehr & Peers~~

Approval: Minutes from the February 27, 2018 Special Meeting

Approval: Notes from the March 5, 2018 Study Session

Approval: Minutes from the March 6, 2018 Regular Meeting

MOTION: Deputy Mayor Tom Hornish moved to approve the consent agenda as amended. Councilmember Karen Moran seconded. Motion carried unanimously 7-0.

PRESENTATIONS / PROCLAMATIONS - NONE

PUBLIC HEARINGS

Ordinance: Authorizing Use Of Condemnation Pursuant To Chapter 8.12 Rcw As Required For The Issaquah Fall City Road Project Between 242nd Ave Se And Klahanie Dr Se; And Authorizing Payment Therefore From The City's Transportation Capital Improvement Program Fund And Otherwise From The General Fund As May Be Necessary; Providing For Severability; And Establishing An Effective Date

Steve Leniszewski, Director of Public Works and Andrew Zagars, City Engineer gave a staff update on the use of condemnation regarding the Issaquah Fall City Road Project.

Public Hearing opened at 7:10 pm and closed at 7:10 pm with no comments.

MOTION: Deputy Mayor Tom Hornish moved to approve the ordinance authorizing use of Condemnation Pursuant To Chapter 8.12 RCW As Required For The Issaquah Fall City Road Project Between 242nd Ave SE And Klahanie Dr. SE; And Authorizing Payment Therefore From The City's Transportation Capital Improvement Program Fund And Otherwise From The General Fund As May Be Necessary; Providing For Severability; And Establishing An Effective Date. (O2018-460) Councilmember Chris Ross seconded. Motion carried 5-2 with Councilmember Ramiro Valderrama and Councilmember Karen Moran dissenting.

Councilmember Valderrama felt it is premature to be coming out this early for a condemnation process.

Public Hearing: 2018 Docketed Comprehensive Plan Amendment for the Parks Element to incorporate the updated 2018 Parks, Recreation and Open Space Plan (PRO)

Doug McIntyre, Senior Planner, gave a staff update on the 2018 Docketed Comprehensive Plan amendment for the Parks Element and showed a presentation. (available in the Civic Web Document Center [here](#))

Public Hearing opened at 7:19 pm and closed at 7:19 pm with no comments.

MOTION: Deputy Mayor Tom Hornish moved to approve the 2018 Docketed Comprehensive Plan Amendment for the Parks Element to incorporate the updated 2018 Parks, Recreation and Open Space Plan (PRO). Councilmember Karen Moran seconded. Motion carried unanimously 7-0.

Level of Service Clarification

Draft

Steve Lenszewski, Director of Public Works introduced the Deputy Director of Public Works, Cheryl Paston and Consultant Kendra Breiland from Fehr & Peers, who gave a staff update on clarification on the Level of Service.

Cheryl Paston passed a hand-out to Council on the current Intersection Operations Summary. (available in the Civic Web Document Center [here](#))

MOTION: Deputy Mayor Tom Hornish moved to revise the Resolution 2018-782 to clarify that the minor arterial's do not change from a level of service C to a D but remain at LOS C. Mayor Christie Malchow seconded. Motion carried unanimously 7-0.

Council moved to revise the resolution confirming that LOS C is the standard to be applied to minor arterials, LOS D is the standard to be applied to principle arterials, and LOS E would be allowed for intersections with more than 3 approach lanes in any direction as described in the current 2015 Comprehensive Plan.

UNFINISHED BUSINESS

Council recessed at 8:20 pm until 8:30 pm

Ordinance: Amending Sections 13.20.020 And 13.20.040 Of The Sammamish Municipal Code Title 13, Related To Surface Water Management; Amending The Sammamish Addendum To The 2016 King County Surface Water Design Manual; Repealing Ordinance 2015-389; Providing For Severability; And Establishing An Effective Date

Steve Lenszewski, Director of Public Works and Tawni Dalziel, Senior Stormwater Program Manager gave a staff update on the proposed amendments related to the Surface Water Management and showed a presentation. (available in the Civic Web Document Center [here](#))

Council gave the following direction to staff:

- Council requested that staff return to discuss the use of a percentage of impervious allowed either in conjunction with other thresholds, or by itself for consideration of applicable drainage review criteria when property owners propose to add impervious surfaces to their properties.
- Council also requested that staff develop separate thresholds for landslide hazard drainage areas and areas that drain to Pine and Beaver Lakes. Staff expects to return to discuss these with the Council in the fall.
- In the meantime Council reaffirmed the Public Works Director has the authority to work with permittees on reasonable exceptions/solutions to projects stuck within the review requirements currently under consideration through June 2018.

MOTION: Councilmember Pam Stuart moved to allow the Director's discretion for the Stormwater Code for existing applications until June 30, 2018. Deputy Mayor Tom Hornish seconded. Motion carried unanimously 7-0.

Draft

NEW BUSINESS

Item #2 - Ordinance: Amending ordinance amending Chapter 13.10 And Section 13.20.030 Of The Sammamish Municipal Code Related To Surface Water Management; Amending Sammamish Municipal Code Section 21A.15.255 Relating To Critical Drainage Areas; Providing For Severability; And Establishing An Effective Date

Cheryl Paston, Deputy Director of Public Works and Tawni Dalziel, Senior Stormwater Program Manager gave a staff update on the proposed amendments.

MOTION: Deputy Mayor Tom Hornish moved to approve the ordinance amending Chapter 13.10 And Section 13.20.030 Of The Sammamish Municipal Code Related To Surface Water Management; Amending Sammamish Municipal Code Section 21A.15.255 Relating To Critical Drainage Areas; Providing For Severability; And Establishing An Effective Date (O2018-459) Councilmember Pam Stuart seconded. Motion carried unanimously 7-0.

Item # 5 - Contract (Revised): 2018 Flashing Yellow Arrow Signals and Intersection Improvements Project - Design Contract

MOTION: Deputy Mayor Tom Hornish moved to approve the contract (revised): 2018 Flashing Yellow Arrow Signals and Intersection Improvements Project - Design Contract as amended. Councilmember Karen Moran seconded. Motion carried unanimously 7-0.

The Council endorsed the revised language in Item #5 which states that priority would be given to installing flashing yellow arrow signals at the candidate intersections listed in the scope of work which are also one of the 43 concurrency intersections.

Item # 7 - Contract Amendment - Transportation Master Plan Contract Amendment - Fehr and Peers

MOTION: Deputy Mayor Tom Hornish moved to approve the contract for the Transportation Master Plan Amendment with Fehr and Peers as amended. Councilmember Karen Moran seconded. Motion carried unanimously 7-0.

Council removed Item #7 to revisit the LOS standard and concurrency approach which was approved via resolution R2018-782.

COUNCIL REPORTS/ COUNCIL COMMITTEE REPORTS

Report: Mayor Christie Malchow submitted a written report.

Report: Councilmember Ramiro Valderrama attended the National League of Cities meeting and Transportation, Opioids and Gun Violence were discussed.

Report: Councilmember Jason Ritchie submitted a written report.

Draft

MOTION: Deputy Mayor Tom Hornish moved to extend the meeting until 11:00 pm. Councilmember Karen Moran seconded. Motion carried unanimously 7-0.

CITY MANAGER REPORT - NONE

EXECUTIVE SESSION

Personnel Issues pursuant to RCW 42.30.110(1)(g)

Council retired to an executive session at 9:55 pm and returned at 11:04 pm with no action.

Council extended the meeting at 10:57 pm for an additional 15 minutes.

ADJOURNMENT

Meeting adjourned at 11:04 pm

MOTION: Deputy Mayor Tom Hornish moved to adjourn Councilmember Ramiro Valderrama seconded. Motion carried unanimously 7-0.

Lita Hachey, Deputy City Clerk

Christie Malchow, Mayor

Agenda Bill

City Council Regular Meeting
April 03, 2018



SUBJECT:	Department Report: Public Works		
DATE SUBMITTED:	March 26, 2018		
DEPARTMENT:	Public Works		
NEEDED FROM COUNCIL:	<input type="checkbox"/> Action	<input type="checkbox"/> Direction	<input checked="" type="checkbox"/> Informational
RECOMMENDATION:	No action needed.		
EXHIBITS:	1. Exhibit 1 - Presentation		
BUDGET:			
Total dollar amount			<input type="checkbox"/> Approved in budget
Fund(s)			<input type="checkbox"/> Budget reallocation required
			<input checked="" type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:			
<input checked="" type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety		
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability		
<input type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation		
<input checked="" type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability		

ISSUE BEFORE COUNCIL:

Public Works department report.

KEY FACTS AND INFORMATION SUMMARY:

On April 3, 2018, staff will present a department report and update for the Public Works Department (Exhibit 1). The report includes a brief review of 2017 department activities, as well as information about current and upcoming projects and programs. The report will provide additional detail related to major 2018 project planning and construction timelines, project locations, and responsible staff.

*Public Works
Department*



Department Report

**City Council Meeting
April 3, 2018**



Contents

- 2017 in Review
- 2018 Projects & Programs



Transportation



Stormwater



Development Review

2017 By the Numbers: Transportation CIP & Streets

9 **Transportation capital projects completed**

- Sahalee Way Slope Repair
- 212th Ave Gap Project
- 2016 Pavement Overlay
- 2017 Pavement Overlay
- 2017 Curb Ramp Retrofit
- 2017 Guardrail
- 2017 Concrete
- ITS Phase 1
- E. Beaver Lake Dr. NTMP
- Asset Inventory

 **5**

flashing yellow arrow signals installed

7.4  **miles of road overlaid**

105  **curb ramps updated**

207  **tons hot mix asphalt used for patching**

70% **A** **of arterial streets rated in good or better condition**

 **335** **Traffic citizen action requests investigated**

2017 By the Numbers: Stormwater, Development, Inspections, & Maintenance

426 
Public stormwater facilities inspected

278 
Development plans reviewed

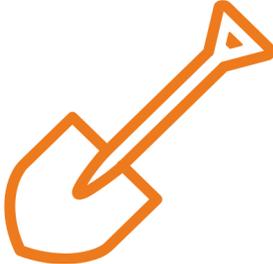
4,242 
Catch basins cleaned

2 Storm CIP projects completed

- Inglewood Hill Drainage
- ELSP Louis Thompson Culvert Maint.

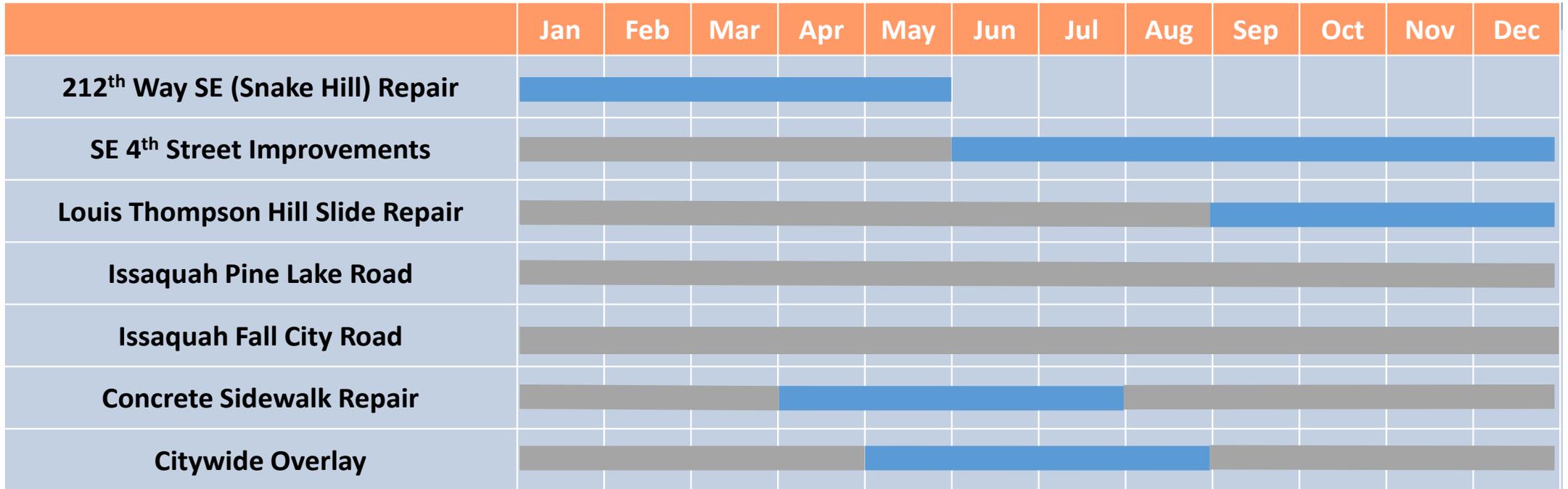
 **390**
right-of-way permits processed

 **1,409**
Maintenance work orders fielded

 **2,429**
Maintenance overtime hours worked



Transportation CIP



Construction



212th Way SE (Snake Hill) Repair

Open to Traffic May 2018

- Road stabilize and reconstruction.
- New pavement surface and guardrail.

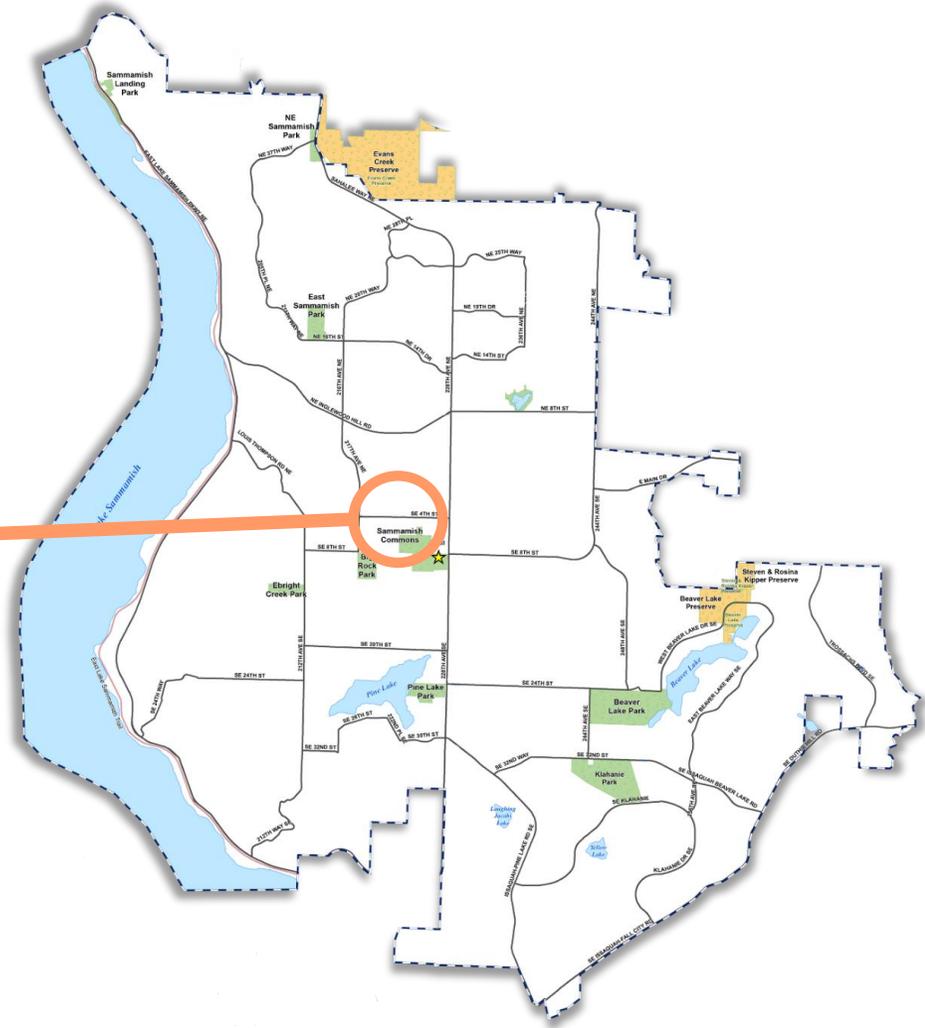




SE 4th Street Improvements

Construction begins June 2018

- Median, bike lanes, & sidewalk.
- Upgraded utilities.

