



City Council Study Session

AGENDA

October 10, 2017

6:30 pm – 10:00 pm

Call to Order

Estimate time

Public Comment

6:30 pm

Note: *This is an opportunity for the public to address the Council. Three-minutes limit per person or five-minutes if representing the official position of a recognized community organization. If you would like to show a video or PowerPoint, it must be submitted or emailed by 5 pm, the end of the business day, to the City Clerk, Melonie Anderson at manderson@sammamish.us. Please be aware that Council meetings are videotaped and available to the public.*

Topics

- **Presentation:** King County Assessor – McCleary Legislation **7:00 pm**
- **Discussion:** Parks, Recreation and Open Space (PRO) Plan Update **8:00 pm**
- **Discussion:** Transportation Strategy Check-in **9:15 pm**

Adjournment

10:00 pm

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.

Projected Property Implications of the McCleary Legislation

Presented by:

King County Assessor John Wilson

Presentation will be available at
the Study Session.



Memorandum

Date: October 2, 2017

To: City Council

From: Angie Feser, Parks & Recreation Director

Re: Parks, Recreation & Open Space (PRO) Plan Update

SUMMARY

This presentation to the City Council on the Parks, Recreation and Open Space (PRO) Plan Update project will include a review of the project scope, public engagement completed to date, related preliminary findings and the continuing needs assessment focusing on Sammamish's parks, open spaces and facilities as well as community-wide recreation programs. The Powerpoint presentation is attached for review prior to the Study Session as it contains a considerable amount of detailed information. Conservation Technix, the consulting firm hired to assist the City in this 14-month long process, will be providing this presentation along with staff.

PROJECT DESCRIPTION

Late 2016, the City Council approved in the 2017-18 budget funding to support an update of the existing PRO Plan. Since updating the PRO Plan in 2012, much has changed in Sammamish. This includes the construction of the Community and Aquatic Center, thereby expanding the civic campus and introducing many new recreation opportunities to the community. In addition, the City has received parkland donations, undergone a significant annexation and completed a number of park improvement projects. All of these changes impact parks services in Sammamish and will be a component of the PRO Plan update.

Looking to the future, the PRO Plan establishes goals and policies that provide the framework for addressing strategic growth, development and improvement of the City's parks and recreation system. This update will also now include a recreation trails component, which was previously included in the Trails, Bikeways and Paths (TBP) Plan. The City Council recently decided to suspend this plan in favor of including non-motored planning as component of the PRO Plan and the Transportation Master Plan.

The PRO Plan is part of the City's Comprehensive Plan and is consistent with the guidelines established by the Growth Management Act. The current PRO Plan was adopted in 2012 and to maintain eligibility for state grants, the City is required to update the plan every six years. The PRO Plan update is scheduled to be completed (approved by City Council) by the end of February 2018.

STUDY SESSION PRESENTATION

Steve Duh from Conservation Technix will present a general overview and update of the PRO Plan project. This will include a review of the project scope and timeline, summary of public involvement and related findings, and highlights from the on-going community needs assessment that addresses parks, open spaces and recreation programming. The presentation will highlight public feedback received from an open houses held in May and September, the Virtual Town Hall survey, a statically valid survey and a series of stakeholder discussions. The highlights of the needs assessment will summarize key themes developed from public feedback, along with an overview of the park inventory assessment, gap analysis mapping and recreation program and facility assessments.

2018 PRO plan

PARKS, RECREATION
& OPEN SPACE PLAN



City Council
October 10, 2017

Presentation Topics

Overview of PRO Plan

- Major Work Tasks
- Timeline Review

Public Process Summary

Needs Assessment Highlights

Next Steps / Wrap-Up



Steps to Building the Plan

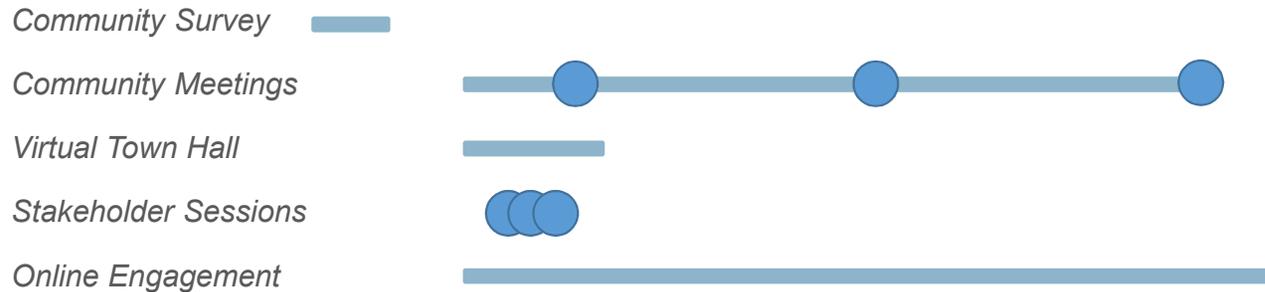
- ✓ Project Grounding & Foundation
- ✓ Park, Trail & Recreation Facility and Program Assessments
- ✓ Community Engagement (*on-going*)
- ✓ Needs Assessment (*on-going*)
- Capital Project Planning
- Implementation & Funding Strategies
- Plan Review & Approval



Project Timeline



Public Involvement



❖ Over 1,000 residents have touched the project to date

Community Survey

- Mailed to 4,000 randomized addresses
- March 6th through March 30th
- 856 respondents (22% response rate)
 - ❖ 40% think there are not enough parks
 - ❖ 51% of respondents visited a park once a week or more during spring/summer 2016
 - ❖ Pine Lake Park, Beaver Lake Park, and Sammamish Commons were visited most frequently



LAND ACQUISITION SURVEY

The City of Sammamish is developing a land acquisition strategy (LAS) to accommodate ongoing community needs, increases in development, and a desire to proactively acquire more land. The City is focused not only on developing new parks and trails, but also on capturing the environmental benefits of preserving natural resources, wildlife corridors, and tree canopy. The City also is in the process of updating its Parks, Recreation, and Open Space (PRO) Plan. The City is conducting this survey to gather information and input from the community to help inform the LAS and the PRO Plan update.

The questionnaire will take only about 5-7 minutes to complete. After answering the questions, simply fold so that the return address to PRR, Inc. shows, please secure with one small piece of tape in the space indicated, and drop in the mail. No postage is required.

Please mail no later than **March 20, 2017**.

