

Sammamish Arts Commission – Minutes – January 22, 2018
Sammamish City Hall, 801 228th Ave SE, Sammamish, Washington

Attendees:

Commissioners: Chair Ramu Iyer, Claradell Shedd, Margaret Rosenow, Priti Joshi and Lin Garretson.
Staff: Annelise Diers, Office Assistant.; Angie Feser, Parks and Recreation Director; Lyman Howard, City Manager

Absent: Commisioners Barbara Jirsa and Gregory Clark.

Commissioner Jennifer Kaczmarek had submitted her resignation from the Sammamish Arts Commission.

Call to Order:

Chair Ramu Iyer

The meeting was called to order by Chair Iyer at 6:30 p.m.

Approval of November 27, 2017 Meeting Minutes - *Chair Iyer moved to approve the minutes with proposed edits of the November 27, 2017 Arts Commission Meeting. Commissioner Rosenow seconded the motion. The meeting minutes of November 27, 2017 were formally approved by the Commission on an 5-0 vote.*

Budget and Financial Report

Chris Jordan

- 2017 Budget **\$82,300.00** (\$20,000 carry-forward authorized by Council 6/17)
- 2017 Expenditures to Date: **\$28,784.11**
- 2017 Balance to date: **\$53,515.89**

Approval of Amendment to SAC Rules & Procedures to exclude audio/video recording

Due to city policies, audio/video recording may not be prohibited. Comments addressing this subject were given by City Manager Lyman Howard.

Utility Wrap Project Update

Claradell Shedd

Commissioner Shedd has been meeting with people from Sammamish, Bellevue, Issaquah and King County as research for this project. She has been working with the Issaquah Heritage Society to obtain photos. Factors that Commissioner Shedd is taking into account for placement are: where do the cars stop? Where do they have visibility? What is the best location for people to see this while driving and walking?

Permanent Art Update

Maragaret Rosenow

Commissioner Rosenow's research includes looking at what is underground and what it will take to install the permanent art. Factors include: constraints on uplighting, the possibility to have power since there are traffic lights nearby. City Manager Lyman advised the commission looks into codes regarding uplighting.

Chinese New Year / Dragon Boat Festival Event in Sammamish in July **Ramu Iyer**

Details and plans for the Dragon Boat Festival Event are to be determined. Sean from CWU, Chair Iyer and Commissioner Shedd will be meeting to narrow down scope of this event. It is important to define what the event's focus is and meet with all stakeholders to make sure there is a consensus.

Upcoming Event – Art Exhibit Opening Reception on Jan 25 **Barbara Jirsa**

City employees and commissioners are encouraged to attend this event. Per an email sent by the absent Barbara Jirsa, she requested that her budget for scheduled artists' reception for 2018 be increased by \$600 for music. Commissioner Garretson moved to approve the motion. Commissioner Shedd seconded the motion. Commissioners vote 5-0 to increase the budget by \$600 for music at these events.

Upcoming Event – Gen-Thriller on Feb 9 and 10 **Lin Garretson**

Commissioner Garretson would like to increase budget on this event. Theater teens, theater seniors, artists and music groups are coming together for this event. This event was well received in 2017 so a second night has been added for 2018. SAC added a second night.

Commissioner Garretson asked for an additional \$600 for the original event budget of \$1250.00. Commissioner Rosenow moved to approve the motion, Commissioner Shedd seconded the motion. This budget addition was formally approved by the commission on a 5-0 vote.

Upcoming Event - Build It Sammamish LEGO Event Feb 24, 2018 **Claradell Shedd**

Commissioner Shedd provided contract, liability insurance, and invoicing documentation for the Build It Sammamish/Lego Event scheduled to occur on Saturday, February 24, 2018 at the Sammamish Boys & Girls Club.

Commissioner Garretson reminded Commissioners that they should submit invoices for events within a "60-day turn in requirement". The costs Commissioner Garretson was referencing were costs/invoices she had personally submitted for her events after the 60-day turn in requirement and those costs were disqualified for City reimbursement necessitating that Commissioner Garretson personally paid for those invoices.

Art Room Space for Sammamish Seniors **Maragaret Rosenow**

Commissioner Rosenow has been working with the Sammamish Community and Aquatic Center to develop a designated art space for seniors. Discussion has included having a table set up inside of the center that seniors are able to utilize for arts and crafts projects without requiring a YMCA paid membership.

View archived books of the SAC

Margaret Rosenow

Colleen located these books and they only go through 2012. Annelise will work with Cynthia from the IT department to locate the archived computer files. Allison Gubata, who formerly worked for the city, is the one who scanned all of the documents. Commissioner Garretson has copies of flyers from the commission's past events.

Commissioner Rosenow announced that she started a book/binder with fliers of all 2018 events of the SAC. This book will be displayed for the public in the lobby of city hall. Rosenow will continue to add updates.

Updates -- SAC Workplan for 2018

All

Updates include the following: The 1% is an aspirational goal but has not been implemented yet. There are 15 pieces of art now (not 13). Figure 30 – “encouraging donations” was brought up. Commissioner Rosenow asked how we encourage donations. There is a possibility to develop a donation program for public art. The City of Sammamish can help the commission develop a program for that but the commission would be in charge of the actual fundraising. SAC is instructed to go to council for clarification on how or if they would be penalized for accepting donations.

Commissioner Rosenow stated that the organization chart on page 5 of the ProPlan is incorrect. The SAC listed here under the Park Department. She also showed the correct chart, where the SAC falls under the City Council. She will contact Angie Fesser (Park Department) to get this corrected.

PUBLIC COMMENT

Frances Garcia from Spotlight Repertory NW appeared before the commission to inquire about the Sammamish Teen Talent Show. They asked if the Arts Commission could serve as a sponsor so the Spotlight Repertory NW group would qualify, at no cost, to utilize the Sammamish Boys & Girls Club as a venue for their event. Note: If the Arts Commission sponsors the event, the Spotlight Repertory NW group are allowed to use the Boys and Girls Club without fees. This Arts Commission endorsement and sponsorship is to include advertising the event through the city's PeachJar account. Commissioner Garretson moved to have the Sammamish Arts Commission endorse the 2018 Sammamish Teen Talent Show which included an amount not to exceed \$250.00 for printing flyers. This proposed “not to exceed” \$250.00 amount is identical to that given the Spotlight Repertory NW group for this Sammamish Teen Talent Show in past years. Commissioner Shedd seconded the motion. Delete: Commissioner Garretson seconded the motion. The commission had a 5-0 vote to sponsor the 2018 Sammamish Teen Talent Show. It was agreed that in endorsing this event, the City would utilize on behalf of the Spotlight Repertory NW, the online notification on the Arts Commission portion of the City's website, to include a copy of the flyer and entry on the City's calendar of Arts Commission endorsed events.

Adjourn – The Commission was adjourned at 8:41pm.

Next regular SAC meeting – Monday, February 26, 2018 – 6:30 pm