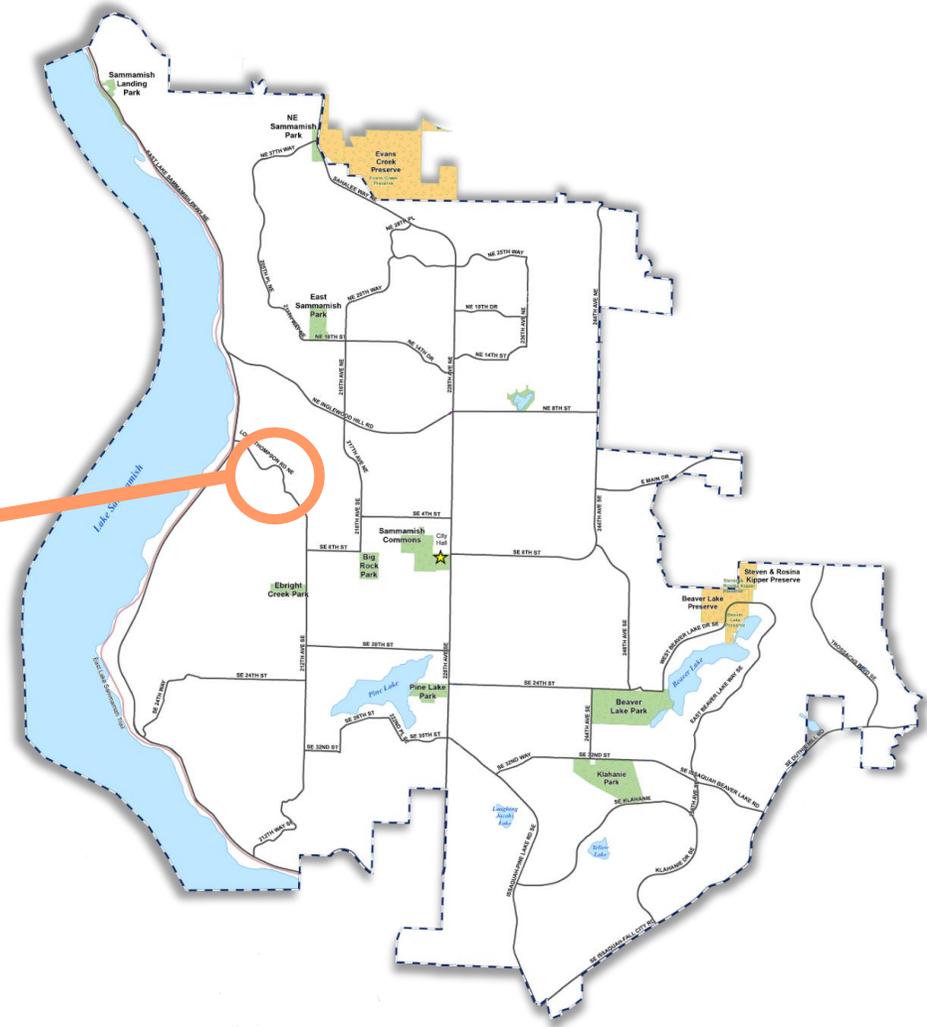


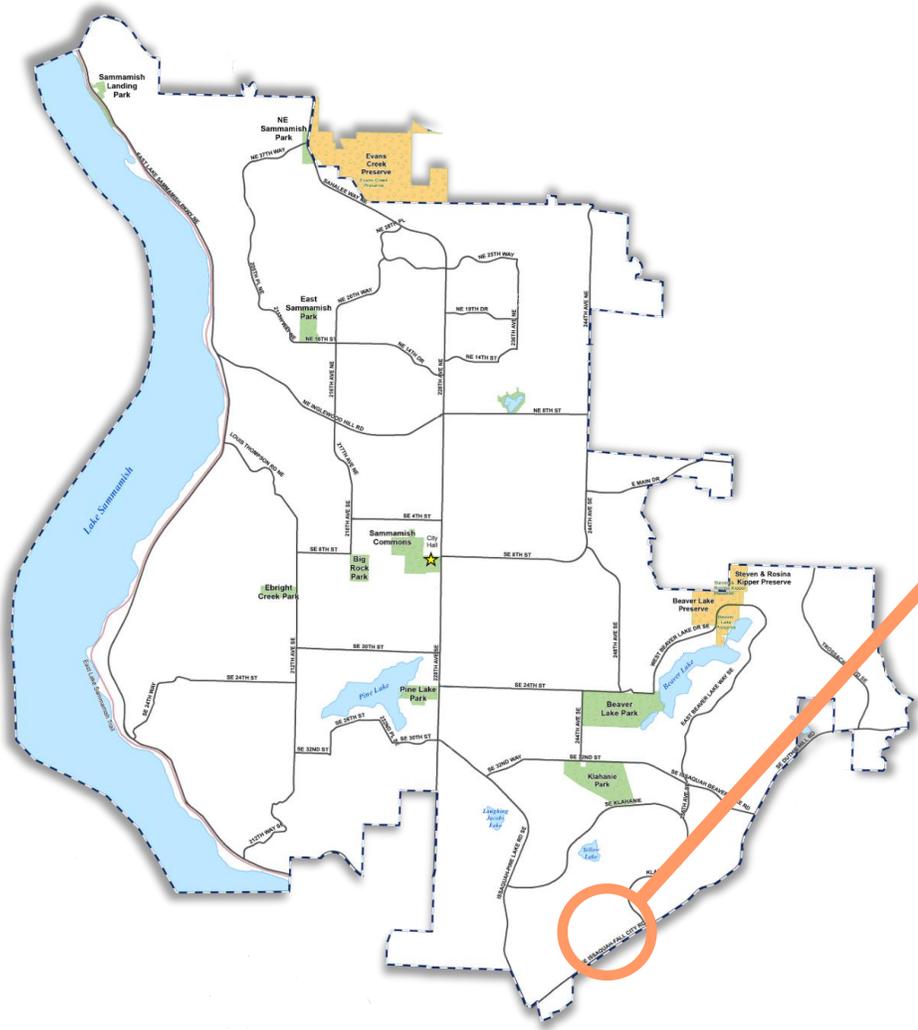


Louis Thompson Hill Slide Repair

Construction August – November 2018

- Wall construction & slope damage repair.
- New storm drain.





Issaquah Fall City Road

Design complete summer 2018

- Widen to 4 lanes.
- New bridge.
- 3 Roundabouts.





Concrete Sidewalk Repair

Construction April – July 2018

- Install 76 ramps.
- Sidewalk restoration.

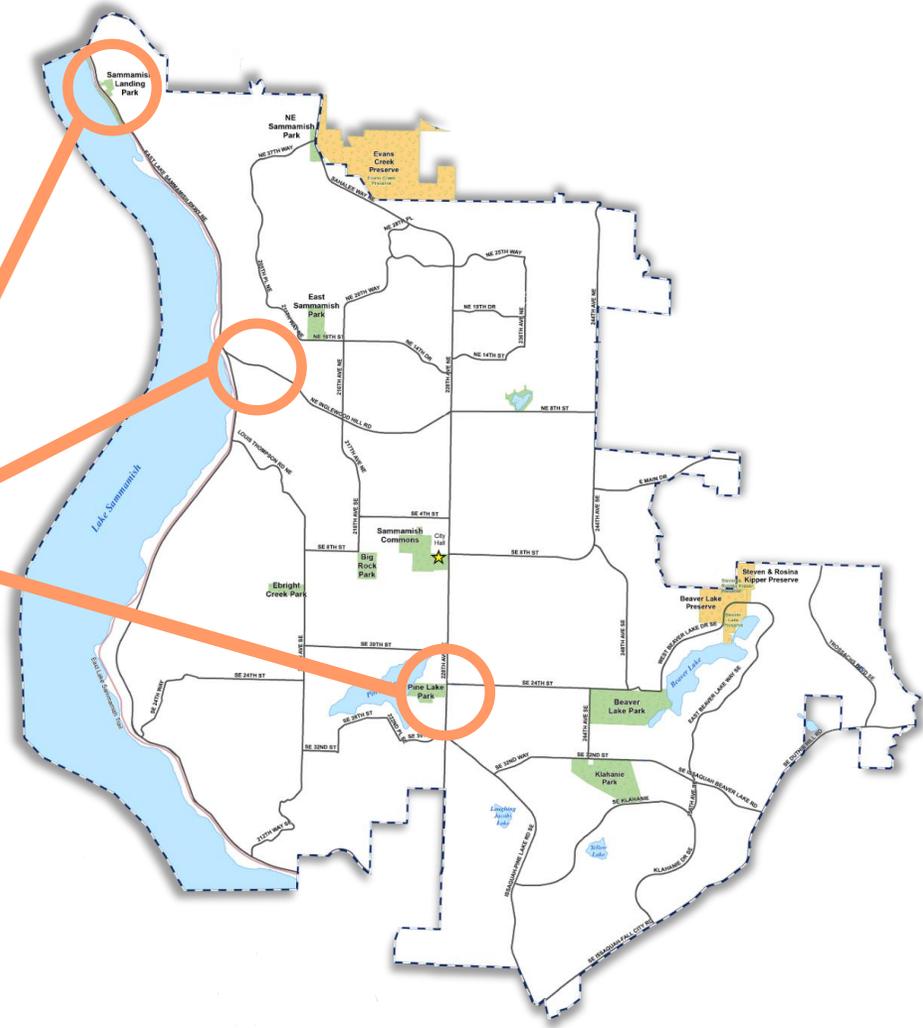




Citywide Overlay

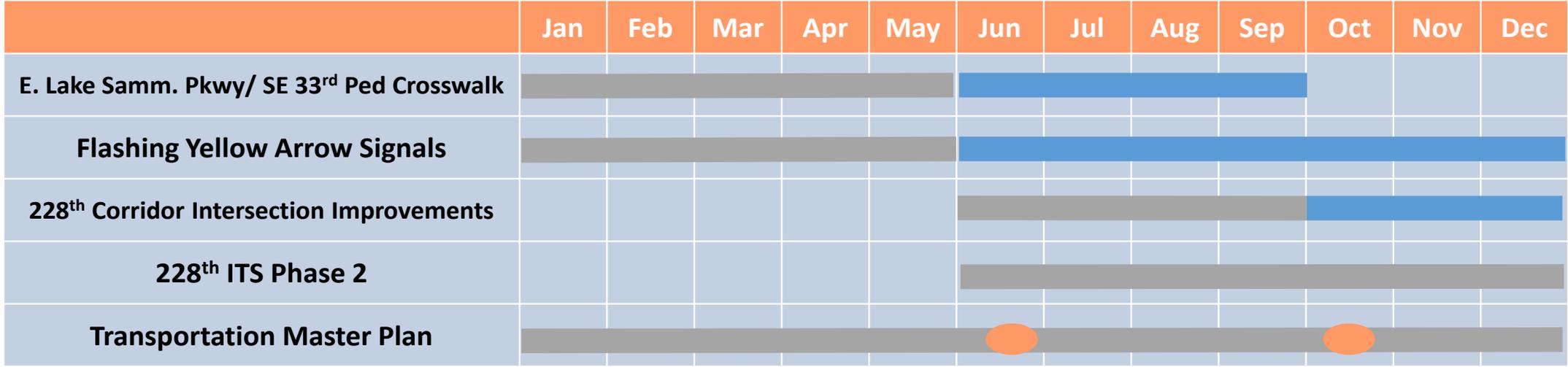
Paving begins May 2018

- 7.5+ miles.
- Focus: South 228th, Inglewood area & E Lake Samm Pkwy.





Traffic Management & Planning



- Construction
- Council Action



Traffic Mgmt. Projects

- 228th Intelligent Transportation System, Ph. 2 (*Design summer 2018*).
- E. Lake Samm. Pkwy/ SE 33rd Ped. Crosswalk (*Construction summer 2018*).
- Construct minor intersection improvements.
- Install 8 Flashing Yellow Arrow Signals.





Traffic Management Programmatic Activities

- Manage & monitor transportation system.
- Coordinate w/ schools, WSDOT, King County, Redmond, & Police.
- Respond to Citizen Action Requests.
- Conduct annual traffic counts.
- Restripe pavement markings.

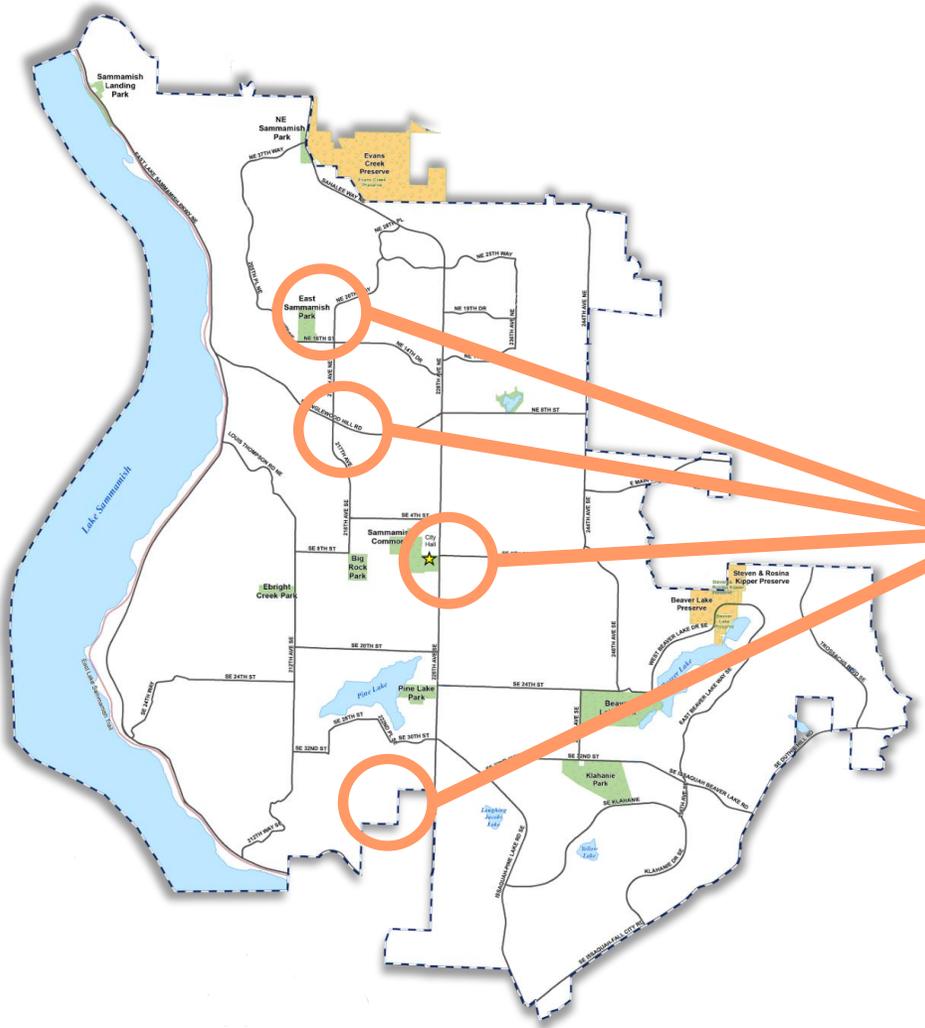




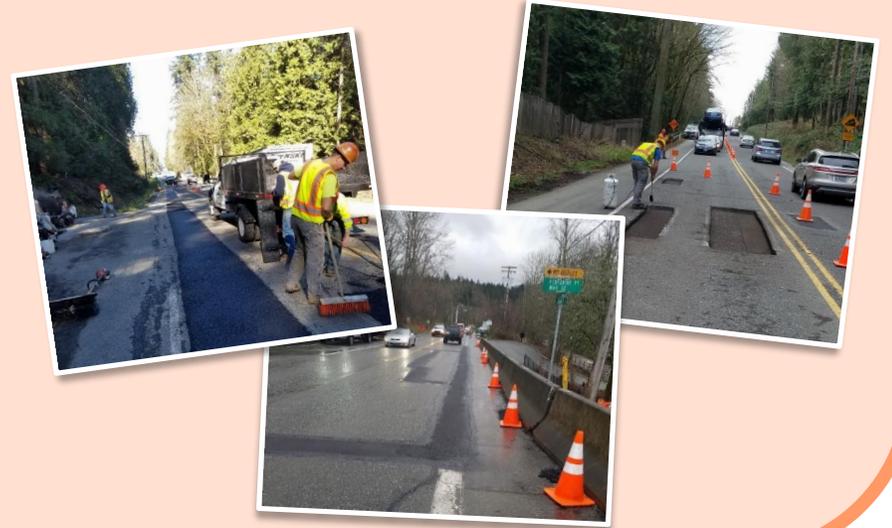
Transportation Master Plan

*Transportation Element &
Code Updates July 2018*

- 20-year system plan.
- Prioritized projects.
- Future road network.
- Operational imp.
- Funding options.