▲ If you prefer, you can complete the survey online by entering this online address into your browser:
<http://sgiz.mobi/s3/Sammamish-Land-Acquisition-Survey>



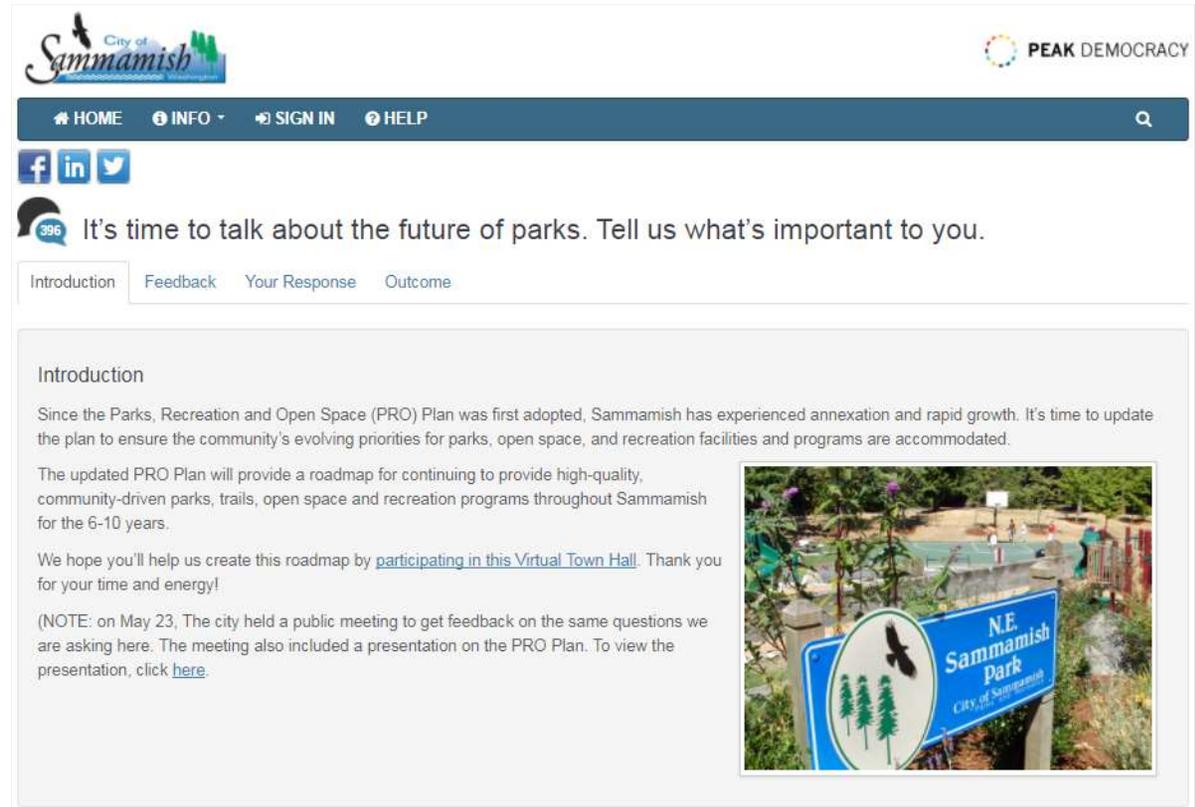
Go to the back of this page to begin →

- ▲ Please indicate your choices like this: ▲
1. Are you a resident of the City of Sammamish?
 No Yes
 2. When it comes to meeting the needs of the community, would you say there are...
 More than enough parks and recreation opportunities in Sammamish Not enough parks and recreation opportunities in Sammamish
 About the right number of parks and recreation opportunities in Sammamish Don't Know
 3. If you were going to distribute 100 points to indicate your priorities for the Sammamish Parks and Recreation Department, how many points would you give to each of the following:
 - ❖ Conduct maintenance on existing facilities _____
 - ❖ Buy land for future park use and open space _____
 - ❖ Develop new parks and recreation facilities on undeveloped sites _____
 - ❖ Improve and upgrade existing city parks _____

Sum must = 100

Virtual Town Hall

- 397 visitors & 142 responses
- Respondents lived in every portion of the city
- Respondents were generally older – 47% were 50 or older



The screenshot shows the City of Sammamish website interface. At the top left is the City of Sammamish logo. At the top right is the PEAK DEMOCRACY logo. Below the logo is a navigation bar with links for HOME, INFO, SIGN IN, and HELP. Below the navigation bar are social media icons for Facebook, LinkedIn, and Twitter. A notification bubble shows 996 responses. The main heading reads: "It's time to talk about the future of parks. Tell us what's important to you." Below this is a tabbed interface with "Introduction", "Feedback", "Your Response", and "Outcome" tabs. The "Introduction" tab is active, displaying the following text:

Introduction

Since the Parks, Recreation and Open Space (PRO) Plan was first adopted, Sammamish has experienced annexation and rapid growth. It's time to update the plan to ensure the community's evolving priorities for parks, open space, and recreation facilities and programs are accommodated.

The updated PRO Plan will provide a roadmap for continuing to provide high-quality, community-driven parks, trails, open space and recreation programs throughout Sammamish for the 6-10 years.

We hope you'll help us create this roadmap by [participating in this Virtual Town Hall](#). Thank you for your time and energy!

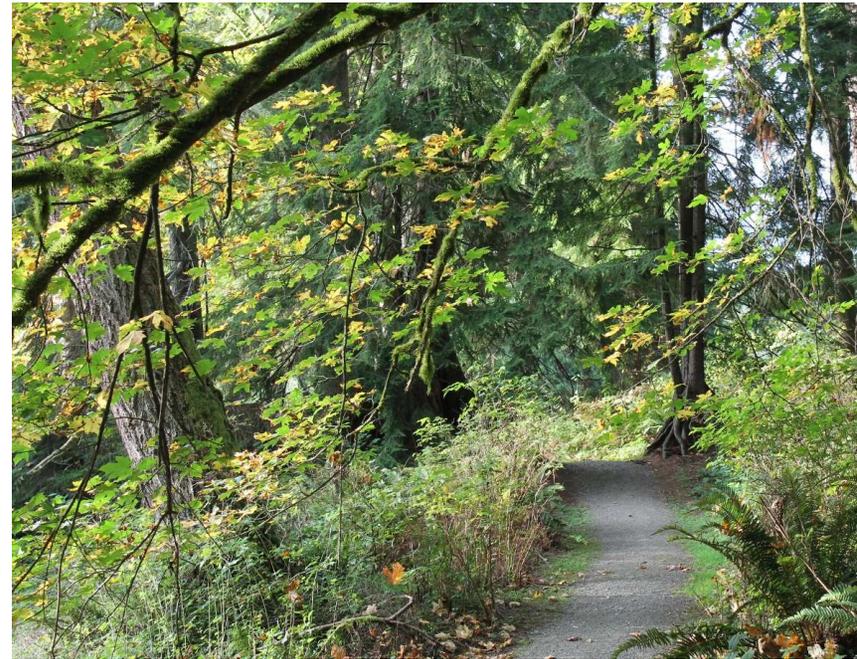
(NOTE: on May 23, The city held a public meeting to get feedback on the same questions we are asking here. The meeting also included a presentation on the PRO Plan. To view the presentation, click [here](#).



Virtual Town Hall

When asked to rank a list of 5 “big picture” priorities, 38% of Virtual Town Hall participants said that buying land for future parks and open space was most important.

1. Buy land for future parks and open space
2. Maintain existing facilities
3. Improve existing parks
4. Develop new parks and facilities
5. Offer more programs



Virtual Town Hall

When asked to rank a list of 12 existing opportunities (parks, programs, facilities, trails and open space) that they would like to see more of in the future, 25% of Virtual Town Hall participants said that more trails were most important.