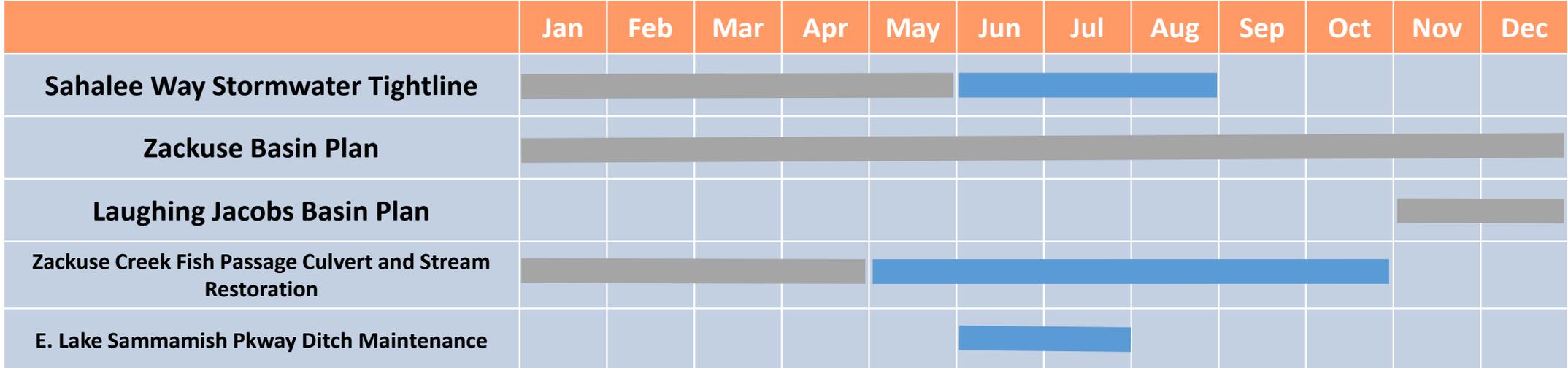


Street Maintenance





Stormwater



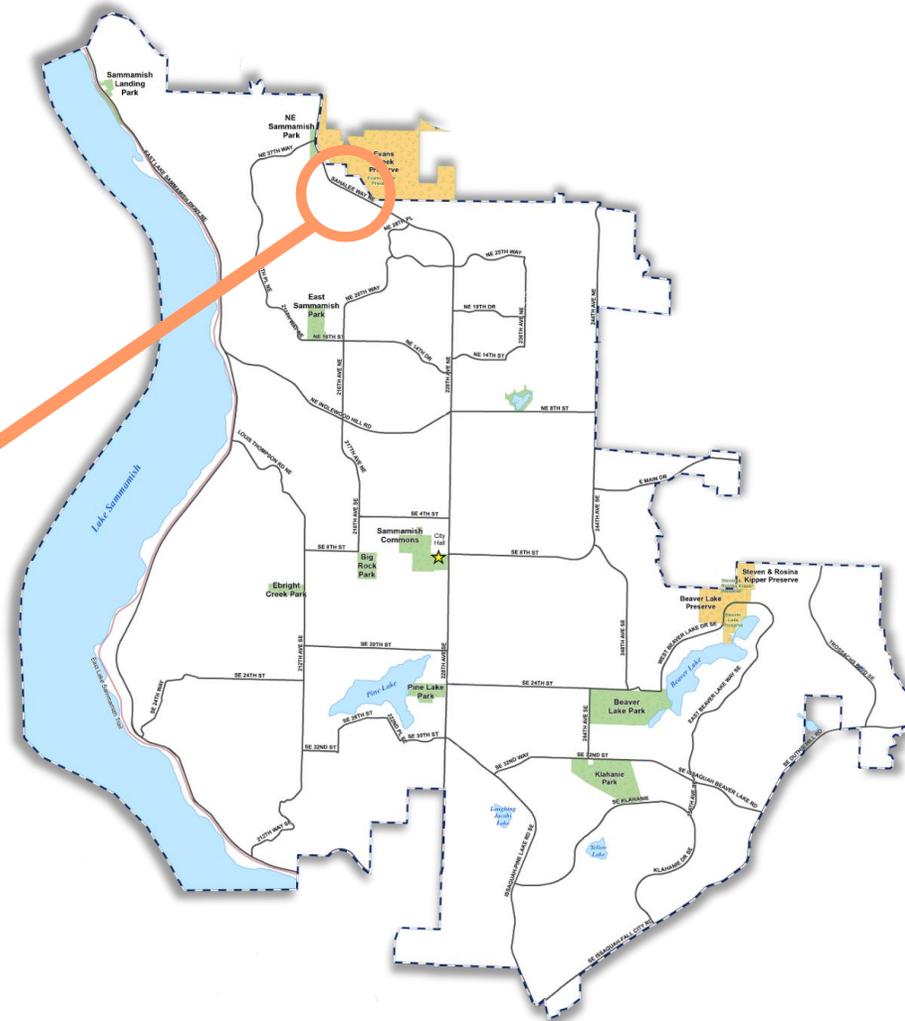
■ Construction



Sahalee Way Stormwater Tightline

Construction June-August 2018

- Collect and convey groundwater.
- Reduce erosion and risk.

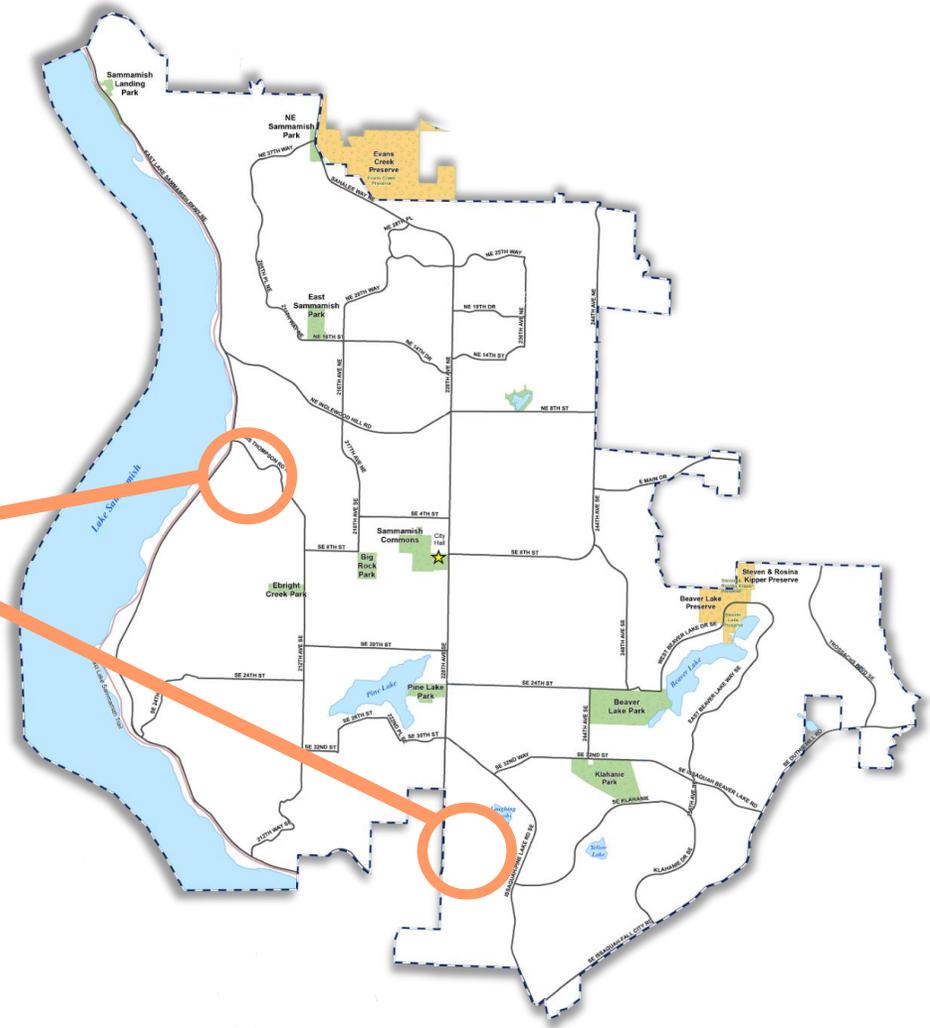




Zackuse & Laughing Jacobs Basin Plans

Zackuse: CIP Development Summer 2018
Laughing Jacobs: Hire Consultant late 2018

- Identify and prioritize maintenance projects.
- Reduce erosion, improve water quality.
- Public education and outreach.



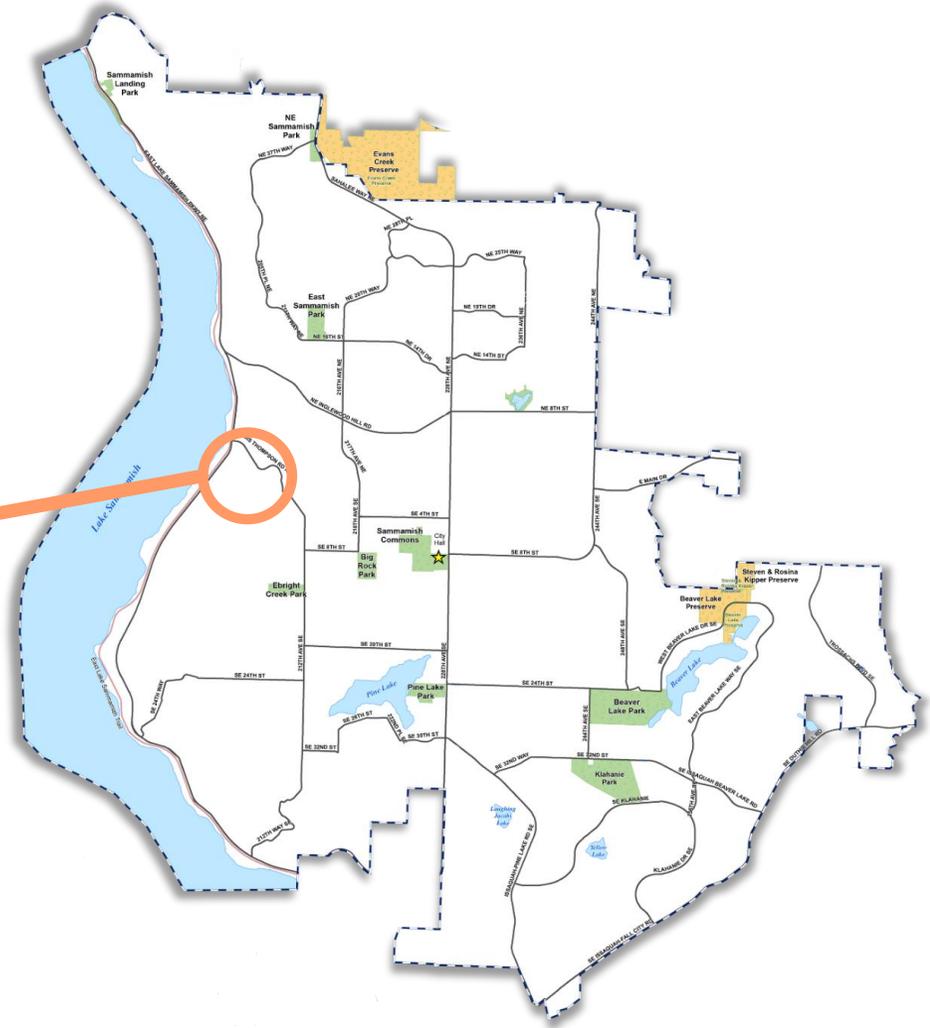
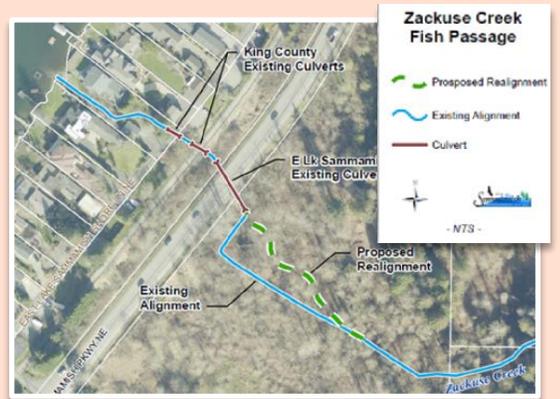


Zackuse Creek Fish Passage and Stream Restoration

Construction May – October 2018

**ELSP full closure for 2 weeks (June- August)*

- Culvert replacement.
- 500' improved stream channel.
- Coord. w/ KC to replace 2 additional culverts.



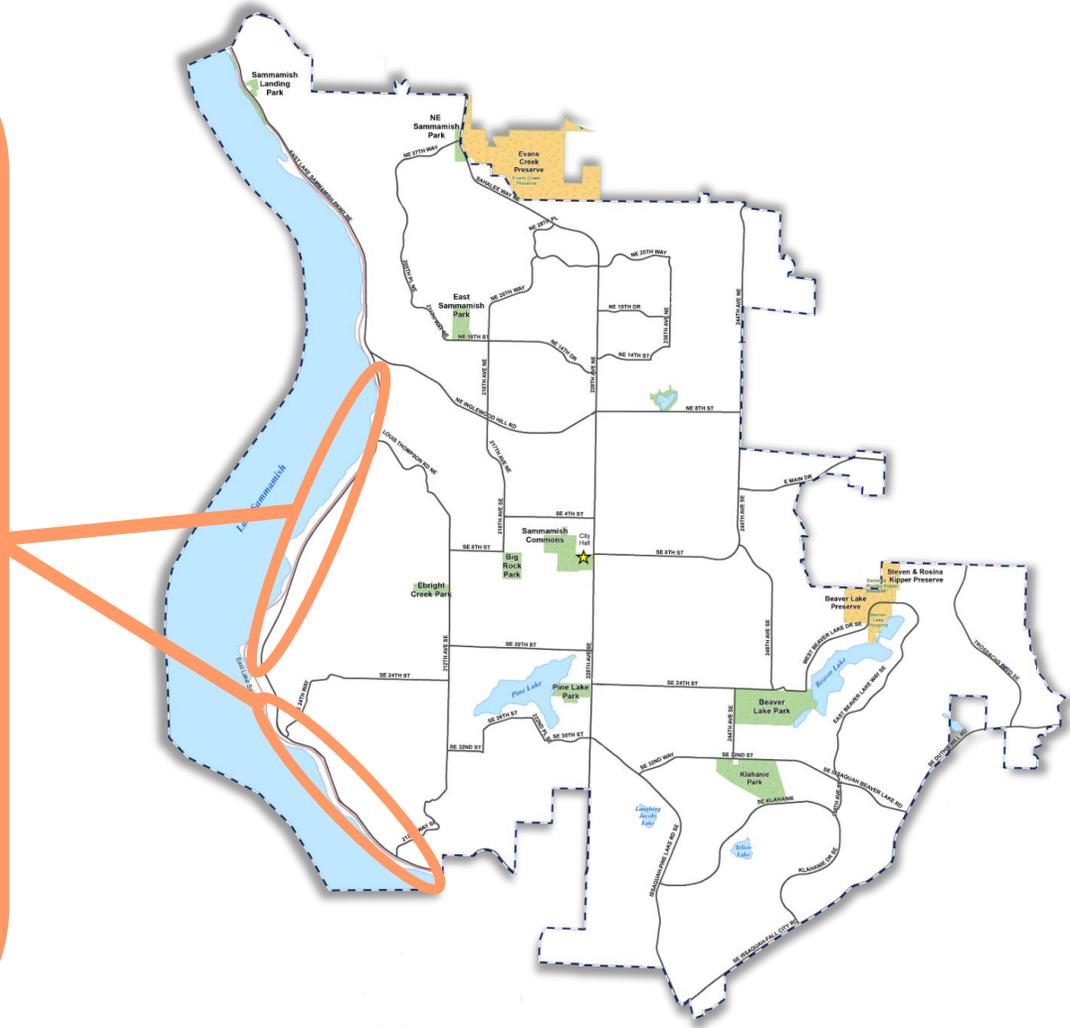


E. Lake Sammamish Pkwy Ditch Maintenance

Work scheduled for June- July 2018

**Some lane north-bound lane closures (9:30am-3pm).*

- Re-establish ditch line on a portion of ELSP





Stormwater Programmatic Activities & Inspection

- Call 811: storm system locates
- Water quality monitoring
- Education & outreach
- Respond to Citizen Action Requests
- Manage NPDES permit
- Stormwater ponds and facilities inspections



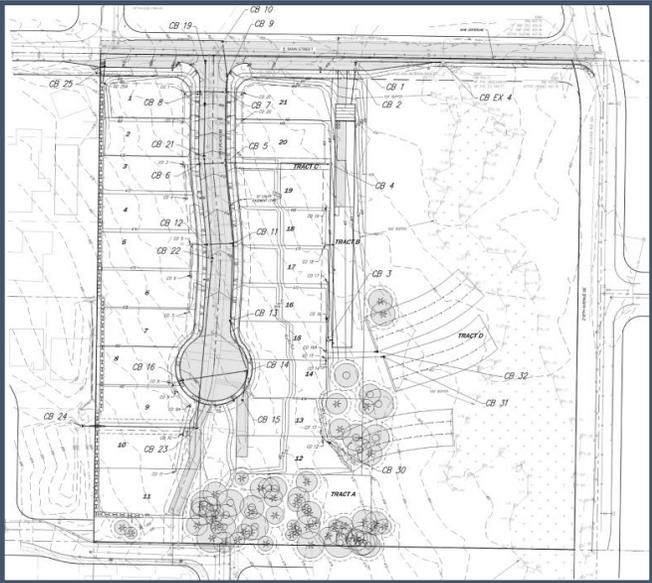
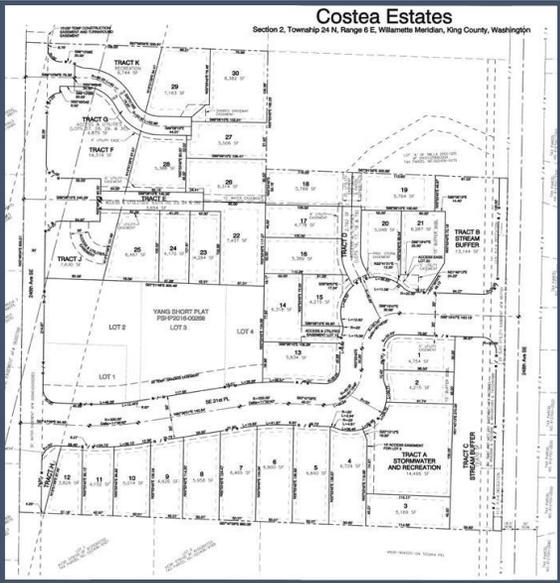
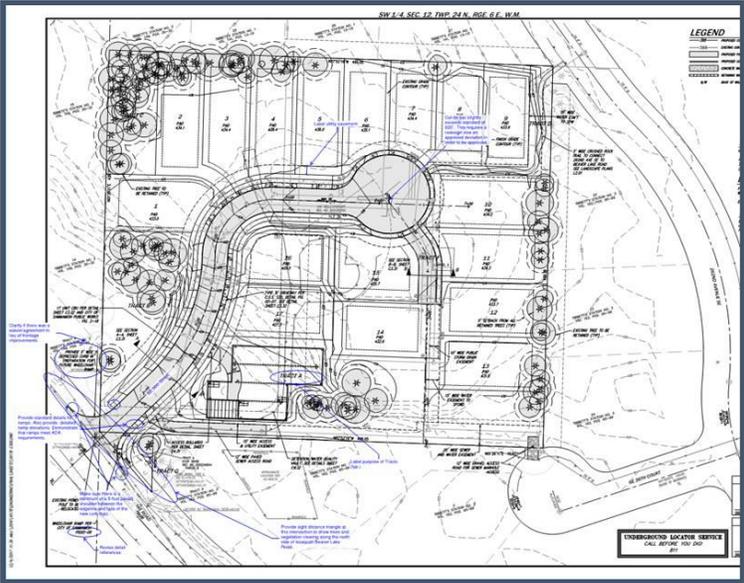
Stormwater Maintenance

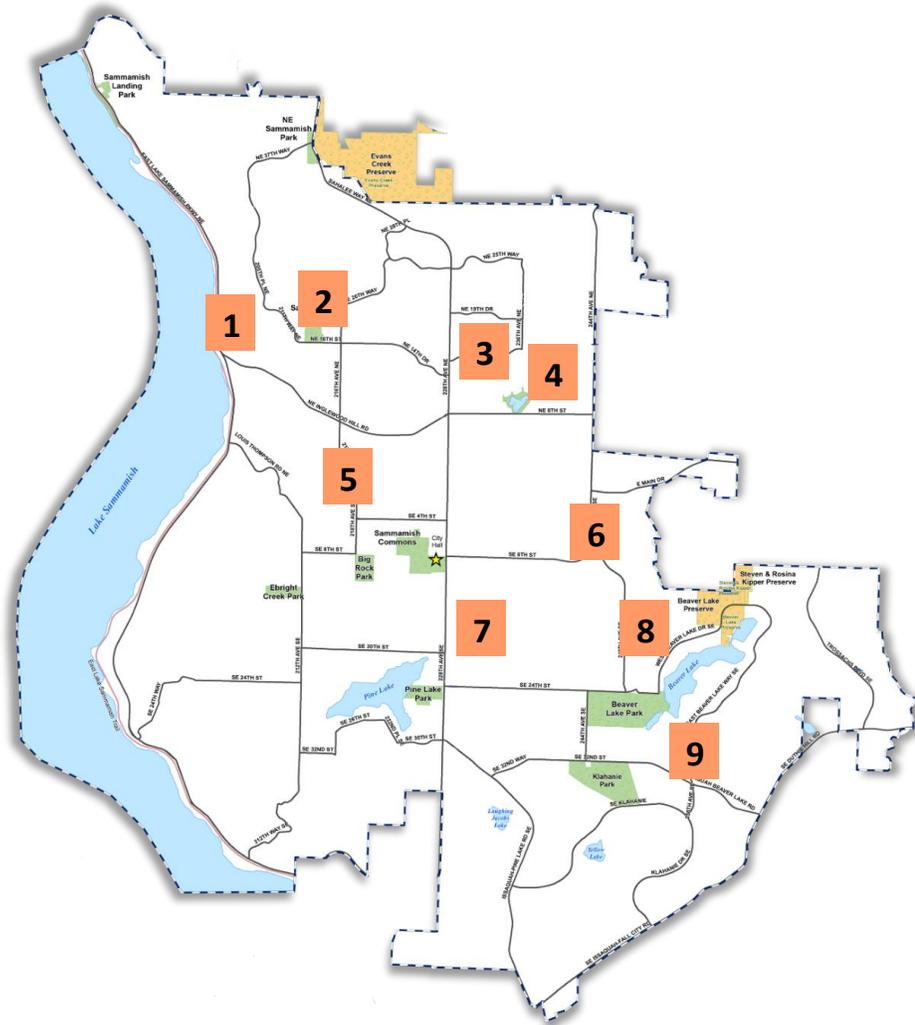


- Catch Basin Repair & installation
- Culvert Installation
- Ditching
- Beaver control



Development Review & Construction Inspection

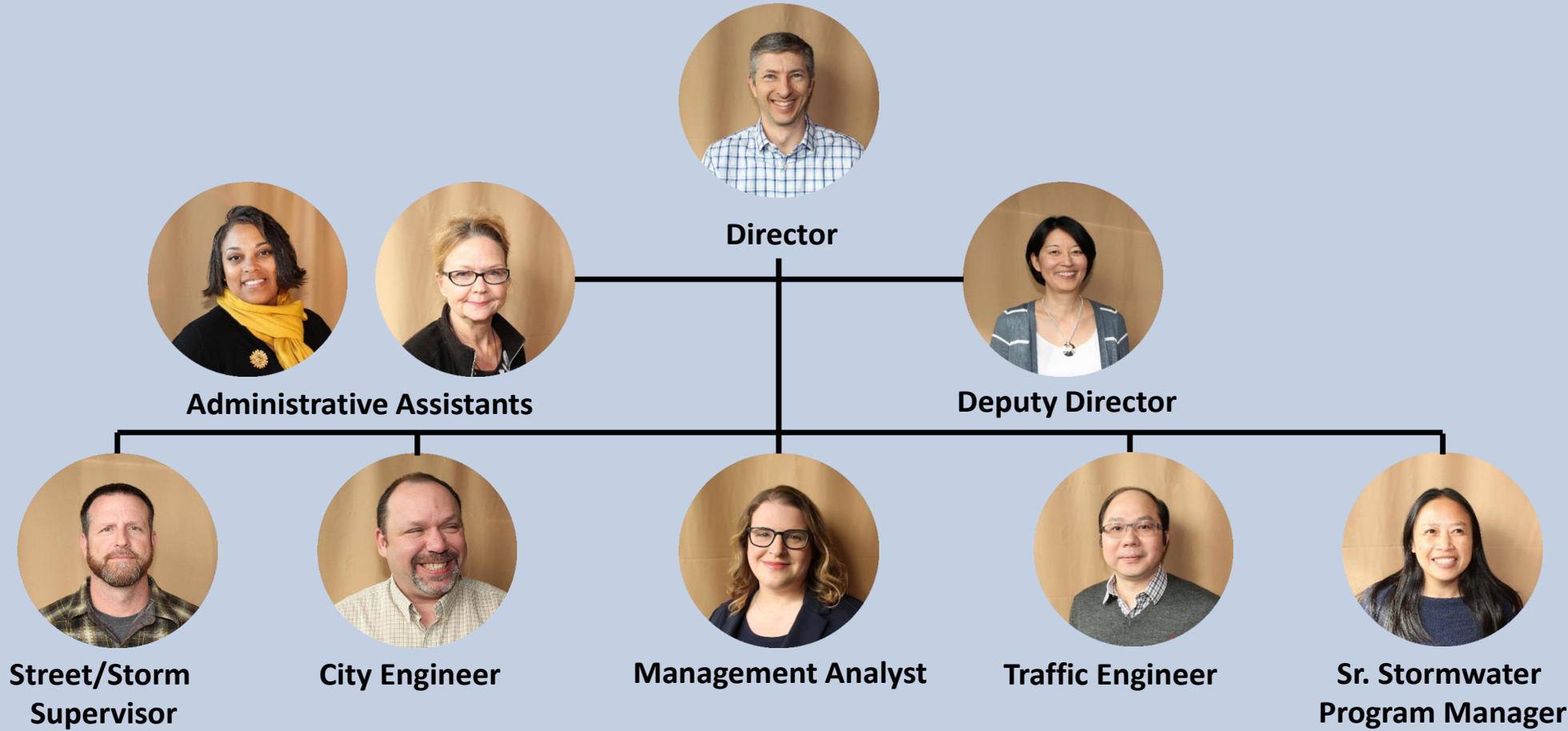




Private Development Projects

1. KC Parking Lot & Trail
2. Margaret Mead Elementary School rebuild
3. Sammamish 18 Subdivision (18 lots)
4. Trillium at Inglewood (38 lots)
5. Stratmoor (21 lots)
6. SE 14th St. Subdivision (12 lots)
7. Discovery Elementary School rebuild
8. Costea Estates Subdivision (29 lots)
9. Irongate Subdivision (17 lots)
10. Many small development projects

Public Works Management & Administrative Staff



Agenda Bill

City Council Regular Meeting
April 03, 2018



SUBJECT:	Department Report: Organizational Development Department		
DATE SUBMITTED:	March 26, 2018		
DEPARTMENT:	City Clerk		
NEEDED FROM COUNCIL:	<input type="checkbox"/> Action	<input type="checkbox"/> Direction	<input checked="" type="checkbox"/> Informational
RECOMMENDATION:	No action needed.		
EXHIBITS:	1. Exhibit 1 - Organizational Development Department Report		
BUDGET:			
Total dollar amount		<input type="checkbox"/> Approved in budget	
Fund(s)		<input type="checkbox"/> Budget reallocation required	
		<input checked="" type="checkbox"/> No budgetary impact	
WORK PLAN FOCUS AREAS:			
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety		
<input checked="" type="checkbox"/> Communication & Engagement	<input type="checkbox"/> Community Livability		
<input checked="" type="checkbox"/> High Performing Government	<input type="checkbox"/> Culture & Recreation		
<input type="checkbox"/> Environmental Health & Protection	<input checked="" type="checkbox"/> Financial Sustainability		

ISSUE BEFORE COUNCIL:

Organizational Development Department report.

KEY FACTS AND INFORMATION SUMMARY:

On April 3, 2018, staff will present a department report for the Department of Organizational Development (Exhibit 1). Organizational Development is an interim department comprising the City Clerk's Office and Technology. The report includes recent departmental accomplishments, current projects and upcoming activities of the City Clerks Office and the newly formed Technology Team. The Technology Team encompasses the Information Technology (IT) Division, the Web Division and the Geographic Information System (GIS) Division.



Department of Organizational Development

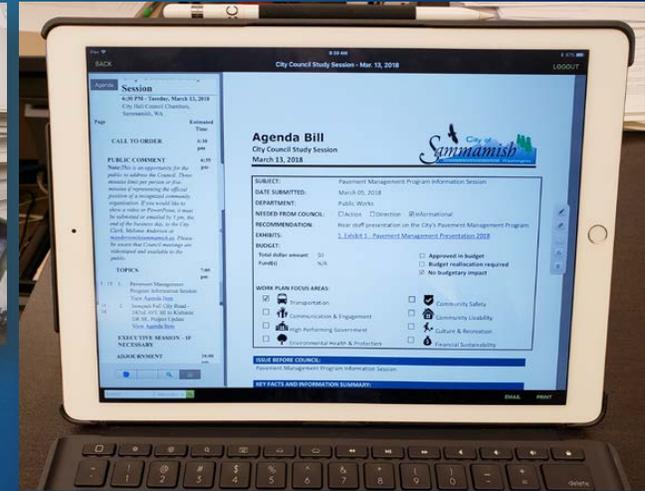
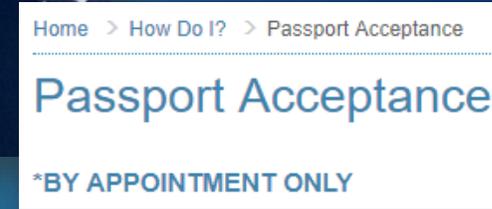
Council Update: April 3, 2018

CITY CLERK'S AND THE TECHNOLOGY TEAM

City Clerk

► Recently completed

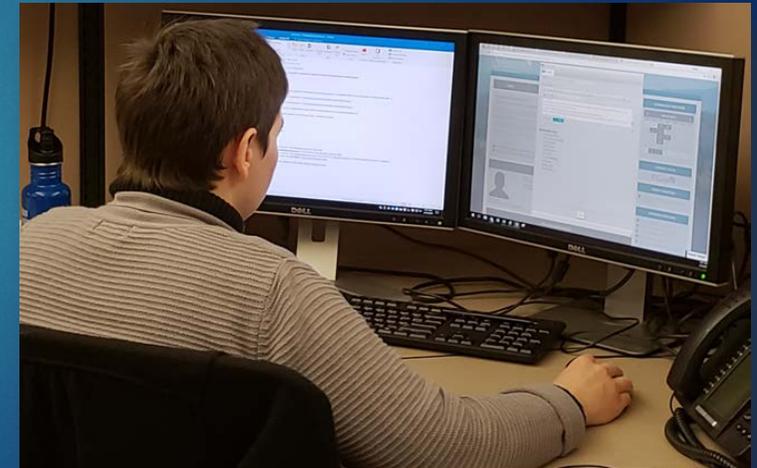
1. Passport Conversion
2. iCompass Conversion



City Clerk

► Underway

1. Agenda Packet Improvement
2. Records Management Grant
3. Records Management Planning



City Clerk

► In the near future

1. Records Request Policy update
2. Succession Planning



Technology Team (GIS, Web Team, IT)

► Recently Completed

1. Tech Team formation
2. Ipad implementation for City Council



Technology Team (GIS, Web Team, IT)

► Underway

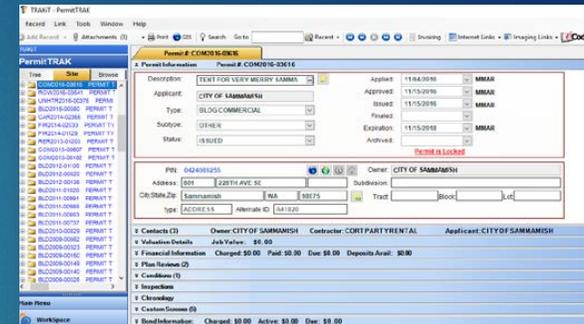
1. GIS Strategic Plan
2. IT Gap Analysis
3. City Works Implementation
4. SeeClickFix Implementation
5. Storm Mapping
6. Traffic Cams
7. Team Development
8. Aerial Imaging Update
9. Web Update



Technology Team (GIS, Web Team, IT)

► In the near future

1. TRAKit Update with Department of Community Development (DCD)
2. Springbrook Replacement with Finance
3. Office 365
4. Intranet Update
5. Cloud Migration



Organizational Development

► Recently completed

1. Final Conversion of Maintenance & Operations (MOC) work
2. Public Works Workshop



Internal Service



Streets/Stormwater MOC Crew



Parks MOC Crew

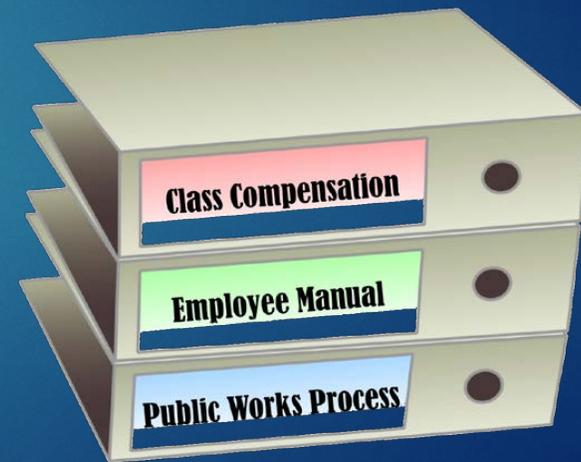


Public Works Workshop

Organizational Development

► Underway

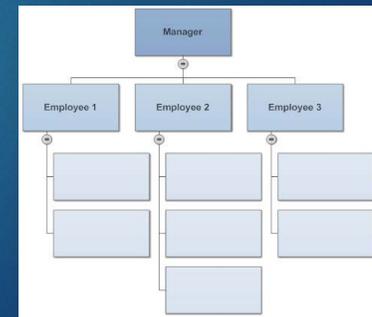
1. Public Works Improvement Process
2. Facilitate Public Works and DCD process updates (Review, ROW permits)
3. Deputy Director coordination Project
4. Employee Manual update
5. Integrated Pest Management Committee
6. MOC Administrative Function process update
7. Class Compensation Study



Organizational Development

► In the near future

1. Budget Process – Gap Analysis Results
2. Administrative Services Department Realignment Support
3. Organization Chart updates
4. Employee Development Program



Questions?