1. Trails
2. Open space
3. Waterfront recreation
4. Wildlife viewing
5. Picnic areas (shelters, tables, etc.)



1st Community Open House

Ideas that need to be addressed in the plan

- Making parks and facilities more multi-purpose/use
- Protecting existing natural areas
- Acquiring more land for parks and open space
- Expanding programs and activities (e.g., after school programs, mentoring programs, winter activities, nature-based activities, and community gardens)

Missing or needed features / amenities

- More ballfields
- Programs/camps (e.g., young kids' programs, summer camps)
- Some form of transit to parks and programs



2nd Community Open House

Exploring priorities for the plan

- Top three facility priorities were: New parkland acquisitions, Natural open space preservation & Trail connections
- For programming, participants ranked the General Interest (youth and adult) program area as the highest priority
- Map comments included: More waterfront parks, Add various trail connections & Finish the East Lake Sammamish Trail

Other features / amenities mentioned

- More toddler-oriented play equipment
- Make ADA enhancements to parks for connectivity
- Community center for various teen activities, including the arts



Stakeholder Sessions

Environmental

- Friends of Lake Sammamish State Park
- Issaquah Alps Trails Club
- Sammamish Friends
- Sammamish Heritage Society
- Save Sammamish

Athletic

- Eastlake Little League
- Sammamish Cricket Club
- Sammamish Little League

Programming

- Boys and Girls Club
- India Association of Western WA
- Kiwanis
- Parents of sports players
- Rotary
- YMCA

- ❖ Preserve existing open space
- ❖ Acquire more land for preservation
- ❖ Build relationships with land trusts
- ❖ Engage with land developers

- ❖ Develop new fields
- ❖ Improve quality of existing fields
- ❖ Convert existing fields to turf
- ❖ Improve coordination among organizations

- ❖ More programs for seniors
- ❖ Increase the diversity of programs

Representation

Priorities

Inventory Assessment

- General park conditions very good
- Minor ADA issues
- Opportunity to enhance user orientation through better wayfinding



Core Themes

Take Care of What You Have

- Upgrade & improve existing parks
- Drinking fountains
- Wayfinding & Interpretive Signage systems
- ADA Compliance – barrier removal
- Minor repairs & renovations



Core Themes

Expand Opportunities

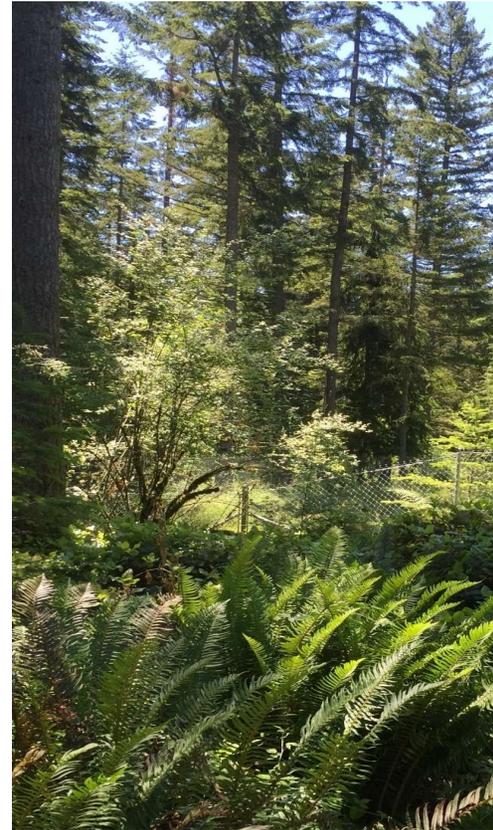
- Ballfields / Convert to synthetic fields
- Trail connections
- Land acquisition for future parks & open space
- Picnic shelters
- More access to Lake Sammamish
- Community gardens
- Restrooms in larger parks

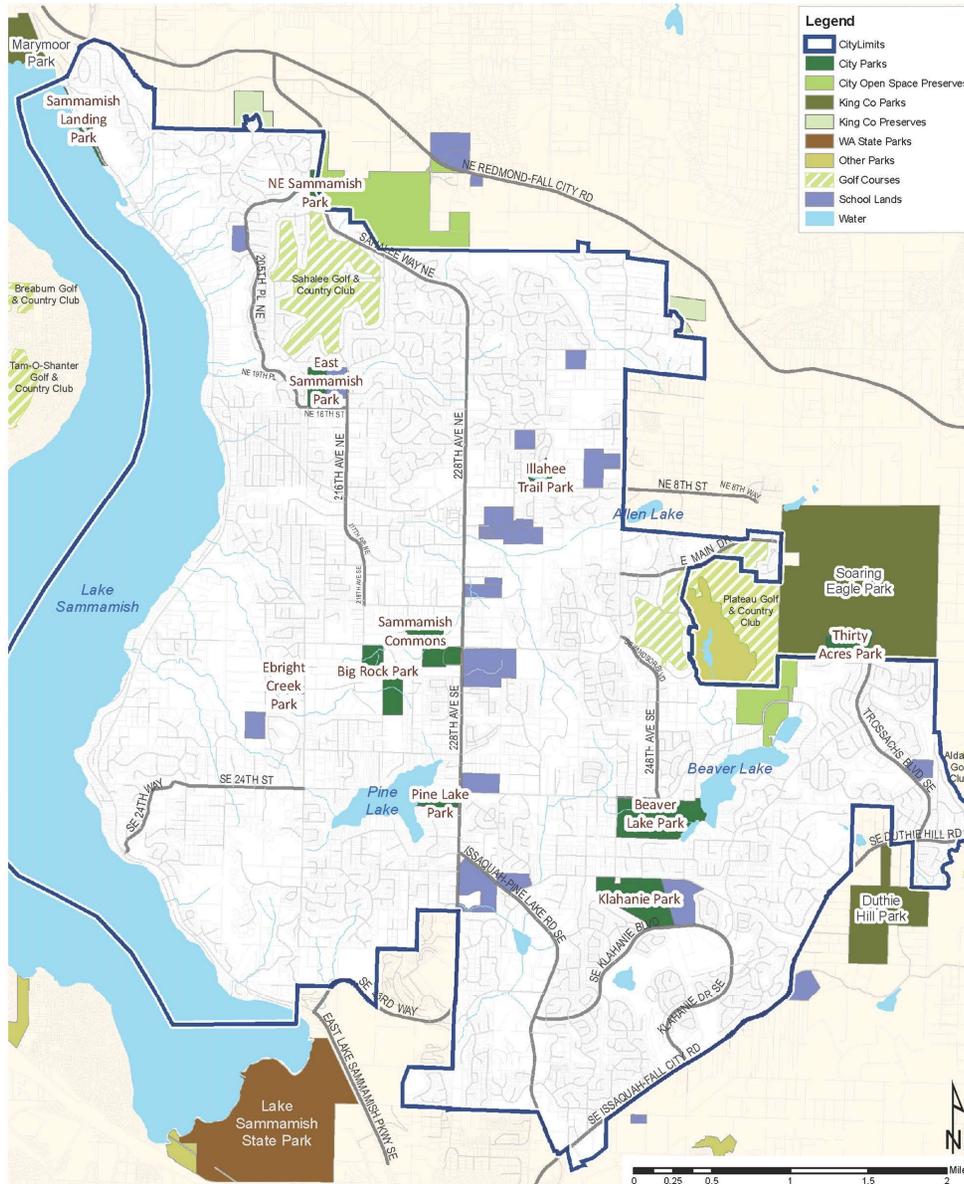


Core Themes

Protect Nature (...and access to it)

- Land acquisition for open space and natural area preservation
- Connecting stream corridors and fish / wildlife environs
- Tree canopy