Agenda Bill
 City Council Regular Meeting
 April 03, 2018



SUBJECT:	A presentation on planning efforts for regional stormwater management in the Sammamish Town Center.	
DATE SUBMITTED:	March 25, 2018	
DEPARTMENT:	Community Development	
NEEDED FROM COUNCIL:	<input type="checkbox"/> Action <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Informational	
RECOMMENDATION:	No action required. Presentation and discussion only.	
EXHIBITS:	View Agenda Item	
BUDGET:		
Total dollar amount	\$350,000	<input checked="" type="checkbox"/> Approved in budget
Fund(s)	438-463-595-40-63-00	<input type="checkbox"/> Budget reallocation required
		<input type="checkbox"/> No budgetary impact
WORK PLAN FOCUS AREAS:		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Community Safety	
<input type="checkbox"/> Communication & Engagement	<input checked="" type="checkbox"/> Community Livability	
<input type="checkbox"/> High Performing Government	<input checked="" type="checkbox"/> Culture & Recreation	
<input checked="" type="checkbox"/> Environmental Health & Protection	<input type="checkbox"/> Financial Sustainability	

ISSUE BEFORE COUNCIL:

Town Center Regional Stormwater Project Update

KEY FACTS AND INFORMATION SUMMARY:

Summary Statement:

The purpose of this update is to provide an overview of the planning work completed to date and an introduction of the next phase of work for the Town Center Regional Stormwater project. Specifically, the update will explain the approach in developing a planning document that guides the development of co-located regional stormwater and park/open space facilities within the Town Center subarea. Staff will provide a high-level overview of the following topics:

- Project Background
- Feasibility Analysis Recap

- Regional Stormwater Strategy Overview
- Next Steps

Project Background:

The Town Center Plan was adopted in 2008, with development regulations adopted in late 2010 and early 2011. In the spring of 2016, staff met with the City Council in small groups to provide an update on Town Center development. The intent of these meetings was to discuss the current “opportunities and challenges” facing the City as Town Center development progresses.

As an outcome of these meetings, a list of short-, moderate- and long-term strategies were identified. City Council directed staff to proceed with implementation of the short-term strategies, which included hiring a consultant team to assist staff with studying regional stormwater and its potential implementation within the Town Center. A contract with KPG was approved by City Council on December 13, 2016 and shortly thereafter, the project team began working on a feasibility analysis. This work was presented to City Council on [April 3, 2017](#) and [May 1, 2017](#).

Feasibility Analysis Recap:

The purpose of the Town Center Feasibility Analysis was to provide an introduction to regional facilities as a solution to managing stormwater for the City’s new mixed-use subarea. Regional stormwater facilities are designed to detain and/or treat stormwater runoff from multiple projects, providing development with an alternative solution to on-site stormwater management for each project. Many regional facilities are administered through city-sponsored programs and development often assists in financing the facility.

Regional stormwater facilities have many advantages for a city, including reduced individual site planning efforts, reduced long-term maintenance and operating costs, improved water quality, and the potential for such facilities to serve as recreational amenities for the community. In addition, by eliminating the need for every development to locate and construct its own stormwater facility, regional stormwater facilities allow each development greater flexibility in the planning and design of their site, making the task of ensuring the continuity of neighborhood character significantly less complicated.

In evaluating the feasibility of a regional stormwater solution for Town Center, the project team interviewed local jurisdictions who have successfully planned, funded, designed, and implemented regional facilities within their communities. The Cities of Bothell, Redmond and Issaquah provided a detailed overview of how their facilities were designed and constructed to meet development demands while adhering to the goals and policies of their respective subarea plans.

Furthermore, the feasibility analysis reviewed how implementing a regional system could take shape within the Town Center subarea. This included locating facilities based on topography, approximating size and volume capacities, estimating cost to design and construct, and evaluating funding options both by the public and private sector. This information is further detailed in memorandums to City Council dated [March 29, 2017](#) and [April 26, 2017](#).

At the conclusion of these meetings, Council directed staff to further study and keep open the possibility of implementing a regional stormwater system where opportunities were available and to further explore financing options to support a public/private partnership for regional stormwater. To support this planning effort, Council through the process of updating the stormwater rate model, allocated funds in the 2017-2018 biennial budget amendment to start this work in 2018.

Regional Stormwater Strategy:

A Regional Stormwater Strategy is a planning document that will serve as a road map for the development of co-located stormwater and park/open space facilities. The goal is to develop a plan that describes how stormwater facilities can serve the community as valued public open space while mitigating the impacts of Town Center development on downstream properties, stream beds, and receiving waters from erosion and other adverse impacts of stormwater runoff. This plan will utilize the work completed in 2017 and further examine policy and regulatory drivers, design concepts and alternatives, private and public partnership opportunities, project financing options, and a phased implementation strategy. Additionally, a robust community and stakeholder engagement process is anticipated as it is integral to the planning process.

Next Steps:

To complete the work described above, a Request for Qualification Proposals (RFP) will be advertised the second week of April with the goal of attracting a consultant team experienced in these types of large planning projects. Staff has developed the following tentative timeline for releasing the RFP, evaluating proposals, and selecting a consultant.

Date	Action
April 9-13, 2018	Staff finalized and releases RFP
May 2018	Qualification proposals due; staff reviews proposals and conduct interviews
June 2018	Consultant selection and contract development
	City Council awards contract
July 2018	Consultant begins work

FINANCIAL IMPACT:

The City's 2017-2018 budget includes \$350,000 for professional services related to Town Center stormwater management planning.

OTHER ALTERNATIVES CONSIDERED:

N/A

RELATED CITY GOALS, POLICIES, AND MASTER PLANS:

2015 Comprehensive Plan:

Comprehensive Plan Goal CF.4 - Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost effectiveness, and sustainability.

- *Comprehensive Plan Policy CF.4.2* – Incorporate consideration of physical health and well-being into decisions regarding the location, design, and operation of capital facilities.
- *Comprehensive Plan Policy CF4.9* – Promote the co-location of capital facilities, when feasible, to enhance efficient use of land, reduce public costs, reduce travel demand, and minimize disruption to the community.

2008 Town Center Plan:

Land-Use Goal 1 - Promote Town Center development design that maintains a harmonious relationship to the natural surroundings, exhibits an intimate scale, welcoming character, and sense of place

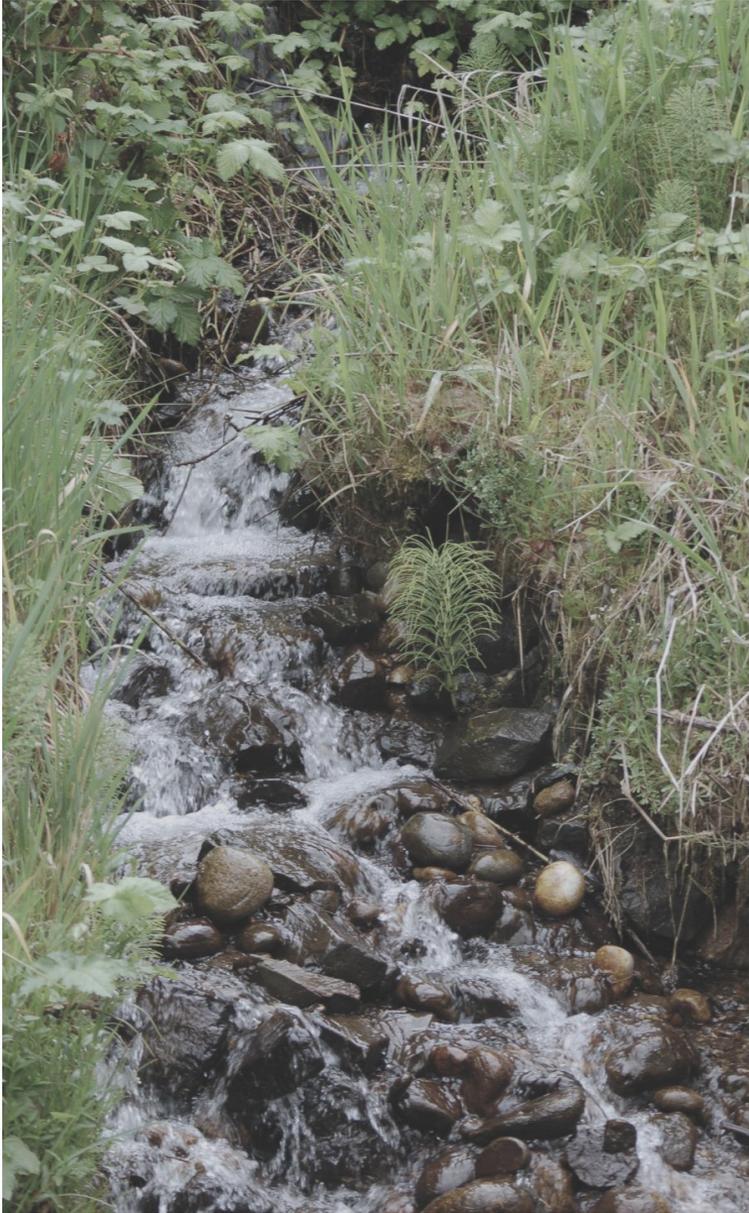
- *Land-Use Policy 1.6* - Utilize multiple integrated measures of the preferred stormwater management techniques as the standard with the Town Center.

Nature Systems Goal 1 - Incorporate exemplary environmental stewardship in the Town Center to the extent that it is a model for the region

- *Nature Systems Policy 1.3* - Regional Stormwater management systems should be designed and constructed as part of the master planning and development of mixed use nodes.

Natural Systems Goal 2 - Employ a variety of environmental management and low-impact development measures to improve ecological functions, such as the protection of surface and ground water quality and habitat.

- *Natural System Policy 2.1* - The City should encourage green building techniques, low impact development techniques, and other mechanisms to minimize environmental impacts.



Sammamish Town Center Regional Stormwater Project Update



City Council Meeting
April 3, 2018

Public Works | Parks and Recreation | Community Development

Introduction

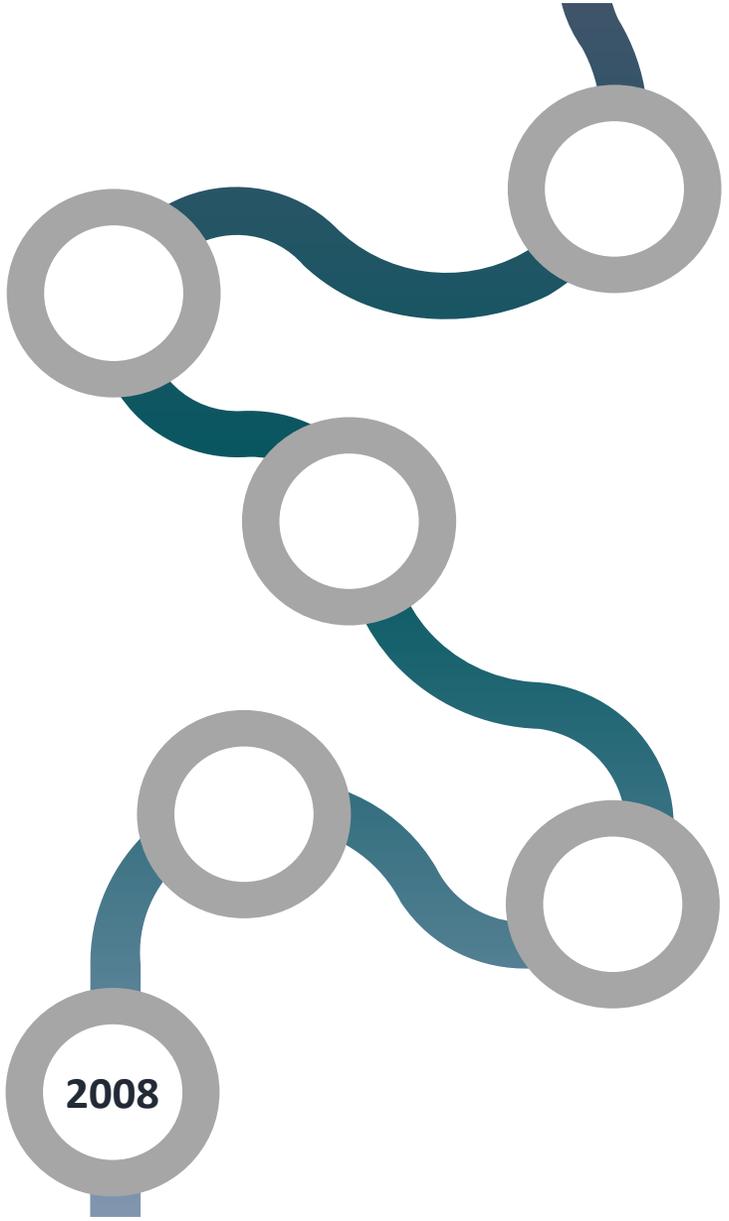
Presentation Agenda

- Project Background
- Feasibility Analysis Recap
- Regional Stormwater Strategy Overview
- Next Steps



Project Background





Town Center Plan - Adopted

2008

Town Center Plan Policies

Adopted 2008

- LU-1.6:** Utilize multiple integrated measures of the preferred stormwater management techniques as the standard with the Town Center
- NS-1:** Incorporate exemplary environmental stewardship in the Town Center to the extent that it is a model for the region
- NS-1.3:** Regional Stormwater management systems should be designed and constructed as part of the master planning and development of mixed use nodes
- NS-2.1:** The City should encourage green building techniques, low impact development techniques, and other mechanisms to minimize environmental impacts

Town Center Stormwater Development Standards

Adopted 2010

- Support and achieve the **SUSTAINABILITY GOALS** for the Town Center
- **PRESERVE NATURAL RESOURCES** of sensitive wetlands, critical aquifer recharge areas and Ebright Creek's kokanee spawning habitat
- Provide opportunities for **INNOVATIVE** environmental management techniques
- Encourage **GREEN BUILDING** techniques