Gap Analysis

Existing parks & open spaces

Using mapping to look at parkland distribution, reasonable walking distances, and existing gaps in the system

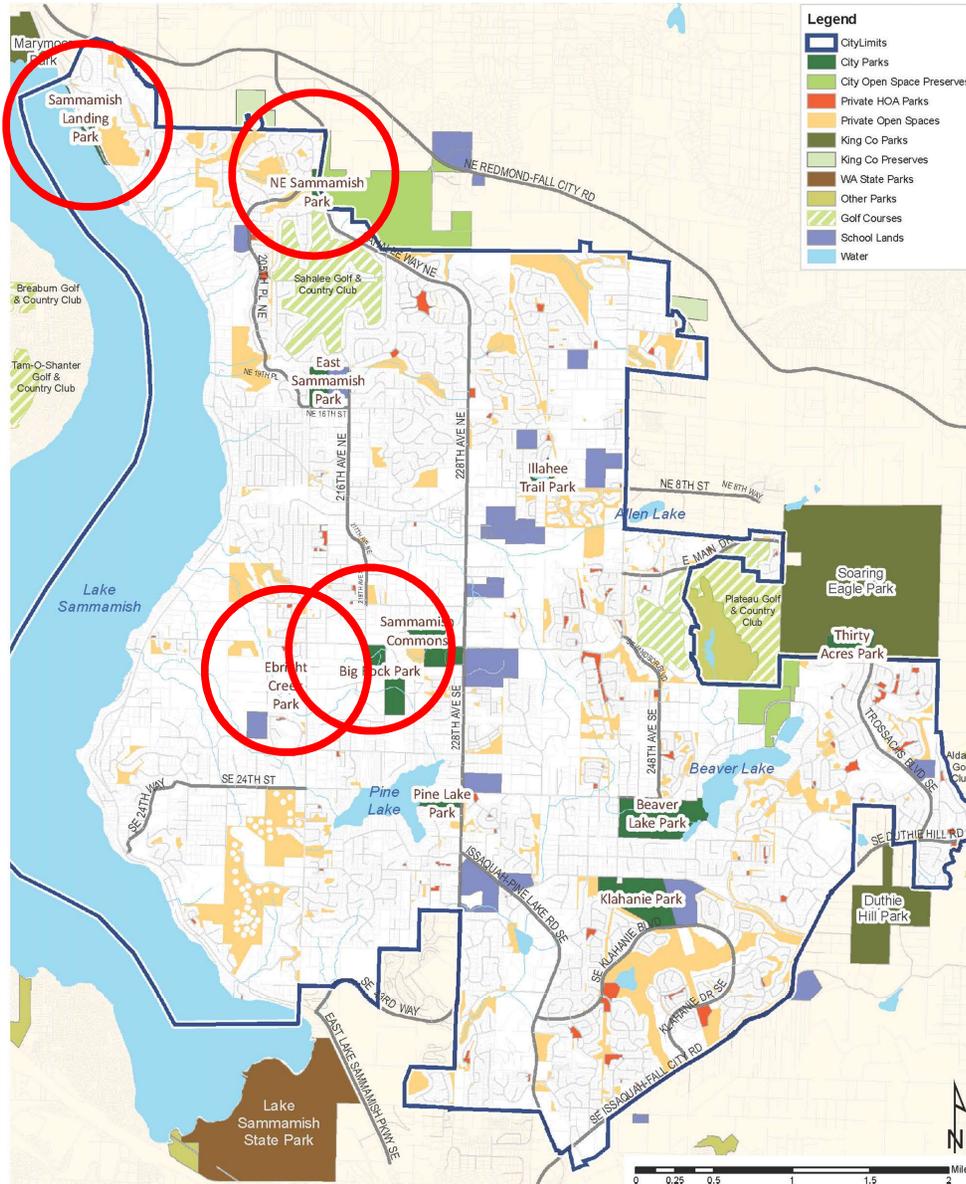
Exhibit 1



Gap Analysis

Adding HOA parks & private open spaces

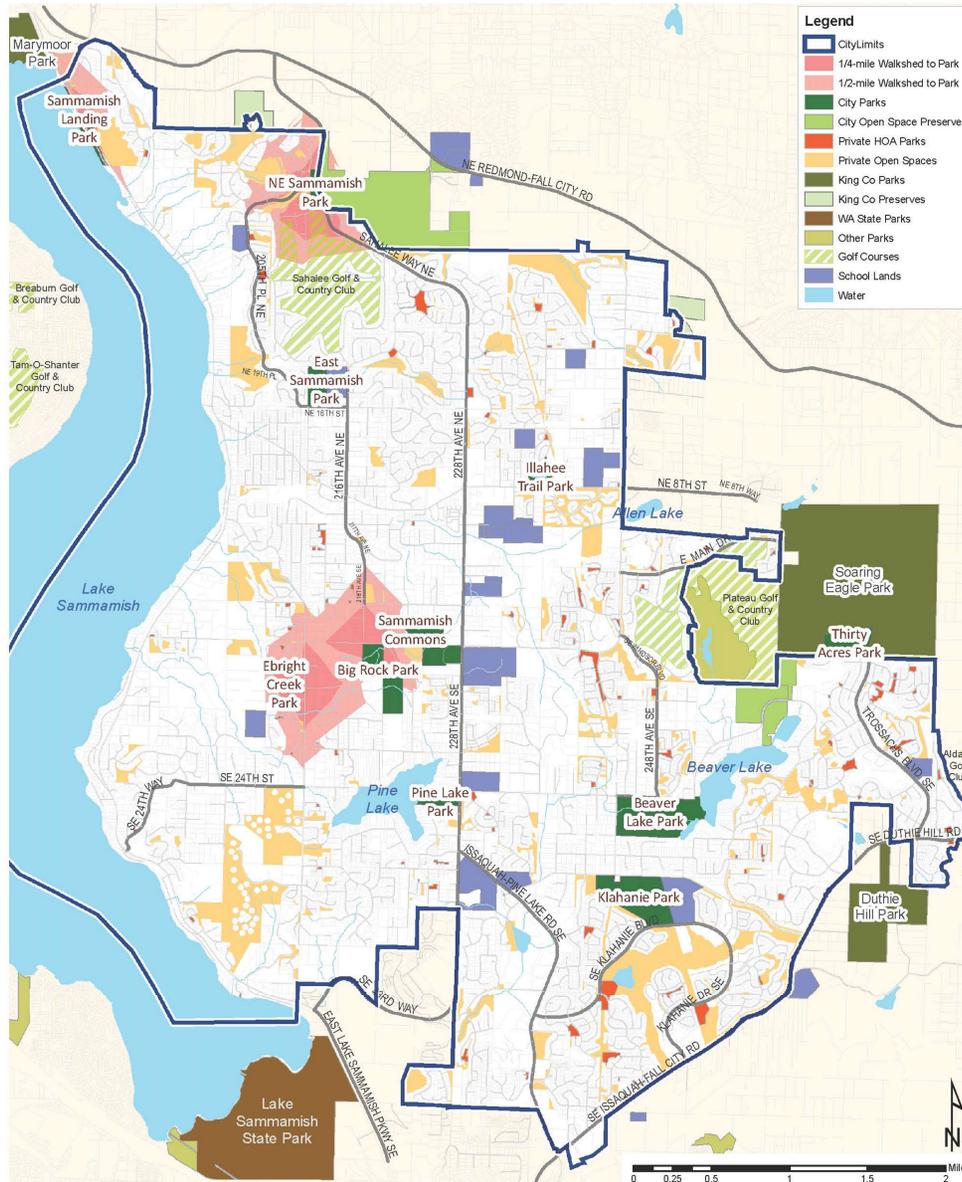
Exhibit 1