Town Center Interim Stormwater
Development Standards -Adopted

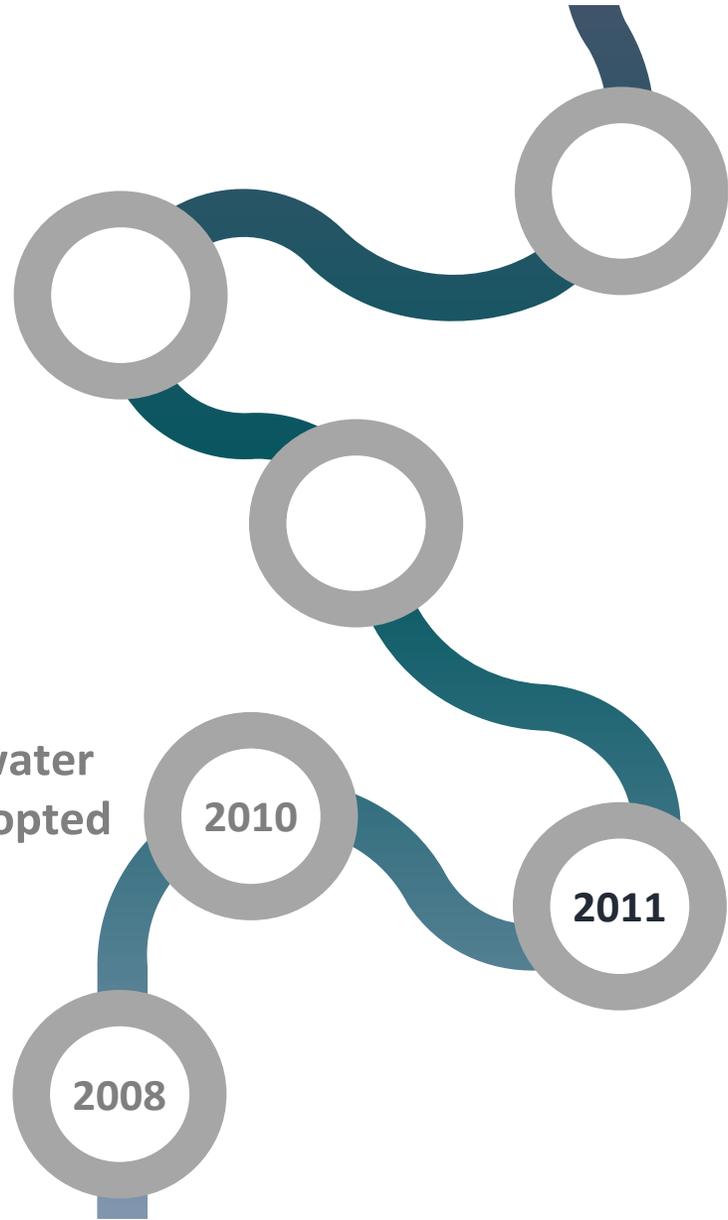
2010

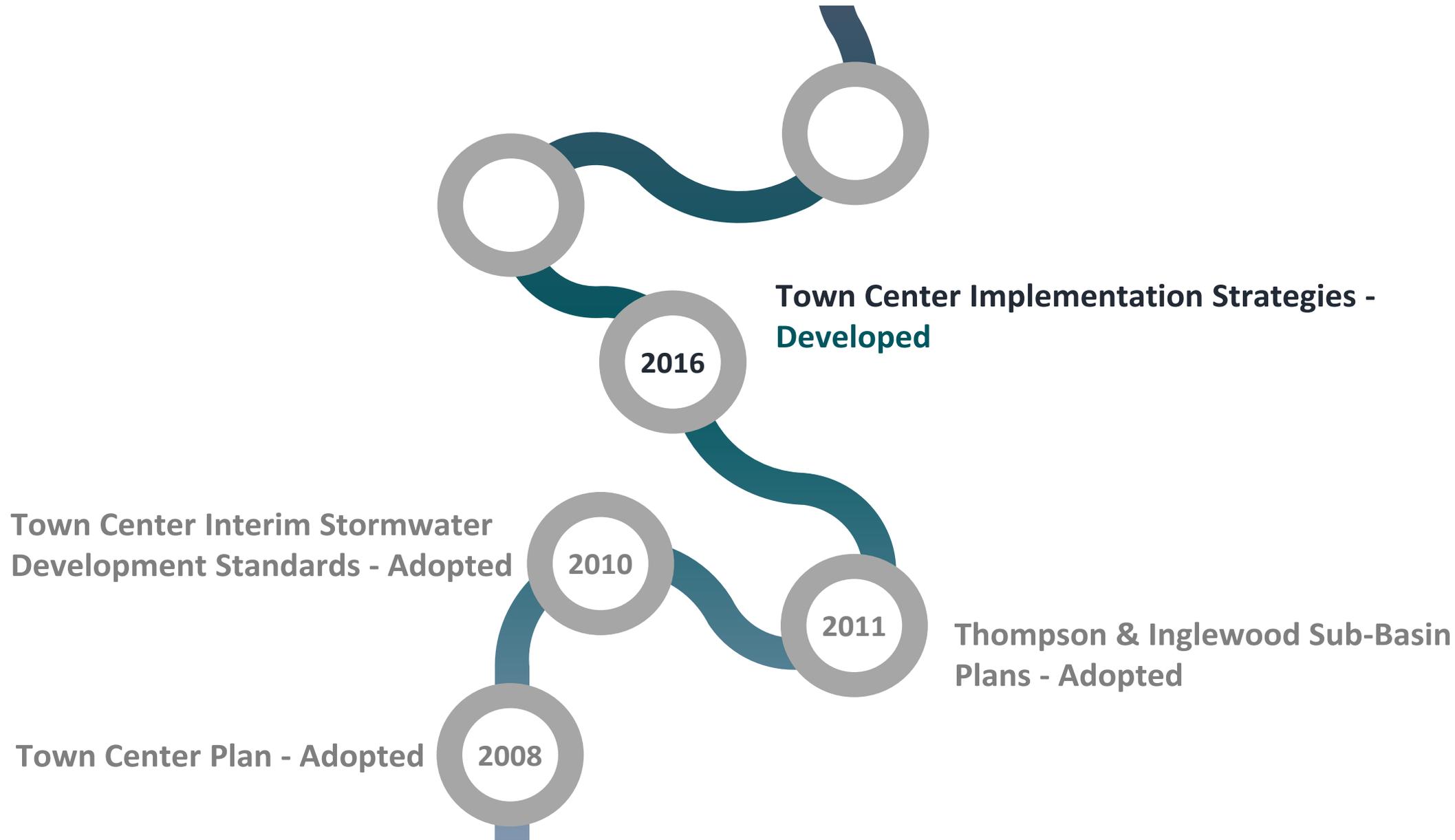
2011

Thompson & Inglewood Sub-Basin
Plans - **Adopted**

Town Center Plan - Adopted

2008

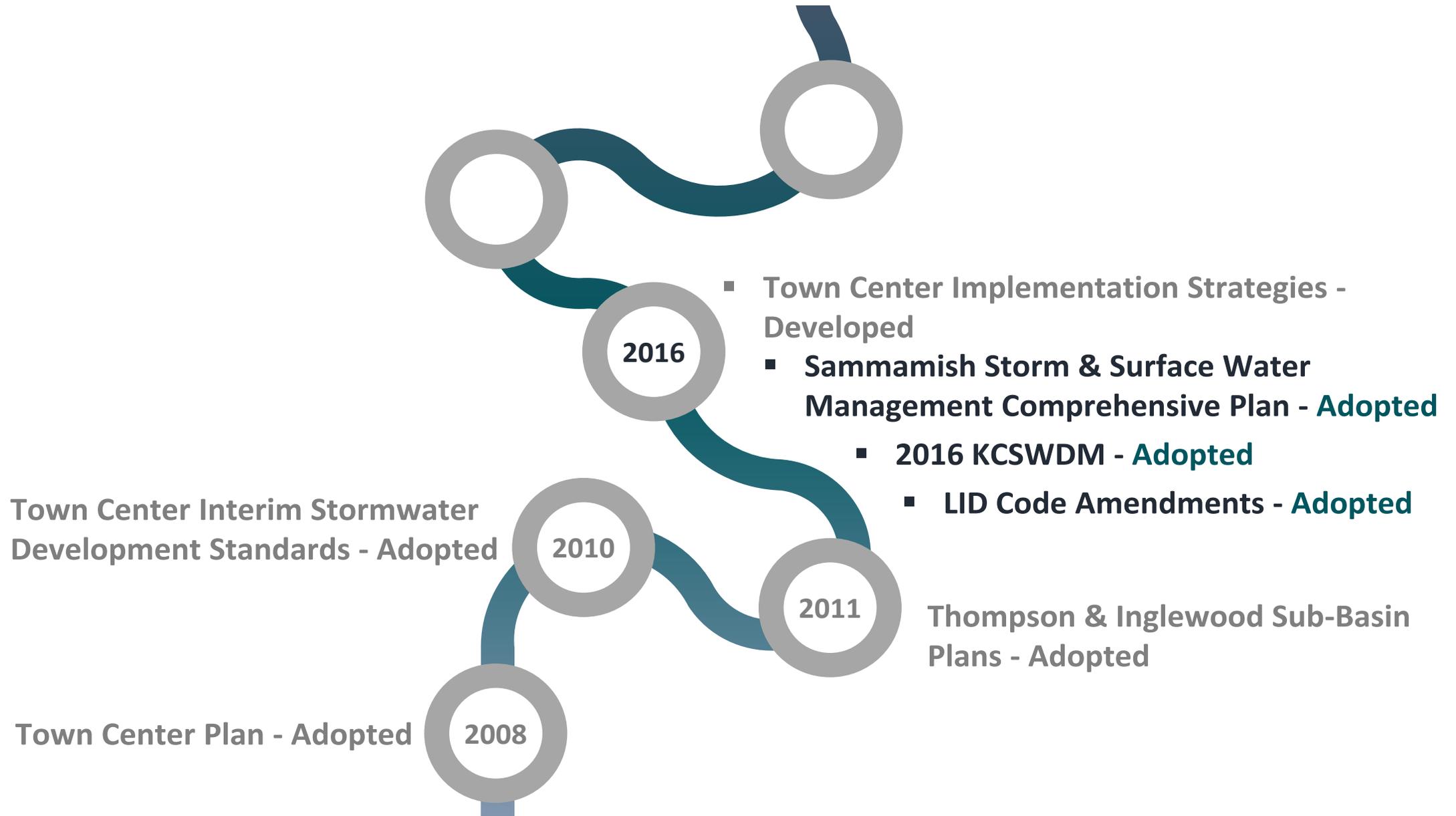




Town Center Implementation Strategies

2016

Implementation Strategy	Resource Allocation (Staff/Consultant/ Both)	Est. Cost Range
1. Continue to review/manage/coordinate Town Center development proposals A. "Internal" resource allocation through 2018 B. Select and hire a consultant to inform Town Center strategies	A. Staff B. Consultant	A. \$425K-\$475K B. \$100K-\$150K
2. Review the Transfer of Development Rights (TDR) strategy	Staff	\$0 (part of #1)
3. Begin to plan for non-motorized components of the Town Center - Trails	Staff/Consultant	\$0 (part of #1)
4. Begin regional stormwater analysis	Consultant	\$100K-\$150K
5. Continue street/infrastructure planning (multimodal connections)	Staff/Consultant	\$0 (part of #1)
6. Finalize the scope and design of the SE 4 th street project	Staff	\$0 (budgeted)
7. Develop communication strategy (community outreach, CC updates, branding)	Staff Consultant	\$0 \$20K-\$30K



**Town Center
Regional Stormwater
Feasibility Study -
Completed**

2017

- Town Center Implementation Strategies - Developed
- Sammamish Storm & Surface Water Management Comprehensive Plan - Adopted
 - 2016 KCSWDM - Adopted
 - LID Code Amendments - Adopted

2016

Town Center Interim Stormwater
Development Standards - Adopted

2010

2011

Thompson & Inglewood Sub-Basin
Plans - Adopted

Town Center Plan - Adopted

2008

Town Center
Regional Stormwater
Feasibility Study -
Completed

2017

2017

Stormwater Rate Model Study
Biennial Budget Adjustment -
Adopted

2016

- Town Center Implementation Strategies -
Developed
- Sammamish Storm & Surface Water
Management Comprehensive Plan - Adopted
- 2016 KCSWDM - Adopted
- LID Code Amendments - Adopted

Town Center Interim Stormwater
Development Standards - Adopted

2010

2011

Thompson & Inglewood Sub-Basin
Plans - Adopted

Town Center Plan - Adopted

2008

Stormwater Rate Model Study & Biennial Budget Adjustment 2017

Stormwater Rate Model Update

- City Council directed staff to update the rate model by eliminating future capital funding for project implementation and instead include funds in 2018 budget to conduct a Regional Stormwater Strategy

2017-2018 Biennial Budget Amendment

- \$350,000 -Stormwater Capital Projects
 - Funds Regional Stormwater Strategic Planning
- \$25,000 added to Professional Services
 - Funds updating the stormwater rate model so that future investments in the Town Center can be accounted for

Feasibility Analysis Recap



Town Center Regional Stormwater Feasibility Analysis

April 3, 2017 & May 1, 2017 City Council Meetings

Project Purpose

Evaluate if regional stormwater is a viable approach for managing stormwater within the Town Center subarea

- Case study review
- Preliminary site evaluation
- Conceptual site planning



Lower Sammamish Commons

Town Center Regional Stormwater Feasibility Analysis

What is Regional Stormwater?

- Designed to manage stormwater runoff from multiple projects and/or properties
- Development often assists in financing the facility
- Requirements for onsite, privately operated facilities are reduced or eliminated



Historic Fourth Ward Park, Atlanta

Town Center Regional Stormwater Feasibility Analysis

What are the Advantages?

- Improved water quality
- Higher assurance of maintenance
- Reduced construction costs
- Reduced long term maintenance and operating costs
- Well-sited regional facilities can serve as a recreational amenity
- Ensures that the continuity of neighborhood character is achieved



Point Defiance Park Regional Treatment Facility, Tacoma

Town Center Regional Stormwater Feasibility Analysis

What are the Disadvantages?

- Timing
- Upfront capital costs
- Land acquisition
- Coordination with multiple property owners



Cromwell Park, Shoreline

City of Bothell



\$18 million

Horse Creek Channel

- Hybrid open-channel/culvert system
- Located in downtown corridor
- Direct discharge to Sammamish River

City of Issaquah



Paid by Developer

Issaquah Highlands

- Multiple facilities
- Located near recreation amenities
- 1000-ac project site

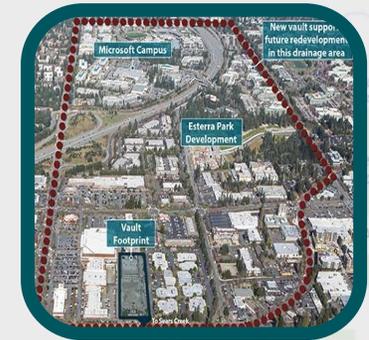
Local Examples

Regional Stormwater Models

City of Redmond

Overlake Commercial District

- Detention Vault
- Located beneath the Overlake Sears Parking Lot
- Tributary area of 322-acres



\$30 million

Town Center Regional Stormwater Feasibility Analysis

Lessons Learned

- Establish a clear vision for the project with support from City Council
- Anticipate that regional stormwater will attract new development
- Design facilities that can be retrofitted/upgraded to meet future stormwater regulations and design standards
- Understand that large regional facilities may have special design requirements that need to be considered during the planning phase



Stormwater vault underneath street in front of the Overlake Village Light Rail Station, Redmond

Town Center Regional Stormwater Feasibility Analysis

Site Information

Sub-Basins



Inglewood

- Multiple drainage areas
- Flows to George Davis Creek

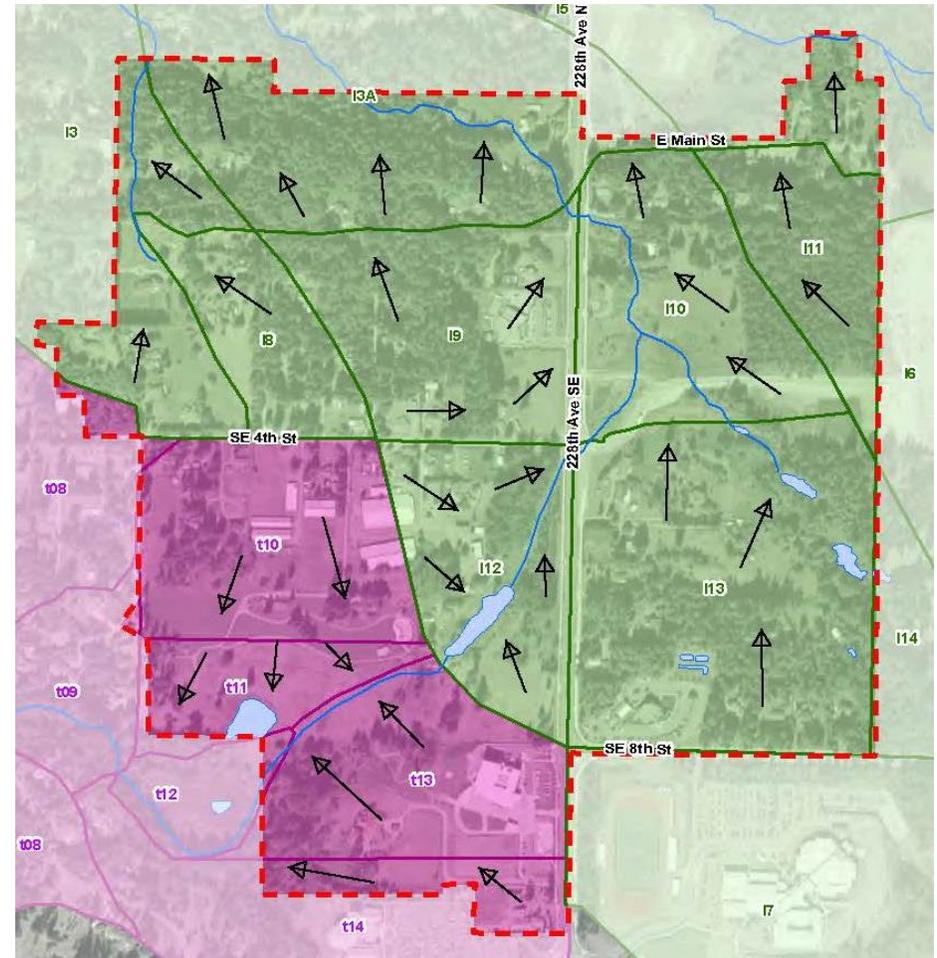


Thompson

- Multiple drainage areas
- Flows to Ebright Creek

Soils and Topography

- Primarily till
- Poor infiltration characteristics
- Not conducive for full LID