Gap Analysis

No, we don't have wings

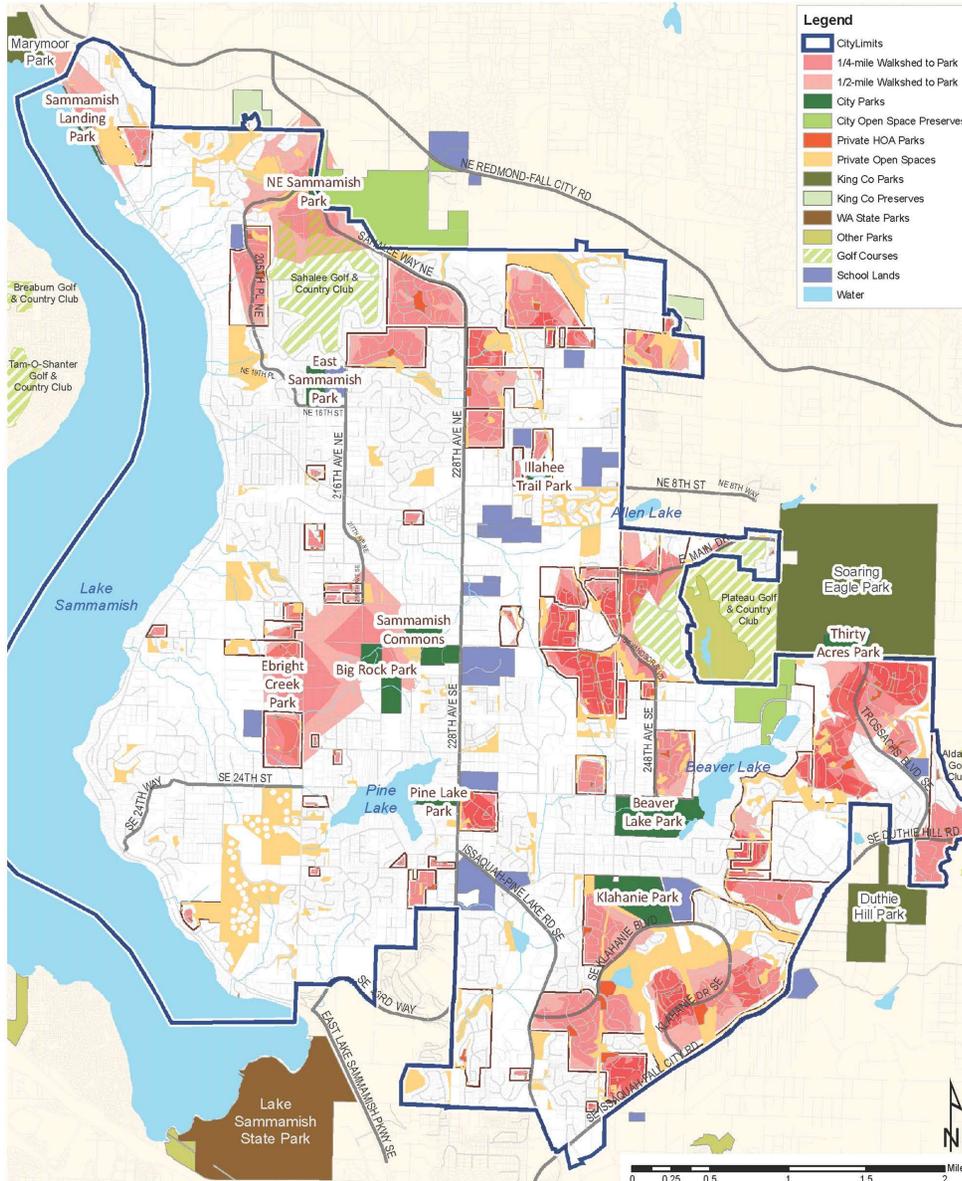
- 1/2-mile catchment areas using circles on a map



Gap Analysis

Real Access Points & Street Network

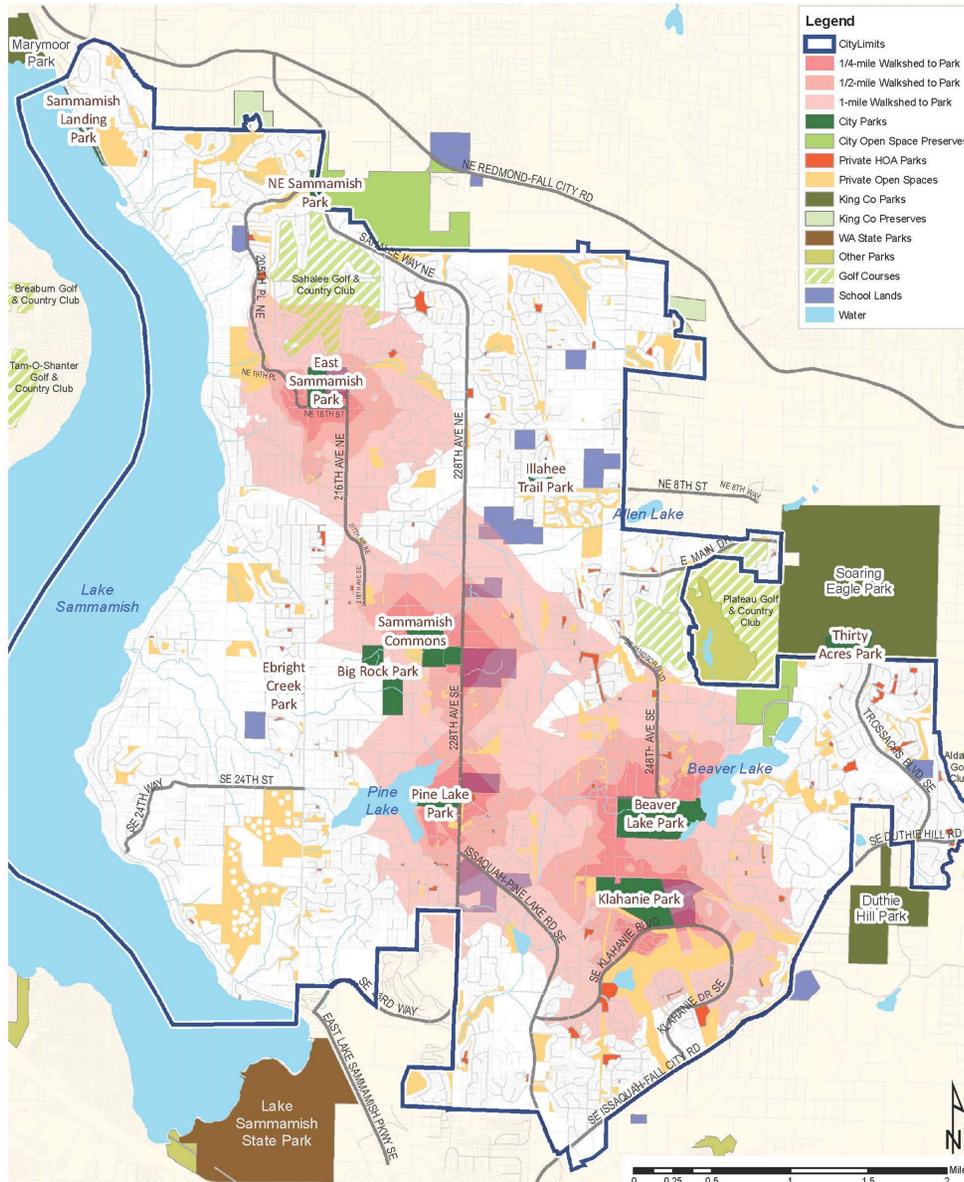
- 1/4-mile & 1/2-mile walkshed from neighborhood parks
- 1/2-mile = 10 minute walk



Gap Analysis

Real Access Points & Street Network

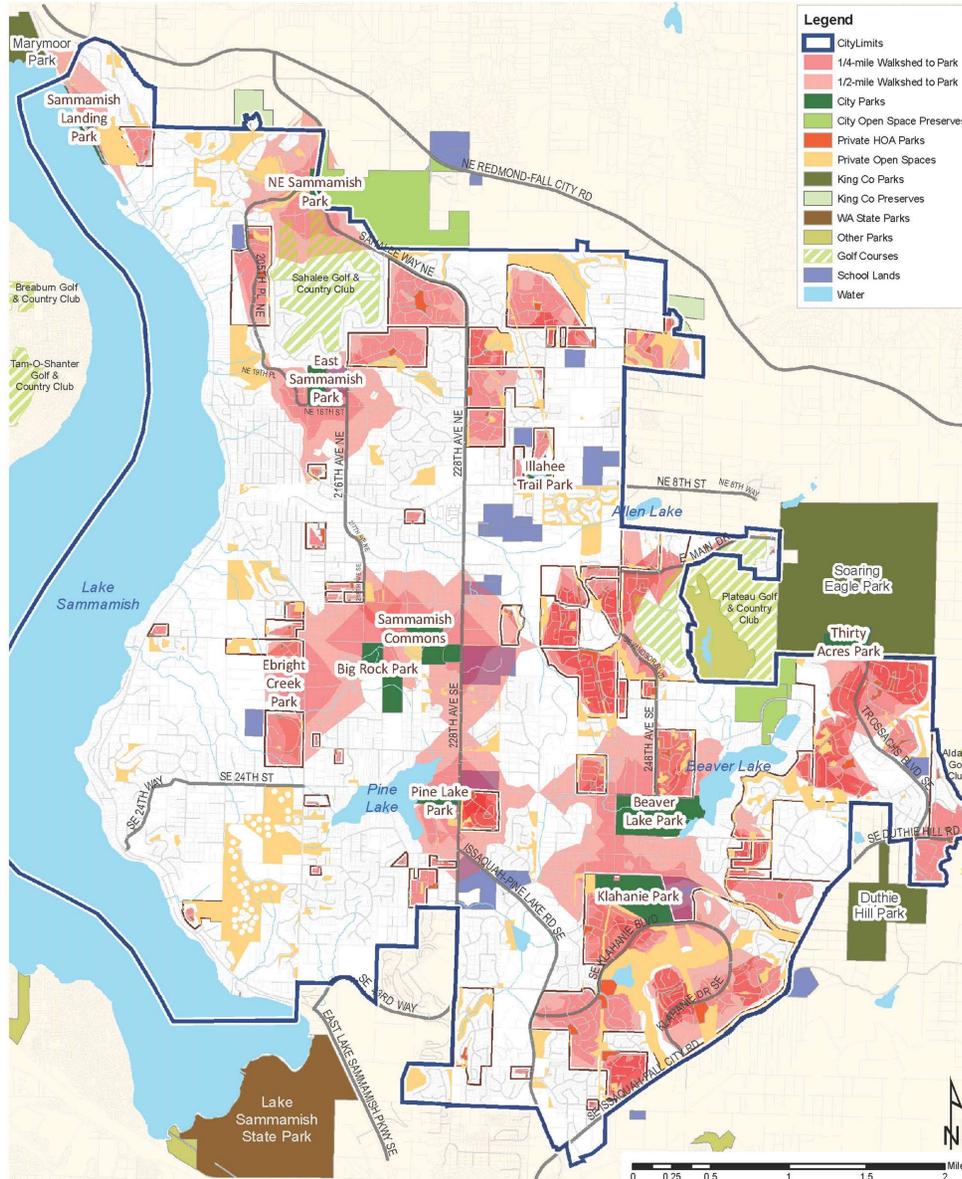
- 1/4-mile & 1/2-mile walkshed from neighborhood parks
- Includes HOA parks