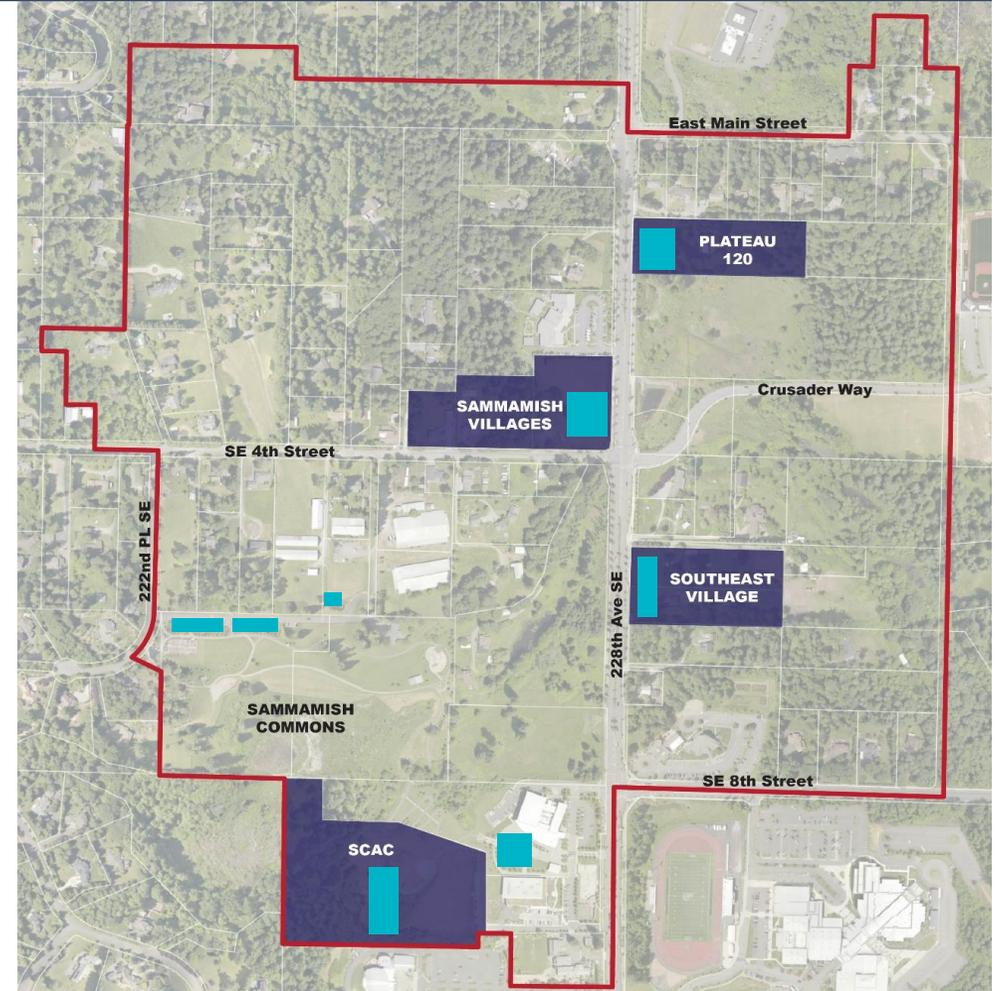


Town Center Regional Stormwater Feasibility Analysis

Development

Existing Facilities

- Plateau 120
- The Village at Sammamish
- SE Villages
- Sammamish Aquatic & Community Center (SCAC)
- Lower Commons Rain Gardens



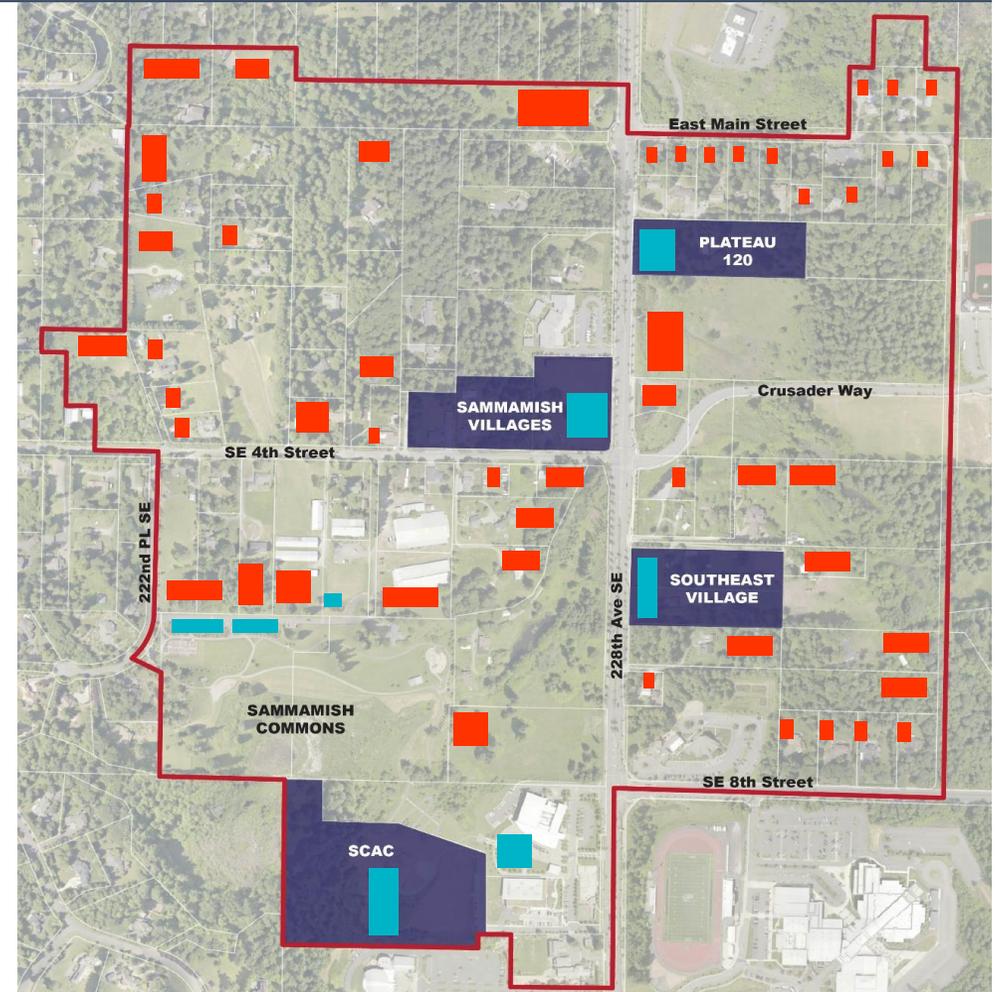
Town Center Regional Stormwater Feasibility Analysis

Development

Potential On-Site Solutions (Conceptual Layout)

- Multiple facilities
- Impacts to the overall Town Center Character
- Increased maintenance and operation costs
- Difficult to enforce compliance of maintenance standards

Detention Vault/Ponds Locations



Town Center Regional Stormwater Feasibility Analysis

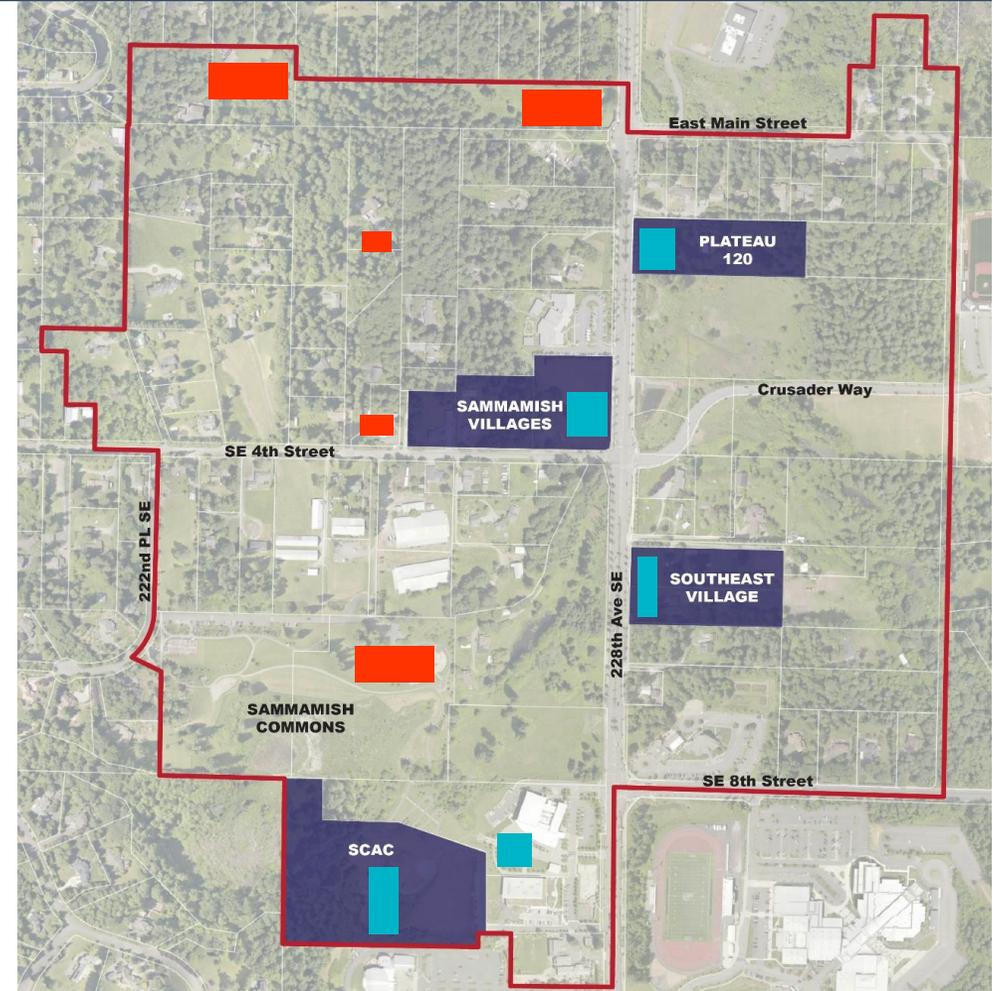
Development

Potential Regional Solutions (Conceptual Layout)

- Optimizes the Town Center landscape more efficiently
- Reduces over operation and maintenance costs
- Better site integration

Detention Vault/Ponds Locations

-  Existing
-  Conceptual



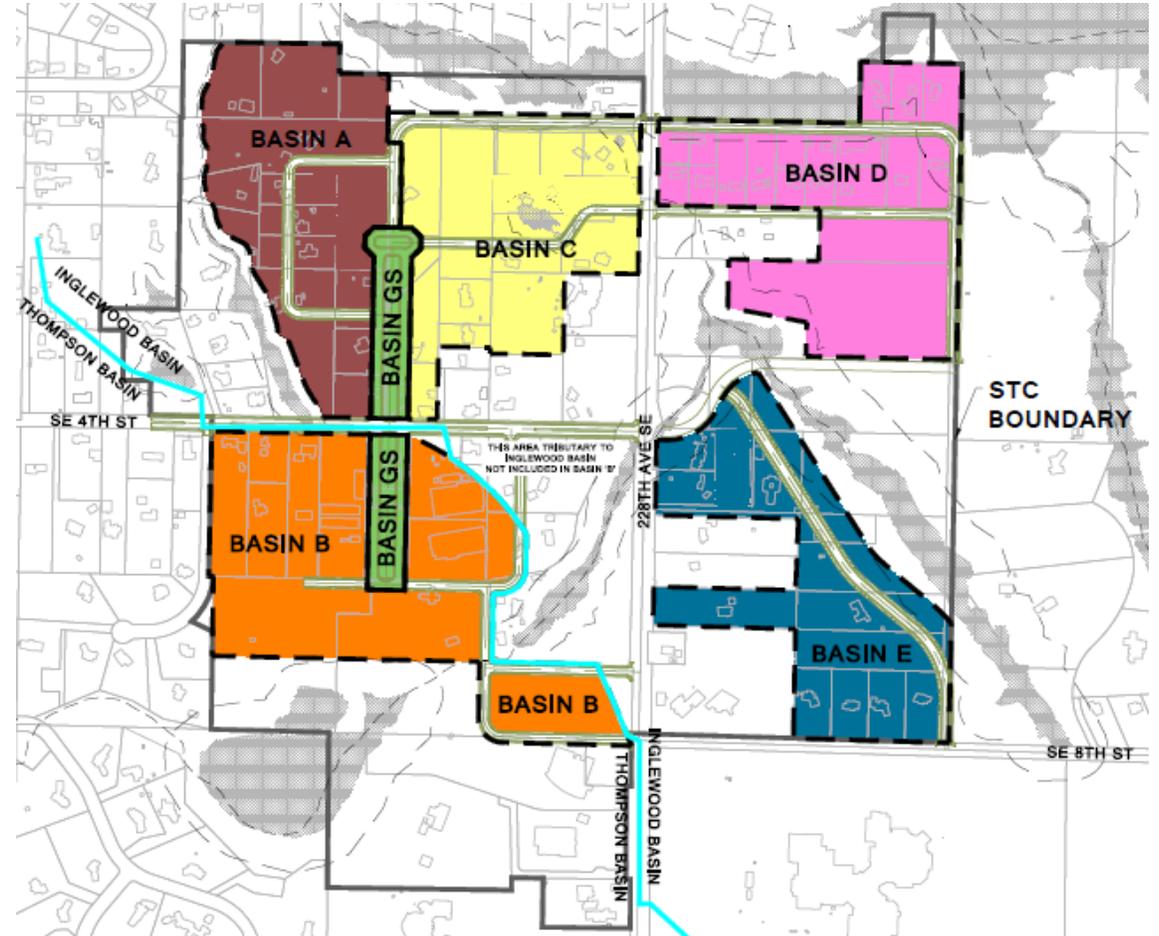
Town Center Regional Stormwater Feasibility Analysis

Sub-Basins

- Six proposed basins for Town Center
- Analysis provided for Basins A, B and C
 - Based on priority for development potential
 - Most feasible basins for regional facilities

Feedback Received:

City Council would like future planning efforts to include analysis for Basins D and E



Town Center Regional Stormwater Feasibility Analysis

Council Direction

May 1, 2017 City Council Meeting

1. Should the Town Center Team continue to study and keep open the possibility of implementing Regional Stormwater Facilities where opportunities become available with private development? **YES**
2. Would City Council like staff to further explore financing options to support a public/private partnership for regional stormwater? **YES**

Town Center Regional Stormwater Strategy



Town Center Regional Stormwater Strategy

Planning Responsibly



A Regional Stormwater Strategy is a planning document that will serve as a road map for the development of co-located stormwater and park and open space facilities

Goal:

Provide a vision of how stormwater facilities could serve the community as valued public open space while mitigating the impact of Town Center development on downstream properties, stream beds, and receiving waters from erosion and other adverse impacts of stormwater runoff

Saylor Grove Stormwater Treatment Wetland, Fairmount Park, Philadelphia

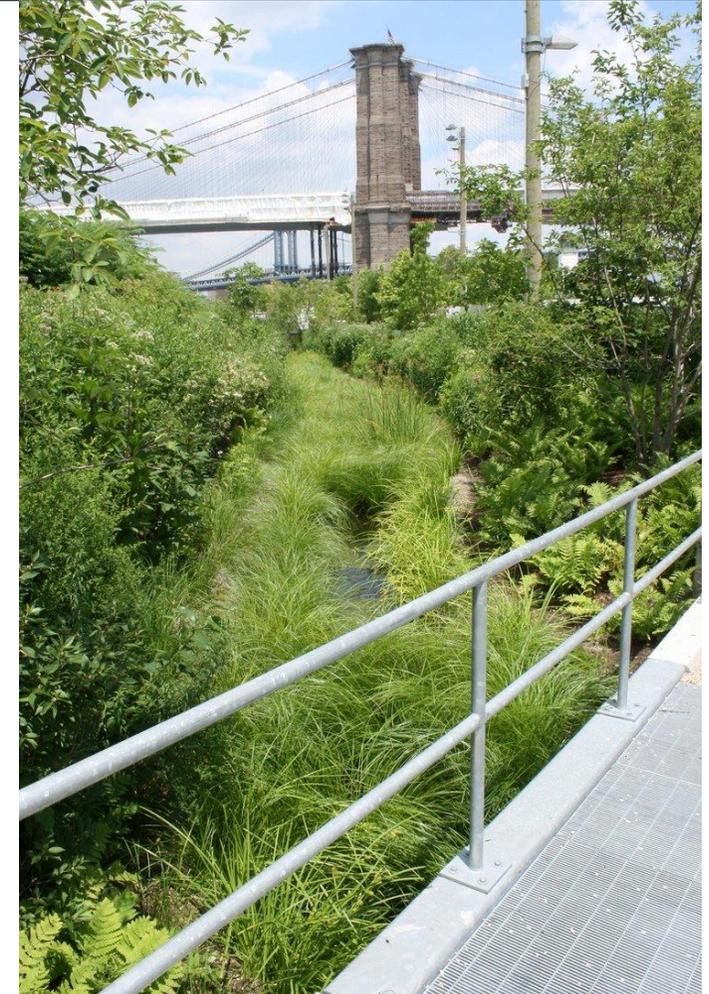
Town Center Regional Stormwater Strategy

Project Purpose

The purpose of the Town Center Regional Stormwater Strategy is to:

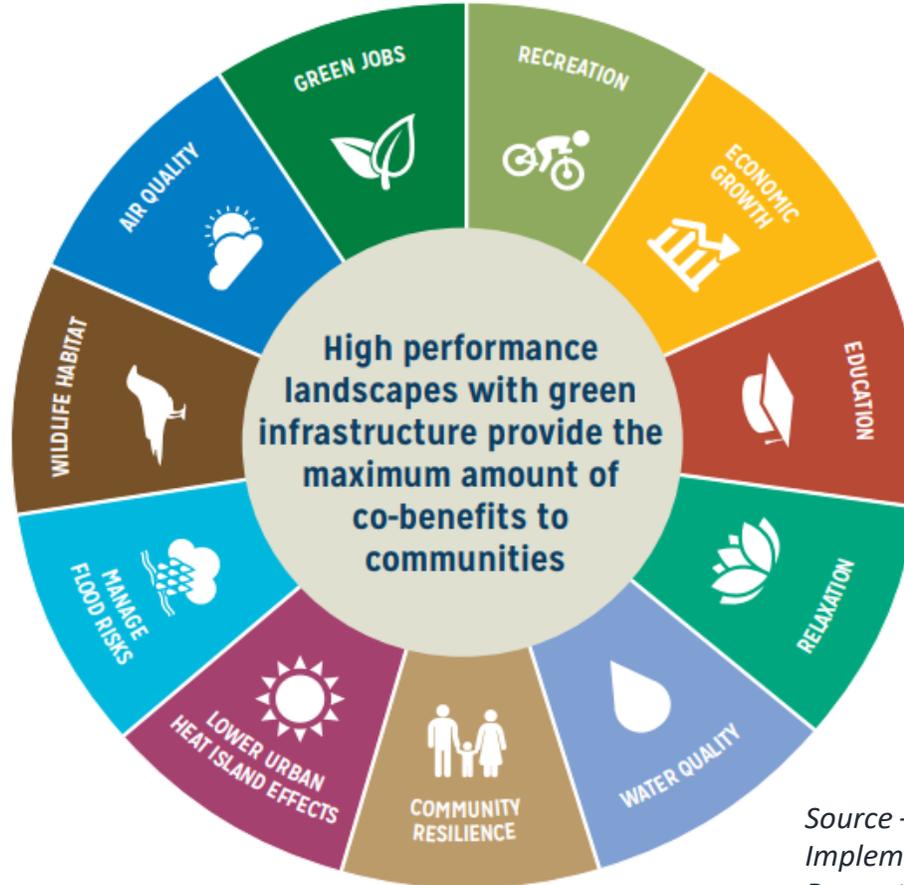
- Define project goals and objectives
- Establish key policies
- Provide a conceptual design that integrates co-located regional facilities into the Town Center subarea
- Provide regulatory analysis and recommendations
- Develop a financial plan that further describes a public/private partnership
- Produce a phased project implementation strategy

Brooklyn Bridge Park, New York



Town Center Regional Stormwater Strategy

Public Benefit



Source – Resource Guide for Planning, Designing and Implementing Green Infrastructure in Parks. National Recreation and Parks Association



Related City Goals, Policies & Master Plans

2015 Comprehensive Plan



Capital Facilities Goal

CF.4 – Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost effectiveness, and sustainability

- Policy CF.4.2 – Incorporate consideration of physical health and well-being into decisions regarding the location, design, and operation of capital facilities
- Policy CF4.9 – Promote the co-location of capital facilities, when feasible, to enhance efficient use of land, reduce public costs, reduce travel demand, and minimize disruption to the community

Planning Coordination

Collabrative Planning

- 2015 Comprehensive Plan
- Town Center Plan & Infrastructure Plan
- 2018 PRO Plan
- 2016 Storm and Surface Water Management Comprehensive Plan
- Transportation Master Plan



Next Steps



Town Center Regional Stormwater and Open Space Strategy

Next Steps

Date	Action
April 3, 2018	City Council Meeting – Project Update
April 10-13, 2018	Staff finalizes and releases RFP
May 2018	Qualification proposals due; staff reviews proposals and conducts interviews
June 2018	Consultant selection and contract development
June 2018	City Council awards contract
July 2018	Consultant begins work

Q & A

CHRISTIE MALCHOW – COUNCIL REPORT

APRIL 3, 2018

4/3/18 Attended North End Mayors Meeting in Redmond

- Will report out any details at the meeting (report sent prior to meeting occurring).

3/29/18 Attended Margaret Mead Elementary Ground Breaking

3/28/18 Attended Lake Washington SD School Safety Forum

3/22/18 Attended PSRC Executive Board Meeting

- Board voted on the Regional Centers Framework Update
 - The GMPB-recommended framework outlines the structure and criteria for regional and countywide centers and updates policies and procedures.
The recommendation:
 - Encourages larger centers to plan for more growth
 - Creates a new path for designating manufacturing/industrial centers
 - Sets approach to redesignate all existing regional centers
 - Recognizes major military installations in VISION 2050 and encourages identification of funding options for military installations
 - Increases planning and performance expectations for all centers
 - Establishes guidelines for consistent designation of countywide centers

3/23/18 Providence Point Trail

- Met with Issaquah Mayor, Sammamish & Issaquah staff to discuss potential trail connection through Providence Point. This would reestablish a former trail connection that was bisected by the southern development of Providence Point. The trail would connect Issaquah-Pine Lake Road all the way down to East Lake Sammamish Pkwy.
 - Resources associated with Sammamish's participation?
 - Staff time?
 - Dollars?
 - TMP related - connectivity

Last printed 3/29/18

AGENDA CALENDAR

Meeting Date	Packet Material Due	Time	Meeting Type	Topics
Mar 2018				
Apr 2018				
Mon 4/02	3/26	6:30 pm	Study Session	Department Report: Police (30-minutes) Discussion: Police Services Study Kick-Off (45-minutes) Discussion: Sidewalk Gap Program and Projects (15-minutes)
Tues 4/03	3/26	6:30 pm	Regular Meeting	Department Report: City Clerk, Technology & GIS (30-minutes) Department Report: Public Works (30-minutes) Presentation & Discussion: Regional Stormwater Planning for Town Center Update (60-minutes) <u>Consent:</u> Proclamation: Sexual Assault Prevention Month Resolution: 2017 Pavement Overlay Project Acceptance Resolution: 2017 Concrete Sidewalk/ADA Repairs Project Acceptance Resolution: 2017 Guardrail Project Acceptance Contract: Zackuse Creek ELSP Fish Passage Project Construction Management Services/Harris & Assoc. Contract Amendment: Human Services Strategic Plan/BERK Culvert Procurement: Zackuse Creek Fish Passage culvert/Granite Precasting and Concrete Grant Acceptance: Zackuse Creek Fish Passage and Stream Restoration Project/King Conservation District
Tues 4/10	4/02	6:30 pm	Study Session	Department Report: Eastside Fire & Rescue (30-minutes) Discussion: YMCA Property (30-minutes) Issaquah Fall City Road Construction Project Detour Follow –up

Last printed 3/29/18

Tues 4/17	4/09	6:30 pm	Regular Meeting	<p>Presentation: Habitat for Humanity Presentation: YMCA Annual Report (30-minutes) Presentation: Basin Plan Priorities – Stormwater Capital Improvement Project Priority Criteria (30-minutes) Presentation: Concurrency Policy – Preliminary Results of Concurrency Intersection Analysis for 2019-2024 Transportation Improvement Plan (TIP) (60-minutes) Executive Session: Potential Land Acquisition (15 minutes)</p> <p><u>Consent:</u> Bid Award:2018 Concrete Sidewalk/ADA Repairs Project</p> <p>Contract: Issaquah Pine Lake Road SE Phase 1 Improvements - Design Consultant Services /DEA Resolution: Issaquah Fall City Rd Construction Detour Project Acceptance: Klahanie Park Drainage Repairs</p>
Mon 4/30	4/23	6:30 pm	Study Session	<p>Joint PC/CC Discussion Comprehensive Plan Transportation Element Updates (Concurrency & LOS) (2-hours)</p>
May 2018				
Tues 5/01	4/23	6:30 pm	Regular Meeting	<p>Department Report: Parks & Recreation Ordinance: Fireworks Enforcement</p> <p><u>Consent</u> Proclamation: Affordable Housing Week Resolution: Surplus Equipment and Vehicles Bid Award: Sahalee Way Stormwater Tightline Project/TBD Bid Award: Stormwater Facility Maintenance/TBD Bid Award: Stormwater Pond Mowing/TBD</p>
Tues 5/08	4/30	6:30 pm	Study Session	<p>Discussion: Signage Regulations Overview and Update (60-minutes) Department Report: Finance (30-minutes) Department Report: Community Development (30-minutes)</p>

Last printed 3/29/18

Tues 5/15	5/07	6:30 pm	Regular Meeting	<p>Joint PC/CC Discussion: Transportation Concurrency and LOS code revisions (90-minutes) Public Hearing/Ordinance: Signage Regulations Update (60-minutes)</p> <p><u>Consent</u> Bid Award: Sammamish Commons Paving Project/TBD Resolution: Sammamish Youth Board Appointments Contract: ADA Transition Plan Consultant/TBD Contract: Big Rock Park Parcel B Master Plan Update/TBA Bid Award: 2018 Pavement Overlay Project Contract: Comprehensive Athletic Field Study/TBD Resolution: Inglewood Hill Stormwater Retrofit and Non-motorized Improvement Project Project Acceptance Contract Amendment: Zackuse Creek ELSP Fish Passage Project Design/Otak Bid Award: Zackuse Creek ELSP Fish Passage Project construction/TBD Inter-Agency Agreement: Zackuse Creek ELSP Fish Passage Project/King County Interlocal Agreement: Zackuse Creek ELSP Fish Passage Project/Samm Plat Memorandum of Understanding: Zackuse Creek Fish Passage and Stream Restoration planting and monitoring plan/Snoqualmie Indian Tribe</p>
June 2018				
Mon 6/04	5/28	6:30 pm	Study Session	<p>Joint PC/CC Discussion: Transportation Concurrency and LOS Comp Plan Amendments and related code updates (2-hours) Presentation: Boys & Girls Club Report (20 minutes)</p>
Tues 6/05	5/28	6:30 pm	Regular Meeting	<p>Presentation & Discussion: Introduction to the 2019-2024 Transportation Improvement Plan (TIP) (60-minutes)</p> <p><u>Consent:</u> Contract: ITS Phase 2 Design/TBD Bid Award: ELSP/SE 33rd St Enhanced Crosswalk Project/TBD Bid Award: Louis Thompson Hill Road Slide Repair Project/TBD Bid Award: East Lake Sammamish Parkway Ditch Maintenance/TBD</p>
Tues 6/12	6/04	6:30 pm	Study Session	<p>Discussion: 2019-2024 Transportation Improvement Plan (TIP) (If Needed)</p>

Last printed 3/29/18

Tues 6/19	6/11	6:30 pm	Regular Meeting	Resolution: Approving the 2019-2024 Transportation Improvement Plan (TIP) (60-minutes) Discussion: Introduced to the Water Quality Monitoring Strategic Plan and Implementation (60 minutes) <u>Consent:</u>
July 2018				
Mon 7/02	6/25	6:30 pm	Study Session	
Tues 7/03	6/25	6:30 pm	Regular Meeting	<u>Consent:</u>
Tues 7/10	7/2	6:30 pm	Study Session	Discussion: Police Services Study Preliminary Findings (60-minutes) Discussion: Urban Forest Management Plan (60-minutes) Discussion: Big Rock Park Master Plan Update (60-minutes) Public Hearing/Ordinance: Comprehensive Plan Amendment related to Transportation Concurrency & LOS *(60 minutes)
Tues 7/17	7/09	6:30 pm	Regular Meeting	Public Hearing/Ordinance: Code Changes related to Transportation Concurrency & LOS (90 minutes) <u>Consent:</u> Resolution: Adopting the Police Services Study Resolution: 212 th Way SE Project Acceptance Bid Award: Citywide Guardrail Repair/TBD Contract: Pacific Estates Bog (21 st St/21 st Pl) Stormwater Improvement Project - Consultant Services/TBD Contract: George Davis Fish Passage Project - Consultant Services/TBD Bid Award: Flashing Yellow Arrow Installation Project/TBD Bid Award: Minor Intersection Improvements Project/TBD
Aug 2018				
Sept 2018				
Mon 9/03		6:30 pm	Study Session	<u>Canceled for Labor Day</u>
Tues 9/04	8/28	6:30 pm	Regular Meeting	Presentation: Housing Strategy – Part I (60-minutes) <u>Consent:</u> Contract: Beaver Lake Park Phase 1 Improvements, Design/TBD Contract: Laughing Jacobs Creek Basin Plan - Consultant Services/TBD

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Tues 9/11	9/03	6:30 pm	Study Session	Discussion: Police Services Study Final Report (60-minutes) Discussion: 2019-20 Budget (2-hours) Discussion: Transportation Master Plan Funding Options (90-minutes)
Tues 9/18	9/10	6:30 pm	Regular Meeting	Presentation: Transportation Master Plan and Traffic Impact Fee Study Update (60-minutes) Presentation: Housing Strategy-Part II (60-minutes) <u>Consent:</u> Resolution: Sahalee Way Stormwater Tightline Project Acceptance
Oct 2018				
Mon 10/01	9/24	6:30 pm	Study Session	Discussion: Capital Facilities Element Updates – School Impact Fees (30-minutes) Discussion: 2019-20 Budget (2-hours)
Tues 10/02	9/24	6:30 pm	Regular Meeting	Public Hearing/Ordinance: First Reading Capital Facilities Element Updates – School Impact Fees (30-minutes) Public Hearing/Resolution: Housing Strategy Approval (60-minutes) <u>Consent:</u>
Tues 10/09	10/01	6:30 pm	Study Session	Discussion: Transportation Master Plan Update and Traffic Impact Fee Update (60-minutes) Discussion: 2019-20 Budget (2-hours)
Tues 10/16	10/08	6:30 pm	Regular Meeting	Resolution: Housing Strategy Approval (if needed) Public Hearing/Ordinance First Reading Housing Element Updates – Housing Strategy (15-minutes) <u>Consent:</u> Resolution: Flashing Yellow Arrow Installation Project Acceptance Resolution: East Lake Sammamish Parkway Ditch Maintenance Project Acceptance
Nov 2018				
Mon 11/05	10/29	6:30 pm	Study Session	

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Tues 11/06	10/29	6:30 pm	Regular Meeting	Public Hearing/Ordinance: First Reading of the 2019-20 Budget Public Hearing/Ordinance: First Reading for the 2019 Property Tax Levy Ordinance including Presentation of 2019 Revenue Estimates from all Sources <u>Consent:</u> Resolution: ELSP/SE 33 rd Crosswalk Project Acceptance
Tues 11/13	11/05	6:30 pm	Joint Study Session w/Park & Rec Com.	Discussion: Big Rock Park Parcel B Master Plan Update Discussion: Lower Commons Master Plan Update
Tues 11/20	11/12	6:30 pm	Regular Meeting	Public Hearing/Ordinance: First Reading 2019 School Impact Fee Update (15-minutes) Ordinance: Second Reading of the 2019-20 Budget ordinance. Ordinance: Second Reading of the 2019 Property Tax Ordinance Resolution: 2019 Fee Schedule Resolution: 2019 Salary Schedule (COLA) Resolution: 2019 Medical Premium Co-pay Resolution: Adopting the 2019 Legislative Priorities <u>Consent:</u> Resolution: Minor Intersection Improvements Project Acceptance
Dec 2018				
Mon 12/03	11/26	6:30 pm	Study Session	Discussion: 2019 Comprehensive Plan Amendments – Docket Requests (60-minutes) Discussion: Urban Forest Management Plan (60-minutes)

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Tues 12/04	11/26	6:30 pm	Regular Meeting	<p>Public Hearing/Resolution: 2019 Comprehensive Plan Amendments – Docket Requests (60-minutes) Ordinance: Final Reading Annual Amendments to the Comprehensive Plan (30-minutes)</p> <p><u>Consent:</u> Ordinance: Second Reading School Impact Fee Updates Contract: Environmental Review Support Services/TBD Contract: Building Inspection Support Services/TBD Contract: Building Plan Review Support Services/TBD Contract: Planning Review Support Services/TBD Contract: Klahanie Master Plan/TBD Bid Award: Vactoring Contract – Small Public Works Maintenance Contract/TBD Bid Award: Stormwater Facility Maintenance – Small Public Works Maintenance Contract/TBD Bid Award: Stormwater Pond Mowing – Small Public Works Maintenance Contract/TBD Contract: 2019-2020 City-wide Water Quality Monitoring - Consultant Services/TBD</p>	
Tues 12/11	12/03	6:30 pm	Study Session		
Tues 12/18	12/10	6:30 pm	Regular Meeting	<p><u>Consent:</u></p>	
	To Be Scheduled		To Be Scheduled		Parked Items
	<ul style="list-style-type: none"> • Lk. Sammamish Water Level • Growth Centers • Internet Usage & Social Media Policies • Indexing the impact fee rates • Code amendments related to the TMP including Titles 14 and 14A. • Small Cell Facility Technology 		<ul style="list-style-type: none"> • Special Events Ordinance • Maintenance Safety Program Adoption • M&O Strategic Plan • Fleet Management Policy • Roadway Funding Strategy • Maintenance & Fire Station Facility Assessment • Franchise Agreement/SPWS • Comprehensive Solid Waste Plan 		<ul style="list-style-type: none"> • Inner City Bus Service • Good Samaritan Law • Plastic Bags • Policy on Drones in Parks • Review of regulations regarding the overlay areas, low impact development and special protection areas for lakes.