Gap Analysis

Real Access Points & Street Network

- 1/4-, 1/2-, 1- & 2-mile walkshed from community parks

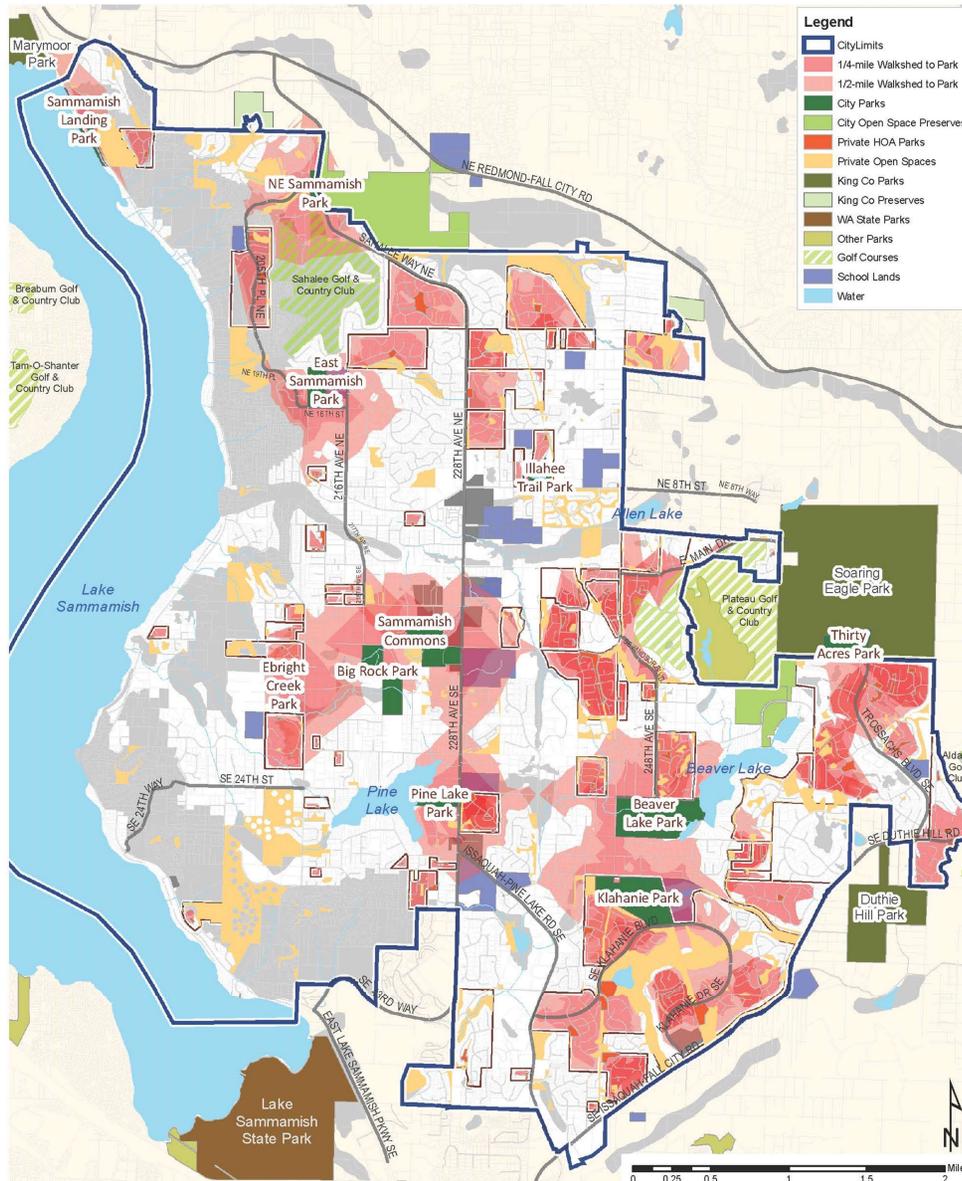


Gap Analysis

Composite map

- Trimmed to 1/2-mile walkshed for parks
- Includes HOA parks

Exhibit 1



Gap Analysis

Composite map

- Includes environmentally-sensitive lands (wetlands, slopes, landslide areas)
- Basis for acquisition targeting

Needs – System Planning

Approaches to Levels of Service (LOS)

- **Investment per Capita** – a valuation based model used in PIF methodology
 - ❖ The City’s current investment per capita of **\$81.31** is slightly lower than median expenditures of **\$85.97** per resident, as reported by NRPA for communities of similar population density
- **Geographic Equity** – providing facilities within a reasonable distance
 - ❖ Gap analysis tentatively targets an additional 8 neighborhood parks and 1 community park to improve equitable distribution
- **Acres per Capita** – traditional numerics
 - ❖ In maintaining today’s existing acres per thousand population (4.4 ac/1000), the City will need 62 acres of additional parkland by 2035

Needs – Recreation Programming

In 2016, the City hosted or co-hosted 67 special events – most between May and the end of October

The City’s approach to providing recreation programs and services is dependent on other organizations being the primary provider for most services

The Sammamish Parks and Recreation Department has a low level of staffing for recreation purposes

Expanding to manage additional programs and services will likely require increased staffing levels



Needs –Programming

There are a strong number of programs being offered in six program categories:

1. **Youth Sports** – primarily through youth team sports organizations.
2. **Fitness/Wellness** – this is the result of the Sammamish YMCA.
3. **Aquatics** –also being done through the YMCA.
4. **Youth** – through the YMCA and the Boys & Girls Club.
5. **Education** –provided by the school districts and other providers.
6. **Special Events** – provided the City and other organizations.

Area	Focus	City Program	Other Organizations	Contract Provided
Sports	Youth Sports			
	Adult Sports			
Fitness	Youth			
	Adult			
Cultural Arts	Youth			
	Adult			
Aquatics	Youth			
	Adult			
Youth				
Education	Youth			
	Adult			
General Interest	Youth			
	Adult			
Special Needs	Youth			
	Adult			
Special Events				
Outdoor Recreation				
Seniors				
Teens				
Self-Directed	Youth			
	Adult			

Needs –Programming

There are four areas that have a minimal number of activities being offered:

1. Adult Sports
2. General Interest
3. Special Needs
4. Seniors

Area	Focus	City Program	Other Organizations	Contract Provided
Sports	Youth Sports			
	Adult Sports			
Fitness	Youth			
	Adult			
Cultural Arts	Youth			
	Adult			
Aquatics	Youth			
	Adult			
Youth				
	Education			
General Interest	Youth			
	Adult			
Special Needs	Youth			
	Adult			
Special Events				
Outdoor Recreation				
Seniors				
Teens				
Self-Directed	Youth			
	Adult			

Needs – Facilities

The primary indoor recreation facilities are owned by the City, but operated and programmed by other organizations

The Lodge at Beaver Lake is the only indoor facility where the use and programming is controlled by the City

Three indoor facilities are not currently being utilized for any type of recreation programming; all would need improvements to be utilized for public functions



Needs – Athletics

One artificial turf field complex with 3 multi-purpose fields. These are the only lighted fields that are scheduled by the City.

Four natural turf field complexes with 10 fields. Six can be utilized for baseball and softball, and 3 are strictly for soccer and lacrosse. None of these fields are lit.

With population growth, a large youth population, and growth in lacrosse and cricket, there is more demand than what can be met with existing athletic fields.



Upcoming Milestones

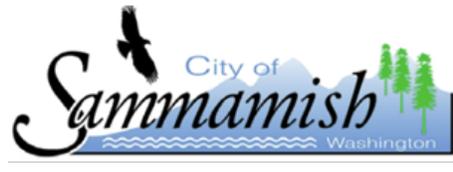
- 3rd Community Open House (Nov. 13)
- Parks & Recreation Commission discussions
- Draft PRO Plan completion
- Review & Approval (Dec – Feb)



Questions / Comments



Exhibit 1



Status Update: Public Works Transportation Projects

October 10, 2017

Transportation Planning Projects

▪ **Transportation Master Plan | *In Progress***

Formal public outreach began in August with six “Pop-up Studios” located around the City (Highlands Safeway, Pine Lake QFC, Klahanie QFC, Farmers’ Market, Sammamish Days, Concert in the Park). Each event featured one-on-one conversations and a mini-priorities poll. The poll was also posted on the City’s project page (www.sammamish-tmp.com) and closed on September 15, 2017. A Public Workshop was held on September 7, 2017, to prioritize TMP goals and draft a more specific vision for the City’s transportation network.



▪ **Concurrency Update | *In Progress***

A presentation was made to the City Council on September 5, 2017, that summarized the City’s Concurrency Program and Level of Service (LOS), noted the pros and cons, and identified next steps. Staff introduced a suite of other concurrency programs to the City Council on September 19 and discussed which criteria was most important to measure. Staff is also planning two hands-on technical meetings with the Council, one on October 11, 2017, and one in November or December to allow for a more detailed discussion on concurrency programs that will best meet community priorities.

- **Comprehensive Plan-- Transportation Element, Environment and Conservation Element, Utilities Element, Capital Facilities Element | *In Progress***

Staff have been working on proposed amendments to the Comprehensive Plan based on the Planning Commission's unanimous recommendations. Revisions include the addition of the 20-year Transportation Improvement Projects list (TIP) for the period of 2018 -2038, the addition of the 2017-2022 Stormwater Capital Improvement Projects in the Capital Facilities Element, and a reformatted transportation inventory of existing facilities. Key proposed updates to the Transportation Element include using new traffic count data, adding more concurrency segments as well as Klahanie roads, and revising incorrect references to AWDT calculation and the Highway Capacity Manual. Staff held discussions with Council on Monday, October 2. A public hearing and first reading of the ordinance for the Environment and Conservation Element, Utilities Element, and Capital Facilities Element occurred on Tuesday, October 3. A final hearing for these elements has been set for November 21, 2017. The continued public hearing and second reading of the Transportation Element is no longer scheduled due to introduction of a development moratorium.

Traffic Management Program

- **Fix-mounted Speed Signs | *In Progress***

Traffic engineering staff have begun planning for an installation of two solar panel speed radar signs on 244th Ave NE near the NE 24th Street Intersection. Installation will occur this fall.



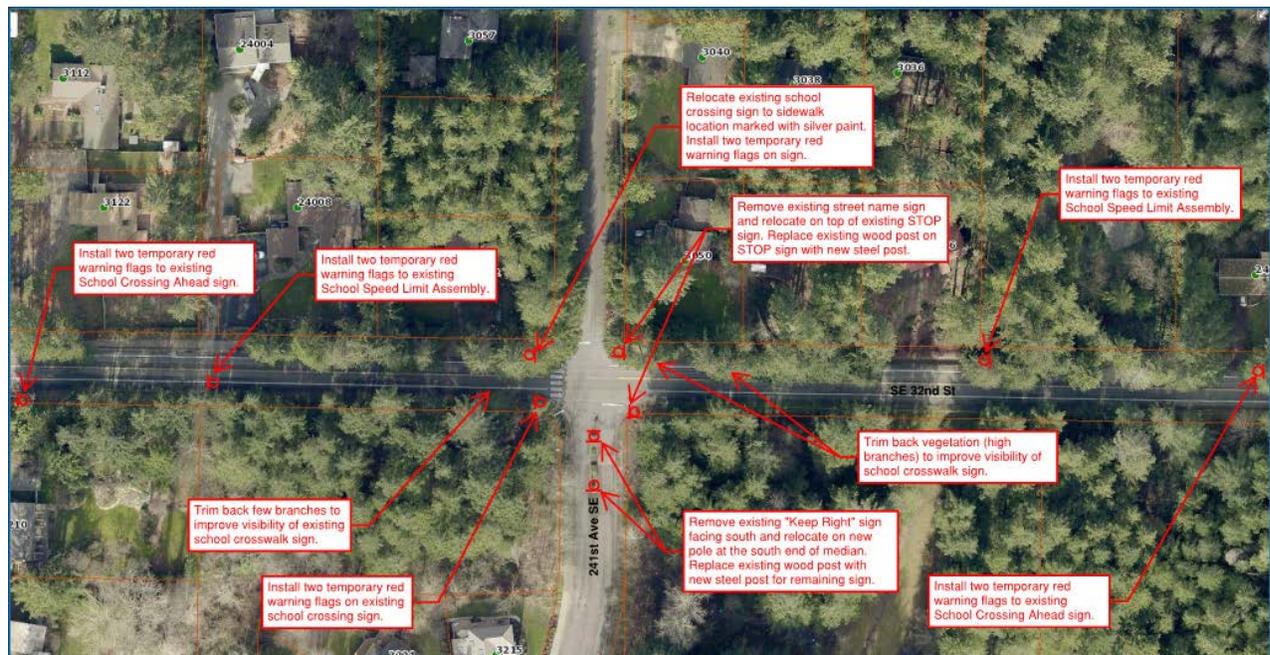
- **School Traffic | *In Progress***

During the first few weeks of the new school year, Traffic engineering staff made school traffic observations at Inglewood Middle School, Pine Lake Middle School, Eastside Catholic High School, Samantha Smith Elementary, and Sunny Hill Elementary. Staff is currently reviewing school crosswalk improvements at SE 32nd St/241st Ave SE and Issaquah Fall City Rd/Endeavour Elementary School.



▪ **Citizen Action Requests | In Progress**

Traffic engineering staff reviewed and responded 21 traffic operation Citizen Action Requests (CAR). Staff prepared 13 work orders for PW maintenance crews to install traffic control devices.



Engineering Operations Projects

▪ **Flashing Yellow Arrow Left-Turn Installations (5) | *In Progress***

City Traffic Engineers studied twenty-five (25) signals to determine which locations qualify for the installation of flashing yellow arrow left-turn signals. Results of the work revealed that seventeen (17) of the signals do qualify for the flashing yellow arrow system. The City proposed that five (5) signals receive the upgrade in 2017. King County will be installing the first set of signal revisions. The 340 Transportation Fund includes \$225,000 for this work in 2017 and an additional \$225,000 in 2018. The City plans to perform as many upgrades as possible within the allocated budget.



- ✓ 228th Ave SE/SE 4th St – NB & SB left turns – **Completed September 13**
- ☐ 228th Ave SE/SE 16th St – NB & SB left turns (Early Fall 2017)
- ☐ 228th Ave SE/SE 20th St – NB & SB left turns (Early Fall 2017)
- ☐ 228th Ave NE/Inglewood Hill Rd/NE 8th St – EB & WB left turns (Fall 2017)
- ☐ 228th Ave SE/SE 24th St – NB & SB left turns (Fall 2017)



Capital Projects

▪ **Citywide Pavement Program | *In Progress (Expected Completion October 2017)***

The City Project Engineering group is working with a contractor and has completed 70% of the asphalt placement within the originally advertised project scope. As part of the project, the contractor will perform additional overlay work on 211th PL NE in partnership with Sammamish Plateau Water and Sewer. They will also perform the final lift of asphalt for the Inglewood Hill Capital Drainage Project. All of the overlay project work is on schedule to be completed in October.



- **Citywide ADA Concrete Sidewalk Installation | In progress (Expected Completion October 2017)**

The City Project Engineering group has been working with a contractor to install ADA accessible concrete sidewalk ramps around the City. To date, 90% of the project work has been completed. Remaining work should be completed within the next 30 days and is ahead of schedule.



- **212th Non-Motorized Project | In Progress (Expected Completion October 2017)**

The City Project Engineering group is working with a contractor to complete the non-motorized improvements to 212th Ave SE. To date, 90% of the project work has been completed. Remaining work should be completed within the next 15 days and primarily includes plantings and wetland work. This project is on schedule.



- **212th Way SE / Snake Hill Project | In Progress (Expected Completion Late December 2017)**

The City Project Engineering group is working with a contractor to complete the repair of 212th Way SE. To date, 33% of the project work has been completed. Work has begun on the storm water system and the last retaining wall. Project work was recently delayed due to unstable soil conditions preventing storm water vault excavation. The contractor is currently working to install a temporary shoring wall, which will allow construction to continue. Although the road is expected to open by late December, placement of the top pavement layer will be postponed until Spring 2018.



▪ **Beaver Lake Drive/Way Neighborhood Traffic Management Program | *In progress***
(Expected Completion October 2017)

The City Project Engineering group is working with a contractor to install traffic management measures on East Beaver Lake Drive/Way, including traffic circles, shoulder widening, curbs and more. To date, approximately 95% of the project work has been completed. The project is expected to finish within 15 days and is ahead of schedule.



▪ **Inglewood Hill Drainage and Overlay | *Bid Opening in September***
(Completion Expected October 2017)

The City Project Engineering group is working with a contractor and they have completed 95% of the work on the drainage and pedestrian portion of the project. The final asphalt overlay was bid on September 18th and the lowest responsible bidder was Watson Asphalt Paving Co., Inc. The preconstruction meeting was held on September 28, 2017. Work is expected to begin on October 9, 2017. The project has 20 working days on the contract and should be completed by the end of October. The City will hold a grand opening once paving is complete.



Sand filter vault - inside